



# Unsung Hero Award Nomination

You know the person we are talking about...the one that always lends a hand to their fellow neighbors, the person who makes sure the neighborhood is safe, someone who does not shy away from taking action when a problem arises, the one who may be the glue that holds your neighborhood board together or someone who was never on the board but is working to make the neighborhood a better place. This is your chance to nominate that person to receive the Unsung Hero award at the annual Round Rock Neighborhood Conference.

## Nomination Process

To nominate an individual for the award, please send a short description (1,000 words maximum) of why you believe that person exemplifies the qualities of a good neighbor by answering the following questions:

- How has the nominee contributed significant and continuous volunteer service to the entire neighborhood?
- How long has the nominee served the neighborhood?
- Describe the nominee's activities that significantly benefitted the entire neighborhood
- Please include anything else that you believe would help best show the achievements, especially any digital photos

All applications must contain the contact information of the person being nominated to include: name, address, email address and phone number to the best of your ability. For clarification purposes the judges may need to contact you, please include your contact information as well.

All applications will be kept confidential and shall be reviewed by a panel of anonymous judges.

If submitting by email, send it to [jbrehm@roundrocktexas.gov](mailto:jbrehm@roundrocktexas.gov)

You may also mail the application to 221 E. Main Street, C/O Joe Brehm, Round Rock, TX 78664.

Applications must be submitted no later than **March 4, 2016**.

Please call Joe Brehm with Neighborhood Services at (512) 341-3148 with any questions regarding the application and/or process.