

Contact Code Enforcement



If you are unsure whether a violation has been committed, or if you would like to file a complaint, contact Code Enforcement at 512-341-3329.

Rick Clark Code Enforcement Manager

rclark@roundrocktexas.gov

512-218-5424

Rex Richardson Sr. Code Enforcement

rrichardson@roundrocktexas.gov

512-218-5553

Margie Lopez Code Enforcement Officer

mlopez@roundrocktexas.gov

512-218-7027

Sean Williams Code Enforcement Officer

seanwilliams@roundrocktexas.gov

512-218-7049

Officers will investigate all potential violations.

We welcome your questions and comments.

Important Phone Numbers

General City Information	512-218-5400
Abandoned/Junked Vehicles	512-218-5500
Graffiti	512-218-5500
Malfunctioning Signal Lights	512-341-3309
Sidewalks, Streets	512-218-6641
Water Leaks	512-218-5555
Stray/Injured Animals	512-218-5500
Building Inspections	512-218-5550



To:

City of Round Rock
Planning and Development Services Department
Code Enforcement Division
301 W. Bagdad, Suite 210
Round Rock, TX 78664



Code Enforcement



City of Round Rock
Planning & Development Services
Code Enforcement Division
301 W Bagdad , Suite 210
Round Rock, Texas 78664
(512) 341-3329



The City of Round Rock General Plan states a desire to strengthen policies and programs that preserve neighborhood integrity. In pursuit of this

goal, it has pledged to provide strong, consistent enforcement of the Round Rock municipal code.

Since strong code enforcement depends upon well-informed citizens, the Code Enforcement Division has created this brochure to answer common questions about code enforcement in the City of Round Rock. We hope this information will give you a better understanding of how code enforcement works, of which problems are handled by code enforcement, and of how you can solve a problem in your neighborhood.

What Does the Code Enforcement Division Do?

Code Enforcement Officers uphold laws established by the City of Round Rock and the State of Texas to maintain the health, safety, and sanitation of our community. By doing so, they ensure safe and desirable living and working environments and help maintain property values in our community.

Code Enforcement maintains the quality of our community in two primary ways:

1. By administering a fair and unbiased enforcement program to correct violations of municipal codes and land use requirements.
2. By working with residents, neighborhood associations and other City of Round Rock departments to
 - educate residents about municipal codes
 - facilitate voluntary compliance with municipal codes

Which Codes Do We Enforce?

The Code Enforcement Division enforces regulations related to the following:

- Tall grass and weeds on private property.
- Blight on private and public properties (old furniture, car parts, appliances, etc.)
- Zoning violations for structures (related to use, location, configuration and size) and land use requirements.
- Home-based businesses not following city “home occupation” regulations.
- Signs, including signs in the public right-of-way, failure to have required permits, illegal inflatable displays, balloons and pennants.
- Conditions of an existing structure that constitute a clear and present danger to the inhabitants or to the public.
- Unsecured or stagnant swimming pools.

But My Problem Isn't Listed Here....

If you have a problem in your neighborhood that is not included on this list, it may mean one of two things. First, the problem may be handled by another city department (please see the back of this brochure for contact information). On the other hand, the problem may not be a code violation. Since Code Enforcement can only enforce laws based on health, safety, and sanitation violations, they cannot address home maintenance issues and other problems related *solely* to aesthetics. Please refer to “How Can I Solve a Problem?” in this brochure for alternative solutions.

How Do We Enforce Codes?

Much of Code Enforcement is complaint based. In most cases, the person responsible for a code violation is given an opportunity to voluntarily comply with the law and correct the situation. Once the deadline in the Compliance Order has expired, the owner or responsible person is subject to one or more of the remedies listed below.

Abatement– This remedy is used where the City needs to take action to abate a nuisance. In a typical case, the City’s Code Enforcement Division will hire a private contractor to correct the violation. In such cases, a lien will be placed against the property contractors cost, plus a \$150 administrative fee.

Civil Penalties – This remedy is used for major violations. The fine is determined by the municipal court. The fine can be as much as \$2,000 per day. Administrative fees may also be assessed.

How Can I Solve a Problem?

If you are seeking relief from conditions on a property in your neighborhood, there are a number of options available to you:

Make contact with the responsible person. Oftentimes, direct, friendly discussion with your neighbor can produce quick results. Discuss how the problem affects you and possible solutions. However, if you feel that you cannot approach your neighbor, for whatever reason, please contact Code Enforcement.

Contact Your Neighborhood Association
Attend your neighborhood association meetings and get involved with solving the problems. If you do not know if you have a Neighborhood Association, call City of Round Rock , 218-5401.