



**CITY OF ROUND ROCK**

**IFB NO. 15-028**

**HOUSEHOLD HAZARDOUS WASTE DISPOSAL  
AND COLLECTION SERVICES**

IFB No. 15-028

ADDENDUM NO. 1

Date: Thursday, 06/18/2015

The following response is in reference to a request for additional information, questions submitted by the deadline on Wednesday, 06/17/15, and questions addressed at the pre-bid site inspection on Monday, 06/15/15, regarding IFB No. 15-028 for Household Hazardous Waste Disposal and Collection Services as outlined below:

Request No. 1: Please provide current contract pricing.

Answer: To submit an Open Records Request for current contract pricing, please go to the City of Round Rock website at: <http://www.roundrocktexas.gov/departments/administration/city-clerk/open-records-center/>

Request No. 2: Please provide the 3 most recent invoices.

Answer: To submit an Open Records Request for current the 3 most invoices, please go to the City of Round Rock website at: <http://www.roundrocktexas.gov/departments/administration/city-clerk/open-records-center/>

Request No. 3: Please provide manifests from the last two waste removals.

Answer: Please refer to manifests for the months of September 2014 and December 2014 posted as separate documents to the City webpage at: <http://www.roundrocktexas.gov.bids>

Question No. 1: How many pickups were performed by the contractor in 2014?

Answer: There were three scheduled pick-ups in 2014. We typically have 3-4 per year.

Question No. 2: Does the contractor need to supply containers for all waste removed or only materials they pack themselves? If for all waste, how are containers ordered and when are they delivered?

Answer: Contractor will supply all containers, spill and packing materials for all waste. Containers are typically delivered at the same time that a pickup of materials occur, or could occur upon request.

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Question No. 3: How are containers supplied to be billed to the City of Round Rock?

Answer: Attachment A- Bid Form of the packet states that the individual unit prices are to include all waste transportation, identification, disposal, packaging charges, drums, containers, absorbent and spill materials.

Question No. 4: What items are packed by the city staff vs the contractor staff? Does the contractor only pack reactive and other lab packs while the City staff bulk paints, solvents and aerosols?

Answer: Part II 1.1 states that the contractor will train city personnel in proper categorization, segregation and packaging techniques for HHW activities.

The City of Round Rock conducts collection independent of the contractor. Assistance with unknown items may be necessary.

Question No. 5: What is a typical onsite time for a contractor picking up waste from the HHW facility?

Answer: Past pick-ups generally are less than 2 hours.

Question No. 6: Are removal volumes typically small and done with an approximately 24 ft. straight truck or are they typically a full tractor trailer load of material?

Answer: A 24 ft straight truck should be adequate. Typical loads consists of four to five cubic yard boxes and ten to fifteen drums.

Question #7: Can you provide a past bid tabulation from the last company that was awarded the contract?

Answer: To submit an Open Records Request for a past bid tabulation from the last company that was awarded the contract, please go to the City of Round Rock website at:

<http://www.roundrocktexas.gov/departments/administration/city-clerk/open-records-center/>

Question #8: Expand on employee training; will we train them and they do the collections from the cars? Or do we train them and they assist us on the collection day?

Answer: Part II 1.1 states that the contractor will train city personnel in proper categorization, segregation and packaging techniques for HHW activities.

The City of Round Rock conducts collection independent of the contractor.

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Question No. 9: In Part II – Specifications, Section 9. Disposal, 9.4 – What EPA and TCEQ id numbers for the collection activities shall the awarded Contractor be required to submit per Exhibit F?

Answer: EPA and TCEQ id numbers for the collection activities shall be submitted per Exhibit F for both “disposal and transport” of collected wastes.

Question No 10: Question: How are alkaline batteries packaged?

Answer: Currently all pronged batteries and lithium batteries are taped. All alkaline batteries are mixed in 30 gallon plastic drums.

Question No. 11: Does the awarded vendor have to participate in the City of Round Rock recycling events?

Answer: No

Question No. 12: What type of drums are used for collected waste disposal?

Answer: 55 gallon metal open top with bungs and 30 gallon open top and closed top poly drums are used for collected waste disposal.

Question No. 13: How many times will the awarded Contractor be required to pick up collected wastes?

Answer: Three to four (3-4) times per year.

Approved by: Michael Schurwon

Date: 06-18-15

Michael Schurwon, CTPM, CPPB  
Purchaser

By the signatures affixed below this addendum is hereby incorporated into and made a part of the above referenced solicitation.

ACKNOWLEDGED:

\_\_\_\_\_  
Vendor

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

**RETURN ONE COPY SIGNED COPY OF THIS ADDENDUM TO THE PURCHASING OFFICE WITH YOUR SEALED PROPOSAL. FAILURE TO DO SO MAY AUTOMATICALLY DISQUALIFY YOUR RESPONSE FROM CONSIDERATION FOR AWARD.**