

City of Round Rock Adopted Budget

For the Fiscal Year
October 1, 2016 to September 30, 2017

This budget will raise more revenue from property taxes than last year's budget by an amount of \$5,450,000, which is a 12.7 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$686,547.

On September 8, 2016, the following City Council members voted to adopt the fiscal year 2016-2017 proposed budget.

Mayor Alan McGraw	Will Peckham
Mayor Pro Tem Craig Morgan	Writ Baese
Rene Flores	Kris Whitfield
Frank Leffingwell	

The amounts above are based on the City's property tax rates calculated or adopted as follows:

Tax Rate	Adopted FY 2017	Adopted FY 2016
Property Tax Rate	\$0.42500	\$0.41465
Effective Tax Rate	0.39428	0.38453
Effective M&O Tax Rate	0.39337	0.24353
Rollback Tax Rate	0.42961	0.43598
Debt Rate	0.15313	0.16019

The total amount of municipal debt obligations secured by property taxes for the City of Round Rock is \$184,433,029.

The above information is presented on the cover page of the City's FY 2017 Adopted Budget to comply with requirements of Section 102.007 of the Texas Local Government Code.

CITY LEADERSHIP

Alan McGraw
Craig Morgan

Mayor
Mayor Pro Tem - Place 1

Rene Flores
Frank Leffingwell
Will Peckham
Writ Baese
Kris Whitfield

Council Member - Place 2
Council Member - Place 3
Council Member - Place 4
Council Member - Place 5
Council Member - Place 6

Laurie Hadley

City Manager

Bryan Williams
Brooks Bennett

Assistant City Manager
Assistant City Manager

Susan L. Morgan

Chief Financial Officer



BUDGET PRESENTATION AWARD



The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Round Rock, Texas for its annual budget for the fiscal year beginning October 1, 2015. In order to receive this award a governmental unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device. This award is valid for a period one year only. We believe that our current budget document contains significant improvements from prior years and continues to conform to program requirements and recommended best practices.

INTRODUCTION

BUDGET PROCESS

The City's budget is a complex document representing the culmination of months of preparation and discussion among the City Council and City staff regarding the best ways to provide services to the community at the greatest value. The process for developing the City's annual budget is a year-round effort spanning the City's fiscal year of October 1 through September 30.

The City Council meets each February to reaffirm the City's vision and goals and to identify specific actions for the upcoming fiscal year. The resulting strategic plan serves as the foundation of the department budget requests. The Executive Team made up of the Department Directors and the City Manager reviews all budget requests for potential efficiencies. The team works together to refine requests into a balanced proposed budget.

In accordance with the City Charter, the proposed budget is presented to the City Council by August 1 each year. Copies of the proposed budget are also made available to the public through the City's website and on file at the Round Rock Public Library. The City Council considers the proposed budget and provides public hearings where public input regarding budget programs and financial impact is heard. Communication regarding the budget is pushed out to the public via the community cable television system, the City's website, social media, and local newspapers. Summaries of fees and tax rate implications are included in these communications.

The budget and the tax rate are formally adopted by the City Council during two separate readings of enabling legislation at regularly scheduled Council meetings in late August and in September. The Adopted Budget and tax rate go into effect October 1 for the start of the new fiscal year.

January - February

- Council Budget Retreat
- 5-year Capital Improvement Plan & Operating Plan
- Salary & Benefit projections

March - April

- Departments submit budget requests
- Revenue projections

May - June

- Executive review of budget requests
- Strategic budget narratives

July - August

- Tax rolls certified by Chief Appraisers
- Proposed Budget presented to City Council
- Publication of proposed tax rates

September - October

- Budget & Tax Rate finalized and approved by City Council
- Adopted Budget and Tax rate effective October 1 for new fiscal year.

HOW TO USE THIS DOCUMENT

This budget document is intended to give the reader a comprehensive overview of funding for the City's day-to-day operations, scheduled capital improvement expenditures, and principal and interest payments for the City's outstanding long-term debt. The document complies with recommended practices for fiscal and budgetary transparency of the Government Finance Officers Association (GFOA). Hyperlinks have been added where appropriate to link various sections of the document or to link to specific pages of the City's website to enhance the electronic accessibility of the document.

The first three sections, the Budget Message, Strategic Plan, and City Profile, provide an overview of the City's strategic planning efforts and how this budget is targeted to continue to provide high quality services to the City's residents. The operating expenditures are presented by fund and by department in the General Fund, Utility Fund, Drainage Fund, and Special Revenue Fund sections to give the reader a clear idea of how resources are allocated across the City's various programs.

The following icons have been created to graphically depict the City Council's six strategic goals consistently throughout the document in order to more clearly identify how the budget is founded on the goals.



**Financially Sound City
Providing High Value
Services**



**City Infrastructure for
Today and Tomorrow**



**Great Community
to Live**



**"The Sports Capital of
Texas" for Tourism &
Residents**



**Authentic Downtown -
Exciting Community
Destination**



**Sustainable
Neighborhoods**

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September 8, 2016

The Honorable Mayor, Mayor Pro Tem, and City Council
City of Round Rock, Texas

We are pleased to present the FY 2017 annual budget for the City of Round Rock. The discussions that led to the creation of this budget continue the focus for City resources and how they are presented for Council consideration and deliberation set in 2015.

Presented in this document is the City's Adopted Budget for the fiscal year of October 1, 2016 through September 30, 2017. This total budget of \$323.5 million reflects the City Council's continued commitment to long-range strategic planning and City staff's teamwork and collaboration in providing high-value services to Round Rock's citizens and customers. This Budget Message section provides a high-level summary of some of the major components of the budget. The other sections of this document outline the budget in much more detail, both in summary for the whole City and by specific fund.

We believe the adopted budget reflects a fiscally responsible approach to improving the City's infrastructure and meets current demands while maintaining the City's strong financial position. Attention has been given to preservation of the City's infrastructure and maintaining quality City services to the growing population. This budget builds on high customer satisfaction ratings and prudent strategies implemented to diversify our economic base. We envision this adopted budget as a policy statement, a financial summary, and a communication tool to show Round Rock has been and will continue to be a premier City, remaining financially sound, and providing high value services.

We wish to thank all the departments and staff members who contributed effort, time, and team spirit in the development of this budget. Furthermore, special thanks are extended to all members of the Finance Department who contributed to this document.

Laurie Hadley
City Manager

Bryan Williams
Assistant City Manager

Brooks Bennett
Assistant City Manager

OVERVIEW BY GOAL

The City's six strategic goals form the basis of the budgetary decisions made in preparing and refining the FY 2017 Annual Budget. Select operating additions and capital projects are summarized here according to which of the strategic goals they most closely support.



FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES

Planning & Development Services (2 FTEs)	\$212,000
Building Plans Examiner	
Development Coordinator	
Annual Facilities Repair & Replacement	750,000
Technology Internal Service Fund	750,000
Employee Compensation & Benefits	
Health Insurance Projected Increase	630,000
Public Safety Steps & Market Adjustments	760,000
General Government Salary Increases & Market Adjustments	895,000
Customer Information System (Utility Billing Software)	307,000



CITY INFRASTRUCTURE: TODAY AND FOR TOMORROW

Water Capital Improvement Projects	\$5.1 million
Wastewater Capital Improvement Projects	9.7 million
Drainage Capital Improvement Projects	8.6 million
Roads/Streets Capital Improvement Projects	45.9 million
Transit Service Expansion - Pilot Program	369,000
Increase from \$550,000 to \$919,000 annually	
General Services (1 FTE)	74,000
Building Construction Superintendent	



GREAT COMMUNITY TO LIVE

Trail Expansions

\$8.7 million

Brushy Creek, Heritage East & West, Lake Creek Trails

Library

Planning & Siting New Facility

Evaluations
in Process

Fire

Fire Code Inspector

137,000

Additional Assistant Fire Chief

186,000

RRFD Radio Apex Replacement

368,000

Police

Patrol Officers (4 FTEs)

488,000

Traffic Officer (1 FTE)

122,000

Sergeant (1 FTE)

133,000

Lieutenant (1 FTE)

145,000

Community Affairs Specialist (1 FTE)

85,000

Body Worn Cameras

139,000

Public Safety Training Facility

27.0 million

Regional Animal Shelter Expansion, Phase 1

2.8 million



The pedestrian bridge at Old Settlers Park is a part of Round Rock's trail system.

OVERVIEW BY GOAL

**“SPORTS CAPITAL OF TEXAS” FOR TOURISM AND RESIDENTS**

Multipurpose Complex Completion \$14.3 million

Total project cost of \$27 million

Multipurpose Complex Operations 585,000

Forest Creek Golf Course 3.9 million

Additional \$2 million for repairs and improvements

Select new management company

**AUTHENTIC DOWNTOWN - EXCITING COMMUNITY DESTINATION**

Black Box Theater \$140,000

Revenues are projected to cover cost of operations

Downtown Marketing Initiatives 90,000

East Bagdad Extension 3.0 million

Southwest Downtown Road Improvements Phase 5 & 5B 9.4 million

**SUSTAINABLE NEIGHBORHOODS**

Community Services Matching Grant Program \$15,000

Annual Parks & Recreation Repair & Replacement 750,000

Transportation

Construction Inspector (1 FTE) 115,000

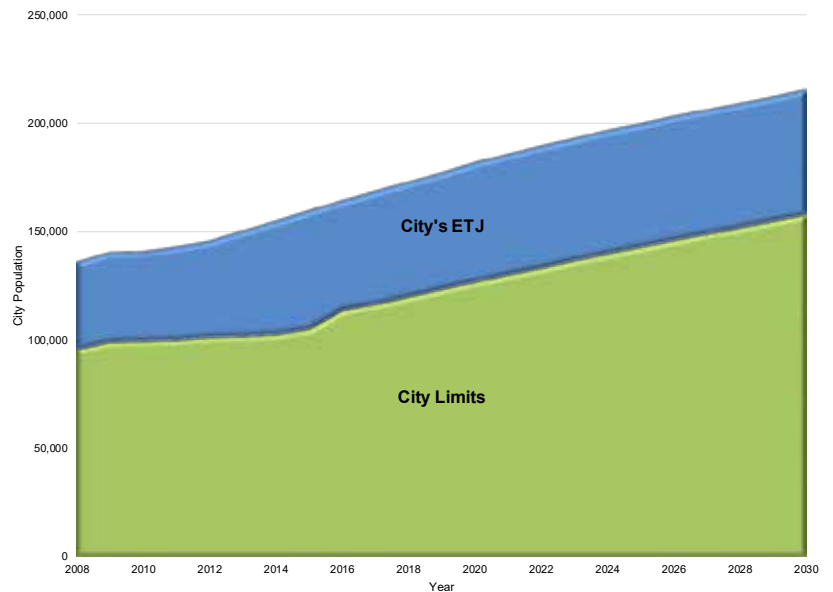
Sign Replacement Program 350,000

Right of Way Mowing & Maintenance Contract 400,000

LOCAL ECONOMY

Round Rock continues to see strong population and economic growth. As the largest city in Williamson County and part of the Austin Metropolitan Statistical Area (MSA), Round Rock is a key part of one of the fastest growing regions not just in Texas, but across the entire nation. From 2008 to the projected population for 2017, the City of Round Rock has experienced population growth of over twenty percent (20%) over the past 10 years. The long-range population estimates from the City's Planning and Development Services Department predict this increase continuing at a growth rate of between two (2) and three (3) percent per year for the foreseeable future.

The population for 2030 is projected to be over 158,000 within the City limits and over 215,000 in Greater Round Rock, which includes the City limits and the City's extraterritorial jurisdiction (ETJ) including Municipal Utility Districts (MUDs). While most of the long-range growth will likely occur in northeast Round Rock where there are still large tracts of land that could be developed into additional neighborhoods, population density will likely increase across the City as residential development continues for single family townhomes, multifamily apartments, and senior living facilities. The City is planning and preparing for this population growth to ensure the high-quality services Round Rock residents have come to expect are expanded to serve residents of today and of tomorrow.



One of the likely reasons for the City's population growth is a strong local economy. The City's unemployment rate is 3.0%, remaining lower than the Austin MSA rate of 3.1% and the statewide rate of 4.4%. As the Texas economy faces some uncertainties due to unstable oil prices, the Central Texas area's geographic and economic distance from the oil industry has and will likely continue to insulate the region from major



Train tracks located in Round Rock
Photo courtesy of Kim and Greg

LOCAL ECONOMY

impacts. Round Rock businesses have seen continued growth in revenues, especially in the hotel and restaurant industries, as more tourists and visitors come to enjoy Round Rock's "Sports Capital of Texas" sporting events, historic downtown, and unique blend of destination shopping experiences.

The Round Rock Premium Outlets celebrated its 10-year anniversary in August 2016. The 430,000-square-foot outlet mall serves as a destination for shoppers from Central Texas and beyond. A retail hub has grown up around the outlet mall to include IKEA which opened in 2007 and Bass Pro Shops which opened in 2015. These destination-based retail stores were intentionally sought out by the City's economic development program to locate in Round Rock. These stores generate sales tax revenues for the City, bring in shoppers to the area which benefits neighboring retail and restaurants, and place a relatively low demand on City services such as Police, Fire, and Parks and Recreation.

The economic development wins of the past will continue to add to the diversity of Round Rock's economy into the future as several companies have recently announced plans to locate in the City. Houghton Mifflin Harcourt (HMH) relocated its Texas regional office to Round Rock in July 2016. Their relocation brought over 270 jobs to the City with an average salary, including benefits, of at least \$70,000. HMH now anchors a brand new 100,000-square-foot Class A office building in La Frontera. Along with Emerson and Dell, HMH adds to a growing presence of business headquarters along SH 45 in Round Rock.

ProPortion Foods LLC, a Los Angeles-based food service company, finalized an economic development agreement in December 2015 to relocate its office, food processing, storage, and warehouse facility to the City. The company bought the building at 101 Chisholm Valley Trail previously used by Sysco, a food and food products distributor. In order to receive the economic incentives outlined in the economic development agreement, the total investment in renovations to the building must be at least \$13 million and ProPortion Foods must retain at least 400 full-time employees over a five-year period.

Airco Mechanical, a commercial and residential heating, ventilation, and air conditioning service provider, has relocated its Central Texas headquarters and its 400 employees to a previously vacant 47,000 square foot building located on the Interstate 35 frontage road at 1000 S. IH 35.

United Parcel Service (UPS) announced they will be the next Fortune 500 company to expand in Round Rock with a new regional distribution center that will provide additional operating capacity for the Austin area. The \$70 million facility, projected to open in 2018, will be 225,000 square feet located on fifty acres of land near SH 45 and A.W. Grimes Boulevard. The new distribution center will employ more than 300 people with an annual average salary of at least \$50,000.

Kalahari Resorts has chosen Round Rock as the location of its fourth family resort and convention center. The City views this proposal as a game-changer for the community. Its proximity to Old Settlers Park and Dell Diamond – two well-established venues that draw more than a million visitors annually – bodes well for a successful, tourism-oriented development. This is essentially a new industry for Round Rock that will provide substantial property tax revenues and diversify available employment opportunities. The proposed project is still being finalized but the resort will feature up to 975 guest rooms, a 150,000-square-foot convention center, an indoor/outdoor water park, and other potential indoor and

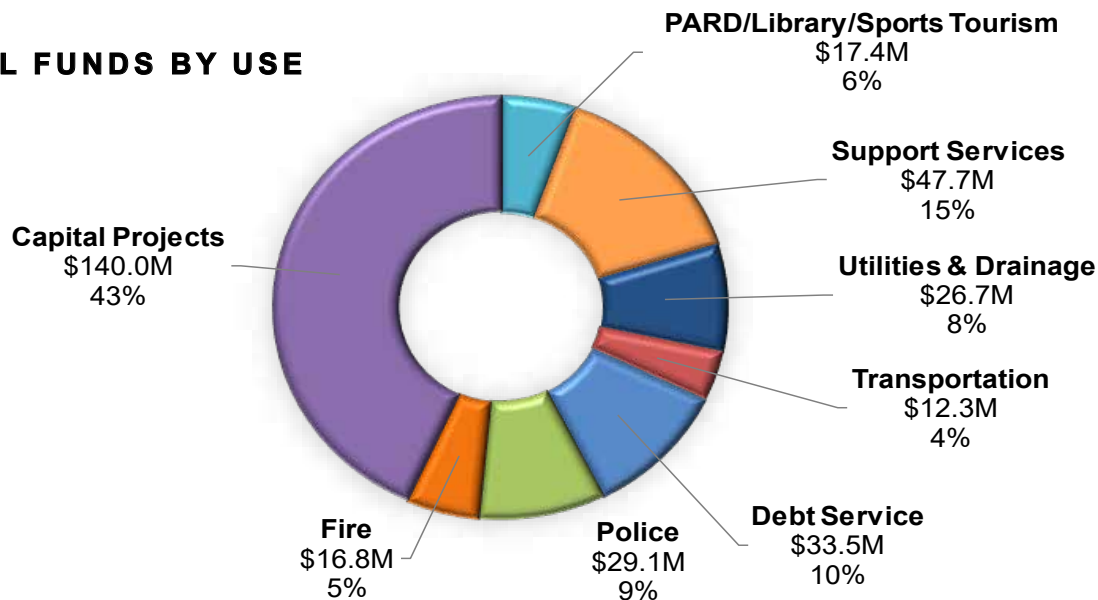
outdoor activities. The development will also include additional entertainment, recreation, and other mixed uses. For more information on the Kalahari Resort Project please visit www.roundrocktexas.gov/kalahari.

Round Rock continues to see significant growth in the medical industry. The City is home to several hospitals offering comprehensive world-class healthcare services. These hospitals continue to expand their facilities and services to keep up with Round Rock's growing population. Baylor Scott & White Health broke ground on March 8, 2016 on a new 100,000-square-foot cancer care facility on the campus of the Baylor Scott & White Medical Center off of University Boulevard. The facility is scheduled to open in fall 2016 and will provide services for radiation oncology, medical oncology, surgical oncology, and hematology.

To complement the healthcare and medical facilities, Round Rock is home to several higher education facilities, many of which focus on healthcare disciplines. These institutions of higher learning include the Texas A&M Health Science Center, Texas State University, Austin Community College, and the Art Institute of Austin. Texas State University is undergoing construction of a new \$70 million building on their Round Rock campus which, when complete in 2018, will house their College of Health Professions.



The map above shows some of the new developments and expansions happening in Round Rock.

FINANCIAL REVIEW**ALL FUNDS BY USE**

The FY 2017 Annual Budget totals \$323.5 million, an increase of \$11.8 million or 3.8% from last year.

GENERAL FUND

The General Fund is the primary fund for the City and accounts for all core services provided by the City of Round Rock including police and fire service, parks and recreation programs, the Round Rock Public Library, transportation planning, and various administrative and management functions. Most of the new staffing and operating costs intended to maintain service levels in the midst of rapid population growth are included in the General Fund. Additional spending totaling \$3.1 million, or an increase of 3.2%, provides for fourteen (14) additional full-time employees and additional operating costs. A complete breakdown of these additions can be found in the Budget Summaries section of this document.

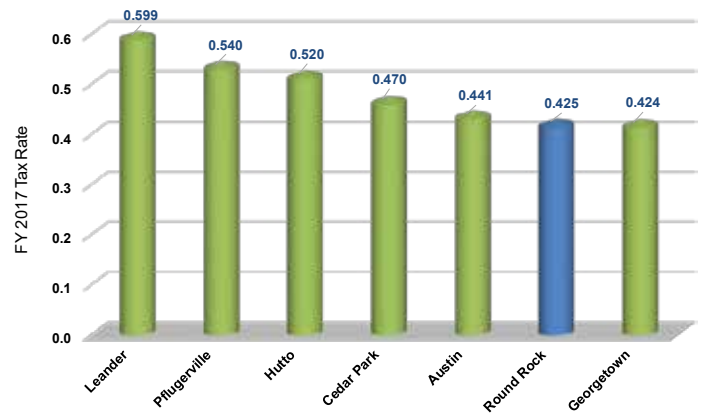
STAFFING & COMPENSATION

Most of the new staffing and compensation costs are intended to maintain service levels in the midst of rapid population growth. Fourteen (14) out of the fifteen (15) new full-time positions are focused on making sure core City services are keeping up with population growth. The Budget also includes funding for a projected 10% increase in health insurance costs as well as funding for both market-based salary adjustments and pay for performance salary increases.

PROPERTY TAX

The FY 2017 certified taxable property value for Round Rock is \$11.3 billion, an increase of 7.6% from last year's \$10.5 billion. The adopted property tax rate for FY 2017 is \$0.42500 per \$100 of valuation. The tax rate is an increase of 3.07 cents over the effective rate of \$0.39428, and well below the rollback rate of \$0.42961. The average home, valued at \$240,179, will pay \$1,021 per year in city property taxes, which is an increase of \$74 per year, or \$6.15 per month.

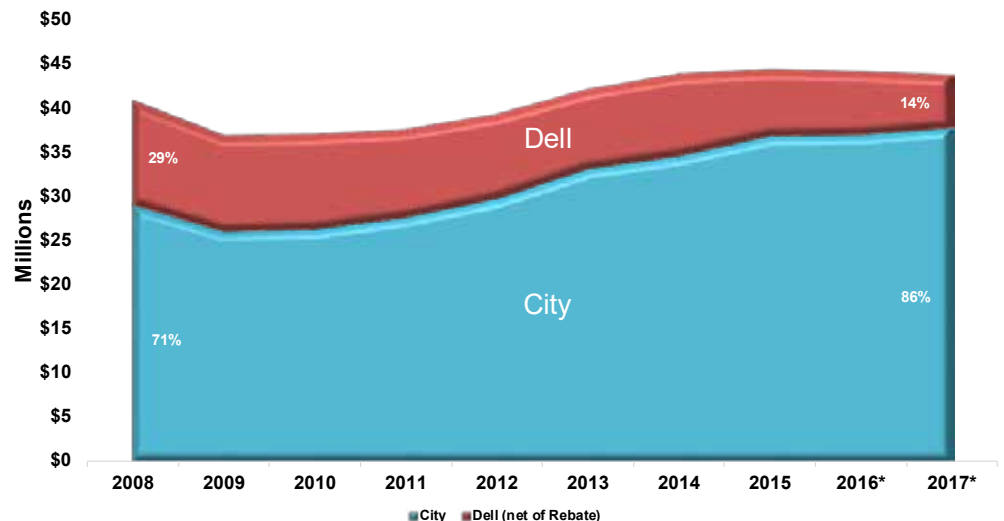
The three cent (\$0.03) increase in the adopted tax rate over the effective rate provides funding for additional fire and police staff, operations of two new fire stations, transportation improvements, operations for the new multipurpose complex, and additional funding for staff compensation & benefit cost increases. The increase is focused to enhance City services in public safety and transportation, two areas that rated as major issues facing Round Rock over the next five years. A closer look at the biennial citizen survey and its results can be found in the City Profile section of this document.



With an adopted rate of \$0.42500, the City continues to have one of the lowest property tax rates in Central Texas, and is among the lowest rates in the state for medium-sized cities.

SALES TAX REVENUE

The economic environment is a major contributor to the City's resources. Sales tax provides 45% of the revenue needed for the City's \$97.5 million General Fund budget, and is the primary funding source for the City's Type B Corporation, which supports roads and economic development. While the City has reduced its reliance on Dell receipts, the non-Dell portion has grown from \$29.3 million in 2008 to a projected \$37.8 million for 2017, an increase of 29% over the ten year period. Total sales tax collections for the City have remained relatively flat over the past 10 years with \$41.0 million in 2008 and \$43.9 million expected in 2017. The reduced reliance on both Dell and sales tax in general makes the City's finances more stable and less susceptible to any negative effects of economic downturns.



FINANCIAL REVIEW

GENERAL SELF FINANCE FUNDS

The City uses excess revenues and unspent funds to pay for major capital expenses, one-time capital needs, and repair and rehabilitation costs for City parks, streets, public safety equipment, and facilities. Using this pay-as-you-go philosophy has been a major contributing factor to maintaining a low property tax rate and excellent long-term financial stability while providing high quality, well-maintained equipment and facilities. In FY 2017 the City has designated available cash funds to pay for the following projects.

Beginning Available Balance:	\$11.1 million
Williamson County Regional Animal Shelter Expansion Phase 1	\$2.50 million
Forest Creek Golf Course Improvements	\$2.00 million
Parks & Recreation, Facilities, & Information Technology	\$2.25 million
Sign Replacement Program	\$350,000
Transit Pilot Expansion	\$184,500
Public Safety Radios & Equipment	\$907,000
Play for All Park Expansion	\$500,000
New Vehicles & Equipment	\$594,000
Ending Available Balance:	\$1.8 million

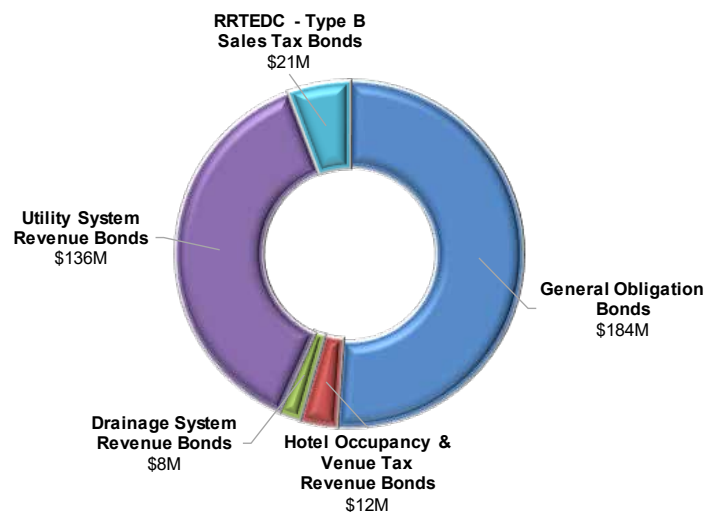
DEBT

The City continues to maintain excellent credit and received an upgrade from Standard and Poor's on its Utility Revenue bonds. Both the City's General Obligation bonds and Utility Revenue bonds are now rated AA+, the second-highest rating of credit worthiness. The City's debt is managed through dedicated funds and long-term planning for projects.

An additional \$30,875,000 in new General Obligation bonds are scheduled for sale in the spring of 2017 to continue the capital bond projects approved by voters through the 2013 bond referendum. The issue will include Fire Facilities (\$9.5 million), Parks & Recreation facilities (\$10.3 million), and the Public Safety Training Facility (\$11.1 million).

For a more in-depth look at the City's outstanding debt obligations please see the Debt section of this document.

OUTSTANDING DEBT BY TYPE



UTILITY FUND - WATER AND WASTEWATER

The City's water and wastewater operations total \$63 million in FY 2017 for operations and capital needs. There are **no retail rate increases for water and wastewater** in the Proposed Budget, though there is a wholesale water rate increase of 10.1% that went into effect in October 2016. The FY 2017 Budget also includes revenues and expenditures for a new Water Treatment and Transmission agreement with the City of Georgetown approved by the City Council on June 9, 2016. More information on the Utility Fund is available in the Utility Fund section of this document.

DRAINAGE FUND

This fund provides a stable funding source for the maintenance of the City's stormwater system. There are **no rate increases** included in the Proposed Budget. This fund includes \$2.6 million in operating costs, \$577,000 in debt service, and a projected five-year capital improvement program totaling \$26.1 million. More information on the City's Drainage Fund is available in the Drainage Fund section of this document.

HOTEL OCCUPANCY TAX AND SPORTS CENTER FUNDS

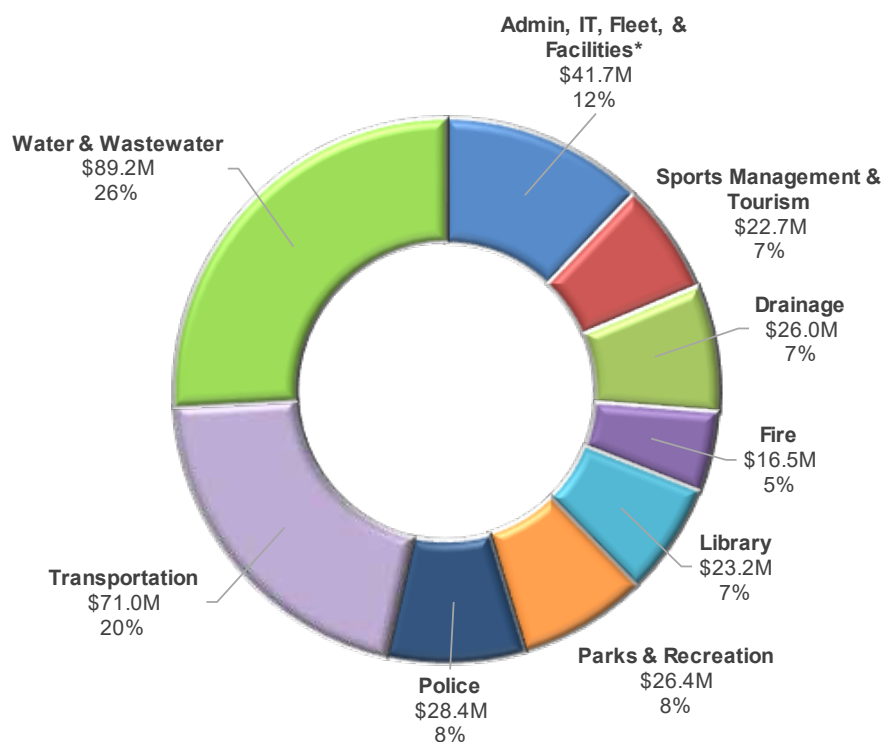
The local hotel/motel industry continues to be particularly vibrant in Round Rock. The City has over 2,650 hotel and motel rooms and is projected to reach 3,000 rooms by April 2017. Occupancy rates remain among the highest in the state at 75%. Hotel Occupancy Tax proceeds support the City-owned Dell Diamond, the Convention & Visitor's Bureau, the Round Rock Sports Center, and partial funding for the new Multipurpose Complex opening in Old Settlers Park in Spring 2017. Starting in FY 2017, the City has established a policy allowing a maximum of 5% of the Hotel Occupancy Tax revenue may be used for the promotion of public art in the City. More information on the Hotel Occupancy Tax and Sports Center Funds is available in the Special Revenue Funds section of this document.

ROUND ROCK TRANSPORTATION AND ECONOMIC DEVELOPMENT CORPORATION (TYPE B) FUND

The Type B Fund receives its revenue from 0.5 cents of the City's local sales tax. This provides \$16.4 million per year for various transportation and economic development programs. Ninety percent (90%) is allocated for roads, drainage, and other transportation system improvements, including maintenance costs associated for authorized projects as allowed under State law. Ten percent (10%) of revenues are used for economic development related projects that expand employment opportunities within the City.

FINANCIAL REVIEW**CAPITAL IMPROVEMENTS PROGRAM (CIP)**

The City manages its current assets and keeps up with growth through CIP master-planning for Parks & Recreation, Roads, Water and Wastewater Utilities, Stormwater Drainage, and City Facilities. Over the next five (5) years the City expects to spend \$345.1 million on improvements in these areas. Over 60% of these expenditures will be made with cash reserves the City has on hand which shows the financial stability of Round Rock. Not having to borrow for well over half of the planned capital expenditures saves the community money. For more details on the CIP, including a complete list of all planned capital projects over the next five (5) years please see the Capital Project Funds section of this document.

5 YEAR CIP BY USE

STRATEGIC PLANNING FOR THE CITY

The Round Rock City Council uses focused long-range strategic planning to ensure the City continues to provide high-quality services well into the future. At the core of this approach to planning is a multi-year strategic plan developed in 2012. Each year the City Council meets with the City Manager and Department Directors to revisit the strategic plan, recommit to the long-range vision, and identify specific measurable actions to be taken to help the City achieve its goals.

The Strategic Plan includes three major components that help focus operations and capital projects on the long-range plan: a broad fifteen (15) year vision, more specific five (5) year goals, and measurable actions to be taken each year to help achieve the goals and the broader vision. By basing the short-term actions on the medium-term goals which are founded on the long-range vision, the City is laying out a strategic path for daily operations, for capital projects, and for the future to continue to make Round Rock great.



PERFORMANCE MEASUREMENT

The City uses its strategic plan not only to set policy direction and guide annual budget decisions, but also as a basis against which to gauge the level and quality of City services. By providing information about department performance, the City hopes to allow the public, City Council, and City staff the opportunity to analyze the results, to see if desired outcomes are being met, and to look for ways the City can continue to improve.

This document attempts to provide performance measures for each department along with basic financial information. Each department's section within the General Fund, Water/Wastewater Utility Fund, Drainage Fund, and Special Revenue Fund tabs provides the departments' specific vision and mission, financial and personnel information, and some performance measures. Most of these measures for FY 2017 are basic measures that gauge the level and quantity of services provided to the City's residents and customers. Over the next few years City staff hopes to identify additional measures to assess the quality of service provided and the outcomes to the City's neighborhoods and to the residents resulting from the services.

CITY VISION

The City Council reaffirmed the City of Round Rock's long-range fifteen (15) year vision during the Strategic Planning Retreat in February. The vision provides the foundation for the Strategic Plan and the FY 2017 Budget.

The vision outlined for 2031 is for Round Rock to be:

- A Family-Friendly Community that is Safe and Distinctive by Design
- "The Sports Capital of Texas" and Major Medical and Educational Destination
- An Authentic Downtown and choice of Great Neighborhoods

For each of these components of the vision, these are the guiding principles identified for each.

FAMILY-FRIENDLY COMMUNITY

- A sense of community identity and pride.
- Strong community events, festivals, and activities.
- Top quality schools and educational programs.
- Strong presence of faith institutions.
- Strong cultural arts scene with residents engaged and participating in programs and activities.
- Outdoor gathering places and parks for family activities, both active and passive.
- A Reputation as a great place for family living.



SAFE

- Recognition as the safest community in the nation.
- Zero tolerance for criminal activities.
- Low crime rate, especially for Part I and Part II crimes.
- Timely response to emergency calls for service.
- No visual blight – an attractive and safe appearance.
- Residents partnering with the City to create a safe community.
- A safe, secure water supply.
- Residents and visitors should feel safe and secure anywhere, anytime.

DISTINCTIVE BY DESIGN

- Distinctive gateways and entrances so that residents and visitors know that they are entering Round Rock.
- City facilities and landscaping that are reflective of the local character.
- New developments and major buildings designed for attractiveness.
- Preservation of Round Rock's historic character.
- Native water-wise landscaping in both public and private areas.
- Round Rock with a distinctive community appearance from other Texas cities.

THE SPORTS CAPITAL OF TEXAS

- Round Rock recognized as "The Sports Capital of Texas".
- First class sports facilities and fields that are state of the art and well-maintained.
- Balance field and facilities usage between local recreation, tournaments, and tourism.
- Multi-use fields and facilities for practice and games.
- Attract regional and national tournaments.
- Host tournaments for main stream sports, such as baseball/softball, football, basketball,

volleyball, soccer, and cheer-leading.

- City and Round Rock Independent School District (RRISD) working together and collaborating on facilities and field use.

MAJOR MEDICAL AND EDUCATIONAL DESTINATION

- World class hospitals and medical facilities.
- Medical research and biotechnology businesses.
- Attract medical related businesses, including small scale trial manufacturing and medical biotechnology manufacturing.
- Technology incubator supporting opportunities to start and grow a business.
- Expanded educational institutions: Austin Community College, Texas A&M Medical School, Texas State, trade and technical schools.
- Upscale housing development and mixed residential uses in northeast area.

AUTHENTIC DOWNTOWN

- Reputation as an exciting and “trendy” place to go and hang out.
- A variety of entertainment venues and activities, restaurants, bars, and live music.
- Public trail access and use of Brushy Creek.
- Public spaces and commercial businesses located along Brushy Creek.
- Preservation of historic buildings and character.
- Cultural arts, performing theater, and public art presence.
- Easy access, convenient parking, and pedestrian-friendly downtown.
- Relocation of businesses to the Downtown area.

CHOICE OF GREAT NEIGHBORHOODS

- Range of housing choices including town homes, patio homes, upscale homes, and

starter homes.

- Easy access to open spaces, neighborhoods, recreation and leisure facilities, and activities.
- Well-maintained modernized housing stock.
- High-end housing in executive neighborhoods.
- Active home-owner associations and organizations for socializing and sharing responsibility for the neighborhood.
- Walkable pedestrian-friendly neighborhoods.
- Increase non-vehicular connectivity with trails and bike lanes.
- Green building with energy efficient and water-wise features.



CITY GOALS

The City Council has identified six (6) strategic goals based on the long range vision. These goals serve as the foundation for all budget decisions and are presented throughout the document to remind the readers how the various programs and initiatives contained in this document relate back to these six goals.

The goals and the objectives identified for each are:

FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES



- Diversify City revenues.
- Expand the City tax base through economic expansion.
- Maintain financial reserves consistent with City financial policies and national standards.
- Hire and retain top quality, diverse City workforce dedicated to serving the Round Rock community.
- Maintain City facilities, equipment, and apparatus.
- Deliver cost effective City services in a customer friendly, pro-business manner.

CITY INFRASTRUCTURE: TODAY & FOR TOMORROW



- Assure long term water supply for future City growth and development.
- Reduce water consumption by City customers and City facilities and parks.
- Invest in City infrastructure to support future community growth and economic development.
- Expand water reuse system serving the northeast areas and parks, where possible.
- Improve mobility throughout the City.
- Upgrade and expand roads.
- Upgrade and expand drainage and stormwater system

GREAT COMMUNITY TO LIVE



- Expand and diversify the local economy.
- Increase job opportunities for residents.
- Expand education campuses and programs.
- Expand quality of life amenities for residents.
- Build a community where people want to live.
- Develop upscale housing opportunities.



Downtown with New Roundabout by Rock Studios

“THE SPORTS CAPITAL OF TEXAS” FOR TOURISM AND RESIDENTS



- Expand sports facility to support sports tourism.
- Increase number of tournaments: regional and national.
- Develop additional sports fields – practice, games, sports tourism.
- Develop effective relationship with RRISD for joint use: facilities and programs.
- Upgrade the quality and maintenance of current City outdoor facilities.
- Increase revenues from sports tourism for benefit of residents and the local economy.

AUTHENTIC DOWNTOWN - EXCITING COMMUNITY DESTINATION



- Increase public and commercial use of Brushy Creek.
- Develop boutique hotel.
- Expand housing opportunities: townhomes, apartments, condos.
- Develop former Builders Gypsum Supply site to enhance downtown.
- Increase the number of entertainment businesses and venues in downtown.
- Increase downtown connectivity: East and West of Mays Street.
- Provide safe, convenient parking.

SUSTAINABLE NEIGHBORHOODS



- Maintain reputation as the safest large city.
- Upgrade older housing stock: exterior and interior.
- Ensure homes and commercial buildings comply with City codes.
- Increase neighborhood connectivity through streets, trails, and bike lanes.
- Increase number and effectiveness of homeowner associations.
- Repair and upgrade neighborhood infrastructure: streets, sidewalks, utilities, fences, and streetscapes.
- Upgrade neighborhood parks and open spaces.

STRATEGIC PLAN

POLICY AGENDA - TOP PRIORITY PROJECTS

Target Area	Action	Goal	Department	Due Date	Complete?
WOW: Project Fiji - Kalahari Resort & Convention Center					
		Goal 3	City Manager		
Milestones:	1 Contract: Public Affairs Firm				
	2 Announcement - June 15, 2016			6/16	✓
	3 Council Decision: Memorandum of Understanding (MOU)			6/16	✓
	4 Develop Incentive Agreement			10/16	
	5 Council Decision: Incentive Agreement			10/16	
	6 Council Decision: Land Acquisition			1/17	
Status: The public announcement was made on June 15th. City Council approved the MOU on June 23rd.					
Police Services: Staffing Plan and Funding					
		Goal 1	Police Chief		
Milestones:	1 Prepare budget request			4/16	✓
	2 Review budget proposal			5/16	✓
	3 Council Decision: FY 2017 Budget Funding			8/16	✓
Status: The FY 2017 Budget includes funding for five (5) new Officer positions, a new Sergeant position, and a new Lieutenant position. The Round Rock Police Department will continue to monitor staffing, service demand, and the resources necessary to maintain our gains in community policing activity.					
Lovett Development - Urban InTown Homes					
		Goal 5	Planning & Development Services City Attorney		
Milestones:	1 Complete draft of MOU			6/16	✓
	2 Council Decision: MOU Approval			6/16	✓
	3 Complete Development Agreement: Planned Unit Development (PUD)			12/16	
	4 P&Z: Development Agreement, PUD			12/16	
	5 Council Decision: Development Agreement, PUD			12/16	
	6 Complete land sale			12/16	
	7 Council Decision: Land sale			12/16	
	8 Complete design on McNeil Extension			12/16	
Status: MOU was approved at the June 9th Council meeting.					

Target Area	Action	Goal	Department	Due Date	Complete?
Property Tax Rate: Direction & Decision					
		Goal 1	Finance		
Milestones:	1 Receive estimated values			5/16	✓
	2 Prepare report on pressure FY 2016-2017 Budget			6/16	✓
	3 Council Decision on Property Tax Rate			7/16	✓
Status: City Council reviewed the options and adopted a property tax rate of \$0.42500 for FY 2017, an increase of 7.8% over the effective tax rate.					
Library Development: Direction and Location					
		Goal 3	Library		
Milestones:	1 Explore location options in the downtown area			3/16	✓
	2 Council Decision: Direction			2/17	
Status: Mayor and Council are exploring options in the downtown area.					
Type "B" Policy Framework					
		Goal 1	Finance & Transportation		
Milestones:	1 Prepare briefing paper/presentation: Including projections for roads			8/16	✓
	2 Council Packet Briefing: Direction, Local Option Advocacy			8/16	✓
Status: Policy and process revisions were presented as part of the FY 2017 Budget Process along with a 5-year Overview for the Type B Fund.					
Kenney Fort (Arterial "A") - Design and Funding					
		Goal 2	Transportation		
Milestones:	1 Initiate Right of Way (ROW) Acquisition Segment 4			5/16	✓
	2 Council Decision: ROW Direction on Segment 4			7/16	✓
	3 Complete Segment 2 / Segments Design			12/16	
Status: Design is under way					

STRATEGIC PLAN

POLICY AGENDA - HIGH PRIORITY PROJECTS

Target Area	Action	Goal	Department	Due Date	Complete?
Fire Services: Staffing Plan and Funding					
		Goal 1	Fire Chief		
Milestones:	1 Develop program improvement - 1-5 year plan, budget request			4/16	✓
	2 Review budget proposal			5/16	✓
	3 Council Decision: FY 2017 Budget Funding			8/16	✓
	4 SAFER Grant			11/16	
Status: Fire Department actively managing plan through budget requests and seeking grant funding. The FY 2017 Budget includes a new Fire Code Inspector Position and an additional Assistant Fire Chief.					
Project Deliver - new UPS facility					
		Goal 3	Economic Development Director Planning & Development Services		
Milestones:	1 P&Z: Zoning and Annexation			3/16	✓
	2 Council Decision: Zoning and Annexation			4/16	✓
	3 Secure ROW for Road			4/16	✓
	4 Council Decision: ROW Ownership/Improvement - Type B; County Agreement			6/16	✓
	5 PUC approval of CCN swap between Round Rock and Windermere			12/16	
Status: A verbal agreement with Windermere has been established for Round Rock to provide service to the property.					
Northeast Development Plan					
		Goal 3	Planning & Development Services		
Milestones:	1 Send letters to property owners - development agreement			5/16	✓
	2 Finalize development agreements			Ongoing	
	3 Council Decision: Agreement, Direction on Involuntary Annexation			12/16	
Status: The City entered into a development agreement with Bernard Anderson covering approximately 150 acres north of University Boulevard and east of the Vizcaya development. Additional agreements currently under review will cover approximately 1500 additional acres along University Boulevard and A.W. Grimes					
Master Transit Study: Implementation / Rollout					
		Goal 2	Transportation		
Milestones:	1 Prepare report: Services and costs of services			5/16	✓
	2 Council Packet Briefing Report			6/16	✓
	3 Council Decision: Direction, Funding			8/16	✓
Status: The FY 2017 Budget includes expansion of the existing Transit service to include a circulator service and regional express service to Howard Station and downtown Austin					

Target Area	Action	Goal	Department	Due Date	Complete?
Economic Development Partnership: Evaluation Report with Recommendations					
		Goal 3	Mayor		
Milestones: Partnership					
	1 Review contract & process - (Mayor, City Manager, Chamber Chair, Economic Development Director, Chamber President & City Attorney)			7/16	✓
	2 Prepare report and revise contract			8/16	
	3 Council Packet Briefing - Report & Contact Review			9/16	
	4 Council Decision- Contract Approval			9/16	
Incentives					
	1 Evaluate options			7/16	
	2 Prepare report with options			8/16	
	3 Council Packet Briefing: Report Review			9/16	
	4 Council Decision- Incentives Framework			9/16	
Status: Ongoing					
East Downtown Plan and Development: Direction, City Actions and Funding					
		Goal 5	City Manager's Office - Assistant City Manager		
Milestones:					
	1 Develop short term proposal: street maintenance, parking availability			8/16	
	2 Council Packet Briefing: Review Proposal			8/16	
	3 Council Decision: Direction and Funding			9/16	
Status: Project is ongoing- working with HDR, Inc. for the short-term proposal					
Neighborhood Revitalization Program: Staffing and Funding					
		Goal 6	City Manager's Office - Assistant City Manager		
Milestones:					
	1 Develop budget proposal			4/16	✓
	2 Review budget proposal			5/16	✓
	3 Council Decision: FY 2017 Budget Funding			8/16	✓
Status: The FY 2017 Budget includes funding for a new Community Service Matching Grant program.					

STRATEGIC PLAN

MANAGEMENT AGENDA - TOP PRIORITY PROJECTS

Target Area	Action	Goal	Department	Due Date	Complete?
Long Term Financial Projections and 5-Year Plan					
		Goal 1	Finance		
Milestones:	1 Gather financial data			3/16	✓
	2 Finalize projections and plan			4/16	✓
	3 Council Packet Briefing: Review and direction			6/16	✓
Status: Five-year financial model is complete and has been reviewed with the City Manager and executive staff. Council overview presented on June 21.					
Forest Creek Golf Course: Master Plan, Management Contract, Short-Term Improvements					
		Goal 1	City Manager's Office - Assistant City Manager		
Milestones:	1 Complete major fixes/maintenance			4/16	✓
	2 Complete Master Plan			5/16	✓
	3 Council Packet Briefing: Review and direction			6/16	✓
	4 Develop RFP - Management Services			6/16	✓
	5 Review responses and develop recommendations			8/16	✓
	6 Council Decision: Award Contract			11/16	
	7 Operational			1/17	
Status: The Request for Proposals were due July 22, 2016. Staff has reviewed the proposals and will bring the recommendation to Council in November 2016..					
City Staff Retention: Strategy and Actions					
		Goal 1	Human Resources		
	Salary				
Milestones:	1 Complete market study & develop budget proposal			5/16	✓
	2 Council Decision FY 2017 Budget Funding			8/16	✓
	Pay for Performance (Base Pay)				
	1 Develop proposal			5/16	✓
	2 Council Decision FY 2017 Budget Funding			8/16	✓
	Tuition Reimbursement				
	1 Review program and usage			5/16	✓
	2 Council Decision FY 2017 Budget Funding			8/16	✓
	Department Succession				
	1 Meet with each department			9/16	
	2 Present report to City Manager			10/16	
	Employee Recognition				
	1 Review/refine recognition programs/activities			5/16	✓
	2 Council Decision FY 2017 Budget Funding			8/16	✓
Status: Funding for recommended salary adjustments is included in the FY 2017 Budget. HR is currently visiting with each department regarding succession planning.					

Target Area	Action	Goal	Department	Due Date	Complete?
Nutty Brown Development					
		Goal 3	Planning & Development Services		
Milestones:					
1 Complete land sale				5/16	
2 Council Decision: Land Sale				5/16	
3 Complete Development Agreement, PUD				6/16	
4 Council Decision: Development Agreement, PUD				6/16	
5. Council Decision: Funding for Oakmont Street Extension				8/16	

Status: Ongoing – deal requires cooperation from neighboring property owners. Nutty Brown is in negotiations to address this. On hold until this is accomplished.

Transportation Master Plan					
		Goal 2	Transportation		
Milestones:					
1 Complete Transportation Master Plan				4/17	
2 Council Decision: Plan Adoption				5/17	

Status: Milestone deadlines for this project have been moved to 2017.



The Forest Creek Golf Course Request for Proposals was issued in Summer 2016. Council will award a contract for a new management company in October 2016 with an effective date for new operations of January 1, 2017.

MANAGEMENT AGENDA - HIGH PRIORITY PROJECTS

Target Area	Action	Goal	Department	Due Date	Complete?
Financial Policies: Review, Revision, Update					
		Goal 1	Finance		
Milestones:	1 Complete financial policy review			6/16	✓
	2 Finalize briefing report			6/16	✓
	3 Council Packet Briefing: Financial Policy Review			7/16	✓
	4 Council Decision: Adoption			7/16	✓
Status: Financial Policies have been updated and approved by Council on September 8, 2016.					
Dell Strategy and Actions					
		Goal 3	City Manager's Office - Assistant City Manager		
Milestones:	1 Continue quarterly meetings		Ongoing		
	2 Monitor EMC merger		Ongoing		
Status: This project is ongoing.					
Old Settlers Park: 10-Year Plan - Repair and Replacement					
		Goal 4	Parks & Recreation		
Milestones:	1 Create assessment team			6/16	✓
	2 Complete assessment report			8/16	
	3 Council Packet Briefing: Report, Review & Direction			9/16	
Status: This project is ongoing.					
Maintenance Fees: Evaluation Report & Direction					
		Goal 4	Parks & Recreation		
Milestones:	1 Survey other cities, complete market analysis			9/16	
	2 Finalize report			9/16	
	3 Council Packet Briefing: Report, Review & Direction			10/16	
Status: Project will begin in a few months.					

Target Area	Action	Goal	Department	Due Date	Complete?
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Community Affairs Unit: Expansion

Goal 6 Police Chief

Milestones: 1 Develop budget request	4/16	✓
2 Review budget proposal	5/16	✓
3 Council Decision: FY 2017 Budget Funding	8/16	✓

Status: The FY 2017 Budget includes funding for a new Community Affairs Specialist civilian position.

Jonah Water Agreement

Goal 2 Utilities & Economic Development Director
9/16

Milestones: 1 Council Decision: Agreement

Status: Working on Agreement with Jonah SUD and the City to allow for interconnect between the two water system

Regional Transportation Governance

Goal 2 Transportation

Milestones: 1 Participate in study	Ongoing
2 Council Update: Report	2016
3 Complete Study	2017

Status: This project is ongoing.



The Community Affairs Unit of the Round Rock Police Department puts on dozens of events each year, including the Annual Kutz for Kidz in partnership with the Round Rock Independent School District. The event includes free school supplies, haircuts, and nail painting from these SWAT team members for Round Rock area children.



.....
ROUND ROCK CITY COUNCIL



Mayor
Alan McGraw



Mayor Pro Tem
Craig Morgan



Place 2
Rene Flores



Place 3
Frank Leffingwell



Place 4
Will Peckham



Place 5
Writ Baese

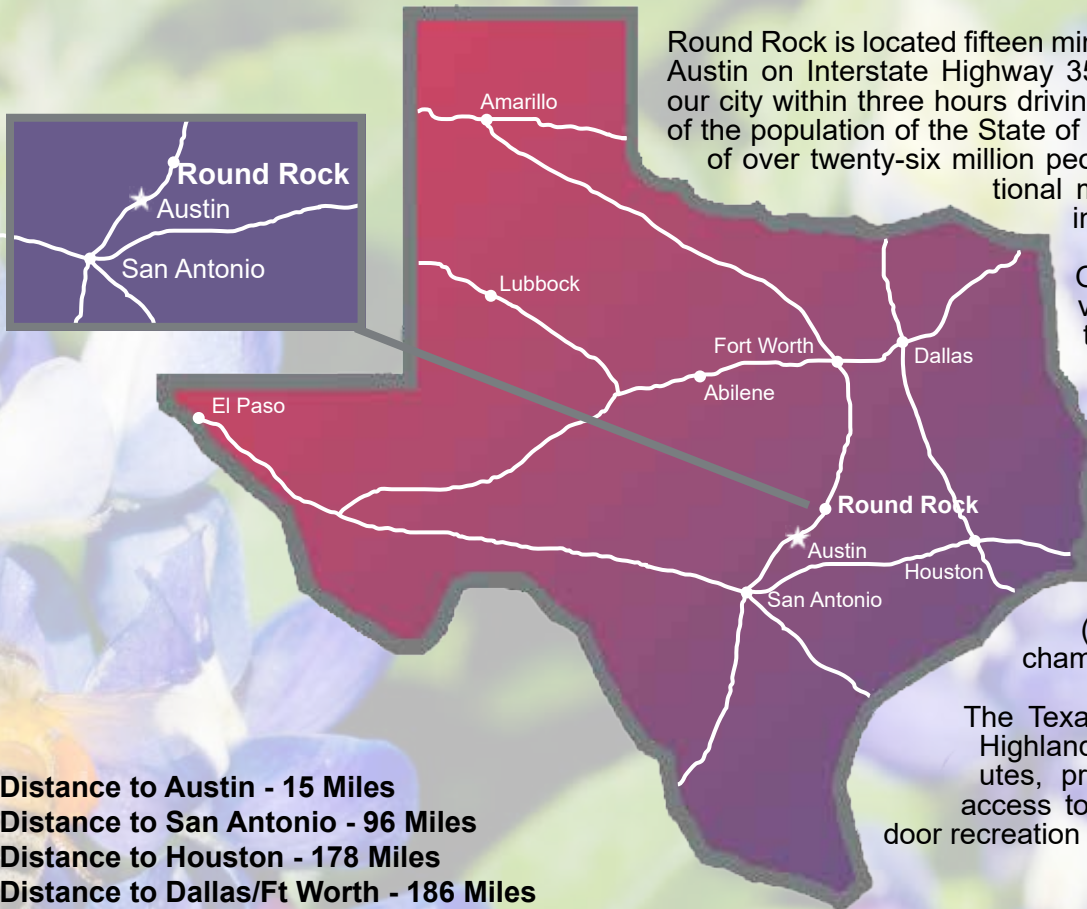


Place 6
Kris Whitfield

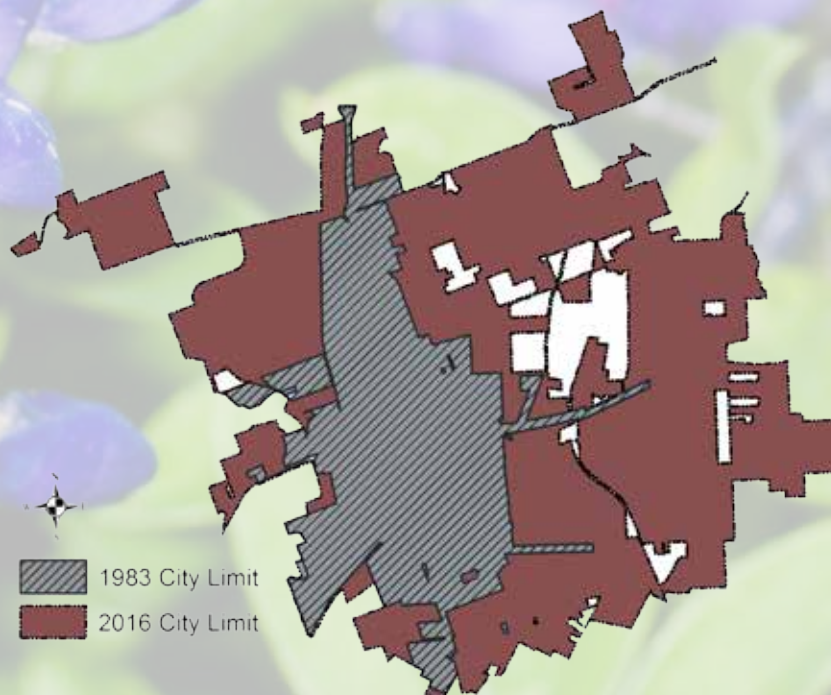
CITY ORGANIZATIONAL CHART



LOCATION OF ROUND ROCK



GROWTH IN ROUND ROCK



HISTORY OF ROUND ROCK



The Round Rock

1884

Local fire protection was organized as a volunteer hose and hand pump company.



Volunteer Hook and Ladder Company, 1907

1848

Settlers voted to form Williamson County out of the Milam District.

1867 - 1880s

Round Rock became a stop on the famed Chisholm Trail. Cowboys moved their herds of cattle through Brushy Creek and past the round rock.

1913

The City's first streetlights and speed limit signs (12 mph) were installed.

1877

Round Rock citizens first voted to incorporate. W.T. Smith served as the City's first "Worthy Mayor."



Tonkawa Tribe in Williamson County, 1898

1913

The City was incorporated in its present state. Jack Jordon was elected the first Mayor. Serving as the first City Council Members were: John A. Nelson, Dr. W.G. Weber, E.J. Walsh, J.A. Jackson, W.A. Gannt, and A.K. Anderson.

1854

The U.S. Post Office requested that the Brushy Creek Post Office choose a new name. Postmaster Thomas C. Oatts chose "Round Rock" because of the landmark rock located in the middle of Brushy Creek.



Old Town Round Rock, circa 1890



New Town Round Rock,
1930

1918

The City granted a license to Mr. S.E. Bergstrom to operate an electric plant to provide electricity for the City.

1936

City water service was established.

1962

The Ladies Home Demonstration Club organized a citywide library, which eventually became the Round Rock Public Library.

1927

The Texas Power and Light Company assumed operations to provide electricity for the City.

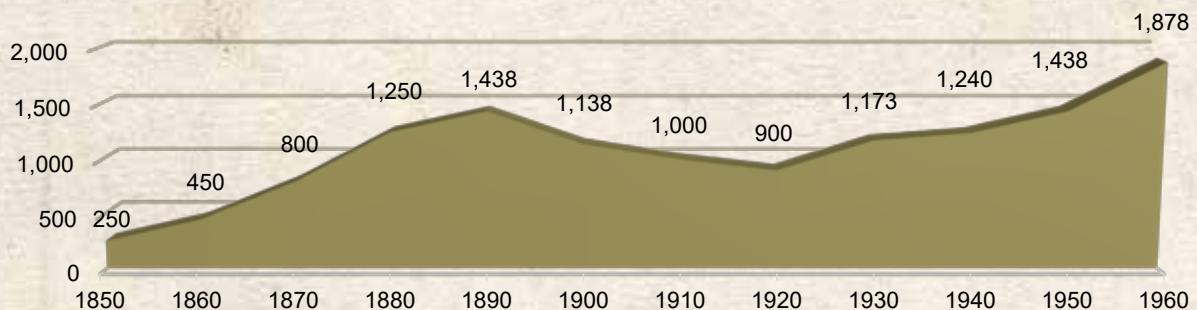
1938

The City constructed a \$90,000 citywide sewer system.

1950

The US Census lists 1,438 people in Round Rock, ranked the fifth largest town in Williamson County behind Taylor, 9,071; Georgetown, 4,951; Bartlett, 1,727; and Granger, 1,637 (Census).

HISTORICAL CITY POPULATION, 1850 TO 1960



Source: US Census Bureau

PRESENT DAY ROUND ROCK

Photo Courtesy of Rock Studios

1980

By 1980 the City had established itself as the largest City in Williamson County.

1998

Voters overwhelmingly approve the use of hotel-motel tax revenue to fund a new minor league baseball stadium and conference center.

2003

Round Rock set the goal to become the "Sports Capital of Texas."

2006

Round Rock Premium Outlets open.



Round Rock Premium Outlets



Dell Inc.

2000

The Round Rock Express played their first home game at the Dell Diamond on April 16.

2005

Classes begin at the Round Rock Higher Education Center, a shared venture between Texas State University and Austin Community College.

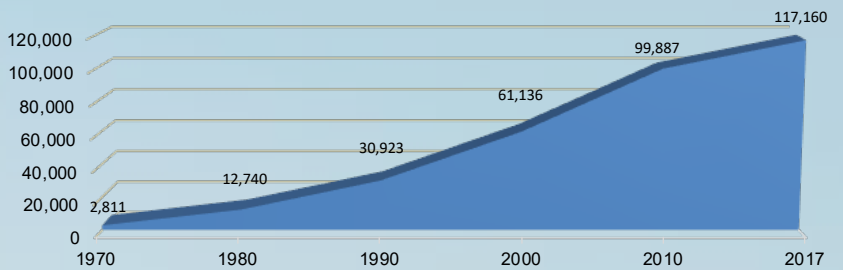
1994

Dell relocated its world headquarters from Austin to Round Rock. The expansion of the City's tax base resulted in a series of public works projects and additional public amenities such as the expansion of the water plant, an additional wastewater treatment plant, and the development of the 570-acre Old Settlers Park without an increase in the property tax rate.



Texas State University - Round Rock, TX

HISTORICAL CITY POPULATION, 1970 TO 2016



Source: US Census Bureau



IKEA

2007

IKEA opened, becoming the largest single retail store in Central Texas.

2016

Kalahari Resorts and Convention announced that they will be opening a new location Round Rock. This new growth will bring 975 room resort destination that will feature a large convention center, spa, multiple restaurants, a waterpark and much, much more!



This is a true game-changer for the Round Rock community that will bring needed diversity to the Round Rock economy, in addition to significant convention and hotel space.

2008

Seton Hospital opened its regional medical center, Texas A&M broke ground on a medical school branch campus, and Texas State University opened a nursing school campus making Round Rock a major healthcare destination.



Texas A&M - Round Rock

2012

Emerson Process Management relocated its international headquarters and technology center to Round Rock

2010

Austin Community College's Round Rock campus opens for classes.



Bass Pro Shops

2015

Bass Pro Shops opened a 104,000 square foot store just north of the Round Rock Premium Outlets. With the opening of this store, Bass Pro Shops offer a part museum, art gallery, antique store, education, conservation and entertainment center which includes Uncle's Bucks Fish Bowl & Grill, 16,000 gallon aquarium stocked with native fish, an Archery Range, and a Tracker Marine Boat Center.

DESTINATION ROUND ROCK



1. The "Round Rock"

2. Historic Downtown

3. Play for All Park

4. Dell Diamond

5. Rock'N River

6. Old Settlers Park

7. Austin Community College,
Texas State University,
Texas A&M University

8. Bass Pro Shops

9. Premium Outlets

10. IKEA

11. Round Rock Sports Center

ACCOLADES

Round Rock continues to gain recognition for the value of the high quality services provided to our residents. Some of the most recent accolades are summarized below. A full listing of the City's awards and accolades is available on the City's [website](#).



SAFEST CITIES IN AMERICA

Niche.com ranked the [2016 Safest Cities in the Country](#) and Round Rock placed **Number 4**. Selections are based on violent and property crime rates.



BEST AFFORDABLE PLACES TO LIVE

Livability.com ranked the [2016 Best Affordable Places to Live](#) and Round Rock placed **Number 4**. Selections are based on cost of living and median income.

**RETIREMENT
NEXT EXIT**

BEST CITIES TO RETIRE

Bankrate.com ranked the [Best Cities to Retire](#) and Round Rock placed **Number 12**. Selections are based on cost of living, crime rate, walkability, health care quality, tax burden, weather, and culture.



BEST MINOR LEAGUE BASEBALL TOWNS

SmartAsset.com ranked the [Best Minor League Baseball Towns of 2016](#) and Round Rock, the "Sports Capital of Texas", placed **Number 1** for the second straight year. Selections are based on quality of life and game experience measures.



BEST CITIES FOR MILLENIALS

Niche.com ranked the [2016 Best Cities for Millenials in America](#) and Round Rock placed **Number 23**. Selections are based on the number of millennial residents, job opportunities, and access to bars, restaurants, and affordable housing.



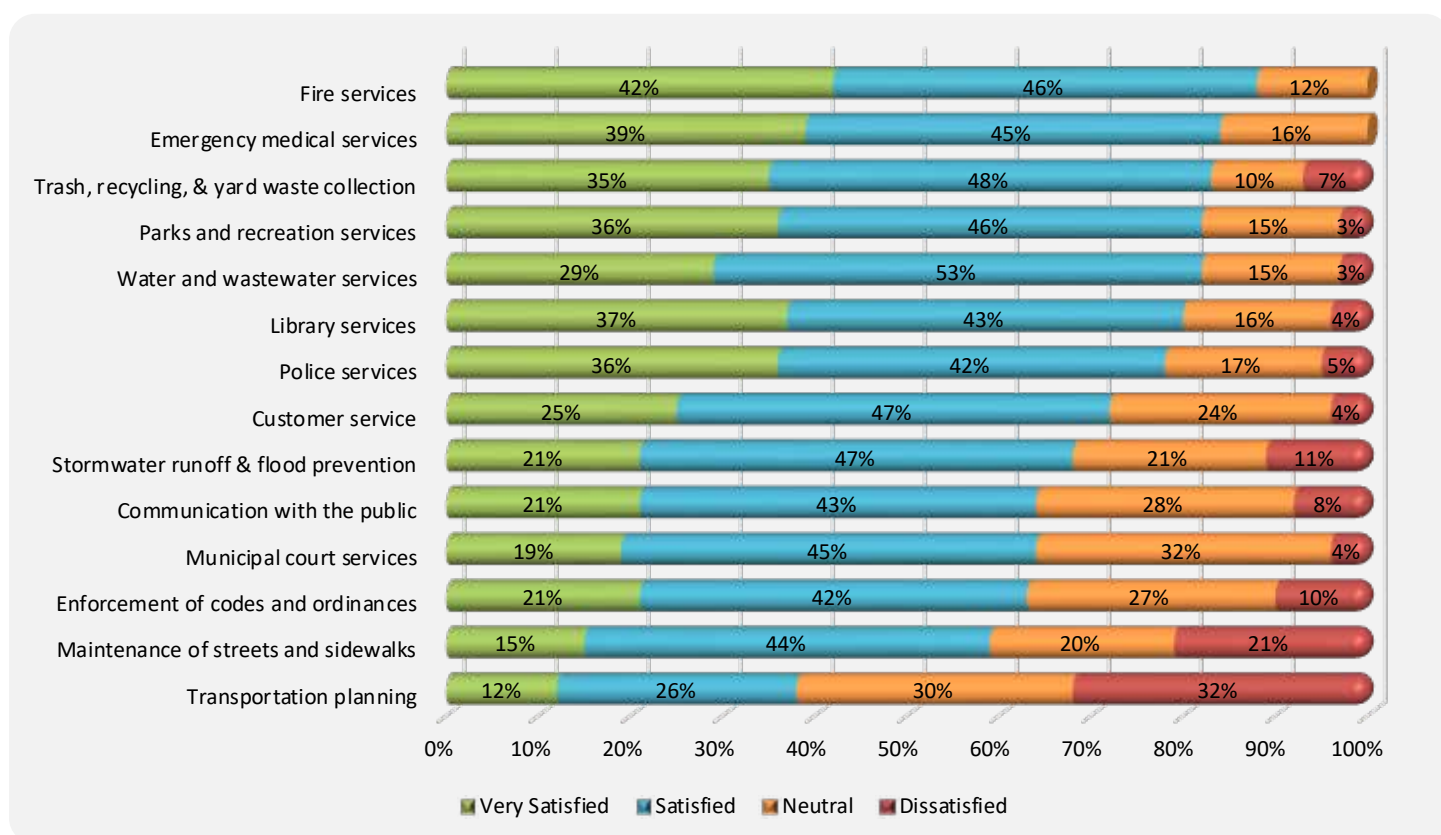
BEST CITIES FOR LIVING THE AMERICAN DREAM

SmartAsset.com ranked the [Best Cities for Living the American Dream](#) and Round Rock placed **Number 8**. Selections are based on homeownership rate, median home value, racial and ethnic diversity, unemployment, and intergenerational economic mobility.

CITY SURVEY RESULTS

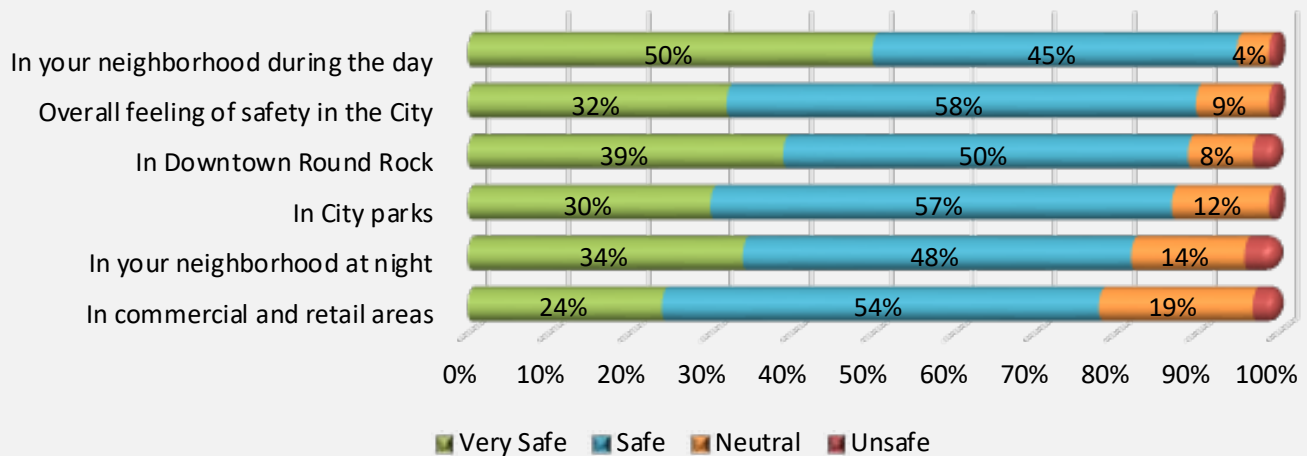
The City believes that it is important to not only plan for and provide adequate levels of quality service, but to also provide a means of measuring and reporting the results of our efforts. When information is provided about the City's performance the City Council, the public, the staff, and others can determine the value of programs and opportunities for improvements. To fulfill this intention, the City has hired an independent outside agency to conduct a comprehensive biennial citizen survey. The survey was completed in 2010, 2012, 2014, and in Summer 2016. Some key results of this most recent survey are summarized here. The complete results are available on the Communication Department's [website](#).

OVERALL SATISFACTION WITH CITY SERVICES BY MAJOR CATEGORY



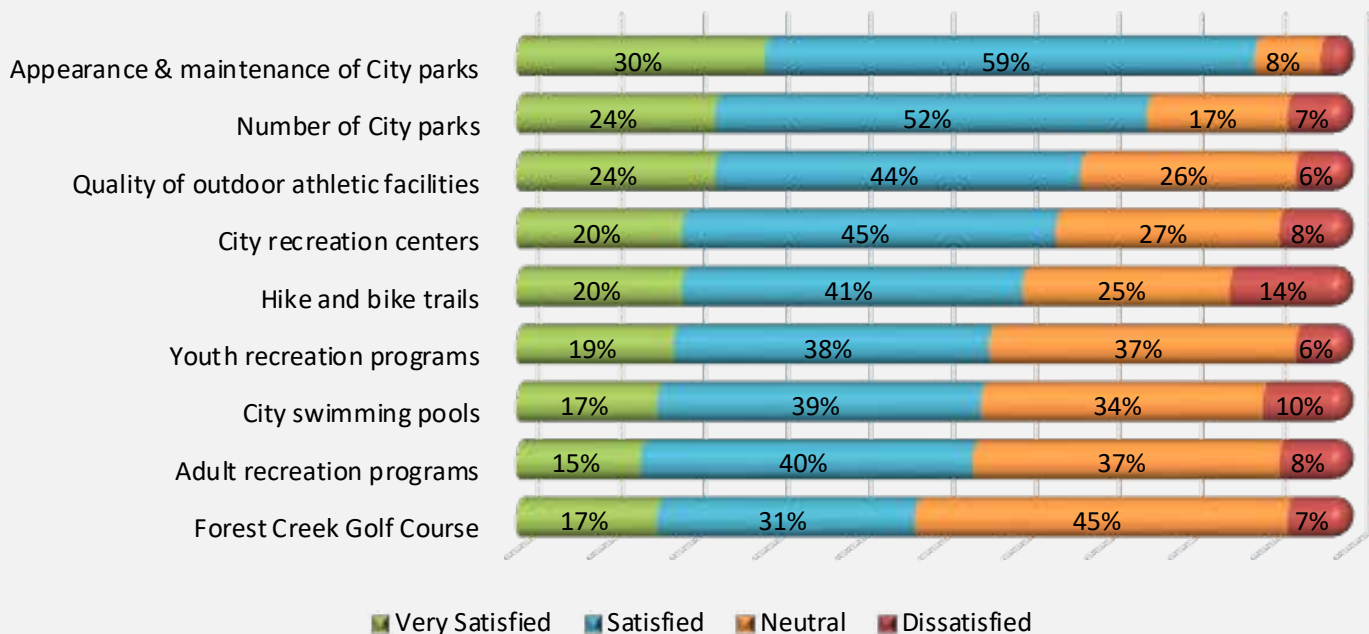
Residents were generally satisfied with City services. Eighty-one percent (81%) of residents who had an opinion were "very satisfied" or "satisfied" with the overall quality of services provided by the City. The City services with the highest levels of satisfaction were fire services (88%); emergency medical services (84%); and trash, recycling, and yard waste collection (83%). Residents were least satisfied with transportation planning (32% responded "dissatisfied"), maintenance of streets and sidewalks (21%), and enforcement of codes and ordinances (10%). The City values the input from our residents and several new initiatives in the FY 2017 Budget are targeted to improve these services that received the lowest levels of satisfaction.

HOW SAFE DO YOU FEEL?



Residents answered that they generally felt safe in various locations within the City. Round Rock has won acclaim as one of the safest cities, not only in the state but across the entire nation. To continue to make Round Rock safe, the FY 2017 Budget includes funding for ten (10) new public safety employees and funding to equip all sworn Police personnel with body cameras.

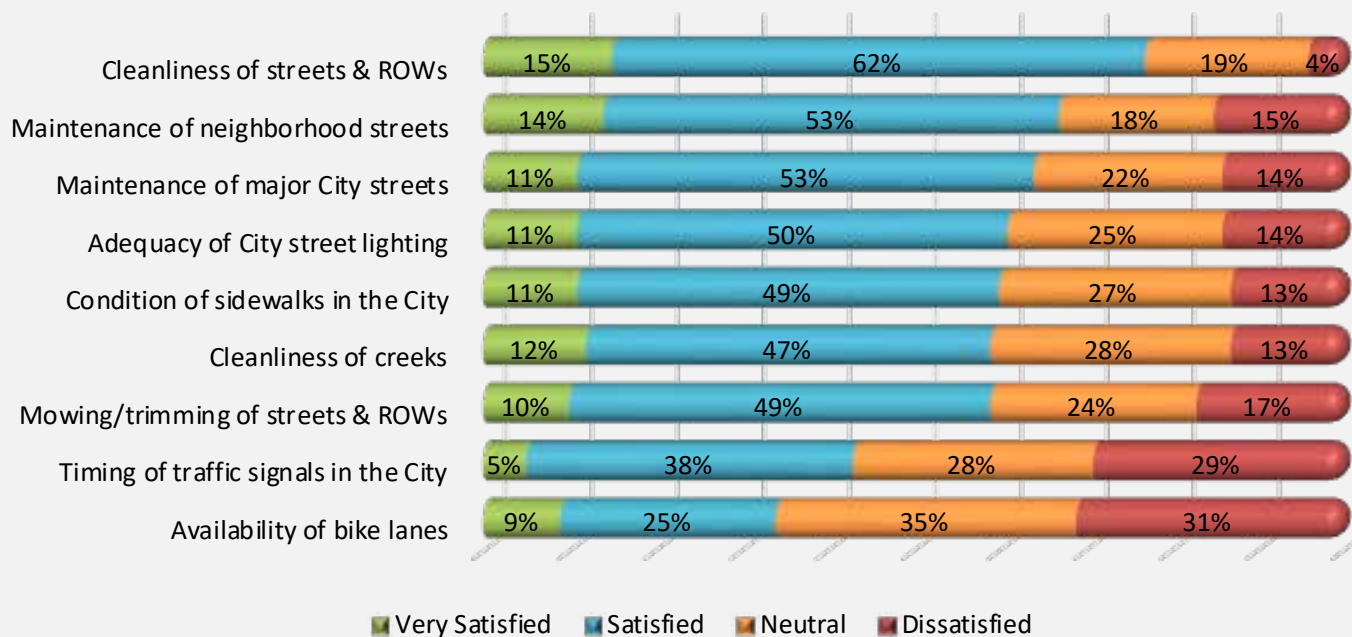
SATISFACTION WITH VARIOUS ASPECTS OF PARKS AND RECREATION



The majority of residents expressed satisfaction with various aspects of Parks and Recreation. Fourteen percent (14%) of respondents were dissatisfied with the City's Hike and bike trails. The voter approved bond referendum from 2013 included trail expansions that have not yet been completed. Improvements and expansions for the Heritage Trail (East & West), Lake Creek Trail, and Brushy Creek Trail are scheduled and funded for FY 2017.

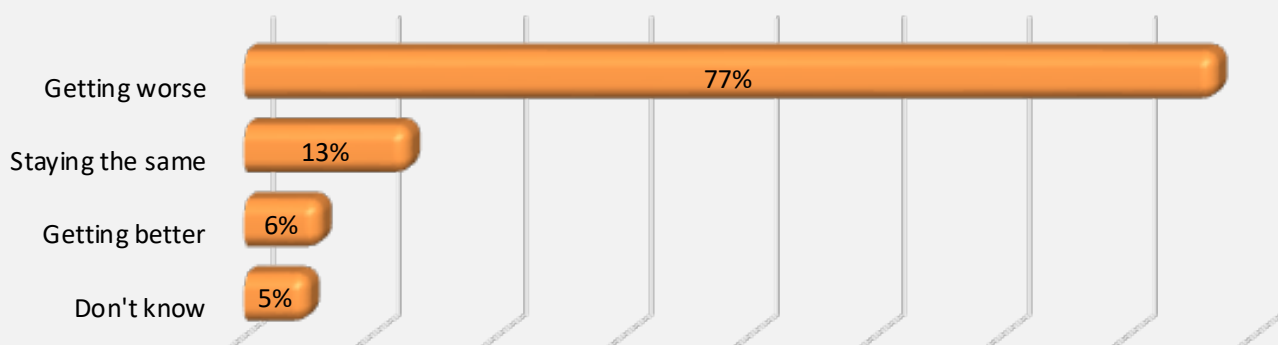
CITY SURVEY RESULTS

SATISFACTION WITH VARIOUS ASPECTS OF TRANSPORTATION

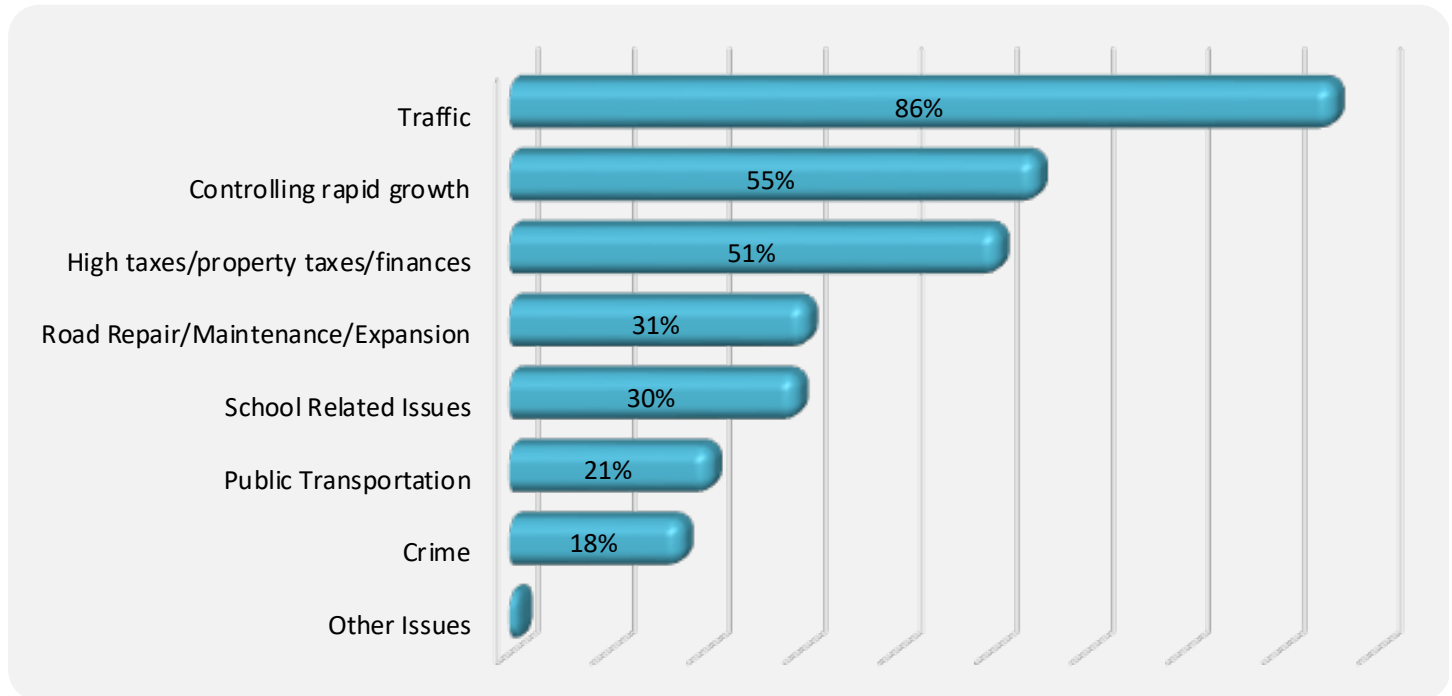


Residents rated various aspects of transportation in and around the City. The majority of respondents said that they were satisfied with the cleanliness and maintenance of streets and rights-of-way, adequacy of street-lighting, and the cleanliness of the City's creeks. The timing of traffic signals and the availability of bike lanes were both met with overall dissatisfaction. The FY 2017 Budget doesn't directly include any initiatives for traffic signal timing or bike lanes but these items will be considered by the City Council for future improvements.

HOW RESIDENTS FEEL TRAFFIC FLOW IN THE CITY IS CHANGING COMPARED TO TWO YEARS AGO



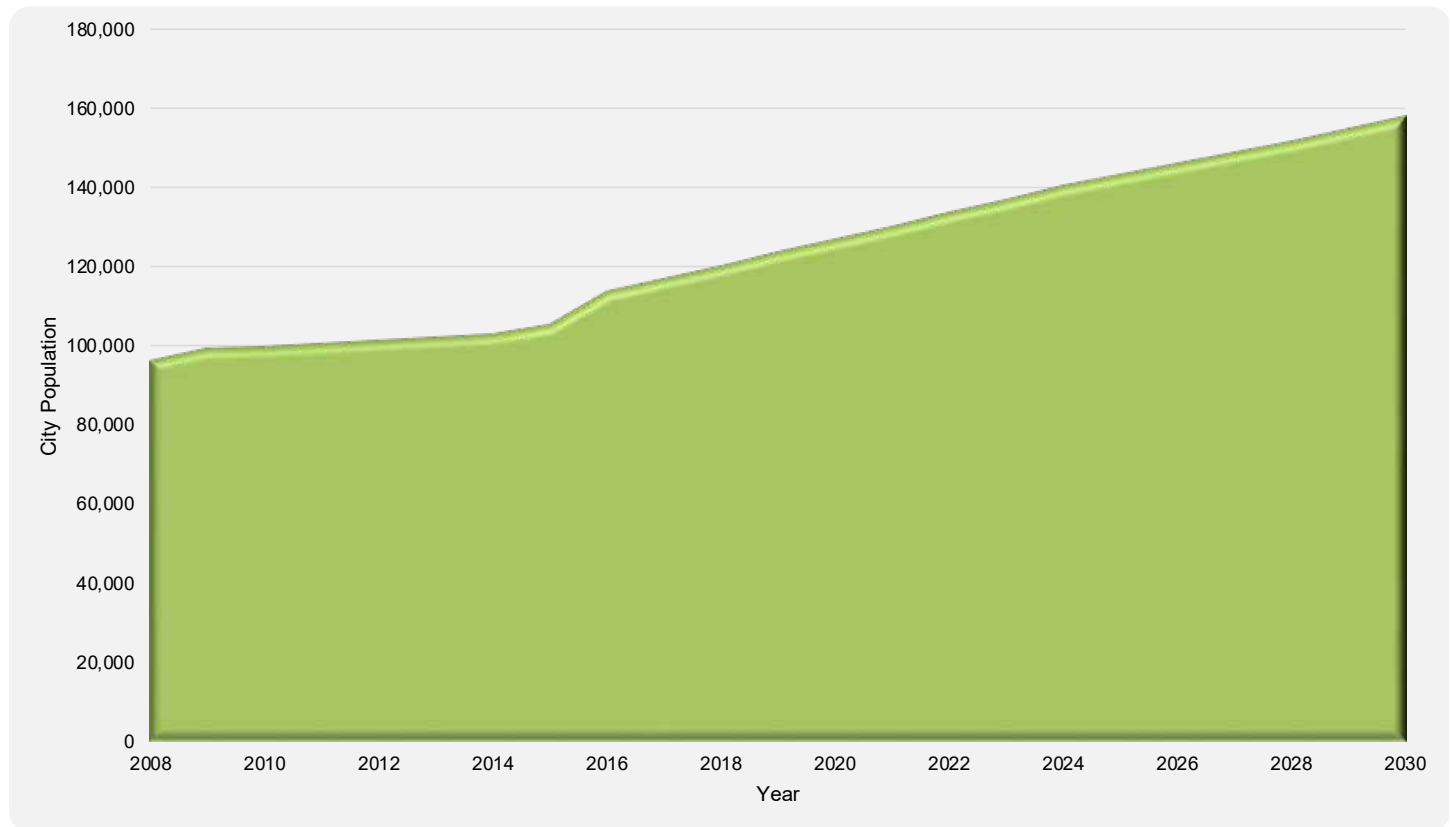
When asked how traffic flow in the City has changed over the past two years the overwhelming majority of respondents think it is getting worse. The FY 2017 Budget includes an expansion of the City's transit service which will provide circulator transit service within the City and regional express transit connections to major employment hubs in Austin. This expanded transit service should help with traffic concerns and will provide an additional option for commuters.

BIGGEST ISSUES FACING ROUND ROCK OVER THE NEXT FIVE YEARS

When asked about the biggest issues facing Round Rock over the next five years an overwhelming majority (86%) of respondents listed traffic as one of their top five concerns. Other popular responses include controlling rapid growth (55%), property taxes (51%), and road repair/maintenance (31%). The FY 2017 Budget includes funding for programs to address many of these top concerns.

CITY PROFILE

CITY POPULATION



The City is in the middle of a rapid growth in population. The estimated population for 2017 is 117,160, a twenty-two percent (22%) increase from just 10 years ago and a ninety-two percent (92%) increase from the 2000 census.

DEMOGRAPHICS:

Population by Age Range:

Age Range	Percent of Population
Under age 5	8.8%
Under age 18	30.3%
Ages 18 to 64	63.1%
Ages 65 and over	6.6%

Population by Ethnicity:

Ethnicity	Percent of Population
White persons	78.9%
Black or African American persons	9.4%
American Indian and Alaska Native persons	0.5%
Asian persons	5.3%
Native Hawaiian/Other Pacific Islander persons	0.1%
Persons reporting two or more races	3.3%
Persons of Hispanic or Latino origin	29.9%
White persons not Hispanic	52.9%

CITY TOP TENS

PRINCIPAL EMPLOYERS

Rank	Employer	Employees (2015)
1	Dell, Inc.	14,000
2	Round Rock Independent School	5,800
3	Sears TeleServe	1,600
4	City of Round Rock, Texas	890
5	Emerson Process Management	880
6	Round Rock Premium Outlets	800
7	Scott & White Healthcare	750
8	Texas Guaranteed Student Loan	700
9	Round Rock Medical Center	690
10	Liquidation Channel	600
10	Wayne, a GE Energy Business	600

PRINCIPAL WATER CUSTOMERS

Rank	Customer	FY 2015 Water Consumption (in Gallons)
1	Fern Bluff Municipal Utility District	280,410,100
2	Williamson County MUD #11	187,762,000
3	Williamson County MUD #10	156,356,000
4	Chandler Creek MUD	150,461,500
5	Vista Oaks MUD	113,252,500
6	Paloma Lake MUD #1	99,394,400
7	Dell, Inc.	77,522,200
8	Round Rock Independent School	68,340,800
9	Michael Angelo's	56,523,000
10	Walsh Ranch MUD	47,719,800

PRINCIPAL TAXPAYERS

Rank	Taxpayer	Net Assessed Valuation (2016)
1	Dell Computer Holdings, LP	\$336,368,627
2	CPG Round Rock, LP - (Round Rock Premium Outlets)	142,423,939
3	Baltgem Development Corp.	76,071,273
4	CMF 15 Portfolio, LLC - (Colonial Grand Apt)	73,097,054
5	Columbia/St. David Healthcare	71,894,919
6	Dell Computer Corp	61,308,621
7	Baev-Lasalle RR University Blvd - (University Commons Shopping Center)	53,098,990
8	FST La Frontera LLC - (La Frontera at Hesters Xing)	52,515,178
9	Fisher-Rosemount Systems Inc - (Emerson)	52,250,000
10	Lodge Multifamily Austin LP - (Lodge at Warner Ranch Apt)	47,120,343

PRINCIPAL HOTELS

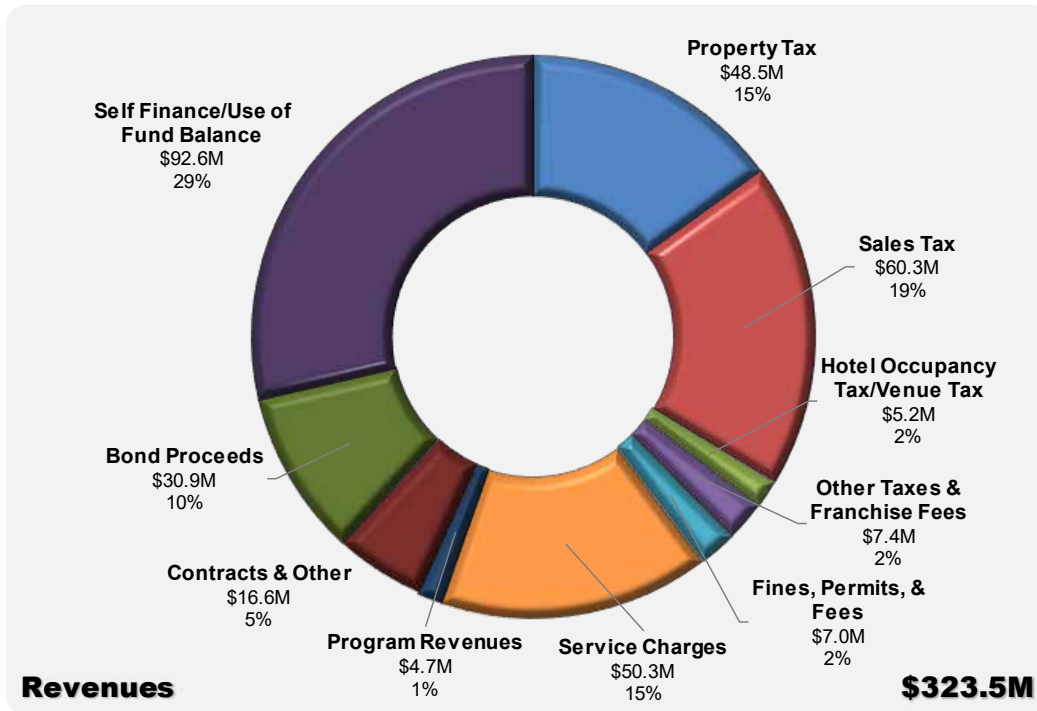
Rank	Hotel	Number of Rooms	FY 2015 Hotel Occupancy Tax Collected
1	Austin Marriott North	295	\$912,111
2	Homewood Suites	115	433,363
3	Hilton Garden Inn	122	326,465
4	Hampton Inn	93	297,300
5	Residence Inn	96	283,706
6	Courtyard by Marriott	113	270,648
7	Holiday Inn	124	253,727
8	Springhill Suites	104	220,463
9	Microtel Inn & Suites	100	180,734
10	Holiday Inn Express	91	180,092



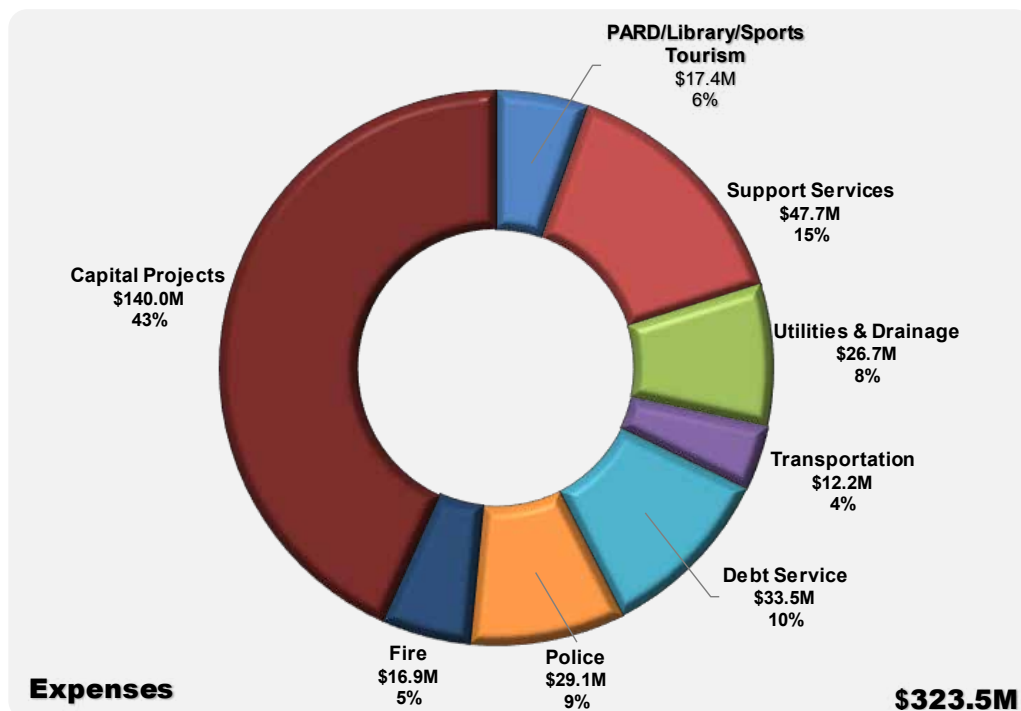
TOTAL ADOPTED BUDGET

The FY 2017 Adopted Budget totals \$323.5 million dedicated to continuing to provide high quality services to the City's residents and customers. The charts below summarize the total adopted budget by source and by use.

SUMMARY BY SOURCE



SUMMARY BY USE



BUDGET SUMMARIES

FINANCIAL SUMMARIES FOR ALL FUNDS

	Total Budget	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund
Estimated Fund Balance/Working Capital	\$276,190,057	\$49,374,486	\$83,021,473	\$515,659	\$83,676,159
Revenues & Sources					
Property Tax	48,512,000	31,150,000		17,362,000	
Sales Tax	60,325,333	43,892,000			
Hotel Occupancy Tax	5,210,000				
Other Taxes & Franchise Fees	7,428,000	7,428,000			
Licenses, Permits, & Fees	5,751,100	1,226,100			4,250,000
Service Charges	50,270,864	1,428,000			45,458,676
Program Revenues	4,698,808	3,254,000			
Fines & Forfeitures	1,232,000	990,000			
Contracts & Other	13,782,125	4,749,400	520,907	4,000	2,795,999
Bond Proceeds	30,875,000		30,875,000		
Capital Lease	3,052,000		3,052,000		
Transfers In	14,116,000	3,355,800	9,250,000	310,200	
Total Revenues	245,253,230	97,473,300	43,697,907	17,676,200	52,504,675
Expenditures & Uses					
Administration	3,784,019	1,852,742			
Communications	656,744	656,744			
Finance	5,862,510	3,351,957			2,074,150
Fire	16,851,726	16,851,726			
Fiscal Support	8,971,044	6,435,361			1,517,550
General Services	3,995,693	3,995,693			
Human Resources	1,262,041	1,262,041			
Information Technology	4,241,251	4,241,251			
Legal Services	1,275,000	1,275,000			
Library	2,687,309	2,670,276			
Parks & Recreation	11,910,941	10,950,434			
Planning & Development	3,404,687	3,404,687			
Police	29,083,628	28,550,992			
Recycling	144,420	144,420			
Sports Management & Tourism	2,792,215				
Transportation	12,268,610	11,468,610			
Utilities & Drainage	26,744,018				24,678,434
Debt Service	33,484,915			17,664,167	10,147,500
Transfers Out	14,116,000	9,600,000			3,151,800
Proposed Uses - General SFC	7,034,400		7,034,400		
GSFC - Designated, not yet spent	19,844,192		19,844,192		
Fleet Replacement	4,034,016		3,052,000		670,016
Capital Improvement Projects	109,085,571		45,825,835		20,794,700
Total Expenditures	323,534,950	106,711,934	75,756,427	17,664,167	63,034,150
Net Revenues	(78,281,720)	(9,238,634)	(32,058,520)	12,033	(10,529,475)
Less Reservations					
Contingency	52,915,707	32,162,438			13,906,019
Concentration Risk Fund	6,100,000	6,100,000			
Debt Reserves	1,365,692			527,692	
Bond Proceeds	47,164,655		47,164,655		
Designations - Projects	9,701,113				
Total Reservations	117,247,167	38,262,438	47,164,655	527,692	13,906,019
Available Ending Fund Balance/Working Capital	\$80,661,170	\$1,873,414	\$3,798,298	\$0	\$59,240,665

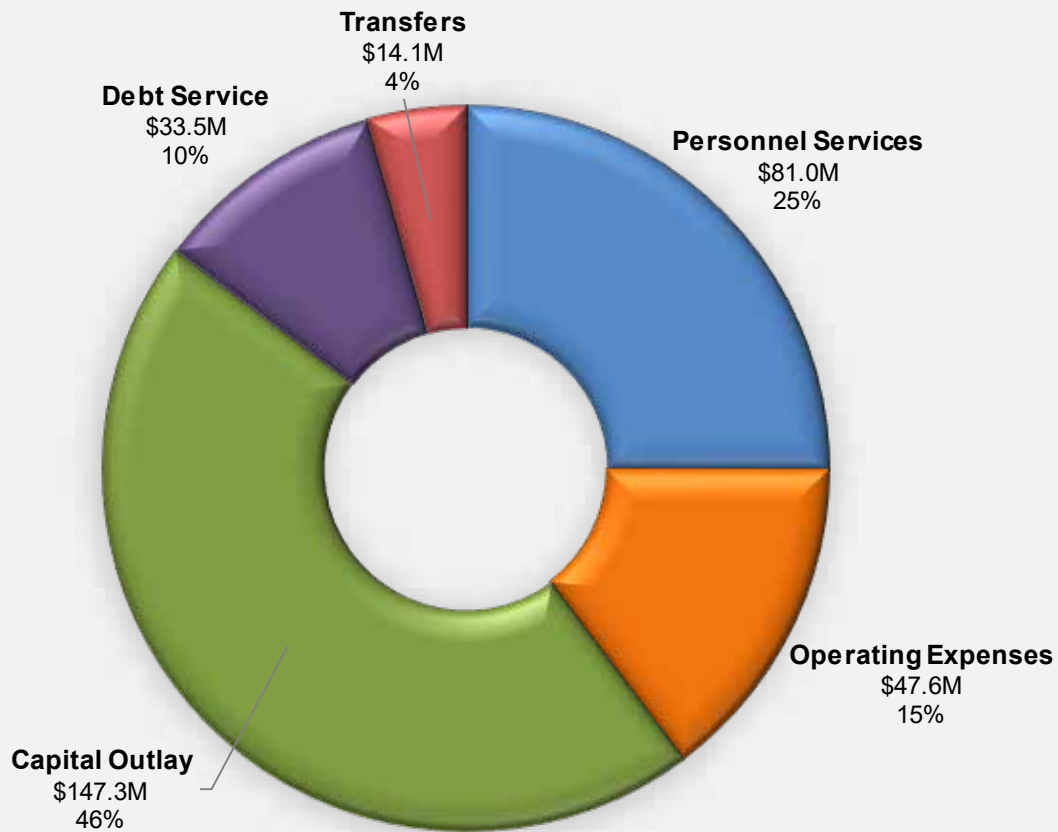
BUDGET SUMMARIES

Drainage Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue Funds	
\$13,382,086	\$34,301,302	\$6,672,657	\$3,314,673	\$1,931,562	
					Revenues & Sources
					Property Tax
	16,433,333				Sales Tax
		4,100,000	1,110,000		Hotel Occupancy Tax
					Other Taxes & Franchise Fees
				275,000	Licenses, Permits, & Fees
3,384,188					Service Charges
		140,000	1,030,000	274,808	Program Revenues
				242,000	Fines & Forfeitures
850,000	4,253,084	10,000	54,000	544,735	Contracts & Other
					Bond Proceeds
					Capital Lease
				1,200,000	Transfers In
4,234,188	20,686,417	4,250,000	2,194,000	2,536,543	Total Revenues
					Expenditures & Uses
	934,200	345,000		652,077	Administration
					Communications
				436,403	Finance
					Fire
	1,018,133				Fiscal Support
					General Services
					Human Resources
					Information Technology
					Legal Services
				17,034	Library
				960,507	Parks & Recreation
					Planning & Development
				532,636	Police
					Recycling
		1,199,098	1,593,117		Sports Management & Tourism
	800,000				Transportation
2,065,584					Utilities & Drainage
577,332	4,020,199	702,237	373,480		Debt Service
204,000		850,000		310,200	Transfers Out
					Proposed Uses - General SFC
					GSFC - Designated, not yet spent
					Fleet Replacement
312,000					Capital Improvement Projects
9,050,000	28,281,536	4,970,000	100,000	63,500	
12,208,916	35,054,068	8,066,335	2,066,597	2,972,357	Total Expenditures
(7,974,728)	(14,367,651)	(3,816,335)	127,403	(435,814)	Net Revenues
					Less Reservations
789,896	5,025,249	473,525	423,279	135,301	Contingency
					Concentration Risk Fund
		838,000			Debt Reserves
					Bond Proceeds
	5,840,666		2,500,000	1,360,447	Designations - Projects
789,896	10,865,915	1,311,525	2,923,279	1,495,748	Total Reservations
\$4,617,462	\$9,067,736	\$1,544,797	\$518,797	\$0	Available Ending Fund Balance/Working Capital

BUDGET SUMMARIES

COMBINED EXPENDITURES BY CATEGORY

Fund	Personnel Services	Operating Expenses	Capital Outlay	Debt Service	Transfers	Total Budget
General Fund	\$69,938,475	\$26,330,777	\$842,682		\$9,600,000	\$106,711,934
General Capital Projects & Equipment			75,756,427			75,756,427
Debt Service Fund				17,664,167		17,664,167
Utility Fund	8,550,746	18,615,871	22,568,233	10,147,500	3,151,800	63,034,150
Drainage Fund	1,270,334	780,250	9,377,000	577,332	204,000	12,208,916
Type B Fund			31,033,869	4,020,199		35,054,068
HOT Fund	465,645	1,078,452	4,970,000	702,237	850,000	8,066,335
Sports Center Fund	773,882	819,235	100,000	373,480		2,066,597
Special Revenue Funds			2,662,157		310,200	2,972,357
Total	\$80,999,082	\$47,624,585	\$147,310,368	\$33,484,915	\$14,116,000	\$323,534,951



GENERAL FUND NEW PROGRAMS

	New FTEs	Amount
Administration		
Community Services Matching Grant Program	0.00	15,000
Total Administration	0.00	15,000
Communications		
Car Show	0.00	11,820
Total Communications	0.00	11,820
Fire		
Fire Code Inspector	1.00	98,031
Additional Assistant Fire Chief	1.00	147,841
Total Fire	2.00	245,872
General Services		
Superintendent Building Construction	1.00	74,245
Total General Services	1.00	74,245
Library		
Safety Monitor	0.00	6,100
Total Library	0.00	6,100
Planning		
Building Plans Examiner	1.00	97,545
Development Coordinator	1.00	89,689
Total Planning	2.00	187,234
Police		
Four (4) Patrol Officers	4.00	291,267
Traffic Officer	1.00	72,816
Sergeant	1.00	85,421
Lieutenant	1.00	99,907
Community Affairs Specialist	1.00	34,838
Total Police	8.00	584,249
Transportation		
Construction Inspector	1.00	86,821
ROW Mowing & Maintenance Contract	0.00	400,000
Transit Expansion Pilot Program (50% of cost)	0.00	184,500
Total Transportation	1.00	671,321
Total General Fund	14.00	1,795,841

BUDGET SUMMARIES

OTHER FUNDS NEW PROGRAMS

	New FTEs	Amount
Communications - Type B Fund		
Southwest Downtown Phase 5 Unveiling	0.00	10,000
Downtown Communications Initiatives	0.00	80,200
Total Type B Fund	0.00	90,200
Utilities Administration		
Customer Information System (CIS)	0.00	306,929
Environmental Services Enhancements	0.00	23,000
SCADA Node	0.00	25,500
Total Utility Department	0.00	355,429
Water Services		
Plant Improvements	0.00	119,700
Water System Support	0.00	50,900
Water Line Maintenance	0.00	24,134
Total Water Services	0.00	194,734
Wastewater Services		
Wastewater System Support	0.00	16,400
Wastewater Line Maintenance	0.00	26,935
Total Wastewater Services	0.00	43,335
Total Utility Fund	0.00	593,498
Drainage Fund		
Storage Building	0.00	15,000
Total Drainage Fund	0.00	15,000
Hotel Occupancy Tax Fund		
Events Manager - Convention & Visitors Bureau	1.00	106,967
Total HOT Fund	1.00	106,967
Total Citywide	15.00	2,601,506

GENERAL FUND REVENUE HIGHLIGHTS

PROPERTY TAX - Revenues are higher in FY 2017 due to the increase in the tax roll and the increase in the property tax rate.

SALES TAX - General Fund sales tax revenues reflect 1.5% out of the 2.0% total local option taxes collected by the City. New for FY 2017, sales tax amounts are now reported as net of any rebates to simplify the presentation of the associated revenues and expenditures. Retail and other sectors continue to grow at a healthy rate but Dell sales tax receipts are projected to decline by 15% for FY 2017.

FRANCHISE FEES - Fees collected from electricity, gas, and telecommunications grow modestly with the general population growth. These fees are based on gross revenues; therefore, mild weather can reduce fees received from electric and gas providers.

BUILDING PERMITS/INSPECTIONS - These include planning and development related revenues. Large subdivisions or commercial site permits can create one time higher than average collections which happened in FY 2015 and FY 2016. To mitigate the impact of these one-time fees the City uses average collections when forecasting future revenues.

GARBAGE - Revenues reflect the net fee from Round Rock Refuse. Average residential customers pay \$17.61 per month with the City retaining \$3.38 or 19.2%.

FIRE PROTECTION FEES - These are primarily revenues received from Emergency Service District #9 to reimburse the City for providing fire protection services within that district.

POLICE REIMBURSEMENTS - This includes overtime reimbursements and the School Resource Officer reimbursements from RRISD. The reimbursements increased substantially in FY 2016 due to the SRO positions being fully staffed for the entire fiscal year.

RECREATION FEES - These are program revenues for all recreation programs, rentals, leagues, and the Clay Madsen Recreation Center.

ADMINISTRATIVE ALLOCATIONS - The Utilities Fund, Drainage Fund, and Type B Fund reimburse the General Fund for their allocated share of administrative support costs. The cost allocations are reviewed annually and are based on generally accepted cost allocation methodology.

OTHER - This category includes sale of assets, insurance reimbursements, and other miscellaneous small revenue categories.

REVENUE SUMMARIES

GENERAL FUND REVENUE SUMMARY

Revenues	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Property Tax	\$24,138,472	\$25,329,614	\$26,500,000	\$27,028,000	\$31,150,000
Sales Tax	43,926,440	44,456,908	42,773,805	44,228,805	43,892,000
Bingo/Mixed Drink Tax	477,606	515,777	476,000	476,000	488,000
Franchise Fees	6,694,566	6,991,328	6,900,000	6,845,000	6,865,000
Building Permits/Inspections	494,182	1,129,239	648,000	1,137,500	872,000
Other Permits	43,788	54,944	45,000	42,000	40,000
Garbage	1,314,845	1,345,951	1,335,000	1,330,000	1,345,000
Fire Protection Fees	1,544,772	1,824,431	1,805,000	1,915,000	2,035,000
Police Reimbursements	800,725	909,018	1,372,570	1,372,570	1,372,570
Recreation Fees	2,481,069	2,486,062	2,735,000	2,755,000	2,864,000
Library Fees	194,507	168,581	129,000	115,000	111,000
Filing/Other Fees	163,888	208,186	135,500	185,500	160,500
Fines & Costs	2,266,821	1,817,319	1,858,000	1,008,000	906,000
Rentals	168,697	324,508	189,000	264,000	314,000
Grants	325,477	180,119	117,000	0	0
Interest	203,406	265,991	301,000	300,000	300,000
Capital Lease Proceeds	727,699	1,327,490	0	0	0
Administrative Allocations	3,251,255	3,655,000	3,665,000	3,666,000	3,730,800
Other	1,540,075	2,044,945	821,100	1,792,800	1,027,430
Total Revenues	\$90,758,291	\$95,035,412	\$91,805,975	\$94,461,175	\$97,473,300

GENERAL FUND REVENUE DETAIL

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Property Tax					
Current Property Taxes	\$ 24,138,472	\$ 25,329,614	\$ 26,500,000	\$ 27,028,000	\$ 31,150,000
Sales Tax					
Sales Tax	43,926,440	44,456,908	42,773,805	44,228,805	43,892,000
Bingo/Mixed Drink Tax					
Mixed Drink Tax	442,126	478,528	440,000	440,000	450,000
Bingo Tax	35,480	37,250	36,000	36,000	38,000
Total Bingo/Mixed Drink Tax	477,606	515,777	476,000	476,000	488,000
Franchise Fees					
Franchise-Recycle Rebate Prog	12,796	7,980	5,000	5,000	5,000
Franchise - Gas	912,287	1,133,839	1,100,000	965,000	950,000
Franchise - Communications	625,100	544,580	540,000	555,000	560,000
Franchise - Electric	3,499,286	3,498,757	3,500,000	3,500,000	3,500,000
Franchise - Cablevision	1,175,816	1,319,413	1,285,000	1,335,000	1,350,000
Franchise - Garbage Collection	469,281	486,758	470,000	485,000	500,000
Total Franchise Fees	6,694,566	6,991,328	6,900,000	6,845,000	6,865,000
Building Permits/Inspections					
Building Permits	368,611	510,093	430,000	500,000	430,000
Building Reinspections	22,550	21,900	5,000	12,500	21,000
Structural Steel Inspections	4,976	22,478	13,000	25,000	21,000
Subdivision Development Fees	98,046	574,767	200,000	600,000	400,000
Total Building Permits/Inspections	494,182	1,129,239	648,000	1,137,500	872,000
Other Permits					
Beer & Liquor Licenses	24,430	39,435	25,000	25,000	25,000
Animal Control Licensing Fees	19,359	15,509	20,000	17,000	15,000
Total Other Permits	43,788	54,944	45,000	42,000	40,000
Garbage					
Garbage Services	1,188,490	1,225,281	1,210,000	1,210,000	1,220,000
Garbage Penalty	126,355	120,670	125,000	120,000	125,000
Total Garbage	1,314,845	1,345,951	1,335,000	1,330,000	1,345,000
Fire Protection Fees					
Fire Inspection Fees	146,521	183,179	120,000	130,000	150,000
Fire Protection/MUD Contract	1,317,917	1,555,546	1,600,000	1,700,000	1,800,000
Emergency Service Organization	80,334	85,706	85,000	85,000	85,000
Total Fire Protection Fees	1,544,772	1,824,431	1,805,000	1,915,000	2,035,000
Police Reimbursements					
RRISD Reimbursement	644,790	789,539	1,192,570	1,192,570	1,192,570
PD Special Events Reimbursements	155,935	119,479	180,000	180,000	180,000
Total Police Reimbursements	800,725	909,018	1,372,570	1,372,570	1,372,570

REVENUE SUMMARIES

GENERAL FUND REVENUE DETAIL (CONTINUED)

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Recreation Fees					
Swim Pool Agreements	67,493	63,631	58,000	58,000	58,000
Recreation Programs - Pool	52,751	48,375	60,000	60,000	55,000
Recreation Programs	33,998	47,265	10,000	30,000	40,000
Swimming Pool Receipts	384,210	317,464	780,000	780,000	780,000
Sports League Fees	328,336	330,528	330,000	330,000	330,000
Ball Field Lights	75,168	63,072	65,000	65,000	65,000
General Special Events Revenue	-	-	1,000	1,000	1,000
PARC Special Events	96,732	114,675	115,000	115,000	114,000
Recreation Programs	86,969	98,160	60,000	60,000	30,000
Recreation Programs - Seniors	58,137	89,106	60,000	60,000	65,000
Membership Fees	49,152	49,730	41,000	41,000	41,000
Recreation Programs - Pool	17,060	19,596	15,000	15,000	15,000
Recreation Programs	851,240	873,557	750,000	750,000	900,000
Membership Fees	379,823	370,904	390,000	390,000	370,000
Total Recreation Fees	2,481,069	2,486,062	2,735,000	2,755,000	2,864,000
Library Fees					
Library Fees - Non Resident	47,629	24,804	-	-	-
Library - Photocopy	24,103	26,450	25,000	25,000	21,000
Library Fines	89,603	90,852	90,000	90,000	90,000
Library Receipts	33,173	26,476	14,000	-	-
Total Library Fees	194,507	168,581	129,000	115,000	111,000
Filing/Other Fees					
Filing Fees	111,332	103,947	80,000	90,000	100,000
Annual Site Plan Fees	49,111	90,814	50,000	85,000	50,000
GIS Fees	3,345	13,275	5,000	10,000	10,000
Film Industry Fees	100	150	500	500	500
Total Filing/Other Fees	163,888	208,186	135,500	185,500	160,500
Fines & Costs					
Police Department Fines	1,439,895	1,114,437	1,100,000	1,000,000	900,000
Red Light Camera Fines	816,907	695,127	750,000	-	-
Convenience Fees	10,019	7,756	8,000	8,000	6,000
Total Fines & Costs	2,266,821	1,817,319	1,858,000	1,008,000	906,000
Rentals					
Facility Rental - Parks/Rec	154,843	308,112	175,000	250,000	300,000
Meeting Room Revenue	13,854	16,396	14,000	14,000	14,000
Total Rentals	168,697	324,508	189,000	264,000	314,000
Grants					
Grant Proceeds	325,477	180,119	117,000	-	-
Total Grants	325,477	180,119	117,000	-	-
Interest					
Interest Income	203,406	265,991	301,000	300,000	300,000
Total Interest	203,406	265,991	301,000	300,000	300,000

REVENUE SUMMARIES

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Capital Lease Proceeds	727,699	1,327,490	-	-	-
Administrative Allocations					
4B Corporation Reimbursement	266,000	300,000	300,000	301,000	300,000
Court Fund Reimbursement	54,472	65,000	75,000	75,000	75,000
Transfers In	2,930,783	3,290,000	3,290,000	3,290,000	3,355,800
Total Administrative Allocations	3,251,255	3,655,000	3,665,000	3,666,000	3,730,800
Other Revenues					
Delinquent Taxes	102,540	86,794	50,000		
Penalty & Interest Del Taxes	10,017	21,941	15,000	15,000	15,000
Penalty & Interest Current Tax	79,080	58,725	75,000	75,000	60,000
Title Report Fees	5,000	6,050	5,000	5,000	4,000
Developer Landscape Fees	7,800	12,600	10,000	10,000	10,000
Sign Permit Fees	7,660	9,915	24,810	15,000	1,000
Easement Vacated Fees	300	600	600	600	600
Lot Clearing Services	58,182	44,537	35,000	25,000	25,000
Rental Income	-	17,356	-	-	-
Brush Hauling Revenue	4,177	7,162	3,000	3,000	3,000
PARD Brush Recycling Fees	51,885	58,095	55,000	55,000	55,000
Police Dept - Misc	22,313	22,965	24,000	24,000	24,000
Training Fees	6,578	335	-	-	-
Miscellaneous Revenue	182,015	346,982	125,000	481,610	424,930
Returned Check Fee	275	325	1,000	1,000	500
Advertising Revenue	5,000	5,650	8,000	8,000	5,000
Historic Preservation Proceeds	65	125	120	120	-
Donations/Contributions	9,225	669,504	1,000	675,000	1,000
Insurance Proceeds	123,826	151,158	40,000	40,000	40,000
Plat Reproductions	326	713	320	320	800
Street Cuts	900	300	-	-	-
Proceeds - Sale of Assets	120,572	84,937	40,000	40,000	40,000
FTA Reimbursement	252,074	367,211	260,000	260,000	300,000
Proceeds from Lawsuit	410,500	-	-	-	-
Hazmat Recovery Proceeds	953	-	1,000	11,900	1,000
Special Events Permits	2,283	1,275	2,250	2,250	1,000
Federal Program Income	290	1,750	-	-	-
Non-Grant Reimbursements	25,665	36,060	-	-	-
Recycling Revenue	50,573	31,880	45,000	45,000	15,600
Total Other Revenues	1,540,075	2,044,945	821,100	1,792,800	1,027,430
TOTAL General Fund Revenues	\$ 90,758,291	\$ 95,035,412	\$ 91,805,975	\$ 94,461,175	\$ 97,473,300

PROPERTY TAX TERMINOLOGY

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by WCAD & TCAD).

CERTIFIED TAX ROLL - A list of all taxable properties, values and exemptions in the City. This roll is established by WCAD & TCAD.

PROPERTY TAX - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

TAX LEVY - The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

TAX RATE - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars' valuation).

TRAVIS CENTRAL APPRAISAL DISTRICT (TCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. Approximately 4% of the City's taxable value is in Travis County.

WILLIAMSON CENTRAL APPRAISAL DISTRICT (WCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. Approximately 9% of the City's taxable value is in Williamson County.

Calculating the Effective Tax Rate

$$\frac{\begin{array}{c} \text{Prior Year's Taxes} \\ \text{less} \\ \text{Taxes on Property} \\ \text{Lost this Year} \end{array}}{\begin{array}{c} \text{Current Value of} \\ \text{Property Taxes} \\ \text{in the Prior Year} \end{array}} \div \begin{array}{c} \text{ } \end{array} \times \$100 = \begin{array}{c} \text{Effective} \\ \text{Tax Rate} \end{array}$$

Source: Texas Comptroller of Public Accounts, 2013.

PROPERTY TAX AND VALUE SUMMARY

Taxable Property Summary	FY 2016 Actual	FY 2017 Certified	\$ Diff	% Diff
Total Assessed Value	\$10.5B	\$11.3B	\$0.8B	+ 7.6%
New Property	94.2M	161.5M	67.3M	+ 71%

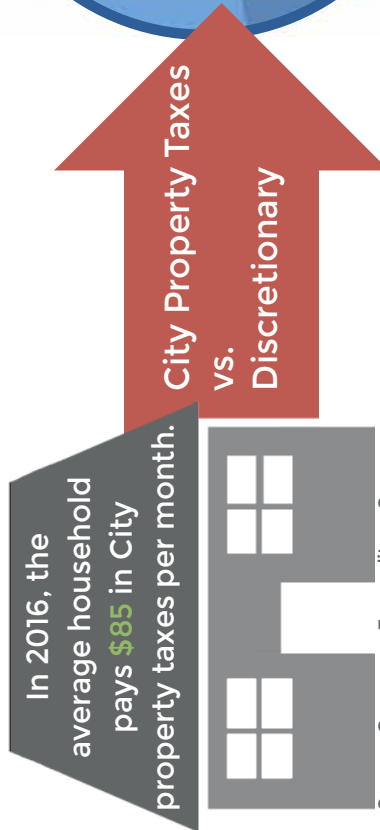
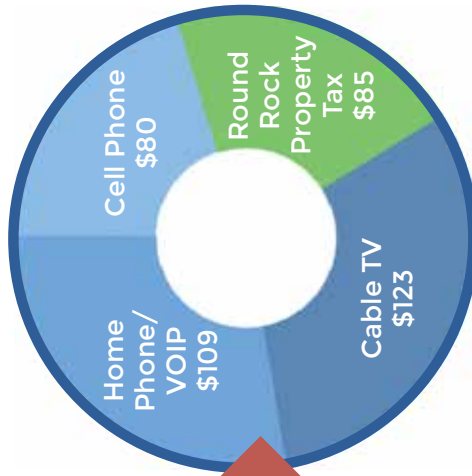
Tax Rate Components	FY 2016 Actual	FY 2017 Adopted	\$ Diff	% Diff
Maintenance & Operations Rate	0.25446	0.27187	0.01741	6.8%
Debt Rate	0.16019	0.15313	-0.00706	-4.4%
Tax Rate	0.41465	0.42500	0.01035	
Effective Tax Rate	0.38453	0.39428	0.00975	2.5%
Rollback Tax Rate	0.43598	0.42961	-0.00637	-1.5%
Property Tax Reduction Sales Tax	0.15905	0.14837	-0.01068	-6.7%
Debt Service	\$16.7M	\$17.7M	+ \$1.0M	6.0%

Tax Rate and Average Bill Summary	\$100,000 Property Value	Average
Average Residential Property Value	\$100,000	\$240,179
Average Annual Tax Bill	\$425	\$1,021
Average Tax Bill Increase over Effective Rate	\$2.57/month \$30.79/year	\$6.16/month \$73.95/year

PROPERTY TAX VALUE INFOGRAPHIC

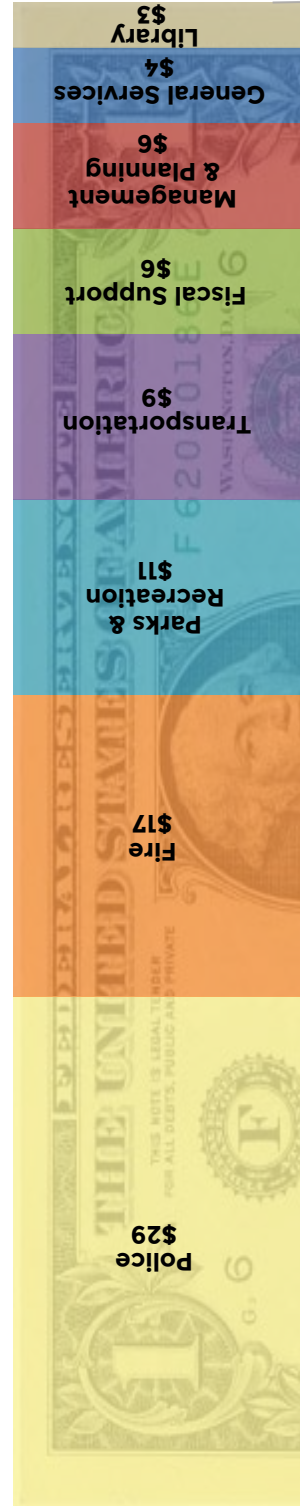


UNDERSTANDING HOW YOUR CITY TAX DOLLARS WORK



Source: Consumer Expenditure Survey, U.S. Bureau of Labor Statistics, September 2015

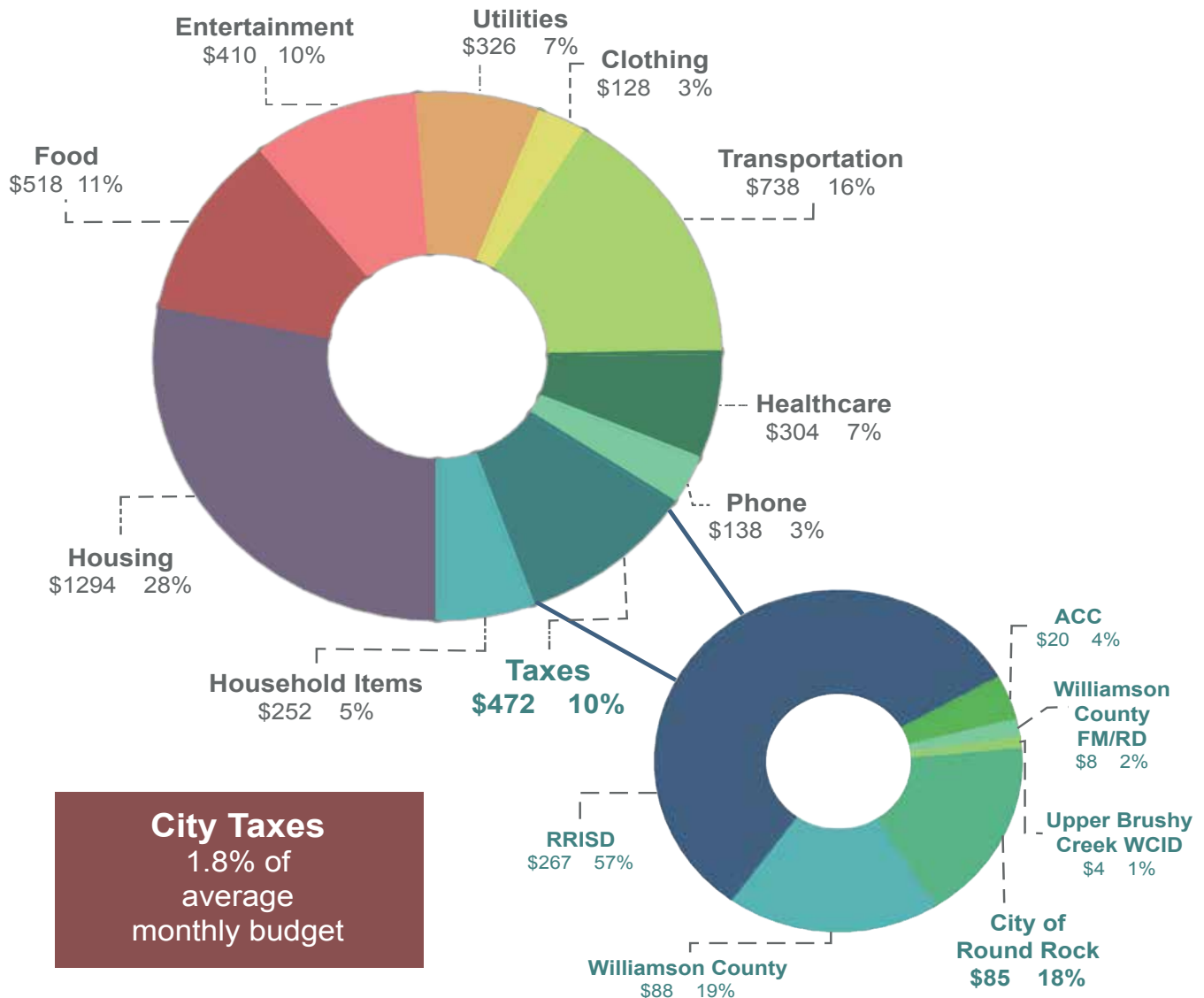
Monthly breakdown of City Property Tax distribution



PROPERTY TAX VALUE INFOGRAPHIC



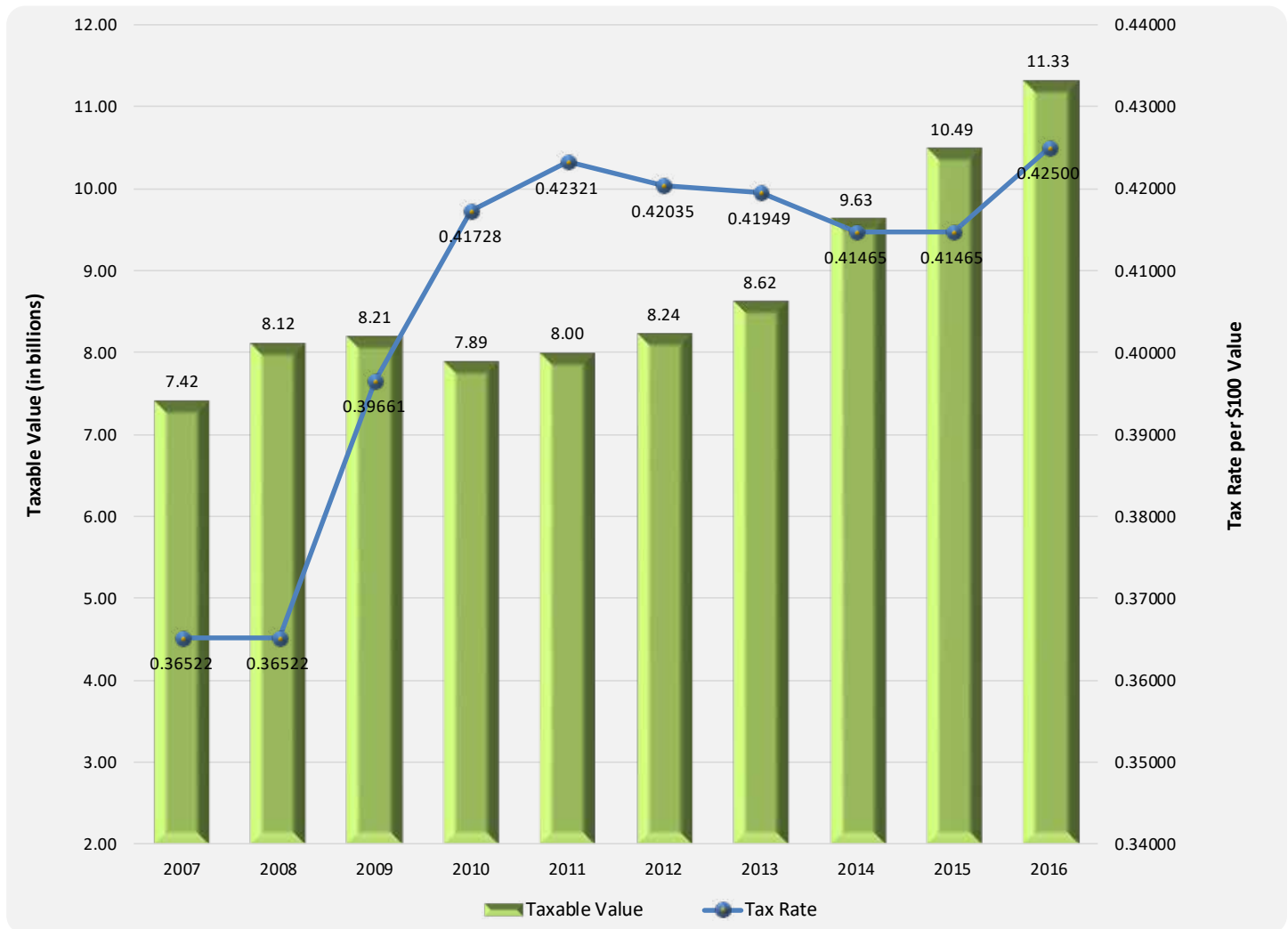
Average Household Monthly Expenses vs. Monthly City Property Tax



Source: Consumer Expenditure Survey, U.S. Bureau of Labor Statistics, September, 2015

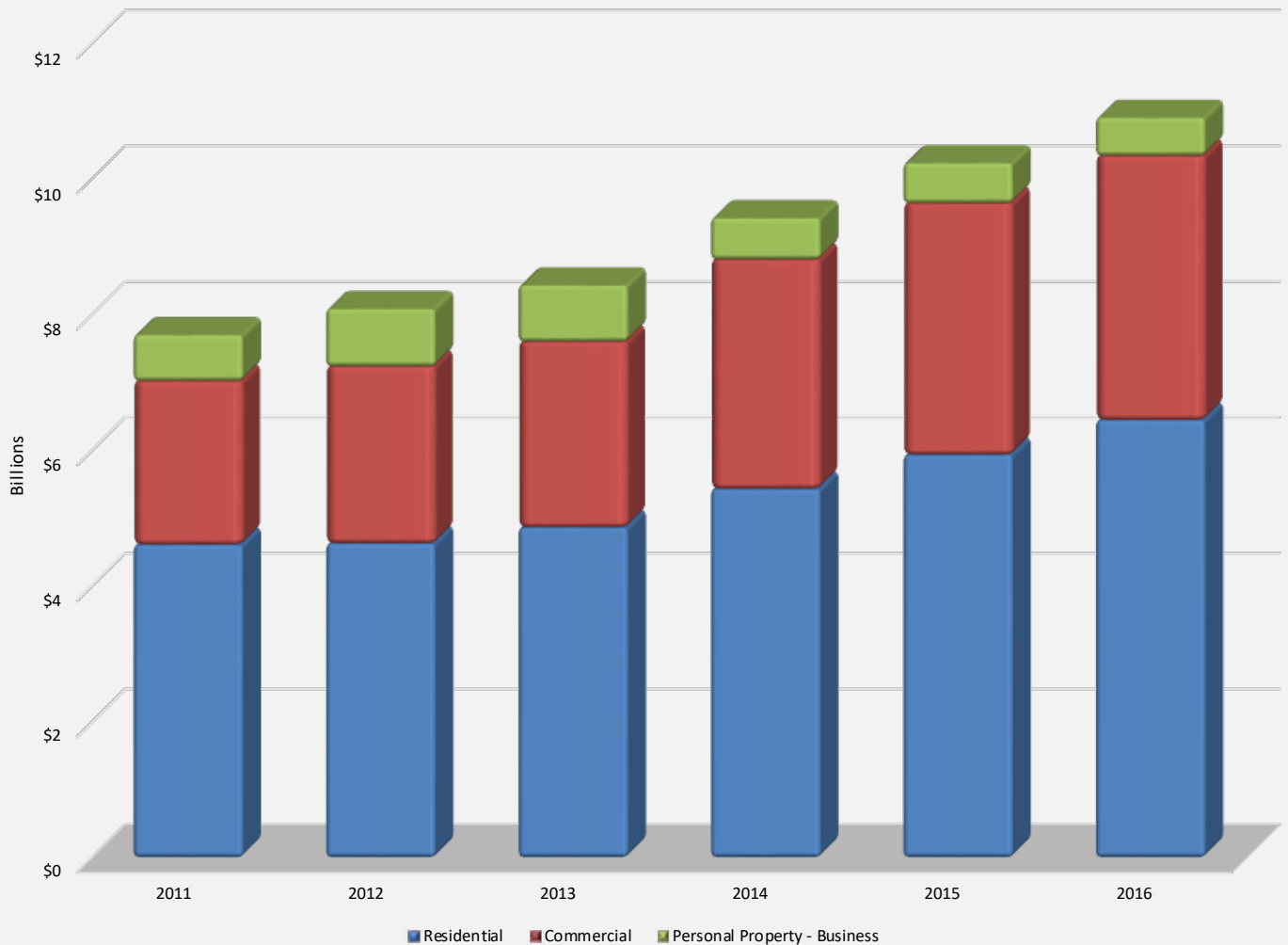
REVENUE SUMMARIES

ASSESSED VALUES & PROPERTY TAX RATE HISTORY



Tax Year	Taxable Value	Tax Rate
2007	7,417,279,787	0.36522
2008	8,121,902,884	0.36522
2009	8,206,161,568	0.39661
2010	7,893,143,364	0.41728
2011	8,004,285,176	0.42321
2012	8,238,143,748	0.42035
2013	8,624,749,167	0.41949
2014	9,634,156,426	0.41465
2015	10,492,085,922	0.41465
2016	11,327,175,854	0.42500

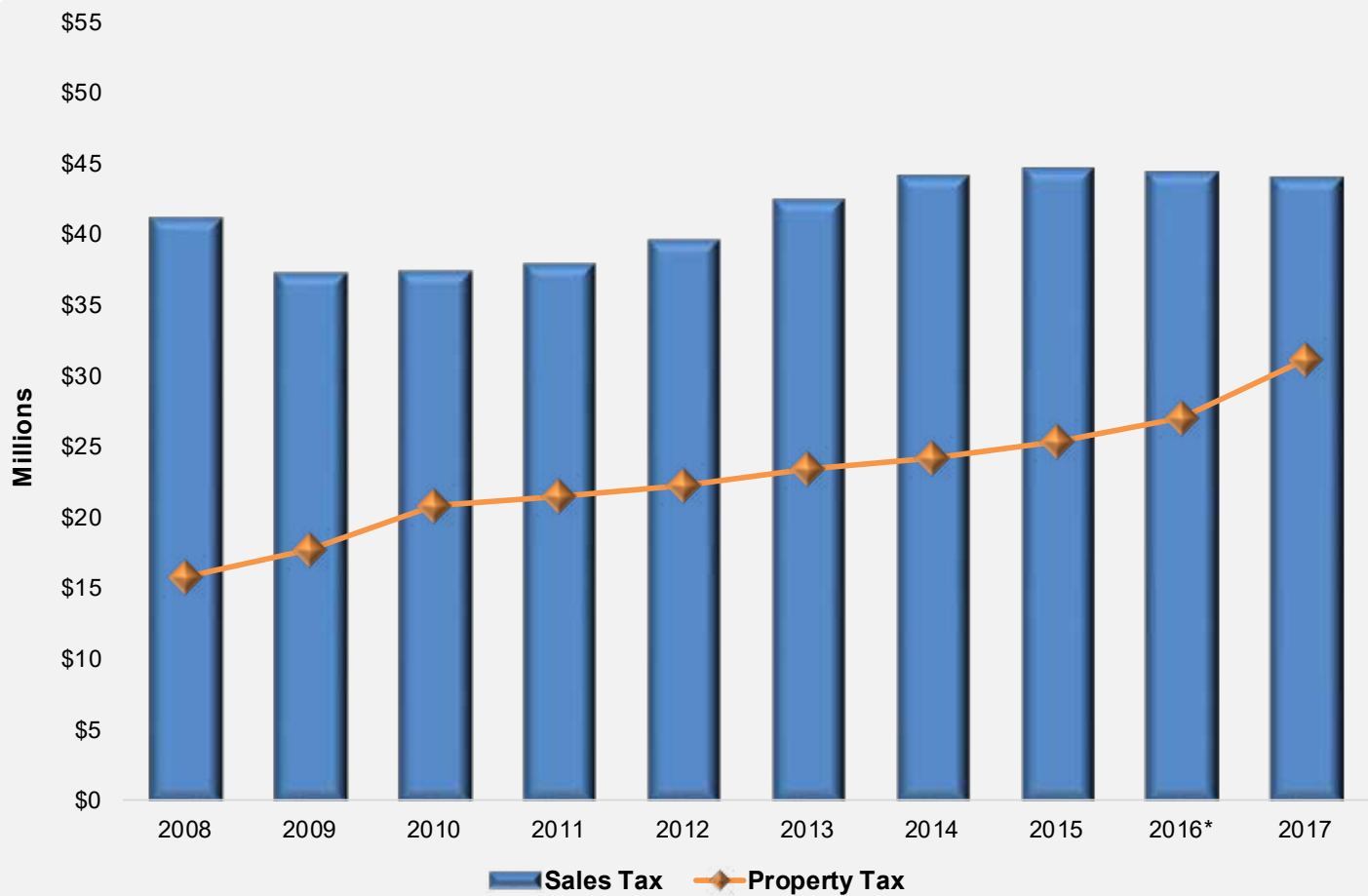
TAXABLE ASSESSED VALUATION



Class of Property	2011	2012	2013	2014	2015	2016
Residential	4,607,926,183	4,625,876,899	4,863,360,862	5,431,201,350	5,933,189,051	6,445,719,183
Commercial	2,411,542,899	2,608,101,321	2,735,922,464	3,377,983,098	3,706,097,433	3,891,783,865
Personal Property - Business	685,278,322	854,667,451	836,731,060	616,107,675	597,705,791	568,650,989
Assessed Valuation	7,704,747,404	8,088,645,671	8,436,014,386	9,425,292,123	10,236,992,275	10,906,154,037
60% of ARB	299,537,772	149,498,077	188,734,781	208,864,303	255,093,647	421,021,817
Tax Roll Total	8,004,285,176	8,238,143,748	8,624,749,167	9,634,156,426	10,492,085,922	11,327,175,854

REVENUE SUMMARIES

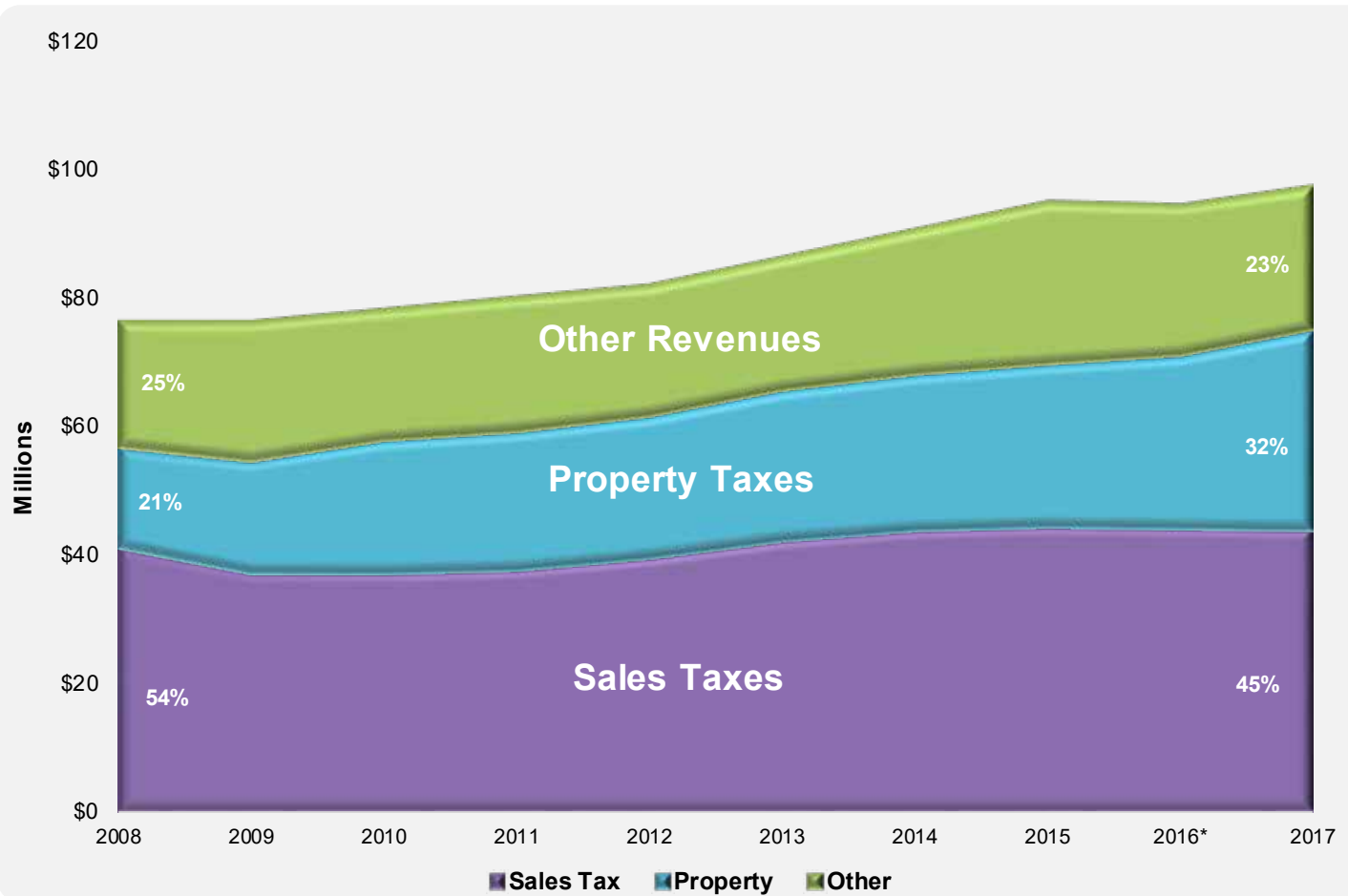
10 YEAR PROPERTY & SALES TAX ANALYSIS



Year	Property Tax	Sales Tax
2008	15,796,417	41,048,171
2009	17,714,701	37,100,557
2010	20,826,670	37,268,088
2011	21,457,249	37,784,301
2012	22,248,742	39,443,432
2013	23,493,510	42,278,277
2014	24,241,012	43,926,440
2015	25,416,408	44,456,908
2016*	27,028,000	44,228,805
2017	31,150,000	43,892,000

*Projected

GENERAL FUND REVENUES



Year	Property Taxes	Sales Taxes	Other Revenues	Total Revenue
2008	15,796,417	41,048,171	19,738,547	76,583,135
2009	17,714,701	37,100,557	21,779,287	76,594,545
2010	20,826,670	37,268,088	20,192,125	78,286,883
2011	21,457,249	37,784,301	20,965,413	80,206,963
2012	22,248,742	39,443,432	20,380,583	82,072,757
2013	23,493,510	42,278,277	20,612,670	86,384,457
2014	24,241,012	43,926,440	22,590,839	90,758,291
2015	25,416,408	44,456,908	25,162,098	95,035,414
2016*	27,028,000	44,228,805	23,204,370	94,461,175
2017	31,150,000	43,892,000	22,431,300	97,473,300

*Projected

REVENUE SUMMARIES

UTILITY FUND REVENUE HIGHLIGHTS & SUMMARY

Revenues	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actuals	2016-17 Adopted Budget
Water & Related Services	\$22,032,335	\$23,016,845	\$23,908,869	\$23,908,869	\$27,044,016
Wastewater & Related Services	17,543,328	17,641,143	18,127,254	18,127,254	18,414,660
Other Charges	2,208,570	1,860,340	1,334,500	1,344,500	1,658,999
Impact Fees	4,709,386	7,933,508	4,250,000	6,200,000	4,250,000
Investment, Donations & Other Misc.	1,818,712	965,771	100,000	143,985	1,137,000
Total Revenues	\$48,312,330	\$51,417,606	\$47,720,623	\$49,724,608	\$52,504,675

WATER AND WASTEWATER REVENUES - These can vary greatly based on weather conditions. Customer growth has continued at a steady 1-2%. Average consumption is used for forecasting future revenues. FY 2016-2017 includes \$2.4 million in new revenue for the treated water agreement with the City of Georgetown.

RATES - No retail rate increases are planned for water or wastewater for FY 2017. There is a 10.1% increase in the wholesale water rate effective October 2016.

- The Water & Wastewater master plan updates were completed in Fall 2015.
- Impact Fees were updated in February 2016.
- Next rate study scheduled for January 2017.

UTILITY FUND REVENUE DETAIL

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
<u>Water & Related Services</u>					
Water Service	20,770,877	21,548,974	22,415,755	22,415,755	25,556,006
Water Conservation Rev	935,084	1,121,206	1,163,114	1,163,114	1,173,010
Water Inspec & Meter Svc	35,200	62,400	30,000	30,000	30,000
Water Penalty	291,174	284,265	300,000	300,000	285,000
Total Water & Related Services	22,032,335	23,016,845	23,908,869	23,908,869	27,044,016
<u>Wastewater & Related Services</u>					
Sewer Service	15,818,373	15,866,713	16,214,254	16,214,254	16,511,660
Sewer Service-BCRWWS	1,448,309	1,478,646	1,640,000	1,640,000	1,640,000
Sewer Inspection Fee	33,700	59,500	30,000	30,000	30,000
Sewer Discharge Permit	2,925	6,025	3,000	3,000	3,000
Sewer Penalty	240,020	230,259	240,000	240,000	230,000
Total Wastewater & Related Services	17,543,328	17,641,143	18,127,254	18,127,254	18,414,660
<u>Other Charges</u>					
Connection & Transfer	154,000	154,000	130,000	130,000	145,000
Convenience Fees	167,680	167,680	160,000	170,000	180,000
Environmental Lab	165,365	165,365	150,000	150,000	160,000
Household Hazardous Waste	12,780	12,780	10,000	10,000	12,500
Increase/Decrease in Fair Value	263,006	1,951	1,000	1,000	1,000
Industrial Pre-Treatment Surcharge	201,201	201,201	180,000	180,000	390,000
Insurance Proceeds	1,409	13,542	-	-	-
Interest Income	627,579	501,813	485,000	485,000	514,999
Intergovernmental Rev	127,541	111,446	-	-	-
Meters & Fittings Sale	79,345	79,345	40,000	40,000	75,000
Oversize Utility Line Fees	221,951	264,503	-	-	-
Reconnect Charges	181,576	181,576	170,000	170,000	170,000
Returned Check Fee	5,138	5,138	6,000	6,000	6,000
Windmere Service Fees	-	-	2,500	2,500	4,500
Total Other Revenues	2,208,570	1,860,340	1,334,500	1,344,500	1,658,999
<u>Impact Fees</u>					
Transfer from Impact Fee Fund	4,709,386	7,933,508	4,250,000	6,200,000	4,250,000
Total Impact Fees	4,709,386	7,933,508	4,250,000	6,200,000	4,250,000
<u>Contracts & Other</u>					
Investment, Donations & Other Misc.	1,818,712	965,771	100,000	143,985	1,137,000
Total Contracts & Other	1,818,712	965,771	100,000	143,985	1,137,000
TOTAL Utility Fund Revenues	\$48,312,330	\$51,417,606	\$47,720,623	\$49,724,608	\$52,504,675

REVENUE SUMMARIES

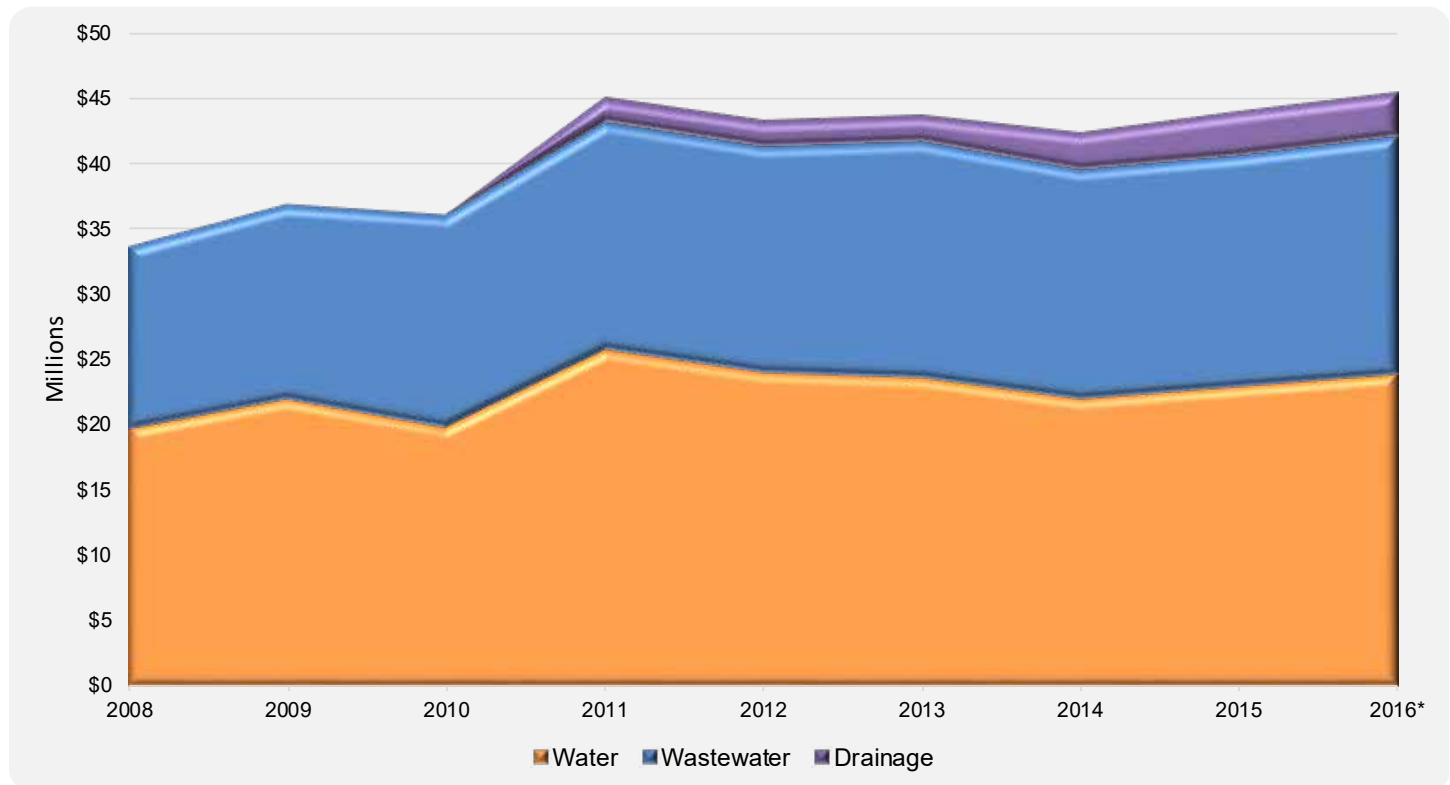
DRAINAGE FUND REVENUE HIGHLIGHTS & SUMMARY

Revenues	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Drainage Fees - Residential	1,313,280	1,606,721	1,590,339	1,590,339	1,614,755
Drainage Fees - Commercial	1,451,930	1,751,913	1,768,147	1,768,147	1,769,433
Contracts & Other	3,357,154	2,259,413	3,380,000	242,249	850,000
TOTAL Revenues	\$6,122,364	\$5,618,047	\$6,738,486	\$3,600,735	\$4,234,188

The Drainage Utility Fund was established in 2011. It collects fees based on a property's impact to the City's drainage system. Revenues provide stable funding for operations and maintenance of drainage infrastructure

In 2014, the monthly drainage fee was increased from \$2.75 to \$4.75 per Equivalent Residential Rate (ERU) to fund maintenance, state and federal compliance costs and the Drainage Capital improvement plan.

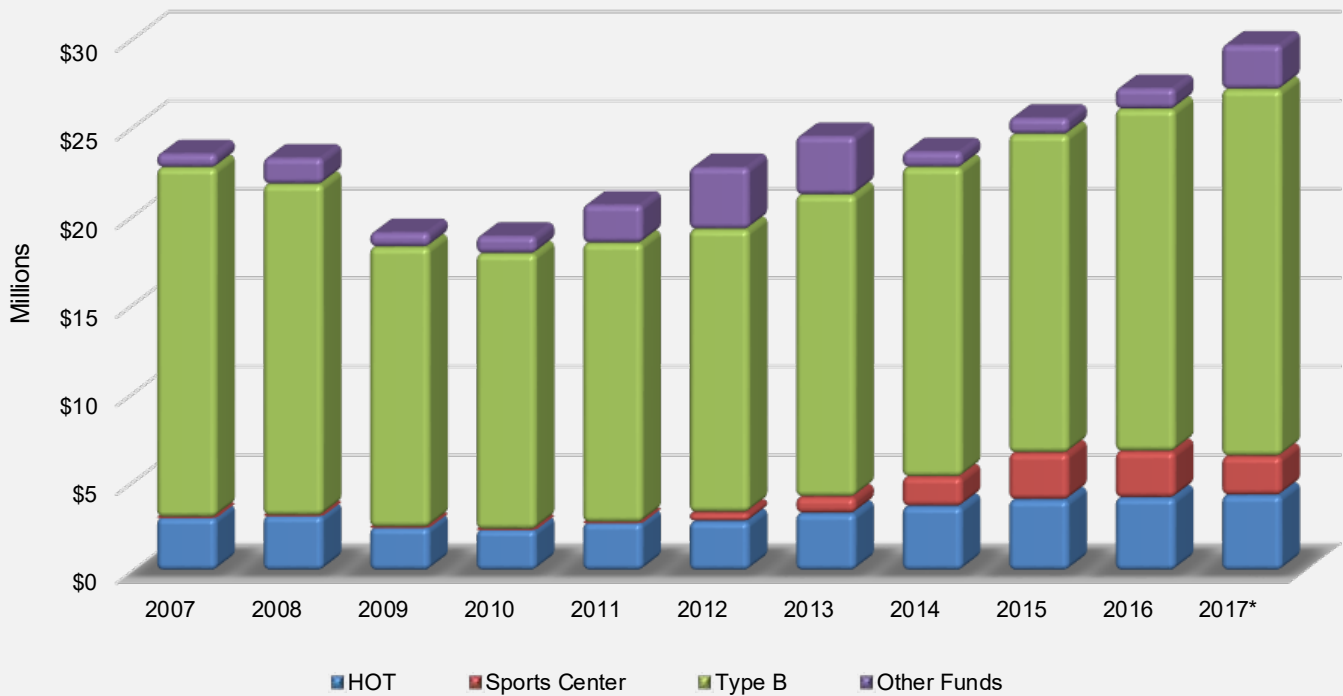
UTILITY & DRAINAGE SERVICE REVENUES - 10 YEAR HISTORY



*Projected

REVENUE SUMMARIES

OTHER REVENUES- 10 YEAR HISTORY



¹ Transfer from HOT Fund will no longer be budgeted beginning FY2017

* Projected

HOTEL & OCCUPANCY TAX - is a 7% tax on hotel stays that is used to promote the tourism and the convention and hotel industry.

SPORTS CENTER REVENUES-

Venue Tax - is a 2% tax on hotel stays that is used to promote the Sports Center and the programming.
Fees & Other- account for facility rental fees, concessions and league fees and other revenues collected.

TRANSPORTATION & ECONOMIC DEVELOPMENT CORP. (TYPE B) - is one-half cent of the City's sales tax on hotel stays that goes directly to fund transportation improvements and economic development projects in the City. This fund also includes contributions from Williamson County, Texas DOT and regional partners and fluctuates based on projects.

OTHER SPECIAL REVENUES FUNDS - account for specific resources that are restricted to expenditures based on the type of revenue collected.

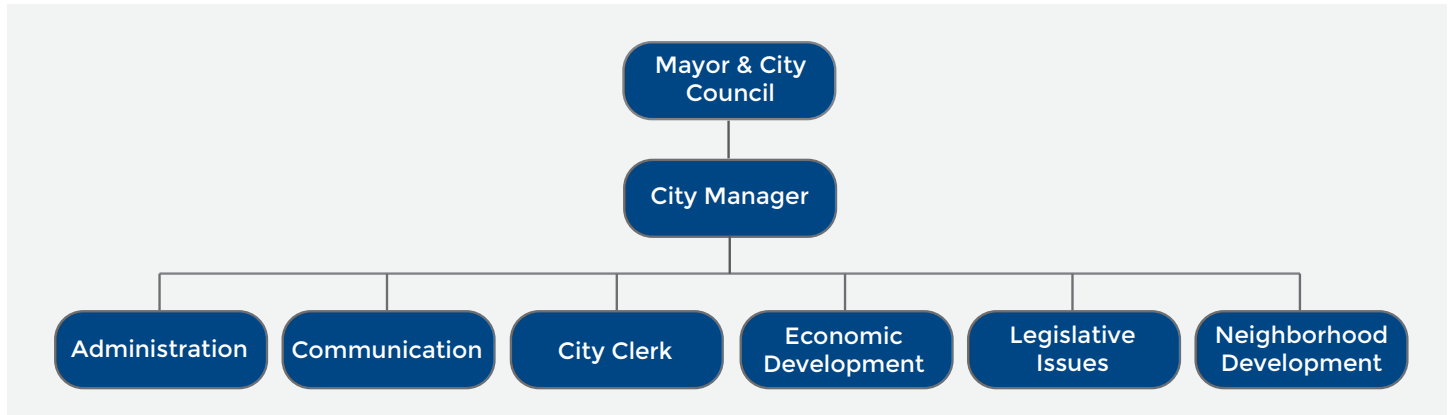


GENERAL FUND SCHEDULE

	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance/Working Capital	\$39,123,636	\$37,181,347	\$50,708,210	\$49,374,486	\$40,135,852
Revenues					
Property Tax	25,416,408	26,550,000	27,028,000	31,150,000	31,550,000
Sales Tax	44,456,908	42,773,805	44,228,805	43,892,000	44,642,000
Other Taxes & Franchise Fees	7,587,771	7,466,000	7,411,000	7,428,000	7,502,780
Licenses, Permits & Fees	1,648,274	975,910	1,500,600	1,226,100	1,238,361
Service Charges	1,473,101	1,428,000	1,413,000	1,428,000	1,442,280
Program Revenues	2,772,209	2,994,000	3,105,210	3,254,000	3,335,350
Fines & Forfeitures	2,021,086	1,954,000	1,252,000	990,000	999,900
Investment & Miscellaneous	5,042,167	4,374,260	5,232,560	4,749,400	4,610,549
Transfers In	4,617,490	3,290,000	3,290,000	3,355,800	3,422,916
Total Revenues	95,035,414	91,805,975	94,461,175	97,473,300	98,744,136
Expenses					
Administration	2,270,662	2,618,856	2,575,245	1,864,562	1,911,161
Communications	-	-	-	644,924	664,272
Finance	2,984,775	3,223,726	3,159,912	3,351,957	3,500,051
Fire	16,034,129	16,587,115	16,571,237	16,851,726	17,159,419
Fiscal Support	2,762,604	4,318,142	3,820,832	6,435,361	6,837,975
General Services	3,375,581	3,667,817	3,581,179	3,995,693	4,010,360
Human Resources	1,118,355	1,204,682	1,195,740	1,262,041	1,291,195
Information Technology	3,829,870	4,238,243	4,175,545	4,241,251	4,357,616
Legal Services	1,011,980	1,275,000	1,275,000	1,275,000	1,287,750
Library	2,524,581	2,591,584	2,588,402	2,670,276	2,736,239
Parks & Recreation	10,316,823	11,005,768	10,680,441	10,950,434	11,300,577
Planning & Development	2,946,550	3,108,816	3,086,462	3,404,687	3,357,671
Police	26,731,235	28,389,499	26,415,824	28,550,992	28,849,005
Recycling	142,021	141,032	136,832	144,420	147,305
Transportation	7,331,550	9,355,256	9,282,248	11,468,610	9,889,835
Total Expenses	83,380,716	91,725,536	88,544,899	97,111,934	97,300,431
Net Change in Operations	\$11,654,698	\$80,439	\$5,916,276	\$361,366	\$1,443,705
Less:					
Transfers	70,124	-	7,250,000	9,600,000	2,250,000
Reservations & Designations	37,100,000	37,162,631	37,162,631	38,262,438	37,609,142
Ending Fund Balance	\$13,608,210	\$99,155	\$12,211,855	\$1,873,414	\$1,720,415

ADMINISTRATION

The Administration Department consists of the Mayor and six Council members and the office of the City Manager. These two bodies, working together, are responsible for the formulation and communication of public policy to meet community needs and assure orderly development in the City. The City Manager's Office also provides for the general administration of a multi-million dollar organization providing a full range of municipal services to over 100,000 customers.



VISION:

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the “Sports Capital of Texas” and a major medical and educational destination, and has an authentic downtown and choice of great neighborhoods.

MISSION:

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Memorandum of Understanding with Kalahari Resorts was approved for property located just south of Old Settlers Park and Dell Diamond giving Round Rock the opportunity to increase tourism and property tax revenue as well as diversify employment opportunities.
- Staff lobbying efforts at the State Legislature proved successful with the passing of House Bill 1964 offering the City new opportunity and tools to negotiate for the second largest convention center in Central Texas.
- Council approved the Memorandum of Understanding with Urban InTown Homes in order to move forward with developing the former Gypsum Building Supply site behind from City Hall.
- Identified staff to oversee Forest Creek Golf Club including implementing improvements, completing a Master Plan and issuing a Request for Proposal for management services.
- Continue to move forward with the feasibility study with RRISD and YMCA for a potential Natatorium project as well as interim opportunity discussions.

NEW PROGRAMS FOR FY 2017:

- Community Service Matching Grant Program
- Animal Shelter Expansion

FY 2018 OVERVIEW AND BEYOND:

- Monitor and identify ways to increase sales tax with a push for the next development phase of the Premium Outlets and continue to strategize on efforts to attract significant retail to vacant locations.
- Community Outreach efforts will be a key component for several projects including Lisa Rae improvements, Kalahari Resort and Convention Center, and implementing the new Community Service Matching Grant program.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Transfer of Communication Division from under Administration to create a separate Communications & Marketing Department. This new department includes Special Events, Downtown Marketing, Arts & Culture, Video Production and Social Media & Digital Content.
- Involving the Chamber's Economic Director in regular staff discussions and updates.
- The creation of a new Sports Management & Tourism Department enables staff to focus on improving and maintaining City assets to promote traditional tourism, as well as continue striving to uphold the City's goal to be the "Sports Capital of Texas." This new department includes the Convention and Visitors Bureau, Sports Center, and oversight of the Dell Diamond and Forest Creek Golf Club.

GENERAL FUND

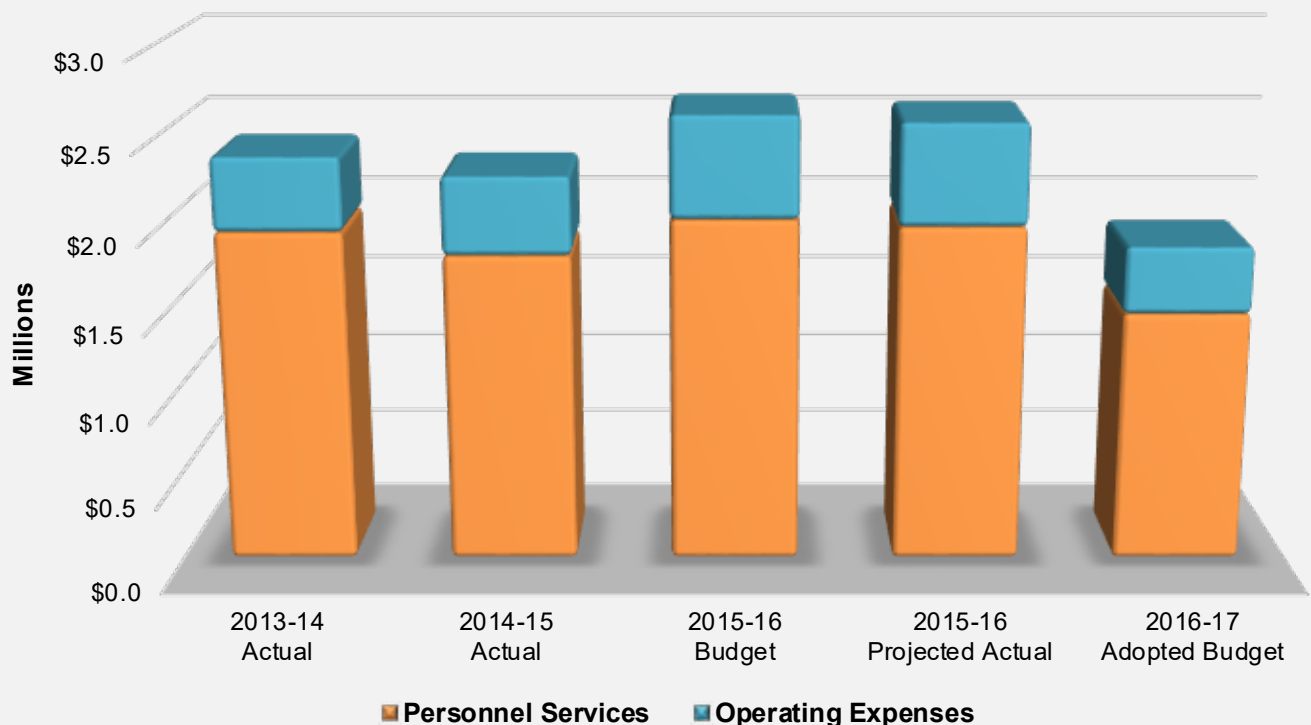
ADMINISTRATION

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	1,947,659	1,811,703	2,020,086	1,978,675	1,472,437
Operating Expenses	433,513	458,959	598,770	596,570	392,125
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,381,172	\$2,270,662	\$2,618,856	\$2,575,245	\$1,864,562

FTEs:	15.00	15.00	16.00	16.00	10.00
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* FY 2017 has such a large decrease because Communications & Marketing has been moved out of Administration into its own Department.

Expenditures by Category

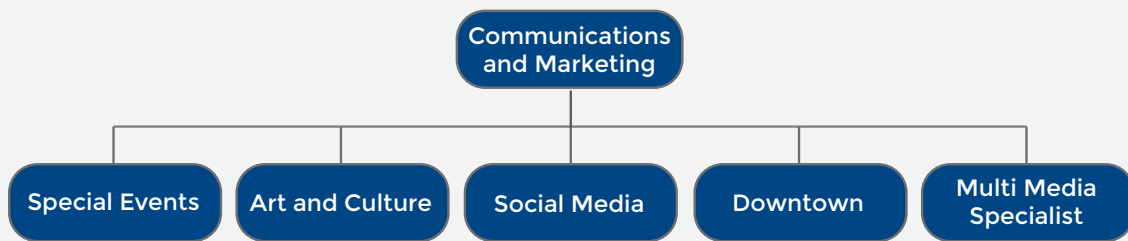


	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Administration	3.0%	2.7%	2.9%	2.9%	2.0%	2.1%	1.3%

COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Most media relations are handled through this department. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs, designed to instill an attitude of trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters, and the City's website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs and social media.

The department includes the Special Events division which oversees the proactive recruitment and development of special events such as concerts, fairs, and other entertainment type of events to Downtown Round Rock. Focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010.



VISION:

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

MISSION:

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

GUIDING COUNCIL STRATEGIC GOAL:



COMMUNICATIONS AND MARKETING

FY 2016 HIGHLIGHTS:

- City's social channels across multiple platforms providing another level of customer services and information sharing.
- The Communications Department was honored to win six TAMI Awards at the Texas Association of Municipal Information Officers (TAMIO) annual conference. The TAMI Awards are the leading recognition program in Texas honoring excellence for municipal communication strategies.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Communications and Marketing is transitioning to a standalone department so as to actualize cost of operation.

NEW PROGRAMS FOR FY 2016-17

- We anticipate a communications campaign about the completion of Downtown construction in conjunction with a special event.

FY 2017-18 OVERVIEW AND BEYOND:

- The department will focus on recruiting visitors to Downtown Round Rock, keeping the family friendly branding, and providing quality multi-cultural community events
- To be the first and best source for accurate and complete information about Round Rock city government across all communication platforms.
- Build the City's Brand and continue to support the focus and awareness of Shop the Rock, Sports Capital of Texas, Downtown, and other department initiatives.
- Increase organizational awareness of the appropriate use of communication tools.
- Ensure that the City's communication efforts support the City Council's strategic goals.
- Develop internal communication systems to exchange accurate and timely information that advances an effective work culture.
- Measure effectiveness of communication efforts and develop new approaches to reach target audiences.

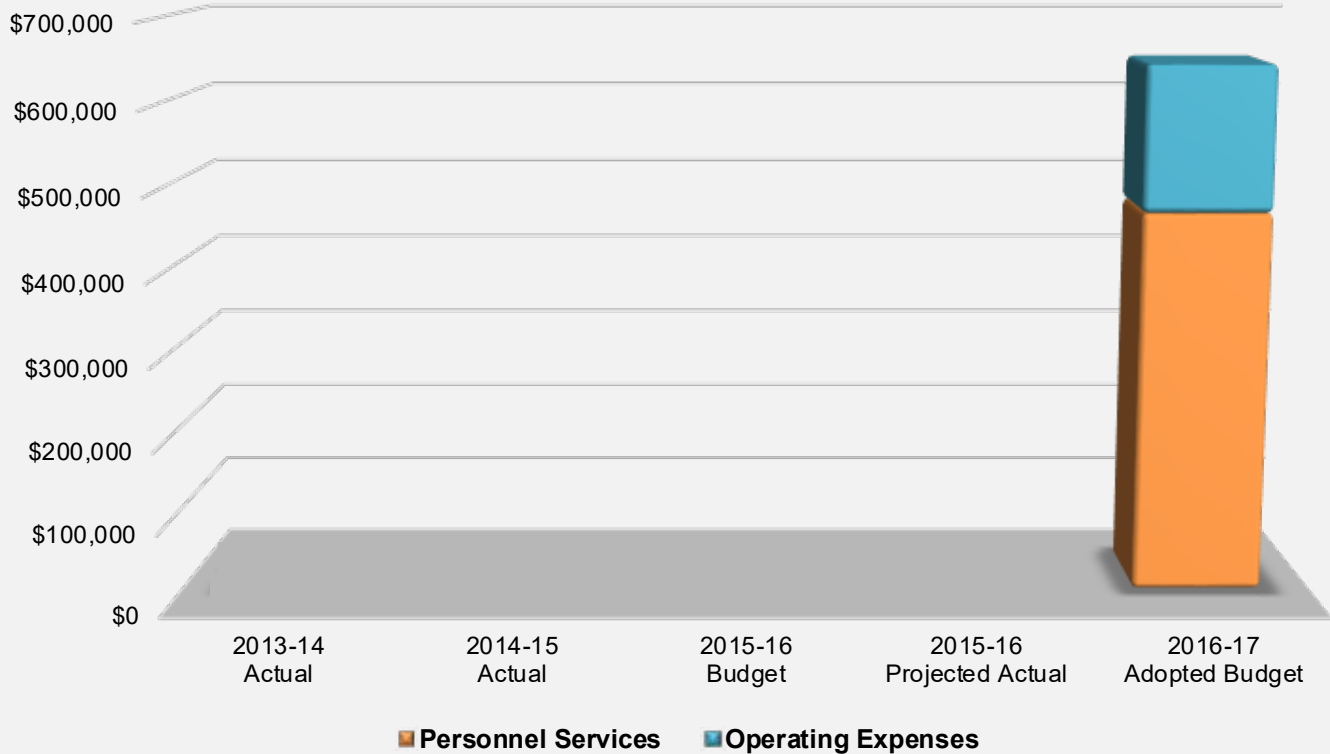
WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Projected	FY2017 Target
Special Events Permit	21	25	30
Film Permits	13	15	20
Downtown Facebook Likes	3,981	8,266	10,000
City of Round Rock Facebook Likes	7,804	10,828	13,000
Shop the Rock Facebook Likes	1,596	2,252	3,000
Video Public Service Announcements	37	24	30
Billboard Videos	52	18	40
YouTube Subscribers	425	517	600

GENERAL FUND

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	-	-	-	-	466,174
Operating Expenses	-	-	-	-	178,750
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$0	\$0	\$0	\$0	\$644,924
FTEs:	-	-	-	-	5.00

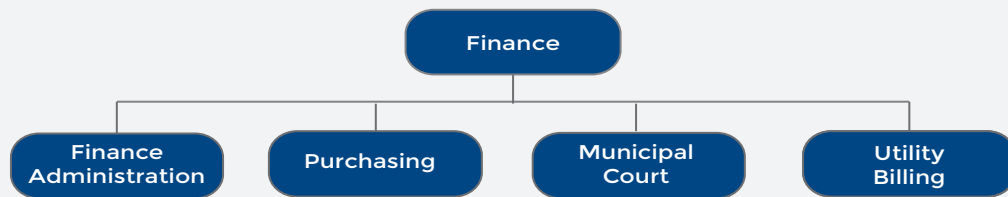
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Communications & Marketing	0.0%	0.0%	0.0%	0.7%	0.0%	0.0%	0.6%

FINANCE

Management responsibility for all of the City's financial activity is centralized in the Finance Department. The City Manager develops, oversees, and communicates strategic financial planning and programs. The Chief Financial Officer is responsible for the City's financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include accounting, reporting, payroll, utility billing and collection, purchasing, budget operations, treasury management, and municipal court operations. Other duties of the department include processing accounts payable transactions for all City programs; publishing the City's monthly, quarterly, and annual financial statement; administering the City's cash management and investment program; coordinating the capital improvement program; invoicing miscellaneous receivables; and maintaining all capital asset records.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality** – We embrace the ongoing process of providing service excellence by assessing, an-

icipating, and fulfilling the stated and implied needs of our customers.

- **Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.
- **Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.
- **Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2016 HIGHLIGHTS:

- Developed a comprehensive five-year General Fund model with a focus on the operational impacts of the bonds issued for the improvement and expansion of city facilities, park system, and transportation infrastructure.
- Created five-year business analyses and planning models for all funds that incorporate Council goals and management strategies.
- Developed comprehensive Fiscal and Budget Policies that formalized Council's goals, community vision, and five-year business plan.
- Focused on sales tax analysis and geographical districts to monitor sales tax collections.
- Municipal Court enhanced the document imaging system to improve processes and the flow of cases in the courtroom.
- Upgraded the City's financial software system to the latest version to maximize the efficiencies gained by using the latest technology for accounting and financial support.

survey to receive feedback from departments on how we can improve and streamline our processes to meet their needs in a more efficient manner.

- Develop north-east quadrant growth strategy with financial funding and potential clearly identified.
- Develop fiscal impact tools to gauge economic and direct tax revenue in part of the "Sports Capital of Texas" efforts.
- Prepare financial review and analysis related to Kalahari Resorts.

FY 2018 OVERVIEW AND BEYOND:

Develop a citywide performance measurement system to better track the outputs and outcomes of the implementation of the City's budget.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Review and update daily processes to continue to ensure that the Finance Department is using best business practices and recommendations for public finance and accounting.
- Conduct the biennial internal customer service

WORKLOAD INDICATORS:

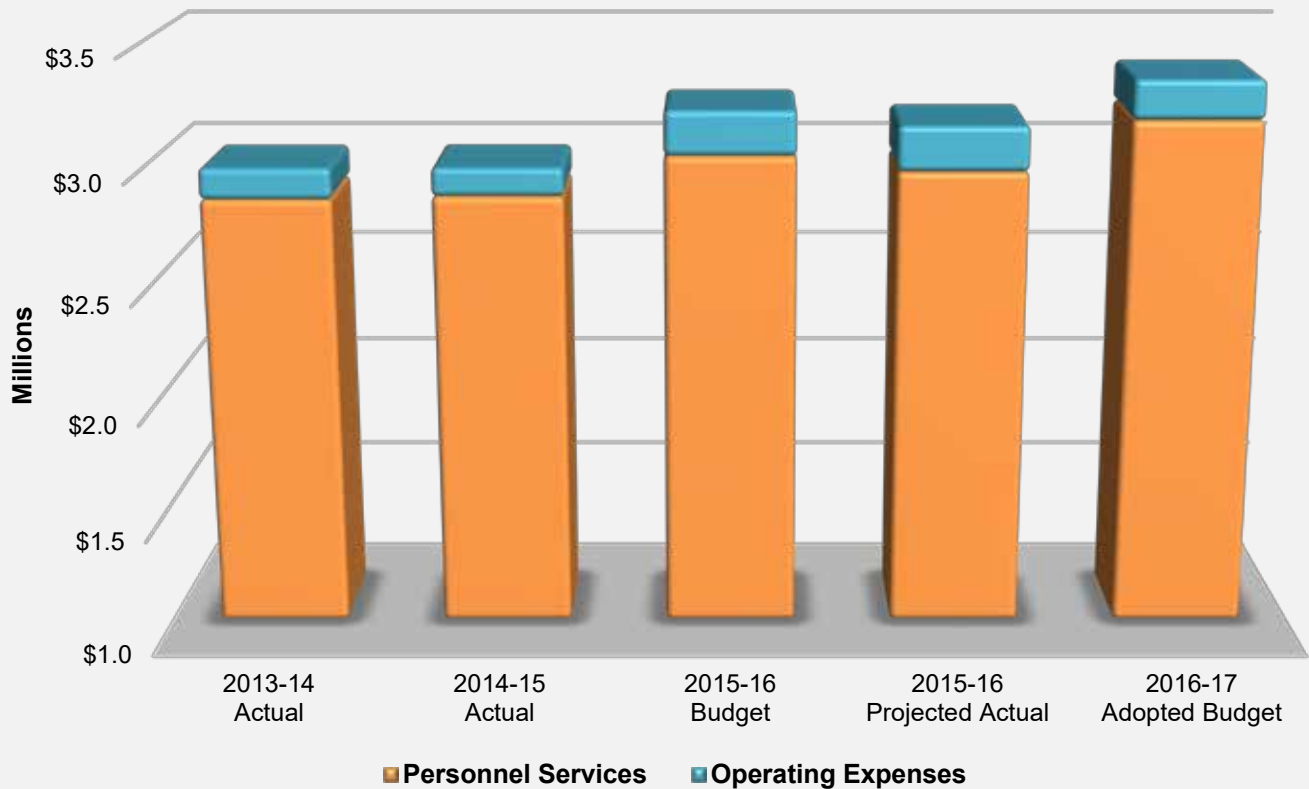
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Accounts Payable Payments Processed	8,932	9,400	9,700
Payroll Payments Processed	42,923	43,500	44,000
Numbers of Purchase Orders Processed	1,251	1,300	1,350
Court cases filed	6,112	5,800	5,700
Courtroom appearances	2,970	2,800	2,800

GENERAL FUND

FINANCE

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	2,849,012	2,862,622	3,032,009	2,966,195	3,181,715
Operating Expenses	133,664	122,153	191,717	193,717	170,242
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,982,676	\$2,984,775	\$3,223,726	\$3,159,912	\$3,351,957
FTEs:	41.00	41.00	39.50	39.50	39.50

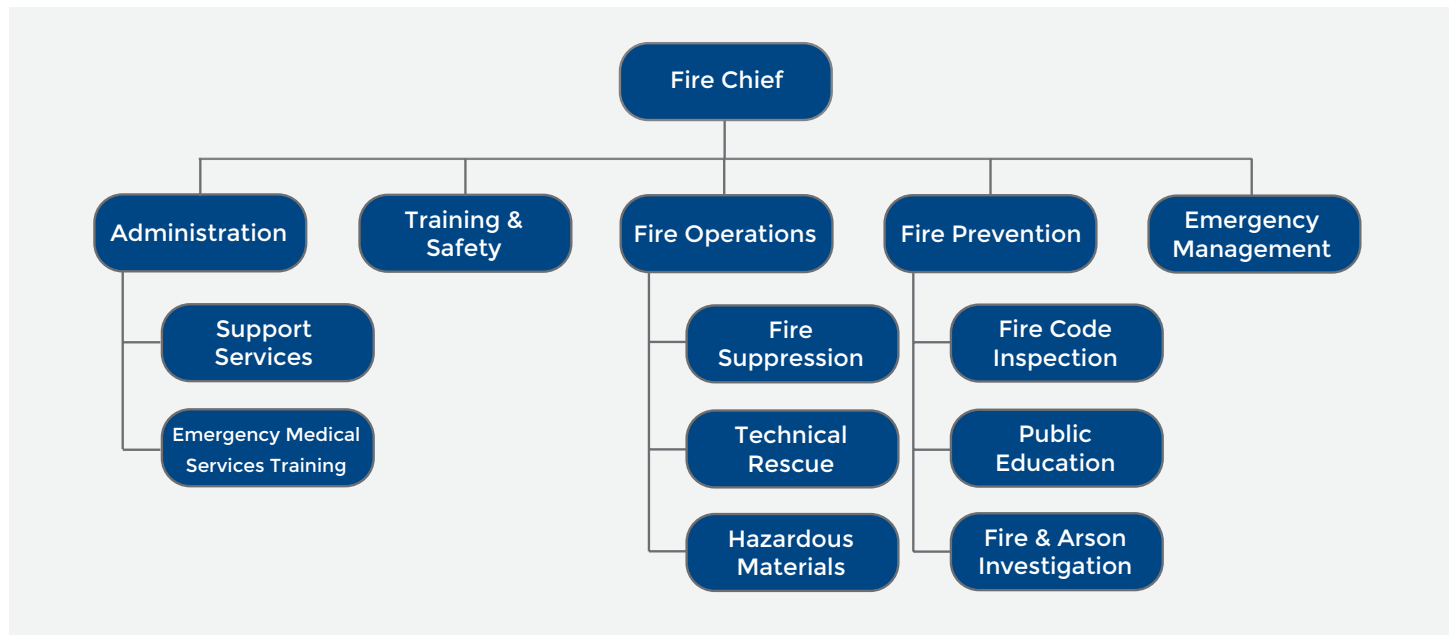
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Finance	3.7%	3.6%	3.5%	3.6%	5.9%	5.5%	5.3%

FIRE

The primary responsibility of the Round Rock Fire Department (RRFD) is to provide the emergency services required to meet the demands of a growing population. There is a constant, deliberate effort to provide our customers with the most current knowledge, methodology, and technology available in the realms of fire and emergency services through our training and safety programs. The demands placed on personnel also necessitates the need for physical fitness and the most effective procedural training in order for firefighters to perform to the best of their ability in crisis situations. Attention is also given to the maintenance of all fire apparatus and peripheral equipment, such as fire hydrants, so that all tools will function properly when needed.



VISION:

The Round Rock Fire Department is a professional and dynamic department that will provide exceptional public safety through dedicated individuals.

MISSION:

Through a professional, well-trained, and safe work force, the members of the Round Rock Fire Department are committed to delivering the highest level of fire suppression, emergency medical, fire prevention, and disaster services, within the City's financial capability, for our rapidly changing residential, business, and corporate communities.

GUIDING COUNCIL STRATEGIC GOALS:



FIRE

FY 2015-16 HIGHLIGHTS:

The Fire Department has begun its process of implementing its 5-Year Strategic Plan. The Strategic Plan was created with input from the staff, strategic planning teams, International City/County Management Association (ICMA) report, two completed Management Advisory Group (MAG) reports completed in 2005 and 2010, ISO Public Protection Classification report of 2006, data analysis collected by members of the Round Rock Fire Department, and the City's GIS division. This plan outlines the future and current needs for staffing, fire apparatus, equipment, fire stations, and best placement of these stations. The department will continue to evaluate its operations and ensure that the provided resources are used efficiently to meet the fire service demand for a growing population.

- **Cardiac Monitors and Take10 CPR:** We focused on furthering our First Responder Advance Program with the inclusion of our twelve-lead cardiac monitors and administering of advanced medications which is an important goal in cardiac events. We also recognize the importance of starting the chain of response early and have addressed that with the Take10 CPR program, a nationally recognized program to increase cardiac arrest survival. Without bystander CPR in the first few minutes of a witnessed cardiac arrest the chances of survival drop dramatically. RRFD initiated a training program to train 100% of city employees in the Take 10 CPR program. To date, approximately 800 City employees have been trained in Take10 or other CPR training. The benefit to the City and Citizens is the increased chance of survival from a cardiac event.
- **New Rescue 2 (PUC):** The City of Round Rock purchased a new apparatus which was placed in service at Fire Station 2 on October 10, 2015. It is capable of carrying additional tools and equipment needed for our Technical Rescue Team (TRT). This purchase enhanced

the team's ability to rapidly respond to the most common technical rescue events in a single vehicle. Previously the team had to respond in a separate vehicle for the various types of incidents, often delaying the response time. The benefit to the city and citizens is more rapid response by the highly trained personnel who are skilled and equipped to manage a technical rescue incident

- **Labor/Management Communications:** Labor and management leaders have developed dialogue between the Fire Department Administration and the Local Firefighters Association. The benefit this has to the city and our citizens is a better working relationship between these two groups and a clearer understanding of the other's goals as we work toward improvements in service delivery to the area. Labor and management were able to come to an understanding and passed a new Meet and Confer agreement which addressed many of the concerns that labor had.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

The department's focus in FY 2017 is to continue the construction process of the new fire stations and the relocation of Station 3. This is accomplished through continued analysis of current and projected needs based on GIS mapping information, population growth projections, and response time criteria for emergency medical calls and structure fires. This analysis is done in collaboration with the Development Services Office, the Transportation Department, and the General Services Department.

- Begin construction on the Public Safety Training Center.
- Procurement of land and construction of a fire station in the NW location of Round Rock.
- Begin construction process/design for the new Fire Station 3.

NEW PROGRAMS FOR FY 2016-17:

- **Fire Code Inspector:** This program will add a fire code inspector to the prevention division and the means to inspect all existing businesses occupancies annually, reaching our target goal of 100%.
- **Additional Assistant Fire Chief:** This program will add an additional Assistant Chief position. An ongoing area of deficiency continues to be in the area of senior level supervision. An additional Assistant Fire Chief will allow for the split out the Operations Division and create a new Administrative Division.
- **RRFD Radio Apex Replacement:** This program is to begin the replacement of our existing XTL/XTS Motorola line and upgrade to the Apex line. Motorola will discontinue the XTL/XTS line of Public safety radios in 2018.

FY 2018 OVERVIEW AND BEYOND:

We have identified a course of action for future fire stations, station locations, type and number of apparatuses, and what future staffing should be. This will ensure we meet the demands of a growing population and have the ability to provide our citizens, with the best fire service possible, in the years to come.

- Continue the build out of the Public Safety Training Center.
- Build, staff, and equip Fire Station 9 and Fire Station 10.
- Relocation of Fire Station 3 and remodel of Central Fire Station.

WORKLOAD INDICATORS:

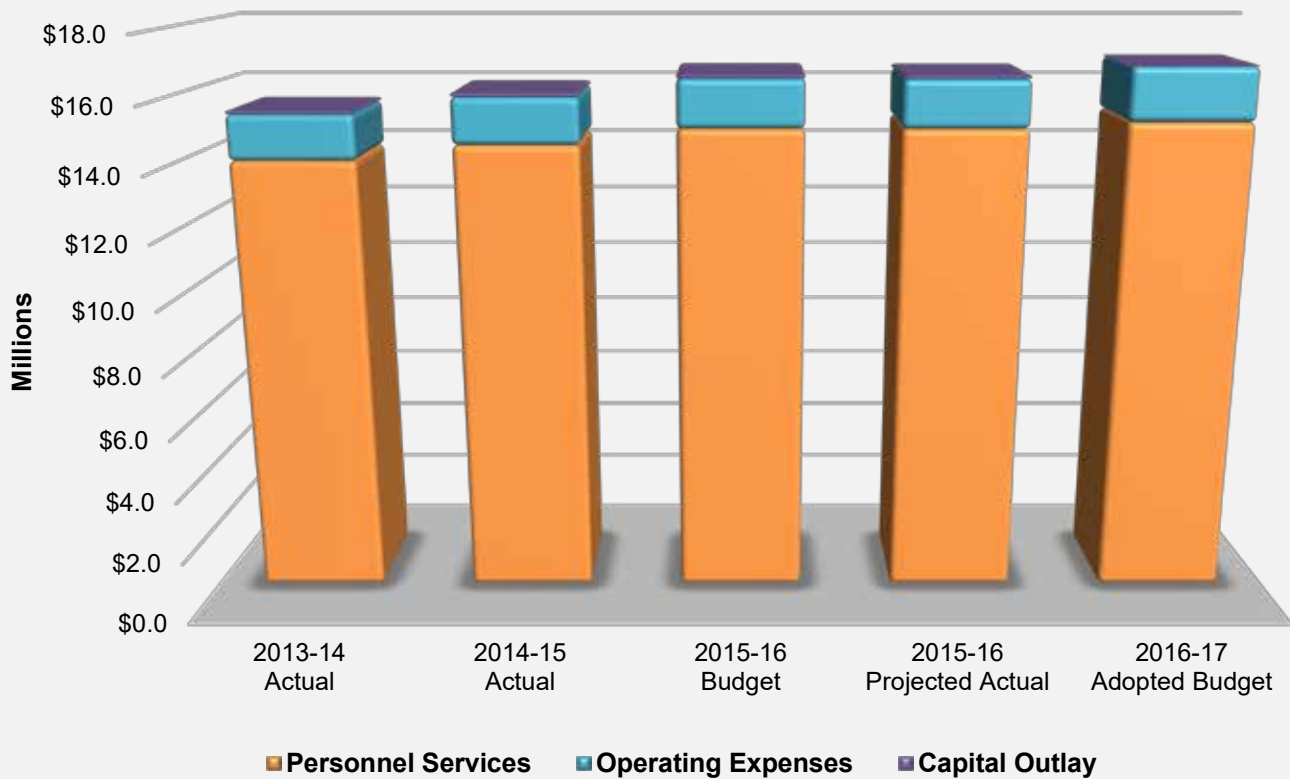
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Total Calls	9,922	9,971	10,021
Total Unit Responses	13,653	13,721	13,789
Total Number of EMS Incidents	5,925	5,926	5,985
Total Number of Motor Vehicle Incidents	825	825	833
Hours of Fire Training	25,007	25,000	28,500
Hours of EMS Training	3,888	3,800	4,145
Hours of Command Level Training	9,481	9,500	10,365
New Construction Inspected	2,192	2,192	2,500
Existing Construction Inspected	3,050	3,050	3,500
Public Education Number of Events	232	232	250

GENERAL FUND

FIRE

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	13,968,428	14,452,832	14,953,346	14,945,076	15,149,204
Operating Expenses	1,419,742	1,461,950	1,517,769	1,510,161	1,680,521
Capital Outlay	111,530	119,347	116,000	116,000	22,001
Total Expenditures:	\$15,499,700	\$16,034,129	\$16,587,115	\$16,571,237	\$16,851,726
Sworn	129.00	129.00	132.00	132.00	134.00
Civilian	8.00	8.00	8.00	8.00	8.00
FTEs:	137.00	137.00	140.00	140.00	142.00

Expenditures by Category

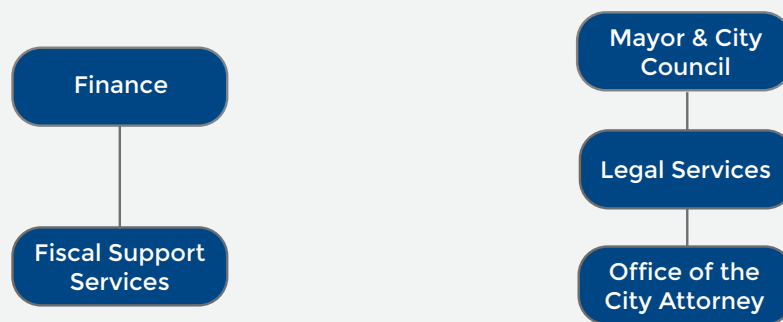


	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Fire	19.3%	19.2%	18.1%	18.8%	18.7%	18.5%	18.3%

FISCAL SUPPORT & LEGAL SERVICES

The Fiscal Support and Legal Services Departments provides funding for general government expenditures that are not allocable to any specific department and expenditures that will be allocated when necessary such as for salary adjustments. Due to the general, strictly financial nature of the Department's charge, oversight of the Fiscal Support Services Department's activities is the responsibility of the City's Finance Department.

The Legal Services Department consists of the appointed City Attorney, the special counsel for the Ethics Commissions, and other outside attorneys retained from time to time to represent the City in specific matters.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

GUIDING COUNCIL STRATEGIC GOAL:



GENERAL FUND

FISCAL SUPPORT & LEGAL SERVICES

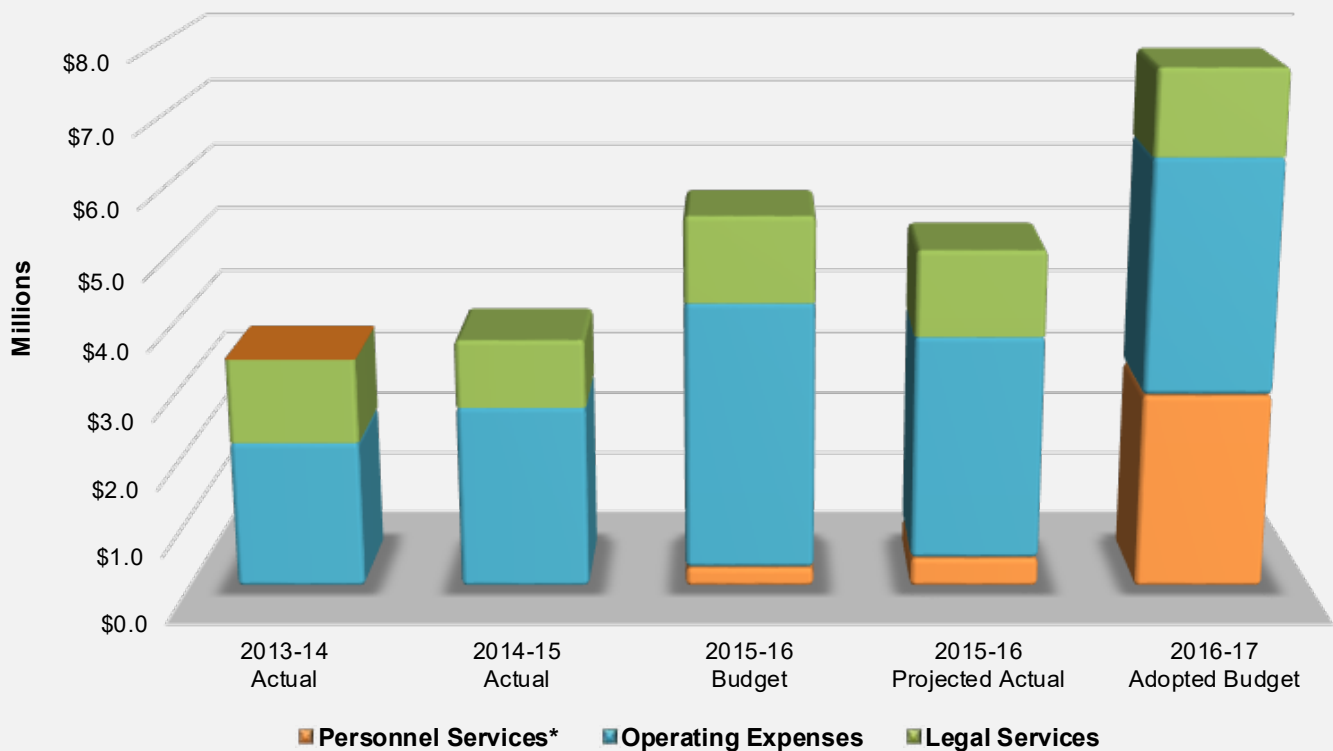
	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services*	-	-	296,604	446,604	2,942,000
Operating Expenses	2,227,527	2,762,604	4,021,538	3,374,228	3,493,361
Legal Services	1,254,021	1,011,980	1,275,000	1,275,000	1,275,000
Total Expenditures:	3,481,548	3,774,584	5,593,142	5,095,832	7,710,361

FTEs:

-	-	-	-	-
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* Note: Personnel Services for FY2017 include, funding for projected health insurance premium increases, step increases for Public Safety personnel, and other salary adjustments that will be allocated to other departments as the fiscal year progresses.

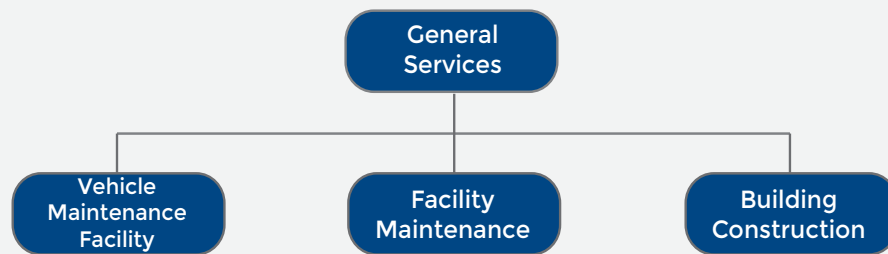
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Fiscal Support & Legal Services	4.3%	4.5%	6.1%	5.8%	0.0%	0.0%	0.0%

GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction, and the repair and maintenance of all City facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City's vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction of City buildings. Facility Maintenance is responsible for repairs, maintenance, and custodial services for all City buildings.



VISION:

To be a leader and provide exceptional customer service.

MISSION:

To provide a quality and safe environment for our customers and employees and to demonstrate world-class stewardship of our physical assets.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2016 HIGHLIGHTS:

- Building Construction Prototype for Fire Stations design complete.
- Completely revised Building Construction policies and procedures.
- Remodeled City Hall third floor, converting cubicle spaces to offices.
- Luther Peterson Service Center is currently in design.
- We had one major auction that netted the City \$39,000. Two more auctions will be held in late 2016.
- Replaced \$3.2 million worth of vehicles and equipment, including General Fund and Utility Fund.
- Replaced one vehicle lift and added three additional lifts to provide better customer service at the Vehicle Shop.
- Completed high ceiling cleaning at Clay Madsen Recreation Center (CMRC) and Sports Center, including support beams, pipping, and ventilation ductwork.
- Completed memorial canine site located at the Police Facility.
- Roof replacement for Central Fire Station.
- Painting of exterior and interior of Public Works Facility.
- Rock'N River Expansion Construction was completed within schedule and budget.
- Fire Stations 8 and 4 are under construction and currently within budget.
- Public Safety Training Facility is under design.
- Fire Ball Grill is under design.
- Boiler Replacement at CMRC.

GENERAL SERVICES

- Construction of the Family Pavilion at the Sports Center is complete.
- Retrofitted the Police Department and Municipal Court with bulletproof glass.
- Replaced 6 -15 year old HVAC units at the McConico Building.
- LED lighting retrofit throughout the Police Facility, Vehicle Maintenance, and CMRC.
- Added McConico building to the Energy Management System (EMS) to monitor HVACs remotely.
- Measurable cost savings of \$514,000 by the Building Construction Division due to policies and procedures that are currently being implemented.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Building Construction Division working with City Hall using the new Laserfische process to stream line the existing file room and projects on a go forward basis
- Process and procedures for collaborative team concept construction management.
- Continue to be proactive in updating and modifying the Twenty-Year Facility Plan to ensure the upkeep of City buildings.
- Add more buildings to the EMS system to monitor and help identify any problems with HVACs

and remotely control building temperatures.

- Implement new Facility Maintenance work order software to gain better reporting capability and enhanced processing of work orders.
- Rebid current trade agreements and add other specialties like garage door contractors and welding.

NEW PROGRAMS FOR FY 2016-17:

- New Superintendent for Building Construction
- Tire Machines

FY 2017-18 OVERVIEW AND BEYOND:

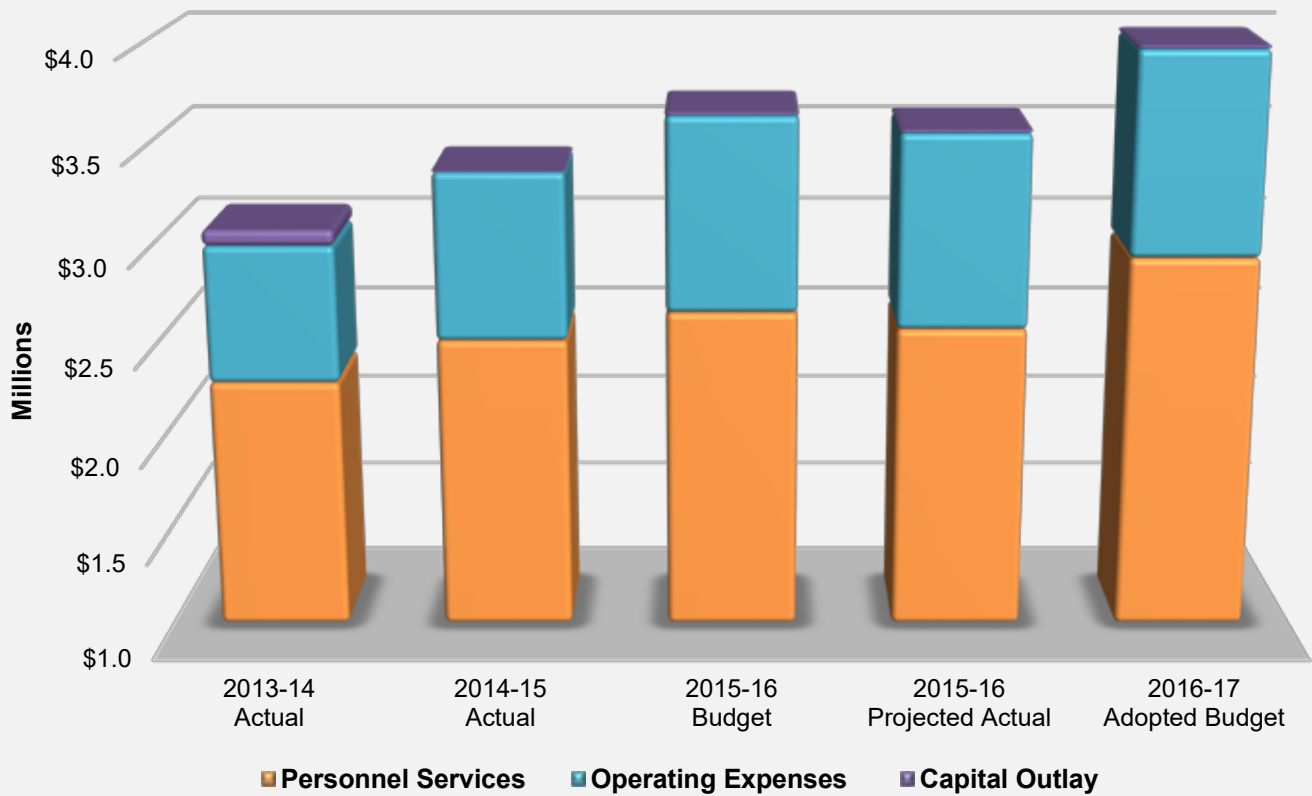
- Additional employees to accommodate the City's growth and continue to provide excellent customer service.
- Purchase additional equipment such as a Boom lift, floor scrubber, and man lift to do more repairs and maintenance in-house.
- Building Construction Division to continue to develop and implement new policy and procedures to ensure compliance and efficiency.

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Facility Maintenance Work Orders	1,312	1,500	1,700
City Buildings Maintained	47	51	53
Trade Contracts	15	17	18
Service contracts	5	5	5
Generators maintained	23	25	27
City Vehicles/Equipment Owned	1,495	1,535	1,520
Vehicle Maintenance Work Orders	4,500	4,860	5249
Fuel Used (gallons)	375,850	394,943	414,375
New City Buildings under Construction	1	4	2

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	2,287,573	2,507,353	2,652,587	2,565,935	2,931,680
Operating Expenses	706,026	859,082	995,230	995,244	1,044,013
Capital Outlay	83,398	9,146	20,000	20,000	20,000
Total Expenditures:	\$3,076,997	\$3,375,581	\$3,667,817	\$3,581,179	\$3,995,693
FTEs:	36.50	38.50	41.00	41.00	42.00

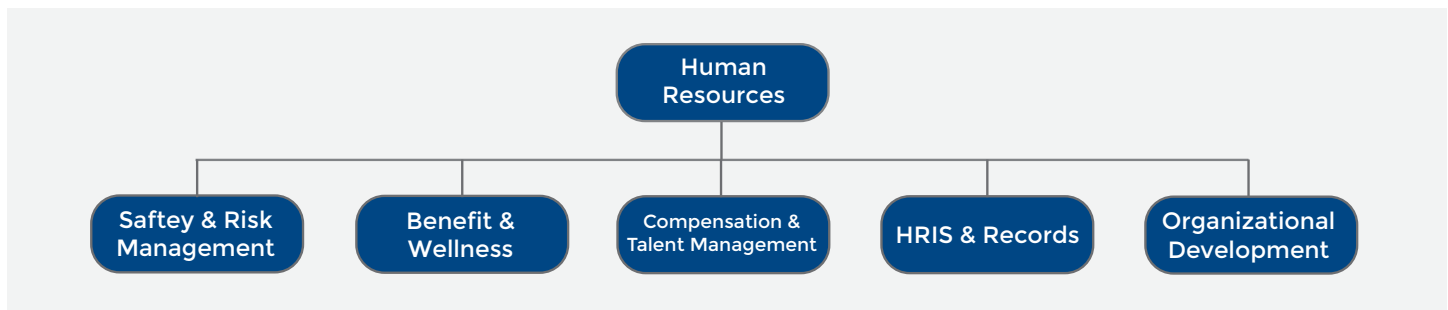
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
General Services	3.8%	4.0%	4.0%	4.1%	5.5%	5.5%	5.5%

HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City's success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Compensation and Talent Management, managing the Human Resource Information System/Records, and Organizational Development.



MISSION: To attract, engage, and retain the best talent to provide quality service to the citizens of Round Rock.

VISION: To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2016 HIGHLIGHTS:

- Leadership development book briefings were implemented for senior managers. Through book summaries, class exercises, and activities participants explore the current range of leadership development for individuals and organizations and the underlying assumptions and principles. Through appreciative dialogue, participants explore ways in which leadership development can be harnessed to enhance individual and organizational performance on a wide range of dimensions (economic, social, ethical, etc.).
- Dependents age 5 and up have been able to use the Employee Health Clinic since August 2015. Increased use by employees and dependents will help to reduce claims cost for the benefit programs and identify potential health issues early as a preventative measure.
- The Compensation Manual was created to outline the City's compensation policies. The new policies include Bilingual Pay Program for the civilian employees, a standardized on-call policy to recognize employees that are required to be available after hours, and a standardized shift differential policy to recognize employees that are required to work the less desirable shifts.

- Received the Healthiest Employer designation in 2015 and 2016 in the Austin Area by the Austin Business Journal.
- Received the State and Local Government Benefits Association (SALGBA) Challenge Award in 2015 for our benefits program.
- Provided monthly defensive driving classes for City employees, created a policy prohibiting the use of handheld cell phones for City drivers to reduce chance of auto accidents due to distracted driving, and provided training.
- Supervisor Training Series offered in February 2016 included information on FMLA and Sexual Harassment Prevention.
- Established HR liaison meetings to keep employees informed of HR initiatives and identify issues or concerns from departments.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Succession planning meetings with departments to formalize the knowledge transfer process.
- Development of HR strategic plan.
- Review vendor costs to determine more cost effective products and coverages.
- Review of various methods to reduce claims use and cost.
- Require all employees receive a health risk assessment to identify areas where health education is needed.

- Preparation to implement an Accountable Care Organization in order to decrease and maintain cost effectiveness of employee health benefits.
- Revamp HR website to simplify access to information that will increase employee participation.
- Streamline enrollment processes for employees.
- Expand use of Munis to better track employee certifications, FMLA, and training.

FY 2018 OVERVIEW AND BEYOND:

- Evaluate an on-site employee prescription dispensary at Rockcare.
- Increase awareness and use of Employee Net as a resource for City information
- Partner with Spanish @Work to offer a 6-month Business Spanish class to interested team members.
- Expand Business Partnerships with departments.
- Implement the HR strategic plan and plan review
- Implement department succession plans and utilization of knowledge transfer process.
- Develop a diversity recruitment strategy with public safety departments.
- Expand Supervisor & Leadership Development Training Series.

WORKLOAD INDICATORS:

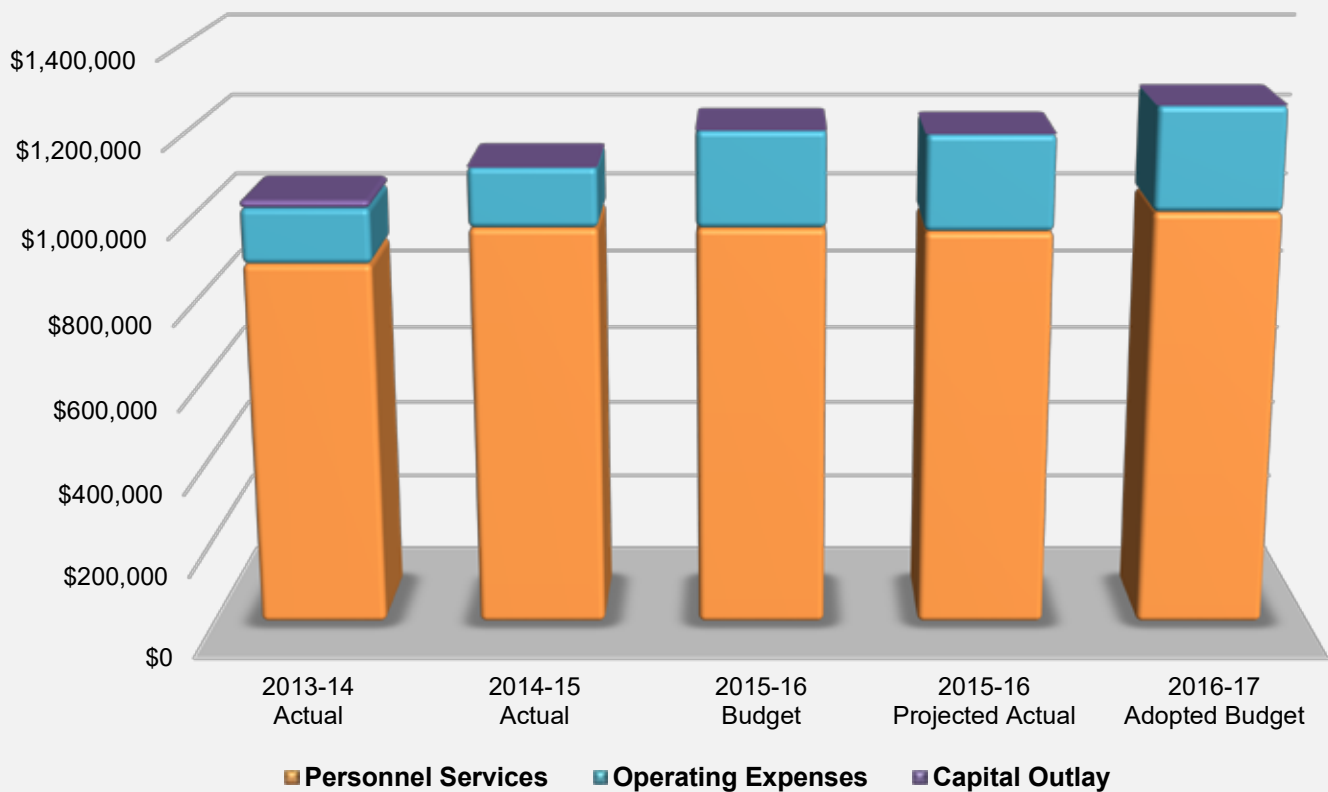
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Number of Employment Verifications	119	59	89
Number of Applicant Background Checks & Drug Screens	117	183	150
Number of Exit Interviews	52	20	36
Number of Compensation Surveys	70	35	52
Number of Employee Development Trainings	82	55	68
Number of Employment Applications	11,258	7575	9,417
Number of Open Records Request	19	13	16

GENERAL FUND

HUMAN RESOURCES

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	888,577	974,657	974,382	965,955	1,012,226
Operating Expenses	133,024	143,698	230,300	229,785	249,815
Capital Outlay	19,547	-	-	-	-
Total Expenditures:	\$1,041,148	\$1,118,355	\$1,204,682	\$1,195,740	\$1,262,041
FTEs:	10.75	10.75	11.75	11.75	11.75

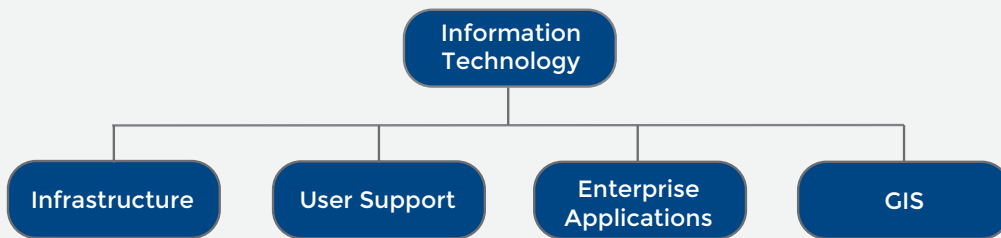
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Human Resources	1.3%	1.3%	1.3%	1.4%	1.5%	1.6%	1.5%

INFORMATION TECHNOLOGY (IT)

The Information Technology (IT) Department's function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



MISSION:

The IT Department's mission is to assist all City departments to become more productive through the use of technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Fiber/RRTX-WiFi expansion to Old Settlers Park and Lake Creek Park.
- Implementation of new Parks Management System.
- Implementation of new Library ILS system.
- Completed implementation of Cityworks fixed asset/work order management system.
- Implementation of Smart 911 System providing additional information to first responders.
- Enhanced City mobile app with new design and additional application functions.
- Developed downtownroundrocktexas.com and re-designed shoptherock.com.
- Developed website/mobile app for discovering city parks.
- Migration to Amazon Web Services server infrastructure for hosting of all public facing websites.
- Emergency Operations Center (EOC) audio/visual technology upgrade.
- Implementation of new security/data center analysis tools.
- Completed deployment of secure two-factor authentication to public safety devices.
- Completed coordination of sharing traffic and accident data as part of the TxDOT ITS Deployment Project.

INFORMATION TECHNOLOGY (IT)

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Fiber Network Expansion.
- Utility Billing System.
- Facilities Maintenance Work Order System.
- Investigate new desktop and application streaming technology.
- IT Customer Support/Asset Inventory System.
- Parking Garage smart sensor/digital signage system.
- Re-design of City downtownroundrocktexas.com website.
- Develop City Police department recruiting website.
- Implement on-line transit trip planner website.
- Implement Police officer body camera program including infrastructure and in-car technology upgrades.

FY 2018 OVERVIEW AND BEYOND:

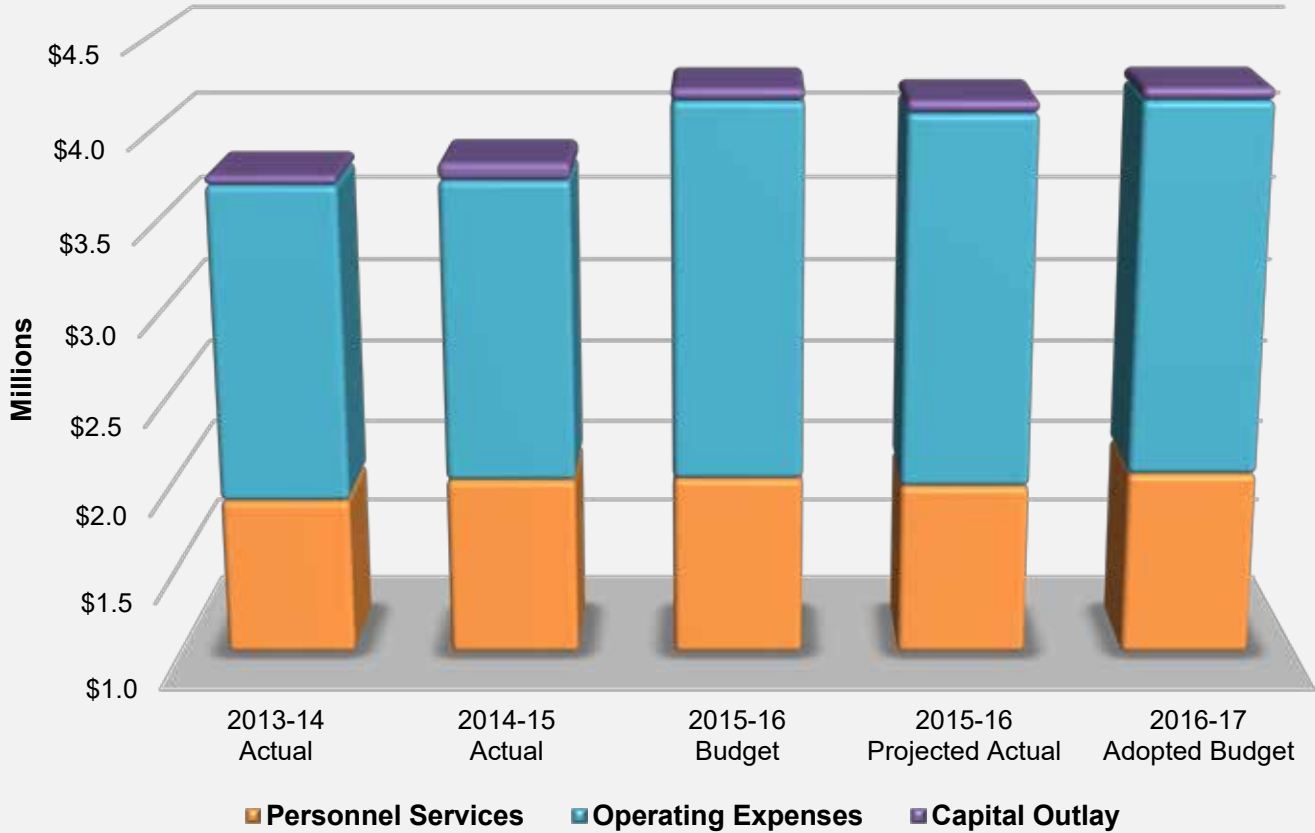
- Expansion in use of cloud Infrastructure services.
- Expansion of fiber network and RRTX-WiFi.
- Evaluate and implement “smart” facilities technology.
- Focus on implementing the smartest technologies to run our business.
- Continued emphasis on mobile technology and applications tailored for mobile.
- Continue improvement of security measures to protect City data.

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Help Desk Tickets Resolved	5,700	6,000	6,300
PC Replacement	160	210	230
IT Major Projects Implemented	10	11	11
Page Visits to Public Facing Websites	1,780,789	1,863,000	1,900,000
Usage of RRTX WiFi (Data usage)	26 TB	34 TB	45 TB
Technology Funded Projects	8	15	11

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	1,901,667	2,023,370	2,032,417	1,988,784	2,060,120
Operating Expenses	1,799,145	1,704,345	2,130,826	2,106,961	2,106,131
Capital Outlay	60,152	102,155	75,000	75,000	75,000
Total Expenditures:	\$3,760,964	\$3,829,870	\$4,238,243	\$4,170,745	\$4,241,251
FTEs:	22.00	22.00	22.00	22.00	22.00

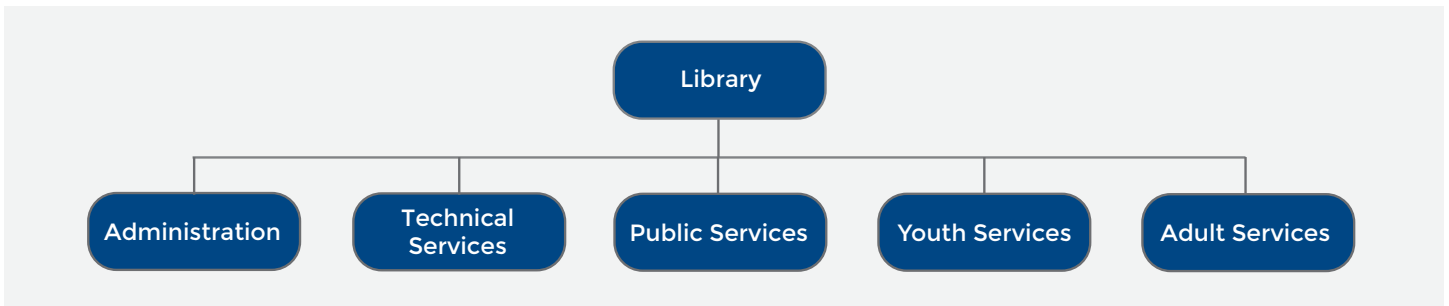
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Information Technology	4.7%	4.6%	4.6%	4.7%	3.0%	2.9%	2.8%

LIBRARY

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.



MISSION:

The Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Joined the Family Place Libraries Network.
- Received a grant for the 'Bots and Books Program.
- Enhanced the "Take Home Technology Collection" with new learning tablets and Chromebooks.
- Added Parenting, Bob Books, and Young Adult non-fiction collections
- Inventoried over 60,000 items with a less than 1% error rate.
- Acquired Lynda.com, an online training library.
- Created a Teen Advisory Board.
- Expanded English as a Second Language classes and Biz.ability Small Business workshops.
- Migrated to the Koha Integrated Library System.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Additional developments for the Koha Integrated Library System.
- Implementation of online bill pay and upgraded cash registers.
- Increased funding for digital collections.
- Hiring seasonal staff and interns.

NEW PROGRAMS FOR FY 2017:

- Library Safety Monitor.

FY 2018 OVERVIEW AND BEYOND:

- Planning and design for bond projects.

WORKLOAD INDICATORS:

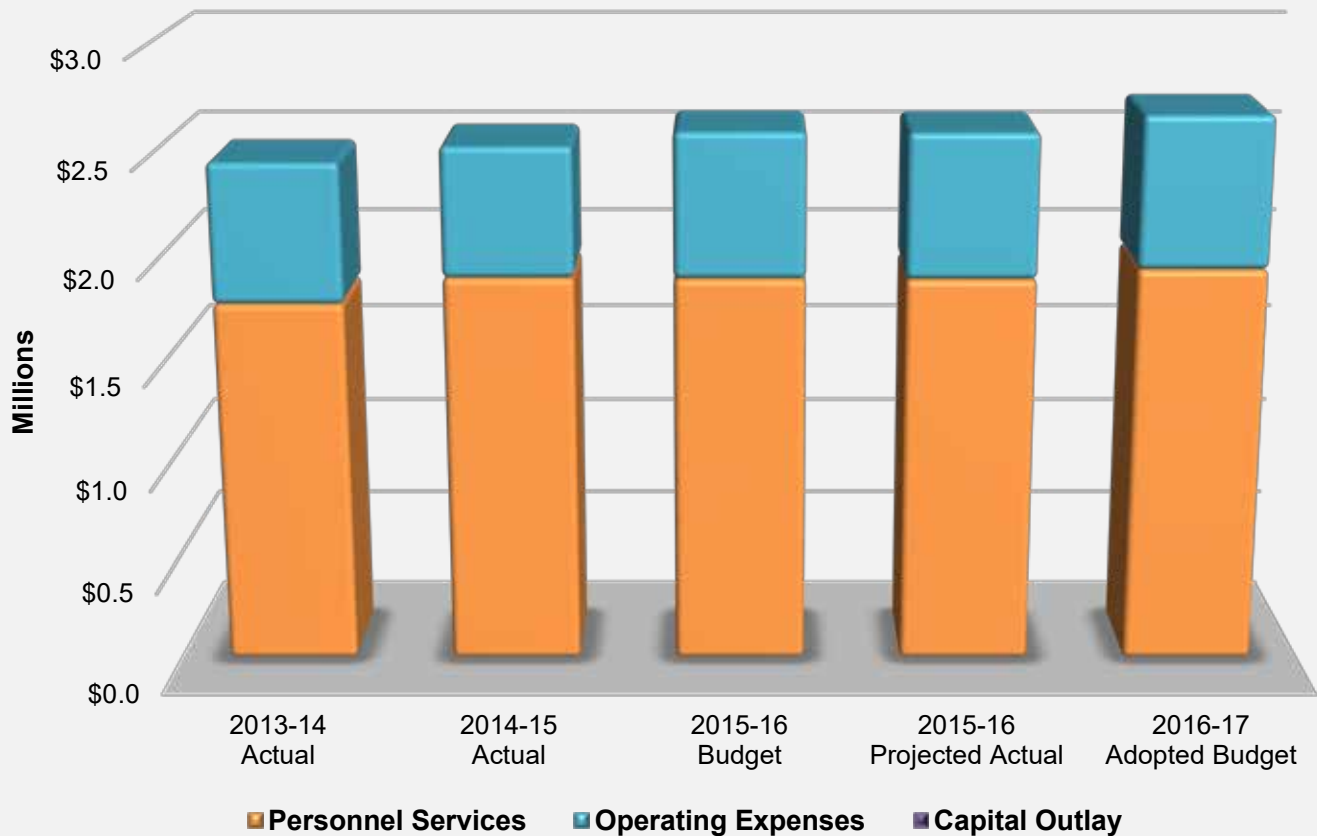
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Reference Transactions	51,272	47,170	50,000
Volunteer Hours	8,025	8,265	8,000
Community Outreach Contacts	4,052	4,133	5,000
Circulation	972,094	942,932	1,000,000
Interlibrary Loans	4,400	4,268	4,000
Public Access Computer Uses	74,476	75,220	70,000
Database Uses	23,660	22,714	25,000
Program Attendance	44,755	54,153	50,000
Library Visits	388,625	408,056	390,000

GENERAL FUND

LIBRARY

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	1,771,014	1,896,202	1,892,410	1,889,328	1,936,802
Operating Expenses	677,892	628,379	699,174	699,074	733,474
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,448,906	\$2,524,581	\$2,591,584	\$2,588,402	\$2,670,276
FTEs:	30.50	30.50	30.50	30.50	30.50

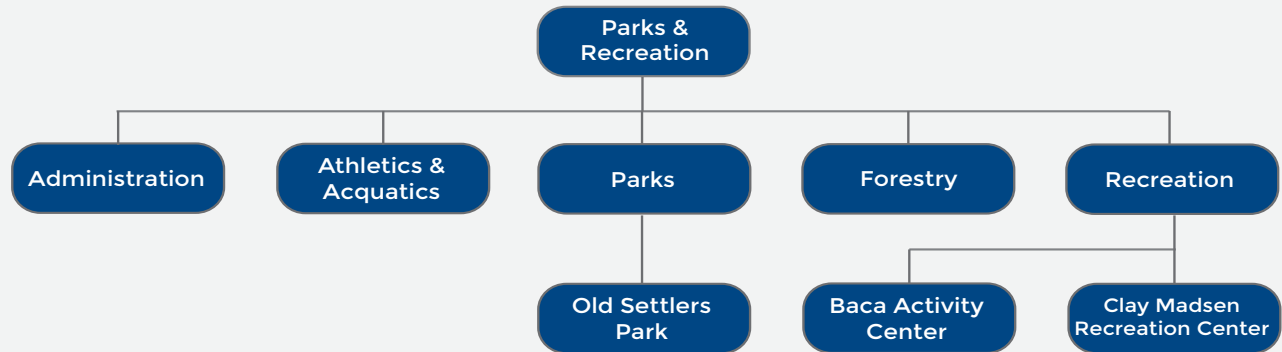
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Library	3.1%	3.0%	2.8%	2.9%	5.2%	5.0%	4.9%

PARKS & RECREATION

The Parks and Recreation Department (PARD) is responsible for the acquisition, design, development, and maintenance of the park system and the planting, conservation, and maintenance of trees. In addition, PARD is responsible for organized recreation programs, which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PARD also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



VISION:

To provide an active, vibrant, and beautiful city with a diversified and quality parks and recreation system that produces economic, health, and social benefits for the entire community.

MISSION:

Dedicating and empowering people to create positive and memorable experiences in their lives.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Opening of the Rock'N River Water Park Expansion which nearly tripled the capacity of the facility and expanded the recreational amenities for people of all ages.
- Implementation and launch of a new recreation management software, Perfect Mind, allowing residents/customers a more user friendly and streamlined program registration and facility rental process.
- Groundbreaking and construction of the Old Settlers Park (OSP) Multipurpose Field Complex and Soccer Complex Improvements Project.
- Construction and/or completion of various PARD Repair & Replacement Program Projects including Stella Park, Round Rock West Park, OSP Lakeside Trail and Triple Crown Parking Lot, Joanne Land Playground, Lake Creek Park Parking Improvements, Greenhill Park, Veterans Park Phase 2, and Bradford Park.
- Adoption of the five year update of the department's Strategic Master Plan, Game Plan 2020 (2016 Update).

PARKS & RECREATION

- Tremendous growth in the number of participants in various city events and recreation programs such as the Muddy Miler, Juneteenth Celebration, and National Trails Day.

source to go toward the repair and improvement of the existing facilities and amenities in Old Settlers Park.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Groundbreaking on several CIP Projects including Heritage Trail West, Soccer Complex Improvements, OSP Rabb Playground and Pavilion Area Improvements, Stark Park, and Meadow Lake Improvements.
- Based on the PARD Staffing Level Study performed by PROS Consulting, the department has added additional positions to better meet the needs of our residents and customers: (1) Park Ranger, (2) Part-time Bus Drivers, (1) Reservation Specialist, (1) Marketing Specialist and (1) Afterschool/Day Camp Supervisor.
- In collaboration with the Play for All Foundation, fundraising and sponsorship efforts will begin for the expansion of the Play for All Park. The expansion plan was completed and reviewed by the public in FY 2016.
- Construction and completion of the CMRC Sports Fields which are needed to replace the Luther Peterson Park fields. Luther Peterson Park is needed for the addition of a new centralized City maintenance facility for the Utilities, Transportation, and General Services departments.

FY 2018 OVERVIEW AND BEYOND:

- Construction and/or completion of several 2013 GO Bond projects including Heritage Trail, Adult Sports Complex, Brushy Creek Trail (Veterans Park to Rabb Park), and Lake Creek Trail (RR-West to Centennial Plaza).
- Continuation of the PARD Repair & Replacement Program with the following parks projected to be renovated and improved: Clay Madsen Park and Frontier Park.
- Creation and implementation of a new Old Settlers Park Repair & Enhancement Program. This program would create a dedicated funding

WORKLOAD INDICATORS:

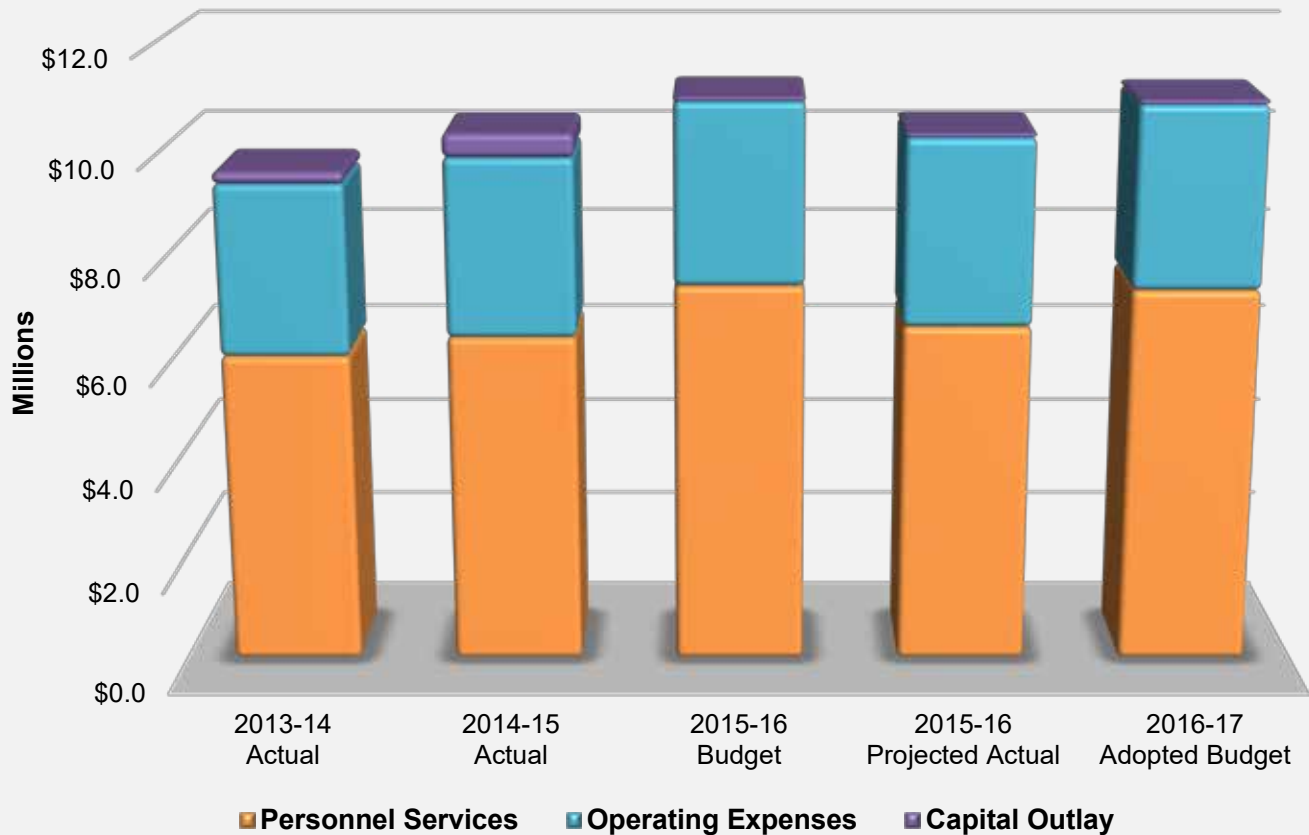
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Parks Division Measures			
Acres of parkland and open space	2,035	2,035	2,075
Hours of athletic field use	23,450	26,754	30,000
Miles of trail	18.81	19.61	19.61
Average Park Certification Score	93.02	94	92
Recreation Division Measures			
Clay Madsen Recreation Center users	584,760	615,000	625,000
Baca Center users	115,000	126,000	138,000
Recreation programs offered	3,423	4,110	4,300
Recreation program participants	51,292	58,516	60,000
Athletics/Aquatics Division Measures			
Total pool attendance	81,132	148,000	140,000
Swim lesson participants	1,186	1,150	1,200
Athletic camps and classes offered	223	165	175
Forestry Division Measures			
Trees pruned in parks	1,673	1,700	1,750
Residential Tree Inspection services	91	90	95
Cubic yards of brush recycled	28,428	29,000	30,000
Administration Division Measures			
Value of positive media impressions	\$41,120	\$55,000	\$60,000
Sponsorships and donations received	\$75,083	\$85,000	\$90,000
Park Ranger patrol hours	4,177	4,500	6,350
Number of special events and tournaments	175	168	170
Facility rental hours	34,417	40,400	42,000

GENERAL FUND

PARKS & RECREATION

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	6,052,984	6,424,801	7,423,783	6,630,033	7,337,232
Operating Expenses	3,312,808	3,439,180	3,484,985	3,603,408	3,516,202
Capital Outlay	236,008	452,842	97,000	97,000	97,000
Total Expenditures:	\$9,601,800	\$10,316,823	\$11,005,768	\$10,330,441	\$10,950,434
FTEs:	91.25	91.25	105.88	105.88	100.88

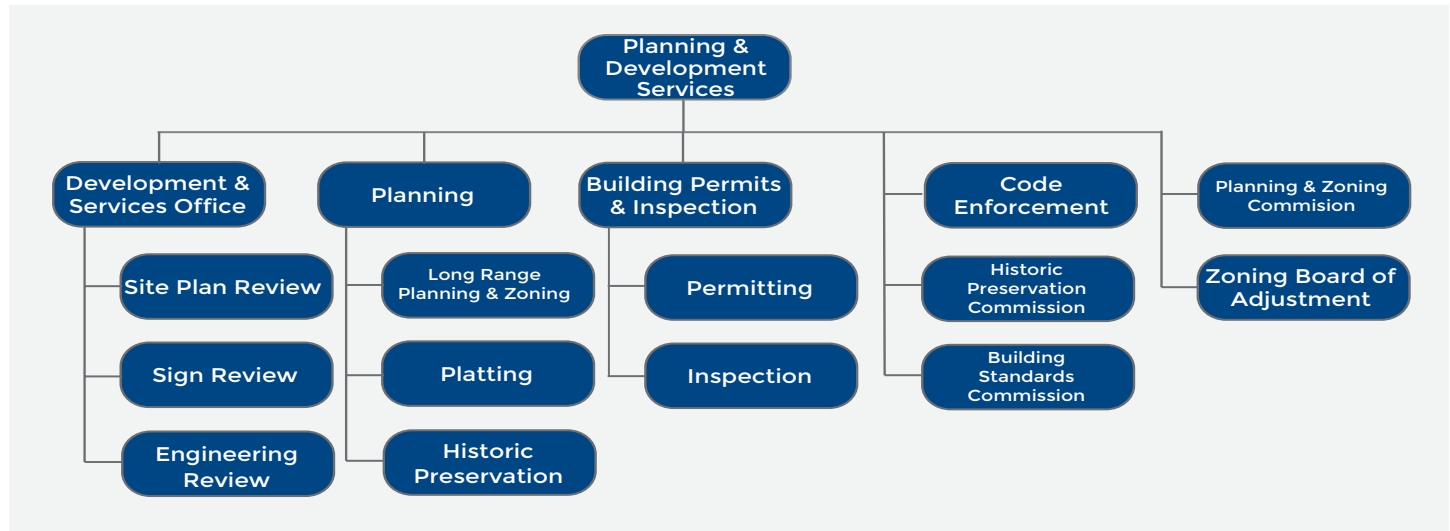
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Parks & Recreation	12.0%	12.4%	12.0%	11.7%	14.1%	14.8%	15.0%

PLANNING & DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use and neighborhood planning, administration of land development regulations, building permit review and inspections, and code enforcement for the City under the leadership of the Planning and Development Services Director.



VISION:

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community

MISSION:

To provide citizens and the business community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs for the purpose of facilitating economic growth; and improve the building environment.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2015-16 HIGHLIGHTS:

- Maintained or exceeded site plan, plat, zoning, and sign review time frames for all projects during a period of high activity not previously experienced.
- Assisted or directly facilitated several successful Economic Development projects such as Houghton Mifflin Harcourt, Odyssey, Thermal, Proportion Foods, UPS, Liquidation Channel, and Kalahari Resort & Convention Center.
- Established specific performance measures and placed the outcomes and targets on the department website.
- Developed a garage conversion ordinance to allow the practice in certain neighborhoods and a program for preexisting conversions.
- Adoption of the City's first food truck ordinance.

PLANNING & DEVELOPMENT SERVICES

FY 2016-17 OVERVIEW & SIGNIFICANT CHANGES:

- Completion and adoption of the Rock Development Code.
- A focus on downtown redevelopment including the Gypsum Builder Supply site redevelopment and the implementation of mixed use ordinances.
- Continue to build upon our close relationship and work with the Economic Development Partnership to ensure the success of economic development projects and a thriving private development sector.
- Implementation of the Strategic Annexation Plan.

FY 2017-18 OVERVIEW AND BEYOND:

- Pursue further consolidation of the planning and development services divisions to facilitate a single, comprehensive development counter.
- Play an instrumental role in downtown redevelopment and infrastructure planning and design.
- Implement an electronic plan review system.
- Stagecoach feasibility study.
- Relocation of Nutty Brown to Round Rock.

NEW PROGRAMS FOR FY 2016-17:

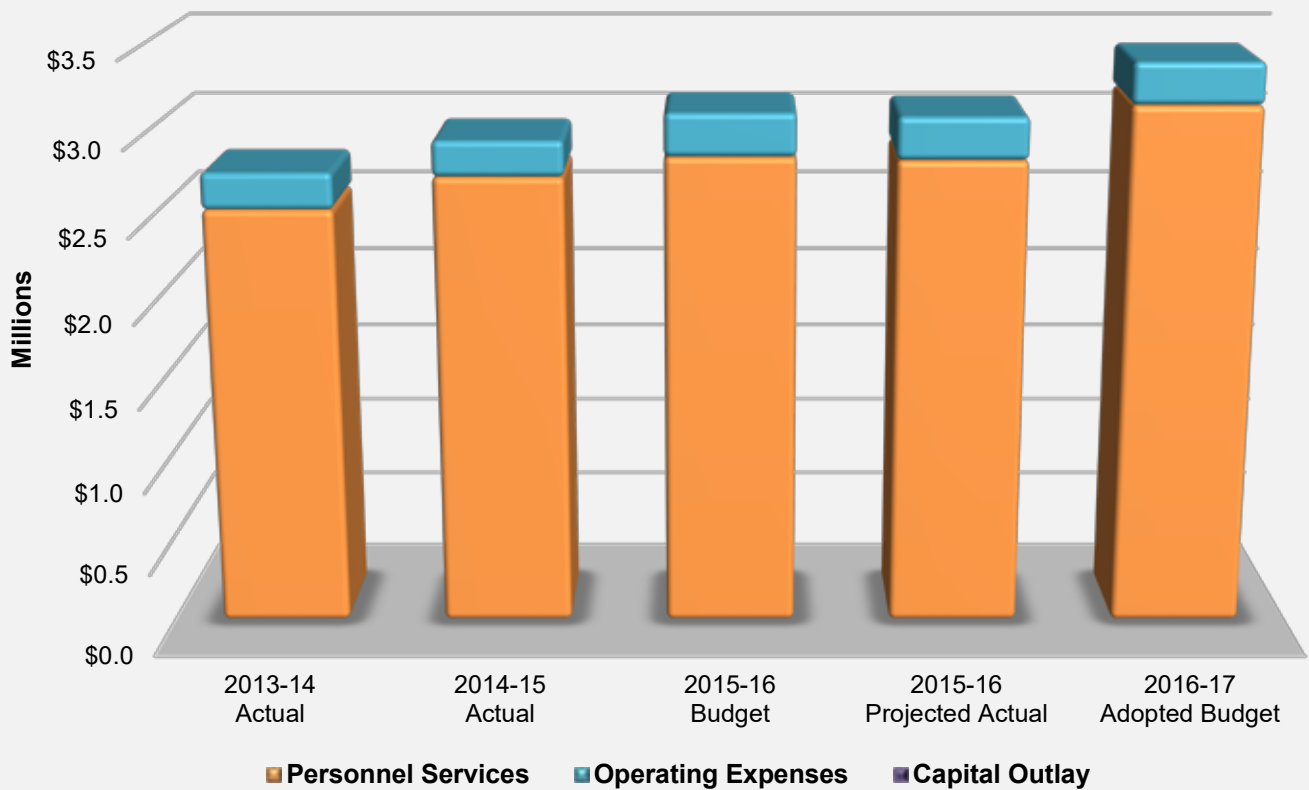
- Building Plans Examiner to achieve greater efficiencies in building permit review.
- Development Services Coordinator to provide personal attention to applicants.

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Total Approved Plats	46	60	65
Development Permits Received	83	90	100
Development Permits Issued	77	75	85
Number of Building Permits	2,747	2,864	2,950
Number of Inspections	15,105	15,422	16,225
Total Bandit Signs	5,594	5,500	5,500
Total Notified Code Violations	2,576	2,928	3,500

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	2,536,257	2,731,463	2,849,094	2,829,395	3,151,137
Operating Expenses	221,527	215,087	259,722	257,067	253,550
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,757,784	\$2,946,550	\$3,108,816	\$3,086,462	\$3,404,687
FTEs:	33.75	34.75	36.75	36.75	38.75

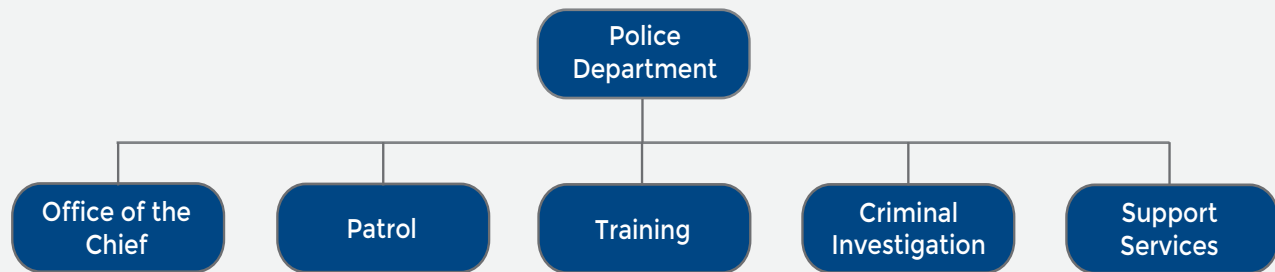
Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Planning & Development	3.4%	3.5%	3.4%	3.5%	4.8%	4.7%	5.0%

POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality-of-life issues before they become serious public safety or crime problems. The Department is also responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



VISION:

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

MISSION:

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2016 HIGHLIGHTS:

- The Department received five additional call-taker positions in Dispatch.
- The Department had a successful fifth on-site accreditation review in Summer 2016 of its adherence to international policing standards.
- The Department partnered with the Round Rock Independent School District to grow its annual Kutz4Kidz event to cover more school-age kids.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- The ground-breaking for the bond-funded Public Safety Training Facility is scheduled for Fall 2016.
- The Department will expand its Community Affairs program in FY 2017 with a new Community Affairs Specialist civilian position.
- In February 2017 the Department will for the second time host and operate a police academy as an adjunct to the Capital Area Council of Governments' Basic Peace Officer Course program.

NEW PROGRAMS FOR FY 2016-17:

- Police Officers – four additional Patrol officers and one Traffic Unit officer to address staffing issues and the growth in service demand.
- Police Sergeant – additional police sergeant position to address staffing issues and the growth in personnel.
- Patrol Lieutenant – provides additional administrative support to the division.
- Community Affairs Specialist – civilian to support the Community Affairs Unit's activities.
- Body Worn Cameras – provides funding to complete the implementation of body-worn cameras for all Department sworn personnel.

FY 2017-18 OVERVIEW AND BEYOND:

- The Department plans to begin regular operations in the new Public Safety Training Facility.
- The Department plans to complete implementation of a Language Access Plan to minimize the impact of language barriers on the way we serve the public.
- The Department plans to begin developing a Real Time Crime Center that will give officers instant information in the field as incidents develop.

WORKLOAD INDICATORS:

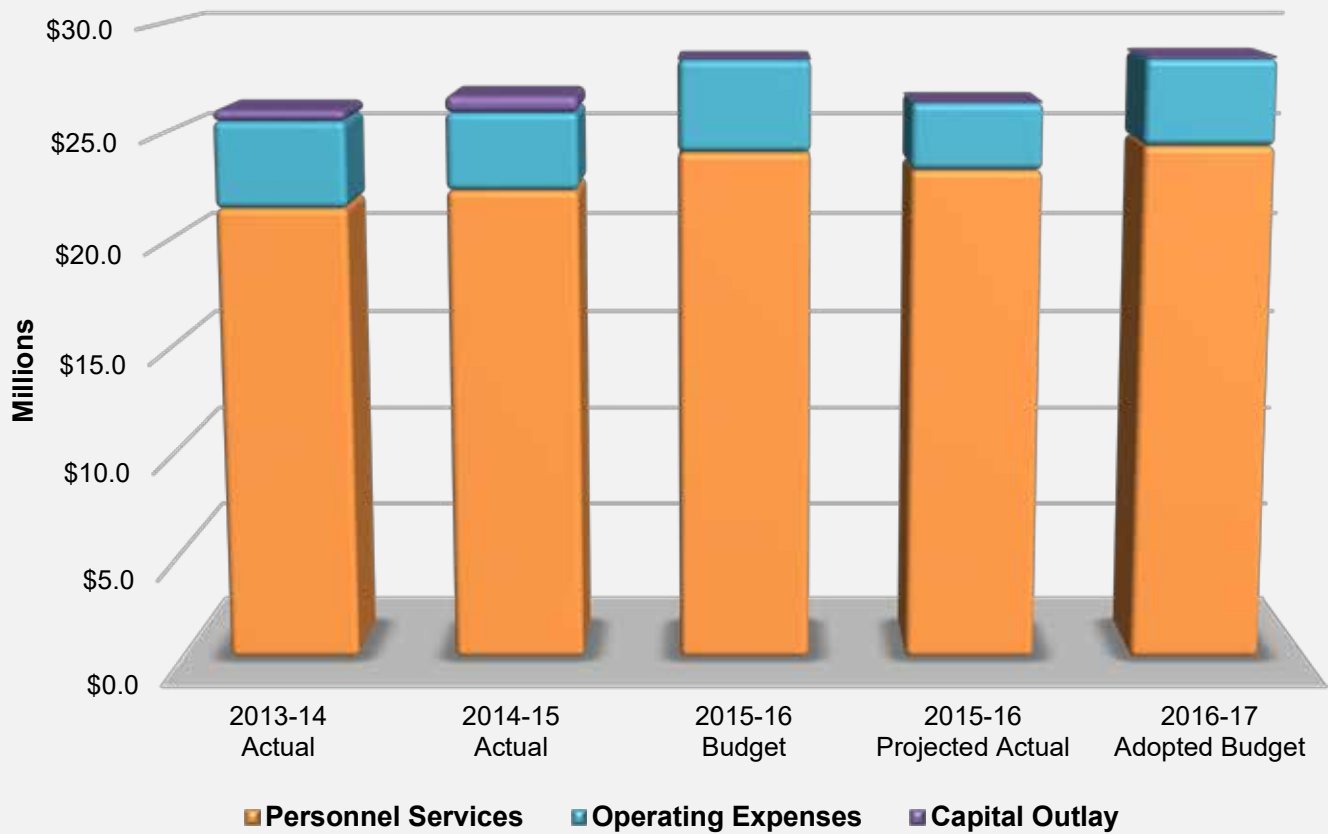
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
External Calls for Service	64,114	69,714	71,000
Self-Initiated Events	52,568	48,639	48,000
Total Police Events	116,682	118,353	119,000
Felony Arrests	633	810	820
DWI Cases	349	380	390
Police Reports Taken	8,642	9,629	10,500
Traffic Stops	23,754	21,000	23,000
Foot Patrols	2,008	1,800	2,000

GENERAL FUND

POLICE

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	21,510,363	22,346,567	24,118,785	23,287,202	24,412,786
Operating Expenses	4,030,572	3,591,770	4,245,624	3,102,277	3,998,025
Capital Outlay	532,885	792,898	25,090	25,090	140,181
Total Expenditures:	\$26,073,820	\$26,731,235	\$28,389,499	\$26,414,569	\$28,550,992
Sworn	129.00	137.00	138.00	138.00	145.00
Civilian	94.00	96.50	101.50	101.50	102.50
FTEs:	223.00	233.50	239.50	239.50	247.50

Expenditures by Category

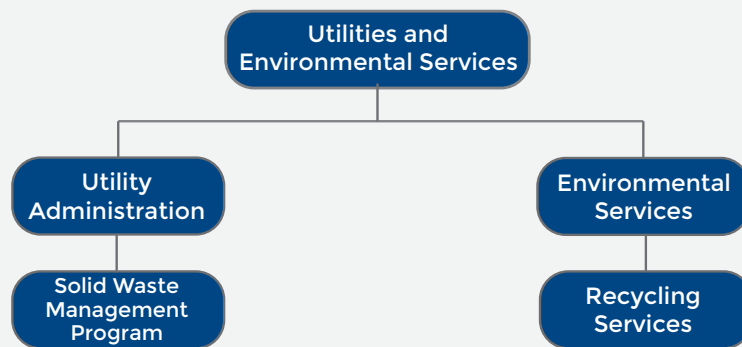


	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Police	32.5%	32.1%	31.0%	30.0%	32.2%	31.8%	32.2%

RECYCLING/SOLID WASTE SERVICES

The Recycling/Solid Waste Services Department is responsible for garbage collection and recycling services provided to the citizens of Round Rock. These functions are handled by personnel in two separate divisions. The Environmental Services Division oversees the recycling drop-off center and the four used oil drop-off locations. The division also manages the City's in-house recycling program.

The Utility Administration Division oversees the solid waste management programs which include garbage collection and disposal by a third party contractor as well as the curbside recycling program. In addition, this division oversees the franchise agreements with the commercial haulers who collect garbage for all commercial properties in the City. Both divisions promote environmental awareness in order to increase recycling and reduce the amount of waste disposed of in the landfill.



VISION:

Be the best at what we do.

MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five Guiding Principles:

- **Public Health, Safety, and the Environment** – ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength** – strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success** - select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- **System Management** - proactively plan, mon-

itor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.

- **Operational Excellence** - efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



RECYCLING/SOLID WASTE SERVICES

FY 2016 HIGHLIGHTS:

- Improved public outreach and awareness of city recycling and solid waste services.
- Partnered with the City's solid waste service provider to improve the collection of in-house recyclables at City facilities.
- Provided semi-annual cost-free document shredding events to the public.

FY 2017-18 OVERVIEW AND BEYOND:

- The division will replace aging equipment with more effective and efficient models.
- The Recycling Drop-Off Center will continue to make improvements to the facilities.
- The division will explore the possibility of recycling at multi-family locations within the city.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- The division is evaluating the need for substantial facility improvements geared toward improving traffic flow and material handling.
- In order to improve facility security, the division is considering the addition of motion sensitive lighting and/or cameras for the drop off center.
- The division continues to monitor recycling markets and review commodity contracts as needed.

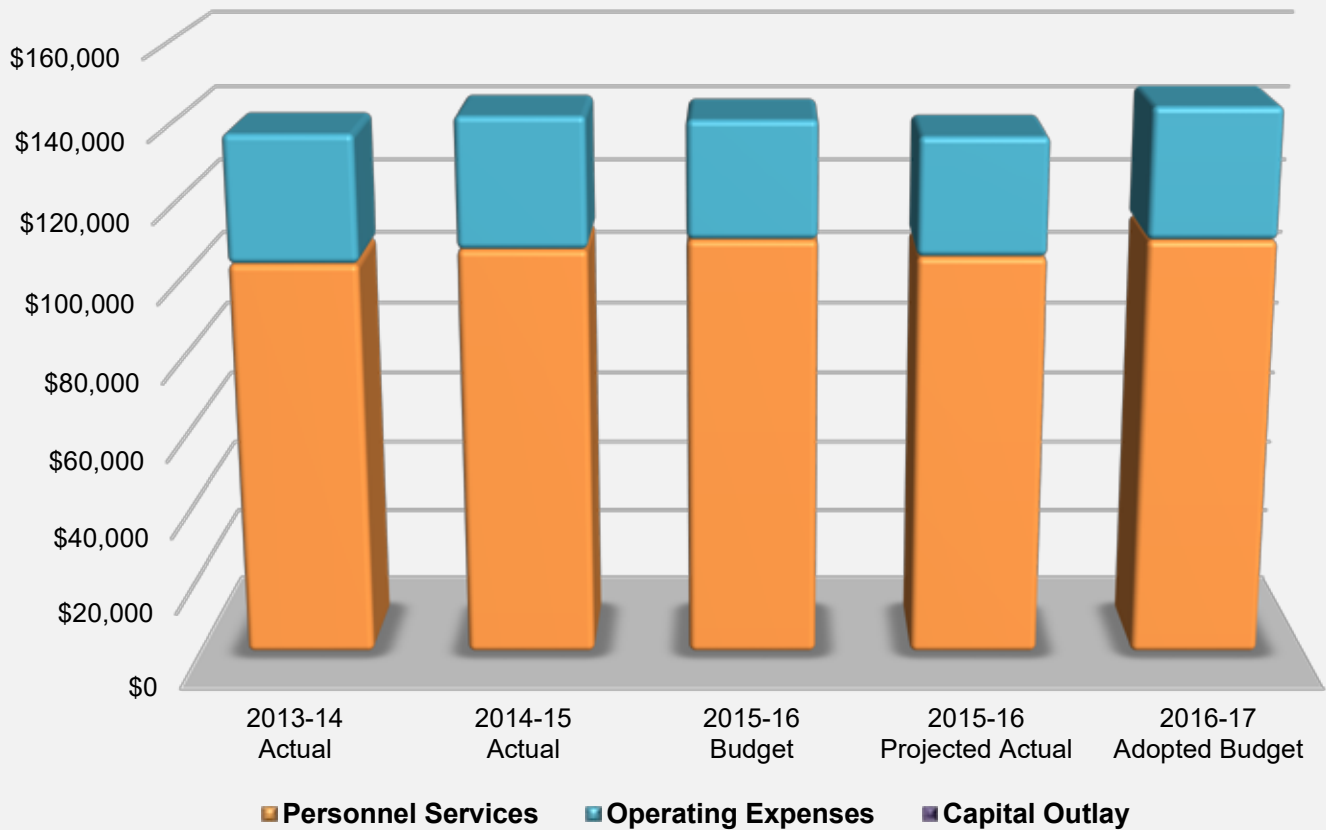
WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Traditional Recyclables (tons)	277.94	274.1	275
Automotive Fluids (gallons)	17,681	18,692	20,000
Electronics (tons)	102.2	30	30

Trend: Recycling of electronics is down because the drop off facility stopped taking televisions in 2015.

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	104,192	107,919	110,434	106,044	110,332
Operating Expenses	33,265	34,102	30,598	30,788	34,088
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$137,457	\$142,021	\$141,032	\$136,832	\$144,420
FTEs:	2.75	2.75	2.75	2.75	2.75

Expenditures by Category

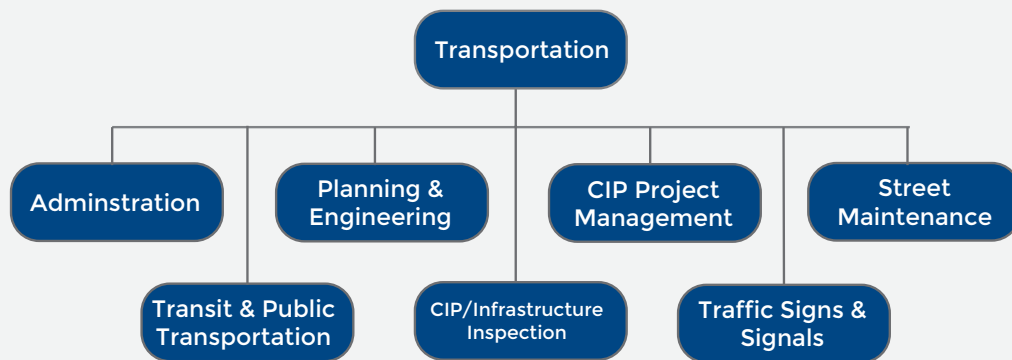


	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Recycling	0.2%	0.2%	0.2%	0.2%	0.4%	0.4%	0.4%

TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



VISION:

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.

We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support

MISSION:

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Completion of Transit Master Plan.
- Improvements to Gattis School Road.
- Improvements to University Boulevard.
- Improvements to traffic signal timings.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Complete update to Master Transportation Plan.
- Complete Creek Bend Boulevard extensions.
- Complete Mays reconstruction.

NEW PROGRAMS FOR FY 2017:

- Implement sign replacement program.
- Implement expanded transit service.
- Add construction inspector staff.

FY 2018 OVERVIEW AND BEYOND:

- RM 620 Safety Improvements.
- Expansion of Kenney Fort Boulevard.
- Plan and construct remaining sections of Southwest Downtown Redevelopment.
- Maintain and update the five-year plan as necessary.

WORKLOAD INDICATORS:

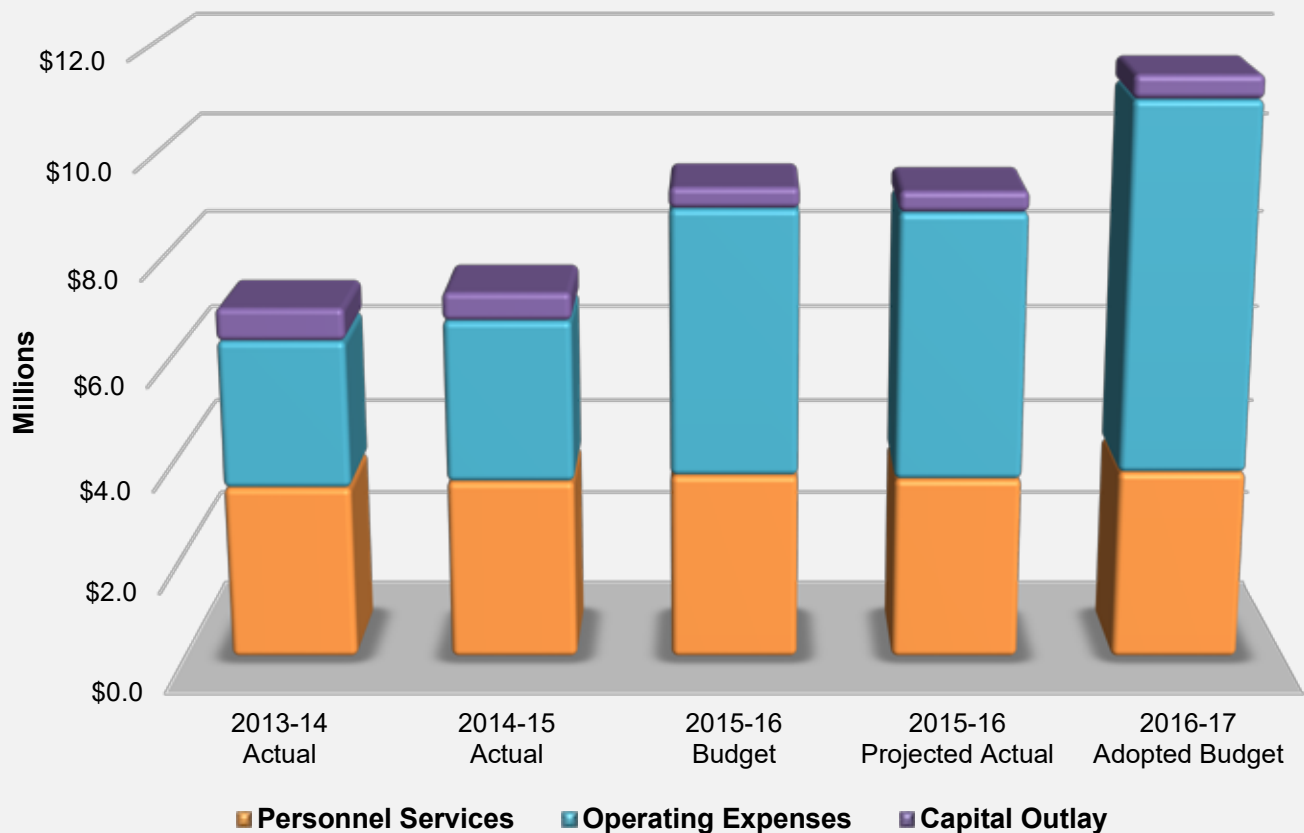
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Concrete Structures Repaired: sidewalks, curb and gutters, headwalls, valley gutters, trickle channels, etc. (cubic yards)	650	1,000	1,200
Pavement Maintenance: street, alley, parking lot repairs (tons)	1,600	1,600	2,000
Right-of-way mowing (acres)	240	240	240
Pavement Maintenance: crack fill (linear feet)	376,175	400,000	450,000

GENERAL FUND

TRANSPORTATION

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	3,461,516	3,588,336	3,711,483	3,638,146	3,774,630
Operating Expenses	2,912,959	3,182,283	5,222,773	5,223,102	7,223,480
Capital Outlay	648,694	560,931	421,000	421,000	470,500
Total Expenditures:	\$7,023,169	\$7,331,550	\$9,355,256	\$9,282,248	\$11,468,610
FTEs:	52.00	50.00	54.00	54.00	55.00

Expenditures by Category



	Expenditures as a % of General Fund				Authorized Personnel as a % of General Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Transportation	8.7%	8.8%	10.2%	10.5%	6.8%	7.1%	7.1%

UTILITY FUND SCHEDULE

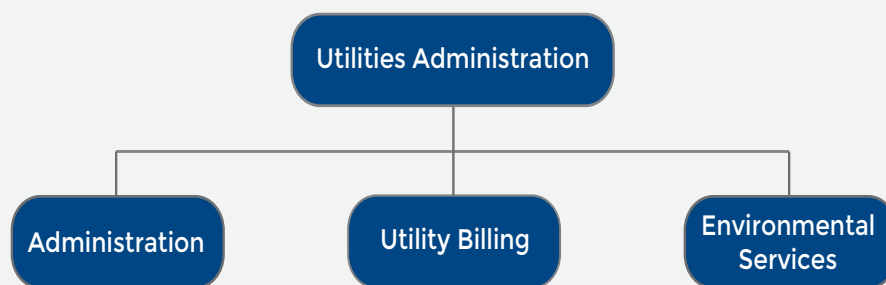
	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance	\$86,288,071	\$81,708,098	\$89,810,445	\$83,676,159	\$73,146,684
Revenues					
Water Service & Related Charges	23,016,845	23,908,869	23,908,869	27,044,016	28,348,382
Wastewater Service & Related Charges	17,641,143	18,127,254	18,127,254	18,414,660	18,993,126
Impact Fees	7,933,508	4,250,000	6,200,000	4,250,000	4,250,000
Other Revenues	2,826,111	1,434,500	1,488,485	2,795,999	1,758,999
Total Revenues	51,417,606	47,720,623	49,724,608	52,504,675	53,350,507
Expenditures					
Utilities Administration	3,991,939	5,661,083	5,481,040	5,909,838	6,402,220
Water Services	12,418,543	14,643,625	14,469,056	15,416,437	15,570,601
Wastewater Services	6,824,333	7,226,612	7,317,542	7,513,875	7,589,014
Administrative Allocation	3,090,000	3,090,000	3,090,000	3,151,800	3,214,836
Debt Service	10,874,899	10,475,000	9,745,000	10,147,500	10,170,000
Regional Water/WW Reimbursable Expense	109,582	100,000	100,000	100,000	100,000
Capital Projects	10,585,937	24,313,321	15,656,256	20,794,700	11,785,800
Total Expenditures	47,895,232	65,509,641	55,858,894	63,034,150	54,832,471
Net Change in Operations	\$3,522,374	(\$17,789,018)	(\$6,134,286)	(\$10,529,475)	(\$1,481,964)
Less:					
Reservations & Designations	12,279,643	13,561,786	13,233,871	13,906,019	14,172,402
Ending Fund Balance	\$77,530,802	\$50,357,294	\$70,442,288	\$59,240,665	\$57,492,318

UTILITIES ADMINISTRATION

The Administration Division is responsible for providing support and oversight to eight other divisions that include Water Treatment Plant, Water Systems Support, Water Line Maintenance, Wastewater Line Maintenance, Wastewater Systems Support, Wastewater Treatment Plant, Environmental Services, and Solid Waste/Recycling Services.

The Environmental Services Division is responsible for the Industrial Waste Pretreatment, Household Hazardous Waste Services, and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.

The Utility Billing Office Division is responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connects and disconnects service; and provides assistance to customers. This division is funded by the Utility Fund, but is part of the Finance Department.



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- **Financial Strength:** Strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success:** Select and promote the best, encourage empowerment and leadership at every level, and foster development through

continued education and knowledge sharing.

- **System Management:** Proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** Efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:**Administration:**

- Completed construction of the Reuse Water Line Phase 6 which will deliver reuse water to the Vizcaya Development and the Northeast part of Round Rock.
- Completed implementation of City Works and Fixed Asset Management System.
- Developed a utility infrastructure plan for the development of the Northeast Quadrant of Round Rock.
- Continued discussions regarding Employee Succession Planning.
- Completed update to the City's Water and Wastewater Impact Fees.
- Completed numerous Capital Projects expanding the City's water, wastewater, and reuse water infrastructure systems.
- Continued to rehabilitate the water, wastewater, and reuse water systems.

Utility Billing:

- Kickoff meeting for the new utility billing CIS system took place in early spring. The office has continued to research and make recommendations for the best software solution.
- Redesign of the website information for utility billing. Work has started towards making changes on the website that will allow for easier navigation of utility billing information for our customers. The utility office and the utilities marketing coordinator will assist with the update.
- Positive Work Culture - Our office continues to participate in team building activities that promote cultivating a positive work environment. We have committed to ongoing training for all staff members that focuses on customer service and professional development.
- Data input for more than 24K meter register change outs completed in house. The staff has had some challenges with the Advanced Metering Infrastructure (AMI) system due to the inconsistent reception levels. However, most recently we have seen a significant improvement in the overall reception for the majority of the meters throughout the city.

Environmental Services:

- Evaluated and implemented an increase to the non-domestic waste surcharge fee.
- Evaluated the laboratory services fees and charges.
- Extended the Household Hazardous Waste Collection event hours of operation by one hour per event, resulting in twelve additional hours of service annually.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:**Administration:**

- Expand the Water and Wastewater Certificate of Convenience and Necessity Service Areas.
- Continue discussions/negotiations with the Brazos River Authority (BRA) and Lower Colorado River Authority (LCRA) for solutions for the "No Net Loss" of Colorado River delivered to the Brazos Basin.
- Development of Water Conservation Landscape Regulations for residential developments.
- Complete the installation of AMI system for reading water meters along with the development of the associated software program that will allow the City's water customers to view real time water usage and trends online.
- Continue to plan, design, and construct Capital Projects to expand the City's water, wastewater, and reuse water infrastructure systems.
- Continue to conduct rehabilitation of existing water, wastewater, and reuse water systems in order to maintain the integrity of the City's assets.
- Continue to expand the water conservation program.

Utility Billing:

- The completion of the AMI system will eliminate the need for meter reading in the field which will increase the efficiency of the field staff. Specific work order processes will no longer require a field trip. Meter readings and abnormal consumption alerts will be accessible to the entire staff on their computers. The monitoring of the reception levels for the entire city at any given time can provide assurance of the system's

UTILITIES ADMINISTRATION

accuracy. The target date for completion of the register change out program is December 2016. Once the project is completed, all residential meters will be AMI with a few specific commercial meters that will continue to be read manually.

- The billing Customer Information System (CIS) will be replaced within the next 18 months. The new utility billing system will allow for integration access to the database from other departments and will bring additional functionality to our everyday office processes including reporting capabilities. It will also incorporate the ability to add modules that will assist with the efficiency of specific processes with actual start and final reads within electronic work orders and viewable real time payment status for field staff.
- Customer Portal- We need to provide our customers the convenience of logging into one application and have the ability to view consumption history, set alerts for peak consumption, make electronic payments, review payment history, and query statistical data. The best solution for this type of tool will be researched and considered for implementation in the near future.

Environmental Services:

- Implementing the modified Industrial Waste Pretreatment Program which includes more stringent limits on non-domestic wastewater discharges.
- Expanding household hazardous waste services to neighboring Municipal Utility Districts (MUDs) that are city customers.
- Streamlining laboratory billing by including credit cards as a payment option.

NEW PROGRAMS FOR FY 2017:

- **Administration:** No new programs.
- **Utility Billing:** Utility Billing Customer Information System.
- **Environmental Services:** Automatic Samplers used to collect and monitor industrial wastewater discharged by our industrial customers.

FY 2018 OVERVIEW AND BEYOND:

Administration:

- Develop Cost Estimate and Cost Share with BRA and LCRA for "No Net Loss" Preferred Project to return water to the Colorado River Basin.
- Optimize Cost Balance for Water Sources.
- Develop a Recognition Program for our Employees.
- Create a Training Academy for our Employees.
- Continue to evaluate and refine Water and Wastewater Certificate of Convenience and Necessities (CCNs).
- Continue to Promote and Expand our Reuse Water System.
- Continue to implement technology into our work process to ensure that we are operating as effectively and efficiently as possible so that we can maintain low rates for our customers.
- Continue to conduct rehabilitation of the existing water, wastewater, and reuse water systems in order to maintain the integrity of the City's assets.
- Continue to plan, design, and construct Capital Improvement Projects that will expand the City's water, wastewater, and reuse water infrastructure systems.
- Commence with final design of BCRUA Deep Water Intake at Lake Travis.

Utility Billing:

- Continued excellence in customer service by providing learning opportunities for professional development for all staff members.
- After initial upgrade there will be a heavy concentration of training workshops/ in-house training for extraction of the best reporting capabilities and every day application for the new CIS system.
- Provide electronic capabilities for the field processes to interface with the office work.
- Module compatibility within other City divisions for streamlining processes that integrate with Utility Billing.

Environmental Services:

- The Environmental Services Laboratory will maintain the NELAP accreditation for the production of reportable and defensible data.
- The division will continue to work with regional partners to develop and offer household hazardous waste disposal options to residents within our utility service area. This program will ensure proper disposal of household chemicals, reduce the possibility of pollution to our area water sources, and be set up to financially support itself.
- The Industrial Waste Pretreatment Program will continue to work with regional and state partners to streamline the regulatory process, making it easier for new and existing businesses to achieve compliance.

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%
CIPs on time and within budget	100%	100%	100%
% of System Converted to an Automated Meeting Infrastructure.	25%	90%	100%

Utility Billing:

Indicator	FY 2015 Actual	FY2016 Projected	FY 2017 Target
Customer Service Contacts	79,700	84,609	85,000
Field Trips	14,505	14,000	13,000
Active Customers	32,588	32,900	33,500
Consumption Billed	6,112,977,900	5,567,318,552	6,000,000,000
Dollars Billed	\$51,135,836.14	\$50,850,946	\$51,000,000
Dollars Collected	\$50,818,759.10	\$53,111,807	\$52,000,000
Collection Rate	99.38%	99%	99%

Environmental Services:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Wastewater Samples Analyzed	12,130	12,945	13,000
Bacteriological Samples Analyzed	1,174	1,140	1,180
Pretreatment Sampling Events	502	514	520

UTILITY FUND

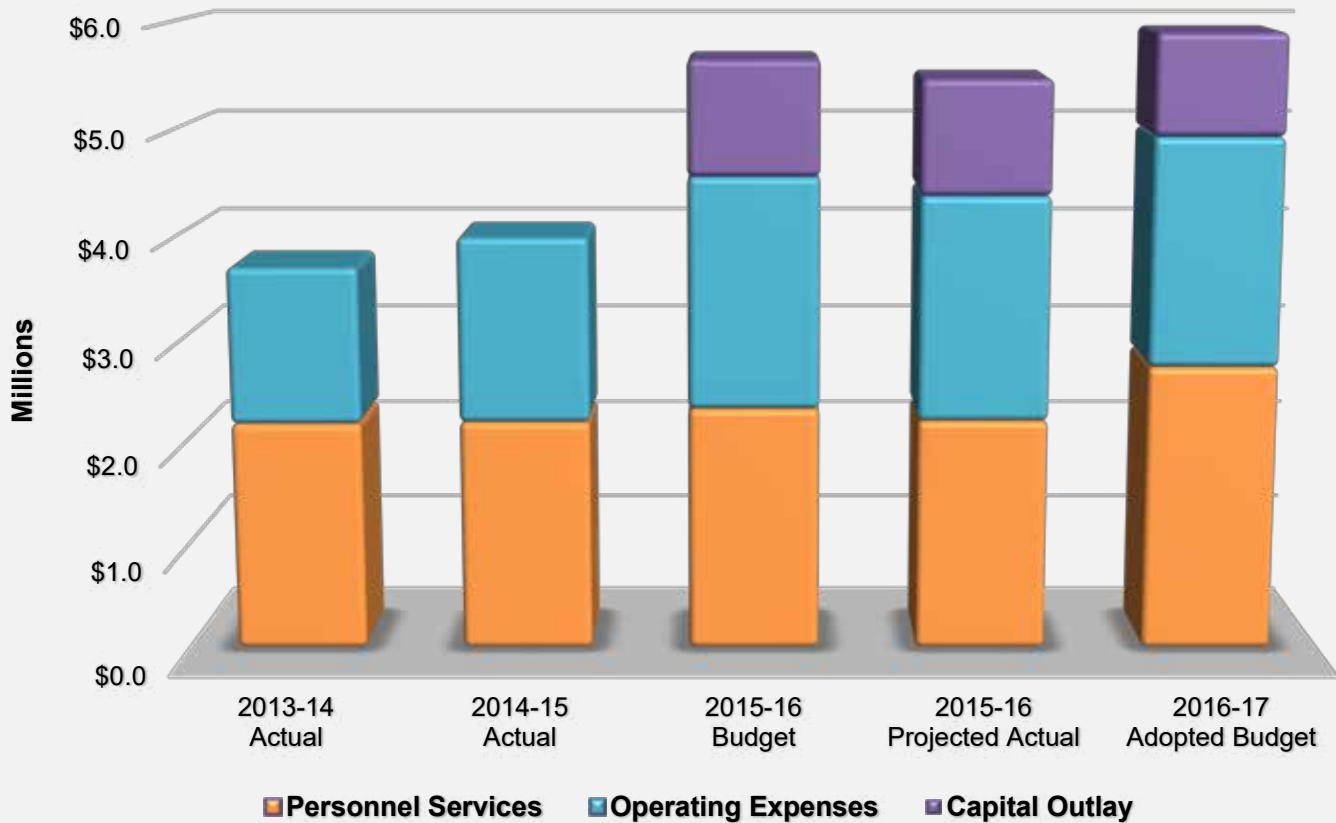
UTILITIES ADMINISTRATION

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	2,201,889	2,217,784	2,347,137	2,230,514	2,751,321
Operating Expenses	1,503,512	1,774,155	2,215,946	2,152,526	2,186,001
Capital Outlay	-	-	1,098,000	1,098,000	972,517
Total Expenditures:	\$3,705,401	\$3,991,939	\$5,661,083	\$5,481,040	\$5,909,839

FTEs:	33.75	34.75	34.50	34.50	34.50
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*Utility Administration includes: Utility Administration & Environmental Services, Utility Billing & Fiscal Support Services.

Expenditures by Category



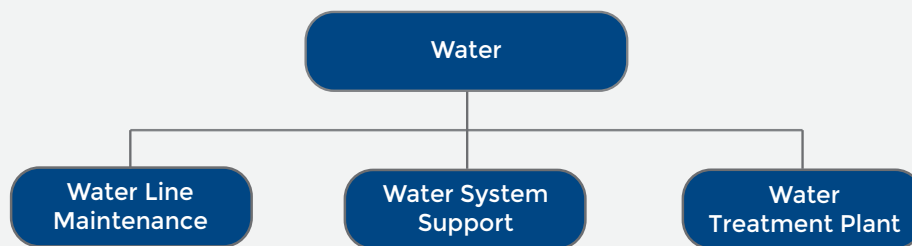
	Expenses as a % of Utilities Fund				Authorized Personnel as a % of Utilities Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Utility Administration	19.7%	17.0%	20.6%	20.1%	27.0%	27.1%	27.1%

WATER SERVICES

The Water Line Maintenance Division maintains approximately 564 miles of waterlines, 12,510 valves, and 4,747 fire hydrants in the City's water distribution system. Water Line Maintenance uses multiple three-man maintenance crews and a three-person night crew under the direction of a Water Line Maintenance Superintendent.

The Water System Support Division is responsible for the operation, maintenance, accountability and repair of the City's water distribution system. Water Systems Support is structured utilizing multiple maintenance crews.

The Water Treatment Plant Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. The Water Treatment Plant is also responsible for the operations of the computer system used to monitor and control the treatment and distribution of water and the collection of wastewater.



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- **Operational Excellence:** Efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



WATER SERVICES

FY 2016 HIGHLIGHTS:

Water Line Maintenance:

- Identified 105 sampling points that are used by our lab for TCEQ purposes. Mapped the locations and used the map to proactively check chlorine residuals prior to the lab collecting samples. Assisted several Utility divisions to improve problematic areas with low chlorine issues.
- Implemented a process team to help identify and improve our mapping (GIS and City View) of water, wastewater, and reuse.
- Implemented a leak detection program that identified numerous water leaks which could have led to 13,856,400 gallons of water loss per year, equivalent to \$34,500 per year. All the leaks identified were successfully repaired by staff.

Water System Support:

- Installed 2nd water main feed in the Oak Bluff area to improve fire protection and public safety. Cost savings of \$100,000 by performing the work internally rather than contracting out.
- Completed 90% of Advanced Metering Infrastructure (AMI) installations.
- Finalized the design of the South 81 pump station improvements.
- BCRUA Interconnect Project completion.
- Improving the Southeast ground pump station to maintain the present and future growth of the area.
- Monitoring water system pressures and adjusting accordingly, results in savings of between \$300 and \$400 per day.
- Pump station use reduction to improve water quality through minimizing water age and reducing overall cost.
- Water quality was improved by installing pressure monitoring sensors and chlorine analyzers.

Water Treatment Plant:

- Implemented the city's new asset management system and improved data tracking.

- Replaced the Supervisory Control and Data Acquisition (SCADA) system components at water pumping stations and the ground water treatment site.
- Implemented the Nitrification Action Plan, designed to improve the water quality in the City's water distribution system.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

Water Line Maintenance:

- Implementing a new fire hydrant tool to save time, decrease costs, and minimize risk. Each fire hydrant in need of a new main valve can now pull the valve directly from the fire hydrant. In the past, a crew would have to set line locates and dig up each fire hydrant. The average savings is \$5,000 per fire hydrant.
- Utilities created a cross-training program approved by Human Resources. Implementing the program over the next year will improve customer service, reduce labor costs and maximize overall staff efficiency.
- Integrating new technology into field operations by issuing iPads and smart phones to Utility Crews. Continue training on City Works software that will help us manage our assets more efficiently.

Water System Support:

- Water Treatment Plant high service pump and generator improvements.
- Lake Georgetown pump motor controls and generator improvements.
- South 81 and Southeast pump station construction.

Water Treatment Plant:

- Installing instrumentation to continuously monitor free ammonia and monochloramine at the surface and ground water treatment facilities.
- Replacing half of the filter media at the surface water treatment plant.
- Replacing or repairing the modulating valves on half of the surface water treatment plant.

NEW PROGRAMS FOR FY 2017:

- **Water Line Maintenance:** No new programs.
- **Water System Support:** No new programs.
- **Water Treatment Plant:** Entry Point Monitoring, designed to continuously monitor the water entering the city's water distribution system for free ammonia and monochloramine. This program will help improve the water quality and optimize the water disinfection processes.

FY 2018 OVERVIEW AND BEYOND:**Water Line Maintenance:**

- Will continue to improve our valve, hydrant, and flushing programs by cross training, obtaining dual licensing for employees, and certifications.
- Will continue to update maps and provide hardware necessary for field personnel to have the ability to access utility maps at the job site.
- Will work with other divisions in the Utility De-

partment to consolidate all field units into one central service center.

Water System Support:

- Utility Operations Complex construction.
- Phase 2 (Intake Structure) of BCRUA construction.

Water Treatment Plant:

- As portions of the facilities begin to age, the division will focus on preventive maintenance, equipment replacement, and facility rehabilitation.
- The Water Treatment Division will continue to improve and optimize operations using advancements in technology and treatment techniques.
- The division will monitor the impact of new regulations that may result in the need to alter treatment techniques or implement new technology.

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Valve Maintenance 12,510 Valves	43%	43%	43%
Fire Hydrant Maintenance 4,747 FH	94%	94%	94%
Cust. Service Satisfaction Surveys	92%	98%	100%

Water System Support:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
KW Usage Reduction	3%	5%	7%
AMI Meter Installations	90%	95%	100%
Water Loss	8%	7%	6%
KWH/ MG Distributed (Surface)	437	400	380

Water Treatment Plant:

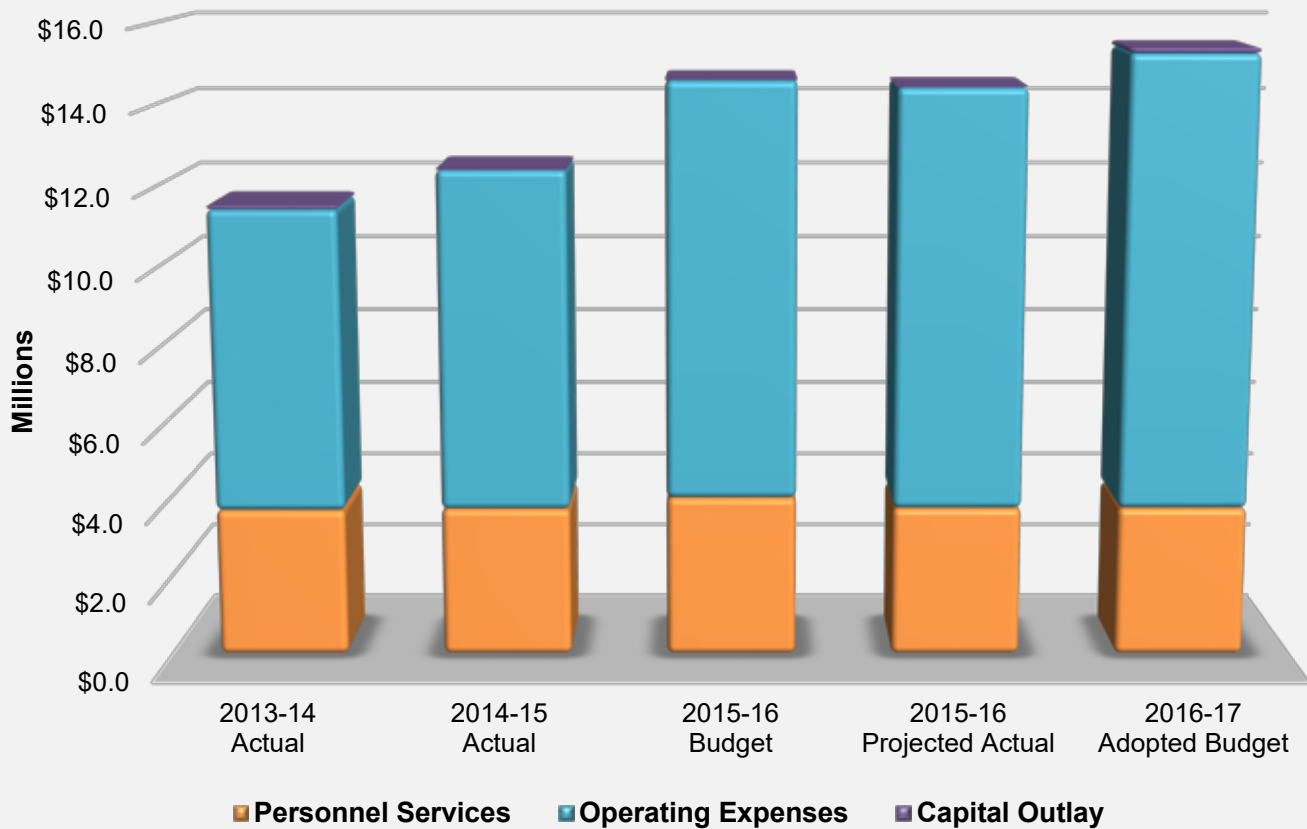
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Gallons of Water Treated	6,629,875,000	7,183,153,000	7,500,000,000
Hours of Maintenance	90	90	88
Raw Water Quality (TOC mg/L)	3.93	4.51	3.5

UTILITY FUND

WATER SERVICES

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	3,747,439	3,781,994	4,076,603	3,801,626	3,805,986
Operating Expenses	7,667,366	8,621,916	10,542,022	10,642,430	11,479,451
Capital Outlay	100,600	14,633	25,000	25,000	131,000
Total Expenditures:	\$11,515,405	\$12,418,543	\$14,643,625	\$14,469,056	\$15,416,437
FTEs:	64.00	64.00	63.00	63.00	63.00

Expenditures by Category



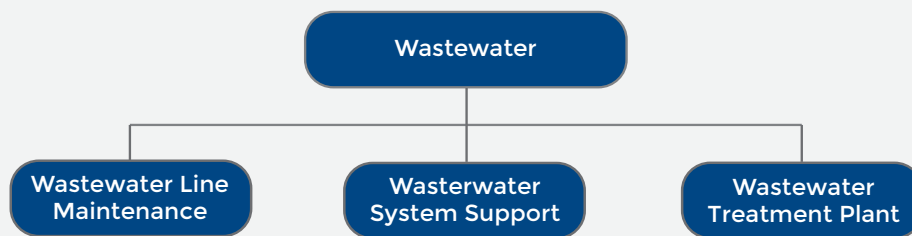
	Expenses as a % of Utilities Fund				Authorized Personnel as a % of Utilities Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Water	51.6%	53.8%	53.2%	53.1%	49.7%	49.4%	49.4%

WASTEWATER SERVICES

The Wastewater Line Maintenance Division is responsible for the maintenance and repair of 9,093 manholes and 432 miles of wastewater lines in the City's Wastewater Collection System. Wastewater Line Maintenance is structured using multiple three-person maintenance crews under the direction of the Wastewater Line Maintenance Superintendent.

The Wastewater Systems Support Division is responsible for the operation, maintenance, and repair of the City's Wastewater Collection System, Lift Stations, and Reuse Water Treatment and Distribution System. Wastewater Systems Support is structured utilizing multiple water/wastewater maintenance crews.

The Wastewater Treatment Plant Division is responsible for the treatment of residential, commercial, and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state-certified wastewater treatment plant operators provided by the Brazos River Authority.



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GUIDING COUNCIL STRATEGIC GOALS:



WASTEWATER SERVICES

FY 2016 HIGHLIGHTS:

Wastewater Line Maintenance:

- Successfully completed the 2016 Inspection Rehabilitation and Correction Schedule required by TCEQ.
- Implemented the CityWorks software program in both the field and office. While in the field, the use of iPads ensures data is collected in real time.
- Installed Reuse signage throughout the system to reduce the possibility of cross connections.

Wastewater System Support:

- Installed 2" water main feed in the Oak Bluff area to improve fire protection and public safety. Cost savings of \$100,000 by performing the work internally rather than contracting out.
- Completed 90% of AMI installations.
- Finalized the design of the South 81 pump station improvements.
- BCRUA Interconnect Project completion.
- Improving the southeast ground pump station to maintain the present and future growth of the area.
- Monitoring water system pressures and adjusting accordingly, results in savings of between \$300 and \$400.
- Pump station use reduction to improve water quality through minimizing water age and reducing overall cost.
- Water quality was improved by installing pressure monitoring sensors and chlorine analyzers.

Wastewater Treatment Plant:

- Put the West Wastewater Treatment Plant back in operation.
- West Plant - Contracted the fabrication and installation of "RAS Boxes" on both TP-1 and TP-2. These boxes allow for flow observation and sampling to improve the operation and compliance of the treatment units.
- West Plant - Installed yard piping to allow the recirculation of plant flow back to the onsite lift station to prevent noncompliance issues when

placing the units on and offline for maintenance and repair.

- East Plant - Pulled and replaced two 150HP ABS Influent Lift Pumps. Pumps were not pumping efficiently and the replacement has saved energy costs and increased plant flow capacity during rain and flooding events.
- East Plant - Upgraded the SCADA (Supervisory Control and Data Acquisition) software to improve alarm reliability and response.
- East Plant - Rebuilt the grit conveyor to improve efficiency and extend equipment life cycle.
- Collection System – Replaced / upgraded one flow meter in the collection to track flows, inflows, and infiltration in the collection system.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

Wastewater Line Maintenance:

- Training Wastewater crews on digital manhole reports in order to implement a new program to inspect all manholes in the Non - Edwards Basins.
- Relocate and upsize the current temporary reuse lines. Install an additional pump to meet system demands during high usage.
- Cross train employees in order to maintain a trained workforce to handle daily activities.

Wastewater System Support:

- Water Treatment Plant high service pump and generator improvements.
- Lake Georgetown pump motor controls and generator improvements.
- South 81 and Southeast pump station construction.

Wastewater Treatment Plant:

- Bring the digester operation back online to improve the solids reduction. This will reduce the solid production between 30% – 35%.
- Chemical feed implementation for phosphorous removal in the West Plant.
- Analyze opportunities and feasibility for developing/building a composting facility.
- West Plant – Replace Wasting Pump located in the waste lift station to allow increased solids removal from the treatment units to improve op-

erations and compliance. East Plant – Upgrade RAS and Influent Pump Variable Frequency Drives to allow better process control and reduce electrical costs.

- East Plant – Install air conditioning unit in the Turblex Blower Building to reduce excessive heat on the blowers and motors to improve equipment efficiency and extend equipment life cycle.
- East Plant – Modify the sludge conveyor system to allow faster and cleaner sludge transfer from the filter belt presses to the disposal containers.

itation work of manholes.

- Promote the use of Reuse water for irrigation by adding additional taps for HOAs.
- Reduce the number of our monthly line cleaning list by adding them to the City's Rehabilitation Program.
- Expand the Cease the Grease Program with innovative ideas to reduce Sanitary Sewer Overflow.

Wastewater System Support:

- Utility Operations Complex construction.
- Phase 2 (Intake Structure) of BCRUA construction.

FY 2018 OVERVIEW AND BEYOND:

Wastewater Line Maintenance:

- Inspecting and creating a report on all manholes within the Non – Edwards basin. This effort will help determine current conditions. Data collected will help assess future rehabili-

Wastewater Treatment Plant:

- Replace the Variable Frequency Drives in the influent lift station pumps.
- Blast and paint clarifiers 2 and 4.
- Replace reversing conveyor belt in headworks.

WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Projected	FY2017 Target
Manholes Inspected in Selected Edwards Aquifer Basins	100%	100%	100%
Miles of Lines Inspected in Selected Edwards Aquifer Basins	100%	100%	100%

Wastewater System Support:

Indicator	FY2015 Actual	FY2016 Projected	FY2017 Target
KW Usage Reduction	3%	5%	7%
AMI Meter Installations	90%	95%	100%
Water Loss	8%	7%	6%
KWH/ MG Distributed (Surface)	437	400	380

Wastewater Treatment Plant:

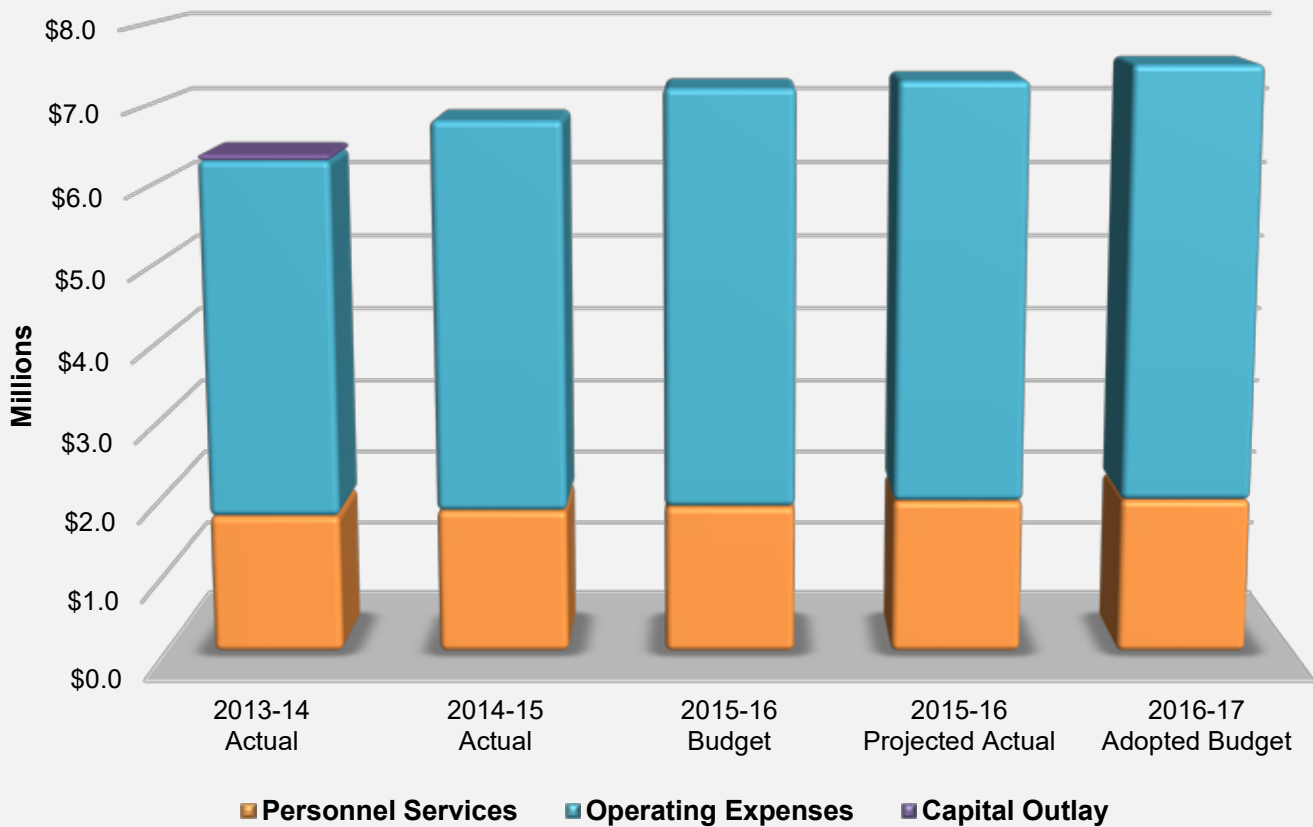
Indicator	FY2015 Actual	FY2016 Projected	FY2017 Target
KWH/MG of Wastewater Treated	2500	2300	2000
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%

UTILITY FUND

WASTEWATER SERVICES

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	1,781,878	1,852,997	1,906,061	1,977,886	1,993,439
Operating Expenses	4,539,593	4,971,336	5,320,551	5,339,656	5,520,436
Capital Outlay	78,000	-	-	-	-
Total Expenditures:	\$6,399,471	\$6,824,333	\$7,226,612	\$7,317,542	\$7,513,875
FTEs:	30.00	30.00	30.00	30.00	30.00

Expenditures by Category



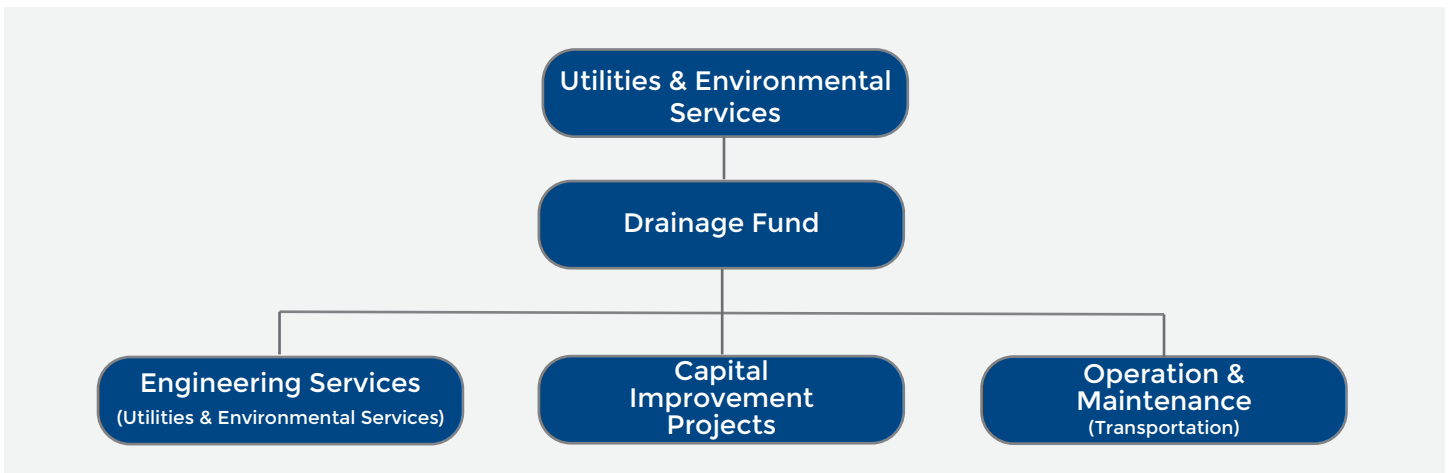
	Expenses as a % of Utilities Fund				Authorized Personnel as a % of Utilities Fund		
	2013-14 Actual	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget	2014-15 Actual	2015-16 Adopted Budget	2016-17 Adopted Budget
Wastewater	28.7%	29.1%	26.2%	26.8%	23.3%	23.5%	23.5%

DRAINAGE FUND SCHEDULE

	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance	\$13,241,893	\$12,245,170	\$15,079,990	\$13,382,086	\$5,407,358
Revenues					
Drainage Fees - Residential	1,606,721	1,590,339	1,590,339	1,614,755	1,622,829
Drainage Fees - Commercial	1,751,913	1,768,147	1,768,147	1,769,433	1,787,127
Miscellaneous	2,259,412	3,380,000	242,249	850,000	10,650,000
Total Revenues	5,618,047	6,738,486	3,600,735	4,234,188	14,059,956
Expenditures					
Operations	1,706,225	1,504,655	1,496,205	1,900,578	1,895,464
Engineering	497,987	713,916	439,957	477,006	481,776
Transfers/Debt Service	506,866	777,000	777,000	781,332	781,080
Capital Outlay	1,068,872	11,104,670	2,585,477	9,050,000	7,000,000
Total Expenditures	3,779,950	14,100,241	5,298,639	12,208,916	10,158,320
Net Change in Operations	\$1,838,097	(\$7,361,755)	(\$1,697,904)	(\$7,974,728)	\$3,901,636
Less:					
Reservations & Designations	760,553	748,893	678,291	789,896	789,580
Ending Fund Balance	\$14,319,437	\$4,134,522	\$12,703,796	\$4,617,462	\$8,519,415

DRAINAGE

The Drainage Utility funds all aspects of the Storm Water Program associated with storm water drainage, floodplain management, and water quality management. The Storm Water Program Division is composed of three areas: Engineering Services, Capital Improvement Program, and Operations and Maintenance.



VISION:

Be the best at what we do.

MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- **Public Health, Safety, and the Environment:** Ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength:** Strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success:** Select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.

- **System Management:** Proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** Efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Extensive maintenance in flood prone areas to limit impact during events.
- Routine maintenance of inlets have seen a decline in material removed showing success in program increasing efficiency of drainage structures.
- Utilization of Drainage Master Plan to schedule projects to assist in targeting areas for maintenance.
- Capital projects completed in several areas.

NEW PROGRAMS FOR FY 2017:

- Operations storage building to provide storage for tools and equipment.

FY 2018 OVERVIEW AND BEYOND:

- Drainage rate review and update including review of CIP and 5 year operational needs.
- Lake Creek Watershed flood mitigation projects implementation.

FY2017 OVERVIEW & SIGNIFICANT CHANGES:

- Preliminary design started for all Lake Creek Watershed flood mitigation projects.
- Larger creek Capital projects under construction.
- Updated floodplain models and FEMA maps should become effective.

WORKLOAD INDICATORS:

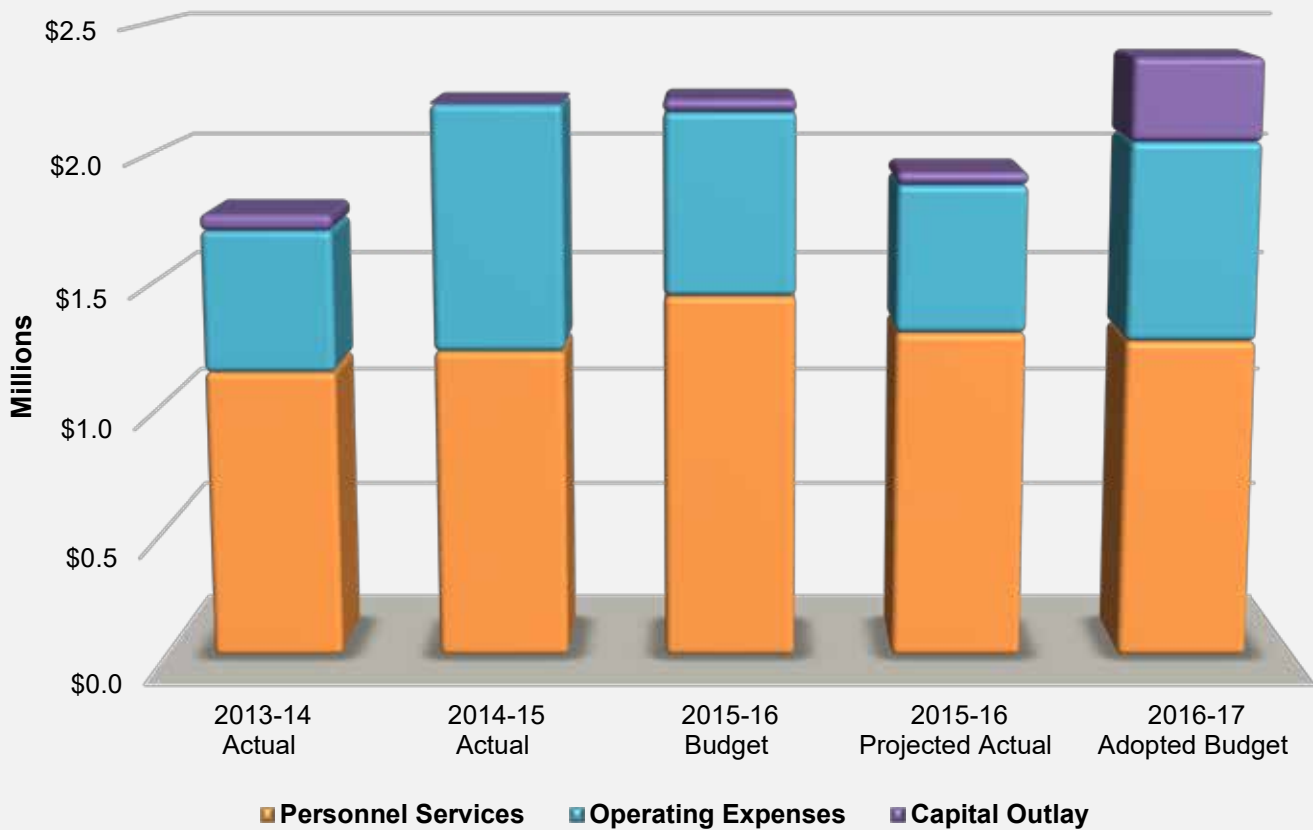
Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Estimated
Street Sweeping	602 Curb Miles	602 Curb Miles	602 Curb Miles
Drainage Maintenance	150 Miles	150 Miles	150 Miles
Mowing of Drainage Structures	530 Acres	530 Acres	530 Acres

DRAINAGE FUND

DRAINAGE

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	1,146,712	1,229,744	1,447,841	1,303,232	1,270,334
Operating Expenses	559,183	966,468	717,730	580,130	780,250
Capital Outlay	65,690	8,000	53,000	53,000	327,000
Total Expenditures:	\$1,771,585	\$2,204,211	\$2,218,571	\$1,936,362	\$2,377,584
FTEs:	18.00	19.00	22.00	22.00	22.00

Expenditures by Category



SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted for specified purposes.

SPORTS MANAGEMENT & TOURISM DEPARTMENT

The Sports Management & Tourism Department has been created for FY 2017 to centralize the efforts to promote Round Rock as the “Sports Capital of Texas.” The Department includes several functions in various Special Revenue funds, including costs related to maintaining the Dell Diamond/Convention Center, the Convention & Visitors Bureau (CVB) in the **Hotel Occupancy Tax Fund**, the Sports Center in the **Sports Center Fund**, and the Multipurpose Complex in the new **Multipurpose Complex Fund**.

COMMUNICATIONS & MARKETING DEPARTMENT

The Communications & Marketing Department is also new for FY 2017. One of the functions of this new department is Arts & Culture which beginning in FY 2017 is funded with up to 5% of the Hotel Occupancy Tax revenues from the **Hotel Occupancy Tax Fund**.

TYPE B FUND

The Type B Fund accounts for a one-half of one-percent (0.5%) local option sales tax authorized by Round Rock voters to fund the Round Rock Transportation & Economic Development Corporation. Ninety percent (90%) of the revenues are dedicated to transportation improvement projects and the remaining ten percent (10%) are reserved for economic development projects.

OTHER SPECIAL REVENUE FUNDS

The City has several other special revenue funds to account for specific revenue sources that are restricted for specified purposes. These other funds are relatively small and are not outlined in as much detail as the larger funds listed above. These funds are listed below and are described briefly in the last few pages of this Special Revenue Funds Section.

- Golf Fund
- Law Enforcement Fund
- Library Fund
- Municipal Court Fund
- Parks Improvement Fund
- Public, Educational, and Government Access Fund
- Traffic Safety Program Fund
- Tree Replacement/Landscape Fund

SPECIAL REVENUE FUNDS**HOTEL OCCUPANCY TAX (HOT) FUND**

	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance	\$9,585,606	\$7,597,733	\$8,326,191	\$6,672,657	\$2,856,322
Revenue					
Hotel Occupancy Tax	3,953,903	3,708,000	4,072,520	4,100,000	4,264,000
Interest Income	34,023	8,000	30,000	10,000	10,000
Black Box Theater Revenues	-	-	-	140,000	167,000
Miscellaneous Revenues	-	-	-	-	-
Total Revenues	3,987,926	3,716,000	4,102,520	4,250,000	4,441,000
Expenditures					
Arts & Culture	-			345,000	380,200
Convention & Visitors Bureau	610,197	945,455	921,554	1,096,598	1,114,899
Dell Diamond/Convention Center	53,621	102,500	102,500	102,500	102,500
Debt Service	711,000	702,000	702,000	702,237	707,137
Capital Improvements	350,000	350,000	1,230,000	4,970,000	950,000
Total Expenditures	1,724,818	2,099,955	2,956,054	7,216,335	3,254,736
Net Change in Operations	\$2,263,108	\$1,616,045	\$1,146,466	(\$2,966,335)	\$1,186,264
Less:					
Transfers	3,522,523	2,800,000	2,800,000	850,000	250,000
Reservations & Designations	6,172,560	6,261,325	1,181,514	1,311,525	1,324,900
Ending Fund Balance	\$2,153,631	\$152,453	\$5,491,144	\$1,544,798	\$2,467,686

ARTS AND CULTURE

The Arts and Culture Director is responsible for implementing the City's Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and other areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves the coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan.



VISION:

The arts and culture are important to Round Rock's quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

MISSION:

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. They contribute to the economy and tourism in the community. The arts and culture also provide resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2016 HIGHLIGHTS:

- Completion of the Feasibility Study for the Arts, comparing other cities art facility offerings and recommendations of architectural feasibility and assessment of services in Round Rock.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Funding for the City's promotion of arts and culture was moved from the General Fund to a dedicated funding source of up to 5% of Hotel Occupancy Tax revenues. Construction of the Black Box Theater will be funded by a portion of Public, Educational, and Government Access (PEG) funds as the facility will be used for television production purposes as well as live theater.

NEW PROGRAMS FOR FY 2017:

- A Black Box Theater is projected to open in FY 2017. This facility is projected to be self-supporting, generating sufficient revenues to offset expenditures.

FY 2017-18 OVERVIEW AND BEYOND:

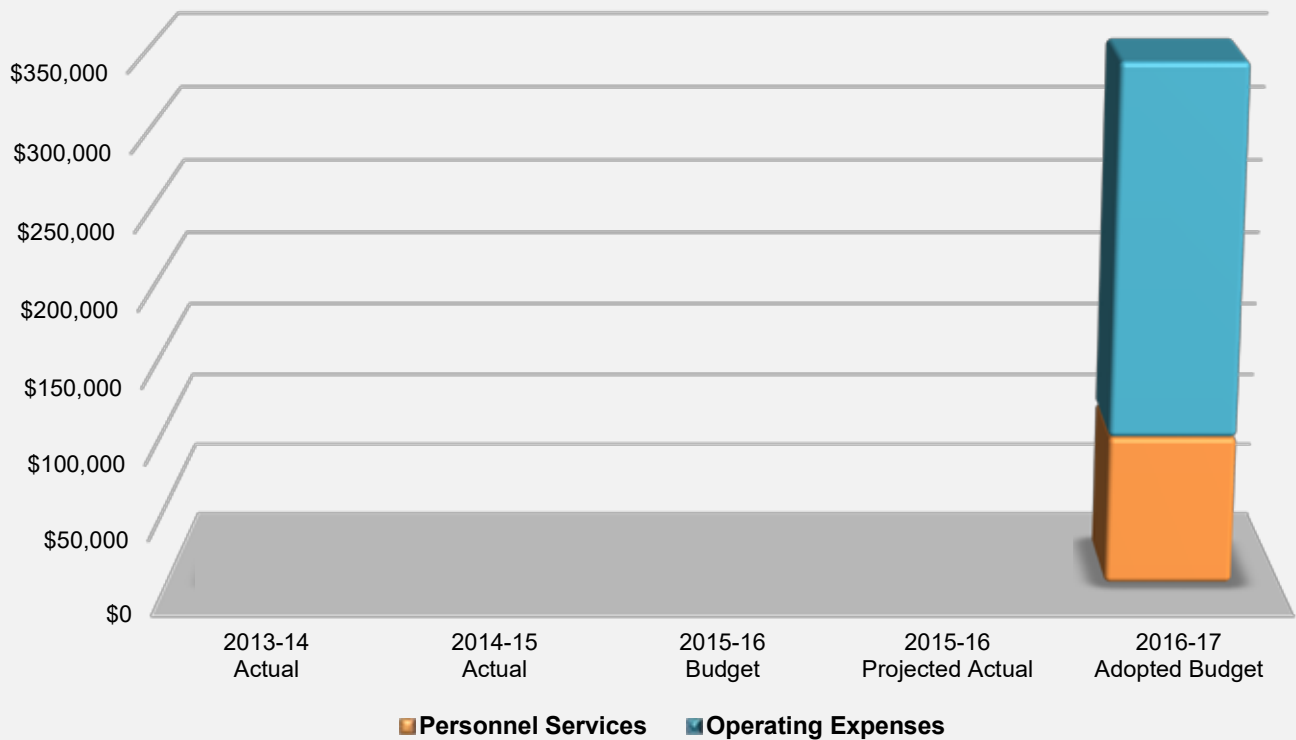
- The department will focus on recruiting local and out of town visitors to Downtown Round Rock, keeping the family friendly branding, providing quality multicultural community events.

SPECIAL REVENUE FUNDS

ARTS AND CULTURE

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	-	-	-	-	98,877
Operating Expenses	-	-	-	-	246,123
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$0	\$0	\$0	\$0	\$345,000
FTEs:	-	-	-	-	1.00

Expenditures by Category



CONVENTION & VISITORS BUREAU

The function of this division is to implement the City's long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock. The tourism department's mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.



VISION:

To help promote Round Rock as the city of choice for tourists and citizens.

MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2016 HIGHLIGHTS:

- Hosted seven new events in 2015 which resulted in the increase of economic activity. The estimated economic impact associated with indoor events increased by 10.4%. Softball events' economic impact increased by 173.9%.
- The Sports Capital of Texas Facebook page grew in total number of fans by 15,650. In 2014, by comparison we acquired 165 fans, an increase of 9,385%.
- The CVB website received 100,000 visitors, compared to 80,869 in 2014. This is an in-

crease of 23.67%. FY 2016 was the second year in a row that the Round Rock CVB won Marketing Campaign of the Year at the National Association of Sports Commissions annual symposium.

FY2017 OVERVIEW AND SIGNIFICANT CHANGES:

- The 'Sports Capital of Texas' initiative continues to grow with the addition of the multipurpose complex. In order to grow with this effort, the CVB will add an additional staff member to provide service to the growing number of events hosted each year.

NEW PROGRAMS FOR FY 2017:

- New Events Manager (1 FTE)

FY 2018 OVERVIEW AND BEYOND:

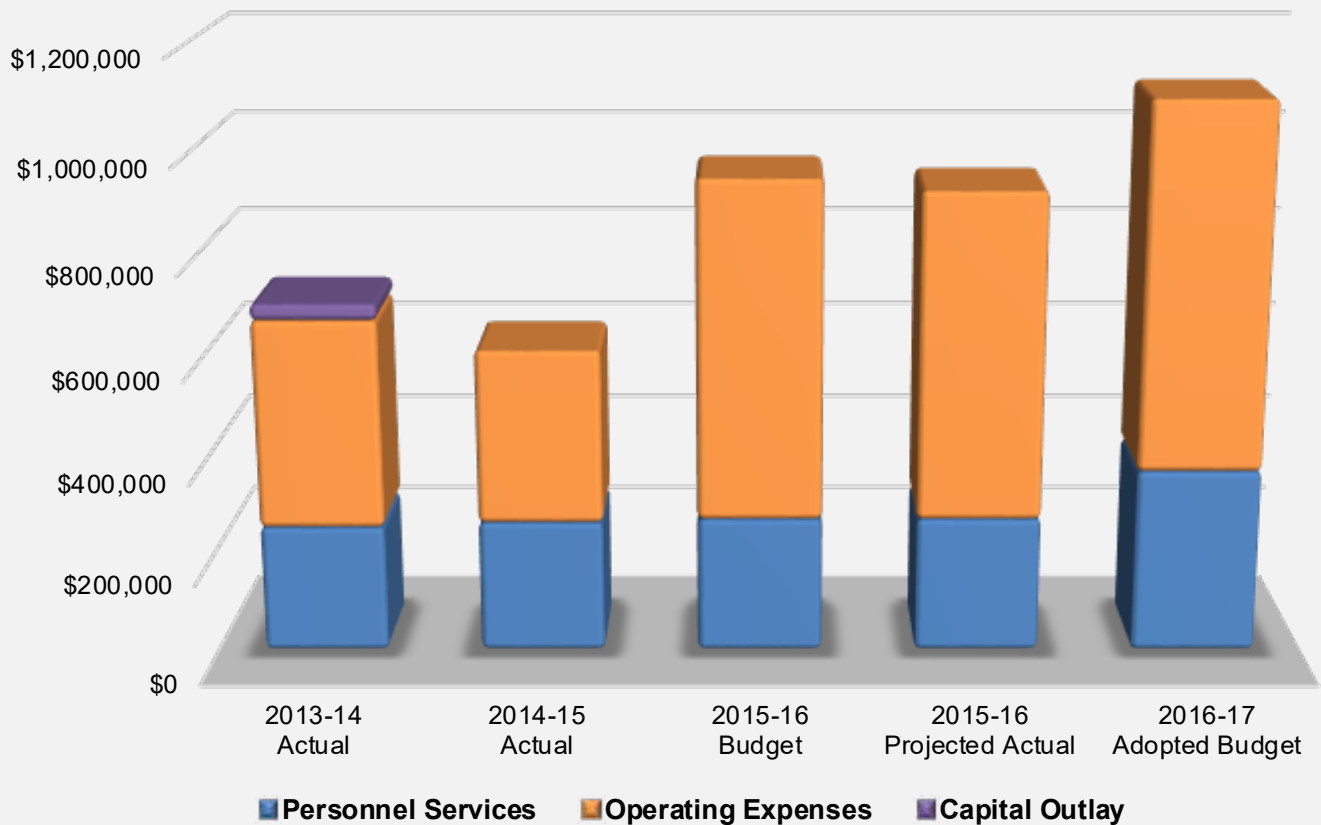
- The CVB will continue to use sales and marketing efforts to find new ways to promote Round Rock.
- Continue to develop and grow relationships with sports events groups.
- Continue educating citizens on the benefit of tourism.
- Continue to be the designated City department for visitor's information.

SPECIAL REVENUE FUNDS

CONVENTION & VISITORS BUREAU

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	252,889	262,380	269,372	269,372	366,767
Operating Expenses	415,798	347,817	676,083	652,182	729,832
Capital Outlay	33,034	-	-	-	-
Total Expenditures:	\$701,721	\$610,197	\$945,455	\$921,554	\$1,096,599
FTEs:	3.00	3.00	3.00	3.00	4.00

Expenditures by Category



WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Events Held	45	50	55

MULTIPURPOSE COMPLEX FUND SCHEDULE

	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance	-	-	-	-	\$773,105
Revenues					
Tournament Rentals	-	-	-	35,445	163,001
Local Use Rentals	-	-	-	92,363	20,908
Other Revenues	-	-	-	30,000	40,000
Transfers In	-	-	-	1,200,000	500,000
Total Revenues	-	-	-	1,357,808	723,909
Expenditures					
Personnel	-	-	-	294,688	306,476
Contractual Services	-	-	-	100,529	159,559
Materials & Supplies	-	-	-	93,336	114,181
Other Services & Charges	-	-	-	52,650	53,177
Capital Outlay	-	-	-	43,500	75,000
Total Expenditures	-	-	-	584,703	708,393
Net Change in Operations	-	-	-	\$773,105	\$15,516
Less:					
Reservations & Designations	-	-	-	135,301	177,098
Ending Fund Balance	-	-	-	\$637,804	\$611,523



MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) will be a world-class outdoor athletic facility capable of hosting a wide variety of sports tournaments and special events. The complex will be capable of hosting sports such as soccer, lacrosse, rugby, football, ultimate frisbee, and any other sport needing a large flat field. RRMPC will provide players and spectators with lighted natural grass and synthetic turf fields, team areas, and various spectator amenities that will be used both by local leagues and national/regional sporting events. The complex will feature 630,000 square feet of FeldTurf synthetic turf fields; 630,000 square feet of Tif419 Bermuda natural grass fields; clubhouse building with restrooms, concessions, team rooms, and officials locker room; two (2) additional restroom buildings; spectator shade structures; playgrounds; team areas; a central plaza; and 750 parking spaces.



VISION:

To provide a top-notch sports complex that enhances the quality of life for Round Rock residents and promotes economic diversity through expansion of the sports tourism industry in Round Rock.

MISSION:

Operating and maintaining a first-class sports complex to enhance the City's "Sports Capital of Texas" strategic goal through partnership of the Parks and Recreation Department, Sports Management and Tourism Department, and local sports associations.

FY 2016 HIGHLIGHTS:

- Construction of the Multipurpose Complex began in January 2016.
- Major milestones for the project include:
 - Major utility and site grading work completed by June 2016.
 - Sports lighting installed by May 2016.
 - Natural grass sod installation in Summer 2016.
 - Synthetic turf installation in Fall 2016.
 - Completion of complex is estimated for early 2017.

GUIDING COUNCIL STRATEGIC GOAL:



FY2017 OVERVIEW AND SIGNIFICANT CHANGES:

- Opening of the Multipurpose Complex will be in March 2017. All current league/tournament play from the Old Settlers Park (OSP) Soccer Complex will be moved to the Multipurpose Complex so construction of the Soccer Complex Improvements Project can begin. The Soccer Complex project is expected to be completed in late 2017.

- Tournament play at the Multipurpose Complex will be limited in FY 2017 because of the shift discussed above.

NEW PROGRAMS FOR FY 2017:

- Creation of a new program for the operation, maintenance, and programming of the Multipurpose Complex. The new program includes the personnel (4 FTE), contract labor, materials, and supplies needed to operate the Multipurpose Complex.

FY 2018 OVERVIEW AND BEYOND:

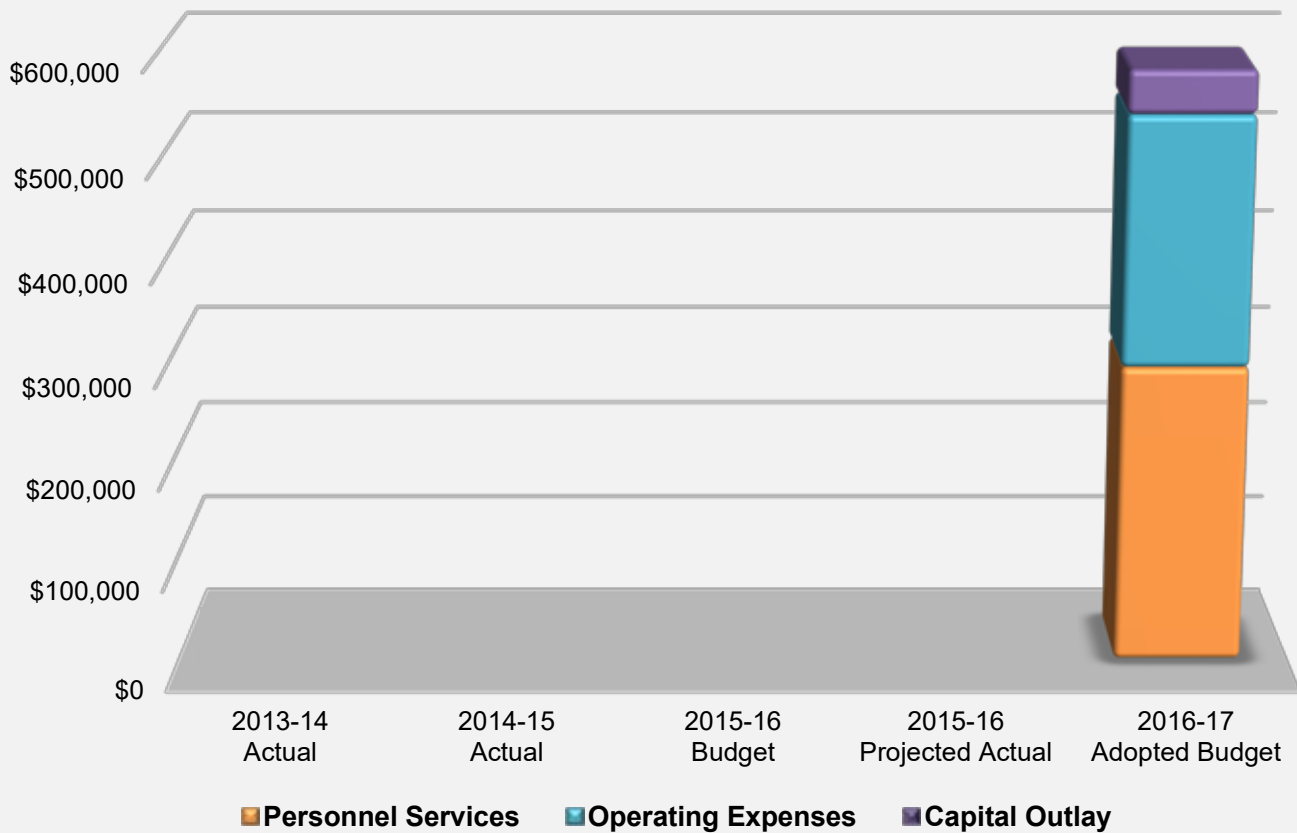
- Once the OSP Soccer Complex Improvements project is completed in late 2017, the full anticipated use of the Multipurpose Complex will begin. In general, it is anticipated that tourism events and tournaments will use 75% of the weekend complex use with local leagues and associations using the complex on weekdays. Depending on field maintenance schedules and size/quantity of tourism events, this general schedule will be modified from month to month.

SPECIAL REVENUE FUNDS

MULTIPURPOSE COMPLEX

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	-	-	-	-	294,689
Operating Expenses	-	-	-	-	246,515
Capital Outlay	-	-	-	-	43,500
Total Expenditures:	\$0	\$0	\$0	\$0	\$584,704
FTEs:	-	-	-	-	5.00

Expenditures by Category



WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Projected	FY 2017 Target
Number of tournaments	N/A	N/A	5
Hours of field use	N/A	N/A	10,000

SPORTS CENTER FUND SCHEDULE

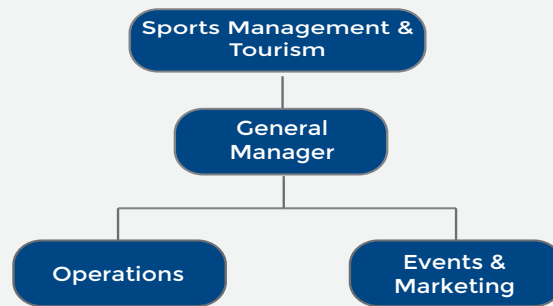
	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance	\$1,588,159	\$1,936,857	\$2,608,285	\$3,314,673	\$3,442,076
Revenues					
Hotel Occupancy Tax - Venue Tax	1,129,649	1,030,000	1,163,577	1,110,000	1,132,200
Facility Rental	749,697	481,095	750,000	750,000	757,500
Concessions/League Fees	268,118	245,030	245,030	280,000	288,400
Other Revenues	76,276	53,000	53,000	54,000	54,560
Transfer In	419,220	400,000	400,000	-	-
Total Revenues	2,642,960	2,209,125	2,611,607	2,194,000	2,232,660
Expenditures					
Sports Center Operations	1,259,334	1,611,449	1,534,219	1,693,117	1,578,356
Debt Service	363,500	371,000	371,000	373,480	366,030
Total Expenditures	1,622,834	1,982,449	1,905,219	2,066,597	1,944,386
Net Change in Operations	\$1,020,126	\$226,676	\$706,388	\$127,403	\$288,274
Less:					
Reservations & Designations	1,314,833	2,031,778	2,383,555	2,923,279	3,394,589
Ending Fund Balance:	\$1,293,452	\$131,755	\$931,118	\$518,797	\$335,761



Sports Center Interior

SPORTS CENTER

The Round Rock Sports Center (RRSC) is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier player's environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



VISION:

To promote Round Rock Sports Center as the key-stone to the sports tourism marketing program of Round Rock.

MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2016 HIGHLIGHTS:

- Net income of over \$1M in second year of operations.
- Hosted over 50 different events throughout the year.
- 23 local sports organizations and 9 school organizations used the facility for practices and/or games on a regular basis.

FY 2017 OVERVIEW & SIGNIFICANT CHANGES:

- Plan for the success of the new Sports Management & Tourism Department.
- Begin planning for the scheduling and operations of the new Multipurpose Complex.

NEW PROGRAMS FOR FY 2017:

- Replace staff positions due to new department and movement of current staff.

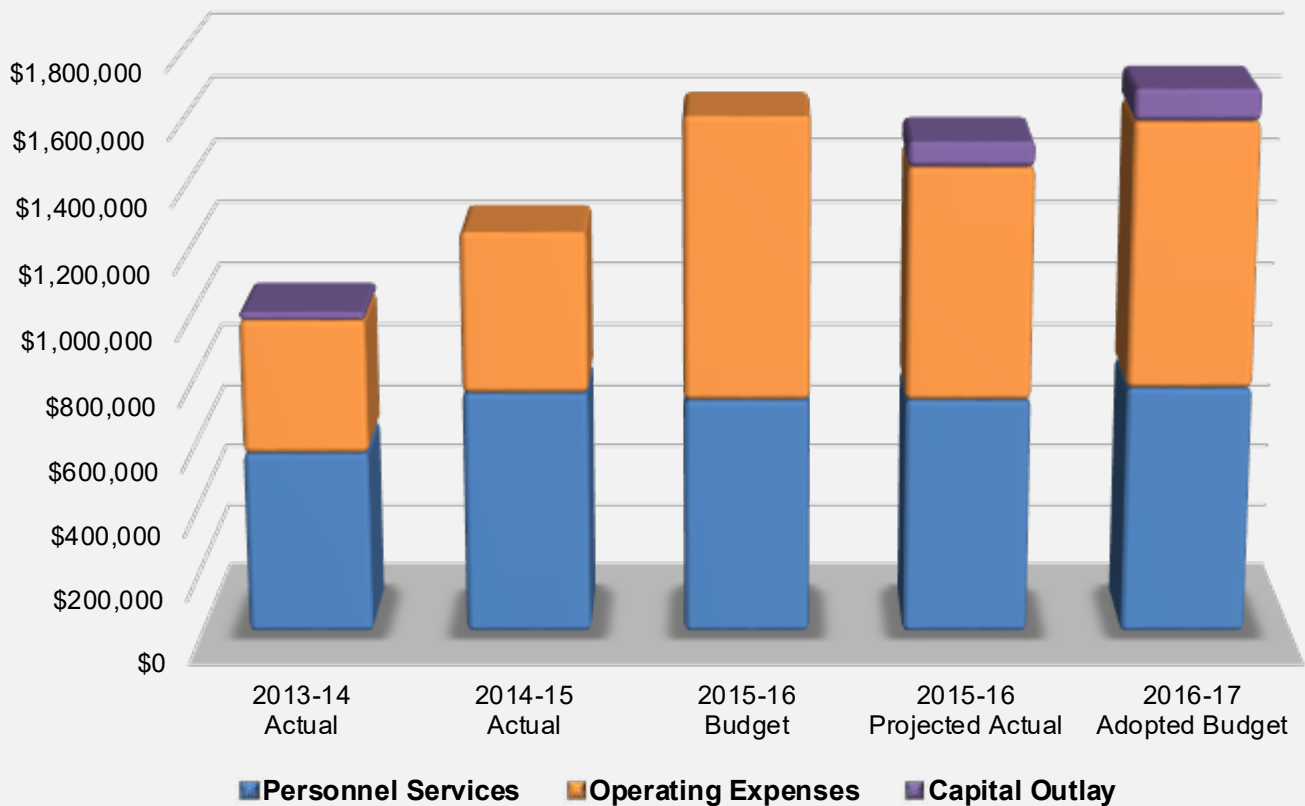
FY 2018 OVERVIEW AND BEYOND:

- Continue to maintain positive relationships with local organizations and tournament directors to ensure future success as new facilities are being developed in the region which creates new competition.
- Continue to provide routine maintenance and daily cleaning to maintain a first-class facility for the City.
- Start discussions and research in the possibility of a new "Sports Center 2" facility.
- Design, construct, and program first-class outdoor sand volleyball court facility in the south parking lot with additional parking and support structures.

SPECIAL REVENUE FUNDS

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget
Personnel Services	569,241	758,403	736,539	736,539	773,882
Operating Expenses	415,735	500,931	874,910	717,680	819,235
Capital Outlay	28,310	-	-	80,000	100,000
Total Expenditures:	\$1,013,286	\$1,259,334	\$1,611,449	\$1,534,219	\$1,693,117
FTEs:	9.00	10.00	11.00	11.00	11.00

Expenditures by Category



WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Projected	FY2017 Target
Multi-day Tournaments/Events Hosted	27	34	38
One Day Tournaments/ Events Hosted	18	19	12
Total Number of Court Bookings at RRSC	5925	6752	7000

SPECIAL REVENUE FUNDS

OTHER SPECIAL REVENUE FUND SCHEDULE

	Total Special Revenue Funds	Golf Fund	Law Enforcement Fund	Library Fund	Multipurpose Complex Fund
Beginning Fund Balance	\$1,931,562	\$687,568	\$162,347	\$14,024	-
Revenues					
Licenses, Permits, & Fees	275,000				
Program Revenues	274,808	55,000			127,808
Fines & Forfeitures	242,000		240,000		
Contracts & Other	544,735	310,275	50	3,010	30,000
Transfers In	1,200,000				1,200,000
Total Revenues	2,536,543	365,275	240,050	3,010	1,357,808
Expenditures					
Administration	652,077				
Finance	436,403				
Library	17,034			17,034	
Parks & Recreation	960,507				541,203
Police	532,636		402,397		
Transfers Out	310,200	310,200			
Capital Improvement Projects	63,500	20,000			43,500
Total Expenditures	2,972,357	330,200	402,397	17,034	584,703
Net Change in Operations	(\$435,814)	\$35,075	(\$162,347)	(\$14,024)	\$773,105
Less:					
Contingency	135,301				135,301
Reservations & Designations	1,360,447	722,643			637,804
Available Fund Balance	-	-	-	-	-

SPECIAL REVENUE FUNDS

Municipal Court Fund	Parks Improvement & Acquisition Fund	Public, Educational, & Government Access Fund	Traffic Safety Fund	Tree Replacement Fund	
\$356,253	-	\$412,027	\$130,239	\$169,104	Beginning Fund Balance
					Revenues
		240,000		35,000	Licenses, Permits, & Fees
78,000	14,000				Program Revenues
2,000					Fines & Forfeitures
150	200,100	50		1,100	Contracts & Other
					Transfers In
80,150	214,100	240,050	-	36,100	Total Revenues
					Expenditures
		652,077			Administration
436,403					Finance
	214,100			205,204	Library
			130,239		Parks & Recreation
					Police
					Transfers Out
					Capital Improvement Projects
436,403	214,100	652,077	130,239	205,204	Total Expenditures
(\$356,253)	\$0	(\$412,027)	(\$130,239)	(\$169,104)	Net Change in Operations
					Less:
					Contingency
					Reservations & Designations
-	-	-	-	-	Available Fund Balance

SPECIAL REVENUE FUNDS

TYPE B FUND

	2014-15 Actual	2015-16 Budget	2015-16 Projected Actual	2016-17 Adopted Budget	2017-18 Estimated Budget
Beginning Fund Balance	\$30,596,530	\$34,067,222	\$34,067,222	\$34,301,302	\$19,933,650
Revenues					
Sales Tax	16,905,212	16,633,333	16,633,333	16,433,333	16,467,000
Intergovernmental	500,000	2,500,000	2,500,000	3,500,000	3,000,000
Donations/Contributions	123,765	0	0	653,084	615,584
Interest and Investment Income	431,372	170,439	170,439	100,000	100,000
Total Revenues	17,960,349	19,303,772	19,303,772	20,686,417	20,182,584
Expenditures					
Transportation Improvements	6,647,731	11,087,934	11,087,934	28,281,536	22,206,906
Transportation Contracts	48,411	998,550	998,550	800,000	816,000
Chamber Agreement	525,000	535,000	535,000	535,000	535,000
Economic Development Projects	324,855	1,078,333	1,078,333	1,018,133	1,031,500
Downtown Marketing	0	50,000	50,000	90,200	80,200
Debt Service	6,643,660	5,019,875	5,019,875	4,020,199	4,022,431
Total Expenditures	14,189,657	18,769,692	18,769,692	34,745,068	28,692,037
Net Change in Operatons:	\$3,770,692	\$534,080	\$534,080	(\$14,058,651)	(\$8,509,453)
Less:					
Transfers	300,000	300,000	300,000	309,000	318,270
Reserves & Designations	12,440,666	12,115,510	12,115,510	10,865,915	10,868,705
Ending Fund Balance	\$21,626,556	\$22,185,792	\$22,185,792	\$9,067,736	\$237,223



Roundabout - Downtown Round Rock

CAPITAL IMPROVEMENT FUNDS EXPENDITURES

CAPITAL IMPROVEMENT PROGRAM (CIP)

The City of Round Rock has a capital plan which represents the funding plans for City construction and repair projects. A “capital project” is defined as the construction, reconstruction, acquisition, or installation of a physical public improvement with a value of \$50,000 or more and a useful life of at least five years. The City looks to the future for planning community growth and development and providing citizens with quality services and programs. The City meets the challenges of growth by providing the needed capital improvements and infrastructure.

The City’s capital projects are paid for with a self-funding, “pay-as-you-go” approach, Type B sales tax, or borrowed funds.

The projects funded are essential to the City’s future, reflecting how Round Rock will evolve in the coming years. Many of these projects have a significant impact on the City’s plan to stimulate growth in the local economy. These projects are “quality of life” improvements for the City as a whole.

Planning

Master planning involves assessing the needs of the community through citizen and customer surveys, researching technological innovation, demographic trend analysis, and observation of other factors affecting the community. This assessment also determines the needs of each City department for its area of responsibility and makes informed assumptions concerning the community’s general needs for an ultimate growth scenario. This assessment combined with the City Council’s direction, provides a foundation for master planning. Some of the planning documents include:

- Transportation Master Plan
- Water Master Plan
- Wastewater Master Plan
- Parks and Open Space Plan
- Citywide Trails Master Plan
- Facilities Master Plan

These planning documents are updated every ten years with a major amendment at the five year midpoint. Updates and amendments are presented to the Council and the public through formal hearings.

The City’s Strategic Plan contains goals which serve as the foundation of the entire budget, also guides the planning and prioritization of capital projects.



CAPITAL IMPROVEMENT FUNDS EXPENDITURES

PROJECT SELECTION

The master planning process and documents establish near term planning horizons for the initial ranking of Capital Improvement Projects. City staff determines the timing, cost, and priorities for each project to further refine ranking which is coordinated with the City Manager. This information is used to translate Council priorities into project priorities. Final priorities are approved by the City Council. In the case of a general obligation bond, project approval must be obtained from the voters.

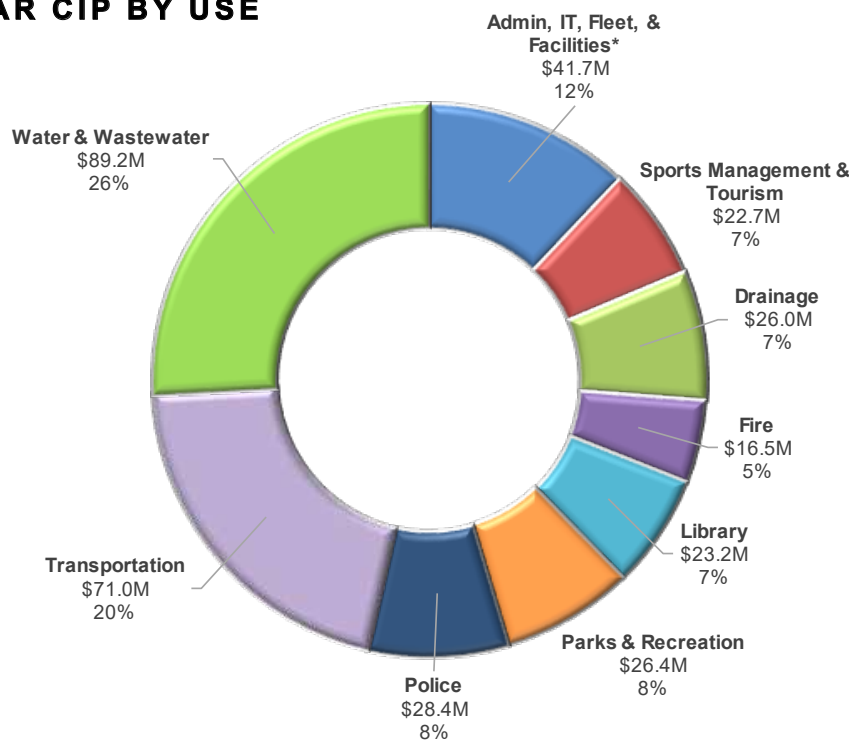
One of the key elements in developing and coordinating capital projects is identifying the funding sources. This requires the review of potential internal and external funding sources and assessing the City's financial condition and the ability to service existing and new debt. The evaluation of the best source of funds needed for capital projects provides the foundation for the proposed project.

Using the prioritized list of needed improvements along with the assessment of sources and availability of funding, the capital improvement spending plan is prepared. The plan identifies the capital improvements that are programmed in the next fiscal year. The capital improvement spending plan is presented to Council for approval, and then used by City staff to execute projects.

The CIP project selections will vary from year to year due to changes in priority and needs of the City. With the annual review and planning process the five year road map evolves to meet those needs and priority changes.

The total 5 year CIP plan is \$345,076,805 allocated into categories as noted in the following chart.

5 YEAR CIP BY USE



PROJECT MANAGEMENT

The City of Round Rock executes projects that meet the needs of the citizens within schedule and cost constraints. City staff uses a comprehensive method for managing projects which begins during the planning process and continues through project close out. Project management starts with establishing the project's technical requirements, scope, cost estimate, scheduling and an annual operating cost estimate. Once a project has been executed City staff monitors at all levels for adjustments to scope, scheduling, and cash flows. Cash flows determine the timing and size of project expenditures to assure the project's financial commitments.

Annual operating cost estimates and potential savings resulting from a capital project are developed during the planning process and used as an element in ranking project priority. Annual operating costs can include personnel, equipment, scheduled repairs, maintenance, and utilities. Annual savings can include a reduction in any of these costs. Future operating budgets will reflect these costs and savings in the year the budget is impacted, though funding is still contingent on City Council approval of the annual budget.

MULTI-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

The CIP is a 5-year plan that forecasts spending for all anticipated capital projects. The plan addresses repair and replacement of existing infrastructure, as well as the development or acquisition of new facilities, property improvements, and capital equipment to accommodate future growth. As a planning tool it enables the City to identify needed capital projects and coordinate facility financing, construction, operation, and scheduling. The CIP encompasses the following components.

General Government

These projects include; municipal facilities, parks and park improvements, sidewalks, landscaping, traffic signals, street, regional detention, drainage improvements, public safety capital equipment and facilities. Projects in this component are funded from resources such as property tax, sales tax, and the issuance of authorized bonds. Regional detention projects are primarily funded through developer fees.

Transportation

In August 1997, the Citizens of Round Rock authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for arterial roadways and other related transportation system improvements. The Round Rock Transportation System Development Corporation (RRTSDC) and the City utilized the sales tax revenue to leverage other sources of funding and maximize the number of transportation projects in the City of Round Rock. In 2011, the citizens voted to approve expanding the use of funds for economic development while maintaining the transportation infrastructure efforts. As a result, the name of the corporation was changed to the Round Rock Transportation and Economic Development and Corporation (RRTEDC). This additional revenue is not part of the City's general operating budget but is budgeted and spent by a non-profit economic development corporation established expressly for the above purpose with the approval of the Round Rock City Council.

Water and Wastewater Utility

These projects are major water and wastewater repairs, replacements, and the development or acquisition of new facilities. Water and wastewater utility projects are funded from the sale of water and wastewater services, utility impact fees, and the issuance of revenue bonds.

CAPITAL PROJECTS FUNDS

CIP OPERATIONAL IMPACTS BY PROJECT

The City evaluates potential operating impacts as part of its annual CIP update process. For budgeting purposes, only those impacts that are material and readily identifiable and measurable are included in this analysis and used for long-term financial planning purposes.

Project		2017	2018	2019	2020	2021	Total
New Fire Stations - Station 4 & 8 ¹	Personnel	-	-	-	-	-	-
	Operating	21,000	21,210	21,422	21,636	21,853	107,121
	Total	21,000	21,210	21,422	21,636	21,853	107,121
Multipurpose Field Complex	Personnel	294,688	309,422	324,894	341,138	358,195	1,628,337
	Operating	246,515	248,980	251,470	253,985	256,524	1,257,474
	Total	541,203	558,403	576,363	595,123	614,720	2,885,811
Black Box Theatre	Personnel	-	-	-	-	-	-
	Operating	140,000	167,000	168,670	170,357	172,060	818,087
	Total	140,000	167,000	168,670	170,357	172,060	818,087
Luther Peterson Complex	Personnel	-	-	-	-	-	-
	Operating	-	-	200,000	202,000	204,020	606,020
	Total	-	-	200,000	202,000	204,020	606,020
Northwest Fire Station - Station 9	Personnel	-	-	1,022,655	1,073,788	1,127,477	3,223,920
	Operating	-	-	242,903	245,332	247,785	736,020
	Total	-	-	1,265,558	1,319,120	1,375,262	3,959,940
New Main Library	Personnel	-	-	-	351,894	369,489	721,383
	Operating	-	-	-	940,009	949,409	1,889,418
	Total	-	-	-	1,291,903	1,318,898	2,610,801
Bond-Related Trail Projects (Lake Creek Trail, Brushy Creek Trail, Heritage Trail East & West)	Personnel	-	-	109,200	114,660	120,393	344,253
	Operating	-	-	5,000	5,050	5,101	15,151
	Total	-	-	114,200	119,710	125,494	359,404
Adult Sports Complex	Personnel	-	-	-	117,000	122,850	239,850
	Operating	-	-	-	45,000	45,450	90,450
	Total	-	-	-	162,000	168,300	330,300
Public Safety Training Center	Personnel	-	-	44,183	46,392	48,712	139,287
	Operating	-	-	220,763	222,971	225,200	668,934
	Total	-	-	264,946	269,363	273,912	808,221
TOTAL ALL PROJECTS		\$ 702,203	\$ 746,613	\$ 2,611,160	\$ 4,151,212	\$ 4,274,518	\$ 12,485,705

1 - The current station #4 has two (2) fire companies. The existing Station 4 is being relocated for better coverage and the companies will be split between the two stations resulting in no additional staffing costs.

ADMINISTRATION

A citizen panel studying community needs has expressed a need for an arts facility in Round Rock. The City has hired an architecture firm to conduct a feasibility study that is looking at potential locations for a Black Box Theatre. The Black Box is budgeted for FY2017. The Williamson County Regional Animal Shelter is supported by five entities including Round Rock. The regional area continues to grow in population making a larger more effective shelter necessary for the increase in animal needs.

Projects	2017	2018	2019	2020	2021	Total
Baylor Student Athlete Memorial	50,000					50,000
Black Box	250,000					250,000
Williamson County Regional Animal Shelter	2,800,000					2,800,000
Total	3,100,000	-	-	-	-	3,100,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Self Financed Construction	2,850,000					2,850,000
PEG Fund	250,000					250,000
Total	3,100,000	-	-	-	-	3,100,000



Sample of Black Box



CAPITAL PROJECTS FUNDS

DRAINAGE AND STORMWATER

Drainage and Storm Water Capital Improvements are projects designed to rehabilitate and/or enhance storm water infrastructure in order to mitigate potential flooding issues and protect life and property. Projects range in size and complexity and are prioritized first by those having the greatest impact in protecting life and enhancing safety and second by those that can most cost-effectively make the most impact. In addition to drainage utility fees and issuance of revenue bonds for funding, the City has partnered with the Upper Brushy Creek Water Control and Improvement District in funding the large regional Dam 101 project and to assist in obtaining potential grant funds.

Projects	2017	2018	2019	2020	2021	Total
Brushy Slopes	1,000,000					1,000,000
Dam 101	1,000,000	5,000,000	12,500,000			18,500,000
Dry Branch Tributaries	1,400,000					1,400,000
Future Street Drainage Projects	2,650,000					2,650,000
Kensington Drainage Improvements	1,500,000					1,500,000
Oak Bluff Flooding Improvements	1,000,000					1,000,000
Total	8,550,000	5,000,000	12,500,000	-	-	26,050,000

Funding Sources	2017	2018	2019	2020	2021	Total
2014 Drainage Revenue Bonds	5,550,000					5,550,000
Federal/State/Local Grant Funds			4,500,000			4,500,000
Future Drainage Revenue Bonds		2,500,000	5,500,000			8,000,000
Other Governmental Entity Funds	1,500,000	2,500,000	2,500,000			6,500,000
Regional Detention Fund	1,500,000					1,500,000
Total	8,550,000	5,000,000	12,500,000	-	-	26,050,000



GENERAL SERVICES

The existing Luther Peterson complex is undersized to contain the current full departmental shop portions of Utility & Engineering, Transportation, and General Services Fleet Maintenance. The City intends to renovate and rebuild the Luther Peterson complex into a single campus that can contain not only the current departmental shop function but also the departmental administrative and office areas. The complex will be configured to expand to accommodate the 20 year growth of the departments to service the anticipated increase in population and service area of the City of Round Rock.

Projects	2017	2018	2019	2020	2021	Total
Luther Peterson Building Improvements	12,830,000	670,000				13,500,000
Total	12,830,000	670,000	-	-	-	13,500,000

Funding Sources	2017	2018	2019	2020	2021	Total
Self-Finance Water Construction	6,415,000	335,000				6,750,000
General Self Financed Construction	6,415,000	335,000				6,750,000
Total	12,830,000	670,000	-	-	-	13,500,000



CAPITAL PROJECTS FUNDS

INTERNAL SERVICES

FACILITY MAINTENANCE - coordinates all the building maintenance throughout the City. The funds designated as internal service will be used for major repairs, replacements and renovations to the City's buildings. The need for public buildings increases as the population grows and the quality of life expectations increase. The City currently has forty six buildings.

Projects	2017	2018	2019	2020	2021	Total
Internal Services-All Departments	750,000	750,000	750,000	750,000	750,000	3,750,000
45 Ft. Boom Lift and Trailer		105,000				105,000
Ford F550 Dually Truck		45,000				45,000
Total	750,000	900,000	750,000	750,000	750,000	3,900,000

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Lease		150,000				150,000
General Self Financed Construction	750,000					750,000
Pay As You Go		750,000	750,000	750,000	750,000	3,000,000
Total	750,000	900,000	750,000	750,000	750,000	3,900,000

FLEET SERVICES - responsible for the acquisition and maintenance of all City vehicles and equipment. Replacement vehicles are determined through a rigorous and well defined replacement process.

Projects	2017	2018	2019	2020	2021	Total
Tire Machines	25,000					25,000
Vehicle & Equipment Additions	568,500					568,500
Vehicle & Equipment Replacements	2,734,016	4,401,000	4,970,000	3,940,000	1,830,000	17,875,016
Total	3,327,516	4,401,000	4,970,000	3,940,000	1,830,000	18,468,516

Funding Sources	2017	2018	2019	2020	2021	Total
Capital Lease	1,752,000	3,000,000	3,000,000	3,000,000	1,740,000	12,492,000
Drainage Fund	312,000	291,000	560,000	265,000		1,428,000
Utility Fund	670,016	1,110,000	1,410,000	675,000	90,000	3,955,016
General Self Finance Purchases	593,500					593,500
Total	3,327,516	4,401,000	4,970,000	3,940,000	1,830,000	18,468,516

INFORMATION TECHNOLOGY - covers the City for the reviewing, servicing and acquisition of new and updated technology. Some of the IT components will be document imaging, GIS consulting, software, networking, fiber optics, cloud infrastructure, data center improvements and communications such as Police and Fire dispatching.

Projects	2017	2018	2019	2020	2021	Total
Internal Services-All Departments	750,000	750,000	750,000	750,000	750,000	3,750,000
Total	750,000	750,000	750,000	750,000	750,000	3,750,000

Funding Sources	2017	2018	2019	2020	2021	Total
General Self Financed Construction	750,000					750,000
Pay As You Go		750,000	750,000	750,000	750,000	3,000,000
Total	750,000	750,000	750,000	750,000	750,000	3,750,000

LIBRARY

A library study and master plan completed in July 2014 indicated the Library did not meet standards for adequate library space and parking. The expansion of the City's library system was approved in the 2014 GO Bond election to acquire property and construct either a branch or new main library. This will allow core services to adults, children and teens to expand along with additional technology and meeting/programs rooms.

Projects	2017	2018	2019	2020	2021	Total
New Main Library	1,500,000		21,700,000			23,200,000
Total	1,500,000	-	21,700,000	-	-	23,200,000

Funding Sources	2017	2018	2019	2020	2021	Total
2014 GO Bonds	1,500,000					1,500,000
Future GO Bond Issuance			21,700,000			21,700,000
Total	1,500,000	-	21,700,000	-	-	23,200,000



CAPITAL PROJECTS FUNDS

PARKS AND RECREATION

Parks and Recreation Capital Projects develop an excellent system which demonstrates the City's commitment to offering a high quality of life for its residents. Recreation and cultural benefits include providing opportunities to increase frequency of exercise, relaxation and revitalization, community involvement, protecting and preserving green space. Improved standards of living will attract new business to the community. Hike and bike trails are moving from the traditional recreational use to a mode of alternative transportation. Developing more interconnected trails throughout Round Rock is a key strategy that provides greater mobility and contributes to clean air and increasing property values. Quality of life was demonstrated by citizens in their vote to approve \$56 million in General Obligation Bonds in 2014 for Parks and Recreation projects.

Projects	2017	2018	2019	2020	2021	Total
Adult Sports Complex		5,520,000				5,520,000
Brushy Creek Trail-Veterans Pk to Rabb	1,178,461					1,178,461
Heritage Trail East and West	6,100,814	5,019,803				11,120,617
PARD Repair & Replace Annual Program	750,000	750,000	750,000	750,000	750,000	3,750,000
ADA Site and Park Improvements	15,000	200,000		775,000		990,000
CMRC Tennis Center	261,000					261,000
PARD Sports Complex		750,000				750,000
Lake Creek Trail	1,000,000	400,025				1,400,025
PARD Facility Improvements		100,000				100,000
Rock 'N River Expansion		350,000				350,000
Old Settlers Park Soccer Fields	956,650					956,650
Total	10,261,925	13,089,828	750,000	1,525,000	750,000	26,376,753

Funding Sources	2017	2018	2019	2020	2021	Total
2014 GO Bonds	2,045,925	5,619,828				7,665,753
Future GO Bond Issuance	5,000,000	4,500,000		775,000		10,275,000
General Self Financed Construction	3,216,000					3,216,000
Pay As You Go		750,000	750,000	750,000	750,000	3,000,000
Sale of McNeil Park		2,220,000				2,220,000
Total	10,261,925	13,089,828	750,000	1,525,000	750,000	26,376,753



Old Settlers Park Round Rock by Simply CVR



CAPITAL PROJECTS FUNDS

PUBLIC SAFETY

A strategic goal for the City of Round Rock is to be a “Best Community to Live”. Public Safety infrastructure is a focus of this goal. The Public Safety Training Center is being designed to meet the current and future needs of the city’s public safety departments. It is to be constructed on the 72 acre site on which Police headquarters is located. Some of the facility’s components include a firearms range, simulated fires, various technical rescue situations and training classrooms. The City is planning to construct three new fire stations, relocate one station and renovate the central station. The Fire Department uses response times to emergency calls and population growth patterns when determining the placement of fire stations. Fire Stations and the Training Facility were approved in the 2014 bond election by the citizens who voted to ensure the City’s current and future public safety.

Projects	2017	2018	2019	2020	2021	Total
Public Safety Radio Replacements	400,549	400,549	400,549			1,201,647
Police Body Worn Cameras	214,000					214,000
Public Safety Training Center	14,857,267	12,100,000				26,957,267
SE Fire Station-Red Bud Lane	2,009,874					2,009,874
Fire Station 4 Relocation to Lisa Rae	2,813,554					2,813,554
Fire Apparatus	1,285,000	1,300,000	750,000	760,000	765,000	4,860,000
RRFD Radio Apex Replacement	368,000	368,000	368,000			1,104,000
Fire Hazmat Trailer		350,000				350,000
NW Fire Station-Station 9	246,049	4,125,000				4,371,049
Fire Battalion Command Vehicle			75,000			75,000
Fire Remodels		905,523				905,523
Total	22,194,293	19,549,072	1,593,549	760,000	765,000	44,861,914

Funding Sources	2017	2018	2019	2020	2021	Total
2014 GO Bonds	14,457,267					14,457,267
Future GO Bond Issuance	4,469,477	16,130,523				20,600,000
General Self Finance Equipment	907,549	768,549	768,549			2,444,647
General Self Finance Construction	1,000,000	1,000,000				2,000,000
Other Governmental Entity Funds		350,000				350,000
Capital Lease	1,285,000	1,300,000	825,000	760,000	765,000	4,935,000
Grant Funds	75,000					75,000
Total	22,194,293	19,549,072	1,593,549	760,000	765,000	44,861,914



Round Rock, TX Fire Dept. Rescue 2 Code 3 by CenTex Photo



Public Service Vehicle by CenTex Photo



SWAT Truck by Jason Bo



Round Rock Fire Dept by Jason Bo

CAPITAL PROJECTS FUNDS

SPORTS MANAGEMENT AND TOURISM

The Sports Management & Tourism Department has been created for FY 2017 to centralize the efforts to promote Round Rock as the “Sports Capital of Texas.” Capital expenditures for the department are for the continued maintenance, improvement, and expansion of the City’s sports tourism facilities including the Dell Diamond, the Sports Center, the Forest Creek Golf Course, and the new Multipurpose Complex. Improvements to these facilities will bring even more visitors to Round Rock to enjoy the City’s sports offerings.

Projects	2017	2018	2019	2020	2021	Total
Sports Center Drainage	92,000					92,000
Dell Diamond Capital Improvements	350,000	350,000	350,000	350,000	350,000	1,750,000
Dell Diamond Convert Lighting to LED	270,000	600,000				870,000
Dell Diamond Fire Suppression	250,000					250,000
Dell Diamond Stadium Seating			1,200,000			1,200,000
Dell Diamond Parking Lot				300,000		300,000
OSP Multipurpose Field Complex	14,300,000					14,300,000
Forest Creek Golf Course	3,900,000					3,900,000
Total	19,162,000	950,000	1,550,000	650,000	350,000	22,662,000

Funding Sources	2017	2018	2019	2020	2021	Total
2014 GO Bonds	7,800,000					7,800,000
General Self Financed Construction	3,992,000					3,992,000
Hotel Occupancy Tax Fund	7,370,000	950,000	1,550,000	650,000	350,000	10,870,000
Total	19,162,000	950,000	1,550,000	650,000	350,000	22,662,000



Old Settlers Park by Rock Studios



CAPITAL PROJECTS FUNDS

TRANSPORTATION

Transportation Capital Projects identify and plan for future connectivity and mobility needs and options by constructing systems that support the development of major density centers. This supports the growth and expansion of business clusters of destination retail, supply chain, management, health care, higher education, construction, arts and culture and information technology. The transportation infrastructure is needed to make the City attractive to target businesses and strengthen economic development and diversity. These projects also improve the mobility of the citizens and responds to their needs while maintaining these requirements within scheduling and cost constraints. In 2014 the City approved \$28 million in certificates of obligation to address concerns captured in a citizen survey regarding traffic and transportation issues.

Projects	2017	2018	2019	2020	2021	Total
Arterial Improvements - Bottlenecks	1,600,000					1,600,000
Creekbend Boulevard	5,200,000					5,200,000
Master Transportation Plan	400,000					400,000
East Bagdad Extension	3,000,000	3,200,000				6,200,000
US 79 @ Kenney Fort		5,000,000				5,000,000
Street Maintenance Non-Arterial	2,609,814					2,609,814
Transportation Design & Construction	750,000					750,000
Future Arterial Seal Coat		500,000	500,000	500,000	500,000	2,000,000
Sign Replacement Program	700,000					700,000
Transit Service Expansion - Pilot Prog.	369,000					369,000
Southwest Downtown Ph. 6	446,500					446,500
South East Downtown	340,000					340,000
UPS	1,450,000					1,450,000
Gattis School Road Seg. 6	800,000					800,000
Gattis School Widening	2,830,000					2,830,000
Kenney Fort Boulevard Seg. 2 & 3	1,230,000					1,230,000
Kenney Fort Boulevard Seg. 4	1,000,000					1,000,000
Major Arterial Maintenance	1,040,000					1,040,000
North Mays Extension	3,500,000					3,500,000
FM1460 North	204,000					204,000
RM620 Road Improvements	1,040,000	1,800,000				2,840,000
Arterial Sidewalks	236,900					236,900
SH45 Frontage Roads	500,000					500,000
Southwest Downtown Ph. 5B	2,055,079	3,055,079				5,110,158
Southwest Downtown Ph. 5	4,054,317					4,054,317
Neighborhood Connectivity	281,000					281,000
Traffic Signals	712,200					712,200
University Boulevard - I35 to Sunrise	5,249,635	8,577,496	3,642,402			17,469,533
Railroad Quiet Zones	2,094,300					2,094,300
Total	43,692,745	22,132,575	4,142,402	500,000	500,000	70,967,722

CAPITAL PROJECTS FUNDS

Funding Sources	2017	2018	2019	2020	2021	Total
2014 Transportation CO Bonds	10,075,411					10,075,411
General Self Financed Construction	3,688,714					3,688,714
Grant Funds	578,084	578,084				1,156,168
General Self Financed Purchases	1,069,000					1,069,000
RR Trans & EcoDev Corp	28,281,536	21,554,491	4,142,402	500,000	500,000	54,978,429
Total	43,692,745	22,132,575	4,142,402	500,000	500,000	70,967,722



Creek Bend Boulevard - top and bottom



SWDT Phase 5A - Downtown Round Rock

CAPITAL PROJECTS FUNDS

UTILITY FUND

Utility Capital Improvements are projects designed to improve, strengthen, or increase the City's utility system to provide the level of service required by our citizens and businesses. Expanding the utility services is necessary to accommodate the City's current and future growth. Major renovations and repairs to the existing system keeps the water system running efficiently and reduces future wastewater treatment cost by preventing ground water seeping into collector lines. The projects are funded through water and wastewater sales, impact fees, and issuance of revenue bonds.

Projects	2017	2018	2019	2020	2021	Total
BCRUA Ph. 2 Deep Water & Raw Waterline				10,000,000		10,000,000
East WWTP Re-rate Improvements	4,100,000					4,100,000
East WWTP 10 MGD Expansion				5,000,000		5,000,000
Chandler Creek 2 Wastewater Improvements		260,100	260,100			520,200
Forest Creek Lift Station Rehab	1,100,000					1,100,000
Arterial H 16" Ph. 2		300,000	2,641,000			2,941,000
Southeast Red Bud Annexation Improvements			629,000			629,000
Brenda Ln. 12" Waterline Annexation			1,037,000	1,037,000		2,074,000
Avery Center East 24" Waterline			2,080,000	2,080,000		4,160,000
Meadow Lake Waterline Improvements		275,000	2,092,000			2,367,000
Palm Valley Waterline Improvements Ph. 1		1,180,000				1,180,000
Round Rock Glen Water Improvements				2,715,000		2,715,000
Saddlebrook Annexation Improvements			629,000			629,000
Misc Water Treatment Plant Improvements	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
PRV Installation Program	801,000					801,000
Water Master Plan & Impact Fee Update		204,000		148,000	70,000	422,000
Misc Water System Improvements		1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Gattis School Road 24" Waterline					5,653,000	5,653,000
Brushy Creek WW Line Segments	1,160,800					1,160,800
Chandler Creek 3 WW Line				857,600		857,600
Lake Creek 4 WW Line Segments					2,235,000	2,235,000
WW Collection System Inspection & Rehab	2,492,900	3,433,700	2,033,200	2,117,400	1,957,300	12,034,500
McNutt Creek WW Line Segments			1,265,900	765,900		2,031,800
Dry Creek WW Line		963,000				963,000
Lake Creek WW Line Segment 1				2,466,000	2,466,000	4,932,000
Settler's Outlook	175,000					175,000
Kenney Fort 24" Waterline Segment 4	290,000			2,337,000	2,337,000	4,964,000
Lake Creek GST Rehab	300,000					300,000
Lake Creek 2/3 WW Interceptor	710,000					710,000
WTP & Lake Georgetown Pump Stat. Improv.	2,250,000	260,000				2,510,000
SE, South 81 & McNeil GST Pump Improv.	500,000	2,575,000				3,075,000
Total	14,879,700	11,450,800	14,667,200	16,523,900	31,718,300	89,239,900

CAPITAL PROJECTS FUNDS

Funding Sources	2017	2018	2019	2020	2021	Total
Other Governmental Entity Funds	227,000					227,000
Self-Finance Wastewater & Impact Fees	8,701,700	4,656,800	3,559,200	6,206,900	6,658,300	29,782,900
Self-Finance Water & Impact Fees	5,141,000	6,794,000	11,108,000	10,317,000	10,060,000	43,420,000
Future Utility Revenue Bonds					5,000,000	5,000,000
Future BCRUA Revenue Bonds					10,000,000	10,000,000
Regional Wastewater System Partners	810,000					810,000
Total	14,879,700	11,450,800	14,667,200	16,523,900	31,718,300	89,239,900



48" Raw Water Line Project

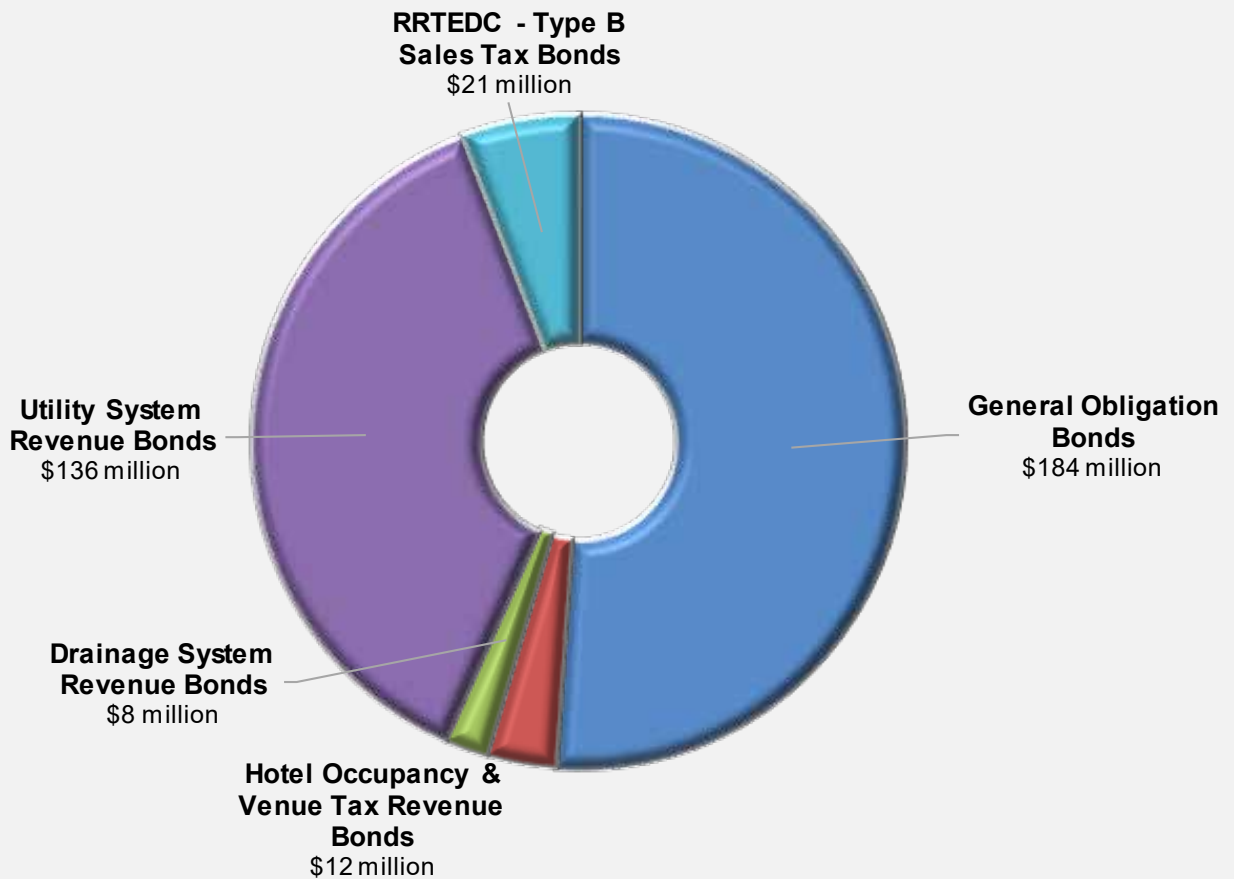


Top - Avery Farms Wastewater Interceptor
Bottom - Lake Creek 2 and 3 Project



OUTSTANDING DEBT

The City has \$361 million in outstanding debt obligations. Like most governments, Round Rock uses municipal bonds to strategically fund large capital purchases like new road improvements, parks, water lines, trails, fire stations, public safety training facilities, and libraries. The outstanding debt is summarized by type in the chart and the table below.



	Amount Issued (Net of Refunding)	10/1/16 Amount O/S (Net of Refunding)
General Obligation Bonds	199,602,000	184,433,029
Hotel Occupancy & Venue Tax Revenue Bonds	21,090,000	12,320,000
Drainage System Revenue Bonds	8,000,000	7,685,000
Utility System Revenue Bonds	245,795,000	135,680,000
RRTEDC - Type B Sales Tax Bonds	33,930,000	20,707,836
Total	508,417,000	360,825,865

DEBT ISSUANCE POLICY

There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter authorized by the Texas Constitution which limits the maximum tax rate, for all City purposes to be \$2.50 per \$100 of assessed valuation. Administratively, the Attorney General for the State of Texas will permit an allocation of up to \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. Assuming this maximum tax rate for debt service of \$1.50 on the 2016 total assessed valuation of \$11,165,635,342 at a 95% collection rate, property tax revenues of \$159,110,304 could be generated for debt payment purposes. This revenue would be sufficient to cover the debt service on over \$2 billion of bonds. Using this maximum limit of indebtedness the City is using just 14% of its debt capacity.

From a practical point of view, however, even though the City has the capacity to issue additional billions of dollars of bonds it will never likely come close to the maximum capacity. Round Rock is fiscally conservative when it comes to issuing debt and many factors are taken into account for each debt decision including prudence, need, affordability, and rating agency guidelines. Because of the City's history of smart prudent debt decisions, the City's bonds are rated as AA+, the second-highest rating of credit worthiness.



The Rock 'N River expansion in 2016 which tripled the size of the facility was funded through General Obligation bonds approved by voters in 2013.

2013 BOND AUTHORIZATION

In November 2013, Round Rock residents approved four bond propositions totaling \$123.6 million for capital projects to improve public safety, the library, and parks and recreation facilities.

- Proposition 1 - \$16.5 million for Fire Department facilities
- Proposition 2 - \$56.5 million for parks and recreation purposes
- Proposition 3 - \$23.2 million for library facilities
- Proposition 4 - \$27.4 million for police and fire training facilities

The first phase of bond funding, issued in early 2014, will pay for \$71 million in projects. Two future issuances are planned over the next two years to fund the remaining voter approved projects. The second issuance is preliminarily scheduled for Spring 2017 in the amount of \$30,875,000. The final issuance for the new main Library facility is tentatively scheduled for 2018 depending on the time it takes to identify and finalize a potential location. The table below summarizes the past and future issuances.

		2014	2017	2018	
		1st Issuance	2nd Issuance	3rd Issuance	
		Actual	Projected	Projected	Total
General Obligation Bonds					
Proposition 1	Fire Facilities	7,000,000	9,500,000		16,500,000
Proposition 2	Parks & Recreation	46,225,000	10,275,000		56,500,000
Proposition 3	Library	1,500,000		21,700,000	23,200,000
Proposition 4	Public Safety Training	16,300,000	11,100,000		27,400,000
Total		71,025,000	30,875,000	21,700,000	123,600,000



The two new fire stations under construction, both scheduled to open Fall 2016, were funded through the 2013 Bond Authorization.



The Brushy Creek Trail expansion from Veterans Park to Rabb Park is funded through the 2013 Bond Authorization.

DEBT

GENERAL FUND DEBT

The General Fund issues debt in the form of General Obligation (GO) Bonds, Refunding Bonds, Certificates of Obligation (COs), and Capital Leases. GO Bonds may only be issued with a majority approval of Round Rock's voters and are limited in use for the acquisition or improvement of real property. Refunding Bonds are issued to refinance existing debt when the market conditions allow the City to achieve significant cost savings in future debt payments. COs are issued for a particular limited purpose such as road improvements. The City uses Capital Lease financing to replace fleet and other large equipment and for major Information Technology system upgrades.

SUMMARY OF OUTSTANDING GENERAL FUND DEBT

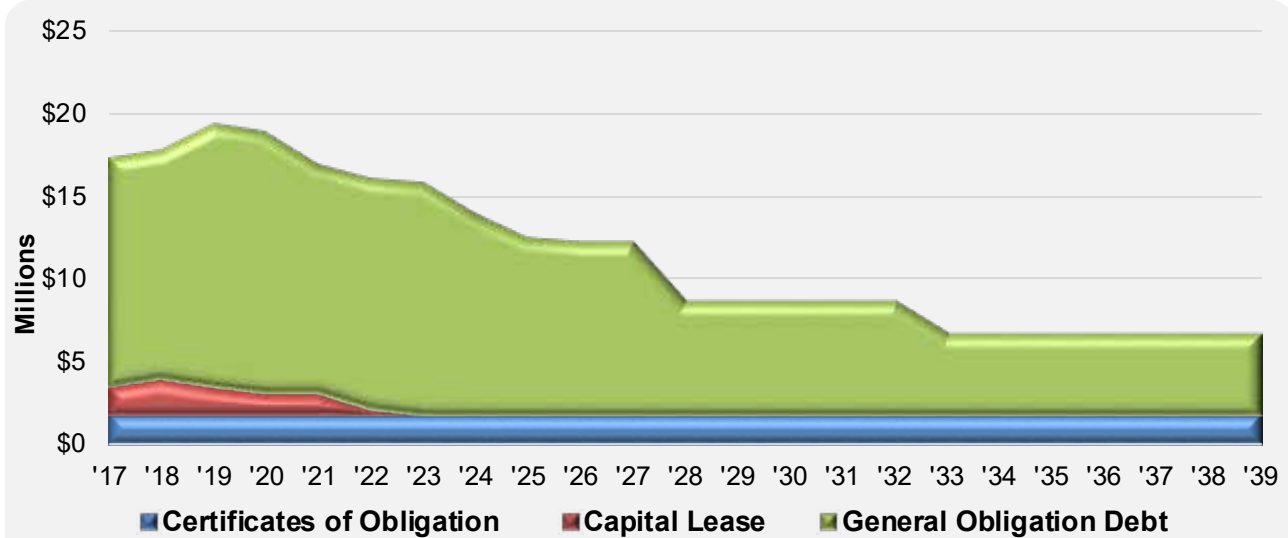
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/16 Amount Outstanding (Net of Refunding)
2016 GO Refunding Bonds	2.00 - 4.00	6/14/2016	8/15/2032	\$6,995,000	\$6,995,000
2015 GO Refunding Bonds	4.00 - 5.00	1/15/2015	8/15/2032	32,465,000	32,465,000
2014 Combined Tax/Rev COs	2.00 - 5.00	12/18/2014	8/15/2039	27,270,000	27,095,000
2014A GO Refunding Bonds	2.00 - 5.00	5/20/2014	8/15/2021	10,465,000	7,055,000
2014 GO Bonds	3.00 - 5.00	3/6/2014	8/15/2039	66,885,000 *	66,885,000
2013 GO Refunding Bonds	0.50 - 2.00	5/21/2013	8/15/2024	8,615,000	5,890,000
2011 GO Refunding Bonds	2.00 - 5.00	11/15/2011	8/15/2027	19,580,000	13,745,000
2010 GO Refunding Bonds	2.00 - 4.00	8/15/2010	8/15/2027	18,575,000	16,505,000
Capital Leases - existing	Var.	Var.	Var.	5,700,000	4,746,029
Capital Leases - FY 2017	Var.	Var.	Var.	3,052,000	3,052,000
Total				\$199,602,000	\$184,433,029

*Note: Due to favorable interest rates at the time of issuance, the first set of 2013 Voter Authorized GO bonds was issued at a premium, reducing the face value to \$66,885,000. The total authorization used on this issue was \$71,000,000.

PURPOSE OF GENERAL FUND DEBT ISSUED

Issue	Purpose
2016 GO Refunding Bonds	Partial refund of prior debt
2015 GO Refunding Bonds	Partial refund of prior debt
2014 Combined Tax/Rev COs	Transportation improvements
2014A GO Refunding Bonds	Partial refund of prior debt
2014 GO Bonds	Fire stations, Park & Recreation facilities, Library facility, Public Safety Training Facility
2013 GO Refunding Bonds	Partial refund of prior debt
2011 GO Refunding Bonds	Partial refund of prior debt
2010 GO Refunding Bonds	Partial refund of prior debt
Capital Leases - existing	Fleet and major equipment replacement
Capital Leases - FY 2017	Fleet and major equipment replacement

SCHEDULE OF GENERAL FUND DEBT PAYMENTS



Year Ending September 30	Certificates of Obligation	Capital Lease	General Obligation Bonds	Total Requirements
2017	\$1,762,538	\$1,711,300	\$13,840,439	\$17,314,276
2018	1,761,938	2,178,793	13,844,621	17,785,352
2019	1,766,038	1,776,443	15,838,991	19,381,472
2020	1,763,438	1,358,419	15,844,691	18,966,548
2021	1,764,638	1,358,419	13,885,769	17,008,825
2022	1,764,438	367,483	13,986,650	16,118,571
2023	1,762,838	-	14,121,444	15,884,281
2024	1,774,838	-	12,199,788	13,974,625
2025	1,764,838	-	10,785,469	12,550,306
2026	1,763,638	-	10,597,913	12,361,550
2027	1,765,838	-	10,599,219	12,365,056
2028	1,766,238	-	6,985,219	8,751,456
2029	1,761,438	-	6,975,019	8,736,456
2030	1,765,738	-	6,980,419	8,746,156
2031	1,762,300	-	6,980,269	8,742,569
2032	1,761,700	-	6,984,319	8,746,019
2033	1,764,100	-	5,001,919	6,766,019
2034	1,764,300	-	5,001,919	6,766,219
2035	1,762,644	-	5,001,519	6,764,163
2036	1,764,175	-	5,000,231	6,764,406
2037	1,763,713	-	5,001,306	6,765,019
2038	1,766,256	-	4,999,306	6,765,563
2039	1,761,625	-	4,999,019	6,760,644
Total	\$40,579,238	\$8,750,857	\$215,455,455	\$264,785,550

DEBT

TYPE B FUND DEBT

The Round Rock Transportation and Economic Development Corporation (or "Type B") Fund issues debt for transportation and economic development related projects. The corporation uses State infrastructure loans to finance transportation improvements and issues sales tax revenue bonds for projects that will generate future sales tax revenues. The Type B Fund has a dedicated revenue source of a 0.5 cent local option sales tax.

SUMMARY OF OUTSTANDING TYPE B DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/16 Amount Outstanding (Net of Refunding)
2015 Sales Tax Refunding Bonds	1.56	5/20/2015	8/15/2021	\$10,930,000	\$9,180,000
2008 State Infrastructure Loan	4.20	3/20/2008	3/20/2023	16,000,000	8,694,158
2006 State Infrastructure Loan	4.00	1/5/2006	1/5/2021	7,000,000	2,833,228
Total:				\$33,930,000	\$20,707,386

PURPOSE OF TYPE B FUND ISSUED DEBT

Issue	Purpose
2015 Sales Tax Refunding Bonds	Partial refund of prior debt
2008 State Infrastructure Loan	Transportation improvements
2006 State Infrastructure Loan	Transportation improvements

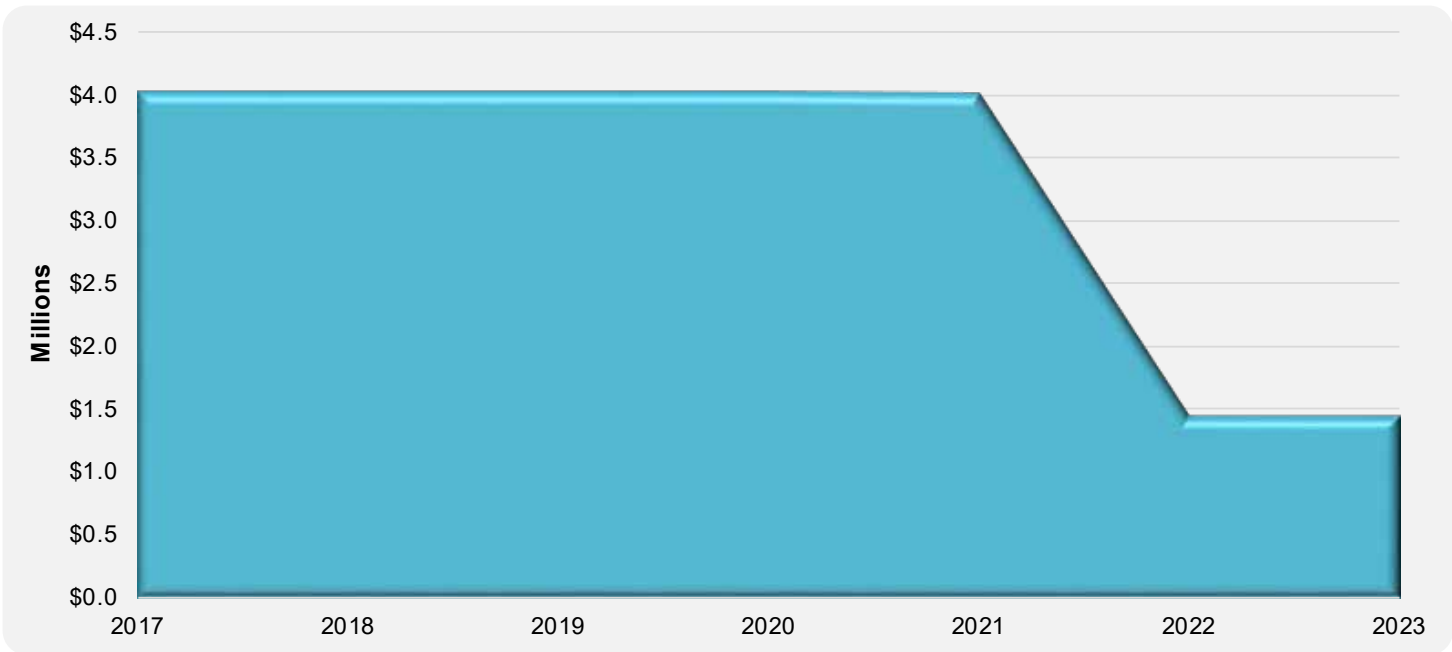


Traffic Arms and heads at N. Mays and Main St.



Creekbend Blvd.

SCHEDULE OF TYPE B FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2017	\$20,707,387	\$621,692	\$3,398,507	\$4,020,199
2018	17,308,880	526,995	3,495,435	4,022,430
2019	13,813,445	429,062	3,595,133	4,024,195
2020	10,218,312	327,777	3,687,714	4,015,491
2021	6,530,598	223,176	3,786,172	4,009,348
2022	2,744,426	115,266	1,343,989	1,459,255
2023	1,400,437	58,818	1,400,436	1,459,254
Total:		\$2,302,786	\$20,707,386	\$23,010,172

DEBT

HOTEL OCCUPANCY TAX (HOT) FUND DEBT

The Hotel Occupancy Tax (HOT) Fund issues debt for capital projects that promote tourism and increase the number of visitors to the City. The HOT Fund issues revenue bonds for projects that will increase future Hotel Occupancy Tax revenues.

SUMMARY OF OUTSTANDING HOT FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/16 Amount Outstanding (Net of Refunding)
2016 HOT Refunding Bonds	2.00 - 4.00	8/15/2016	12/1/2024	\$4,455,000	\$4,455,000
2012 HOT Revenue Bonds	2.00 - 4.00	2/28/2012	12/1/2037	7,715,000	7,375,000
2007 HOT Refunding Bonds	4.00 - 4.50	1/15/2007	12/1/2024	8,920,000	490,000
Total				\$21,090,000	\$12,320,000

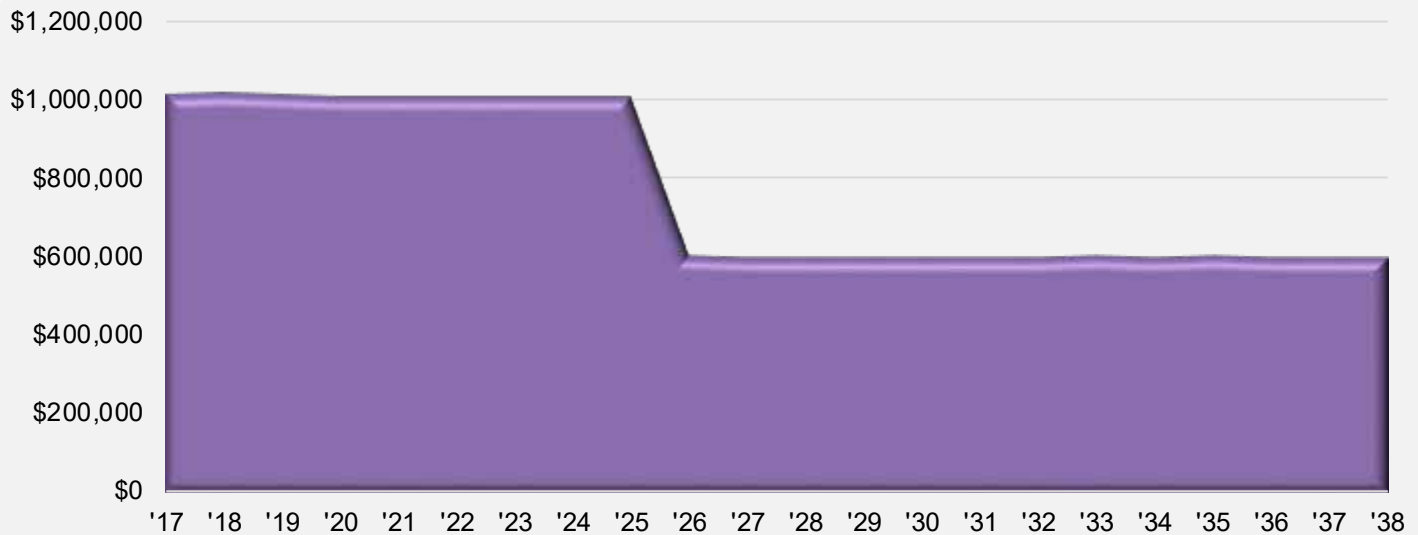
PURPOSE OF HOT FUND ISSUED DEBT

Issue	Purpose
2016 HOT Refunding Bonds	Partial refund of prior debt
2012 HOT Revenue Bonds	Sports Center
2007 HOT Refunding Bonds	Partial refund of prior debt



The Quarry at Rock'N River

SCHEDULE OF HOT FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2017	\$12,320,000	\$366,848	\$645,000	\$1,011,848
2018	11,675,000	397,830	620,000	1,017,830
2019	11,055,000	382,805	630,000	1,012,805
2020	10,425,000	364,955	645,000	1,009,955
2021	9,780,000	343,280	665,000	1,008,280
2022	9,115,000	317,505	690,000	1,007,505
2023	8,425,000	290,680	720,000	1,010,680
2024	7,705,000	262,780	745,000	1,007,780
2025	6,960,000	233,805	775,000	1,008,805
2026	6,185,000	213,180	390,000	603,180
2027	5,795,000	201,330	400,000	601,330
2028	5,395,000	189,180	410,000	599,180
2029	4,985,000	176,655	425,000	601,655
2030	4,560,000	163,755	435,000	598,755
2031	4,125,000	150,255	450,000	600,255
2032	3,675,000	135,840	465,000	600,840
2033	3,210,000	118,700	485,000	603,700
2034	2,725,000	99,000	500,000	599,000
2035	2,225,000	78,500	525,000	603,500
2036	1,700,000	57,100	545,000	602,100
2037	1,155,000	34,900	565,000	599,900
2038	-	11,800	590,000	601,800
Total:		\$4,590,683	\$12,320,000	\$16,910,683

DEBT

UTILITY FUND DEBT

The Utility Fund issues debt for improvements and expansions to the City's water and wastewater utility systems. The Fund uses revenue bonds with future debt payments paid by water and wastewater revenues in the form of customer service charges.

SUMMARY OF OUTSTANDING UTILITY FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/16 Amount Outstanding (Net of Refunding)
2016 Contract Revenue Refunding Bonds	3.00 - 5.00	8/15/2016	8/1/2038	\$53,955,000	\$53,955,000
2016 Utility System Revenue Refunding Bonds	2.00 - 5.00	6/14/2016	8/1/2035	\$35,185,000	\$35,185,000
2009 Utility System Revenue Bonds	2.00 - 5.00	12/8/2009	8/1/2039	78,785,000	34,410,000
2009 Contract Revenue Bonds	3.10 - 5.08	6/23/2009	8/1/2038	65,870,000	4,735,000
2006 Utility System Revenue Bonds	2.20 - 2.95	various	8/1/2026	12,000,000	7,395,000
Total				\$245,795,000	\$135,680,000

PURPOSE OF UTILITY FUND ISSUED DEBT

Issue	Purpose
2016 Contract Revenue Refunding Bonds	BCRUA partial refund of prior debt
2016 Utility System Revenue Refunding Bonds	Partial refund of prior debt
2009 Utility System Revenue Bonds	Regional wastewater system
2009 Contract Revenue Bonds	Brushy Creek Regional Utility Authority (BCRUA) projects
2006 Utility System Revenue Bonds	Regional water project (Lake Stillhouse)

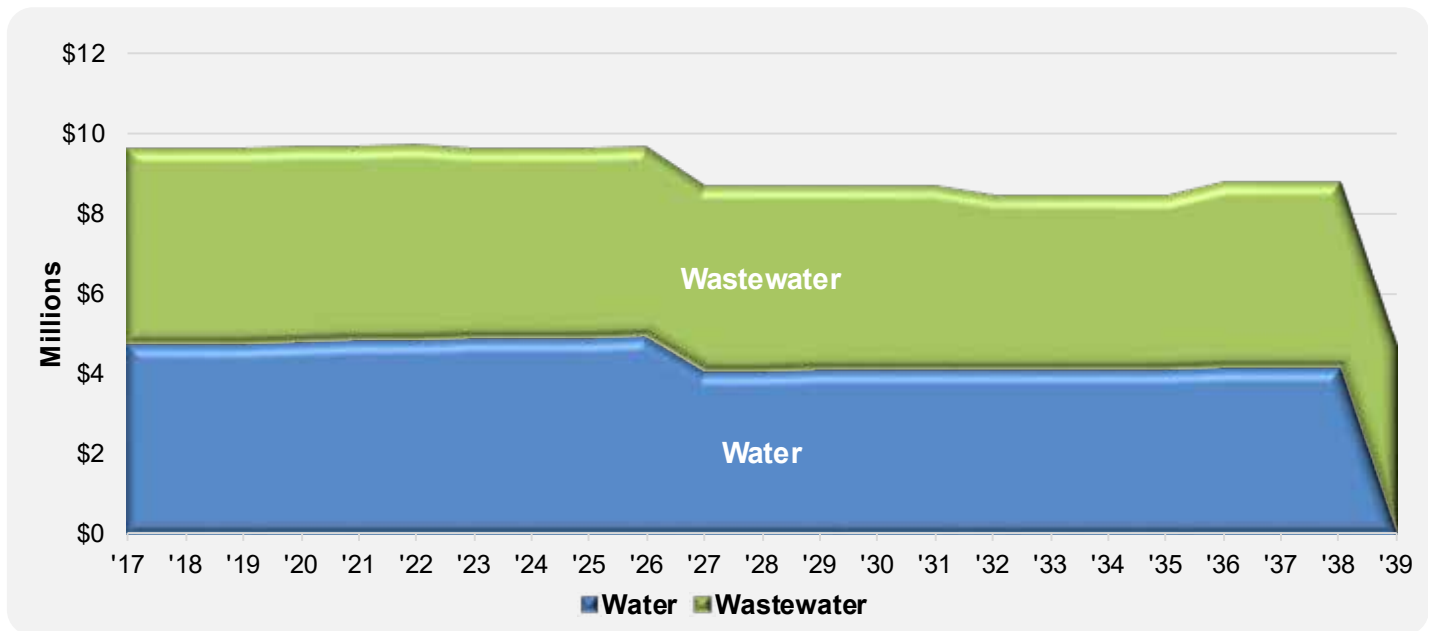


Control Valve vault on Treated Water Segment 3 Project.



48" Raw Water Line Project.

SCHEDULE OF UTILITY FUND DEBT PAYMENTS



Year Ending September 30	Lake Georgetown Raw Water	BCRUA Water	Total Water Debt	BCRWWS Wastewater	Total Utility Debt
2017	\$861,578	\$3,877,850	\$4,739,428	\$4,913,550	\$9,652,978
2018	859,548	3,862,949	4,722,497	4,911,425	9,633,922
2019	861,793	3,890,241	4,752,034	4,907,025	9,659,059
2020	858,163	3,950,800	4,808,963	4,893,475	9,702,438
2021	858,775	3,971,550	4,830,325	4,886,875	9,717,200
2022	858,838	3,990,750	4,849,588	4,877,875	9,727,463
2023	862,978	4,006,150	4,869,128	4,765,275	9,634,403
2024	861,033	4,027,750	4,888,783	4,761,775	9,650,558
2025	858,123	4,040,150	4,898,273	4,759,575	9,657,848
2026	859,633	4,053,550	4,913,183	4,757,075	9,670,258
2027	-	4,062,750	4,062,750	4,642,825	8,705,575
2028	-	4,072,750	4,072,750	4,639,950	8,712,700
2029	-	4,086,000	4,086,000	4,640,325	8,726,325
2030	-	4,092,000	4,092,000	4,646,175	8,738,175
2031	-	4,095,000	4,095,000	4,609,550	8,704,550
2032	-	4,103,200	4,103,200	4,368,550	8,471,750
2033	-	4,106,200	4,106,200	4,366,900	8,473,100
2034	-	4,114,000	4,114,000	4,361,100	8,475,100
2035	-	4,126,200	4,126,200	4,365,000	8,491,200
2036	-	4,128,350	4,128,350	4,679,500	8,807,850
2037	-	4,135,150	4,135,150	4,677,000	8,812,150
2038	-	4,145,750	4,145,750	4,680,000	8,825,750
2039	-	-	-	4,677,750	4,677,750
Total:	\$8,600,462	\$88,939,090	\$97,539,552	\$107,788,550	\$205,328,102

DEBT

DRAINAGE FUND DEBT

The Drainage Fund issues debt for improvements and expansions to the City's drainage and stormwater utility systems. The Fund uses revenue bonds with future debt payments paid by drainage utility revenues in the form of customer service charges.

SUMMARY OF OUTSTANDING DRAINAGE FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount	10/1/16
				Issued (Net of Refunding)	Amount Outstanding (Net of Refunding)
2014 Drainage System Revenue Bonds	2.00 - 4.00	5/29/2014	8/1/2034	\$8,000,000	\$7,685,000
Total				\$8,000,000	\$7,685,000

PURPOSE OF DRAINAGE FUND ISSUED DEBT

Issue	Purpose
2014 Drainage System Revenue Bonds	Drainage improvements



16" fused HDPE pipe with steel casing on the Arterial H 16" Waterline Project.

SCHEDULE OF DRAINAGE FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2017	\$7,685,000	\$252,331	\$325,000	\$577,331
2018	7,360,000	242,581	330,000	572,581
2019	7,030,000	229,381	335,000	564,381
2020	6,695,000	215,981	345,000	560,981
2021	6,350,000	202,181	355,000	557,181
2022	5,995,000	187,981	365,000	552,981
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,882	405,000	562,882
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,382	470,000	577,382
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,182	515,000	591,182
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
Total:		\$2,636,950	\$7,685,000	\$10,321,950

DEBT RATINGS

		Agency	Rating	Date
General Obligation	Ob-	Standard & Poor's	AA+	5/13/2016
		Moody's	Aa1	2/5/2014
Type B		Standard & Poor's	AA	6/9/2014
		Moody's	Aa3	4/23/2010
		Fitch	AA	3/15/2015
Utility		Standard & Poor's	AA+	5/12/2016
		Moody's	Aa2	4/23/2010
Hotel		Standard & Poor's	A	8/23/2016
		Fitch	A+	3/15/2015
BCRUA		Standard & Poor's	AA+	5/12/2016
		Moody's	Aa3	1/29/2008

The Debt Rating represents the credit worthiness of corporate or government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

Due to the current market conditions the City was able to refund 4 debt issues that resulted in significant debt service savings.

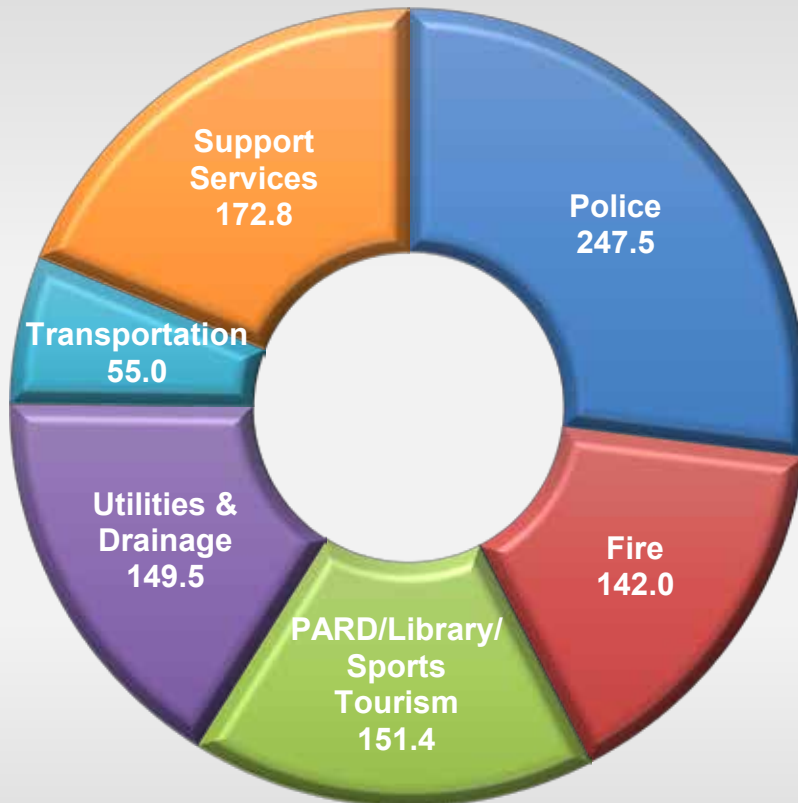
Summary of Refundings:

Debt	Net Debt Service Reduction	Annual Savings
HOT	\$567,000	\$63,000
BCRUA	\$10,400,000	\$473,000
General Obligation	\$1,500,000	\$88,700
Utility System Revenue	\$6,000,000	\$302,000

The Utility System and BCRUA both received a rating upgrade to AA+ from Standard & Poor's with comments stating "Robust, growing and diversifying service area economy with participation in the Austin-Round Rock metropolitan statistical area and income levels have remained very strong, willingness to adjust rates to address capital needs and rates which have remained affordable, providing addition revenue-raising flexibility and good operational management policies and practices."

The All Funds Summary on page 46 was prepared using the debt service figures before the refunding. The schedules presented in this section represents the post refunding debt service requirements.

SUMMARY OF FTES BY FUNCTION



Function	2013-14 Actual	2014-15 Actual	2015-16 Revised	2016-17 Proposed	% of Total
Police	223.00	233.50	239.50	247.50	27.0%
Fire	137.00	137.00	140.00	142.00	15.5%
PARD/Library/Sports Tourism	133.75	134.75	149.38	151.38	16.5%
Utilities & Drainage	145.75	147.75	150.50	149.50	16.3%
Transportation	52.00	50.00	54.00	55.00	6.0%
Support Services	161.75	164.75	169.75	172.75	18.8%
TOTAL	853.25	867.75	903.13	918.13	100.0%

PERSONNEL

GENERAL FUND SUMMARY OF AUTHORIZED PERSONNEL

Department	Adopted Positions			Adopted Full Time Equivalents		
	2014-15	2015-16	2016-17	2014-15	2015-16*	2016-17
Administration	15	16	10	15.00	16.00	10.00
Communications & Marketing	0	0	5	0.00	0.00	5.00
Finance	43	41	41	41.00	39.50	39.50
Fire	137	140	142	137.00	140.00	142.00
General Services	40	42	43	38.50	41.00	42.00
Human Resources	11	12	12	10.75	11.75	11.75
Information Technology	22	22	22	22.00	22.00	22.00
Library	38	38	38	30.50	30.50	30.50
Parks & Recreation	103	121	116	91.25	105.88	100.88
Planning & Development Services	35	37	39	34.75	36.75	38.75
Police	236	242	250	233.50	239.50	247.50
Recycling / Solid Waste Services	3	3	3	2.75	2.75	2.75
Transportation	50	54	55	50.00	54.00	55.00
TOTAL	733	768	776	707.00	739.63	747.63

*Reflects amended FTE counts as a result of the mid-year budget amendment approved by Council on June 9, 2016.

FTE change from FY16 to FY17: 8.00

Summary of General Fund FTE Changes	
New Positions	14.00
FTE Transfer to HOT Fund	-1.00
FTE Transfer to MPF Complex Fund	-5.00
Net of Changes	8.00

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
ADMINISTRATION							
City Manager	N/A	1	1	1	1.00	1.00	1.00
Assistant City Manager	EX	2	2	2	2.00	2.00	2.00
Administrative Technician	205	1	2	2	1.00	2.00	2.00
Arts Director ¹	112	1	1	0	1.00	1.00	0.00
Assistant to the City Manager	112	1	1	1	1.00	1.00	1.00
City Clerk	EX	1	1	1	1.00	1.00	1.00
Communications Director ²	EX	1	1	0	1.00	1.00	0.00
Deputy City Clerk	110	1	1	1	1.00	1.00	1.00
Executive Administrative Assistant	107	2	2	2	2.00	2.00	2.00
Information Specialist ²	107	1	1	0	1.00	1.00	0.00
Marketing & Events Coordinator ²	110	1	1	0	1.00	1.00	0.00
Multi-Media Coordinator ²	214	1	1	0	1.00	1.00	0.00
Neighborhood Services Coord. ²	110	1	1	0	1.00	1.00	0.00
TOTAL		15	16	10	15.00	16.00	10.00
COMMUNICATIONS AND MARKETING							
Communications Director	EX	0	0	1	0.00	0.00	1.00
Information Specialist	107	0	0	1	0.00	0.00	1.00
Marketing & Events Coordinator	110	0	0	1	0.00	0.00	1.00
Multi-Media Coordinator	214	0	0	1	0.00	0.00	1.00
Neighborhood Services Coord.	110	0	0	1	0.00	0.00	1.00
TOTAL		0	0	5	0.00	0.00	5.00
FINANCE							
Chief Financial Officer (CFO)	EX	1	1	1	1.00	1.00	1.00
Accountant	105	1	1	1	1.00	1.00	1.00
Accountant - Senior	108	1	1	1	1.00	1.00	1.00
Accounting Manager	113	2	2	3	2.00	2.00	3.00
Accounting Supervisor	110	2	2	2	2.00	2.00	2.00
Accounting Technician	205	5	4	3	4.50	4.00	4.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Budget Analyst	108	0	0	1	0.00	0.00	1.00
Budget Manager	112	1	1	0	1.00	1.00	0.00
Budget Technician	108	1	1	1	1.00	1.00	1.00
CDBG Coordinator	109	1	1	1	1.00	1.00	1.00
Contract Specialist	108	1	1	1	1.00	1.00	1.00
Controller	114	1	0	0	1.00	0.00	0.00
Court Bailiff	207	2	2	2	1.25	1.25	1.25
Court Clerk Administrator	110	1	1	1	1.00	1.00	1.00
Deputy CFO	114	1	1	1	1.00	1.00	1.00
Deputy Court Clerk	207	7	7	7	6.25	6.25	6.25
Deputy Court Clerk Administrator	110	1	1	1	1.00	1.00	1.00
Deputy Court Clerk Coordinator	210	1	1	1	1.00	1.00	1.00
Payroll Coordinator	211	1	1	1	1.00	1.00	1.00
Payroll Technician	208	1	1	1	1.00	1.00	1.00
Purchaser	211	2	2	2	2.00	2.00	2.00
Purchasing Manager	113	1	1	1	1.00	1.00	1.00
Purchasing Technician	205	3	3	3	3.00	3.00	3.00
Senior Accounting Technician	207	3	3	3	3.00	3.00	2.00
Supervisor Municipal Court	110	1	1	1	1.00	1.00	1.00
TOTAL		43	41	41	41.00	39.50	39.50

1- Transferred to HOT Fund in FY 2017; 2- Transferred to new Communications Department in FY 2017

PERSONNEL

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
FIRE							
Fire Chief	EX	1	1	1	1.00	1.00	1.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Administrative Associate	206	2	2	2	2.00	2.00	2.00
Administrative Manager	111	1	1	1	1.00	1.00	1.00
Asst. Coord. Emergency Management	111	1	1	1	1.00	1.00	1.00
Assistant Fire Chief	EX	1	1	2	1.00	1.00	2.00
Battalion Chief	CSPS	3	6	6	3.00	6.00	6.00
Battalion Chief (Admin)	CSPS	1	1	1	1.00	1.00	1.00
Battalion Chief (Fire Marshall)	CSPS	1	1	1	1.00	1.00	1.00
Battalion Chief (Training)	CSPS	1	1	1	1.00	1.00	1.00
Driver Shift	CSPS	30	30	30	30.00	30.00	30.00
Emergency Management Coord.	113	1	1	1	1.00	1.00	1.00
Fire Captain Shift	CSPS	13	13	13	13.00	13.00	13.00
Fire Code Inspector	CSPS	0	0	1	0.00	0.00	1.00
Fire Inspector Lieutenant	CSPS	3	3	3	3.00	3.00	3.00
Fire Lieutenant Shift	CSPS	17	17	17	17.00	17.00	17.00
Fire Prevention Captain	CSPS	1	1	1	1.00	1.00	1.00
Firefighter Shift	CSPS	54	54	54	54.00	54.00	54.00
In-Service Training Captain	CSPS	2	2	2	2.00	2.00	2.00
In-Service Training Driver	CSPS	1	1	1	1.00	1.00	1.00
Logistics Officer	210	2	2	2	2.00	2.00	2.00
TOTAL		137	140	142	137.00	140.00	142.00
GENERAL SERVICES							
General Services Director	EX	1	1	1	1.00	1.00	1.00
Administrative Associate	206	3	3	3	3.00	3.00	3.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Building Construction Manager	113	1	1	1	1.00	1.00	1.00
Custodian ¹	203	9	9	9	7.50	8.00	8.00
Custodian Supervisor	211	1	1	1	1.00	1.00	1.00
Facility Maintenance Manager	113	1	1	1	1.00	1.00	1.00
Facility Maintenance Technician	206	5	6	6	5.00	6.00	6.00
Facility Superintendent	111	1	1	1	1.00	1.00	1.00
Fleet Operations Manager	113	1	1	1	1.00	1.00	1.00
Fleet Operations Supervisor	212	2	2	2	2.00	2.00	2.00
Mechanic	209	11	12	12	11.00	12.00	12.00
Parts Inventory Specialist	207	1	1	1	1.00	1.00	1.00
Project Manager	107	1	1	1	1.00	1.00	1.00
Sup. Fleet Operations	111	1	1	1	1.00	1.00	1.00
Sup. Building Construction	111	0	0	1	0.00	0.00	1.00
TOTAL		40	42	43	38.50	41.00	42.00

1- Added FY2016 at Mid-Year

NOTE: Civil Service Pay Structure (CSPS)

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
HUMAN RESOURCES							
Human Resources Director	EX	1	1	1	1.00	1.00	1.00
Administrative Assistant	208	1	1	1	0.75	0.75	0.75
Human Resource Senior Generalist	110	2	2	2	2.00	2.00	2.00
Human Resources Assistant	206	1	2	2	1.00	2.00	2.00
Human Resources Generalist	107	2	2	2	2.00	2.00	2.00
Human Resources Specialist	211	2	2	2	2.00	2.00	2.00
Safety Coordinator	107	1	1	1	1.00	1.00	1.00
Safety/Risk Manager	112	1	1	1	1.00	1.00	1.00
TOTAL		11	12	12	10.75	11.75	11.75
INFORMATION TECHNOLOGY							
Chief Information Officer	EX	1	1	1	1.00	1.00	1.00
Database Administrator	109	1	1	1	1.00	1.00	1.00
Enterprise Application Manager	112	1	1	1	1.00	1.00	1.00
GIS Analyst	107	2	2	2	2.00	2.00	2.00
GIS Coordinator	111	1	1	1	1.00	1.00	1.00
Information Technology Ops. Officer	114	1	1	1	1.00	1.00	1.00
Computer Support Technician	210	4	4	4	4.00	4.00	4.00
Infrastructure Manager	113	1	1	1	1.00	1.00	1.00
Logistics Officer - IT	106	1	1	1	1.00	1.00	1.00
Network Administrator	109	2	2	2	2.00	2.00	2.00
Senior GIS Analyst	108	2	2	2	2.00	2.00	2.00
Systems Administrator	108	4	4	4	4.00	4.00	4.00
User Support Manager	111	1	1	1	1.00	1.00	1.00
TOTAL		22	22	22	22.00	22.00	22.00
LIBRARY							
Library Director	EX	1	1	1	1.00	1.00	1.00
Administrative Associate	206	1	1	1	1.00	1.00	1.00
Librarian	106	10	10	10	8.75	8.75	8.75
Library Page	201	5	5	5	1.25	1.25	1.25
Library Assistant	204	15	15	15	12.50	12.50	12.50
Library Manager	112	2	2	2	2.00	2.00	2.00
Library Supervisor	110	3	3	3	3.00	3.00	3.00
Senior Library Manager	113	1	1	1	1.00	1.00	1.00
TOTAL		38	38	38	30.50	30.50	30.50

PERSONNEL

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
PARKS AND RECREATION							
PARD Director	EX	1	1	1	1.00	1.00	1.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Administrative Technician	205	6	6	6	5.00	5.00	5.00
Aquatics Director	112	0	1	1	0.00	1.00	1.00
Arborist	211	1	1	1	1.00	1.00	1.00
Assistant PARD Director	114	1	1	1	1.00	1.00	1.00
Athletics/Aquatics Manager	112	1	1	1	1.00	1.00	1.00
Athletics/Aquatics Programs Suprv.	108	2	2	2	2.00	2.00	2.00
Brush Service Representative	204	3	3	3	3.00	3.00	3.00
Bus Driver ¹	203	1	3	3	0.25	1.50	1.50
Business Systems Analyst	107	1	1	1	1.00	1.00	1.00
Camp Supervisor ¹	108	0	1	1	0.00	1.00	1.00
Forestry Crew Leader	209	1	1	1	1.00	1.00	1.00
Forestry Manager	112	1	1	1	1.00	1.00	1.00
Forestry Technician	205	3	3	3	3.00	3.00	3.00
Marketing & Comm. Coord. ¹	109	0	1	1	0.00	1.00	1.00
Marketing Specialist II	109	1	1	1	1.00	1.00	1.00
Office Manager	206	2	2	2	2.00	2.00	2.00
Park Development Manager	112	1	1	1	1.00	1.00	1.00
Park Development Specialist	109	2	2	2	2.00	2.00	2.00
Park Ranger - Senior	212	1	1	1	1.00	1.00	1.00
Park Ranger ¹	210	1	2	2	1.00	2.00	2.00
Parks Maintenance Crew Leader	209	7	7	7	7.00	7.00	7.00
Parks Maintenance Foreman	206	3	3	3	3.00	3.00	3.00
Parks Maintenance Worker ²	204	31	35	31	31.00	35.00	31.00
Parks Manager	112	1	1	1	1.00	1.00	1.00
Parks Supervisor - Const/Grounds	112	2	2	2	2.00	2.00	2.00
Rec Ctr Supvr. - Senior Ctr/CMRC	108	2	2	2	2.00	2.00	2.00
Recreation Assistant Shift Leader ¹	201	3	8	8	2.25	5.38	5.38
Recreation Leader	207	15	15	15	6.50	6.50	6.50
Recreation Manager	112	1	1	1	1.00	1.00	1.00
Recreation Program Coordinator	108	4	4	4	4.00	4.00	4.00
Recreation Shift Leader	207	3	5	5	2.25	3.50	3.50
Reservation Specialist ¹	206	0	1	0	0.00	1.00	0.00
TOTAL		103	121	116	91.25	105.88	100.88

1- Added FY2016 at Mid-Year; 2- Added FY2016 at Mid-Year & Transferred to Multipurpose Field Complex Fund in FY 2017

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
PLANNING AND DEVELOPMENT SERVICES							
Director Planning & Dev. Services	EX	1	1	1	1.00	1.00	1.00
Administrative Associate	206	1	1	1	1.00	1.00	1.00
Administrative Assistant	206	1	1	1	1.00	1.00	1.00
Building Inspector ¹	210	2	3	3	2.00	3.00	3.00
Building Permits Technician	206	2	2	2	2.00	2.00	2.00
Building Plans Examiner	111	0	0	1	0.00	0.00	1.00
Chief Commercial Inspector	214	1	1	1	1.00	1.00	1.00
Chief Electrical Inspector	214	1	1	1	1.00	1.00	1.00
Chief Residential Inspector	214	1	1	1	1.00	1.00	1.00
Code Enforcement Manager	110	1	1	1	1.00	1.00	1.00
Code Enforcement Officer	208	2	2	2	2.00	2.00	2.00
Commercial Inspector	211	2	2	2	2.00	2.00	2.00
Development Coordinator	112	0	0	1	0.00	0.00	1.00
DSO Manager	113	1	1	1	1.00	1.00	1.00
Engineer - Staff	111	1	1	1	1.00	1.00	1.00
Engineering Associate	108	2	2	2	2.00	2.00	2.00
Manager - Inspection Services	113	1	1	1	1.00	1.00	1.00
Planner	108	1	1	1	1.00	1.00	1.00
Planning Manager	113	1	1	1	0.75	0.75	0.75
Planning Technician	206	4	5	5	4.00	5.00	5.00
Senior Building Inspector	202	3	3	3	3.00	3.00	3.00
Senior Code Enforcement Officer	211	1	1	1	1.00	1.00	1.00
Senior Planner	110	5	5	5	5.00	5.00	5.00
TOTAL		35	37	39	34.75	36.75	38.75

1- Added FY2016 at Mid-Year

PERSONNEL

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
POLICE							
Police Chief	EX	1	1	1	1.00	1.00	1.00
Administrative Associate	206	10	10	10	10.00	10.00	10.00
Accreditation Manager	108	1	1	1	1.00	1.00	1.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Animal Control Officer	205	5	5	5	5.00	5.00	5.00
Animal Control Supervisor	213	1	1	1	1.00	1.00	1.00
Assistant Police Chief	CSPS	1	2	2	1.00	2.00	2.00
Call Taker	206	3	8	8	3.00	8.00	8.00
Communications Training Officer	211	7	7	7	7.00	7.00	7.00
Community Affairs Specialist	207	0	0	1	0.00	0.00	1.00
Crime Analyst	212	7	7	7	6.50	6.50	6.50
Crime Analyst & Statistics Manager	111	1	1	1	1.00	1.00	1.00
Crime Scene Specialist	212	2	2	2	2.00	2.00	2.00
Evidence Control Supervisor	214	1	1	1	1.00	1.00	1.00
Evidence Technician	206	2	2	2	2.00	2.00	2.00
Law Enforcement Specialist	212	1	1	1	1.00	1.00	1.00
Law Enforcement Support Tech.	207	6	6	6	4.00	4.00	4.00
Logistics Officer	210	2	2	2	2.00	2.00	2.00
Police Commander	CSPS	3	3	3	3.00	3.00	3.00
Police Lieutenant	CSPS	8	8	9	8.00	8.00	9.00
Police Officer	CSPS	125	125	130	125.00	125.00	130.00
Police Sergeant	CSPS	24	24	25	24.00	24.00	25.00
Police Support Division Manager	113	1	1	1	1.00	1.00	1.00
Public Safety Communications Mgr.	110	1	1	1	1.00	1.00	1.00
Public Safety Communications Op.	210	15	15	15	15.00	15.00	15.00
Public Safety Supervisor	213	4	4	4	4.00	4.00	4.00
Records Supervisor	211	1	1	1	1.00	1.00	1.00
Victims Advocate	209	1	1	1	1.00	1.00	1.00
Victims Assist. Coordinator	213	1	1	1	1.00	1.00	1.00
TOTAL		236	242	250	233.50	239.50	247.50

NOTE: Civil Service Pay Structure (CSPS)

GENERAL FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
RECYCLING / SOLID WASTE SERVICES							
Recycling Attendant	203	3	3	3	2.75	2.75	2.75
TOTAL		3	3	3	2.75	2.75	2.75
TRANSPORTATION							
Transportation Services Director	EX	1	1	1	1.00	1.00	1.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Administrative Associate	206	3	3	3	3.00	3.00	3.00
Assistant Transportation Director	114	1	1	1	1.00	1.00	1.00
Chief Construction Inspector	112	1	1	1	1.00	1.00	1.00
Construction Inspector	210	5	5	6	5.00	5.00	6.00
Engineering Technician	207	1	1	1	1.00	1.00	1.00
Equipment Operator	206	15	15	15	15.00	15.00	15.00
Street Maintenance Worker	204	0	2	2	0.00	2.00	2.00
Operations Manager	113	1	1	1	1.00	1.00	1.00
Project Manager	107	1	1	1	1.00	1.00	1.00
Project Manager - Senior	110	2	2	2	2.00	2.00	2.00
Signs & Marketing Technician	206	3	5	5	3.00	5.00	5.00
Traffic Engineer	113	1	1	1	1.00	1.00	1.00
Traffic Signal Technician	205	1	1	1	1.00	1.00	1.00
Traffic Signal Technician - Senior	209	3	3	3	3.00	3.00	3.00
Transportation Crew Leader	211	5	5	5	5.00	5.00	5.00
Traffic Signal Supervisor	213	1	1	1	1.00	1.00	1.00
Transportation Planner	110	1	1	1	1.00	1.00	1.00
Transportation Superintendent	112	2	2	2	2.00	2.00	2.00
Transportation Supervisor	213	1	1	1	1.00	1.00	1.00
TOTAL		50	54	55	50.00	54.00	55.00
GENERAL FUND TOTAL		733	768	776	707.00	739.63	747.63

PERSONNEL

UTILITY FUND SUMMARY OF AUTHORIZED PERSONNEL

Department	Adopted Positions			Adopted Full Time Equivalents		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Utility Billing	19	18	18	17.75	16.50	16.50
Utility Administration	17	18	18	17	18.00	18.00
Wastewater	30	30	30	30.00	30.00	30.00
Water	64	63	63	64.00	63.00	63.00
UTILITY FUND TOTAL	130	129	129	128.75	127.50	127.50

FTE change from FY16 to FY17: 0.00

UTILITY FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
UTILITY BILLING							
Accountant	105	1	1	1	1.00	1.00	1.00
Admin Technician	205	1	0	0	1.00	0.00	0.00
Coordinator - Customer Service	210	1	1	1	1.00	1.00	1.00
Customer Service Representative	205	10	10	10	9.25	9.00	9.00
Manager - Utility Billing	112	1	1	1	1.00	1.00	1.00
Meter Service Technician	210	3	3	3	2.50	2.50	2.50
Supervisor - Meter Service	210	1	1	1	1.00	1.00	1.00
Supervisor - Utility Billing	110	1	1	1	1.00	1.00	1.00
TOTAL		19	18	18	17.75	16.50	16.50
UTILITY ADMINISTRATION							
Director of Utilities	EX	1	1	1	1.00	1.00	1.00
Administrative Assistant	206	1	1	1	1.00	1.00	1.00
Administrative Associate	206	1	1	1	1.00	1.00	1.00
Administrative Technician	206	1	1	1	1.00	1.00	1.00
Coord. - Utility Svc.Marketing	212	1	1	1	1.00	1.00	1.00
Engineer Technician Senior	210	1	1	1	1.00	1.00	1.00
Environmental Services Suprv.	112	1	1	1	1.00	1.00	1.00
GIS Analyst	107	2	2	2	2.00	2.00	2.00
Lab Analyst	209	2	2	2	2.00	2.00	2.00
Manager - Utility Engineering	113	1	1	1	1.00	1.00	1.00
Pretreatment Comp. Specialist	212	1	1	1	1.00	1.00	1.00
Project Manager - Senior	111	2	2	2	2.00	2.00	2.00
Senior Lab Analyst	212	1	1	1	1.00	1.00	1.00
Utility Engineer	112	1	1	1	1.00	1.00	1.00
Utility Systems Analyst	210	0	1	1	0.00	1.00	1.00
TOTAL		17	18	18	17.00	18.00	18.00

UTILITY FUND AUTHORIZED PERSONNEL - DETAIL CONT.

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
WASTEWATER							
Administrative Technician	205	1	1	1	1.00	1.00	1.00
Superintendent - Utility Services	112	1	1	1	1.00	1.00	1.00
Superintendent- Utility Services	EX	1	1	1	1.00	1.00	1.00
Supervisor - Utility Services	213	2	2	2	2.00	2.00	2.00
Supervisor - Utility System Mec.	206	1	1	1	1.00	1.00	1.00
System Mechanic	208	2	2	2	2.00	2.00	2.00
Utility Services Crew Leader	210	8	8	8	8.00	8.00	8.00
Utility Services Technician	209	2	2	2	2.00	2.00	2.00
Utility Services Worker - Senior	209	5	5	5	5.00	5.00	5.00
Utility Worker	206	7	7	7	7.00	7.00	7.00
TOTAL		30	30	30	30.00	30.00	30.00
WATER							
Administrative Associate	206	1	1	1	1.00	1.00	1.00
Administrative Technician	205	2	1	1	2.00	1.00	1.00
Coord. - Water Conservation	109	1	1	1	1.00	1.00	1.00
Manager - Utility Services	113	2	2	2	2.00	2.00	2.00
Meter Services Rep. - Senior	206	7	7	7	7.00	7.00	7.00
Parts - Inventory Specialist	207	1	1	1	1.00	1.00	1.00
SCADA Technician	210	1	1	1	1.00	1.00	1.00
Superintendent- Utility Services	112	1	1	1	1.00	1.00	1.00
Supervisor - Utility Services	213	2	2	2	2.00	2.00	2.00
Supervisor - Water Plant	213	1	1	1	1.00	1.00	1.00
Systems Mechanic	207	3	3	3	3.00	3.00	3.00
Systems Mechanic - Senior	209	2	2	2	2.00	2.00	2.00
Systems Mechanic Crew Leader	210	2	2	2	2.00	2.00	2.00
Utility Service Worker	206	7	7	7	7.00	7.00	7.00
Utility Service Worker - Senior	209	9	9	9	9.00	9.00	9.00
Utility Services Crew Leader	210	9	9	9	9.00	9.00	9.00
Utility Services Technician	209	1	1	1	1.00	1.00	1.00
Utility Systems Integrator	111	1	1	1	1.00	1.00	1.00
Water Distribution Technician	210	1	1	1	1.00	1.00	1.00
Water Plant Operator	208	6	6	6	6.00	6.00	6.00
Water Plant Operator - Senior	209	4	4	4	4.00	4.00	4.00
TOTAL		64	63	63	64.00	63.00	63.00
UTILITY FUND TOTAL		130	129	129	128.75	127.50	127.50

PERSONNEL**DRAINAGE FUND SUMMARY OF AUTHORIZED PERSONNEL**

	Adopted Positions			Adopted Full Time Equivalents		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Drainage	19	22	22	19.00	22.00	22.00
TOTAL	19	22	22	19.00	22.00	22.00

FTE change from FY16 to FY17: 0.00

DRAINAGE FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Bridge Maintenance Tech.	209	1	1	1	1.00	1.00	1.00
City Engineer	114	0	1	1	0.00	1.00	1.00
Engineering Tech. - Senior	210	1	1	1	1.00	1.00	1.00
Equipment Operator	206	5	5	5	5.00	5.00	5.00
Manager - Storm Water	113	1	1	1	1.00	1.00	1.00
Project Manager Senior	110	1	1	1	1.00	1.00	1.00
Storm Water Technician	207	1	1	1	1.00	1.00	1.00
Storm Water Tech. - Senior	209	1	1	1	1.00	1.00	1.00
Street Maintenance Worker	204	3	4	4	3.00	4.00	4.00
Supervisor - Transportation	110	1	1	1	1.00	1.00	1.00
Transportation Crew Leader	211	4	5	5	4.00	5.00	5.00
TOTAL		19	22	22	19.00	22.00	22.00
DRAINAGE FUND TOTAL		19	22	22	19.00	22.00	22.00

HOT FUND SUMMARY OF AUTHORIZED PERSONNEL

Department	Adopted Positions			Adopted Full Time Equivalents		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Arts and Culture ¹	0	0	1	0.00	0.00	1.00
Convention & Visitors Bureau	3	3	4	3.00	3.00	4.00
TOTAL	3	3	5	3.00	3.00	5.00

1- Transferred from General Fund in FY 2017

FTE change from FY16 to FY17: 2.00

HOT FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
ARTS AND CULTURE							
Arts Director	112	0	0	1	0.00	0.00	1.00
TOTAL		0	0	1	0.00	0.00	1.00
CONVENTION & VISITORS BUREAU							
Director CVB	EX	1	1	1	1.00	1.00	1.00
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Coordinator - Marketing & Events	210	1	1	1	1.00	1.00	1.00
Events Manager	110	0	0	1	0.00	0.00	1.00
TOTAL		3	3	4	3.00	3.00	4.00
HOT FUND TOTAL		3	3	5	3.00	3.00	5.00

PERSONNEL

SPORTS VENUE FUND SUMMARY OF AUTHORIZED PERSONNEL

	Adopted Positions			Adopted Full Time Equivalents		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Sports Venue	12	11	11	10.00	11.00	11.00
SPORTS VENUE FUND TOTAL	12	11	11	10.00	11.00	11.00

FTE change from FY16 to FY17: 0.00

SPORTS VENUE FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
SPORTS VENUE							
Administrative Assistant	208	1	1	1	1.00	1.00	1.00
Assistant Operations Coordinator	108	1	1	1	1.00	1.00	1.00
Concessions Coordinator	104	1	1	1	1.00	1.00	1.00
Custodian P/T	203	4	2	2	2.00	2.00	2.00
Events Coordinator	110	1	1	1	1.00	1.00	1.00
Event & Marketing Assistant	108	1	1	1	1.00	1.00	1.00
Maintenance Technician	206	1	1	1	1.00	1.00	1.00
Manager - Sports Center	113	1	1	1	1.00	1.00	1.00
Operations Coordinator	110	1	1	1	1.00	1.00	1.00
Program Manager ¹	113	0	1	1	0.00	1.00	1.00
TOTAL		12	11	11	10.00	11.00	11.00
SPORTS VENUE FUND TOTAL		12	11	11	10.00	11.00	11.00

1 - Added FY 2016 at Mid-Year

MPF COMPLEX FUND SUMMARY OF AUTHORIZED PERSONNEL

	Adopted Positions			Adopted Full Time Equivalents		
	2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Multipurpose Field Complex ¹	0	0	5	0.00	0.00	5.00
TOTAL	0	0	5	0.00	0.00	5.00

1 - Transferred from General Fund

MPF COMPLEX FUND AUTHORIZED PERSONNEL - DETAIL

Authorized Personnel	Grade	Adopted Positions			Adopted Full Time Equivalents		
		2014-15	2015-16	2016-17	2014-15	2015-16	2016-17
Reservation Specialist ¹	206	0	0	1	0.00	0.00	1.00
Parks Maintenance Worker Senior ¹	206	0	0	2	0.00	0.00	2.00
Parks Maintenance Worker ¹	204	0	0	2	0.00	0.00	2.00
TOTAL		0	0	5	0.00	0.00	5.00
MPF COMPLEX FUND TOTAL		0	0	5	0.00	0.00	5.00

1 - Added FY 2016 at Mid-Year in General Fund. Transferred to MPFC Fund in FY 2017.

CIVIL SERVICE PAY STRUCTURE

Department	Pay Range	
	Min	Max
POLICE		
Officer	\$49,595	\$73,813
Sergeant	\$69,341	\$88,458
Lieutenant	\$84,415	\$102,128
Commander	\$96,831	\$118,037
FIRE		
Firefighter	\$48,488	\$70,448
Driver	\$59,206	\$77,680
Lieutenant	\$69,535	\$85,649
Captain	\$79,353	\$94,881
Battalion Chief	\$90,577	\$105,120

Shift Firefighters are annualized at 2912 hours.

Non-shift Firefighters are annualized at 2080 hours.

GRADE AND PAY

Grade	Pay Cycle	Pay Range	
		Min	Max
EXECUTIVE			
EX	Annual	\$70,000	\$205,920
EXEMPT			
108	Annual	\$47,486	\$71,240
109	Annual	\$49,442	\$74,173
110	Annual	\$52,416	\$78,624
111	Annual	\$55,578	\$83,346
112	Annual	\$59,446	\$89,170
113	Annual	\$66,581	\$99,882
114	Annual	\$78,582	\$117,853
115	Annual	\$92,726	\$139,069
116	Annual	\$102,003	\$152,984
NON-EXEMPT			
201	Annual	\$23,795	\$35,714
202	Annual	\$24,752	\$37,128
203	Annual	\$25,750	\$38,626
204	Annual	\$26,770	\$40,165
205	Annual	\$28,101	\$42,182
206	Annual	\$29,515	\$44,283
207	Annual	\$30,992	\$46,509
208	Annual	\$32,552	\$48,818
209	Annual	\$34,486	\$51,750
210	Annual	\$36,566	\$54,850
211	Annual	\$39,125	\$58,698
212	Annual	\$42,266	\$63,378
213	Annual	\$46,072	\$69,098
214	Annual	\$50,211	\$75,317



FINANCIAL POLICIES

PURPOSE

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of public services. ***These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the Round Rock City Charter. These policies, as itemized below, are adopted by the City Council annually and are considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RRTEDC).

FUND STRUCTURE & BASIS OF ACCOUNTING

All fund structures and accounting standards of the City of Round Rock are in compliance with Generally Accepted Accounting Principles (GAAP) for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

GOVERNMENTAL FUNDS

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**

The General Fund is the primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.

- **Debt Service Funds**

This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

FINANCIAL POLICIES

- **Capital Project Funds**

Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis, or any other period-length basis, but is approved at the outset of the project. The expected expenditures under the Capital Improvement Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year, but these estimates are not considered binding appropriations.

- **Special Revenue Funds**

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensated absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Drainage Fund.

- **Utility Fund**

The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

- **Water** – Water operations include water line maintenance, water systems support, and the water treatment plant.
- **Wastewater** – Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Drainage Fund**

The Drainage Fund administers all aspects of the City's Storm Water Program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage Fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the drainage system.

STRATEGIC PLANNING AND GOALS

City Council Strategic Plan

The Council's Strategic Plan consists of the long-term Vision (15 years), five year Goals, and near term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning Retreat.

Council Vision and Goals

The Council has further defined the City's Strategic Plan around six (6) goals. These goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. Great Community to Live
4. "The Sports Capital of Texas" for Tourism and Residents
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

LONG-TERM FINANCIAL PLANNING

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the Maintenance and Operations (M&O) and Debt portions of the property tax rate
- Utility Fund
- Drainage Fund
- RRTEDC (also known as Type B) fund
- Hotel Occupancy Tax (HOT) Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund

The financial forecasts will assess long-term financial implications of current and proposed policies and programs, and assist with the development of strategies to achieve the City's goals.

ANNUAL BUDGET

Preparation

The Round Rock Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The

FINANCIAL POLICIES

budget shall be submitted on or before the first day of August of each year to the City Council.

Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

Proposed Budget

A proposed budget shall be prepared by the City Manager with participation of all of the City's Department Directors within the provision of the Round Rock Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the Round Rock Public Library.

Balanced Budget

A primary goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

Revenues and Expenditures

The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

Administrative Allocations

Allocations for general support services to the Utilities Fund, Drainage Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

Personnel

The annual budget will also include the approved number of full time equivalents (FTEs) for the City. Budget approval is considered approval of the FTEs. The City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If a transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long personnel recruitment and training times required. The department must stay within the appropriated budget for that fiscal year and receive advanced approval from the City Manager.

Fund Balance

Balances in excess of authorized reserves will be used to fund pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

Adoption

Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by ordinance the final budget as amended. State law requires at least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the effective tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

Reporting

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to quickly review the overall budget and financial status.

Budget Amendments

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the mid-year review process if any known adjustments are needed and approved at that time. The Chief Financial Officer (CFO) must certify availability of revenues or funding sources prior to amendment.

Emergency Appropriations

The Round Rock Charter (Section 8.05) allows for emergency appropriations “to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare.” An ordinance must be adopted by favorable votes of five (5) or more to the City Council members.

CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

A City goal is to maintain City facilities and infrastructure in order to provide services to the citizens within the community, meet growth related needs, and comply with state and federal regulations.

Preparation

The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Drainage, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City’s total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

FINANCIAL POLICIES

Financing Programs

When determining the financing options for CIP, the City will first evaluate available funds in the Self Finance Construction Funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing, including capital leasing and other tax-supported obligations, can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

CAPITAL MAINTENANCE AND REPLACEMENT

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

BUDGET CONTINGENCY PLAN

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence they will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP.
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is expended below policy level.

FUND RESERVES AND DESIGNATIONS

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness.

General Fund

- **Reserve**
In recognition of the City's reliance on sales tax revenues, the fund balance reserve in the General Fund should equal one hundred twenty (120) days or 33% of annual budgeted General Fund operating expenditures.
- **Designation**
Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

Self Finance Construction Funds

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**
Transfers from the General Fund provides funding for repair and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.
- **Utility Self Finance Construction (USFC)**
Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

Utilities Fund

- **Reserve**
Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs. The City will maintain 1.35 times average annual debt service, which is above the bond covenant minimum requirement of 1.25 times average annual debt service.

Drainage Fund

- **Reserve**
Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements. The City will maintain 1.35 times average annual debt service, which is above the bond covenant minimum requirement of 1.25 times average annual debt service.

FINANCIAL POLICIES

Hotel Occupancy Tax (HOT) Fund

- **Reserve**
Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. The bond covenants also require 1.40 times average annual debt service to be reserved.
- **Designations**
 - **Capital Infrastructure**
The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond baseball stadium and conference center, the Round Rock Sports Center, Champion Fields at Old Settlers Park (OSP) – Baseball and Softball, and the OSP Multi-Purpose Field Complex.
 - **Promotion of the Arts**
A minimum of five percent (5%) of HOT revenues, net of any rebates, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)

- **Transportation Projects**
No less than 90% of Type B funds received will be used for transportation projects. Transportation capital improvement projects (TCIP) will be reviewed by staff at least quarterly and will be presented to the Type B board at the next scheduled meeting, as needed.
- **Economic Development Purposes**
The remaining 10% of Type B funds may be used for economic development purposes covered under local government code including:
 - City funding for the Round Rock Economic Development Partnership for ongoing programs.
 - Any remaining funds will be placed into a dedicated economic development account to be used for any lawful purpose under the local government code and in accordance with economic development strategies.

The economic incentive program payments (EIPs) will be reviewed by staff at least quarterly and will be presented to the Type B board at its next scheduled meeting, as needed.

- **Designation**
The City Council designates an account equal to 1.25 times average annual debt service as an internal assurance that debt service requirements will be met due to sales tax being the only funding source for these debt payments. This is a self-imposed designation and should not be construed as a requirement of the debt or a commitment to bond holders.

Sports Center

- **Reserve**
Fund balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.
- **Designation**
It is the goal of the City Council to establish a capital replacement account of \$3 million to ensure the facility is maintained.
 - **Investment Reimbursement**
At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

Multi-Purpose Field Complex

- **Reserve**
Fund balance reserves should be 25% or ninety (90) days of operating expenses. Operations not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.
- **Designation**
It is the goal of the City Council to establish a capital replacement account once the complex is fully operational.

REVENUES

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**
All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on current appraisals supplied by Williamson Central Appraisal District and Travis Central Appraisal District.
- **Sales Tax**
Used to fund the recurring operations of the General Fund and the transportation improvements and economic development activities of the RRTEDC (Type B) fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met. When financially advisable, a transfer from the General Fund sales tax may be budgeted to fund pay-as-you-go one time capital expenditures or projects.
- **User Fees and Charges**
For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure fees provide adequate coverage for the cost of

FINANCIAL POLICIES

services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

- **Utility Rates**

Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate level of working capital. Utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.

- **Franchise Fees**

Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.

- **Hotel Occupancy & Venue Taxes**

Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promoting activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.

- **Non-Recurring Revenues**

One-time or non-recurring revenues should not be used to finance current ongoing operations.

EXPENDITURES

- **Appropriations & Transfers**

All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.

- **Procurement**

In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.

- **Formal Approvals**

City Manager or City Council approval is required as detailed below.

- City Manager Approval
 - Any outside agreement/contract that requires a signature under \$50,000.00
- City Council Approval
 - Any item the City Manager deems necessary to require City Council approval;
 - Any outside agreement/contract over \$50,000.00;
 - All intergovernmental agreements

- **Authorized Purchases**

The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.

- Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
 - Item is \$200,000 or greater, unless the Council makes an exception,
 - Item contains a contract requiring the Mayor's signature;
 - Purchase deviates from the original purchase as designated on the list;
 - Cost exceeds the greater of 10% or \$10,000; or
 - Council has designated that item(s) come back for approval
- Capital projects and funding agreements will be presented to Council for consideration and approval.

CASH MANAGEMENT AND INVESTMENTS

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Comprehensive Annual Financial Report (CAFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures and will maintain public trust through responsible actions as custodians of public funds.

- **Cash Management Philosophy**

The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

- **Investment Objectives**

The City's investment program will be conducted as to accomplish the following, listed in priority order:

- Safety of the principal invested.
- Liquidity and availability of cash to pay obligations when due.

FINANCIAL POLICIES

- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

DEBT

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt and make it easier for decision-makers to understand issues concerning debt issuance and management. It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

CONDITIONS OF DEBT ISSUANCE

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the capital improvement program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

TYPES OF DEBT

- **General Obligation Bonds**
General Obligation (GO) Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Enterprise Revenue Bonds**
Enterprise Revenue Bonds finance facilities for a revenue producing enterprise, and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.
- **Refunding Obligations**
Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

- **Tax Anticipation Notes**
Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.
- **Leases**
Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.
- **Assessment Bonds**
Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.
- **Internal borrowing between City funds**
The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. Loans will be repaid within ten (10) years. A loan will be considered an investment of working capital reserves by the lending fund.
- **Other Obligations**
There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the Round Rock City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

FINANCIAL POLICIES

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.
- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize a request for proposals (RFP) selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**

In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost (TIC) to the City. This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.

- Bond sales shall be cancelable at any time prior to the time bids are to be received.
- Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.

- **Negotiated Sale**

In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

- **Direct Purchase**

In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

RATING AGENCY COMMUNICATION & DISCLOSURE

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

BOND REIMBURSEMENT RESOLUTIONS

The City may utilize bond reimbursements as a tool to manage its debt issues due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for general capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

FINANCIAL POLICIES

INVESTMENT OF BOND PROCEEDS

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest and sinking funds may be invested longer as they have to be maintained for the life of the issue.

FEDERAL REQUIREMENTS

The City will maintain written procedures to follow post issuance compliance rules, arbitrage rebate and other Federal requirements.

- Post issuance tax compliance rules will include records retention, arbitrage rebate, use of proceeds, and
- Continuing disclosure requirements under SEC Rule 15c2-12, MSRB standards, or as may be required by bond covenants or related agreements.

ECONOMIC DEVELOPMENT

The City will actively promote economic development and business retention with prescribed business focus areas to maintain and expand the long-term business, financial and employment base for the community. These efforts will be accomplished through a contract with the Chamber of Commerce and in partnership with City staff, Council and local business leadership.

- An economic development plan or strategy will be developed and periodically reviewed and updated as conditions change.
- Financial incentive guidelines will be established and periodically reviewed.
- Both economic impact and direct financial impact to the City will be evaluated and considered for each incentive proposal.
- Risks will be assessed as part of each proposed agreement and mitigated by emphasizing performance based programs and financial surety provisions where possible for any up front investments by the City or its partners.

Approved incentive agreements will be monitored for compliance with reporting of that compliance made to the City Manager at least annually.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

- **Accounting**
The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer (CFO) is responsible for establishing the structure for the City's Chart of Accounts and for assuring that

procedures are in place to properly record financial transactions and report the City's financial position.

- **Audit of Accounts**

In accordance with the Round Rock City Charter, an independent audit of City accounts will be performed every year. The auditor is retained by and is accountable to the City Council and will have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. The auditing firm will serve for up to 5 years, at which time, the City will re-solicit proposals for these services if deemed necessary by the City Council. The actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**

Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Comprehensive Annual Financial Report (CAFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The CAFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**

All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expediently and collection agencies are utilized when appropriate.

- **Payables Policy**

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

INTERNAL CONTROLS

The Finance Department is responsible for designing appropriate controls for City departments and departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of an internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not necessarily absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**

Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**

Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

FINANCIAL POLICIES

- **Internal Audit Program**

An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

EMPLOYEES & COMPENSATION

The City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community in an effective and efficient manner.

To meet the goal of a quality workforce, the City strives to maintain competitive compensation and benefit programs.

- Proposed budgets will include an amount adequate to cover changes in market salaries, and may include funds for performance-based merit increases as determined by the City Manager.
- The City will maintain a health insurance program providing quality benefits in a cost effective manner.

SELF INSURANCE & RISK MANAGEMENT

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, employees may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from both the City and the employee through payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

FEDERAL AND STATE GRANTS

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

HOME RULE CHARTER

ARTICLE 8

FINANCIAL ADMINISTRATION

SECTION 8.01 FISCAL YEAR

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

SECTION 8.02 PUBLIC RECORD

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

SECTION 8.03 ANNUAL BUDGET

(a) Content.

The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

- (1) an itemized estimate of the expense of conducting each department, division, and office;
- (2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;
- (3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;
- (4) a statement of the total probable income of the City from taxes for the period covered by the estimate;
- (5) tax levies, rates, and collections for the preceding five years;

HOME RULE CHARTER

- (6) an itemization of all anticipated revenue from sources other than the tax levy;
 - (7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
 - (8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;
 - (9) anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);
 - (10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:
 - i. a summary of proposed programs;
 - ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - iii. cost estimates, method of financing and recommended time schedules for each such improvement; and
 - iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
 - (11) such other information as may be required by the City Council.
- (b) Submission.
- On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.
- (c) Public Notice and Hearing.
- The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:
- (1) the times and places where copies of the message and budget are available for inspection by the public; and
 - (2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
- (d) Amendment Before Adoption.
- After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- (e) Adoption.
- The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

SECTION 8.04 ADMINISTRATION OF BUDGET

(a) Payments and Obligations Prohibited.

No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any officer who knowingly authorized or made such payment or incurred such obligations, and such officer shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000)

SECTION 8.05 EMERGENCY APPROPRIATIONS

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving, and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

SECTION 8.06 BORROWING TO MEET EMERGENCY APPROPRIATIONS

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding Section 8.05, the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

HOME RULE CHARTER**SECTION 8.07 BORROWING IN APPLICATION OF PROPERTY TAXES**

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year _____" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

SECTION 8.08 DEPOSITORY

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

SECTION 8.09 PURCHASE PROCEDURE

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

SECTION 8.10 INDEPENDENT AUDIT

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011)

BUDGET

ORDINANCE NO. O-2016-3700

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ROUND ROCK, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2016, AND ENDING SEPTEMBER 30, 2017, DIRECTING THE CITY CLERK TO FILE A TRUE COPY OF THE BUDGET WITH THE COUNTY CLERKS OF WILLIAMSON AND TRAVIS COUNTIES, TEXAS.

WHEREAS, the City Manager of the City of Round Rock, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2016, and ending September 30, 2017; and

WHEREAS, proper and timely notice that a public hearing on such budget would be held on August 25, 2016 was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held in accordance with law on August 25, 2016, prior to final adoption of this ordinance; Now Therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS, THAT:

The budget submitted by the City Manager for the fiscal year beginning October 1, 2016 and ending September 30, 2017, as summarized in Exhibit "A" attached hereto, is hereby in all things approved and adopted and it shall be effective as of October 1, 2016.

In accordance with §102.008(a)(1), Local Government Code, the Director of Finance is directed to file with the City Clerk a true copy of the final budget as adopted by the City Council, and the City Clerk is directed to certify as a true copy said budget and file it with this ordinance in the official records of the City.

In accordance with §102.008(a)(2)(A), Local Government Code, the City Clerk is directed to ensure that a copy of the budget, including the cover page, is posted on the City's website.

0112.1504; 00341372

BUDGET

In accordance with §102.008(a)(2)(B), Local Government Code, the City Clerk is directed to ensure that the record vote described by §102.007 (d)(2), Local Government Code is posted on the City's website at least until the first anniversary of the date this ordinance is adopted.

In accordance with §102.009(d), Local Government Code, the City Clerk is directed to file a certified copy of this ordinance along with a true copy of the budget with the County Clerk of Williamson County and the County Clerk of Travis County.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.


READ and **APPROVED** on first reading this the 25th day of August, 2016.

READ, **APPROVED** and **ADOPTED** on second reading this the 8th day of September, 2016.



ALAN MCGRAW, Mayor
City of Round Rock, Texas

ATTEST:


SARA L. WHITE, City Clerk

TAX LEVY

ORDINANCE NO. O-2016-3699

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ROUND ROCK, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE YEAR 2016.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Round Rock, Texas, for the year 2016 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 42.50 cents on each One Hundred Dollars (\$100.00) valuation of property. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 10.96 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$26.86.

That there is hereby levied and there shall be collected for the City of Round Rock, Texas, to provide for Interest and Sinking Funds for the year 2016 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 15.313 cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and operation of the Municipal Government	27.187 cents
Interest and Sinking	15.313 cents
Total Tax per \$100.00 of valuation	42.50 cents

TAX LEVY

That the City Clerk shall ensure that the City's home page of its internet website shall include the following statement: "THE CITY OF ROUND ROCK ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 10.96 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$26.86."

II.

All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and **APPROVED** on first reading this the 25th day of August, 2016.

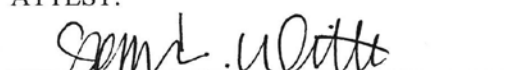
TAX LEVY

READ, APPROVED and ADOPTED on second reading this the 8th day of
September, 2016.



ALAN MCGRAW, Mayor
City of Round Rock, Texas

ATTEST:


SARA L. WHITE, City Clerk

WATER / SEWER UTILITY RATES

ORDINANCE NO. G-13-05-09-F2

AN ORDINANCE AMENDING CHAPTER 44, SECTIONS 44-29 AND 44-30, CODE OF ORDINANCES (2010 EDITION), CITY OF ROUND ROCK, TEXAS, REGARDING WATER AND SEWER RATES; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That Chapter 44, Section 44-29(f)(4), Code of Ordinances (2010 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-29. Water.

(f) *Water rates for retail customers.*

- (4) *Volume rates for nonpeak billing periods.* For water consumed during nonpeak billing periods, each customer shall pay a volume rate of ~~\$2.35~~ in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period.

Charge Effective before January 1, 2010 5	Charge Effective January 1, 2015	Charge Effective January 1, 2016
\$2.35	\$2.42	\$2.49

II.

That Chapter 44, Section 44-29(f)(7), Code of Ordinances (2010 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-29. Water.

(f) *Water rates for retail customers.*

- (7) *Monthly service charge.* Except as provided below, in addition to the above volume rates, each customer shall pay a monthly water service charge pursuant to the following schedule regardless of the amount of water used:

Meter Size in inches	Monthly Service Charge Effective Until January 1, 2010 5	Monthly Service Charge Effective January 1, 2015	Monthly Service Charge Effective January 1, 2016
5/8	\$13.84	\$14.26	\$14.69
3/4	\$19.28	\$19.86	\$20.46

WATER / SEWER UTILITY RATES

1	1	\$30.45	\$31.36	\$32.30
2	1 1/2	\$58.34	\$60.09	\$61.89
3	2	\$91.81	\$94.56	\$97.40
4	3	\$169.92	\$175.02	\$180.27
5	4	\$281.51	\$289.96	\$298.66
6	6	\$877.65	\$903.98	\$931.10
7	8	\$1,534.03	\$1,580.05	\$1,627.45
8	10	\$2,409.19	\$2,481.47	\$2,555.91
	12	\$2,956.17	\$3,044.86	\$3,136.21

III.

That Chapter 44, Section 44-30(a)(1) and (2), Code of Ordinances (2010 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-30. Sewer.

(a) *Sewer rates for retail customers inside the city limits.* The rate schedule for retail customers of the city's sanitary sewer system shall be hereinafter set forth.

- (1) *Volume rates.* The sewer volume rate for retail customers shall be \$3.23 in an amount set forth below per 1,000 gallons of water used for all users:

Charge Effective Until January 1, 2010	Charge Effective January 1, 2015	Charge Effective January 1, 2016
\$3.23	\$3.29	\$3.39

Meter Size	Monthly Service Charge Effective Until January 1, 2010	Monthly Service Charge Effective January 1, 2015	Monthly Service Charge Effective January 1, 2016
5/8"	\$12.63	\$12.88	\$13.27
3/4"	\$16.48	\$16.81	\$17.31
1"	\$23.63	\$24.10	\$24.82
1 1/2"	\$43.08	\$43.94	\$45.26
2"	\$66.43	\$67.76	\$69.79
3"	\$120.89	\$123.31	\$127.01
4"	\$198.70	\$202.67	\$208.75
6"	\$585.64	\$597.35	\$615.27
8"	\$1,021.96	\$1,042.40	\$1,073.67
10"	\$1,603.71	\$1,635.78	\$1,684.85

WATER / SEWER UTILITY RATES

1	12"	\$1,967.29	\$2,006.64	\$2,066.84
2	2) <i>Monthly service charge.</i> Except as provided below, in addition to the foregoing rates,			
3	each customer shall also pay a monthly sewer service charge pursuant to the following			
4	schedule, regardless of the amount of water used:			
5				

6 IV.

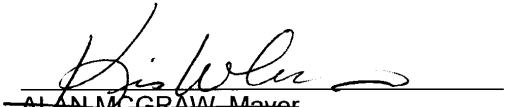
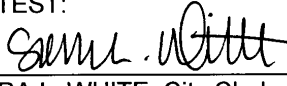
7 A. All ordinances, parts of ordinances, or resolutions in conflict herewith are
8 expressly repealed.

9 B. The invalidity of any section or provision of this ordinance shall not
10 invalidate other sections or provisions thereof.

11 C. The City Council hereby finds and declares that written notice of the date,
12 hour, place and subject of the meeting at which this Ordinance was adopted was posted
13 and that such meeting was open to the public as required by law at all times during
14 which this Ordinance and the subject matter hereof were discussed, considered and
15 formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas
16 Government Code, as amended.

17 READ and APPROVED on first reading this the 25th day of
18 April, 2013.

19 READ, APPROVED and ADOPTED on second reading this the 9th day of
20 May, 2013.

21
22 
23 ~~ALAN MCGRAW, Mayor~~
24 City of Round Rock, Texas
25 *Kris Whitfield, Mayor Pro-tem*
26 ATTEST:
27 
28 SARA L. WHITE, City Clerk

GLOSSARY

ACCRUAL BASIS - A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.

AD VALOREM TAX - A tax levied on the assessed value of real property (also known as “property taxes”).

APPROPRIATION - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

BENCHMARK - A comparison of performances across many organizations in order to better understand one’s own performance.

BOND - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

BONDED DEBT - The portion of indebtedness represented by outstanding bonds.

BUDGET - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

BUDGET CALENDAR - The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

BUDGET YEAR - From October 1st through September 30th, this is the same as the fiscal year.

CAPITAL IMPROVEMENT PROGRAM - A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed

period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

CAPITALIZED LEASE PROCEEDS - Financing obtained through a three to five year leasing program for durable equipment and rolling stock.

CAPITAL OUTLAY - Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CAPITAL RECOVERY FEE - see Impact Fee

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - Federal HUD entitlement funds to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

CERTIFICATE OF OBLIGATION (C.O.) - A form of general obligation debt.

CERTIFIED TAX ROLL - A list of all taxable properties, values, and exemptions in the City. These rolls are established by the Williamson Central Appraisal District and the Travis Central Appraisal District.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

CONVENTION AND VISITOR’S BUREAU (CVB) - The designated sales and marketing department for the City.

DEBT SERVICE - The payment of principal and interest on borrowed funds.

GLOSSARY

DEBT SERVICE FUND - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

DELINQUENT TAXES - Taxes remaining unpaid on and after the date due.

DEPARTMENT - A logical division or classification of activities within the City (e.g. Police Department, Transportation Department, etc.).

DEPRECIATION - The decrease in value of physical assets due to use and the passage of time.

DIVISION - A logical subset of the City departments used to help manage expenditures by activity.

ENCUMBRANCE - Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND - A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

EXECUTIVE PAY - This is the pay structure established for the City Management and City Director level positions.

EXEMPT PAY - This is the City's pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

EXPENDITURE - The actual outflow of funds paid for an asset obtained or goods and services obtained.

EXPENSE - A charge incurred in an accounting period, whether actually paid in that accounting period or not.

FISCAL YEAR - A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City's fiscal year

is from October 1 to September 30.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE - A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

FULL FAITH AND CREDIT - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

FULL-TIME EQUIVALENT (FTE) - A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees (except for shift Fire positions) work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein. Funds are usually established to account for activities of a certain type.

FUND BALANCE - The excess of assets over liabilities in a governmental fund.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

GENERAL OBLIGATION BONDS - Bonds for the payment of which the full faith and credit of the City is pledged.

GOALS - Generalized statements of where an organization desires to be at some future time with

regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

GOVERNMENTAL FUND - A fund accounting for core government services such as the General Fund, all Special Revenue Funds and Debt Service Funds.

GRANT - Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

HOTEL OCCUPANCY TAX (HOT) - A 7% tax on City room rentals, limited by state law to specific tourism promotion purposes.

- Typically termed as “heads in beds” programs

IMPACT FEE - A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

INFRASTRUCTURE - Infrastructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc.)

INPUTS - A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

LEVY - To impose taxes, special assessments, or service charges for the support of City activities.

MODIFIED ACCRUAL BASIS - The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

NON-EXEMPT PAY - This is the City’s pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week’s total hours above 40.

OPERATING BUDGET - Plans of current, day-to-day expenditures and the proposed means of financing them.

POLICY - A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

PROPERTY TAX - Taxes that are levied on both real and personal property according to the property’s valuation and tax rate.

RESERVE - An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RE-USE WATER - Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

REVENUE - Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

REVENUE BOND - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

RISK MANAGEMENT - An organized effort to protect the City’s assets against loss, utilizing the most economical methods.

ROUND ROCK TRANSPORTATION AND ECONOMIC DEVELOPMENT CORPORATION (RRTEDC) - The City’s Type B sales tax entity that funds transportation improvements and economic development projects. The main funding source is 0.5 cents of the City’s sales tax.

SALES TAX - Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation and Economic Development Corp. receives 0.5 percent. Revenue from the remaining portion of the

GLOSSARY

rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General Fund
- 0.5% - Economic Development / Transportation – goes to Type B fund

SELF-FINANCED CONSTRUCTION FUND

- A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- UFSC – Utility Self Financed Construction, from excess water and wastewater revenues or unspent utility budget

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Drainage Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

STRATEGIC BUDGET - A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

STRATEGIC PLAN - A collectively supported vision of the City's future including observations regarding the potential effects of various operating decisions.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

TAX LEVY - The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

TAX RATE - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

TRAVIS CENTRAL APPRAISAL DISTRICT (TCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

UTILITY FUND - A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

VENUE TAX - A 2% hotel occupancy tax on City room rentals dedicated to funding the Round Rock Sports Center.

WILLIAMSON CENTRAL APPRAISAL DISTRICT (WCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

WORKING CAPITAL - The excess of current assets over current liabilities.

ACRONYMS

ADA	Americans with Disability Act
AED	Automatic External Defibrillator
ALS	Advanced Life Support
ARRA	American Recovery and Reinvestment Act
ASE	Automotive Service Excellent
BCRUA	Brushy Creek Regional Utility Authority
BCFM	General Services – Building Construction & Facility Maintenance
BLS	Basic Life Support
BMP	Best Management Practice
BRA	Brazos River Authority
CAFR	Comprehensive Annual Financial Report
CAMPO	Capital Area Metropolitan Planning Organization
CARTS	Capital Area Rural Transit System
CDBG	Community Development Block Grant
CID	Criminal Investigations Division
CIP	Capital Improvement Program
CMRC	Clay Madsen Recreation Center
CO's	Certificate of Obligations Debt
CSR	Customer Service Representative
CTRMA	Central Texas Regional Mobility Authority
CTTS	Central Texas Turnpike Authority
DRC	Development Review Committee
EDPOC	Economic Development Partnership Operations Committee
EMT	Emergency Medical Technician
EPA	Environmental Protection Agency
ESD	Emergency Service District
ETJ	Extraterritorial Jurisdiction
FEMA	Federal Emergency Management Agency
FRAP	First Responder Advanced Provider
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information Systems
GO's	General Obligations Debt
GPS	Global Positioning Satellite
GSFC	General Self-Financed Construction
HMCF	Hotel / Motel Construction Fund
HMRB	Hotel / Motel Revenue Bonds
H.O.T.	Hotel Occupancy Tax Fund
H.O.T S&CV	Hotel Occupancy Sports & Community Venue Fund
HPC	Historic Preservation Commission
HPO	High Performance Organization
HRMS	Human Resources Management System

ACRONYMS

I & I	Inflow & Infiltration
I & S	Interest & Sinking Bonds
ILS	Integrated Library System
ISO	Insurance Services Office, Inc.
ITC	Information Technology & Communication
LCRA	Lower Colorado River Authority
LUE	Living Unit Equivalent
MGD	Million Gallons per Day
MS4	Municipal Separate Storm Sewer System
MUD	Municipal Utility District
NELAC	National Environmental Laboratory Accreditation Conference
NFPA	National Firefighter Protection Association
NPDES	National Pollutant Discharge Elimination System
NRMSIR's	Nationally Recognized Municipal Securities Information Repositories
O & M	Operations & Maintenance
OCA	Office of Court Administration
P & Z	Planning and Zoning Commission
PARD	Parks and Recreation Department
PEG	Public, Educational, Governmental Access
PMA	Preventive Maintenance Basic
PMC	Preventive Maintenance Complete
PUD's	Planned Unit Developments
ROW	Right-of-Way
RREDTC	Round Rock Economic Development & Transportation Corporation
RRHEC	Round Rock Higher Education Center
RRISD	Round Rock Independent School District
SALT	Seniors and Law Enforcement Together
SCADA	Supervisory Control and Data Acquisition
SDWA	Safe Drinking Water Act
SEC	Securities and Exchange Commission
TAP	Telephone Assurance Program
TCAD	Travis Central Appraisal District
TCEQ	Texas Commission on Environmental Quality
TML	Texas Municipal League
TPDES	Texas Pollutant Discharge Elimination System
TWDB	Texas Water Development Board
TxDOT	Texas Department of Transportation
Type B	Round Rock Economic Development & Transportation Corporation
UCF	Utility Construction Fund
VMF	General Services – Vehicle Maintenance Facility
VoIP	Voice over Internet Protocol
WCID	Water Control & Improvement District
WCAD	Williamson Central Appraisal District
WiFi	Wireless Fidelity
WMSON	Williamson County
ZBA	Zoning Board of Appeals

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