



ROUND ROCK, TEXAS
PURPOSE. PASSION. PROSPERITY.

TEMPORARY USE PERMIT APPLICATION

A Temporary Use Permit is required to temporarily allow some land uses in zoning districts where they would otherwise not be permitted. Examples include seasonal land uses, such as Christmas tree lots, or temporary buildings during construction or remodeling. Short-term events such as carnivals or block parties, or anything involving a street closure, should apply for a Special Event Permit from the City Secretary instead.

Please complete the following information regarding the proposed temporary land use:

IMPORTANT: *please attach a sketch plan showing the location of the temporary use on the property*

Description of temporary use: _____

If the temporary use is a fundraiser, please identify the beneficiary:

Address: _____

How is the site currently used? _____

Dates *(please indicate set-up/take down periods):*

Hours of operation: _____

Property owner:

I am aware of and approve of the above temporary use of my property.

signature: _____ date: _____

print name: _____

Applicant *(or sponsoring organization):* _____

Primary contact person

name: _____ phone: _____

address: _____ email: _____

Secondary contact person

name: _____ phone: _____

address: _____ email: _____

Applicant signature: _____ **date:** _____