

Notice to Proposers

Pursuant to the provisions of Texas Local Government Code, Section 2267.056, it is the intention of the City of Round Rock to select, via the Request for Proposal, to select a prime contractor by using the Competitive Sealed Proposal process for the construction of the **Sports Center Office Remodel** as generally described herein. The project includes: Remodel Tournament Room 202 into administration offices 202.1 and 202.2 at the Round Rock Sports Center, located at 2400 Chisholm Trail, Round Rock, Texas 78681. Estimated construction budget is \$80,000.00.

Sealed proposals containing one digital copy, on a USB Flash Drive, and a total of three (3) hard copies of each proposer's complete "Proposal Form," (Proposal Form not required on digital copy) "Questionnaire," and any other required or additional materials that follow the "Format of Submitted Proposal" must be submitted to **Matthew Smith, Superintendent Building Construction, City of Round Rock, 221 East Main Street, Round Rock, Texas 78664** no later than **11:00am on August 8, 2017** in an opaque envelope/packaging, sealed, and clearly marked on the outside with:

Proposal to Serve as Competitive Sealed Proposal for the Sports Center Office Remodel

Proposals will be publicly opened and read aloud at City Hall of Round Rock, 221 E Main St, Round Rock, Texas at **11:00am on August 8, 2017**. No oral, telegraphic or facsimile proposals will be accepted. No late proposals will be accepted. No proposals may be withdrawn after the scheduled proposal opening deadline. All proposals received after the scheduled proposal opening deadline will be returned unopened.

Proposals are to include the specific qualification information requested in the sequence and format prescribed in the Proposal Packet that may be obtained from Matthew Smith, msmith@roundrocktexas.gov. The proposal packets will be available beginning **July 15, 2017**.

A pre-proposal meeting will be held at the project site, **2400 Chisholm Trail, Round Rock, TX 78681, July 25, 2017 at 2:00pm. Attendance is encouraged, but is not mandatory.**

Each proposal must be accompanied by a cashier's check or acceptable bond payable to the City of Round Rock in an amount not less than five percent (5%) of the total proposed contract sum, plus alternates as submitted.

If the Contract Amount exceeds \$25,000 but is less than or equal to \$100,000, CONTRACTOR shall furnish OWNER with a Performance Bond in the form set out by OWNER, unless the original Contract Time is 60 Calendar Days/40 Working Days or less, in which case CONTRACTOR can agree to the following terms and conditions for payment in lieu of providing a Performance Bond: no money will be paid to CONTRACTOR until completion and acceptance of the work by OWNER; CONTRACTOR shall be entitled to receive 95% of the Contract Amount following Final Completion, and the remaining 5% of the Contract Amount following the one year warranty period.

Selection of the successful Proposer will be based on the selection criteria set forth in the instructions to proposers. In case of ambiguity, duplication or obscurity in the proposals, The City of Round Rock reserves the right to reject any and/or all proposals and waive any informalities and irregularities in any and/or all proposals received. Contractors and subcontractors shall pay to laborers, workman and mechanics the prevailing wage rates as determined by the City of Round Rock

Publication Dates:
Round Rock Leader

Statesman

1. **7/15/2017**
2. **7/22/2017**

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