

☑ Impact

Your home occupation meets impact-related guidelines if all of the following apply:

- ◆ All employees involved in the home occupation are family members who reside in the dwelling unit.
- ◆ The street address of the home occupation is not advertised through any means which may increase traffic in the neighborhood, including:
 - Signs
 - Billboards
 - Television
 - Radios
 - Newspapers
 - Phone book
- ◆ Your business does not produce any of the following nuisances outside your dwelling unit or on the property surrounding it:
 - External noise
 - Vibration
 - Smoke
 - Dust
 - Odor
 - Heat
 - Glare
 - Fumes
 - Electrical interference
 - Waste run-off

☑ Strictly Prohibited

The following are strictly prohibited in residential neighborhoods:

- ◆ On-street parking of business-related vehicles
- ◆ Commercial repair of automobiles or engines and appliance repair. Storage of these items is prohibited.
- ◆ Parking of any vehicle whose gross weight rating is over 17,000 pounds.

To:

City of Round Rock
Planning & Development Services Department
Code Enforcement Division
301 W. Bagdad Ave., Suite 210
Round Rock, TX 78664

Home Occupations in the City of Round Rock



City of Round Rock
Planning and Development Services
Code Enforcement Division
301 W. Bagdad Avenue, Suite 210
Round Rock, Texas 78664
(512) 341-3329
www.roundrocktexas.gov/codeenforcement



In its 2000 General Plan, the City of Round Rock stated a desire to strengthen policies and programs that preserve neighborhood integrity. As part of the effort to keep neighborhoods strong, the City of Round Rock Code

Enforcement Division regulates **home occupations**, or any business activities that are conducted from a structure that is primarily used as a residence or dwelling unit.

Why Are Home Occupations Regulated?

Regulations ensure that home occupations are not a detriment to the character and livability of the surrounding neighborhood. To comply with regulations, an accessory home occupation must remain subordinate to the residential use, the site must maintain a residential appearance, and the level of business activity must not be high enough to impact the residential character of the neighborhood. For further details, please refer to the use, site, and impact guidelines that follow.

How Do I Report a Violation?

Home occupations that violate the guidelines outlined in this brochure should be reported to Code Enforcement at 341-3329.

What are the Penalties for Non-Compliance?

Violations of the home occupation ordinance can result in fines reaching a maximum of \$2,000 per day.

Checklist for Compliance

Please use the following checklist to determine whether your home-based business (or one in your neighborhood) complies with the home occupation ordinance. All of the guidelines must be met for a home occupation to be in compliance.

☑ Use

Your home occupation meets use-related guidelines if:

- ◆ You live in the dwelling unit from which business is conducted. (This means that the dwelling unit from which you run your business must be *your* residence, not someone else's, and that the dwelling unit must not be used solely for business purposes.)
- ◆ No merchandise is directly sold from the premises. Only indirect sales that do not require the customer to visit the premises are allowed.*

Further Information

Questions about home occupations or other code enforcement matters in your community? Contact the Code Enforcement Division at 512-341-3329.

Full text of Zoning Ordinance Sections 46-161 (regulating home occupations) and 30-1 (regulating signs) are available online at www.municode.com, and in the Planning & Development Services Department 301 W. Bagdad Ave., Suite 210. You can also visit the Department's website, www.roundrocktexas.gov/planning

*An exception to this rule is made to allow residents to hold one "garage sale" or similar activity every six (6) months.

☑ Site

Your home occupation meets site-related guidelines if your dwelling unit maintains a residential appearance, specifically if

- ◆ Your business is conducted entirely indoors within either your dwelling unit or within one attached garage (not to include a carport), and does not interfere with the use of the garage as a required parking space.
- ◆ No additional buildings or structures have been added on the premises to accommodate the business.
- ◆ No equipment or materials associated with the home occupation are displayed or stored in a manner which makes them visible from anywhere off the premises.
- ◆ Your business does not have its own separate entrance or any outdoor storage.
- ◆ No structural alterations to the interior or exterior which would require compliance with non-residential construction codes have been made to your dwelling unit, such as the construction of parking lots, paving of required setbacks, or the addition of commercial-like exterior lighting.

Additionally, your business's sign must meet the following conditions to comply with site guidelines (Code of Ordinances, Section 30-1):

- ◆ Only one (1) sign is displayed.
- ◆ The sign is no greater than two (2) square feet in surface area. (length of sign x height of sign = square feet)
- ◆ The sign is attached flatwise to the house, not on the roof, on a canopy or awning, or in the yard.