



CITY OF ROUND ROCK

IFB NO. 16-019

MANAGEMENT SERVICES FOR THE FOREST CREEK GOLF CLUB

Solicitation: 16-019

Addendum No: 3

Date of Addendum: 7/15/2016

The following Addendum No. 3 regarding RFP No. 16-019 for Management Services for the Forest Creek Golf Club is to change the date for the evaluation committee to identify the short list of proposals and to provide clarification regarding the operating expenses as outlined below:

**CHANGE EVALUATION COMMITTEE IDENTIFIES SHORT LIST OF PROPOSALS
FROM: JULY 29, 2016**

**CHANGE EVALUATION COMMITTEE IDENTIFIES SHORT LIST OF PROPOSALS
FROM: AUGUST 5, 2016**

Question: In the detailed operating expenses, there does not seem to be a line for management fees. However, there is statement in the RFP that indicates the former management fee was \$132,000 per year. Is it correct to conclude that the City has paid the management fee after all other considerations (including Cap Repair, City Bond, Equipment Lease and Escrow)...essentially from Net Income? If that is not correct, is the management fee perhaps absorbed within the line item identified as Payroll?

Answer: The existing management contract does not allow for payment of the management fee until after all operating, lease, reserve and debt payments are made. For at least the past five years, the course's financial performance not been sufficient to allow for the payment of a management fee. The City expects the new agreement to provide for the base level management fee payments that are not tied to the financial performance.

Approved by: _____

Ron Hunter
Purchasing Manager

Date: 7/15/16



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By the signatures affixed below this addendum is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED:

_____	_____	_____
Vendor	Authorized Signature	Date

RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.