

City of Round Rock Public Library
Requests for Statement of Interest and Qualifications
Public Questions and Answers

Date	Question	Answer
6/28/17	Is there a minimum or maximum number of projects to be showcased in the RFQ?	No.
6/28/17	Does the City have a deliver date in mind?	Yes, but the City would like the submitted schedules based off the expertise of the design teams.
6/28/17	Would a cover letter count towards the 20 page count?	See previous question from 6/19/17
6/21/17	1. We had heard earlier on that the city would plan to have a preproposal site meeting, but we see that this is not mentioned in the RFQ. Can you confirm that there will be no preproposal site meeting?	There will be no pre-proposal meeting.
6/21/17	2. The RFQ indicates that one original and four copies of the statement of qualifications are required. It also indicates that the statement of qualifications can be submitted by email. Are you looking for both hard copies and a digital PDF of the submission? If so, are the hard copies due the same time as the electronic emailed version (3 pm on July 6th)?	The City of Round Rock will accept one <u>or</u> the other: a. One original and four copies delivered to 221 East Main on or before 3:00 pm on July 6 th . b. One PDF or a link to download a PDF emailed to: buildingconstruction@roundrocktexas.gov . emails must be received on or before 3:00 pm on July 6 th .
6/20/17	The RFQ states it wants us to submit one original and four copies, however it also states we are allowed to email submittals. Would you mind clarifying if you need a physical copy of the submittal or if an emailed submittal will suffice?	An emailed submittal will suffice. See above question and answer.

6/20/17	Does the 20-page limit mean a total of 20 faces, or is it possible to submit 20 double-sided pages (which would equal 40 faces)?	Twenty faces.
6/20/17	Which contract delivery method is proposed?	We are considering Competitive Sealed Proposal.
6/20/17	Can you provide more details on the scope of the project? What is the Est. Const Cost of the project? How many levels? Square Footage? Estimated Completion Date?	The PDF document "Round Rock Library Statement of Work" available for download at https://www.roundrocktexas.gov/departments/general-services/building-construction-solicitations/ should answer these questions.
6/19/17	There is a page limit of 20 pages. Does the covers and tabs count towards the 20 pages?	Pages providing information directly related to the RFQ should total no more than twenty pages. Cover sheets and tab dividers will not count as a numbered page.
6/15/17	Do you keep a list of interested firms that is available to companies like ours who are interested in providing services as a sub-consultant?	No.
6/14/17	What is the City of Round Rocks intent with respect to Geotechnical Site Investigation and related engineering services for this project?	The City will contract with an engineer to perform a Geotechnical Site Investigation separate from the contract with the Architectural Firm. Results of the investigation will not be available during the RFQ process.
6/14/17	Will these services be contracted separately by the City or is the intent for the responding A/E firm to include geotechnical services?	See above question and answer.
6/13/17	Do you anticipate any type of pre-proposal meeting?	No.

6/13/17	Is there a deadline for questions?	No.
6/13/17	Do you have a list of individuals who will review the submittals and a list of the individuals on the selection committee?	No, and this information will not be released during the RFQ process.