

City of Round Rock Adopted Budget

For the Fiscal Year

October 1, 2017 to September 30, 2018

This budget will raise more revenue from property taxes than last year's budget by an amount of \$5,228,750, which is a 10.8 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,046,570.

On September 14, 2017, the following City Council members voted to adopt the fiscal year 2017-2018 proposed budget.

Mayor Craig Morgan
Mayor Pro-Tem Will Peckham
Tammy Young
Rene Flores

Frank Leffingwell
Writ Baese
Kris Whitfield

The amounts above are based on the City's property tax rates calculated or adopted as follows:

Tax Rate	Adopted FY 2018	Adopted FY 2017
Property Tax Rate	0.43000	0.42500
Effective Tax Rate	0.40317	0.39428
Effective M&O Tax Rate	0.40132	0.39337
Rollback Tax Rate	0.43494	0.42961
Debt Rate	0.14214	0.15313

The total amount of municipal debt obligations secured by property taxes for the City of Round Rock is \$206,774,268.

The above information is presented on the cover page of the City's FY 2018 Adopted Budget to comply with requirements of Section 102.007 of the Texas Local Government Code.

CITY LEADERSHIP

Craig Morgan
Will Peckham

Mayor
Mayor Pro Tem - Place 4

Tammy Young
Rene Flores
Frank Leffingwell
Writ Baese
Kris Whitfield

Council Member - Place 1
Council Member - Place 2
Council Member - Place 3
Council Member - Place 5
Council Member - Place 6

Laurie Hadley

City Manager

Bryan Williams
Brooks Bennett

Assistant City Manager
Assistant City Manager

Susan L. Morgan, CPA

Chief Financial Officer



BUDGET PRESENTATION AWARD

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Round Rock, Texas, for its Annual Budget for the fiscal year beginning October 1, 2016. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET PROCESS

The City's budget is a complex document representing the culmination of months of preparation and discussion among the City Council and City staff regarding the best ways to provide services to the community at the greatest value. The process for developing the City's annual budget is a year-round effort spanning the City's fiscal year of October 1 through September 30.

The City Council meets each winter to reaffirm the City's vision and goals and to identify specific actions for the upcoming fiscal year. The resulting strategic plan serves as the foundation of the department budget requests. The Executive Team, made up of the Department Directors, Assistant City Managers, and the City Manager, reviews all budget requests for alignment with Council direction and potential efficiencies. The team works together to refine requests into a balanced proposed budget.

In accordance with the City Charter, the proposed budget must be presented to the City Council by August 1 each year. Typically, Council receives the proposal in early to mid July. Copies of the proposed budget are also made available to the public through the City's website and on file at the Round Rock Public Library. The City Council considers the proposed budget and provides public hearings where public input regarding budget programs and financial impact is heard. Communication regarding the budget is pushed out to the public via the community cable television system, the City's website, social media, and local newspapers. Summaries of fees and tax rate implications are included in these communications.

The budget and the tax rate are formally adopted by the City Council during two separate readings of enabling legislation at regularly scheduled Council meetings in late August and in September. The Adopted Budget and tax rate go into effect October 1 for the start of the new

January - February

- Council Budget Retreat
- 5-year Capital Improvement Plan & Operating Plan
- Salary & Benefit projections

March - April

- Departments submit budget requests
- Revenue projections

May - June

- Executive review of budget requests
- Strategic budget narratives

July - August

- Tax rolls certified by Chief Appraisers
- Proposed Budget presented to City Council
- Publication of proposed tax rates

September - October

- Budget & Tax Rate finalized and approved by City Council
- Adopted Budget and Tax rate effective October 1 for new fiscal year.

HOW TO USE THIS DOCUMENT

This budget document is intended to give the reader a comprehensive overview of funding for the City's day-to-day operations, scheduled capital improvement expenditures, and principal and interest payments for the City's outstanding long-term debt. The document complies with recommended practices for fiscal and budgetary transparency of the Government Finance Officers Association (GFOA). Hyperlinks have been added where appropriate to link various sections of the document or to link to specific pages of the City's website to enhance electronic accessibility of the document.

The first three sections, the Budget Message, Strategic Plan, and City Profile, provide an overview of the City's strategic planning efforts and how this budget is targeted to continue to provide high-quality services. The operating expenditures are presented by fund and by department in the General Fund, Utility Fund, Drainage Fund, and Special Revenue Fund sections to give the reader a clear idea of how resources are allocated across the City's various programs.

The following icons have been created to graphically depict the City Council's six strategic goals consistently throughout the document in order to more clearly identify how the budget is founded on the goals.



**Financially Sound City
Providing High Value
Services**



**City Infrastructure for
Today and Tomorrow**



**"The Sports Capital of
Texas" for Tourism &
Residents**



**Great Community
to Live**



**Sustainable
Neighborhoods**



**Authentic Downtown -
Exciting Community
Destination**

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September 14, 2017

The Honorable Mayor, Mayor Pro Tem, and City Council
City of Round Rock, Texas

We are pleased to present the City's Adopted Budget for the fiscal year of October 1, 2017 through September 30, 2018. This total budget of \$330.0 million reflects the City Council's continued commitment to long-range strategic planning and City staff's teamwork and collaboration in providing high-value services to Round Rock's citizens and customers. This Budget Message section provides a high-level summary of some of the major components of the budget. The other sections of this document outline the budget in much more detail, both in summary for the whole City and by specific fund.

We believe the adopted budget reflects a fiscally responsible approach to improving the City's infrastructure and meets current demands while maintaining the City's strong financial position. Attention has been given to preservation of the City's infrastructure and maintaining quality City services to the growing population. This budget builds on high customer satisfaction ratings and prudent strategies implemented to diversify our economic base. We envision this adopted budget as a policy statement, a financial summary, and a communication tool to show Round Rock has been and will continue to be a premier City, remaining financially sound, and providing high value services.

We wish to thank all the departments and staff members who contributed effort, time, and team spirit in the development of this budget. Furthermore, special thanks are extended to all members of the Finance Department who contributed to this document.

A handwritten signature in black ink that reads "Laurie Hadley". The script is fluid and cursive.

Laurie Hadley
City Manager

A handwritten signature in black ink that reads "Bryan Williams". The script is fluid and cursive.

Bryan Williams
Assistant City Manager

A handwritten signature in black ink that reads "Brooks Bennett". The script is fluid and cursive.

Brooks Bennett
Assistant City Manager

BUDGET BY THE NUMBERS**\$330 M
Budget**

The FY 2018 Proposed Budget totals \$330.0 million across all funds for all City services.

**7 Bond
Projects**

There are seven (7) bond projects approved by the voters in 2013 in design or under construction in FY 2018 - fire facilities, park improvements, trails, Old Settlers Park Soccer Complex and Field Upgrades, Adult Softball Complex, new main library, and Public Safety Training Facility.

**55,000
Visitors**

The Round Rock Convention & Visitors Bureau estimates that 55,000 people will visit Round Rock in conjunction with one of the many tournaments, events, and festivals scheduled for FY 2018. These visitors are an essential ingredient in the City's "Sports Capital of Texas" branding and they are projected to have a \$8 million economic impact in terms of spending at Round Rock hotels, restaurants, and stores.

**\$64 M in
Sales Tax**

The City is projected to receive \$64 million in sales tax revenues in FY 2018. Sales tax revenues from the City's retail, manufacturing, restaurant, and entertainment industries continues to grow. Over \$16 million of these revenues are specifically for property tax rate reduction, allowing the City's property tax rate to be 43 cents instead of 57 cents.

**956.25
FTE**

The adopted budget includes funding for 956.25 full-time equivalent positions. The City relies on its dedicated, qualified staff to continue to provide high value services to its growing population.

\$138 M

The City has over \$138 million of capital projects planned and funded for FY 2018.

6 Goals

The entire proposed budget is founded on the City's six strategic long-range goals. These goals are outlined in the Strategic Plan section of this document.

10%

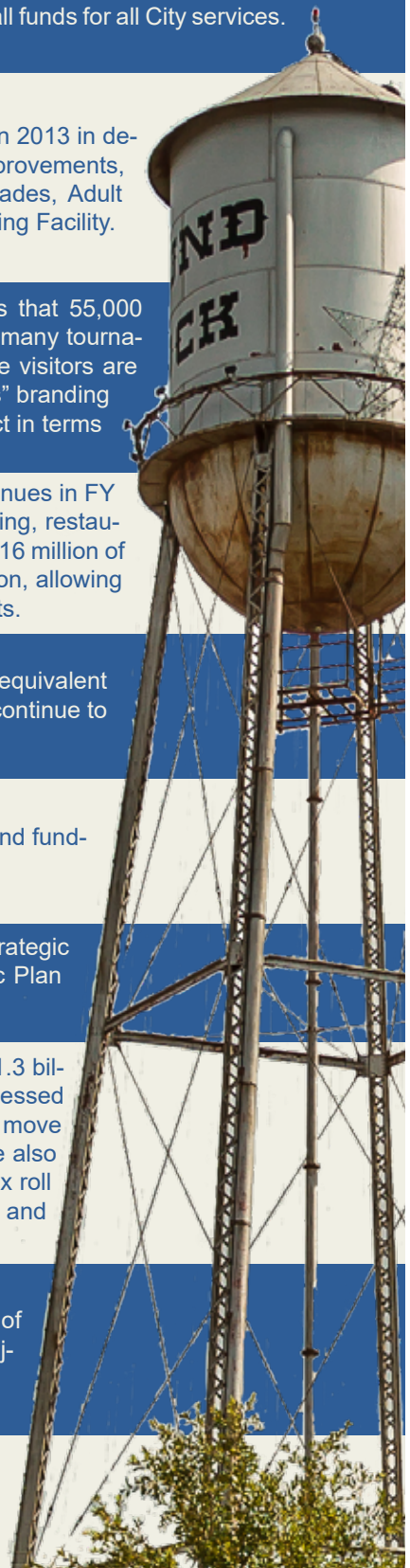
The City's taxable assessed value increased 9.9% from \$11.3 billion in FY 2017 to \$12.5 billion in FY 2018. The taxable assessed value continues to rise because people continue to want to move into the City, driving up property values. This 9.9% increase also includes \$243 million of new value added to the property tax roll in the form of new neighborhoods, apartment complexes, and commercial property built within the past year.

**Pop. of
111,387**

The estimated city population for 2018 is 111,387, a growth of 2.8% from 2017. The adopted budget is full of exciting projects and programs to serve the city's growing population.

**\$0.43
Tax Rate**

The adopted tax rate for FY 2018 is 43 cents per \$100 valuation. This is an increase of 2.7 cents over the effective rate. The increase is primarily to pay for the voter approved bond programs.



OVERVIEW BY GOAL

The City's six strategic goals form the basis of the budgetary decisions made in preparing and refining the FY 2018 Annual Budget. Select operating additions and capital projects are summarized here according to which of the strategic goals they most closely support.



FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES

FUNDING HIGHLIGHTS:

- Planning and Development Services is adding 4 positions to improve the City's ability to keep up with the rapid pace of development and growth - \$264,000
- Annual maintenance and repair programs for Facilities Maintenance and Technology - both funded at \$750,000 per year
- Additional \$2.3 million for health insurance cost increases for the City's full-time employees
- Salary increases for contracted steps and market adjustments - \$2.9 million

INCREASING TRANSPARENCY

Over the past few months, Texas Comptroller Glenn Hegar has awarded the City of Round Rock two Transparency Stars recognizing the City's efforts to make information on the City's traditional finances and debt obligations transparent and readily available to the public.

The stars, awarded through the Comptroller's Transparency Stars Program, are a great achievement by our Finance Department staff who strive to meet the best practices in transparency. During FY 2018 the City will continue to increase the level of transparency and will apply for the last three remaining stars: Contracts and Procurement, Economic Development, and Public Pensions.



PLANNING AND DEVELOPMENT SERVICES STAFFING

One of the positive side effects of Round Rock continuing to deliver high value services to our community is that more and more people are moving in. Some of those people are not just relocating their family and their belongings, but are relocating businesses or expanding into brand new facilities here in Round Rock.

The City has seen several businesses move to town over the past few years, like AirCo Mechanical, Proportion Foods, and Houghton-Mifflin Harcourt to name just a few. Add in all our new neighborhoods, apartment complexes, and senior living facilities that continue to develop and grow in number and our Development Services office is a very busy place!

On top of all of that, development for UPS's new distribution center and Kalahari's new resort and conference center will be ramping up in FY 2018. Because of the underlying growth and the anticipated demand stemming from these upcoming large projects, the FY 2018 Budget includes \$264,000 for four new positions so we can continue to provide a high value planning and development process for all.

OVERVIEW BY GOAL



CITY INFRASTRUCTURE: TODAY AND FOR TOMORROW

FUNDING HIGHLIGHTS:

- Transportation is adding a Crack Fill Crew (4 FTEs) to prolong the life of City streets - \$294,000
- The City is expanding its public transportation services with a new year-long pilot program which began August 21st. This new program offers two circulatory routes within Round Rock and a route down to the CapMetro station on Howard Lane - \$1.7 million with \$700,000 reimbursed from the Federal Transit Authority; net cost to the City of \$1 million
- A robust capital improvements and expansion program with FY 2018 funding amounts of \$32.9 million for the water and wastewater systems, \$6.3 million for the drainage system, and \$40.8 million for City roads and streets
- General Services is adding 2 new positions to increase maintenance and upkeep of the Clay Madsen Recreation Center and the Police Department - \$119,000
- Water and Wastewater is adding 4 new positions - Pretreatment Technician, Backflow Technician, System Mechanic, and Utility Inspector to better maintain the City's water and wastewater systems - \$268,000

TRANSPORTATION INFRASTRUCTURE IMPROVEMENTS

With the fast growth seen in the City, traffic has been and continues to be a growing concern. While we cannot instantly solve all the traffic problems, the Transportation Department is working on some major improvements that will help.

The FY 2018 Budget includes \$53 million of transportation spending. This capital investment in transportation infrastructure includes improvements to University Boulevard between IH 35 and Sunrise (\$8.6 million), neighborhood street maintenance (\$7.5 million), East Bagdad Extension (\$3.7 million), and Gattis School Road Widening (\$2.2 million). For a complete look at the planned capital projects you can find a detailed listing in the Capital Improvement Plan section of this document.

EXPANDED TRANSIT SERVICES

Another exciting development for transportation in Round Rock is the expansion of the City's transit program. This expansion provides new options for



The FY 2018 Budget includes \$23.8 million for water and wastewater capital projects.



The City's Capital Improvement Program has \$7.5 million in planned neighborhood street maintenance projects.

travel in and around town as well as new options to get to destinations in Austin. This first year is designed as a pilot program to gauge the demand and operations for the expanded service.

The City completed a Transit Master Plan in 2015, which provides a blueprint for improving local mobility and regional connectivity over the next 10 years. After hosting several community input meetings and receiving feedback via social media and online surveys, the Transportation Department developed routes consistent with community needs.

The service began August 21 and is provided by Cap Metro through a contract with the City. The FY 2018 Budget includes \$1.7 million for the transit program.



The City is working with Union Pacific Railroad on finalizing railroad quiet zones within the City limits.

The City will be reimbursed \$700,000 by the Federal Transit Administration, leaving a net cost of \$1 million. No new property taxes are being levied to pay for this additional transit service.

For more information on the City's transit program please visit www.roundrocktransit.com.

RAILROAD QUIET ZONE

Progress is on track as the City works with Union Pacific Railroad (UP) to restrict trains from blowing their horns inside the City limits.

The FY 2018 Budget includes \$1.7 million for the project. The City Council approved construction for the first phase and construction is tentatively scheduled to begin in November 2017.

Construction will involve both City and UP work at street and railroad crossing arms to prevent motorists from driving around the typical two arms. Once construction is complete, the Federal Railroad Administration will need to certify the City as a quiet zone.

The first phase of the project will run from County Road 172 to Burnet Road and the second phase will run from Burnet Road to Red Bud Lane.

OVERVIEW BY GOAL



“THE SPORTS CAPITAL OF TEXAS” FOR TOURISM AND RESIDENTS

FUNDING HIGHLIGHTS:

- Forest Creek Golf Club will be closed for course reconstruction from November 2017 until August 2018 - \$3.4 million
- Planned upgrades to the Dell Diamond include converting stadium lighting to LED fixtures - \$850,000
- The Sports Management and Tourism department is adding two positions - Marketing and Advertising Coordinator and Assistant Coordinator for Operations and Events - as well as additional advertising funding to enhance the marketing for the “Sports Capital of Texas” brand and to ramp up promotions for the convention and event industry - \$656,000
- Additional funding to replace baseball and softball infields at Old Settlers Park - \$250,000

NEW DIRECTION FOR CVB

The Round Rock Convention & Visitors Bureau (CVB) is preparing to move in a new direction with its promotions and marketing. The CVB is adding a position and funding for FY 2018 to expand the marketing of the City’s “Sports Capital of Texas” brand to the conventions and meetings industry.

The CVB has a history of successfully bringing tournaments for a wide variety of sports to the City. In 2016, the CVB recruited events that brought more

than 45,000 visitors into Round Rock, which contributed an estimated \$7.5 million in local economic activity.

With a new Embassy Suites Hotel and Conference Center, and Kalahari Resorts and Convention Center in various stages of the planning process, the CVB will be working to lay the foundation for recruiting conferences and events to the City to bring even more visitors and economic activity to Round Rock.

FOREST CREEK GOLF CLUB

Forest Creek Golf Club has served area golfers since 1990. Over the past 27 years, tens of thousands of Round Rock citizens and visitors have enjoyed the course. All that love has caused some wear and deterioration. The FY 2018 Budget includes \$3.4 million for a full course reconstruction. The course is planned to be closed from November 2017 until August 2018 for the reconstruction.

Since the City entered into a new management contract with KemperSports Inc, a company that manages golf courses throughout the country, tons of improvements have already been made. All course accessories including flags have been replaced, trees have been trimmed, the landscaping has been cleaned up, and the food and beverage offerings of the grill area in the clubhouse have been revamped.





City Map with "The Sports Capital of Texas" amenities

The golf course is a community asset in the same way as many other facilities (Rock'N River, community pools, etc.) and is another facility that helps build the City's "Sports Capital of Texas" brand. This reconstruction will help to elevate the course as the preferred golf experience of the City, Dell, the Round Rock Express, and visitors to the upcoming Kalahari Resort and Convention Center.

"THE SPORTS CAPITAL OF TEXAS"

The City continues to add amenities to enhance the "Sports Capital of Texas" brand. Forest Creek Golf Course has been open since 1990 and the Dell Diamond opened in 2000. The Round Rock Sports Center was added in 2014 and the Multipurpose Complex opened in 2017. With Embassy Suites and Kalahari both bringing conference and convention centers to town, the City will seek to bring in even more visitors to enjoy our sports, hotels, restaurants, and shopping.



The Round Rock Multipurpose Complex opened on May 18, 2017.

OVERVIEW BY GOAL**GREAT COMMUNITY TO LIVE****FUNDING HIGHLIGHTS:**

- Completion of planned Trail Expansions approved by voters in the 2013 bond election for Brushy Creek, Heritage East and West, and Lake Creek Trails - \$12.6 million
- Parks and Recreation is adding an additional Parks Maintenance Worker to maintain the soon-to-be-expanded Play for All Abilities Park - \$79,000
- Siting and design of new main library at a site on Mays Street - \$2.0 million in FY 2018; total project cost is \$23.2 million
- Fire Department is adding 10 new FTEs to staff new Station 9 and to improve the coverage across the entire City - \$2.0 million, including \$750,000 for a new fire engine
- Police is adding 3 positions to help keep Round Rock as one of the safest cities in the nation - \$285,000

NEW LIBRARY LOCATION

In November 2013, citizens approved the use of \$23.2 million in bond proceeds to build a new main library. Having additional space will allow the library to expand its core services to children, teens, and adults; roll out more technology programs; and provide a wider variety of meeting spaces and program rooms.

Through community outreach and surveys, we've

discovered the community is very fond of the location on Main Street. Based on feedback from the community, there is strong support to locate the main library as close to downtown as possible. With that in mind, we have good news to share: We have found a premier location in downtown Round Rock!

The City is working with the Round Rock Independent School District (RRISD) to secure a location next to CD Fulkes Middle School, located at 300 W Anderson Avenue. The site has been secured and

WHAT'S COOLER THAN BEING COOL?

HAVING A LIBRARY CARD. GET YOURS TODAY!

ilovelibraries.org/library-card

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Classes at the Round Rock Public Library are designed to encourage a love of books in our youngest learners using stories, songs, and hands-on activities.



Some of the new expansion items for Play for all Park include a large playscape pod expansion, themed F1 race track, and an expansion of the swing pod which will create more opportunities for park users to swing.

design will be underway in FY 2018. About \$2 million of the bond proceeds will be spent in FY 2018 on siting and design with about \$20 million remaining to fund construction. The estimated opening date for the new library is in 2022. That may seem like a long ways off, but the City wants to ensure we design and build a quality facility that helps make Round Rock a great community to live for generations to come.

PLAY FOR ALL ABILITIES EXPANSION

On March 3, 2012 the original Play for All Park opened with a community-wide celebration. After 5 years in the making Central Texas children of all abilities had a one of a kind park to play side by side without limitations. Making the park a reality truly was a community-wide effort and a dream come true for the children of Central Texas and children across the nation.

The park has become a treasure and from opening day hundreds of thousands have visited the park from Central Texas and across the nation. Throughout the year, children are bussed in from surrounding communities to enjoy this one of a kind park.

The Round Rock community, the Play for All Foundation, and the City of Round Rock have joined forces again to take the Play for All Park to the next level by doubling the size of the current park! The expansion will create three additional themed play spaces and will expand four current play spaces. The construction process has already begun and will be completed in fall 2017.



Play for All Park is a This large gated park that includes a variety of play opportunities designed to stimulate and encourage the development of several skill sets.

OVERVIEW BY GOAL



SUSTAINABLE NEIGHBORHOODS - OLD AND NEW

FUNDING HIGHLIGHTS:

- Planning is adding an additional Code Enforcement Officer to help facilitate code compliance with the added work load associated with continued growth and the new fence and trash can ordinances - \$95,000
- Continued commitment to neighborhood park improvement projects with projects planned in FY 2018 for the Round Rock West Park Greenbelt, Frontier Park, and Meadow Lake Park - \$1 million
- The annual neighborhood street maintenance program will again receive \$3 million in funding to complement a one-time influx of \$13.5 million from use of prior years' cash balance

NEIGHBORHOOD STREET MAINTENANCE PROGRAM

The City maintains more than 1,150 lane miles of roads. To improve the condition of roadways, the City has a Street Maintenance Program to monitor road conditions and systematically repair or overlay those many miles of streets.

The City tracks and evaluates the condition of our road system through a computerized pavement management system, which provides an inventory of roads, pavement condition data, and pavement performance history. The system identifies what work needs to be done to provide the most cost-effective management of our road system. The streets chosen for repair are based on condition and priori-

ty ratings generated by the pavement management system program. The work could include pavement repair, concrete repair, milling, asphalt overlay, seal coat, chip seal, fog seal, and reconstruction.

Last year the City Council strategically increased the property tax rate by a full cent to increase funding for the Neighborhood Street Maintenance program to \$3 million annually. This new level of annual funding is continued into the FY 2018 Budget.

In FY 2018, between new funding and utilizing prior savings put towards the street maintenance program by the City Council, there are \$7.5 million of projects planned for the Neighborhood Street Maintenance Program.



Planned Neighborhood Street Maintenance Projects. A full map outlining these projects is available on the City's website.



AUTHENTIC DOWNTOWN - EXCITING COMMUNITY DESTINATION

FUNDING HIGHLIGHTS:

- General Services is adding a Downtown Maintenance Technician to maintain the public spaces and parking garage in Downtown - \$108,000
- The playground at Memorial Park is scheduled for replacement in FY 2018 - \$195,000
- The Depot Townhomes development will begin in FY 2018, which will provide new housing opportunities in downtown for new residents of Round Rock
- Continued Downtown street maintenance including East Bagdad Extension (\$3.7 million) and Southwest Downtown Phase 5B (\$3.3 million)

THE DEPOT TOWNHOMES COMING TO DOWNTOWN

The Depot Townhomes are coming to Downtown and we couldn't be more excited! Eighty-two townhouses are planned for the old Gypsum Builders Supply property at South Burnet and East Bagdad Avenue.

With all of the great shopping, eating, and nightlife options in Downtown, it's no surprise folks would want to live in the center of all the fun. As David Floor, VP of Land Acquisition for the developer InTown Homes, says, "The biggest problem we have had with our other projects is to get retail and other businesses behind us for a mixed-use neighborhood. But Round Rock already had all those retail, restaurants, and bars already there."

Here are three more exciting things about this new development:

- You could **live and work in the heart of downtown**. Some units will have ground level space available for businesses with living space on the upper floors. You'd have the best commute in Central Texas!
- **McNeil Road will be realigned** in conjunction with the project. Upcoming City roadwork will vacate the Bagdad Avenue underpass at Mays Street, realign McNeil Road and ex-

tend it under Mays Street, and extend East Bagdad Avenue east all the way to Georgetown Street.

- Front row seats to **Downtown events**. Downtown has some of the best, free events around and if you lived down here, you'd always be a front row Joe. Think July 4th parade, Music on Main, Christmas Family Night, and so many more!



For more exciting news and information about our Downtown, please visit downtownroundrock.com.

LOCAL ECONOMY

Round Rock continues to see strong population and economic growth. As the largest city in Williamson County and part of the Austin Metropolitan Statistical Area (MSA), Round Rock is a key part of one of the fastest growing regions not just in Texas, but across the entire nation. From 2009 to the projected population for 2018, the City of Round Rock has experienced population growth of almost 12% over the past 10 years. Long-range population estimates from the City's Planning and Development Services Department predict this increase continuing at a growth rate between 2% and 3% per year for the foreseeable future.

One of the likely reasons for the City's population growth is a strong local economy. The City's unemployment rate is 3.2%, remaining lower than the Austin MSA rate of 3.3% and the statewide rate of 4.1%. As the Texas economy faces some uncertainties due to unstable oil prices and the aftermath of Hurricane Harvey, the Central Texas area's geographic and economic distance from the oil industry and the recovering Coastal region has and will likely continue to insulate the region from major impacts. Round Rock businesses have seen continued growth in revenues, especially in the hotel and restaurant industries, as more tourists and visitors come to enjoy Round Rock's "Sports Capital of Texas" sporting events, historic downtown, and unique blend of destination shopping experiences.

Dell continues to be the largest employer in Round Rock with an estimated 12,000 employees in 2017 and is a major driver of the City's economy. Since Dell relocated to Round Rock in 1994, the economic impact to the City has been transformative. Dell remains the City's largest sales tax payer, though sales tax revenues attributed to Dell's sales have decreased over time as the company has shifted away from the manufacture of goods and has focused more on services. Because of the company's commitment to Round Rock, the employment opportunities they offer, and the property tax and sales tax revenues they generate, Dell remains vital to the City's economy.

The Round Rock IKEA celebrated its 10th anniversary in November 2016. Over the past 10 years IKEA has brought in over 18 million shoppers to the City from all over Texas, Mexico, and beyond. IKEA has diversified the City's economy and brought in tens of millions of dollars in sales tax revenues. The store underwent an expansion and renovation in June 2012, which added 54,000-square feet, doubled the size of the store's warehouse, and covered the roof in solar panels.

As retail stores and shopping centers across Round Rock continue to age the City is realizing the importance of supporting and enabling redevelopment of its retail infrastructure. There is funding in the FY 2018 Adopted Budget for the City to partner with the Round Rock Chamber of Commerce for a business and retail redevelopment study to learn how to start looking at these issues.



IKEA Round Rock celebrated its 10th

The economic development wins of the past will continue to add to the diversity of Round Rock's economy into the future as several companies have recently announced plans to locate in the City. A new Embassy Suites Hotel and Conference Center is planned to be built for \$20 million on about 6 acres of land near Bass Pro Shops and Round Rock Premium Outlets. The project will bring a 160-room hotel with at least 14,000

square feet of convention and meeting space and will generate at least 60 jobs. The hotel and conference center is anticipated to open in 2019.



Mesa Creek is under construction with completion scheduled for the first quarter of 2018

Mesa Creek, a 60,000-square-foot Class-A office building is being built on a 16-acre plot on Old Settlers Boulevard near Mesa Drive. The project helps ease a shortage of office space in the City and will bring in over 50 jobs. The ground-breaking for the project was held on May 24, 2017 with completion scheduled for early 2018.

United Parcel Service (UPS) announced they will be the next Fortune 500 company to expand in Round Rock with a new regional distribution center that will

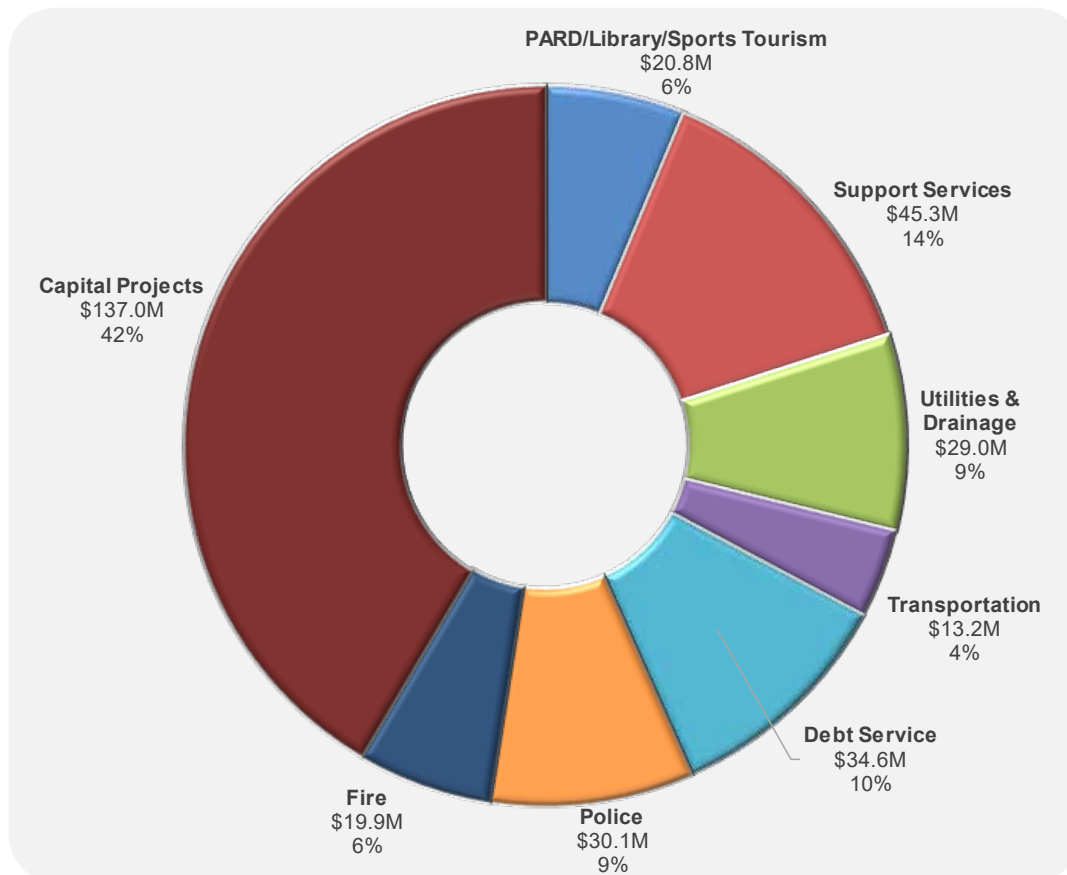
provide additional operating capacity for the Austin area. The \$70 million facility, projected to open in 2018, will be 225,000 square feet located on fifty acres of land near SH 45 and A.W. Grimes Boulevard. The new distribution center will employ more than 300 people with an annual average salary of at least \$50,000.

Kalahari Resorts has chosen Round Rock as the location of its fourth family resort and convention center. The City views this project as a game-changer for the community. Its proximity to Old Settlers Park and Dell Diamond – two well-established venues that draw more than a million visitors annually – bodes well for a successful, tourism-oriented development. This is a new industry for Round Rock that will provide substantial property tax revenues and diversify the local economy and available employment opportunities. The proposed project is still being finalized, but the resort will feature a minimum of 975 guest rooms, a 150,000-square-foot convention center, an indoor/outdoor water park, and other potential indoor and outdoor activities.

Round Rock continues to see significant growth in the medical industry. The City is home to several hospitals offering comprehensive world-class healthcare services as well as several higher education facilities, many of which focus on healthcare disciplines. These institutions of higher learning include the Texas A&M Health Science Center, Texas State University, Austin Community College, and the Art Institute of Austin. Texas State University is under construction on a new \$70 million building on their Round Rock campus, which, when complete in 2018, will house their College of Health Professions.



Texas State's new Health Professions Building 1 (Willow Hall) is under construction with planned completion in Spring 2018

FINANCIAL REVIEW**ALL FUNDS BY USE**

The FY 2018 Annual Budget totals \$330.0 million, an increase of \$6.5 million or 2.0% from last year.

GENERAL FUND

The General Fund is the primary fund for the City and accounts for core services provided by the City of Round Rock including police and fire service, parks and recreation programs, the Round Rock Public Library, transportation planning, and various administrative and management functions. Most of the new staffing and operating costs intended to maintain service levels in the midst of rapid population growth are included in the General Fund. Additional spending totaling \$2.6 million, or an increase of 2.5%, provides for 28.88 additional full-time equivalents (FTEs) and additional operating costs. A complete breakdown of these additions can be found in the Budget Summaries section of this document.

STAFFING & COMPENSATION

The new staffing and related costs are intended to maintain service levels in the midst of rapid population growth. Ten (10) of the new full-time positions are focused on staffing voter-approved bond projects and the remainder will make sure core City services keep up with population growth. The Budget also includes funding for projected health insurance cost increases as well as funding for both market-based salary adjustments and pay for performance salary increases.

PROPERTY TAX

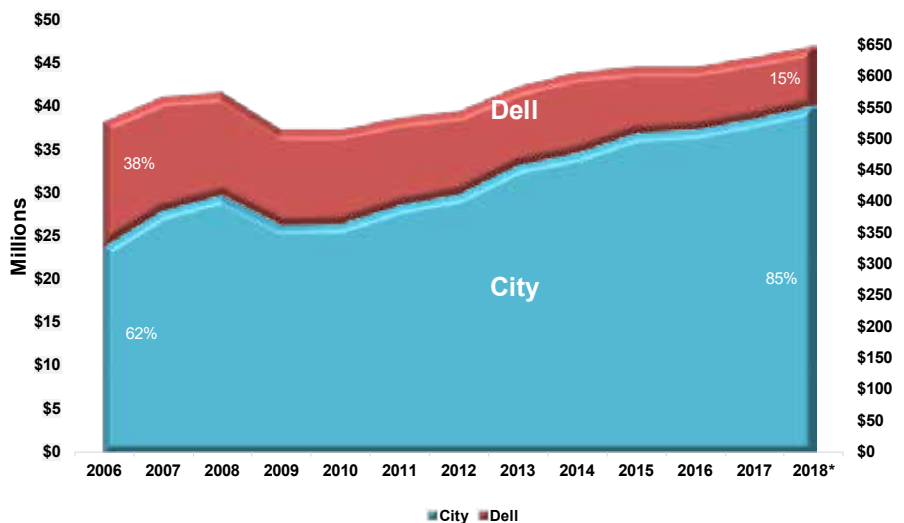
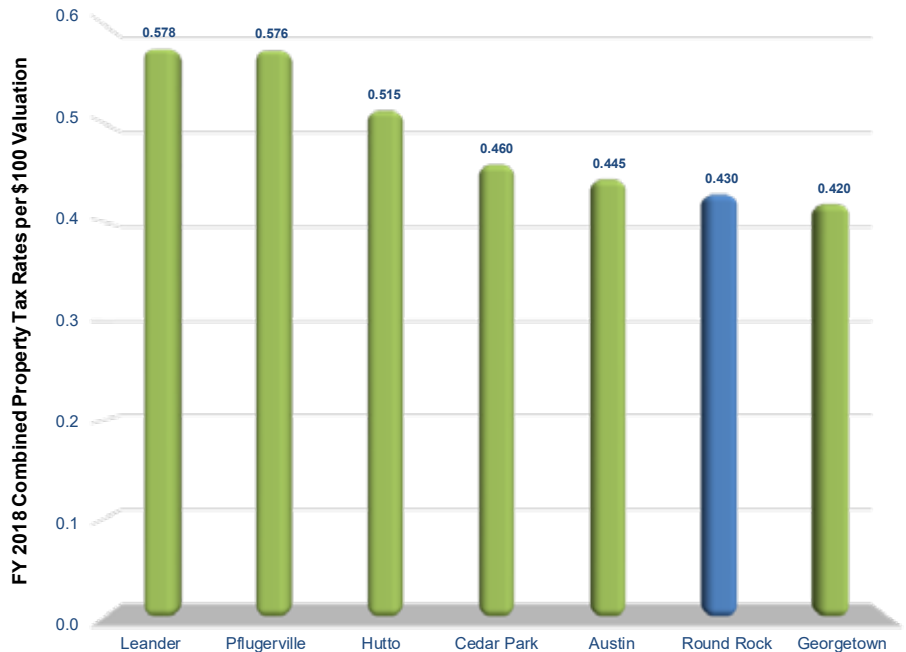
The FY 2018 certified taxable property value for Round Rock is \$12.5 billion, an increase of 10.6% from last year's \$11.3 billion. The adopted property tax rate for FY 2018 is \$0.43000 per \$100 of valuation. The tax rate is an increase of 2.7 cents over the effective rate of \$0.40317, and well below the rollback rate of \$0.43494. The median home, valued at \$227,714, will pay \$979 per year in city property taxes, which is an increase of \$97 per year, or \$7.58 per month.

The 2.1 cents of increase in the adopted tax rate over the effective rate provides funding for voter-approved bond program debt payments and operating costs.

With an adopted rate of \$0.43000, the City continues to have one of the lowest property tax rates in Central Texas, and is among the lowest rates in the state for medium-sized cities.

SALES TAX REVENUE

The economic environment is a major contributor to City resources. Sales tax provides 45% of the revenue needed for the City's \$104.8 million General Fund budget, and is the primary funding source for the City's Type B Corporation, which supports roads and economic development. While the City has reduced its reliance on Dell receipts, the non-Dell portion has grown from \$23.8 million in 2006 to a projected \$40.1 million for 2017, an increase of 68% over the thirteen year period. Total sales tax collections for the City have increased gradually over the past 13 years from \$38.1 million in 2006 to \$47.0 million expected in 2018. The reduced reliance on Dell and sales tax in general makes the City's finances more stable and less susceptible to negative effects of economic downturns.



FINANCIAL REVIEW

GENERAL SELF FINANCE FUNDS

The City uses excess revenues and unspent funds to pay for major capital expenses, one-time capital needs, and repair and rehabilitation costs for City parks, streets, public safety equipment, and facilities. Using this pay-as-you-go philosophy has been a major contributing factor to maintaining a low property tax rate and excellent long-term financial stability while providing high quality, well-maintained equipment and facilities. In FY 2018 the City has designated available cash funds to pay for the following projects.

City-wide	PARD, Facilities, and IT Repair & Replacement	2,250,000
	Transfer to Golf Club Operations Fund - FY 2018	740,000
PARD	Clay Madsen Soccer Fields (50% paid by GSFC, 50% by Utility Fund)	500,000
	OSP Chemical Storage Building	30,000
Public Safety	RRFD Radio Replacement (Year 2 of 3)	368,000
	Police Radio Replacement Program (Year 4 of 5)	400,600
	Police Department Lobby Renovation	35,000
	Police Automated License Plate Reader	25,500
	Police Speed Trailer Replacement	24,000
Transportation	Transportation and Other Radio Replacements	200,000
	Sign Replacement Program (Year 2 of 2)	350,000
	Crack Fill Crew - Road Machinery	90,000
	Street Sander Unit Replacement	60,000
Vehicles for New Positions	Firefighting Apparatus - 1 Engine	750,000
	Detectives Vehicles - 2	117,000
	Downtown Sidewalk Sweeper	50,000
	Vehicle for Building Construction Division (position added through FY 2017 Mid-Year Budget Amendment)	30,500
	Code Enforcement Officer Vehicle	25,000
Total New General Self Finance Uses		\$6,045,600

GENERAL FUND RESERVE POLICY

The City Council approved a change to the General Fund Reserve policy to lower the reserve requirement from 33% to 25% of operating expenditures because the City is not as dependent on volatile sales tax revenues as it once was. Beginning with the FY 2018 Adopted Budget, the reserve will be lowered over 2 to 3 years to gradually transition to the new balance and will continue to maintain a conservative reserve against future risk. The City's Concentration Risk Fund, a separate account to provide additional surety on the City's highest sales tax remitters, remains in place.

DEBT

The City continues to maintain excellent credit and received an upgrade from Standard and Poor's on its Utility Revenue bonds in December 2017 to AAA, the highest rating of credit worthiness. The City's General Obligation bonds are rated AA+. City debt is managed through dedicated funds and long-term planning for projects.

For a more in-depth look at the City's outstanding debt obligations please see the Debt section of this document.

UTILITY FUND - WATER AND WASTEWATER

The City's water and wastewater operations total \$76 million in FY 2018 for both operations and capital needs. There is a 3.5% water rate increase included in the adopted budget that went into effect on October 1, 2017. This rate increase for FY 2018 is the first year of a three year planned implementation stemming from a recently updated water and wastewater rate model. With future development demands anticipated for the water system these rate increases are needed to fund capital improvement programs, an increase in system demands, and operating pressures. The base rates for all customer categories have been increased which reduces revenue volatility that results from weather and conservation. In addition to the water rate increases, the tiered water rate structure for residential and irrigation customers has been adjusted to be year-round and is designed to shift more of the cost increase to higher users who are driving the added costs. Based on the water and wastewater rate model, **no wastewater increases are anticipated for the next several years**. More information on the Utility Fund is available in the Utility Fund section of this document.

DRAINAGE FUND

This fund provides a stable funding source for the maintenance of the City's stormwater system. There are **no rate increases** included in the adopted budget. This fund includes \$2.7 million in operating costs, \$573,000 in debt service, and \$6.7 million for capital improvements to the City's drainage system. More information on the City's Drainage Fund is available in the Drainage Fund section of this document.

HOTEL OCCUPANCY TAX AND SPORTS CENTER FUNDS

The local hotel/motel industry continues to be particularly vibrant in Round Rock. The City has nearly 2,900 hotel and motel rooms and is projected to reach 3,000 rooms by the end of FY 2018. Occupancy rates remain among the highest in the state at 77%. Hotel Occupancy Tax proceeds support the City-owned Dell Diamond, the Convention & Visitor's Bureau, the Round Rock Sports Center, and partial funding for the new Multipurpose Complex which opened in Old Settlers Park on May 18, 2017. More information on the Hotel Occupancy Tax and Sports Center Funds is available in the Special Revenue Funds section of this document.

ROUND ROCK TRANSPORTATION AND ECONOMIC DEVELOPMENT CORPORATION (TYPE B) FUND

The Type B Fund receives its revenue from 0.5 cents of the City's local sales tax. This provides \$17.3 million per year for various transportation and economic development programs. Of these total revenues, 90% is allocated for roads, drainage, and other transportation system improvements, including maintenance costs associated for authorized projects as allowed under State law. The remaining 10% of revenues are used for

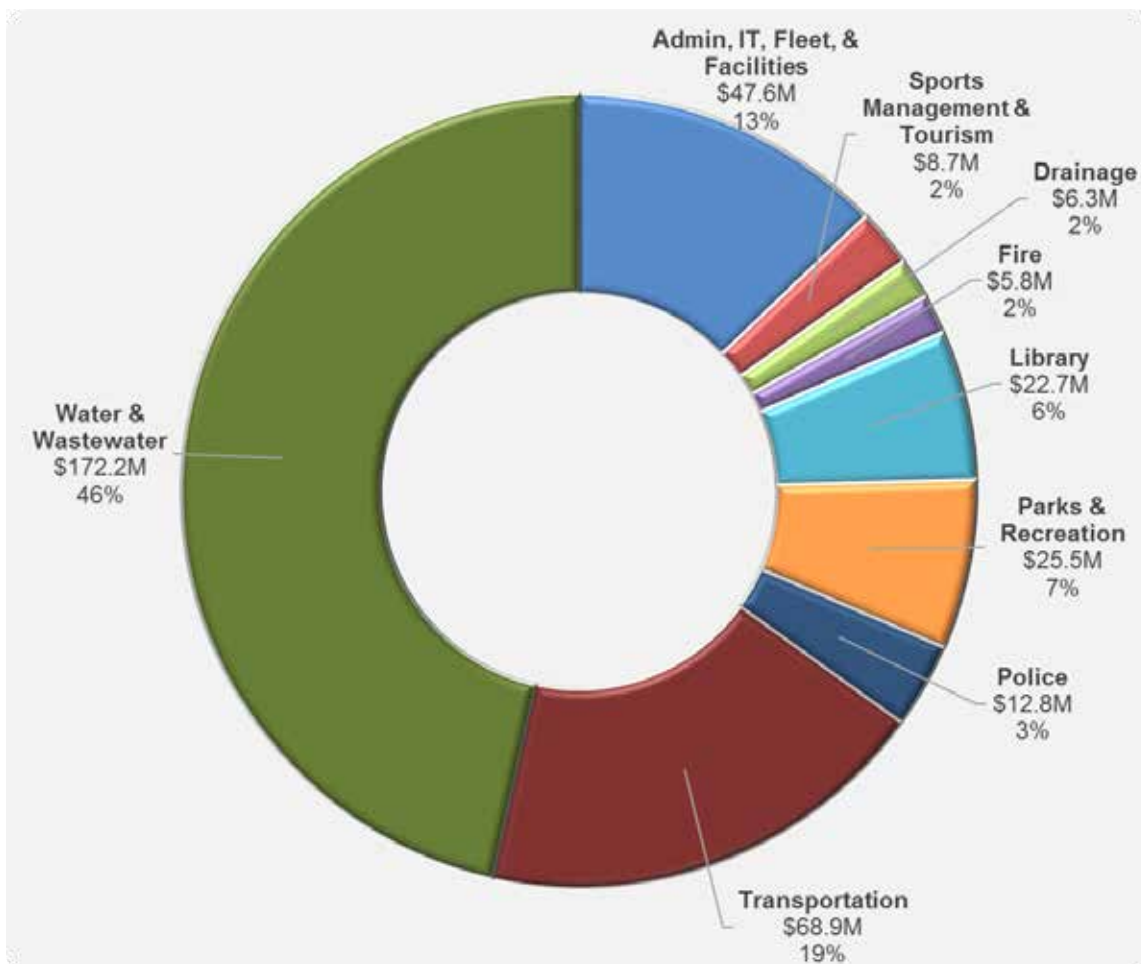
FINANCIAL REVIEW

economic development related projects that expand employment opportunities within the City. The City Council also approved a change to the Type B Fund reserve policy to set the requirement to 25% of operating expenditures or \$1 million, whichever is greater. This policy change brings the Type B reserve more in line with anticipated risk and helps to maintain operating type expenditures for transportation, economic development, and Downtown marketing in the event of future sales tax volatility.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The City manages its current assets and keeps up with growth through CIP master-planning for Parks & Recreation, Roads, Water and Wastewater Utilities, Stormwater Drainage, and City Facilities. Over the next five (5) years the City expects to spend \$370.4 million on improvements in these areas. Over 79% of these expenditures will be made with cash reserves the City has on hand which shows the financial stability of Round Rock. Not having to borrow for well over half of the planned capital expenditures saves the community money. For more details on the CIP, including a complete list of all planned capital projects over the next five (5) years please see the Capital Project Funds section of this document.

5 YEAR CIP BY USE



STRATEGIC PLANNING FOR THE CITY

The Round Rock City Council uses focused long-range strategic planning to ensure the City continues to provide high-quality services well into the future. At the core of this approach to planning is a multi-year strategic plan first developed in 2012. Each year the City Council meets with the City Manager and Department Directors to revisit the strategic plan, recommit to the long-range vision, and identify specific measurable actions to be taken to help the City achieve its goals.

The Strategic Plan includes three major components that help focus operations and capital projects on the long-range plan: a broad fifteen (15) year vision, more specific five (5) year goals, and measurable actions to be taken each year to help achieve the goals and the broader vision. By basing the short-term actions on the medium-term goals which are founded on the long-range vision, the City is laying out a strategic path for daily operations, for capital projects, and for the future to continue Round Rock's success.



PERFORMANCE MEASUREMENT

The City uses its strategic plan not only to set policy direction and guide annual budget decisions, but also as a basis against which to gauge the level and quality of City services. By providing information about department performance, the City hopes to allow the public, City Council, and City staff the opportunity to analyze the results, to see if desired outcomes are being met, and to look for ways the City can continue to improve.

This document attempts to provide performance measures for each department along with basic financial information. Each department's section within the General Fund, Water/Wastewater Utility Fund, Drainage Fund, and Special Revenue Fund tabs provides the departments' specific vision and mission, financial and personnel information, and some performance measures. Most of these measures for FY 2018 are basic measures that gauge the level and quantity of services provided to the City's residents and customers. Over the next few years City staff hopes to identify additional measures to assess the quality of service provided and the outcomes to the City's neighborhoods and to the residents resulting from the services.

CITY VISION

The City Council reaffirmed the City of Round Rock's long-range fifteen (15) year vision during the Strategic Planning Retreat in February. The vision provides the foundation for the Strategic Plan and the FY 2018 Budget.

The vision outlined for 2032 is for Round Rock to be:

- A Family-Friendly Community that is Safe and Distinctive by Design
- "The Sports Capital of Texas" and Major Medical and Educational Destination
- An Authentic Downtown and choice of Great Neighborhoods

For each of these components of the vision, these are the guiding principles identified for each.

FAMILY-FRIENDLY COMMUNITY

- A sense of community identity and pride.
- Strong community events, festivals, and activities.
- Top quality schools and educational programs.
- Strong presence of faith institutions.
- Strong cultural arts scene with residents engaged and participating in programs and activities.
- Outdoor gathering places and parks for family activities, both active and passive.
- A reputation as a great place for family living.



SAFE

- Recognition as the safest community in the nation.
- Zero tolerance for criminal activities.
- Low crime rate, especially for Part I and Part II crimes.
- Timely response to emergency calls for service.
- No visual blight – an attractive and safe appearance.
- Residents partnering with the City to create a safe community.
- A safe, secure water supply.
- Residents and visitors should feel safe and secure anywhere, anytime.

DISTINCTIVE BY DESIGN

- Distinctive gateways and entrances so that residents and visitors know that they are entering Round Rock.
- City facilities and landscaping that are reflective of the local character.
- New developments and major buildings designed for attractiveness.
- Preservation of Round Rock's historic character.
- Native water-wise landscaping in both public and private areas.
- Round Rock with a distinctive community appearance from other Texas cities.

THE SPORTS CAPITAL OF TEXAS

- Round Rock recognized as "The Sports Capital of Texas".
- First class sports facilities and fields that are state of the art and well-maintained.
- Balance field and facilities usage between local recreation, tournaments, and tourism.
- Multi-use fields and facilities for practice and games.
- Attract regional and national tournaments.
- Host tournaments for mainstream sports, such as baseball/softball, football, basketball,

- volleyball, soccer, and cheer-leading.
- City and Round Rock Independent School District (RRISD) working together and collaborating on facilities and field use.

MAJOR MEDICAL AND EDUCATIONAL DESTINATION

- World-class hospitals and medical facilities.
- Medical research, biotechnology and technology businesses.
- Attract medical related businesses, including small-scale trial manufacturing and medical biotechnology manufacturing.
- Technology incubator supporting opportunities to start and grow a business.
- Expanded educational institutions: Austin Community College, Texas A&M Medical School, Texas State, trade and technical schools.
- Upscale housing development and mixed residential uses in northeast area.

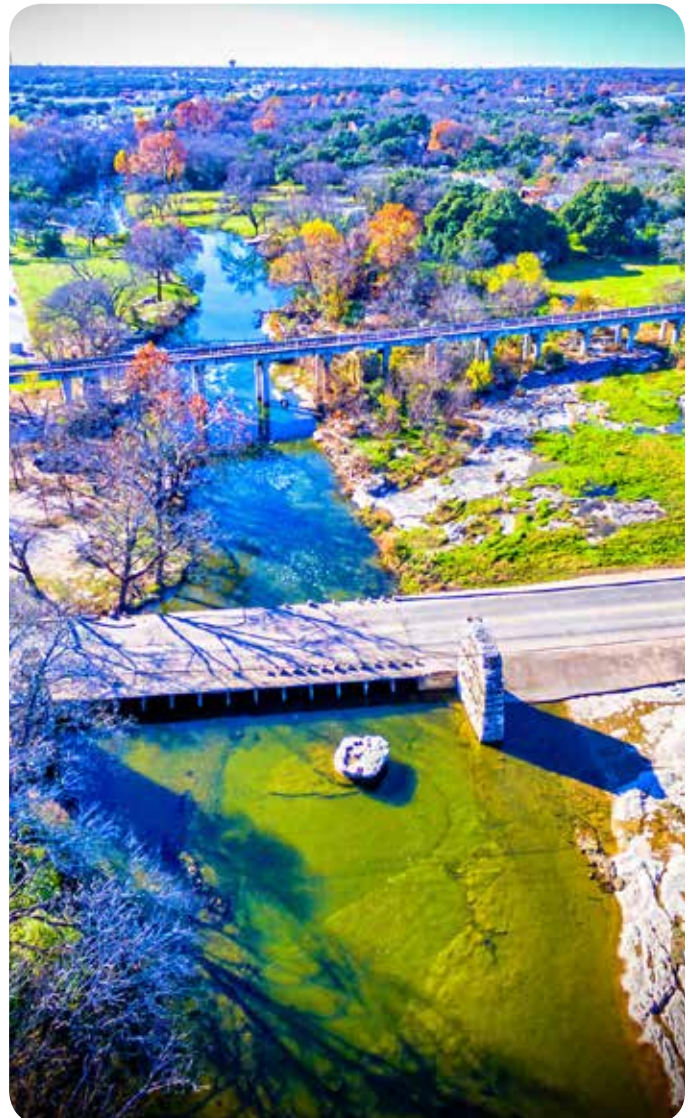
AUTHENTIC DOWNTOWN

- Reputation as an exciting and “trendy” place to come and hang out.
- A variety of entertainment venues and activities, restaurants, bars, and live music.
- Public trail access and use of Brushy Creek.
- Public spaces and commercial businesses located along Brushy Creek.
- Preservation of historic buildings and character.
- Cultural arts, performing theater, and public art presence.
- Easy access, convenient parking, and pedestrian-friendly downtown.
- Relocation of businesses to the Downtown area.

CHOICE OF GREAT NEIGHBORHOODS

- Range of housing choices including town homes, patio homes, upscale homes, and starter homes.

- Easy access to open spaces, neighborhoods, recreation and leisure facilities, and activities.
- Well-maintained modernized housing stock.
- High-end housing in executive neighborhoods.
- Active home-owner associations and organizations for socializing and sharing responsibility for the neighborhood.
- Walkable pedestrian-friendly neighborhoods.
- Increase non-vehicular connectivity with trails and bike lanes.
- Green building with energy efficient and water-wise features.



The Round Rock by RockStudios

CITY GOALS

The City Council has identified six (6) strategic goals based on the long-range vision. These goals serve as the foundation for all budget decisions and are presented throughout the document to remind the readers how the various programs and initiatives contained in this document relate back to these six goals.

The goals and the objectives identified for each are:

FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES



- Diversify City revenues
- Expand the City tax base through economic expansion
- Maintain responsible financial reserves consistent with City financial policies and national standards
- Hire and retain top quality, diverse City workforce dedicated to serving the Round Rock community
- Maintain City facilities, equipment, and apparatus
- Deliver cost effective City services in a customer friendly, pro-business manner
- Develop, update and use long-range organization and strategic master planning

CITY INFRASTRUCTURE: TODAY & FOR TOMORROW



- Responsible potable water use by City customers, City facilities, and parks
- Invest in City infrastructure to support future community growth and economic development
- Expand water reuse system serving the northeast areas and parks (where applicable)
- Improve mobility throughout the City
- Upgrade and expand roads
- Upgrade and expand drainage and stormwater system

“THE SPORTS CAPITAL OF TEXAS” FOR TOURISM AND RESIDENTS



- Expand sports facility to support sports tourism
- Increase number of tournaments: regional and national
- Develop and maintain additional sports fields – practice, games, sports tourism
- Develop effective relationship with RRISD for joint use: facilities and programs
- Upgrade the quality and maintenance of current City outdoor facilities
- Increase revenues from sports tourism for benefit of residents and the local economy
- Expand into the conventions and conferences industry



Sunset over Round Rock by Oscar Amos

GREAT COMMUNITY TO LIVE



- Expand and diversify the local businesses and job opportunities for residents
- Expand education campuses and programs
- Expand/ maintain quality of life amenities for residents
- Build a community where people want to live
- Diversify housing – better multifamily opportunities
- Redevelopment of older commercial/retail corridors

SUSTAINABLE NEIGHBORHOODS



- Maintain reputation as the safest large city
- Upgrade older housing stock: exterior and interior
- Ensure homes and commercial buildings comply with City codes
- Increase neighborhood connectivity through streets, trails, and bike lanes
- Increase effectiveness of homeowner associations
- Repair and upgrade neighborhood infrastructure: streets, sidewalks, utilities, fences, and streetscapes
- Upgrade neighborhood parks and open spaces

AUTHENTIC DOWNTOWN - EXCITING COMMUNITY DESTINATION



- Increase public and commercial use of Brushy Creek
- Expand housing opportunities: townhomes, apartments, condos
- Develop former US Gypsum Supply site to enhance downtown
- Increase number of entertainment businesses and venues in downtown consistent with City codes
- Increase downtown connectivity
- Provide safe, convenient, lighted parking
- More attractive, aesthetically pleasing downtown

STRATEGIC PLAN

POLICY AGENDA - TOP PRIORITY PROJECTS

TARGET AREA ACTION DUE DATE COMPLETE

Fire Station Strategy - Fire Station No. 9, No. 3 and Central Fire Station

Strategic Goal:	Goal 1		
Department:	Fire		
Milestones:	1 Fire Station No. 9 - Prepare report (5-10 years) - Council Decision: Direction and Funding - Station Open 2 Fire Station No. 3 - Complete Assessment 3 Central Fire Station - Complete Assessment	3/17 5/17 11/17 12/17 12/17	✓ ✓ ✓
Status:	Fire Station No. 9 was completed in less than two months opening in early June 2017 beating the target date of November 2017.		

Kalahari Resort Development

Strategic Goal:	Goal 3		
Department:	Assistant City Manager		
Milestones: (Administration)	1 Convention Center Operation & Maintenance Agreement 2 Master Construction Schedule - City / Kalahari 3 Open House Schedule - (2 meetings) 4 Zoning Amendment - P&Z and Council 5 Bond Reimbursement Resolution (Council Decision) 6 Texas Comptroller - Approval	12/17 12/17 5/17 9/17 TBD 12/17	 ✓
Milestones: (Infrastructure)	1 US 79 / Harrell Parkway - Agreement with Tx Department of Transportation - Agreement with Tx Railroad Commission - Advanced Funding Agreement - Construction Contract 2 Kenney Fort Segment 2 3 US 79 Boring Water Line - Design Water / Reuse Off Site Improvements Contract - Complete Design	8/17 9/17 12/17 12/17 10/17 12/17	
Status:	Project moving forward as scheduled		

Public Library: Direction

Strategic Goal:	Goal 3		
Department:	Library, City Manager, General Services		
Milestones:	1 Letter of Intent: Transfer of Land to City / City Intent to Build 2 Determine direction on design (conceptual design, layout, timeline) 3 ISD Election: Bond 4 Issue RFQ - Architectural Design 5 Council Decision: Award Contract 6 Complete Library Design [Library Open: Summer 2020]	8/17 8/17 5/17 6/17 8/17	 ✓ ✓
Status:	With failure of the ISD Bond, CORR is moving forward on purchasing 1-2 acres from ISD on CD Fulkes site. Will design so that in the future our library will complement the ISD's plans for that campus.		

TARGET AREA	ACTION	DUE DATE	COMPLETE
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Kenney Fort (Arterial A)

Strategic Goal:	Goal 2		
Department:	Transportation		
Milestones:	1 Type B Board: Allocation for Land Acquisition 2 Complete negotiation: Property owner 3 Council Decision: Land Acquisition/Segment 4 4 Complete Design - Segment 2 (Kalahari project) 5 Complete Design - Segment 3	3/17 9/17 11/17	✓
Status:	Project moving forward as scheduled		

Nutty Brown Development

Strategic Goal:	Goal 4		
Department:	Planning		
Milestones:	1 Meet with TxDOT - Frontage Road 2 Meet with Burke Group 3 Prepare proposal 4 Sell Property 5 Rezoning to PUD 6 Development Agreement 7 Design and construct turn lane	3/17 3/17 5/17	✓ ✓ ✓
Status:	Project moving forward as scheduled		

"The Depot" Development

Strategic Goal:	Goal 6		
Department:	Planning		
Milestones:	1 P&Z Review 2 Council Decision: Type B Contract and rezoning 3 Council Decision: Development agreement	4/17 4/17 6/17	✓ ✓ ✓
Status:	Project moving forward as scheduled		

Convention / Conference Marketing Strategy

Strategic Goal:	Goal 3		
Department:	Sports Management and Tourism		
Milestones:	1 Development budget proposal 2 Council Decision: Budget FY 2018 3 Kick off Marketing	4/17 8/17 10/17	✓
Status:	Project moving forward as scheduled		

STRATEGIC PLAN

POLICY AGENDA - HIGH PRIORITY PROJECTS

TARGET AREA	ACTION	DUE DATE	COMPLETE
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Highway 620 - Funding

Strategic Goal:	Goal 2		
Department:	Transportation		
Milestones:	1 Complete ROW acquisition	12/17	
	2 Initiate utility relocation		
Status:	Continuing with ROW acquisition and utility relocation Construction to start late 2017		

Rock Development Code

Strategic Goal:	Goal 5		
Department:	Planning		
Milestones:	1 Council Decision: Code amendments, Direction on codification	3/17	✓
	2 Complete codification	12/17	
	3 Council Decision: Code adoption	12/17	
Status:	Council approved, now awaiting codification		

Redevelopment Strategy - Land Use Regulations and Incentives

Strategic Goal:	Goal 4		
Department:	City Manager		
Milestones:	1 Chamber complete the Economic Development/Redevelopment study	8/17	
	2 Evaluate study	9/17	
	3 Develop City Redevelopment Strategy	12/17	
	4 Council Presentation: Strategy		
Status:	Expect first report in late August		

Neighborhood Street Maintenance Service Level and Funding

Strategic Goal:	Goal 2		
Department:	Transportation		
Milestones:	1 Prepare action plan	4/17	✓
	2 Council Presentation/Decision: Direction	4/17	✓
	3 Council Decision: Award contracts	5/17	✓
	4 Construction	9/17	
Status:	Project moving forward as scheduled		

TARGET AREA ACTION

DUE DATE COMPLETE

Natatorium: Direction

Strategic Goal:	Goal 4		
Department:	City Manager		
Milestones:	1 School Bond Election	5/17	✓
Status:	With ISD Bond failure, staff is in conversation with ISD on alternate possibilities		

Forest Creek Golf Course Renovation

Strategic Goal:	Goal 1		
Department:	Sports Management and Tourism		
Milestones:	1. Finalize Golf Course Design Agreement (Construction Document)	4/17	✓
	2. Council Decision: Agreement	6/17	✓
	3. Prepare RFP for Construction	9/17	
	4. Council Decision: Construction Contractor Award	10/17	
	5. Construction Phase - October 2017 - October 2018		
Status:	Project moving forward as scheduled		

City Staff: Additional Positions and Funding

Strategic Goal:	Goal 1		
Department:	Finance, City Manager		
Milestones:	1 Mid-Year		
	- Prepare recommendations	4/17	✓
	- Council Decision: Funding for positions	4/17	✓
	2 FY 2018		
	- Prepare department position requests	4/17	✓
	- Council Workshop: Review	7/17	
	- Council Decision: Budget FY 2018	8/17	
Status:	Project moving forward as scheduled		

Old Settlers Park Maintenance Plan

Strategic Goal:	Goal 3		
Department:	Parks and Recreation		
Milestones:	1 Complete Plan		
	2 Council Workshop	7/17	
	3 Council Decision: Budget Operating and Capital		
Status:	Project moving forward as scheduled		

STRATEGIC PLAN

MANAGEMENT AGENDA - TOP PRIORITY PROJECTS

TARGET AREA ACTION DUE DATE COMPLETE

Police Staffing Plan: Implementation

Strategic Goal:	Goal 1		
Department:	Police		
Milestones	1 Develop budget request	4/17	✓
	2 Council Workshop: Budget FY 2018	7/17	✓
	3 Council Decision: Budget FY 2018	8/17	✓
Status:	<i>Recommendations in proposed budget</i>		

Fire Strategic Staff Plan: Implementation

Strategic Goal:	Goal 1		
Department:	Fire		
Milestones	1 Chief review current strategic plan	4/17	✓
	2 Develop budget request	4/17	✓
	3 Council Workshop: Budget FY 2018	7/17	✓
	4 Council Decision: Budget FY 2018	8/17	✓
Status:	<i>Recommendations in proposed budget</i>		

Parks and Recreation Master Plan: Update

Strategic Goal:	Goal 4		
Department:	Parks and Recreation		
Milestones	1 Complete update	10/17	
	2 Council Decision: Plan adoption	12/17	
Status:	<i>Project moving forward as scheduled</i>		

Transportation Master Plan: Update

Strategic Goal:	Goal 2		
Department:	Transportation		
Milestones	1 Complete Master Plan update	8/17	
	2 Council Decision: Plan update approval	9/17	
Status:	<i>Project moving forward as scheduled</i>		

Multi-Purpose Complex

Strategic Goal:	Goal 2		
Department:	Sports Management and Tourism		
Milestones	1 South - Complete Construction	3/17	✓
	2 North - Complete Construction	5/17	✓
	3 Existing Fields		
	- Initiate construction	3/17	✓
	- Complete construction	12/17	
Status:	<i>Project moving forward as scheduled</i>		

Parks and Recreation Master Plan: Update

Strategic Goal:	Goal 4		
Department:	Parks and Recreation		
Milestones	1 Complete update	10/17	
	2 Council Decision: Plan adoption	12/17	
Status:	<i>Project moving forward as scheduled</i>		

MANAGEMENT - HIGH PRIORITY PROJECTS

TARGET AREA	ACTION	DUE DATE	COMPLETE
-------------	--------	----------	----------

Utility Rates Study

Strategic Goal:	Goal 1		
Department:	Utilities & Environmental Services		
Milestones:	1 Complete study - model update and capital projects	6/17	✓
	2 Council Workshop: Presentation	7/17	✓
	3 Council Decision: Rate schedule increase	8/17	✓
Status:	<i>Project moving forward as scheduled</i>		

State Legislative Agenda and Advocacy

Strategic Goal:	Goal 1		
Department:	Assistant City Manager		
Milestones:	1 Monitor State Legislation		
	- Property Tax Cap	Ongoing	
	- Bathrooms	Ongoing	
	- November Elections	Ongoing	
Status:	<i>Continually monitoring</i>		

Real Time Crime Center

Strategic Goal:	Goal 1		
Department:	Police		
Milestones:	1 Develop initial budget proposal	4/17	✓
	2 Complete white paper - concepts and costs	7/17	
	3 Council Workshop: Concept and Direction	8/17	
	4 Council Decision: Initial budget request - Budget FY 2018	8/17	
Status:	<i>On hold while Chief develops long-term plan & white paper. Project not anticipated for at least 1 year</i>		

Police Community Affairs Unit

Strategic Goal:	Goal 5		
Department:	Police		
Milestones:	1 Hire staff	3/17	✓
Status:	<i>Project complete</i>		

Master Transit Implementation

Strategic Goal:	Goal 2		
Department:	Transportation		
Milestones:	1 Council Decision: Agreement of Capital Metro	3/17	✓
	2 Initiate Pilot Program (1 year)	8/17	✓
	3 Evaluate service continuation		
	4 Prepare evaluation report		
Status:	<i>On schedule - Transit grand opening scheduled for August 24th</i>		

LONG RANGE FINANCIAL PLANNING

GENERAL FUND PLANNING MODEL

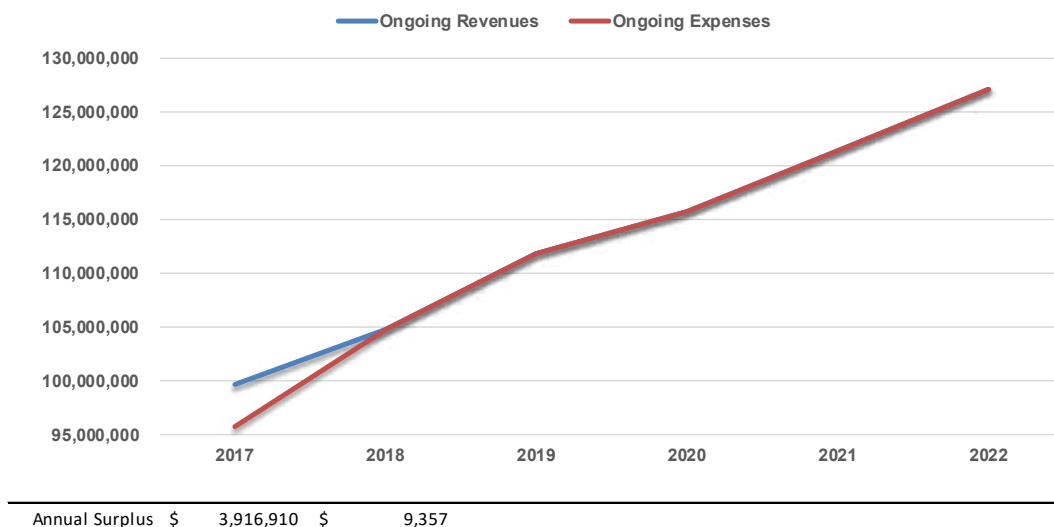
The City uses a 5-year planning model for the General Fund which projects revenues and expenditures over a long-term period using assumptions about economic conditions and future spending scenarios. This model is developed internally and focuses on the anticipated future funding necessary to meet the City's strategic goals.

The projected revenues in the 5-year planning model are based on continued growth in property tax revenues through newly developed property being added to the tax roll and modest growth in sales tax revenues. Growth of other revenue categories are projected at a conservative 1% per year.

The projected expenditures in the 5-year planning model incorporate anticipated General Fund department needs necessary to meet the City's strategic goals. The large additional expenditures included in the General Fund model for FY 2018 to FY 2022 include staffing and operating an additional fire station, staffing and operating the new main library currently under design, and additional staffing for public safety and transportation to continue to provide high quality services to the City's growing population.



Ongoing Alignment



WATER AND WASTEWATER RATE MODEL

The City just completed an update to the long-range water and wastewater rate model. This long-range financial planning tool maps out the anticipated revenues and expenses for the Utility Fund over the next 10 years based on certain assumptions. Based on the updated model, the FY 2018 Budget includes a 3.5% water rate increase with future water rate increases planned for FY 2019 and FY 2020. The City's wastewater rates are not increasing since the model shows the future needs of the wastewater program are adequately funded within current revenues, impact fees, and other developer contributions.

ROUND ROCK CITY COUNCIL



Mayor
Craig Morgan



Mayor Pro Tem
Will Peckham



Place 1
Tammy Young



Place 2
Rene Flores



Place 3
Frank Leffingwell



Place 5
Writ Baese

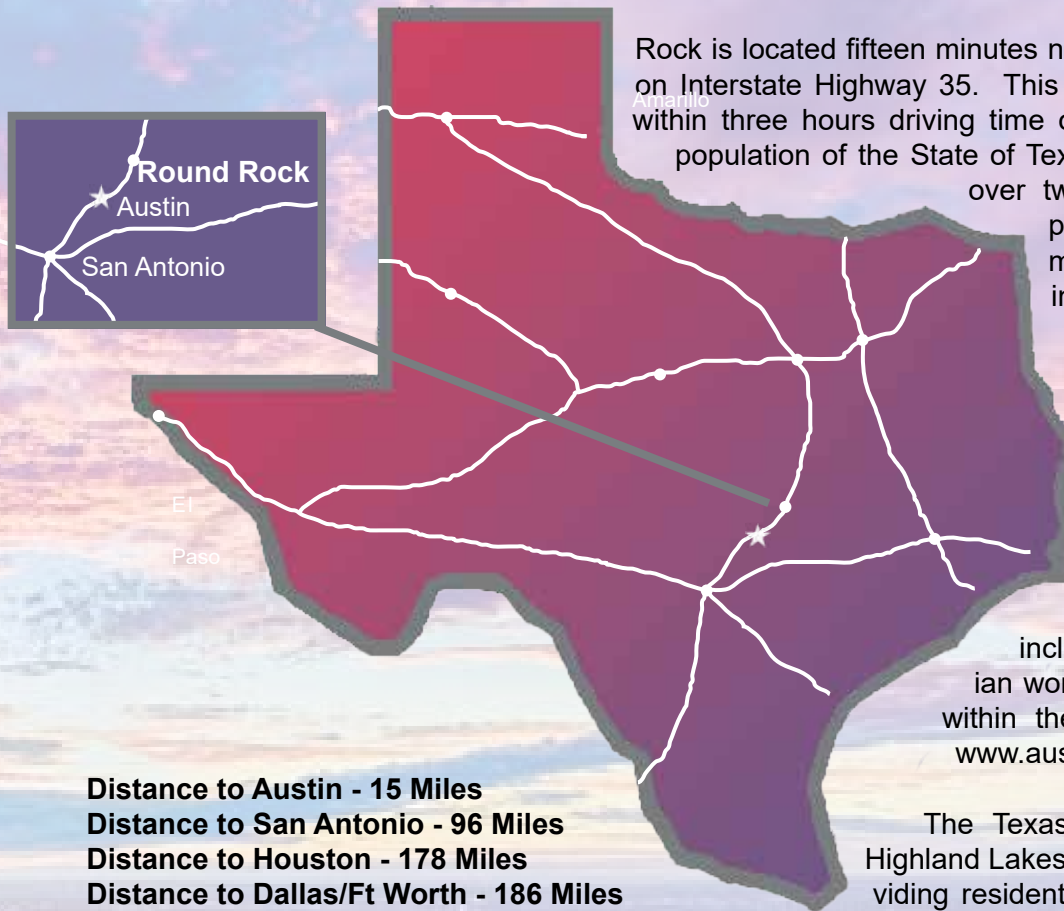


Place 6
Kris Whitfield

CITY ORGANIZATIONAL CHART



LOCATION OF ROUND ROCK

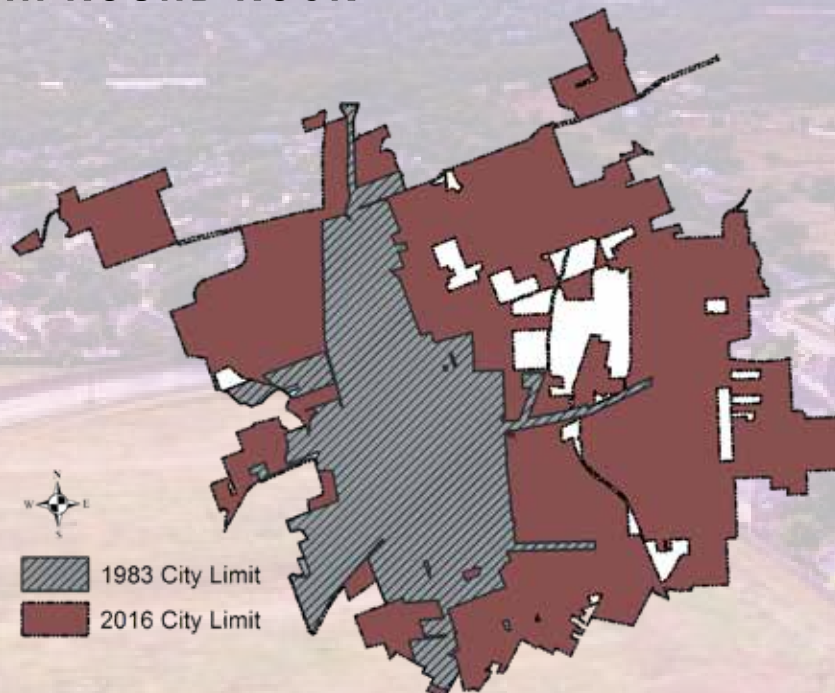


Round Rock is located fifteen minutes north of downtown Austin on Interstate Highway 35. This location places our city within three hours driving time of ninety percent of the population of the State of Texas. This population, of over twenty-six million people provides an exceptional market for firms located in Round Rock.

Our location also provides ready access to the State Capital, multiple colleges; several large hospitals and medical educational facilities; a long list of high tech industries including Dell; and a civilian work force of over 900,000 within the Austin MSA (source: www.austinchamber.com)

The Texas Hill Country and the Highland Lakes are within minutes, providing residents easy access to some of the best outdoor recreation in Texas.

GROWTH IN ROUND ROCK



HISTORY OF ROUND ROCK



The Round Rock

1884

Local fire protection was organized as a volunteer hose and hand pump company.



Volunteer Hook and Ladder Company, 1907

1848

Settlers voted to form Williamson County out of the Milam District.

1867 - 1880s

Round Rock became a stop on the famed Chisholm Trail. Cowboys moved their herds of cattle through Brushy Creek and past the round rock.

1913

The City's first streetlights and speed limit signs (12 mph) were installed.

1877

Round Rock citizens first voted to incorporate. W.T. Smith served as the City's first "Worthy Mayor."



Tonkawa Tribe in Williamson County, 1898

1913

The City was incorporated in its present state. Jack Jordon was elected the first Mayor. Serving as the first City Council Members were: John A. Nelson, Dr. W.G. Weber, E.J. Walsh, J.A. Jackson, W.A. Gannt, and A.K. Anderson.

1854

The U.S. Post Office requested that the Brushy Creek Post Office choose a new name. Postmaster Thomas C. Oatts chose "Round Rock" because of the landmark rock located in the middle of Brushy Creek.



Old Town Round Rock, circa 1890



New Town Round Rock,
1930

1918

The City granted a license to Mr. S.E. Bergstrom to operate an electric plant to provide electricity for the City.

1936

City water service was established.

1962

The Ladies Home Demonstration Club organized a citywide library, which eventually became the Round Rock Public Library.

1927

The Texas Power and Light Company assumed operations to provide electricity for the City.

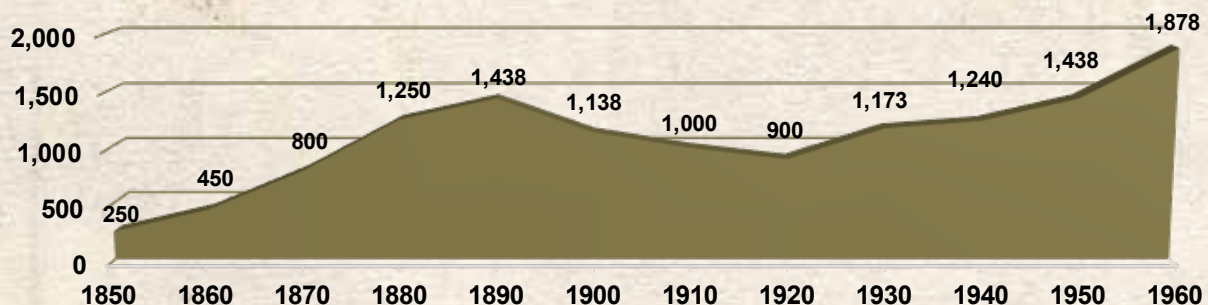
1938

The City constructed a \$90,000 citywide sewer system.

1950

The US Census lists 1,438 people in Round Rock, ranked the fifth largest town in Williamson County behind Taylor, 9,071; Georgetown, 4,951; Bartlett, 1,727; and Granger, 1,637 (Census).

HISTORICAL CITY POPULATION, 1850 TO 1960



SOURCE: US CENSUS BUREAU



Photo Courtesy of Rock Studios

1980

By 1980 the City had established itself as the largest City in Williamson County.

1998

Voters overwhelmingly approve the use of hotel-motel tax revenue to fund a new minor league baseball stadium and conference center.

2006

Round Rock Premium Outlets opened.



Dell Inc.

2000

The Round Rock Express played their first home game at the Dell Diamond on April 16.

2003

Round Rock set the goal to become the "Sports Capital of Texas."

2005

Classes begin at the Round Rock Higher Education Center, a shared venture between Texas State University and Austin Community College.

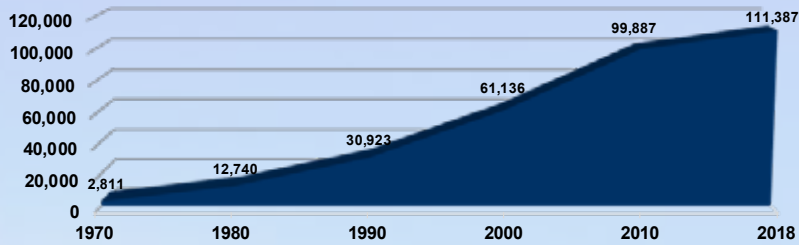
1994

Dell relocated its world headquarters from Austin to Round Rock. The expansion of the City's tax base resulted in a series of public works projects and additional public amenities such as the expansion of the water plant, an additional wastewater treatment plant, and the development of the 570-acre Old Settlers Park without an increase in the property tax rate.



Texas State University - Round Rock, TX

HISTORICAL CITY POPULATION, 1970-2018



SOURCE: US CENSUS BUREAU

2016

Kalahari Resorts and Conventions announced that they will be opening a new location Round Rock. This new growth will bring



Kalahari
RESORTS &
CONVENTIONS

975 room resort destination that will feature a large convention center, spa, multiple restaurants, a waterpark and much, much more!

This is a true game-changer for the Round Rock community that will bring needed diversity to the Round Rock economy, in addition to significant convention and hotel space.



2007

IKEA

IKEA opened, becoming the largest single retail store in Central Texas.

2012

Emerson Process Management relocated its international headquarters and technology center to Round Rock.

2008

Seton Hospital opened its regional medical center, Texas A&M broke ground on a medical school branch campus, and Texas State University opened a nursing school campus making Round Rock a major healthcare destination.



Texas A&M - Round Rock

2010

Austin Community College's Round Rock campus opens for classes.



2015

Bass Pro Shops opened a 104,000 square foot store just north of the Round Rock Premium Outlets.



UPS

2016

United Parcel Service (UPS) announced they will be opening a new regional distribution center in 2018.

DESTINATION ROUND ROCK



1. The "Round Rock"
2. Historic Downtown
3. Play for All Park
4. Kalahari Resorts
5. Round Rock Multipurpose Complex

6. Dell Diamond
7. Rock'N River
8. Old Settlers Park
9. Austin Community College, Texas State University, Texas A&M University

10. Bass Pro Shops
11. Premium Outlets
12. IKEA
13. Round Rock Sports Center

ACCOLADES

Round Rock continues to gain recognition for the value of the high quality services provided to our residents. Some of the most recent accolades are summarized below. A full listing of the City's awards and accolades is available on the [City's website](#).



SAFEST CITIES IN AMERICA

Niche.com ranked the [2017 Safest Cities in the Country](#) and Round Rock placed **Number 5**. Selections are based on violent and property crime rates.



BEST CITY TO START A FAMILY

In its latest study, LendEDU ranked Round Rock the **Number 3** best city in the nation to start a family. Yep, that's right! Round Rock has found itself atop a city ranking, and this time, it's for something that's near and dear to our hometown heart - family.

**RETIREMENT
NEXT EXIT**

BEST CITIES TO RETIRE

Bankrate.com ranked the [Best Cities to Retire](#) and Round Rock placed **Number 12**. Selections are based on cost of living, crime rate, walkability, health care quality, tax burden, weather, and culture.



FASTEST ECONOMIC GROWTH

Round Rock has been ranked as having the 14th fastest growing economy of any city in American, according to a recently-released ranking by WalletHub. It ranked **Number 8** among mid-size cities (100,000 to 300,000 population).



BEST MINOR LEAGUE BASEBALL TOWNS

SmartAsset.com ranked the [Best Minor League Baseball Towns of 2017](#) and Round Rock, the "Sports Capital of Texas", placed **Number 2**. Selections are based on quality of life and game experience measures.



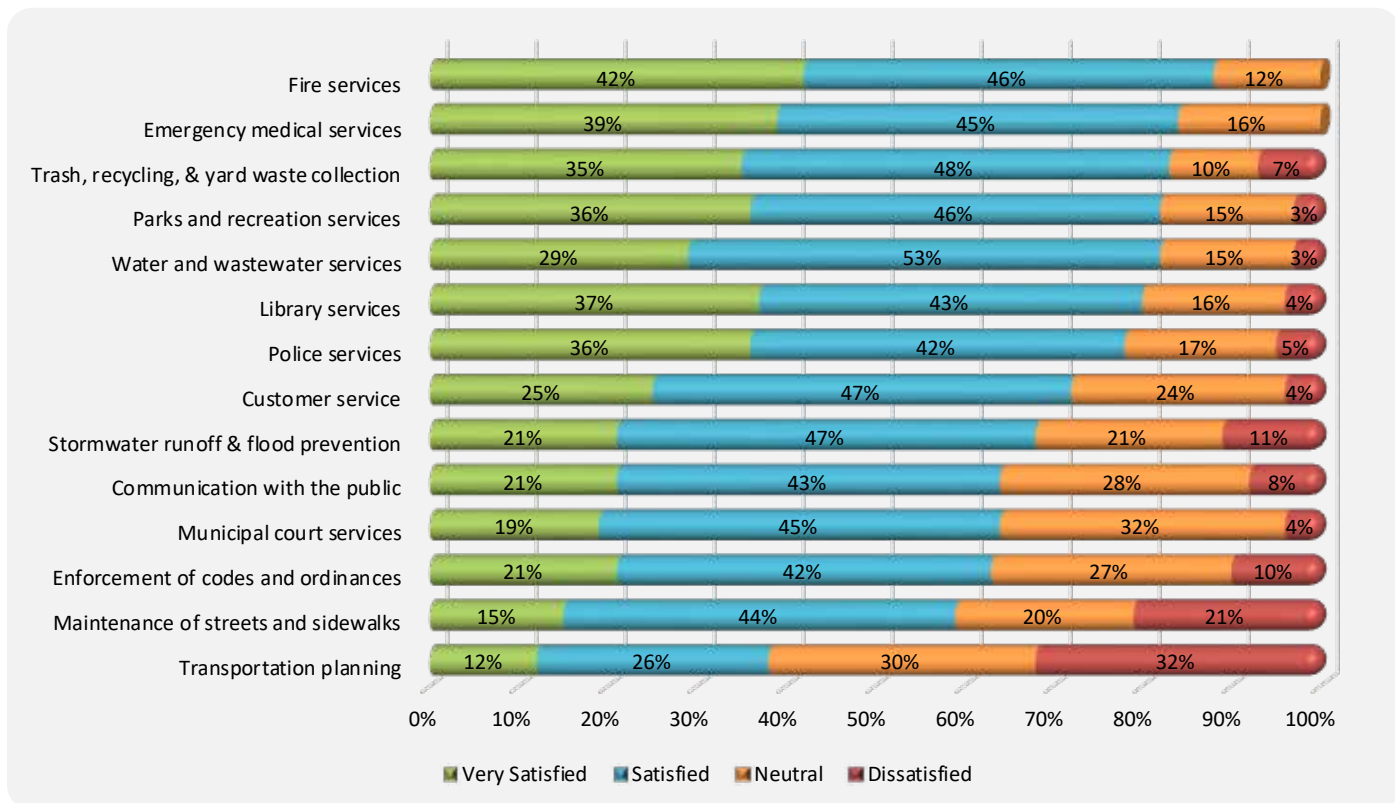
BEST CITIES FOR LIVING THE AMERICAN DREAM

SmartAsset.com ranked the [Best Cities for Living the American Dream](#) and Round Rock placed **Number 8**. Selections are based on homeownership rate, median home value, racial and ethnic diversity, unemployment, and intergenerational economic mobility.

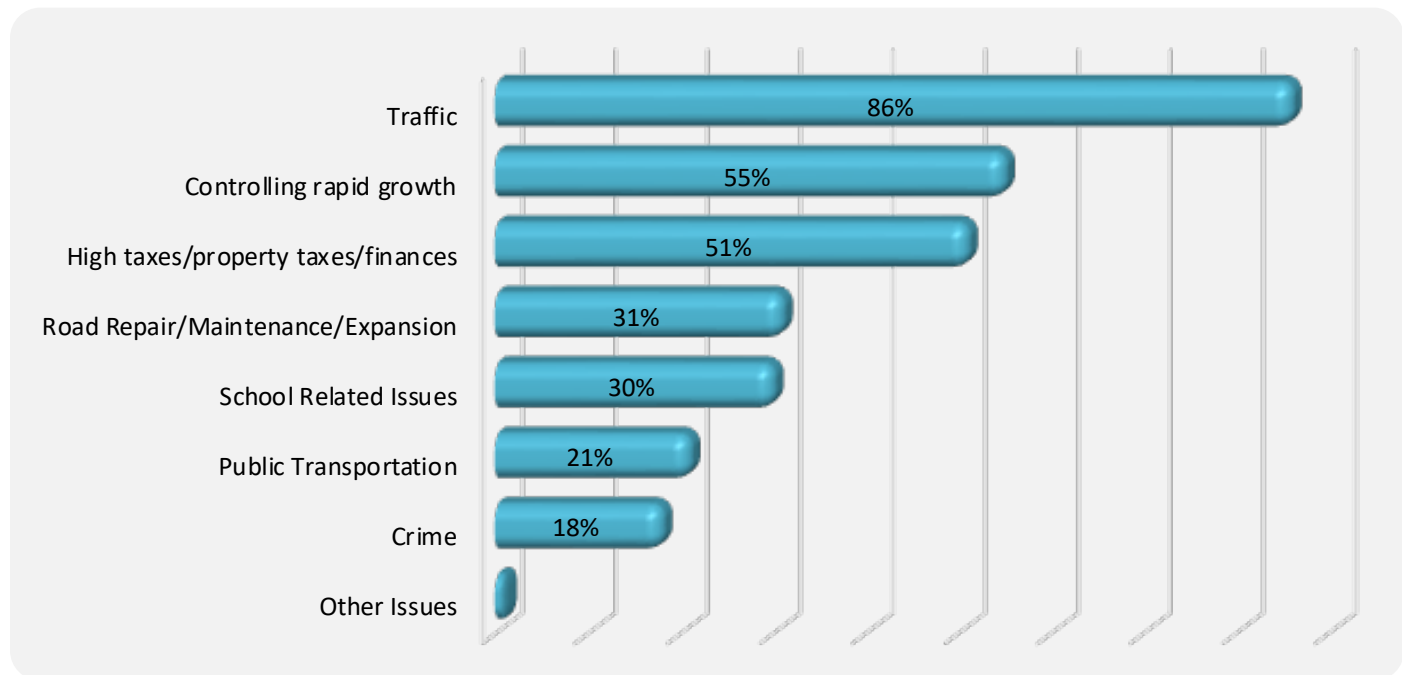
CITY SURVEY RESULTS

The City believes that it is important to not only plan for and provide adequate levels of quality service, but to also provide a means of measuring and reporting the results of our efforts. When information is provided about the City's performance the City Council, the public, the staff, and others can determine the value of programs and opportunities for improvements. To fulfill this intention, the City has hired an independent outside agency to conduct a comprehensive biennial citizen survey. The survey was completed in 2010, 2012, 2014, and in Summer 2016. Some key results of this most recent survey are summarized here. The complete results are available on the Communication Department's section of the City's [website](#).

OVERALL SATISFACTION WITH CITY SERVICES BY MAJOR CATEGORY



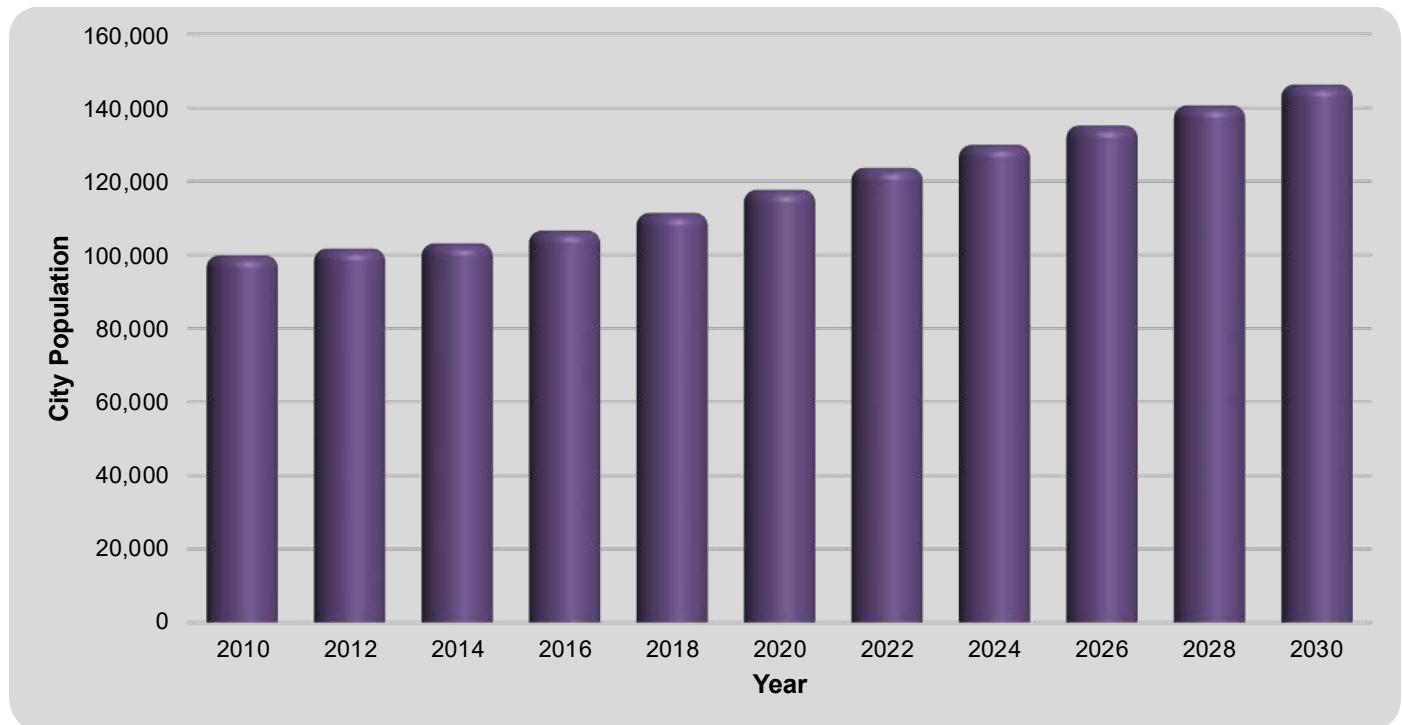
Residents were generally satisfied with City services. Eighty-one percent (81%) of residents who had an opinion were "very satisfied" or "satisfied" with the overall quality of services provided by the City. The City services with the highest levels of satisfaction were fire services (88%); emergency medical services (84%); and trash, recycling, and yard waste collection (83%). Residents were least satisfied with transportation planning (32% responded "dissatisfied"), maintenance of streets and sidewalks (21%), and enforcement of codes and ordinances (10%). The City values the input from our residents and several new initiatives in the FY 2018 Budget are targeted to improve these services that received the lowest levels of satisfaction.

BIGGEST ISSUES FACING ROUND ROCK OVER THE NEXT FIVE YEARS

When asked about the biggest issues facing Round Rock over the next five years an overwhelming majority (86%) of respondents listed traffic as one of their top five concerns. Other popular responses include controlling rapid growth (55%), property taxes (51%), and road repair/maintenance (31%). The FY 2018 Budget includes funding for programs to address many of these top concerns.



CITY POPULATION



The City is in the middle of a rapid growth in population. The estimated population for 2018 is 111,387, a sixteen percent (16%) increase from just 10 years ago and a eighty-two percent (82%) increase from the 2000 census.

DEMOGRAPHICS:

Population by Age Range:

Age Range	Percent of Population
Under age 5	7.2%
Under age 18	21.1%
Ages 18 to 64	63.6%
Ages 65 and over	8.6%

Population by Ethnicity:

Ethnicity	Percent of Population
White persons	67.3%
Black or African American persons	10.0%
American Indian and Alaska Native persons	0.7%
Asian persons	6.9%
Native Hawaiian/Other Pacific Islander persons	0.2%
Persons reporting two or more races	4.3%
Persons of Hispanic or Latino origin	31.1%
White persons not Hispanic	68.9%

Source: Round Rock Chamber of Commerce

CITY TOP TENS

PRINCIPAL EMPLOYERS

Rank	Employer	Employees (2017)	Rank	Customer	FY 2017 Water Consumption (in Gallons)
1	Dell, Inc.	12,000	1	Fern Bluff Municipal Utility District	298,368,600
2	Round Rock Independent School	5,800	2	Williamson County MUD #1	203,914,000
3	City of Round Rock, Texas	956	3	Williamson County MUD #11	194,950,300
4	Emerson Process Management	875	4	Williamson County MUD #10	166,480,100
5	Round Rock Premium Outlets	800	5	Chandler Creek MUD	153,397,800
6	Scott & White Healthcare	750	6	Vista Oaks MUD	124,819,100
7	Round Rock Medical Center	689	7	Dell, Inc.	92,367,700
8	Sears TeleServe	600	8	Round Rock ISD	69,615,000
9	Liquidation Channel	600	9	Walsh Ranch MUD	53,419,000
10	Wayne, a GE Energy Business	550	10	Michael Angelo's	52,187,000

PRINCIPAL TAXPAYERS

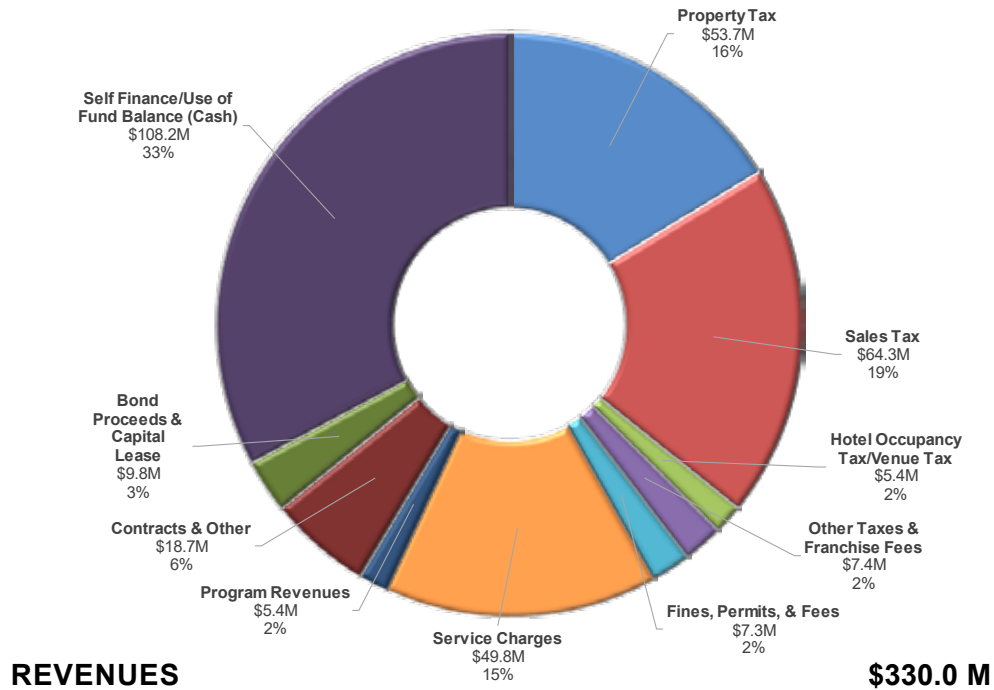
Rank	Taxpayer	Net Assessed Valuation (2017)	Rank	Hotel	Number of Rooms	FY 2017 Hotel Occupancy Tax Collected
1	Dell Computer Holdings, LP	\$391,116,340	1	Austin Marriott North	295	\$863,422
2	CPG Round Rock, LP (Round Rock Premium Outlets)	144,548,264	2	Homewood Suites	115	401,390
3	CMF 15 Portfolio, LLC (Colonial Grand Apt)	80,725,992	3	Hilton Garden Inn	122	321,193
4	Baltgem Development Corp. (La Frontera Village)	73,065,199	4	Home 2 Suites	91	280,694
5	Columbia/St. David Healthcare	70,935,634	5	Courtyard by Marriott	113	277,368
6	Fisher-Rosemount Systems Inc. (Emerson Process Management)	63,496,059	6	Residence Inn	96	276,849
7	Dell Computer Corp	61,115,478	7	Hampton Inn	93	266,677
8	Baev-Lasalle RR University Blvd. (University Commons Shopping Center)	54,350,711	8	Springhill Suites	104	250,609
9	FST La Frontera (La Frontera)	52,855,810	9	Holiday Inn	116	232,066
10	Las Brisas Luxury Apartments	50,411,848	10	Holiday Inn Express	91	218,749



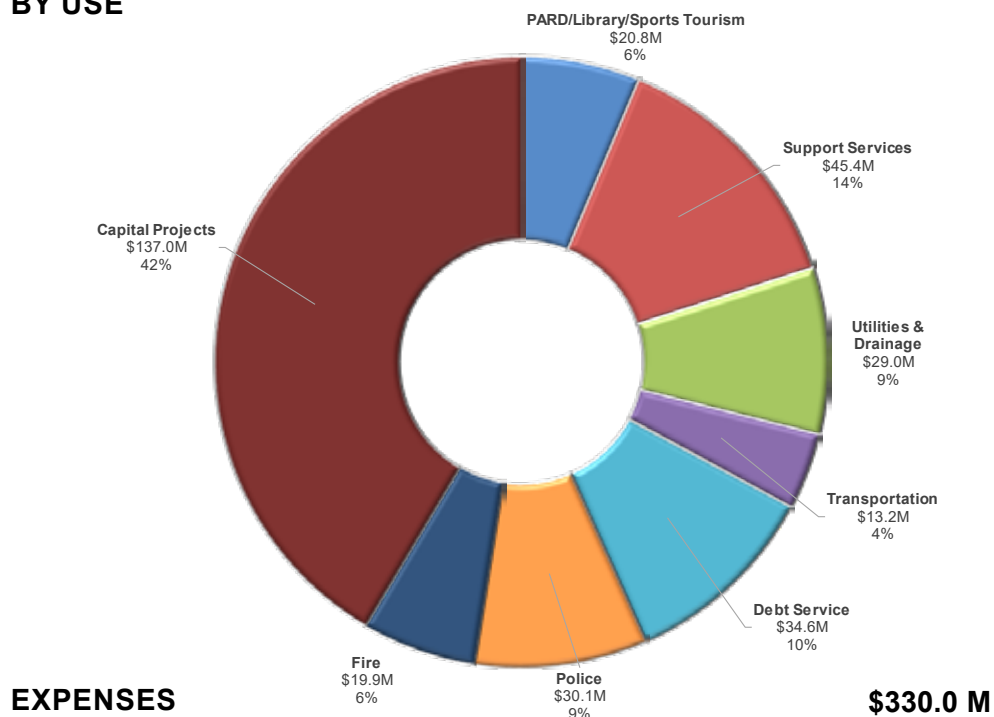
TOTAL ADOPTED BUDGET

The FY 2018 Adopted Budget totals \$330.0 million dedicated to continuing to provide high quality services to the City's residents and customers. The charts below summarize the total adopted budget by source and by use.

SUMMARY BY SOURCE



SUMMARY BY USE



BUDGET SUMMARIES

FINANCIAL SUMMARIES FOR ALL FUNDS

	Total Budget	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund
Estimated Fund Balance/Working Capital	\$238,698,316	\$47,660,554	\$53,564,173	\$1,757,048	\$85,687,768
Revenues & Sources					
Property Tax	53,740,750	34,200,000		19,540,750	
Sales Tax	64,251,920	46,950,000			
Hotel Occupancy Tax	5,400,000				
Other Taxes & Franchise Fees	7,428,000	7,428,000			
Licenses, Permits, & Fees	6,183,125	1,658,125			4,250,000
Service Charges	49,764,854	1,423,000			44,912,829
Program Revenues	5,422,545	3,473,900			
Fines & Forfeitures	1,140,000	980,000			
Contracts & Other	18,344,362	4,664,231	432,410	4,000	3,631,000
Bond Proceeds	6,750,000		6,750,000		
Capital Lease	3,000,000		3,000,000		
Transfers In	11,418,901	4,001,448	6,037,453		
Total Revenues & Sources	232,844,457	104,778,704	16,219,863	19,544,750	52,793,829
Expenditures & Uses					
Administration	3,907,923	1,683,691			
Communications	1,084,327	790,327			
Finance	5,941,406	3,234,575			2,055,017
Fire	19,913,163	19,913,163			
Fiscal Support	6,490,522	4,987,741			582,789
General Services	4,595,175	4,595,175			
Human Resources	1,350,366	1,350,366			
Information Technology	4,651,019	4,651,019			
Legal Services	1,275,000	1,275,000			
Library	2,844,212	2,826,825			
Parks & Recreation	12,257,100	11,692,796			
Planning & Development	4,837,612	4,837,612			
Police	30,112,001	30,051,365			
Recycling	148,935	148,935			
Sports Management & Tourism	5,677,218				
Transportation	13,226,757	12,410,757			
Utilities & Drainage	28,994,503				26,529,833
Debt Service	34,639,809			19,206,912	9,912,000
Transfers Out	11,106,811	6,357,453	740,000		3,183,318
Proposed Uses - General SFC	5,305,600		5,305,600		
GSFC - Designated, not yet spent	13,476,851		13,476,851		
Fleet Replacement	4,135,000		3,000,000		750,000
Capital Improvement Projects	114,024,986		37,334,748		32,915,282
Total Expenditures & Uses	329,996,296	110,806,800	59,857,199	19,206,912	75,928,239
Net Revenues & Sources	(97,151,838)	(6,028,096)	(43,637,336)	337,838	(23,134,410)
Less Reservations					
Contingency	48,429,195	31,362,438			14,161,276
Concentration Risk Fund	6,900,000	6,900,000			
Debt Reserves	2,863,586			2,094,886	
Bond Proceeds	6,265,251		5,317,177		
Designations - Projects	9,723,948		720,448		
Total Reservations	74,181,980	38,262,438	6,037,625	2,094,886	14,161,276
Available Ending Fund Balance/Working Capital	\$67,364,498	\$3,370,020	\$3,889,212	\$0	\$48,392,082

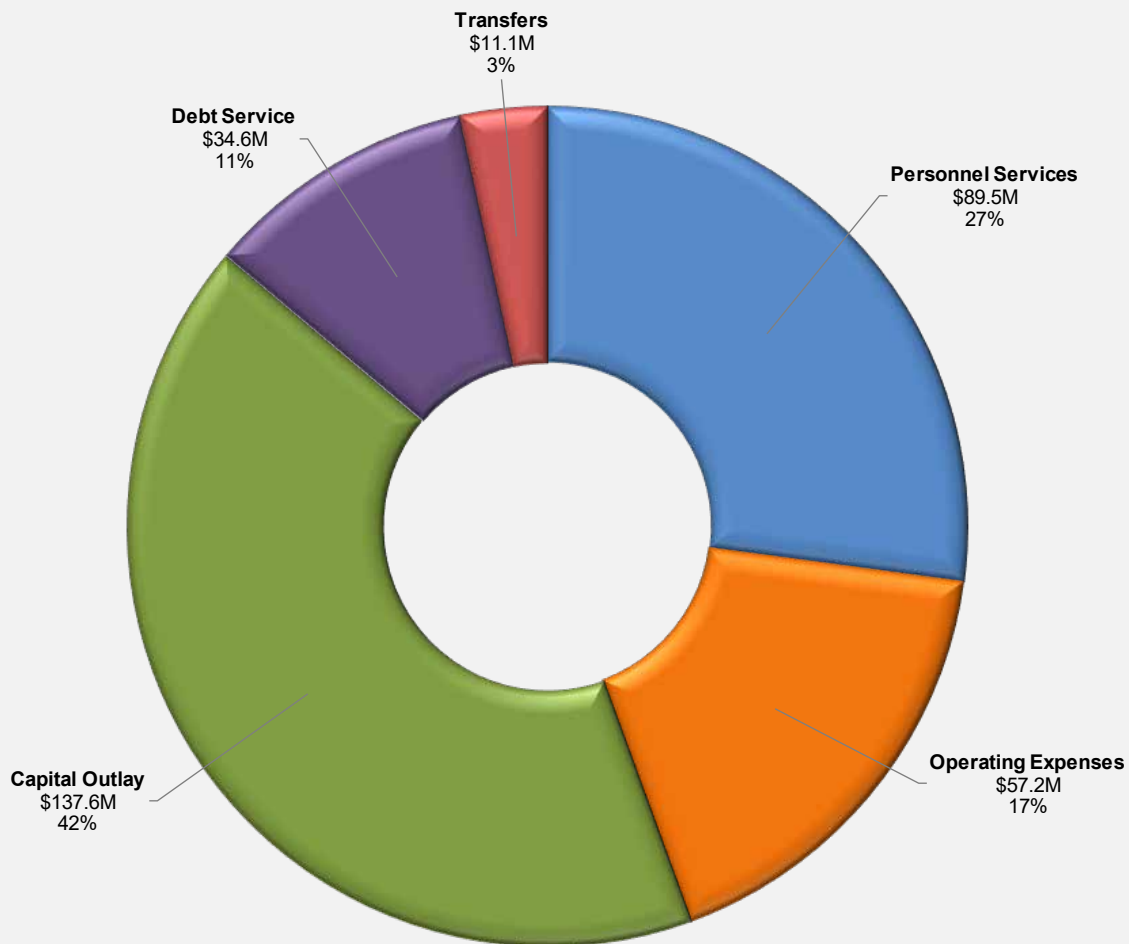
BUDGET SUMMARIES

Drainage Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue & Other Funds	
\$11,651,854	\$27,803,417	\$3,843,200	\$3,798,751	\$2,931,551	
					Revenues & Sources
					Property Tax
	17,301,920				Sales Tax
		4,200,000	1,200,000		Hotel Occupancy Tax
					Other Taxes & Franchise Fees
				275,000	Licenses, Permits, & Fees
3,429,025					Service Charges
			1,080,000	868,645	Program Revenues
				160,000	Fines & Forfeitures
150,000	7,903,346	25,000	65,000	1,469,375	Contracts & Other
					Bond Proceeds
					Capital Lease
				1,380,000	Transfers In
3,579,025	25,205,266	4,225,000	2,345,000	4,153,020	Total Revenues
					Expenditures & Uses
	810,200			1,414,032	Administration
		294,000			Communications
				651,814	Finance
					Fire
	919,992				Fiscal Support
					General Services
					Human Resources
					Information Technology
					Legal Services
				17,387	Library
				564,304	Parks & Recreation
					Planning & Development
				60,636	Police
					Recycling
		1,828,161	1,736,231	2,112,826	Sports Management & Tourism
	816,000				Transportation
2,464,670					Utilities & Drainage
572,582	3,930,485	651,800	366,030		Debt Service
206,040	300,000	320,000			Transfers Out
					Proposed Uses - General SFC
					GSFC - Designated, not yet spent
					Fleet Replacement
385,000					Capital Improvement Projects
6,270,000	33,975,757	2,200,000	100,000	1,229,199	
9,898,292	40,752,434	5,293,961	2,202,261	6,050,198	Total Expenditures
(6,319,267)	(15,547,168)	(1,068,961)	142,739	(1,897,178)	Net Revenues
					Less Reservations
	667,678	1,000,000	618,040	434,058	185,706
					Contingency
					Concentration Risk Fund
		262,700	506,000		Debt Reserves
948,074					Bond Proceeds
	5,254,833		2,900,000	848,667	Designations - Projects
1,615,752	6,254,833	880,740	3,840,058	1,034,373	Total Reservations
\$3,716,835	\$6,001,416	\$1,893,499	\$101,432	\$0	Available Ending Fund Balance/Working Capital

BUDGET SUMMARIES

COMBINED EXPENDITURES BY CATEGORY

Fund	Personnel Services	Operating Expenses	Capital Outlay	Debt Service	Transfers	Total Budget
General Fund	\$ 76,061,524	\$ 27,936,202	\$ 451,622		\$ 6,357,452	\$ 110,806,800
General Capital Projects & Equipment			59,117,199		740,000	59,857,199
Debt Service Fund				19,206,912		19,206,912
Utility Fund	10,150,731	18,822,328	33,859,862	9,912,000	3,183,318	75,928,239
Drainage Fund	1,627,916	797,754	6,694,000	572,582	206,040	9,898,292
Type B Fund		2,546,192	33,975,757	3,930,485	300,000	40,752,434
HOT Fund	559,256	1,562,905	2,200,000	651,800	320,000	5,293,961
Sports Center Fund	1,072,991	663,240	100,000	366,030		2,202,261
Special Revenue Funds		4,820,999	1,229,199			6,050,198
Total	\$89,472,418	\$57,149,620	\$137,627,639	\$34,639,809	\$11,106,810	\$329,996,296



GENERAL FUND NEW PROGRAMS

	New FTEs	Amount
Communications		
Graphic Design Contract		20,000
Citywide Photoshoot		15,000
Additional Line Item Requests		14,600
Total Communications	0.00	49,600
Fire		
Station 9 (FM 3406) Equipment		188,538
Upgrade SQ3 to Engine 3 (Hire Date: 10/1/17)	9.00	981,146
Logistics Officer (Hire Date: 10/1/17)	1.00	67,412
Lexipol		11,138
Fire Marshal Enhancement Program		15,000
Total Fire	10.00	1,263,234
General Services		
Custodian - Police Department (Hire Date: 2/1/18)	1.00	39,517
Facility Maintenance Tech - CMRC (Hire Date: 10/1/17)	1.00	79,482
Downtown Maintenance Tech (Hire Date: 10/1/17)	1.00	58,207
Additional Line Item Requests		5,559
Total General Services	3.00	182,765
Library		
PT Adult Services Assistant (Hire Date: 1/1/18)	0.50	17,111
Total Library	0.50	17,111
Parks & Recreation		
Parks Maint Worker - Play for All (Hire Date: 10/1/17)	1.00	78,673
Rock'N River Enhancements		(45,000)
Musco Sports Lighting Warranty Extension		37,900
Adaptive and Inclusive Programming		28,500
Youth Soccer League		(3,110)
Additional Line Item Requests		31,400
Final Temp to PT Conversion	2.38	
Total Parks & Recreation	3.38	128,363
Planning		
Senior Engineer (Hire Date: 10/1/17)	1.00	108,618
Senior Engineer Tech (Hire Date: 10/1/17)	1.00	77,154
Code Enforcement Officer (Hire Date: 10/1/17)	1.00	70,028
Staff Engineer (Hire Date: 4/1/17)	1.00	48,999
Engineering Tech (Hire Date: 4/1/17)	1.00	29,972
Landscape Inspection Contract Services		93,600
Additional Line Item Requests		2,000
Total Planning	5.00	430,371
Police		
Detectives (Hire Date: 4/1/18)	2.00	124,804
Crime Scene Specialist (Hire Date: 4/1/18)	1.00	44,009
Shotguns Phase-In		70,400
Total Police	3.00	239,213
Transportation		
Crack Fill Crew (Hire Date: 2/1/18)	4.00	204,488
Additional Line Item Requests		58,000
Total Transportation	4.00	262,488
Total General Fund	28.88	2,573,145

BUDGET SUMMARIES

OTHER FUNDS NEW PROGRAMS

	New FTEs	Amount
Hotel Occupancy Tax (HOT) Fund		
Arts Facility Marketing Campaign		84,000
Tourism Development & Marketing (Hire Date: 10/1/17)	1.00	574,459
Replace OSP Baseball Infields		250,000
Relocate Stagecoach Inn		750,000
Total HOT Fund	1.00	1,658,459
Multipurpose Field Complex Fund		
Asst. Coordinator (Hire Date: 10/1/17)	0.50	40,295
Total Multipurpose Field Complex Fund	0.50	40,295
Sports Center Fund		
Asst. Coordinator (Hire Date: 10/1/17)	0.50	40,295
Total Sports Center Fund	0.50	40,295
Drainage Fund		
New Equipment Trailer		1,500
Additional Line Item Requests - Drainage		11,500
Total Drainage Fund	0.00	13,000
Utility Billing & Collections		
Temporary Position Extension for UB		23,633
PT Customer Service Rep Additional Hours	0.25	33,633
Total Utility Billing & Collections	0.25	57,266
Utility Department		
Environmental Services - Pretreatment Tech (Hire Date: 4/1/18)	1.00	34,963
Water System Support- Backflow Technician (Hire Date: 10/1/17)	1.00	63,240
Water System Support-System Mechanic (Hire Date: 10/1/17)	1.00	70,506
Utility Inspector Position (Hire Date: 10/1/17)	1.00	50,878
Additional Line Item Requests - Utilities		174,300
Total Utility Department	4.00	393,887
Total Utility Fund	4.25	451,153
Total Citywide	35.13	4,776,347

GENERAL FUND REVENUE SUMMARY

Revenues	2015 Actual	2016 Actual	2017 Budget	2017 Projected Actual	2018 Adopted Budget
Property Tax	25,416,408	27,092,340	31,150,000	31,353,218	34,200,000
Sales Tax	44,456,908	44,470,674	43,995,294	45,650,000	46,950,000
Other Taxes & Franchise Fees	7,587,771	7,552,734	7,428,000	7,398,000	7,428,000
Licenses, Permits, & Fees	1,648,274	1,838,308	1,266,743	1,200,650	1,658,125
Service Charges	1,473,101	1,415,635	1,428,000	1,421,000	1,423,000
Program Revenues	2,772,209	3,559,674	3,254,000	3,256,607	3,473,900
Fines & Forfeitures	2,021,086	1,339,334	990,000	975,023	980,000
Contracts & Other	4,742,167	5,677,518	4,449,400	4,822,005	4,964,231
Transfers In	4,917,490	3,590,000	3,655,800	3,655,800	3,701,448
Total Revenues	95,035,414	96,536,217	97,617,237	99,732,303	104,778,704

PROPERTY TAX revenues are higher in FY 2018 because the adopted property tax rate was increased 6.7% to \$0.43 per \$100 valuation to pay for the operations and debt payments for voter-authorized bond projects.

SALES TAX revenues for the General Fund reflect 1.5% out of the 2% total local option sales taxes collected by the City. Sales Tax revenues for FY 2018 are projected to increase to \$46.95M. A 0.5% portion of the sales tax rate is for property tax reduction and lowers the property tax rate by 14 cents for FY 2018.

OTHER TAXES include revenues from the Mixed Drink tax, Bingo tax, and penalties and interest for property taxes.

FRANCHISE FEES are fees collected from electricity, gas, and telecommunications companies for use of public rights-of-way. Franchise Fees grow modestly with general population growth.

LICENSES, PERMITS, & FEES include net revenues from Building Permits, Subdivision Development Fees, Fire Inspection Fees, and other fees charged by the City. These revenues are projected to increase in FY 2018 because of continued development in the City.

SERVICE CHARGES include net revenues from Garbage Services. These revenues are projected to remain the same for FY 2018 since the rate for garbage service remains the same.

PROGRAM REVENUES are fees for participation in parks and recreation programs. These revenues are projected to increase in FY 2018 because of higher attendance at the City's Rock'N River Water Park.

FINES AND FORFEITURES include charges by the City's Municipal Court division for violations of local ordinances and traffic laws. These revenues are projected to decrease slightly in FY 2018.

CONTRACTS AND OTHER cover a wide variety of miscellaneous revenues including reimbursements from local municipal utility districts (MUDs) for providing them fire service, from Round Rock Independent School District (RRISD) for providing school resource officers, and from the Federal Transit Authority to offset costs for providing the City's expanded transit system.

TRANSFERS IN are revenues from other City funds to cover administrative costs for services provided by General Fund departments.

REVENUE SUMMARIES

GENERAL FUND REVENUE DETAIL

	2015	2016	2017	2017	2018
	Actual	Actual	Budget	Projected	Adopted
	Actual	Actual	Budget	Actual	Budget
Property Tax					
Current Property Taxes	\$ 25,329,614	\$ 27,026,015	\$ 31,100,000	\$ 31,300,000	\$ 34,150,000
Delinquent Taxes	86,794	66,325	50,000	53,218	50,000
Total Property Tax	25,416,408	27,092,340	31,150,000	31,353,218	34,200,000
Sales Tax	44,456,908	44,470,674	43,995,294	45,650,000	46,950,000
Other Taxes & Franchise Fees					
Penalty & Interest Del Taxes	21,941	21,964	15,000	15,000	15,000
Penalty & Interest Current Tax	58,725	53,080	60,000	50,000	60,000
Franchise-Recycle Rebate Prog	7,980	5,887	5,000	5,000	5,000
Franchise - Gas	1,133,839	953,721	950,000	900,000	900,000
Franchise - Communications	544,580	561,437	560,000	540,000	560,000
Franchise - Electric	3,498,757	3,530,444	3,500,000	3,500,000	3,500,000
Franchise - Cablevision	1,319,413	1,324,846	1,350,000	1,350,000	1,350,000
Franchise - Garbage Collection	486,758	534,644	500,000	500,000	500,000
Mixed Drink Tax	478,528	527,953	450,000	500,000	500,000
Bingo Tax	37,250	38,759	38,000	38,000	38,000
Total Other Taxes & Franchise Fees	7,587,771	7,552,734	7,428,000	7,398,000	7,428,000
Licenses, Permits & Other Fees					
Beer & Liquor Licenses	39,435	39,318	25,000	35,000	37,001
Animal Control Licensing Fees	15,509	15,902	15,000	15,000	15,001
Building Permits	551,329	595,137	470,643	500,000	588,986
Title Report Fees	6,050	5,850	4,000	5,000	4,500
Building Reinspections	21,900	19,800	21,000	10,000	21,001
Filing Fees	103,947	103,944	100,000	80,000	90,000
Annual Site Plan Fees	90,814	125,424	50,000	50,000	60,000
Fire Inspection Fees	183,179	247,404	150,000	175,000	220,001
Library Fees - Non Resident	24,804	23,860			
GIS Fees	13,275	14,855	10,000	10,000	12,000
Subdivision Development Fees	574,767	619,450	400,000	300,000	588,986
Developer Landscape Fees	12,600	16,200	10,000	10,000	10,000
Sign Permit Fees	9,915	10,215	10,000	10,000	10,000
Easement Vacated Fees	600	900	600	600	601
Film Industry Fees	150	50	500	50	50
Total Fines, Permits & Other Fees	1,648,274	1,838,308	1,266,743	1,200,650	1,658,125
Charges for Services					
Lot Clearing Services	44,537	29,328	25,000	30,000	25,000
Garbage Services	1,225,281	1,097,478	1,220,000	1,220,000	1,220,000
Rental Income	17,356				
Brush Hauling Revenue	7,162	2,793	3,000	6,000	3,000
Garbage Penalty	120,670	237,034	125,000	120,000	125,000
PARC Brush Recycling Fees	58,095	49,002	55,000	45,000	50,000
Total Charges for Services	1,473,101	1,415,635	1,428,000	1,421,000	1,423,000

REVENUE SUMMARIES

	2015 Actual	2016 Actual	2017 Budget	2017 Projected Actual	2018 Adopted Budget
Program Revenues					
Swim Pool Agreements	63,631	52,160	58,000	53,590	54,000
Recreation Programs - Pool	48,375	52,129	55,000	141,738	45,000
Recreation Programs	47,265	62,799	40,000	51,445	50,000
Swimming Pool Receipts	317,464	974,666	780,000	977,860	970,000
Sports League Fees	330,528	302,339	330,000	199,308	310,400
Ball Field Lights	63,072	90,077	65,000	71,892	65,000
Police Dept - Misc	22,965	24,422	24,000	22,486	24,000
Facility Rental - Parks/Rec	308,112	317,671	300,000	287,565	355,000
Structural Steel Inspections	22,478	53,770	21,000	(9,743)	21,000
Library - Photocopy	26,450	27,410	25,000	27,261	25,000
Meeting Room Revenue	16,396	19,447	14,000	16,195	14,000
Membership Fees	100				
Convenience Fees	7,756	7,053	6,000	9,205	6,000
Training Fees	335	9,614		150	
General Special Events Revenue		100	1,000	460	500
PARD Special Events	114,675	113,724	114,000	118,457	114,000
Recreation Programs	98,160	79,631	30,000	65,311	60,000
Recreation Programs - Seniors	89,106	81,529	65,000	75,165	70,000
Membership Fees	49,730	49,130	41,000	51,686	45,000
Recreation Programs - Pool	19,596	11,539	15,000	7,565	15,000
Recreation Programs	755,212	869,229	900,000	745,253	850,000
Membership Fees	370,804	361,236	370,000	343,761	380,000
Total Program Revenues	2,772,209	3,559,674	3,254,000	3,256,607	3,473,900
Fines & Forefeitures					
Police Department Fines	1,114,437	959,606	900,000	900,000	900,000
Red Light Camera Fines	789,322	296,978			
Library Fines	117,327	82,751	90,000	75,023	80,000
Total Fines & Foreitures	2,021,086	1,339,334	990,000	975,023	980,000

REVENUE SUMMARIES

GENERAL FUND REVENUE DETAIL

	2015 Actual	2016 Actual	2017 Budget	2017 Projected Actual	2018 Adopted Budget
Contracts & Other					
Interest Income	265,991	376,185	300,000	386,663	425,000
Miscellaneous Revenue	346,982	329,472	309,500	309,500	316,500
Fire Protection/MUD Contract	1,555,546	1,842,182	1,800,000	2,000,000	1,800,000
Emergency Service Organization	85,706	88,890	85,000	85,000	85,000
Returned Check Fee	325	275	500	500	500
Developer Contributions		3,425			
Fire Dept EMT Grant	44,655				
Advertising Revenue	5,650	2,500	5,000	2,500	
Historic Preservation Proceeds	125	50		15	30
Donations/Contributions	669,504	674,933	1,000	1,000	1,000
Insurance Proceeds	151,158	44,919	40,000	40,000	40,000
Plat Reproductions	713	1,080	800	800	500
Street Cuts	300	300		100	
Proceeds - Sale of Assets	84,937	51,508	40,000	40,000	40,000
FTA Reimbursement	350,128	335,636	300,000	300,000	688,101
Hazmat Recovery Proceeds		11,860	1,000	1,000	1,000
Special Events Permits	1,275	1,000	1,000	1,000	1,000
Federal Program Income	1,750	3,545		2,140	
Grant Proceeds	47,179	77,320			
Non-Grant Reimbursements	36,060	79,315		75,655	
Court Fund Reimbursement	65,000	63,000	75,000	75,000	75,000
RRISD Reimbursement	789,539	1,401,652	1,200,000	1,200,000	1,192,000
Recycling Revenue	31,880	15,571	15,600	15,600	15,600
CDBG Reimbursement	74,990	54,487	65,000	65,000	65,000
State Grant - Training	10,253			10,532	
PD Special Events Reimbursement	119,479	218,413	210,000	210,000	218,000
Federal Grant-BJA	3,040				
Total Contracts & Other	4,742,167	5,677,518	4,449,400	4,822,005	4,964,231
Total Transfers In	4,917,490	3,590,000	3,655,800	3,655,800	3,701,448
TOTAL General Fund Revenues	\$ 95,035,414	\$ 96,536,217	\$ 97,617,237	\$ 99,732,303	\$ 104,778,704

EFFECTIVE TAX RATE INFOGRAPHIC



Steps to Creating a Tax Rate

* hypothetical example

Step 1

Calculating Prior Year Revenues

FY 2017

Taxable Value	1,000,000
Tax Rate	0.50
	$1,000,000 \times 0.50 \div 100$
Revenue Collected	5,000

Step 2

Calculating New Year Effective Tax Rate

How do I get the same amount of revenue as last year when appraised values have gone up?

FY 2018

Taxable Value	1,080,000
Prior year Revenue Collected	5,000
	$5,000 \div 1,080,000 \times 100$
Rate needed to collect \$5,000	0.46

Step 3

Calculating Roll Back Tax Rate

The State allows the M&O tax rate to be 8% higher than the effective rate.

Debt Tax Rate	0.20
New M&O Effective Rate x 8%	0.26×1.08
Maximum M&O rate	0.28
Total tax rate allowed without risking rollback election	$0.20 + 0.28 = \mathbf{0.48}$

The **Effective Tax Rate** is defined by state law to be the rate that generates the same property tax revenues as the prior year based on the new year's total value of taxable property. This rate has an inverse relationship with property values such that as property values rise the City's total value of taxable property increases, requiring a lower effective tax rate to generate the same amount of property tax revenues as the prior year.

The **Rollback Tax Rate** is defined by state law as 8% higher than the M&O Effective Tax Rate. If the City adopts a property tax rate greater than the rollback tax rate, the citizens have the right under state law to call for a rollback tax rate election to bring the property tax rate to a citywide vote. This rollback tax rate, therefore, allows the City 8% of growth above the effective M&O tax rate. Recent legislation pending in the state legislature has proposed decreasing the rollback rate to 4% or 5% higher than the effective tax rate, effectively limiting the flexibility of the City Council to increase the property tax rate.

PROPERTY TAX TERMINOLOGY

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by WCAD & TCAD).

CERTIFIED TAX ROLL - A list of all taxable properties, values and exemptions in the City. This roll is established by WCAD & TCAD.

PROPERTY TAX - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

TAX LEVY - The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

TAX RATE - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars' valuation).

TRAVIS CENTRAL APPRAISAL DISTRICT (TCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. Approximately 4% of the City's taxable value is in Travis County.

WILLIAMSON CENTRAL APPRAISAL DISTRICT (WCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. Approximately 96% of the City's taxable value is in Williamson County.

Calculating the Effective Tax Rate

$$\frac{\text{Prior Year's Taxes} - \text{Taxes on Property Lost this Year}}{\text{Current Value of Property Taxes in the Prior Year}} \times \$100 = \text{Effective Tax Rate}$$

Source: Texas Comptroller of Public Accounts, 2013.

PROPERTY TAX AND VALUE SUMMARY

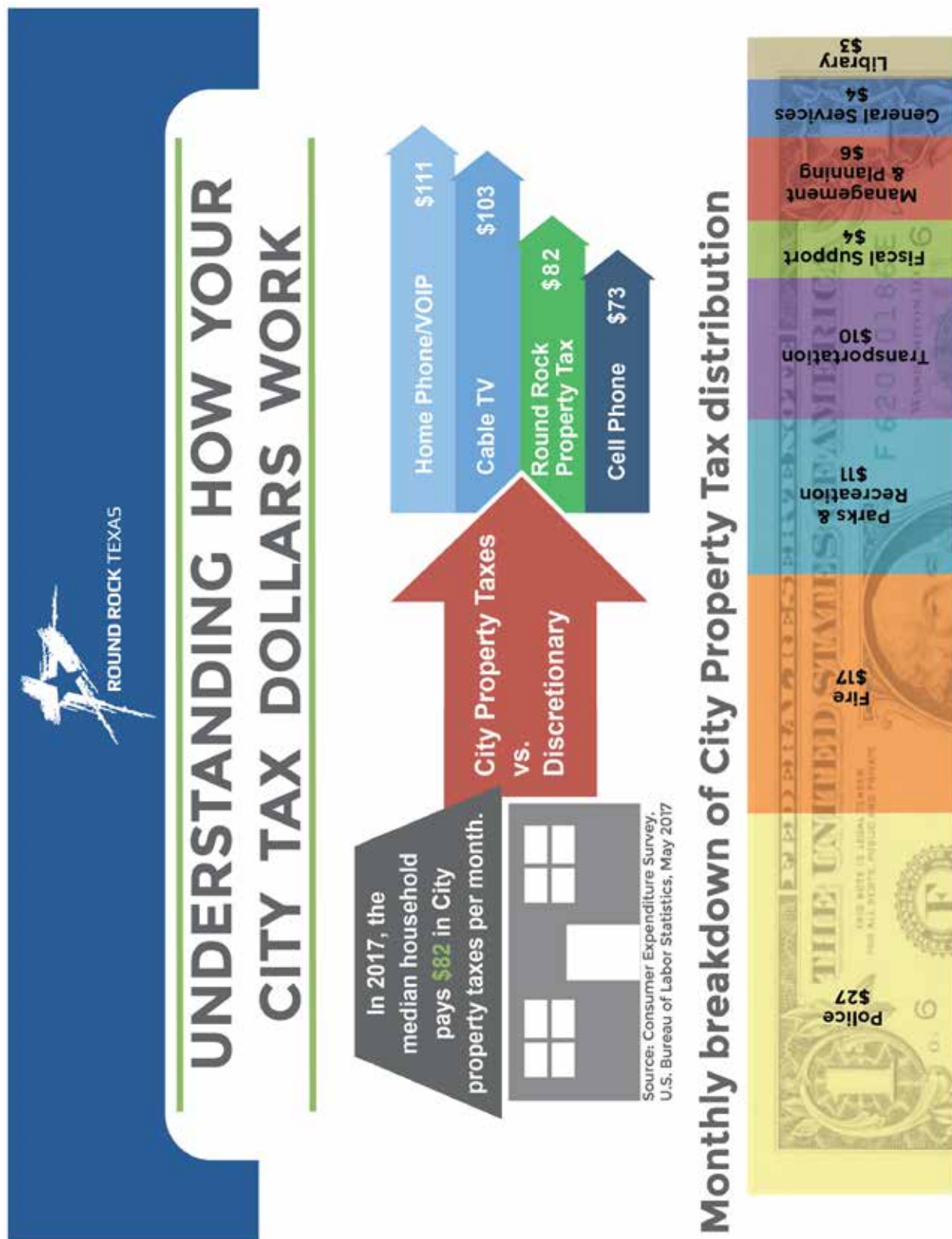
	2017 Actual	2018 Adopted	\$ Diff	% Diff
Taxable Property				
Total Assessed Value	\$11.3B	\$12.5B	\$1.2B	+10.6%
New Property	\$162M	\$243M	\$81M	+ 50.0%
Tax Rate Components				
Maintenance & Operations Rate	0.27187	0.28786	0.01599	+ 5.88%
Debt Rate	0.15313	0.14214	-0.01099	- 7.18%
Tax Rate	0.42500	0.43000	0.00500	+ 1.18%
Effective Tax Rate	0.39428	0.40317	0.00889	+ 2.25%
Rollback Tax Rate	0.42961	0.43494	0.00533	+ 1.24%
Debt (P & I)	\$17.5M	\$19.2M	+ \$1.7M	+ 9.7%
Increase over Effective Rate		2.7 cents		+ 6.7%

Tax Rate and Median Bill Summary

Median Residential Property Value	\$227,714
Median Annual Tax Bill	\$979

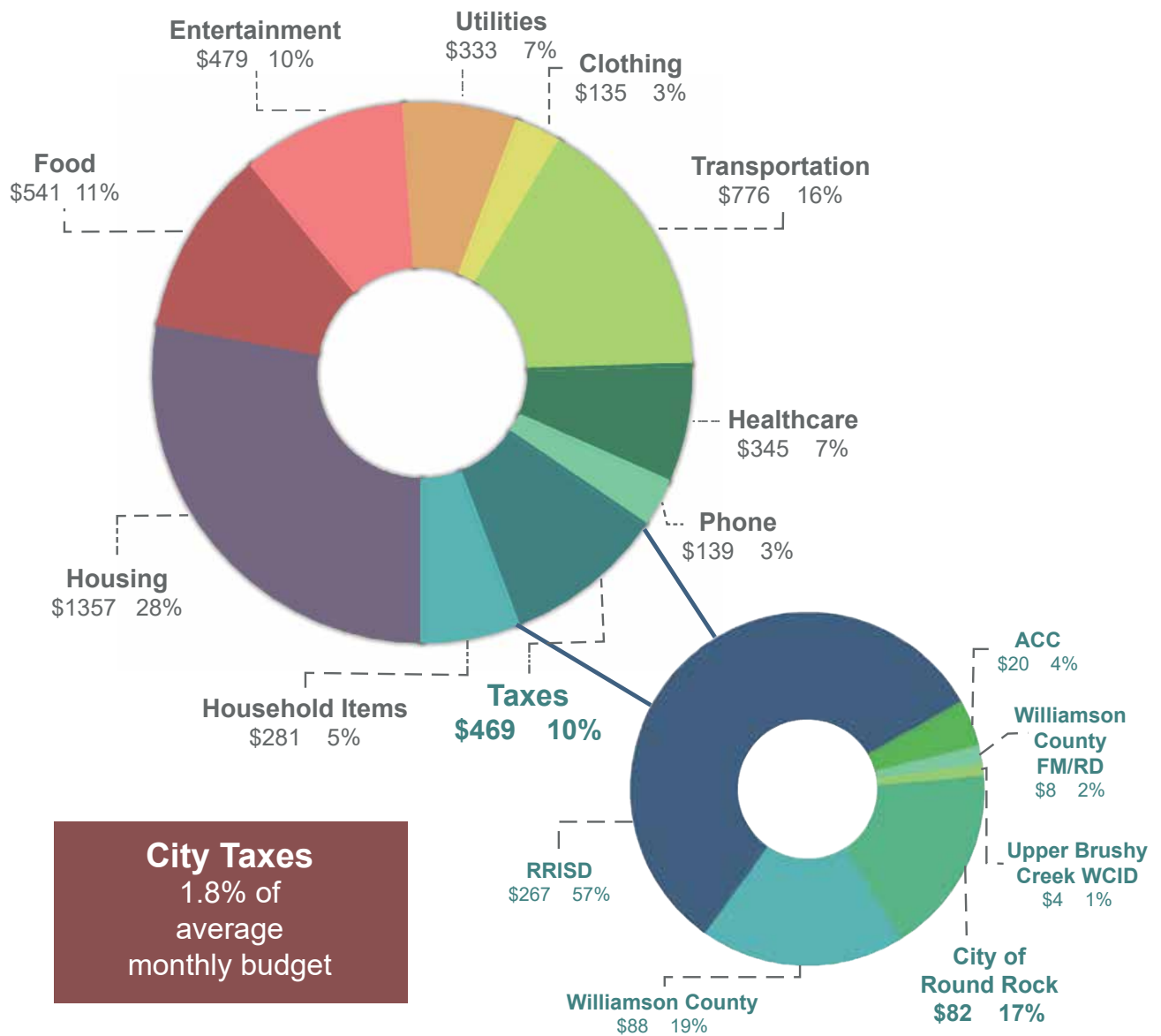
For every \$100,000 in property value, the FY 2018 estimated City tax bill is \$430, which is an increase of \$27 or 6.7% over last year.

PROPERTY TAX VALUE INFOGRAPHIC





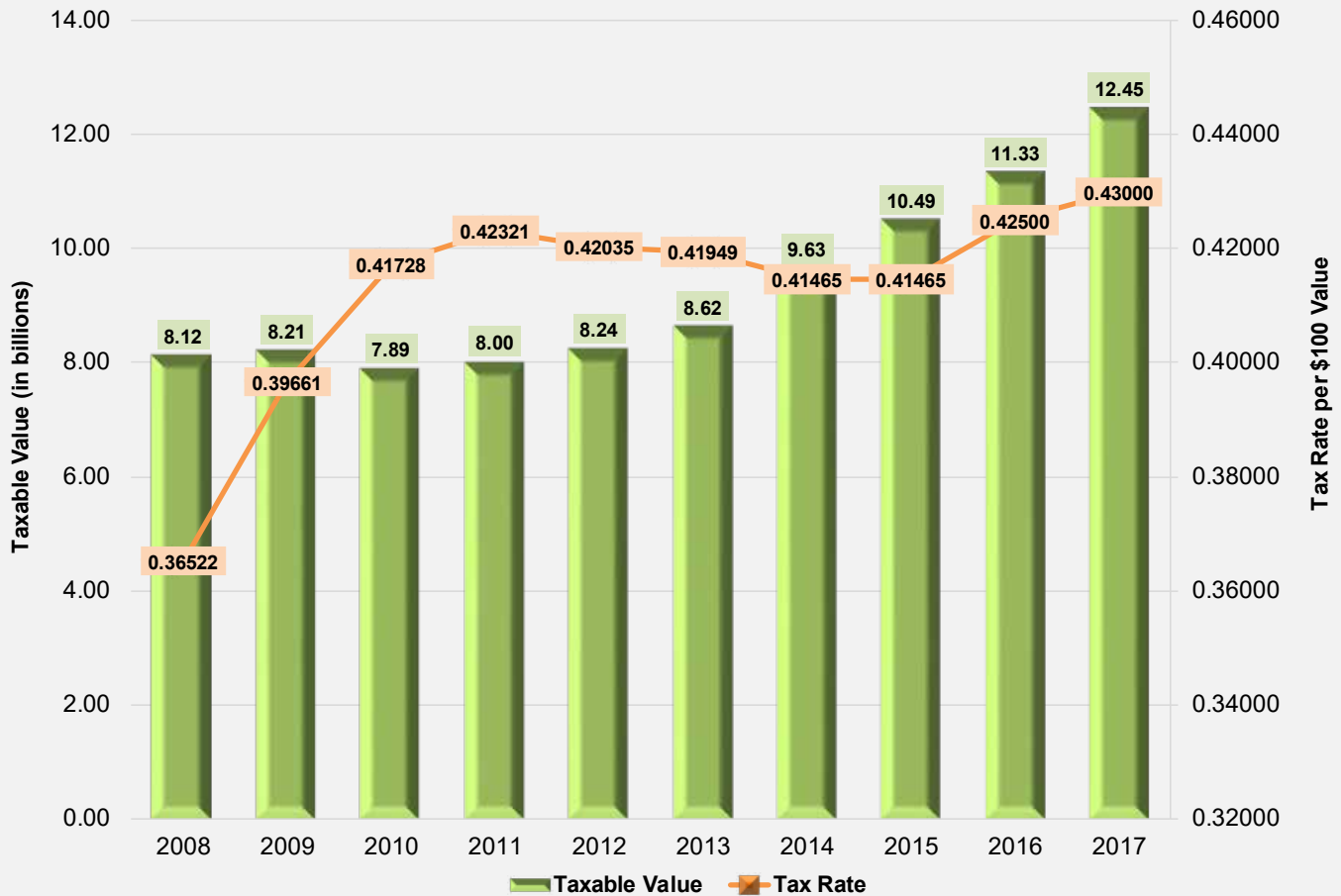
Average Household Monthly Expenses vs. Monthly City Property Tax - 2017



Source: Consumer Expenditure Survey, U.S. Bureau of Labor Statistics, May 2017

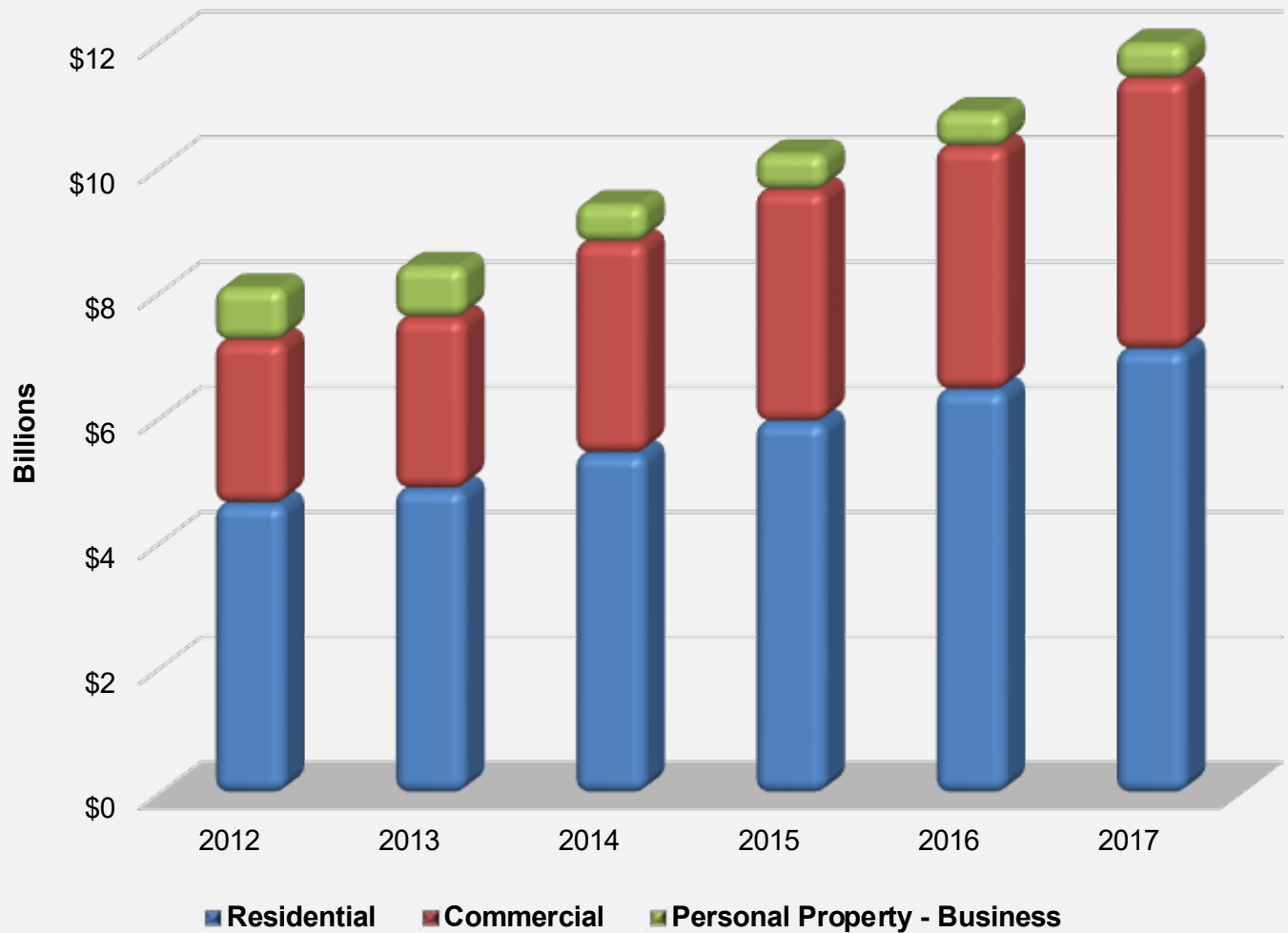
REVENUE SUMMARIES

ASSESSED VALUES & PROPERTY TAX RATE HISTORY



Tax Year	Taxable Value	Tax Rate
2008	8,121,902,884	0.36522
2009	8,206,161,568	0.39661
2010	7,893,143,364	0.41728
2011	8,004,285,176	0.42321
2012	8,238,143,748	0.42035
2013	8,624,749,167	0.41949
2014	9,634,156,426	0.41465
2015	10,492,085,922	0.41465
2016	11,327,175,854	0.42500
2017	12,451,153,760	0.43000

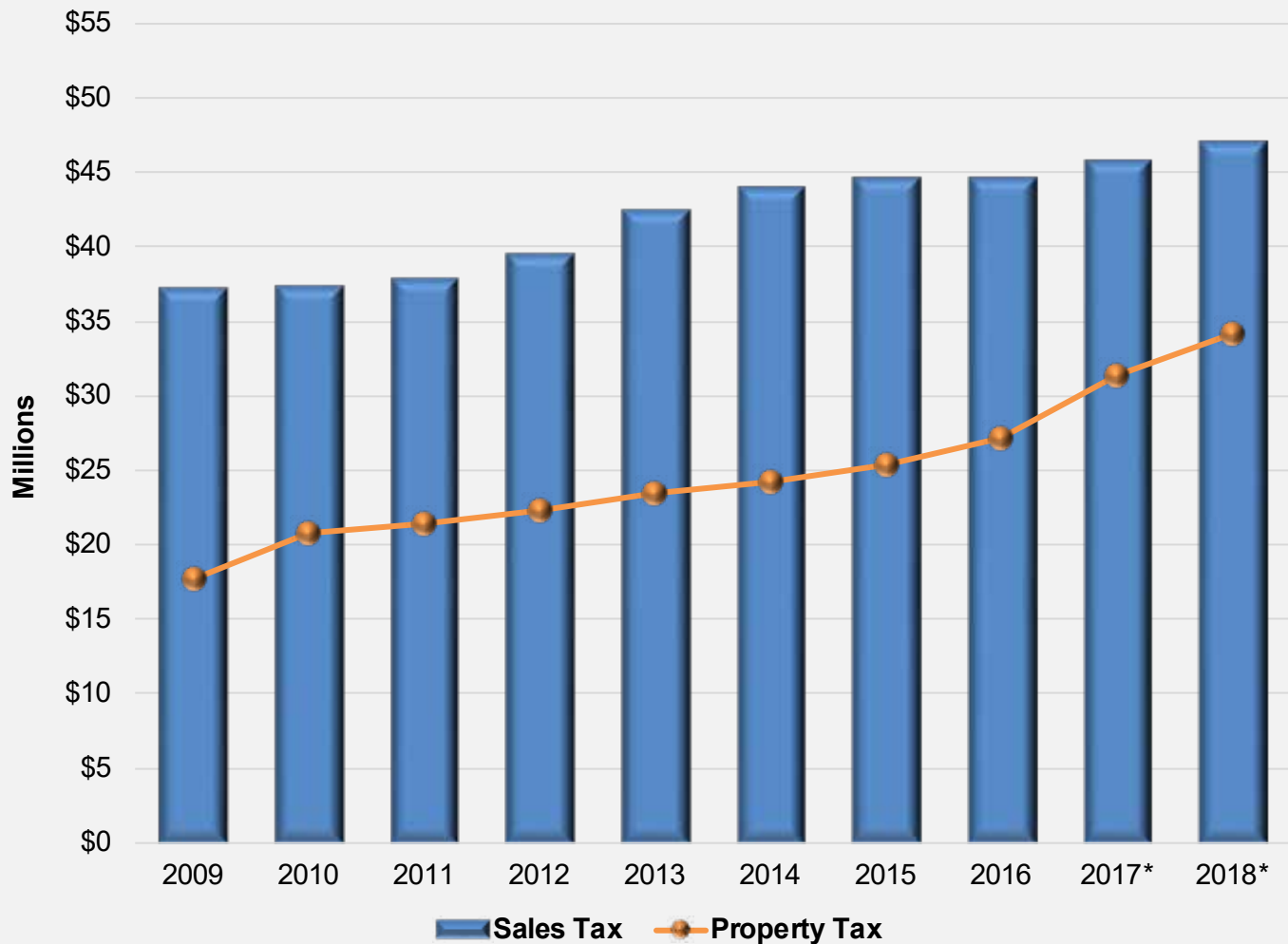
TAXABLE ASSESSED VALUATION



Class of Property	2012	2013	2014	2015	2016	2017
Residential	4,625,876,899	4,863,360,862	5,431,201,350	5,933,189,051	6,443,692,473	7,088,512,604
Commercial	2,608,101,321	2,735,922,464	3,377,983,098	3,706,097,433	3,891,783,865	4,331,258,739
Personal Property - Business	854,667,451	836,731,060	616,107,675	597,705,791	568,650,989	790,683,984
Assessed Valuation	8,088,645,671	8,436,014,386	9,425,292,123	10,236,992,275	10,904,127,327	12,210,455,327
60% of ARB	149,498,077	188,734,781	208,864,303	255,093,647	423,048,527	240,698,433
Tax Roll Total	\$8,238,143,748	\$8,624,749,167	\$9,634,156,426	\$10,492,085,922	\$11,327,175,854	\$12,451,153,760

REVENUE SUMMARIES

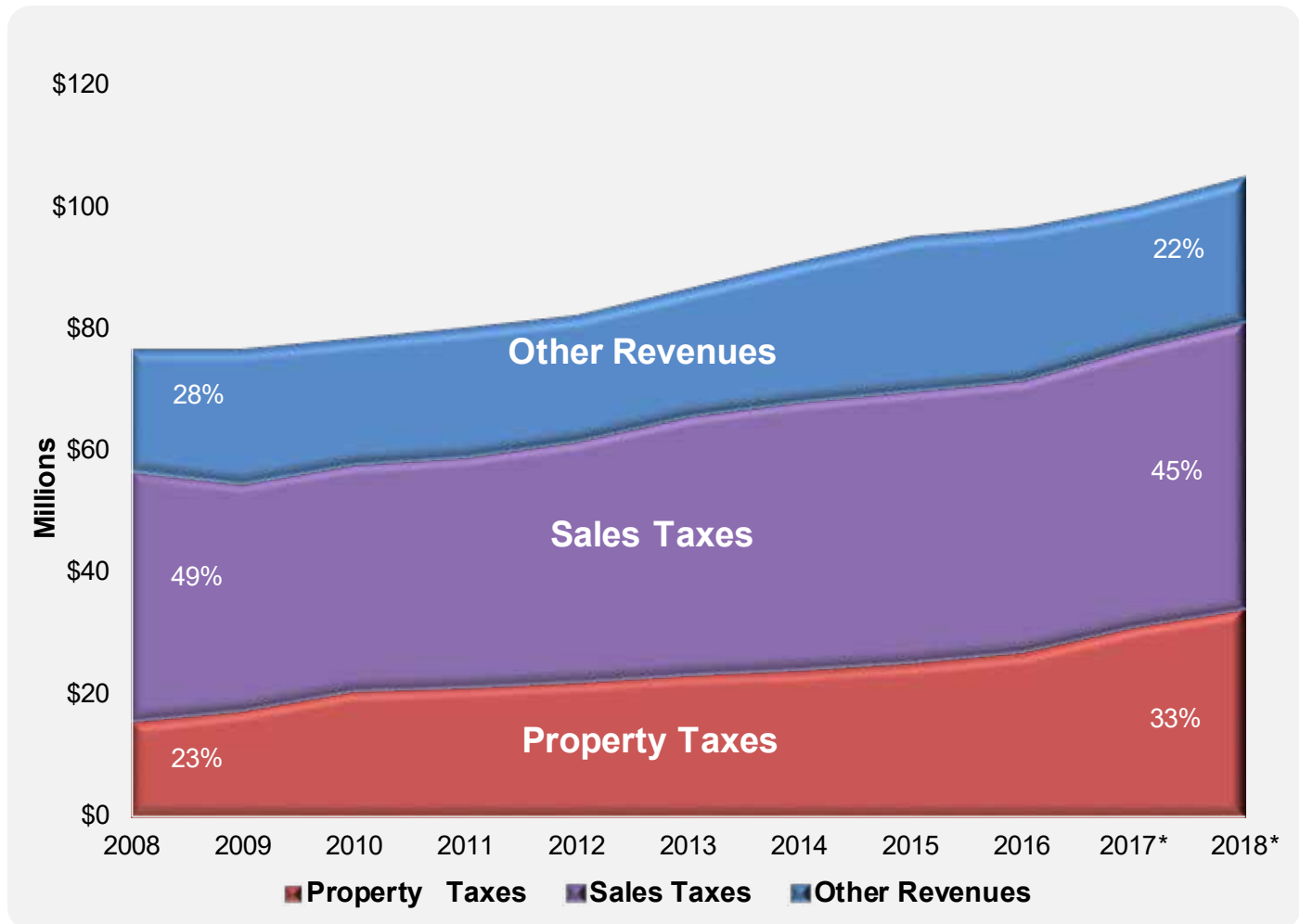
10 YEAR PROPERTY & SALES TAX ANALYSIS - GENERAL FUND



Year	Property Tax	Sales Tax
2009	17,714,701	37,100,557
2010	20,826,670	37,268,088
2011	21,457,249	37,784,301
2012	22,248,742	39,443,432
2013	23,493,510	42,278,277
2014	24,241,012	43,926,440
2015	25,416,408	44,456,908
2016	27,092,340	44,470,674
2017*	31,353,218	45,650,000
2018*	34,200,000	46,950,000

*Projected amounts

GENERAL FUND REVENUES



Year	Property Taxes	Sales Taxes	Other Revenues	Total Revenue
2009	17,714,701	37,100,557	21,779,287	76,594,545
2010	20,826,670	37,268,088	20,192,125	78,286,883
2011	21,457,249	37,784,301	20,965,413	80,206,963
2012	22,248,742	39,443,432	20,380,583	82,072,757
2013	23,493,510	42,278,277	20,612,670	86,384,457
2014	24,241,012	43,926,440	22,590,839	90,758,291
2015	25,416,408	44,456,908	25,162,098	95,035,414
2016	27,092,340	44,470,674	24,779,643	96,342,657
2017*	31,353,218	45,650,000	22,729,085	99,732,303
2018*	34,200,000	46,950,000	23,628,704	104,778,704

*Projected amounts

REVENUE SUMMARIES

UTILITY FUND REVENUE HIGHLIGHTS & SUMMARY

	2015	2016	2017	2017	2018
Revenues	Actual	Actual	Budget	Projected Actual	Adopted Budget
Water & Related Services	23,016,845	24,912,984	27,044,016	25,044,016	25,842,149
Wastewater & Related Services	17,641,142	18,625,442	18,414,660	18,414,660	19,070,680
Other Charges	1,858,388	1,610,579	1,658,000	1,728,999	1,659,000
Impact Fees	7,933,508	8,269,653	4,250,000	5,500,000	4,250,000
Contracts & Other	967,723	1,984,271	1,138,000	286,500	1,972,000
Total Revenues	\$51,417,606	\$55,402,929	\$52,504,676	\$50,974,175	\$52,793,829

WATER AND RELATED SERVICES and **WASTEWATER AND RELATED SERVICES** revenues are fees from the City's water and wastewater customers for water and wastewater service. Water rates are increasing 3.5% for FY 2018 to provide an additional \$0.5 million in additional funding needed to cover increasing operational costs and new debt service for expansion of the regional water system the City will use to draw water from Lake Travis. Wastewater rates remain well balanced with no rate increases expected in the near future.

OTHER CHARGES include revenues from Oversize Utility Line Fees, Interest Income, Convenience Fees, Connection & Transfer fees, and other smaller fees charged to the City's water and wastewater customers to help fund the water and wastewater systems. These revenues are projected to remain the same for FY 2018.

IMPACT FEE revenues are charges to developers to offset some of the costs for expanding the water and wastewater systems for new developments. These revenues are one-time in nature and fluctuate depending on the timing of large development projects. Impact Fee revenues are projected at \$4.25 million in FY 2018.

CONTRACTS AND OTHER include a variety of revenues for the City's water and wastewater systems. The FY 2017 actuals are projected to come in so far under budget because of the timing of intergovernmental revenues for regional capital projects of which Round Rock is a partner.

UTILITY FUND REVENUE DETAIL

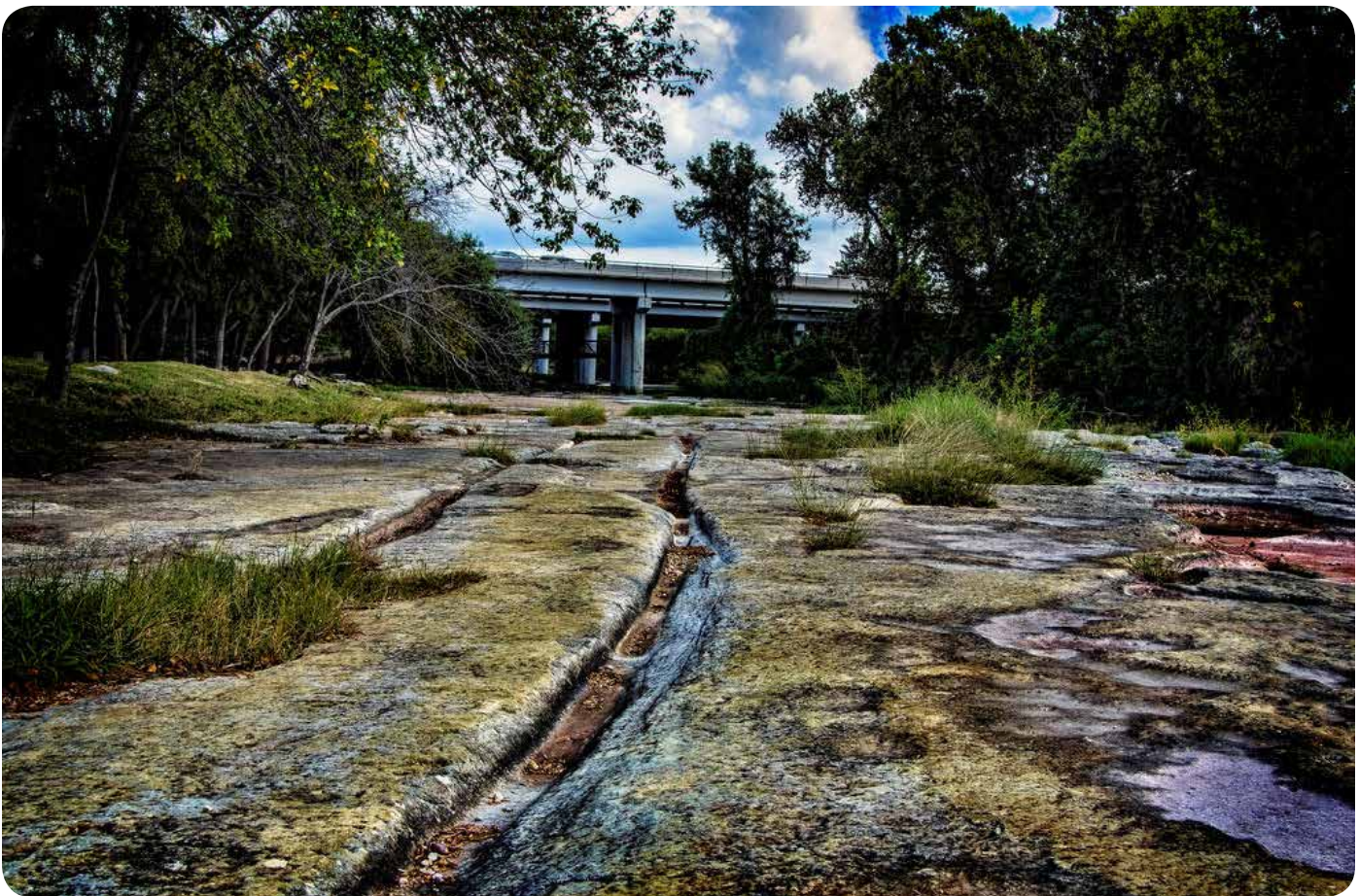
	2015 Actual	2016 Actual	2017 Budget	2017 Projected	2017 Actual	2017 Adopted	2018 Budget
Water & Related Services							
Water Service	21,548,974	24,436,796	25,556,006		23,556,006		24,313,084
Water Conservation Revenue	1,121,206	125,699	1,173,010		1,163,114		1,173,000
Water Inspec & Meter Service	62,400	50,100	30,000		30,000		50,000
Water Penalty	284,265	300,389	285,000		294,896		306,065
Total Water & Related Services	23,016,845	24,912,984	27,044,016		25,044,016		25,842,149
Wastewater & Related Services							
Sewer Service	15,866,713	16,911,448	16,511,660		16,511,660		17,167,680
Sewer Service-BCRWWS	1,478,646	1,430,567	1,640,000		1,640,000		1,640,000
Sewer Inspection Fee	59,500	49,500	30,000		30,000		28,500
Sewer Discharge Permit	6,025	5,925	3,000		3,000		4,500
Sewer Penalty	230,258	228,002	230,000		230,000		230,000
Total Wastewater & Related Services	17,641,142	18,625,442	18,414,660		18,414,660		19,070,680
Other Charges							
Connection & Transfer	154,000	175,225	145,000		130,000		160,500
Convenience Fees	167,680	195,803	180,000		160,000		180,000
Environmental Lab	165,365	199,200	160,000		150,000		170,000
Household Hazardous Waste	12,780	18,370	12,500		10,000		15,000
Industrial Pre-Treatment Surcharge	201,201	169,644	390,000		180,000		150,000
Insurance Proceeds	13,542	18,940	-		-		-
Interest Income	501,813	91,186	260,000		260,000		260,000
Intergovernmental Rev	111,446	44,401	-		-		-
Meters & Fittings Sale	79,345	154,549	75,000		40,000		75,000
Oversize Utility Line Fees	264,503	366,268	255,000		620,499		474,000
Reconnect Charges	181,576	168,373	170,000		170,000		170,000
Returned Check Fee	5,138	3,919	6,000		6,000		-
Windmere Service Fees	-	4,701	4,500		2,500		4,500
Total Other Revenues	1,858,388	1,610,579	1,658,000		1,728,999		1,659,000
Impact Fees							
Impact Fee Revenues	7,933,508	8,269,653	4,250,000		5,500,000		4,250,000
Total Impact Fees	7,933,508	8,269,653	4,250,000		5,500,000		4,250,000
Contracts & Other							
Investment, Donations & Other Misc.	967,723	1,984,271	1,138,000		286,500		1,972,000
Total Contracts & Other	967,723	1,984,271	1,138,000		286,500		1,972,000
TOTAL Utility Fund Revenues	51,417,606	55,402,929	52,504,676		50,974,175		52,793,829

REVENUE SUMMARIES

DRAINAGE FUND REVENUE HIGHLIGHTS & SUMMARY

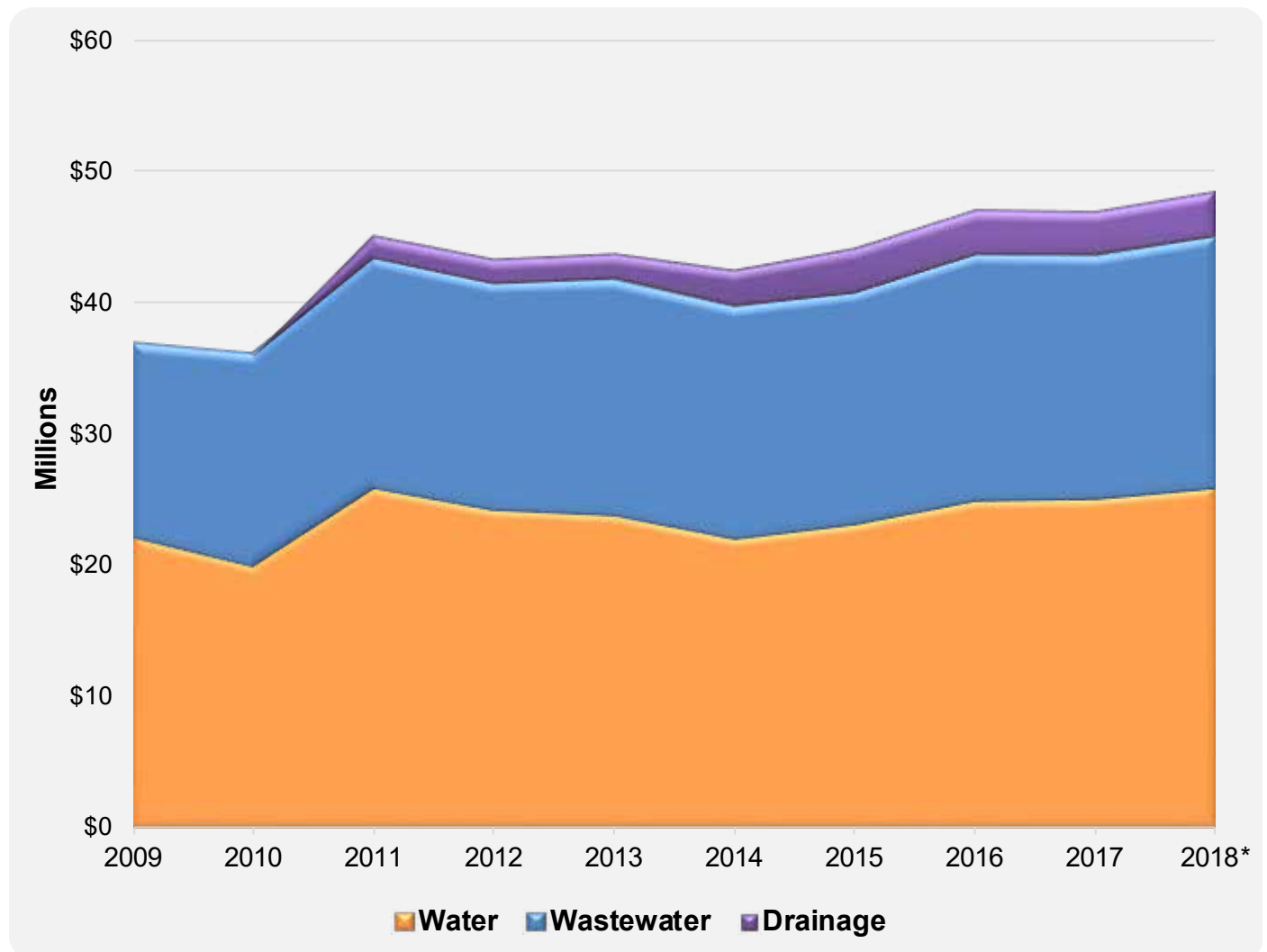
	2015	2016	2017	2017	2018
Revenues	Actual	Actual	Budget	Projected Actual	Adopted Budget
Drainage Fees - Residential	1,606,721	1,621,288	1,614,755	1,614,755	1,637,937
Drainage Fees - Commercial	1,751,913	1,750,464	1,769,433	1,769,433	1,791,088
Contracts & Other	2,259,413	398,168	850,000	194,290	150,000
TOTAL Revenues	\$5,618,047	\$3,769,920	\$4,234,188	\$3,578,478	\$3,579,025

DRAINAGE FEES for residential and commercial properties in the City are charged based on each property's impact to the City's drainage system. Revenues are projected to increase to \$1.6 million for residential and \$1.8 million for commercial fees for FY 2018 because of the growth in number of residential and commercial properties stemming from the continued development in the City. The current drainage fee rate is \$4.75 per month per Equivalent Residential Rate (ERU) which is based on the total impervious surface that contributes to drainage run-off.



Chisholm Trail near the Round Rock BY Jason Bo

UTILITY & DRAINAGE SERVICE REVENUES - 10 YEAR HISTORY



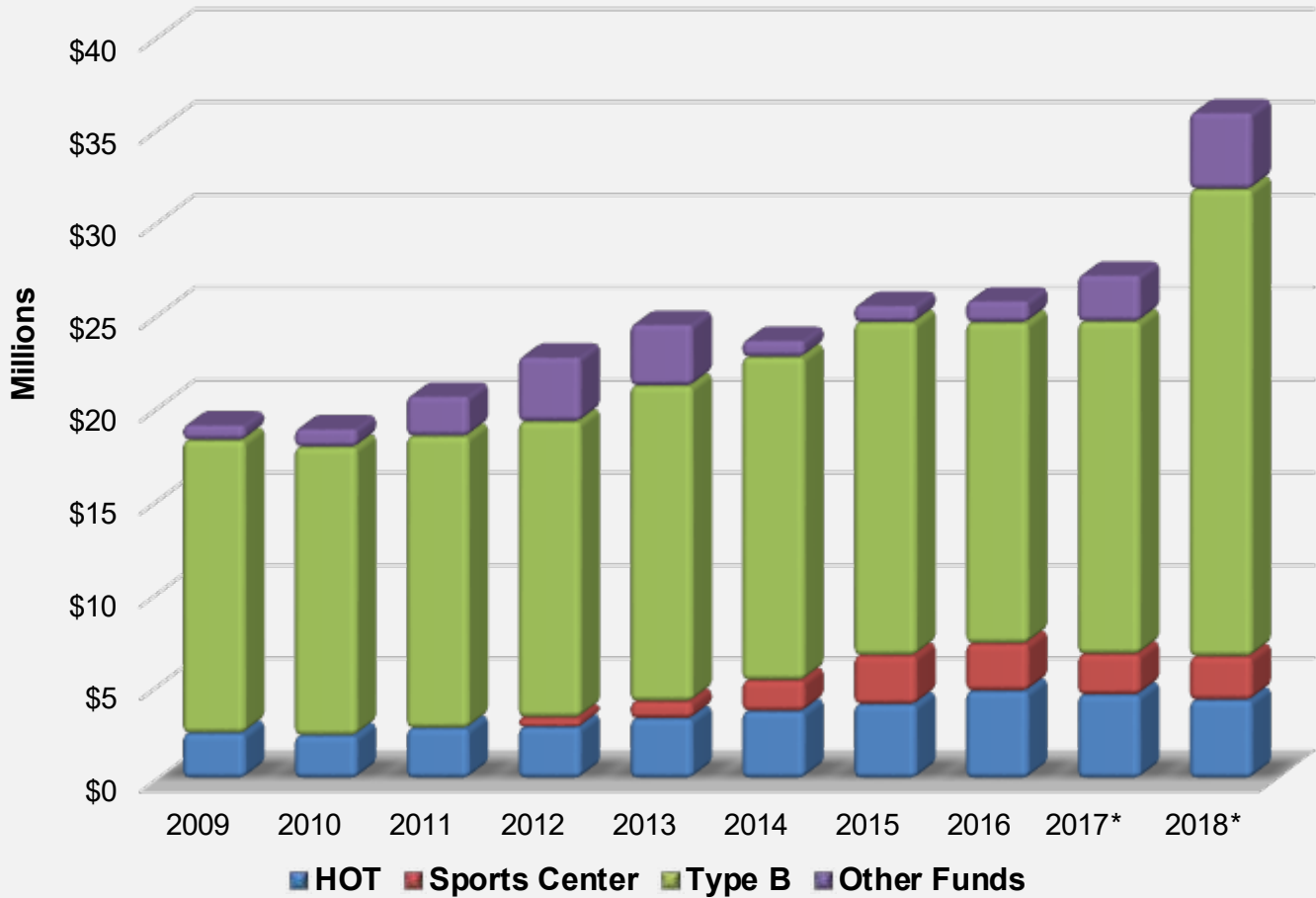
Fiscal Year	Water	Wastewater	Drainage	Total
2009	22,094,416	14,747,810		36,842,226
2010	19,950,822	16,039,501		35,990,323
2011	25,798,094	17,422,981	1,788,251	45,009,326
2012	24,138,895	17,187,078	1,928,086	43,254,059
2013	23,696,347	18,000,984	1,945,232	43,642,563
2014	22,032,335	17,543,328	2,765,210	42,340,873
2015	23,016,845	17,641,143	3,358,634	44,016,622
2016	24,912,984	18,625,442	3,371,752	46,910,178
2017	25,044,016	18,414,660	3,384,188	46,842,864
2018*	25,842,149	19,070,680	3,429,025	48,341,854

*Projected

Note: A separate Drainage Utility was established in FY 2011

REVENUE SUMMARIES

OTHER REVENUES- 10 YEAR HISTORY



Fiscal Year	HOT Fund	Sports Center Fund	Type B Fund	Other Special Revenue Funds	Total
2009	2,434,198		15,806,387	850,050	19,090,635
2010	2,311,295		15,557,295	1,012,366	18,880,956
2011	2,700,716		15,757,401	2,180,958	20,639,075
2012	2,771,162	508,153	15,958,082	3,516,912	22,754,309
2013	3,227,243	924,435	17,023,724	3,333,083	24,508,485
2014	3,615,425	1,669,995	17,439,601	923,433	23,648,454
2015	3,987,926	2,642,957	17,960,349	951,402	25,542,634
2016	4,710,494	2,561,311	17,310,110	1,197,735	25,779,650
2017*	4,509,618	2,194,000	17,927,859	2,536,543	27,168,020
2018*	4,225,000	2,345,000	25,205,266	4,153,020	35,928,286

* Projected

Note: The Special Revenue Funds increased in FY 2018 because the CDBG Fund was included in the annual budget for the first time and the Golf Course Fund was restructured.

OTHER REVENUES

HOTEL & OCCUPANCY TAX is a 7% tax on hotel stays that is used to promote the tourism and the convention and hotel industry.

SPORTS CENTER FUND consist mainly of the Venue Tax which is a 2% voter-approved tax on hotel stays that funds the Round Rock Sports Center.

TYPE B FUND revenues include proceeds from one-half cent of the City's local option sales tax that funds transportation improvements and economic development projects in the City. This fund also includes contributions from Williamson County, Texas Department of Transportation (TxDOT), and other regional partners that fluctuate based on project timelines.

OTHER SPECIAL REVENUE FUNDS revenues are specific revenue sources that are restricted for certain expenditures based on state law.



The Dell Diamond is funded in part from the Hotel Occupancy Tax Fund revenues



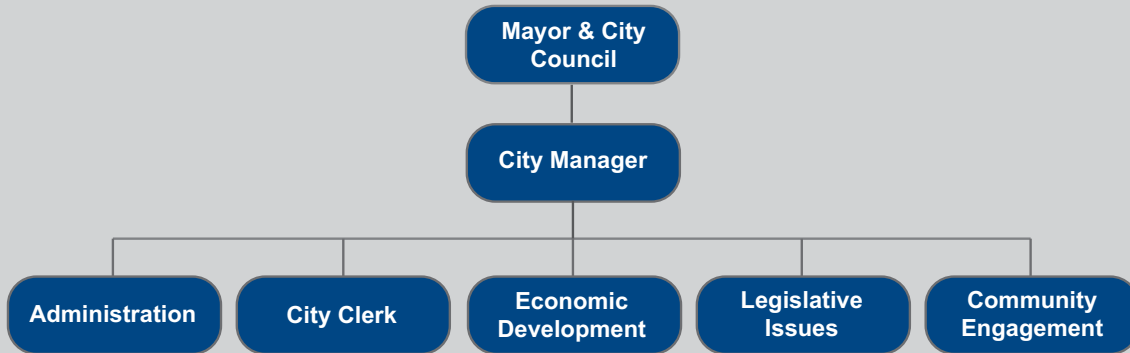
GENERAL FUND SCHEDULE

	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget	2019 Estimated Budget
Beginning Fund Balance	\$50,708,210	\$49,374,486	\$52,993,644	\$47,660,554	\$41,632,458
Revenues					
Property Tax	27,092,340	31,150,000	31,353,218	34,200,000	36,900,000
Sales Tax	44,470,674	43,995,294	45,650,000	46,950,000	47,200,000
Other Taxes & Franchise Fees	7,552,734	7,428,000	7,398,000	7,428,000	7,502,000
Licenses, Permits & Fees	1,838,308	1,266,743	1,200,650	1,658,125	1,752,942
Service Charges	1,415,635	1,428,000	1,421,000	1,423,000	1,459,000
Program Revenues	3,559,674	3,254,000	3,256,607	3,473,900	3,473,900
Fines & Forfeitures	1,339,334	990,000	975,023	980,000	990,000
Contracts & Other	5,677,518	4,449,400	4,822,005	4,976,321	5,023,000
Transfers In	3,590,000	3,655,800	3,655,800	3,689,358	3,723,000
Total Revenues	96,536,217	97,617,237	99,732,303	104,778,704	108,023,842
Expenditures					
Administration	2,411,538	1,924,476	1,920,730	1,683,691	1,919,765
Communications		670,529	667,337	790,327	790,327
Finance	3,068,651	3,461,319	3,212,460	3,234,575	3,415,554
Fire	16,847,985	17,179,095	17,173,334	19,913,163	20,057,707
Fiscal Support	2,978,232	4,946,935	4,372,361	4,987,741	5,116,682
General Services	3,663,101	4,157,819	4,117,620	4,595,175	4,811,500
Human Resources	1,180,696	1,312,710	1,308,938	1,350,366	1,387,849
Information Technology	3,872,850	4,309,897	4,250,196	4,651,019	4,756,488
Legal Services	1,036,423	1,275,000	1,275,000	1,275,000	1,287,750
Library	2,603,260	2,755,998	2,732,205	2,826,825	2,918,909
Parks & Recreation	10,407,451	11,191,240	10,940,459	11,692,796	11,874,482
Planning & Development	3,181,328	3,798,664	3,724,030	4,837,612	4,940,583
Police	26,837,942	28,734,823	28,270,299	30,051,365	31,093,505
Recycling	137,585	146,818	143,519	148,935	150,424
Transportation	6,867,933	11,390,548	11,356,905	12,410,757	12,563,966
Operating Transfer - Multipurpose Complex Fund		350,000	350,000	320,000	320,000
Total Expenditures	85,094,975	97,605,871	95,815,393	104,769,347	107,405,491
Net Change in Operations	\$11,441,242	\$11,366	\$3,916,910	\$9,357	\$618,351
Less:					
Transfers	9,155,808	9,250,000	9,250,000	6,037,453	2,250,000
Reservations & Designations	37,162,631	38,262,438	38,262,438	38,262,438	38,262,438
Ending Fund Balance	\$15,831,013	\$1,873,414	\$9,398,116	\$3,370,020	\$1,738,372

Note: The FY 2017 Projected Ending Fund Balance came in \$7.5 million above budgeted because revenues exceeded budget projections and expenses came in under budget. The FY 2018 Budget includes a transfer of \$6 million in fund balance to capital project funds for large one-time capital purchases.

ADMINISTRATION

The Administration Department consists of the Mayor and six Council members and the office of the City Manager. These two bodies, working together, are responsible for the formulation and execution of public policy to meet community needs and assure orderly development in the City. The City Manager's Office also provides for the general administration of a multi-million-dollar organization providing a full range of municipal services to over 100,000 customers.



VISION:

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the “Sports Capital of Texas” and a major medical and educational destination, and has an authentic downtown and choice of great neighborhoods.

MISSION:

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- City Council approved the Economic Development Agreement with Kalahari Resorts investing in a family resort, water park and convention center located on 351 acres south of U.S. 79 near Old Settlers Park and the Dell Diamond.
- Initial creation of Round Rock UniverCity, which is an 8-week program for citizens to gain knowledge about City departments and operations. The first class was held September 2017.
- Coordinated efforts with the Chamber to fund an Economic Development Study. The study involved analysis of specific target sectors, property availability, and redevelopment potential for the City of Round Rock.
- Continued to monitor and identify legislative issues in coordination with Randy Cain.
- Held the 4th Annual Neighborhood Conference with 80 attendees including home owner's association and neighborhood association representatives.
- Immortal Ten commemoration held to honor the Baylor Basketball team members who lost their lives in an accident at the railroad crossing in 1927. The survivors of the accident were also acknowledged with a bronze plaque installed at the Immortal Ten bridge on Mays Street.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Continue discussions with Round Rock Independent School District regarding land for a new main Public Library as well as the Public Works Complex.
- Review and potentially make recommendations for changes to the noise ordinance.

NEW PROGRAMS FOR FY 2018:

- No New Program Requests.

FY 2019 OVERVIEW AND BEYOND:

- Continue open dialog with Kalahari Resorts to ensure best outcomes for the City of Round Rock relating to the project.
- Monitor and identify ways to increase sales tax with a push for the next development phase of the Premium Outlets and continue to strategize on efforts to attract significant retail to vacant locations.

WORKLOAD INDICATORS

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Agendas Posted	245	250	250	250
Public Notices Posted	102	106	100	100
City Council Items Processed	339	346	360	380
Open Record Requests Processed	1275	1330	1400	1450
Economic Development Agreements Approved	4	5	3	3

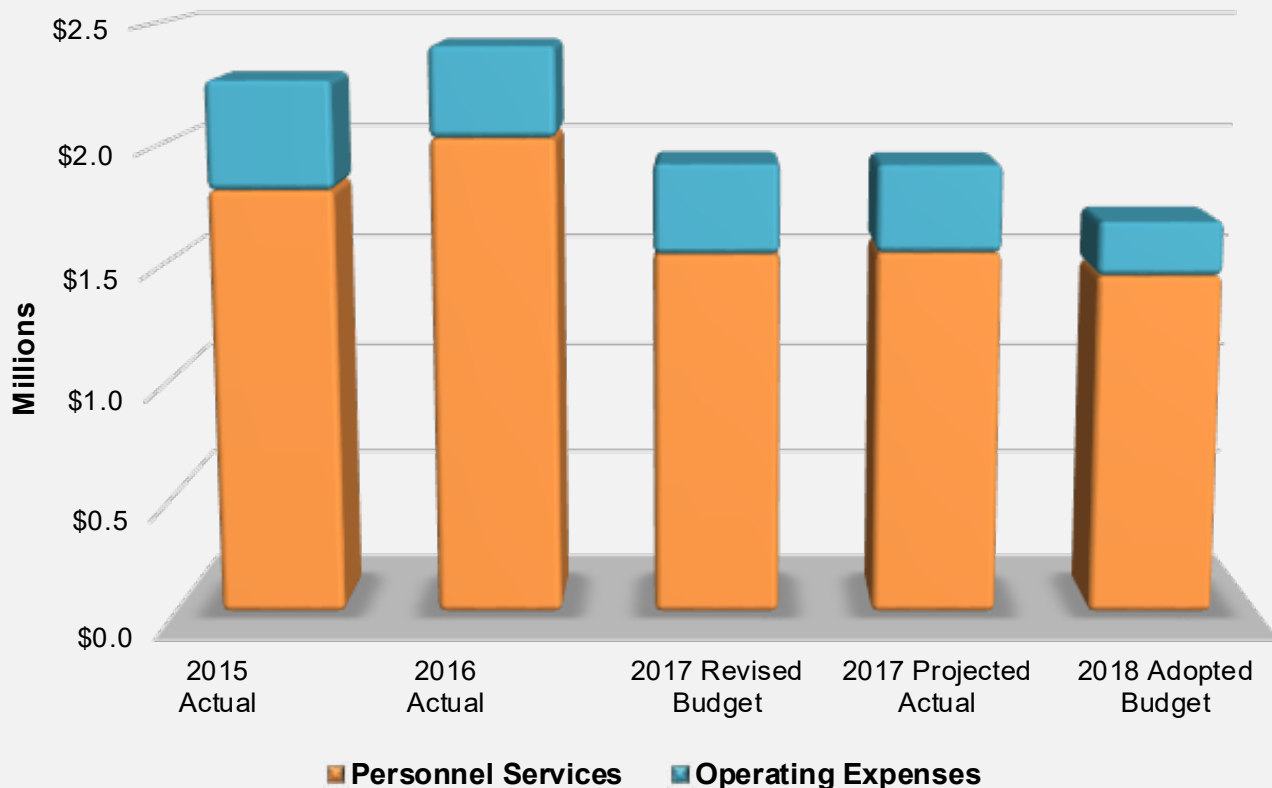
GENERAL FUND

ADMINISTRATION

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	1,811,703	2,029,170	1,544,171	1,550,425	1,453,344
Operating Expenses	458,959	382,368	380,305	370,305	230,347
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,270,662	\$2,411,538	\$1,924,476	\$1,920,730	\$1,683,691
Expenditures as a % of General Fund	2.7%	2.8%	2.0%	1.8%	1.6%
FTEs:	15.00	16.00	11.50	11.50	9.50
Authorized Personnel as a % of General Fund	2.1%	2.2%	1.5%	1.5%	1.2%

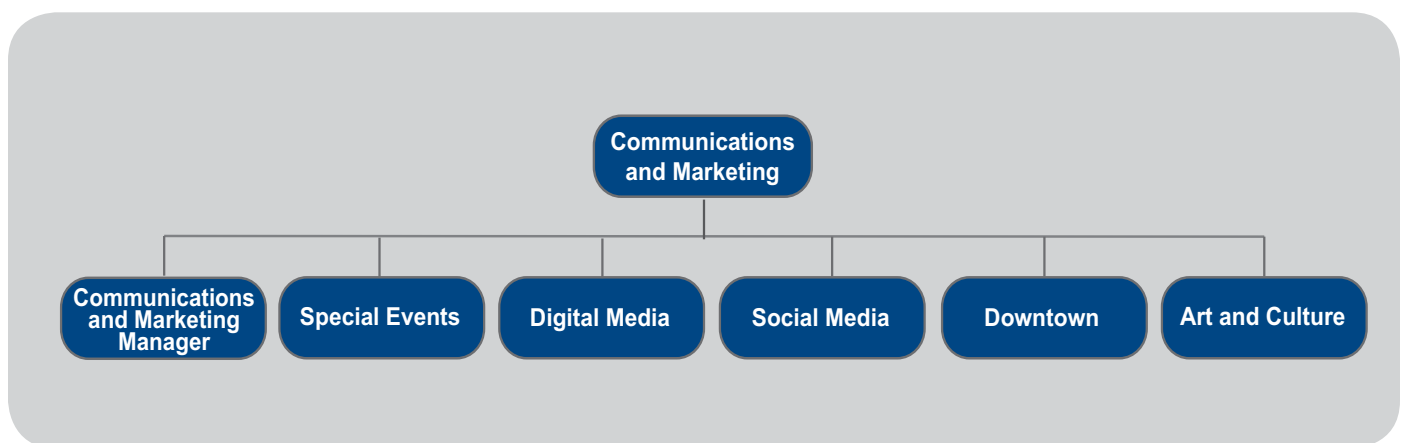
FY 2018: Two (2) FTEs transferred to a new Community Development division in the Planning Department.
FY 2017: Decreased due to Communications & Marketing being moved out of Administration into its own department.

Expenditures by Category



COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Most media relations are handled through this department. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs, designed to instill an attitude of trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters, and the City's website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs, and social media. The department includes the Special Events division which oversees the proactive recruitment and development of special events such as concerts, fairs, and other entertainment type of events to Downtown Round Rock. Focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010.



VISION:

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

MISSION:

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- While attending the Government Social Media Conference Austin Ellington, the City's Social Media Coordinator, was awarded 'Facebook Favorite' for Lost Teddy by Key Note Speaker, Katie Harbath, Global Politics and Government Outreach Director for Facebook.
- Communications and Marketing received six awards for its communications and marketing efforts from the [Texas Association of Information Officers \(TAMIO\)](#). The City won four first place TAMI Awards, one second and one third at the TAMIO conference June 8 in Lakeway.
- The City won seven awards Sept. 8 at the [City-County Communications and Marketing Association \(3CMA\)](#) annual conference in San Antonio. Round Rock won two first places, three second places and a third-place in the [Savvy Awards](#) competition.

COMMUNICATIONS AND MARKETING

which honors excellence in local government communications.

- Communications and Marketing became a separate department
- Implemented Hootsuite, a new social media platform across multiple channels
- Created a Digital Media Communications Plan

platform, to include an employee advocacy program which amplifies the City's messaging.

- Continue to support and drive advertisement for Downtown Round Rock and Shop the Rock

NEW PROGRAMS FOR FY 2018:

- Graphic Design Contract Services
- Citywide Photoshoot

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Create a Media Library by hiring professional photographer to shoot City departments documenting services and public safety provided to the community.
- Contract graphic design assistance to upgrade City's public facing communications by staying on brand and increasing visual media.
- Expand Hootsuite, a social media monitoring

FY 2019 OVERVIEW AND BEYOND:

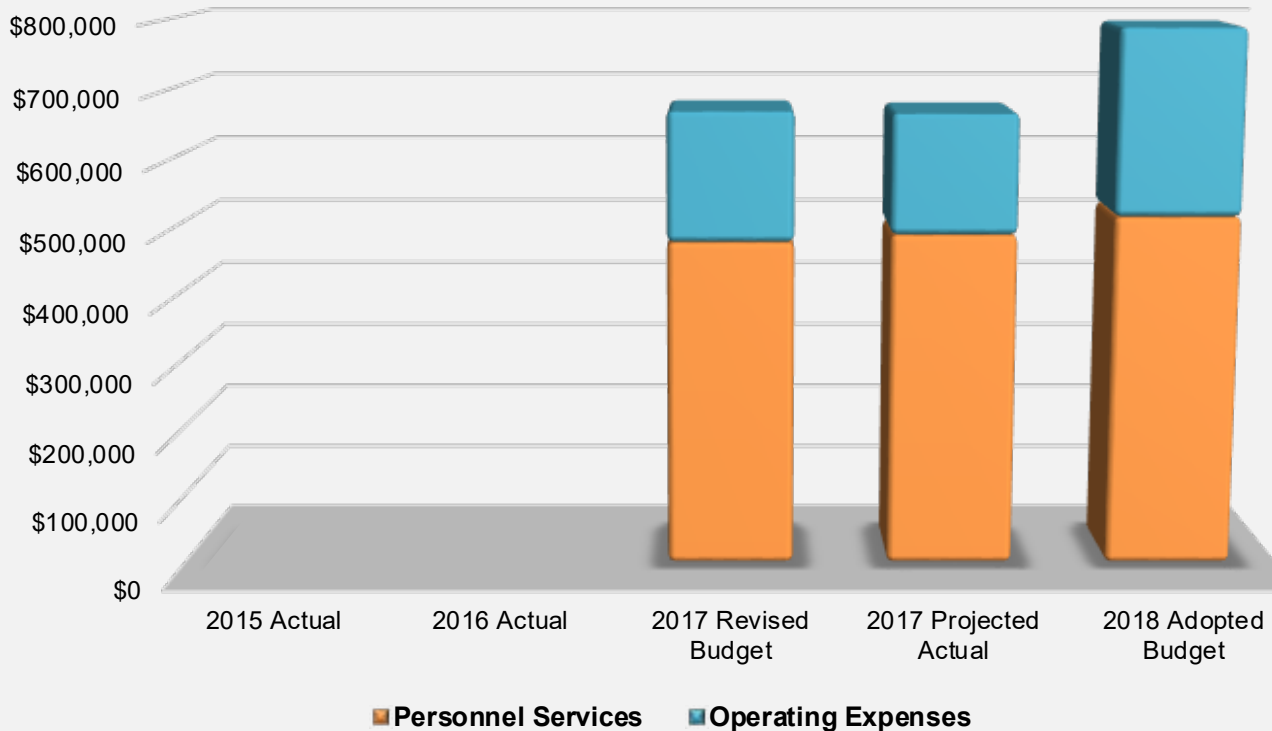
- Increased staffing in the department by adding a PIO/Videographer

WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Special Events Permit	21	25	30	32
Film Permits	13	15	20	7
Downtown Facebook Likes	3,981	8,266	10,000	14,800
City of Round Rock Facebook Likes	7,804	10,828	13,000	21,800
Shop the Rock Facebook Likes	1,596	2,252	3,000	n/a
Video Public Service Announcements	37	24	30	32
Billboard Videos	52	18	40	40
YouTube Subscribers	425	517	600	722

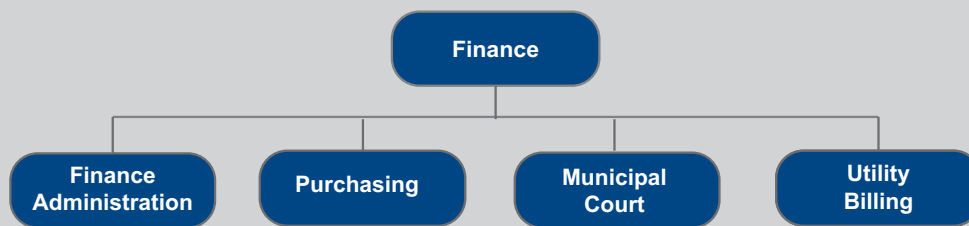
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	-	-	479,959	490,767	517,092
Operating Expenses	-	-	190,570	176,570	273,235
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$0	\$0	\$670,529	\$667,337	\$790,327
Expenditures as a % of General Fund	0.0%	0.0%	0.7%	0.6%	0.8%
FTEs:	0.00	0.00	5.00	5.00	5.00
Authorized Personnel as a % of General Fund	0.0%	0.0%	0.7%	0.7%	0.6%

Expenditures by Category



FINANCE

Management responsibility for all the City's financial activity is centralized in the Finance Department. The City Manager develops, oversees, and communicates strategic financial planning and programs. The Chief Financial Officer is responsible for the City's financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include accounting, reporting, payroll, utility billing and collection, purchasing, budget operations, treasury management, and municipal court operations. Other duties of the department include processing accounts payable transactions for all City programs; publishing the City's monthly, quarterly, and annual financial statements; administering the City's cash management and investment program; coordinating the capital improvement program; invoicing miscellaneous receivables; and maintaining all capital asset records.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive:** We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency:** We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality:** We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.
- **Respect:** We are a motivated team inspiring

a sincere working environment that supports different viewpoints and personalities

- **Innovation:** We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation
- **Leadership:** We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Implemented Text Messaging reminder feature for Municipal Court defendants.
- Implemented Procurement Card module in

Munis, the City's enterprise financial software, to fully automated preparation, approval and record keeping process for procurement cards.

- Reviewed and expanded the city's internal control monitoring program, including:
 - Implemented Gradient internal control analytical tool for procurement cards to better monitor transactions. Expenditures under \$3,000, typically through procurement cards, make up 80% of the City's purchases.
 - Developed HR/Payroll process documentation and established regular quality control monitoring program.
- Prepared financial review and analysis, and assisted in negotiations of the Kalahari Resorts economic development agreements.
- Awarded first two Stars under the Texas Comptroller's Transparency recognition program for local governments for Traditional Finances and Debt Obligations.
- Issued \$31 million of General Obligation debt to complete the second phase of the City's 2013 \$123 million voter authorized bond program.
- Received GFOA Distinguished Budget Award for the 21st consecutive year, the GFOA CAFR award for the 31st consecutive year and the GFOA Popular Financial Report award for the 5th consecutive year.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Apply for the final three Stars under the Texas Comptroller's Transparency recognition

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Actual	FY2017 Actual	FY2018 Projected
Accounts Payable Payments Processed	8,932	9,400	10,900	11,000
Payroll Payments Processed	42,923	43,500	44,000	44,000
Numbers of Purchase Orders Processed	1,251	1,300	1,350	1,350
Court cases filed	7,907	7,143	10,966	11,500
Courtroom appearances	2,970	2,783	3,513	3,850

program for local governments in Economic Development, Public Pensions, and Contracts and Procurements.

- Evaluate and implement online open data transparency software tool to improve access to the City's financial data for both citizens and internal users.
- Analyze the City's procurement and contract management systems and processes to develop a more effective and automated program.
- Conduct 2nd biennial internal customer service survey and implement needed improvements.
- Implement Tyler Content Management document imaging software in Municipal Court to further automate and digitize all paperwork and processes.
- Expand fiscal impact tools and analyses to better measure economic benefits of "Sports Capital of Texas", economic development, and other City initiatives.
- Coordinate with Transportation Department to develop and implement a roadway impact fee.

NEW PROGRAMS FOR FY 2018:

- No New Program Requests

FY 2019 OVERVIEW AND BEYOND:

- Develop OCA Collections program in Municipal Court to prepare for new statutory requirements that will begin in 2020.

GENERAL FUND

FINANCE

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	2,862,622	2,908,967	3,358,979	3,042,218	3,129,105
Operating Expenses	122,153	159,684	102,340	170,242	105,470
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,984,775	\$3,068,651	\$3,461,319	\$3,212,460	\$3,234,575
Expenditures as a % of General Fund	3.6%	3.6%	3.6%	3.1%	3.1%
FTEs:	41.00	39.50	38.75	38.75	37.75
Authorized Personnel as a % of General Fund	5.8%	5.3%	5.2%	5.2%	4.8%

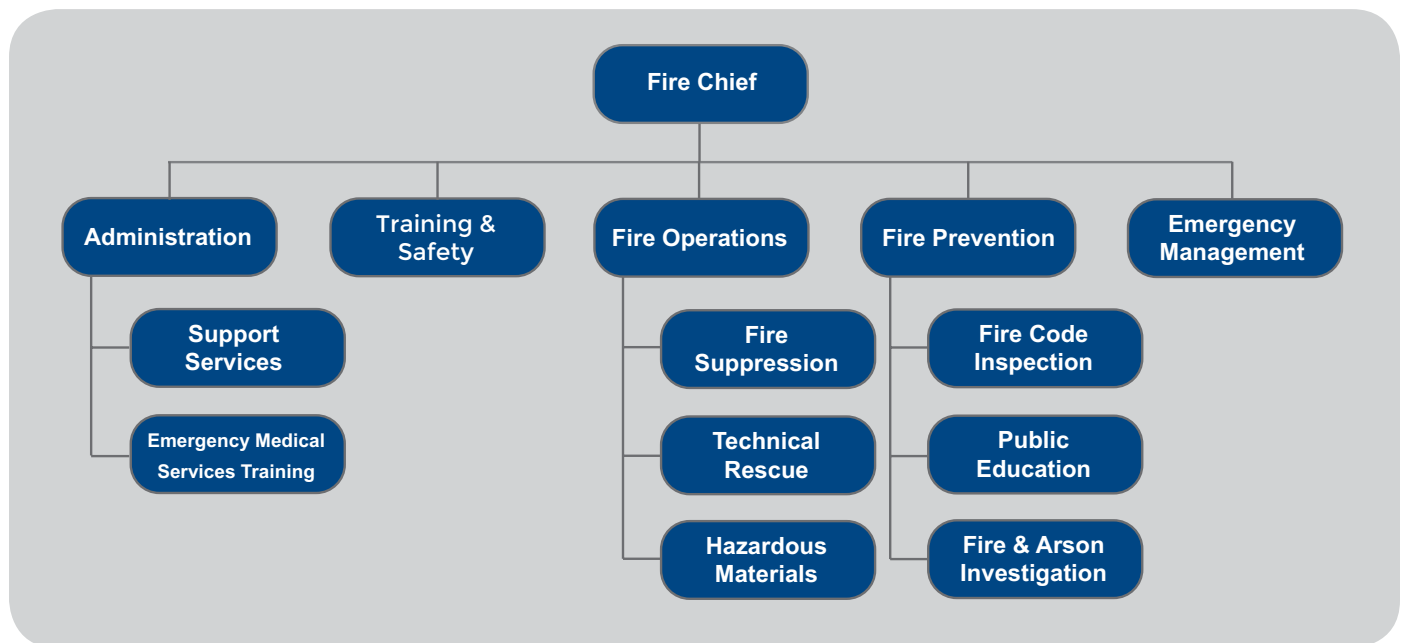
FY 2018: One (1) FTE transferred to new Community Development division in the Planning department.

Expenditures by Category



FIRE

The primary responsibility of the Round Rock Fire Department (RRFD) is to provide the emergency services required to meet the demands of a growing population. There is a constant, deliberate effort to provide our customers with the most current knowledge, methodology, and technology available in the realms of fire and emergency services through our training and safety programs. The demands placed on personnel also necessitates the need for physical fitness and the most effective procedural training for firefighters to perform to the best of their ability in crisis situations. Attention is also given to the maintenance of all fire apparatus and peripheral equipment, such as fire hydrants, so that all tools will function properly when needed.



VISION:

The Round Rock Fire Department is a professional and dynamic department that will provide exceptional public safety through dedicated individuals.

MISSION:

Through a professional, well-trained, and safe work force, the members of the Round Rock Fire Department are committed to delivering the highest level of fire suppression, emergency medical, fire prevention, and disaster services, within the City's financial capability, for our rapidly changing residential, business, and corporate communities.

GUIDING COUNCIL STRATEGIC GOALS:



FIRE

FY 2017 HIGHLIGHTS:

- The fire department continues its process of implementing its 5-Year Strategic Plan. The Strategic Plan was created with input from the staff, strategic planning teams, International City/County Management Association (ICMA) report, two completed Management Advisory Group (MAG) reports completed in 2005 and 2010, ISO Public Protection Classification report of 2006, data analysis collected by members of the Round Rock Fire Department, and Round Rock GIS section. This plan outlines the future and current needs for staffing, fire apparatus, equipment, fire stations, and best placement of these stations. The department will continue to evaluate its operations, and ensure that the provided resources are used efficiently to meet the fire service demand for a growing population.
- **Round Rock Fire Station No.4 and Station No. 8 Opening:** Fire Station 4 & 8 were approved in 2013 bond. The new stations (which were a split out of our old Station No.4) are located at 1301 Double Creek Drive (Fire Station No. 4), and at 1612 Red Bud Lane (Fire Station No. 8). The department used Geographic Information System mapping to help select ideal locations to address emergency calls and arrive at the scene within the targeted time frame and are both within a quarter mile of where the GIS mapping system selected as optimal locations for the stations. Better response times are part of what went into selecting sites for the two new fire stations to improve the level of service provided to the citizens of Round Rock. The Stations were built concurrently which generate savings that could be used on another needed project.
- **Additional Inspector (Fire Marshal's Office):** A Lieutenant Fire code inspector was added in October to accommodate the growing demand for inspections.

The Prevention Division currently has five assigned Fire Code Inspectors, the Fire Marshal, Assistant Fire Marshal, and three Fire Code Inspectors. All personnel assigned to the Prevention Division have additional duties that include administrative, Arson Investigations, Juvenile Fire Setters Intervention, Public Education on Fire Safety, and Fire Extinguisher Training. These additional duties are of great importance to our citizens and contribute greatly in the prevention of fires.

- **2nd Assistant Chief:** The addition of an Assistant Chief allowed us to address an ongoing area of deficiency in senior level supervision. The size and complexity of the Operations and Administrative areas of the fire department were overseen by a single Assistant Fire Chief. This restricted his ability to complete complex administrative tasks in a timely manner, address pressing needs in the fire operations division, and remain engaged at the Assistant Chief (Director) level of the City. Adding an additional Assistant Fire Chief allowed for the split of the Operations Division and the creation of an Administrative Division.
- **Round Rock Fire Station No.9 Opening:** A single-family home purchased by the City of Round Rock in 2015 after some renovations is now housing an engine company. This was done to improve response times to northwest Round Rock with the anticipated delays that the Texas Department of Transportation's (TXDOT) 3406 bridge project will have in that response area. TXDOT improvement project for the Farm to Market 3406 bridge at Interstate 35 will close the bridge to eastbound traffic as the work is completed. Funding for the renovations came from the bond savings from two recent Round Rock Fire Department projects, Fire Station No.4 and Fire Station No.8.

The Round Rock Fire Department is hoping to use the house as Station No.9 for the next 10 to 15 years.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- The department's focus in FY 2017-18 is to continue the building process of our Fire/Police Training Center, analyze and determine any pending construction for Station 9, and the relocation of Station 3. This is accomplished through continued analysis of current and projected needs, based on GIS mapping information, population growth projections, and response time criteria for emergency medical calls and structure fires. This analysis is done in collaboration with the Development Services Office, the Transportation department, and the General Services department.
 - Continue the build out of the Fire and Police training facility.
 - Procurement of land and construction of Fire Station 3

NEW PROGRAMS FOR FY 2018:

- **Station 9 (FM3406):** This new program is to provide the operating expense to occupy the current structure at FM 3406 location for our Fire Station #9. A TXDOT project is underway to improve the over pass of Old settlers/FM 3406. Part of this project will involve shutting down the bridge entirely, while other parts will close east bound traffic over the bridge. The TXDOT project will cause an even longer delayed response on the northwest side of IH 35 in what is currently the Fire Station #1 district. This will enhance coverage and improving response to the northwest of Round Rock.
- **Upgrade Squad 3 to Engine 3/ Hire 9 Firefighters:** This New Program adds an Engine Company to Station #3 with an addition of personnel and equipment to address re-

sponse needs in that district. District #3 is in the southwest area of Round Rock and is one of our busiest districts; it is located near two major road ways, Tollway 45 and IH 35. Due to roadways, residential and commercial businesses, and high call volume there is a significant need for an Engine Company in this area. The location of this district and the area's infrastructure necessitate, a Quint and an Engine to fulfill the department's primary responsibility of providing fire and emergency services to our citizens.

- **Logistics Officer:** This program will add an additional Logistics Officer to assist with purchasing and managing the physical resources for the Fire Department. As the department continues to grow with the addition of uniformed positions, stations, and high dollar assets (Vehicles, Radios, and rescue equipment) we have seen an increased demand in responsibility of our Logistics officers. Their areas of responsibilities and tasks include but are not limited to maintaining 9 stations, tracking and insuring TCFP regulations are met on firefighting equipment, DEA certification and tracking for our controlled medications, purchasing, issuing, and tracking of personal protective equipment, station clothing, rescue equipment, radio equipment, station furnishing, janitorial supplies, EMS supplies, and office supplies, tracking of repair and maintenance of all suppression and admin vehicles/equipment. On call rotations for 24hr support on incidents which includes delivering air trailer to fire scenes, onsite replacement of damaged equipment, and establishing rehab for personal on scene. Logistics also functions as fire department liaisons for Facilities, Vehicle Maintenance, and ITC.
- **Lexipol (Policy Software):** This new program is to establish a contract with Lexipol to review and create policies for the Round Rock Fire Department. Lexipol helps create policies that are compliant with state and fed-

FIRE

eral laws and regulations; all while allowing for compliance and customization for our department needs. If any new legislation is implemented that influences our accepted policies, we will be notified and allowed to retain or change said policies. Training bulletins are made available that create an online training platform which ties our policy to real-world applications. This will bring us one step closer to obtaining an ISO 1 rating for the city, and accreditation for the department.

- **Fire Marshal Enhancement Program:** This is an overtime program designed to enhance the fire and life safety inspection program for existing occupancies in the City of Round Rock. The Prevention Division is required to inspect all existing commercial occupancies annually by ordinance; due to divisional demands, and growth of the city, the average time for completing inspections is 15 months. In recent years, new construction has been on the rise. The demand for public education is growing for all age groups. When fires occur, our Inspection Personnel are also the ones who conduct the fire investigations. Prevention staff have annual continuing education requirements that must be met

for fire, medical, and law enforcement. We also have the Kalahari Development, Nutty Brown, and the depot developments coming to the City of Round Rock that will place even more demands on our inspection program and essentially occupy one of our inspectors throughout the process of development. This new program will allow for overtime funds to be used to supplement our division with shift personnel to meet the demands of the city new and existing.

FY 2019 OVERVIEW AND BEYOND:

- We have identified a course of action for future fire stations, station locations, type and number of apparatuses, and what future staffing should be. This will ensure we meet the demands of a growing population and can provide our citizens, with the best fire service possible, in the years to come.
 - Build, staff, and equip Fire Station 10.
 - Remodel of Central Fire Station

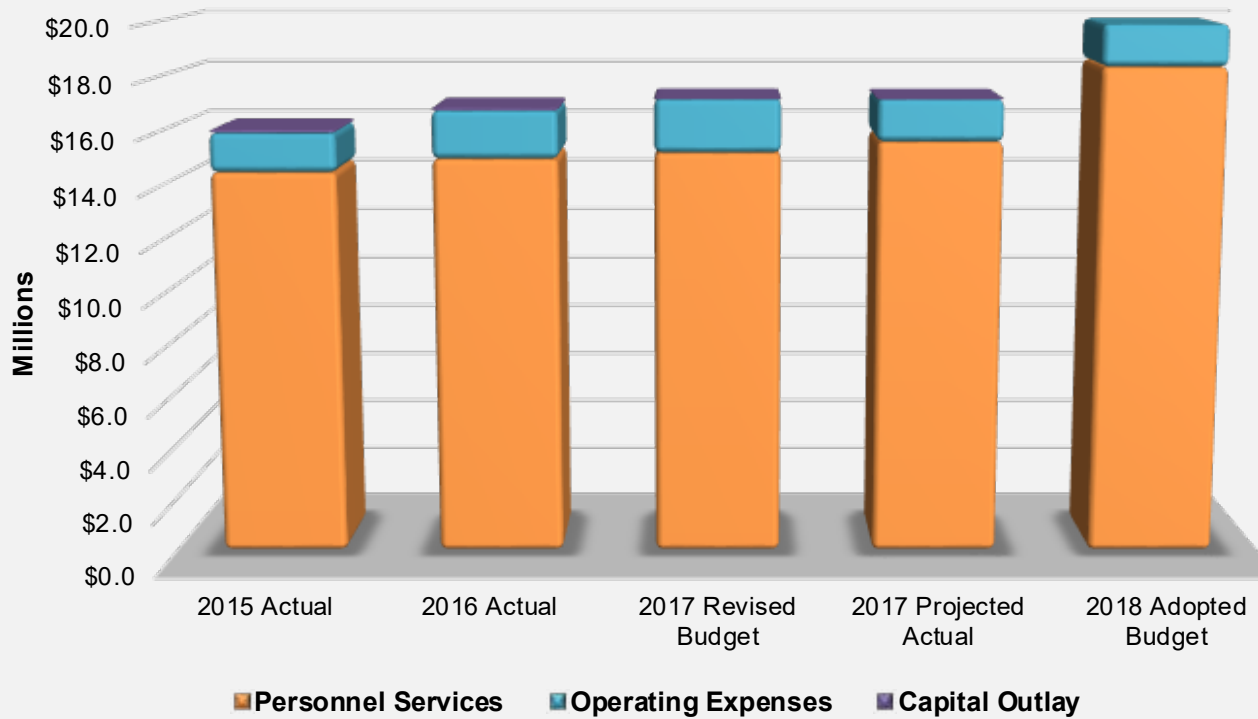
WORKLOAD INDICATORS

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Total Calls	9,922	9,971	10,783	11,000
Total Unit Responses	13,653	13,721	14,649	14,900
Total Number of EMS Incidents	5,925	5,926	6,184	6,500
Total Number of Motor Vehicle Incidents	825	825	863	950
Hours of Fire Training	25,007	25,000	33,317	34,050
Hours of EMS Training	3,888	3,800	4,343	4,850
Hours of Command Level Training	9,481	9,500	10,365	10,000
New Construction Inspected	2,192	2,192	2,885	2,425
Existing Construction Inspected	3,050	3,050	3,624	3,690
Public Education Number of Events	232	232	179	260

GENERAL FUND

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	14,452,832	14,953,346	15,179,574	15,583,738	18,345,453
Operating Expenses	1,461,950	1,778,639	1,977,521	1,567,596	1,567,710
Capital Outlay	119,347	116,000	22,000	22,000	-
Total Expenditures:	\$16,034,129	\$16,847,985	\$17,179,095	\$17,173,334	\$19,913,163
Expenditures as a % of General Fund	19.2%	19.8%	17.7%	16.5%	19.1%
<i>Sworn</i>	<i>130.00</i>	<i>132.00</i>	<i>134.00</i>	<i>134.00</i>	<i>143.00</i>
<i>Civilian</i>	<i>7.00</i>	<i>8.00</i>	<i>8.00</i>	<i>8.00</i>	<i>9.00</i>
FTES:	137.00	140.00	142.00	142.00	152.00
Authorized Personnel as a % of General Fund	19.4%	18.9%	18.9%	18.9%	19.5%

Expenditures by Category



FISCAL SUPPORT & LEGAL SERVICES

The Fiscal Support Services department provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department's charge, oversight of the Fiscal Support Services Department's activities is the responsibility of the City's Finance Department.

The Legal Services Department consists of the appointed City Attorney, the special counsel for the Ethics Commissions, and other outside attorneys retained from time to time to represent the City in specific matters.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

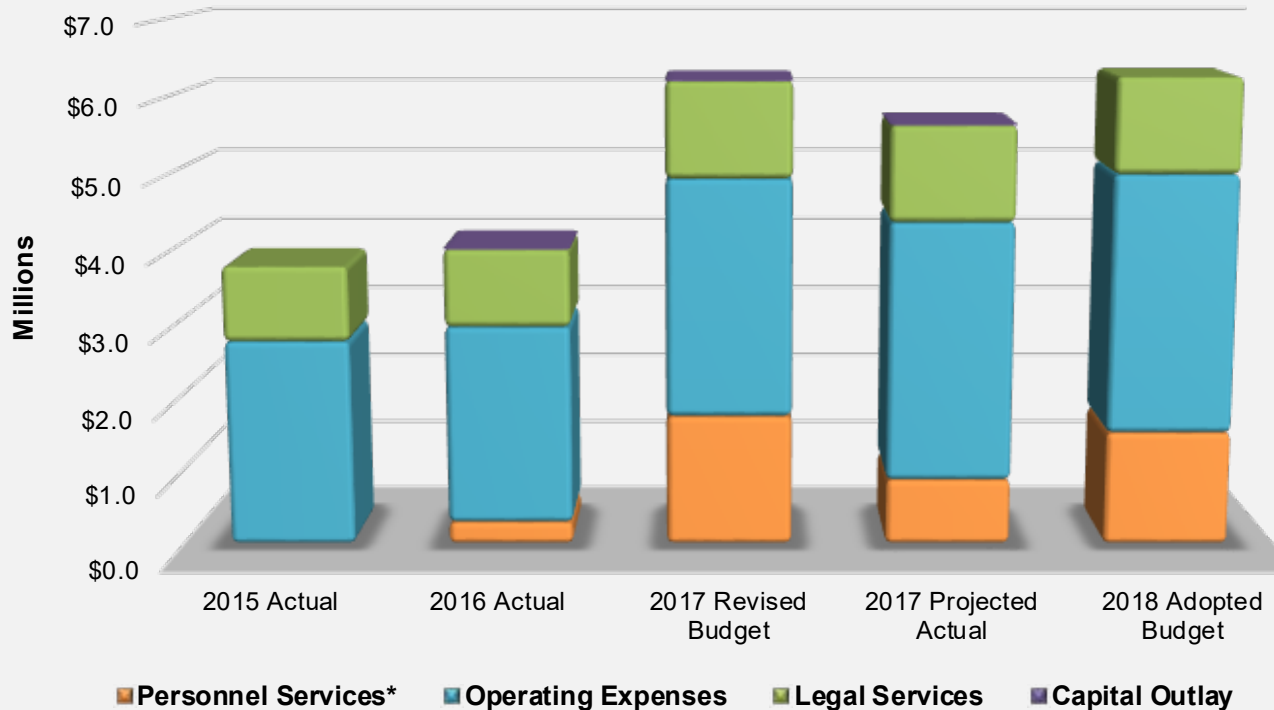
GUIDING COUNCIL STRATEGIC GOAL:



	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services*	-	296,604	1,750,574	879,000	1,526,685
Operating Expenses	2,762,604	2,663,628	3,178,361	3,475,361	3,461,056
Legal Services	1,011,980	1,036,423	1,275,000	1,275,000	1,275,000
Capital Outlay	-	18,000	18,000	18,000	-
Total Expenditures:	3,774,584	4,014,655	6,221,935	5,647,361	6,262,741
Expenditures as a % of General Fund	4.5%	4.7%	6.4%	5.4%	6.0%
FTEs:	-	-	-	-	-
Authorized Personnel as a % of General Fund	0.0%	0.0%	0.0%	0.0%	0.0%

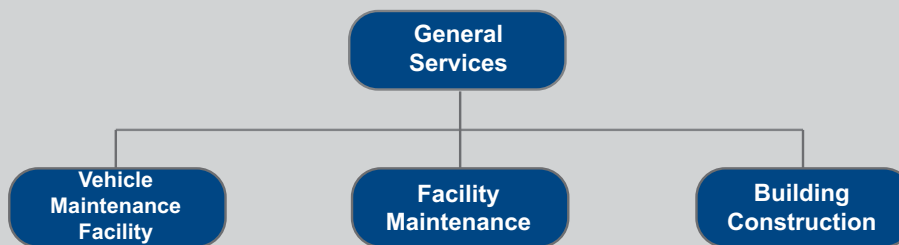
Personnel Services for FY 2018 include funding for projected health insurance premium increases and salary increases for Non-Public Safety personnel that will be allocated to other departments. FY 2017 included funding for projected health insurance premium increases, step increases for Public Safety personnel, and other salary adjustments.

Expenditures by Category



GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction and the repair and maintenance of the City facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City's vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction. Facility Maintenance is responsible for repairs, maintenance, and custodial for most City buildings.



VISION:

To be a leader and provide exceptional customer service.

MISSION:

To provide a quality and safe environment for our customers and employees and demonstrate world-class stewardship of our physical assets.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2017 HIGHLIGHTS:

- Facility Maintenance – Implemented new work order software (Facility Dude)
- Facility Maintenance – Started converting lighting to LED
- Facility Maintenance – Began implementing Energy Management System (EMS) in City

buildings. City Hall, Business Center, McConnico, Clay Madsen Recreation Center, Fire Stations 4 & 8, Sports Center, Baca Senior Center, and the Round Rock Police Department

- Building Construction – Completed construction of Fire Station #4 and #8
- Building Construction – Completed construction of the Fireball Grill
- Building Construction – Completed construction of Fire Station #9 Phase 1
- Building Construction – Completed construction of Old Settlers Multi-Purpose Complex
- Building Construction – Completed McConnico office remodel
- Building Construction – Completed assessment for Fire Station #3
- Building Construction – Luther Peterson in design development
- Building Construction – Started construction on Public Safety Training Center
- Building Construction – Partnered with Transportation for Commons demolition
- Vehicle Shop – ASE Certified
- Equipment Lifts purchase
- Replace Tire Changer & Balancers

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Building Construction – Assist CORR IT with test of OneDrive
- Building Construction – Implement contractor startup packet
- Complete Police and Fire Training Center
- Start Construction – Luther Peterson Complex

NEW PROGRAMS FOR FY 2018:

- Custodian – Police Department
- Facility Maintenance Tech for CMRC
- Vehicle for Building Construction Division
- Downtown Maintenance Technician

FY 2019 OVERVIEW AND BEYOND:

- New FTE position to accommodate City's growth and to continue to provide excellent customer service.
- Building Construction Division to implement an architectural startup packet to improve communication.
- Building Construction Division to acquire and implement project management software.
- Facility Maintenance – Adding Library and Luther Peterson Complex
- Start Construction of the new Library

WORKLOAD INDICATORS:

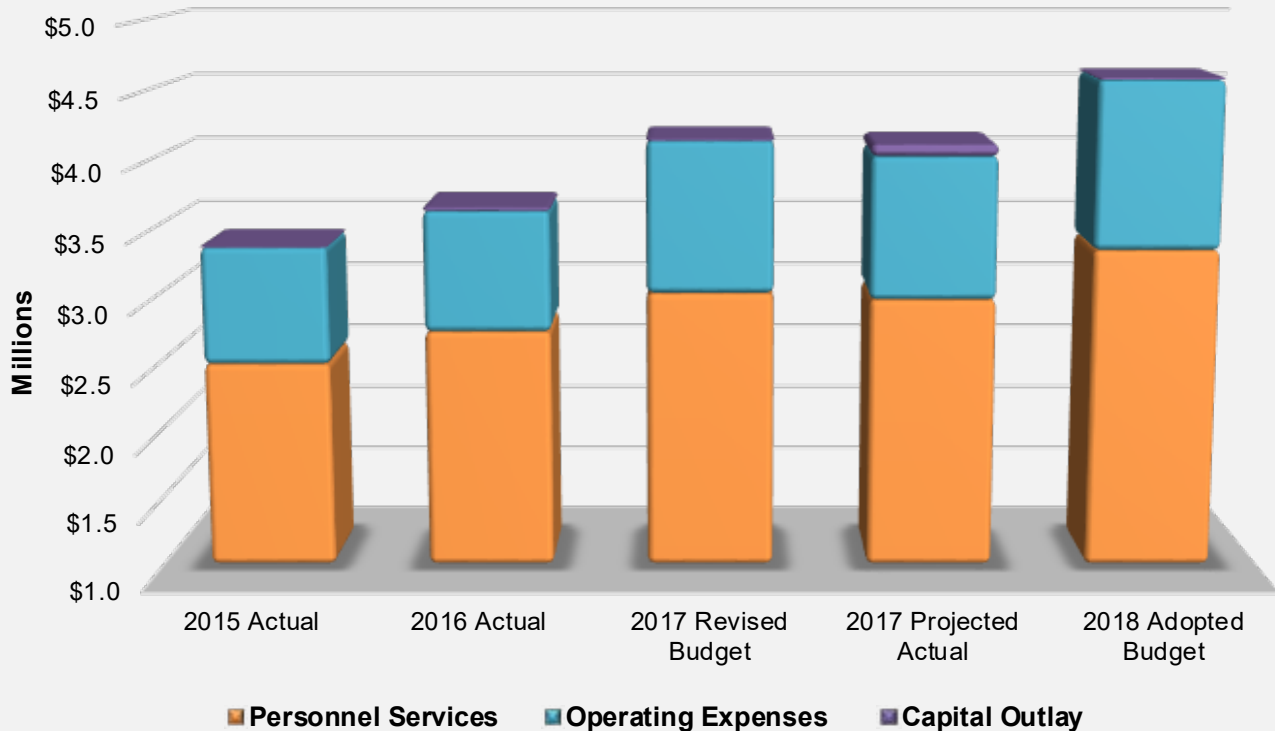
Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Facility Maintenance Work orders	1,312	1,500	2,000	3,000
City Buildings Maintained	47	51	56	57
Trade Contracts	15	17	16	20
Service Contracts	5	5	5	5
Generators Maintained	23	25	27	28
City Vehicle/ Equip Owned	1,495	1,496	1,516	1,520
Vehicle Maintenance Work orders	4,500	4,761	5,249	5,300
Fuel Used (gallons)	375,850	354,756	414,375	415,000
New City Bldgs. (under Construction)	1	4	3	1

GENERAL FUND

GENERAL SERVICES

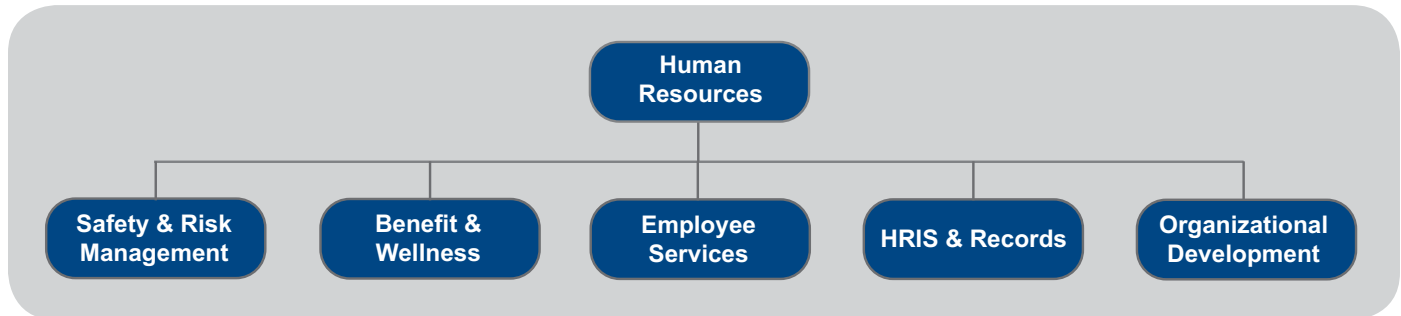
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	2,507,353	2,747,067	3,031,155	2,983,607	3,345,950
Operating Expenses	859,082	884,059	1,106,664	1,044,013	1,229,225
Capital Outlay	9,146	31,975	20,000	90,000	20,000
Total Expenditures:	\$3,375,581	\$3,663,101	\$4,157,819	\$4,117,620	\$4,595,175
Expenditures as a % of General Fund	4.0%	53.3%	36.5%	36.3%	37.0%
FTEs:	38.50	41.00	44.00	44.00	47.00
Authorized Personnel as a % of General Fund	5.4%	5.5%	5.9%	5.9%	6.0%

Expenditures by Category



HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City's success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Employee Services (Compensation, Talent Management & Employee Relations), managing the Human Resource Information System/Records, and Organizational Development.



VISION:

To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment.

MISSION:

To attract, engage, and retain the best talent to provide quality service to the citizens of Round Rock.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2017 HIGHLIGHTS:

- HR Strategic Plan Development
- Internal handling procedures for auto accidents
- Risk Management manual modifications and training
- Pilot automated NeoGov Onboarding new hire process for seasonal employees
- LinkedIn employee recruitment and City brand recognition

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Succession Planning Initiative - departmental stay interviews and knowledge transfer process
- Full implementation of automated NeoGov Onboarding new hire process for regular employees
- Munis expansion - employee certifications, FMLA, training and employee evaluations
- Develop online compensation database to respond to compensation surveys request
- Increase awareness and use of EmployeeNet as a resource for City information
- Partner with Spanish @Work to offer a 6-month Business Spanish class for directors and other interested team members
- Expand Business Partnerships with departments
- Develop a diversity recruitment strategy with public safety departments

NEW PROGRAMS FY 2018:

- No New Program Requests

FY 2019 OVERVIEW AND BEYOND:

- Expand training division to provide additional staff to support leadership development programs

HUMAN RESOURCES

WORKLOAD INDICATORS:

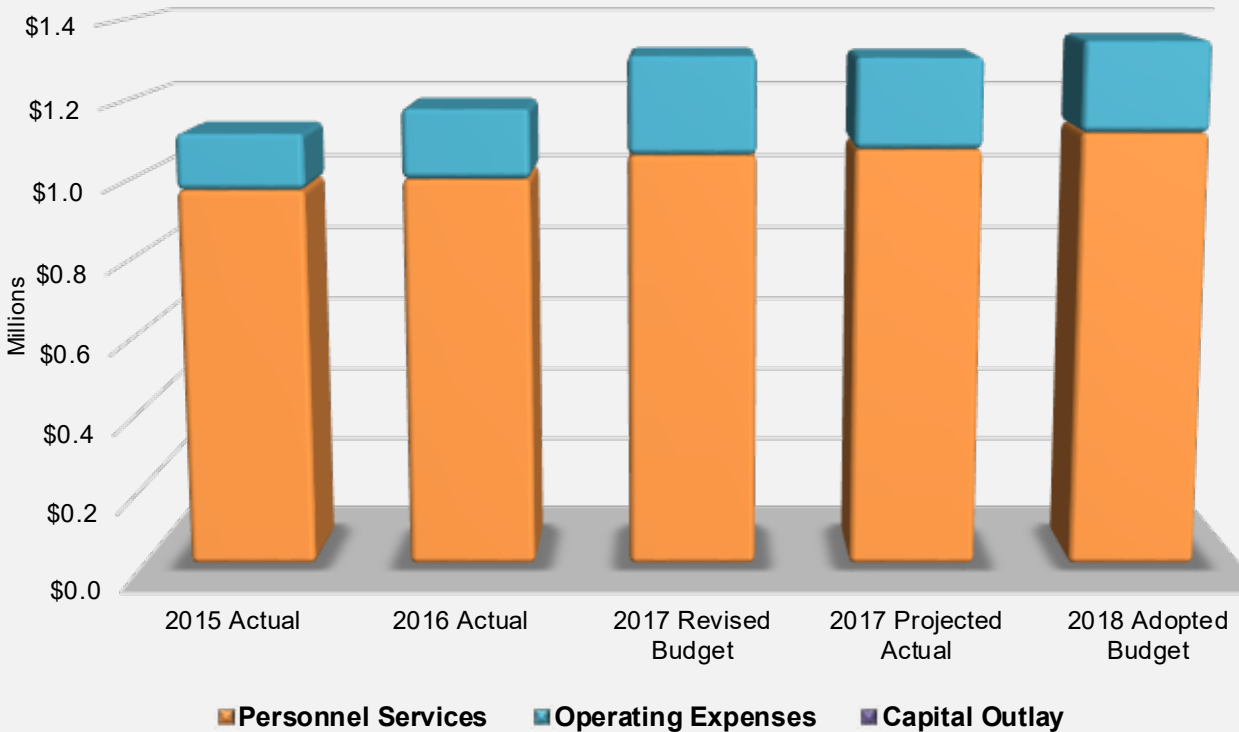
Indicators	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Number of Employment Verifications	119	59	140	175
Number of App. Background Checks & Drug Screens	117	183	230	250
Number of Exit Interviews	52	20	46	50
Number of Compensation Surveys	70	35	45	55
Number of Employee Development Trainings	82	55	72	80
Number of Employment Applications	11,258	7,575	18,651	20,000
Number of Open Records Request	19	13	30	40



Human Resources is located in Downtown Round Rock, off Main Street.
Sharon Prete Plaza by Beth Wilson

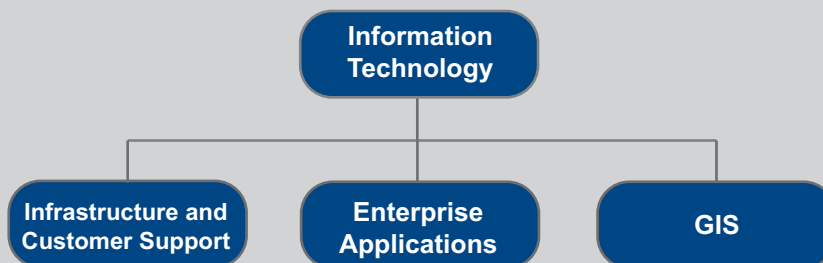
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	974,657	1,002,728	1,062,895	1,077,623	1,119,226
Operating Expenses	143,698	177,968	249,815	231,315	231,140
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$1,118,355	\$1,180,696	\$1,312,710	\$1,308,938	\$1,350,366
Expenditures as a % of General Fund	1.3%	17.2%	11.5%	11.5%	10.9%
FTEs:	10.75	11.75	11.75	11.75	11.75
Authorized Personnel as a % of General Fund	1.5%	1.6%	1.6%	1.6%	1.5%

Expenditures by Category



INFORMATION TECHNOLOGY

The Information Technology (IT) Department's function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



MISSION:

The IT Department's mission is to assist all City departments to become more productive using technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2017 HIGHLIGHTS:

- Fiber Network and RRTX Wi-Fi Expansion to Rock'N River, new Fire Stations, and Lake Creek Pool, Multi-purpose fields, and Golden Gloves complex.
- Network security improvements
- Emergency Operations Center Audio/Visual technology upgrade
- Planned and implemented technology in two new Fire Stations
- Implementation of improved IT management and customer support tools
- Implementation of Microsoft Office 365 On-line apps, Skype for Business Conferencing,

and group collaboration sites

- Cloud datacenter connectivity with Microsoft Azure
- Enhancements to City websites – PD Bolos – CATS
- Re-design of City downtownroundrocktexas.com website
- Implement Police officer body camera program including infrastructure and in-car technology upgrades
- Facilities Maintenance Work Order System
- Implemented Storeroom module for inventory tracking in Cityworks
- Implemented Smart911 system for Public Safety
- Forest Creek Golf Course technology improvements

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Support of new facilities - Multipurpose fields, Police/Fire Training Center, and Fire Station 9
- New Utility Billing system and customer facing water billing/usage analytics tools
- Fiber Network Expansion
- Parking Garage smart sensor/digital signage system
- Standardization of conference room technology

- Develop City Police department recruiting website
- Use of Virtual Reality (VR) and Augmented reality technologies
- Use of voice control technology (Amazon Alexa/Google Home)
- Investigate new desktop and application streaming technology
- Expand Azure and AWS cloud capabilities

NEW PROGRAMS FY 2018:

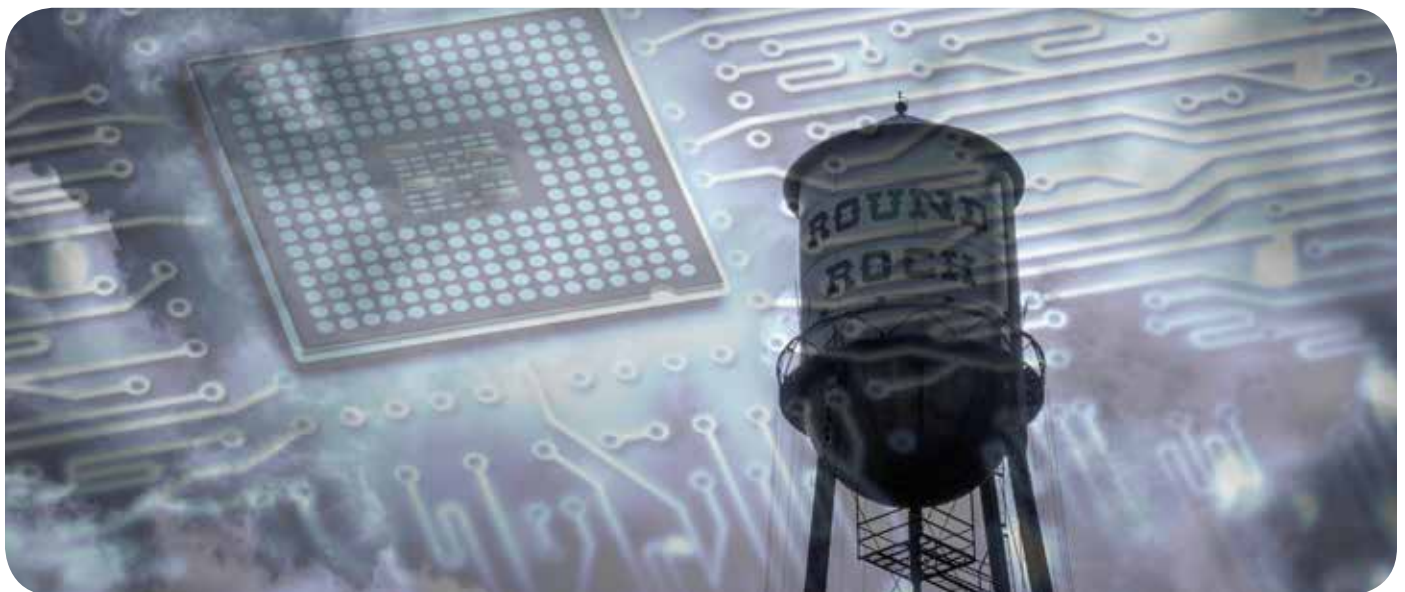
- No New Program Requests

FY 2019 OVERVIEW AND BEYOND

- Expansion in use of cloud Infrastructure services
- Expansion of fiber network and RRTX-WiFi
- Evaluate and implement “smart” facilities technology
- Focus on implementing the smartest technologies to run our business
- Continued emphasis on mobile technology and applications tailored for mobile
- Continue improvement of security measures to protect City data

WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Help Desk Tickets Resolved	5,700	5,000	5,400	5,800
PC Replacement	160	195	230	250
IT Major Projects Implemented	10	14	12	10
Page Visits for Public Facing Websites	1,780,789	1,971,000	2,200,000	2,400,000
Usage of RRTX Wi-Fi (Data Usage)	26 TB	34 TB	48 TB	64 TB
Technology Funded Projects	8	15	13	5
Mobile App Downloads	1438	740	550	750



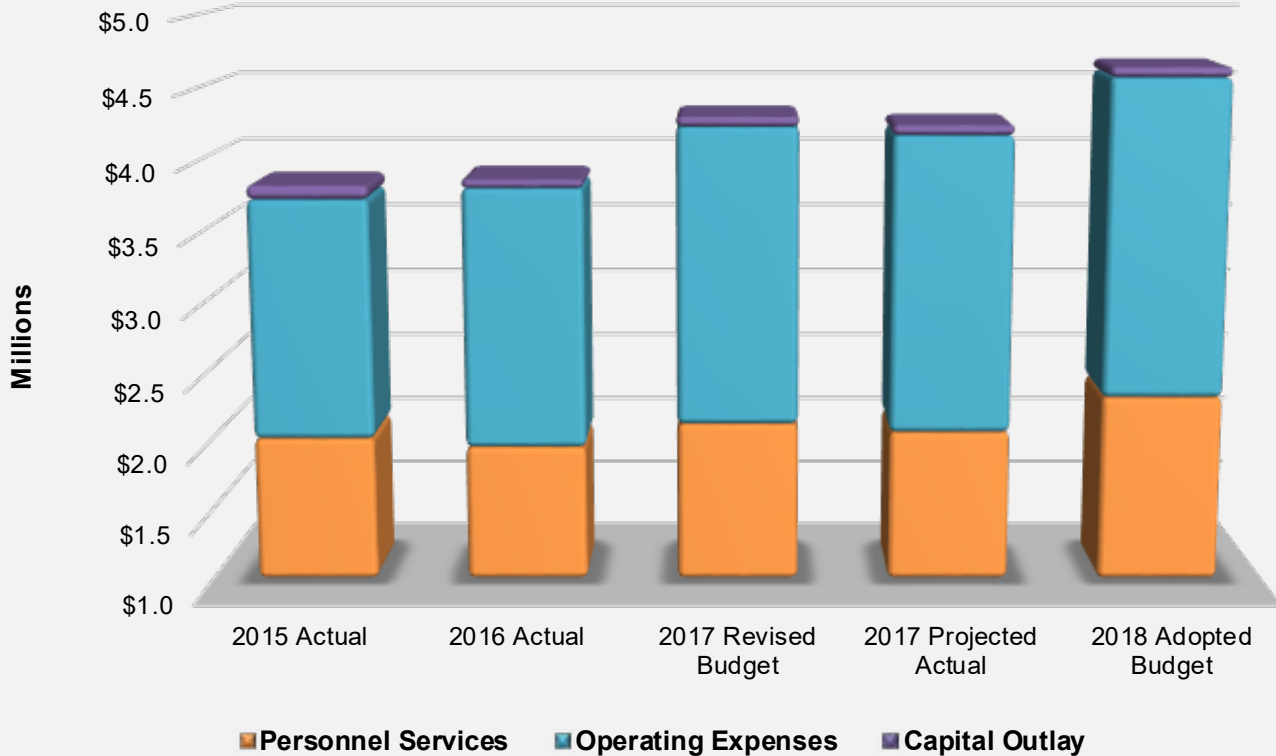
The City's IT Department maintains and supports all hardware and software infrastructure

GENERAL FUND

INFORMATION TECHNOLOGY

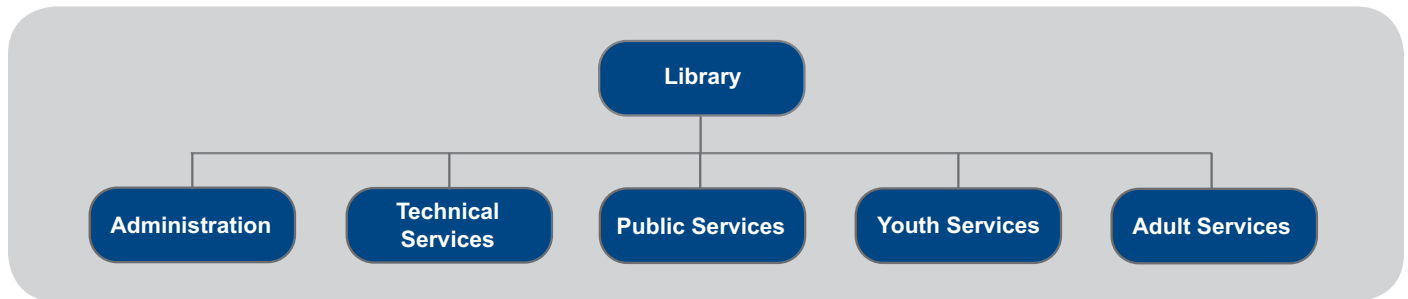
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	2,023,370	1,960,925	2,128,766	2,069,065	2,321,078
Operating Expenses	1,704,345	1,846,357	2,106,131	2,106,131	2,254,941
Capital Outlay	102,155	65,568	75,000	75,000	75,000
Total Expenditures:	\$3,829,870	\$3,872,850	\$4,309,897	\$4,250,196	\$4,651,019
Expenditures as a % of General Fund	4.6%	56.4%	37.8%	37.4%	37.5%
FTEs:	22.00	22.00	21.00	21.00	21.00
Authorized Personnel as a % of General Fund	3.1%	3.0%	2.8%	2.8%	2.7%

Expenditures by Category



LIBRARY

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.



MISSION:

The Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Succession planning and staff retirement in Public Services
- Take Home Technology Collection: Dash & Dot Robotic Kits
- Breakout Edu programs for tweens and teens

NEW PROGRAMS FOR FY 2018:

- Adult Services Part-Time Library Assistant

FY 2019 OVERVIEW AND BEYOND:

- Library Bond Project

FY 2017 HIGHLIGHTS:

- Three staff retirements and six internal promotions
- Small Business Champion Award
- Best of Round Rock Winner for Children's Classes
- Site selected for new main library
- Hindi added to Bilingual Preschool Storytime
- Odilo Spanish-language eBooks for both adults and children
- Grant awards received for STEAM preschool story time
- New program series designed to help teens develop life skills

LIBRARY

WORKLOAD INDICATORS:

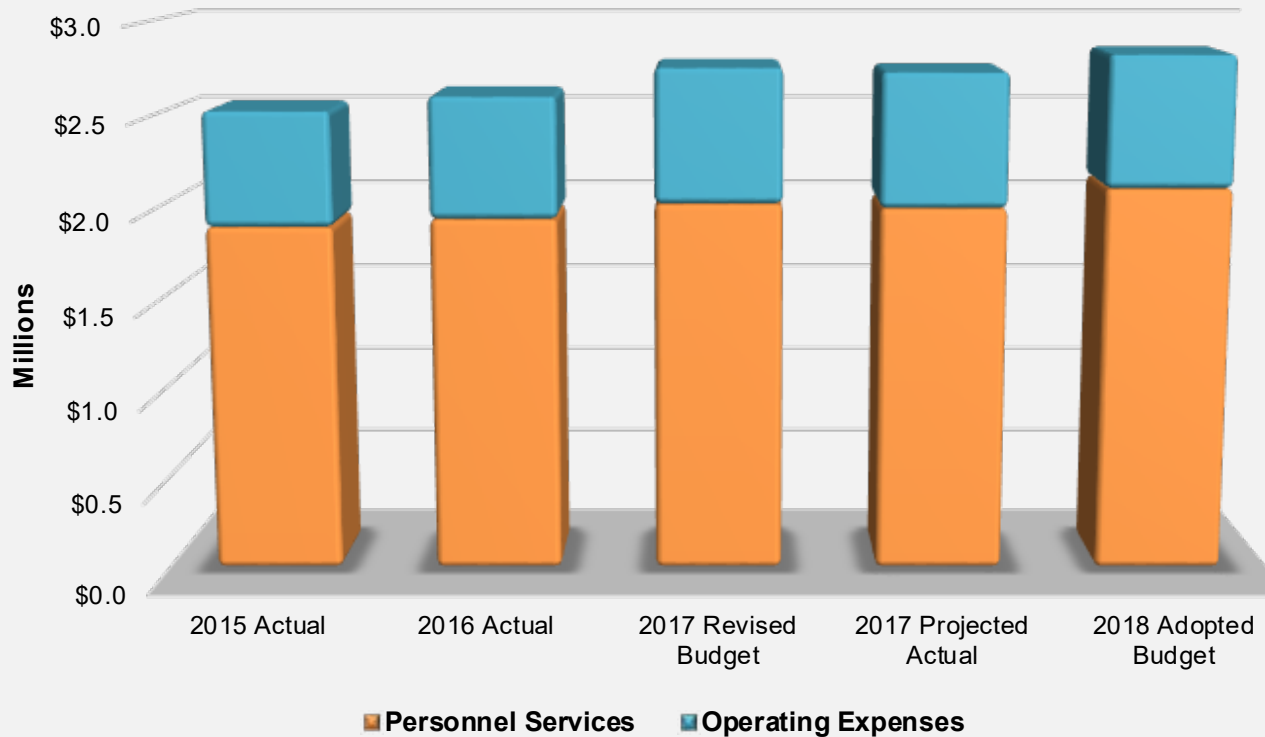
Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Reference Transactions	51,272	47,170	87,334	48,000
Volunteer Hours	8,025	8,265	6,277	7,264
Community Outreach Contacts	4,052	4,133	2,592	4,223
Circulation	972,094	942,932	1,188,757	1,001,947
Interlibrary Loans	4,400	4,268	4,074	4,326
Public Access Computer Uses	74,476	75,220	65,768	72,755
Database Uses	23,660	22,714	19,719	15,939
Program Attendance	44,755	54,153	43,652	51,703
Library Visits	388,625	408,056	389,930	422,556



The Round Rock Public Library is a popular destination for tens of thousands from across our community each year

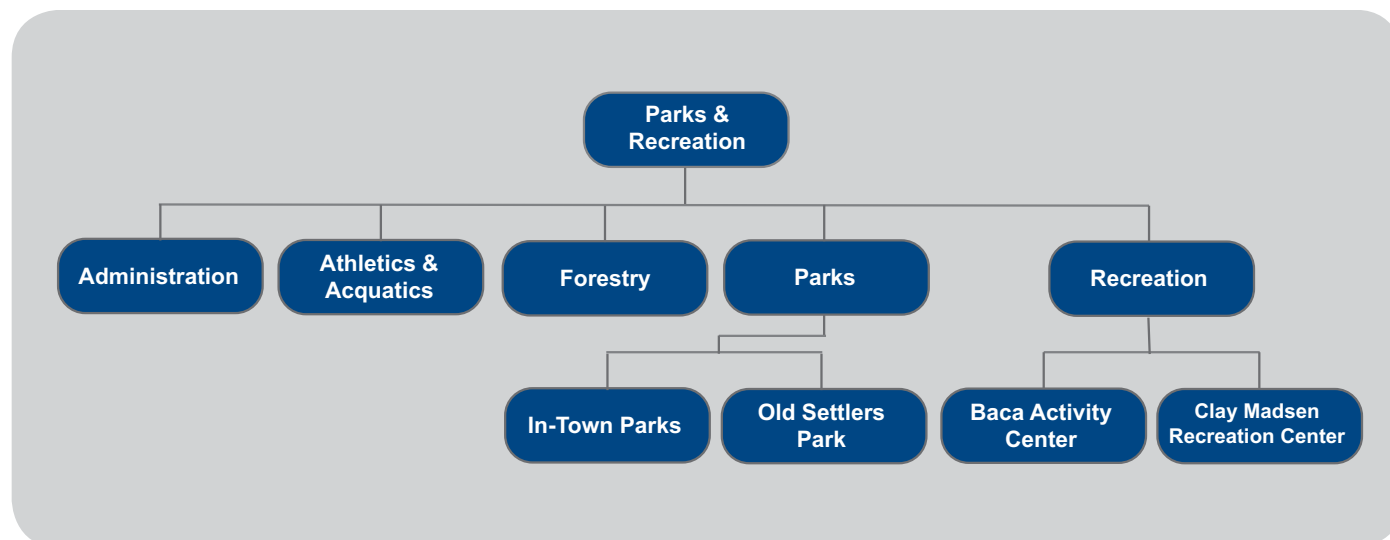
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	1,896,202	1,940,131	2,022,524	1,998,731	2,105,201
Operating Expenses	628,379	663,129	733,474	733,474	721,624
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,524,581	\$2,603,260	\$2,755,998	\$2,732,205	\$2,826,825
Expenditures as a % of General Fund	3.0%	3.1%	2.8%	2.6%	2.7%
FTEs:	30.50	30.50	30.50	30.50	31.00
Authorized Personnel as a % of General Fund	4.3%	4.1%	4.1%	4.1%	4.0%

Expenditures by Category



PARKS & RECREATION

The Parks and Recreation Department (PARC) is responsible for the acquisition, design, development, and maintenance of the park system and the planting, conservation, and maintenance of trees. In addition, PARC is responsible for organized recreation programs, which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PARC also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



VISION:

To provide an active, vibrant, and beautiful city with a diversified and quality parks and recreation system that produces economic, health, and social benefits for the entire community.

MISSION:

People dedicated and empowered to create positive and memorable experiences in people's lives.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Fundraising and groundbreaking of the Play for All Park Expansion Project. In partnership with the Play for All Foundation, over \$500,000 was raised for the expansion.
- Awarded the "Class 1 Aquatic Agency of the Year" by the Texas Public Pool Council.
- Creation of two (2) new, community-wide events with the Play for Fall event and Urban Excursion.
- Continued growth in the number of participants in various city events such as Flashlight Egg Hunt, Family Campout, Rock'N Lights, and Night Rider.
- Continued growth in recreation center memberships and recreation programs such as outdoor adventure programs and fitness classes.
- Construction and/or completion of various PARC Repair & Replacement Program Projects including: Rabb Playground and Pavilion Area Improvements, Stark Park, Behrens Ranch Trail Repairs, and Veterans Park

Playground.

- Completion of various Bond Projects including: OSP Lakeside Trail Improvements, Joanne Land Playground and OSP Soccer Complex Improvements.
- Groundbreaking and construction on various Bond Projects including: Heritage Trail West, CMRC Soccer Fields, and Brushy Creek Trail – Veterans to Rabb.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Opening of the Play for All Park Expansion
- Opening of the CMRC Soccer Fields and closure of the Luther Peterson Soccer Fields. Luther Peterson is needed for the addition of a new centralized City maintenance facility for the Utilities, Transportation, and General Services Department.
- Re-opening of the OSP Soccer Complex
- Construction and/or completion of several CIP Projects including: Heritage Trail West, Brushy Creek Trail – Veterans to Rabb, Lake Creek Trail – RR West to Centennial Plaza, Adult Sports Complex and RR West Greenbelt Renovations.
- Continuation of the PARD Repair & Replacement Program with the following parks projected to be renovated and improved: Clay Madsen Park, Shayla Dame Skatepark, Frontier Park, RR West Tennis Court Lights and Memorial Park Playground Replacement.
- Creation and implementation of a new Old Settlers Park Repair & Enhancement Program. This program would create a dedicated funding source to go toward the repair and improvements of the existing facilities and amenities in Old Settlers Park. Funding for this new program has not been identified or included in the FY 2018 Proposed Budget.

NEW PROGRAMS FY 2018:

- Parks Maintenance Worker Position to create a full-time Attendant/Maintenance Person for

the Play for All Park. This position will perform all daily park and restroom maintenance tasks for the estimated 1,200 people that will visit the park each day.

- Purchase of parks maintenance equipment including a Large Area Blower and Riding Sprayer/Spreader. Both pieces of equipment will assist in increasing efficiency of maintenance.
- Capital Improvements to Rock'N River Waterpark including: additional commercial shade umbrellas, rentable luxury loungers, picnic tables and concrete pads for additional rentable areas. All proposed improvements increase the amount of free shade inside the waterpark while simultaneously adding rentable, revenue producing shade areas at several tiered price points.
- Purchase of a new 40HP back-up pump for Rock'N River. If a pump on the large water play structure (Splashville) goes out, we would be forced to shutdown the feature for the entire/remainder of the summer since the pump has a lead time of over 12 weeks. With a backup pump on hand, a damaged pump can be replaced in a matter of days and the attraction can be re-opened for pool users to enjoy.

FY 2019 OVERVIEW AND BEYOND:

- Completion and opening of Heritage Trail West, Brushy Creek Trail – Veterans to Rabb, Lake Creek Trail – RR West to Centennial Plaza and Adult Sports Complex.
- Construction of the Heritage Trail East Project and CMRC ADA Improvements.
- Continuation of the PARD Repair & Replacement Program with the following parks projected to be renovated and improved: Micki Krebsbach Pool, Mesa Village Park Playground Replacement and Baca Center.

GENERAL FUND

PARKS & RECREATION

WORKLOAD INDICATORS:

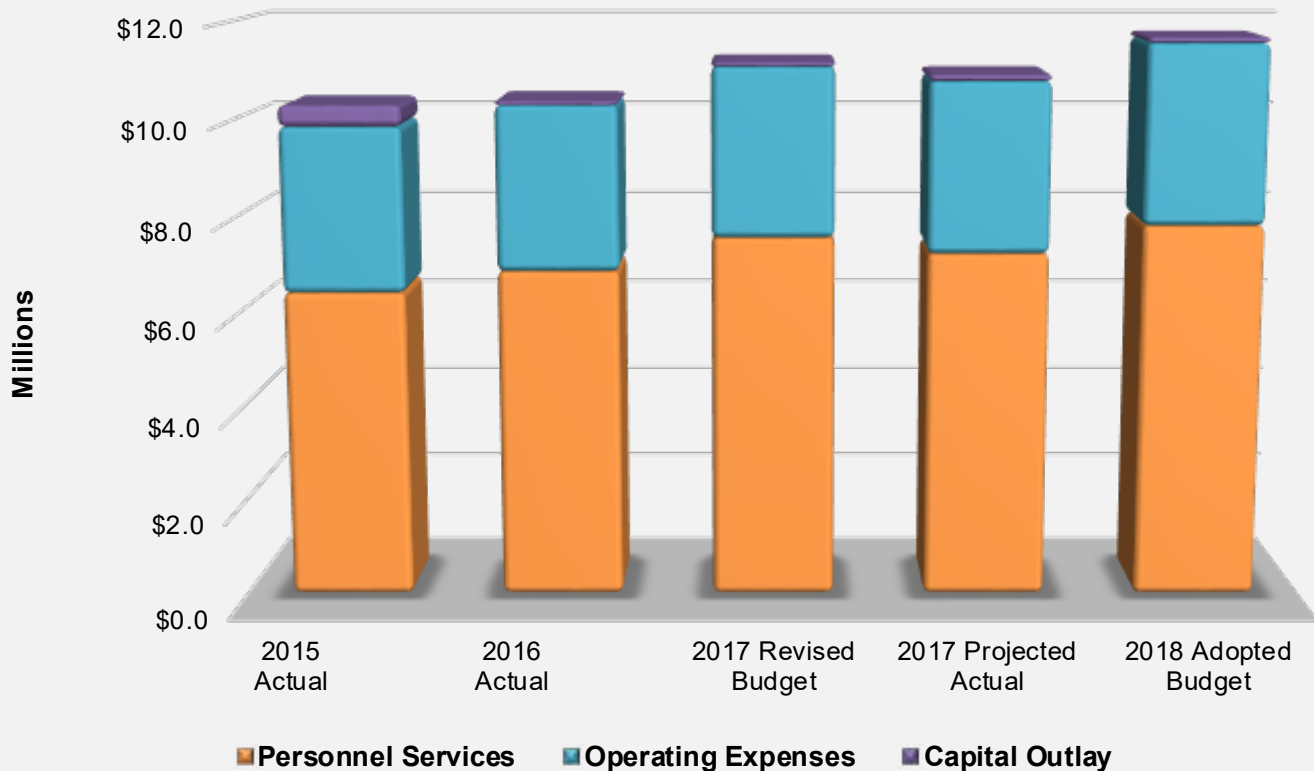
Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Parks Division Measures				
Acres of parkland and open space	2,035	2,270	2,270	2,280
Hours of athletic field use	23,450	25,669	21,034	25,000
Miles of trail	18.81	22.95	23.20	23.95
Average Park Certification Score	93.02	93.77	92.11	93
Recreation Division Measures				
Clay Madsen Recreation Center users	584,760	661,118	713,035	700,000
Baca Center users	115,000	145,559	253,625	200,000
Recreation programs offered	3,423	4,110	2,989	3,200
Recreation program participants	51,292	56,938	75,219	70,000
Athletics/Aquatics Division Measures				
Total pool attendance	81,132	124,722	136,478	123,000
Swim lesson participants	1,186	1,016	902	1,050
Athletic camps and classes offered	223	165	162	170
Forestry Division Measures				
Trees pruned in parks	1,673	1,591	1,625	1,700
Residential Tree Inspection services	91	157	116	125
Cubic yards of brush recycled	28,428	27,162	26,000	30,000
Administration Division Measures				
Value of positive media impressions	\$41,120	\$92,302	\$255,278	\$100,000
Sponsorships and donations received	\$75,083	\$89,580	\$45,793	\$75,000
Park Ranger patrol hours	4,177	4,457	7,275	7,500
Number of special events and tournaments	175	153	161	170
Facility rental hours	34,417	39,907	38,128	40,000



Old Settler's Park Bridge

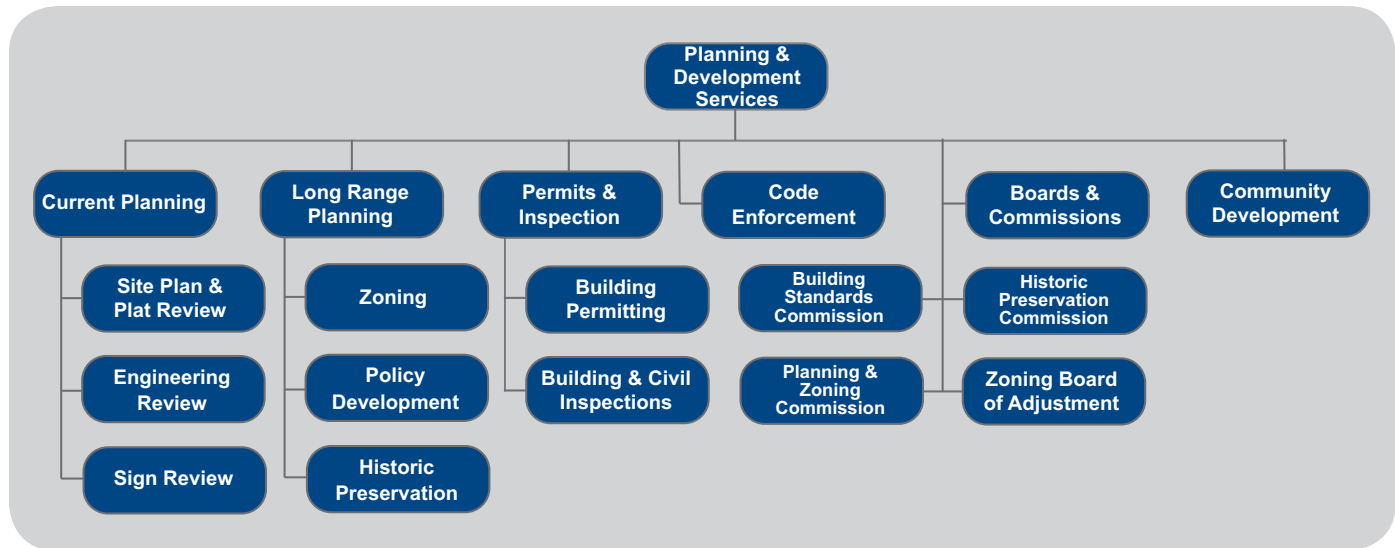
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	6,424,801	6,877,099	7,578,038	7,244,467	7,826,941
Operating Expenses	3,439,180	3,429,110	3,516,202	3,554,802	3,745,665
Capital Outlay	452,842	101,242	97,000	141,190	120,190
Total Expenditures:	\$10,316,823	\$10,407,451	\$11,191,240	\$10,940,459	\$11,692,796
Expenditures as a % of General Fund	12.4%	12.2%	11.5%	10.5%	11.2%
FTEs:	91.25	105.88	102.00	102.00	105.38
Authorized Personnel as a % of General Fund	12.9%	14.3%	13.6%	13.6%	13.5%

Expenditures by Category



PLANNING & DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use policy, administration of land development regulations, permit review and inspections, code enforcement, and community development for the City under the leadership of the Planning and Development Services Director.



VISION:

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community.

MISSION:

To provide the citizens and development community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs to enhance the quality of life and facilitate economic growth; and improve the built environment.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2017 HIGHLIGHTS:

- Maintained or exceeded site plan, plat, zoning, and sign review timeframes for the clear majority of projects during a period of rapid development.
- Successfully assimilated civil inspections into the department.
- Annexed or secured agreements for over 2,000 acres of vacant land in the northeast.
- Enhanced customer service with the addition of the Development Facilitator.
- Improved neighborhood quality by securing Council adoption and then implementing the garage conversion, fence maintenance, and trash can placement ordinances.
- Secured approval of the Rock Development Code and several impactful policy changes such as exterior building materials, neighborhood connectivity, streamlined plat approvals, expedited home permit issuance, and a downtown bar cap.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Secure codification of the Rock Development Code.
- Focus on downtown redevelopment and the Depot site.
- Facilitate the entitlement process for the Kahlari Resort.
- Begin the General Plan 2020 process.
- Facilitate the land sale, development agreement, and entitlements for Nutty Brown.
- Oversee the successful relocation of the Stagecoach Inn.
- Reorganization and consolidation of Planning and Development Services Divisions.

FY 2019 OVERVIEW AND BEYOND:

- Consolidate the services the department provides into a single, comprehensive development counter on one floor.
- Play an instrumental role in downtown redevelopment and infrastructure planning and design.
- Implement an electronic plan review system.

NEW PROGRAMS FOR FY 2018:

- Senior Engineer
- Senior Engineering Technician
- Landscape Inspection Contract Services
- Code Enforcement Officer
- Staff Engineer
- Engineering Technician

WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Total Approved Plats	46	60	38	50
Development Permits Received	83	90	54	79
Development Permits Issued	77	75	56	70
Number of Building Permits	2,747	2,864	3,522	3,175
Number of Inspections	15,105	15,422	23,255	23,600
Total Bandit Signs	5,594	5,500	5,500	5,314
Total Notified Code Violations	2,576	2,928	3,500	3,726
Number of Bandit Signs Collected	n/a	n/a	80	80

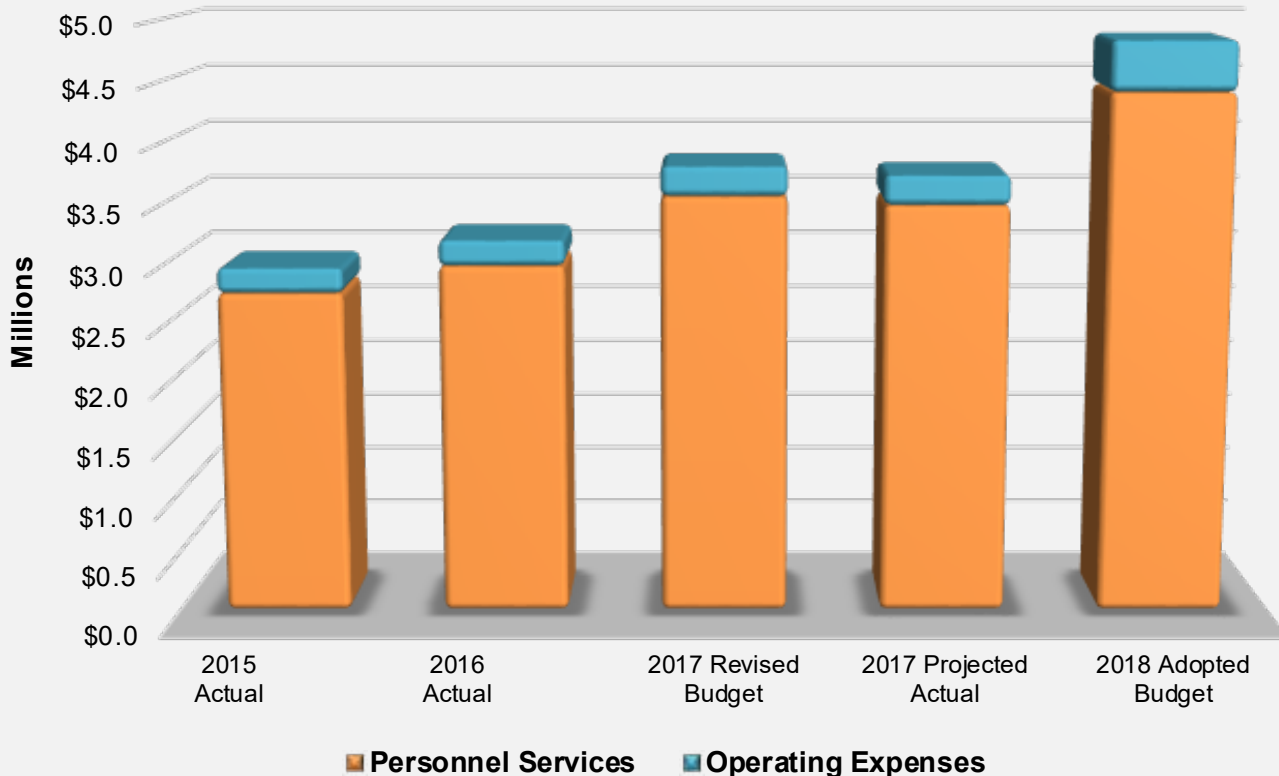
GENERAL FUND

PLANNING & DEVELOPMENT SERVICES

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	2,731,463	2,961,840	3,545,114	3,470,480	4,407,449
Operating Expenses	215,087	219,488	253,550	253,550	430,163
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$2,946,550	\$3,181,328	\$3,798,664	\$3,724,030	\$4,837,612
Expenditures as a % of General Fund	3.5%	3.7%	3.9%	3.6%	4.6%
FTEs:	34.75	36.75	43.75	43.75	51.75
Authorized Personnel as a % of General Fund	4.9%	5.0%	5.8%	5.8%	6.6%

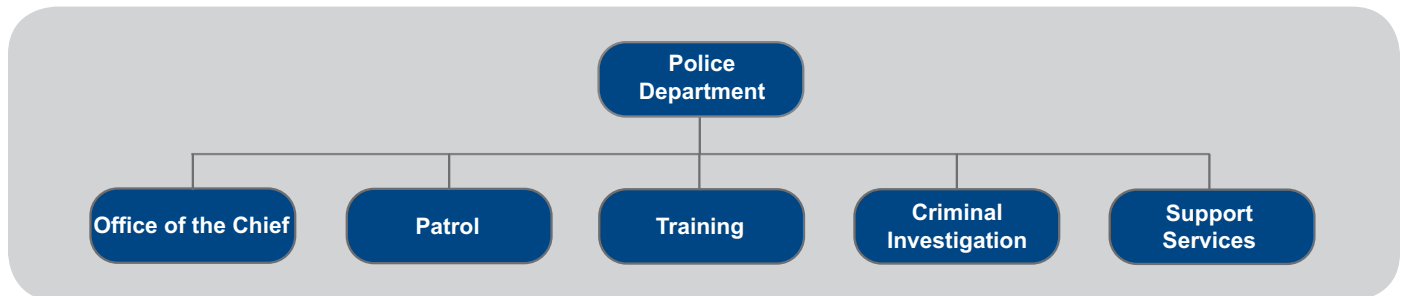
FY 2018: FTEs include three (3) transferred from Administration and Finance for a new Community Development division.

Expenditures by Category



POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality-of-life issues before they become serious public safety or crime problems. The Department also is responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



VISION:

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

MISSION:

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2017 HIGHLIGHTS:

- The Department continued to refine its multi-faceted approach to community policing, with maturing programs like Kutz4Kids and the Junior Police Academy and newer programs, like Bless the Badge
- The bulk of construction for a new police-fire training facility occurred during 2017, with completion expected in 2018. The \$23 million project was funded in 2013 by voter-approved bonds
- The Department increased its transparency to the public in 2017, fully implementing a body worn camera program and the technology infrastructure to support it
- The Department expanded its recruitment efforts in 2017, establishing a presence at the Dell Diamond and developing a new police-recruitment website
- Body Worn Camera Replacements – A program to provide for the replacement of body worn cameras
- In-Car Video System Replacements – Funding for the scheduled replacement of 20 in-car video systems
- SWAT Equipment – A program that provides for the replacement of SWAT body armor and two sniper rifles, as well as ballistic glass in the SWAT team's Ballistic Engineered Armored Response (BEAR) vehicle
- Plate Carrier Replacements – A program that establishes a five-year replacement cycle for ballistic plates and carriers for police officers
- Evidence Ventilation – A new ventilation system to improve air quality in Property and Evidence Control Unit section at police head-

POLICE

quarters.

- **Evidence Shelving** – Additional rolling shelves for the Property and Evident Control Unit
- **Forensic Computers** – Replacement of three forensic computers for the White-Collar Crimes Unit

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- The Department is looking forward to the completion of the police-fire training facility in 2018
- The Department will continue to seek out new ways to reach out to our community – especially previously unengaged segments of our community

NEW PROGRAMS FOR FY 2018:

- **Detectives** – Two additional police officer positions to work as detectives in the Criminal Investigation Division, addressing caseload issues
- **Building Improvements** – Replace benches and repair the floor tile in the police headquarters building lobby and provide the installation of carpet, acoustic tile and other materials in the Department's video studio
- **Crime Scene Specialist**- One (1) FTE Civilian position
- **Patrol Shotguns** – Phase-in of shotguns for reg-

ular field operations by Patrol Division officers

- **ALPR Equipment** – Fund additional Automated License Plate Reader (ALPR) equipment as the Patrol Division plans for the end-of-life-cycle with its original ALPR equipment
- **Speed Trailers** – Replace the Department's two existing speed trailers as part of the Traffic Unit's program to address traffic complaints in neighborhoods

FY 2019 OVERVIEW AND BEYOND:

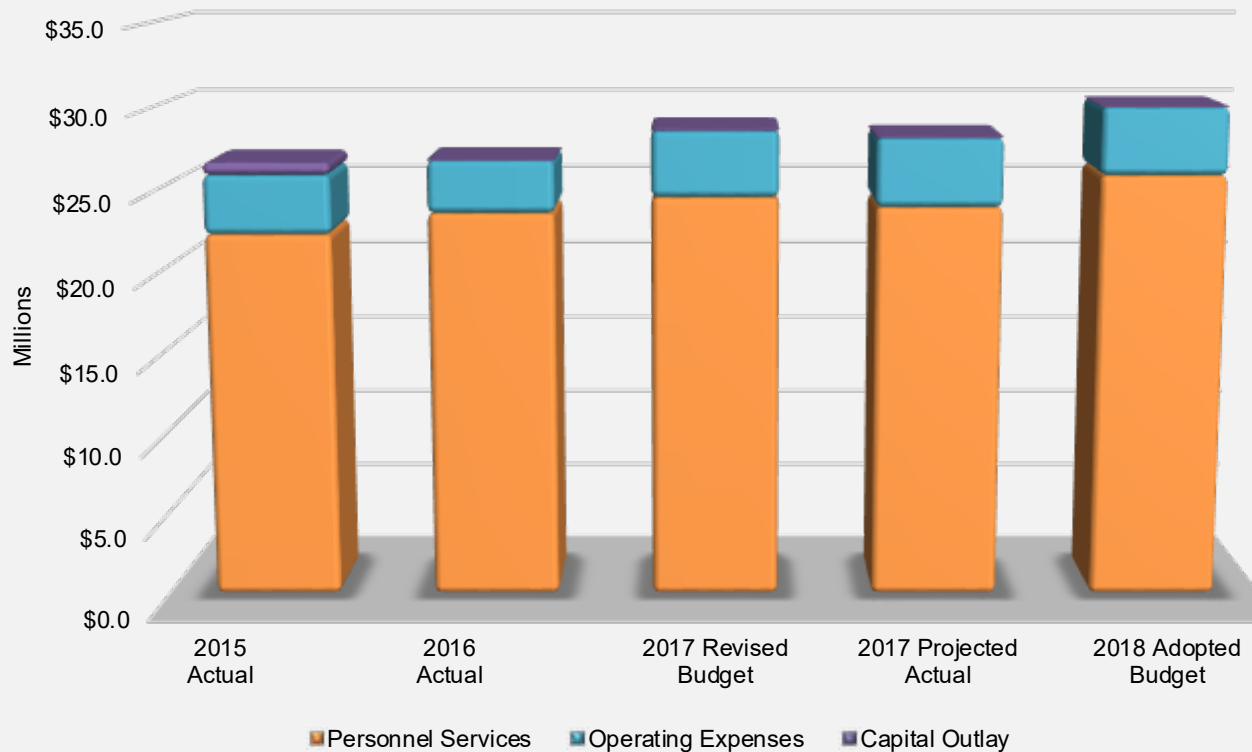
- For FY 2019, the Department plans to seek funding for the development of a Real-Time Crime Center, which is designed to support field operations with tactical intelligence as incidents unfold

WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
External Calls for Service	64,114	70,858	70,062	72,000
Self-Initiated Events	52,568	47,935	46,996	49,200
Felony Arrests	633	750	662	690
DWI Cases	361	360	392	400
Police Reports Taken	8,642	9,552	9,660	9,700
Traffic Stops	23,754	19,477	23,195	23,200
Foot Patrols	2,008	1,626	1,490	1,600

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	22,346,567	23,639,744	24,596,617	23,997,784	25,919,736
Operating Expenses	3,591,770	3,181,513	3,987,025	4,146,925	4,081,197
Capital Outlay	792,898	16,685	151,181	125,590	50,432
Total Expenditures:	\$26,731,235	\$26,837,942	\$28,734,823	\$28,270,299	\$30,051,365
Expenditures as a % of General Fund	32.1%	31.5%	29.5%	27.1%	28.8%
<i>Sworn</i>	<i>137.00</i>	<i>138.00</i>	<i>145.00</i>	<i>145.00</i>	<i>147.00</i>
<i>Civilian</i>	<i>96.50</i>	<i>101.50</i>	<i>102.90</i>	<i>102.90</i>	<i>103.90</i>
FTEs:	233.50	239.50	247.90	247.90	250.90
Authorized Personnel as a % of General Fund	33.0%	32.4%	33.0%	33.0%	32.1%

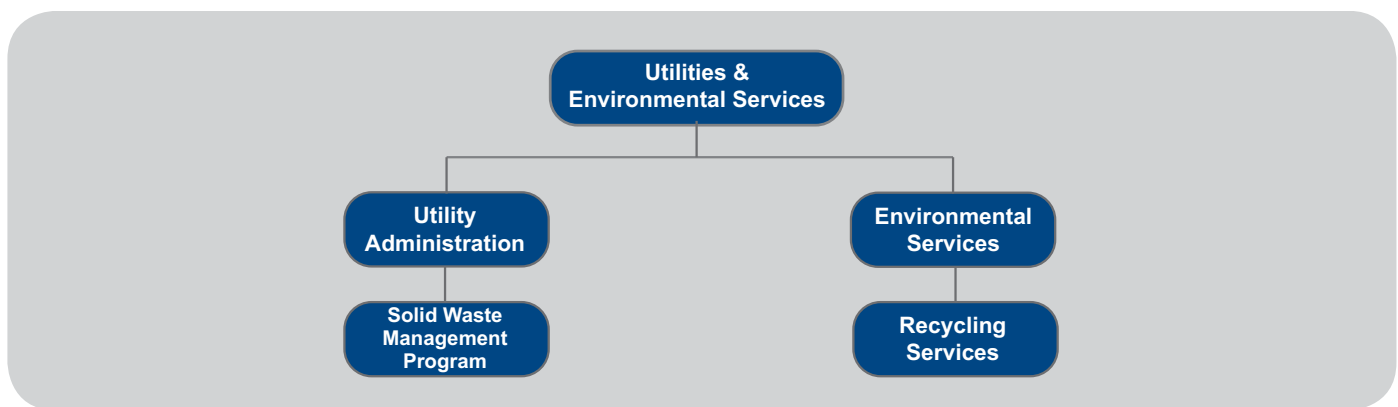
Expenditures by Category



RECYCLING/SOLID WASTE SERVICES

The Recycling/Solid Waste Services Department is responsible for garbage collection and recycling services provided to the citizens of Round Rock. These functions are handled by personnel in two separate divisions. The Environmental Services Division oversees the recycling drop-off center and the four used oil drop-off locations. The division also manages the City's in-house recycling program.

The Utility Administration Division oversees the solid waste management programs which include garbage collection and disposal by a third-party contractor as well as the curbside recycling program. In addition, this division oversees the franchise agreements with the commercial haulers who collect garbage for all commercial properties in the City. Both divisions promote environmental awareness to increase recycling and reduce the amount of waste disposed of in the landfill.



VISION:

Be the best at what we do.

MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- **Public Health, Safety, and the Environment:** ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength:** strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.

- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Repaved the Recycling Center, improving traffic flow and material handling.
- Placed bulk recycling containers at seventeen city facilities, making in-house recycling more efficient.
- Evaluated the recycling and solid waste handling needs of the downtown Round Rock area.

NEW PROGRAMS FOR FY 2018:

- No New Program Requests

FY 2019 OVERVIEW AND BEYOND:

- Improve public outreach regarding recycling programs and the drop off Recycling Center.
- Expand recycling services to include city parks and recreation facilities.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Implement recycling at multi-family locations.
- Work with the Parks Department to conduct recycling at city events.

WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Traditional Recyclables (tons)	277.94	301.75	272.7	280
Automotive Fluids (gallons)	17,681	20,375	22,732	21,000
Electronics (tons)	102.2	30	0	0

Trend: Recycling of electronics is down because the drop off facility stopped taking televisions in 2015.



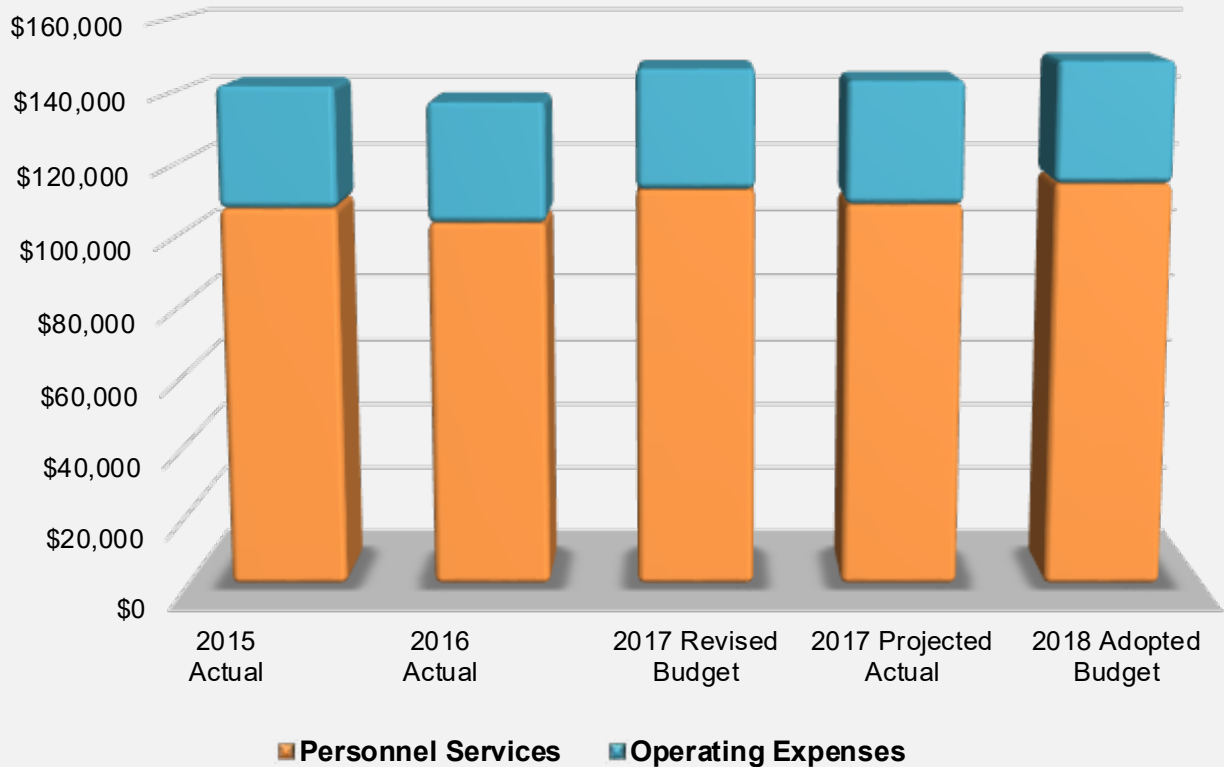
Mixed household recyclables at the City's Recycling Center

GENERAL FUND

RECYCLING/SOLID WASTE SERVICES

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	107,919	103,878	113,230	109,061	114,865
Operating Expenses	34,102	33,707	33,588	34,458	34,070
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$142,021	\$137,585	\$146,818	\$143,519	\$148,935
Expenditures as a % of General Fund	0.2%	0.2%	0.2%	0.1%	0.1%
FTEs:	2.75	2.75	2.48	2.48	2.48
Authorized Personnel as a % of General Fund	0.4%	0.4%	0.3%	0.3%	0.3%

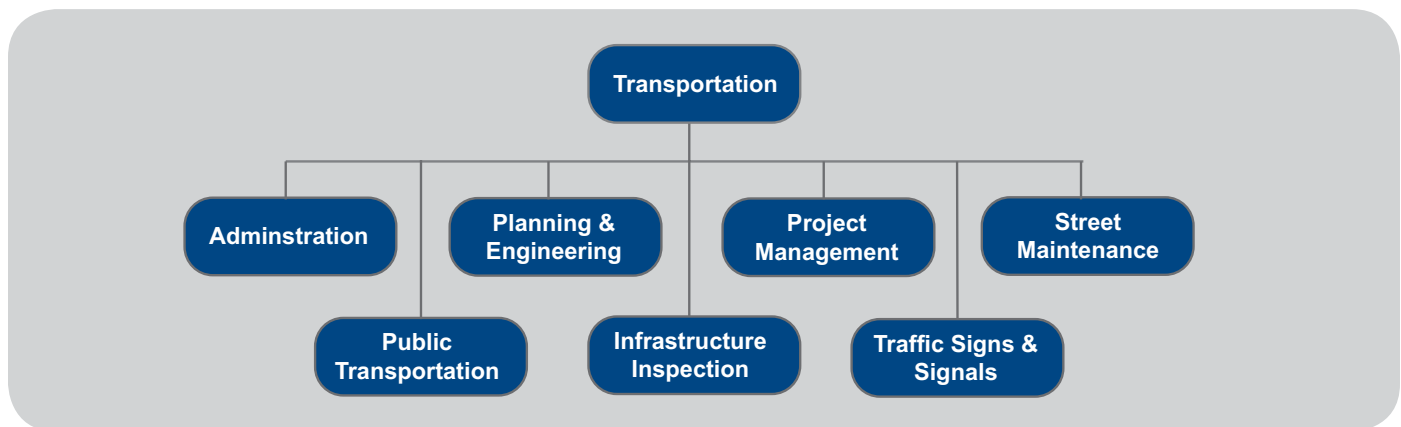
Expenditures by Category



TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



VISION:

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.

We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support

MISSION:

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Transportation Master Plan Update completed
- Vibratory Compactors- Purchase two new vibratory rammers
- Creek Bend Boulevard extension completed
- Mays Street reconstruction completed
- Agreements with Capital Metro, ACC, and CARTS completed for Transit Program

TRANSPORTATION

- Update to Design and Construction Standards completed

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Construction to begin on RM 620 Safety Improvements
- Kenney Fort Boulevard extensions
- Completion of SWDT Projects

NEW PROGRAMS FOR FY 2018:

- Fixed route and commuter bus services begin
- Crack Fill Crew- Four (4) New FTEs and Road Machinery Equipment
- Replacement of 13-year-old sander units
- Increase Striping Contract due to City's growth and lane miles

FY 2019 OVERVIEW AND BEYOND:

- Maintain and update the five-year plan, as necessary
- Expansion of Kenney Fort Boulevard
- Begin construction on University Blvd. capacity and pedestrian improvements
- Begin capacity and safety improvements along Gattis School Road

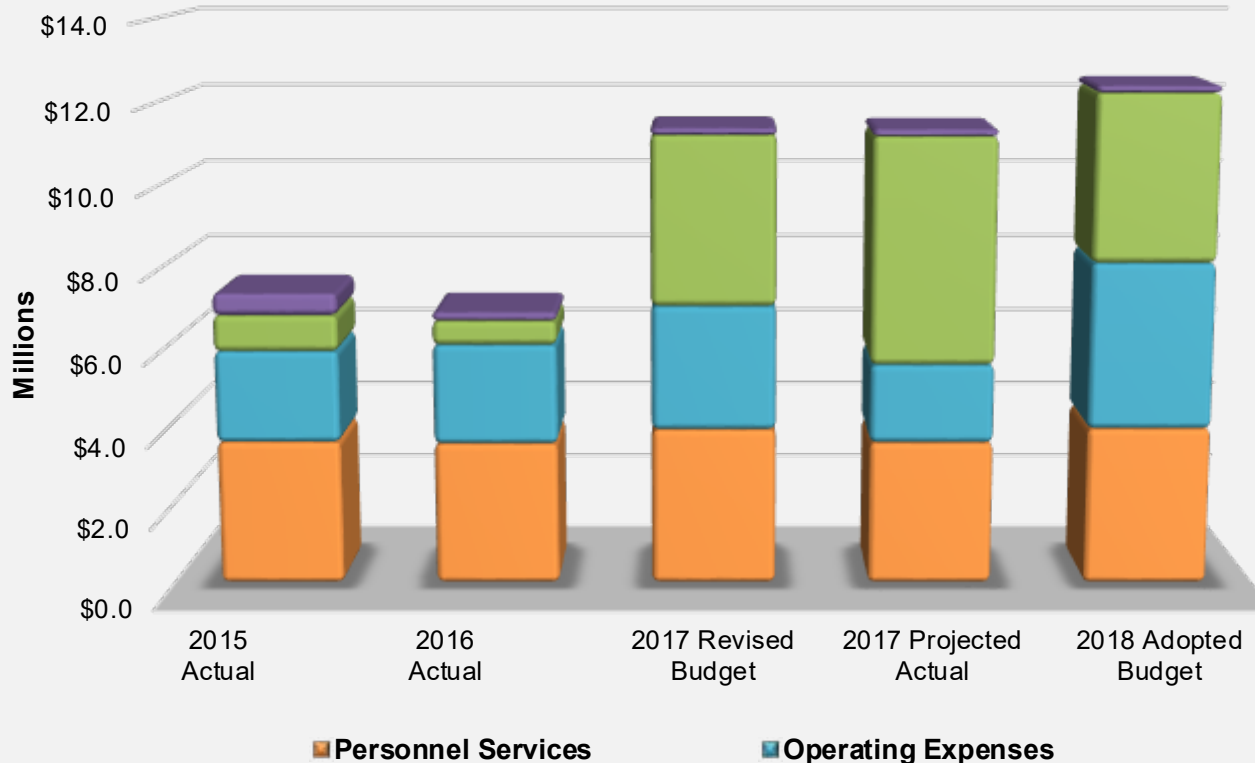
WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Concrete Structures Repaired: sidewalks, curb and gutters, headwalls, valley gutters, trickle channels, etc.	650 cubic yards	1,000 cubic yards	1,200 cubic yards	1,400 cubic yards
Pavement Maintenance: street, alley, parking lot repairs	1,600 tons	1,600 tons	1,750 tons	2,500 tons
Right-of-way mowing	240 acres	240 acres	240 acres	240 acres
Pavement Maintenance: crack fill	376,175 linear ft	400,000 linear ft	350,000 linear ft	525,000 linear ft

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	3,588,336	3,549,274	3,906,674	3,577,925	3,930,387
Operating Expenses	2,285,189	2,489,498	3,096,286	1,959,776	4,136,875
Street Maintenance*	897,094	596,731	4,201,588	5,633,204	4,157,495
Capital Outlay	560,931	232,430	186,000	186,000	186,000
Total Expenditures:	\$7,331,550	\$6,867,933	\$11,390,548	\$11,356,905	\$12,410,757
Expenditures as a % of General Fund	8.8%	8.1%	11.7%	10.9%	11.9%
FTEs:	50.00	54.00	51.00	51.00	55.00
Authorized Personnel as a % of General Fund	7.1%	7.3%	6.8%	6.8%	7.0%

Note: Street maintenance budget is moved to transfers at the end of each fiscal year to be accumulated in the General Self Finance Fund.

Expenditures by Category





UTILITY FUND SCHEDULE

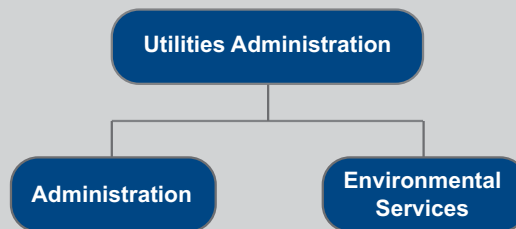
	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget	2019 Estimated Budget
Beginning Fund Balance	\$89,841,345	\$83,676,159	\$98,285,085	\$85,687,768	\$62,553,358
Revenues					
Water Service	23,305,796	25,556,006	23,556,006	24,313,084	25,238,398
Water Related Charges	1,607,188	1,488,010	1,488,010	1,529,065	1,565,487
Sewer Service	16,911,448	16,511,660	16,511,660	17,167,680	17,246,208
Sewer Service - BCRWWS	1,430,567	1,640,000	1,640,000	1,640,000	1,640,000
Sewer Related Charges	283,427	263,000	263,000	263,000	263,000
Other Charges	1,453,804	1,659,000	1,729,999	1,659,000	1,659,000
Impact Fees	8,269,653	4,250,000	5,500,000	4,250,000	4,250,000
Investment, Donations & Other Misc	2,141,047	1,137,000	285,500	1,972,000	4,312,000
Total Revenues	55,402,929	52,504,676	50,974,175	52,793,829	56,174,093
Expenditures					
Utility Administration	2,965,957	3,532,313	3,599,613	4,092,143	4,158,588
Utility Billings & Collection	1,672,210	2,110,925	2,067,449	2,055,017	2,068,313
Water Services	11,764,506	15,572,519	14,573,828	15,688,695	15,793,838
Wastewater Services	6,345,518	7,579,873	7,443,503	7,981,784	8,106,758
Administrative Allocation	3,090,000	3,151,800	3,151,800	3,183,318	3,215,151
Debt Service Payment	10,350,813	10,147,500	9,677,850	9,912,000	9,967,000
Regional Water/WW Reimbursable Expense	1,152,588	100,000	100,000	100,000	100,000
Capital Projects	9,617,597	20,794,700	22,392,775	32,915,282	20,065,600
Total Expenditures	46,959,189	62,989,630	63,006,818	75,928,239	63,475,248
Net Change in Operations	\$8,443,740	(\$10,484,954)	(\$12,032,643)	(\$23,134,410)	(\$7,301,155)
Less:					
Transfers			564,674		
Reservations & Designations	11,973,273	13,891,327	13,369,634	14,161,276	14,292,184
Ending Fund Balance	\$86,311,812	\$59,299,878	\$72,318,134	\$48,392,082	\$40,960,019

Note: The FY 2018 Budget includes a large use of the Utility Fund's fund balance to cash fund capital improvement projects to improve and expand the City's water and wastewater systems.

UTILITIES ADMINISTRATION

The Administration Division is responsible for providing support and oversight to eight other divisions that include: Water Treatment Plant, Water Systems Support, Water Line Maintenance, Wastewater Line Maintenance, Wastewater Systems Support, Wastewater Treatment Plant, Environmental Services, and Solid Waste/Recycling Services. This division consist of the Water/Reuse Water/Wastewater Systems Planning, Engineering, and Construction personnel that ensure proper design and construction of all water, reuse water, and wastewater capital improvement projects. This division also houses the Utility GIS staff which provides Utility GIS as well as GPS services for Utilities and other city departments.

The Environmental Services Division is responsible for the Industrial Waste Pretreatment, Household Hazardous Waste Services and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.



VISION: Be the best at what we do.

MISSION: Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- **Public Health, Safety, and the Environment:** ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength:** strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.

- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:**Administration:**

- Developed a plan for improved electric reliability for the Water Treatment Plant.
- Completed implementation of an automated water meter reading program.
- Reached an agreement with Brazos River Authority for participating in a feasibility study for a Regional Sludge Handling Facility.
- Designed a chemical dosing facility for the West Regional WWTP.
- Designed improvements to the raw water feed at the Reuse Facility.

Environmental Services:

- Successfully completed a Texas Commission on Environmental Quality audits of the pretreatment program and the Environmental Services laboratory.
- Permitted two new significant industrial users, Proportion Foods, Inc. and the Public Safety Training Facility.
- Increased the cost for after-hours bacteriological samples.

FY2018 OVERVIEW & SIGNIFICANT CHANGES:**Administration:**

- A utility inspector will be incorporated directly into the CIP group to enhance reporting and project quality.
- Additional new marketing efforts will be forthcoming on utility public awareness issues.

Environmental Services:

- The Industrial Waste Pretreatment program is implementing the elements of the recently modified pretreatment ordinance and the new local limits for non-domestic wastewater discharges.
- The Environmental Laboratory is evaluating

the need for a Laboratory Information Management System (LIMS).

- The Environmental Services division is reviewing work flow and billing procedures to improve efficiencies.

NEW PROGRAMS FOR FY 2018:**Administration:**

- One (1) new FTE - Utility Inspector

Environmental Services:

- One (1) new FTE - Environmental Service Pretreatment Technician

FY 2019 OVERVIEW AND BEYOND:**Administration:**

- Continue to work toward replacing CORR utility infrastructure at a rate of 2.5% per year.
- Planning to continue to build a redundant water distribution system to minimize customer outages and improve fire safety.

Environmental Services:

- The Environmental Services Laboratory will consider adding new fields of accreditation.
- The Industrial Waste Pretreatment Program will work with regional partners to implement new regulations related to the dental field and lower phosphorous limits at the wastewater plant.

UTILITIES ADMINISTRATION

WORKLOAD INDICATORS:

Administration:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%	100%
CIPs on time and within budget	100%	100%	100%	100%
% of System Converted to an Automated Meeting Infrastructure.	25%	90%	97%	100%

Environmental Services:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Wastewater Samples Analyzed	1,174	1,140	1,182	1,120
Bacteriological Samples Analyzed	12,130	12,945	12,795	13,200
Pretreatment Sampling Events	502	514	516	525

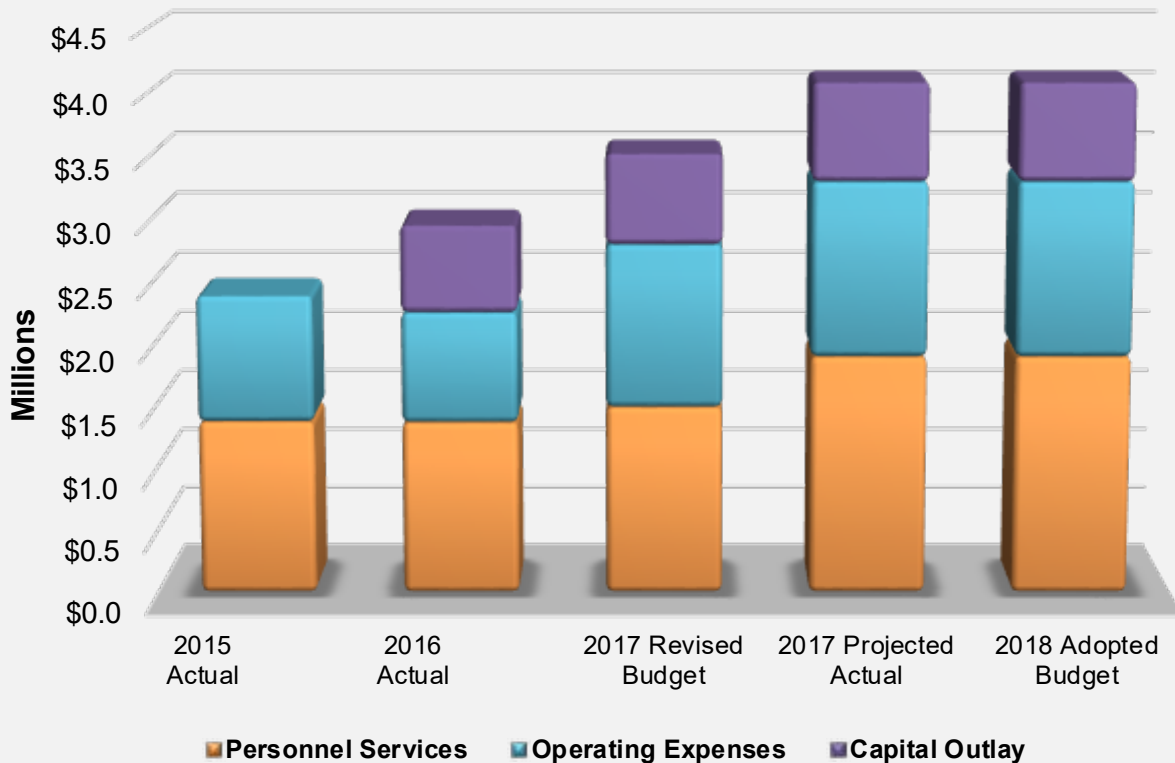


The Environmental Services laboratory analyzes over 10,000 samples each year

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	1,388,441	1,382,283	1,506,802	1,529,582	1,913,141
Operating Expenses	1,015,106	884,990	1,302,995	1,347,515	1,394,502
Capital Outlay	-	698,684	722,516	722,516	784,500
Total Expenditures:	\$2,403,547	\$2,965,957	\$3,532,313	\$3,599,613	\$4,092,143
Expenditures as a % of Utility Fund	10.3%	13.0%	12.3%	13.0%	13.7%
FTEs:	17.00	18.00	18.00	18.00	20.00
Authorized Personnel as a % of Utility Fund	14.7%	15.0%	15.1%	15.1%	16.5%

Utility Administration includes: Utility Administration, Environmental Services, and Fiscal Support Services

Expenditures by Category



UTILITY BILLING AND COLLECTIONS

The Utility Billing Office Division is part of the Finance Department and responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connect and disconnect services; and helping customers.

Finance

Utility Billing

VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Utility Billing will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive:** We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency:** We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality:** We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.
- **Respect:** We are a motivated team inspiring

a sincere working environment that supports different viewpoints and personalities.

- **Innovation:** We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.
- **Leadership:** We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Selected vendor and began implementation of new Utility Customer Information System (CIS).
- Reviewed and conducted extensive data clean-up of existing customer information in preparation for new CIS implementation.
- Developed specifications, selected provider and began implementation of new Customer Engagement Portal to complement the new CIS.
- Established secure FTP site for online customer applications.
- Transitioned to new print vendor in January 2017.

NEW PROGRAMS FOR FY 2018:

- Additional hours/benefits for two (2) existing part time positions.
- 12-month Extension for Temporary position

FY 2019 OVERVIEW AND BEYOND:

- Continue to expand and enhance customer service and improve internal processes through full integration of AMI metering system, new CIS and Customer Engagement Portal.

FY2018 OVERVIEW & SIGNIFICANT CHANGES:

- Fully implement new CIS core system with go-live date targeted for January 2018.
- Fully implement new Customer Engagement Portal concurrent with CIS with full roll out to customers by spring 2018.
- Implement Central Properties module in MUNIS to enhance and streamline Stormwater drainage account management and billing.
- Develop customer notifications and online options in preparation for the Fall 2017 closing of the Utility Billing customer drive through.

WORKLOAD INDICATORS:

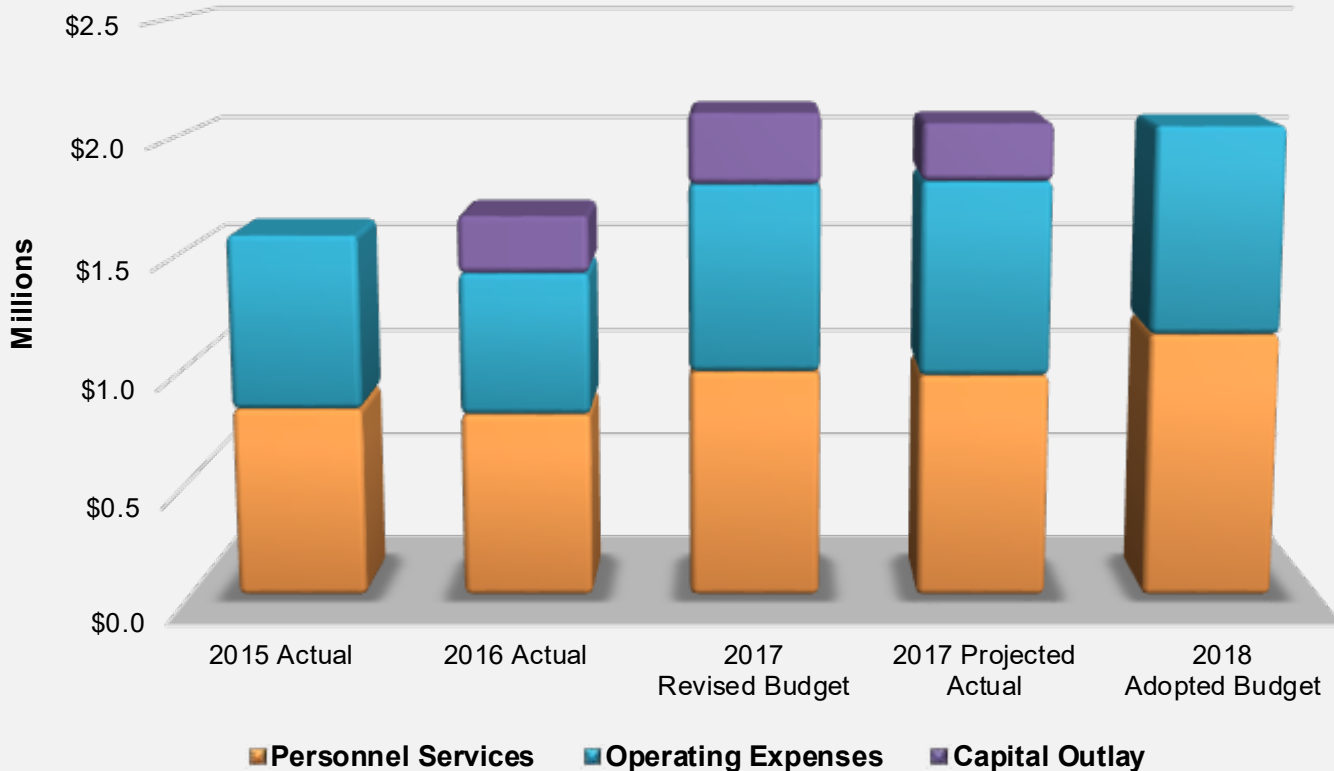
Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Customer Service Contacts	79,700	75,419	66,800	65,000
Field Trips	14,505	22,474	16,273	15,000
Active Customers	32,588	33,068	33,742	35,000
Consumption Billed	6,112,977,900	6,438,278,500	6,143,706,100	6,500,000,000
Dollars Billed	\$51,135,836	\$54,396,464	\$52,282,932	\$54,000,000
Dollars Collected	\$50,818,759	\$55,194,740	\$52,276,845	\$54,000,000
Collection Rate	99.38%	101%	99%	99%

UTILITY FUND

UTILITY BILLING AND COLLECTIONS

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	829,343	930,739	993,974	976,816	1,156,263
Operating Expenses	759,049	741,471	810,022	840,633	898,754
Capital Outlay	-	-	306,929	250,000	-
Total Expenditures:	\$1,588,391	\$1,672,210	\$2,110,925	\$2,067,449	\$2,055,017
Expenditures as a % of Utility Fund	6.8%	7.4%	7.3%	7.5%	6.9%
FTEs:	17.75	16.50	16.88	16.88	17.13
Authorized Personnel as a % of Utility Fund	15.3%	13.8%	14.2%	14.2%	14.1%

Expenditures by Category



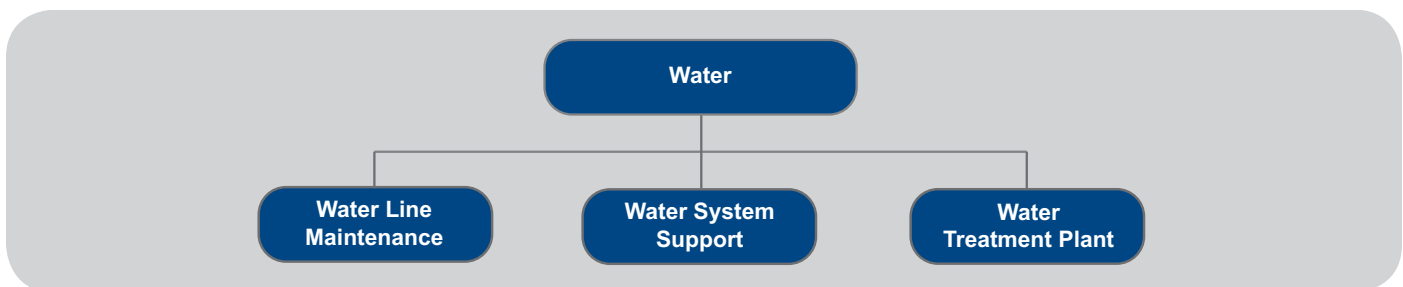
WATER SERVICES

The City provides water to over 140,000 people living in the City Limits and ETJ. The sources of water are from the Edwards Aquifer, Lake Georgetown, Lake Stillhouse Hollow, and, in the future, Lake Travis. The Operations are divided up into the Water Treatment Plant, Water System Support, and Water Line Maintenance divisions.

The Water Treatment Plant Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. The Water Treatment Plant is also responsible for the operations of the computer system used to monitor and control the treatment and distribution of water and the collection of wastewater.

The Water System Support Division is responsible for the operation, maintenance, accountability, and repair of the City's water distribution system. Water System Support is structured utilizing multiple maintenance crews and is under the direction of a Utility Support Superintendent.

The Water Line Maintenance Division maintains approximately 557 miles of waterlines, 13,549 valves, and 4,923 fire hydrants in the City's water distribution system. Water Line Maintenance uses multiple three-man maintenance crews and a three-man night crew under the direction of a Water Line Maintenance Superintendent.



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MISSION:

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- **Financial Strength:** strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through con-

tinued education and knowledge sharing.

- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



WATER SERVICES

FY 2017 HIGHLIGHTS:

Water Treatment Plant:

- Installed free ammonia and monochloramine analyzers at the surface and ground water treatment facilities.
- Replaced twelve flocculator variable frequency drives.
- Currently developing strategies for operational resiliency under emergency conditions.

Water System Support:

- Designed improvements to the South 81 Pump Station and Southeast Ground Storage Tank site rehabilitation.
- Expanded system pressure monitoring at PRV 35 and 860 pressure plane.
- Rehabilitation of the pumps at the Southeast Elevated Storage Tank.
- Rehabilitation of the Lake Creek Storage Tank.
- Currently developing strategies for operational resiliency under emergency conditions.

Water Line Maintenance:

- Continued using Cityworks software to submit service requests, work orders, and inspections to further streamline processes and go paperless.
- Signed a 2-year contract with JBS Associates to conduct water leak detection assessment in our water distribution system. From October 2016 to date, 17 water leaks have been identified and repaired by our staff. This improvement has prevented a water loss of 29 million gallons per year, which is equivalent to \$70,600.
- Working with TX DOT, four **Superior Water System** signs have been installed as you enter the City's water system area.
- Created Fire Hydrant team to compete at the American Water Works Association conference held in Austin this year. The team won

3rd place.

- Currently developing strategies for operational resiliency under emergency conditions.

FY2018 OVERVIEW & SIGNIFICANT CHANGES:

Water Treatment Plant:

- Improve the primary electrical feed into the surface water treatment plant.
- Replace the filter media and rehabilitate the valves on the older portion of the water treatment plant.

Water System Support:

- Completion of South 81 Pump Station and Southeast Ground Storage Tank site rehabilitation.
- Design of raw water pump station and water treatment plant high service improvements.

Water Line Maintenance:

- Utilities created Leadership Development Academy approved and administered by Human Resources. This training will allow us to identify, grow, and promote a sustainable workforce, which in turn will help with succession planning.
- Utilities will continue with a cross-training program approved by Human Resources. Adopting this program has improved customer service, reduced labor costs, and maximized overall staff efficiencies.

NEW PROGRAMS FOR FY 2018:

Water Treatment Plant:

- No New Program Requests

Water System Support:

- Tank cleaning and Inspection: Chandler, South 81, High Country, and Reuse.

- Full Time Employee for Backflow Prevention.
- Full Time Employee for System Mechanic for the Water Treatment Plant.

Water Line Maintenance:

- No New Program Requests

FY 2019 OVERVIEW AND BEYOND:**Water Treatment Plant:**

- Replacing vital portions of the Supervisory Control and Data Acquisition (SCADA) system.
- Adding more bulk storage capacity for the Liquid Ammonium Sulfate system at the water plant.

Water System Support:

- Completion of raw water pump station and water treatment plant high service improvements.

Water Line Maintenance:

- Will continue to improve our valves, fire hydrants and flushing as well as leak detection programs by cross training, obtaining dual licensing for employees.
- Will continue to update maps and provide hard-ware necessary for field personnel so that they will be able to access utility maps on the job site.

WORKLOAD INDICATORS:**Water Treatment Plant:**

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Gallons of Water Treated	6,629,875,000	6,926,717,000	7,072,984,000	7,285,173,520
Hours of Maintenance	90	90	110	120
Gallons of Type I Reuse	129,795,000	148,556,000	202,133,000	222,006,000

Water System Support:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
KW Usage Reduction	3%	5%	7%	9%
AMI Meter Installations	90%	95%	93%	95%
Water Loss	8%	7%	6%	6%
KWH/ MG Distributed (Surface)	437	400	380	390

Water Line Maintenance:

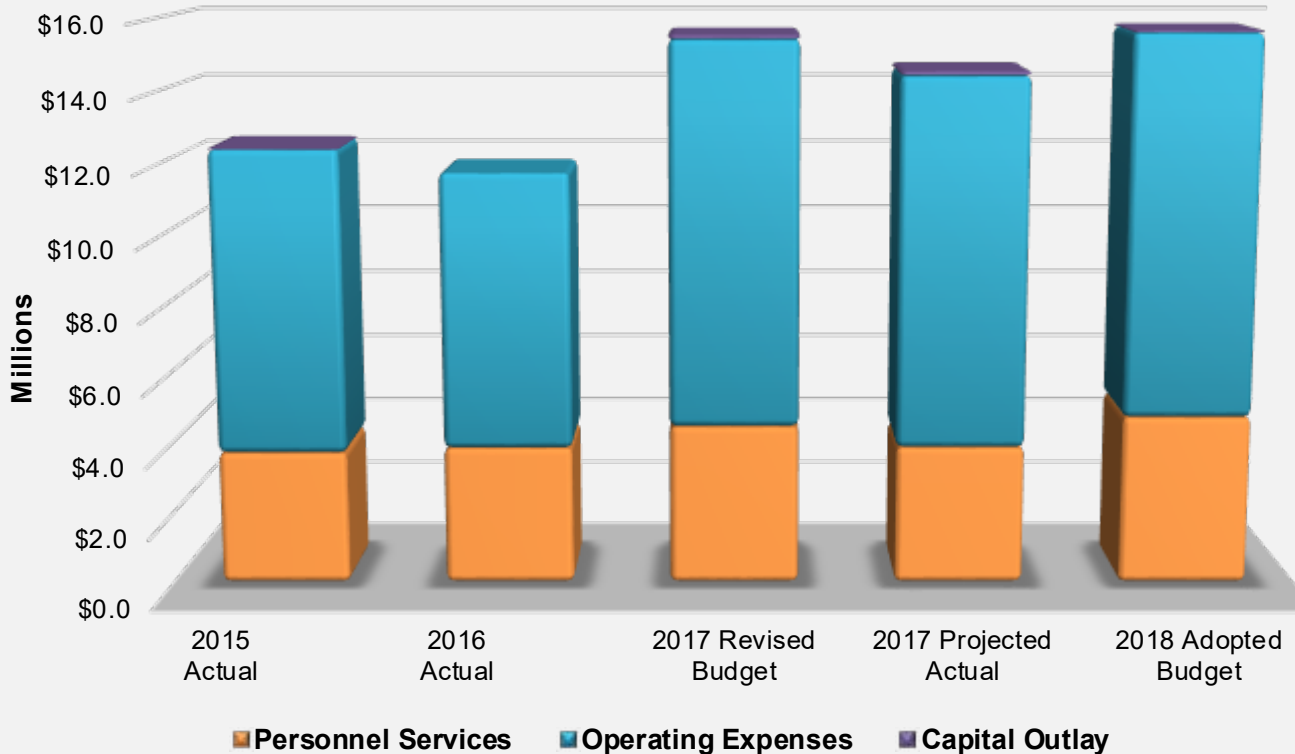
Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Valve Maintenance 13,549 Valves	43%	43%	50%	50%
Fire Hydrant Maintenance 4,923 FH	94%	94%	94%	94%
Customer Service Satisfaction Surveys	92%	98%	97%	100%

UTILITY FUND

WATER SERVICES

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	3,781,994	3,920,623	4,542,693	3,939,051	4,813,514
Operating Expenses	8,621,916	7,843,883	10,898,826	10,503,777	10,810,181
Capital Outlay	14,633	-	131,000	131,000	65,000
Total Expenditures:	\$12,418,543	\$11,764,506	\$15,572,519	\$14,573,828	\$15,688,695
Expenditures as a % of Utility Fund	53.0%	51.7%	54.1%	52.6%	52.6%
FTEs:	64.00	63.00	61.63	61.63	61.63
Authorized Personnel as a % of Utility Fund	55.3%	52.6%	51.8%	51.8%	50.9%

Expenditures by Category



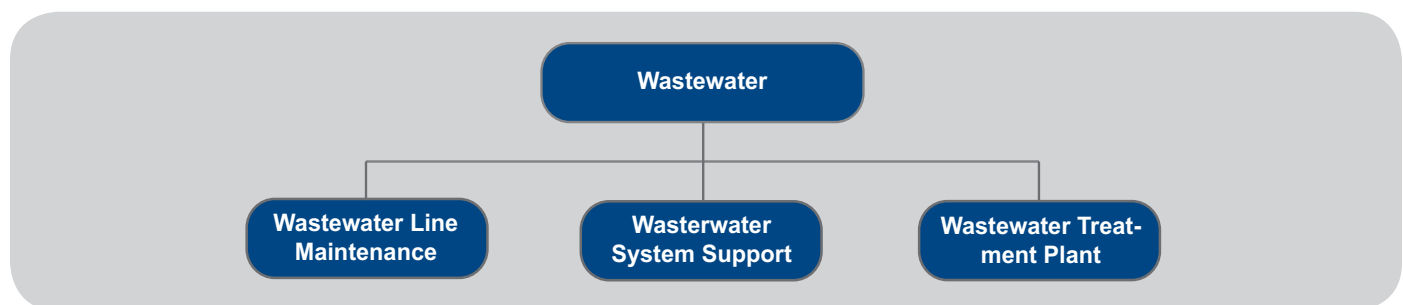
WASTEWATER SERVICES

Operations of wastewater services in the City are divided up into the Wastewater Line Maintenance, Wastewater Systems Support, and Wastewater Treatment divisions.

The Wastewater Line Maintenance Division is responsible for the maintenance and repair of 9,239 manholes and 435 miles of wastewater lines in the City's Wastewater Collection System. Wastewater Line Maintenance is structured utilizing multiple three-man maintenance crews under the direction of the Wastewater Line Maintenance Superintendent.

The Wastewater Systems Support Division is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations and Reuse Water Treatment and Distribution System. Wastewater Systems Support is structured utilizing multiple water/wastewater maintenance crews and is under the direction of a Utility Support Superintendent.

The Wastewater Treatment Plant Division is responsible for the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state certified wastewater treatment plant operators provided by the Brazos River Authority. The City shares ownership in two Regional Wastewater Treatment Plants with the Cities of Austin, Cedar Park, and Leander.



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- **Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- **System Management:** proactively plan, monitor,

replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.

- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



WASTEWATER SERVICES

FY 2017 HIGHLIGHTS:

Wastewater Line Maintenance:

- Successfully completing the 2016 Inspection Rehab schedule required by TCEQ.
- Adding additional taps to the reuse system for Home Owners Associations as well as exercising valves and updating signage to avoid cross connections.
- Completed the 2016 in-house rehabilitation/repair schedule, saving the city money that would normally go to a contractor.
- Installed new wastewater service to Fire Station 9.
- Collecting wastewater flow data from Cedar Park, Leander and Austin flow meters. This program will help us better assess any infiltration and inflow issues and at the same can help us to make sound decisions operating the wastewater treatment plant.
- Currently developing strategies for operational resiliency under emergency conditions.
- Utilities created a Leadership Development Academy approved and administered by Human Resources. This training has allowed us to identify, grow, and promote a sustainable workforce, which in turn will help with succession planning.
- Implemented a cross-training program approved by Human Resources. This has led to improved customer service, reduced labor costs, and maximized overall staff efficiencies.

Wastewater System Support:

- Completed design for the rehabilitation of Forest Creek Lift Station.
- Currently developing strategies for operational resiliency under emergency conditions.

Wastewater Treatment Plant:

- The plant has met and exceed all TCEQ requirements.
- Selected the engineer for the design of the

next expansion to the Brushy Creek East Regional Wastewater Treatment Plant.

- Set up the chemical feed implementation to accomplish phosphorus removal.

FY2018 OVERVIEW & SIGNIFICANT CHANGES:

Wastewater Line Maintenance:

- The division will schedule the inspection of 153,082 linear feet of closed-circuit television (CCTV) as well as the inspection of over 703 manholes.
- Replace old and outdated CCTV System.
- Expand the Reuse Water System by adding additional taps.
- Utilities will continue training staff through the Leadership Development Academy approved and administered by Human Resources. This training will allow us to identify, grow, and promote a sustainable workforce, which in turn will help with succession planning.
- Utilities will continue with a cross-training program approved by Human Resources which will continue to improve customer service, reduce labor costs, and maximize overall staff efficiencies.

Wastewater System Support:

- Complete rehabilitation of the Forest Creek Lift Station.

Wastewater Treatment Plant:

- Start preliminary engineering design of the new wastewater treatment plant expansion.

NEW PROGRAMS FOR FY 2018:

- No New Program Requests

FY 2019 OVERVIEW AND BEYOND:

Wastewater Line Maintenance:

- CCTV approximately 160,752 linear feet of wastewater lines over the Edwards Recharge Zone.
- Plan and work with manager, as well as engineers, on the rehabilitation of Chandler Creek inverted siphons.

Wastewater Treatment Plant:

- Construction of the wastewater treatment plant expansion.



Waterline Maintenance moved a water line as transportation had to redo/move a bridge that washed out in Lake Creek park.

WORKLOAD INDICATORS:

Wastewater Line Maintenance:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Manholes Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%
Miles of Lines Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%

Wastewater System Support:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
KW Usage Reduction	3%	5%	7%	7%
AMI Meter Installations	90%	91%	93%	95%
Water Loss	8%	7%	6%	6%
KWH/ MG Distributed (Surface)	437	400	380	380

Wastewater Treatment Plant:

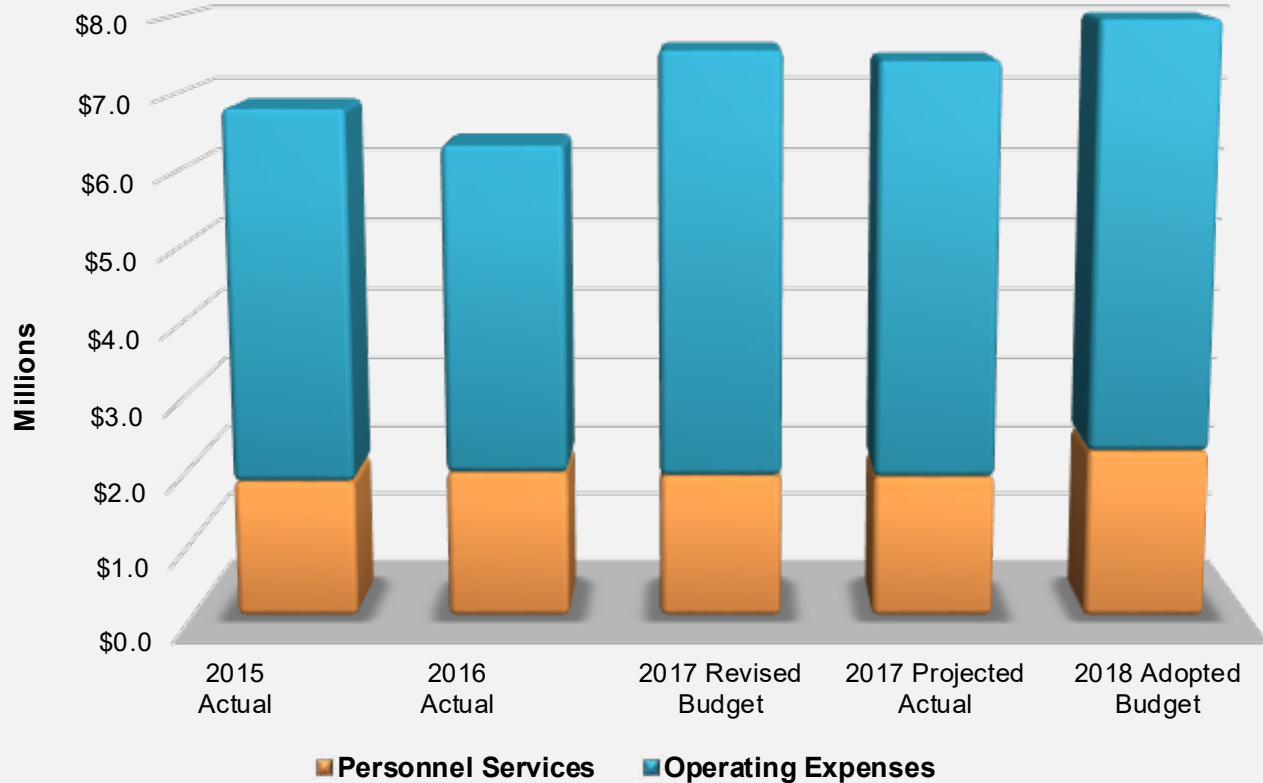
Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
KWH/MG of Wastewater Treated	2,500	2,400	2,300	2,300
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%	98%

UTILITY FUND

WASTEWATER SERVICES

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	1,852,997	1,975,543	1,931,726	1,914,573	2,267,813
Operating Expenses	4,971,336	4,369,975	5,648,147	5,528,930	5,713,971
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$6,824,333	\$6,345,518	\$7,579,873	\$7,443,503	\$7,981,784
Expenditures as a % of Utility Fund	29.1%	27.9%	26.3%	26.9%	26.8%
FTEs:	30.00	30.00	31.00	31.00	33.00
Authorized Personnel as a % of Utility Fund	25.9%	25.1%	26.1%	26.1%	27.2%

Expenditures by Category



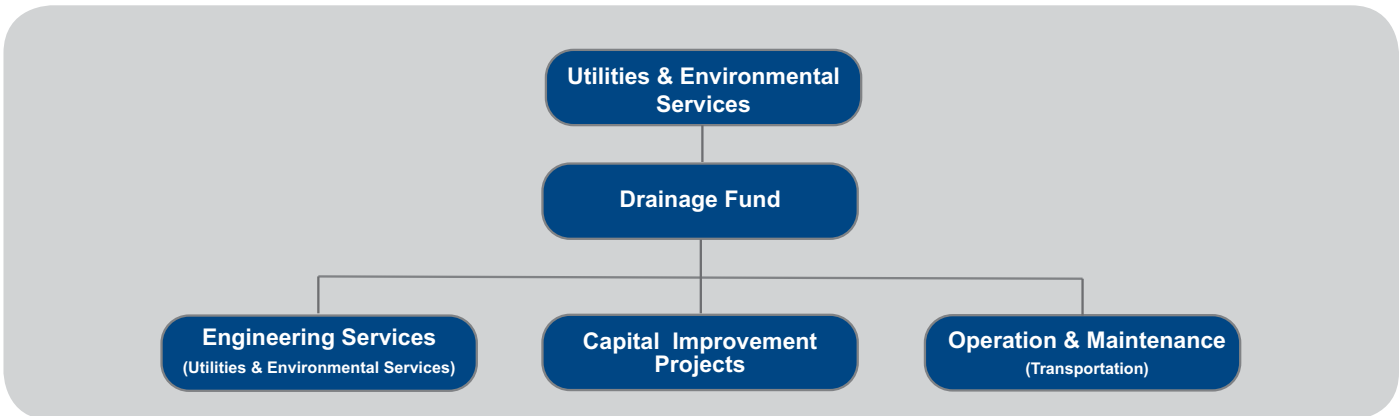
DRAINAGE FUND SCHEDULE

	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget	2019 Estimated Budget
Beginning Fund Balance	\$14,763,167	\$13,382,086	\$14,674,417	\$11,651,854	\$5,332,587
Revenues					
Drainage Fees - Residential	1,621,288	1,614,755	1,614,755	1,637,937	1,654,302
Drainage Fees - Commercial	1,750,464	1,769,433	1,769,433	1,791,088	1,809,033
Contracts & Other	398,168	850,000	194,290	150,000	150,000
Total Revenues	3,769,920	4,234,188	3,578,478	3,579,025	3,613,335
Expenditures					
Operations	1,240,928	1,900,578	2,142,196	2,092,760	1,825,540
Engineering	542,111	477,006	477,006	756,911	782,141
Administrative Allocation	200,000	204,000	204,000	206,040	208,100
Transfers/Debt Service	577,531	577,332	577,332	572,582	564,382
Capital Outlay	1,298,099	9,050,000	3,200,508	6,270,000	-
Total Expenditures	3,858,669	12,208,916	6,601,042	9,898,293	3,380,163
Net Change in Operations	(88,749)	(7,974,728)	(3,022,564)	(6,319,268)	233,171
Less:					
Reservations & Designations	485,420	567,396	627,800	667,677	678,945
Bond Proceeds				948,074	
Ending Fund Balance	\$14,188,998	\$4,839,962	\$11,024,053	\$3,716,835	\$4,886,813

Note: The FY 2018 Budget includes a large use of the Drainage Fund's fund balance to cash fund capital improvement projects to improve and expand the City's drainage system.

DRAINAGE

The Drainage Utility funds all aspects of the Storm Water Program associated with storm water drainage, floodplain management and water quality management. The Storm Water Program Division is composed of three areas: Engineering Services, Capital Improvement Program, and Operations and Maintenance.



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- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Established an Emergency Action and Flood Recovery Support contract with an engineering firm to serve as an extension of staff before, during, and after major flood events.
- Selected and Contracted with a preferred full service environmental consultant firm to assist all environmental related tasks within the City.

- Completed 30% design milestone for Lake Creek Watershed Flood Mitigation Projects.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Review existing drainage utility fee and recommend any necessary changes.
- Review existing Regional Storm Water Management Program structure, policies, and rates and recommend any necessary changes.

NEW PROGRAMS FOR FY 2018:

- New Equipment Trailer
- Combo Truck

FY 2019 OVERVIEW AND BEYOND:

- Implement Lake Creek Watershed Flood Mitigation Projects.
- Implement revised and increased TPDES MS4 Permit

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Actual	FY2017 Actual	FY2018 Projected
Street Sweeping	602 Curb Miles	602 Curb Miles	602 Curb miles	615 Curb miles
Drainage Maintenance	150 Miles	150 Miles	151 Miles	151 Miles
Mowing of Drainage Structures	530 Acres	530 Acres	530 Acres	530 Acres



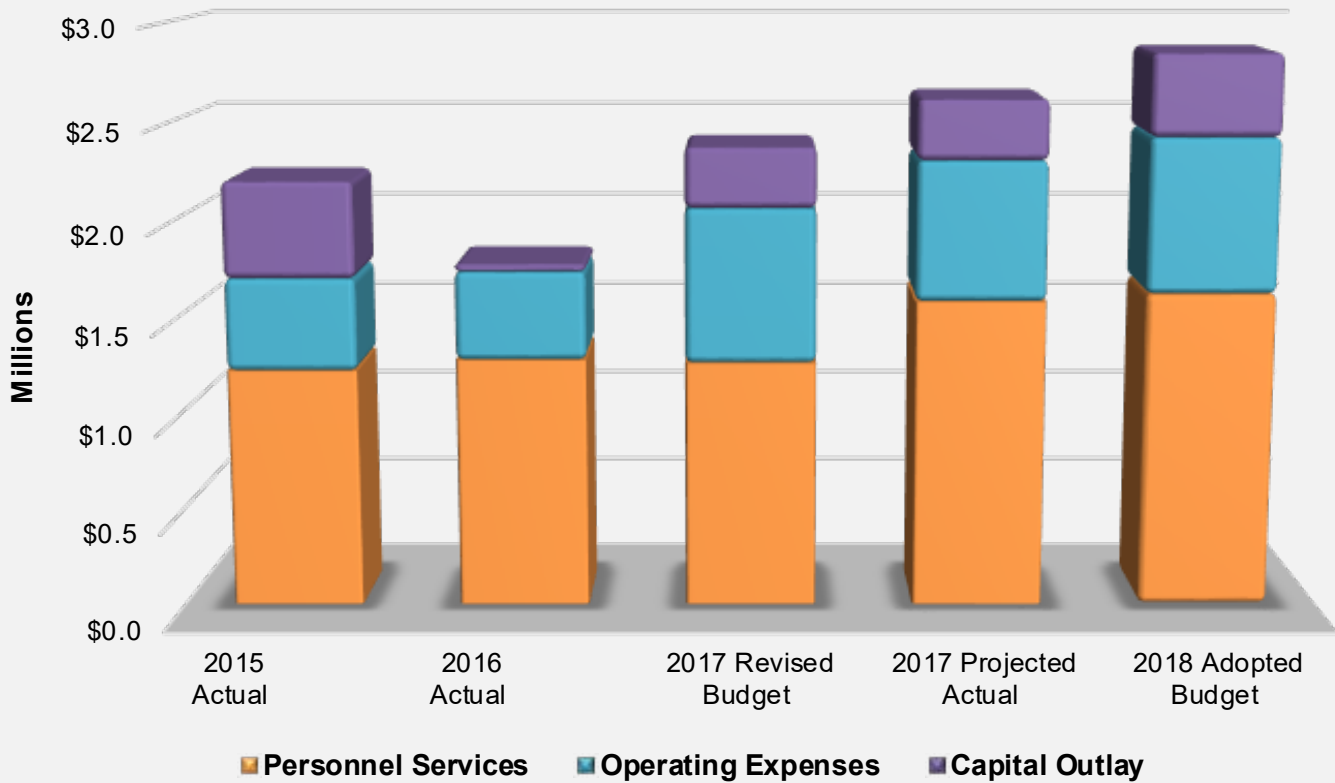
Brushy Creek Waterfall at Sunset by Oscar

DRAINAGE FUND

DRAINAGE

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	1,229,744	1,286,307	1,270,334	1,588,578	1,627,916
Operating Expenses	475,968	455,374	795,250	718,624	797,754
Capital Outlay	498,500	41,358	312,000	312,000	424,000
Total Expenditures:	\$2,204,211	\$1,783,039	\$2,377,584	\$2,619,202	\$2,849,670
FTEs:	19.00	22.00	22.00	22.00	22.00

Expenditures by Category



SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted for specified purposes.

SPORTS MANAGEMENT & TOURISM DEPARTMENT

The Sports Management & Tourism Department was created in FY 2017 to centralize the efforts to promote Round Rock as the “Sports Capital of Texas.” The Department includes several functions in various Special Revenue funds, including costs related to maintaining the Dell Diamond/Convention Center, the Convention & Visitors Bureau (CVB) in the **Hotel Occupancy Tax Fund**, the Sports Center in the **Sports Center Fund**, and the Multipurpose Complex in the new **Multipurpose Complex Fund**.

COMMUNICATIONS & MARKETING DEPARTMENT

The Arts and Culture division of the Communications and Marketing Department is responsible for implementing the City’s Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and other areas and is funded by up to five percent (5%) of the Hotel Occupancy Tax revenues in the **Hotel Occupancy Tax Fund**.

TYPE B FUND

The Type B Fund accounts for one-half of one-percent (0.5%) local option sales tax authorized by Round Rock voters to fund the Round Rock Transportation & Economic Development Corporation. Ninety percent (90%) of the revenues are dedicated to transportation improvement projects and the remaining ten percent (10%) are reserved for economic development projects.

OTHER SPECIAL REVENUE FUNDS

The City has several other special revenue funds to account for specific revenue sources that are restricted for specified purposes. These other funds are relatively small and are not outlined in as much detail as the larger funds listed above. These funds are listed below and are described briefly on the last page of this Special Revenue Funds Section.

- CDBG Fund
- Golf Fund
- Law Enforcement Fund
- Library Fund
- Municipal Court Fund
- Parks Improvement Fund
- Public, Educational, and Government Access Fund
- Traffic Safety Program Fund
- Tree Replacement/Landscape Fund

SPECIAL REVENUE FUNDS

HOTEL OCCUPANCY TAX (HOT) FUND

	2016 Actual	2017 Adopted Budget	2017 Projected Actuals	2018 Proposed Budget	2019 Estimated Budget
Beginning Fund Balance	\$8,855,723	\$6,672,657	\$9,538,639	\$3,843,200	\$2,774,239
Revenues					
Hotel Occupancy Tax	4,205,966	4,100,000	4,100,000	4,200,000	4,284,000
Contracts & Other	504,528	150,000	409,618	25,000	25,000
Total Revenues	4,710,494	4,250,000	4,509,618	4,225,000	4,309,000
Expenditures					
Arts and Culture	5,000	205,000	205,000	294,000	214,200
Convention & Visitors Bureau	652,174	1,236,598	1,023,612	1,725,661	1,751,911
Dell Diamond/Convention Center	54,439	102,500	102,500	102,500	102,500
Debt Service	706,000	702,237	702,000	651,800	644,225
Capital Improvements	2,209,965	5,470,000	7,821,945	2,200,000	1,550,000
Total Expenditures	3,627,578	7,716,335	9,855,057	4,973,961	4,262,836
Net Change in Operations	\$1,082,916	(\$3,466,335)	(\$5,345,439)	(\$748,961)	\$46,164
Less:					
Transfers	400,000	350,000	350,000	320,000	320,000
Reservations & Designations	1,536,443	1,276,524	1,473,663	880,740	867,352
Ending Fund Balance	8,002,196	1,579,798	2,369,537	1,893,499	1,633,051



The Dell Diamond is a city-owned facility and receives funding from the Hotel Occupancy Tax fund

ARTS AND CULTURE

The Arts and Culture Director is responsible for implementing the City's Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and other areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves the coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan.

Communications
and Marketing

Arts and Culture

VISION:

The arts and culture are important to Round Rock's quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

MISSION:

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. They contribute to the economy and tourism in the community. The arts and culture also provide resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Area Arts and Cultural Guide (printed and distributed at all hotels, festivals, events).
- Working with area arts groups on audience development.
- Re-designed City Arts Grants with Finance Department and distributed funding to arts groups.
- Chalk Walk growth and expansion.
- New Diwali Festival of the Lights (new festival at Centennial Plaza).
- New Holiday Concert with Round Rock Symphony and Round Rock Choir.
- Two new art sculptures at Chisholm Trail Park.
- Strategic Planning with CD Fulkes and Berkman Elementary as Arts Integration Academies.
- New museum location for Williamson Museum on Chisholm Trail.
- Started the Round Rock Foundation for the Arts and Entertainment.

ARTS AND CULTURE

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Focus on maintaining and growing arts groups with audience development tools and resources.
- Growing more “making and doing” arts types of events in Downtown throughout the year.
- Fundraising with the Round Rock Foundation for the Arts and Entertainment for a regional performing and entertainment facility.
- Round Rock Foundation for the Arts and Entertainment (marketing, studies, fundraising).
- More “making and doing” arts type events in Downtown.
- Art Walk with local artists – Downtown event in late Fall.
- All state high school Sculpture Festival with Texas Society of Sculpture and RRISD at Cedar Ridge High School.

NEW PROGRAMS FOR FY 2018:

- Arts Facility Marketing Campaign – \$84,000

FY 2019 OVERVIEW AND BEYOND:

- Extending the Arts Masterplan into its final phase: Building a flexible type theatre for Downtown and building and operating a regional performing arts facility.

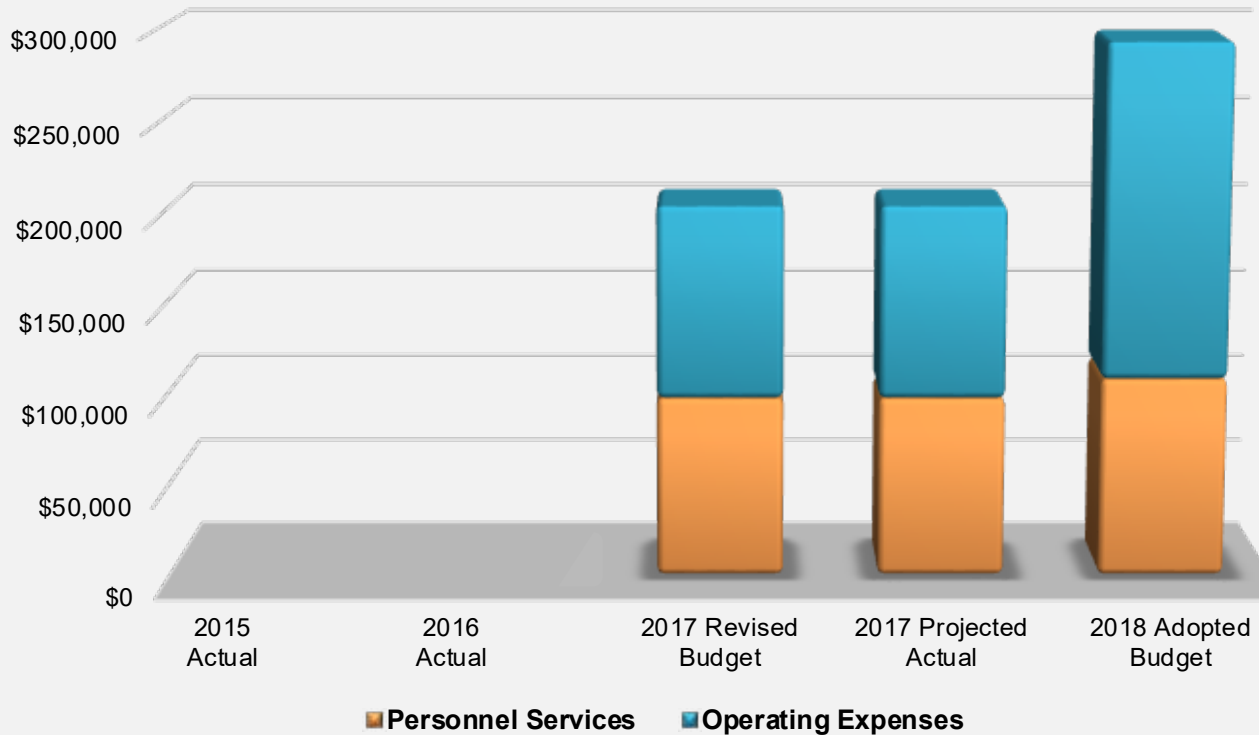


The annual Chalk Walk Festival brings over 35,000 people into Downtown Round Rock

SPECIAL REVENUE FUNDS

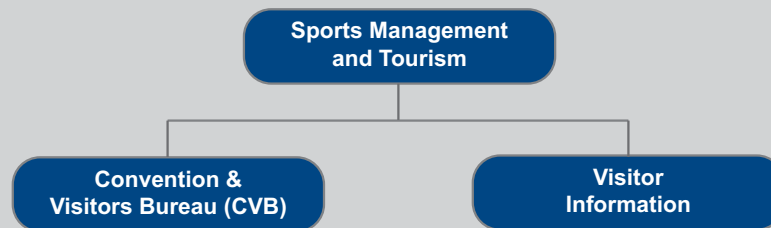
	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	-	-	98,877	98,877	109,570
Operating Expenses	-	-	106,123	106,123	184,430
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$0	\$0	\$205,000	\$205,000	\$294,001
FTEs:	-	-	1.00	1.00	1.00

Expenditures by Category



CONVENTION & VISITORS BUREAU

The function of this department is to implement the City's long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock (designated DMO - "Destination Marketing Organization"). The tourism department's mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.



VISION: To help promote Round Rock as the city of choice for tourists and citizens.

MISSION: To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Twelve new events were held in the Sports Capital of Texas in 2016.
- Economic Activity from the total events held in 2016 was \$13,377,749, an increase of 8%.
- Sports Capital of Texas social media continues to grow giving a competitive edge when bidding large events. In 2016, post impressions reached 2,355,517, up 181%; there were 87,888 engaged users, up 160%; and 73,092 stories, up 181%.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- With the announcement of Kalahari Resorts and Conventions opening in 2020 this will take the CVB into new areas of tourism. Meetings and Conventions and leisure and group travel will now be markets to tap in to.
- Implementation of the recommendations from the Roger Brooks International report will merge all aspects of tourism in Round Rock requiring new messaging, public relations, and staffing.

NEW PROGRAMS FY 2018:

- Tourism Development & Marketing:
 - Pole Banners - use for brand identity throughout the city and possibly an opportunity for some wayfinding.
OVERALL COST - \$25,000
 - Informing Round Rock Residents About Benefits of Tourism - use of utility fliers and other marketing avenues to introduce a "Did You Know" campaign about tourism.
OVERALL COST - \$23,500
 - Brand Awareness Posters - Using local artists to design "Sports Capital of Texas" themed art pieces for display in local businesses and city facilities.
OVERALL COST - \$12,000

- Expand Marketing Efforts to Convention/-Conference Industry - Design and develop new messaging and marketing materials for convention and conference sales.
OVERALL COST - \$350,000
- Public Art - Collaborating with local artists to create and display "Sports Capital of Texas" themed artwork throughout city and in city facilities. OVERALL COST - \$25,000
- Guide to Event Production Brochure - Design and develop a new brochure for event production in the city to include hosting any type of event in Round Rock.
OVERALL COST - \$20,000
- Mobile Visitor Information Kiosk - Provide a visitor informational kiosk at large city events.
OVERALL COST - \$10,000
- One New FTE - One (1) Coordinator- Marketing & Advertising

FY 2019 OVERVIEW & BEYOND:

- The CVB will continue to use sales and marketing efforts to find new ways to promote Round Rock.
- The CVB will continue to develop and grow relationships with sports events groups and meeting planners.
- The CVB will continue to educate citizens on the benefits of tourism and encourage our citizens to be brand ambassadors.
- The CVB will continue to be the city's designated visitor information center.

WORKLOAD INDICATORS

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Events Held	45	50	55	60



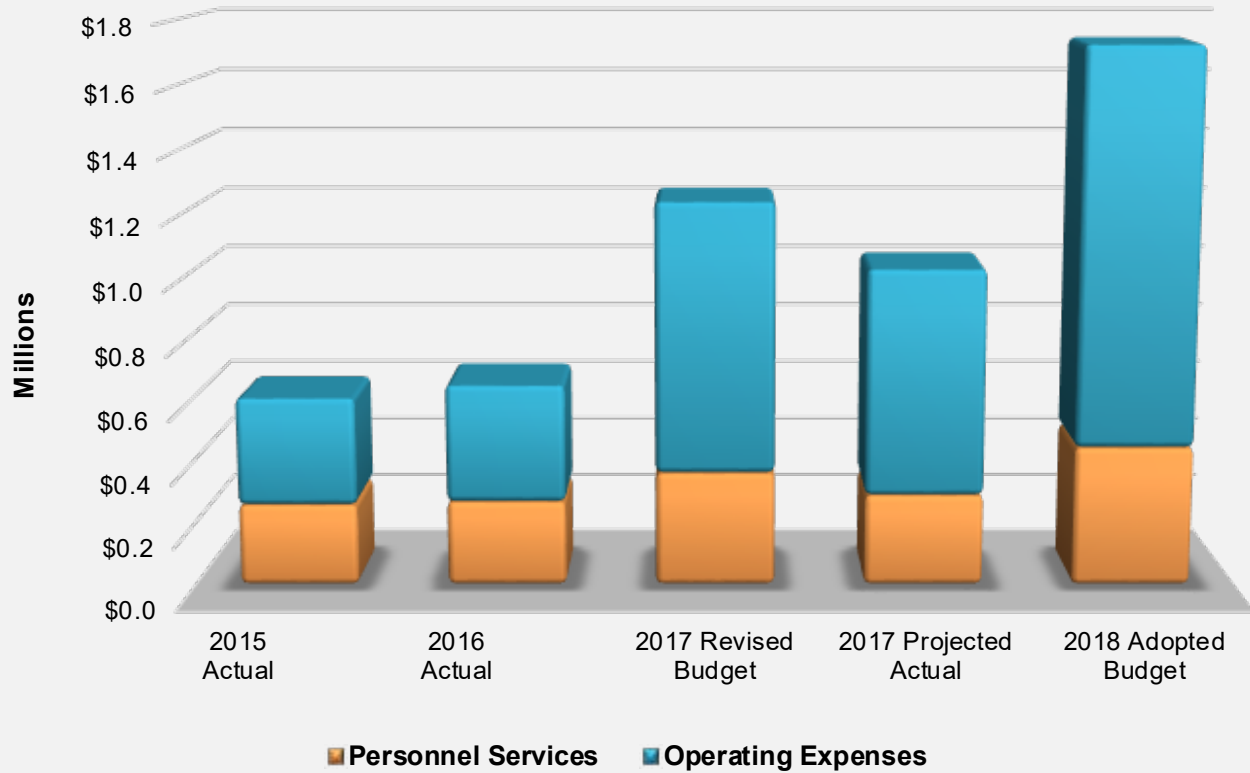
The CVB will be booking tournaments and events for the recently completed Multipurpose Complex in FY 2018

SPECIAL REVENUE FUNDS

CONVENTION & VISITORS BUREAU

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	262,380	272,332	366,766	293,780	449,686
Operating Expenses	347,817	379,842	869,832	729,832	1,275,975
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$610,197	\$652,174	\$1,236,598	\$1,023,612	\$1,725,661
FTEs:	3.00	3.00	4.00	4.00	5.00

Expenditures by Category



MULTIPURPOSE COMPLEX FUND SCHEDULE

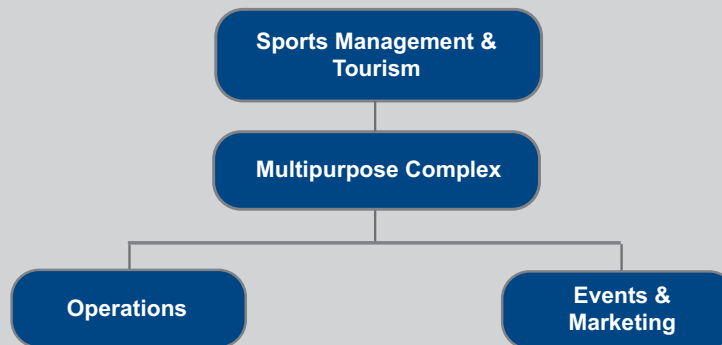
	2016 Actuals	2017 Adopted Budget	2017 Projected Actual	2018 Proposed Budget	2019 Estimated Budget
Beginning Fund Balance	-	-	-	\$952,554	\$954,373
Revenues					
Program Revenues		127,808	127,808	124,645	128,384
Contracts & Other		30,000	30,000	30,000	56,650
Transfers In		1,200,000	1,200,000	640,000	640,000
Total Revenues	-	1,357,808	1,357,808	794,645	825,034
Expenditures					
Personnel		294,688	108,739	278,974	287,343
Contractual Services		100,529	100,529	128,220	129,502
Materials & Supplies		93,336	93,336	299,532	302,527
Other Services & Charges		52,650	52,650	36,100	36,461
Capital Outlay		43,500	50,000	50,000	50,000
Total Expenditures	-	584,703	405,254	792,826	805,833
Net Change in Operations		\$773,105	\$952,554	\$1,819	\$19,201
Less:					
Reservations & Designations		135,300	88,813	235,706	438,958
Ending Fund Balance	-	637,805	863,741	718,667	534,616



The Round Rock Multipurpose Complex opened May 18, 2017

MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) is a world-class outdoor athletic facility that was completed in May 2017. The facility can host a wide variety of sport tournaments and special events such as soccer, lacrosse, rugby, football, ultimate Frisbee and any other sport needing a large flat field. RRMPC features two (2) championship fields (one natural grass and one synthetic turf) and four (4) natural grass and four (4) synthetic turf multipurpose fields with all ten (10) fields lit with Musco lights. The clubhouse building features two (2) team rooms, restrooms, concessions, officials locker room and storage. There are two (2) additional restroom buildings located on either end of the quad multipurpose fields; spectator shade structures throughout the facility; two (2) playground areas; a festival area; and over 900 parking spaces.



MISSION:

To help promote the Round Rock Multipurpose Complex as a keystone to the sports tourism marketing program of Round Rock.

VISION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2017 HIGHLIGHTS:

- Completed construction and successfully opened the facility in May 2017.
- Hired an Assistant Operations Coordinator and three (3) Field Maintenance Technicians to oversee operations and maintenance of the facility.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Recruit, develop, maintain and build long-term partnerships with local sports organizations who will call the Multipurpose Complex their “home”.
- Establish relationships with regional and national sports governing bodies and event holders to host their events in Round Rock at the facility.

NEW PROGRAMS FY 2018:

- One (1) FTE Assistant Coordinator- Split time 50/50 between MPC and Sports Center

FY 2019 OVERVIEW AND BEYOND:

- Continue to establish and maintain positive relationships with local organizations and tournament directors to ensure the facility becomes the premier destination for outdoor field sports in the state.
- Continue to provide routine and preventative maintenance along with daily cleaning to maintain the City’s ‘first-class’ outdoor sports facility.
- Increase participation in local programs and develop/operate tournaments in-house.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Projected
Multi-day Tournaments/Events Hosted	NA	11	22
One Day Tournaments/Events Hosted	NA	2	4
Total # of Field Bookings	NA	1,418	2,500
Total Revenues	NA	\$123,416	\$185,000

Note: The Multipurpose Complex was not open in FY 2016.



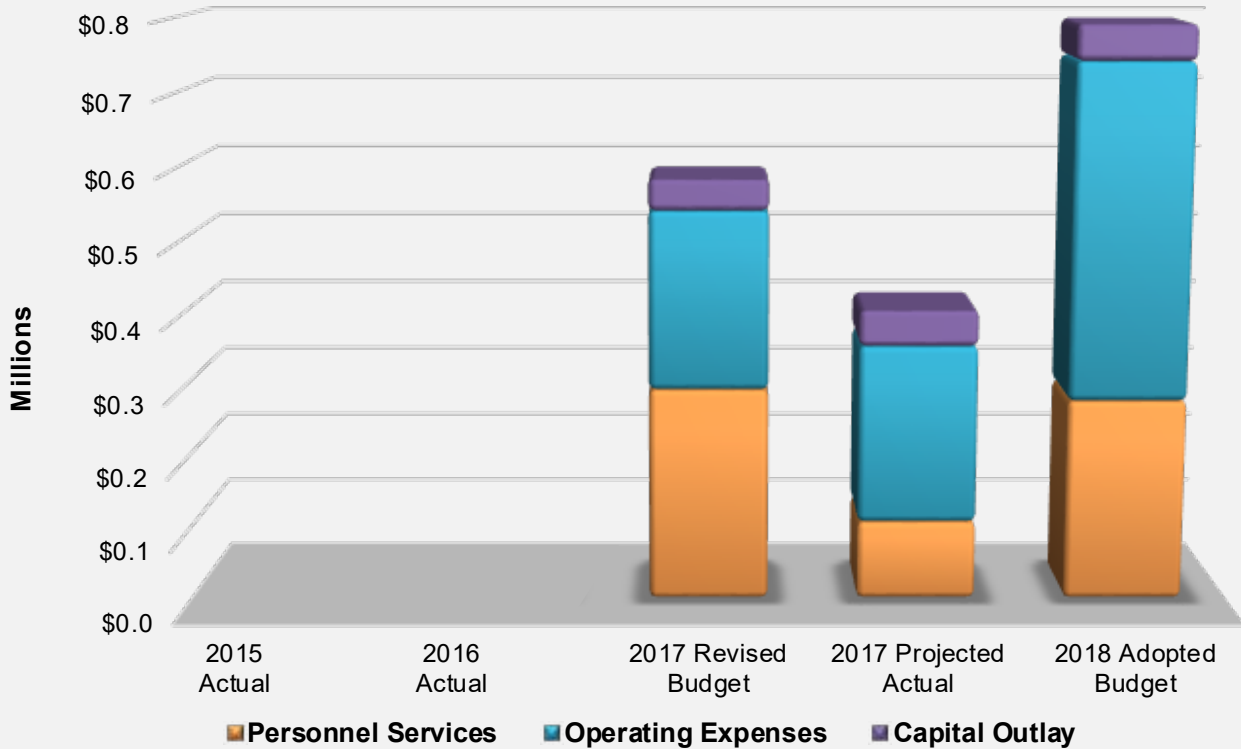
The Multipurpose Complex has a variety of outdoor events scheduled throughout FY 2018

SPECIAL REVENUE FUNDS

MULTIPURPOSE COMPLEX

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	-	-	294,688	108,739	278,974
Operating Expenses	-	-	246,515	246,515	463,852
Capital Outlay	-	-	43,500	50,000	50,000
Total Expenditures:	\$0	\$0	\$584,703	\$405,254	\$792,826
FTEs:	-	-	4.00	4.00	4.50

Expenditures by Category



SPORTS CENTER FUND SCHEDULE

	2016 Actual	2017 Adopted Budget	2017 Projected Actual	2018 Adopted Budget	2019 Estimated Budget
Beginning Fund Balance	\$2,608,285	\$3,314,673	\$3,843,704	\$3,798,751	\$3,941,490
Revenues					
Hotel Occupancy Tax	1,201,701	1,110,000	1,110,000	1,200,000	1,224,000
Program Revenues	1,277,700	1,030,000	1,030,000	1,080,000	1,096,400
Contracts & Other	81,910	54,000	54,000	65,000	66,500
Total Revenues	2,561,311	2,194,000	2,194,000	2,345,000	2,386,900
Expenditures					
Sports Center Operations	1,354,892	1,693,117	1,865,473.00	1,836,231	1,817,548
Debt Service	371,000	373,480	373,480.00	366,030	368,580
Total Expenditures	1,725,892	2,066,597	2,238,953	2,202,261	2,186,128
Net Change in Operations	835,419	127,403	(44,953)	142,739	200,772
Less:					
Reservations & Designations	2,338,722	2,923,279	2,966,368	3,840,058	3,960,388
Ending Fund Balance	\$1,104,982	\$518,797	\$832,383	\$101,432	\$181,874



The Round Rock Sports Center is a premiere 82,800-square-foot indoor sports facility that includes six basketball courts, twelve volleyball courts, and 48,000-square-feet of open space.

SPORTS CENTER

The Round Rock Sports Center is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier players environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



VISION:

To help promote Round Rock Sports Center as a keystone to the sports tourism marketing program of Round Rock.

MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2017 HIGHLIGHTS:

- Hosted over 50 tournaments/events throughout the year.
- More than 30 local organizations and schools made the Sports Center their “home” for practices and games.
- Showcased versatility of the Sports Center by hosting volleyball & basketball tournaments along with martial arts events, cake/baking expo, wrestling tournament, banquets, gun shows, and several new camps (soccer, football, golf – in conjunction with Forest Creek Golf Club).
- Upgraded food & beverage operation.

FY 2018 OVERVIEW & SIGNIFICANT CHANGES:

- Continue to find and create efficiencies working across multiple facilities.
- New & Big events (US Soccer Development Academy Futsal Showcase & NCTTA National Championships).

NEW PROGRAMS FY 2018:

- One (1) FTE Assistant Coordinator- Split time 50/50 between MPC and Sports Center

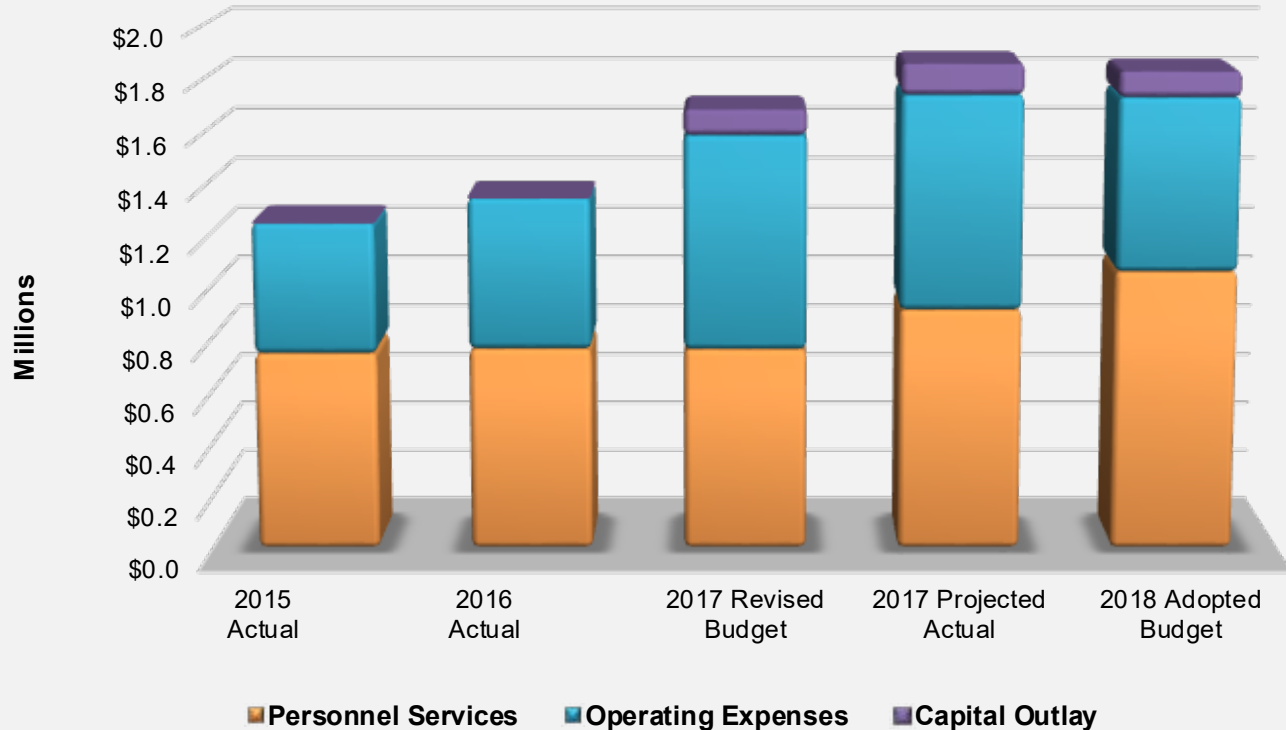
FY 2019 OVERVIEW & BEYOND:

- Continue to maintain positive relationships with local organizations and tournament directors to ensure future success as new facilities continue to be developed in the area and region creating new competition.
- Continue to provide routine and preventative maintenance along with daily cleaning to maintain the City’s ‘first-class’ indoor sports facility.
- Increase participation in local programs and develop/operate tournaments in-house.
- Research and discuss the possibility of a “Sports Center 2” facility.
- Discuss the possibility of outdoor sand volleyball courts in the south parking lot with additional parking and support structures.

SPECIAL REVENUE FUNDS

	2015 Actual	2016 Actual	2017 Revised Budget	2017 Projected Actual	2018 Adopted Budget
Personnel Services	758,401	775,683	773,882	926,239	1,072,991
Operating Expenses	500,931	579,209	819,235	819,235	663,240
Capital Outlay	-	-	100,000	120,000	100,000
Total Expenditures:	\$1,259,332	\$1,354,892	\$1,693,117	\$1,865,474	\$1,836,231
FTEs:	10.00	11.00	11.00	11.00	11.50

Expenditures by Category



WORKLOAD INDICATORS:

Indicator	FY2015 Actual	FY2016 Actual	FY2017 Actual	FY2018 Projected
Multi-day Tournaments/Events Hosted	27	34	33	35
One Day Tournaments/ Events Hosted	18	19	18	12
Total # of Court Bookings	5,925	6,752	6,549	6,500
Total Revenues	\$2,642,957	\$2,228,775	\$2,403,092	\$2,200,000

SPECIAL REVENUE FUNDS

OTHER SPECIAL REVENUE FUND SCHEDULE

	Total Special Revenue Funds	Community Dev Block Grant (CDBG) Fund	Golf Fund	Law Enforcement Fund	Library Fund	Multipurpose Complex Fund
Beginning Fund Balance	\$2,931,551	\$0	\$56,173	\$0	\$14,377	\$952,554
Revenues						
Licenses, Permits, & Fees	275,000					
Program Revenues	868,645		730,000			124,645
Fines & Forfeitures	160,000			80,000		
Contracts & Other	1,469,375	1,234,965			3,010	30,000
Transfers In	1,380,000		740,000			640,000
Total Revenues	4,153,020	1,234,965	1,470,000	80,000	3,010	794,645
Expenditures						
Administration	1,414,032					
Finance	651,814	211,939				
Library	17,387				17,387	
Parks & Recreation	564,304					
Police	60,636					
Sports Management & Tourism	2,112,826		1,370,000			742,826
Transfers Out	0					
Capital Improvement Projects	1,229,199	1,023,026	156,173			50,000
Total Expenditures	6,050,198	1,234,965	1,526,173	0	17,387	792,826
Net Change in Operations	(\$1,897,178)	\$0	(\$56,173)	\$80,000	(\$14,377)	\$1,820
Less:						
Contingency	235,706					235,706
Reservations & Designations	798,667			80,000		718,667
Available Fund Balance	-	-	-	-	-	-



The Round Rock Police Department oversees the Law Enforcement Fund



The Round Rock Multipurpose Complex has its own Special Revenue Fund

SPECIAL REVENUE FUNDS

Municipal Court Funds	Parks Improvement & Acquisition Fund	Public, Educational, & Government Access Fund	Traffic Safety Fund	Tree Replacement Fund	
\$359,725	\$214,284	\$1,173,982	\$60,636	\$99,820	Beginning Fund Balance
					Revenues
		240,000		35,000	Licenses, Permits, & Fees
	14,000				Program Revenues
80,000					Fines & Forfeitures
150	200,100	50		1,100	Contracts & Other
					Transfers In
80,150	214,100	240,050	0	36,100	Total Revenues
					Expenditures
		1,414,032			Administration
439,875					Finance
	428,384			135,920	Library
			60,636		Parks & Recreation
					Police
					Sports Management & Tourism
					Transfers Out
					Capital Improvement Projects
439,875	428,384	1,414,032	60,636	135,920	Total Expenditures
(\$359,725)	(\$214,284)	(\$1,173,982)	(\$60,636)	(\$99,820)	Net Change in Operations
					Less:
					Contingency
					Reservations & Designations
-	-	-	-	-	Available Fund Balance



The Parks Improvement & Acquisition Fund helps pay for play equipment in City parks



The Tree Replacement Fund pays for trees in public rights-of-way and parkland around town.

OTHER SPECIAL REVENUE FUNDS

SPECIAL REVENUE FUNDS

TYPE B FUND

	2016 Actual	2017 Budget	2017 Projected Actual	2018 Adopted Budget	2019 Estimated Budget
Beginning Fund Balance	34,067,222	34,301,302	36,178,595	27,803,417	10,156,249
Revenue					
Sales Tax	16,835,030	16,433,333	17,113,896	17,301,920	17,526,845
Contracts & Other	475,080	4,253,084	813,963	7,903,346	3,120,000
Total Revenue	17,310,110	20,686,417	17,927,859	25,205,266	20,646,845
Expenditures					
Transportation Improvements	8,894,924	28,281,536	17,362,448	33,975,757	13,210,601
Transportation Contracts	685,327	800,000	800,000	816,000	832,320
Chamber Agreement	535,000	535,000	535,000	660,000	535,000
Economic Development Projects	63,886	1,018,133	3,186,190	3,019,992	1,067,484
Downtown Marketing	-	90,200	90,200	150,200	150,200
Debt Service	5,019,599	4,020,199	4,020,199	3,930,485	3,935,567
Total Expenditures	15,198,736	34,745,068	25,994,037	42,552,434	19,731,172
Net Change in Operations:	2,111,373	(14,058,651)	(8,066,178)	(17,347,168)	915,672
Less:					
Transfers	-	309,000	309,000	300,000	300,000
Reserves & Designations	14,184,082	12,875,122	10,883,112	3,604,763	3,604,763
Ending Fund Balance	21,994,514	7,058,529	16,920,305	6,551,486	7,167,159



The Downtown Transportation Improvements were paid from the Type B Fund

OTHER SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant (CDBG) Fund accounts for the proceeds the City receives through the CDBG program administered by the federal Department of Housing and Urban Development. The funds received are used for capital projects and for social services in low- to moderate-income areas within the City.

GOLF FUND

The Golf Fund accounts for the collection and expenditure of fees from proceeds the City receives through the Forest Creek Golf Club. Revenue collections include, green fees, cart rentals, range fees, concessions and the Pro Shop. Fees collected are used for improvement & maintenance and contracted services for the Forest Creek Golf Club.

LAW ENFORCEMENT FUND

The Law Enforcement Fund accounts for the forfeiture of contraband gained from the commission of criminal activity. Proceeds from the fund are used for law enforcement purposes.

LIBRARY FUND

The Library Fund accepts donations by patrons of the library for various books and videos to be purchased and housed in the Library.

MUNICIPAL COURT FUND

The Municipal Court Fund accounts for fees collected on conviction of certain Municipal Court offenses and is intended to enhance the safety of children, provide the technology for processing court cases, create a security plan for the courtroom, and establish a Juvenile Case Manager program.

PARKS IMPROVEMENT FUND

The Parks Improvement and Acquisitions Fund accounts for the collection and expenditure of fees from two specific parks and recreation related sources: sports league teams fees used for the improvement and maintenance of facilities and park development fees collected from developers of subdivisions who choose to provide cash in lieu of designating parkland. These funds are restricted based on guidelines provided in the subdivision ordinance.

PUBLIC, EDUCATIONAL, AND GOVERNMENT ACCESS FUND

The Public, Educational, and Government Access (PEG) Fund accounts for cable franchise fees which are used for public, educational, and government access purposes consistent with state and federal law.

TRAFFIC SAFETY PROGRAM FUND

The Traffic Safety Program Fund accounted for revenues received through the City's Red Light Camera program which was discontinued effective December 31, 2015. The fund still has some remaining fund balance which will be spent on traffic safety related expenditures during FY 2018.

TREE REPLACEMENT FUND

The Tree Replacement Fund accounts for developer contributions used solely for the purpose of purchasing and planting trees in public rights-of-way, public parkland, or any other City-owned property.



CAPITAL IMPROVEMENT FUNDS EXPENDITURES

Capital Improvement Program (CIP)

The City of Round Rock has a capital plan which represents the funding plans for City construction and repair projects. A “capital project” is defined as the construction, reconstruction, acquisition, or installation of a physical public improvement with a value of \$50,000 or more and a useful life of at least five years. The City looks to the future for planning community growth and development and providing citizens with quality services and programs. The City meets the challenges of growth by providing the needed capital improvements and infrastructure.

The City’s capital projects are paid for with a self-funding, “pay-as-you-go” approach, Type B sales tax, or borrowed funds.

The projects funded are essential to the City’s future, reflecting how Round Rock will evolve in the coming years. Many of these projects have a significant impact on the City’s plan to stimulate growth in the local economy. These projects are “quality of life” improvements for the City as a whole.

Planning

Master planning involves assessing the needs of the community through citizen and customer surveys, researching technological innovation, demographic trend analysis, and observation of other factors affecting the community. This assessment also determines the needs of each City department for its area of responsibility and makes informed assumptions concerning the community’s general needs for an ultimate growth scenario. This assessment combined with the City Council’s direction, provides a foundation for master planning. Some of the planning documents include:

- Transportation Master Plan
- Water Master Plan
- Wastewater Master Plan
- Parks and Open Space Plan
- Citywide Trails Master Plan
- Facilities Master Plan

These planning documents are updated every ten years with a major amendment at the five year midpoint. Updates and amendments are presented to the Council and the public through formal hearings.

The City’s Strategic Plan contains goals which serve as the foundation of the entire budget, also guides the planning and prioritization of capital projects.



CAPITAL IMPROVEMENT FUNDS EXPENDITURES

PROJECT SELECTION

The master planning process and documents establish near term planning horizons for the initial ranking of Capital Improvement Projects. City staff determines the timing, cost, and priorities for each project to further refine ranking which is coordinated with the City Manager. This information is used to translate Council priorities into project priorities. Final priorities are approved by the City Council. In the case of a general obligation bond, project approval must be obtained from the voters.

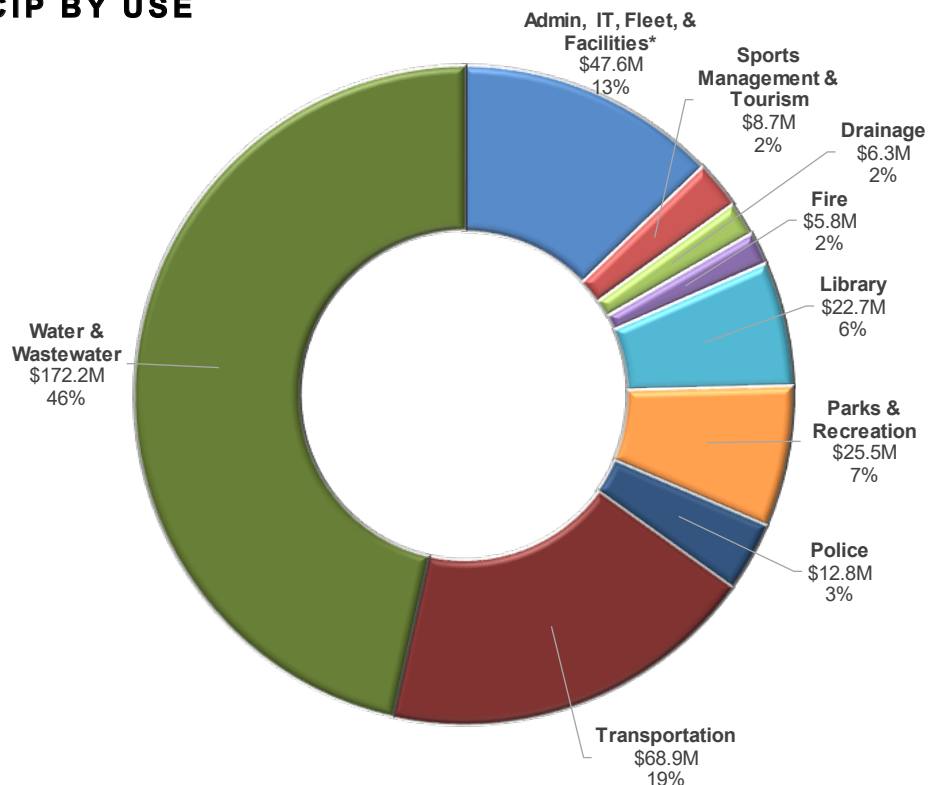
One of the key elements in developing and coordinating capital projects is identifying the funding sources. This requires the review of potential internal and external funding sources and assessing the City's financial condition and the ability to service existing and new debt. The evaluation of the best source of funds needed for capital projects provides the foundation for the proposed project.

Using the prioritized list of needed improvements along with the assessment of sources and availability of funding, the capital improvement spending plan is prepared. The plan identifies the capital improvements that are programmed in the next fiscal year. The capital improvement spending plan is presented to Council for approval, and then used by City staff to execute projects.

The CIP project selections will vary from year to year due to changes in priority and needs of the City. With the annual review and planning process the five year road map evolves to meet those needs and priority changes.

The total 5 year CIP plan is \$370.5 million allocated into categories as noted in the following chart.

5 YEAR CIP BY USE



CAPITAL IMPROVEMENT FUNDS EXPENDITURES

PROJECT MANAGEMENT

The City of Round Rock executes projects that meet the needs of the citizens within schedule and cost constraints. City staff uses a comprehensive method for managing projects which begins during the planning process and continues through project close out. Project management starts with establishing the project's technical requirements, scope, cost estimate, scheduling and an annual operating cost estimate. Once a project has been executed City staff monitors at all levels for adjustments to scope, scheduling, and cash flows. Cash flows determine the timing and size of project expenditures to assure the project's financial commitments.

Annual operating cost estimates and potential savings resulting from a capital project are developed during the planning process and used as an element in ranking project priority. Annual operating costs can include personnel, equipment, scheduled repairs, maintenance, and utilities. Annual savings can include a reduction in any of these costs. Future operating budgets will reflect these costs and savings in the year the budget is impacted, though funding is still contingent on City Council approval of the annual budget.

MULTI-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

The CIP is a 5-year plan that forecasts spending for all anticipated capital projects. The plan addresses repair and replacement of existing infrastructure, as well as the development or acquisition of new facilities, property, improvements, and capital equipment to accommodate future growth. As a planning tool it enables the City to identify needed capital projects and coordinate facility financing, construction, operation, and scheduling. The CIP encompasses the following components.

General Government

These projects include; municipal facilities, parks and park improvements, sidewalks, landscaping, traffic signals, street, regional detention, drainage improvements, public safety capital equipment and facilities. Projects in this component are funded from resources such as property tax, sales tax, and the issuance of authorized bonds.

Transportation

In August 1997, the Citizens of Round Rock authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for arterial roadways and other related transportation system improvements. In 2011, the citizens voted to approve expanding the use of funds for economic development while maintaining the transportation infrastructure efforts. As a result the Round Rock Transportation and Economic Development and Corporation (RRTEDC) oversees the expenditures of this special sales tax for transportation and economic development purposes with the approval of the City Council.

Water and Wastewater Utility

These projects are major water and wastewater repairs, replacements, and the development or acquisition of new facilities. Water and wastewater utility projects are funded from the sale of water and wastewater services, utility impact fees, and the issuance of revenue bonds.

CAPITAL PROJECTS FUNDS

CIP OPERATIONAL IMPACTS BY PROJECT

The City evaluates potential operating impacts as part of its annual CIP update process. For budgeting purposes, only those impacts that are material and readily identifiable and measurable are included in this analysis and used for long-term financial planning purposes.

Operating Impact by Department Project

Project		2018	2019	2020	2021	2022	Total
Luther Peterson Complex	Personnel	-	-	-	-	-	-
	Operating	-	200,000	202,000	204,020	206,060	812,080
	Total	-	200,000	202,000	204,020	206,060	812,080
New Main Library*	Personnel	-	-	-	-	367,000	367,000
	Operating	-	-	-	-	1,000,000	1,000,000
	Total	-	-	-	-	1,367,000	1,367,000
Bond-Related Trail Projects* (Lake Creek Trail, Brushy Creek Trail, Heritage Trail East & West)	Personnel	54,653	152,233	189,418	195,100	200,953	792,356
	Operating	885	5,894	5,953	6,012	6,072	24,816
	Total	55,538	158,126	195,370	201,112	207,026	817,173
Adult Sports Complex*	Personnel	-	117,000	119,340	122,920	126,608	485,868
	Operating	-	50,000	60,000	60,600	61,206	231,806
	Total	-	167,000	179,340	183,520	187,814	717,674
Public Safety Training Center*	Personnel	-	188,000	193,640	199,449	205,433	786,522
	Operating	-	294,350	297,294	300,266	303,269	1,195,179
	Total	-	482,350	490,934	499,716	508,702	1,981,701
		\$ 55,538	\$ 1,007,476	\$ 1,067,644	\$ 1,088,368	\$ 2,476,601	\$ 5,695,628

* Operating costs for bond projects approved by voters in November 2013.

ADMINISTRATION

The cities of Round Rock, Cedar Park, Hutto, Leander, and Williamson County signed an interlocal agreement first creating the Williamson County Regional Animal Shelter in 2006. The shelter opened in 2007 and almost immediately reached full capacity. The continued population growth in the cities and the county has stretched the capacity of the shelter. Round Rock's City Council authorized an expansion and remodel of the facility on August 11, 2016. Round Rock's portion of the total project cost is 27.23% of the total which breaks out to \$2.5 million to be funded over FY 2018 and FY 2019.

Projects	2018	2019	2020	2021	2022	Total
Williamson Co. Regional Animal Shelter	1,250,000	1,250,000				2,500,000
Total	1,250,000	1,250,000	-	-	-	2,500,000

Funding Sources	2018	2019	2020	2021	2022	Total
General Self Financed Construction	1,250,000	1,250,000				2,500,000
Total	1,250,000	1,250,000	-	-	-	2,500,000



CAPITAL PROJECTS FUNDS

DRAINAGE

Drainage and Storm Water Capital Improvements are projects designed to rehabilitate and/or enhance storm water infrastructure in order to mitigate potential flooding issues and protect life and property. Projects range in size and complexity and are prioritized first by those having the greatest impact in protecting life and enhancing safety and second by those that can most cost-effectively improve the drainage system. In addition to drainage utility fees and issuance of revenue bonds for funding, the City has partnered with the Upper Brushy Creek Water Control and Improvement District in funding the large regional Dam 101 project and to assist in obtaining potential grant funds.



Projects	2018	2019	2020	2021	2022	Total
Brushy Slopes	650,000					650,000
Dry Branch Tributaries	2,500,000					2,500,000
Erosion Repair & Stabilization Projects	80,000					80,000
Kensington Drainage Improvements	1,500,000					1,500,000
Neighborhood Stormwater Modeling	240,000					240,000
Oak Bluff Flooding Improvements	1,000,000					1,000,000
Creek Stormwater Modeling	300,000					300,000
Total	6,270,000	-	-	-	-	6,270,000

Funding Sources	2018	2019	2020	2021	2022	Total
2014 Drainage Revenue Bonds	4,470,000					4,470,000
Federal/State/Local Grant Funds						-
Future Drainage Revenue Bonds						-
Other Governmental Entity Funds						-
Regional Detention Fund	1,800,000					1,800,000
Total	6,270,000	-	-	-	-	6,270,000

GENERAL SERVICES

General Services oversees the construction of City buildings and facilities. Their current projects include the Luther Peterson Public Works Facility, the Multipurpose Field Complex at Old Settlers Park, a new Main Library, and the Public Safety Training Center.

LUTHER PETERSON PUBLIC WORKS FACILITY

This project involves the design and construction of a service center complex which will consist of shops, offices and warehouse space for the Utility and Transportation Departments. The facility will be configured to accommodate future growth of the the departments.

OSP MULTIPURPOSE COMPLEX

This project is for improvements to the natural grass fields at the existing soccer complex located off Harrell Parkway across from Rock'N River, in Old Settlers Park. The main Multipurpose Complex opened in May 2018.

Projects	2018	2019	2020	2021	2022	Total
Luther Peterson Bldg Imprvts	15,696,740					15,696,740
OSP Multipurpose Field Complex	300,000					300,000
Total	15,996,740	-	-	-	-	15,996,740

Funding Sources	2018	2019	2020	2021	2022	Total
Self-Finance Water Construction	8,946,740					8,946,740
Future CO Bond Issuance	6,750,000					6,750,000
General Self Financed Construction	300,000					300,000
Total	15,996,740	-	-	-	-	15,996,740



An artist rendering of the Luther Peterson Service Center which is under construction. The estimated completion date for the project is August 2019.

CAPITAL PROJECTS FUNDS

INTERNAL SERVICES

FACILITY MAINTENANCE

Facility Maintenance coordinates all the building maintenance throughout the City. The funds designated as internal service will be used for major repairs, replacements and renovations to the City's buildings. The maintenance on public buildings increases as the population grows and the quality of life expectations increase. The City currently has forty six buildings.

Projects	2018	2019	2020	2021	2022	Total
Internal Services-All Departments	750,000	750,000	750,000	750,000	750,000	3,750,000
Total	750,000	750,000	750,000	750,000	750,000	3,750,000

Funding Sources	2018	2019	2020	2021	2022	Total
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
Total	750,000	750,000	750,000	750,000	750,000	3,750,000

FLEET MAINTENANCE

Fleet Services is responsible for the acquisition and maintenance of all City vehicles and equipment. Replacement vehicles are determined through a rigorous and well defined replacement process.

Projects	2018	2019	2020	2021	2022	Total
Vehicle & Equipment Additions	946,500					946,500
Vehicle & Equipment Replacements	4,135,000	3,935,000	3,850,000	3,850,000	3,850,000	19,620,000
Total	5,081,500	3,935,000	3,850,000	3,850,000	3,850,000	20,566,500

Funding Sources	2018	2019	2020	2021	2022	Total
Capital Lease	3,000,000	3,085,000	3,000,000	3,000,000	3,000,000	15,085,000
Drainage Fund	385,000	100,000	100,000	100,000	100,000	785,000
Utility Fund	750,000	750,000	750,000	750,000	750,000	3,750,000
General Self Finance Purchases	946,500					946,500
Total	5,081,500	3,935,000	3,850,000	3,850,000	3,850,000	20,566,500

INFORMATION TECHNOLOGY

Information Technology covers the City for the reviewing, servicing and acquisition of new and updated technology. Some of the IT components will be document imaging, GIS consulting, software, networking, fiber optics, cloud infrastructure, data center improvements and communications such as Police and Fire dispatching.

Projects	2018	2019	2020	2021	2022	Total
Internal Services-All Departments	750,000	750,000	750,000	750,000	750,000	3,750,000
Total	750,000	750,000	750,000	750,000	750,000	3,750,000

Funding Sources	2018	2019	2020	2021	2022	Total
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
Total	750,000	750,000	750,000	750,000	750,000	3,750,000

LIBRARY

In November 2013, a majority of voters approved the use of \$23.2 million in bond proceeds to build a new main library. Having additional space will allow the library to expand its core services to children, teens, and adults; roll out more technology programs; and provide a wider variety of meeting spaces and program rooms. The City worked with the Round Rock Independent School District (RRISD) to secure a location next to CD Fulkes Middle School for the new library, located at 300 W Anderson Avenue and design will be under-way in FY 2018. The estimated opening date for the new library is 2022. That may seem like a long ways off, but the City wants to ensure that we design and build a quality facility that helps make Round Rock a great community for generations to come.

Projects	2018	2019	2020	2021	2022	Total
New Main Library	2,000,000	4,000,000	8,000,000	6,700,000	2,000,000	22,700,000
Total	2,000,000	4,000,000	8,000,000	6,700,000	2,000,000	22,700,000

Funding Sources	2018	2019	2020	2021	2022	Total
2014 GO Bonds	1,000,000					1,000,000
Future GO Bond Issuance	1,000,000	4,000,000	8,000,000	6,700,000	2,000,000	21,700,000
Total	2,000,000	4,000,000	8,000,000	6,700,000	2,000,000	22,700,000



PARKS AND RECREATION

Parks and Recreation capital projects enhance and expand the trails, parks, and other recreation amenities that bolster a high quality of life for the Round Rock community. Recreation and cultural benefits include providing opportunities to increase frequency of exercise, relaxation and revitalization, community involvement, and protecting and preserving green space. Developing more interconnected trails throughout Round Rock is a key strategy that provides greater mobility and contributes to clean air and increasing property values. Voters demonstrated their commitment to parks and recreation amenities by approving \$56 million for Parks and Recreation projects as part of the 2013 General Obligation Bond package.



LAKE CREEK TRAIL

This trail will connect Western Round Rock and Downtown from Round Rock West Drive to McNeil Road. It will include a 10 foot wide concrete trail, pedestrian underpass at I-35 and the frontage roads, and a pedestrian bridge over Lake Creek.

CLAY MADSEN SOCCER FIELDS

The vacant land next to the Clay Madsen Recreation Center will be converted into soccer fields to support league play.

BRUSHY CREEK TRAIL

This project provides a connection along the Brushy Creek Regional Trail from Mays Street to A.W. Grimes Blvd. It will include a 10 foot wide concrete trail, a pedestrian underpass at Georgetown Street, and interpretive signs.

HERITAGE TRAIL WEST

This portion of Heritage Trail begins at Chisholm Trail Road and continues to Mays Street. It will offer a unique outdoor experience and will include sculptures, interpretive signs, pedestrian overlooks, and thematic elements along the trail depicting a time line of Round Rock's history.

CAPITAL PROJECTS FUNDS

Projects	2018	2019	2020	2021	2022	Total
Adult Sports Complex	731,717	4,536,000				5,267,717
Brushy Creek Trail-Veterans Pk to Rabb	1,322,950					1,322,950
Clay Madsen Soccer Fields	681,500					681,500
Heritage Trail East	4,434,843					4,434,843
PARD Annual Repair & Replace Program	750,000	750,000	750,000	750,000	750,000	3,750,000
Repair/Replace ADA 2020			775,000			775,000
PARD Sports Complex	250,000					250,000
BACA Improvements	100,000					100,000
Round Rock West Greenbelt	500,000					500,000
OSP Infield Replacement	250,000					250,000
Indoor/Outdoor Multipurpose Building	269,555					269,555
Lake Creek Trail	1,537,049					1,537,049
Meadow Lake Park Pavilion	135,536					135,536
Clay Madsen Rec Center		274,920				274,920
PARD Repair/Replace Frontier Park	224,821					224,821
Rock 'N River Expansion	350,000					350,000
Heritage Trail West	5,302,691					5,302,691
OSP Chemical Storage Building	30,000					30,000
Total	16,870,662	5,560,920	1,525,000	750,000	750,000	25,456,582

Funding Sources	2018	2019	2020	2021	2022	Total
2017 GO Bond Issuance	1,931,717	2,316,000	775,000			5,022,717
Sale of McNeil Park		2,220,000				2,220,000
2014 GO Bonds	12,783,689	274,920				13,058,609
General Self Financed Construction	768,155					768,155
Self-Finance Water Construction	181,500					181,500
Pay as you Go	750,000	750,000	750,000	750,000	750,000	3,750,000
Hotel Occupancy Fund	250,000					250,000
Park Improvement & Acquisition Fund	175,601					175,601
General Self Finance Purchases	30,000					30,000
Total	16,870,662	5,560,920	1,525,000	750,000	750,000	25,456,582



The FY 2018 Budget Includes \$12.6 million for expanding and improving the City's trail system.

CAPITAL PROJECTS FUNDS

PUBLIC SAFETY

The Public Safety's infrastructure focuses on meeting the City's goal to be the "Best Community to Live". The Public Safety Training Center is being designed to meet the current and future needs of the city's public safety departments. It is being constructed on the 72 acre site on which Police headquarters is located. Some of the facility's components include a firearms range, simulated fires, various technical rescue situations and training classrooms. The Fire Department uses response times to emergency calls and population growth patterns when determining the placement of fire stations. Fire Stations and the Training Facility were approved in the 2014 bond election by the citizens who voted to ensure the City's current and future public safety. In the last two years, the City has opened Fire Station 4 on Double Creek Drive, Station 8 on Red Bud Lane, and Station 9 into a converted single family home on Sam Bass Road.

Projects	2018	2019	2020	2021	2022	Total
Pending Fire Station Projects	2,856,630	2,000,000				4,856,630
Gender Friendly Bathroom Remodel	100,000					100,000
RRFD Radio Apex Replacement	368,000	368,000				736,000
NW Fire Station - Station 9	147,500					147,500
Police Department Lobby Renovation	35,000					35,000
Police Automated License Plate Reader	25,500					25,500
Police Radio Replacements	400,549	400,549				801,098
Public Safety Training Center	11,980,000					11,980,000
Total	15,913,179	2,768,549	-	-	-	18,681,728

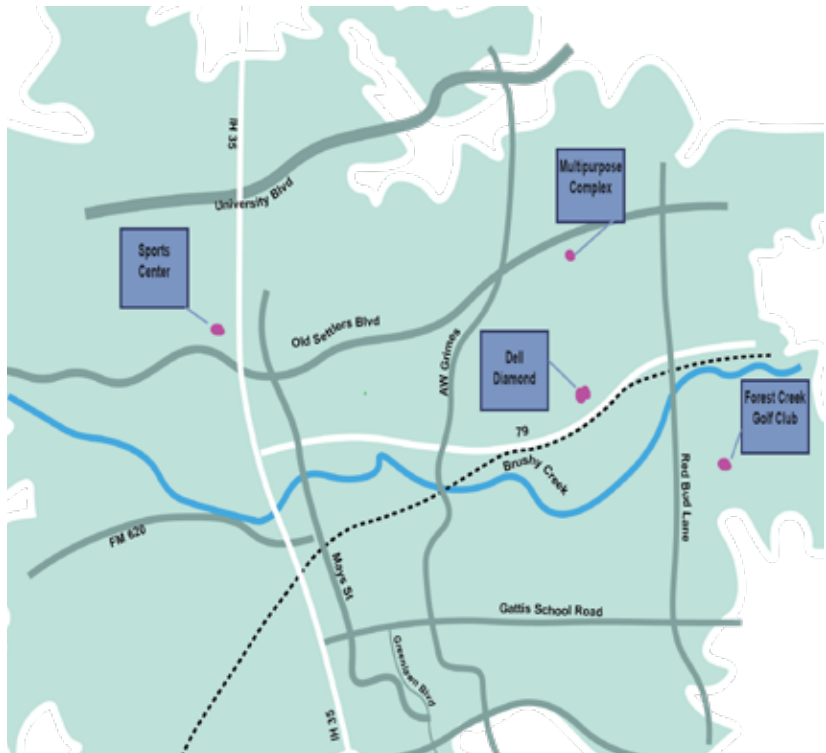
Funding Sources	2017	2018	2019	2020	2021	Total
2017 GO Bond Issuance	13,010,523	2,000,000				15,010,523
General Self Finance Purchases	829,049	768,549				1,597,598
2014 GO Bonds	73,607					73,607
General Self Finance Construction	2,000,000					2,000,000
Total	15,913,179	2,768,549	-	-	-	18,681,728



Artist rendering of the Public Safety Training Center which is under construction. The new facility is projected to open August 2018.

SPORTS MANAGEMENT AND TOURISM

The Sports Management & Tourism Department centralizes the efforts to promote Round Rock as the “Sports Capital of Texas.” Capital expenditures for the department are for the continued maintenance, improvement, and expansion of the City’s sports tourism facilities including the Dell Diamond, the Round Rock Sports Center, the Forest Creek Golf Club, and the new Multipurpose Complex which opened in May 2017. Improvements to these facilities continue to bring even more visitors to Round Rock to enjoy the City’s sports offerings.



DELL DIAMOND

Repair and maintenance projects include reconfiguration of the home plate entrance ticket window, replacement of control room computer equipment, and replacement and rework of plumbing for concourse hand sinks. Additional improvement projects include addition of electronic access points and conversion of field lights to LED.

FOREST CREEK GOLF CLUB

The scope of this project is design and construction associated with the renovation of the Forest Creek Golf Course. This project is currently in the design phase.

Projects	2018	2019	2020	2021	2022	Total
Dell Diamond Capital Improvement & Repair	350,000	350,000	350,000	350,000	350,000	1,750,000
Dell Diamond Convert Stadium Lighting to LED	850,000					850,000
Dell Diamond Stadium Seating Replacement		1,200,000				1,200,000
Dell Diamond Parking Lot			300,000			300,000
Forest Creek Golf Club Improvements	3,656,173					3,656,173
Relocation of Stage Coach Inn	750,000					750,000
Sports Center Office Remodel	100,000					100,000
Multipurpose Sports Complex Initial Capital	50,000					50,000
Total	5,756,173	1,550,000	650,000	350,000	350,000	8,656,173

Funding Sources	2018	2019	2020	2021	2022	Total
Hotel Occupancy Tax Fund	2,050,000	1,550,000	650,000	350,000	350,000	4,950,000
General Self Financed Construction	3,500,000					3,500,000
Golf Course Revenue Fund	156,173					156,173
Multipurpose Sports Complex Fund	50,000					50,000
Total	5,756,173	1,550,000	650,000	350,000	350,000	8,656,173

TRANSPORTATION

Capital Projects identify and plan for future connectivity and mobility needs and options by constructing systems that support the development of major density centers. This supports the growth and expansion of business clusters of destination retail, supply chain, management, health care, higher education, construction, arts and culture and information technology. The transportation infrastructure is needed to make the City attractive to target businesses and strengthen economic development and diversity. These projects also improve the mobility of the citizens and responds to their needs while maintaining these requirements within scheduling and cost constraints.



MCNEIL EXTENSION

The McNeil Extension project will essentially bypass Downtown Round Rock by continuing the upcoming alignment of McNeil Road and carrying it through to Georgetown Street and up to Main Street. The McNeil Extension is being planned as a 3-lane roadway connection. The approximate length of the project is 0.54 miles.

RM620 ROAD IMPROVEMENTS

This project will improve safety and enhance mobility on RM 620 from Deepwood Drive to IH 35. It will include a bridge to carry RM 620 traffic over the Union Pacific Railroad (UPRR) and Chisholm Trail Road and access roads between Lake Creek Drive & Chisholm Trail Road.

UNIVERSITY BOULEVARD

This project encompasses the section of University Blvd that runs from IH 35 to Sunrise Blvd. This section of University will be reconstructed into a six-lane, median divided road and will include dual turn lanes at the intersections of Oakmont and University Oaks.

US 79 – KALAHARI

This project is for transportation improvements relating to the Kalahari Project. The work consists of enlarging the US 79 and Harrell Parkway Intersection to a 4-leg intersection with an at-grade crossing of the railroad at this location. It will also include the upgrade of the existing sewer plant rail road crossing on US 79.

CAPITAL PROJECTS FUNDS

Projects	2018	2019	2020	2021	2022	Total
Arterial Improvements-Bottlenecks	350,000	500,000	500,000	246,000		1,596,000
Arterial Seal Coat	500,000	500,000	500,000	500,000		2,000,000
UPS	2,424,581					2,424,581
McNeil Extension	3,650,000	2,440,240				6,090,240
Logan Drive Bridge	250,000					250,000
Street Maintenance Non-Arterial	7,500,000	3,000,000	3,000,000	3,000,000	3,000,000	19,500,000
Sign Replacement Program	350,000					350,000
Gattis School Road Seg 3	400,000					400,000
Red Bud North	322,000					322,000
Gattis School Road Seg 6	400,000					400,000
Gattis School Widening	2,230,000					2,230,000
US 79 @ Kenney Fort (Kalahari)	3,000,000	1,947,878				4,947,878
Kenney Fort Blvd Seg 2 & 3	630,000	1,611,872				2,241,872
Landscaping(Creekbend & Downtown)	760,000					760,000
2012-2016 Major Arterial Maintenance	1,534,676					1,534,676
RM620 Road Improvements	1,656,000					1,656,000
Arterial Sidewalks	250,000	93,962				343,962
SH45 Frontage Roads	300,000					300,000
Southwest Downtown Phase 5B	3,300,000	650,000				3,950,000
Neighborhood Connectivity	20,000	90,000				110,000
Traffic Signals	850,000					850,000
University Blvd - I35 to Sunrise	8,577,496	4,376,653				12,954,149
Railroad Quiet Zones	1,650,000					1,650,000
Projects to be programmed	1,000,000					1,000,000
Transportation Radio Replacements	200,000					200,000
Crack Fill Crew - Road Machinery	90,000					90,000
Street Sander Unit Replacement	60,000					60,000
Downtown Sidewalk Sweeper	50,000					50,000
Interest Earnings	609,611					609,611
Total	42,914,364	15,210,605	4,000,000	3,746,000	3,000,000	68,870,969

Funding Sources	2018	2019	2020	2021	2022	Total
2014 Transportation CO Bonds	609,611					609,611
General Self Financed Construction	7,579,000	3,000,000	3,000,000	3,000,000	3,000,000	19,579,000
Grant Funds	2,656,168					2,656,168
Other Donations/Contributions			20,000	130,000		150,000
General Self Financed Purchases	750,000					750,000
RR Trans & EcoDev Corp	31,319,585	12,210,605	980,000	616,000		45,126,190
Total	42,914,364	15,210,605	4,000,000	3,746,000	3,000,000	68,870,969

WATER AND WASTEWATER UTILITIES

Utility Capital Improvements are projects designed to maintain, enhance, or expand the City's utility system to meet the increasing demand from the Round Rock community. Expanding the utility services is necessary to accommodate the City's current and future growth. Major renovations and repairs to the existing system keep the water system running efficiently and reduce future wastewater treatment cost by preventing ground water seeping into collector lines. The projects are funded through water and wastewater sales, impact fees, and issuance of revenue bonds.



Projects	2018	2019	2020	2021	2022	Total
BCRUA Phase 2 Deep Water & Raw Waterline Planning		1,200,000	1,500,000			2,700,000
East WWTP Re-Rate Improvements	168,000	378,000	2,047,500	2,404,500	1,066,800	6,064,800
East WWTP 10 MGD Expansion	2,464,000	5,544,000	30,300,000	35,266,000	15,646,400	89,220,400
SH29 & DB WOOD Raw Water Line	250,000	375,000				625,000
Clay Madsen Soccer Fields	181,500					181,500
Arterial "H" 16" Phase 2	2,641,000					2,641,000
Chandler Creek 2 Wastewater Improvements				260,100	260,100	520,200
Southeast Red Bud Annexation Improvements		629,000				629,000
Brenda Lane 12" Waterline Annexation Improvements				1,037,000	1,037,000	2,074,000
Avery Center East 24" Waterline		624,000	624,000	1,456,000	1,456,000	4,160,000
Meadow Lake Waterline Improvements	275,000	2,092,000				2,367,000
Palm Valley Waterline Improvements, Phase 1		177,000	177,000	413,000	413,000	1,180,000
Saddlebrook Annexation Improvements				629,000		629,000
Misc Water Treatment Plant Improvements	500,000	500,000	500,000	500,000	500,000	2,500,000
Water Master Plan & Impact Fee Update	204,000		148,000	70,000	158,000	580,000
Misc Water System Improvements	500,000	500,000	500,000	500,000	500,000	2,500,000
Gattis School Road 24" Waterline				847,950	2,402,525	3,250,475
AC Pipe Bursting	2,200,000	2,200,000	2,200,000	2,200,000	2,200,000	11,000,000
Tank Coating Rehab	408,200	935,000	2,865,150	156,500	1,030,860	5,395,710
Kenney Fort Seg 2/3 Waterline	500,000	500,000				1,000,000
Kalahari Waterline Extension	550,000					550,000
Chandler Creek 3 WW Line				857,600		857,600
Lake Creek 4 WW Line Segments				2,235,000		2,235,000

CAPITAL PROJECTS FUNDS

Projects	2018	2019	2020	2021	2022	Total
WW Collection System Inspection & Rehab Program	1,765,392	2,033,200	2,117,400	1,957,300		7,873,292
McNutt Creek WW Line Segments		1,265,900	765,900			2,031,800
Dry Creek WW Line	963,000					963,000
Lake Creek WW Line Segment 1					2,466,000	2,466,000
Lake Creek 10	643,000					643,000
Lake Creek 11		1,112,500				1,112,500
Wastewater Siphon Rehab	1,000,000					1,000,000
Kenney Fort 24" Waterline Seg 4				2,337,000	2,337,000	4,674,000
WTP & Lake Georgetown Pump Station Improvements	2,796,550					2,796,550
2016 Rehab WW Collection System	3,500,000					3,500,000
SE, South 81 & McNeil GST Pump Improvements	2,458,900					2,458,900
Luther Peterson Bldgs. Improvements	8,946,740					8,946,740
Total	32,915,282	20,065,600	43,744,950	53,126,950	31,473,685	181,326,467

Funding Sources	2018	2019	2020	2021	2022	Total
Self-Finance Wastewater & Impact Fees	8,631,392	6,121,600	12,088,300	16,135,000	7,601,100	50,577,392
Self-Finance Water & Impact Fees	22,411,890	9,732,000	8,514,150	10,146,450	12,034,385	62,838,875
Regional Wastewater System Partners	1,872,000	4,212,000	23,142,500	26,845,500	11,838,200	67,910,200
Total	32,915,282	20,065,600	43,744,950	53,126,950	31,473,685	181,326,467



Moving of a Waterline in order to redo/move a bridge at Laker Creek

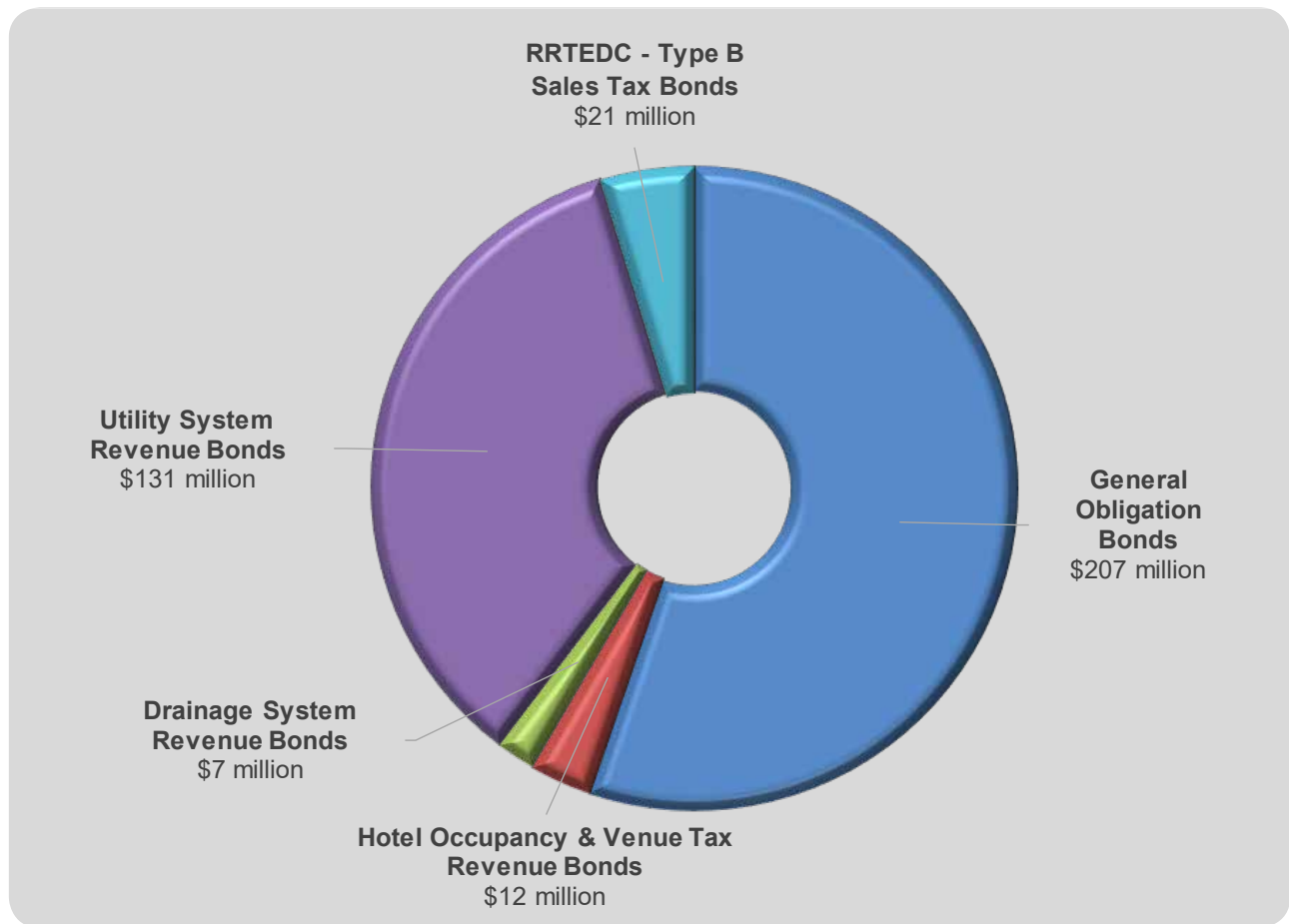


Wastewater Tap & Tie-in that the crew did to tie in a customer to an existing wastewater line. This occurred on North Georgetown Street



OUTSTANDING DEBT

The City has \$374 million in outstanding debt obligations. Like most governments, Round Rock uses municipal bonds to strategically fund large capital purchases like new road improvements, parks, water lines, trails, fire stations, public safety training facilities, and libraries. The outstanding debt is summarized by type in the chart and the table below.



	Amount Issued (Net of Refunding)	10/1/17 Amount O/S (Net of Refunding)
General Obligation Bonds and Capital Leases	231,135,000	206,774,268
Hotel Occupancy & Venue Tax Revenue Bonds	12,170,000	11,675,000
Drainage System Revenue Bonds	8,000,000	7,360,000
Utility System Revenue Bonds	183,160,000	131,070,000
RRTEDC - Type B Sales Tax Bonds	21,070,000	17,540,000
Total	455,535,000	374,419,268

DEBT ISSUANCE POLICY

There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter authorized by the Texas Constitution which limits the maximum tax rate, for all City purposes to be \$2.50 per \$100 of assessed valuation. Administratively, the Attorney General for the State of Texas will permit an allocation of up to \$1.50 of the \$2.50 maximum tax rate for general obligation debt service. Assuming this maximum tax rate for debt service of \$1.50 on the 2017 total assessed valuation of \$12,451,153,760 at a 95% collection rate, property tax revenues of \$177,428,941 could be generated for debt payment purposes. This revenue would be sufficient to cover the debt service on over \$2 billion of bonds. Using this maximum limit of indebtedness the City is using just 14% of its debt capacity.

From a practical point of view, however, even though the City has the capacity to issue additional billions of dollars of bonds it will never likely come close to the maximum capacity. Round Rock is fiscally conservative when it comes to issuing debt and many factors are taken into account for each debt decision including prudence, need, affordability, and rating agency guidelines. Because of the City's history of smart prudent debt decisions, the City's general obligation bonds are rated as AA+, the second-highest rating of credit worthiness. The Utility System and BCRUA both received a rating upgrade in December 2017 to AAA.



Public Safety Training Facility which was approved in the 2013 General Obligations Bonds broke ground November 2016.

2013 BOND AUTHORIZATION

In November 2013, Round Rock residents approved four bond propositions totaling \$123.6 million for capital projects to improve public safety, the library, and parks and recreation facilities.

- Proposition 1 - \$16.5 million for Fire Department facilities
- Proposition 2 - \$56.5 million for parks and recreation purposes
- Proposition 3 - \$23.2 million for library facilities
- Proposition 4 - \$27.4 million for police and fire training facilities

The first phase of bond funding, issued in early 2014, will pay for \$71 million in projects. The second issuance in Spring 2017 for \$30,875,000 will fund the remaining Fire, Parks & Recreation, and Public Safety projects. The final issuance for construction of the new main Library facility is tentatively scheduled for 2019. The table below summarizes the past and future issuances.

General Obligation Bonds		2014 1st Issuance Actual	2017 2nd Issuance Actual	2019 3rd Issuance Projected	Total
Proposition 1	Fire Facilities	7,000,000	9,500,000	-	16,500,000
Proposition 2	Parks & Recreation	46,225,000	10,275,000	-	56,500,000
Proposition 3	Library	1,500,000	-	21,700,000	23,200,000
Proposition 4	Public Safety Training	16,300,000	11,100,000	-	27,400,000
Total		71,025,000	30,875,000	21,700,000	123,600,000



Joanna Land Playground located inside Old Settler's Park was renovated and reopened January 2017.

GENERAL FUND DEBT

The General Fund issues debt in the form of General Obligation (GO) Bonds, Refunding Bonds, Certificates of Obligation (COs), and Capital Leases. GO Bonds may only be issued with a majority approval of Round Rock's voters and are limited in use for the acquisition or improvement of real property. Refunding Bonds are issued to refinance existing debt when the market conditions allow the City to achieve significant cost savings in future debt payments. COs are issued for a particular limited purpose such as road improvements. The City uses Capital Lease financing to replace fleet and other large equipment and for major Information Technology system upgrades.

SUMMARY OF OUTSTANDING GENERAL FUND DEBT

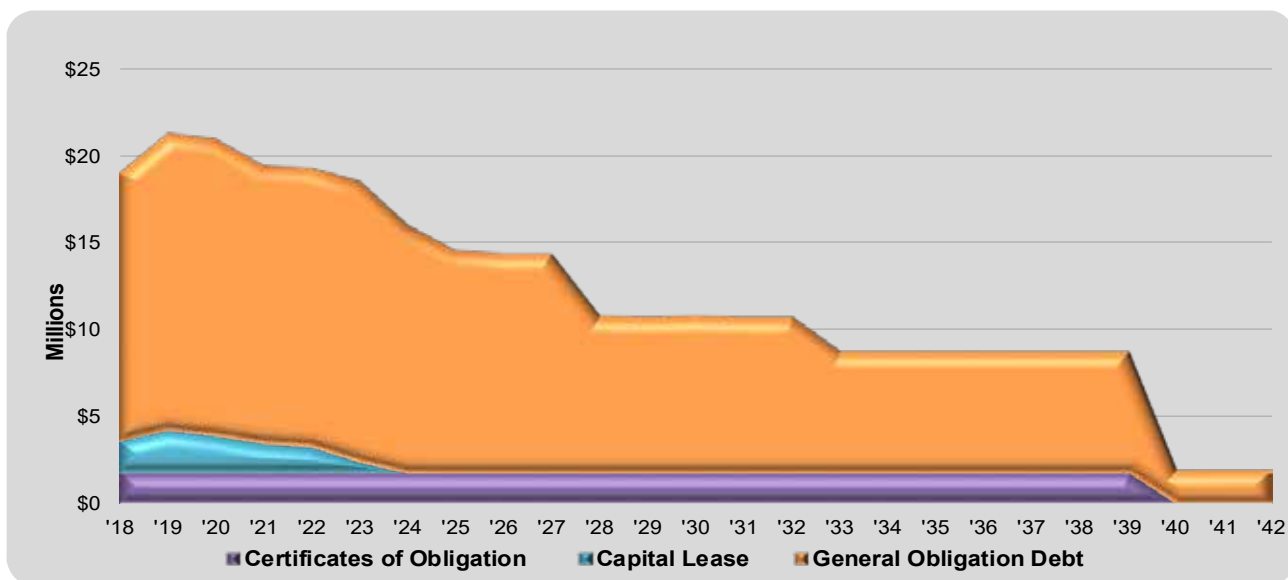
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/17 Amount Outstanding (Net of Refunding)
2017 GO Bonds	3.00 - 5.00	5/23/2017	9/30/2042	28,585,000	28,585,000
2016 GO Refunding Bonds	2.00 - 4.00	6/14/2016	8/15/2032	6,995,000	6,330,000
2015 GO Refunding Bonds	4.00 - 5.00	1/15/2015	8/15/2032	32,465,000	29,740,000
2014 Combined Tax/Rev COs	2.00 - 5.00	12/18/2014	8/15/2039	27,270,000	26,315,000
2014A GO Refunding Bonds	2.00 - 5.00	5/20/2014	8/15/2021	10,465,000	5,595,000
2014 GO Bonds	3.00 - 5.00	3/6/2014	8/15/2039	66,885,000 *	66,885,000
2013 GO Refunding Bonds	0.50 - 2.00	5/21/2013	8/15/2024	8,615,000	5,020,000
2011 GO Refunding Bonds	2.00 - 5.00	11/15/2011	8/15/2027	19,580,000	12,100,000
2010 GO Refunding Bonds	2.00 - 4.00	8/15/2010	8/15/2027	18,575,000	16,360,000
Capital Leases - existing	Var.	Var.	Var.	8,700,000	6,844,268
Capital Leases - FY 2018	Var.	Var.	Var.	3,000,000	3,000,000
Total				\$ 231,135,000	\$ 206,774,268

*Note: Due to favorable interest rates at the time of issuance, the first set of 2013 Voter Authorized GO bonds was issued at a premium, reducing the face value to \$66,885,000. The total authorization used on this issue was \$71,000,000.

PURPOSE OF GENERAL FUND DEBT ISSUED

Issue	Purpose
2017 GO Bonds	Fire stations, Park & Recreation facilities, Public Safety Training Facility
2016 GO Refunding Bonds	Partial refund of prior debt for Park and Recreation facilities
2015 GO Refunding Bonds	Partial refund of prior debt for transportation and building improvements
2014 Combined Tax/Rev COs	Transportation improvements
2014A GO Refunding Bonds	Partial refund of prior debt
2014 GO Bonds	Fire stations, Park & Recreation facilities, Library facility, Public Safety Training Facility
2013 GO Refunding Bonds	Partial refund of prior debt
2011 GO Refunding Bonds	Partial refund of prior debt
2010 GO Refunding Bonds	Partial refund of prior debt
Capital Leases - existing	Fleet and major equipment replacement
Capital Leases - FY 2018	Fleet and major equipment replacement

SCHEDULE OF GENERAL FUND DEBT PAYMENTS



Year End September 30	Certificates Of Obligation	Capital Lease	General Obligation Debt	Total Requirements
2018	\$ 1,761,938	\$ 1,815,322	\$ 15,352,992	\$ 18,930,252
2019	1,766,038	2,448,815	17,067,529	21,282,381
2020	1,763,438	2,146,465	17,073,229	20,983,132
2021	1,764,638	1,728,441	15,904,306	19,397,385
2022	1,764,438	1,495,161	16,006,488	19,266,086
2023	1,762,838	633,492	16,143,681	18,540,011
2024	1,774,838	-	14,219,525	15,994,363
2025	1,764,838	-	12,805,706	14,570,544
2026	1,763,638	-	12,616,400	14,380,038
2027	1,765,838	-	12,618,706	14,384,544
2028	1,766,238	-	9,003,206	10,769,444
2029	1,761,438	-	8,994,006	10,755,444
2030	1,765,738	-	9,002,656	10,768,394
2031	1,762,300	-	8,999,706	10,762,006
2032	1,761,700	-	9,004,156	10,765,856
2033	1,764,100	-	7,022,256	8,786,356
2034	1,764,300	-	7,023,219	8,787,519
2035	1,762,644	-	7,022,819	8,785,463
2036	1,764,175	-	7,022,731	8,786,906
2037	1,763,713	-	7,017,306	8,781,019
2038	1,766,256	-	7,019,306	8,785,563
2039	1,761,625	-	7,022,619	8,784,244
2040	-	-	2,019,400	2,019,400
2041	-	-	2,022,600	2,022,600
2042	-	-	2,022,800	2,022,800
Total	\$ 38,816,700	\$ 10,267,697	\$ 250,027,350	\$ 299,111,747

DEBT

TYPE B FUND DEBT

The Round Rock Transportation and Economic Development Corporation (or “Type B”) Fund issues debt for transportation and economic development related projects. The corporation uses State infrastructure loans to finance transportation improvements and issues sales tax revenue bonds for projects that will generate future sales tax revenues. The Type B Fund has a dedicated revenue source of a 0.5 cent local option sales tax.

SUMMARY OF OUTSTANDING TYPE B DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/17 Amount Outstanding (Net of Refunding)
2017 Sales Tax Refunding Bonds	1.78	7/6/2017	9/30/2023	\$ 10,140,000	\$ 10,140,000
2015 Sales Tax Refunding Bonds	1.56	5/20/2015	8/15/2021	10,930,000	7,400,000
Total				\$ 21,070,000	\$ 17,540,000

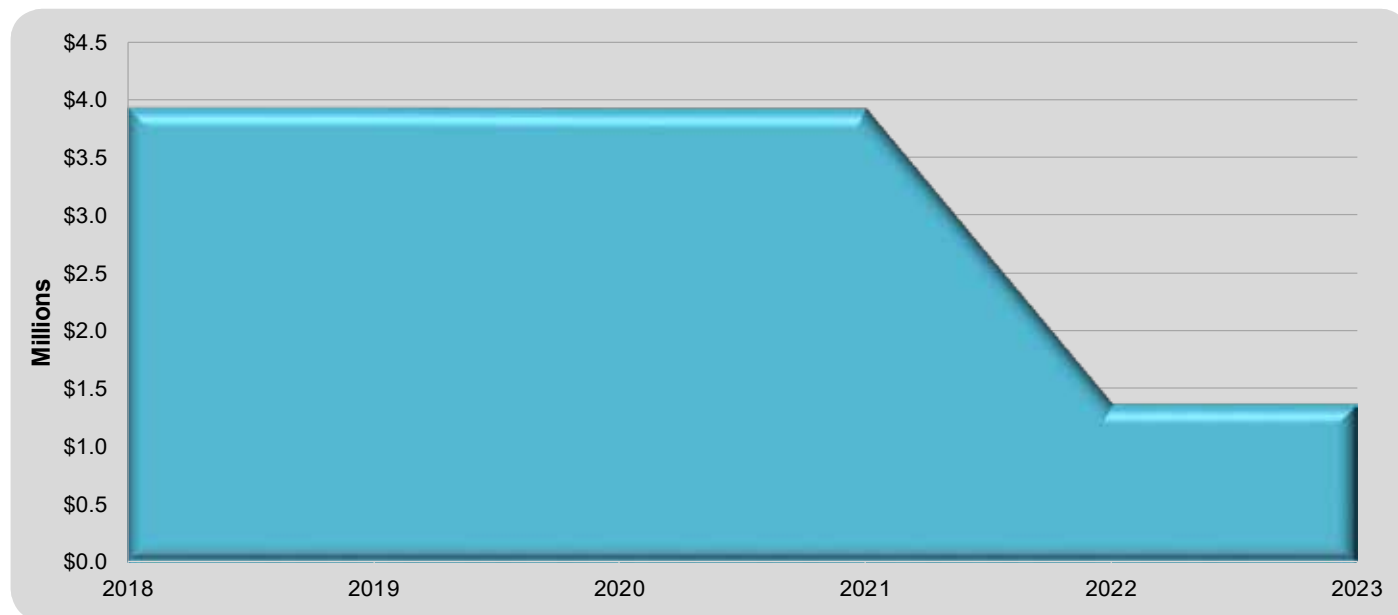
PURPOSE OF TYPE B FUND ISSUED DEBT

Issue	Purpose
2017 Sales Tax Refunding Bonds	Partial refund of prior debt for transportation improvements
2015 Sales Tax Refunding Bonds	Partial refund of prior debt for transportation improvements



Milling The NB LTL Deep Wood #6.
Photo taken on July 2017

SCHEDULE OF TYPE B FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year		Interest		Principal	Total Requirements
2018	17,308,880	\$	315,485	\$	3,615,000	\$ 3,930,485
2019	13,693,880		235,567		3,700,000	3,935,567
2020	9,993,880		173,755		3,750,000	3,923,755
2021	6,243,880		111,097		3,810,000	3,921,097
2022	2,433,880		47,437		1,320,000	1,367,437
2023	1,113,880		23,941		1,345,000	1,368,941
Total		\$	907,282	\$	17,540,000	\$ 18,447,282

DEBT

HOTEL OCCUPANCY TAX (HOT) FUND DEBT

The Hotel Occupancy Tax (HOT) Fund issues debt for capital projects that promote tourism and increase the number of visitors to the City. The HOT Fund issues revenue bonds for projects that will increase future Hotel Occupancy Tax revenues.

SUMMARY OF OUTSTANDING HOT FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/17 Amount Outstanding (Net of Refunding)
2016 HOT Refunding Bonds	2.00 - 4.00	8/15/2016	12/1/2024	\$ 4,455,000	\$ 4,425,000
2012 HOT Revenue Bonds	2.00 - 4.00	2/28/2012	12/1/2037	7,715,000	7,250,000
Total				\$ 12,170,000	\$ 11,675,000

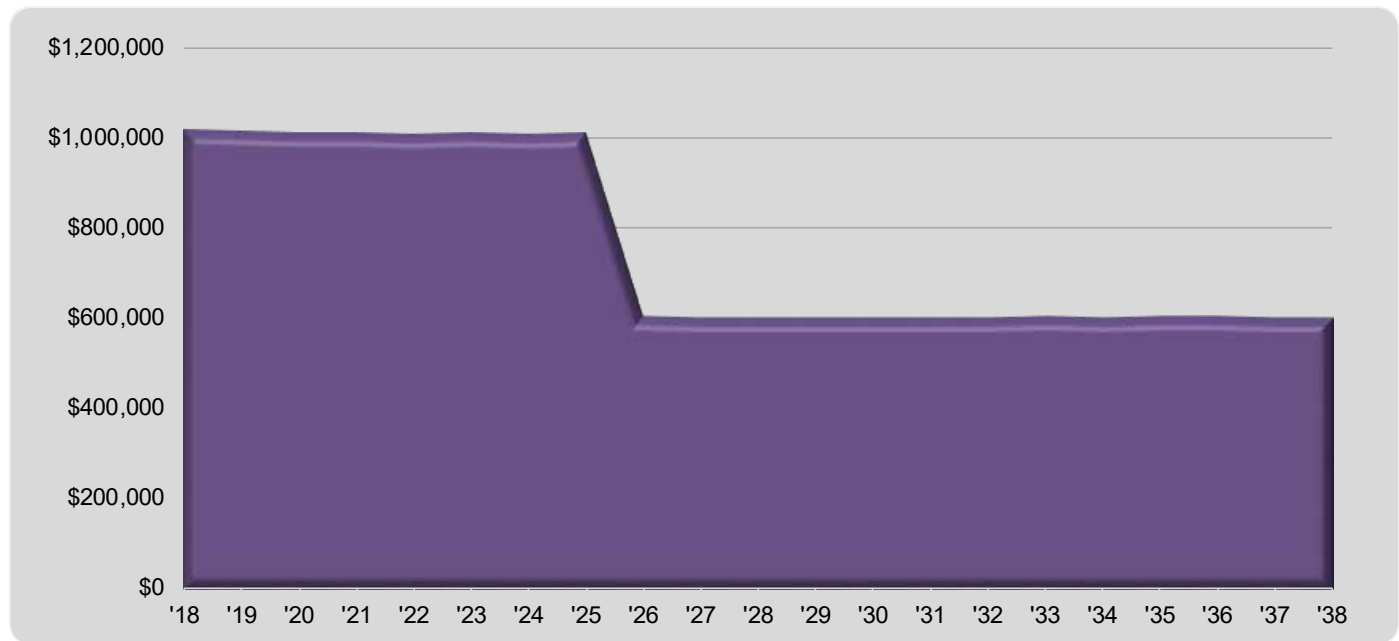
PURPOSE OF HOT FUND ISSUED DEBT

Issue	Purpose
2016 HOT Refunding Bonds	Partial refund of prior debt for the Dell Diamond
2012 HOT Revenue Bonds	Sports Center



The Round Rock Sports Center

SCHEDULE OF HOT FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2018	12,020,000	\$ 397,830	\$ 620,000	\$ 1,017,830
2019	11,400,000	382,805	630,000	1,012,805
2020	10,770,000	364,955	645,000	1,009,955
2021	10,125,000	343,280	665,000	1,008,280
2022	9,460,000	317,505	690,000	1,007,505
2023	8,770,000	290,680	720,000	1,010,680
2024	8,050,000	262,780	745,000	1,007,780
2025	7,305,000	233,805	775,000	1,008,805
2026	6,530,000	213,180	390,000	603,180
2027	6,140,000	201,330	400,000	601,330
2028	5,740,000	189,180	410,000	599,180
2029	5,330,000	176,655	425,000	601,655
2030	4,905,000	163,755	435,000	598,755
2031	4,470,000	150,255	450,000	600,255
2032	4,020,000	135,840	465,000	600,840
2033	3,555,000	118,700	485,000	603,700
2034	3,070,000	99,000	500,000	599,000
2035	2,570,000	78,500	525,000	603,500
2036	2,045,000	57,100	545,000	602,100
2037	1,500,000	34,900	565,000	599,900
2038	-	11,800	590,000	601,800
Total		\$ 4,223,835	\$ 11,675,000	\$ 15,898,835

DEBT

UTILITY FUND DEBT

The Utility Fund issues debt for improvements and expansions to the City's water and wastewater utility systems. The Fund uses revenue bonds with future debt payments paid by water and wastewater revenues in the form of customer service charges.

SUMMARY OF OUTSTANDING UTILITY FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/17 Amount Outstanding (Net of Refunding)
2016 Contract Revenue Refunding Bonds	3.00 - 5.00	8/15/2016	8/1/2038	\$ 53,955,000	\$ 53,625,000
2016 Utility System Revenue Refunding Bonds	2.00 - 5.00	6/14/2016	8/1/2035	35,185,000	35,030,000
2009 Utility System Revenue Bonds	2.00 - 5.00	12/8/2009	8/1/2039	78,785,000	32,440,000
2009 Contract Revenue Bonds	3.10 - 5.08	6/23/2009	8/1/2038	3,235,000	3,235,000
2006 Utility System Revenue Bonds	2.20 - 2.95	various	8/1/2026	12,000,000	6,740,000
Total				\$ 183,160,000	\$ 131,070,000

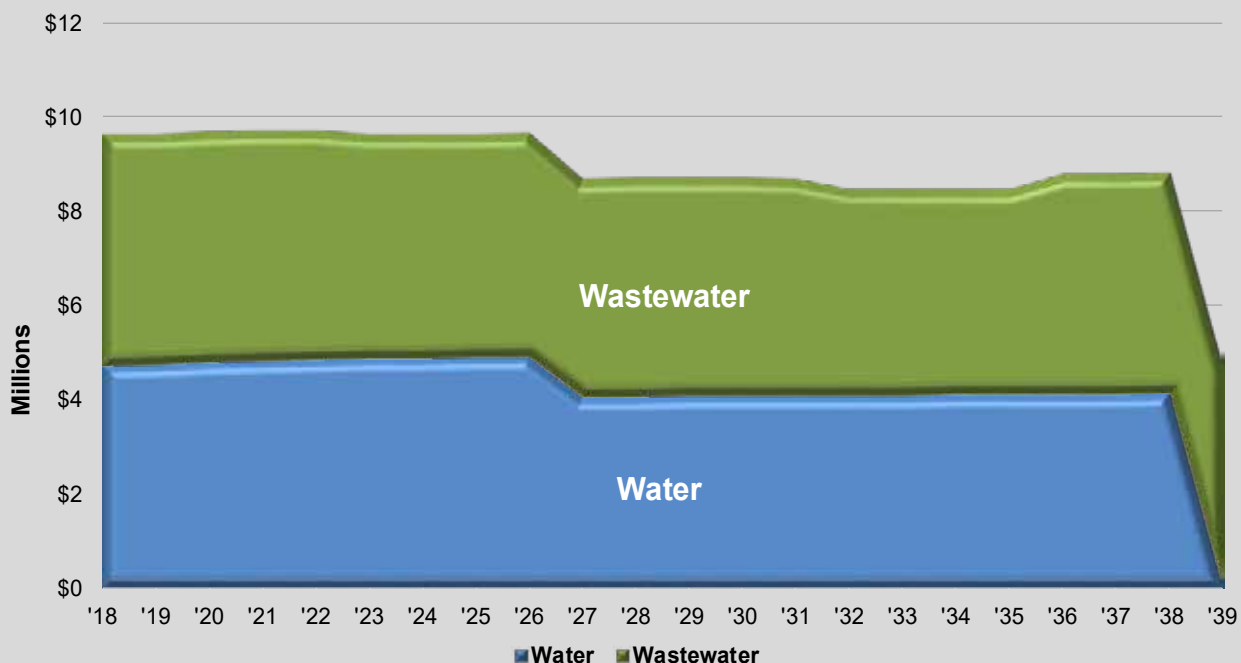
PURPOSE OF UTILITY FUND ISSUED DEBT

Issue	Purpose
2016 Contract Revenue Refunding Bonds	BCRUA partial refund of prior debt for BCRUA projects
2016 Utility System Revenue Refunding Bonds	Partial refund of prior debt for Regional wastewater system
2009 Utility System Revenue Bonds	Regional wastewater system
2009 Contract Revenue Bonds	Brushy Creek Regional Utility Authority (BCRUA) projects
2006 Utility System Revenue Bonds	Regional water project - Treated water transmission line



Wastewater Tap & Tie-in that the crew did to tie in a customer to an existing wastewater line. This occurred on North Georgetown Street.

SCHEDULE OF UTILITY FUND DEBT PAYMENTS



Year Ending September 30	Lake Georgetown		BCRUA Water		Total Water Debt	BCRWWS Wastewater	Total Utility Debt
	Raw	Water					
2018	\$	859,548	\$	3,862,949	\$ 4,722,497	\$ 4,911,425	\$ 9,633,922
2019		861,793		3,890,241	4,752,034	4,907,025	9,659,059
2020		858,163		3,950,800	4,808,963	4,893,475	9,702,438
2021		858,775		3,971,550	4,830,325	4,886,875	9,717,200
2022		858,838		3,990,750	4,849,588	4,877,875	9,727,463
2023		862,978		4,006,150	4,869,128	4,765,275	9,634,403
2024		861,033		4,027,750	4,888,783	4,761,775	9,650,558
2025		858,123		4,040,150	4,898,273	4,759,575	9,657,848
2026		859,633		4,053,550	4,913,183	4,757,075	9,670,258
2027		-		4,062,750	4,062,750	4,642,825	8,705,575
2028		-		4,072,750	4,072,750	4,639,950	8,712,700
2029		-		4,086,000	4,086,000	4,640,325	8,726,325
2030		-		4,092,000	4,092,000	4,646,175	8,738,175
2031		-		4,095,000	4,095,000	4,609,550	8,704,550
2032		-		4,103,200	4,103,200	4,368,550	8,471,750
2033		-		4,106,200	4,106,200	4,366,900	8,473,100
2034		-		4,114,000	4,114,000	4,361,100	8,475,100
2035		-		4,126,200	4,126,200	4,365,500	8,491,700
2036		-		4,128,350	4,128,350	4,679,500	8,807,850
2037		-		4,135,150	4,135,150	4,677,000	8,812,150
2038		-		4,145,750	4,145,750	4,680,000	8,825,750
2039		-		-	-	4,677,750	4,677,750
Total	\$	7,738,884	\$	85,061,240	\$ 92,800,124	\$ 102,875,500	\$ 195,675,624

DEBT

DRAINAGE FUND DEBT

The Drainage Fund issues debt for improvements and expansions to the City's drainage and stormwater utility systems. The Fund uses revenue bonds with future debt payments paid by drainage utility revenues in the form of customer service charges.

SUMMARY OF OUTSTANDING DRAINAGE FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued (Net of Refunding)	10/1/17 Amount Outstanding (Net of Refunding)
2014 Drainage System Revenue Bonds	2.00 - 4.00	5/29/2014	8/1/2034	\$ 8,000,000	\$ 7,360,000
Total				\$ 8,000,000	\$ 7,360,000

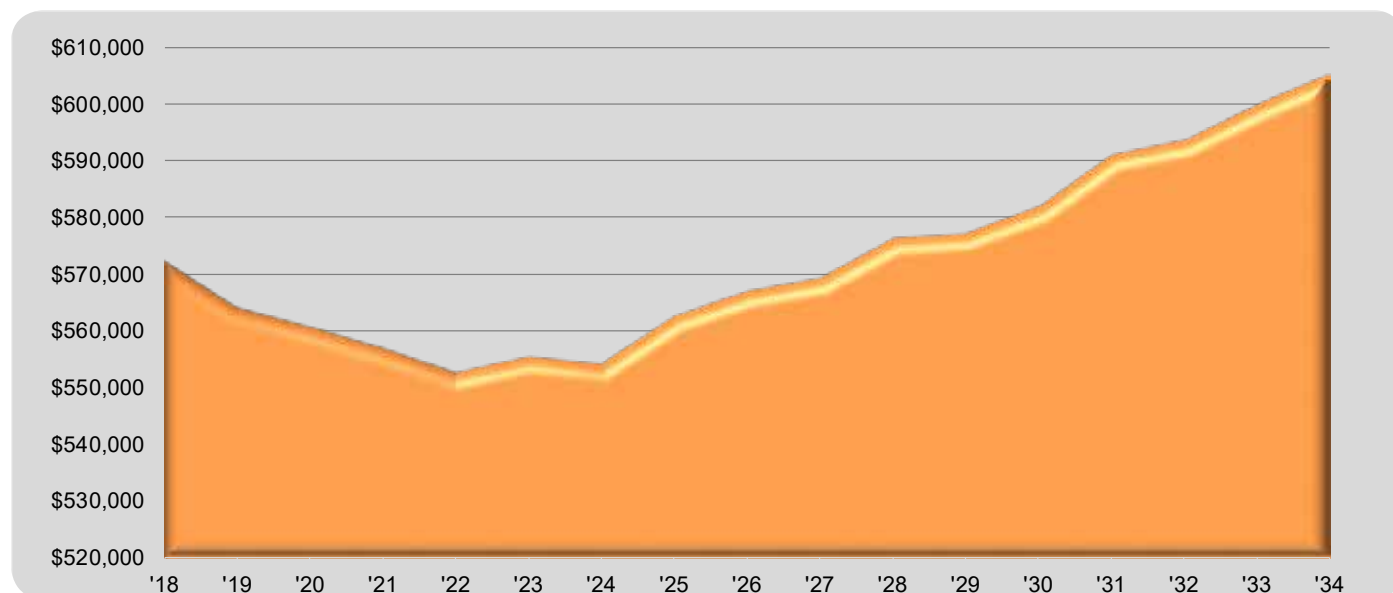
PURPOSE OF DRAINAGE FUND ISSUED DEBT

Issue	Purpose
2014 Drainage System Revenue Bonds	Drainage improvements



Waterline Maintenance moved a water line as Transportation had to redo/move a bridge that washed out in Lake Creek park.

SCHEDULE OF DRAINAGE FUND DEBT PAYMENTS



Year End September 30	Beginning of Year	Interest	Principal	Total Requirements
2018	7,360,000	\$ 242,581	\$ 330,000	\$ 572,581
2019	7,030,000	229,381	335,000	564,381
2020	6,695,000	215,981	345,000	560,981
2021	6,350,000	202,181	355,000	557,181
2022	5,995,000	187,981	365,000	552,981
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,882	405,000	562,882
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,382	470,000	577,382
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,182	515,000	591,182
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
Total	\$ 7,360,000	\$ 2,384,619	\$ 7,360,000	\$ 9,744,619

DEBT RATINGS

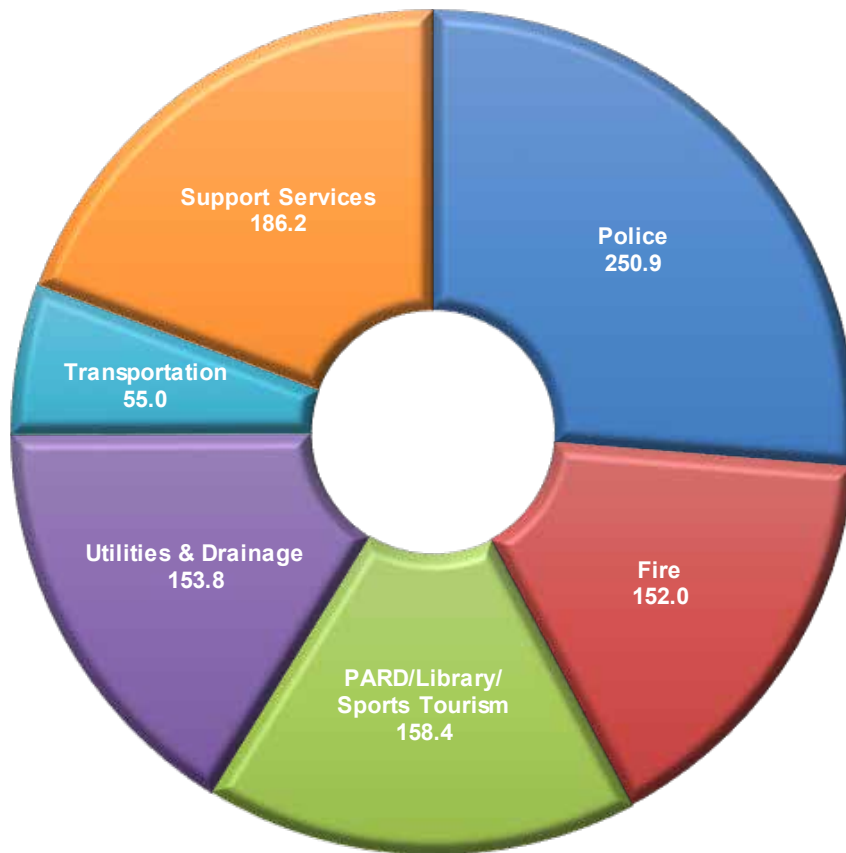
	Agency	Rating	Date
General Obligation	Standard & Poor's	AA+	May 2017
	Moody's	Aa1	Feb 2014
Type B	Standard & Poor's	AA	Jun 2014
	Moody's	Aa3	Apr 2010
	Fitch	AA	Mar 2015
Utility	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa2	Apr 2010
Hotel	Standard & Poor's	A	Aug 2016
	Fitch	A+	Mar 2015
BCRUA	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa3	Jan 2008

The Debt Rating represents the credit worthiness of corporate or government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

Due to the current market conditions the City was able to refund a Type B debt issue which saved a total of \$600,951 in debt service with annual savings of \$90,449.

In December 2017, the Utility System and BCRUA both received a rating upgrade to AAA from Standard & Poor's with comments stating "The upgrade reflects the city's continued extremely strong financial risk profile, which we believe is sustainable even with planned use of a portion of substantial available reserves in coming years to pay for growth-driven capital expenditures."

SUMMARY OF FTES BY FUNCTION



Function	2015 Actual	2016 Actual	2017 Revised	2018 Adopted	% of Total
Police	233.50	239.50	247.90	250.90	26.2%
Fire	137.00	140.00	142.00	152.00	15.9%
PARD/Library/Sports Tourism	134.75	149.38	152.50	158.38	16.6%
Utilities & Drainage	147.75	150.50	149.50	153.75	16.1%
Transportation	50.00	54.00	51.00	55.00	5.7%
Support Services	164.75	169.75	178.23	186.23	19.5%
Total	867.75	903.13	921.13	956.25	100.0%

PERSONNEL

SUMMARY OF FTES BY FUND

	2015 Actual	2016 Actual	2017 Revised	2018 Adopted	FY17-FY18 Change
General Fund	707.00	739.63	751.63	780.50	28.87
Utility Fund	128.75	127.50	127.50	131.75	4.25
Drainage Fund	19.00	22.00	22.00	22.00	0.00
Hotel Occupancy Tax Fund	3.00	3.00	5.00	6.00	1.00
Sports Venue Fund	10.00	11.00	11.00	11.50	0.50
Multipurpose Field Complex Fund	0.00	0.00	4.00	4.50	0.50
Total	867.75	903.13	921.13	956.25	35.12

NEW FTES BY FUND

GENERAL FUND	FTE	UTILITY FUND	FTE
<i>Fire</i>		<i>Utility Admin, Water, Wastewater</i>	
Firefighter	3.00	Pretreatment Technician	1.00
Driver	3.00	Backflow Technician	1.00
Lieutenant	3.00	System Mechanic	1.00
Logistics Officer	1.00	Utility Inspector	1.00
<i>General Services</i>		<i>Utility Billing & Collection</i>	
Facility Maintenance Tech – CMRC	1.00	Additional Hours for PT CSRs	0.25
Downtown Maintenance Tech	1.00	Utility Fund Total	4.25
Custodian – Police Department	1.00		
<i>Library</i>		SPORTS MANAGEMENT & TOURISM	FTE
Adult Services Assistant	0.50	<i>Convention and Visitors Bureau</i>	
<i>Parks and Recreation</i>		Marketing & Advertising Coordinator	1.00
Play for All Park Maintenance Worker	1.00	<i>Multipurpose Field Complex</i>	
Finalization of Temp to PT Conversion	2.37	Operations & Events Assistant Coord.	0.50
<i>Planning</i>		<i>Sports Center</i>	
Senior Engineer	1.00	Operations & Events Assistant Coord.	0.50
Senior Engineer Tech	1.00	Sports Management & Tourism Total	2.00
Code Enforcement Officer	1.00		
Staff Engineer	1.00		
Engineering Tech	1.00		
<i>Police</i>			
Detective	2.00		
Crime Scene Specialist	1.00		
<i>Transportation</i>			
Crack Fill Crew	4.00		
General Fund Total	28.87		

CITYWIDE NEW FTE TOTAL 35.12

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
ADMINISTRATION				
City Manager	N/A	1.00	1.00	1.00
Assistant City Manager	EX	2.00	2.00	2.00
Administrative Associate	207	0.00	1.00	1.00
Administrative Technician	206	2.00	1.50	1.50
Arts Director ¹	112	1.00	0.00	0.00
Assistant to the City Manager	112	1.00	1.00	1.00
City Clerk	EX	1.00	1.00	1.00
Communications Director ²	EX	1.00	0.00	0.00
Deputy City Clerk	110	1.00	1.00	1.00
Executive Administrative Assistant ²	108	2.00	1.00	1.00
Information Specialist ²	107	1.00	0.00	0.00
Marketing & Events Coordinator ²	110	1.00	0.00	0.00
Multi-Media Coordinator ²	214	1.00	0.00	0.00
TOTAL		15.00	9.50	9.50

(1) Transferred to HOT Fund in FY2017, (2) Transferred to Communications and Marketing Department in FY2017

COMMUNICATIONS AND MARKETING

<i>Communications</i>				
Communications Director	EX	0.00	1.00	1.00
Communications & Marketing Manager	112	0.00	1.00	1.00
Multi-Media Specialist	214	0.00	1.00	1.00
Public Information Specialist	110	0.00	2.00	2.00
<i>Arts and Culture</i>				
Arts Director	112	0.00	1.00	1.00
TOTAL		0.00	6.00	6.00

FINANCE

<i>Administration</i>				
Chief Financial Officer (CFO)	EX	1.00	1.00	1.00
Accountant - Senior	108	2.00	2.00	2.00
Accounting Manager	113	3.00	3.00	3.00
Accounting Supervisor	110	3.00	3.00	3.00
Accounting Technician	207	4.00	4.00	4.00
Administrative Assistant	208	1.00	1.00	1.00
Budget Analyst	108	0.00	1.00	1.00
Budget Technician	210	1.00	1.00	1.00
Deputy CFO	116	1.00	1.00	1.00
Senior Accounting Technician	209	3.00	2.00	2.00
Payroll Technician	209	1.00	1.50	1.50
<i>Municipal Court</i>				
Court Bailiff	207	1.25	1.25	1.25
Court Clerk Administrator	114	1.00	1.00	1.00
Deputy Court Clerk	207	5.25	4.00	4.00
Deputy Court Clerk Administrator	110	1.00	1.00	1.00
Deputy Court Clerk Coordinator	210	1.00	1.00	1.00
Juvenile Case Manager	208	1.00	1.00	1.00
Supervisor Municipal Court	109	1.00	1.00	1.00
<i>Purchasing</i>				
Contract Specialist	211	1.00	1.00	1.00
Purchaser	211	2.00	2.00	2.00
Purchasing Manager	113	1.00	1.00	1.00
Purchasing Technician	208	3.00	3.00	3.00
<i>Utility Billing</i>				
Accountant - Senior	108	1.00	1.00	1.00
Customer Service Coordinator	210	1.00	1.00	1.00
Customer Service Representative	205	9.00	8.25	8.50
Manager - Utility Billing	112	1.00	1.00	1.00
Meter Services Representative	206	2.50	3.63	3.63
Supervisor - Meter Service	212	1.00	1.00	1.00
Supervisor - Utility Billing	109	1.00	1.00	1.00
TOTAL		55.00	54.63	54.88

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
FIRE				
<i>Administration</i>				
Fire Chief	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Administrative Associate	207	2.00	2.00	2.00
Administrative Manager	111	1.00	1.00	1.00
Assistant Fire Chief	EX	1.00	2.00	2.00
Asst. Emergency Management Coord.	111	1.00	1.00	1.00
Battalion Chief	CSPS	5.00	5.00	5.00
Captain	CSPS	4.00	4.00	4.00
Driver	CSPS	1.00	1.00	2.00
Emergency Management Coord.	113	1.00	1.00	1.00
Lieutenant	CSPS	3.00	4.00	5.00
Logistics Officer	210	2.00	2.00	3.00
<i>Central Fire</i>				
Battalion Chief	CSPS	4.00	4.00	4.00
Driver	CSPS	30.00	30.00	32.00
Captain	CSPS	12.00	12.00	12.00
Firefighter	CSPS	54.00	54.00	57.00
Lieutenant	CSPS	17.00	17.00	19.00
TOTAL		140.00	142.00	152.00

CSPS - Civil Service Pay Structure

GENERAL SERVICES

<i>Facility Maintenance</i>				
General Services Director	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Custodian	203	8.00	8.00	9.00
Custodian Supervisor	211	1.00	1.00	1.00
Downtown Maintenance Tech		0.00	0.00	1.00
Electrician Journeyman	210	1.00	1.00	1.00
Facility Maintenance Manager	113	1.00	1.00	1.00
Facility Maintenance Superintendent	111	1.00	1.00	1.00
Facility Maintenance Tech	206	4.00	4.00	5.00
HVAC Tech	209	1.00	1.00	1.00
<i>Building Construction</i>				
Assistant General Services Director ¹	116	0.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Building Construction Manager	111	1.00	1.00	1.00
Building Construction Superintendent	111	1.00	2.00	2.00
Development Services Manager	113	0.00	1.00	1.00
<i>Vehicle Maintenance</i>				
Administrative Associate	207	1.00	1.00	1.00
Fleet Operations Manager	113	1.00	1.00	1.00
Fleet Operations Superintendent	111	1.00	1.00	1.00
Fleet Operations Supervisor	212	2.00	2.00	2.00
Mechanic	209	9.00	9.00	9.00
Mechanic - Public Safety	210	2.00	2.00	2.00
Parts Inventory Specialist	207	2.00	2.00	2.00
TOTAL		41.00	44.00	47.00

(1) Added FY2017 at Mid-Year

HUMAN RESOURCES

Human Resources Director	EX	1.00	1.00	1.00
Administrative Assistant	209	0.75	0.75	0.75
Benefits Manager	112	1.00	1.00	1.00
Human Resources Assistant	207	1.00	1.00	1.00
Human Resources Generalist	110	2.00	2.00	2.00
Human Resources Manager	115	1.00	1.00	1.00
Human Resources Specialist	211	2.00	2.00	2.00
Organizational Development Trainer	110	1.00	1.00	1.00
Safety Coordinator	109	1.00	1.00	1.00
Safety/Risk Manager	112	1.00	1.00	1.00
TOTAL		11.75	11.75	11.75

PERSONNEL

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
INFORMATION TECHNOLOGY				
Information Technology Director	EX	1.00	1.00	1.00
Assistant IT Director	116	0.00	1.00	1.00
Applications Development	112	1.00	1.00	1.00
Computer Support Technician	212	4.00	3.00	3.00
Database Administrator ¹	109	1.00	0.00	0.00
Enterprise Application Manager	114	1.00	1.00	1.00
GIS Analyst	212	4.00	2.00	2.00
GIS Manager	114	1.00	1.00	1.00
Infrastructure Manager	114	1.00	1.00	1.00
Logistics Officer - IT	211	1.00	1.00	1.00
Network Administrator	112	2.00	2.00	2.00
Systems Administrator	112	4.00	6.00	6.00
User Support Manager	111	1.00	0.00	0.00
Virtualization Architect	112	0.00	1.00	1.00
TOTAL		22.00	21.00	21.00

(1) Transferred to General Services department in FY2017

LIBRARY

Administration				
Library Director	EX	1.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Librarian	108	3.00	3.00	3.00
Library Assistant	206	3.00	3.00	3.00
Library Manager	112	1.00	1.00	1.00
Children				
Librarian	108	3.00	3.00	3.00
Library Assistant	206	1.00	1.00	1.00
Library Associate	204	0.50	0.50	0.50
Library Manager	112	1.00	1.00	1.00
Public Services				
Adult Services Assistant		0.00	0.00	0.50
Librarian	108	3.00	3.00	3.00
Library Assistant	206	2.00	2.00	2.00
Library Associate	204	5.75	5.75	5.75
Library Page	201	1.25	1.25	1.25
Library Supervisor	110	3.00	3.00	3.00
Senior Library Manager	113	1.00	1.00	1.00
TOTAL		30.50	30.50	31.00

PARKS AND RECREATION

Administration				
PARD Director	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Administrative Associate	207	1.50	3.50	3.50
Assistant PARD Director	116	1.00	1.00	1.00
Business Systems Analyst	210	1.00	1.00	1.00
Marketing & Events Coordinator	110	2.00	2.00	2.00
Park Development Manager	112	1.00	1.00	1.00
Park Development Specialist	109	2.00	2.00	2.00
Park Ranger	210	2.00	2.50	2.50
Park Ranger - Senior	212	1.00	1.00	1.00
Athletics				
Athletics/Aquatics Programs Suprv.	108	2.00	2.00	2.00
Athletics/Aquatics Manager	112	1.00	1.00	1.00
Aquatics Manager	112	1.00	1.00	1.00
Recreation Program Coordinator	211	1.00	1.00	1.00
Senior Parks Maintenance Worker	206	2.00	2.00	2.00
Clay Madsen Recreation Center				
Administrative Technician	206	1.25	1.25	1.25
Bus Driver	203	1.25	1.25	1.25
Recreation Assistant	201	8.13	5.75	8.13
Recreation Center Supervisor	108	1.00	1.00	1.00
Recreation Program Coordinator	211	3.00	3.00	3.00
Recreation Shift Leader	207	6.25	6.25	6.25

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
PARKS AND RECREATION CONTINUED				
Forestry				
Arborist	211	1.00	1.00	1.00
Forestry Manager	112	1.00	1.00	1.00
Forestry Technician	205	3.00	3.00	3.00
Parks Maintenance Worker	204	3.00	3.00	3.00
Parks Maintenance Crew Leader	209	1.00	1.00	1.00
Old Settlers Park (OSP)				
Parks Maintenance Crew Leader	209	3.00	3.00	3.00
Parks Maintenance Supervisor	212	1.00	1.00	1.00
Parks Maintenance Worker	204	7.00	7.00	7.00
Parks Maintenance Worker - Senior	206	10.00	10.00	10.00
Parks Superintendent	110	1.00	1.00	1.00
Parks				
Electrician Journeyman	210	1.00	1.00	1.00
Parks Maintenance Crew Leader	209	3.00	3.00	3.00
Parks Maintenance Supervisor	212	2.00	2.00	2.00
Parks Maintenance Worker	204	9.00	5.00	6.00
Parks Maintenance Worker - Senior	206	9.00	9.00	9.00
Parks Manager	112	1.00	1.00	1.00
Parks Superintendent	110	1.00	1.00	1.00
Recreation				
Administrative Associate	207	1.63	1.63	1.63
Bus Driver	203	0.63	0.63	0.63
Recreation Assistant	201	1.25	1.25	1.25
Recreation Center Supervisor	108	1.00	1.00	1.00
Recreation Shift Leader	207	1.00	1.00	1.00
Recreation Manager	112	1.00	1.00	1.00
Recreation Program Coordinator	211	1.00	1.00	1.00
TOTAL		105.88	102.00	105.38

PLANNING AND DEVELOPMENT SERVICES

Administration				
Director Planning & Dev. Services	EX	1.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Assistant Director Planning & Dev. Svcs	116	0.00	0.00	1.00
Development Facilitator	112	0.00	1.00	1.00
Planner	108	1.00	1.00	1.00
Planner - Senior	110	2.00	2.00	2.00
Planning Manager	113	0.75	0.75	0.75
Planning Technician	208	2.00	2.00	2.00
Principal Planner	112	2.00	2.00	2.00
Code Enforcement				
Code Enforcement Manager	110	1.00	1.00	1.00
Code Enforcement Officer	209	2.00	2.00	3.00
Senior Code Enforcement Officer	212	1.00	1.00	1.00
Community Development				
Community Engagement Administrator ¹	112	1.00	1.00	1.00
Neighborhood Services Assistant ^{1,2}	110	0.00	1.00	1.00
CDBG Coordinator ³	109	1.00	1.00	1.00
Development Services Office (DSO)				
Associate Engineer	110	2.00	2.00	2.00
DSO Manager	113	1.00	1.00	0.00
Engineering Services Manager	113	0.00	0.00	1.00
Engineering Tech	207	0.00	0.00	1.00
Engineering Tech - Senior	211	0.00	0.00	1.00
Planning Technician	208	2.00	2.00	2.00
Principal Planner	112	1.00	1.00	1.00
Planner - Senior	110	1.00	1.00	1.00
Senior Engineer	112	1.00	1.00	1.00
Staff Engineer	111	0.00	0.00	1.00

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
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PLANNING AND DEVELOPMENT SERVICES CONTINUED

<i>Inspection Services</i>				
Assistant Building Official	113	2.00	2.00	2.00
Building Inspector	210	2.00	2.00	2.00
Building Official	114	1.00	1.00	1.00
Building Permits Technician	207	2.00	2.00	2.00
Building Plans Examiner	212	0.00	1.00	1.00
Chief Civil Inspector	214	0.00	1.00	1.00
Chief Residential Inspector	214	1.00	1.00	1.00
Commercial Inspector	213	3.00	3.00	3.00
Construction Inspector	211	0.00	4.00	4.00
Senior Building Inspector	212	3.00	3.00	3.00
TOTAL		38.75	46.75	51.75

(1) Transferred from Administration Department, (2) Added FY2017 at Mid-year, (3) Transferred from Finance Department

POLICE

<i>Office of the Chief</i>				
Police Chief	EX	1.00	1.00	1.00
Administrative Associate	207	10.00	10.00	10.00
Accreditation Coordinator	210	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Animal Control Officer	205	5.00	5.00	5.00
Animal Control Supervisor	213	1.00	1.00	1.00
Assistant Police Chief	116	2.00	2.00	2.00
Call Taker	209	8.00	6.00	6.00
Communications Training Officer	211	7.00	5.00	5.00
Community Affairs Specialist	214	0.00	1.00	1.00
Crime Analyst	212	6.50	5.00	5.00
Crime Analyst & Statistics Manager	111	1.00	1.00	1.00
Crime Scene & Evidence Supervisor	214	1.00	1.00	1.00
Crime Scene Specialist	212	2.00	2.00	3.00
Crime Scene Supervisor	214	0.00	1.00	1.00
Division Manager - PD Support	113	1.00	1.00	1.00
Evidence Technician	206	2.00	3.48	3.48
Law Enforcement Specialist	212	1.00	0.00	0.00
Law Enforcement Support Tech.	207	4.00	4.43	4.43
Logistics Officer	210	2.00	2.00	2.00
Multi Media Specialist	214	0.00	1.00	1.00
Public Information Specialist	110	0.00	1.00	1.00
Public Safety Communications Mgr.	110	1.00	1.00	1.00
Public Safety Communications Op.	210	15.00	15.00	15.00
Public Safety Communications Super.	213	4.00	4.00	4.00
Records Supervisor	213	1.00	1.00	1.00
Victim Services Advocate	209	1.00	1.00	1.00
Victim Services Coordinator	207	1.00	1.00	1.00

Patrol

Police Commander	CSPS	3.00	3.00	3.00
Police Lieutenant	CSPS	8.00	9.00	9.00
Police Officer	CSPS	125.00	130.00	132.00
Police Sergeant	CSPS	24.00	27.00	27.00
TOTAL		239.50	247.90	250.90

TRANSPORTATION

<i>Administration</i>				
Transportation Services Director	EX	1.00	1.00	1.00
<i>CIP/Infrastructure Inspection</i>				
Chief Construction Inspector	112	1.00	1.00	1.00
Construction Inspector ¹	211	6.00	2.00	2.00
<i>CIP Management</i>				
Administrative Associate	207	2.00	2.00	2.00
CIP Program Manager	112	1.00	1.00	1.00
Project Manager - Senior	111	2.00	2.00	2.00
Operations Manager	113	1.00	1.00	1.00

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
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TRANSPORTATION CONTINUED

<i>Drainage Operations</i>				
Assist. Transportation Superintendent	109	1.00	1.00	1.00
Bridge Maintenance Technician	209	1.00	1.00	1.00
Equipment Operator	206	5.00	5.00	5.00
Street Maintenance Worker	204	4.00	4.00	4.00
Transportation Crew Leader	211	5.00	5.00	5.00
<i>Planning & Engineering</i>				
Engineering Associate	110	1.00	1.00	1.00
Assistant Transportation Director	116	1.00	1.00	1.00
Transportation Engineer	114	1.00	1.00	1.00
Transportation Planner	113	1.00	1.00	1.00
<i>Traffic Signs & Signals</i>				
Assistant Transportation Superintendent	109	1.00	1.00	1.00
Signs & Marketing Technician	206	5.00	5.00	5.00
Traffic Signal Supervisor	213	1.00	1.00	1.00
Traffic Signal Technician - Senior	210	3.00	3.00	3.00
Transportation Superintendent	112	1.00	1.00	1.00
<i>Transit</i>				
Transit Coordinator	110	1.00	1.00	1.00
<i>Street Maintenance</i>				
Administrative Associate	207	1.00	1.00	1.00
Equipment Operator	206	8.00	8.00	8.00
Street Maintenance Worker	204	8.00	9.00	12.00
Transportation Crew Leader	211	5.00	5.00	6.00
Transportation Superintendent	112	1.00	1.00	1.00
Transportation Supervisor	213	1.00	1.00	1.00
TOTAL		70.00	67.00	71.00

(1) Four Construction Inspectors transferred to Planning Department in FY2017

UTILITIES AND DRAINAGE

<i>Administration</i>				
Director of Utilities	EX	1.00	1.00	1.00
Administrative Assistant	207	1.00	1.00	1.00
Administrative Associate	206	1.00	1.00	1.00
Construction Inspector	211	0.00	0.00	1.00
Coord. - Utility Svc. Marketing	212	1.00	1.00	1.00
Engineer Senior	112	1.00	1.00	1.00
Engineer Technician Senior	211	1.00	1.00	1.00
GIS Analyst	212	2.00	2.00	2.00
Manager - Utility Engineering	113	1.00	1.00	1.00
Project Manager - Senior	111	2.00	2.00	2.00
Utility Engineer	114	1.00	1.00	1.00
<i>Drainage Engineering</i>				
City Engineer	114	1.00	1.00	1.00
Engineer - Associate	110	1.00	1.00	1.00
Staff Engineer	111	1.00	1.00	1.00
Storm Water Manager	113	1.00	1.00	1.00
Storm Water Technician	208	1.00	1.00	1.00
Storm Water Technician - Senior	210	1.00	1.00	1.00
<i>Environmental Services</i>				
Administrative Associate	207	1.00	1.00	1.00
Environmental Services Supervisor	112	1.00	1.00	1.00
Field Lab Technician	206	1.00	1.00	1.00
Laboratory Analyst	209	1.00	1.00	1.00
Laboratory Analyst - Senior	212	1.00	1.00	1.00
Pretreatment Comp. Specialist	212	1.00	1.00	1.00
Pretreatment Technician	210	0.00	0.00	1.00
<i>Recycling/Solid Waste Services</i>				
Recycling Attendant	203	2.75	2.48	2.48

PERSONNEL

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2016 Actual	FY2017 Actual	FY2018 Adopted
UTILITIES AND DRAINAGE CONTINUED				
<i>Wastewater Line Maintenance</i>				
Administrative Technician	206	1.00	1.00	1.00
Utility Services Crew Leader	210	8.00	9.00	9.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility Services Supervisor	213	2.00	2.00	2.00
Utility Services Technician	210	1.00	1.00	1.00
Utility Services Worker	206	8.00	8.00	8.00
Utility Services Worker - Senior	209	5.00	5.00	5.00
<i>Wastewater Systems Support</i>				
Backflow Technician	206	0.00	0.00	1.00
Systems Mechanic	209	2.00	2.00	3.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility Systems Mechanic Supervisor	214	1.00	1.00	1.00
<i>Water Line Maintenance</i>				
Administrative Assistant	209	1.00	1.00	1.00
Logistics Officer	210	1.00	1.00	1.00
Utility Crew Leader	210	9.00	8.00	8.00
Utility Operations Manager	115	1.00	1.00	1.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility Services Supervisor	213	2.00	2.00	2.00
Utility Services Technician	210	1.00	1.00	1.00
Utility Services Worker	206	6.00	6.00	6.00
Utility Services Worker - Senior	209	10.00	10.00	10.00
<i>Water Systems Support</i>				
Administrative Technician	206	1.00	1.00	1.00
Backflow Coordinator	210	1.00	1.00	1.00
Meter Services Supervisor	212	1.00	1.00	1.00
Meter Services Technician	208	4.00	4.00	4.00
Systems Mechanic	209	6.00	6.00	6.00
Systems Mechanic Crew Leader	210	2.00	2.00	2.00
Utility Crew Leader	210	1.00	1.00	1.00
<i>Water Treatment Plant</i>				
Environmental Services Manager	113	1.00	1.00	1.00
SCADA Technician	211	1.00	1.00	1.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility System Integrator	111	1.00	1.00	1.00
Water Conservation Coordinator	209	1.00	1.00	1.00
Water Plant Operator	210	6.00	5.00	5.00
Water Plant Operator Senior	211	4.00	4.63	4.63
TOTAL		119.75	119.10	123.10
SPORTS MANAGEMENT AND TOURISM				
<i>Convention and Visitors Bureau</i>				
CVB Director	EX	1.00	1.00	1.00
Administrative Associate	209	1.00	1.00	1.00
Events Manager	110	0.00	1.00	1.00
Marketing & Advertising Coordinator	110	0.00	0.00	1.00
Marketing & Events Coordinator	110	1.00	1.00	1.00
<i>Multipurpose Field Complex</i>				
Assist. Coord. - Operations & Events	211	0.00	1.00	1.50
Parks Maintenance Crew Leader	209	0.00	1.00	1.00
Parks Maintenance Worker	204	0.00	2.00	2.00
<i>Sports Center</i>				
Sports Management & Tourism Director	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Assist. Coord. - Operations & Events	211	3.00	3.00	3.50
Custodian	203	2.00	2.00	2.00
Facility Maintenance Technician	206	1.00	1.00	1.00
Operations Coordinator	110	1.00	1.00	1.00
Sports Center Manager	113	2.00	2.00	2.00
TOTAL		14.00	19.00	21.00
CITYWIDE FTE GRAND TOTAL		903.13	921.13	956.25

PAY STRUCTURE

CIVIL SERVICE PAY STRUCTURE

POLICE	MINIMUM	MAXIMUM
Officer	\$57,054	\$80,662
Sergeant	\$72,446	\$92,352
Lieutenant	\$86,091	\$105,165
Commander	\$98,758	\$120,411

FIRE	MINIMUM	MAXIMUM
Firefighter	\$49,770	\$73,097
Driver	\$60,353	\$80,406
Lieutenant	\$71,806	\$88,447
Captain	\$81,374	\$97,292
Battalion Chief	\$92,216	\$107,021

Shift Firefighters are annualized at 2912 hours.

Non-shift Firefighters are annualized at 2080 hours.

NON-CIVIL SERVICE GRADE AND PAY STRUCTURE

EXECUTIVE	PAY CYCLE	MINIMUM	MAXIMUM
EX	Annual	\$70,000	\$205,920

EXEMPT	PAY CYCLE	MINIMUM	MAXIMUM
108	Annual	\$47,486	\$71,240
109	Annual	\$49,442	\$74,173
110	Annual	\$52,416	\$78,624
111	Annual	\$55,578	\$83,346
112	Annual	\$59,446	\$89,170
113	Annual	\$66,581	\$99,882
114	Annual	\$78,582	\$117,853
115	Annual	\$92,726	\$139,069
116	Annual	\$102,003	\$152,984

NON-EXEMPT	PAY CYCLE	MINIMUM	MAXIMUM
201	Annual	\$23,795	\$35,714
202	Annual	\$24,752	\$37,128
203	Annual	\$25,750	\$38,626
204	Annual	\$26,770	\$40,165
205	Annual	\$28,101	\$42,182
206	Annual	\$29,515	\$44,283
207	Annual	\$30,992	\$46,509
208	Annual	\$32,552	\$48,818
209	Annual	\$34,486	\$51,750
210	Annual	\$36,566	\$54,850
211	Annual	\$39,125	\$58,698
212	Annual	\$42,266	\$63,378
213	Annual	\$46,072	\$69,098
214	Annual	\$50,211	\$75,317



FINANCIAL POLICIES

PURPOSE

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. ***These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies, as itemized below, are adopted by the City Council annually and considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RRTEDC).

FUND STRUCTURE & BASIS OF ACCOUNTING

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

GOVERNMENTAL FUNDS

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**
The General Fund is the Primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.
- **Debt Service Funds**
This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

FINANCIAL POLICIES

- **Capital Project Funds**

Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. The expected expenditures under the Capital Improvement Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations.

- **Special Revenue Funds**

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensates absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Drainage Fund.

- **Utility Fund**

The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

- **Water** - Water operations include water line maintenance, water systems support, and the water treatment plant.
- **Wastewater** - Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Drainage Fund**

The Drainage Fund administers all aspects of the City's Storm Water program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the drainage system.

FINANCIAL POLICIES

STRATEGIC PLANNING AND GOALS

City Council Strategic Plan

The Council's Strategic Plan consists of the long-term Vision (15 years), five year Goals, and near term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning retreat.

Council Vision and Goals

The Council has further defined the City's Strategic Plan around six (6) Goals. These Goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The Goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. "The Sports Capital of Texas" for Tourism and Residents
4. Great Community to Live
5. Sustainable Neighborhoods – Old and New
6. Authentic Downtown – Exciting Community Destination

LONG TERM FINANCIAL PLANNING

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the M&O and Debt portions of the property tax rate
- Utility Fund
- Drainage Fund
- RRTEDC (also known as Type B) Fund
- Hotel Occupancy Tax Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund
- Golf Course Fund

The financial forecasts will assess long-term financial implications of current and proposed policies, programs and assist with the development of strategies to achieve the City's goals.

ANNUAL BUDGET

Preparation

The Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The budget shall be submitted on or before the first day of August of each year to the City Council.

FINANCIAL POLICIES

Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

Proposed Budget

A proposed budget shall be prepared by the City Manager with participation from all of the City's Division Directors within the provision of the Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the public library.

Balanced Budget

The goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

Revenues and Expenditures

The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

Administrative allocations

Allocations for the general support services to the Utilities Fund, Drainage Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

Personnel

The annual Budget will also include the approved number of full time equivalents (FTEs) for the City. Approval of budget is considered approval of the FTEs. City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If the transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long recruitment and training times required. The department must stay within appropriated budget for that fiscal year and receive advanced approval from the City Manager.

Fund Balance

Balances in excess of authorized reserves will be used to fund the pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

Adoption

Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by Ordinance the final budget as amended. State law requires at

least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the effective tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The Annual Budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

Reporting

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

Budget Amendments

The City will amend the budget at year end, if needed, for revenue based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the Mid-Year Review process if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

Emergency Appropriations

The Charter (Section 8.05) allows for emergency appropriations “to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare.” An ordinance must be adopted by favorable votes of five (5) or more of the City Council members.

CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

The City’s goal is to maintain City facilities and infrastructure in order to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

Preparation

The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Drainage, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City’s total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

Financing Programs

When determining the financing options for CIP, the City will first evaluate the available funds in the Self Finance Construction funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been

FINANCIAL POLICIES

considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

CAPITAL MAINTENANCE AND REPLACEMENT

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure that major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

BUDGET CONTINGENCY PLAN

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence they will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

FUND RESERVES AND DESIGNATIONS

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness.

General Fund

- **Reserve**

In recognition of fund balance reserve best practices, the fund balance reserve in the General Fund shall be transitioned from one hundred twenty (120) days to ninety (90) days or 25% of annual budgeted General Fund operating expenditures beginning with the FY 2017/18 budget year. Reserves will be set at the 2016/17 amount and allowed to stay level until such time as General Fund operating expenditures require increasing reserves to meet the new 90 day requirement. Staff will evaluate the financial stability of the General Fund revenues annually to ensure the reserve requirement remains adequate.

- **Designation**

Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

Self Finance Construction Funds

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**

Transfers from the General Fund provides funding for the repairs and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.

- **Utility Self Finance Construction (USFC)**

Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

Utilities Fund

- **Reserve**

Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs. The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

FINANCIAL POLICIES

Drainage Fund

Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements. The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

Hotel Occupancy Tax (HOT) Fund

- **Reserve**
Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. Bond covenant also requires 1.40 times average annual debt service to be reserved.
- **Designations**
 - **Capital Infrastructure**
The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond Triple A baseball stadium and conference center, the Round Rock Sports Center, and the Old Settlers Park Multi-Purpose Field Complex.
 - **Promotion of the Arts**
Five percent (5%) of HOT revenues, net of any rebates, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)

- **Transportation Projects**
No less than 90% of the Type B Funds received will be used for Transportation projects. The transportation capital improvement projects (TCIP) will be reviewed by staff at least quarterly and will be presented to the Type B board at the next scheduled meeting, as needed.
- **Economic Development Purposes**
The remaining 10% may be used for Economic Development purposes covered under local government code including:
 - City funding for the Round Rock Economic Development Partnership for ongoing programs.
 - Any remaining funds will be placed into a dedicated Economic Development Account to be used for any lawful purpose under the local government code and in accordance with economic development strategies.

The economic incentive programs (EIP) will be reviewed by staff at least quarterly and will be presented to the Type B board at its next scheduled meeting, as needed.

- **Reserve**
The RRTEDC shall maintain a minimum of \$1 million or 33% of recurring operating type expenditures.

Sports Center

- **Reserve**
Fund Balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.
- **Designation**
It is the goal of the City Council to establish a capital replacement account of \$3 million to ensure the facility is maintained.
 - **Investment Reimbursement**
At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

Multi-Purpose Field Complex

- **Reserve**
Fund Balance reserves should be 25% or ninety (90) days of operating expenses. Operations not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.
- **Designation**
It is the goal of the City Council to establish a capital replacement account once the complex is fully operational.

REVENUES

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**
All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by Williamson and Travis Central Appraisal Districts.
- **Sales Tax**
Used to fund the recurring operations of the General Fund and the transportation improvements and economic development activities of the RTEDC (Type B) fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met. When financially feasible, a transfer from the General Fund sales tax will be budgeted to fund pay-as-you-go one time capital expenditures or projects.
- **User Fees and Charges**
For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

FINANCIAL POLICIES

- **Utility Rates**
Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate level of working capital. The utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.
- **Franchise Fees**
Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.
- **Hotel Occupancy & Venue Taxes**
Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promotion activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.
- **Non-Recurring Revenues**
One-time or non-recurring revenues should not be used to finance current ongoing operations.

EXPENDITURES

- **Appropriations & Transfers**
All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.
- **Procurement**
In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.

Formal Approvals

The City Manager or City Council approval is required as detailed below.

- City Manager Approval
 - Any outside agreement/contract that requires a signature under \$50,000.00;

- City Council Approval
 - Any item the City Manager deems necessary to require City Council approval;
 - Any outside agreement/contract over \$50,000.00;
 - All intergovernmental agreements
- **Authorized Purchases**

The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.

 - Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
 - Item is \$200,000 or greater, unless the Council makes an exception,
 - Item contains a contract requiring the Mayor's signature;
 - Purchase deviates from the original purchase as designated on the list;
 - Cost exceeds the greater of 10% or \$10,000; or
 - Council has designated that item (s) come back for approval
 - Capital projects and funding agreements will be presented to Council for consideration and approval.

CASH MANAGEMENT AND INVESTMENTS

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Comprehensive Annual Financial Report (CAFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain the public trust through responsible actions as custodians of public funds.

Cash Management Philosophy

The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

Investment Objectives

The City's investment program will be conducted as to accomplish the following listed in priority order:

- Safety of the principal invested
- Liquidity and availability of cash to pay obligations when due
- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

FINANCIAL POLICIES

DEBT

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt picture and make it easier for decision-makers to understand issues concerning debt issuance and management. It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

CONDITIONS OF DEBT ISSUANCE

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the capital improvement program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

TYPES OF DEBT

- **General Obligation Bonds**
General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Certificate of Obligations**
Certificate of Obligations may be used to fund capital improvements or equipment that are not otherwise funded by general obligation or revenue bonds. With CO bonds, the voters have an option to petition for an election on whether the certificates should be issued. There is a thirty (30) day notice period before a city can pass an ordinance to issue the certificates giving time for citizen input and time to gather signatures for a petition to call an election. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Enterprise Revenue Bonds**
Enterprise Revenue Bonds finance facilities for a revenue producing enterprise, and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.
- **Refunding Obligations**
Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest

Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

- **Tax Anticipation Notes**

Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

- **Leases**

Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.

- **Assessment Bonds**

Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.

- **Internal borrowing between City funds**

The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.

- **Other Obligations**

There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

FINANCIAL POLICIES

CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.
- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize an RFP-selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**
In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.
 - Bond sales shall be cancelable at any time prior to the time bids are to be received.
 - Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.
- **Negotiated Sale**
In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most

advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

- **Direct Purchase**

In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

RATING AGENCY COMMUNICATION & DISCLOSURE

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced to a minimum and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. The City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

BOND REIMBURSEMENT RESOLUTIONS

The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

FINANCIAL POLICIES

INVESTMENT OF BOND PROCEEDS

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

FEDERAL REQUIREMENTS

The City will maintain written procedures to follow post issuance compliance rules, arbitrage rebate and other Federal requirements.

- Post issuance tax compliance rules will include records retention, arbitrage rebate, use of proceeds, and
- Continuing disclosure requirements under SEC Rule 15c2-12, MSRB standards, or as may be required by bond covenants or related agreements.

ECONOMIC DEVELOPMENT

The City will actively promote economic development and business retention with prescribed business focus areas to maintain and expand the long-term business, financial and employment base for the community. These efforts will be accomplished through a contract with the Chamber of Commerce and partnership with City staff, Council and local business leadership.

- An economic development plan or strategy will be developed and periodically reviewed and updated as conditions change.
- Financial incentive guidelines will be established and periodically reviewed.
- Both economic impact and direct financial impact to the City will be evaluated and considered for each incentive proposal.
- Risks will be assessed as part of each proposed agreement and mitigated by emphasizing performance based programs and financial surety provisions where possible for any up front investments by the City or its partners.

Approved incentive agreements will be monitored for compliance with reporting of that compliance made to the City Manager at least annually.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

- **Accounting**
The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer (CFO) is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position

- **Audit of Accounts**

In accordance with the City Charter, an independent audit of the City accounts will be performed every year. The auditor is retained by and is accountable to the City Council and will have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The auditing firm will serve for up to 5 years, at which time, the City will re-solicit proposals for these services if deemed necessary by the City Council. The actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**

Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Comprehensive Annual Financial Report (CAFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The CAFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**

All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expediently and collection agencies are utilized when appropriate.

- **Payables Policy**

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

INTERNAL CONTROLS

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of the internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**

Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**

Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

- **Internal Audit Program**

An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

FINANCIAL POLICIES

EMPLOYEES & COMPENSATION

Realizing the importance and contribution of employees in achieving the Strategic Goals of the City and to maintaining its high standards, the City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community in an effective and efficient manner.

To meet the goal of a quality workforce, the City will maintain competitive compensation and benefit programs.

- The proposed budget will include an amount adequate to cover changes in market salaries, as well as funds for performance-based merit increases as determined annually by the City Manager.
- The City will maintain a competitive health insurance program, including considering new options and adjustments to provide quality benefits in a cost effective manner.

SELF INSURANCE & RISK MANAGEMENT

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, the employee may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from the City and employee payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

FEDERAL AND STATE GRANTS

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

HOME RULE CHARTER

ARTICLE 8

FINANCIAL ADMINISTRATION

SECTION 8.01 FISCAL YEAR

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

SECTION 8.02 PUBLIC RECORD

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

SECTION 8.03 ANNUAL BUDGET

(a) Content.

The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

- (1) an itemized estimate of the expense of conducting each department, division, and office;
- (2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;
- (3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;
- (4) a statement of the total probable income of the City from taxes for the period covered by the estimate;
- (5) tax levies, rates, and collections for the preceding five years;

HOME RULE CHARTER

- (6) an itemization of all anticipated revenue from sources other than the tax levy;
 - (7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
 - (8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;
 - (9) anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);
 - (10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:
 - i. a summary of proposed programs;
 - ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - iii. cost estimates, method of financing and recommended time schedules for each such improvement; and
 - iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
 - (11) such other information as may be required by the City Council.
- (b) Submission.
- On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.
- (c) Public Notice and Hearing.
- The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:
- (1) the times and places where copies of the message and budget are available for inspection by the public; and
 - (2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.
- (d) Amendment Before Adoption.
- After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.
- (e) Adoption.
- The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted or appropriations made unless the total of estimated revenues, income and funds

available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

SECTION 8.04 ADMINISTRATION OF BUDGET

(a) Payments and Obligations Prohibited.

No payment shall be made or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any officer who knowingly authorized or made such payment or incurred such obligations, and such officer shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000)

SECTION 8.05 EMERGENCY APPROPRIATIONS

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving, and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

SECTION 8.06 BORROWING TO MEET EMERGENCY APPROPRIATIONS

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding Section 8.05, the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

HOME RULE CHARTER**SECTION 8.07 BORROWING IN APPLICATION OF PROPERTY TAXES**

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year _____" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

SECTION 8.08 DEPOSITORY

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

SECTION 8.09 PURCHASE PROCEDURE

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

SECTION 8.10 INDEPENDENT AUDIT

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its officers. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011)

BUDGET

ORDINANCE NO. O-2017-4698

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ROUND ROCK, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2017, AND ENDING SEPTEMBER 30, 2018, DIRECTING THE CITY CLERK TO FILE A TRUE COPY OF THE BUDGET WITH THE COUNTY CLERKS OF WILLIAMSON AND TRAVIS COUNTIES, TEXAS.

WHEREAS, the City Manager of the City of Round Rock, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2017, and ending September 30, 2018; and

WHEREAS, proper and timely notice that a public hearing on such budget would be held on August 24, 2017 was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held in accordance with law on August 24, 2017, prior to final adoption of this ordinance; Now Therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS, THAT:

The budget submitted by the City Manager for the fiscal year beginning October 1, 2017 and ending September 30, 2018, as summarized in Exhibit "A" attached hereto, is hereby in all things approved and adopted and it shall be effective as of October 1, 2017.

In accordance with §102.008(a)(1), Local Government Code, the Director of Finance is directed to file with the City Clerk a true copy of the final budget as adopted by the City Council, and the City Clerk is directed to certify as a true copy said budget and file it with this ordinance in the official records of the City.

In accordance with §102.008(a)(2)(A), Local Government Code, the City Clerk is directed to ensure that a copy of the budget, including the cover page, is posted on the City's website.

BUDGET

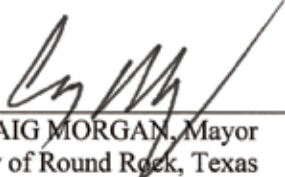
In accordance with §102.008(a)(2)(B), Local Government Code, the City Clerk is directed to ensure that the record vote described by §102.007 (d)(2), Local Government Code is posted on the City's website at least until the first anniversary of the date this ordinance is adopted.

In accordance with §102.009(d), Local Government Code, the City Clerk is directed to file a certified copy of this ordinance along with a true copy of the budget with the County Clerk of Williamson County and the County Clerk of Travis County.

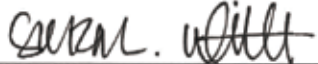
The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading this the 24th day of August, 2017.

READ, APPROVED and ADOPTED on second reading this the 14th day of September, 2017.


CRAIG MORGAN, Mayor
City of Round Rock, Texas

ATTEST:


SARA L. WHITE, City Clerk

TAX LEVY

ORDINANCE NO. O-2017-4699

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ROUND ROCK, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE YEAR 2017.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Round Rock, Texas, for the year 2017 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 43.00 cents on each One Hundred Dollars (\$100.00) valuation of property. THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 10.42 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27.17.

That there is hereby levied and there shall be collected for the City of Round Rock, Texas, to provide for Interest and Sinking Funds for the year 2017 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 14.214 cents on each One Hundred Dollars (\$100.00) valuation of property.

SUMMARY

Maintenance and operation of the Municipal Government	28.786 cents
Interest and Sinking	14.214 cents
Total Tax per \$100.00 of valuation	43.000 cents

TAX LEVY

That the City Clerk shall ensure that the City's home page of its internet website shall include the following statement: "THE CITY OF ROUND ROCK ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 10.42 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$27.17."

II.

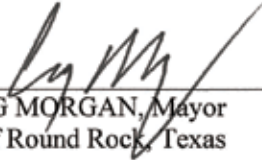
All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading this the 24th day of August, 2017.

TAX LEVY

READ, APPROVED and ADOPTED on second reading this the 14th day of September, 2017.


CRAIG MORGAN, Mayor
City of Round Rock, Texas

ATTEST:


SARA L. WHITE, City Clerk

WATER / SEWER UTILITY RATES

ORDINANCE NO. O-2017-4779

AN ORDINANCE AMENDING CHAPTER 44, SECTION 44-32 WATER RATES, SECTION 44-33 REUSE WATER RATES, AND SECTION 44-34 SEWER RATES, CODE OF ORDINANCES (2010 EDITION), CITY OF ROUND ROCK, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That Chapter 44, Section 44-32, Code of Ordinances (2010 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-32. Water rates.

(a) *Water rates for retail customers.*

(2) *Determination of service units.*

- a. *Conversion table.* The number of service units for water service is determined by the size and type of the water meter purchased for and/or providing service to the property in accordance with the following schedule:

Meter Size (inches)	Service Units
5/8	1.0
¾	1.5
1	2.5
1.5	5.0
2	8.0
3	16.0
4	25.0
6	50.0
8	80.0
10 or more	115.0

(4) *Rate blocks for residential customers by service units.*

a. *Rate block one by service units is as follows:*

Meter Size in inches	Number of Service Units	Volume by Gallons
5/8	1.0	0 to 15,000
¾	1.5	0 to 22,500
1.0	2.5	0 to 37,500

b. *Rate block two by service units is as follows:*

Meter Size in inches	Number of Service Units	Volume by Gallons
5/8	1.0	15,001 to 21,000
¾	1.5	22,501 to 31,500
1.0	2.5	37,501 to 52,500

WATER / SEWER UTILITY RATES

c. Rate block three by service units is as follows:

Meter Size in inches	Number of Service Units	Volume by Gallons
5/8	1.0	21,001 to 27,000
¾	1.5	31,501 to 40,500
1.0	2.5	52,501 to 67,500

d. Rate block four by service units is as follows:

Meter Size in inches	Number of Service Units	Volume by Gallons
5/8	1.0	More than 27,000
¾	1.5	More than 40,500
1.0	2.5	More than 67,500

- (5) *Residential customer volume rates for billing periods.* For water consumed by residential customers during billing periods, each residential customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

	Volume Charge	Volume Charge	Volume Charge
Rate Block One	\$2.49	\$2.56	\$2.64
Rate Block Two	\$3.11	\$3.20	\$3.30
Rate Block Three	\$3.74	\$3.85	\$3.97
Rate Block Four	\$5.60	\$5.77	\$5.94

- (6) *Commercial customer volume rates for billing periods.* For water consumed by commercial customers during billing periods, each commercial customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

Volume Charge Effective October 1, 2017	Volume Charge Effective October 1, 2018	Volume Charge Effective October 1, 2019
\$2.72	\$2.80	\$2.89

- (7) *Rate blocks for irrigation customers by service units.*

a. Rate block one by service units is as follows:

Meter Size in inches	Number of Service Units	Volume by Gallons
5/8	1.0	0 to 21,000
¾	1.5	0 to 31,500
1.0	2.5	0 to 52,500
1.5	5.0	0 to 105,000
2.0	8.0	0 to 168,000
3.0	16.0	0 to 336,000
4.0	25.0	0 to 525,000
6.0	50	0 to 1,050,000
8.0	80	0 to 1,680,000
10 or more	115	0 to 2,415,000

b. Rate block two by service units is as follows:

Meter Size in inches	Number of Service Units	Volume by Gallons
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WATER / SEWER UTILITY RATES

5/8	1.0	21,001 to 27,000
¾	1.5	31,501 to 40,500
1.0	2.5	52,501 to 67,500
1.5	5.0	105,001 to 135,000
2.0	8.0	168,001 to 216,000
3.0	16	336,001 to 432,000
4.0	25	525,001 to 675,000
6.0	50	1,050,001 to 1,350,000
8.0	80	1,680,001 to 2,160,000
10 or more	115	2,415,001 to 3,105,000

c. Rate block three by service units is as follows:

Meter Size in inches	Number of Service Units	Volume by Gallons
5/8	1.0	More than 27,000
¾	1.5	More than 40,500
1.0	2.5	More than 67,500
1.5	5.0	More than 135,000
2.0	8.0	More than 216,000
3.0	16	More than 432,000
4.0	25	More than 675,000
6.0	50	More than 1,350,000
8.0	80	More than 2,160,000
10 or more	115	More than 3,105,000

	Volume Charge Effective October 1, 2017	Volume Charge Effective October 1, 2018	Volume Charge Effective October 1, 2019
Rate Block One	\$3.11	\$3.20	\$3.30
Rate Block Two	\$3.74	\$3.85	\$3.97
Rate Block Three	\$5.60	\$5.77	\$5.94

Meter Size in inches	Monthly Service Charge Effective October 1, 2017	Monthly Service Charge Effective October 1, 2018	Monthly Service Charge Effective October 1, 2019
5/8	\$16.04	\$16.52	\$17.02
¾	\$22.33	\$23.00	\$23.69
1	\$35.26	\$36.32	\$37.41
1½	\$67.56	\$69.59	\$71.67
2	\$106.32	\$109.51	\$112.79
3	\$196.78	\$202.68	\$208.76
4	\$326.01	\$335.79	\$345.86

WATER / SEWER UTILITY RATES

6	\$1,016.37	\$1,046.86	\$1,078.27
8	\$1,776.48	\$1,829.77	\$1,884.67
10	\$2,789.97	\$2,873.67	\$2,959.88
12	\$3,423.41	\$3,526.11	\$3,631.90

1. Rate.

Number of Gallons	Monthly Water Rates
1—20,000 gallons	\$1.20 per 1,000 gallons
20,000 gallons to 75,000 gallons	\$1.45 per 1,000 gallons used exceeding 20,000 gallons up to 75,000
Use exceeding 75,000 gallons	\$1.70 per 1,000 used exceeding 75,000 gallons

(b) Water rates and permit fees for bulk users.

Fire Hydrant Meter Size	Monthly Base Rate
5/8 inch	\$75.00
1 inch	\$100.00
3 inch	\$150.00

Volume Charge Effective October 1, 2017	Volume Charge Effective October 1, 2018	Volume Charge Effective October 1, 2019
\$2.72	\$2.80	\$2.89

(c) Rates for water service to wholesale customers.

- (1) The rate for water service to a wholesale customer shall consist of a monthly base charge and a volumetric charge per 1,000 gallons of water used.
- (2) The monthly base charge and the volumetric charge for water to wholesale customers are as follows:

a. Aqua Texas Inc.

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$5,193.00	\$5,364.00	\$5,477.00
Volume Charge	\$2.63	\$2.71	\$2.77

b. Fern Bluff Municipal Utility District

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$25,634.00	\$26,506.00	\$27,063.00
Volume Charge	\$2.81	\$2.90	\$2.97

c. Paloma Lake Municipal District Nos. 1 & 2 (Consolidated)

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$5,318.00	\$5,566.00	\$5,728.00
Volume Charge	\$3.82	\$3.97	\$4.05

WATER / SEWER UTILITY RATES

d. R&R Mobile

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$1,035.00	\$1,070.00	\$1,094.00
Volume Charge	\$2.31	\$2.39	\$2.44

e. Walsh Ranch Municipal Utility District

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$3,462.00	\$3,580.00	\$3,655.00
Volume Charge	\$3.13	\$3.23	\$3.30

f. Williamson County Municipal Utility District #10

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$14,996.00	\$15,506.00	\$15,832.00
Volume Charge	\$2.76	\$2.85	\$2.91

g. Williamson County Municipal Utility District #11

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$14,173.00	\$14,655.00	\$14,963.00
Volume Charge	\$3.11	\$3.22	\$3.29

h. Vista Oaks Municipal Utility District

	Effective October 1, 2017	Effective October 1, 2018	Effective October 1, 2019
Base Charge	\$11,873.00	\$12,277.00	\$12,535.00
Volume Charge	\$2.76	\$2.85	\$2.91

II.

That Chapter 44, Section 44-33, Code of Ordinances (2010 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-33. Reuse water rates.

(a) *Reuse water rates.*

- (1) *Volume rates.* For reuse water consumed, each reuse water customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

Rate Effective October 1, 2017	Rate Effective October 1, 2018	Rate Effective October 1, 2019
\$1.87	\$1.92	\$1.98

Meter Size	Monthly Service Charge	Monthly Service Charge	Monthly Service Charge
5/8	\$16.04	\$16.52	\$17.02

WATER / SEWER UTILITY RATES

¾	\$22.33	\$23.00	\$23.69
1	\$35.26	\$36.32	\$37.41
1½	\$67.56	\$69.59	\$71.67
2	\$106.32	\$109.51	\$112.79
3	\$196.78	\$202.68	\$208.76
4	\$326.01	\$335.79	\$345.86
6	\$1,016.37	\$1,046.86	\$1,078.27
8	\$1,776.48	\$1,829.77	\$1,884.67
10	\$2,789.97	\$2,873.67	\$2,959.88
12	\$3,423.41	\$3,526.11	\$3,631.90

III.

That Chapter 44, Section 44-34, Code of Ordinances (2010 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-34. Sewer rates.

(a) *Sewer rates for retail customers inside the city limits.* The rate schedule for retail customers of the city's sanitary sewer system shall be as hereinafter set forth.

- (1) *Volume rates.* The sewer volume rate for retail customers shall be in an amount set forth below per 1,000 gallons of water used for all users:

Charge Effective October 1, 2017
\$3.39

Meter Size	Monthly Service Charge
5/8"	\$13.27
¾"	\$17.31
1"	\$24.82
1½"	\$45.26
2"	\$69.79
3"	\$127.01
4"	\$208.75
6"	\$615.27
8"	\$1,073.67
10"	\$1,684.85
12"	\$2,066.84

(b) *Sewer rates for retail customers outside city limits.* All customers located outside the corporate limits of the city shall pay double the applicable rates charged customers within the corporate limits of the city, unless a different rate is approved by the council pursuant to a contractual agreement.

(1) Rate:	\$1.20 per 1,000 gallons of water used; and
(2) Monthly charge:	\$5.50 per month regardless of the amount of water used.

APPENDIX

WATER / SEWER UTILITY RATES

- (e) *Rates for sewer service to wholesale customers.* The monthly volumetric charge for sewer service to all wholesale customers, per 1,000 gallons of water used in accordance with each entity's respective contractual obligation, is as follows:

Charge Effective October 1, 2017
\$3.90

IV.


A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and **APPROVED** on first reading this the 14th day of SEPTEMBER, 2017.

READ, APPROVED and **ADOPTED** on second reading this the 28th day of SEPTEMBER, 2017.


CRAIG MORGAN, Mayor
City of Round Rock, Texas

ATTEST:


SARA L. WHITE, City Clerk

GLOSSARY

ACCRUAL BASIS - A method of accounting that recognizes the financial effect of events and inter-fund activities when they occur regardless of the timing of related cash flows.

AD VALOREM TAX - A tax levied on the assessed value of real property (also known as “property taxes”).

APPROPRIATION - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Travis Central Appraisal District and Williamson Central Appraisal District).

BENCHMARK - A comparison of performances across many organizations in order to better understand one’s own performance.

BOND - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

BONDED DEBT - The portion of indebtedness represented by outstanding bonds.

BUDGET - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

BUDGET CALENDAR - The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

BUDGET YEAR - From October 1st through September 30th, this is the same as the fiscal year.

CAPITAL IMPROVEMENT PROGRAM - A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed

period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

CAPITALIZED LEASE PROCEEDS - Financing obtained through a three to five year leasing program for durable equipment and rolling stock.

CAPITAL OUTLAY - Expenditures which result in the acquisition of or addition to fixed assets.

CAPITAL PROJECTS FUND - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

CAPITAL RECOVERY FEE - see Impact Fee

COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) - Federal HUD entitlement funds used to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

CERTIFICATE OF OBLIGATION (C.O.) - A form of general obligation debt.

CERTIFIED TAX ROLL - A list of all taxable properties, values, and exemptions in the City. These rolls are established by the Williamson Central Appraisal District and the Travis Central Appraisal District.

COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) - The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

CONVENTION AND VISITOR’S BUREAU (CVB) - The designated sales and marketing department for the City.

DEBT SERVICE - The payment of principal and interest on borrowed funds.

DEBT SERVICE FUND - A fund established to

GLOSSARY

account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

DELINQUENT TAXES - Taxes remaining unpaid on and after the date due.

DEPARTMENT - A logical division or classification of activities within the City (e.g. Police Department, Transportation Department, etc.).

DEPRECIATION - The decrease in value of physical assets due to use and the passage of time.

DIVISION - A logical subset of the City departments used to help manage expenditures by activity.

ENCUMBRANCE - Commitments related to unperformed (executory) contracts for goods or services.

ENTERPRISE FUND - A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

EXECUTIVE PAY - This is the pay structure established for the City Management and City Director level positions.

EXEMPT PAY - This is the City's pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

EXPENDITURE - The actual outflow of funds paid for an asset obtained or goods and services obtained.

EXPENSE - A charge incurred in an accounting period, whether actually paid in that accounting period or not.

FISCAL YEAR - A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City's fiscal year is from October 1 to September 30.

FIXED ASSETS - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

FRANCHISE - A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

FULL FAITH AND CREDIT - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

FULL-TIME EQUIVALENT (FTE) - A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees (except for shift Fire positions) work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

FUND - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein. Funds are usually established to account for activities of a certain type.

FUND BALANCE - The excess of assets over liabilities in a governmental fund.

GENERAL FUND - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

GENERAL OBLIGATION BONDS - Bonds for the payment of which the full faith and credit of the City is pledged.

GOALS - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

GLOSSARY

GOVERNMENTAL FUND - A fund accounting for core government services such as the General Fund, all Special Revenue Funds and Debt Service Funds.

GRANT - Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

HOTEL OCCUPANCY TAX (HOT) - A 7% tax on City room rentals, limited by state law to specific tourism promotion purposes. Typically termed as “heads in beds” programs

IMPACT FEE - A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

INFRASTRUCTURE - substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc.)

INPUTS - A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

LEVY - To impose taxes, special assessments, or service charges for the support of City activities.

MODIFIED ACCRUAL BASIS - The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

NON-EXEMPT PAY - This is the City’s pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week’s total hours above 40.

OPERATING BUDGET - Plans of current, day-to-day expenditures and the proposed means of

financing them.

POLICY - A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

PROPERTY TAX - Taxes that are levied on both real and personal property according to the property’s valuation and tax rate.

RESERVE - An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

RE-USE WATER - Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

REVENUE - Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

REVENUE BOND - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

RISK MANAGEMENT - An organized effort to protect the City’s assets against loss, utilizing the most economical methods.

ROUND ROCK TRANSPORTATION AND ECONOMIC DEVELOPMENT CORPORATION (RRTEDC) - The City’s Type B sales tax entity that funds transportation improvements and economic development projects. The main funding source is 0.5 cents of the City’s sales tax.

SALES TAX - Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation and Economic Development Corp. Receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General

GLOSSARY

Fund

- 0.5% - Economic Development / Transportation – goes to Type B fund

SELF-FINANCED CONSTRUCTION

FUND - A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- UFSC – Utility Self Financed Construction, from excess water and wastewater revenues or unspent utility budget

SPECIAL REVENUE FUND - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Drainage Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

STRATEGIC BUDGET - A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

STRATEGIC PLAN - A collectively supported vision of the City's future including observations regarding the potential effects of various operating

decisions.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

TAX LEVY - The total amount of taxes imposed by the City on taxable property, as determined by the Travis Central Appraisal District and Williamson Central Appraisal District.

TAX RATE - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

TRAVIS CENTRAL APPRAISAL DISTRICT (TCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

UTILITY FUND - A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

VENUE TAX - A 2% hotel occupancy tax on City room rentals dedicated to funding the Round Rock Sports Center.

WILLIAMSON CENTRAL APPRAISAL DISTRICT (WCAD) - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

WORKING CAPITAL - The excess of current assets over current liabilities.

ACRONYMS

ADA	Americans with Disability Act
AED	Automatic External Defibrillator
ALS	Advanced Life Support
ARRA	American Recovery and Reinvestment Act
ASE	Automotive Service Excellent
BCRUA	Brushy Creek Regional Utility Authority
BCFM	General Services – Building Construction & Facility Maintenance
BCRWWS	Brushy Creek Regional Waterwater System
BLS	Basic Life Support
BMP	Best Management Practice
BRA	Brazos River Authority
CAFR	Comprehensive Annual Financial Report
CAMPO	Capital Area Metropolitan Planning Organization
CARTS	Capital Area Rural Transit System
CDBG	Community Development Block Grant
CID	Criminal Investigations Division
CIP	Capital Improvement Program
CMRC	Clay Madsen Recreation Center
CO's	Certificate of Obligations Debt
CSR	Customer Service Representative
CTRMA	Central Texas Regional Mobility Authority
CTTS	Central Texas Turnpike Authority
DRC	Development Review Committee
EDPOC	Economic Development Partnership Operations Committee
EMT	Emergency Medical Technician
EPA	Environmental Protection Agency
ESD	Emergency Service District
ETJ	Extraterritorial Jurisdiction
FEMA	Federal Emergency Management Agency
FRAP	First Responder Advanced Provider
FTE	Full-Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principles
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographical Information Systems
GO's	General Obligations Debt
GPS	Global Positioning Satellite
GSFC	General Self-Financed Construction
HMCF	Hotel / Motel Construction Fund
HMRB	Hotel / Motel Revenue Bonds
HOT	Hotel Occupancy Tax Fund
HOT S&CV	Hotel Occupancy Sports & Community Venue Fund
HPC	Historic Preservation Commission
HPO	High Performance Organization
HRMS	Human Resources Management System

ACRONYMS

I & I	Inflow & Infiltration
I & S	Interest & Sinking Bonds
ILS	Integrated Library System
ISO	Insurance Services Office, Inc.
IT	Information Technology
LCRA	Lower Colorado River Authority
LUE	Living Unit Equivalent
MGD	Million Gallons per Day
MS4	Municipal Separate Storm Sewer System
MUD	Municipal Utility District
NELAC	National Environmental Laboratory Accreditation Conference
NFPA	National Firefighter Protection Association
NPDES	National Pollutant Discharge Elimination System
NRMSIR's	Nationally Recognized Municipal Securities Information Repositories
O & M	Operations & Maintenance
OCA	Office of Court Administration
P & Z	Planning and Zoning Commission
PARD	Parks and Recreation Department
PEG	Public, Educational, Governmental Access
PMA	Preventive Maintenance Basic
PMC	Preventive Maintenance Complete
PUD's	Planned Unit Developments
ROW	Right-of-Way
RREDTC	Round Rock Economic Development & Transportation Corporation
RRHEC	Round Rock Higher Education Center
RRISD	Round Rock Independent School District
SALT	Seniors and Law Enforcement Together
SCADA	Supervisory Control and Data Acquisition
SDWA	Safe Drinking Water Act
SEC	Securities and Exchange Commission
TAP	Telephone Assurance Program
TCAD	Travis Central Appraisal District
TCEQ	Texas Commission on Environmental Quality
TML	Texas Municipal League
TPDES	Texas Pollutant Discharge Elimination System
TWDB	Texas Water Development Board
TxDOT	Texas Department of Transportation
Type B	Round Rock Economic Development & Transportation Corporation
UCF	Utility Construction Fund
VMF	General Services – Vehicle Maintenance Facility
VoIP	Voice over Internet Protocol
WCID	Water Control & Improvement District
WCAD	Williamson Central Appraisal District
WiFi	Wireless Fidelity
WMSON	Williamson County
ZBA	Zoning Board of Appeals

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