



Initial Submittal: \_\_\_\_\_ Please check one:  
Resubmittal: \_\_\_\_\_

Permit Number: \_\_\_\_\_

# APPLICATION

## Public Rights of Way Utility Construction

Applicant Name (Utility Company): _____	Contact Person: _____
Address: _____	Work Phone Number: _____
Cell Phone Number: _____	E-mail Address: _____
Affiliated Contractor: _____	Address: _____
Work Phone Number: _____	Cell Phone Number: _____

General Description of the Work to be Performed/Location: \_\_\_\_\_

Construction Start Date: \_\_\_\_\_ Construction End Date: \_\_\_\_\_

\$400 Right of Way application fee	Franchised Utility	Yes	No
Traffic Control Planned?	Yes, attached	N/A	

One set of construction plans that depict all requirements as set forth in the Public Rights-of-Way Management Ordinance that include:

- the approximate location and proposed routing of new construction or reconstruction of all facilities that involves an alteration to the surface or subsurface of the public rights-of-way;
- the location of all public rights-of-way and utility easements which applicant plans to use;
- a detail of all existing City utilities in relation to applicant's proposed route;
- a description of what the applicant proposes to install, including but not limited to pipe size, number of conduits, and valves, with appropriate details attached;
- the location of areas where asphalt or concrete in City Rights of Way of any public easement will be removed and replaced, with appropriate plans and City details;
- drawings of any boxes, trenches, handholes, manholes, switch gears, transformers, pedestals, etc. including depth located in public rights-of-way;
- handhole and/or manhole typical of type of manholes and/or handholes applicant plans to use or access;
- a complete legend of drawings submitted by the applicant; and
- the construction and installation methods to be employed for the protection of existing structures, fixtures, and facilities within or adjacent to the right-of-way and the dates and times work will occur;

a copy of any permit or approval issued by federal or state authorities for work in federal or state right-of-way located within the City, if applicable; and

By this application for a construction permit to use the Public Rights-of-Way, I, as the lawful representative of \_\_\_\_\_, a representative of the facility owner with authority to bind the Owner, hereby acknowledge that I have read and understood the terms and conditions approved by the City of Round Rock under Section 10.900, City Public Rights-of-Way Management (Ordinance No. G-07-08-09-7A1).

Name (Print): _____	Title: _____
Signature: _____	Date: _____

For Office Use Only

Sent to Director's Designee:	Reason for Denial and/or Comments:
Designee Assigned :	
Date Approved/Denied:	
Designee Signature:	Phone Number: