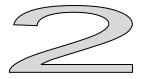
Round Rock Parks and Recreation Youth Scholarship Program

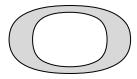
Information and Application Form

October 1, 2017 - September 30, 2018

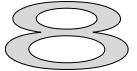
STEPS FOR YOUTH SCHOARSHIP:

- 1- Read guidelines and criteria for scholarship.
- 2- Apply for scholarship funding a minimum of two weeks before program start date.
- 3- Wait for notice of acceptance into scholarship program.
- 4- Register for class (es) and pay participant responsibility.
- 5- HAVE FUN!









Return completed application form, supporting materials and a completed program registration form to:

Round Rock Parks and Recreation OR 301 W. Bagdad, Suite 250 Round Rock, TX 78664 Questions: 512.218.5540

Clay Madsen Recreation Center 1600 Gattis School Rd Round Rock, TX 78664 512.341.3395

FY18 - Guidelines and Criteria

The Round Rock Parks and Recreation Department Youth Scholarship Program provides financial aid for eligible City of Round Rock youth, up to and including age 21*, who are without the financial means, and opportunity to participate in any Parks and Recreation classes, programs and activities.

- 1. Scholarship money is awarded on a first come/first served basis and application and approval does not register your child in the class.
- 2. Upon scholarship approval, funding is not guaranteed; scholarship is awarded as registrations occur.
- 3. Maximum amount given per fiscal year will be \$200/child (pending funding availability). Scholarships will be granted only if funds are available and can be used October 1, 2017 -September 30, 2018 and scholarships <u>MUST be</u> used by Sept 30th or will be lost.
- 4. Youth scholarship program will pay 80% of user fee. Participant responsibility is 20% of user fee.
- Scholarship cannot be used toward balances on account from prior registrations or reimbursements. You must be approved in program prior to program registration.
- Youth Scholarships are for youth 17 and younger, *children with special needs (as specified by school district) 21 years and younger. Scholarships can be used for lessons, programs and activities offered by Round Rock Parks and Recreation except facility admission fees.
- 7. Applicants must be residents living within the city limits of the City of Round Rock by individual producing a water bill, lease agreement/bill of sale (property) or valid driver's license/state I.D. Card. PARD team members will then use the city's data base, Maps Co, or Williamson County Appraisal District website to verify residency. Please be aware there are areas in the city that are not city residents-MUDs.
- Applications must be completed and received in the Parks and Recreation Department office located at 301 W. Bagdad, Round Rock, TX Mon-Fri: 8am-5pm OR Clay Madsen Recreation Center administrative office at 1600 Gattis School Rd Mon-Fri 8am-6pm, OR via email ithornton@roundrocktexas.gov or faxed to (512) 218-5548 a minimum of two weeks before first day of program.
- All application and financial information provided are considered private and will be kept confidential.

- Applicants will be notified either by email, mail or phone as to the outcome of their scholarship request in a timely manner.
- 11. Failure to attend an activity or program that has been paid through the scholarship program without proper notice may jeopardize future scholarship funding for the family. Upon the second no show in one year (Oct 1- Sept 30), recipient will not be allowed to participate in program and will be withdrawn.
- 12. Persons applying for scholarship funding must meet certain income limits to qualify for scholarship funding. Applicant must show proof of income by attaching one of the following to the scholarship applications:
 - Verification letter indicating the applicant qualifies for Free or Reduced Hot Lunch Program.

OR

b. Most recent copy of the family's Federal Income Tax Form.- please black out Social Security Number.

OR

c. Verification letter indicating the applicant qualifies for Medicaid.

Income Eligibility Guidelines

Household Size	Income Eligibility Limits	Household Size	Income Eligibility Limits				
1	\$22,311	5	\$53,243				
2	\$30,044	6	\$60,976				
3	\$37,777	7	\$68,709				
4	\$45,510	8	\$76,442				
Each additional child add							
\$7,733							

***Income limits based on Texas Reduced lunch program SY17 guidelines (7/1/17). ***

13. We understand that from time to time families may encounter some unforeseen and unfortunate circumstances, emotionally or financially. If you feel you are in need of scholarship assistance, but do not meet the income guidelines, please attach a letter to your application form stating your circumstances. These are special circumstances and will be handled on a case-by case-basis.

- 14. Round Rock Parks and Recreation Department reserves the right to verify all information contained on the application form in order to grant, deny or revoke any scholarship monies.
- 15. Questions should be directed to the Round Rock Parks and Recreation office, 512.218.5540.
- 16. In the event the participant cancels or withdraws from the class, program or camp the scholarship funding is lost and not transferable.

FY18 - Round Rock Parks and Recreation Youth Scholarship Application-one per child

Applications must be completed and received in the Parks and Recreation Department office located at 301 W. Bagdad, Round Rock, TX OR Clay Madsen Recreation Center 1600 Gattis School Rd OR via email ithornton@roundrocktexas.gov or faxed to (512) 218-5548 a minimum of two weeks before the first day of program.

Your Application will be processed and you will be notified within 7 calendar days of receipt date.

PLEASE PRINT PARENT/GUARDIAN	I NAME:		DATE OF BIRTH:		
PARTICIPANT NAME	IE: DATE OF BIRTH:				
	ADDRESS:				
	ZIP CODE:				
	OTHER #				
ETHNICITY:					
□ White	☐ Am. Indian/Alaskan Na	ative (AI)	☐ Asian & White (AW)		
□ Asian	☐ Black/African America	` '	☐ Other Multi-Racial (O)	
□ Hispanic	☐ Native Hawaiian/Other	Pacific Islander (HI)	☐ Am. Indian/Alaskan N	lative & White (IAW)	
□ Black/African –Ame	r.				
I understand that ap	proval for Scholarship f	unding DOES NOT GU	ation as required to qualif ARANTEE scholarship for idelines and Criteria for	•	
Signature of Parent/G	uardian:		Date:		
FY18-For Office	e use only, Applicant do Receipt date:	es not complete:	**************************************	*************	
	l District Letter for Free or Rec	luced Hot Lunch			
□ Curre	nt Year's Tax Return	☐ Medicaid Letter/Card	- *Attach copy of bill to	verify residency	
Intake staff printe	ed name:				
	ARSHIP ADMINISTRAT				
Request is: \square A	pproved □ Denied	☐ Notified Date			
□ Class	Adjustments Made & Date	te:			
Signature of Parks and Recreation Manager			Date		