



**CITY OF ROUND ROCK
IFB NO. 17-013
LANDSCAPE MAINTENANCE & MOWING SERVICES**

IFB No. 17-013

Addendum No. 1

Date: Wednesday, June 14, 2017

Addendum No. 1, dated June 14, 2017, is being issued in accordance with IFB No. 17-013 for Landscape Maintenance and Mowing Services to add "mulching" requirements for the Downtown areas, to change the instructions to bidders, to respond to questions addressed at the pre-bid conference and site inspections, and to address questions submitted by the deadline for questions on Monday, June 12, 2017, @ 5:00 p.m.

The following requirement is being "added" to Section 7. Section B, Section 7.1 Landscape Services to be performed at each location in the Downtown areas.

Add-On to Section 7.1, Scope of Landscaping Services, Revised 06/12/17, as follows:

Add Item #12 to work schedule to provide for re-mulching of all planter beds and mulched areas in the Downtown areas 2 times per year. All work to be coordinated with the Downtown Manager. See attached Section 7. Section B, Section 7.1 Landscape Services, Revised 06/12/17.

The following "change" is being made regarding the "Instruction to Bidders" as outlined on the Attachment A: Bid Sheet as follows:

Change "Instruction to Bidders" From: Instruction to Bidders: Please be advised that the City intends to award Section A & B to a Single Bidder and Section C Separately.

Change "Instruction to Bidders": To: Instruction to Bidders: Please be advised the that City intends to award Section A, Section B, and Section C Separately.

The following are responses to questions regarding IFB No. 17-013 for Landscape and Mowing Services for the Round Rock Sports Center, Round Rock Police Department, Multipurpose Complex, and Downtown Areas as outlined below:

Downtown Area Locations:

Question No. 1: Can the City of Round Rock provide a list of total acreage for the downtown areas?

Answer: The estimated square footage of sod for the Downtown area is approximately 435,600 square feet. Bidders are responsible for field verification of square footage for all downtown areas (Main Street, Preet Plaza/City Hall, Centennial Plaza/MOC, Transit Center, Downtown Tree Wells, and Roundabouts and Approaching City Island Beds) for bidding purposes as listed on Attachment A: Bid Sheet, Section 7, Section B. Reference line items #4 - #9.

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Downtown Area Locations (Continued):

Question No. 2: Can the City of Round Rock provide the square footage for the Downtown area flower bed mulching requirements?

Answer: The estimated square footage of mulched flower beds in the Downtown area, Baca Center, MOC, Centennial Plaza, and the Transit Center (excluding paver tree walls) is as follows:

Baca Center, MOC, Centennial Plaza – 20,600 sq. ft.

Transit Center - 4,800 sq. ft.

Question No. 3: Is the Contractor responsible for the proper removal and disposal of waste from trash cans in the Downtown areas?

Answer: Yes

Question No. 4: Can the City of Round Rock confirm the number of trash cans the Contractor will be responsible for the removal and disposal of waste in the downtown area?

Answer: Yes. There are twenty (20) trash cans located in the downtown area.

Question No. 5: Can the City of Round Rock define the number of flats for plants (18-20 per flat) including the change out colors for the Downtown areas?

Answer: No. All bidders shall be responsible for determining the number of flats required for planting of flowers in all downtown area locations.

Question No. 6: Is the Contractor responsible for decomposed granite in the Downtown areas?

Answer: Yes, the Contractor is responsible for standard weed control maintenance in all decomposed granite locations in Downtown areas

Question No. 7: Is the Contractor responsible for the irrigation system or repairs to the irrigation system?

Answer: No

Question No. 8: Is the Contractor responsible for maintaining all pot plants in the City downtown areas as well as in front of Downtown area businesses?

Answer: The Contractor will be responsible for maintaining all pot plants located in all City downtown building areas "only".

Question No. 9: Is the Contractor responsible for maintaining the corner area across the street from the Downtown area parking garage on South Lampasas and East Bagdad Avenue?

Answer: Yes

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Downtown Area Locations (Continued):

Question No. 10: Is the Contractor responsible for clean-up and removal of leaves in all Downtown area streets?

Answer: No, the Contractor is not responsible for the clean-up and removal of leaves in the Downtown area curbside streets. However, the Contractor cannot blow excess grass clippings, leaves, or other debris into the Downtown area streets while providing routine landscape maintenance and mowing services.

NOTE: Attachment B – Downtown Areas Map – Please be advised that Attachment B – Downtown Areas revised color coded map for the downtown areas will be posted to the City website separately as Addendum No. 2. Bidders shall be responsible for monitoring the City website up until the date and time of the bid opening for all addendums.

Round Rock Sports Center:

Question No. 11: Is the Contractor responsible for the pruning of shrubs?

Answer: Yes

Question No. 12: Is the Contractor responsible for the maintenance of the retention pond between the Round Rock Sports Center and the FedEx building?

Answer: No

Question No 13: Can the City of Round Rock provide the number of acres of sod at the Round Rock Sports Center?

Answer: The estimated acreage of sod at the Round Rock Sports Center is approximately 2.32 acres or 101,105 square feet.

Question No. 14: Can the City of Round Rock provide the square footage of mulch areas at the Round Rock Sports Center?

Answer: The estimated square footage of mulched areas at the Round Rock Sports Center is approximately 12,000 square feet.

Round Rock Police Department:

Question No. 15: Can the City of Round Rock provide the number of acres of sod at the RRPD location?

Answer: The estimated acreage of sod at the Round Rock Police Department is approximately 327,282 square feet and includes the "obstacle course", which is estimated at 3 acres or 130,680 square feet.

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Round Rock Police Department – Continued:

Question No. 16: Can the City of Round Rock provide the square footage for the mulching requirements at the Round Rock Police Department?

Answer: The estimated square footage of mulching for flower beds is approximately 15,452 square feet.

Question No. 17: Can the Contractor utilize a blower when providing landscape maintenance services at the Round Rock Police Department atriums?

Answer: Yes

Question No. 18: Is the Contractor responsible for maintenance of the rubber mulch in the Round Rock Police Department atriums?

Answer: No, just weeds

Multipurpose Complex:

Question No. 19: Is the Contractor responsible maintaining all mulch in the Playscape areas for kids?

Answer: No. However, the Contractor will be responsible for picking up all trash during all routine landscape maintenance and mowing services site visits.

Question No. 20: Can the City of Round Rock provide the number of acres of sod at the Multipurpose Complex?

Answer: The estimated acreage of sod at the Multipurpose Complex is approximately 22.91 acres or 998,000 square feet.

Question No. 21: Can the City of Round Rock provide the square footage for the mulching requirements at the Multipurpose Complex?

Answer: The estimated square footage of mulched areas at the Multipurpose Complex is approximately 10,000 square feet.

Question No. 22: The mulch at the Multipurpose Complex is a single grind mulch. Does the city want to continue using that mulch after the award of the contract on this site, or would they prefer an enriched double ground mulch?

Answer: Mulch to be used at the Multipurpose Complex, Round Rock Sports Center, Round Rock Police Department and all Downtown areas shall be either a high quality "dyed" (black, brown, or red) mulch, or an approved equivalent "premium" quality mulch as agreed upon with each site manager.

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Multipurpose Complex – Continued:

NOTE: Please be advised that all bidders shall be responsible for field verification of all acreage/square footage for the maintenance of all sod and flower bed mulching in all Downtown area, Round Rock Sports Center, Round Rock Police Department and Multipurpose Complex locations.

Approved by: Michael Schurwon
Michael Schurwon - Purchaser

Date: 06-14-17

By the signatures affixed below this addendum is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED:

Vendor

Authorized Signature

Date

RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.