



The City of Round Rock is looking for a few GOOD PEOPLE!

Please print or type below and return this application form to the City Clerk.

Note: All information on this application is public information pursuant to the Texas Public Information Act. All individuals appointed to serve on a board/commission will be required to complete one hour of training relative to the Texas Open Meetings Act.

Name: _____

Address (Including Zip Code): _____

Home Phone: _____

Work/Cell Phone: _____

Email Address: _____

Applicants must have lived in the city limits for at least the last 12 months and be a registered voter in the City of Round Rock. You are not eligible to apply if you do not meet both those requirements.

Do you live inside the city limits of Round Rock? Yes _____ No _____

If yes, how many years _____

Are you a registered voter in the City of Round Rock? Yes _____ No _____

Voter Registration Number: _____

Occupation / Area of Expertise: _____

Education (optional): _____

Please list any professional and/or community activities are you involved in: *(Attach separate page if necessary)*

Please list experience, training, skills or interests which you believe qualifies you for the membership on this Commission: *(Attach separate page if necessary)*

Are you currently serving on a City of Round Rock Board or Commission?

Yes _____ No _____

If yes, please list board or commission and term expiration date: _____

Have you ever served on a City of Round Rock Board or Commission?

Yes _____ No _____

If yes, please list board or commission and service dates: _____

Do you have any relatives or members of your household serving as an elected or appointed official of the City of Round Rock?

Yes _____ No _____

If yes, please list their name and relationship: _____

Do you know of any reason you might have a conflict of interest as a result of your service on any of the boards/commissions on which you are requesting to serve?

Yes _____ No _____

If Yes, please explain: _____

Do you have any relatives employed by the City of Round Rock?

Yes _____ No _____

I AM INTERESTED IN SERVING ON THE FOLLOWING BOARDS OR COMMISSIONS:

PLEASE ORDER YOUR TOP THREE CHOICES OF BOARDS OR COMMISSIONS BY PLACING A 1, 2, OR 3 NEXT TO THE NAME.

[Please limit your selection to no more than three (3)]

- _____ Historic Preservation Commission
- _____ Planning and Zoning Commission/Capital Improvements Advisory Committee (CIAC)
- _____ Zoning Board of Adjustments
- _____ CIAC Ad Hoc Member ****MUST LIVE IN THE ETJ****
- _____ Transportation & Economic Development Corp Board of Directors
- _____ Ethics Review Commission
- _____ Building Standards Commission/Fire Code Board of Appeals

Please read and refer to the City of Round Rock Ethics Ordinance before answering the following questions:

Do you understand and agree to adhere to the City's Ethics Ordinance?

Yes _____ No _____

It is the policy of the City of Round Rock that any member of a board or commission who misses 3 consecutive meetings shall forfeit their membership on that board or commission.

Do you understand the term length of the position you are applying for and the importance of attending all meetings of the board or commission?

Yes _____ No _____

Personal and Business References:

1. _____
2. _____
3. _____

I CERTIFY THAT ALL STATEMENTS THAT I HAVE MADE ON THIS APPLICATION AND ANY OTHER SUPPLEMENTARY MATERIALS ARE TRUE AND CORRECT. I HEREBY AUTHORIZE THE CITY OF ROUND ROCK TO INVESTIGATE THE ACCURACY OF THIS INFORMATION FROM ANY PERSON OR ORGANIZATION, AND I RELEASE THE CITY OF ROUND ROCK AND ALL PERSONS AND ORGANIZATION FROM ALL CLAIMS AND LIABILITIES ARISING FROM SUCH INVESTIGATION OR THE SUPPLYING OF INFORMATION FOR SUCH INVESTIGATION. I ACKNOWLEDGE THAT ANY FALSE STATEMENT OR MISREPRESENTATION ON THIS APPLICATION OR SUPPLEMENTARY MATERIALS WILL BE CAUSE FOR REFUSAL OF APPOINTMENT OR IMMEDIATE DISMISSAL AT ANY TIME DURING THE PERIOD OF MY APPOINTMENT.

(SIGNATURE)

(DATE)

Please tell us how you heard about the City of Round Rock Boards and Commission openings:

_____ City of Round Rock Website _____ Newspaper _____ Channel 10	_____ Social Media – Please specify what type below: _____ _____ Word of Mouth
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I was referred by (if applicable): _____

- ◇ **All applications must be signed and returned to the City Clerk by posted deadline (see contact information below).**
- ◇ **Annual appointments are done by the City Council in August of each year.**
- ◇ **All persons (whether already sitting on a board or commission or not) must re-apply each year.**

For Office Use Only:	<i>New Appointment</i>	<i>Re-Appointment</i>
<i>Date Received:</i>		
<i>Board or Commission:</i>		
<i>Resident?</i>	<i>Yes</i>	<i>No</i>
<i>Action:</i>	<i>Appointed</i>	<i>Not Appointed</i>
<i>Notes:</i>		

City of Round Rock
 Attn: Sara White, City Clerk
 221 East Main Street
 Round Rock, Texas 78664
 (Office) 218.5404 / (Fax) 218.7097
 swhite@roundrocktexas.gov

Board and Commission Applicant Questionnaire

If you are applying for more than one board or commission, please complete a separate questionnaire for each one.

NAME: _____

BOARD OR COMMISSION NAME: _____

1. Based on your understanding or experience, what is the role between the board or commission for which you are applying, and the City Council, City staff, and the general public?

Answer:

2. Have you ever attended a meeting of the board/commission you have applied for?

Answer:

3. Have you read the minutes of recent meetings of the board/commission you are applying for?

Answer:

4. What do you feel are the responsibilities of the board/commission you are applying for?

Answer:

5. Why are you willing to commit time to volunteer for this appointment position?
Answer:

6. Do you foresee yourself seeking any other positions within the City of Round Rock in the near future?
Answer: