



City of Round Rock
221E Main St
Round Rock, TX 78664
Phone: 512-218-5460
Fax: 512-218-5463

TRANSFER OF RESIDENTIAL SERVICE APPLICATION

START DATE FOR NEW SERVICE DISCONNECT DATE FOR OLD SERVICE
(Please allow 1-2 business days to start service. If you need same day service you will have to come into the office and pay additional fee.)

OLD SERVICE ADDRESS

NEW SERVICE ADDRESS

MAILING ADDRESS
(If different from Service address)

E-MAIL ADDRESS

BILLING PREFERENCE
E-BILL PAPER BILL

APPLICANT

CO-APPLICANT

DL#

DL#

SS#

SS#

DOB WORK PLACE

DOB WORK PLACE

PHONE #

PHONE #

OTHER #

MONTHLY FRIENDLY ROCK DONATIONS \$1 \$

I am over 60 years old and will bring proof to the city offices within three business days to qualify for a penalty delay. I understand that until I submit proof to the city and fill out form in office I will not be granted the payment delay.

Yes, I request that my personal information be kept confidential.

I agree that the City requires 1-2 business days notice to connect service. A \$25 service fee and \$100 deposit will be charged on the first month's bill. I understand that I am responsible for all discharges of water on the discharge (customer) side of the water meter, regardless of whether or not the discharge was due to my actions or inactions. Customers are liable for any damage to water meter installed at the customer property. It is unlawful for anyone to break, damage, tamper with, or obstruct the flow of or prevent the proper running of the water meter in any manner whatsoever. Customers who may commit any of the offenses listed above will be charged a fee for water lost and a fee for any damages to the water meter and may have criminal charges filed against them.

SIGNATURE

*****OFFICE USE*****

OLD ACCT NO# :

NEW ACCT NO# :

CSR

SERVICE ORDER # :

SERVICE ORDER # :

VERIFIED