



# Landscaping Application Information

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## LANDSCAPE & ZONING ORDINANCE INSPECTION REQUEST (PROJECT CLOSE-OUT)

*Before issuing a Certificate of Occupancy for the project, the project Landscape Architect must submit a letter stating that the site meets the requirements of the City of Round Rock Zoning Ordinance AND conforms to the approved site development permit. This letter must be from a landscape architect registered in the State of Texas and should be addressed to Taylor Horton, Senior Planner.*

**The letter of concurrence must include the following:**

Project Name: \_\_\_\_\_

Project Address: \_\_\_\_\_

Date: \_\_\_\_\_

- Landscape and Irrigation As-Builts
- Letter of Concurrence

*Note: A redlined copy of the approved landscape plan with any field changes noted in red must be submitted with the concurrence letter.*

**Then, to schedule an inspection, contact Taylor Horton at 512-341-3175**

Please submit the above items to:

Attn: Taylor Horton  
Planning & Development Services – Landscape Inspections  
301 W. Bagdad Avenue, Suite 140  
Round Rock, TX 78664

For questions, please contact Taylor Horton, 512-341-3175

**CITY OF ROUND ROCK**  
**LIST OF APPROVED TREES FOR LANDSCAPE PLANTING**

**Large Trees** (mature height 40 feet or more)

<u>Common Name</u>	<u>Scientific Name</u>
American Elm	<i>Ulmus American</i>
Bald Cypress	<i>Taxodium distichum</i>
Bur Oak	<i>Quercus macrocarpa</i>
Cedar Elm	<i>Ulmus crassifolia</i>
Chinese (Lacebark) Elm	<i>Ulmus parvifolia</i>
Chinquapin Oak	<i>Quercus muehlenbergii</i>
Deodar Cedar	<i>Cedrus deodara</i>
Eastern Black Walnut	<i>Juglans nigra</i>
Italian Stone Pine	<i>Pinus pinea</i>
Live Oak	<i>Quercus virginiana (fusiformis)</i>
Mexican Sycamore	<i>Platanus mexicana</i>
Monterey (Mexican white) Oak	<i>Quercus polymorpha</i>
Montezuma Cypress	<i>Taxodium mucronatum</i>
Pecan	<i>Carya illinoensis</i>
Post Oak	<i>Quercus stellata</i>
Shumard Red Oak	<i>Quercus shumardii</i>
Southern Magnolia	<i>Magnolia grandiflora</i>
Weeping Willow	<i>Salix babylonica.</i>

**Medium Trees** (mature height 25-40 feet)

<u>Common Name</u>	<u>Scientific Name</u>
Arizona Cypress	<i>Cupressus arizonica</i>
Bigtooth Maple	<i>Acer grandidentatum</i>
Callery Pear “Aristocrat”	<i>Pyrus calleryana cultivar ‘Aristocrat’</i>
Carolina Cherry Laurel	<i>Prunus caroliniana</i>
Chinese Pistache	<i>Pistacia chinensis</i>
Eastern Red Cedar	<i>Juniperus virginiana</i>

Eldarica (Afghan) Pine	<i>Pinus elderica</i>
Escarpment Black Cherry	<i>Prunus serotina ssp. eximia</i>
Goldenrain Tree	<i>Koelreuteria paniculata</i>
Lacey Oak	<i>Quercus laceyi</i>
Mesquite	<i>Prosopis glandulosa</i>
Texas (Little) Walnut	<i>Juglans microcarpa</i>
Texas (Spanish) Red Oak	<i>Quercus buckleyi</i>
Texas Ash	<i>Fraxinus texensis</i>
Western Soapberry	<i>Sapindus drummondii</i>

**Small Trees** (mature height 8-25 feet)

<u>Common Name</u>	<u>Scientific Name</u>
American Smoke Tree	<i>Cotinus obovatus</i>
Blanco Crab Apple	<i>Pyrus ioensis</i>
Carolina Buckthorn	<i>Rhamnus caroliniana</i>
Chitalpa	<i>Chilopsis x Catalpa</i>
Crape Myrtle	<i>Lagerstromia indica</i>
Desert Willow	<i>Chilopsis linearis</i>
Eve's Necklace	<i>Sophora affinis</i>
Flameleaf Sumac	<i>Rhus copallina</i>
Loquat	<i>Eriobotrya japonica</i>
Mexican Buckeye	<i>Ungnadia speciosa</i>
Mexican Plum	<i>Prunus mexicana</i>
Mountain Laurel	<i>Sophora secundiflora</i>
Possumhaw Holly	<i>Ilex decidua</i>
Rough-Leaf Dogwood	<i>Cornus drummondii</i>
Texas Madrone	<i>Arbutus xalapensis</i>
Texas Persimmon	<i>Diospyros texana.</i>
Texas Pistache	<i>Pistacia texana</i>
Texas Redbud	<i>Cercis canadensis</i>
Vitex	<i>Vitex spp.</i>
Wax Myrtle	<i>Myrica cerifera</i>
Yaupon Holly	<i>Illex vomitoria</i>

*The City Forester may consider additional species on request*

***Restrictions are in place to eliminate extensive monocultures and promote diversity.*** On any four-hundred-foot (400') length of street, a single species of tree may be planted. On a length of street greater than four hundred feet (400'), no more than twenty percent (20%) of the total number of trees shall be of one species. Likewise, for plantings in non-street areas (parking lots, for example), no more than twenty percent (20%) of the total number of trees planted may be on one species. Exceptions must be approved by the City Urban Forester.

The above restrictions are designed to avoid creating monocultures, or areas of plantings made up of only one species of tree. Monocultures are undesirable because, if a certain species is prone to a particular disease or is more susceptible to storm damage or temperature extremes, then it is likely the entire stand could die or be destroyed in a single disease/weather event. Creating planting areas of several species creates a more diverse, and therefore more resistant, urban forest.

- ***The following trees are not allowed to be planted in a commercial setting. These trees (listed below) do not meet the landscape ordinance requirements for the City of Round Rock due to the following reasons: short life, weak wood, damaging surface roots and/or susceptibility to disease and insects:*** Chinaberry, Hackberry, mulberry, Cottonwood, Poplar, Arizona Ash, Chinese Tallow and Ligustrum (certain species)
  
- ***Plans will be reviewed and can be denied for the following reasons:***  
Planting under power lines, encroaching on your neighbor's property, tree too close to building foundation, blocking traffic signs, spacing trees too close together and planting too close to sidewalks and driveways.

Date

Mr. Taylor Horton, AICP  
Planning & Development Services  
301 W. Bagdad Avenue, Suite 140  
Round Rock, TX 78664

RE: Letter of Certification

Dear Mr. Horton:

I, \_\_\_\_\_ certify that I inspected the site at \_\_\_\_\_. The project was installed as approved or as noted on the enclosed plan in red. The landscape and irrigation meets the requirements of Section 46-195 of the City of Round Rock Zoning Ordinance, and conforms to the approved plans.

Sincerely,

Name

Texas State Registered Landscape Architect Seal

(ISSUING BANK LETTERHEAD)

**IRREVOCABLE LETTER OF CREDIT NO.** \_\_\_\_\_

**TO:** City of Round Rock, Texas

**RE:** \_\_\_\_ (Name Project and Address)

**DATE:** \_\_\_\_\_

TO WHOM IT MAY CONCERN:

We hereby authorize you to draw on \_\_\_\_\_ (ISSUING BANK) \_\_\_\_\_, \_\_\_\_\_ (ADDRESS) \_\_\_\_\_ for the account of \_\_\_\_\_ (THE "CUSTOMER") \_\_\_\_\_ up to the aggregate amount of ( U.S. \$ \_\_\_\_\_ ) (THE "STATED AMOUNT") available by your draft accompanied by a certification by the City Manager, the Director of Finance, City Engineer, or Director of Planning, that the following condition exists:

A condition exists which, under City of round Rock, entitles the City of Round Rock Zoning Ordinance effective June 10, 2002, to draw the amounts stated in this draft under Letter of Credit No. \_\_\_\_\_, for the construction of certain improvements associated with SITE DEVELOPMENT PLAN APPROVAL.

Drafts must be drawn and presented by or on (ONE YEAR FROM DATE OF LETTER) by the close of business of the Issuer of this credit and must specify the date and number of this credit. Drafts will be honored within five calendar days of the presentment. We hereby engage all drawers that drafts drawn and presented in accordance with this credit shall be duly honored. Partial draws are permitted and the letter of credit shall be reduced by the amount of such partial draws as well as by any reduction letters authorized by the City. The sum of such partial draws shall on no account exceed the Stated Amount of this credit, and upon any draw or reduction letter which exhausts this credit, the original of this credit will be surrendered to us.

Except as expressly stated, this credit shall be subject to the Uniform Customs and Practice for Documentary Credits (1983 Revision), International Chamber of Commerce (Publication No. 400).

This credit is irrevocable prior to its expiration date unless both parties consent to

revocation in writing.

Address of Issuer: \_\_\_\_\_ (ISSUING BANK) \_\_\_\_\_

\_\_\_\_\_  
- BY: \_\_\_\_\_

\_\_\_\_\_  
- (TYPED NAME) \_\_\_\_\_

Its \_\_\_\_\_

**PERFORMANCE BOND FOR LANDSCAPE AND IRRIGATION IMPROVEMENTS**

THE STATE OF TEXAS

COUNTY OF WILLIAMSON

KNOW ALL MEN BY THESE PRESENTS: That \_\_\_\_\_, of the City of \_\_\_\_\_, County of \_\_\_\_\_, and State of \_\_\_\_\_, as Principal, and \_\_\_\_\_ who is authorized under the laws of the State of Texas to act as Surety on bonds for principals, are held and firmly bound unto THE CITY OF ROUND ROCK, a Texas home-rule municipal corporation (City), in the penal sum of \_\_\_\_\_dollars (\$\_\_\_\_\_) for the payment whereof, well and truly to be made the said Principal and Surety bind themselves, and their heirs, administrators, executors, successors and assigns, jointly and severally, by these presents:

WHEREAS, the Principal has filed with the City landscape and irrigation plans for the certain project located on Lot \_\_\_\_\_ Block \_\_\_\_\_ of the \_\_\_\_\_ Subdivision recorded in Cabinet \_\_\_\_\_, Slide \_\_\_\_\_, of the plat records of Williamson County, Texas: and the City has approved such plans dated ;

NOW, THEREFORE, THE CONDITIONS OF THIS OBLIGATION IS SUCH, that if the said Principal shall faithfully complete the landscape and irrigation improvements shown on the approved plans as required by Chapter 46, Section 195 of the Code of Ordinances for the City of Round Rock, within one (1) year from the date that fiscal is posted from the aforesaid project, then this obligation shall be void; otherwise it shall remain in full force and effect.

Surety for value received stipulates and agrees that no change, extension of time, alteration or addition to the time for landscape and irrigation completion or to the work performed thereunder, or the plans, specifications, or drawings accompanying the same, shall in anywise affect its obligation on this bond, and it does hereby waive notice of any such change, extension of time, or to the work to be performed thereunder.

If the approved landscape and irrigation improvements are found to be of substandard quality and/or defective prior to the date specified in the bond the City shall require payment of the fiscal posted to replace the substandard and/or defective landscape and irrigation improvements.

IN WITNESS WHEREOF, the said Principal and Surety have signed and sealed this instrument

this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Principal By: \_\_\_\_\_ Title

Address:

**Resident Agent of Surety:**

(Printed Name) Address:

Signature \_\_\_\_\_ Surety

By: \_\_\_\_\_

\_\_\_\_\_ Title Address:

\_\_\_\_\_