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City Attorney
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August 8, 2019

The Honorable Mayor, Mayor Pro-Tem and City Council
City of Round Rock, Texas

I am pleased to present this working draft of the City Manager's Proposed Budget for fiscal year 2019/20. This document and our discussions represent consistency in how we focus City resources and how they are presented for Council consideration and deliberation.

This document represents an important next step in implementing the Council's strategic direction for the coming year. Its purpose is not to be a complete compendium of all strategic and fiscal data that will ultimately be prepared and presented to the Council and the community. The purpose of this document is to provide working data for deliberation and review.

At the February retreat, Council affirmed and prioritized six long-term goals for Round Rock:

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. Great Community to Live
4. "The Sports Capital of Texas" for Tourism and Residents
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

This workbook is a draft of implementation targets and working materials to assist Council in assessing two primary questions:

- Strategic Direction: Do the resources, projects, and programs outlined in this workbook and during the workshop meet the near-term and long-term direction of Council and the community?
- Fiduciary Review: Does the review of general economic and growth trends, revenues, rates, expenditures, and reserves meet the high standards of fiscal stewardship the Council and community expect?

I look forward to working with Council to discuss and meet our community's goals.

Sincerely,

Laurie Hadley
City Manager



FY 2020 PROPOSED BUDGET

City of Round Rock Proposed Budget

For the Fiscal Year

October 1, 2019 to September 30, 2020

This budget will raise more revenue from property taxes than last year's budget by an amount of \$7,720,406 which is a 13.6 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,610,750.

The amounts above are based on the City's property tax rates calculated or proposed as follows:

Tax Rate	Proposed Adopted	
	FY 2020	FY 2019
Property Tax Rate	\$0.439	\$0.4200
Effective Tax Rate	0.402	0.406
Effective M&O Tax Rate	0.427	0.418
Rollback Tax Rate	0.441	0.431
Debt Rate	0.125	0.122

The above information is presented on the cover page of the City's FY 2020 Proposed Budget to comply with requirements of Section 102.005 of the Texas Local Government Code.

In accordance with Section 104.0045 of the Texas Local Government Code as amended by HB 1495 - Itemization of Certain Expenditures Required in Certain Political Subdivision Budgets - expense line items for public notices and lobbying efforts are provided below:

Description	Proposed	Projected
	FY 2020	FY 2019
Public notices required by law	\$45,000	\$42,000
Lobbying services	\$126,000	\$97,000



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INTRODUCTION

Council retreat policy priorities addressed, including:

- Roadway Improvements Plan over 5 Years (COs)
- Economic Development:
 - Kalahari Resort
 - Nutty Brown
 - Commercial redevelopment strategy
 - The District
 - Project Water Tower
 - The Depot
- City master plan for facilities
- Comprehensive water strategy
- Comprehensive plan 2030
- Future options for Sports Center
- Library project
- PARD bond projects – trails
- Body worn/in car camera replacement

Challenges

- State legislative actions
- Demands of continued growth on City services
- Flat sales tax revenue projections
- Operations and maintenance of existing and new City facilities

Focus for 2019/20:

- Completing what we've started
 - 2013 voter approved bond projects
 - Economic Development: Kalahari Resorts and Conventions, the District, Embassy Suites, Project Water Tower, and others
 - Luther Peterson Public Works Facility – September 2019
 - Kenney Fort (Arterial A) Segment 2 and Segment 3
 - Neighborhood Street Maintenance
- Meeting demands of growth



FOCUS FOR 2019/20

This year continues the focus on an **accurate**, **efficient**, and **transparent** budget process.

- Budget Linkage
 - Align budget with Council goals
 - Proposed year in context of five-year outlook and needs
- Budget Process
 - Collaborative executive team review with City Manager
 - Ongoing operating needs and one-time requirements addressed
- Broad View
 - Big picture of all City resources and uses
 - CIP overview

2019/20 Budget Drivers

- Council goals and strategic direction
- Growth – all additions are to maintain service levels
 - Projected population growth – **116,120** to **119,371** by year end of **2.80%**
 - Development demands rising and will continue to increase with Kalahari and the District moving forward
- Employee compensation and benefits
- Maintenance of parks, facilities, and streets
- Compliance with financial policies



PROPOSED BUDGET BY THE NUMBERS

Totals for 2019/2020

\$444.7 million

General Fund (\$121.2M ongoing expenses, \$3.6M transfers for one-time needs) \$124.8 million

Total CIP \$213.5 million

All Other \$106.4 million

Proposed Tax Rate

\$0.43900

- Increase of \$0.019 from current year nominal rate of \$0.42
- Estimated 9.3% over effective rate for debt & operating needs

New Staff Proposed

11.00

General Fund 10.00

Utility Fund 1.00

*Final recommendation will be presented after appraised values are certified.

PROPOSAL BY GOAL



STRATEGIC GOAL

Financially Sound City Providing High Value Services

1

New Programs

Finance (1 FTE)

- Customer Service Rep for Utility Billing \$42,000

Planning (1 FTE)

- Long Range Planner \$58,000

Minimum Pay Rate Adjustments \$1,000,000

Update Facility Master Plan \$50,000

Total New Programs \$1,150,000

Major Items Included in Base Budget

Annual Facilities Repair & Replacement \$750,000

Technology Internal Service Fund \$750,000

PARD Repair & Replacement \$250,000

Employee Compensation Program – Increases

- *Public Safety Steps and Market Adjustments* \$1.3 million
- *General Government Salary Increases and Market Adjustments* \$2.3 million

OSP Reserve – additional designation for FY 2020 \$700,000

OSP Tennis Court Repairs (OSP Reserve) \$600,000

Fire Station #3 – La Frontera \$4.5 million

- *Total Project Cost = \$6.3 million*
- *Estimated Completion Date = November 2020*



STRATEGIC GOAL

City Infrastructure: Today and for Tomorrow

2

New Programs

Fire (1 FTE)

- Fire Code Inspector \$101,000

General Services (1 FTE)

- Admin Associate for Fleet Maintenance \$45,000

Transportation (1 FTE)

- CIP Infrastructure Inspector \$86,000

Total New Programs

\$232,000

Major Items Included in Base Budget

Water & Wastewater CIP \$42.0 million

Drainage CIP \$3.7 million

- Dam 101 Interlocal Agreement and Funding In progress

Roads/Streets CIP

- Year 2 of 5-year \$240 million program \$73.4 million
- Including engineering and staff work on Kenney Fort and Gattis School Road
- Construction of Gattis School Road Segment 6, Kenney Fort Segment 4, Logan Drive Bridge, University East, and Oakmont Drive



STRATEGIC GOAL

Great Community to Live

3

New Programs

Parks and Recreation (1 FTE)

- Fitness Instructor \$44,000
- Brush Truck with Grapple Arm \$164,000

Library (1 FTE)

- Manager \$111,000

Police (4 FTEs)

- 2 Officers \$207,000
- Victims Service Advocates (Partial Grant Funded) \$29,000

Communications (Arts) – increased funding

- Chalk Walk, Culture guide, ArtSpace Improvements, Art installations, and Signal box art \$94,000
- Total FY 2020 Proposed Arts Budget = \$396K

Total New Programs

\$649,000

Major Items Included in Base Budget

Brushy Creek, Heritage East & West, Lake Creek Trail Expansions \$8.3 million

- Brushy Creek Trail: total = \$2.7M, complete Fall 2019
- Heritage Trail – East: total = \$4.6M, FY 2021
- Heritage Trail – West: total = \$9.6M, FY 2022
- Lake Creek Trail: total = \$2.0M, FY 2021

Adult Sports Complex (design)

Near completion

- Total project cost = \$3.4 million
- Estimated Completion Date = Fall 2019
- Funded by 2013 GO Bonds

Design and Engineering of New Library Facility

- Total project cost = \$37.0 million \$3.4 million
- Estimated Completion Date = November 2023

Commercial Redevelopment Strategy

Ongoing



STRATEGIC GOAL

**“The Sports Capital of Texas”
for Tourism and Residents**

4

New Programs

Forest Creek Golf Club

- Transfer from GSFC for future capital improvements and reserves \$200,000

Fiscal Impact Analysis - Tourism Study

\$80,000

- Total Project Cost = \$180,000
- Phase I – Sports Tourism Assessment
- Phase II – Broad Tourism Study
- Estimated completion date Sept. 2020

Total New Programs

\$280,000

Major Items Included in Base Budget

Forest Creek Golf Club

\$2.1 million

- *Revenues on track to cover expenses in FY 2020*

Multipurpose Complex Fund

\$1.3 million

- *Facility fully operational and revenues continue to increase*

Sports Center Fund Operating Budget

\$1.8 million

- *Fully self-supporting*

Conference / Convention Marketing Strategy

In Progress

Dell Diamond – Capital Improvements

\$610,000

- *Final phase of \$3.5 million upgrade program started in 2016*



STRATEGIC GOAL

Authentic Downtown - Exciting Community Destination

5

New Programs

Business Center Foundation Repairs \$400,000

Prete Plaza Mobile Restrooms \$50,000

Northeast Downtown Improvements* \$2.1 million

- Water, Drainage, and Transportation improvements scheduled to begin construction
- Total project cost = \$10.1 million

Northeast Downtown Parking Garage*

- Estimated cost = \$6.5 million
 - Estimated completion date = November 2023
- In design

Total New Programs

\$2.6 million

Major Items Included in Base Budget

Communications

- Continue funding for Hometown Holiday Lights \$221,000
- Downtown Marketing Initiatives (Type B) \$90,000

Downtown parklets, landscape, lighting, and sidewalk improvements

\$1.0 million+

- Cost and scope under review

The Depot Townhome Development

- Developer is preparing to submit final site development plans to Planning
- In Progress



STRATEGIC GOAL

Sustainable Neighborhoods - Old and New

6

New Programs

Parks and Recreation

- | | |
|--|-----------|
| • Mesa Village Park Playground Replacement | \$90,000 |
| • Bradford Park Playground Replacement | \$130,000 |

Community Development Block Grant Projects

Still Pending Council Approval

- | | |
|--|-----------|
| • Community Development Division Home Repair Program | \$167,000 |
| • Frontier Park Improvements | \$150,000 |
| • Chisholm Valley Sidewalks Project | \$200,000 |

Total New Programs

\$737,000

Major Items Included in Base Budget

Neighborhood Street Maintenance

\$4.3 million

- *Total allocation since 2015 = \$25.1M (includes FY 2020 amount)*
- *Spent or contracted for \$12.7M in projects as of 6/1/2019*

Old Neighborhoods Revitalization Strategy

Ongoing

Community Communications and Outreach Enhancements

Ongoing

PROPOSED ADDITIONS

PROPOSED ADDITIONS - GENERAL FUND

Base Budget for 2019/20	\$119,102,153
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New Funding by Department (Ongoing Operating Costs)

Administration	0
Communications	0
Finance	0
Fire (1 FTE)	101,000
Fiscal Support (Minimum Pay Rate Adjustments)	1,000,000
General Services (1 FTE)	44,574
Human Resources	0
Information Technology	0
Library (1 FTE)	107,275
Parks & Recreation (1 FTE)	107,491
Planning (1 FTE)	79,942
Police (4 FTEs)	579,217
Recycling	0
Transportation (1 FTE)	85,985
Total New Funding (10 FTEs)	\$2,105,484

Total General Fund	\$121,207,637
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Percentage increase for new programs	1.8%
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Note: Large one-time equipment purchases are purchased from GSFC and are presented on page 17.

PROPOSED ADDITIONS - COST COMPONENTS BY DEPARTMENT

Program	FTEs	Personnel	Operations	Capital	Total	Fund
Communications						
Chalk Walk - relocating to Dell Diamond			35,000		35,000	HOT
Arts & Culture Guide			13,000		13,000	HOT
Additional funding for Arts Grants			20,000		20,000	HOT
ArtSpace Building Improvements			25,000		25,000	HOT
Art Installations (downtown, sculptures, traveling, pop up art)			16,000		16,000	HOT
Signal Box Art			5,000		5,000	HOT
Total Communications	0.00	-	114,000	-	114,000	
Finance						
Utility Billing Customer Service Representative	1.00	56,387	(14,800)		41,587	Utility
Total Finance	1.00	56,387	(14,800)	-	41,587	
Fire						
Fire Apparatus for Station 9, <i>one-time funding</i>				945,201	945,201	GSFC
Fire Code Inspector (Hire Date: 2/1/20)	1.00	89,550	11,450		101,000	GF
Exhaust Removal System Stations 1 and 9				159,000	159,000	GSFC
Additional funding for Fire Station 3				755,000	755,000	GSFC
Extrication Pad and Public Safety Training Center				150,000	150,000	GSFC
Total Fire	1.00	89,550	11,450	2,009,201	2,110,201	
Fiscal Support						
Minimum Pay Rate Adjustment				1,000,000	1,000,000	GF
Total Fiscal Support	0.00	1,000,000	-	-	1,000,000	
General Services						
Administrative Associate (Hire Date: 2/1/20)	1.00	40,634	3,940		44,574	GF
Update Facility Plan				50,000	50,000	GSFC
Business Center Movement				400,000	400,000	GSFC
Plaza Restrooms				50,000	50,000	GSFC
Total General Services	1.00	40,634	3,940	500,000	544,574	
Library						
Library Manager	1.00	107,275	3,450		110,725	GF
Total Library	1.00	107,275	3,450	-	110,725	
Parks & Recreation						
Pop Up Play Day			12,000		12,000	GF
Adult Rec Complex Tournaments (<i>incl. offsetting revenues</i>)			(45)		(45)	GF
Additional Line Item Request - Athletic Field Maintenance			8,000		8,000	GF
Kinningham House - evaluation of needs and design				50,000	50,000	GSFC
Brush Truck with Grapple Arm			3,500	160,000	163,500	Cap Lease
Fitness Instructor (<i>inc. offsetting revenues</i>)	1.00	69,036	(25,000)		44,036	GF
Amenity Repairs and Replacements				30,000	30,000	Bucket
Mesa Village Park Playground				90,000	90,000	Bucket
Bradford Park Playground				130,000	130,000	Bucket
OSP Tennis Complex Repairs				600,000	600,000	Bucket
Total Parks & Recreation	1.00	69,036	(1,545)	1,060,000	1,127,491	

PROPOSED ADDITIONS - COST COMPONENTS (CONTINUED) BY DEPARTMENT

Program	FTEs	Personnel	Operations	Capital	Total	Fund
Planning						
Planner	1.00	57,937			57,937	GF
Temp Intern & Temp Planning Technician		22,005			22,005	GF
Total Planning	1.00	79,942	-	-	79,942	
Police						
Crime Scene Forensic Laser				21,375	21,375	LE
Victims' Assistants Grant Match <i>(inc. offsetting revenues)</i>	2.00	122,216	(93,538)		28,678	GF
Rebuild Obstacle Course, design				50,000	50,000	GSFC
Replace Bear with BearCat, net cost				230,000	230,000	Cap Lease
Body Worn/In Car Camera System				250,000	250,000	GF
Weapon Laser Sights				37,500	37,500	LE
DNA Collection Device				37,000	37,000	LE
Police Officers	2.00	207,000			207,000	GF
Total Police	4.00	329,216	(93,538)	625,875	861,553	
Sports Management & Tourism						
Transfer to Forest Creek Golf Club				200,000	200,000	GSFC
Total Sports Management & Tourism	0.00	-	-	200,000	200,000	
Transportation						
CIP Infrastructure Inspector	1.00	77,705	8,280		85,985	GF
Total Transportation	1.00	77,705	8,280	-	85,985	
Utilities/Drainage						
Drainage Supervisor			5,530	40,000	45,530	Drainage
Total Utilities/Drainage	0.00	-	5,530	40,000	45,530	
Citywide Grand Total	11.00	\$1,849,745	\$36,767	\$4,435,076	\$6,321,588	
Totals by Fund						
General Fund/GSFC/Cap Lease	10.00	1,793,358	(67,963)	3,449,201	5,174,596	
Existing Project Funding	0.00	-	-	-	-	
Utility Fund	1.00	56,387	(14,800)	-	41,587	
Drainage Fund	0.00	-	5,530	40,000	45,530	
Hotel Occupancy Tax Fund	0.00	-	114,000	-	114,000	
Law Enforcement Fund	0.00	-	-	95,875	95,875	
Bucket Funding	0.00	-	-	850,000	850,000	
Multipurpose Complex Fund	0.00	-	-	-	-	
Citywide Grand Total	11.00	\$1,849,745	\$ 36,767	\$4,435,076	\$ 6,321,588	

PROPOSED USES - GENERAL SFC

Ending FY2019 Uncommitted Balance **\$2,691,994**

ADD	FY 2020 Rock'N River fee increase revenues	200,000
	Savings from Debt Refunding	750,000
	FY2020 Property Tax increase revenues	1,015,201
	FY2018 year end transfer from General Fund	2,602,000

Amount Available for FY2020 Uses **\$7,259,195**

City-wide	Facilities and IT Repair & Replacement (FY2020)	1,500,000
	PARD Repair & Replacements (FY2020)	250,000
	Business Center Foundation Repairs	400,000
	Update Facility Plan	50,000
	Prete Plaza Mobile Restrooms	50,000
SMT	Transfer to Forest Creek Golf Club	200,000
PARD	OSP Replacement Reserve Fund (FY2019 & FY2020)	1,000,000
	OSP Replacement Reserve - OSP Tennis Court Repairs	600,000
	Evaluation and Design for Kinningham House	50,000
Public Safety	Police Radio Replacement Program (Year 6 of 7)	368,000
	RRFD Equipment Replacement Program	250,000
	Police Equipment Replacement Program	350,000
	New Fire Apparatus for Station 9 - Fire	945,201
	Exhaust Removal System - Fire Stations 1 & 9	159,000
	Extrication Pad @ PTSC - Fire	150,000
	Additional Funding To Complete Fire Station 3	755,000
	Design for Obstacle Course - Police	50,000

Total New General Self Finance Uses/Designations **\$7,127,201**

Remaining	\$131,994
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(1) 2019 OSP Reserve \$900k + 2020 OSP Reserve \$700k - use of \$600K for OSP Tennis Court Repairs

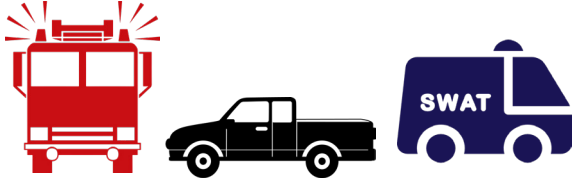
PROPOSED FINANCIAL POLICY CHANGES

- Staff has no proposed policy changes at this time.
- The existing policies will be reviewed and presented for readoption on August 22,2019.

COST SAVINGS AND EFFICIENCIES

BEFORE WE ADD... WE EVALUATE CURRENT RESOURCES

Recent Items of Notes



VEHICLE SAVINGS

- Fire waited 2 years after Station 9 opened, using a reserve while evaluating that a new fire engine is truly needed
- Repurposing 2 trucks for new FY 2020 positions, saving over \$80,000
- Replacing the Bear with a smaller BearCat better suited and sized for the needs of Round Rock - \$200,000 savings



PERSONNEL SAVINGS

- Utilities reclassified an existing position to a supervisor level to save on the cost of creating an entirely new position
- Police is using a grant to fund 80% or \$94,000 of the cost of 2 new Victims Advocates positions
- Repurposed a Meter Services Rep position in Utility Billing to meet a growth in demand within Finance in Purchasing
- Repurposed two vacant Call Taker positions in Police to add a Law Enforcement Support Tech and a Records Admin Assistant
- Library - effective use of volunteers that offset staffing costs by \$125,000 per year
- Parks and Recreation Department - use of more than 10,000 volunteer hours annually to offset personnel cost by approximately \$170,000 per year



INTEREST SAVINGS

- Recent debt rating upgrade allows us to borrow at lower interest rates
- 2019 GO Bond refunding realized savings of \$150,000 annually
- Recent Type B refunding realized savings of \$90,000 annually
- Refundings over the past 3 years have realized savings of \$1.4 million annually



OTHER COST SAVINGS

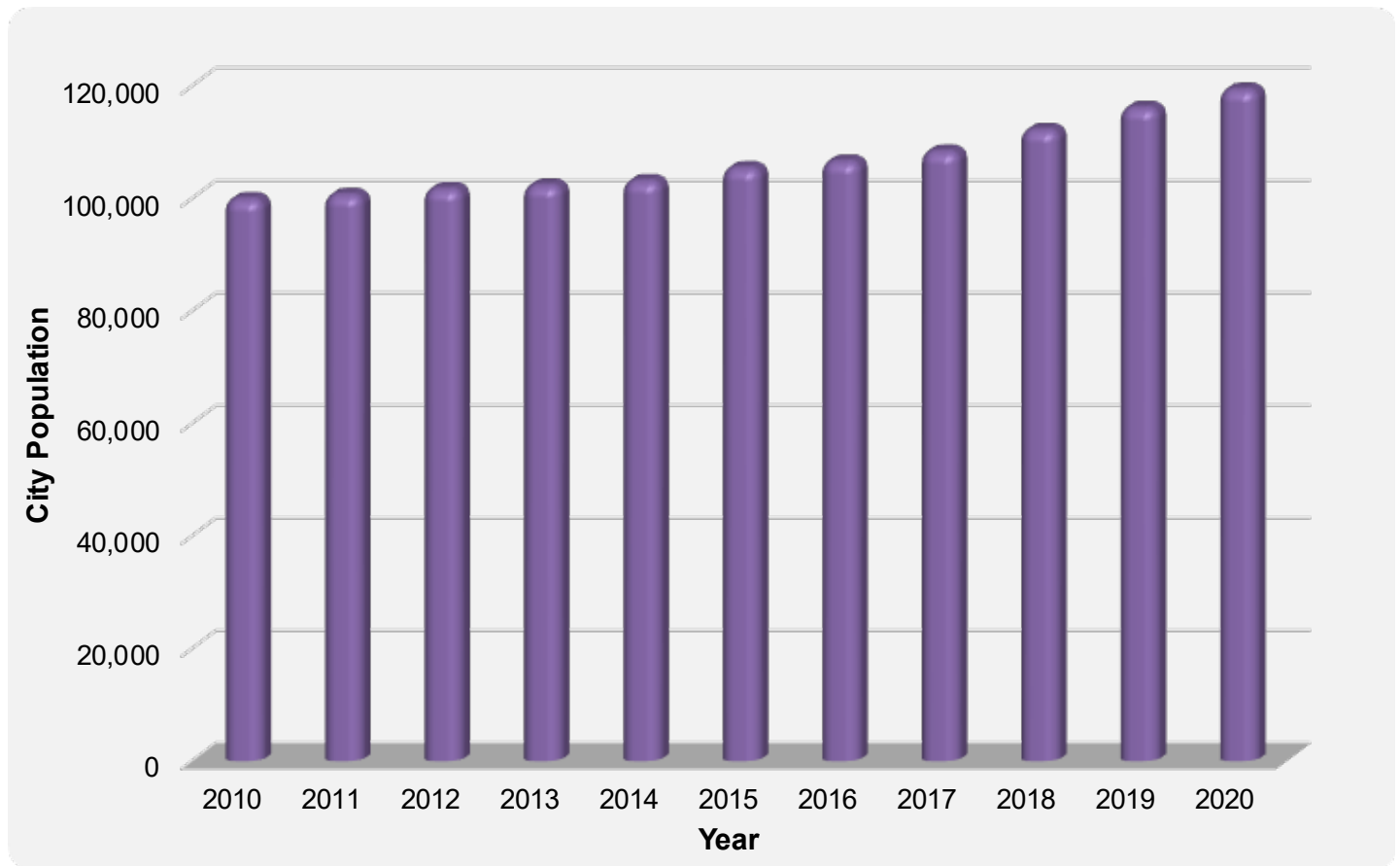
- Repurposing current year funding to purchase \$600,000 worth of FY 2020 Budget requests without any additional appropriations
- Cost savings in Utilities have eliminated a planned water rate increase for FY 2020
- Performing work on the Comprehensive Plan 2030 internally saving costs for consultants - saving over \$100,000
- Assumed operations of the Brushy Creek Regional Wastewater System (BCRWWS)
- Transportation - \$109 million spent on roads in past five years with \$16 million, or 15% coming from other agencies (has averaged as high as 25%, depending on time period)
- Police, Parks - Use of Law Enforcement funds, donations, and volunteers to purchase equipment and provide services



GROWTH TRENDS

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POPULATION



City of Round Rock Population Projections 2010 to 2020

Year	Population	City Growth Rate
2010	99,887	0.39%
2011	100,659	0.77%
2012	101,702	1.04%
2013	102,349	0.64%
2014	103,107	0.74%
2015	105,405	2.23%
2016	106,591	1.13%
2017	108,353	1.65%
2018	112,201	3.55%
2019	116,120	3.49%
2020*	119,371	2.80%

19.5% increase
over 10 years

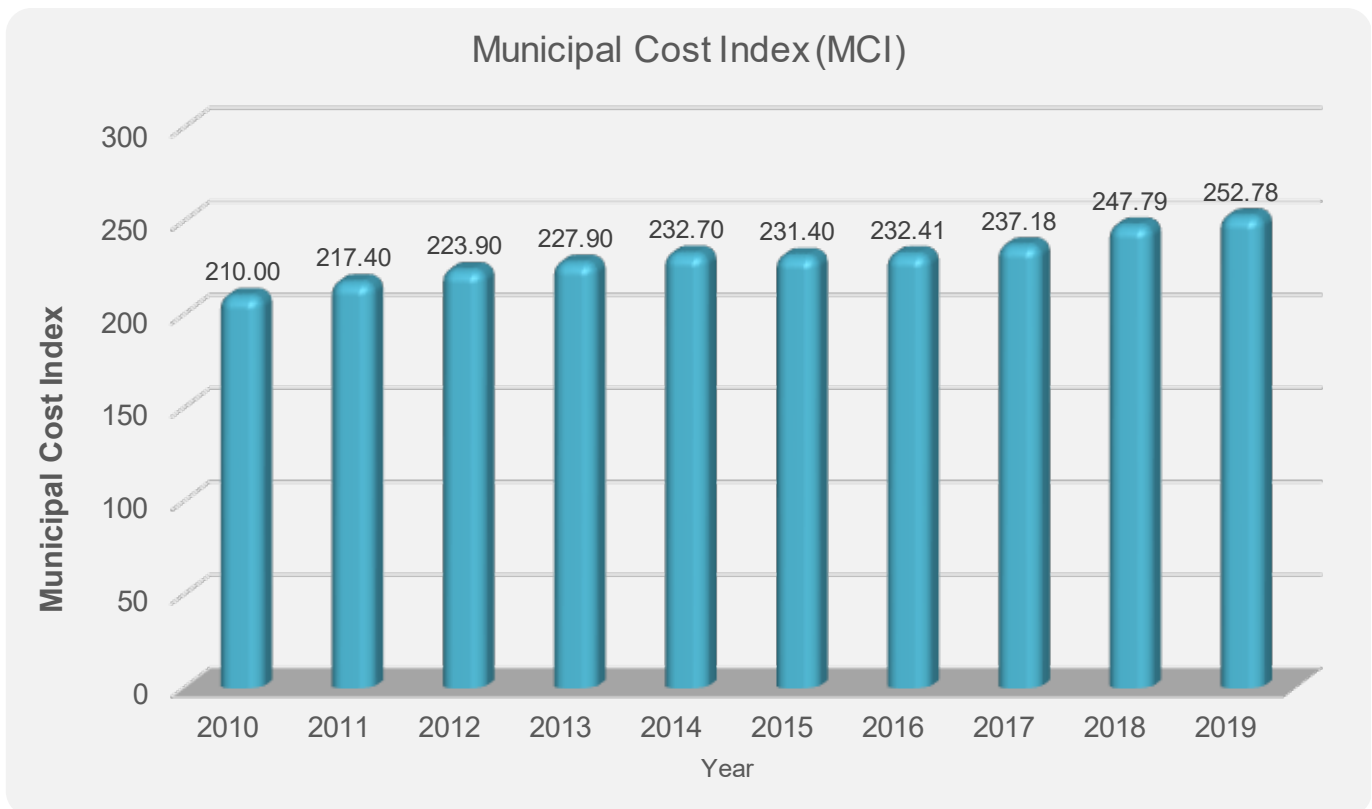
*Projected

CITY COST INCREASES OVER 10 YEARS

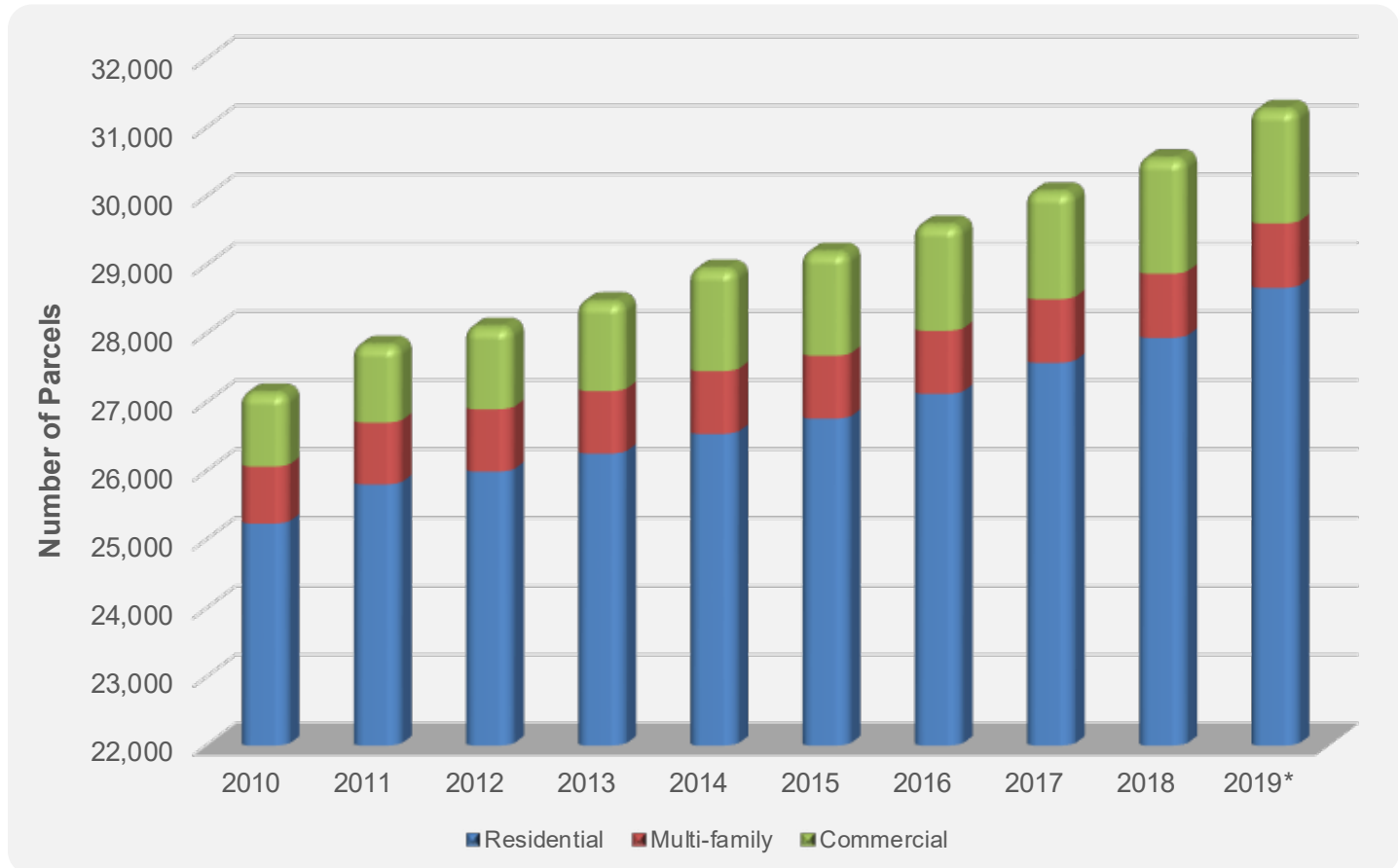
Average salaries have increased **33%** over the past 10 years

Position	Salary FY 2010	Salary FY 2020	Change	% Change
Accounting Technician	23,858	31,762	7,904	33%
Parks Maintenance Worker	21,757	28,808	7,051	32%
Police Officer	44,090	59,943	15,853	36%

Municipal Cost Index has increased **20%** over the past 10 years



PARCELS (TAXABLE)

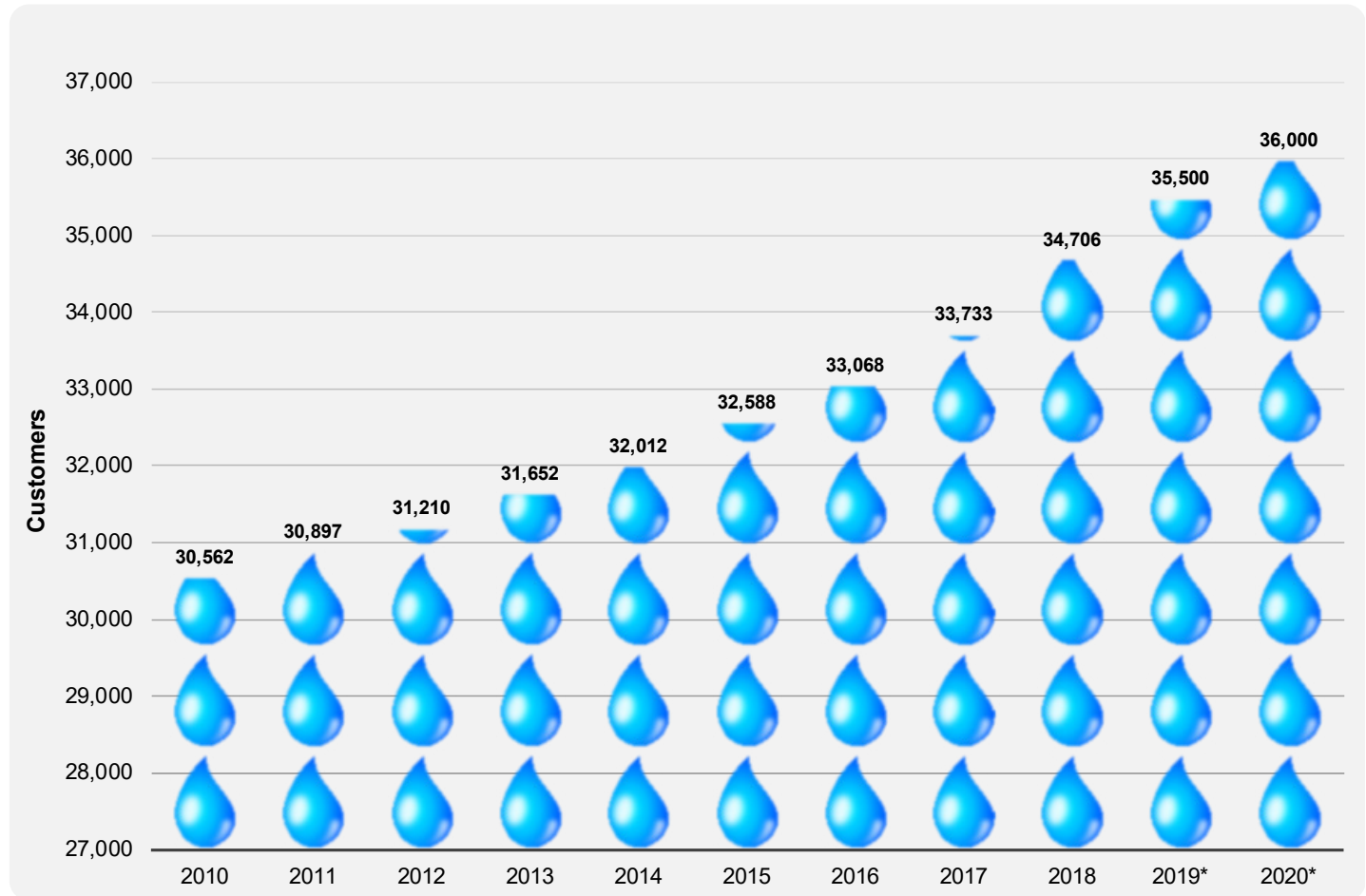


Tax Year	Residential	Multi-family	Commercial	Total Parcels
2010	25,234	830	1,073	27,137
2011	25,804	900	1,129	27,833
2012	25,991	908	1,196	28,095
2013	26,253	910	1,303	28,466
2014	26,538	915	1,488	28,941
2015	26,761	917	1,509	29,187
2016	27,122	919	1,542	29,583
2017	27,574	926	1,567	30,067
2018	27,938	934	1,678	30,550
2019*	28,665	939	1,663	31,267

* Projected

NOTE: Excludes personal property accounts.

UTILITY CUSTOMERS

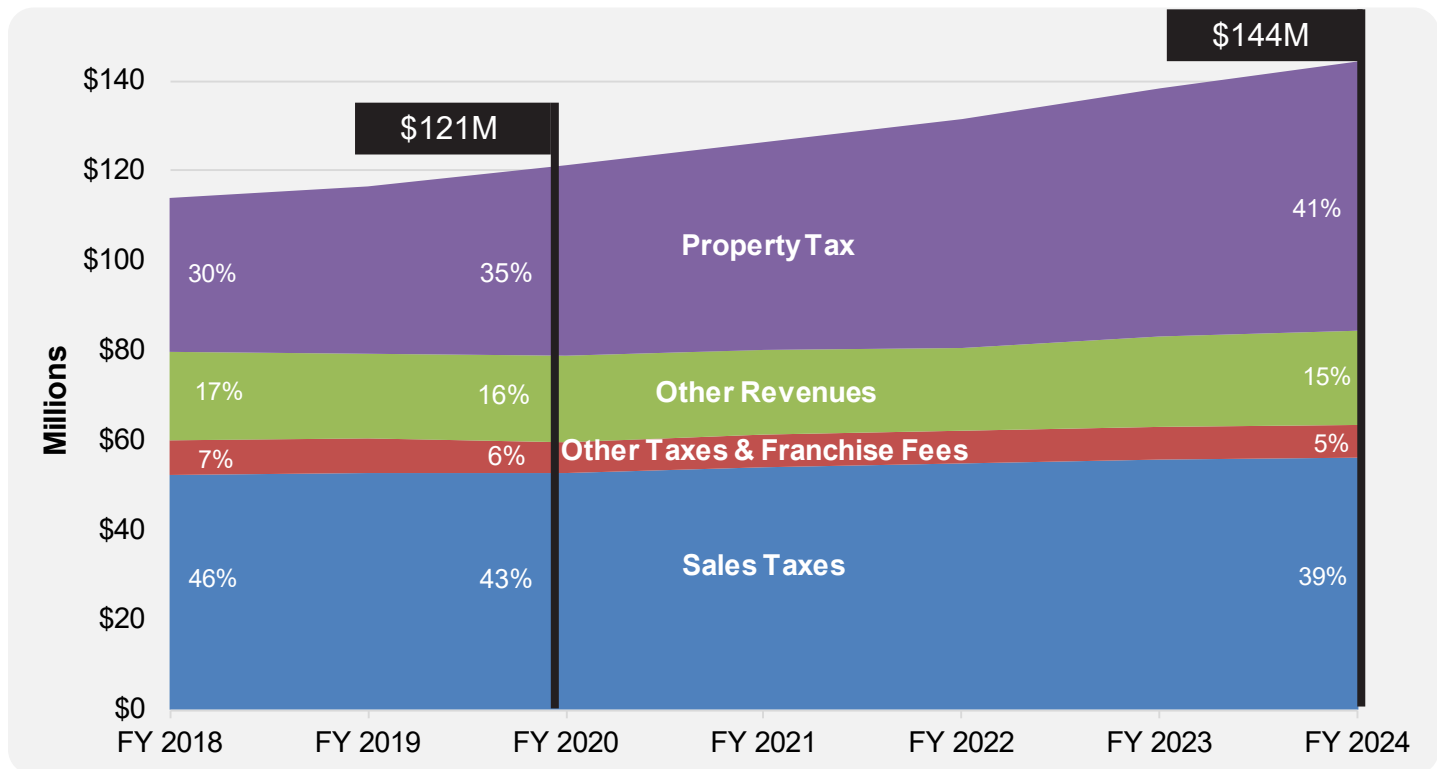


Year	Utility Billing Customers	Percent of Change
2010	30,562	1.00%
2011	30,897	1.10%
2012	31,210	1.01%
2013	31,652	1.42%
2014	32,012	1.14%
2015	32,588	1.80%
2016	33,068	1.47%
2017	33,733	2.01%
2018	34,706	2.88%
2019*	35,500	2.29%
2020*	36,000	1.41%
10-Year Growth	5,438	17.79%

* Projected

5-YEAR GENERAL FUND FORECAST

5-YEAR REVENUE PROJECTIONS

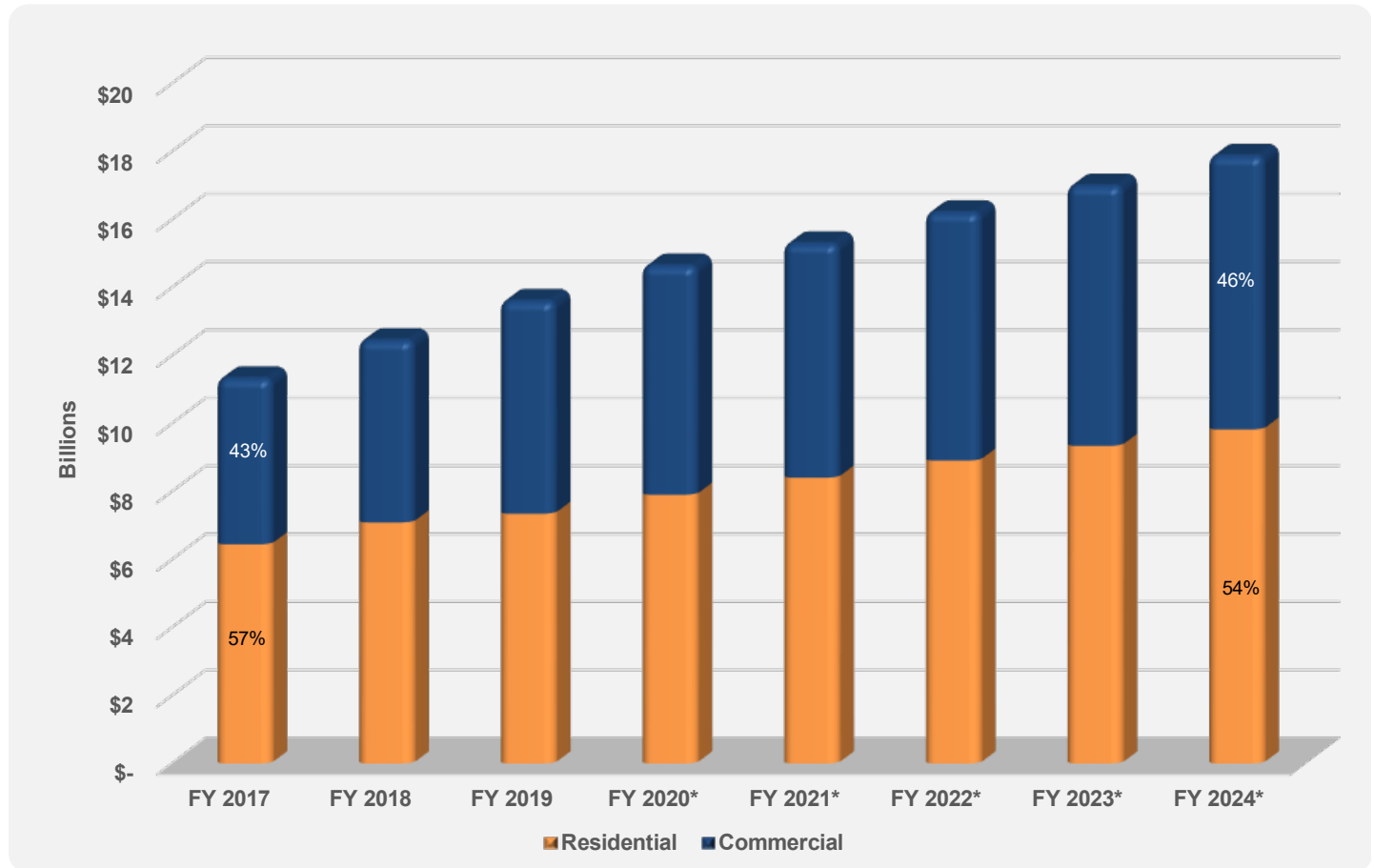


Revenue Source	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Sales Tax	\$52,396,862	\$50,735,202	52,600,000	\$54,066,035	\$54,842,016	\$55,508,756	\$56,151,542
Other Taxes & Franchise Fees	7,652,669	7,418,000	7,310,000	7,210,000	7,280,000	7,350,000	7,420,000
Other Revenues	19,475,485	19,156,635	19,784,388	18,998,316	18,410,330	20,350,000	20,840,000
Property Tax	34,559,009	37,300,000	42,066,250	46,306,878	50,994,660	55,128,933	59,748,522
Total General Fund Revenues	\$114,084,025	\$114,609,837	\$121,760,638	\$126,581,229	\$131,527,006	\$138,337,689	\$144,160,064

Revenue Assumptions

- Sales Tax revenues are projected to increase between 1.5% and 2% per year. Dell sales tax revenues are capped at 20% of total sales tax revenues to limit the dependency on a single sales tax payer. Any excess Dell sales tax revenues will be transferred to GSFC for one-time capital expenditures.
- Other Taxes and Franchise Fees are projected to increase by 1% per year.
- Other Revenues are projected to increase between 2% and 3% per year. Fees, charges, and administrative allocations will be evaluated to keep up with expense increases.
- Property tax assessed values are projected to increase between 3% and 5% per year with growth from new property projected at \$300M to \$400M per year. The model accounts for the new roll-back rate limit of 3.5% effective in FY 2021.

5-YEAR PROPERTY TAX PROJECTIONS



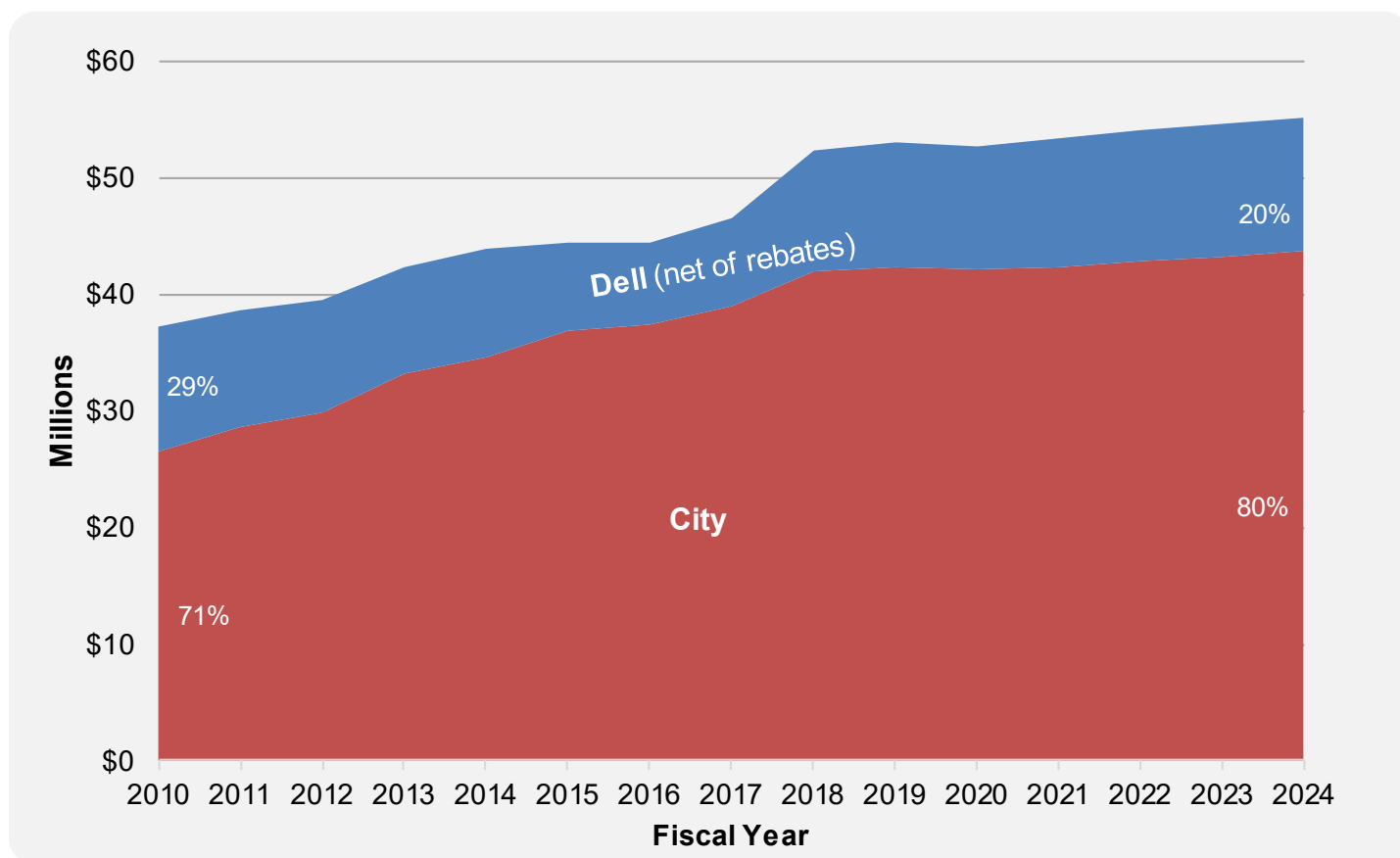
	FY 2020*	FY 2021	FY 2022	FY 2023	FY 2024
Taxable Assessed Value	\$14,280,499,908	\$14,804,000,000	\$15,753,083,088	\$16,695,248,460	\$17,505,105,914
New Property	292,279,461	300,000,000	300,000,000	300,000,000	300,000,000
New Kalahari Assessed Value	75,000,000	150,000,000	125,000,000	0	0
New District Assessed Value		40,255,425	30,896,000	0	66,243,990
Total Taxable AV	\$14,647,779,369	\$15,294,255,425	\$16,208,979,088	\$16,995,248,460	\$17,871,349,904

GF Property Tax Revenues	42,672,663	46,306,878	50,994,660	55,128,933	59,748,522
--------------------------	------------	------------	------------	------------	------------

Assumptions	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Taxable Assessed Value	7.66%	5.08%	5.98%	4.85%	5.15%

Estimated Tax Rate	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Assumes growth and new projects	0.439	0.467	0.488	0.510	0.516

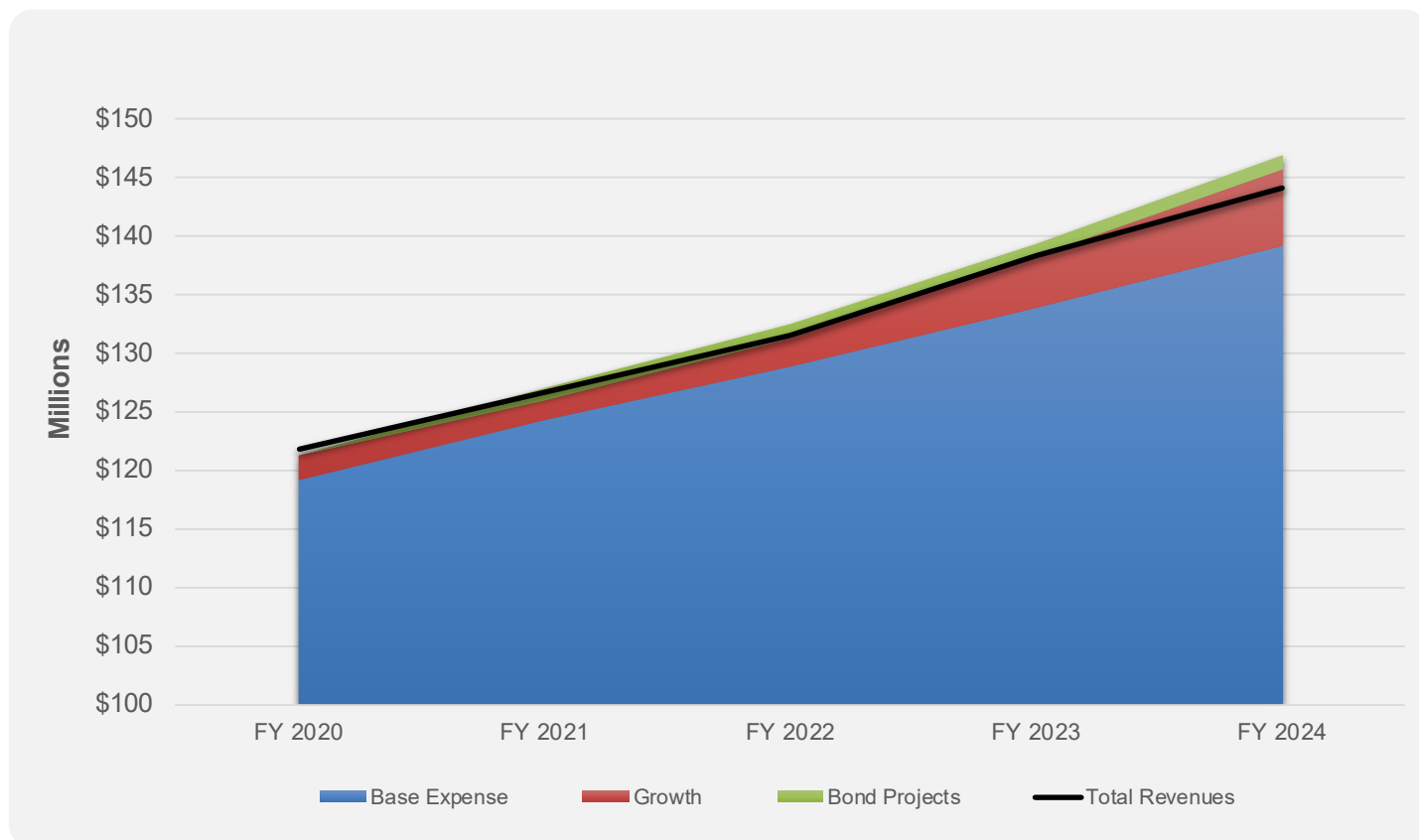
5-YEAR SALES TAX PROJECTIONS



Year	Dell (net of Rebate)	City	Total GF Sales Tax
2010	\$10,818,148	\$26,478,686	\$37,296,834
2011	9,977,032	28,649,199	38,626,231
2012	9,549,499	29,893,933	39,443,432
2013	9,031,746	33,248,531	42,280,277
2014	9,294,555	34,631,885	43,926,440
2015	7,542,157	36,914,751	44,456,908
2016	7,153,436	37,317,239	44,470,674
2017	7,592,734	39,002,868	46,595,602
2018	10,479,372	41,917,490	52,396,862
2019*	10,594,040	42,376,162	52,970,202
2020*	10,520,000	42,080,000	52,600,000
2021*	11,085,184	42,360,000	53,445,184
2022*	11,247,346	42,780,000	54,027,346
2023*	11,413,842	43,210,000	54,623,842
2024*	11,582,670	43,640,000	55,222,670

* 20% cap met

5-YEAR EXPENSE PROJECTIONS



Category	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
Base Expense	\$119,102,153	\$124,360,292	\$128,797,136	\$133,881,454	\$139,232,312
Growth	2,105,484	1,540,444	2,498,173	4,316,605	6,543,705
Bond Projects	0	1,164,047	1,167,095	1,169,937	1,172,865
Total Expense	\$121,207,637	\$127,064,783	\$132,462,404	\$139,367,996	\$146,948,882
Total Revenues	\$121,760,638	\$126,581,229	\$131,527,006	\$138,337,689	\$144,160,064
Surplus/(Gap)	\$553,001	(\$483,554)	(\$935,398)	(\$1,030,307)	(\$2,788,818)
Surplus/(Gap) % of Revenue	0.5%	-0.4%	-0.7%	-0.7%	-1.9%

5-Year General Fund Outlook

- Outlook is strong and stable
- Closing the gap in FY 2021 to FY 2024 is doable but challenging
- Must stay vigilant on sales tax reliance
- Continue diversifying local economy
- Keep self-financing focus
- Move quickly if conditions change

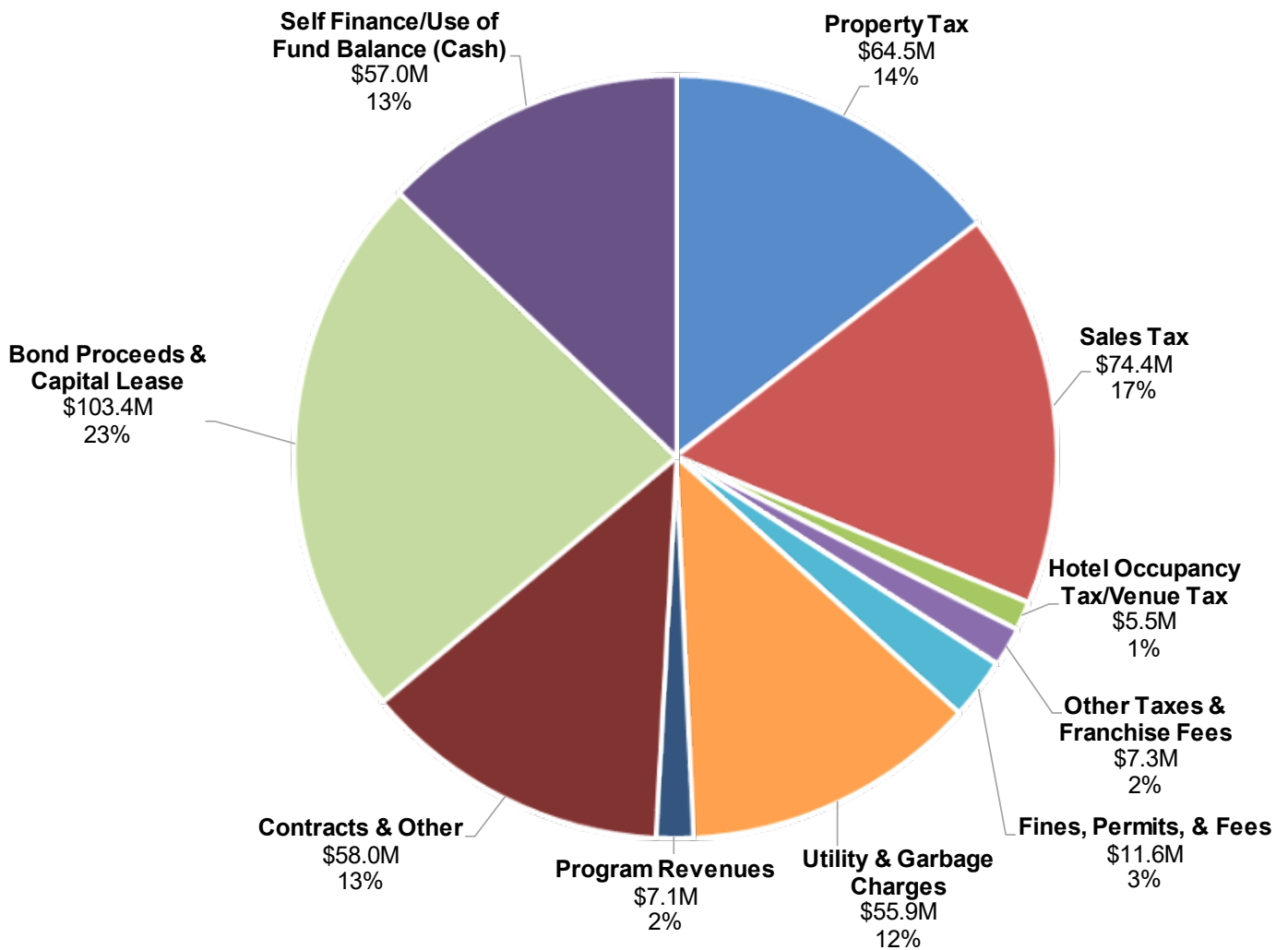


FINANCIAL SUMMARIES & SCHEDULES

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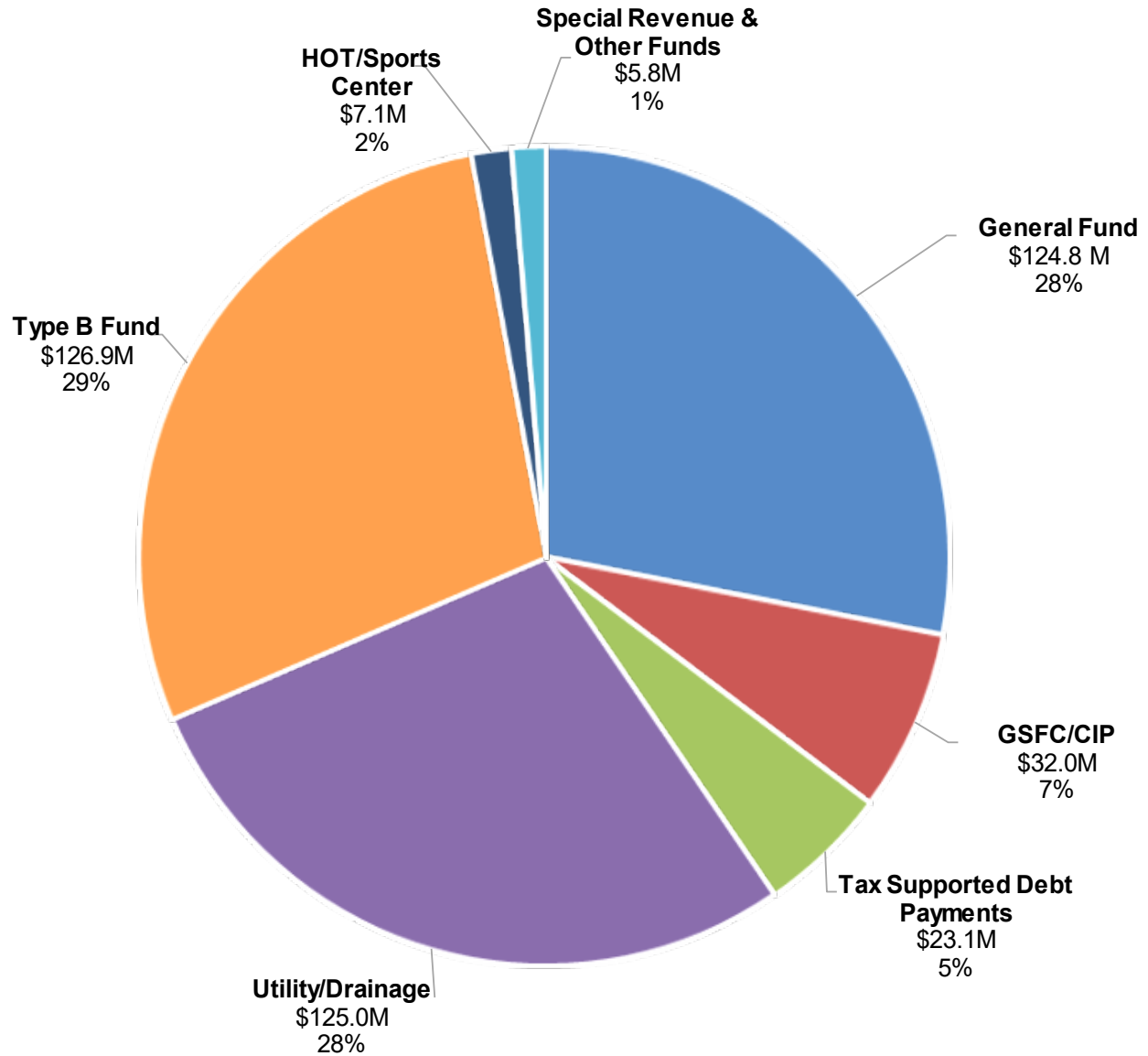
ALL FUNDS SUMMARY BY SOURCE

\$444.7 MILLION



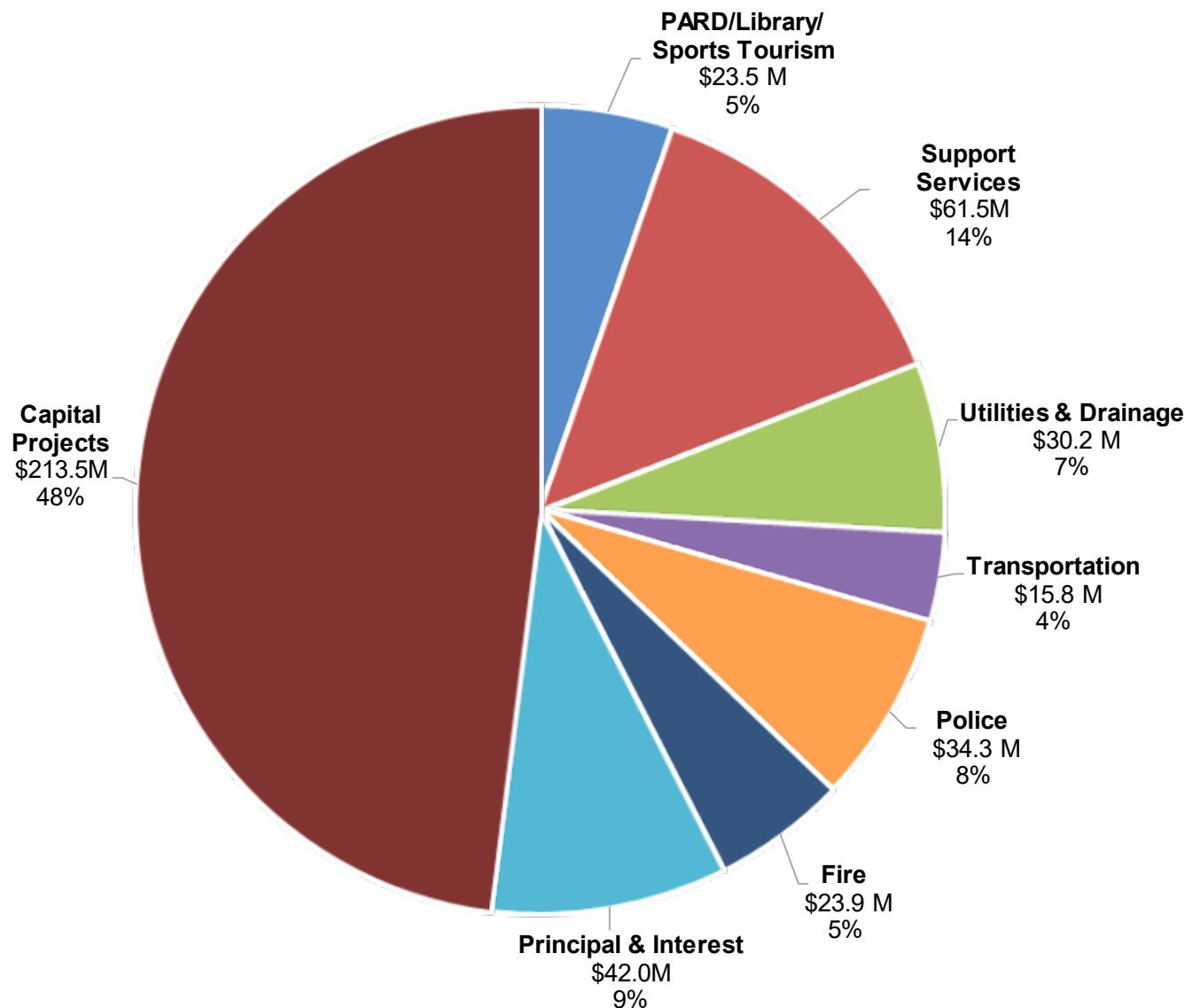
ALL FUNDS SUMMARY BY FUND

\$444.7 MILLION



ALL FUNDS SUMMARY BY USE

\$444.7 MILLION



Support Services Include:

Support Departments (IT, HR, Finance, Admin, Gen. Svcs, etc.)	\$24.1M
Planning	\$5.9M
Transfers Out	\$10.0M
Fiscal Support	\$21.5M

ALL FUNDS SCHEDULE

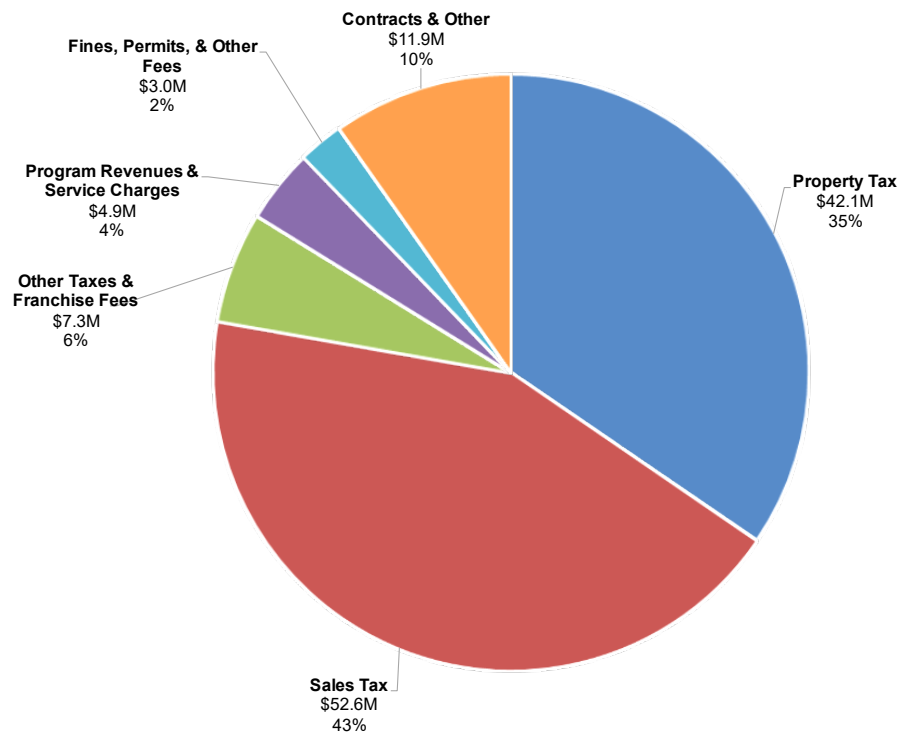
NOTE: Cash Flow Basis

ALL FUNDS SCHEDULE

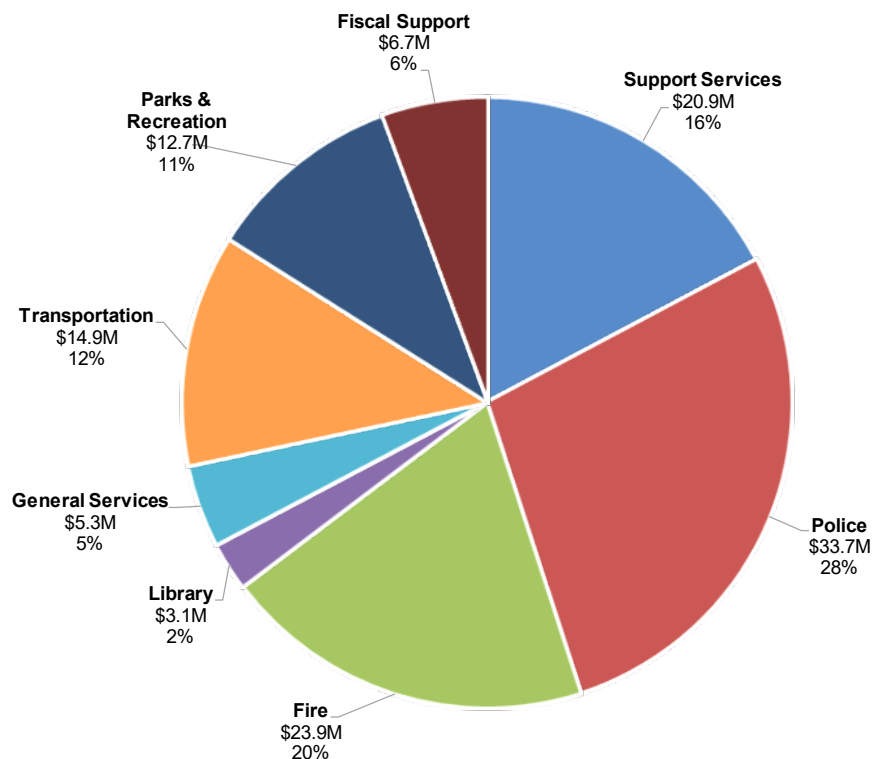
Estimated Fund Balance/Working Capital	Total Budget	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund	Drainage Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue & Other Funds	Revenue & Sources
\$249,737,949	\$44,361,549	\$23,634,013	\$1,924,042	\$125,802,352	\$9,106,176	\$27,908,700	\$3,016,062	\$5,095,408	\$3,829,647		
Revenue & Sources											
Property Tax	64,517,854	42,065,250									Property Tax
Hotel Occupancy Tax	74,300,000	52,000,000	1,900,000	22,451,604							Hotel Occupancy Tax
Other Taxes & Franchise Fees	7,310,000	7,310,000									Other Taxes & Franchise Fees
Licenses, Permits, & Fees	10,200,000	1,950,000			8,250,000						Licenses, Permits, & Fees
Service Charges	55,853,162	1,375,000			50,834,000						Service Charges
Program Revenues	7,084,605	3,537,400									Program Revenues
Fines & Forfeitures	1,387,000	1,280,000									Fines & Forfeitures
Contracts & Other	56,009,406	6,835,738									Contracts & Other
Grants & Gifts	3,500,000										Grants & Gifts
Capital Lease			3,500,000								Capital Lease
Transfers In	10,015,951	5,061,250	3,817,201	262,500							Transfers In
Total Revenues & Sources	397,648,178	121,760,638	9,478,201	22,844,104	97,428,000	4,548,162	123,820,634	4,425,000	2,595,000	4,747,439	Total Revenues
Expenditures & Uses											
Administration	2,795,978	1,960,778									Administration
Communications	1,961,889	1,231,653									Communications
Finance	6,175,530	3,914,533			2,147,101						Finance
General Services	28,681,916	28,681,916									General Services
Fiscal Support	21,454,710	2,683,743			1,753,401						Fiscal Support
Human Resources	5,305,453	5,305,453									Human Resources
Information Technology	1,499,587	1,499,587									Information Technology
Legal Services	4,880,453	4,880,453									Legal Services
Library	1,275,000	1,275,000									Library
Parks & Recreation	3,153,022	3,149,374									Parks & Recreation
Planning & Development	13,364,732	12,725,599									Planning & Development
Recycling	3,906,613	5,696,289									Recycling
Sports Management & Tourism	34,452,470	33,011,111									Sports Management & Tourism
Transportation	252,852										Transportation
Utilities & Drainage	15,757,430	14,908,464									Utilities & Drainage
Debt Service	30,150,430										Debt Service
Transfers Out	42,033,363										Transfers Out
Proposed Uses - General SFC	10,015,951	3,817,201									Proposed Uses - General SFC
GIS-C - Designated, not yet spent	6,927,201	200,000									GIS-C - Designated, not yet spent
Capital Improvements Projects	3,824,000	6,927,201									Capital Improvements Projects
Total Expenditures & Uses	197,871,858	124,824,838	31,969,212	23,103,162	117,068,164	7,893,587	126,951,155	4,348,102	2,172,863	5,806,849	Total Expenditures
Net Revenues & Sources	(47,096,854)	(3,064,200)	(22,491,111)	(259,058)	(19,641,164)	(3,350,425)	2,869,479	(623,102)	422,137	(1,059,410)	Net Revenues
Less Reservations											
Contingency	48,540,475	30,301,909									Contingency
Concentration Risk Fund	10,880,584	10,830,584									Concentration Risk Fund
Debt Reserves	13,890,132										Debt Reserves
Designations - Projects	9,690,852										Designations - Projects
Total Reservations	83,764,361	41,132,493	6,070,508	1,664,984	14,830,539	731,964	13,241,919	1,567,140	3,860,281	2,574,133	Total Reservations
Available Ending Fund Balance/Working Capital FYE 2019	116,876,734	164,856	131,594	-	91,330,649	5,023,787	17,536,260	925,820	1,567,264	196,104	Available Ending Fund Balance/Working Capital

GENERAL FUND

GENERAL FUND REVENUES & EXPENSES



Revenues
\$121.8 million



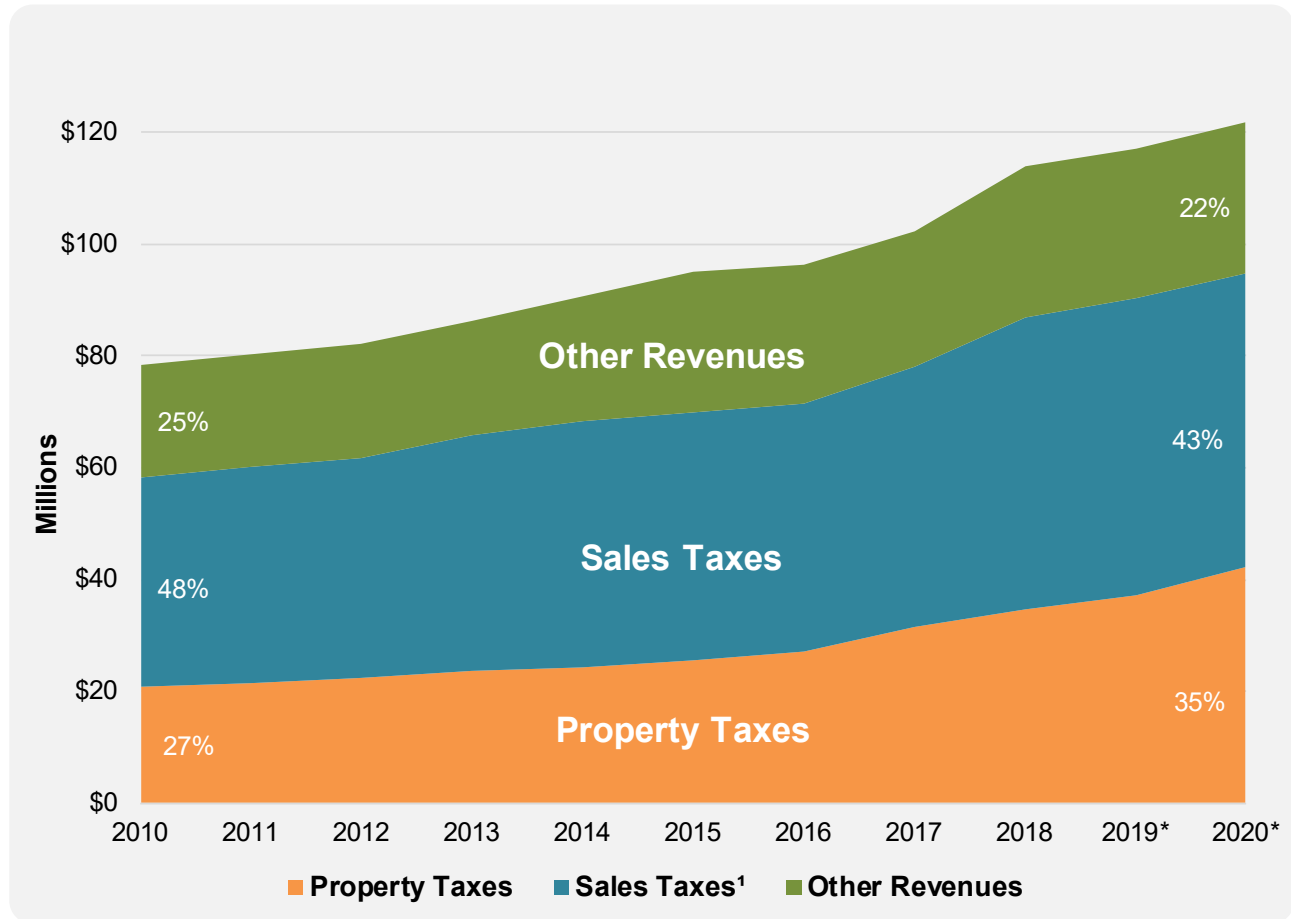
Expenses
\$121.2 million

Policy Compliance: Ongoing revenues exceed ongoing expenses

GENERAL FUND SCHEDULE

General Fund					
	2018 Actuals	2019 Revised Budget	2019 Projected Actual	2020 Proposed Budget	2021 Estimated Budget
Beginning Fund Balance/Working Capital	\$ 50,322,084	\$ 51,210,349	\$ 53,812,512	\$ 44,361,549	\$ 41,297,349
Revenues					
Property Tax	34,559,009	37,300,000	37,300,000	42,066,250	42,440,000
Sales Tax	52,396,862	50,735,202	52,970,202	52,600,000	54,800,000
Other Taxes & Franchise Fees	7,652,669	7,418,000	7,610,000	7,310,000	7,140,000
Licenses, Permits & Fees	1,906,515	1,572,150	1,695,000	1,695,000	1,695,000
Service Charges	1,242,902	1,351,000	1,375,000	1,375,000	1,375,000
Program Revenues	3,541,911	3,540,400	3,497,400	3,537,400	3,497,400
Fines & Forfeitures	1,210,175	1,125,000	1,280,000	1,280,000	1,280,000
Contracts & Other	7,700,124	7,013,085	6,847,200	6,835,738	6,742,200
Transfers In	3,873,858	4,555,000	4,555,000	5,061,250	5,061,250
Total Revenues	114,084,025	114,609,837	117,129,802	121,760,638	124,030,850
Expenses					
Administration	1,817,170	1,877,202	1,869,130	1,960,778	1,960,778
Communications	719,796	1,181,977	1,180,306	1,231,653	1,231,653
Finance	3,204,582	3,728,211	3,698,561	3,914,533	3,914,533
Fire	21,905,869	22,927,803	22,927,803	23,871,894	23,871,894
Fiscal Support	3,356,794	3,781,429	3,781,429	6,693,743	6,693,743
General Services	4,438,567	5,266,187	5,226,831	5,305,453	5,305,453
Human Resources	1,237,210	1,520,413	1,507,751	1,499,587	1,499,587
Information Technology	4,502,073	4,817,309	4,792,525	4,880,453	4,880,453
Legal Services	1,030,827	1,275,000	1,275,000	1,275,000	1,275,000
Library	2,765,542	3,034,604	3,012,008	3,149,374	3,149,374
Parks & Recreation	11,667,317	12,475,037	12,414,637	12,725,599	12,725,599
Planning & Development	4,752,954	5,328,372	5,276,410	5,666,259	5,666,259
Police	30,933,384	32,286,331	32,184,613	33,671,995	33,464,995
Recycling	152,068	175,358	174,935	252,852	252,852
Transportation	11,562,303	14,724,914	14,536,633	14,908,464	14,908,464
Operating Transfer	320,000	200,000	200,000	200,000	200,000
Total Expenses	104,366,456	114,600,147	114,058,572	121,207,637	121,000,637
Net Revenues	\$ 9,717,569	\$ 9,690	\$ 3,071,230	\$ 553,001	\$ 3,030,213
Less:					
Transfer to GSFC	6,227,141	12,522,193	12,522,193	2,602,000	
Add'l Transfer for One-Time Property Tax Uses				1,015,201	
Total Transfers	6,227,141	12,522,193	12,522,193	3,617,201	
Ending Fund Balance	\$ 53,812,512	\$ 38,697,846	44,361,549	41,297,349	\$ 44,327,562
Contingency	31,362,438	28,507,486	28,507,486	30,301,909	30,250,159
Contingency % of Operating Expenditures		24.88%	24.99%	25.00%	25.00%
Concentration Risk Fund	6,900,000	10,182,573	10,182,573	10,830,584	10,900,000
Total Reservations	38,262,438	38,690,059	38,690,059	41,132,493	41,150,159
Adjusted Ending Fund Balance	\$ 15,550,074	\$ 7,787	\$ 5,671,490	\$ 164,856	\$ 3,177,403
Property Tax Stats Tax rate = 0.43900 Increase of 4.0 cents or 9.9% above eff rate 1.5 cents for Debt, 1.5 cents for operating, 1 cent one-time requests					

GENERAL FUND REVENUES BY MAJOR CATEGORY



Year	Property Taxes	Sales Taxes ¹	Other Revenues	Total Revenue
2010	20,826,670	37,296,834	20,163,379	78,286,883
2011	21,457,249	38,626,231	20,123,483	80,206,963
2012	22,248,742	39,443,432	20,380,583	82,072,757
2013	23,493,510	42,280,277	20,610,670	86,384,457
2014	24,330,110	43,926,440	22,501,741	90,758,291
2015	25,416,408	44,456,908	25,162,098	95,035,414
2016	27,017,296	44,470,674	24,854,687	96,342,657
2017	31,397,927	46,595,602	24,409,181	102,402,710
2018	34,559,009	52,396,862	27,128,154	114,084,025
2019*	37,300,000	52,970,202	26,859,600	117,129,802
2020*	42,066,250	52,600,000	27,094,388	121,760,638

¹ Sales tax presented net of rebates

* Projected

For more details on General Fund revenues, see pages 40 and 42.

GENERAL FUND REVENUES BY DETAILED CATEGORY

Revenues	2016 Actual	2017 Actual	2018 Actual	2019 Projected Actual	2020 Proposed Budget
Property Tax					
Property Tax	\$27,017,296	\$31,397,927	\$34,559,009	\$37,300,000	\$42,066,250
Sales Tax					
Sales Tax	44,470,674	46,595,602	52,396,862 ₃	52,970,202	52,600,000
Other Taxes & Franchise Fees					
Bingo/Mixed Drink Tax	566,712	627,163	647,243	605,000	630,000
Franchise Fees	6,910,978	6,875,050	6,921,542	6,935,000	6,610,000
License, Permits, & Fees					
Building Permits/Inspections	1,288,156	1,156,239	1,321,750	1,250,000	1,250,000
Library Fees	110,145	100,439	108,624	105,000	105,000
Filing Fees	244,274	151,169	245,448	178,000	178,000
Fire Protection Fees	2,178,476	2,668,785	3,070,535	3,410,000	3,610,000
Other Permits	55,220	49,833	47,608	45,000	45,000
Service Charges					
Garbage	1,334,511	1,286,845	1,131,988	1,265,000	1,265,000
Program Revenues					
Recreation Fees	3,100,288	3,229,195	2,996,724 ₄	3,050,900	3,090,900
Rentals	363,617	318,039	505,020	415,500	415,500
Fines & Forfeitures					
Fines	1,145,118	1,057,221	1,141,718	1,206,000	1,206,000
Contracts & Others					
Police Reimbursement	1,620,065	1,236,326 ₁	1,236,705	1,020,000 ₇	1,020,000
Grants	131,807	316,589	1,245,423 ₅	565,000	158,538
Interest	373,585	518,871	926,562 ₆	700,000	900,000
Other	1,778,735	1,109,618	1,839,906	1,502,200	1,549,200
Transfer In					
Administration Allocations	3,653,000	3,707,800 ₂	3,741,358	4,607,000 ₈	5,061,250
Total Revenues	\$96,342,657	\$102,402,710	\$114,084,025	\$117,129,802	\$121,760,638

GENERAL FUND REVENUE CHANGES

1. Police Reimbursements is lower in FY 2017 and FY 2018 than the \$1.6 million received in FY 2016 due to one-time additional reimbursements from RRISD for new vehicles and equipment purchased for two SROs added in FY 2016. Seventy-five percent (75%) of these costs were reimbursed which caused a one-time uptick in FY 2016.
2. Other Revenues were higher for FY 2016 actuals and lower in the FY 2017 Budget because \$700,000 for Teravista Master Development Fees was paid in FY 2016.
3. Dell's Sales Tax Revenues increased in FY 2018 over FY 2017.
4. Recreation fees decreased because of the \$200,000 transfer per year for the new OSP Repair/Maintenance Fund.
5. A one-time Opioid Grant was awarded in the amount of \$1.3 million, which caused a one-time uptick in FY 2018 Revenues.

GENERAL FUND REVENUES BY DETAILED CATEGORY

6. Interest has increased due to the switch in investment strategy, investing more in money market funds which earn more interest than investment pools.
7. Police reimbursements for FY 2019 and beyond will continue to decline because of the SRO phase out.
8. Administrative Allocations were reviewed and adjusted as part of the FY 2019 and FY 2020 budget process.

GENERAL FUND REVENUE DEFINITIONS

Property Tax – Revenues are higher in FY 2020 primarily due to the recommended rate and new program requests. The tax rate was increased 9.9% to \$0.439 per \$100 to pay for the operations, debt payments for voter-authorized bond projects, and one-time capital requests. See further discussion of property tax rates and valuations under the Property Valuations & Taxes tab.

Sales Tax – Sales tax revenues reflect 1.5% of the 2.0% local option taxes collected by the City. In FY 2017, sales tax amounts were reported as net of any rebates to simplify the presentation of the associated revenues and expenditures. For FY 2020, projections are flat with Dell capped by policy to no more than 20% of net General Fund sales tax revenues and some instability among top sales tax payers.

Other Taxes & Franchise Fees – Other Taxes collected include, mixed drink tax, bingo tax and penalty & interest fees from current and delinquent property tax. Franchise fees collected from electricity, gas, and telecommunications grow modestly with the general population growth. These fees are based on gross revenues; therefore, mild weather can reduce fees received from electric and gas providers. For FY 2020 there will be a decrease in Franchise Fees due to the impacts of SB 1152, meaning companies pay the higher fee between communications and cablevision instead of both as it was in the past.

Licenses, Permits & Fees – These include planning and development related revenues, beer & liquor licenses and animal control licenses. Fire Protection Fees offset the City's cost of providing fire protection services to ESD #9.

Service Charges – Garbage and brush hauling revenues reflect the net fee from Round Rock Refuse. Average residential customers pay \$19.37 per month for garbage with the City retaining \$3.00 or 15.5%. Lot clearing service charges are collected when City employees remove a nuisance and charge the owner.

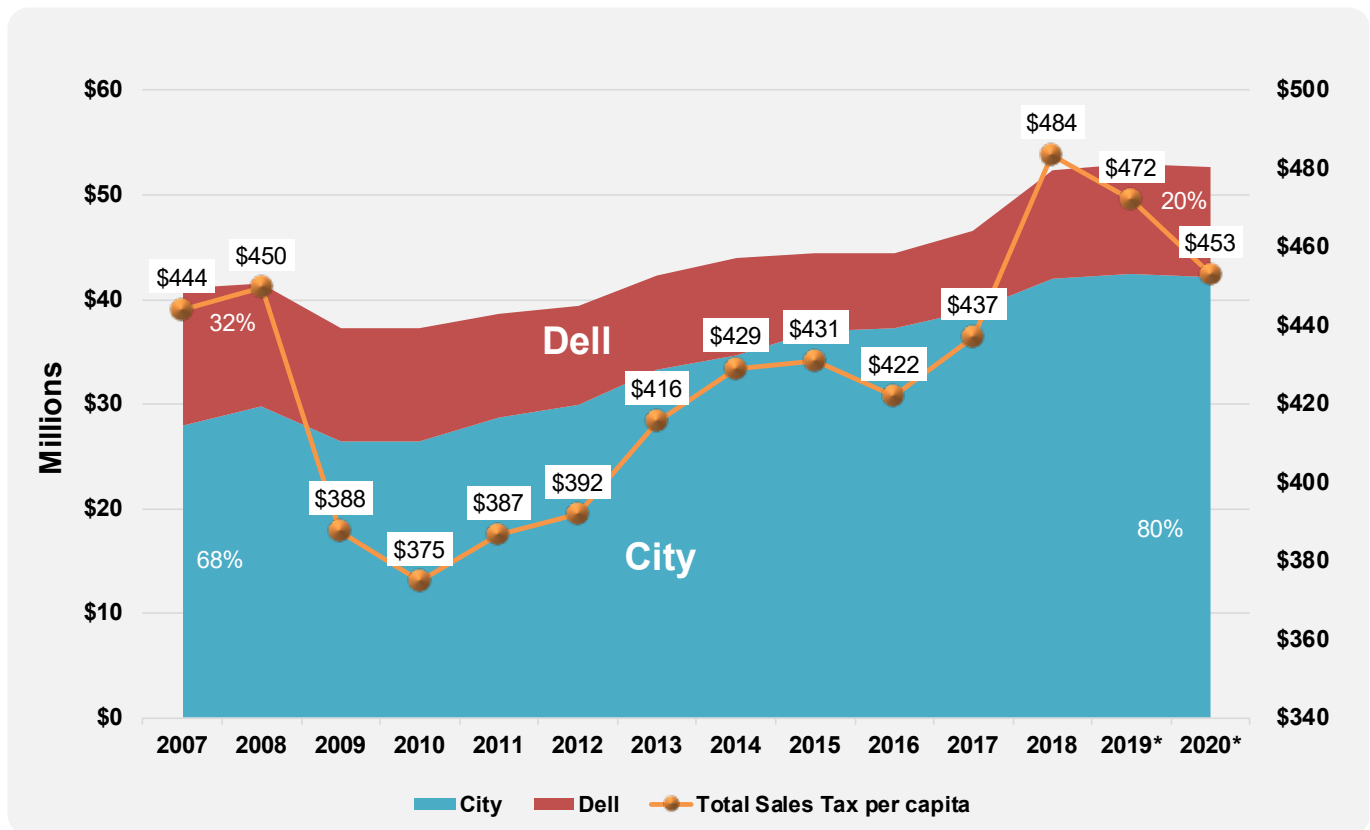
Program Revenues – Recreation fees are program revenues for all PARD programs, rentals, leagues, and the Clay Madsen Recreation Center.

Fines & Forfeitures – Library fines and fees for overdue and lost library materials incur fines. Police department fines for citations issued for traffic violations, City ordinance violations and other provisions of state law.

Contracts & Other – Other revenues include sale of assets, capitalized lease proceeds, donations and contributions, insurance and grant reimbursements, police reimbursements, and other miscellaneous small revenue categories. Police Reimbursements includes overtime reimbursements and the School Resource Officer reimbursements from RRISD. SRO reimbursements have decreased starting in FY 2019 due to the start of phasing out the SRO program.

Transfers In – Administrative Allocations are transfers from the Utility Fund, Drainage Fund, and Type B Fund to reimburse the General Fund for their allocated share of administrative support costs. The cost allocations are reviewed annually and are based on generally accepted cost allocation methodology.

SALES TAX REVIEW



Year	Dell (net of Rebate)	Net Dell %	Dell (net of Rebate) per capita	Other Businesses	City %	Other Business per capita	Total GF Sales Tax	Total Sales Tax per capita
2007	13,103,083	32%	146	27,978,278	68%	302	41,081,361	444
2008	11,796,539	28%	128	29,806,072	72%	322	41,602,611	450
2009	10,919,426	29%	114	26,375,579	71%	274	37,295,004	388
2010	10,818,148	29%	109	26,478,686	71%	266	37,296,834	375
2011	9,977,032	26%	100	28,649,199	74%	287	38,626,231	387
2012	9,549,499	24%	95	29,893,933	76%	297	39,443,432	392
2013	9,031,746	21%	89	33,248,531	79%	327	42,280,277	416
2014	9,294,555	21%	91	34,631,885	79%	338	43,926,440	429
2015	7,542,157	17%	73	36,914,750	83%	358	44,456,908	431
2016	7,153,436	16%	68	37,317,239	84%	362	44,470,674	422
2017	7,592,734	16%	71	39,002,868	84%	370	46,595,602	437
2018	10,479,372	20%	97	41,917,490	80%	393	52,396,862	484
2019*	10,594,040	20%	94	42,376,162	80%	391	52,970,202	472
2020*	10,520,000	20%	91	42,080,000	80%	375	52,600,000	453

GENERAL FUND RECONCILEMENT

Department	FY19 Revised Budget	Scheduled Line Items & Adjustments	Adjusted Base	New Programs & Additional Line Items	Proposed FY20 Budget	% Change
Administration	\$ 1,877,202	\$ 83,576	\$ 1,960,778	\$ -	\$ 1,960,778	4.5%
Communications	1,181,977	49,676	1,231,653	-	1,231,653	4.2%
Finance	3,728,211	186,322	3,914,533	-	3,914,533	5.0%
Fire	22,927,803	843,091	23,770,894	101,000	23,871,894	4.1%
Fiscal Support & Legal Services	5,056,429	1,912,314	6,968,743	1,000,000	7,968,743	57.6%
General Services	5,266,187	(5,308)	5,260,879	44,574	5,305,453	0.7%
Human Resources	1,520,413	(20,826)	1,499,587	-	1,499,587	-1.4%
Information Technology	4,817,309	63,144	4,880,453	-	4,880,453	1.3%
Library	3,034,604	7,495	3,042,099	107,275	3,149,374	3.8%
Parks & Recreation	12,475,037	143,071	12,618,108	107,491	12,725,599	2.0%
Planning & Development Service	5,328,372	257,945	5,586,317	79,942	5,666,259	6.3%
Police	32,286,331	806,447	33,092,778	579,217	33,671,995	4.3%
Recycling	175,358	77,494	252,852	-	252,852	44.2%
Transportation	14,724,914	97,565	14,822,479	85,985	14,908,464	1.2%
Operating Transfer	200,000	(120,000)	200,000	-	200,000	0.0%
TOTAL	\$ 114,600,147	\$ 4,382,006	\$ 119,102,153	\$ 2,105,484	\$ 121,207,637	5.8%

Scheduled Line Items & Adjustments

Public Safety Salary Adjustments	\$1,300,000
Non Public Safety Salary Adjustments	\$1,726,000
Additional Personnel Costs for Positions added in FY 19 for Partial Year	\$70,000
Net Adjustments to Scheduled Line Items and Other Personnel	\$1,286,000
Total	\$4,382,000

GENERAL FUND SPENDING

SPENDING PER CAPITA BY DEPARTMENT

Department	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Administration	\$ 21.54	\$ 22.62	\$ 17.22	\$ 16.20	\$ 16.17	\$ 16.43
Communications	-	-	6.76	6.42	10.18	10.32
Finance	28.32	28.79	29.59	28.56	32.11	32.79
Fire	152.12	158.06	171.83	195.24	197.45	199.98
General Services	32.02	34.37	38.33	39.56	45.35	44.45
Human Resources	10.61	11.08	11.55	11.03	13.09	12.56
Information Technology	36.33	36.33	38.87	40.13	41.49	40.88
Library	23.95	24.42	25.42	24.65	26.13	26.38
Parks & Recreation	97.88	97.64	106.20	103.99	107.43	106.61
Planning & Development Services	27.95	29.85	35.57	42.36	45.89	47.47
Police	253.6	251.78	264.76	275.70	278.04	282.08
Recycling	1.35	1.29	1.34	1.36	1.51	2.12
Transportation	61.05	64.43	93.54	103.05	126.81	124.89

% CHANGE IN BUDGET BY DEPARTMENT

Department	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Administration	0.0%	6.2%	-22.6%	-2.6%	3.3%	4.5%
Communications	0.0%	0.0%	100.0%	-1.8%	64.2%	4.2%
Finance	0.1%	2.8%	4.5%	-0.1%	16.3%	5.0%
Fire	3.4%	5.1%	10.5%	17.7%	4.7%	4.1%
General Services	9.7%	8.5%	13.4%	6.9%	18.6%	0.7%
Human Resources	7.4%	5.6%	6.0%	-1.1%	22.9%	-1.4%
Information Technology	1.8%	1.1%	8.7%	6.9%	7.0%	1.3%
Library	3.1%	3.1%	5.8%	0.4%	9.7%	3.8%
Parks & Recreation	7.4%	0.9%	10.6%	1.4%	6.9%	2.0%
Planning & Development Services	6.8%	8.0%	21.2%	23.3%	12.1%	6.3%
Police	2.5%	0.4%	6.9%	7.8%	4.4%	4.3%
Recycling	3.3%	-3.1%	5.7%	4.6%	15.3%	44.2%
Transportation	-8.4%	6.7%	3.9%	20.0%	72.0%	1.2%

Note: The information above is noted in the department sections.

OTHER FUNDS

UTILITIES FUND SCHEDULE

Utility Fund- All						
	2017 Actual	2018 Actual	2019 Budget	2019 Projected Actual	2020 Proposed Budget	2021 Estimated Budget
Beginning Fund Balance/Working Capital	\$104,901,512	\$122,847,239	\$111,044,701	\$136,883,295	\$125,802,352	\$106,161,188
Revenues						
Water Service	25,350,629	29,339,185	26,652,585	28,000,000	28,500,000	28,785,000
Water Related Charges	1,633,717	398,291	315,000	315,000	375,000	375,000
Sewer Service	17,916,056	18,294,590	17,246,208	17,800,000	18,300,000	18,483,000
Sewer Service - BCRWWS	1,586,240	1,547,883	3,464,700	3,464,700	3,350,000	3,350,000
Sewer Related Charges	307,215	343,276	263,000	263,000	309,000	309,000
Other Charges	1,599,900	1,246,809	1,163,000	1,298,000	1,421,500	1,421,500
Impact Fees	8,215,831	10,655,684	8,000,000	8,000,000	8,250,000	8,250,000
Bond Proceeds	-	-	-	-	-	-
Proceeds-Sale of Assets	104,845	47,932	5,000	5,000	20,000	20,000
Investment, Donations & Other Misc	2,172,819	4,519,226	5,057,192	9,478,879	36,902,500	37,454,300
Transfers In	-	-	-	-	-	-
Total Revenues	58,887,252	66,392,876	62,166,685	68,624,579	97,428,000	98,447,800
Operating Expenses						
Utility Billings & Collection	1,936,457	2,092,406	2,020,083	2,114,229	2,147,101	2,183,825
Fiscal Support Services	824,177	1,082,460	1,492,885	1,146,623	1,753,401	1,753,501
Utility Administration	1,810,127	1,955,267	1,892,541	1,962,008	2,641,860	2,875,535
Water Treatment Plant	7,431,864	8,334,780	9,801,386	8,959,406	11,542,176	11,609,950
Water Systems Support	2,444,410	2,494,070	3,346,124	2,873,367	-	-
Water Line Maintenance	2,663,260	2,597,759	2,744,245	2,777,105	3,754,729	3,845,939
Wastewater Treatment Plant	4,165,431	4,123,620	6,749,098	6,608,334	6,165,797	6,219,993
Wastewater System Support	513,636	430,554	527,787	528,123	-	-
Wastewater Line Maintenance	1,991,712	2,041,863	2,376,180	2,403,659	2,455,140	2,522,460
Environmental Services	573,795	552,424	645,770	652,035	737,572	760,802
Transfer to General Self-Finance Construction	564,674	-	-	-	-	-
Administrative Allocation	3,151,800	3,183,318	3,525,000	3,525,000	4,000,250	4,120,258
Debt Service Payment	5,776,627	5,623,136	5,539,000	5,540,500	5,523,000	5,517,900
Transfers to Debt Service/Operating	-	-	-	-	-	-
Xfr to SF WWW Construction	-	-	-	-	-	-
BCRUA Debt Expense	3,877,850	4,126,090	4,160,000	4,160,000	4,220,000	4,240,000
Regional Water/WW Reimbursable Expense	196,802	237,322	100,000	190,000	183,300	183,300
Total Operating Expenses	37,922,622	38,875,069	44,920,099	43,440,389	45,124,326	45,833,462
Net Revenue	20,964,630	27,517,807	17,246,586	25,184,190	52,303,674	52,614,338
Capital Costs	3,043,138	13,481,751	38,847,968	36,265,133	71,944,838	72,243,367
Total Expenses	40,965,760	52,356,820	83,768,067	79,705,522	117,069,164	118,076,829
Ending Fund Balance/Working Capital	122,823,003	136,883,295	89,443,319	125,802,352	106,161,188	86,532,159
Fund Reserve (33% of operating expenses)	12,270,891	12,601,912	14,790,633	14,272,133	14,830,539	15,065,247
Available Fund Balance/Working Capital	\$110,552,112	\$124,281,383	\$74,652,686	\$111,530,219	\$91,330,649*	\$71,466,912

***Available fund balance/working capital of \$91 M includes:**

- \$23 M of Impact fees for growth and oversize related water and sewer projects in future years
- \$12 M for the Regional Wastewater Plant expansion
- \$11 M for repair and rehabilitation of water and sewer facilities in future years
- \$45 M to finance BCRUA Phase 2 Deepwater Intake project

UTILITIES FUND REVENUES

	2016	2017	2018	2019	2020
Revenues	Actual	Actual	Actual	Projected Actual	Proposed Actual
Water & Related Charges	24,912,984	26,984,346	29,737,476	28,315,000	28,875,000
Wastewater & Related Services	18,625,442	19,809,511	20,185,749	21,527,700	21,959,000
Other Charges	1,453,804	1,599,900	1,246,809	1,298,000	1,421,500
Impact Fees	8,269,653	8,215,831	10,655,684	8,000,000	8,250,000
Contracts & Other	2,141,046	2,277,664	4,567,158	9,483,879	36,922,500 ¹
Total Revenues	\$55,402,929	\$58,887,252	\$66,392,876	\$68,624,579	\$97,428,000

UTILITIES FUND REVENUE HIGHLIGHTS

Water and Wastewater Revenues – These can vary greatly based on weather conditions. Customer growth has continued at a steady 1-2%. Average consumption is used for forecasting future revenues.

The last of the adopted 3% water rate increase will no longer be needed for FY 2020.

No wastewater rate increases.

UTILITY FUND REVENUE CHANGES

1. Contracts and Other has increased from FY 2019 to FY 2020 due to revenues paid by regional partners for capital projects, primarily related to BCRWWS operations.

DRAINAGE FUND SCHEDULE

DRAINAGE FUND- ALL					
	17/18 Actual	18/19 Budget	18/19 Projected Actual	19/20 Proposed Budget	20/21 Estimated Budget
Beginning Fund Balance/Working Capital	\$14,030,774	\$10,713,792	\$13,034,213	\$9,106,176	\$5,755,751
Revenues & Other Services					
Residential Fees	1,647,704	1,648,066	1,663,042	1,679,494	1,696,289
Commercial Fees	1,883,020	1,896,736	1,987,303	1,964,668	1,984,314
Interest Income	227,943	30,000	132,500	70,000	70,000
Proceeds-Sale of an Asset	20,101	-	-	-	-
Investment, Donations & Other Misc	8,252	-	-	675,000	-
Regional Detention Fees	244,823	150,000	95,000	160,000	160,000
Total Revenues	4,031,843	3,724,802	3,877,845	4,549,162	3,910,603
Operating Expenses					
Operations	1,350,807	1,790,856	1,782,440	1,873,107	1,870,706
Engineering	656,246	774,230	774,230	796,749	820,055
Administrative Allocation	206,040	250,000	250,000	258,000	260,580
Debt Service Payment	573,331	564,381	565,131	561,731	557,931
Total Operating Expenses	2,786,424	3,379,467	3,371,801	3,489,587	3,509,272
Net Revenue	1,245,419	345,335	506,044	1,059,575	401,331
Capital Replacement	379,238	273,000	105,613	250,000	250,000
Capital Costs (5yr CIP)	1,862,742	5,522,500	4,328,468	4,160,000	3,005,000
Total Expenses	5,028,404	9,174,967	7,805,882	7,899,587	6,764,272
Ending Fund Balance/Working Capital	13,034,213	5,263,627	9,106,176	5,755,751	2,902,082
Reserves (25% of operating expenses)	553,273	703,772	701,668	731,964	737,835
Available Fund Balance/Working Capital	12,480,940	4,559,856	8,404,509	5,023,787	2,164,247

HOT FUND SCHEDULE

City of Round Rock Hotels Occupancy Tax Funds (HOT) - 7%								
Hotel Occupancy Tax Fund	FY 2018 Actual	FY 2019 Adopted Budget	FY 2019 Projected Actual	FY 2020 Proposed Budget	FY 2021 Estimated Budget	FY 2022 Estimated Budget	FY 2023 Estimated Budget	FY 2024 Estimated Budget
Beginning Fund Balance/Working Capital	\$4,467,360	\$9,420,507	\$4,902,816	\$2,516,062	\$1,992,960	\$2,332,707	\$2,733,136	\$3,180,913
Revenue								
Hotel Occupancy Tax	4,444,435	4,300,000	4,300,000	4,300,000	4,386,000	4,473,720	4,563,194	4,654,458
Kalahari Project Revenues					3,086,915	4,635,457	5,132,814	5,470,980
Kalahari Project Rebates					(3,086,915)	(4,635,457)	(5,132,814)	(5,470,980)
Interest Income	69,085	35,000	35,000	35,000	35,000	35,000	35,000	35,000
State Tax Reimbursements - Sporting Events	94,799		90,000	90,000	90,000	100,000	100,000	100,000
Contributions - Stagecoach Inn	2,500							
Total Revenue	4,610,819	4,335,000	4,425,000	4,425,000	4,511,000	4,608,720	4,698,194	4,789,458
CVB Operating								
Personnel	294,136	254,137	254,137	359,376	373,751	388,701	404,249	420,419
Contractual Services	337,952	668,140	668,140	666,250	672,913	679,642	686,438	693,302
Materials & Supplies	4,407	31,174	31,174	30,176	30,478	30,783	31,090	31,401
Other Services & Charges	239,124	672,545	672,545	742,545	669,970	676,670	683,437	690,271
Total CVB Operating	875,619	1,625,996	1,625,996	1,798,347	1,747,112	1,775,795	1,805,214	1,835,394
Arts Operating	285,946	275,000	275,000	396,236	406,142	416,295	426,703	437,370
Operating, Debt Service, Transfers & Other								
Transfer - OSP Multi-Purpose Complex	320,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000
Transfer to Debt Service Fund for MPC Debt		262,500	262,500	262,500	262,500	262,500	262,500	262,500
Property Insurance	45,939	57,500	57,500	45,000	45,000	45,000	45,000	45,000
Contingency	1,250	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Dell Diamond Capital Repair	60,735	250,000	450,000	292,565	250,000	250,000	250,000	250,000
Dell Diamond Capital Improvement Fund		503,300	166,112	183,888	100,000	100,000	100,000	100,000
Debt Service	651,800	644,225	644,225	638,925	640,500	638,700	641,000	642,300
Total Operating, Debt Svc, Transfers & Other	1,079,724	2,437,525	2,300,337	2,142,878	2,018,000	2,016,200	2,018,500	2,019,800
Total Operating Expenditures	2,241,289	4,338,521	4,201,333	4,337,461	4,171,254	4,208,291	4,250,417	4,292,564
Net Ongoing Revenues	2,369,530	(3,521)	223,667	87,539	339,746	400,429	447,777	496,894
Capital, Transfers & Other								
Multipurpose Sports Complex	204,019							
Capital Improvements - Dell Diamond	488,322	1,569,000	1,302,789	610,641	-	-	-	-
Reimburse GSFC for MPC	149,438	1,362,000	727,856	-	-	-	-	-
Old Settlers Park Infield Replacement	192,858		78,235					
Capital Projects	899,437		501,541					
Total Capital, Transfers & Other	1,934,074	2,931,000	2,610,421	610,641				
Total Expenditures	4,175,363	7,269,521	6,811,754	4,948,102	4,171,254	4,208,291	4,250,417	4,292,564
Ending Fund Balance/Working Capital	4,902,816	6,485,986	2,516,062	1,992,960	2,332,707	2,733,136	3,180,913	3,677,807
Fund Reserve (25% of operating expense)	397,372	923,574	889,277	924,634	882,688	892,398	902,354	912,566
Debt Service Reserve - per bond covenant (5)	642,506	642,506	642,506	642,506	642,506	642,506	642,506	642,506
Dell Diamond Fund Balance Reserve	1,325,545	-	53,957		-	-	-	-
Available Fund Balance/Working Capital	2,537,393	4,919,906	930,322	425,820	807,512	1,198,232	1,636,053	2,122,735

SPORTS CENTER FUND SCHEDULE

City of Round Rock Hotels Occupancy Tax Funds (Sports Center)

Sports Center Fund	FY 2018 Actual	FY 2019 Revised Budget	FY 2019 Projected Actual	FY 2020 Proposed Budget	FY 2021 Estimated Budget	FY 2022 Estimated Budget	FY 2023 Estimated Budget	FY 2024 Estimated Budget
Beginning Fund Balance	\$4,404,649	\$4,541,078	\$4,743,692	\$5,095,408	\$5,517,545	\$5,966,668	\$6,387,153	\$6,777,737
Revenue								
Hotel Occupancy Tax - Venue Tax	1,269,800	1,230,000	1,230,000	1,230,000	1,254,600	1,279,692	1,305,286	1,331,392
Venue Tax- Kalahari					1,175,968	1,324,416	1,466,518	1,563,137
Interest Income	69,944	30,000	70,000	70,000	70,000	70,000	70,000	70,000
Facility Rental	944,306	900,000	945,000	945,000	945,000	945,000	945,000	945,000
Concessions/League Fees	321,738	315,000	330,000	330,000	330,000	330,000	330,000	330,000
Donations/Sponsorships	26,732	50,000	20,000	20,000	20,000	20,000	20,000	20,000
Total Revenue	2,632,520	2,525,000	2,595,000	2,595,000	3,795,568	3,969,108	4,136,804	4,259,529
Sports Center Operating								
Personnel	1,117,220	1,258,872	1,258,872	1,111,496	1,155,956	1,202,194	1,250,282	1,300,293
Contractual Services	214,303	273,762	273,762	284,767	287,615	290,491	293,396	296,330
Materials & Supplies	344,400	282,852	282,852	296,352	299,316	302,309	305,332	308,385
Other Services & Charges	47,334	59,218	59,218	59,218	59,810	60,408	61,012	61,622
<i>Total Sports Center Operating</i>	<i>1,723,257</i>	<i>1,874,704</i>	<i>1,874,704</i>	<i>1,751,833</i>	<i>1,802,697</i>	<i>1,855,402</i>	<i>1,910,022</i>	<i>1,966,630</i>
Debt Service, Transfers & Other								
Transfer to Debt Svc	366,030	368,580	368,580	371,030	367,780	368,805	369,680	365,480
Total Operating Expenditures	2,089,287	2,243,284	2,243,284	2,122,863	2,170,477	2,224,207	2,279,702	2,332,110
Net Ongoing Revenues	543,233	281,716	351,716	472,137	1,625,091	1,744,901	1,857,102	1,927,419
Capital & Transfers:								
Repayment to GSFC					1,175,968	1,324,416	1,466,518	1,563,137
Machinery & Equipment	6,945	50,000		50,000				
Capital Improvements - Remodel	76,424			-	-	-	-	-
Capital Improvements - Drainage	104,536	-		-	-	-	-	-
Capital Improvements - McGraw Sign	16,285							
Total Capital & Transfers	204,190	50,000	-	50,000	1,175,968	1,324,416	1,466,518	1,563,137
Total Expenditures	2,293,477	2,293,284	2,243,284	2,172,863	3,346,445	3,548,623	3,746,220	3,895,247
Ending Fund Balance/Working Capital	4,743,692	4,772,794	5,095,408	5,517,545	5,966,668	6,387,153	6,777,737	7,142,019
Fund Reserve (25% of operating expense)	430,814	468,676	468,676	437,958	450,674	463,851	477,506	491,658
Debt Svc Reserve - per Bond Covenant		512,323	512,323	512,323	512,323	512,323	512,323	512,323
Capital Replacement Fund	2,900,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Available Fund Balance/Working Capital	\$1,412,878	\$791,795	\$1,114,409	\$1,567,264	\$2,003,671	\$2,410,979	\$2,787,908	\$3,138,038

MULTIPURPOSE FIELD COMPLEX FUND SCHEDULE

City of Round Rock Multipurpose Field Complex Fund								
	FY 2018 Actual	FY 2019 Adopted Budget	FY 2019 Projected Actual	FY 2020 Proposed Budget	FY 2021 Estimated Budget	FY 2022 Estimated Budget	FY 2023 Estimated Budget	FY 2024 Estimated Budget
Beginning Fund Balance	988,656	1,079,666	1,258,457	1,258,457	\$1,259,575	\$1,259,575	\$1,259,575	\$1,259,575
Revenue								
Tournament Revenues	181,837	102,494	102,494	205,000	211,150	217,485	224,010	230,730
Local Field Rentals	313,355	180,000	180,000	325,000	347,257	371,475	396,575	422,590
Program Revenues	14,628			30,000	30,750	31,519	32,307	33,115
Concessions	35,460	25,000	25,000	40,000	40,800	41,616	42,448	43,297
Secondary Revenues	6,705	30,000	30,000	5,000	5,050	5,101	5,152	5,204
Interest Income	21,471	10,000	10,000	25,000	25,250	25,503	25,758	26,016
Transfer from HOT Fund	320,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000
Transfer from General Fund	320,000	-	-	-				
Total Revenue	1,213,456	1,022,494	1,022,494	1,305,000	1,335,257	1,367,699	1,401,250	1,435,952
Operating								
Personnel	379,948	391,368	391,368	627,871	652,986	679,105	706,269	734,520
Contractual Services	150,372	179,646	179,646	186,811	188,679	190,566	192,472	194,397
Materials & Supplies	326,216	309,036	309,036	411,100	415,211	419,363	423,557	427,793
Other Services & Charges	30,052	36,100	36,100	28,100	28,381	28,665	28,952	29,242
Total MPF Operating	886,588	916,150	916,150	1,253,882	1,285,257	1,317,699	1,351,250	1,385,952
Capital, Debt Service, Transfers & Other								
Capital Outlay	57,067	106,344	106,344	50,000	50,000	50,000	50,000	50,000
Natural Grass Re-Sod	-							
Total Capital, Debt Svc, Transfers & Other	57,067	106,344	106,344	50,000	50,000	50,000	50,000	50,000
Total Expenditures	943,655	1,022,494	1,022,494	1,303,882	1,335,257	1,367,699	1,401,250	1,435,952
Net Revenues	269,801	-	-	1,118	-	-	-	-
Ending Fund Balance/Working Capital	1,258,457	1,079,666	1,258,457	1,259,575	1,259,575	1,259,575	1,259,575	1,259,575
MPF Synthetic & Sod Replacement		750,000	750,000	750,000	750,000	750,000	750,000	750,000
Fund Reserve (25% of operating expenses)	221,647	243,124	243,124	313,471	321,314	329,425	337,813	346,488
Available Fund Balance/Working Capital	\$1,036,810	\$86,542	\$265,333	196,104	\$188,261	\$180,150	\$171,762	\$163,087

SUMMARY OF SPECIAL REVENUE FUNDS

Special Revenue Funds Summary

	Total Special Revenue Funds	Community Dev Block Grant (CDBG) Fund	Golf Fund	Law Enforcement Fund	Library Fund	Multipurpose Complex Fund	Municipal Court Funds	Parks Improvement & Acquisition Fund	Public, Educational, & Governmental Access Fund	Traffic Safety Fund	Tree Replacement Fund
Beginning Fund Balance	\$3,829,647	-	\$39,229	\$382,414	\$638	\$1,258,457	\$3,396	\$335,634	\$1,474,233	\$190,801	\$144,845
Revenues											
Licenses, Permits, & Fees	255,000								220,000		35,000
Program Revenues	2,532,405		1,972,405			560,000					
Fines & Forfeitures	107,000						107,000				
Contracts & Others	978,034	686,770		80,000	3,010	70,000	3,600	120,954	11,000		2,700
Transfers In	875,000		200,000			675,000					
Total Revenues	4,747,439	686,770	2,172,405	80,000	3,010	1,305,000	110,600	120,954	231,000	-	37,700
Expenditures											
Communications	334,000										
Finance	113,996						113,996		334,000		
Library	3,648				3,648						
Parks & Recreation	639,133							456,588			182,545
Planning & Development	240,354										
Police	653,215			462,414						190,801	
Sports Management & Tourism	3,376,087		2,072,205			1,303,882					
Capital Improvements	446,416	446,416									
Total Expenditures	5,806,849	686,770	2,072,205	462,414	3,648	1,303,882	113,996	456,588	334,000	190,801	182,545
Net Change in Operations	(1,059,410)	-	100,200	(382,414)	(638)	1,118	(3,396)	(335,634)	(103,000)	(190,801)	(144,845)
Less:											
Contingency	313,471					313,471					
Reservations & Designations	2,260,662		139,429			750,000			1,371,233		
Total Reservations	2,574,133	-	139,429	-	-	1,063,471	-	-	1,371,233	-	-
Available Fund Balance	196,104	-	-	-	-	196,104	-	-	-	-	-

TYPE B SCHEDULE

City of Round Rock Type B Funds							
5 Year Estimated Available							
	Actual FY2018	Projected FY2019	Proposed FY2020	Estimated FY2021	Estimated FY2022	Estimated FY2023	Estimated FY2024
Beginning Fund Balance	35,825,312	33,023,307	27,908,700	30,778,179	24,895,886	32,260,236	27,714,542
Revenue							
Sales Tax and Estimated Sales Tax	20,464,702	19,500,000	19,890,000	20,287,800	20,693,556	21,107,427	21,529,576
Interest	512,413	300,000	350,000	300,000	200,000	200,000	200,000
Grant Proceeds	6,945,669	1,080,796					
Donations/contributions	16,120	1,005,050	475,000				
CAMPO Funding			7,818,874	14,896,000	4,900,126		
WilCo. Participation - Kenney Ft. Blvd. 2-3	471,764	538,928					
WilCo. Participation - RM620	1,000,000	2,000,000					
WilCo. Participation - Roundville Ln	718,749	328,097					
WilCo. Participation - University Blvd		2,500,000					
WilCo. Participation - University East			945,000				
WilCo. Participation - Wyoming Springs						1,000,000	
Transportation CO Bond Proceeds		30,329,190	27,000,000	31,500,000	31,500,000	20,000,000	
Other	1,212,476						
Total Revenue	31,341,893	57,582,061	56,478,874	66,983,800	57,293,682	42,307,427	21,729,576
Transportation Expenditures							
TCIP Projects	24,160,963	22,036,946	65,627,615	66,075,800	45,725,380	42,630,000	11,660,042
Other Items: Commons, Street Sweeping, Paving							
Contract & Traffic Signals	176,999	832,320	848,966	865,946	883,265	900,930	918,949
Debt Issuance Costs		327,847	350,000	350,000	300,000	300,000	300,000
Debt Service	3,930,885	3,935,567	3,923,755	3,921,097	1,367,437	1,368,941	
Transfers to Other Funds	498,471						
Due to General Fund	300,000	780,000	803,000	803,000	803,000	803,000	803,000
Subtotal Transportation	29,067,318	27,912,680	71,553,336	72,015,843	49,079,082	46,002,871	13,681,991
Economic Dev. Expenditures							
Chamber Agreement	660,000	585,000	585,000	585,000	585,000	585,000	585,000
Downtown Improvements & Marketing	78,529	1,250,200	250,200	250,200	250,200	250,200	250,200
Economic Development Projects - Committed	421,497	6,142,435	13,007,575	15,050	15,050	15,050	
Total Economic Development	1,160,026	7,977,635	13,842,775	850,250	850,250	850,250	835,200
Total Expenditures	30,227,344	35,890,315	85,396,111	72,866,093	49,929,332	46,853,121	14,517,191
Net Revenues	1,114,549	21,691,746	(28,917,237)	(5,882,293)	7,364,350	(4,545,694)	7,212,385
Fund Balance	36,939,861	54,715,053	(1,008,537)	24,895,886	32,260,236	27,714,542	34,926,928
Fund Reserve	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Available Fund Balance Before Kalahari	35,939,861	53,715,053	(2,008,537)	23,895,886	31,260,236	26,714,542	33,926,928
Kalahari Revenue, Projects, & Debt							
Kalahari Project Revenues to Offset Debt			491,760	4,575,670	6,887,870	7,145,610	7,147,730
Proceeds - Bonds for Kalahari Convention Center			42,500,000				
Proceeds from tax-exempt COs - offsite & onsite improvements			30,350,000				
Issuance Costs for Convention Center & COs			2,850,000				
Debt Service for Kalahari Road Debt & Conference Center			491,760	4,575,670	6,887,870	7,145,610	7,147,730
Convention Center	3,480,118	19,409,776	16,612,411				
On-site improvements			15,000,000				
Off-site improvements	436,436	7,396,577	6,600,873				
Kalahari, net	(3,916,554)	(26,806,353)	31,786,716	0	0	0	0
Total All Expenditures	34,143,898	62,696,668	126,951,155	77,441,763	56,817,202	53,998,731	21,664,921
Total Net Revenue	(2,802,005)	(5,114,607)	2,869,479	(5,882,293)	7,364,350	(4,545,694)	7,212,385
Total Fund Balance	33,023,307	27,908,700	30,778,179	24,895,886	32,260,236	27,714,542	34,926,928
Total Reserve	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Total Available Fund Balance	32,023,307	26,908,700	29,778,179	23,895,886	31,260,236	26,714,542	33,926,928

TYPE B 5-YEAR PLAN

Beginning Balance - Funds Available 10/1/2019 **59,696,182**

5-Year Revenue Forecast

Sales Tax	103,508,359
Interest	1,250,000
Transportation COs	110,000,000
3rd Party Participation	30,035,000
Total 5-Year Revenue Forecast	244,793,359

Total 5-Year Funds Available **304,489,541**

5-Year Transportation Projects

TCIP Programmed (includes pending TCIP amendment)	231,718,837
Other: Street Sweeping, Traffic Signals, Admin, etc.	10,033,055
Debt Service	10,581,230

5-Year Fund Programmed **252,333,122**

Transportation Pipeline Planned Projects ¹ —

Total 5-Year Transportation Need **252,333,122**

5-Year Economic Development Projects

Chamber Contract	2,925,000
Downtown Improvements & Marketing	1,251,000
Committed Economic Incentive (EIP) Payments	13,052,725

5-Year Fund Programmed **17,228,725**

Economic Development Pipeline Planned Projects 3,825,000

Economic Development Amount to be allocated ² 31,000,000

Total 5-Year Economic Development Need **52,053,725**

Total 5-Year Expenditure Forecast **304,386,847**

Net available to be allocated at end of 5-year **102,694**

This allocation plan will be updated annually or as opportunities arise.

1. \$34 million shown on plan presented January 2019 is now part of the TCIP; amendment #42 included in TCIP that will be presented to the Type B board in August reflects all projects related to the 5-year allocation plan with the addition of CR112 which absorbs forecasted sales tax revenue for FY 2024
2. Adjusted from the plan presented in January 2019 to account for actual projects committed

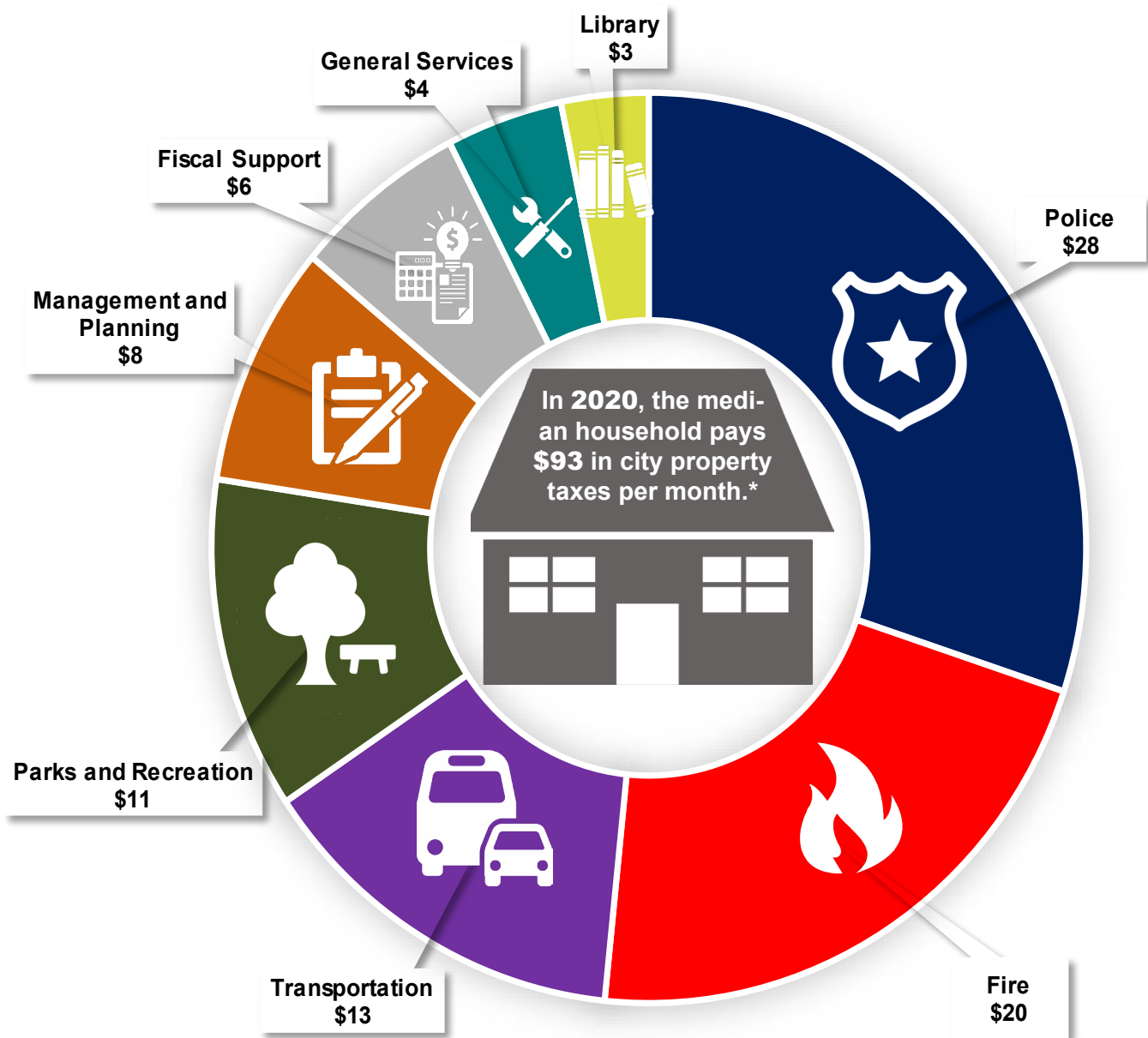


PROPERTY VALUES & TAXES

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PROPERTY TAX VALUE INFOGRAPHIC

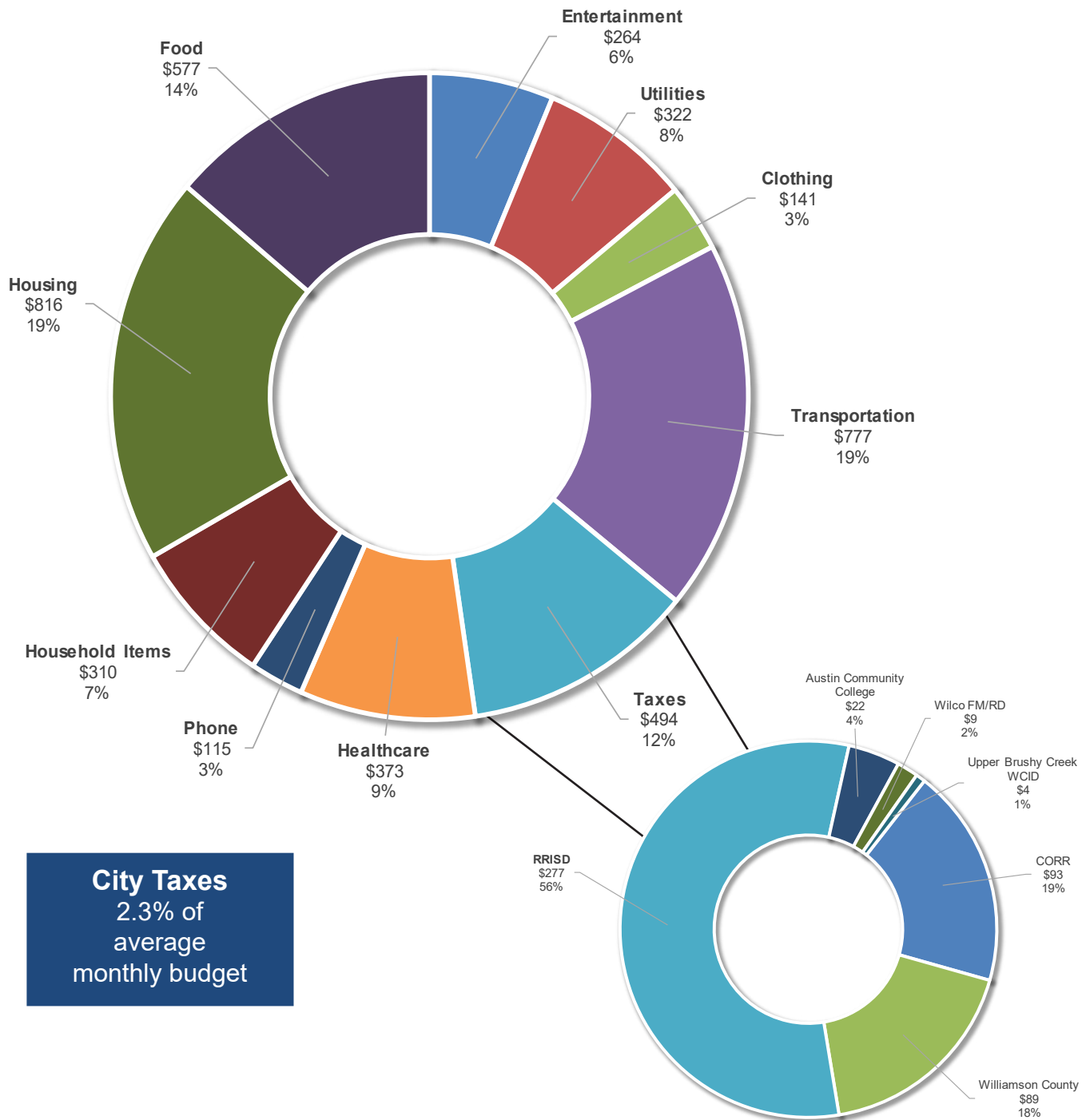
Understanding What Your City Tax Dollars Fund



*Median home value for FY 2020 is \$255,198

PROPERTY TAX IN MONTHLY BUDGET

Average Household Monthly Expenses vs. Monthly City Property Tax - 2019



Source: Consumer Expenditure Survey, U.S. Bureau of Labor Statistics, September 2018

PROPERTY TAX FACTS

The **proposed property tax rate** for FY 2020 is **\$0.4390** per \$100 of valuation, 1.9 cents more than the FY 2019 nominal rate of \$0.4200.

- The proposed rate of \$0.4390 is an increase of 3.7 cents or 9.3% above the effective rate of \$0.4016, which takes into account the 5% growth in existing property values from last year.
- New property value of \$367 million was added to the property tax roll since last year. This amount of new property will generate \$1.6 million in additional property tax revenues for FY 2019 - which is not enough to cover even one-half of the salary and benefit increases budgeted for FY 2020 to keep the City's *existing* employee salaries in the General Fund competitive.

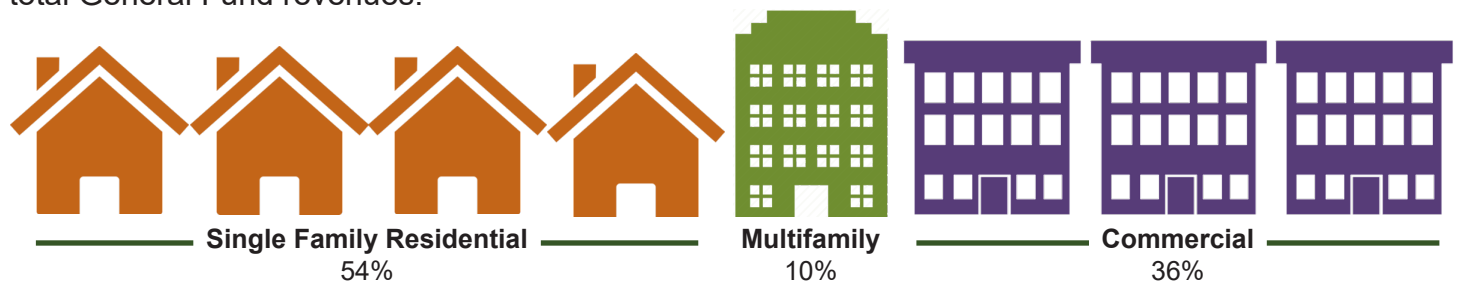
The median home value in Round Rock for FY 2020 is \$255,198. An **owner of a median valued home will pay \$93 per month** in City property taxes for next year.

- The City's property taxes help cover many of our core services including police, fire, transportation, parks and recreation, and the library. Over the past three years the City has opened three new fire stations, added 11 new police officers, and has opened a new Public Safety Training Facility - all thanks in part to property tax revenues.

Sales tax revenues continue to grow thanks to the strong local economy and continued population growth. These **sales tax revenues help the property tax rate**, as well.

- Built into the 2% local option sales tax rate is a half-cent for property tax reduction.
- This piece saves 14.5 cents on the property tax rate for FY 2020. That saves the median homeowner \$31 a month or 25% on their monthly tax bill.

Round Rock enjoys a diverse and growing economy with development of all types continuing across the City. This diversity of land use means that even though residential homeowners make up 92% of the properties in Round Rock, nearly half of all property tax revenues come from nonresidential property. Single-family homeowners paid \$22.7 million in City property taxes in FY 2019, just 19% of total General Fund revenues.

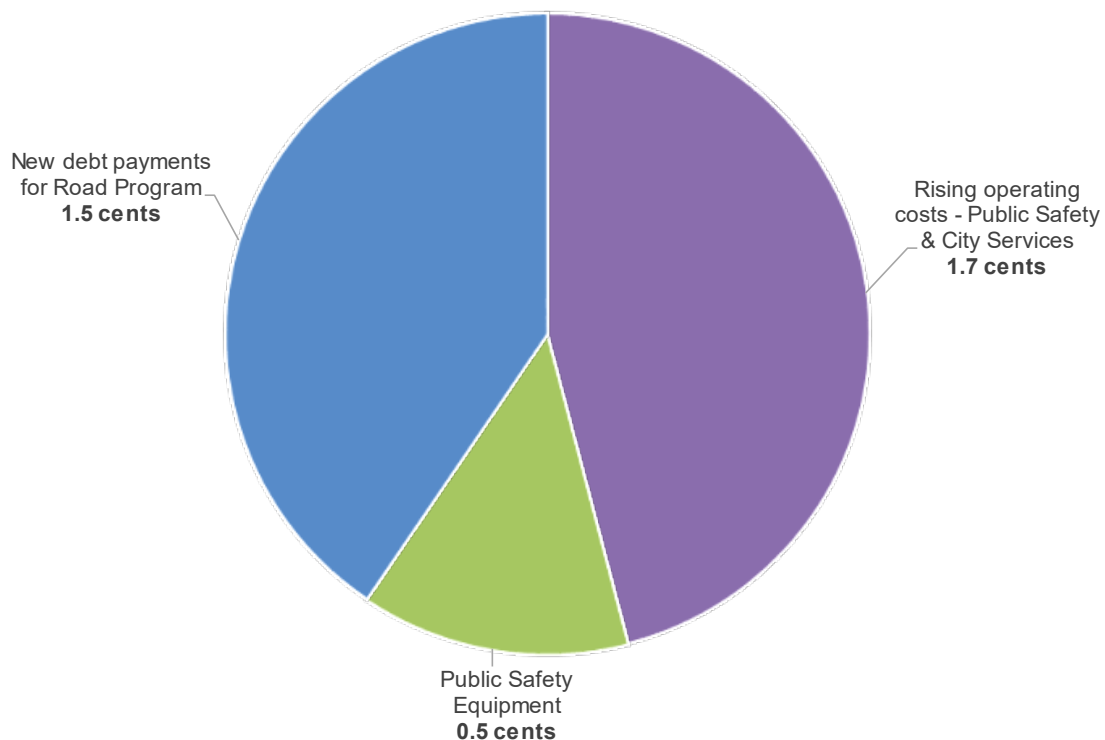


TAX RATE INCREASE

ALLOCATION OF TAX RATE INCREASE

Effective Tax Rate	\$0.40162
Proposed Tax Rate	<u>\$0.43900</u>
PROPOSED INCREASE	3.7 cents
	+9.3% Total

Rising operating costs - Public Safety & City Services	1.7 cents
Public Safety Equipment*	0.5 cents
New debt payments for Road Program	<u>1.5 cents</u>
TOTAL PROPOSED INCREASE	3.7 cents



* Does provide future revenues for on-going operating costs

PROPERTY TAX SUMMARY

Property Tax & Value Summary



Taxable Property

	FY 2019 Actual	FY 2020 Proposed	\$ Diff	% Diff
Total Assessed Value (AV)	\$13.6B	\$14.6B	\$1.0B	+7.7%
New Property	\$310M	\$367M	\$57M	+18.4%



Tax Rate Components

Maintenance & Operations Rate	0.29813	0.31351	0.01538	+5.2%
Debt Rate	0.12187	0.12549	0.00362	+3%
Tax Rate	0.42000	0.43900	0.01900	+4.5%
Effective Tax Rate	0.40624	0.40162	-0.00462	-1.1%
Rollback Tax Rate	0.43074	0.44134	0.01060	+2.5%
Debt (Principle & Interest)	\$21.6M	\$23.1M	+\$1.5M	+7.0%



Tax Rate Components

Median Residential Property Value	\$241,538	\$255,198	\$13,660	+5.7%
Median Annual Tax Bill	\$1,014	\$1,120		
Median Tax Bill Increase		\$8.84/mo \$106/yr		

EFFECTIVE TAX RATE INFOGRAPHIC

Steps to Creating a Tax Rate

* hypothetical example

Step 1

Calculating Prior Year Revenues

FY 2017

Taxable Value	1,000,000
Tax Rate	0.50
	$1,000,000 \times 0.50 \div 100$
Revenue Collected	5,000

Step 2

Calculating New Year Effective Tax Rate

How do I get the same amount of revenue as last year when appraised values have gone up?

FY 2018

Taxable Value	1,080,000
Prior year Revenue Collected	5,000
	$5,000 \div 1,080,000 \times 100$
Rate needed to collect \$5,000	0.46

Step 3

Calculating Roll Back Tax Rate

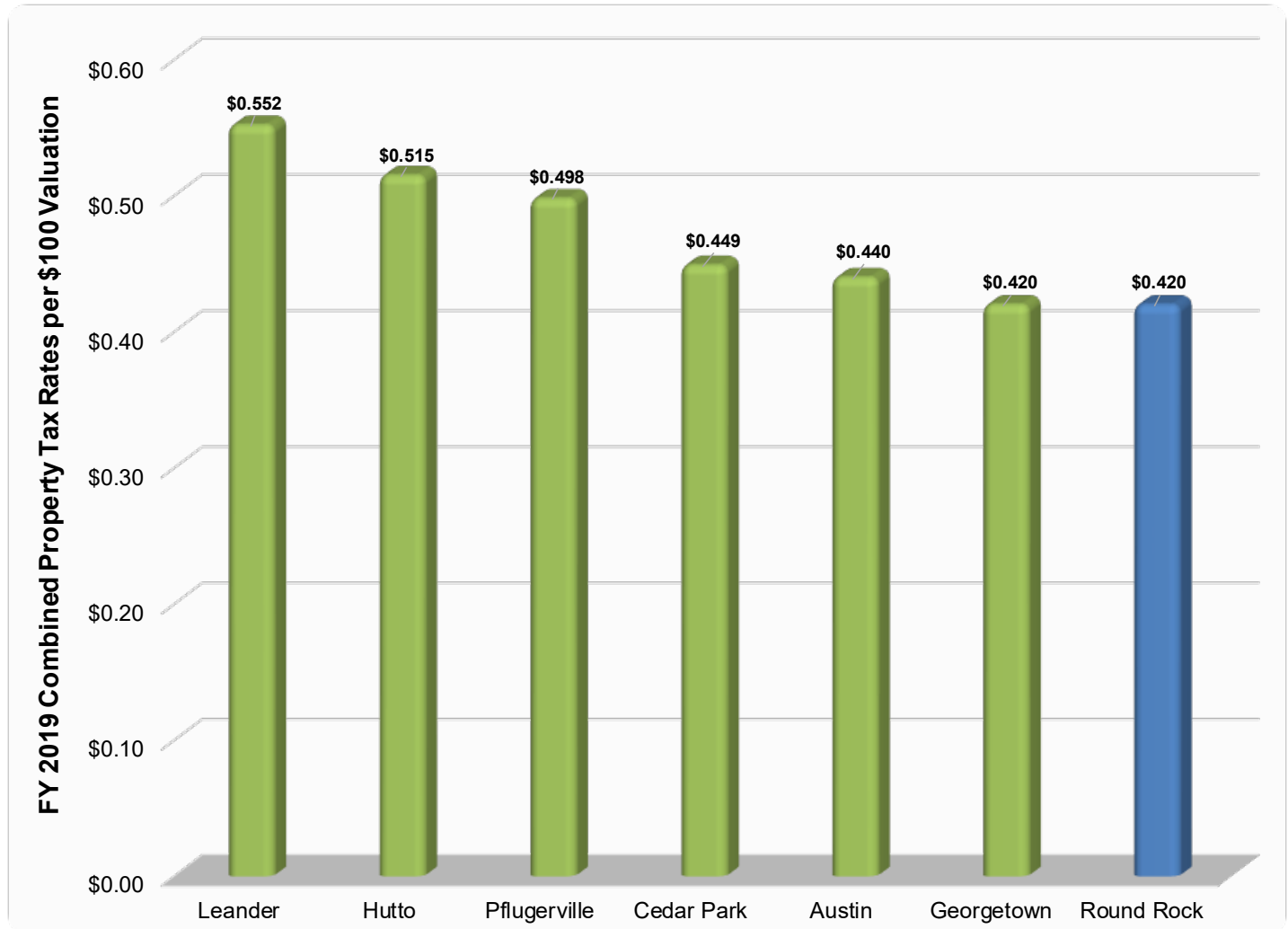
The State allows the M&O tax rate to be 8% higher than the effective rate.

Debt Tax Rate	0.20
New M&O Effective Rate x 8%	0.26×1.08
Maximum M&O rate	0.28
Total tax rate allowed without risking rollback election	$0.20 + 0.28 = \mathbf{0.48}$

The Effective Tax Rate is defined by state law to be the rate that generates the same property tax revenues as the prior year based on the new year's total value of taxable property. This rate has an inverse relationship with property values such that as property values rise the City's total value of taxable property increases, requiring a lower effective tax rate to generate the same amount of property tax revenues as the prior year.

The Rollback Tax Rate is defined by state law as 8% higher than the M&O Effective Tax Rate. Recent legislation has decreased the rollback tax rate from an 8% increase over the effective rate to a 3.5% increase over the effective rate effective in FY 2021.

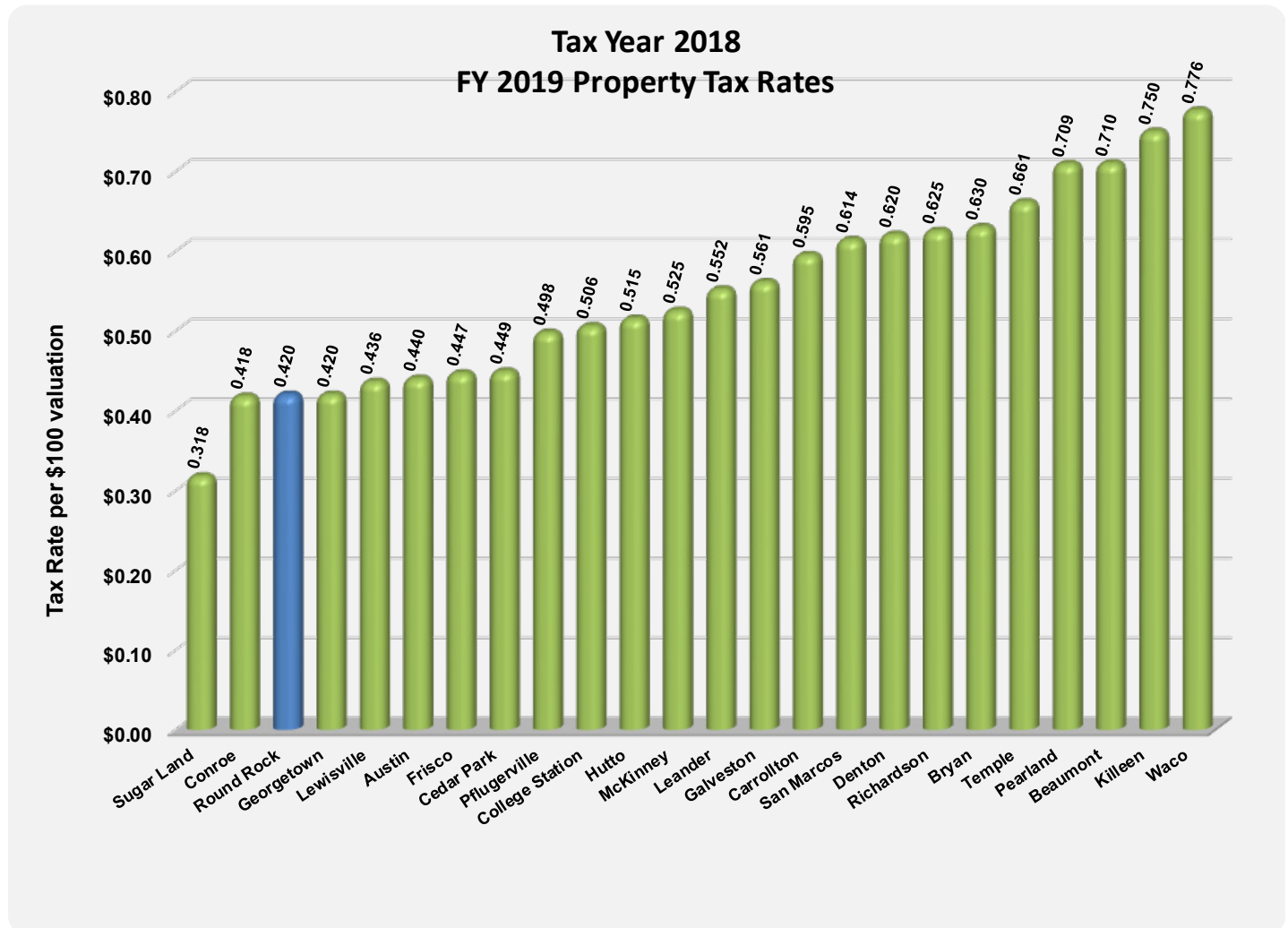
BENCHMARKING - TAX RATES OF LOCAL CITIES



**FY 2018/19
Tax Year 2018**

City	M&O	Debt	Property Tax Rate/\$100 Valuation
Leander	0.341	0.211	0.552
Hutto	0.389	0.126	0.515
Pflugerville	0.317	0.181	0.498
Cedar Park	0.233	0.216	0.449
Austin	0.330	0.110	0.440
Georgetown	0.220	0.020	0.420
Round Rock	0.122	0.298	0.420

TAX RATE 2018 BENCHMARKING - FY 2019 TAX RATES

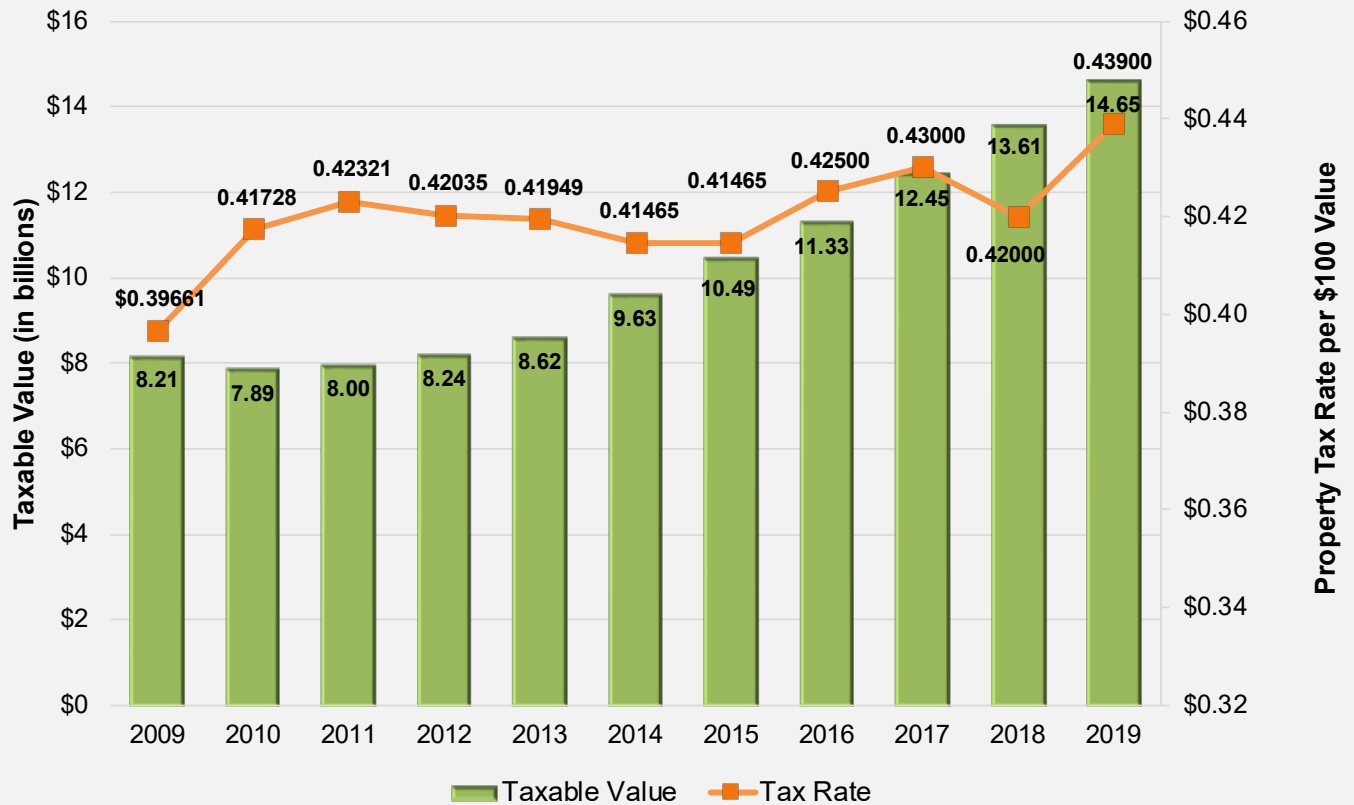


TAX RATE 2018 BENCHMARKING - FY 2019 TAX RATES

City	M&O	Debt	Property Tax Rate/\$100 Valuation	Population
Sugar Land	0.181	0.136	0.318	118,118
Conroe	0.293	0.125	0.418	84,378
Round Rock	0.122	0.298	0.420	116,120
Georgetown	0.200	0.220	0.420	66,240
Lewisville	0.314	0.122	0.436	104,780
Austin	0.330	0.110	0.440	981,035
Frisco	0.293	0.153	0.447	188,116
Cedar Park	0.233	0.216	0.449	79,104
Pflugerville	0.317	0.181	0.498	67,000
College Station	0.286	0.220	0.506	122,072
Hutto	0.389	0.126	0.515	27,833
McKinney	0.362	0.163	0.525	187,802
Leander	0.341	0.211	0.552	55,910
Galveston	0.509	0.053	0.561	50,497
Carrollton	0.430	0.165	0.595	135,710
San Marcos	0.388	0.226	0.614	65,234
Denton	0.405	0.215	0.620	129,635
Richardson	0.374	0.251	0.625	120,981
Bryan	0.479	0.151	0.630	84,637
Temple	0.298	0.363	0.661	78,793
Pearland	0.279	0.430	0.709	126,300
Beaumont	0.492	0.218	0.710	120,300
Killeen	0.535	0.215	0.750	148,228
Waco	0.674	0.103	0.776	137,048

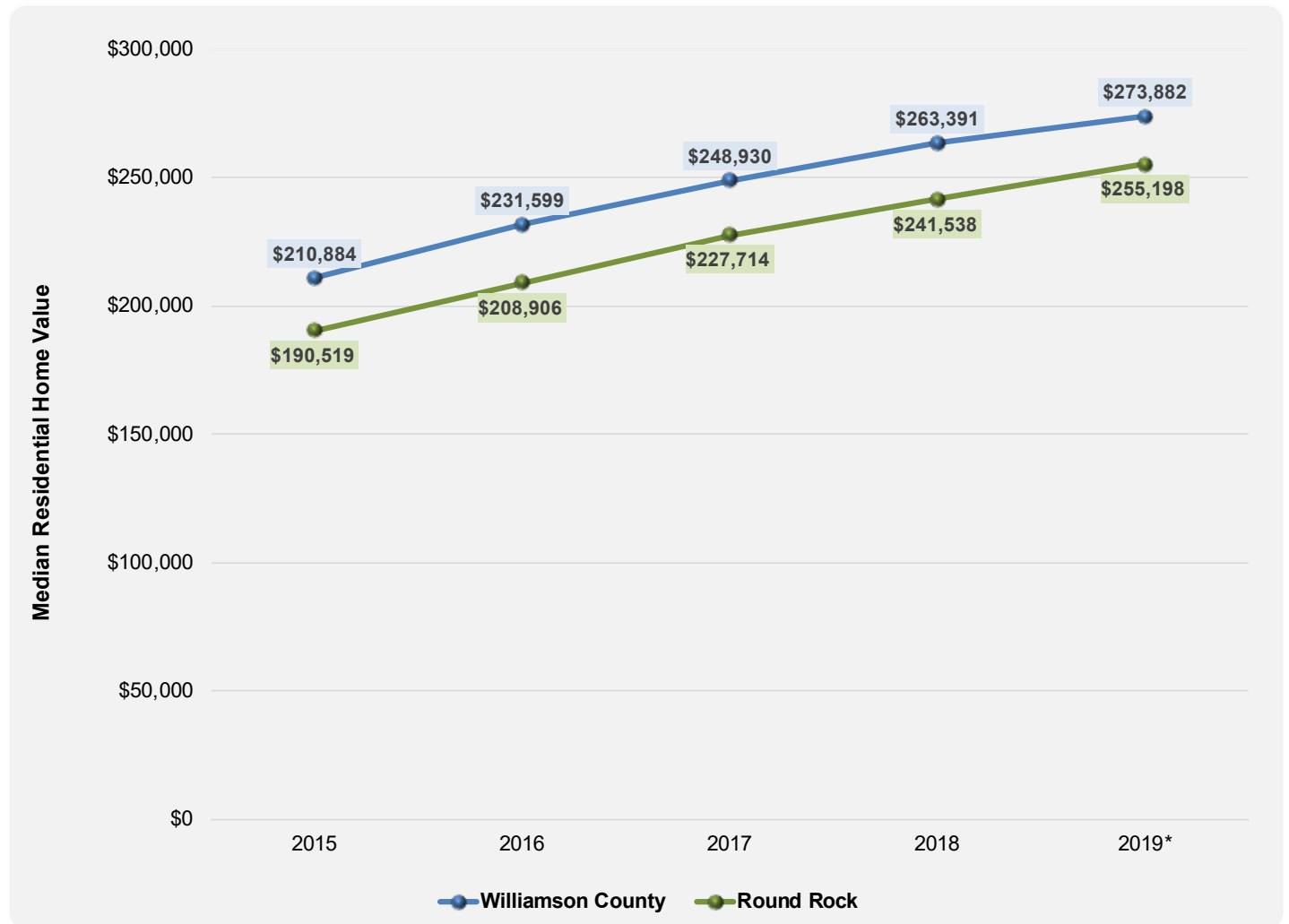
NOTE: FY 2019 tax rates are used because the FY 2020 Proposed Rates are not yet available.

ASSESSED VALUES & PROPERTY TAX RATE HISTORY



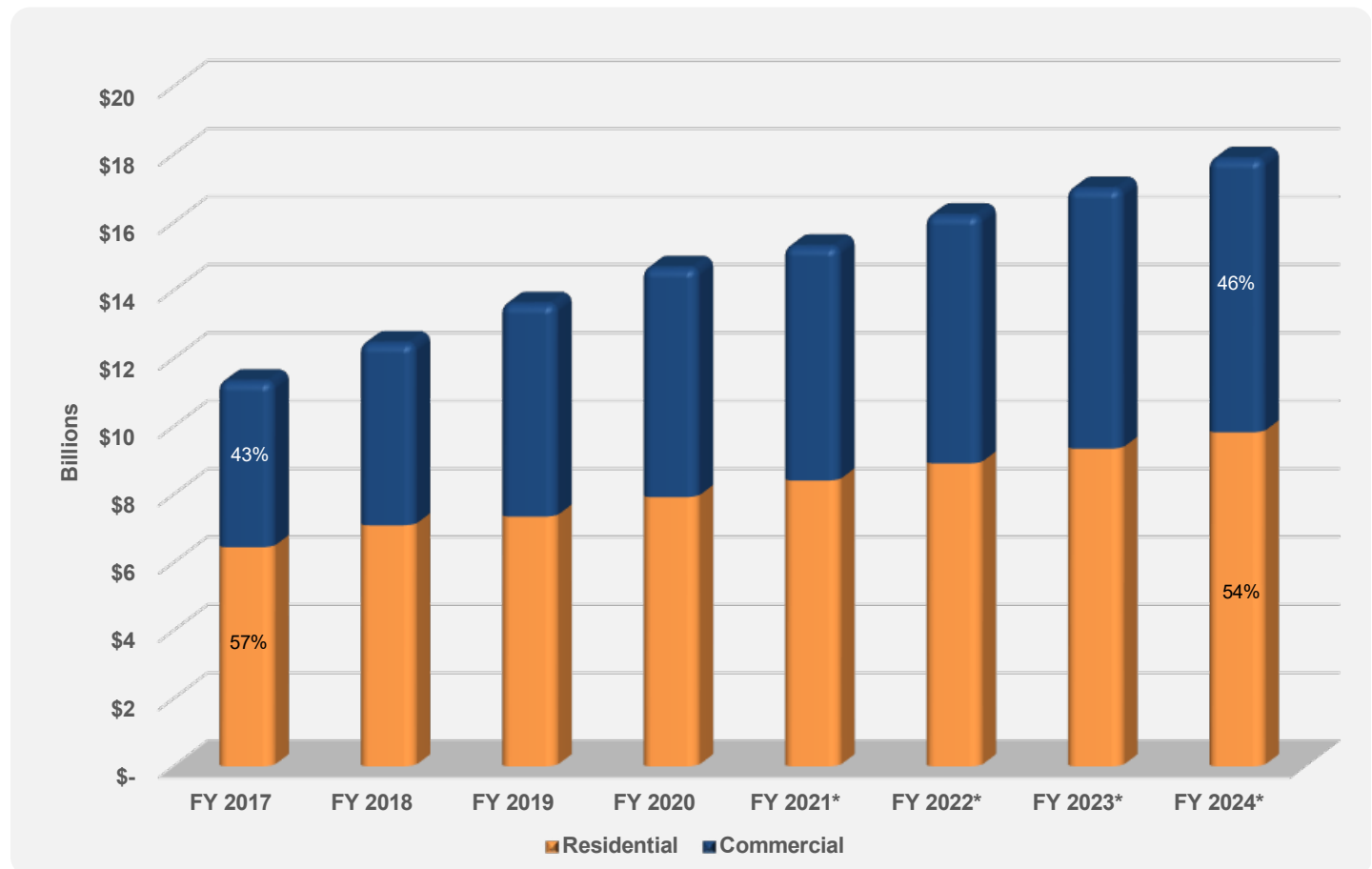
Tax Year		Taxable Value		Tax Rate
2009	\$	8,206,161,568	\$	0.39661
2010		7,893,143,364		0.41728
2011		8,004,285,176		0.42321
2012		8,238,143,748		0.42035
2013		8,624,749,167		0.41949
2014		9,634,156,426		0.41465
2015		10,492,085,922		0.41465
2016		11,327,175,854		0.42500
2017		12,451,153,760		0.43000
2018		13,605,761,159		0.42000
2019		14,647,779,369		0.43900

MEDIAN RESIDENTIAL HOME VALUE HISTORY



	Tax Year				
	2015	2016	2017	2018	2019*
Round Rock	\$190,519	\$208,906	\$227,714	\$241,538	\$255,198
Williamson County	\$210,884	\$231,599	\$248,930	\$263,391	\$273,882
* Projected					

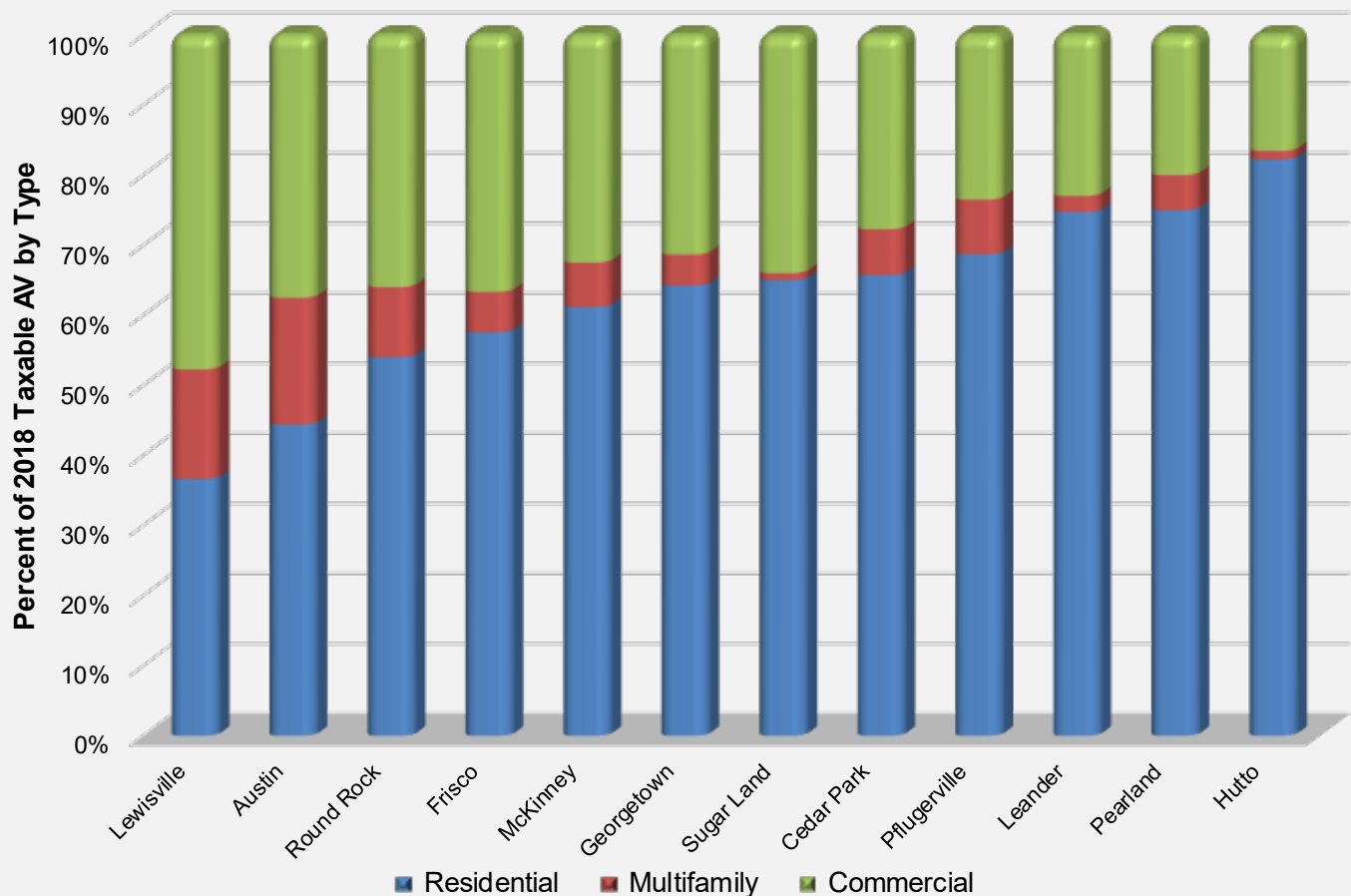
TAXABLE ASSESSED VALUATION



* Projected

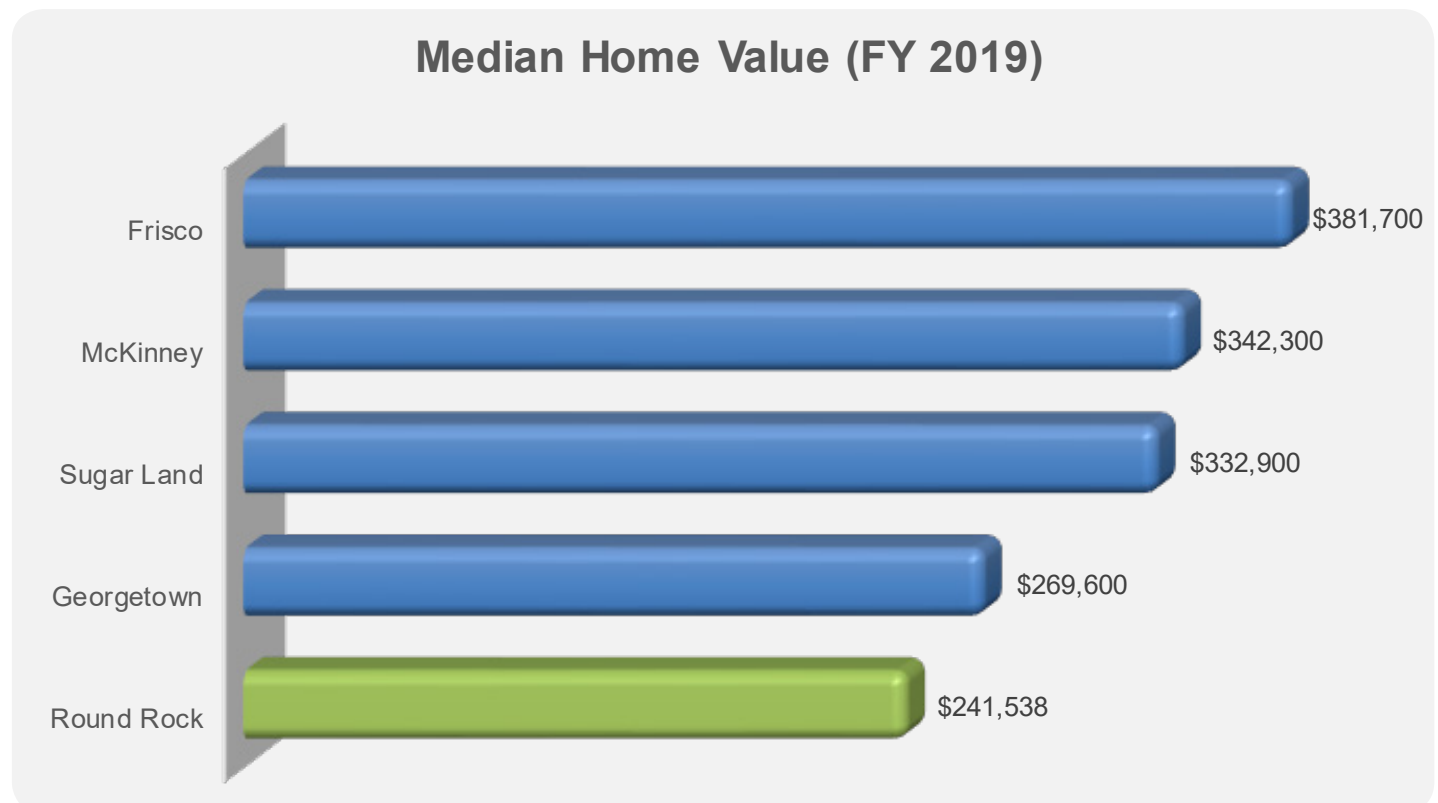
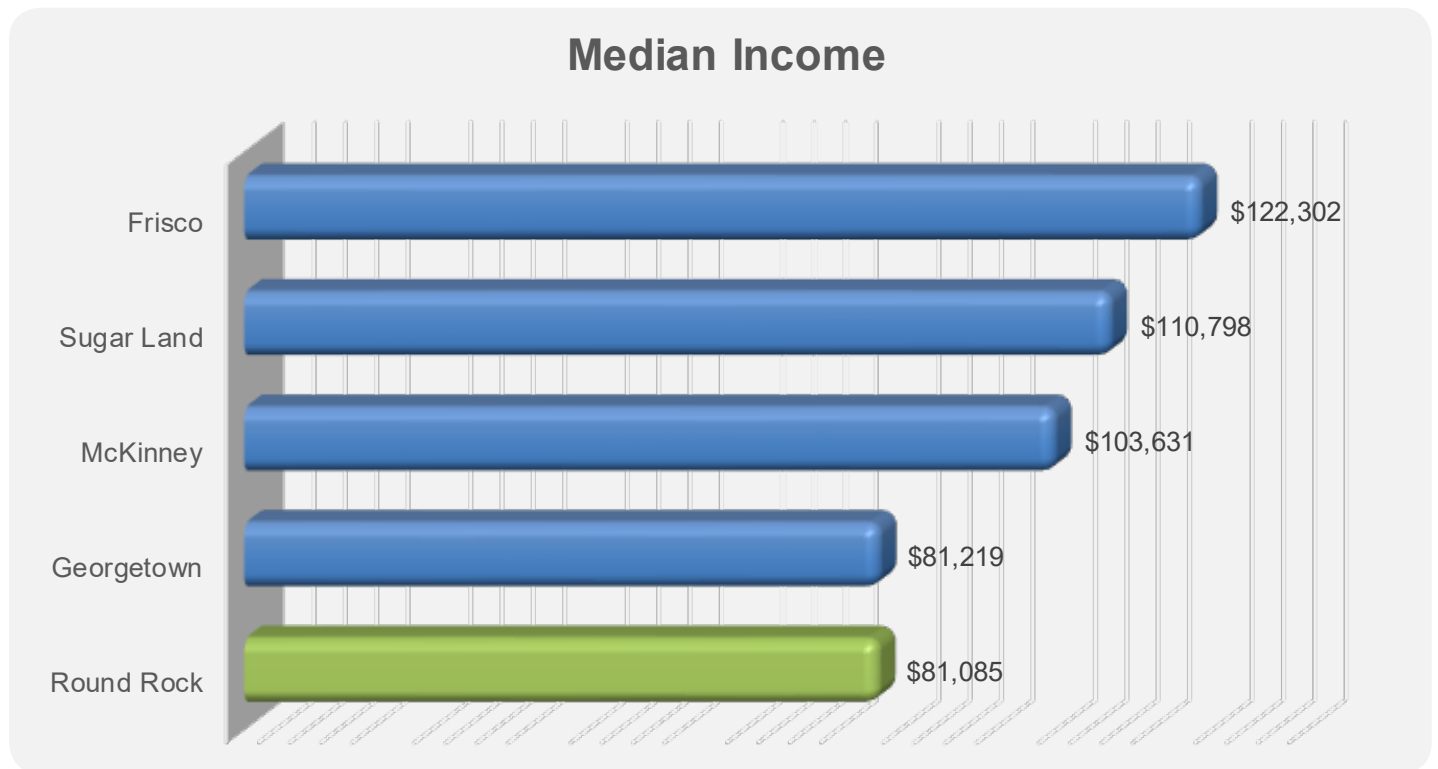
	FY 2017	FY 2018	FY 2019	FY 2020
Taxable Assessed Value	11,165,635,342	12,200,945,681	13,295,468,406	14,280,499,908
New Property added to Tax Roll	161,540,512	250,208,079	310,292,753	367,279,461
Total Taxable Assessed Value	11,327,175,854	12,451,153,760	13,605,761,159	14,647,779,369

TAXABLE ASSESSED VALUE BY PROPERTY TYPE - BENCHMARKING



Tax Year 2018				
City	Total AV	% Commercial	% Multifamily	% Residential
Lewisville	12,555,018,130	48%	16%	37%
Austin	152,927,171,764	37%	18%	44%
Round Rock	13,605,761,159	36%	10%	54%
Frisco	37,234,749,163	37%	6%	58%
McKinney	26,050,735,887	32%	6%	61%
Georgetown	9,039,781,265	31%	4%	64%
Sugar Land	17,998,014,919	34%	1%	65%
Cedar Park	10,075,980,474	28%	7%	66%
Pflugerville	5,598,239,466	24%	8%	69%
Leander	5,909,784,459	23%	2%	75%
Pearland	12,567,161,613	20%	5%	75%
Hutto	1,959,076,682	17%	1%	82%

DEMOGRAPHICS - BENCHMARKING





PERSONNEL & BENEFITS

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COMPENSATION & BENEFITS HIGHLIGHTS

Health Insurance Cost

No Net Impact

- No anticipated premium increase for FY 2020
- Current rate is \$12,000 per employee, per year

Public Safety (Police & Fire) Steps & Market Adjustments

\$1.3 million

General Government Salary Increases & Market Adjustments

\$2.3 million

Minimum Pay Rate Adjustments

\$1,000,000

TMRS

No Net Impact

- Total TMRS funding for FY 2020
- FY 2020 contribution rate
- Percent of pension liability funded

\$10.1 million

15.49%

87.72%

OPEB Liability

\$16.3 million*

Fully Funded

Training & Development

HR Staff &
Dept. Budgets

*Due to GASB 75, OPEB reports the gross total now.

SUMMARY OF NEW POSITIONS

FY 2019, as Amended **1,008.20**

NEW – GENERAL FUND

Fire

- Fire Code Inspector (Hire Date: 2/1/20) 1.00

General Services

- Administrative Associate (Hire Date: 2/1/20) 1.00

Library

- Library Manager (Hire Date: 10/1/19) 1.00

Parks and Recreation

- Fitness Instructor (Hire Date: 10/1/19) 1.00

Planning

- Long Range Planner (Hire Date: 2/1/20) 1.00

Police

- Victims' Assistants (Hire Date: 10/1/19) 2.00
Funded through grant program – City responsible for 20% of costs
- Police Officers (Hire Date: 10/1/19) 2.00

Transportation

- CIP Infrastructure Inspector (Hire Date: 10/1/19) 1.00

GENERAL FUND SUBTOTAL **10.00**

NEW – OTHER FUNDS

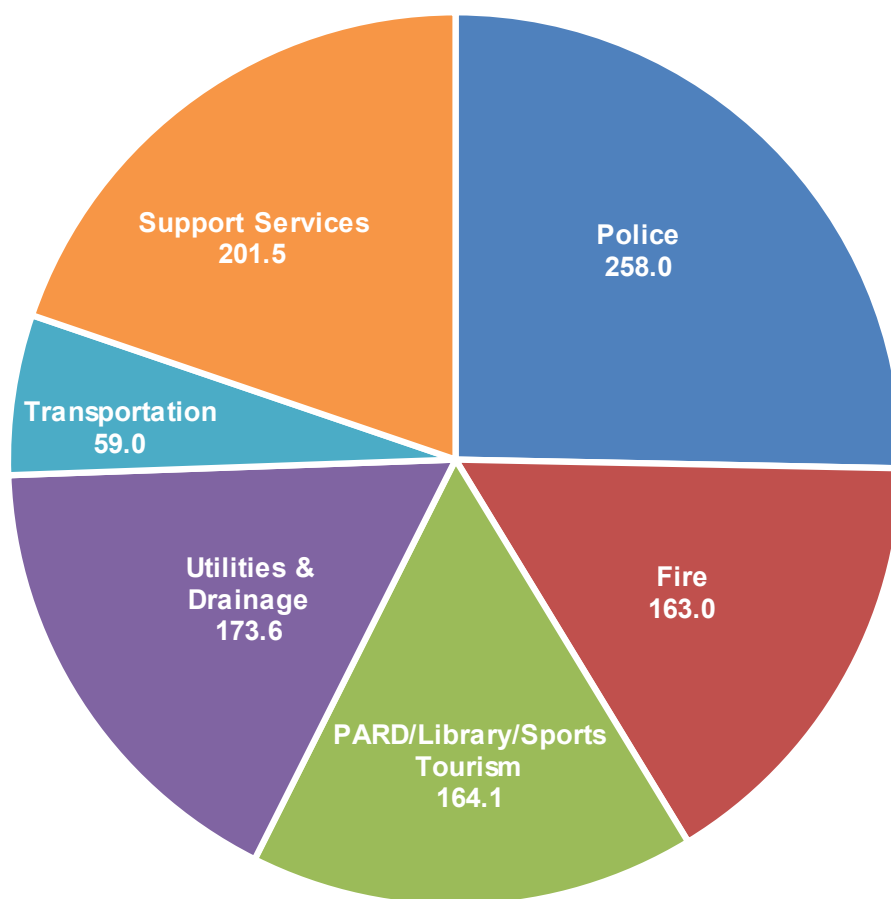
Utility Fund – Customer Service Rep. (Hire Date: 10/1/2019) 1.00

Total New FTEs **11.00**

Total Proposed FTEs **1,019.20**

% Change **1.1%**

SUMMARY OF FTES BY FUNCTION



TOTAL FTES FY 2020 = 1,019.20

Function	FY 2017 Actual	FY 2018 Actual	FY 2019 Revised	FY 2020 Proposed	% of Total
Police	247.90	250.90	253.98	257.98	25.2%
Fire	142.00	158.00	162.00	163.00	16.1%
PARD/Library/Sports Tourism	152.50	158.38	162.13	164.13	16.1%
Utilities & Drainage	149.50	152.13	174.63	173.63	17.3%
Transportation	51.00	55.00	57.00	59.00	5.7%
Support Services	178.23	190.48	198.48	201.48	19.7%
Total	921.13	964.88	1,008.20	1,019.20	100.0%

FTE 10 YEAR HISTORY BY DEPARTMENT

Full Time Equivalents																											
		FY 2009		FY 2010		FY 2011		FY 2012		FY 2013		FY 2014		FY 2015		FY 2016		FY 2017		FY 2018		FY 2019		New Program		FY 2020	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Transfers	Add'l FTEs	Proposed		
General Fund																											
Administration ³	11.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	13.00	14.00	15.00	15.00	15.00	15.00	16.00	16.00	11.50	10.500	10.50	10.500	10.500	10.50	6.000	1.000	10.500		
Communications ¹	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	5.00	5.000	6.000	5.000	6.000	6.000	-	-	6.000		
Finance ³	38.00	42.00	42.00	42.00	42.00	42.00	42.00	42.00	43.00	41.00	41.00	41.00	41.00	41.00	39.50	39.50	38.75	39.750	40.750	39.750	40.750	40.750	1.000	1.000	40.750		
Fire ³	124.00	129.00	129.00	129.00	129.00	129.00	129.00	129.00	129.00	130.00	137.00	137.00	137.00	137.00	140.00	140.00	142.00	158.000	162.000	158.000	162.000	162.000	-	-	163.000		
Fiscal Support Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
General Services ^{2,3}	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Human Resources	9.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	10.75	11.75	11.75	11.75	11.750	12.750	11.750	12.750	12.750	1.000	1.000	53.000		
Information Technology	17.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	22.00	21.00	21.000	22.000	21.000	22.000	22.000	(2.00)	-	20.000		
Legal Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Library ⁴	29.25	29.25	29.25	29.25	29.25	29.25	29.25	29.25	30.50	29.50	30.50	30.50	30.50	30.50	30.50	30.50	30.50	30.50	31.750	30.500	31.750	31.750	1.000	1.000	32.750		
Parks & Recreation	92.50	94.50	96.50	96.50	96.50	96.50	96.50	96.50	93.75	91.25	91.25	91.25	91.25	91.25	105.88	102.00	102.00	105.375	107.375	105.375	107.375	107.375	1.000	1.000	108.375		
Planning & Development Services ^{2,3}	21.75	19.75	19.75	19.75	19.75	19.75	19.75	19.75	39.75	39.75	33.75	33.75	33.75	33.75	34.75	36.75	43.75	52.000	52.000	52.000	52.000	2.00	1.000	55.000			
Building Inspections	12.00	12.00	12.00	12.00	12.00	12.00	12.00	12.00	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Engineering & Development Services	40.75	43.75	44.75	44.75	44.75	44.75	44.75	44.75	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Police ⁴	193.00	208.00	213.00	213.00	213.00	213.00	218.50	218.50	218.50	221.00	223.00	233.50	233.50	233.50	239.50	239.50	247.90	250.900	253.975	250.900	253.975	4.000	4.000	257.975			
Recycling Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-		
Transportation ^{2,4}	8.50	8.50	8.50	8.50	8.50	8.50	-	-	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.75	2.48	2.475	2.475	2.475	2.475	1.00	1.000	3.475			
Total	660.50	695.50	703.50	704.50	704.50	680.50	680.50	678.00	678.00	680.50	695.50	707.00	739.63	751.63	790.750	810.575	810.575	810.575	810.575	810.575	810.575	2.000	10.000	822.575			
Drainage Fund																											
Drainage	-	-	-	-	-	15.00	15.00	17.00	17.00	18.00	18.00	18.00	18.00	19.00	22.00	22.00	22.00	22.00	24.000	22.000	24.000	(1.000)	-	23.000			
Total	-	-	-	-	-	15.00	15.00	17.00	17.00	18.00	18.00	18.00	18.00	19.00	22.00	22.00	22.00	22.00	24.000	22.000	24.000	(1.000)	-	23.000			
Utility Fund																											
Utilities - Administration	10.00	10.00	8.00	8.00	8.00	8.00	8.00	11.00	15.00	10.00	10.00	10.00	10.00	11.00	12.00	12.00	12.00	13.000	13.000	13.000	5.00	1.000	18.000				
Utilities - Billings & Collections ⁴	14.50	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	15.00	17.75	17.75	17.75	17.75	16.50	16.88	16.88	15.500	16.000	15.500	0.500	1.000	17.000				
Utilities - Environmental Services	5.00	5.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	6.00	7.000	7.000	7.000	-	-	7.000				
Utilities - Transfers	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Wastewater Line Maintenance	26.00	27.00	28.00	27.00	28.00	27.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	26.00	27.00	27.000	27.000	27.000	(1.00)	1.000	26.000				
Wastewater Systems Support	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	4.00	6.000	6.000	6.000	(6.00)	-	20.000				
Wastewater Treatment Plant	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-			
Water Line Maintenance	31.00	31.00	32.00	33.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00	32.00	31.00	31.00	31.000	31.000	31.000	7.00	1.000	38.000				
Water Systems Support	20.00	21.00	21.00	21.00	21.00	21.00	20.00	19.00	19.00	19.00	17.00	17.00	17.00	17.00	16.00	16.00	16.00	16.000	16.000	16.000	(16.00)	-	16.000				
Water Treatment Plant	17.00	17.00	18.00	18.00	18.00	18.00	14.00	14.00	14.00	14.00	15.00	15.00	15.00	15.00	15.00	14.63	14.63	14.625	14.625	14.625	10.00	-	24.625				
Total	127.50	130.00	132.00	132.00	132.00	125.00	125.00	127.00	127.00	126.00	127.75	128.75	127.75	127.50	127.50	127.50	127.50	130.125	150.625	130.125	0.500	1.000	150.625				
HOT Funds																											
Arts and Culture ¹	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	1.00	1.000	1.000	1.000	1.000	-	-	1.000			
Convention & Visitors Bureau	3.50	3.50	3.50	3.50	3.50	3.50	3.50	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	3.00	4.00	3.000	3.000	3.000	3.000	-	-	4.000			
Sports Management & Tourism	-	-	-	-	-	-	-	1.00	1.00	4.00	9.00	10.00	10.00	10.00	11.00	11.00	11.00	13.500	13.500	13.500	-	-	11.000				
Total	3.50	3.50	3.50	3.50	3.50	3.50	3.50	4.00	4.00	7.00	12.00	13.00	13.00	14.00	16.00	16.00	17.500	17.500	17.500	17.500	-	-	16.000				
MPF Complex Fund																											
MPF Complex Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4.00	4.500	5.500	4.500	5.500	-	-	7.000			
MPF Complex Fund	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4.00	4.500	5.500	4.500	5.500	-	-	7.000			
Total	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	4.00	4.500	5.500	4.500	5.500	-	-	7.000			
Grand Total	791.500	829.000	839.000	840.000	840.000	824.000	824.000	826.000	826.000	831.500	853.250	867.750	867.750	903.125	921.125	921.125	964.875	964.875	964.875	964.875	964.875	2.775	10.000	1,010.200			

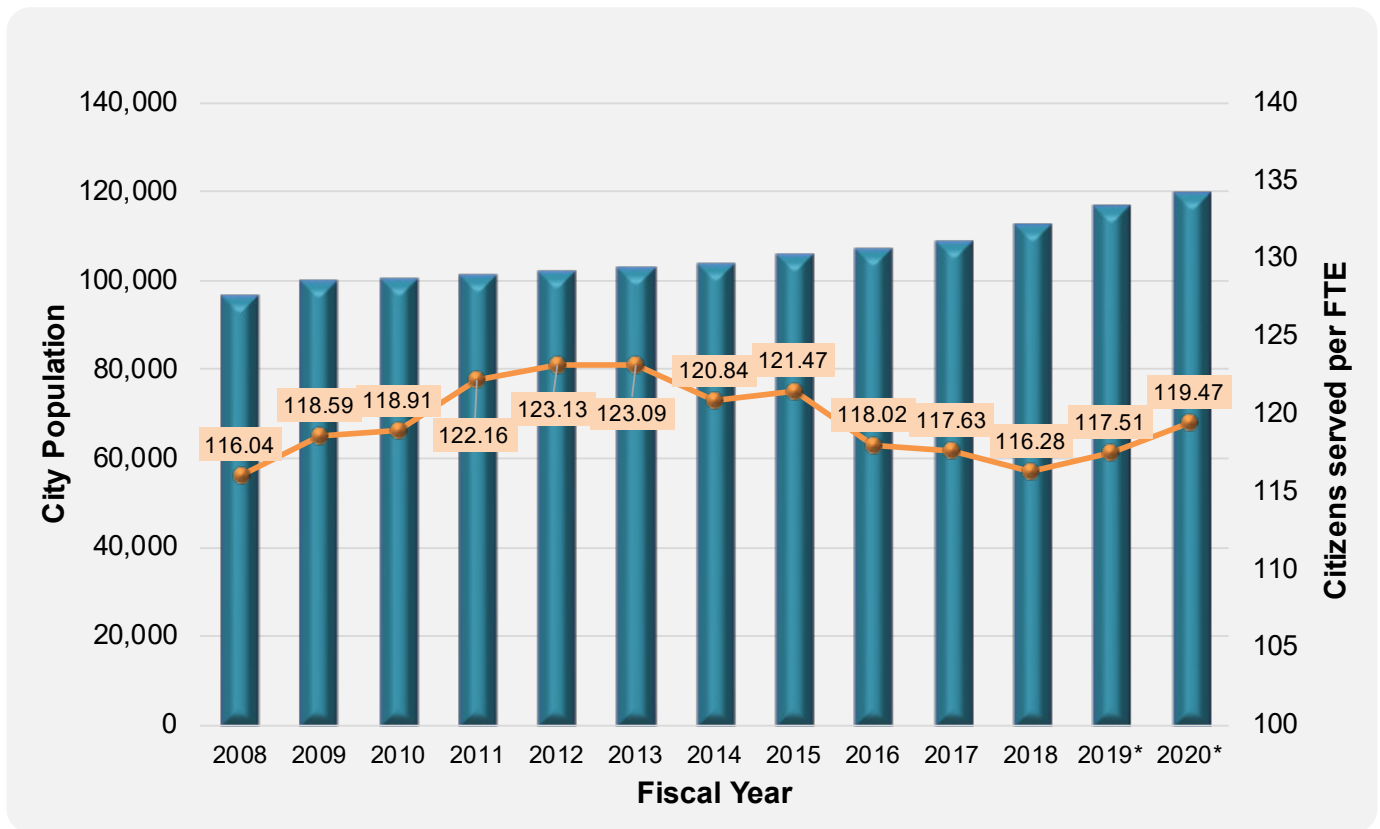
1 - Communications and Arts & Culture became separate from Administration in FY2017

2 - Includes FY2017 Mid-Year Budget Amendment

3 - Includes FY2018 Mid-Year Budget Amendment

4 - Includes FY2019 Mid-Year Budget Amendment

CITIZENS SERVED PER EMPLOYEE



Year	Population	Employees (FTEs)	Citizens Served per Employee
2008	96,200	829.00	116.04
2009	99,500	839.00	118.59
2010	99,887	840.00	118.91
2011	100,659	824.00	122.16
2012	101,702	826.00	123.13
2013	102,349	831.50	123.09
2014	103,107	853.25	120.84
2015	105,405	867.75	121.47
2016	106,591	903.13	118.02
2017	108,353	921.13	117.63
2018	112,201	964.88	116.28
2019*	116,120	988.20	117.51
2020*	119,371	999.20	119.47

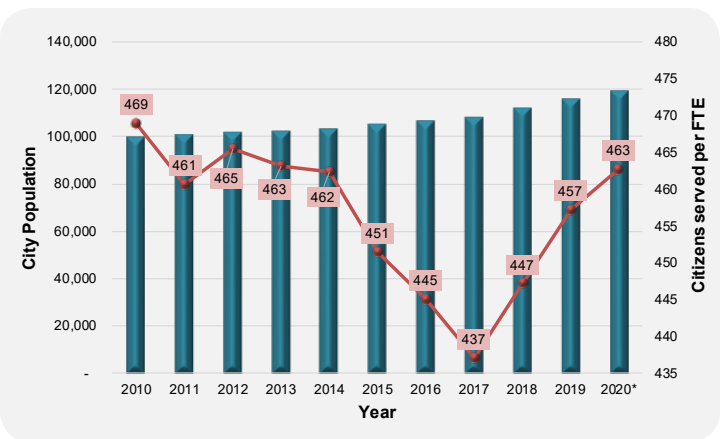
Notable Changes

- Prior to 2015, the City utilized temporary staff that were converted to permanent FTEs in FY 2016
- FY 2018 - Increase of 15 Firefighters & 1 Logistics Officer for new fire stations
- *FY 2019 & 2020 - Does not include the 20 FTEs for assuming operational control of regional waste-water system for comparison purposes to prior years

CITIZENS SERVED PER EMPLOYEE

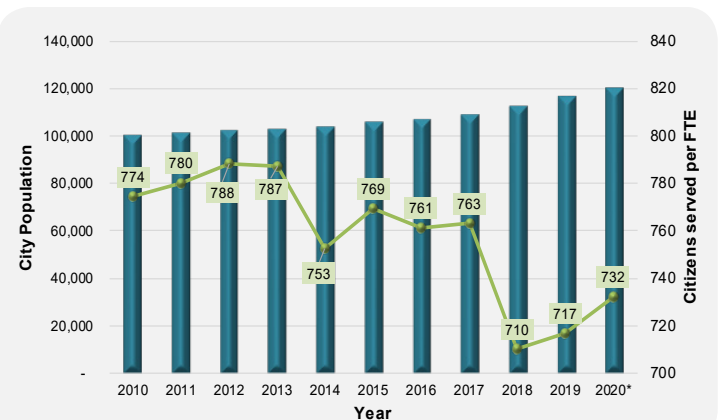
POLICE

Year	Population	Police FTEs	Citizens Served per Police FTE
2010	99,887	213.00	469
2011	100,659	218.50	461
2012	101,702	218.50	465
2013	102,349	221.00	463
2014	103,107	223.00	462
2015	105,405	233.50	451
2016	106,591	239.50	445
2017	108,353	247.90	437
2018	112,201	250.90	447
2019	116,120	253.98	457
2020*	119,371	257.98	463



FIRE

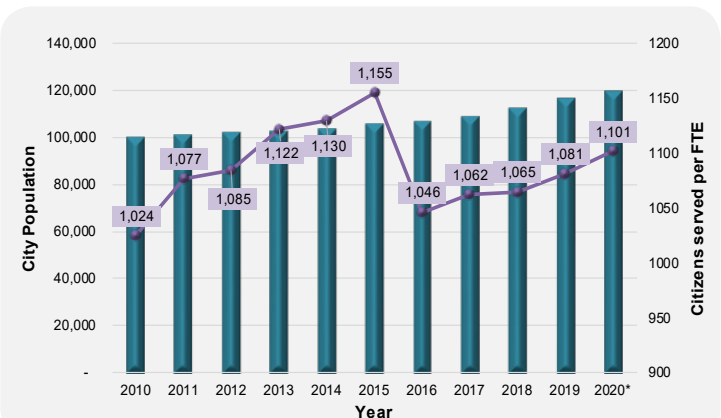
Year	Population	Fire FTEs	Citizens Served per Fire FTE
2010	99,887	129.00	774
2011	100,659	129.00	780
2012	101,702	129.00	788
2013	102,349	130.00	787
2014	103,107	137.00 ¹	753
2015	105,405	137.00	769
2016	106,591	140.00	761
2017	108,353	142.00	763
2018	112,201	158.00 ²	710
2019	116,120	162.00	717
2020*	119,371	163.00	732



1 7 firefighters added as Engine Company for Station 4, Gattis School Road
 2 15 firefighters & 1 Logistics Officer added for new fire stations

PARKS AND RECREATION³

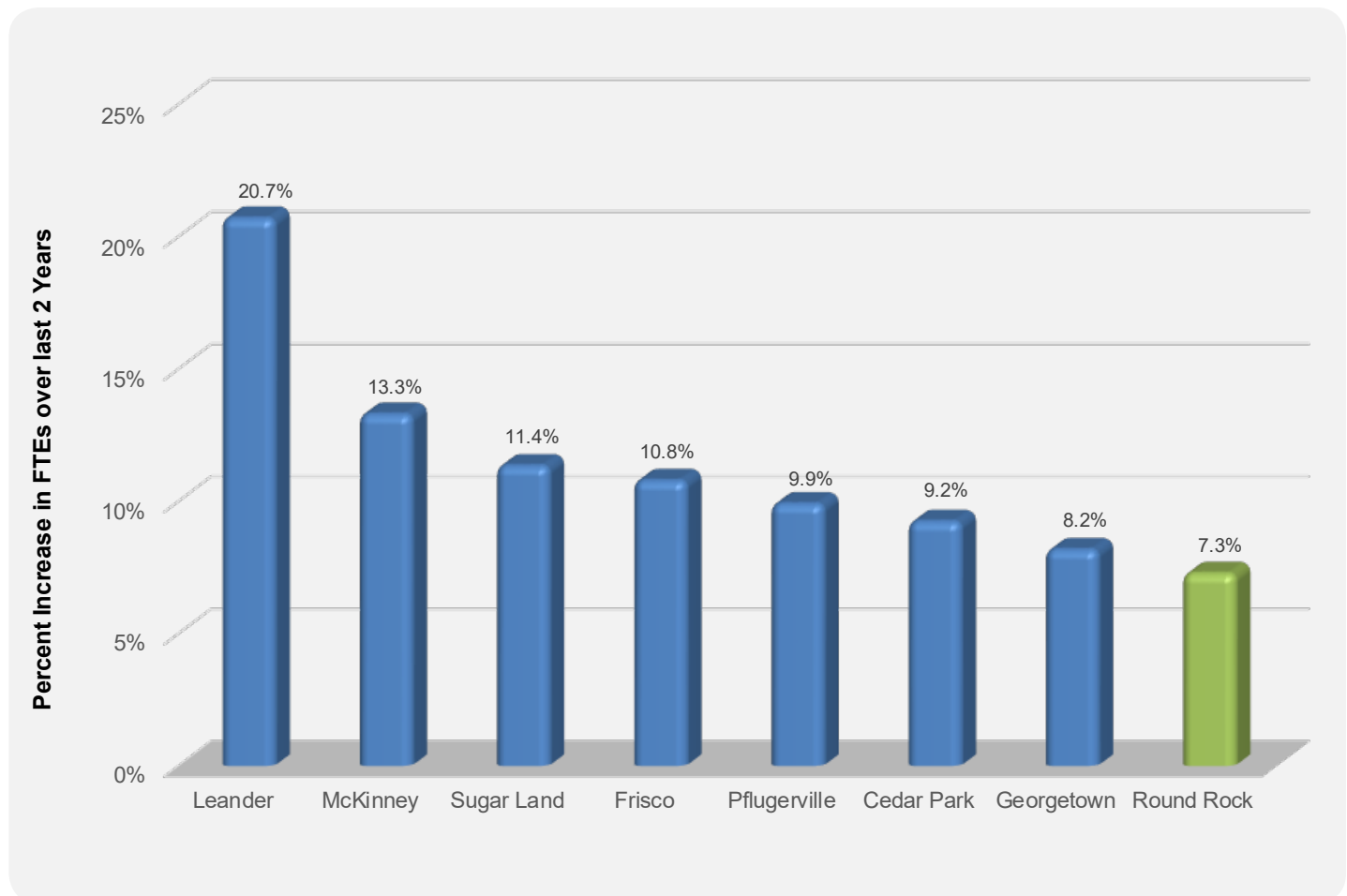
Year	Population	PARD FTEs	Citizens Served per PARD FTE
2010	99,887	97.50	1,024
2011	100,659	93.50	1,077
2012	101,702	93.75	1,085
2013	102,349	91.25	1,122
2014	103,107	91.25	1,130
2015	105,405	91.25	1,155
2016	106,591	101.88 ⁴	1,046
2017	108,353	102.00	1,062
2018	112,201	105.38	1,065
2019	116,120	107.38	1,081
2020*	119,371	108.38	1,101



3 Does not include staffing for local use of Sports Center or Multi-purpose Complex
 4 PARD Staffing study implementation and conversion of Temp to part-time

*Projected

BENCHMARKING - 2 YEAR INCREASE IN FTES



City	FY 2017	FY 2018	FY 2019	Net Increase	% Increase
Leander	265.60	290.65	320.60	55.00	20.7%
McKinney	1,107.00	1,188.30	1,254.20	147.20	13.3%
Sugar Land	722.49	804.50	804.50	82.01	11.4%
Frisco	1,274.00	1,358.05	1,411.50	137.50	10.8%
Pflugerville	353.00	371.00	388.00	35.00	9.9%
Cedar Park	465.00	483.50	508.00	43.00	9.2%
Georgetown	684.25	710.25	740.25	56.00	8.2%
Round Rock	921.13	964.88	988.20	67.08	7.3%

Note:

- FY 2019 does not include the 20 FTEs for assuming operational control of regional wastewater system for comparison purposes to prior years.

DETAIL - 2 YEAR INCREASE IN FTES FOR CITIES

City	FY 17	FY 18	FTE Count Increase	FY 18	FY19	FTE Count Increase	Net Change over Two Years
Round Rock	921.125	964.875	43.750	964.875	988.200	23.325	67.075
		Added: 1.000 Administration .375 Finance 4.000 General Services 16.000 Fire 3.000 Police 3.375 Parks & Recs .500 Library 5.250 Planning 4.000 Transporation 4.250 Utilities 2.000 SMT			Added: 1.000 Communications 1.500 Finance 4.000 General Services 4.000 Fire 1.000 HR 3.075 Police 3.000 Parks & Recs .750 Library 4.000 Transporation 1.000 SMT		7.3%
Cedar Park	465.00	483.50	18.50	483.50	508.00	24.50	43.00
		Added: 8.5 General Fund 4 Police 4 Fire 2 Utilities			Added: 17.5 General Fund 3 Police 3 Fire 1 Utilities		9.2%
Frisco	1,274.00	1,358.05	84.05	1,358.05	1,411.50	53.45	137.50
		Added: 38.05 General Fund 18 Police 19 Fire 6 Utilities 3 Drainage			Added: 19.45 General Fund 14 Police 11 Fire 7 Utility 1 Drainage 1 Other		10.8%
Georgetown	684.25	710.25	26.00	710.25	740.25	30.00	56.00
		Added: 12.5 General Fund 4 Police 5 Joint Services 1 Information 3.5 Utilities			Added: 3 General Fund 1 Police 16 Fire 1 Fleet 1 Joint Services 2.5 Information .5 Airport 5 Utilities		8.2%
Leander	265.60	290.65	25.05	290.65	320.60	29.95	55.00
		Added: 10.9 General Fund 8 Police 4 Fire 3 Utilities (0.85) Golf Fund			Added: 9.7 General Fund 4 Police 13 Fire 3 Utilities (0.25) Golf Fund		20.7%
McKinney	1,107.00	1,188.30	81.30	1,188.30	1,254.20	65.90	147.20
		Added: 32.35 General Fund 14 Police 4 Fire 23.05 General Govt & Other 7.9 Utilities			Added: 22.3 General Fund 14 Police 20 Fire 0.6 General Govt & Other 9 Utilities		13.3%
Pflugerville	353.00	371.00	18.00	371.00	388.00	17.00	35.00
		Added: 9 General Fund 2 Police 7 Utilities			Added: 10 General Fund 3 Police 4 Utilities		9.9%
Sugar Land	722.49	804.50	82.01	804.50	804.50	0.00	82.01
		Added: 28.51 General Fund 28.5 Police 8 Fire			Added: None		11.4%

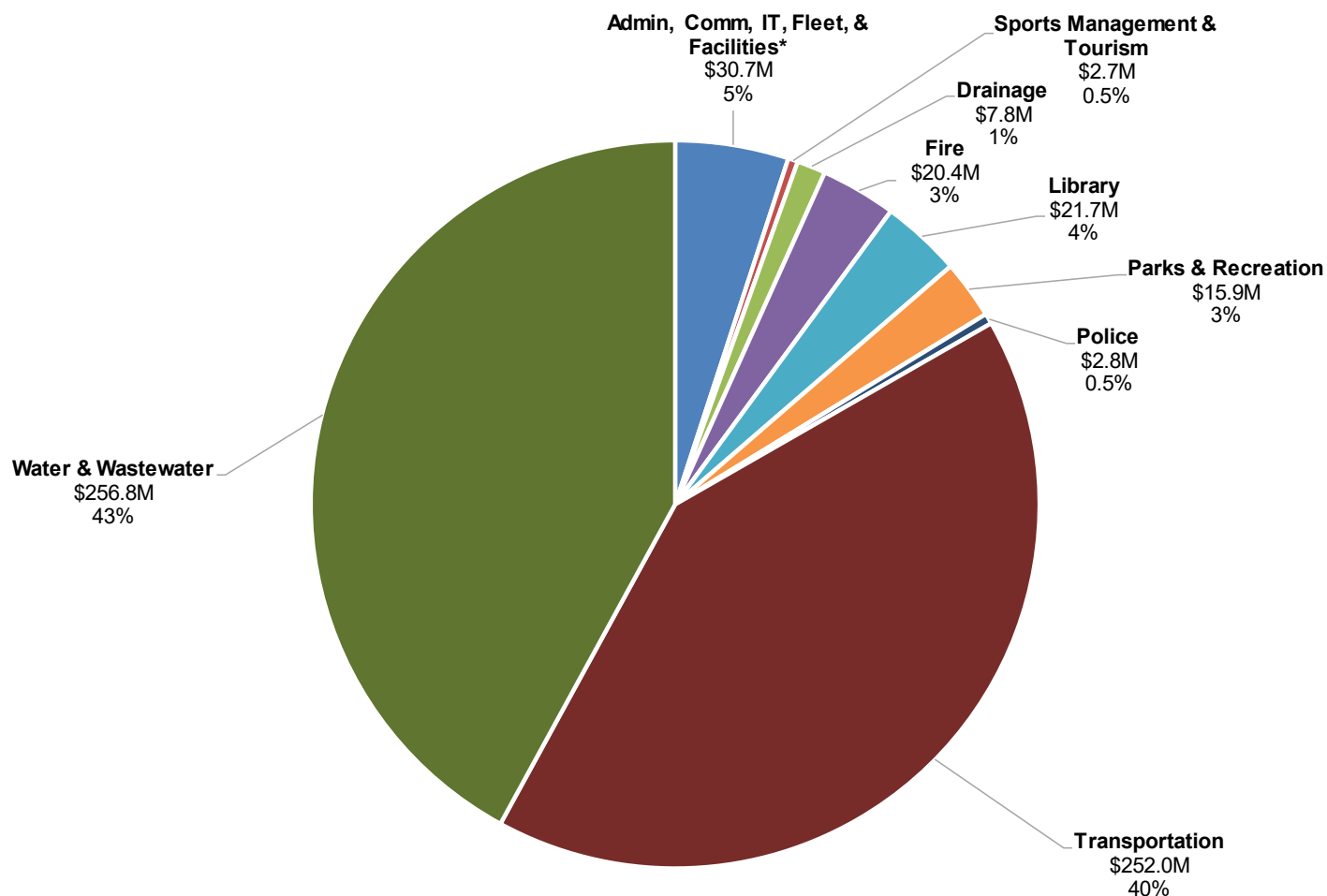


CAPITAL IMPROVEMENT PLAN

- 5 Year CIP by Use.....80
- 5 Year CIP by Source.....81
- Projects & Funding Sources by Department.....82

5 YEAR CIP BY USE

\$610.8 MILLION



Consolidated by Department	2020	2021	2022	2023	2024	Total
Administration, Comm, IT, & Facilities ¹	7,760,000	5,600,000	5,580,000	6,280,000	5,500,000	30,720,000
Sports Management & Tourism	1,265,331	350,000	350,000	350,000	350,000	2,665,331
Drainage & Storm Water	4,160,000	3,005,000	600,000	-	-	7,765,000
Fire	7,019,473	9,126,015	1,152,295	1,179,364	2,000,000	20,477,147
Library	3,431,632	18,307,298	-	-	-	21,738,930
Parks & Recreation	11,196,732	1,834,510	950,000	950,000	950,000	15,881,242
Police	1,067,885	717,885	350,000	350,000	350,000	2,835,770
Transportation	69,365,000	65,625,800	67,675,380	36,150,000	13,150,000	251,966,180
Water & Wastewater ²	75,809,838	73,643,367	49,581,752	21,915,945	35,844,000	256,794,902
Total	181,075,891	178,209,875	126,239,427	67,175,309	58,144,000	610,844,502

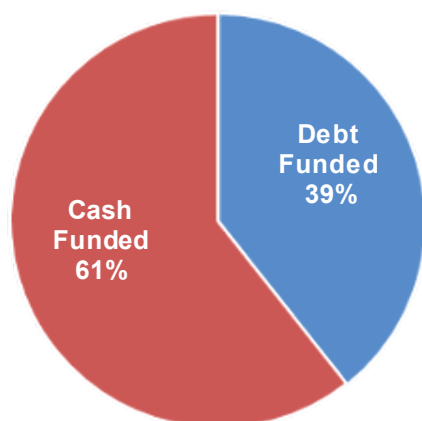
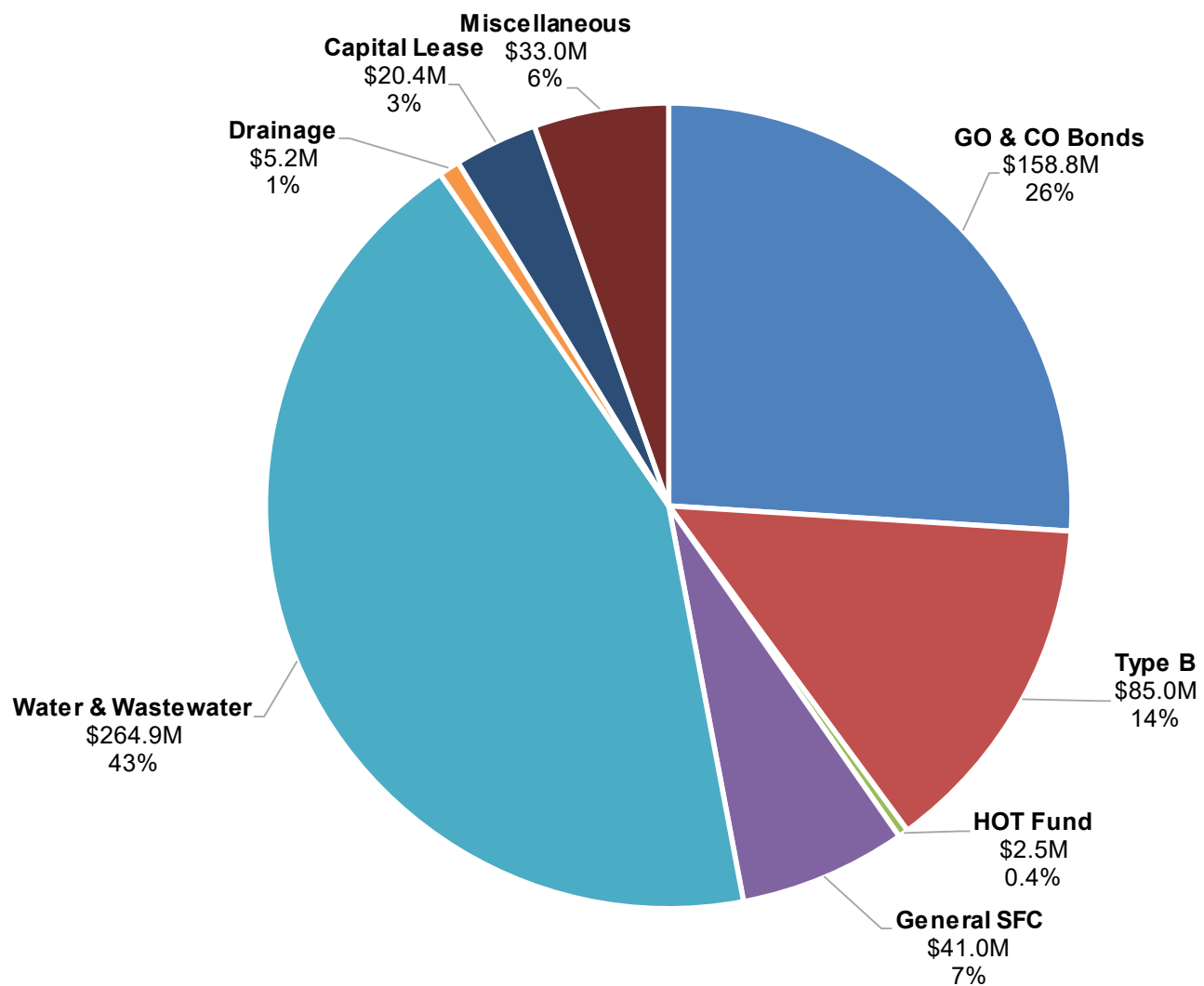
Note:

1 Admin, IT, Fleet, & Facilities includes projects for Administration, Facility Maintenance, Fleet, General Services, & Information Technology

2 Water & Wastewater includes projects for Regional Water System (BCRUA) & Regional WW System (BCRWWS)

5 YEAR CIP BY SOURCE

\$610.8 MILLION



PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	2020	2021	2022	2023	2024	Total
Administration						
Downtown Trash Modification	100,000					100,000
General Self Financed Construction	100,000					100,000
Administration Total	100,000	-	-	-	-	100,000
Communications						
Office Expansion/Production Room	150,000					150,000
PEG Fund	150,000					150,000
Studio				750,000		750,000
PEG Fund				750,000		750,000
Multimedia Vehicle	40,000					40,000
PEG Fund	40,000					40,000
Red Cinematography Camera Replacement			80,000			80,000
PEG Fund			80,000			80,000
Cold Storage	60,000					60,000
PEG Fund	60,000					60,000
Chamber Equipment Replacement/ Upgrades		100,000		30,000		130,000
PEG Fund		100,000		30,000		130,000
Communications Total	250,000	100,000	80,000	780,000	-	1,210,000
Drainage & Storm Water						
Annual Creek Cleaning	50,000					50,000
Self-Financed Drainage Construction	50,000					50,000
Chisholm Valley Drainage Assessment	30,000					30,000
2014 Drainage Revenue Bonds	30,000					30,000
Dam 101	1,200,000	300,000				1,500,000
Regional Detention Fund	1,200,000	300,000				1,500,000
Future Street Drainage Projects	325,000	1,900,000				2,225,000
2014 Drainage Revenue Bonds	325,000					325,000
Self-Financed Drainage Construction		1,900,000				1,900,000
Erosion Repair and Stabilization Projects	325,000	200,000				525,000
2014 Drainage Revenue Bonds	325,000					325,000
Self-Financed Drainage Construction		200,000				200,000
Modeling, Analysis, and Planning	105,000	105,000				210,000
2014 Drainage Revenue Bonds	105,000	105,000				210,000
Future Regional Projects	500,000	500,000	600,000			1,600,000
Regional Detention Fund	500,000	500,000	600,000			1,600,000
Oak Bluff Flooding Improvements	1,475,000					1,475,000
2014 Drainage Revenue Bonds	800,000					800,000
Other Governmental Entity Funds	675,000					675,000
Greater Round Rock West Drainage Assessment	75,000					75,000
2014 Drainage Revenue Bonds	75,000					75,000
Creek Stormwater Modeling	75,000					75,000
Regional Detention Fund	75,000					75,000
Drainage & Storm Water Total	4,160,000	3,005,000	600,000	-	-	7,765,000
Facility Maintenance						
FM Internal Service Annual Bucket	750,000	750,000	750,000	750,000	750,000	3,750,000
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
Facility Maintenance Total	750,000	750,000	750,000	750,000	750,000	3,750,000
Fire						
Fire Apparatus Replacement	850,500	876,015	902,295	929,364	1,750,000	5,308,174
Capital Lease	850,500	876,015	902,295	929,364	1,750,000	5,308,174
Fire Station #3 - La Frontera	4,529,772					4,529,772
2014 GO Bond	147,336					147,336
2017 GO Bond Issuance	3,627,436					3,627,436

PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	2020	2021	2022	2023	2024	Total
General Self Financed Construction	755,000					755,000
Fire Station #10		8,000,000				8,000,000
Future CO Bonds Issuance		8,000,000				8,000,000
3406 Fire Station #9 Apparatus	945,201					945,201
General Self Financed Purchases	945,201					945,201
Fire Safety Equipment Replacement Program	250,000	250,000	250,000	250,000	250,000	1,250,000
Pay As You Go	250,000	250,000	250,000	250,000	250,000	1,250,000
Extrication Pad @ PSTC	150,000					150,000
General Self Financed Construction	150,000					150,000
Exhaust Removal System	159,000					159,000
General Self Financed Purchases	159,000					159,000
Battalion Command Vehicle	135,000					135,000
Capital Lease	135,000					135,000
Fire Total	7,019,473	9,126,015	1,152,295	1,179,364	2,000,000	20,477,147
Fleet						
Vehicle&Equip. Replace-Gen	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Capital Lease	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Vehicle&Equip. Replace-DRAIN	250,000	250,000	250,000	250,000	250,000	1,250,000
Drainage Fund	250,000	250,000	250,000	250,000	250,000	1,250,000
Vehicle&Equip. Replace-UT	750,000	750,000	750,000	750,000	750,000	3,750,000
Utility Fund	750,000	750,000	750,000	750,000	750,000	3,750,000
Fleet Total	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000	20,000,000
General Services						
Luther Peterson Car Wash	1,000,000					1,000,000
Self-Finance Water Construction	1,000,000					1,000,000
Plaza Restrooms	50,000					50,000
General Self Financed Construction	50,000					50,000
Water Treatment Plant LED Lighting	235,000					235,000
Self-Finance Water Construction	235,000					235,000
Business Center Repairs	400,000					400,000
General Self Financed Construction	400,000					400,000
Master Plan Update	50,000					50,000
General Self Financed Construction	50,000					50,000
General Services Total	1,735,000	-	-	-	-	1,735,000
Information Technology						
IT Internal Services 2019 Conference Room Upgrades	50,000					50,000
Pay As You Go	50,000					50,000
IT Internal Services 2019 Expand Fiber Network	125,000					125,000
Pay As You Go	125,000					125,000
IT Internal Services Annual Bucket	750,000	750,000	750,000	750,000	750,000	3,750,000
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
Information Technology Total	925,000	750,000	750,000	750,000	750,000	3,925,000
Library						
New Main Library Facility	3,431,632	18,307,298				21,738,930
2014 GO Bonds	38,930					38,930
Future 2022 GO Bond Issuance	3,392,702	18,307,298				21,700,000
Library Total	3,431,632	18,307,298	-	-	-	21,738,930
Parks and Recreation						
Heritage Trail EAST	2,238,100	757,132				2,995,232
2014 GO Bonds	2,238,100	757,132				2,995,232
Behrens Ranch Nature Park	750,000					750,000
General Self Financed Construction	750,000					750,000

PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	2020	2021	2022	2023	2024	Total
PARD Repair & Replace Annual Bucket	250,000	250,000	250,000	250,000	250,000	1,250,000
<i>Pay As You Go</i>	<i>250,000</i>	<i>250,000</i>	<i>250,000</i>	<i>250,000</i>	<i>250,000</i>	<i>1,250,000</i>
OSP Repair & Replace Annual Bucket	700,000	700,000	700,000	700,000	700,000	3,500,000
<i>PARD Cap Ex Revenue</i>	<i>200,000</i>	<i>200,000</i>	<i>200,000</i>	<i>200,000</i>	<i>200,000</i>	<i>1,000,000</i>
<i>Pay As You Go</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>500,000</i>	<i>2,500,000</i>
Repair/Replace ADA 2020	200,000	127,378				327,378
<i>2017 GO Bond Issuance</i>	<i>200,000</i>	<i>127,378</i>				<i>327,378</i>
Baca Center Improvements	100,000					100,000
<i>2017 GO Bond Issuance</i>	<i>100,000</i>					<i>100,000</i>
Mayfield Park Archery Ranch	50,176					50,176
<i>Parks Improvement & Acquisition Fund</i>	<i>50,176</i>					<i>50,176</i>
Mesa Village Park Playground	50,778					50,778
<i>Parks Improvement & Acquisition Fund</i>	<i>50,778</i>					<i>50,778</i>
OSP Tennis Complex Repairs	600,000					600,000
<i>General Self Financed Construction</i>	<i>600,000</i>					<i>600,000</i>
Brush Truck w/ Grapple Arm	160,000					160,000
<i>General Self Financed Purchases</i>	<i>160,000</i>					<i>160,000</i>
Kintingham Park/House	50,000					50,000
<i>General Self Financed Construction</i>	<i>50,000</i>					<i>50,000</i>
Lake Creek Trail	1,047,678					1,047,678
<i>2014 GO Bonds</i>	<i>1,047,678</i>					<i>1,047,678</i>
Heritage Trail WEST	5,000,000					5,000,000
<i>2014 GO Bonds</i>	<i>5,000,000</i>					<i>5,000,000</i>
Parks and Recreation Total	11,196,732	1,834,510	950,000	950,000	950,000	15,881,242
Police						
Public Safety Radio Replacements (thru FY 21)	367,885	367,885				735,770
<i>General Self Finance Purchases</i>	<i>367,885</i>	<i>367,885</i>				<i>735,770</i>
Upgrade Obstacle Course	50,000					50,000
<i>General Self Financed Construction</i>	<i>50,000</i>					<i>50,000</i>
Police Safety Equipment Replacement Annual Bucket	350,000	350,000	350,000	350,000	350,000	1,750,000
<i>Pay As You Go</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>1,750,000</i>
Replace BEAR	300,000					300,000
<i>General Self Finance Purchases</i>	<i>300,000</i>					<i>300,000</i>
Police Total	1,067,885	717,885	350,000	350,000	350,000	2,835,770
Regional Water System (BCRUA)						
Brushy Creek Regional WTP Phase 1C	2,300,000					2,300,000
<i>Future BCRUA Revenue Bonds</i>	<i>2,300,000</i>					<i>2,300,000</i>
BCRUA Phase 2 Deep Water & Raw Waterline Planning	2,800,000	1,400,000	275,000			4,475,000
<i>Future BCRUA Revenue Bonds</i>	<i>2,800,000</i>	<i>1,400,000</i>	<i>275,000</i>			<i>4,475,000</i>
BCRUA Phase 2 Deep Water & Raw Waterline CON		9,104,000	9,000,000	9,000,000	18,000,000	45,104,000
<i>Future BCRUA Revenue Bonds</i>		<i>9,104,000</i>	<i>9,000,000</i>	<i>9,000,000</i>	<i>18,000,000</i>	<i>45,104,000</i>
Regional Water System (BCRUA) Total	5,100,000	10,504,000	9,275,000	9,000,000	18,000,000	51,879,000
Regional WW System (BCRWWS)						
East WWTP Re-Rate Improvements	40,220,000	41,382,500	21,330,500			102,933,000
<i>Regional Wastewater System Partners</i>	<i>35,335,600</i>	<i>36,396,000</i>	<i>18,768,400</i>			<i>90,500,000</i>
<i>Self-Finance Wastewater Construction</i>	<i>4,884,400</i>	<i>4,986,500</i>	<i>2,562,100</i>			<i>12,433,000</i>
South Interceptor Manhole Rehab	1,160,000					1,160,000
<i>Regional Wastewater System Partners</i>	<i>508,600</i>					<i>508,600</i>
<i>Self-Finance Wastewater Construction</i>	<i>651,400</i>					<i>651,400</i>
Regional WW System (BCRWWS) Total	41,380,000	41,382,500	21,330,500	-	-	104,093,000
Sports Management & Tourism						
Dell Diamond Capital Improvement & Repair	350,000	350,000	350,000	350,000	350,000	1,750,000
<i>Hotel Occupancy Fund</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>1,750,000</i>
Dell Diamond Parking Lot	300,000					300,000

PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	2020	2021	2022	2023	2024	Total
<i>Hotel Occupancy Fund</i>	300,000					300,000
Dell Diamond Capital Imp & Repair - PY Allotment	126,453					126,453
<i>Hotel Occupancy Fund</i>	126,453					126,453
Pending Dell Diamond Capital Improvement	288,878					288,878
<i>Hotel Occupancy Fund</i>	288,878					288,878
Golf Course Annual Maintenance & Upkeep	200,000					200,000
<i>General Self Financed Construction</i>	200,000					200,000
Sports Management & Tourism Total	1,265,331	350,000	350,000	350,000	350,000	2,665,331

Transportation

Type B Eligible Projects	65,365,000	61,625,800	63,475,380	31,750,000	8,550,000	230,766,180
<i>CAMPO Funds</i>	7,818,874	14,896,000	4,900,126			27,615,000
<i>Future CO Bonds Issuance</i>	34,659,424	37,667,226	48,337,692	20,275,616		140,939,958
<i>Kalahari Bond Funds</i>	7,500,000					7,500,000
<i>Other Governmental Entity Funds</i>	1,420,000			1,000,000		2,420,000
<i>RR Trans & EcoDev Corp - Programmed</i>	9,179,000	725,000				9,904,000
<i>RR Trans & EcoDev Corp - To be Programmed</i>	4,787,702	8,337,574	10,237,562	10,474,384	8,550,000	42,387,222
Luther Remodel - Street Dept, Sign & Signals Move	100,000					100,000
<i>2018 CO Bonds</i>	100,000					100,000
Street Maintenance Non-Arterial	3,800,000	4,000,000	4,200,000	4,400,000	4,600,000	21,000,000
<i>General Self Financed Construction</i>	3,800,000	4,000,000	4,200,000	4,400,000	4,600,000	21,000,000
Sign Replacement Program	100,000					100,000
<i>General Self Financed Construction</i>	100,000					100,000
Transportation Total	69,365,000	65,625,800	67,675,380	36,150,000	13,150,000	251,966,180

Water & Wastewater

Arterial "H" 16" Phase 2	1,250,000					1,250,000
<i>Self-Finance Water Construction</i>	1,250,000					1,250,000
Chandler Creek 2 Wastewater Improvements		260,111	260,111			520,222
<i>Self-Finance Wastewater Construction</i>		260,111	260,111			520,222
Downtown Historic Water Tank	100,000					100,000
<i>Self-Finance Water Construction</i>	100,000					100,000
McNeil Extension WTR/WW Phase 2	206,500					206,500
<i>Self-Finance Water Construction</i>	206,500					206,500
SCADA WW	750,000					750,000
<i>Self-Finance Wastewater Construction</i>	750,000					750,000
Forest Creek WW Force Main Rehab	3,000,000	2,000,000				5,000,000
<i>Self-Finance Wastewater Construction</i>	3,000,000	2,000,000				5,000,000
Southeast Red Bud Annexation Improvements					629,000	629,000
<i>Self-Finance Water Construction</i>					629,000	629,000
Brenda Lane 12" Waterline Annexation Imprvmnts		1,037,000	1,037,000			2,074,000
<i>Self-Finance Water Construction</i>		1,037,000	1,037,000			2,074,000
Avery Center East 24" Waterline		500,000	2,204,000	1,456,000		4,160,000
<i>Self-Finance Water Construction</i>		500,000	2,204,000	1,456,000		4,160,000
Meadow Lake Waterline Improvements	250,000				2,117,000	2,367,000
<i>Self-Finance Water Construction</i>	250,000				2,117,000	2,367,000
Palm Valley Waterline Improvements, Phase 1	100,000	413,000	667,000			1,180,000
<i>Self-Finance Water Construction</i>	100,000	413,000	667,000			1,180,000
Misc Water Treatment Plant Improvements	800,000	500,000	500,000	500,000	500,000	2,800,000
<i>Self-Finance Water Construction</i>	800,000	500,000	500,000	500,000	500,000	2,800,000
PRV Installation Program	529,000					529,000
<i>Self-Finance Water Construction</i>	529,000					529,000
Water Master Plan & Impact Fee Update	282,000		228,000		76,000	586,000
<i>Self-Finance Water Construction</i>	282,000		228,000		76,000	586,000
Misc Water System Improvements	200,000	500,000	500,000	500,000	500,000	2,200,000
<i>Self-Finance Water Construction</i>	200,000	500,000	500,000	500,000	500,000	2,200,000
Gattis School Rd 24" Waterline					5,653,000	5,653,000
<i>Self-Finance Water Construction</i>					5,653,000	5,653,000
AC Pipe Bursting	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
<i>Self-Finance Water Construction</i>	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Tank Coating Rehab	156,500	3,273,350	1,030,860	2,502,650		6,963,360

PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	2020	2021	2022	2023	2024	Total
<i>Self-Finance Water Construction</i>	156,500	3,273,350	1,030,860	2,502,650		6,963,360
McNeil GST Demolition		46,000				46,000
<i>Self-Finance Water Construction</i>		46,000				46,000
Hickerson Annexation Utility Extension	83,160					83,160
<i>Self-Finance Wastewater Construction</i>	29,206					29,206
<i>Self-Finance Water Construction</i>	53,954					53,954
Lake Stillhouse Zebra Mussel Control Project	390,000	160,000				550,000
<i>Self-Finance Water Construction</i>	390,000	160,000				550,000
Sam Bass Rd. Phase 1	100,000		4,000,000	4,000,000	6,369,000	14,469,000
<i>Self-Finance Water Construction</i>	100,000		4,000,000	4,000,000	6,369,000	14,469,000
SCADA Update - Water Portion	750,000					750,000
<i>Self-Finance Water Construction</i>	750,000					750,000
Reuse - Ext. to Stoney Point High School	200,000					200,000
<i>Self-Finance Water Construction</i>	200,000					200,000
Reuse - Forest Creek GC Reuse Line Rehab	500,000	500,000				1,000,000
<i>Self-Finance Water Construction</i>	500,000	500,000				1,000,000
Chandler Creek 3 WW line		857,600				857,600
<i>Self-Finance Wastewater Construction</i>		857,600				857,600
Lake Creek 4 WW Line Segment		2,235,053				2,235,053
<i>Self-Finance Wastewater Construction</i>		2,235,053				2,235,053
WW Collection System Inspection & Rehab Program	1,288,328	2,001,201	1,863,907	1,957,295		7,110,731
<i>Self-Finance Wastewater Construction</i>	1,288,328	2,001,201	1,863,907	1,957,295		7,110,731
McNutt Creek WW Line Segments	765,875	1,265,887				2,031,762
<i>Self-Finance Wastewater Construction</i>	765,875	1,265,887				2,031,762
Lake Creek WW Line Segment 1 Phase 1	1,800,000					1,800,000
<i>Self-Finance Wastewater Construction</i>	1,800,000					1,800,000
Lake Creek 10/11	1,550,000					1,550,000
<i>Self-Finance Wastewater Construction</i>	1,550,000					1,550,000
Lake Creek WW Line Segment 1 Phase 2	250,000	2,682,665				2,932,665
<i>Self-Finance Wastewater Construction</i>	250,000	2,682,665				2,932,665
Kenny Fort 2/3 WW Line Upsize	750,000	500,000				1,250,000
<i>Self-Finance Wastewater Construction</i>	750,000	500,000				1,250,000
WW Master Plan/Impact FEE	166,000					166,000
<i>Self-Finance Wastewater Construction</i>	166,000					166,000
BRA Zebra Mussel Prevention Project	2,025,000	175,000				2,200,000
<i>Self-Finance Water Construction</i>	2,025,000	175,000				2,200,000
Kenny Fort Seg 2/3 Waterline	1,900,000					1,900,000
<i>Self-Finance Water Construction</i>	1,900,000					1,900,000
Kenny Fort 24" Waterline Seg4	50,000		4,685,374			4,735,374
<i>Self-Finance Water Construction</i>	50,000		4,685,374			4,735,374
Northeast Downtown Utility Imp. Phase 1	850,000	850,000				1,700,000
<i>Self-Finance Wastewater Construction</i>	425,000	425,000				850,000
<i>Self-Finance Water Construction</i>	425,000	425,000				850,000
WTP & Lake Georgetown Pump Station Improvements	6,012,475					6,012,475
<i>Self-Finance Water Construction</i>	6,012,475					6,012,475
Basin 2 & 3, Cycle 3 Manhole Rehab	275,000					275,000
<i>Self-Finance Wastewater Construction</i>	275,000					275,000
Water & Wastewater Total	29,329,838	21,756,867	18,976,252	12,915,945	17,844,000	100,822,902
Grand Total	181,075,891	178,209,875	126,239,427	67,175,309	58,144,000	610,844,502



DEBT

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DEBT SUMMARY

Outstanding By Type

	Amount Issued (Net of Refunding)	10/1/19 Amount O/S (Net of Refunding)
General Obligation Bonds	260,467,548	219,270,757
Hotel Occupancy & Venue Tax Revenue Bonds	12,170,000	10,425,000
Drainage System Revenue Bonds	8,000,000	6,695,000
Utility System Revenue Bonds	67,970,000	66,675,000
RRTEDC - Type B Sales Tax Bonds	42,380,000	31,535,000
Total	390,987,548	334,600,757

Refunding By Type

Bond Issue	Par Amount of Bonds	Net Debt Service Reduction	Average Annual Debt Service Reduction	Net Present Value Savings (\$)	Net Present Value Savings (%)
2015 GO Refunding	\$ 32,465,000	\$ 4,068,603	\$ 226,034	\$ 3,146,470	9.00%
2015 RRTEDC Refunding	10,930,000	935,313	133,616	881,552	8.19%
2016 GO Refunding	6,995,000	1,508,470	88,734	1,248,169	16.78%
2016 Utility Revenue Refunding	35,185,000	6,042,787	302,139	4,671,016	13.83%
2016 HOT Refunding	4,455,000	567,175	63,019	481,558	10.10%
2016 BCRUA Refunding	53,955,000	10,401,943	472,816	7,785,138	14.23%
2017 RRTEDC Refunding	10,140,000	544,981	90,449	600,951	6.06%
2019 GO Refunding	12,210,000	1,236,307	153,738	1,118,709	8.25%
Totals	\$166,335,000	\$ 25,305,579	\$ 1,530,545	\$ 19,933,563	11.73%

BOND RATINGS TABLE

	Agency	Rating	Date
General Obligation	Standard & Poor's	AAA	April 2019
	Moody's	Aa1	Feb 2014
Utility	Standard & Poor's	AAA	Dec 2017 (upgraded)
	Moody's	Aa2	April 2010
BCRUA	Standard & Poor's	AAA	Dec 2017 (upgraded)
	Moody's	Aa3	Jan 2008
Type B	Standard & Poor's	A+	April 2019
	Moody's	Aa3	Apr 2010
	Fitch	AA	Mar 2015
Hotel	Standard & Poor's	A+	Aug 2018 (upgraded)
	Fitch	A+	Mar 2015

The Debt Rating represents the credit worthiness of corporate and government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

In October 2018, the City's General Obligation (GO) bonds received a rating upgrade to AAA from Standard & Poor's, the highest credit rating possible. This marks the second time in less than a year that the City's fiscal worthiness has been recognized with an AAA rating. Round Rock is one of only eight cities in Texas with AAA ratings for both General Obligation and Utility debt and one of 36 cities in Texas with a AAA rating for GO Debt. The highest rating will bring lower interest rates for future debt issuances, which reduces the City's borrowing costs. Standard & Poor's noted the upgrade "reflects Round Rock's very strong economy and maintenance of a strong financial position..(and) very strong management, with strong financial policies and practices."

BOND ISSUANCES AND AUTHORIZATIONS

General Obligation Bonds Authorized

		2014 1st Issuance Actual	2017 2nd Issuance Actual	2022 3rd Issuance Projected	Total
General Obligation Bonds					
Proposition 1	Fire Facilities	7,000,000	9,500,000	-	16,500,000
Proposition 2	Parks & Recreation	46,225,000	10,275,000	-	56,500,000
Proposition 3	Library	1,500,000	-	21,700,000	23,200,000
Proposition 4	Public Safety Training	16,300,000	11,100,000	-	27,400,000
Total		71,025,000	30,875,000	21,700,000	123,600,000

Future Debt Issuances

Type	Purpose	FY 2020	FY 2021	FY 2022	FY 2023	Grand Total
Kalahari-Related Debt Issuances						
Type B Sales Tax Revenue Bonds	Convention Center (Taxable Debt)	\$20.7M				\$20.7M
COs*	Offsite Roadway and Public Infrastructure	15.4M				15.4M
COs*	Onsite Roadway and Public Infrastructure	15.4M				15.4M
Sub-Total Kalahari Related Debt		\$51.5M				\$51.5M
General Obligation Debt Issuances						
GOs/COs (1)(2)	Library			\$21.7M	\$17.0M	\$29.6M
COs (3)	Fire				8.0M	8.0M
COs (4)	Roads	27.0M	31.5M	31.5M	20.0M	110.0M
Sub-Total Tax Supported Debt		\$27.0M	\$31.5M	\$53.2M	\$45.0M	\$156.7M
Citywide Debt Issuances		\$78.5M	\$31.5M	\$53.2M	\$45.0M	\$208.2M

NOTES:

* Self-supporting COs - paid by Kalahari tax revenues

(1) Library GO issue scheduled for FY 2022 to be opened in November 2023

(2) \$17M of COs for 2023 will be decreased as Dell excess sales tax is realized

(3) Fire Station #10 - \$8.0 M in FY 2021; Future: Fire Station 11 planned for FY 2024 for a cost of \$10 M

(4) Road assumes \$238 million in total projects, with \$101 million from CAMPO, Type B, KR agreement and other sources

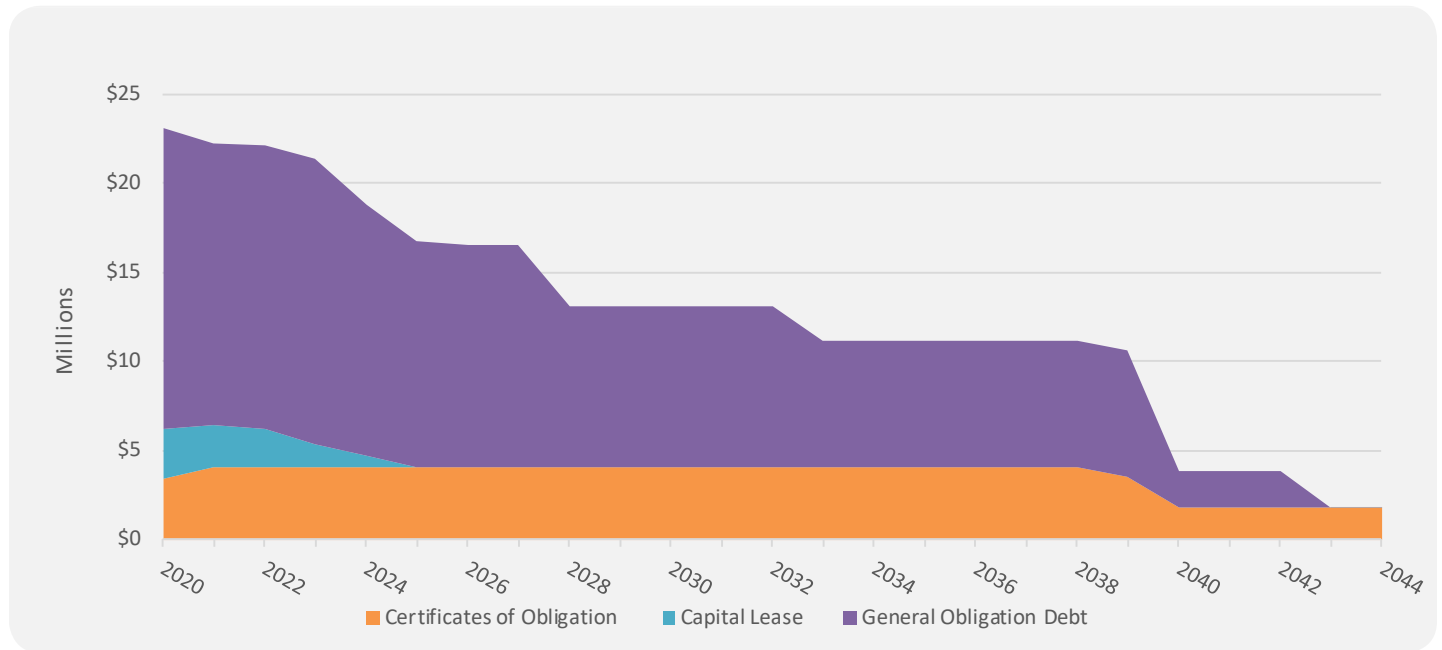
GO BOND PROJECT STATUS REPORT

As of June 30, 2019

Projects	Original Bond Nov 2013 Projects	Current Bond Projects	Current Status	Comments
Fire Facilities - Proposition 1				
South East Fire Station-Red Bud Fire Station #4 Relocation-Lisa Rae	6,575,000	5,294,000 5,098,000	Complete	Opened December 2016
Fire Station #9	4,125,000	1,231,000	Complete	Opened in May 2017. Apparatus Bay construction completed October 2018.
Fire Station #3 Relocation & Reconstruction	2,800,000	4,811,000	Construction contract awarded on 6/27/19	To be located in La Frontera. Estimated completion November 2020.
Remodel of Central Fire Station	3,000,000	66,000	Complete	Scope changed to remodel of restroom only
Fire Facilities Authorization	16,500,000	16,500,000		
Parks and Recreation - Proposition 2				
Park & Facility Improvements	9,000,000	4,939,000	87% complete Improvements completed at Stella Park, Lake Creek Park, Round Rock West Park, Lakeview Trail Extension, Creekside Trail ADA, Triple Crown Complex, CMRC Soccer Fields and Tennis Courts, Old Settlers Park Baseball Complex, Mesa Park and Veterans Park.	Remainder slated for FY 2019 and FY 2020
Trails	20,600,000	18,523,000	Design and land acquisition are under way. Construction of Brushy Creek Trail is under way.	Remaining trail improvements slated for FY 2019 (43%), FY 2020 (50%) and FY 2021 (7%)
OSP MultiPurpose Field Complex	11,000,000	18,320,000	Complete	Opened May 2017
OSP Soccer Complex and Field Upgrades	3,000,000	2,782,000	Complete	Opened June 2018
Rock'N River Aquatic Ctr. Phase 2	6,600,000	7,993,000	Complete	Opened in May 2016
Rock'N River Improvements		152,000	Swimming pool replaster and concrete repair completed.	Remainder slated for FY 2019
OSP Adult Softball Complex	3,300,000	3,791,000	Construction underway	Estimated completion in September 2019
Behrens Ranch	3,000,000		N/A - funds not available	To be considered in future years. \$1M of funding available in General Self Financed Construction in FY 2019.
Parks and Recreation Authorization	\$56,500,000	\$56,500,000		
Library - Proposition 3				
Library	\$23,200,000	\$23,200,000	Land has been purchased for new site.	Facility expected to open November 2023
Public Safety - Proposition 4				
Public Safety Training Facility	\$27,400,000	\$27,400,000	Complete	Opened September 2018
TOTAL AUTHORIZATION	\$123,600,000	\$123,600,000	73% of approved projects are complete or under construction	

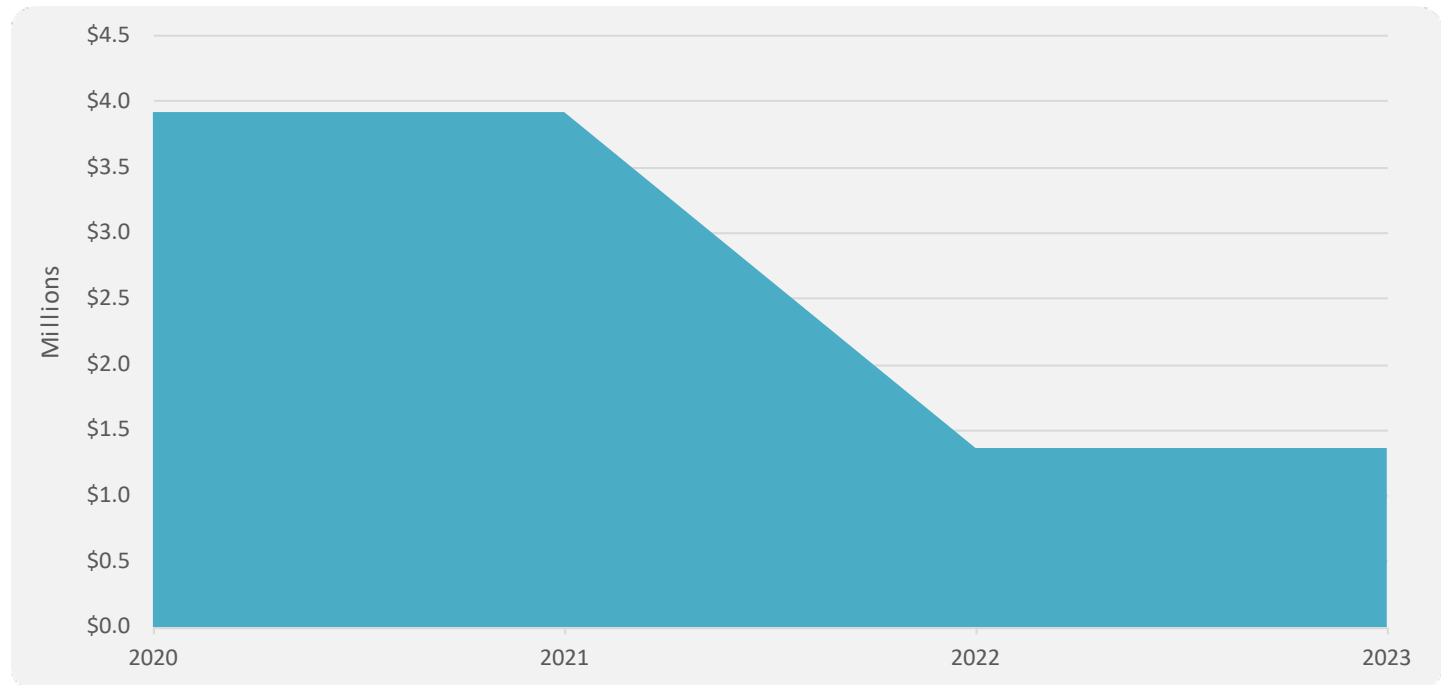
AMORTIZATION BY TYPE

AD VALOREM TAX SUPPORTED DEBT PAYMENTS



Year End September 30	Certificates Of Obligation	Capital Lease	Voter Approved General Obligation Debt	Total Requirements
2020	3,386,008	2,769,390	16,917,329	23,072,727
2021	4,099,550	2,351,365	15,752,306	22,203,222
2022	4,102,000	2,118,086	15,854,438	22,074,523
2023	4,097,000	1,570,769	15,989,431	21,657,200
2024	4,112,450	612,376	14,066,925	18,791,751
2025	4,104,400	-	12,650,406	16,754,806
2026	4,103,550	-	12,462,450	16,566,000
2027	4,103,500	-	12,464,856	16,568,356
2028	4,101,000	-	9,003,206	13,104,206
2029	4,096,000	-	8,994,006	13,090,006
2030	4,107,550	-	9,002,656	13,110,206
2031	4,097,925	-	8,999,706	13,097,631
2032	4,103,575	-	9,004,156	13,107,731
2033	4,102,450	-	7,022,256	11,124,706
2034	4,102,400	-	7,023,219	11,125,619
2035	4,103,169	-	7,022,819	11,125,988
2036	4,104,600	-	7,022,731	11,127,331
2037	4,101,513	-	7,017,306	11,118,819
2038	4,103,906	-	7,019,306	11,123,213
2039	3,571,425	-	7,022,619	10,594,044
2040	1,812,600	-	2,019,400	3,832,000
2041	1,813,000	-	2,022,600	3,835,600
2042	1,811,000	-	2,022,800	3,833,800
2043	1,811,600	-	-	1,811,600
2044	1,809,600	-	-	1,809,600
	\$ 89,861,771	\$ 9,421,986	\$ 216,376,929	\$ 315,660,686

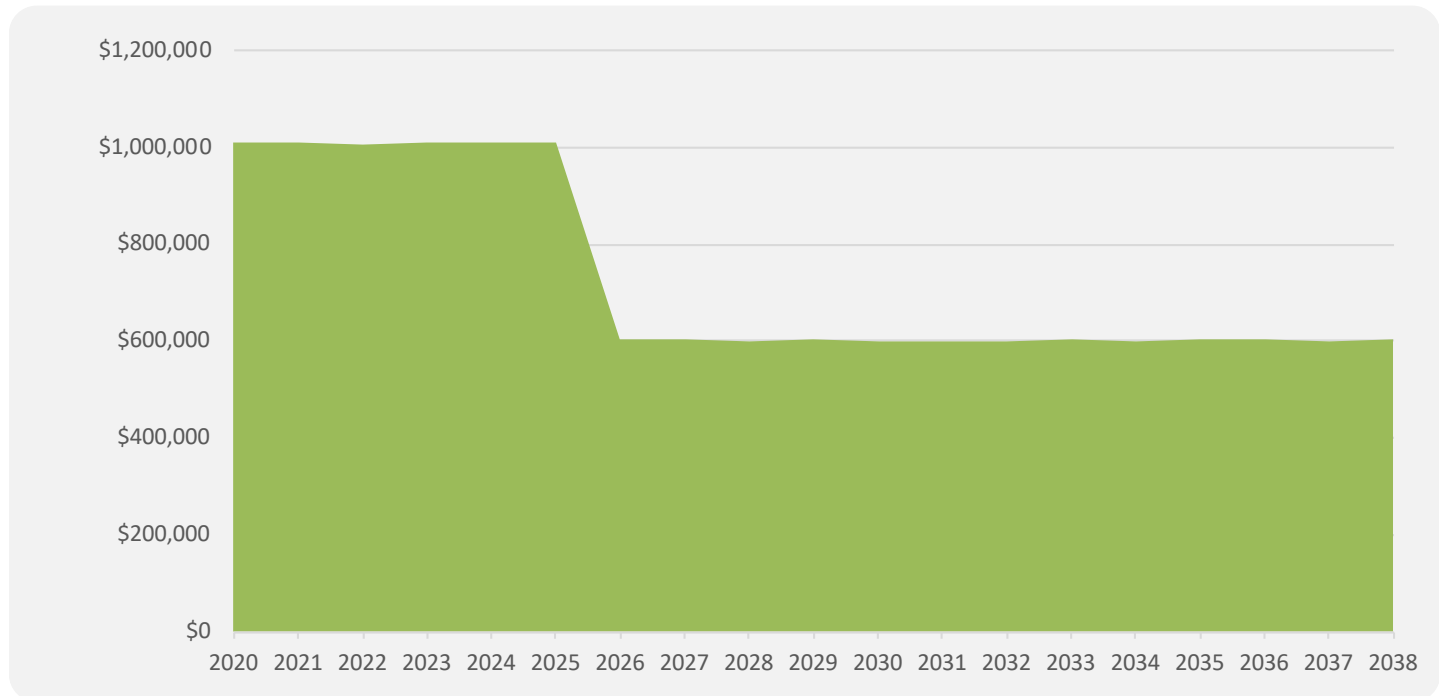
TYPE B DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2020	10,225,000	173,755	3,750,000	3,923,755
2021	6,475,000	111,097	3,810,000	3,921,097
2022	2,665,000	47,437	1,320,000	1,367,437
2023	1,345,000	23,941	1,345,000	1,368,941
		\$ 356,230	\$ 10,225,000	\$ 10,581,230

Note: Debt used for State Highway 45 improvements

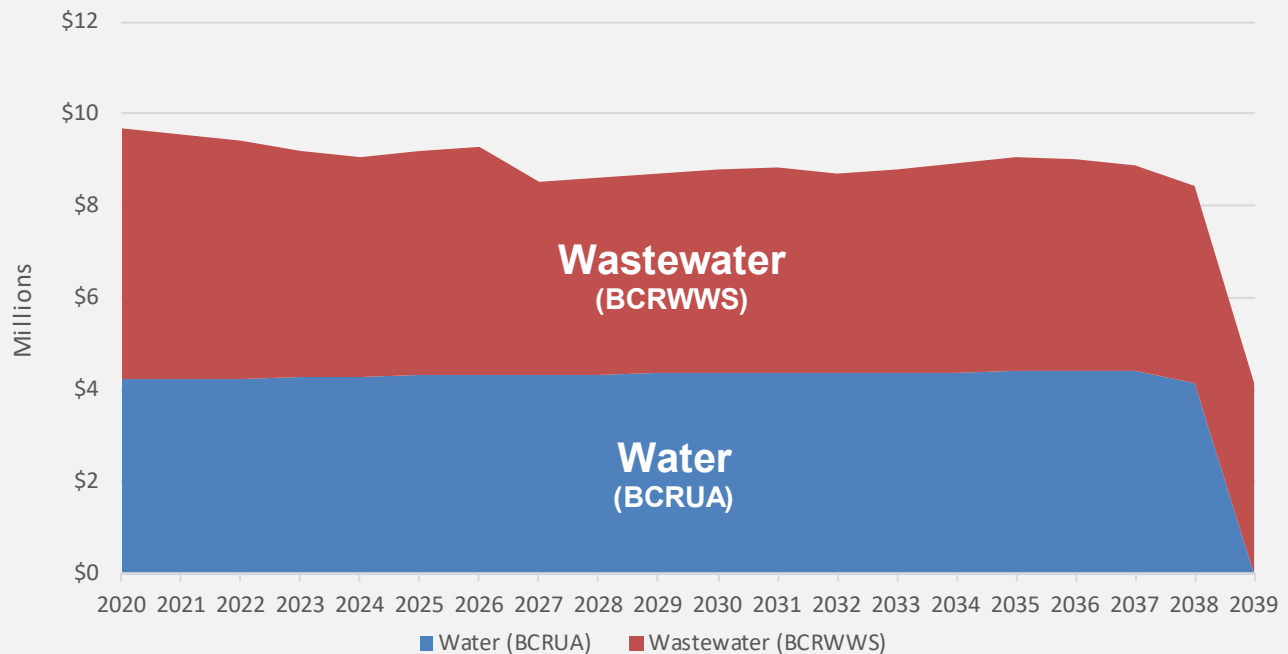
HOTEL OCCUPANCY TAX DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2020	10,425,000	364,955	645,000	1,009,955
2021	9,780,000	343,280	665,000	1,008,280
2022	9,115,000	317,505	690,000	1,007,505
2023	8,425,000	290,680	720,000	1,010,680
2024	7,705,000	262,780	745,000	1,007,780
2025	6,960,000	233,805	775,000	1,008,805
2026	6,185,000	213,180	390,000	603,180
2027	5,795,000	201,330	400,000	601,330
2028	5,395,000	189,180	410,000	599,180
2029	4,985,000	176,655	425,000	601,655
2030	4,560,000	163,755	435,000	598,755
2031	4,125,000	150,255	450,000	600,255
2032	3,675,000	135,840	465,000	600,840
2033	3,210,000	118,700	485,000	603,700
2034	2,725,000	99,000	500,000	599,000
2035	2,225,000	78,500	525,000	603,500
2036	1,700,000	57,100	545,000	602,100
2037	1,155,000	34,900	565,000	599,900
2038	590,000	11,800	590,000	601,800
		\$ 3,443,200	\$ 10,425,000	\$ 13,868,200

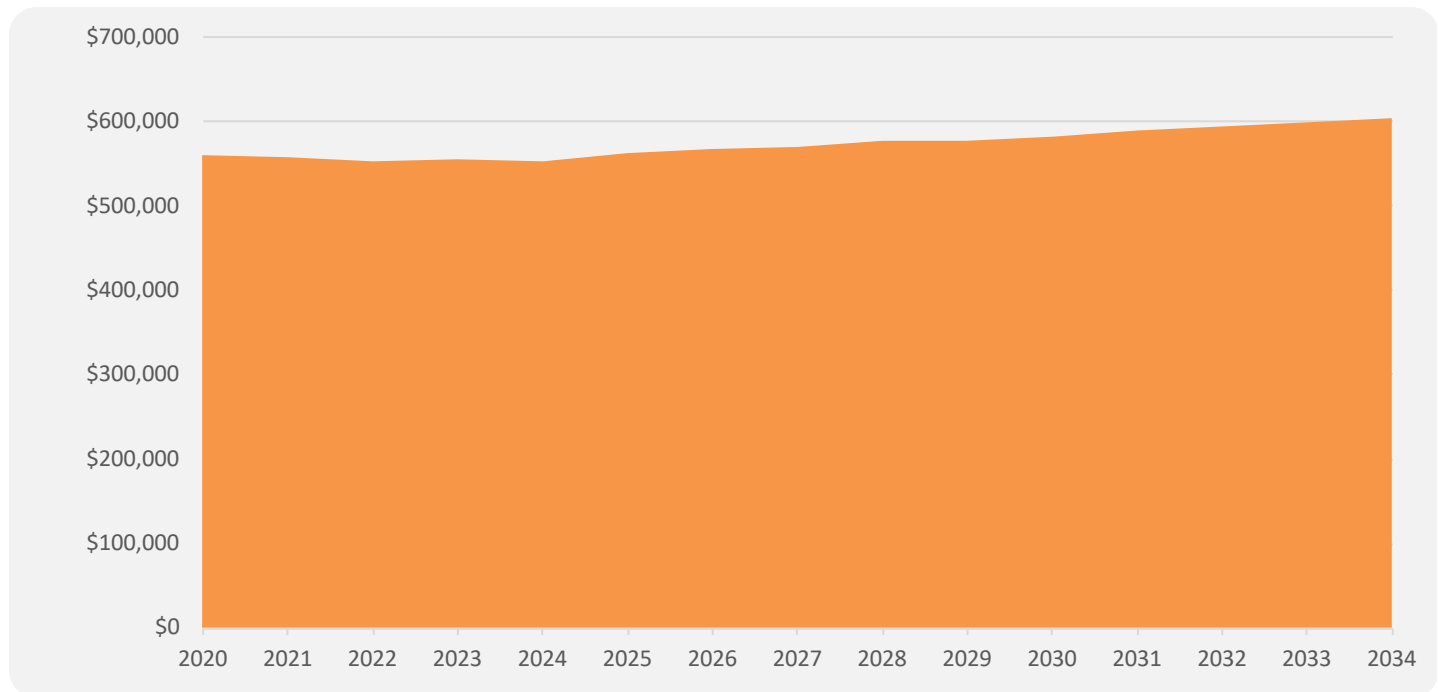
Note: Debt for Dell Diamond and Sports Center

WATER & WASTEWATER DEBT PAYMENTS



Year Ending September 30	BCRUA Water	BCRWWS Wastewater	Total Utility Debt
2020	4,216,256	5,451,475	9,667,731
2021	4,235,606	5,319,725	9,555,331
2022	4,253,246	5,175,975	9,429,221
2023	4,271,846	4,934,475	9,206,321
2024	4,291,376	4,774,225	9,065,601
2025	4,306,521	4,885,975	9,192,496
2026	4,317,380	4,985,475	9,302,855
2027	4,328,871	4,201,475	8,530,346
2028	4,335,925	4,271,475	8,607,400
2029	4,350,929	4,346,475	8,697,404
2030	4,358,233	4,436,475	8,794,708
2031	4,362,115	4,486,475	8,848,590
2032	4,370,761	4,341,475	8,712,236
2033	4,373,920	4,431,475	8,805,395
2034	4,381,608	4,551,475	8,933,083
2035	4,393,467	4,686,475	9,079,942
2036	4,395,067	4,616,475	9,011,542
2037	4,401,104	4,464,938	8,866,042
2038	4,145,750	4,300,225	8,445,975
2039	-	4,121,913	4,121,913
	\$ 82,089,978	\$ 92,784,150	\$174,874,128

DRAINAGE DEBT PAYMENTS



Year End September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2020	6,695,000	215,981	345,000	560,981
2021	6,350,000	202,181	355,000	557,181
2022	5,995,000	187,981	365,000	552,981
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,882	405,000	562,882
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,382	470,000	577,382
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,182	515,000	591,182
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
		\$1,912,657	\$ 6,695,000	\$ 8,607,657



FLEET

- Proposed Fleet Replacements.....99
- Age Statistics of Vehicles for Replacement.....100

PROPOSED FLEET REPLACEMENTS

General Fund Vehicles	Number	Cost
Planning	3	\$88,000
Fleet	1	33,000
Police	14	760,000
Fire	2	1,114,570
Parks & Recreation	14	490,900
Transportation	7	508,968
General Fund Total	41	\$2,995,438

Utility Fund Vehicles	Number	Cost
Administration	1	\$42,000
Water	3	296,447
Wastewater	3	236,000
Utility Fund Total	7	\$574,447

Drainage Fund Vehicles	Number	Cost
Drainage	3	\$246,000
Drainage Fund Total	3	\$246,000

City Wide	51	\$3,815,885
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*Vehicles 2009 & older	37	\$2,172,315
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AGE STATISTICS OF VEHICLES FOR REPLACEMENT

POLICE

Model Year	FY 2019	FY 2020
2015	0	2 *
2013	0	1
2011	2	3
2010	2	3
2009	4	1
2008 and older	18	4
Police Total	26	14

*Both 2015 model replacements scheduled for FY 20 are for Police motorcycles

ALL OTHER GENERAL FUND

Model Year	FY 2019	FY 2020
2010	1	2
2009	5	0
2008 and older	27	25
All Other GF Total	33	27

UTILITIES/DRAINAGE

Model Year	FY 2019	FY 2020
2008 and older	13	10
Utilities/Drainage Total	13	10

Grand Total	72	51
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This page shows age statistics of the various vehicles scheduled for replacement in the current year (FY 2019) and the proposed year (FY 2020). The comparison is provided to show how the fleet is getting caught up, especially for the Police vehicles, with the replacement of comparably older vehicles.



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CITY ORGANIZATIONAL CHART





ADMINISTRATION 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	2,029,170	1,589,932	1,587,976	1,643,184	1,726,628
Operating Expenses	382,368	246,306	229,194	234,018	234,150
Capital Outlay	-	30,000	-	-	-
Total Expenditures:	\$2,411,538	\$1,866,238	\$1,817,170	\$1,877,202	\$1,960,778
Expenditures per Capita:	\$22.62	\$17.22	\$16.20	\$16.17	\$16.43
FTEs:	16.00	11.50	10.50	10.50	10.50
% Change:	6.20%	-22.6%	-2.6%	3.3%	4.5%

FY 2015/16

- Transferred City Hall receptionist from the Utility Fund to Administration; this position once supported Utility Billing, but these duties were removed
- Increased Special Events Funding by \$20,000 to allow for Summer Children's Programming and Art Initiatives
- Community Services funds in the amount of \$63,850 were included to expand the neighborhood services program

FY 2016/17

- \$15,000 for Community Service Grant Matching Program
- 6 FTEs transferred to new Communications & Marketing Department - 5 FTEs to Communications in General Fund and 1 FTE to Arts in the HOT Fund
- 1 FTE added for Neighborhood Assistant through Mid-Year Budget Amendment
- 0.50 FTE transferred in to account for Part-Time Admin Tech

FY 2017/18

- Administration reduced their operating budget by \$74,000 through the Zero-Based Budgeting process
- 1 FTE added as a Management Analyst (Hire Date: 6/1/18) at the Mid-Year Budget Amendment for \$24,363. Annual ongoing personnel costs of \$84,000
- 2 FTEs transferred to new Community Development Division in Planning and Development Services

FY 2018/19

- No major programs or notable additions were proposed for FY 2018/19

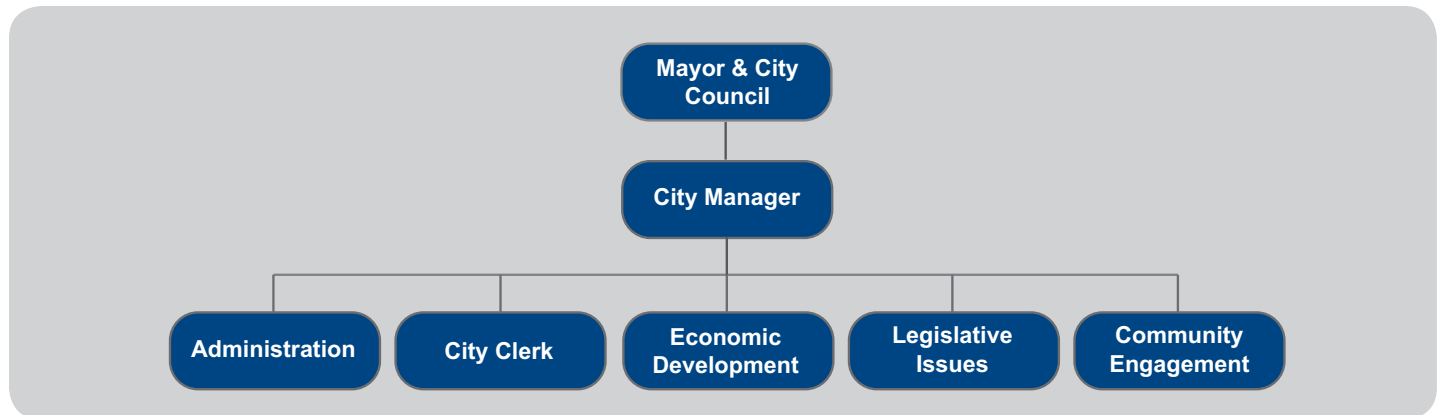
PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20



ADMINISTRATION

The Administration Department consists of the Mayor and six Council members and the office of the City Manager. These two bodies, working together, are responsible for the formulation and execution of public policy to meet community needs and assure orderly development in the City. The City Manager's Office also provides for the general administration of a multi-million-dollar organization providing a full range of municipal services to over 100,000 customers.



VISION:

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the “Sports Capital of Texas” and a major medical and educational destination and has an authentic downtown and choice of great neighborhoods.

MISSION:

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

GUIDING COUNCIL STRATEGIC GOALS:



ADMINISTRATION

FY 2019 HIGHLIGHTS:

- City Charter Commission finalized report to Council in August 2019
- Celebrated the 25th anniversary of the City's business relationship with Dell Technologies
- City celebrated its 20-year partnership with the Round Rock Express

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- City Council approved an amendment to the noise ordinance limiting the time outdoor music can be played and requiring outdoor music venues to apply for a permit

NEW PROGRAMS FOR FY 2020:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

- Continue to monitor legislation regarding streamlined sales tax and how changes could potentially affect the City of Round Rock.
- Continue discussions regarding potential future bond elections.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Agendas Posted	250	250	118	100	100
Public Notices Posted	106	100	67	100	100
City Council Items Processed	346	360	356	350	350
Open Record Requests Processed	1,330	1,400	1,402	1,400	1,400



COMMUNICATIONS AND MARKETING 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	-	524,090	536,057	626,188	695,089
Operating Expenses	-	208,559	183,738	530,789	536,564
Capital Outlay	-	-	-	25,000	-
Total Expenditures:	\$-	\$732,649	\$719,796	\$1,181,977	\$1,231,653
Expenditures per Capita:	\$-	\$6.76	\$6.42	\$10.18	\$10.32
FTEs:	0.000	5.000	5.000	6.000	6.000
% Change:	0.00%	100.0%	-1.8%	64.2%	4.2%

FY 2016/17

- New Communications & Marketing Department split out from Administration
- \$11,820 was added for an Annual Car Show

FY 2017/18

- Added \$20,000 for a Graphic Design Contract to improve City publications
- Added \$15,000 for a Citywide Photoshoot of City services to improve City publications
- Added \$14,600 for cost increases for marketing & advertising

FY 2018/19

- Continuation of Hometown Holiday Lights \$221,149- paid from GSFC one-time pilot program in FY 2017/18
- Added One (1) FTE as a Web/Graphic Design Coordinator (Hire Date:2/1/19) \$51,564
- Graphic Design Services \$10,000
- Social Media Advertising Campaign \$25,000
- Community Impact Advertising Campaign \$61,380

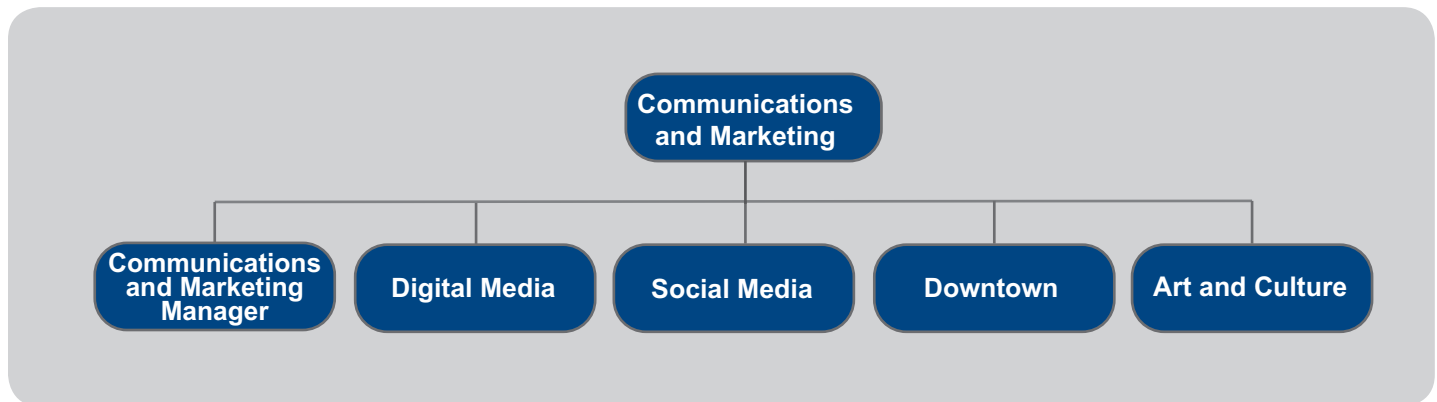
PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20



COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Most media relations are handled through this department. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs in a manner designed to instill trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters and the City's website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs, and social media. Focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010.



VISION:

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

MISSION:

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

GUIDING COUNCIL STRATEGIC GOALS:



COMMUNICATIONS AND MARKETING

FY 2019 HIGHLIGHTS:

- Addition of 1FTE as a new digital designer position enabled department to extend communications efforts and enhance existing programs, particularly for the three websites managed by the department.
- Launched an e-newsletter to supplement the printed Newsflash utility bill insert as more customers transitioned to the City's new online utility billing portal.
- Completed its informational campaign called Future Forward to tell the City's stories of success due to Council's strategic planning on topics such as water, transportation, parks and more through newspaper ads, blogs, billboards and social media videos.
- Special events in Downtown continued to expand and improve, with Fall Music on Main and Beaujolais Nights.

NEW PROGRAMS FOR FY 2020:

- No new programs.

FY 2021 OVERVIEW AND BEYOND:

- Continue to create dynamic, compelling content on available platforms, be they print or digital, on critical issues like capital needs (i.e. bonds), transportation challenges, budget and tax.
- Continue to build and enhance the Downtown brand as the area grows and evolves.
- Updates to website structure and content will be ongoing.
- Explore using PEG funds to build a video production studio for providing content in a new, dynamic way.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Continue enhancements to our digital presence, including redesigns to the City's website, roundrocktexas.gov, and exploring options for streamlined citizen engagement online.
- Working with IT, the department will continue to explore the latest interactive features to encourage engagement and customer service functionality.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Roundrocktexas.gov	1.7 M	2 M	1.9 M	1.9 M	2 M
Roundrocktexas.gov users	889,000	992,000	993,000	993,000	994,000
Citywide Newsletters Created	12	12	12	24	36
City Facebook Page Inbound Messages and Comments	N/A	13,619	13,969	17,000	17,000
City Social Media Fans (Facebook, Twitter, Instagram)	N/A	53,818	63,090	71,000	73,000
Videos Created	N/A	77	58	80	85



ARTS AND CULTURE (HOT FUND) 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	-	101,848	108,630	113,519	120,755
Operating Expenses	-	99,713	177,316	161,481	275,481
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$-	\$201,561	\$285,946	\$275,000	\$396,236
Expenditures per Capita:	\$-	\$1.86	\$2.55	\$2.38	\$3.44
FTEs:	0.000	1.000	1.000	1.000	1.000
% Change:	0.00%	100.0%	41.9%	-3.8%	44.1%

FY 2016/17

- A dedicated funding source for the Arts was established in the HOT fund, set by policy of at least 5% of Hotel Occupancy Tax revenues

FY 2017/18

- \$84,000 for one-time Funding for Arts Facility Marketing Campaign

FY 2018/19

- Arts Grants – Space Rentals and seasonal Special Events Assistant \$60,000

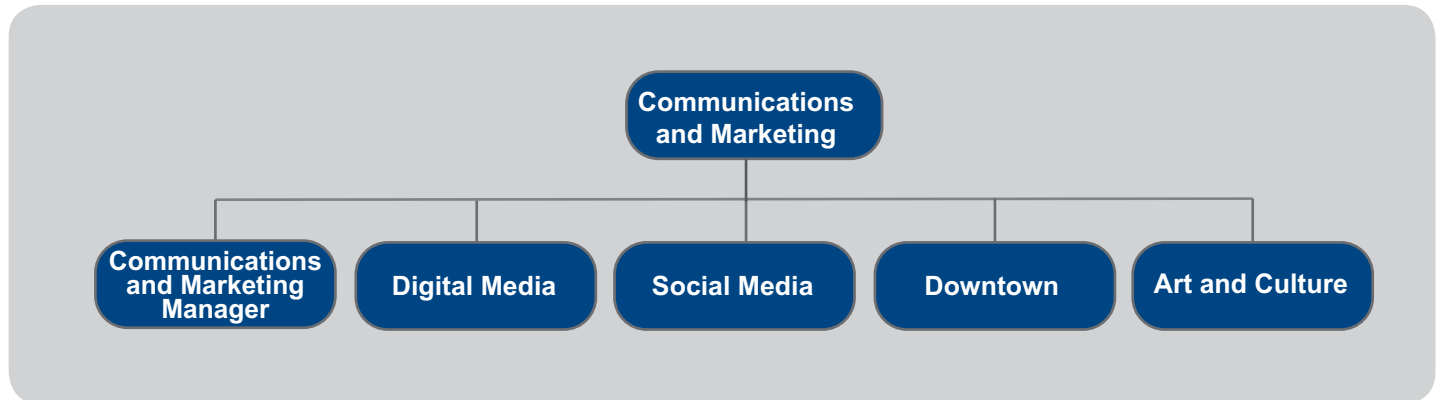
PROPOSED FY 2019/20

- Continuation of Arts programs, marketing and events \$114,000
 - Chalk Walk – \$35,000
 - Arts and Culture Guide – \$13,000
 - Arts Grants – \$20,000
 - ArtSpace Improvements – \$25,000
 - Art Installations – \$16,000
 - Signal Box Art – \$5,000



ARTS AND CULTURE

The Arts and Culture Division is responsible for implementing the City's Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and the surrounding areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan.



VISION:

Arts and culture are important to Round Rock's quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

MISSION:

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. They contribute to the economy and tourism in the community. The arts and culture division also provide resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

GUIDING COUNCIL STRATEGIC GOALS:



ARTS AND CULTURE

FY 2019 HIGHLIGHTS:

Arts Around the City:

- Awarded arts grants to 9 nonprofit arts groups
- Hosted major arts and culture festivals: Chalk Walk, Beaujolais Nights, DiwaliFest, Dia de los Muertos, SculptFest
- Hired a temporary Arts and Culture Associate to help with arts and culture events
- SculptFest: 68 nationally known artists sold sculptures at Centennial Plaza
- Congressional Art Show and Art Reception at Texas State University Round Rock Campus
- ArtSpace (revamping, floor, desk, propanels...)
- Model Trains to ArtSpace with over 12,500 people viewers during holidays
- Art showcasing artists in City Council Chambers
- On-going Art Sculptures for Downtown areas
- New Kinetic Art pieces in Downtown
- Allan Houser year-long exhibit at Centennial Plaza with over 50,000 viewing exhibit
- New sculptures exhibit at Centennial Plaza with 26 sculpture pieces
- Signal Box Art in Downtown area
- Arts and Cultural Guide at all hotels in the city

Special Arts and Culture Events:

- PopUp Art Shows at Prete Plaza
- Art Walk
- Fall Music on Main, Music on Main Spring Break Bash, Music on Main
- RRPD Car Show Bands
- Hometown Halloween

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Focus on maintaining and growing arts groups with audience development tools and resources
- Growing more “making and doing” arts type of events in Downtown throughout the year
- Short Film Festival
- Growing arts and culture festivals already established: Diwali, Dia de los Muertos, Beaujolais Nights, SculptFest, and Chalk Walk
- Growing the arts to bring in more visitors to Round Rock using HOT funds

NEW PROGRAMS FOR FY 2020:

- Managing Chalk Walk as a City of Round Rock event at Dell Diamond (October 2019)
- ArtSpace Improvements
- Additional Arts Grants to growing number of arts groups in Round Rock
- Art Installations at Centennial Plaza (i.e. Allan Houser exhibit)
- Additional Signal Box Art around the city
- Additional Arts and Marketing Guide at local hotels and area
- More “making and doing” arts type events in Downtown

FY 2021 OVERVIEW AND BEYOND:

- Extending the Arts Masterplan into its final phase: Building flexible type spaces for performing arts, fundraising and building a regional performing arts facility to show case Broadway and Regional Entertainment.



FINANCE

5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	2,908,967	3,054,524	3,037,020	3,533,844	3,707,316
Operating Expenses	159,684	151,807	167,562	194,367	207,217
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$3,068,651	\$3,206,331	\$3,204,582	\$3,728,211	\$3,914,533
Expenditures per Capita:	\$28.79	\$29.59	\$28.56	\$32.11	\$32.79
FTEs:	39.500	38.750	39.750	40.750	40.750
% Change:	2.8%	4.5%	-0.1%	16.3%	5.0%

FY 2015/16

- \$25,000 for a Process Assessment was budgeted to review and design internal processes in Accounting and Purchasing
- 1 FTE was repurposed from Municipal Court to Finance, one FTE was repurposed and moved to Police and one part-time repurposed FTE was moved to Planning (Several vacancies in early FY 2015/16 led to personnel savings)
- Reorganization of Budget office to maximize efficiencies and personnel savings

FY 2016/17

- Department budget included costs for salary adjustments implemented in FY 2016/17¹

FY 2017/18

- Continued reorganization of positions which generated personnel savings for FY 2017/18 Base Budget
- 1 FTE added as a Purchasing Supervisor at Mid-Year Budget Amendment \$24,000
- 1 FTE transferred to the new Community Development division in Planning and Development Services

FY 2018/19

- Added 1 FTE as an Accountant-Senior \$89,000
- Hotel Occupancy Tax (HOT) Audit \$35,000
- Full year of expense for Purchasing Supervisor was budgeted

PROPOSED FY 2019/20

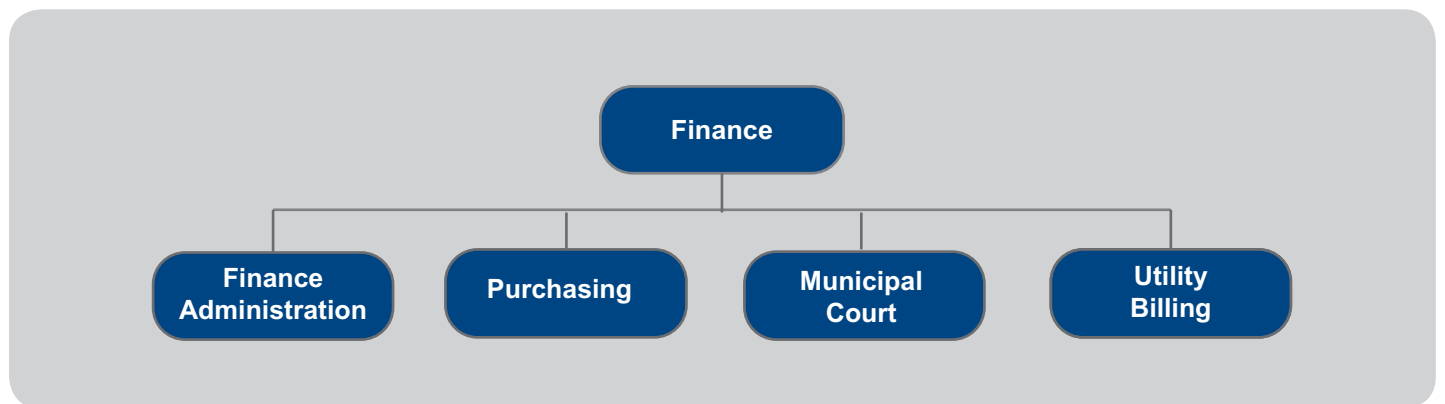
- No major programs or notable additions are proposed for FY 2019/20

1. Vacancies in FY 2014, 2015 and 2016 led to salary savings in these years.



FINANCE

Management responsibility for all the City's financial activity is centralized in the Finance Department. The Chief Financial Officer develops, oversees, and communicates strategic financial planning, the City's financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include: 1) Accounting & Treasury, 2) Budget and Analysis, 3) Municipal Court, 4) Purchasing, and 5) Utility Billing. These functions include purchasing of commodities and services; annual budget preparation; long-term financial planning; revenue forecasting; economic development analysis and support; treasury management, payroll, accounts payable, fixed asset reporting and monitoring capital projects while maintaining accurate and transparent reporting to the citizens of Round Rock.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

Drive – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.

Transparency – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.

Quality – We embrace the ongoing process of providing service excellence by assessing,

anticipating, and fulfilling the stated and implied needs of our customers.

Respect – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.

Innovation – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.

Leadership – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

GUIDING COUNCIL STRATEGIC GOALS



FINANCE

FY 2019 HIGHLIGHTS:

- Achieved AAA GO Bond Rating – one of only eight Texas cities with both GO and Utility Revenue AAA bond ratings
- Implemented state-of-the-art Utility Billing and Customer Portal systems to replace 20-year-old system with limited customer disruptions
- Strengthened City's financial policies for sales tax revenues by capping Dell-generated sales tax revenues available for General Fund ongoing operations to 20% of net General Fund sales tax revenues
- Developed 5-year funding plan for the Transportation Master Plan
- Expanded internal control review and fraud prevention programs
- Completed major automation, process and AV upgrades in Municipal Court while accommodating significant rise in ticket counts
- Established a Hotel Occupancy Tax audit program to help ensure the City is receiving the correct level of tourism-related revenues

- Expand internal control reviews to the "requisition to check" process to ensure efficient and effective use of city funds as we grow
- Obtain the final transparency star – Contracts & Procurement – from the Texas Comptroller of Public Accounts
- Expand analysis and financial reporting capabilities including use of new technology such as Microsoft Teams and Power BI

NEW PROGRAMS FOR FY 2020:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

- Continue to proactively monitor and manage long-term financial stability for the City
- Develop and implement contract management and tracking policies and systems

FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Conduct economic impact studies on tourism (in coordination with Sports Management & Tourism)

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Accounts Payable Payments Processed	9,400	9,700	9,800	9,500	13,500
Payroll Payments Processed	43,500	44,000	44,000	44,000	32,527
Numbers of Purchase Orders Processed	1,173	1,203	1,309	1,400	1,520
Court Cases Filed	7,143	10,974	12,400	11,000	17,500
Courtroom Appearances	2,783	3,513	4,000	4,000	5,500



UTILITY BILLING 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	930,739	1,043,853	964,573	1,080,995	1,105,656
Operating Expenses	741,471	892,604	1,127,833	939,088	1,041,445
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$1,672,210	\$1,936,457	\$2,092,406	\$2,020,083	\$2,147,101
Expenditures per Capita:	\$15.69	\$17.87	\$18.65	\$17.51	\$18.61
FTEs:	16.500	16.875	15.500	16.000	17.000
% Change:	5.3%	15.8%	8.1%	-3.5%	6.3%

FY 2015/16

- 2 FTEs (Administrative Tech moved to Administration and a Customer Service Representative moved to HR) were moved to the General Fund from Utility Billing and a part-time (0.75 FTE) Customer Service Rep was added

FY 2016/17

- Upgrade to Utility Billing Software - Customer Information System included beginning in FY2017
- During review of position control, transferred 0.375 FTE from Water to Utility Billing

FY 2017/18

- Extension of Utility Billing Temp Position through the software upgrade \$23,600
- Additional hours (0.25 FTE) for PT Customer Service Rep in Utility Billing \$33,600
- Decreased 0.625 FTE Meter Services Rep to repurpose vacant position as a Purchaser in the General Fund at FY 2017/18 Mid-year Budget Amendment \$23,000

FY 2018/19

- Utility Billing Office Remodel to change in office workflow needs due to new software implementation and closure of the drive-through window \$35,000
- Contract labor costs decreased \$56,500 due to two Customer Service Rep positions being increased from 0.750 to 1.00 FTE to help with increased software processing times.

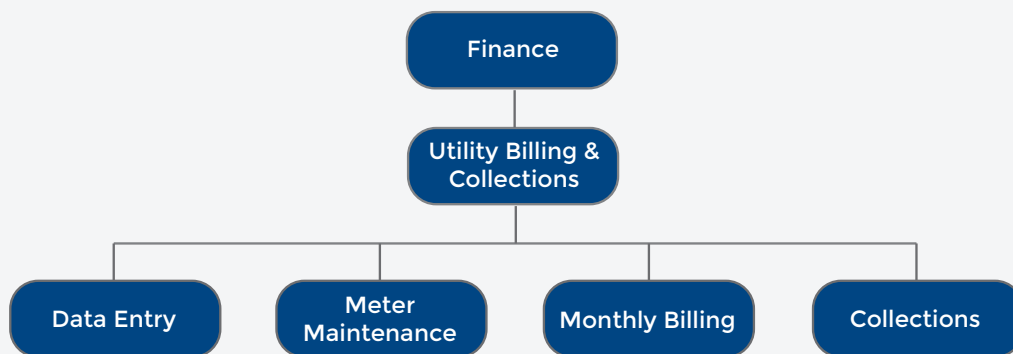
PROPOSED FY2019/20

- Customer Service Rep (1.0 FTE) was added to help with longer processing times due to the new software.
- Schedule line item budget increases for computer maintenance contracts and bank service fees \$90,600



UTILITY BILLING

Utility Billing Office Division is part of the Finance Department and is responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connecting and disconnecting services; and helping customers.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Utility Billing will achieve our Vision and Mission by focusing on the six Finance Foundations:

Drive – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.

Transparency – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.

Quality – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied

needs of our customers.

Respect – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.

Innovation – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.

Leadership – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

GUIDING COUNCIL STRATEGIC GOALS:



UTILITY BILLING

FY 2019 HIGHLIGHTS:

- Implemented a new CIS and customer portal in the third quarter of FY 2018
- Both projects took precedence during the remainder of 2018 and 2019 fiscal year
- Staff demonstrated perseverance throughout the entire project, completion and beyond
- Full potential of customer portal still to be realized.
- Positive customer response thus far
- Continue to work on maximizing portal capabilities with systems integration

NEW PROGRAMS FOR FY 2020:

- Adding 1 FTE to assist with the increased volume of service application processing

FY 2021 OVERVIEW AND BEYOND:

- Increase functionality of customer portal with higher level of engagement experiences
- Working with portal vendor, customer information system and meter management to meet this goal

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Continue to provide excellent customer service and technology enhancements to our customers

WORKLOAD INDICATORS:

Indicator	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Projected	FY 2019 Target
Customer Service Contacts	79,700	84,609	72,951	73,000	70,000
Field Trips	14,505	15,100	14,018	13,000	12,000
Active Customers	32,588	33,068	33,733	35,000	36,000
Consumption Billed	6.113B	6.438B	6.853B	6.900B	7.000B
Dollars Billed	\$51.1M	\$54.4M	\$57.7M	\$58.5M	\$60.0M
Collection Rate	1	1	1	1	1



FISCAL SUPPORT SERVICES & LEGAL 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	296,604	-	333,894	46,147	2,726,000
Operating Expenses	2,663,628	2,950,229	3,013,920	3,735,282	3,967,743
Legal Expenses	1,036,423	1,099,435	1,030,827	1,275,000	1,275,000
Capital Outlay	18,000	-	8,980	-	-
Total Expenditures:	\$4,014,655	\$4,049,664	\$4,387,621	\$5,056,429	\$7,968,743
Expenditures per Capita:	\$37.66	\$37.37	\$39.11	\$43.54	\$66.76
FTEs:	0.00	0.00	0.00	0.00	0.00
% Change:	6.4%	0.9%	8.3%	15.2%	57.6%

History

- Operating expenses include social service funding, tax district and tax collection expenses, power and light, professional services, Economic Development payments, and City Manager Contingency
- The Legal Department includes the contract for City Attorney and all other outside counsel services required for the General Fund Departments and projects

FY 2015/16

- Funding for pay raises, Fire Department market adjustments, and for Parks & Rec Staffing implementation was budgeted in the amount of \$916,604
- Contingency for Fuel & Lubricants in the amount of \$297,750 was transferred here from department budgets so that in the event of large increase in fuel prices, funds were available to be reallocated to departments

FY 2017/18

- No major programs or notable additions for FY 2017/18

FY 2018/19

- Funding of \$250,000 was added to base budget for miscellaneous potential economic development agreements that are not Type B eligible

PROPOSED FY 2019/20

- Funding for pay raises and market adjustments for FY 2019/20
- Minimum pay rate adjustments \$1,000,000

See detailed breakout of Legal Service expenses on next page and a detailed description of what is included in Fiscal Support Services for FY 2018/19 on the following page.



LEGAL SERVICES DETAIL

Legal Fees Paid by Fund and Vendor

		FY 2019 YTD	FY 2018 Actual	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual
Vendor						
Cary L Bovey		3,237	175	-	-	624
Clarence A West		-	-	-	345	467
Herrera & Boyle		155,938	-	-	1,250	1,800
Lynn Ross & Gannaway ²		-	-	4,141	2,933	5,243
McCall, Parkhurst & Horton		-	-	-	-	1,099
McCreary Veselka Bragg & Allen PC ³		68,880	89,721	107,330	95,923	131,648
Patrick H Wood III		-	-	8,333	-	-
Paul Horsby & Company		194,460	140,219	-	-	2,500
Sheets & Crossfield		696,296	1,028,962	1,046,733	1,041,913	1,033,847
Wright & Greenhill		-	4,276	43,476	-	-
Taylor, Olson, Adkins Sralla & Elam		1,242	2,296	1,740	-	-
The Gober Group		-	4,198	-	-	-
General Fund Legal Expenses		1,120,052	1,269,846	1,211,754	1,142,364	1,177,227
Utility Fund	Sheets & Crossfield	236,432	148,305	140,939	105,420	117,802
Type B	Sheets & Crossfield	140,218	183,674	184,865	113,126	81,031
HOT - CVB	Sheets & Crossfield	3,055	8,020	4,351	4,340	7,240
HOT - Sports Center	Sheets & Crossfield	800	368	5,424	3,530	10,232
Multi Comp	Sheets & Crossfield	4,005	1,080	5,548	-	-
Health Insurance Fund	Sheets & Crossfield	-	8,814	4,380	-	-
Other Funds Legal Expenses		384,510	350,261	345,507	226,416	216,305
Total City-Wide Legal Expenses - Actuals		1,504,562	1,620,107	1,557,260	1,368,780	1,393,533
Total City-Wide Legal Expenses - Budget		1,809,510	1,775,261	1,770,507	1,643,000	1,638,000
Total City-Wide Legal Expenses - % of Budget		83.1%	91.3%	88.0%	83.3%	85.1%

Professional Services Fees Paid by Fund and Vendor

		FY 2018 YTD	FY 2018 YTD	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual
Vendor						
Julianne Acevedo ¹		28,500	30,000	22,500	30,000	30,000
Randy C Cain ¹		64,000	72,000	60,000	72,000	72,000
General Fund Professional Services Expenses		92,500	102,000	82,500	102,000	102,000
Total City-Wide Professional Services Expenses - Actuals		92,500	102,000	82,500	102,000	102,000
Total City-Wide Professional Services Expenses - Budget		102,000	102,000	102,000	102,000	102,000
Total City-Wide Professional Services Expenses - % of Budget		90.7%	100.0%	80.9%	100.0%	100.0%

Notes:

1 - Lobbying Fee

2 - Human Resources related

3 - Municipal Court fine collections. Pass through cost paid by defendants.



FISCAL SUPPORT DETAIL

FY 2020 Fiscal Support Services

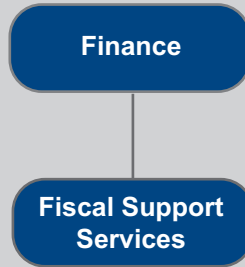
Description	Amount
Personnel Services	
Non-Public Safety Salary Adjustments	\$ 1,726,000
Minimum Pay Rate Adjustments	1,000,000
Total Personnel Services	\$ 2,726,000
Operating Expenses	
Social Service Funding	182,000
Intergovernmental Charges (Tax District, Health Unit, etc.)	646,000
Insurance - General Liability	375,000
City Manager's Contingency	500,000
Economic Development Payments (Dell PT, Emerson, etc.)	1,500,000
Dues & Fees (NLC, CAMPO, TML, etc.)	53,600
Investment Advisory Services	75,000
External Audit Services	105,305
Lobbying Services*	126,000
Strategic Planning Services	44,695
Miscellaneous Expenses	360,143
Total Operating Expenses	\$ 3,967,743
Legal Services	\$ 1,275,000
Grand Total	\$ 7,968,743

* Contract agreements approved by Council on September 13, 2018, increased total amount from \$102,000 to \$126,000



FISCAL SUPPORT SERVICES

The Fiscal Support Services section of the budget provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department's charge, oversight of the Fiscal Support Services Department's activities is the responsibility of the City's Finance Department.



VISION: Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION: The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

MAJOR BUSINESS FUNCTIONS

Fiscal Support Services: is a support department for the General Fund. This purely fiscal responsibility center captures expenditures associated with non-allocable costs for general fund related items. Examples of expenditures include various utility and maintenance costs for City Hall and general fund department's expenditure items such as taxes and insurance. Finally, funding is also provided for not-for-profit social service agencies, compensation consultants, legislative lobbying, and City participation in state and national organizations such as the Texas Municipal League and the National League of Cities.



FIRE 5 YEAR SUMMARY OF EXPENDITURE

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	14,953,346	16,942,370	18,843,906	20,279,774	21,850,020
Operating Expenses	1,778,639	1,676,178	2,994,430	2,625,492	2,021,874
Capital Outlay	116,000	-	67,533	22,538	-
Total Expenditures:	\$16,847,985	\$18,618,549	\$21,905,869	\$22,927,803	\$23,871,894
Expenditures per Capita:	\$158.06	\$171.83	\$195.24	\$197.45	\$199.98
% Change:	5.1%	10.5%	17.7%	4.7%	4.1%
FTEs:	140.00	142.00	158.00	162.00	163.00
No. Sworn FTEs	132.00	134.00	149.00	152.00	153.00

Each year reflects cost increases for scheduled step pay raises, contract pay increases, and any other market or cost of living adjustments and health insurance cost increases.

FY 2016/17

- 2 FTEs were added (Fire Code Inspector & a second Assistant Chief) for a total cost of \$323,000
- Replacement of RRFD Radio Apex (year 2 of 4) was funded from the General Self-Finance Fund: \$367,949

FY 2017/18

- Added 9 FTEs for Upgrade SQ3 to Engine 3 for 3 Firefighters, 3 Drivers, and 3 Lieutenants for \$981,000
- Added 1 FTE Logistics Officer for \$67,000
- Added 6 FTEs Firefighters for Station Nine (FM 3406) (Hire date:6/1/18) at FY 2017/18 Mid-year Budget Amendment \$206,642
- Added additional \$350,000 in over-time costs at FY 2017/18 Mid-year Budget Amendment
- Fire received an Opioid Treatment Grant for FY 2017/18 \$1,325,000; expenses associated to the cost of supplies were fully offset by grant reimbursement revenues

FY 2018/19

- 3 FTEs added for Station Nine (FM 3406) (Hire date:2/1/19) \$194,774
- Public Safety Training Facility (PSTF) Equipment Certifications & Dues \$43,000
- Public Safety Training Facility (PSTF) Equipment totaling \$274,000 was funded through existing project budget
- 1 FTE added Executive Command Staff Admin Asst. (Hire date:2/1/19) \$40,897
- MCC 7500- US digital dispatching system \$450,000 was funded from General Self Finance
- ESO- Electronic Medical Records software \$45,000 funded from FY19 IT Bucket funds

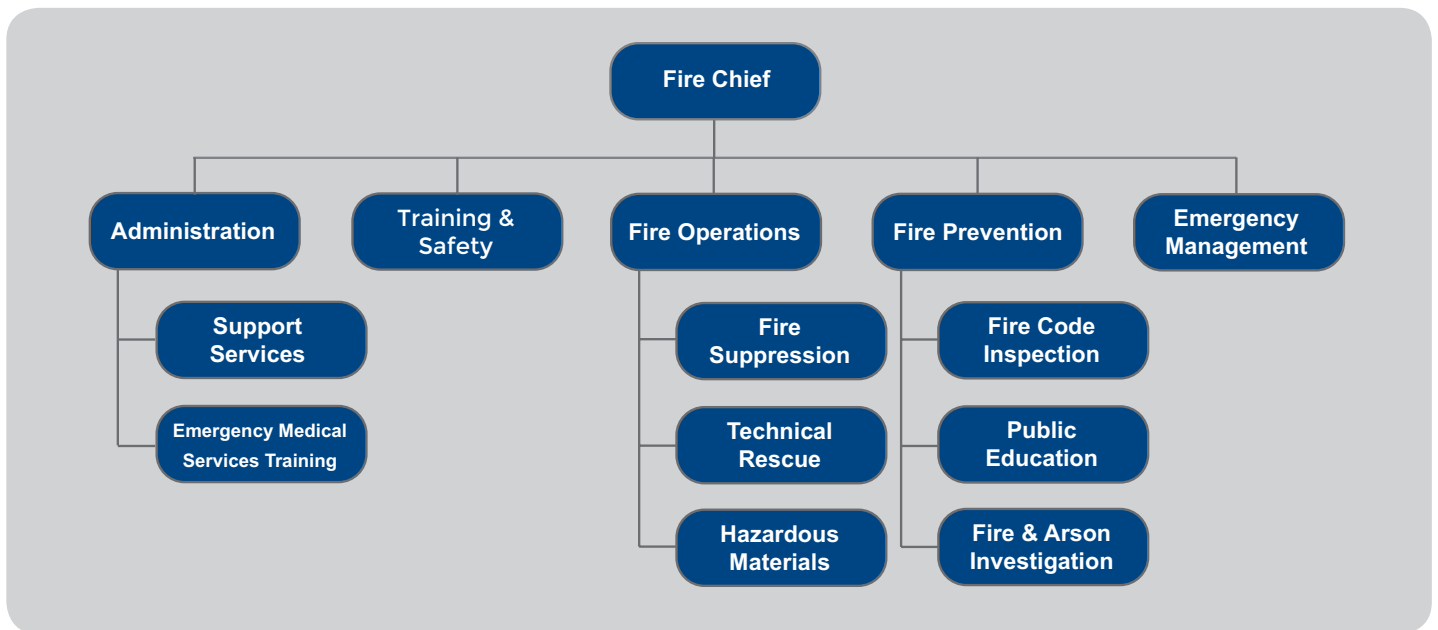
PROPOSED FY 2019/20

- Added 1 FTE as a Fire Code Inspector (Hire Date: 2/1/20) \$101,000
- No additional grant funding – last year for Opioid grant was FY 2018/19 \$750,000



FIRE

The primary responsibility of the Round Rock Fire Department (RRFD) is to provide the emergency services required to meet the demands of a growing population. There is a constant, deliberate effort to provide our customers with the most current knowledge, methodology, and technology available in the realms of fire and emergency services through our training and safety programs. The demands placed on personnel also necessitates the need for physical fitness and the most effective procedural training for firefighters to perform to the best of their ability in crisis situations. Attention is also given to the maintenance of all fire apparatus and peripheral equipment, such as fire hydrants, so that all tools will function properly when needed.



VISION:

The Round Rock Fire Department is a professional and dynamic department that will provide exceptional public safety through dedicated individuals.

MISSION:

Through a professional, well-trained, and safe work force, the members of the Round Rock Fire Department are committed to delivering the highest level of fire suppression, emergency medical, fire prevention, and disaster services, within the City's financial capability, for our rapidly changing residential, business, and corporate communities.

GUIDING COUNCIL STRATEGIC GOAL:



FIRE

FY 2019 HIGHLIGHTS:

- Received a new engine for Station 3 (since SQD3 was upgraded to an engine company, a reserve engine has been used which reduced the number of reserve apparatus available)
- Continued to work through the design phase of a new Station 3. A contractor has been selected with construction due to begin in late August. Expected build time is 14 months.
- Added 12 new firefighters (9 hired to fill vacancies from upgrading SQD3 to Engine 3 and the creation of Station 9, 3 hired to fill vacancies due to retirements)
- Have held multiple classes at training center that have brought students in from across the US and other countries
- Conducted live fire training in the City of Round Rock thanks to the opening of the training center.

FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Increase use of Public Safety Training Center
- Secure agreement with Travis County/Austin Fire Department for Automatic Aid
- Increase Community Risk Reduction efforts
- Implementation of new records management system

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Total Calls	9,971	10,250	11,328	11,418	11,750
Total Unit Responses	13,721	14,000	15,194	15,310	15,700
Total Number of EMS Incidents	5,926	6,200	6,430	6,298	6,000
Total Number of Motor Vehicle Incidents	825	850	759	774	800
Hours of Fire Training	25,000	28,500	31,025	32,500	34,000
Hours of EMS Training	3,800	4,145	4,211	4,450	5,000
Hours of Command Level Training	9,500	10,365	11,240	11,750	12,000
New Construction Inspected	2,192	2,301	2,567	2,700	2,900
Existing Construction Inspected	3,050	3,335	5,497	4,000	5,700
Public Education Number of Events	232	250	258	270	300

- Secure agreement in Williamson County on closest unit responses (ongoing)

NEW PROGRAMS FOR FY 2020:

- Adding 1 FTE as a Fire Inspector
- Complete vehicle exhaust removal systems for Central and Station 9
- Take delivery of a new engine purchased for the opening of Station 9
- Relocate/Build/Move into New Station 3
- Begin an employee cost share program with Emergency Service District #9

FY 2021 OVERVIEW AND BEYOND:

- Continue employee hiring for Station 10
- Begin the building phase of Station 10 in Mayfield Ranch/Vista Oaks area
- Monitor growth of Vizcaya and continue discussion with Georgetown FD on both departments housing inside of a single fire station (Station 11)
- Continue to analyze call data and land locations for future fire stations
- Purchase land for future fire station sites to secure property



GENERAL SERVICES 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	2,747,067	3,068,062	3,336,877	3,978,964	4,008,615
Operating Expenses	884,059	954,487	1,054,696	1,267,223	1,276,838
Capital Outlay	31,975	130,920	46,994	20,000	20,000
Total Expenditures:	\$3,663,101	\$4,153,468	\$4,438,567	\$5,266,187	\$5,305,453
Expenditures per Capita:	\$34.37	\$38.33	\$39.56	\$45.35	\$44.45
FTEs:	41.00	44.00	48.00	52.00	53.00
% Change:	8.5%	13.4%	6.9%	18.6%	0.7%

FY 2015/16

- 2 FTEs were added – a Small Engine Mechanic and a Facilities Maintenance Tech for a total of \$90,000
- 0.5 FTE added through the FY 2015/16 Mid-Year Budget Amendment which converted a 0.5 FTE Custodian at CMRC to a 1 FTE full-time position

FY 2016/17

- 1 FTE added as a Superintendent Building Construction for \$74,000
- Additional line item funded for Temp Admin support \$40,600
- 1 FTE transferred from IT to General Services as an additional Superintendent Building Construction
- 1 FTE added for Assistant Director through the Mid-Year Budget Amendment

FY 2017/18

- 1 FTE added as a Custodian for the Police Department for \$39,500
- 1 FTE added as a Facility Maintenance Tech for Clay Madsen Rec Center for \$79,500
- 1 FTE added as a Downtown Maintenance Tech for \$58,200
- 1 FTE added as Building Construction Superintendent added in the FY 2018 Mid-Year Budget Amendment \$26,600

FY 2018/19

- Public Safety Training Center Staffing - Added 2 FTEs as a Facility Maintenance Tech and a Custodian (Hire Date: 10/1/18) \$116,000
- Added 1 FTE as a Mechanic to serve the Fire Fleet (Hire Date: 2/1/19) \$47,200
- Added 1 FTE to convert 2 part-time Custodians to full-time \$51,600
- Full year expense budgeted for Building Construction Superintendent
- Base budget increased for software, janitorial supplies and building repair and maintenance based on usage

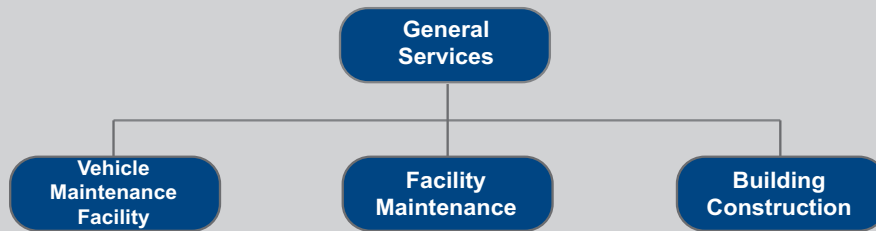
PROPOSED FY 2019/20

- 1 FTE added as an Administrative Associate for Fleet Maintenance



GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction, and the repair and maintenance of the City's facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City's vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction. Facility Maintenance is responsible for repairs, maintenance, and custodial duties for most City buildings.



VISION:

To be a leader and provide exceptional customer service.

MISSION:

To provide a quality and safe environment for our customers and employees, by demonstrating world-class stewardship of our physical assets.

GUIDING COUNCIL STRATEGIC GOAL:



FY 2019 HIGHLIGHTS:

- Building Construction – Completed design of Fire Station No. 3
- Building Construction – Completed re-painting of Police Station
- Building Construction – Exterior renovation of Rock Care and Admin Conference Room
- Building Construction – Water Treatment Plan LED retrofit
- Building Construction – Completed Fire Station No. 2 fencing
- Building Construction – Completed Dell Diamond Ticket window remodel
- Building Construction – Completed CMRC LED retrofit
- Building Construction – Completed Fire Station No. 5 flooring
- Building Construction/Facility Maintenance – Baca RTU Replacement
- Building Construction – Completed remodel of Human Resources
- Building Construction – Fire Station No. 7 LED retrofit
- Building Construction – Completed Structural investigation for Business Center
- Building Construction – Completed Construction of Luther Peterson Complex

GENERAL SERVICES

Phase 1

- Building Construction – Replacement of Police Station front doors for ADA compliance
- Fleet Maintenance – Proceeds from Citywide Auction \$140,567.00
- Fleet Maintenance – ASE Blue Seal Certification

NEW PROGRAMS FOR FY 2020:

- Adding 1 FTE as an Administrative Associate for Vehicle Shop
- Update Facility Master Plan
- Business Center Movement – Will repair the interior piers of the Business Center due to geologic sub-surface conditions
- Sharon Prete Plaza Restrooms – ADA accessible restroom will address the needs of the citizens for the Downtown and plaza area.

FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Fire Station 3 Construction Completion
- Luther Peterson Construction Completion Phase 1
- Relocate Facility Maintenance to 2015 Lamar
- Upgrade badging and security infrastructure

FY 2021 OVERVIEW AND BEYOND:

- Building Construction – Bidding and Award and construction Library
- Building Construction – Fire Station No. 10 Bidding

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Facility Maintenance Work Orders	1,500	1,700	5,536	5,000	5,000
City Buildings Maintained	51	56	53	54	56
Trade Contracts	17	18	15	12	21
Service Contracts	5	5	5	5	5
Generators Maintained	25	27	27	28	29
City Vehicle/Equipment Owned	1,496	1,516	1,520	1,625	1,600
Vehicle Maintenance Work Orders	4,761	5,249	4,733	4,708	5,000
Fuel Used (Gallons)	354,756	414,375	371,664	380,000	380,000
New City Buildings Under Construction	4	2	1	1	1



HUMAN RESOURCES

5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	1,002,728	1,097,192	1,071,317	1,289,623	1,272,157
Operating Expenses	177,968	154,169	165,894	230,790	227,430
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$1,180,696	\$1,251,361	\$1,237,210	\$1,520,413	\$1,499,587
Expenditures per Capita:	\$11.08	\$11.55	\$11.03	\$13.09	\$12.56
FTEs:	11.750	11.750	11.750	12.750	12.750
% Change:	5.6%	6.0%	-1.1%	22.9%	-1.4%

FY 2015/16

- Additional costs for employee training and education were added for \$23,990
- 1 FTE was transferred from Utility Billing to Human Resources to account for a HR Assistant position
- Open positions lead to salary savings in Personnel Services

FY 2016/17

- Additional line item requests for Education Assistance Program, Vending & Food Services, Office & Employee Recognition Supplies were added for \$18,900

FY 2017/18

- Personnel costs included funding for health insurance cost increases
- Added \$5,200 in the base budget for Operating Expenses for the Customer Service Week which had been paid out of City Manager's Contingency in Fiscal Support in prior years

FY 2018/19

- HR Remodel & Expansion \$80,000 was funded from General Self Finance
- 1 FTE added as an Organizational Development Trainer (Hire Date:10/1/18) \$93,040

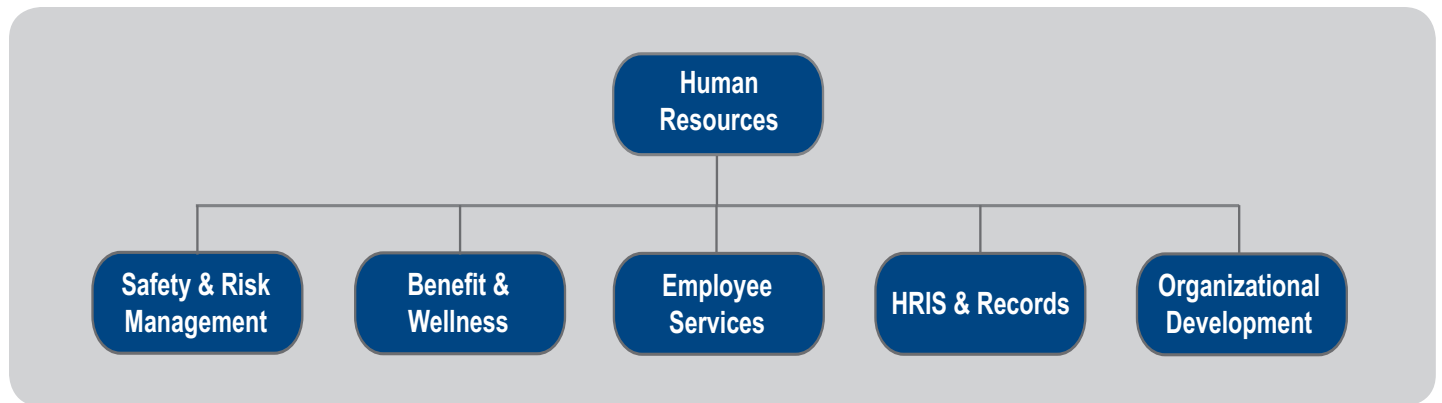
PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20



HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City's success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Employee Services (Compensation, Talent Management & Employee Relations), manage the Human Resource Information System/Records, and Organizational Development.



VISION:

To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment.

MISSION:

To attract, engage, and retain the best talent to provide quality service to the citizens of Round Rock.

GUIDING COUNCIL STRATEGIC GOAL:



HUMAN RESOURCES

FY 2019 HIGHLIGHTS:

- Benefit Enhancements – Telehealth benefit and Prescription (Rx) Formulary Change
- New Clinic Administrator for Rockcare with enhanced benefits
- Celebrating Safety - 20th Anniversary - Health & Safety Conference

NEW PROGRAMS FY 2020:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

- Develop a diversity recruitment strategy Citywide
- Implement Employee Performance Module
- Implement HR Strategic Plan (includes Succession Planning)

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Continue evaluation and develop implementation plan to utilize Employee Performance module in Munis
- Implementing Online registration for Employee Training through ESS

WORKLOAD INDICATORS:

Indicator	*FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Projected
Number of Employment Verifications	-	136	95	105	112
Number of Applicant Background Checks and Drug Screens	-	180	276	300	321
Number of Exit Interviews	-	45	26	40	43
Number of Compensation Surveys	-	30	52	130	139
Number of Employee Development Trainings	-	72	64	65	70
Number of Employment Applications	-	14,049	18,198	11,937	12,773
Number of Open Records Requests	-	21	22	25	27

* Human Resources did not track the indicators in FY 2016



INFORMATION TECHNOLOGY 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	1,960,924	2,070,598	2,276,592	2,421,337	2,230,836
Operating Expenses	1,846,357	2,090,331	2,160,420	2,320,972	2,574,617
Capital Outlay	65,569	50,501	65,061	75,000	75,000
Total Expenditures:	\$3,872,850	\$4,211,431	\$4,502,073	\$4,817,309	\$4,880,453
Expenditures per Capita:	\$36.33	\$38.87	\$40.13	\$41.49	\$40.88
FTEs:	22.000	21.000	21.000	22.000	20.000
% Change:	1.1%	8.7%	6.9%	7.0%	1.3%

History

- Funding is provided in the General Capital Projects/Equipment Fund in the amount of \$750,000 or technology expansions and improvements

FY 2016/17

- Transferred 1 FTE Database Administrator to General Services to fill a need as an additional Superintendent Building Construction

FY 2017/18

- No major programs were requested for FY 2017/18
- Personnel costs included funding for health insurance cost increases
- Variance from FY 2016/17 actual due to operational cost savings

FY 2018/19

- No major programs requested for FY 2018/19
- An examination of all software licensing costs was conducted, and the base budget increased accordingly to reflect the growing costs of software services
- 1 FTE transferred from Parks and Recreation

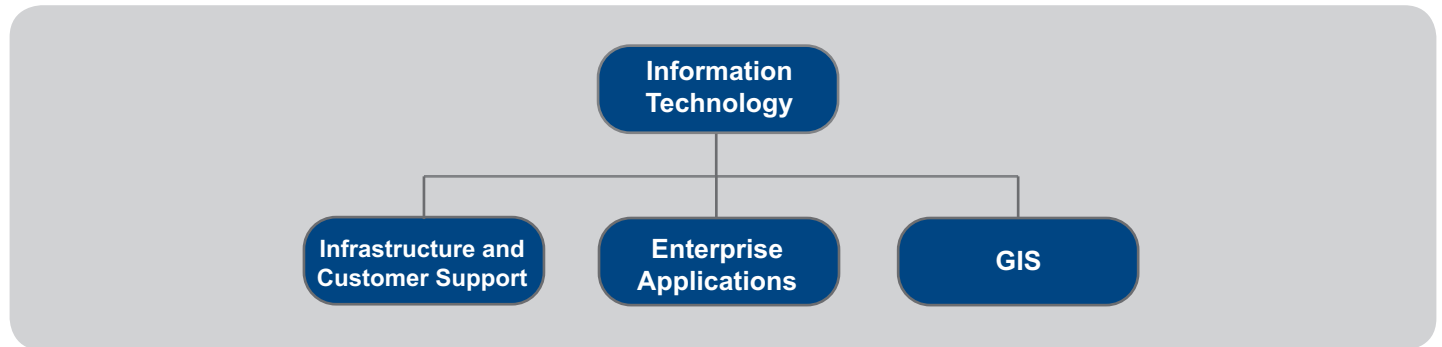
PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- Transferred 2 FTES, GIS Analysts to Planning



INFORMATION TECHNOLOGY

The Information Technology (IT) Department's function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



MISSION:

The IT Department's mission is to assist all City departments to become more productive using technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2019 HIGHLIGHTS:

- Implementation of several new systems - Alluvi water park membership solution, Police to Citizen, and ITPipes Web
- Fiber network and RRTX-WiFi expansion to Wastewater Treatment Plant and Luther Peterson Complex
- Completed upgrades of aging AV systems at the Police Department
- Support of new facilities – Luther Peterson Complex
- Implemented new collaborative platforms available in Office 365 – Teams, Planner, and Stream
- Microsoft Azure cloud datacenter in production
- Implemented Next Gen Firewalls in both primary datacenters
- Partnered with HR to develop and pilot a Telework\Work from Home program
- Replaced public use computers at Library
- Partnered with ESRI and City Departments on a GIS Envisioning study
- Developed Transportation Projects Story App

INFORMATION TECHNOLOGY

FY 2020 OVERVIEW AND SIGNIFICANT CHANGES: NEW PROGRAMS FY 2020:

- Deploy ArcGIS Enterprise and ESRI Open Data Portal
 - Adopt GIS Local Government Information Model
 - Deploy ArcGIS Solutions for Local Government
 - Fiber and RRTX-WiFi expansion to key City facilities including new Fire Station 3, Fire Station 9 and Veteran's Park completing first city-owned redundant fiber ring
 - Expand Microsoft Azure cloud datacenter capabilities
 - Streamline mobile device program by implementing Mobile Device Management solution
 - Improve new utility billing system, RRTXwater.com site, and mobile application
 - Police In-Car\Body Worn Camera system replacement
 - Fire Records Management system replacement
 - Implement physical security open source platform
 - Implement planned technology replacement programs – A/V Systems, network infrastructure, security camera endpoints, and computer\server replacements
- No New Program Requests

FY 2021 OVERVIEW AND BEYOND:

- In-House App Development (Trails App, Cityworks Analytics Dashboards, voice control technology)
- Evaluate feasibility of moving to cloud hosted VOIP system citywide
- Incorporate use of cognitive bots and machine learning into business process
- Expansion in use of cloud technologies and the Azure datacenter
- Continued expansion of citywide fiber network and RRTX-WiFi
- Evaluate best options for fiber network redundancy
- Technology planning and support of new city facilities – Library and Fire Station 10/11
- Data analytics and insights into enterprise application data across lines of business
- Evaluate options for replacing Public Safety CAD and Records Management Systems

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Help Desk Tickets Resolved	5,000	5,400	9,301	10,200	10,600
PC Replacement	195	230	150	250	210
Page Visits for Public Facing Websites	4,296,463	4,359,352	4,785,132	5,002,200	5,200,000
Usage of RRTX-Wi-Fi (Total Traffic)	34 TB	48 TB	65 TB	82 TB	90 TB
Mobile App Downloads	740	550	1,803	1,900	2,000
Total Email Messages Processed	N/A	N/A	8,060,000	8,200,000	8,340,000
Email Malware Campaigns Blocked	N/A	N/A	39,600	43,560	47,520
Email Threats Blocked	N/A	N/A	1,196,000	1,315,600	1,435,200



LIBRARY 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	1,940,131	2,078,411	2,087,193	2,312,277	2,421,122
Operating Expenses	663,129	658,042	678,349	722,327	728,252
Capital Outlay	-	17,495	-	-	-
Total Expenditures:	\$2,603,260	\$2,753,948	\$2,765,542	\$3,034,604	\$3,149,374
Expenditures per Capita:	\$24.42	\$25.42	\$24.65	\$26.13	\$26.38
FTEs:	30.500	30.500	31.000	31.750	32.750
% Change:	3.1%	5.8%	0.4%	9.7%	3.8%

FY 2015/16

- \$55,400 was added for additional funding for on-line services, electronic materials and supplies

FY 2016/17

- A Library Safety Monitor was added as a contract position for \$6,100
- \$26,900 was added for additional funding for Contract Labor, Office Supplies and Leased Library materials

FY 2017/18

- Added 0.5 FTE Part-Time Adult Services Assistant \$17,100
- \$15,000 for additional funding for CollectionHQ software funded from the IT Tech Fund

FY 2018/19

- Added 0.5 FTE as a part-time Library Assistant- Youth Svcs (Hire Date:10/1/18) \$22,800
- Additional funding for leased library material \$12,800

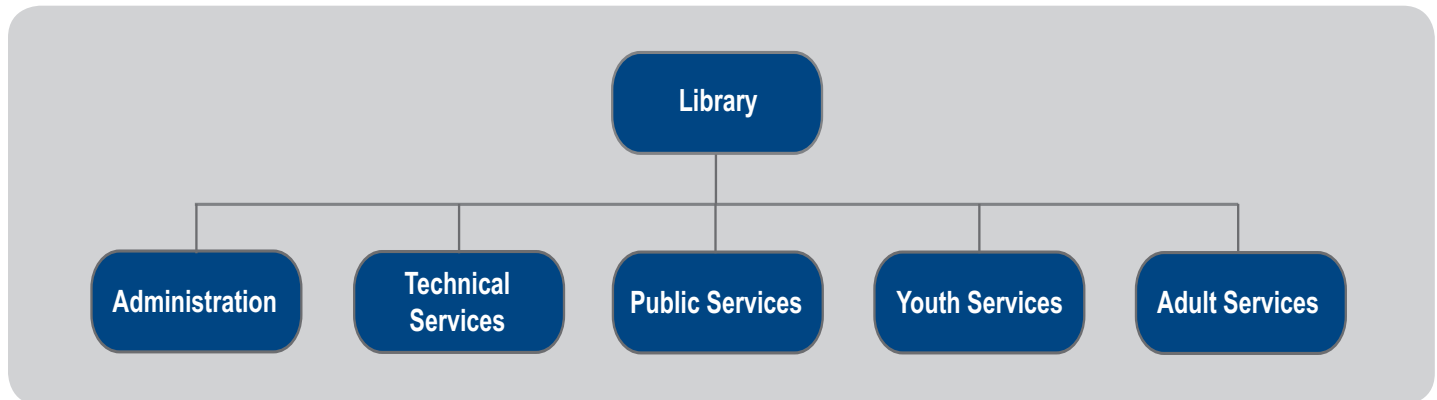
PROPOSED FY 2019/20

- 1 FTE added as a Library Manager (Hire Date: 2/1/20) \$111,000



LIBRARY

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.



MISSION:

The Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2019 HIGHLIGHTS:

- Voted 2018 Best Classes for Kids by Round the Rock;
- HotSpots (Sponsored by Friends) added to the Take Home Technology collection;
- BrainFuse Homework HelpNow and JobNow, new resources for tutoring and workforce development;
- Tech Tutor technology assistance and training sessions offered by appointment and walk-in;
- Launched Spaces meeting room reservation software;
- Awarded Texas Book Festival Grant to refresh, expand, and enhance the Spanish Easy and Junior Non-Fiction collections;
- 2018 Texas Achievement of Library Excellence Award recognized by Texas Municipal Library Director's Association

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Improve collection performance using CollectionHQ to increase circulation by 10%, remove or relocate low performing items and make room for high demand items, save staff time, and reduce wait time for items;
- Use technology to reach beyond the physical limitations of the Library building;

LIBRARY

- Hire library manager to develop the adult services division.

NEW PROGRAMS FOR FY 2020:

- Library Manager for Adult Services Division

FY 2021 OVERVIEW AND BEYOND:

- Hire, train, and retain a diverse workforce with a passion to deliver exceptional customer service;
- Complete bond project.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Reference Transactions	47,710	50,000	34,086	35,600	35,000
Volunteer Hours	8,265	8,000	6,920	7,290	7,000
Community Outreach Contacts	4,133	5,000	4,656	5,000	5,000
Circulation	942,932	1,000,000	1,229,141	1,230,000	1,230,000
Interlibrary Loans	4,268	4,000	3,673	4,196	4,000
Public Access Computer Uses	75,220	70,000	61,728	62,755	62,000
Database Uses	22,714	25,000	23,906	24,939	24,000
Program Attendance	54,153	50,000	47,545	48,703	48,000
Library Visits	408,056	390,000	388,732	389,556	389,000



PARKS AND RECREATION 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	6,877,099	7,818,573	8,103,389	8,658,896	8,846,252
Operating Expenses	3,429,110	3,565,808	3,502,372	3,719,141	3,782,347
Capital Outlay	101,242	123,132	61,555	97,000	97,000
Total Expenditures:	\$10,407,451	\$11,507,513	\$11,667,317	\$12,475,037	\$12,725,599
Expenditures per Capita:	\$97.64	\$106.20	\$103.99	\$107.43	\$106.61
FTEs:	105.875	102.000	105.375	107.375	108.375
% Change:	0.9%	10.6%	1.4%	6.9%	2.0%

FY 2015/16

- \$400,000 was included for implementation of a staffing study; the compounding of a full year impacted the FY 2016/17 personnel budget
- 1 FTE as an Aquatics Director, seasonal staff, and operating costs added for the expansion of Rock'N River for \$329,000
- 3.75 FTEs added through converting Temp staff to PT for the CMRC weekend team for \$53,200
- 4 FTEs added for operations of Multipurpose Complex which transferred to Sports Management and Tourism in FY 2016/17
- 5.875 FTEs added through the FY 2015/16 Mid-Year Budget Amendment

FY 2016/17

- Transferred 4 FTEs to the Multipurpose Complex Fund
- Added 0.125 FTEs through converting Temp staff to PT

FY 2017/18

- Added 1 FTE Play for All Maintenance Worker for \$78,600
- Converted 2.375 FTEs from Temp staff to PT
- \$37,900 added for an extension of a Musco Sports Lighting Warranty
- \$28,500 added for Adaptive & Inclusive recreation programming
- \$31,400 added for cost increases for materials & supplies and contract services

FY 2018/19

- Continued enhancements to the annual July 4th parade \$56,900
- PARD Irrigation Team – 2 FTEs (Hire Date:2/1/19) added \$76,400
- Added 1 FTE as a Park Ranger (Hire Date:2/1/19) \$77,266
- Aquatics Software to be funded through FY19 IT Bucket fund \$16,500
- Additional funding for Seasonal Lifeguard salaries \$145,600

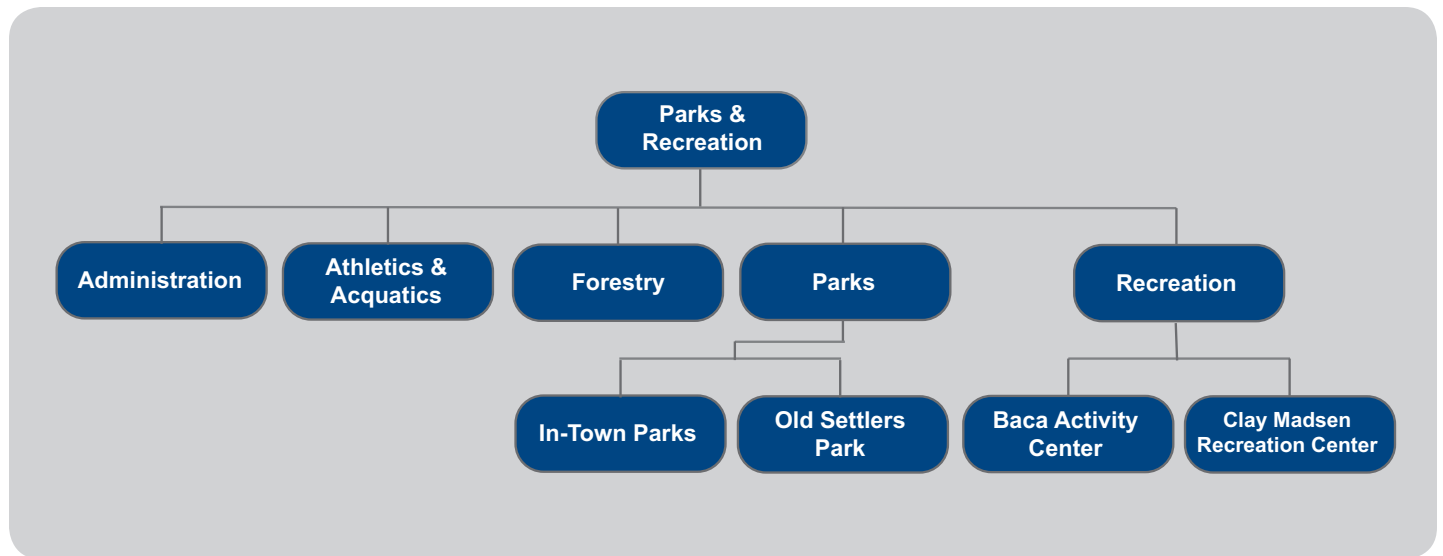
PROPOSED 2019/20

- Adding 1 FTE as a Fitness Instructor \$44,000
- Additional funding for Pop Up Play \$12,000
- \$8,000 added for Athletic Field Maintenance



PARKS AND RECREATION

The Parks and Recreation Department (PARC) is responsible for the acquisition, design, development, and maintenance of the City's park system and the planting, conservation, and maintenance of trees. In addition, PARC is responsible for organized recreation programs; which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PARC also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



VISION:

To provide an active, vibrant, and beautiful city with a quality and diversified parks and recreation system that produces economic, health, and social benefits for the entire community.

MISSION:

People dedicated and empowered to create positive and memorable experiences in people's lives.

GUIDING COUNCIL STRATEGIC GOALS:



PARKS AND RECREATION

FY 2019 HIGHLIGHTS:

- Met 151 of 151 national standards as part of the 5-Year Re-Accreditation Review and Site Visit by Commission for Accreditation of Parks and Recreation Agencies (CAPRA)
- Launched a new format for the July 4th Parade through Downtown with very positive feedback from the community
- Awarded a Gold Telly for the #ALLIN One Team One Dream production and a Bronze Telly for the Love Your Park – Crafty Critters production
- Pop Up Play Day won the Innovations Award and the Rock Award
- Highest grossing revenue year at Rock'N River Water Park
- Launched Outdoor Education Program with Park Rangers
- Launched Donut Dash as new Downtown event with over 300+ people in participation
- Opening of the CMRC Sports Fields
- Continuation of the PARD Repair & Replacement Program to include: RR West Greenbelt Renovation, Behrens Ranch Greenbelt Trail Repairs, Frontier Park Renovation, Stark Park Renovation, Shaylah Dame Skatepark Repairs, Meadow Lake Park Playground Replacement and Rabb Pavilion Area Renovations.
- Construction of the Brushy Creek Trail – Veterans to Rabb Park
- Construction on the CMRC Fitness Patio and Tennis Court Shade which added an outdoor fitness component for the CMRC members
- Construction of Adult Recreation Complex at Old Settlers Park

NEW PROGRAMS FY 2020:

- Brush Truck with Grapple Arm
- Feasibility Study of Kinningham House
- Adding 1 FTE as a Fitness Instructor
- Continuation of Pop Up Play Day
- Additional seasonal Athletic Field Maintenance
- Funding for six tournaments, including umpire fees, tournament director, and awards at the Adult Recreation Complex

FY 2021 OVERVIEW AND BEYOND:

- Construction of Heritage Trail East project
- Continuation of PARD Repair & Replacement Program

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Opening of the CMRC Fitness Patio and Adult Recreation Complex
- Start construction on the Heritage Trail West and Lake Creek Trail Projects
- Feasibility study for renovation of Kinningham House
- Continuation of PARD Repair & Replacement Program to include: Bradford Park Playground Replacement, Mesa Village Park Playground Replacement, and Old Settlers Park Tennis Court Renovations
- Construction of Behrens Ranch Park – Phase

PARKS AND RECREATION

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Parks Division Measures					
Acres of Parkland and Open Space	2,270	2,270	2,270	2,270	2,300
Hours of Athletic Field Use	25,669	25,000	24,346	25,000	25,000
Miles of Trail	22.95	23.19	23.20	24.20	25.20
Average Park Certification Score	93.77	93.33	94.02	94.00	94.00
Recreation Division Measures					
Clay Madsen Recreation Center Users	661,118	713,035	645,156	665,000	675,000
Baca Center Users	145,559	253,625	285,051	285,000	290,000
Recreation Programs Offered*	4,110	4,315	3,649*	3,655	3,670
Recreation Program Participants	56,938	75,219	93,896	90,000	90,000
Athletics/Aquatics Division Measures					
Total Pool Attendance	124,722	136,478	115,991	120,000	123,000
Swim Lesson Participants	1,016	1,036	1,397	1,300	1,300
Athletic Camps and Classes Offered	165	172	176	180	180
Forestry Division Measures					
Trees Pruned in Parks	1,591	1,625	2,776	1,800	1,800
Residential Tree Inspection Services	157	125	163	150	150
Cubic Yards of Brush Recycled	27,162	23,758	25,063	25,000	25,000
Administration Division Measures					
Value of Positive Media Impressions	\$92,302	\$255,278	\$92,302	\$90,000	\$95,000
Sponsorships and Donations Received	\$89,580	\$329,285	\$48,285	\$50,000	\$60,000
Park Ranger Patrol Hours	4,457	7,275	4,307	4,800	5,000
Number of Special Events and Tournaments	153	161	189	175	175
Facility Rental Hours	39,907	38,128	38,305	38,000	38,000

* Tracking methodology for Recreation Programs

Offered changed between FY17 and FY18



PLANNING AND DEVELOPMENT SERVICES 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	2,961,840	3,618,263	4,426,429	4,865,704	5,224,846
Operating Expenses	219,488	235,951	321,002	462,668	441,413
Capital Outlay	-	-	5,523	-	-
Total Expenditures:	\$3,181,328	\$3,854,214	\$4,752,954	\$5,328,372	\$5,666,259
Expenditures per Capita:	\$29.85	\$35.57	\$42.36	\$45.89	\$47.47
FTEs:	36.750	43.750	52.000	52.000	55.000
% Change:	8.0%	21.2%	23.3%	12.1%	6.3%

FY 2015/16

- 1 FTE added as a Planning Technician to meet increased service demands for \$36,000
- 1 FTE added through the FY 2015/16 Mid-Year Budget Amendment as a Construction Inspector

FY 2016/17

- 2 FTEs added as a Building Plans Examiner and a Development Coordinator for \$213,000
- 5 FTEs added through the FY 2016/17 Mid-Year Budget Amendment: 4 Planning Inspectors transferred in from the Transportation Department and another new Planning Inspector added

FY 2017/18

- Added 5 FTEs- Senior Engineer, Senior Engineer Tech, & Code Enforcement Officer for \$255,800
- \$93,600 for a Landscape Inspection Contract
- Transferred in 3 FTEs to new Community Development division in Planning and Development Services including operating expenses of \$68,000
- FY 2018 Mid-Year Budget Amendment increased the FTE authorization of one position by 0.25 FTE
- Added contract services budget for certifications and inspections

FY 2018/19

- Added funding for Comprehensive Plan 2030 \$50,000
- New Truck for the Chief Building Inspector to be funded through General Self Finance \$30,000

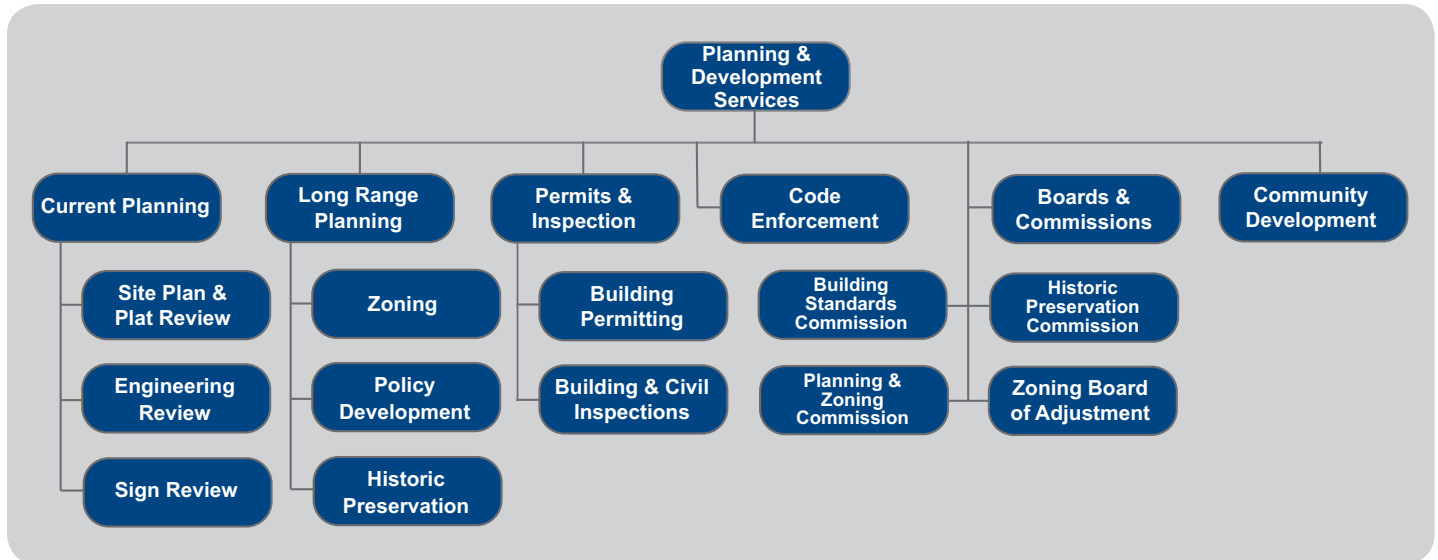
PROPOSED 2019/20

- Adding 1 FTE as a Long-Range Planner \$58,000
- Funding of a Temporary Intern and Planning Tech \$22,000
- Savings in Professional Service expenses \$25,000
- 2 FTEs, GIS Analysts, transferred from IT



PLANNING AND DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use policy, administration of land development regulations, permit review and inspections, community development, neighborhood services, and code enforcement for the City under the leadership of the Planning and Development Services Director.



VISION:

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community.

MISSION:

To provide the citizens and development community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs to enhance the quality of life and facilitate economic growth; and improve the built environment.

GUIDING COUNCIL STRATEGIC GOAL:



PLANNING AND DEVELOPMENT SERVICES

FY 2019 HIGHLIGHTS:

- Completed the public engagement portion of the Comprehensive Plan 2030.
- Implemented the Rock Development Code.
- Integrated two GIS staff from IT into Planning.
- Oversaw the annexation and zoning of three large land areas (1,000+ acres), and two DAs.
- Implemented the Teen UniverCity Program and the block party trailer initiative.
- Successfully managed another year of high growth to the tune of a projected \$200 million in new non-residential and multi-family projects, in accordance with established performance measures.

NEW PROGRAMS FOR FY 2020:

- 1 FTE long range planner

FY 2021 OVERVIEW AND BEYOND:

- Consolidate all customer intake areas into a single, comprehensive development assistance counter.
- Play an instrumental role in downtown redevelopment.
- Implement an electronic plan review system.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Conclude the Round Rock 2030 Comprehensive Plan process.
- Successfully complete the Tower project zoning and economic development agreement.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Total Approved Plats	60	65	44	80	65
Development Permits Received	90	100	100	130	130
Development Permits Issued	75	85	54	60	65
Number of Building Permits	2,864	2,950	4,193	4,100	4,100
Number of Inspections	15,422	16,225	27,700	28,000	28,000
Total Bandit Signs	5,500	5,500	4,557	4,890	5,868
Total Notified Code Violations	2,928	3,500	4,354	5,291	6,349



POLICE 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	23,639,744	24,706,329	27,026,612	28,421,665	29,552,600
Operating Expenses	3,181,513	3,709,991	3,782,863	3,794,254	3,818,963
Capital Outlay	16,685	271,114	123,909	70,412	300,432
Total Expenditures:	\$26,837,942	\$28,687,434	\$30,933,384	\$32,286,331	\$33,671,995
Expenditures per Capita:	\$251.78	\$264.76	\$275.70	\$278.04	\$282.08
% Change:	0.4%	6.9%	7.8%	4.4%	4.3%
FTEs:	239.500	247.900	250.900	253.975	257.975

Each year reflects cost increases for scheduled step pay raises, any market or cost of living adjustments and health insurance costs

FY 2015/16

- 5 FTEs added as 5 new Call-takers for a total cost of \$318,000
- 1 FTE transferred by repurposing a vacant position from the Finance Department to add an additional Communications Specialist

FY 2016/17

- 8 FTEs added as 5 Police Officers, 1 Police Sergeant, 1 Police Lieutenant & 1 Community Affairs Specialist for a total cost of \$927,000

FY 2017/18

- Added 3 FTEs- Crime Scene Specialist & 2 Detectives for a total cost \$285,000, including 2 new vehicles
- \$85,000 added as a one-time expense for Building Improvements to the Lobby and Automated License Plate Reader & Speed Trailer Replacements from General Self Finance
- \$70,400 added for the first year of a Shotgun Phase-In

FY 2018/19

- Two additional 0.025 FTEs for increased authorization for 2 existing part-time positions
- Added 2 FTEs as Police Officers (Hire Date:2/1/19) \$486,900
- Parking cover for Tactical Vehicles to be funded from General Self Finance \$100,000
- Additional funding for PD Special Events Pay & Hardware \$191,000
- Police Radio Replacements (Year 5 of 7) \$368,000 from General Self Finance
- 26 police vehicles proposed for replacement at a cost of \$1,427,000 from General Capital Projects/ Equipment Fund

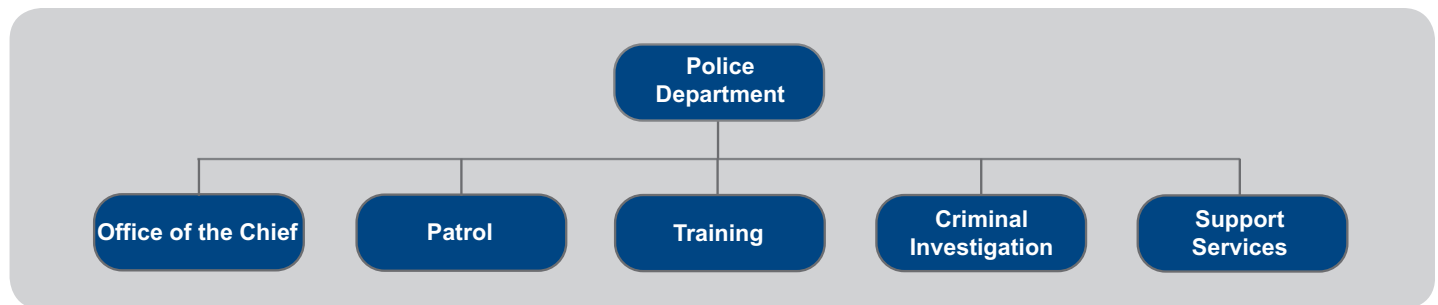
PROPOSED 2019/20

- Added 2 FTEs as Police Officers and 2FTEs as Victim Service Advocates (partial grant funding) for a total cost of \$236,000
- Budget Line Item increase for radio maintenance contracts \$50,000
- Replace Body Worn Cameras and In-Car Video Systems \$250,000



POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality-of-life issues before they become serious public safety or crime problems. The Department also is responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



VISION:

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

MISSION:

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

VALUES:

Community • Honor • Integrity • Pride

GUIDING COUNCIL STRATEGIC GOAL:



FY 2019 HIGHLIGHTS:

- The Department began its first full year of operations at the new Public Safety Training Center (PSTC) in FY 2019. The facility greatly expands the Department's ability to provide training to staff. In addition, the PSTC began hosting the Department's now-regular police academies.
- Two additional police officers were brought onto staff this fiscal year to help the Department keep pace with the city's growth.
- A group of personnel who worked the Tonya Bates homicide and successfully sought the safe return of her two daughters last year were honored by the Department of Justice with the Missing Children's Law Enforcement Award in May 2019.
- In January, the Department presented Dr. Robert Cinclair with its Heroism Award for his efforts in prolonging the life of Officer Charles Whites after he was struck while directing traffic in 2018.
- In December, the Department coordinated an update to the City's Animal Control Ordinance through City Council approval. Among the changes are a requirement to microchip pets

POLICE

and formal regulations for feral cat trap-neuter-return programs.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- The Department plans to continue assisting the Round Rock Independent School District with its transition away from the School Resource Officer program. The district is working to initiate a plan on law enforcement coverage.
- The Department plans to evaluate ways to improve its service to mentally ill people in crisis.
- The Department will continue to develop its training programs to take full advantage of the new Public Safety Training Center.

NEW PROGRAMS FOR FY 2020:

- Replace the Ballistic Engineered Armored Response (BEAR) vehicle used in tactical operations.

- Purchase of a new DNA Collection Device and Crime Scene Forensic Laser
- Purchase of Weapon Laser Sights
- Replace Body Worn/In Car Camera System
- Adding 2 FTEs as Police Officers
- Adding 2 FTEs as Victims' Assistants – partially grant funded
- Design the rebuild of the Obstacle Course

FY 2021 OVERVIEW AND BEYOND:

- Develop the high-speed driving track and other elements included in the PSTC master plan but not initially funded.
- Establish a dedicated patrol unit for the downtown district.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
External Calls for Service	70,858	70,067	70,169	70,638	72,447
Self- Initiated Events	47,935	51,003	58,752	65,680	67,816
Total Police Events	118,793	121,070	128,921	136,318	140,263
Felony Arrests	750	689	595	607	610
DWI Cases	360	392	345	377	380
Police Reports Taken	9,552	9,672	9,513	9,768	10,009
Traffic Stops	19,477	23,195	28,485	33,858	35,599
Foot Patrols	1,626	1,490	1,256	1,310	1,350



CONVENTION AND VISITORS BUREAU (HOT FUND)

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	272,332	272,177	294,136	254,137	359,376
Operating Expenses	379,842	383,305	581,483	1,371,859	1,438,971
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$652,174	\$655,482	\$875,619	\$1,625,996	\$1,798,347
Expenditures per Capita:	\$6.12	\$6.05	\$7.80	\$14.10	\$15.59
FTEs:	3.000	4.000	3.000	3.000	4.000
% Change:	6.90%	100.0%	33.6%	85.7%	10.6%

FY 2015/16

- Additional funding added for Professional Services and Special Events Programs for staff to continue to help showcase Round Rock as the destination of choice. These funds were originally part of the Sports Center budget and were moved to reflect responsibilities.

FY 2016/17

- 1 FTE added as an Events Manager for \$107,000

FY 2017/18

- Added 1 FTE as a Coordinator – Marketing & Advertising to expand tourism marketing into the conventions and meetings industry. The total cost for the new program was \$574,000.

FY 2018/19

- Fiscal Impact Analysis and Reporting to evaluate impact of sports tourism for current/planned programs \$100,000
- Budget line items increased for professional services, advertising, and special events programs \$477,000

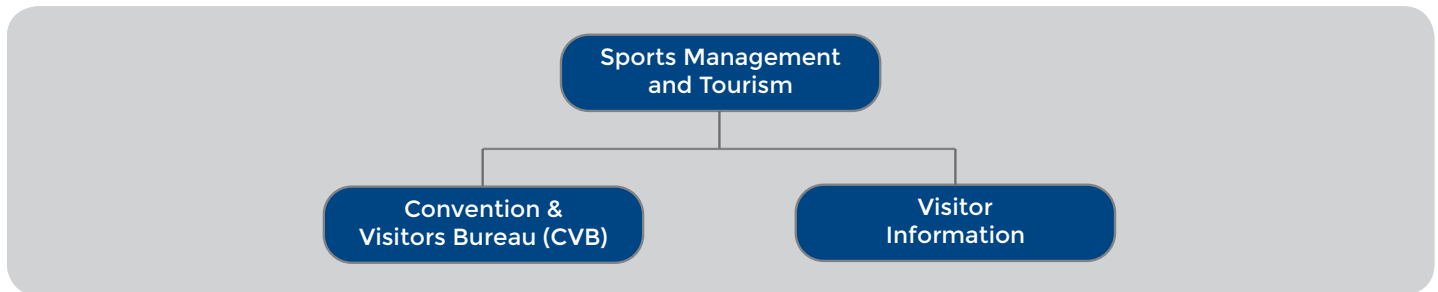
PROPOSED FY 2019/20

- Additional \$80,000 for Fiscal Impact Analysis – Tourism Study
- 1 FTE transferred from Sports Center



CONVENTION AND VISITORS BUREAU

The function of this department is to implement the City's long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock (designated DMO - "Destination Marketing Organization"). The tourism department's mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.



VISION:

To help promote Round Rock as the city of choice for tourists and citizens.

MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2019 HIGHLIGHTS:

- Held five national tournaments in 2018
- Economic activity increased by 46%
- Events held in 2018 brought 162,210 participants and guests
- Hosted 17 site visits
- Applied for reimbursement from the Texas Events Trust Fund for events held and received \$94,798.58 in reimbursements
- Digital: Website sessions up 28% between 2017 and 2018
- Website users increased 26% between 2017 to 2018
- Rolled out new tourism brand elevating "The Sports Capital of Texas" to Sports Plus (which includes meetings and leisure tourism offerings)
- Facebook statistics, comparing 2017 and 2018:
 - 35% increase in "reactions" (Likes, Loves, etc.)
 - 40% increase in shares
 - 42% increase in comments

CONVENTION AND VISITORS BUREAU

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Work to maintain “The Sports Capital of Texas” position as a premier destinations for sporting events while incorporating the marketing efforts to include meetings and leisure tourism with the opening new hotels and meeting and convention space in 2020 and beyond

NEW PROGRAMS FY 2020:

- No new programs

FY 2021 OVERVIEW & BEYOND:

- Continue to market Round Rock as the destination of choice for sports, meetings and leisure travelers

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Events Held	50	55	60	65	65



FOREST CREEK GOLF CLUB (GOLF CLUB)

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	-	-	939,697	1,115,381	1,972,405
Operating Expenses	-	1,678,246	404,610	859,595	945,473
Capital Outlay	-	-	-	42,000	100,000
Minor Improvements	73,908				
Total Expenditures:	\$73,908	\$1,678,246	\$1,344,307	\$2,016,976	\$3,017,878
Expenditures per Capita:	\$0.69	\$15.49	\$11.98	\$17.49	\$26.16
FTEs:	0.00	0.00	0.00	0.00	0.00

FY 2016/17

- New management company, Kemper Sports, began oversight of the Forest Creek Golf Club; with change a more detailed record of the expenditures are being tracked and monitored
- Under the new management several items were repaired or replaced to improve the appearance and functionality of the course – initial start-up costs were incurred

FY 2017/18

- Course closed for renovations from December 2017- September 2018
- \$740K transferred from General Self Finance to cover operating costs while the Golf Club is closed

FY 2018/19

- Golf Course anticipates re-opening in September 2018.
- Projected revenues of \$2.0M anticipated to fully cover expenses

PROPOSED FY 2019/20

- \$200,000 transfer from GSFC for future capital improvements and reserves



FOREST CREEK GOLF CLUB

Forest Creek Golf Club provides hill country golf at its finest. Extensively renovated in 2018, the 7,147 yard par-72 golf course has been nationally recognized as one of the finest public golf courses in central Texas. Other amenities of the course include a full-service bar and grill, event space and an outstanding practice facility enhanced by LED lighting, allowing for practice into the evenings.

Named “Best Public Golf Course in Central Texas” by Golf Digest, Forest Creek offers some of the most fabulous golf in the Texas hill country. Our Golf Course is replete with rolling fairways, pristine greens, and an abundance of native foliage. Our meticulous course maintenance and accommodating staff naturally complement the fantastic course design to create the total golf package.



MISSION:

Differentiate Forest Creek Golf Club from competitors as the premier golf experience in the Round Rock area.

VISION:

Brand and establish Forest Creek Golf Club as a premier golf destination for public play, tournaments, and non-golf events in Round Rock and surrounding areas.

GUIDING COUNCIL STRATEGIC GOAL:



FOREST CREEK GOLF COURSE

FY 2019 HIGHLIGHTS:

- Re-Opened the golf course to the public on October 1, 2018
- Despite weather issues for the first several months, we moved the course 'into the black' financially by May 2019
- Reached 58 full golf memberships and 104 player development memberships by May 2019

FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to grow our customer base and further build relationships with our local community
- Increase number of full golf and player development memberships

NEW PROGRAMS FY 2020:

- One-time transfer from GSFC for future capital improvements and reserves

FY 2021 OVERVIEW AND BEYOND:

- Continue to operate the golf club as a fiscal 'self supportive' venue, and roll annual net income into the courses Capital Improvement fund.
- Utilize Capital Improvement fund to keep maintaining and improving the golf course for years and decades ahead.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Total Rounds	32,522	37,575	5,021	40,000	36,260
Operating Reveune	\$360,371	\$703,884	\$238,385	\$2,029,802	\$1,972,405



MULTIPURPOSE COMPLEX

5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	-	139,068	379,948	391,368	627,871
Operating Expenses	-	248,461	506,640	524,782	626,011
Capital Outlay	-	2,500	57,067	106,344	50,000
Total Expenditures:	\$-	\$390,029	\$943,655	\$1,022,494	\$1,303,882
Expenditures per Capita:	\$-	\$3.60	\$8.41	\$8.86	\$11.30
FTEs:	0.000	4.000	4.500	5.500	7.000
% Change:	0.00%	100.0%	141.9%	8.4%	27.5%

FY 2016/17

- New fund created to account for the operations, maintenance, and programming for the Multipurpose Complex
- The Personnel Services costs included a budget for 5 FTEs which were originally approved through the FY 2015/16 Mid-Year Budget Amendment for the Multipurpose Complex. One FTE (a Reservation Specialist) became a Parks & Recreation Department position in General Fund.

FY 2017/18

- Added 0.50 FTE for a full-time Assistant Coordinator which splits their time 50/50 between the Sports Center & the Multipurpose Complex. The cost added for the Multipurpose Complex Fund was \$40,300.

FY 2018/19

- 1 FTE as a Sports Facility Maintenance Worker \$57,494
- Additional line items for Seasonal employee salaries \$80,738, which were not in the original pro forma for the facility.

PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 1.50 FTE transferred from Sports Center



MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) is a world-class outdoor athletic facility that was completed in May 2017. The facility can host a wide variety of sport tournaments and special events such as soccer, lacrosse, rugby, football, ultimate Frisbee and any other sport needing a large flat field. RRMPC features 2 championship fields (one natural grass and one synthetic turf) and 4 natural grass and 4 synthetic turf multipurpose fields with all 10 fields lit with Musco lights. The clubhouse building features 2 team rooms, restrooms, concessions, officials locker room and storage. There are 2 additional restroom buildings located on either end of the quad multipurpose fields; spectator shade structures throughout the facility; 2 playground areas; a festival area; and over 900 parking spaces.



MISSION:

To help promote the Round Rock Multipurpose Complex as a keystone to the sports tourism marketing program of Round Rock.

VISION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOAL:



MULTIPURPOSE COMPLEX

FY 2019 HIGHLIGHTS:

- Hosted first facility-owned 3 on 3 soccer tournament (160 teams)
- Hosted Quidditch Cup 12 (second year in a row)
- Hosted USA Ultimate D1 Championships
- Hosted 7v7 National Football Showcase
- Hosted USYS Southern Region President's Cup

FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to recruit, develop, maintain and build relationships with regional and national sports governing bodies and event holders to host their events in Round Rock
- Increase participation in local programs and develop/operate tournaments in-house

NEW PROGRAMS FY 2020:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

- Continue to provide routine and preventative maintenance along with daily cleaning to maintain the City's "first class" outdoor sports facility
- Add inventory to allow for events to expand and for us to host simultaneous events

WORKLOAD INDICATORS:

Indicator	*FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2020 Projected
Multi-day Tournaments/Events Hosted	-	14	28	30	32
One Day Tournaments/Events Hosted	-	2	7	3	3
Total # of Field Bookings	-	1,150	4,274	4,300	4,400
Total Revenues	-	\$177,000	\$574,725	\$650,000	\$750,000

Note: The Multipurpose Complex did not open until May 2017.



SPORTS CENTER 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	775,683	1,022,389	1,117,220	1,258,872	1,111,496
Operating Expenses	579,209	579,723	606,037	615,832	640,337
Capital Outlay	-	29,207	204,190	50,000	50,000
Total Expenditures:	\$1,354,892	\$1,631,319	\$1,927,447	\$1,924,704	\$1,801,833
Expenditures per Capita:	\$12.71	\$15.06	\$17.18	\$16.69	\$15.62
FTEs:	11.00	11.00	13.50	13.50	11.00
% Change:	7.60%	100.0%	18.2%	-0.1%	-6.4%

FY 2014/15

- The Round Rock Sports Center began operations in January 2014
- 1 FTE added as an Events and Marketing Coordinator

FY 2015/16

- 1 FTE added as a Program Manager through the FY 2015/16 Mid-Year Budget Amendment

FY 2016/17

- Capital Outlay included \$100,000 for Drainage improvements at the Sports Center

FY 2017/18

- Added 0.50 FTE Assistant Coordinator which splits their time 50/50 between the Sports Center & the Multipurpose Complex. The cost for the Sports Center Fund is \$40,300
- Capital Outlay included \$100,000 for an office remodel project at the Sports Center

FY 2018/19

- No new program requests or additional funding requested for FY 2018/19
- 2 FTEs were transferred from the Convention and Visitors Bureau (CVB) to the Sports Center as part of a department re-organization

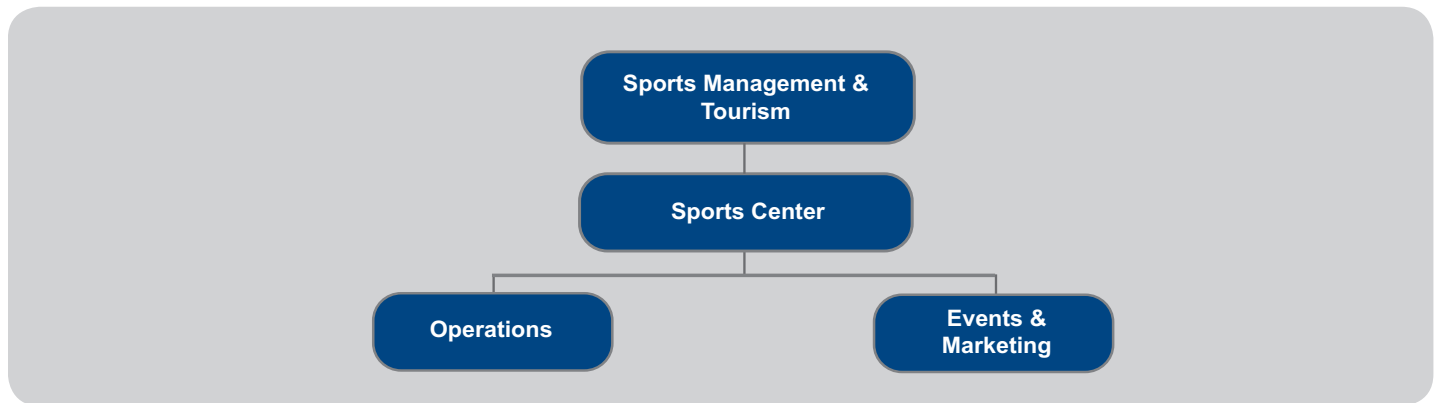
PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 2.5 FTEs transferred out - 1 FTE to CVB and 1.50 FTE to MPC



SPORTS CENTER

The Round Rock Sports Center is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier players environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



VISION: To help promote Round Rock Sports Center as a keystone to the sports tourism marketing program of Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:

MISSION: To promote economic diversity by developing the tourism industry in Round Rock.



SPORTS CENTER

FY 2019 HIGHLIGHTS:

- Hosted 3-day wedding celebration
- Hosted 3 Cheerleading events
- Hosted Facility-owned Futsal tournament
- Hosted 45 unique events
- Hosted over 200 hours/week of local programs and practices

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Increase number of facility-owned events

NEW PROGRAMS FY 2020:

- No new programs

FY 2021 OVERVIEW & BEYOND:

- Continue to maintain positive relationships with local organizations and tournament directors to ensure the future success as new facilities continue to be developed in the area and region creating new competition
- Continue to provide routine and preventative maintenance to maintain the City's "first-class" indoor sports facility
- Add inventory to allow for expansion of events and to operate multiple events simultaneously

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Multi-Day Tournaments/Events Hosted	34	38	34	34	35
One Day Tournaments/Events Hosted	19	12	9	11	10
Total Number of Court Bookings	6,752	7,200	6,780	6,700	6,750
Total Revenues	\$2,228,775	\$2,583,744	\$2,632,520	\$2,700,000	\$2,750,000



TRANSPORTATION 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	3,549,274	3,518,874	3,696,739	4,352,948	4,662,263
Operating Expenses	3,086,229	3,502,872	4,799,534	5,885,966	5,760,201
Street Maintenance	1,900,000	3,000,000	3,000,000	4,300,000	4,300,000
Capital Outlay	232,430	113,565	66,030	186,000	186,000
Total Expenditures:	\$8,767,933	\$10,135,311	\$11,562,303	\$14,724,914	\$14,908,464
Expenditures per Capita:	\$64.43	\$93.54	\$103.05	\$126.81	\$124.89
FTEs:	54.00	51.00	55.00	57.00	59.00
% Change:	6.7%	15.6%	14.1%	27.4%	1.2%

FY 2015/16

- 4 FTEs added for a Crack-Fill Crew and Concrete Maintenance Crew

FY 2016/17

- 1 FTE added as a Construction Inspector for \$118,000 including a new vehicle
- \$350,000 for first year of a Sign Replacement Program from General Self Finance
- \$400,000 added for ongoing ROW Maintenance Contract
- \$369,000 Transit Service Expansion Pilot Program from General Self Finance
- Annual Seal Coat Contract increased to a total recurring cost of \$3 million – at end of each fiscal year this budget moves to a transfer into GSFC
- 4 FTEs (Construction Inspectors) transferred out of Transportation to Planning and Utilities through the Mid-Year Budget Amendment

FY 2017/18

- 4 FTEs Added for Crack Fill Crew for a cost of \$294,000 including \$90,000 for equipment from General Self Finance
- \$58,000 added for Additional funding for Striping Contract
- The Transit budget was adjusted to account for the actual cost, not the net cost less grant reimbursement

FY 2018/19

- Added 2 FTEs as Asphalt Maintenance-Equipment Operators \$80,300 (Hire Date: 2/1/19)
- Added 1 FTE as a Traffic Management Operator \$86,200 (Hire Date: 2/1/19)
- Roadway Lighting Maintenance Contract \$75,000
- Transferred 2 FTEs in Drainage Operations from General Fund to Drainage Fund- savings of \$130,000 in General Fund with transfer to Drainage
- Additional \$1.3M allocated to Neighborhood Street Maintenance for a total of \$4.3 million
- Enhancements to the transit program added \$460,000 in gross cost

PROPOSED FY2019/20

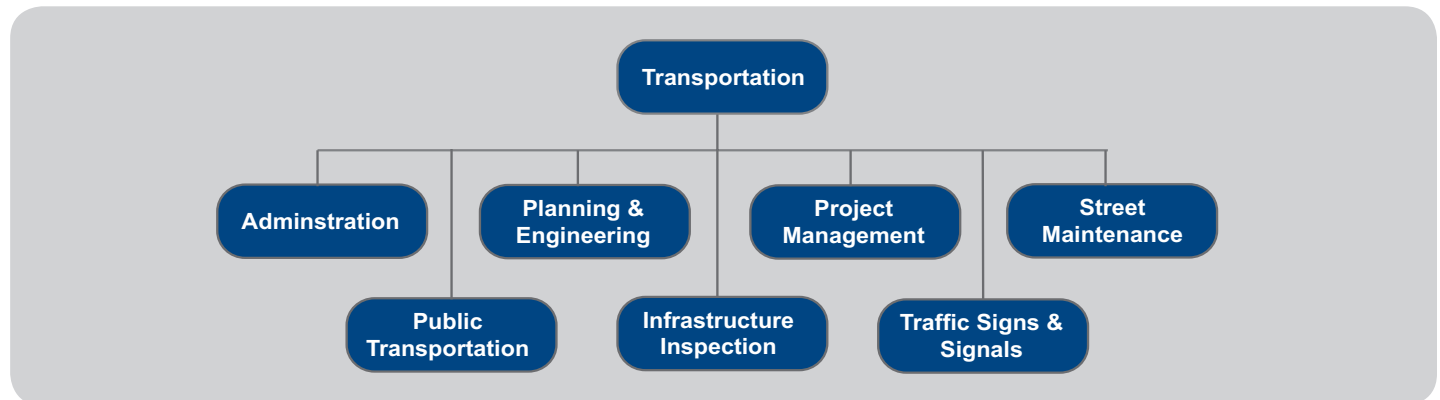
- Added 1 FTE as a CIP Infrastructure Inspector \$86,000 (Hire Date 2/1/20)
- 1 FTE transferred from Drainage back to Transportation



TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



VISION:

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.

We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support

MISSION:

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2019 HIGHLIGHTS:

- US 79 and Brushy Creek Road improvements are underway to support the Kalahari development.
- SWDT Phase 5A and 5B substantially complete.
- Roadway Impact Fee process completed and working on implementation process
- Roundville Lane was completed as a city concrete street.
- Developed and implemented a Small Cell Permit Process

TRANSPORTATION

RECENTLY COMPLETED PROJECTS:

- Street Maintenance Program (SMP) Residential Type F Overlay Project 1
- SMP 2017 Project 4 – Eagles Nest and Mesa Park areas.
- 2017 SMP Chip Seal – Deepwood and Play For All
- Texas Avenue Connection
- McNeil Rd – Phase 1
- Roundville Lane
- University Blvd – Overlay
- SWDT 5A and 5B – Substantially complete
- Sunrise Rd at Double File Trail signal
- Old Settlers at A.W Grimes – Right turn lane
- 2016 CDBG – Austin Avenue Sidewalks

CURRENT CONSTRUCTION PROJECTS:

- Rail Road Quiet Zones – Seg 1
- US 79 at Harrell Parkway/Brushy Creek Plant Rd
- US 79 at Brushy Creek Plant Rd
- McNeil Rd – Phase 2
- 2017 SMP Seal Coat (Downtown Area)
- Red Bud at US 79 – NB Lane Improvements
- 2017 SMP – Project 6
- 2016 CDBG – Greenhill Phase 2 sidewalk improvements

TRAFFIC SIGNAL PROJECTS:

- RM 1431 at Texas Crushed Stone
- Old Settlers at Kenney Fort Blvd.
- Bartz Tract at University Blvd.
- Old Settlers at Mesa Park

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

UPCOMING 2019-2020 CONSTRUCTION PROJECTS:

- RM 620 – IH 35 to Deepwood reconstruction
- University Blvd – six lane urban section (I 35 – Sunrise)
- Gattis School Rd. Seg 6 – six lane urban

section (Red Bud – Via Sonoma)

- Kenney Fort Blvd. - Turn lanes at Kalahari entrances
- Logan Street – Neighborhood connectivity
- SMP 2019 Project A
- SMP 2019 Project B
- Kenney Fort Blvd. Seg 2 & 3
- University Blvd East – four lane rural divided section (East of A.W. Grimes)
- Main Street Parklets
- Subdivision sidewalk improvements
- Relocation/consolidation of Department to Luther Peterson Facility
- Sign replacement program is in the procurement process

NEW PROGRAMS FOR FY 2020:

- Construction Inspector position

FY 2021 OVERVIEW AND BEYOND:

PROJECTS UNDER DEVELOPMENT: (Many of the below projects are Bond Projects)

- Gattis School Seg. 3 – six lane urban section (Double Creek to Grimes)
- Chandler Creek/Oakmont Connection (Nuttly Brown)
- Old Settlers Blvd - four lane urban section (East of Red Bud)
- SH 45 Frontage roads and ramps
- Kenney Fort Seg. 4 – six lane urban section (US 79 – Old Settlers)
- Wyoming Springs, Seg 1
- Red Bud North – US 79 to CR 117
- Red Bud South – Forest Ridge Blvd. To Gattis School Rd.
- Deepwood Drive connection to Sam Bass Rd
- CR 112 West – A.W Grimes to CR 117
- CR 112 East – CR 117 to CR 110
- Annual Street Maintenance Program (SMP)

TRANSPORTATION

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Concrete Structures Repaired: side-walks, curb and gutters, headwalls, vallet gutters, trickle drains, etc.	1,000 cubic yards	1,200 cubic yards	1,400 cubic yards	1,400 cubic yards	1,600 cubic yards
Pavement Maintenance: street, alley, parking lot repairs	1,600 tons	2,000 tons	2,200 tons	2,500 tons	2,500 tons
Right-of-Way Mowing	240 acres	240 acres	240 acres	240 acres	240 acres
	400,000	450,000	450,000	450,000	450,000
Pavements Maintenance: crack fill	linear feet	linear feet	linear feet	linear feet	linear feet



UTILITIES ADMINISTRATION 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	1,382,283	1,676,032	1,835,615	1,845,857	2,850,869
Operating Expenses	884,990	1,532,067	1,754,536	1,668,238	1,667,464
Capital Outlay	698,684	-	-	517,101	614,500
Total Expenditures:	\$2,965,957	\$3,208,099	\$3,590,151	\$4,031,196	\$5,132,833
Expenditures per Capita:	\$27.83	\$29.61	\$32.00	\$34.95	\$44.50
FTEs:	18.000	18.000	20.000	20.000	25.000
% Change:	23.4%	8.2%	11.9%	12.3%	27.3%

Capital Outlay includes funding for Fleet Replacements for the Utility Fund

FY 2014/15

- 1 FTE added as an Engineering Tech- Senior
- Increased costs associated with Computer Maintenance Contracts

FY 2015/16

- 1 FTE transferred from Water Systems Support to Utilities Administration

FY 2017/18

- Added 1 FTE as an Environmental Services - Pretreatment Tech for \$35,000
- Added 1 FTE Utility Inspector for \$51,000
- Added \$174,300 for additional funding for Contract Services and Materials & Supplies
- Variance from FY 2016/17 Actuals to FY 2017/18 is due to operational cost savings

FY 2018/19

- Linko computer software \$11,030

PROPOSED FY 2019/20

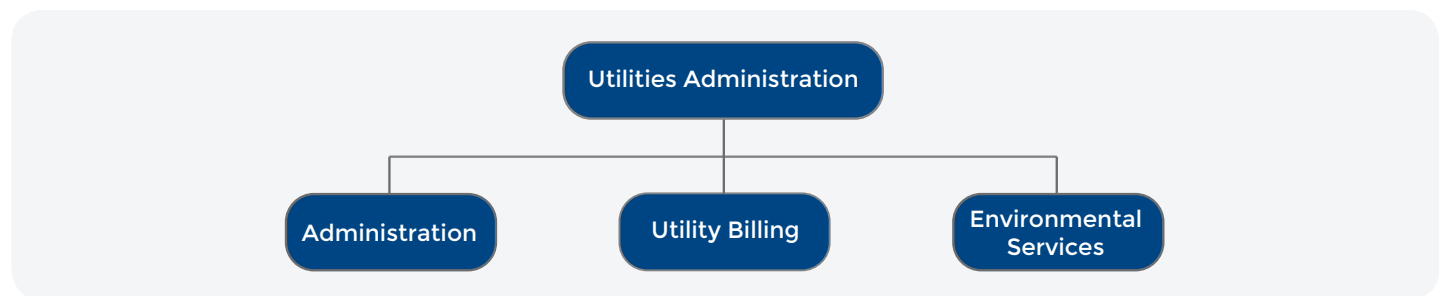
- Solid Waste Coordinator (1 FTE) transferring to Recycling department.
- Funds for PFP increases and nonpublic safety increases added to Fiscal Support \$372,000
- Water Conservation Program transferred to Utility Admin \$70,000
- 5 FTEs transferred from Water and Wastewater Systems Support in department reorganization



UTILITIES ADMINISTRATION

The Administration Division is responsible for providing support and oversight to the six other divisions of the Utilities & Environmental Services Department which include: Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, Environmental Services, and Solid Waste recycling Services. This Division oversees the Planning, Engineering, and Construction of the Water, Reuse Water, and Wastewater Systems ensuring proper design and construction of all utility capital improvement projects. This Division also oversees records management, Utility GIS and GPS services, and marketing/communication efforts for the Utilities & Environmental Services Department.

The Environmental Services Division is responsible for the Solid Waste/Recycling Program which includes the Deepwood Recycling Center, Industrial Waste Pretreatment, Household Hazardous Waste Services, and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.



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GUIDING COUNCIL STRATEGIC GOALS:



UTILITIES ADMINISTRATION

FY 2019 HIGHLIGHTS:

Administration:

- Successfully transitioned the management of operations and maintenance of the Brushy Creek Regional Wastewater System from Brazos River Authority to the City of Round Rock.
- Completed temporary Zebra Mussel Control Project for intake structure at Lake Georgetown.
- Completed Brushy Creek Regional Utility Authority (BCRUA) Phase 1C Project for plant and floating intake improvements.
- Commenced final design services for BCRUA Phase 2 Deep Water Intake Project.
- Completed design of a 10 MGD expansion to the Brushy Creek East Regional Wastewater Treatment Plant.

Environmental Services:

- Expanded the City's Household Hazardous Waste Services to City of Georgetown residents.
- Evaluated commercial businesses for compliance with the Industrial Waste Pretreatment Ordinance.
- Staffed and equipped wastewater laboratory in order to maintain National Environmental Laboratory Accreditation Program (NELAP) certification.
- Improved the monitoring of trucked and hauled waste at the wastewater treatment facilities.
- As part of the downtown beautification, implemented a new solid waste services and billing program for the four blocks located in downtown Round Rock.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

Administration:

- Update the City's Water and Wastewater Master Plans and Impact Fees.
- Complete design of 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion.
- Continue to design and obtain easements for Phase 2 Deep Water Intake for the Brushy

Creek Regional Utility Authority (BCRUA).

- Complete permanent Zebra Mussel Controls at intake structure at Lake Georgetown and Stillhouse Hollow Lake.
- Continue to work toward replacing asbestos-cement waterlines located in the City.
- Continue to build a redundant water distribution system to minimize customer outages and improve fire safety.

Environmental Services:

- Continue to maintain NELAP certifications for both water and wastewater laboratories.
- Improve web-based compliance tools for the Pretreatment Program.
- Evaluate strategies for applying the wastewater surcharge to all nondomestic wastewater discharges.
- Evaluate commercial/industrial franchise solid waste collection and disposal services.

NEW PROGRAMS FOR FY 2020:

Administration:

- No new programs

Environmental Services:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

Administration:

- Construct Phase 2 Deep Water Intake for the BCRUA from approximately 2022-2026.
- Complete construction of the 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion in 2022-2023.
- Continue to utilize technology throughout the department to help operate more effectively and efficiently.

Environmental Services:

- Continue to grow the City's recycling program and offer opportunities for our citizens.
- Continue to operate and expand the City's Water and Wastewater Laboratory.

UTILITIES ADMINISTRATION

WORKLOAD INDICATORS:

Administration:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%	100%	100%
CIPS on time and within budget	100%	100%	100%	100%	100%
% of system converted to an Automated Meeting Infrastructure	90%	97%	98%	99%	100%

Environmental Services:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Wastewater Samples Analyzed	1,140	1,163	1,288	2,016	2,700
Bacteriological Samples Analyzed	12,945	12,960	13,138	13,760	14,000
Pretreatment Sampling Events	514	567	466	550	650



WATER 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	3,920,623	4,101,281	4,309,177	4,716,640	4,689,897
Operating Expenses	7,843,883	8,438,253	9,117,432	11,110,115	10,542,008
Capital Outlay	-	-	-	65,000	65,000
Total Expenditures:	\$11,764,506	\$12,539,534	\$13,426,609	\$15,891,755	\$15,296,905
Expenditures per Capita:	\$110.37	\$115.73	\$119.67	\$137.78	\$132.62
FTEs:	63.000	61.625	61.625	61.625	62.625
% Change:	-5.3%	6.6%	7.1%	18.4%	-3.7%

FY 2014/15

- \$900,000 in operating costs for BCRUA was reclassified as an expense in Water

FY 2015/16

- 1 FTE transferred from Water Systems Support to Utilities Administration
- \$187,000 for increased raw and reserved water costs for Lake Georgetown and Lake Travis
- \$120,000 for increased BRA Debt Obligation for Lake Stillhouse
- \$300,000 in Operating Expenses was reclassified for fleet purchases

FY 2016/17

- Personnel Services costs reflect market and merit salary increases implemented in FY 2016/17
- \$195,000 was added for Entry Point Monitoring, Reuse System Spare Parts, and cost increases for Contractual Services, Materials & Supplies and Other Services & Charges
- \$1.4 million was added as an expense for projected costs associated with a contract to sell water to the City of Georgetown
- 1.375 FTEs were transferred internally from Water to Wastewater (1 FTE) and to Utility Billing (0.375 FTEs)

FY 2017/18

- Added 2 FTEs Backflow Technician and a System Mechanic for a cost of \$182,000
- The contract to sell water to the City of Georgetown was removed from the budget
- Variance from FY 2017 Actuals to FY 2018 Budget is due to operational cost savings

FY 2018/19

- 3 Water Utilities vehicles proposed for replacement at a cost of \$179,308 from Utility Capital Projects/Equipment Fund
- Budget line item expenses in Chemicals, Power and Light, and LCRA Reserve increased \$ 917,576

PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 1 FTE transferred from Water and Wastewater Systems Support in department reorganization

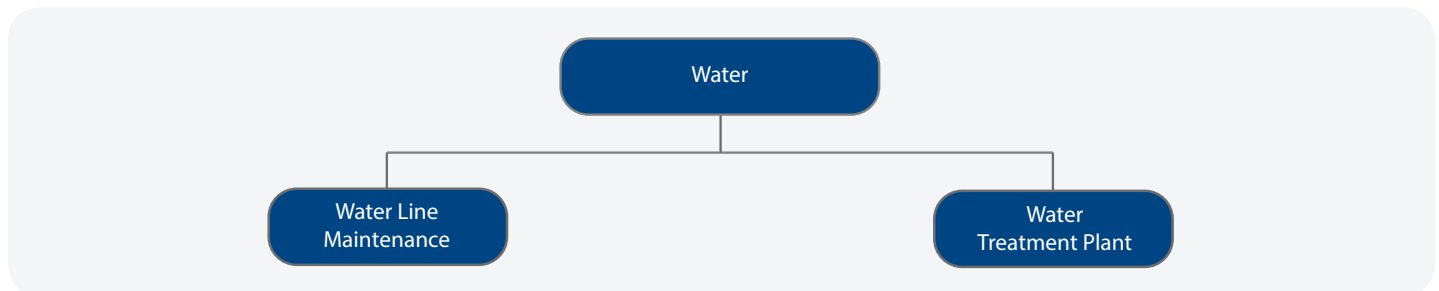


WATER

The City provides water to over 150,000 people living in the City Limits and ETJ. The sources of water are from the Edwards Aquifer, Lake Georgetown, Lake Stillhouse Hollow, and, in the future, Lake Travis. The Operations are divided up into the Water Treatment and Water Distribution Divisions.

The Water Treatment Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. This Division maintains numerous elevated and ground water storage tanks and several pump stations. The Water Treatment Division is also responsible for the operations of the Supervisory Control and Data Acquisition (SCADA) computer system used to monitor and control the treatment and distribution of water and the collection of wastewater.

The Water Distribution Division is responsible for the operation, maintenance, accountability, and repair of the City's water distribution system. This Division maintains approximately 570 miles of waterlines, 13,124 valves, approximately 35,000 water meters, and 4,961 fire hydrants in the City's water distribution system.



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WATER

GUIDING COUNCIL STRATEGIC GOALS:



FY 2019 HIGHLIGHTS:

Water Treatment:

- Finished the majority of the large-scale work on the chain and flight systems for all phases of the plant.
- Replaced two critical actuators and valves that involve draining a significant portion of the side-stream processes.
- Finished replacement of the Phase 3 and 4 filter media (over 20 years old).
- Mitigated Lake Georgetown water quality, due to flooding, with emergency chemical installation to alleviate potential taste, odor, and turbidity issues in the water distribution system.
- Received grant through Texas Department of Emergency Management to host Emergency Response Training for Water Treatment and Water Distribution personnel in order to be better equipped to handle a hazardous chemical emergency. The money from the grant gave us the ability to host an electrical training class for support staff that handle high voltage electricity.

Water Distribution:

- Constructed and installed temporary taste/odor/zebra mussel control scheme.
- Coordinated start-up of one new pump station and one rehabilitated ground storage tank and pump station.
- Installed additional pressure monitors across the City to better evaluate water distribution flows.
- Hosted a laser alignment training class to better equip mechanics to set pumps and motors more accurately.
- Made improvements to our water sampling program mandated by TCEQ, adding five new sample sites. This will give us a true representation of what our chlorine residuals are and increases safety for our Water Treatment operators.
- Line maintenance was tasked with adding 300 feet of 12-inch waterline on Highway 79 which eliminated a gap between a 12-inch waterline and an 18-inch waterline. This allows our system another way to feed the southeast side of Round Rock. Taking on the project in house saved the City thousands of dollars.
- Created a team to maintain all of our air relief valves. This will improve the distribution system by insuring the air reliefs are working properly and allowing air to escape our water mains. This will minimize main breaks and save on power.
- Coordinated with Human Resources to create a sensitivity training class for all line maintenance employees.
- Fire Hydrant team won the statewide Fire Hydrant Hysteria competition at the Texas American Water Works Association conference in Houston. The team qualified for the National Competition in Denver, Colorado and represented Round Rock.

WATER

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

Water Treatment:

- Will be mitigating additional chemical cost from sodium permanganate with elimination of copper sulfate in coagulant.

Water Distribution:

- Continue training staff to be certified divers to save the City costs on paying for certified divers to inspect intake structures and downtime of WTP equipment.
- Implementation of Store Room software to accurately account for all department inventory.
- Continue with our leak detection program. This program has helped reduce our water loss insuring we stay below the recommended national average of 10 percent loss.
- Will be adding trench safety equipment so that our line maintenance team will be able to take on more complex repairs and projects saving the city money by not having to hire contractors.

NEW PROGRAMS FOR FY 2020:

Water Treatment:

- New permanent zebra mussel chemical control program.

Water Distribution:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

Water Treatment:

- Continue to evaluate optimization of control schemes in regard to WTP and water system flow rates in order to minimize plant flow

disruptions while also keeping power usage to a minimal level across the City.

- Continue to promote staff to upgrade licenses and become dual-licensed.

Water Distribution:

- Continue to evaluate tank cleanings to extend life of current storage tanks before rehab is needed.
- Continue to add data points around town to better control water pressure planes and water quality.
- Continue to promote staff to upgrade licenses and become dual licensed if not already.
- Continue to improve our valves, fire hydrants and flushing as well as leak detection programs by cross training, obtaining dual licensing for employees.
- Continue to update maps and provide hardware necessary for field personnel so that they will be able to access utility maps on the jobsite.
- Continue promoting the leadership development academy as well as training from Fred Pryor Seminars. This training will allow us to identify, grow and promote a sustainable work-force, which in turn will help with succession planning.

WATER

WORKLOAD INDICATORS:

Water Treatment

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Gallons of Water Treated	6,926,717,000	6,895,102,560	7,253,368,000	7,170,905,440	7,350,000,000
Hours of Maintenance	90	88	2,080	2,080	2,080
Gallons of Type I Reuse	148,556,000	185,005,728	252,045,000	300,000,000	365,000,000

Water Distribution

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
KW Usage Reduction	5%	5%	5%	3%	2%
AMI Meter Installations	95%	100%	100%	100%	100%
Water Loss	7%	6%	6%	6%	6%
KWH/MG Water Treated + Distributed (Surface)	2,550	2,500	2,450	2,450	2,400
Valve Maintenance - 13,124 Valves	43%	50%	50%	50%	50%
Fire Hydrant Maintenance - 4,961 FH	94%	94%	94%	95%	95%
Customer Service Satisfac- tion Surveys	98%	97%	98%	98%	99%



WASTEWATER 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	1,975,543	2,005,153	2,050,648	3,864,852	3,389,373
Operating Expenses	4,369,975	4,665,626	4,545,389	5,143,213	4,937,564
Capital Outlay	-	-	-	645,000	294,000
Total Expenditures:	\$6,345,518	\$6,670,779	\$6,596,037	\$9,653,065	\$8,620,937
Expenditures per Capita:	\$59.53	\$61.57	\$58.79	\$83.69	\$74.74
FTEs:	30.000	31.000	33.000	53.000	46.000
% Change:	-7.0%	5.1%	-1.1%	46.3%	-10.7%

- Several years show increased Personnel costs resulting from market and merit salary increases in each year
- Each year reflects an increase in Contractual Services due to increased O&M costs at the Brushy Creek Regional Wastewater System

FY 2016/17

- 1 FTE transferred from Water to Wastewater

FY 2017/18

- \$13,000 added for cost increases Pump Replacement & Maintenance lift stations
- Variance from FY 2017 Actuals to FY 2018 Budget is due to operational cost savings

FY 2018/19

- Assuming operational control of regional wastewater treatment plant from BCRWWS which includes adding 20 FTEs, expenses of \$6 million and anticipated revenues from regional partners of \$3.2 million
- Additional line items for Training & Licenses \$2,000
- 6 wastewater vehicles proposed for replacement at a cost of \$303,293 from Utility Capital Projects/Equipment Fund

PROPOSED FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 7 FTEs transferred to Water Divisions in department reorganization



WASTEWATER

Operations of wastewater services in the City are divided up into the Wastewater Collection and Wastewater Treatment divisions.

The Wastewater Collections Division is responsible for the maintenance and repair of 7,687 manholes and approximately 400 miles of wastewater line in the City's Wastewater Collection System. This Division is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations.

The Wastewater Treatment Division is responsible for the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state certified wastewater treatment plant operators provided by the City of Round Rock. The City jointly owns the Brushy Creek Regional Wastewater Treatment Plants with the Cities of Austin, Cedar Park, and Leander.



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GUIDING COUNCIL STRATEGIC GOALS:



WASTEWATER

FY 2019 HIGHLIGHTS:

Wastewater Collections:

- Implemented internal wastewater line inspection services resulting in significant cost savings for the City. In the years past, the City had to hire consultants to inspect the wastewater lines and make the recommendations for rehabilitation. With the purchase of IT Pipes software and proper training, staff can inspect the wastewater lines and make the appropriate recommendations.
- Line maintenance team took on additional in-house repairs/projects. One of which was a 300-foot wastewater line repair in the downtown area as well additional point repairs.
- Several improvements have been made on the regional wastewater line. The team added an air relief to a major manhole and additional odor control in areas where we once had complaints.
- Investigated the BC01 basin which is the Oak Bluff neighborhood. Line maintenance found several areas of inflow and infiltration and made recommendations to improve the area. The basin in concern is going to be rehabilitated soon.
- Coordinated with Human Resources to create a sensitivity training class for all line maintenance employees.
- Inspected the regional wastewater line and repaired several manholes.
- Started a chemical feed system at a pilot lift station with grease issues to minimize need of vacor trucks to clean lift station due to grease.
- Started installation of level indicators to move the remainder of the lift stations to be controlled without the use of floats that take more maintenance hours and fail regularly.
- Worked with I&I Division to help mitigate infiltration in the Oak Bluff neighborhood.

Wastewater Treatment:

- The City took over operations and maintenance of the Brushy Creek Regional Wastewater Treatment Facilities on October 1, 2018.
- Process equipment is being updated, installed and repaired to ensure the effluent water complies with the limits on the permit set by the Texas Commission on Environmental Quality.
- The design phase of the East Brushy Creek Regional Wastewater Treatment Plant Expansion project is underway. Design plans are projected to be 100% complete in November 2019.
- Hired an Operations Supervisor and a SCADA Technician.
- Trained staff to perform our process control tests.
- Installed safety equipment (H2S detectors) in key places.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

Wastewater Collections:

- Expand the internal wastewater line inspection services to include the inspection of manholes by purchasing an upgrade to the IT Pipes software. Currently, the City hires consultants to inspect the manholes and make recommendations for rehabilitation.
- Will be performing confined space entry training and purchasing all new equipment so that our team will be able to enter into any confined space safely. This will allow us to safely inspect/repair our manholes.
- Will be adding trench safety equipment so that our line maintenance team will be able to take on more complex repairs and projects. Saving the city money by not having to hire contractors.
- Evaluating treatment options at McNutt Creek lift station to mitigate grease and debris accumulation due to how critical it is to the wastewater collection system.

WASTEWATER

Wastewater Treatment:

- Continue upgrading and repairing equipment to ensure the effluent water complies with the limits on the permit set by the Texas Commission on Environmental Quality.
- Inspect Bio-filter Odor Control System for equipment reliability and filter media effectiveness, filter media is original media with additional media added several years ago.
- East Regional Wastewater Treatment Expansion construction will begin in spring of 2020.
- Continue to upgrade older equipment and improve the process controls to ensure efficiency and productivity.
- Continue promoting the Leadership Development Academy and using Fred Pryor Seminars for personnel improvement. The training will allow us to identify, grow and promote a sustainable work-force and help with succession planning.

NEW PROGRAMS FOR FY 2020:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

Wastewater Collections:

- Continue to improve our Inflow and Infiltration and Wastewater repair programs by cross training and obtaining dual licensing for employees.
- Continue to update maps and provide hardware necessary for field personnel so that they will be able to access utility maps on the jobsite.
- Continue promoting the leadership development academy as well as the Fred Pryor Seminars. This training will allow us to identify, grow and promote a sustainable work-force, which in turn will help succession planning.
- Continue with cross-training program approved by Human Resources. Adopting this program has improved customer service, reduced labor costs, and maximized overall staff efficiencies.

Wastewater Treatment:

- East Regional Wastewater Treatment Plant Expansion construction is ongoing and working to meet the completion date.

WASTEWATER

WORKLOAD INDICATORS:

Wastewater Line Maintenance

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Manholes Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%
Miles of Lines Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%

Wastewater Treatment Plant

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
KWH/MG of Wastewater Treated	2,400	2,300	2,500	2,500	2,400
Polymer Usage (Lbs of Polymer/Dt of Sludge)*	-	-	-	18	16
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%	98%	98%

* Indicator started to be tracked beginning in FY 2019



DRAINAGE 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	1,286,307	1,512,597	1,562,746	1,833,983	1,873,107
Operating Expenses	455,374	511,043	444,307	731,103	796,749
Capital Outlay	41,358	-	379,238	273,000	250,000
Total Expenditures:	\$1,783,039	\$2,023,640	\$2,386,291	\$2,838,086	\$2,919,856
Expenditures per Capita:	\$16.73	\$18.68	\$21.27	\$24.61	\$25.31
FTEs:	22.000	22.000	22.000	24.000	23.000
% Change:	-19.1%	13.5%	17.9%	18.9%	2.9%

FY 2014/15

- FY 14/15- Several one-time large capital purchases were made in the amount of \$490,500. Items purchased were gradall equipment, mowing tractor, skid steer loader, gooseneck trailer and a replacement pickup truck
- 1 FTE (City Engineer) transferred Transportation (General Fund) to Drainage

FY 2015/16

- Drainage Crew (3 FTEs) was added at a cost of \$192,000 to accommodate growth in the drainage system

FY 2016/17

- \$15,000 was added for Storage Building for Drainage Operation & Maintenance Crews.
- \$21,500 was added for cost increases for Contractual Services, Materials & Supplies

FY 2017/18

- \$39,000 added for New Equipment Trailer
- \$385,000 added for replacing a Combo Truck
- \$11,500 added for cost increases for contract services, materials & supplies
- Variance from FY 2017 Actuals to FY 2018 Budget is due to operational cost savings

FY 2018/19

- Transfer 2 FTEs from General Fund to Drainage Fund- \$129,780 (Transfer Effective Date: 10/1/18)
- 4 drainage vehicles proposed for replacement at a cost of \$273,000 from General Capital Projects/ Equipment Fund

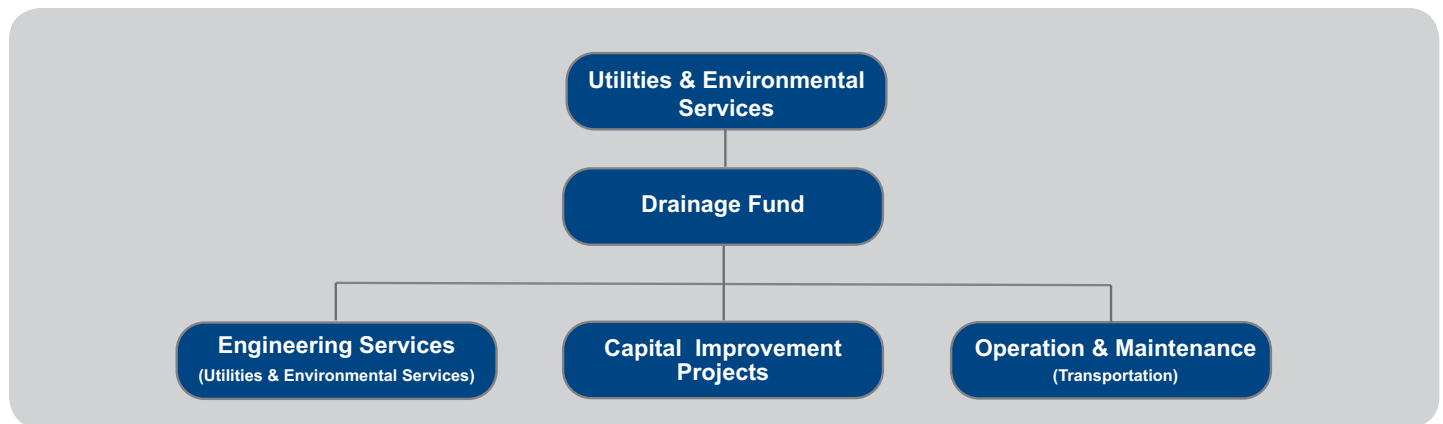
PROPOSED FY 2019/20

- 1 FTE transferred back to Transportation
- 1 drainage vehicle and operating cost added for A Drainage Supervisor position at a cost of \$45,530



DRAINAGE

The Drainage Utility funds all aspects of the Storm Water Program associated with storm water drainage, floodplain management and water quality management. The Storm Water Program Division is composed of three areas: Engineering Services, Capital Improvement Program, and Operations and Maintenance.



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GUIDING COUNCIL STRATEGIC GOALS:



DRAINAGE

FY 2019 HIGHLIGHTS:

- Lake Creek Flood Mitigation - Completed 30% Design for Dam 101 and updated the ILA.
- Started construction on the remaining two creek flood mitigation projects that were anticipated in the Drainage Master Plan and initial debt issuance. (Dry Branch and Kensington Detention)
- Initiate analysis, prioritization, and cost estimates for Neighborhood Drainage projects.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Review existing Drainage Utility Fee and recommend any necessary changes.
- Determine funding plan for Neighborhood Drainage projects.
- FEMA finalizes the new Flood Insurance Risk Map (FIRM) based on modernized flood models.
- Submit revised Stormwater Management Plan to renew the City's 5-year TPDES MS4 Permit.

NEW PROGRAMS FOR FY 2020:

- 1 FTE as a Drainage Supervisor will transfer to Drainage - vehicle and operating cost will be added

FY 2021 OVERVIEW AND BEYOND:

- Lake Creek Watershed Flood Mitigation Projects - coordinate construction of Dam 101 and establish plan for 620 Quarry detention.
- Implement revised Stormwater Management Plan for intensified 5-year TPDES MS4 Permit.
- Consolidate Drainage Operations and Drainage Engineering into the same management structure.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Street Sweeping (curb miles)	602	602	753	753	753
Drainage Maintenance (miles)	150	151	152	152	153
Mowing of Drainage Structures (acres)	530	530	540	550	550



RECYCLING 5 YEAR SUMMARY OF EXPENDITURES

	2016 Actual	2017 Actual	2018 Actual	2019 Revised Budget	2020 Proposed Budget
Personnel Services	103,878	110,816	111,010	121,170	198,239
Operating Expenses	33,707	34,626	41,059	54,188	54,613
Capital Outlay	-	-	-	-	-
Total Expenditures:	\$137,585	\$145,442	\$152,068	\$175,358	\$252,852
Expenditures per Capita:	\$1.29	\$1.34	\$1.36	\$1.51	\$2.12
FTEs:	2.75	2.475	2.475	2.475	3.475
% Change:	-3.1%	5.7%	4.6%	15.3%	44.2%

FY 2016/17

- Personnel Services costs reflect market and merit salary increases implemented in FY 2016/17
- \$3,000 Additional funding added for Contract Labor and R&M Plant & Equipment
- Parking Lot resurfaced from General Self Finance

FY 2017/18

- No new programs or notable additions requested for FY 2017/18

FY 2018/19

- \$10,000 for additional funding for hauling costs since the price for recycled material decreased

PROPOSED 2019/20

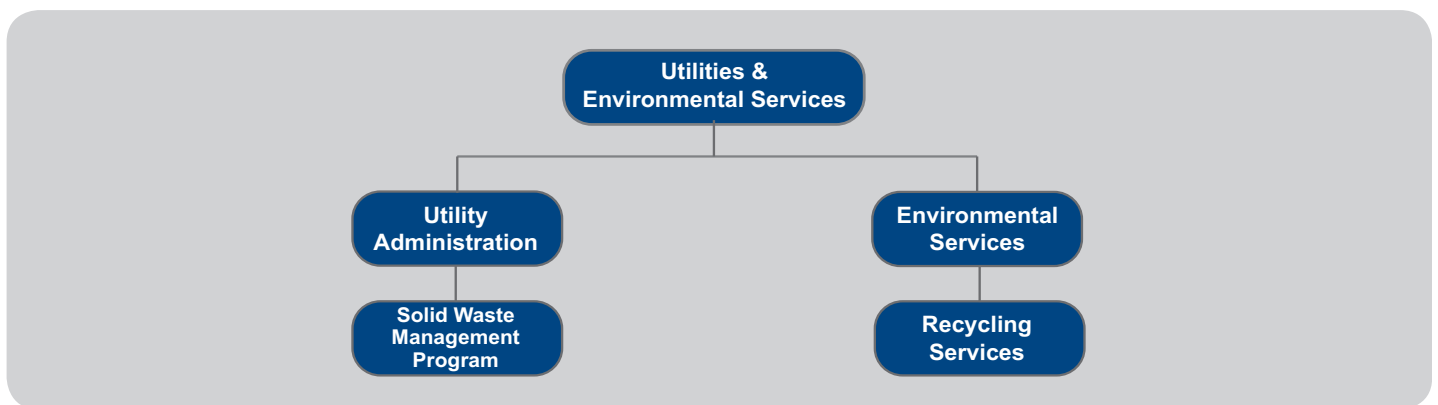
- Transferred Solid Waste Coordinator from Environmental Services to Recycling \$90,000



RECYCLING

The Recycling/Solid Waste Services Division is responsible for garbage collection and recycling services provided to the citizens of Round Rock. These functions are handled by personnel in two divisions within the Utilities and Environmental Services Department. The Environmental Services Division oversees the recycling drop-off center and the four used oil drop-off locations. The Division also manages the City's in-house recycling program.

The Utility Administration Division oversees the solid waste management programs which include residential garbage collection and disposal by a third-party contractor as well as the curbside recycling program. In addition, this Division oversees the franchise agreements with the commercial haulers who collect garbage for commercial properties in the City. Both divisions promote environmental awareness to increase recycling and reduce the amount of waste disposed of in the landfill.



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We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- Public Health, Safety, and the Environment – ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- Financial Strength – strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- Employee Success - select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- System Management - proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost

efficiencies.

- Operational Excellence - efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:



RECYCLING

FY 2019 HIGHLIGHTS:

- Hired a Solid Waste Management Coordinator to oversee all solid waste collection and disposal, recycling services and hazardous waste collection and disposal.
- Continued success of the semi-annual Shred for a Paws Cause event with 32,870 pounds of material shredded and recycled in FY 2019.
- Implemented single-stream recycling to all City Departments making recycling more convenient to City staff.
- Improved commercial recycling collection in the downtown district.
- Created the multi-family recycling program strategies and ordinance.

FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Explore opportunities for recycling electronics.
- Implement the multi-family recycling ordinance.
- Streamline the household hazardous waste collections.
- Evaluate commercial/industrial franchise solid waste collection and disposal services.
- Increase focus on the reduce and reuse aspect of Reduce Reuse Recycle.

- Educate the public on best recycling practices to help alleviate contamination of recyclable material.
- Seek methods to help improve the commodity market for recyclable material. Explore rebate options for the purchase of items made from 100% recyclable material.

NEW PROGRAMS FOR FY 2020:

- No new programs

FY 2021 OVERVIEW AND BEYOND:

- Continue to explore opportunities to increase recycling volume and decrease
- Continue coordinating with multi-family properties to achieve compliance with the recycling program.
- Explore strategies for recycling and/or educating the public on yard waste.
- Consider collaborations to bring focus on reusing material. (Art contest using only recyclable material)
- Explore partnership opportunities to create more recycling events.

WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Deepwood Center Recyclables (tons)	325	303	301	305	320
Curbside Recycling (tons)	6,466	6,249	6,601	6,921	7,225
Automotive Fluids (gallons)	20,375	19,003	19,921	20,098	22,000
Landfill (tons)	45,068	45,855	41,896	39,889	37,000



SUPPLEMENTAL

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TAX RATE TERMINOLOGY

Assessed Valuation – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by WCAD & TCAD).

Certified Tax Roll – A list of all taxable properties, values, and exemptions in the City. This roll is established by WCAD & TCAD.

Property Tax – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Tax Base – The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

Tax Levy – The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

Tax Rate – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars' valuation).

Travis Central Appraisal District (TCAD) – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. (1)

Williamson Central Appraisal District (WCAD) – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. (2)

(1) In 2019, TCAD was 3% of City's total taxable AV.

(2) In 2019, WCAD was 97% of City's total taxable AV.

GLOSSARY

- Accrual Basis** - A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.
- Ad Valorem Tax** - A tax levied on the assessed value of real property (also known as “property taxes”).
- Appropriation** - A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.
- Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).
- Benchmark** - A comparison of performances across many organizations in order to better understand one’s own performance.
- Bond** - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.
- Bonded Debt** - The portion of indebtedness represented by outstanding bonds.
- Budget** - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.
- Budget Calendar** - The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.
- Budget Year** - From October 1st through September 30th, this is the same as the fiscal year.
- Capital Improvement Program** - A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.
- Capitalized Lease Proceeds** - Financing obtained through a three to five year leasing program for durable equipment and rolling stock.
- Capital Outlay** - Expenditures which result in the acquisition of or addition to fixed assets.
- Capital Projects Fund** - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.
- Capital Recovery Fee** - see Impact Fee
- Community Development Block Grant (CDBG)** - Federal HUD entitlement funds to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.
- Certificate of Obligation (C.O.)** - A form of general obligation debt.
- Certified Tax Roll** - A list of all taxable properties, values, and exemptions in the City. These rolls are established by the Williamson Central Appraisal District and the Travis Central Appraisal District.
- Comprehensive Annual Financial Report (CAFR)** - The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.
- Convention and Visitor’s Bureau (CVB)** - The designated sales and marketing department for the City.
- Debt Service** - The payment of principal and interest on borrowed funds.

GLOSSARY

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes - Taxes remaining unpaid on and after the date due.

Department - A logical division or classification of activities within the City (e.g. Police Department, Transportation Department, etc.).

Depreciation - The decrease in value of physical assets due to use and the passage of time.

Division - A logical subset of the City departments used to help manage expenditures by activity.

Encumbrance - Commitments related to unperformed (executory) contracts for goods or services.

Enterprise Fund - A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

Executive Pay - This is the pay structure established for the City Management and City Director level positions.

Exempt Pay - This is the City's pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

Expenditure - The actual outflow of funds paid for an asset obtained or goods and services obtained.

Expense - A charge incurred in an accounting period, whether actually paid in that accounting period or not.

Fiscal Year - A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations. The City's fiscal year is from October 1 to September 30.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-time Equivalent (FTE) - A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees (except for shift Fire positions) work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources together with all related liabilities and residual equities or balances and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance - The excess of assets over liabilities in a governmental fund.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation Bonds - Bonds for the payment of which the full faith and credit of the City is pledged.

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

GLOSSARY

Governmental Fund - A fund accounting for core government services such as the General Fund, all Special Revenue Funds and Debt Service Funds.

Grant - Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

Hotel Occupancy Tax (HOT) - A 7% tax on City room rentals, limited by state law to specific tourism promotion purposes.

- Typically termed as “heads in beds” programs

Impact Fee - A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

Infrastructure - substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc.)

Inputs - A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Levy - To impose taxes, special assessments, or service charges for the support of City activities.

Modified Accrual Basis - The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

Non-exempt Pay - This is the City’s pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week’s total hours above 40.

Operating Budget - Plans of current, day-to-day expenditures and the proposed means of financing them.

Policy - A plan, course of action, or guiding principle designed to set parameters for decisions and actions.

Property Tax - Taxes that are levied on both real and personal property according to the property’s valuation and tax rate.

Reserve - An account used to indicate that a portion of a fund’s balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Re-use Water - Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

Revenue - Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

Revenue Bond - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

Risk Management - An organized effort to protect the City’s assets against loss, utilizing the most economical methods.

Round Rock Transportation and Economic Development Corporation (RRTEDC)

- The City’s Type B sales tax entity that funds transportation improvements and economic development projects. The main funding source is 0.5 cents of the City’s sales tax.

Sales Tax - Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation and Economic Development Corp. receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General Fund

GLOSSARY

- 0.5% - Economic Development / Transportation – goes to Type B fund

Self-Financed Construction Fund - A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- UFSC – Utility Self Financed Construction, from excess water and wastewater revenues or unspent utility budget

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Drainage Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

Strategic Budget - A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

Strategic Plan - A collectively supported vision of the City's future including observations regarding the potential effects of various operating decisions.

Tax Base - The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

Tax Levy - The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

Tax Rate - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

Travis Central Appraisal District (TCAD)

- Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

Utility Fund - A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to insure that revenues are adequate to meet all necessary expenditures.

Venue Tax - A 2% hotel occupancy tax on City room rentals dedicated to funding the Round Rock Sports Center.

Williamson Central Appraisal District (WCAD)

- Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

Working Capital - The excess of current assets over current liabilities.

HOME RULE CHARTER

ARTICLE 8 FINANCIAL ADMINISTRATION

Sec. 8.01. - Fiscal year.

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

State Law reference— City fiscal year, V.T.C.A., Local Government Code § 101.022, V.T.C.A., Tax Code § 1.05.

Sec. 8.02. - Public record.

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

State Law reference— Local Government Records Act, V.T.C.A., Local Government Code ch. 201.

Sec. 8.03. - Annual budget.

(a) Content. The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

- (1) an itemized estimate of the expense of conducting each department, division, and office;
- (2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;

HOME RULE CHARTER

- (3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;
 - (4) a statement of the total probable income of the City from taxes for the period covered by the estimate;
 - (5) tax levies, rates, and collections for the preceding five years;
 - (6) an itemization of all anticipated revenue from sources other than the tax levy;
 - (7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
 - (8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;
 - (9) anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);
 - (10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:
 - i. a summary of proposed programs;
 - ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
 - iii. cost estimates, method of financing and recommended time schedules for each such improvement; and
 - iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
 - (11) such other information as may be required by the City Council.
- (b) Submission. On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.
- (c) Public Notice and Hearing. The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:
- (1) the times and places where copies of the message and budget are available for inspection by the public; and

HOME RULE CHARTER

(2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

(d) Amendment Before Adoption. After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

(e) Adoption. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted, or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

State Law reference— Municipal budget, V.T.C.A., Local Government Code ch. 102; when charter provisions control, V.T.C.A., Local Government Code § 102.011.

Sec. 8.04. - Administration of budget.

(a) Payments and Obligations Prohibited. No payment shall be made, or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any employee who knowingly authorized or made such payment or incurred such obligations, and such employee shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000; May 6, 2017)

HOME RULE CHARTER

Sec. 8.05. - Emergency appropriations.

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

Sec. 8.06. - Borrowing to meet emergency appropriations.

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding [Section 8.05](#), the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

Sec. 8.07. - Borrowing in anticipation of property taxes.

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year _____" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

Sec. 8.08. - Depository.

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

State Law reference— Depositories for municipal funds, V.T.C.A., Local Government Code ch. 105.

HOME RULE CHARTER

Sec. 8.09. - Purchase procedure.

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

State Law reference— Competitive bidding, V.T.C.A., Local Government Code § 252.021 et seq.; exemptions, V.T.C.A., Local Government Code §§ 252.022, 252.023.

Sec. 8.10. - Independent audit.

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its elected officials. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011; May 6, 2017)

State Law reference— Audit of municipal finances, V.T.C.A., Local Government Code ch. 103.

FINANCIAL POLICIES

Adopted September 13, 2018

PURPOSE

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. ***These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies, as itemized below, are adopted by the City Council annually and considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RTEDC).

FUND STRUCTURE & BASIS OF ACCOUNTING

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

GOVERNMENTAL FUNDS

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**
The General Fund is the Primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.
- **Debt Service Funds**
This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

FINANCIAL POLICIES

- **Capital Project Funds**

Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. The expected expenditures under the Capital Improvement Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations.

- **Special Revenue Funds**

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensates absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Drainage Fund.

- **Utility Fund**

The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

- **Water** - Water operations include water line maintenance, water systems support, and the water treatment plant.
- **Wastewater** - Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Drainage Fund**

The Drainage Fund administers all aspects of the City's Storm Water Drainage program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the drainage system.

FINANCIAL POLICIES

STRATEGIC PLANNING AND GOALS

City Council Strategic Plan

The Council's Strategic Plan consists of the long-term Vision (15 years), five-year Goals, and near-term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed and updated by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning retreat.

Council Vision and Goals

The Council has further defined the City's Strategic Plan around six (6) Goals. These Goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The Goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. Great Community to Live
4. "The Sports Capital of Texas" for Tourism and Residents
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

LONG TERM FINANCIAL PLANNING

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the M&O and Debt portions of the property tax rate
- Utility Fund
- Drainage Fund
- RRTEDC (also known as Type B) Fund
- Hotel Occupancy Tax Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund
- Golf Course Fund

The financial forecasts will assess long-term financial implications of current and proposed policies and programs and assist with the development of strategies to achieve the City's goals.

ANNUAL BUDGET

Preparation

The Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The budget shall be

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submitted on or before the first day of August of each year to the City Council.

Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

Proposed Budget

A proposed budget shall be prepared by the City Manager with participation from all of the City's Division Directors within the provision of the Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the public library.

Balanced Budget

The goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

Revenues and Expenditures

The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

Administrative allocations

Allocations for the general support services to the Utilities Fund, Drainage Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

Personnel

The annual Budget will also include the approved number of full time equivalents (FTEs) for the City. Approval of budget is considered approval of the FTEs. City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If the transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long recruitment and training times required. The department must stay within appropriated budget for that fiscal year and receive advanced approval from the City Manager.

Fund Balance

Balances in excess of authorized reserves will be used to fund the pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

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Adoption

Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by Ordinance the final budget as amended. State law requires at least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the effective tax rate. In practical terms, that means five of the seven members must vote in favor of the tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The Annual Budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

Reporting

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

Budget Amendments

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the Mid-Year Review process if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

Emergency Appropriations

The Charter (Section 8.05) allows for emergency appropriations “to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare.” An ordinance must be adopted by favorable votes of five (5) or more of the City Council members.

CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET

The City’s goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

Preparation

The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Drainage, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City’s total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

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Financing Programs

When determining the financing options for CIP, the City will first evaluate the available funds in the Self Finance Construction funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

CAPITAL MAINTENANCE AND REPLACEMENT

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure that major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

BUDGET CONTINGENCY PLAN

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence they will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

FINANCIAL POLICIES

FUNDS, RESERVES AND DESIGNATIONS

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness. Funds will be used for purposes as designated by state law, charter and this policy.

General Fund

- **Reserve**
In recognition of fund balance reserve best practices, the fund balance reserve in the General Fund shall be ninety (90) days or 25% of annual budgeted General Fund operating expenditures. *{Staff comment: Beginning in 2018/19, the 25% target is achieved, therefore the transition wording is no long necessary}* Staff will evaluate the financial stability of the General Fund revenues annually to ensure the reserve requirement remains adequate.
- **Designation**
Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

Self Finance Construction Funds

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**
Transfers from the General Fund provides funding for the repairs and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.
- **Utility Self Finance Construction (USFC)**
Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

Utilities Fund

- **Reserve**
Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs.
- **Coverage**
The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

Drainage Fund

- **Reserve**
Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements.

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- **Coverage**
The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

Hotel Occupancy Tax (HOT) Fund

- **Reserve**
Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. Bond covenant also requires 1.40 times average annual debt service to be reserved.
- **Designations**
 - **Capital Infrastructure**
The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond Triple A baseball stadium and conference center, the Round Rock Sports Center, and the Old Settlers Park Multi-Purpose Field Complex.
 - **Promotion of the Arts**
A minimum of five percent (5%) of HOT revenues, net of any rebates, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)

- **Allocation of Funds for Projects**
A five-year project spending plan will be presented and adopted at least annually to ensure adequate funds are available for transportation, economic development and other allowed uses of Type B funds. This five-year plan will be reviewed by staff at least quarterly and updates will be presented to the Type B board as needed for *transportation capital improvements programs (TCIP)*, *economic incentive programs (EIP)* and *other legally allowable projects* approved by the Type B board and ratified by Council.
- **Reserve**
The RRTEDC shall maintain a minimum of \$1 million or 33% of recurring operating type expenditures.

Sports Center

- **Reserve**
Fund Balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.
- **Designation**
It is the goal of the City Council to establish a capital replacement account of \$3 million to ensure the facility is maintained.
 - **Investment Reimbursement**
At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

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Multi-Purpose Field Complex

- **Reserve**
Fund Balance reserves should be 25% or ninety (90) days of operating expenses.
- **Designation**
It is the goal of the City Council to establish a capital replacement account once the complex is fully operational.
- **Funding Source**
Operating and debt principal and interest costs not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.

REVENUES

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**
All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by Williamson and Travis Central Appraisal Districts.
- **Sales Tax**
Sales tax revenue will be used to fund the recurring operations of the General Fund, the transportation improvements and economic development activities of the RRTEDC (Type B) fund, and one-time capital requirements in the General Self Finance Construction Fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met.

The City's goal is to have balanced and reliable on-going revenues for its General Fund operations without over-reliance on any single sales tax provider. Therefore, Dell sales tax receipts, net of rebate, are not to exceed 20% of budgeted sales tax revenues in the General Fund. Any funds in excess of expected or realized sales tax in excess of 20% will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one time capital expenditures or projects.

- **User Fees and Charges**
For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.
- **Utility Rates**
Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate

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level of working capital. The utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one-time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.

- **Franchise Fees**

Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.

- **Hotel Occupancy & Venue Taxes**

Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promotion activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.

- **Non-Recurring Revenues**

One-time or non-recurring revenues should not be used to finance current ongoing operations.

EXPENDITURES

- **Appropriations & Transfers**

All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.

- **Procurement**

In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.

- **Formal Approvals**

The City Manager or City Council approval is required as detailed below.

- City Manager Approval

- Any outside agreement/contract that requires a signature under \$50,000.00;

- City Council Approval

- Any item the City Manager deems necessary to require City Council approval;

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- Any outside agreement/contract over \$50,000.00;
- All intergovernmental agreements
- **Authorized Purchases**

The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.

 - Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
 - Item is \$200,000 or greater, unless the Council makes an exception,
 - Item contains a contract requiring the Mayor's signature;
 - Purchase deviates from the original purchase as designated on the list;
 - Cost exceeds the greater of 10% or \$10,000; or
 - Council has designated that item (s) come back for approval
 - Capital projects and funding agreements will be presented to Council for consideration and approval.

CASH MANAGEMENT AND INVESTMENTS

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Comprehensive Annual Financial Report (CAFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain the public trust through responsible actions as custodians of public funds.

Cash Management Philosophy

The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

Investment Objectives

The City's investment program will be conducted as to accomplish the following listed in priority order:

- Safety of the principal invested
- Liquidity and availability of cash to pay obligations when due
- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

DEBT

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt picture and make it easier for decision-makers to understand issues concerning debt issuance and management.

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It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

CONDITIONS OF DEBT ISSUANCE

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the capital improvement program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

TYPES OF DEBT

- **General Obligation Bonds**
General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Certificate of Obligations**
Certificate of Obligations may be used to fund capital improvements or equipment that are not otherwise funded by general obligation or revenue bonds. With CO bonds, the voters have an option to petition for an election on whether the certificates should be issued. There is a thirty (30) day notice period before a city can pass an ordinance to issue the certificates giving time for citizen input and time to gather signatures for a petition to call an election. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Enterprise Revenue Bonds**
Enterprise Revenue Bonds finance facilities for a revenue producing enterprise and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.
- **Refunding Obligations**
Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.
- **Tax Anticipation Notes**
Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years

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and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

- **Leases**

Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.

- **Assessment Bonds**

Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.

- **Internal borrowing between City funds**

The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.

- **Other Obligations**

There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.

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- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize an RFP-selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**

In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.

- Bond sales shall be cancelable at any time prior to the time bids are to be received.
- Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.

- **Negotiated Sale**

In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

- **Direct Purchase**

In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other

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associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

RATING AGENCY COMMUNICATION & DISCLOSURE

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced to a minimum and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. The City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

BOND REIMBURSEMENT RESOLUTIONS

The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

INVESTMENT OF BOND PROCEEDS

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were

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originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

FEDERAL REQUIREMENTS

The City will maintain written procedures to follow post issuance compliance rules, arbitrage rebate and other Federal requirements.

- Post issuance tax compliance rules will include records retention, arbitrage rebate, use of proceeds, and
- Continuing disclosure requirements under SEC Rule 15c2-12, MSRB standards, or as may be required by bond covenants or related agreements.

ECONOMIC DEVELOPMENT

The City will actively promote economic development and business retention with prescribed business focus areas to maintain and expand the long-term business, financial and employment base for the community. These efforts will be accomplished through a contract with the Chamber of Commerce and partnership with City staff, Council and local business leadership.

- An economic development plan or strategy will be developed and periodically reviewed and updated as conditions change.
- Financial incentive guidelines will be established and periodically reviewed.
- Both economic impact and direct financial impact to the City will be evaluated and considered for each incentive proposal.
- Risks will be assessed as part of each proposed agreement and mitigated by emphasizing performance-based programs and financial surety provisions where possible for any up front investments by the City or its partners.

Approved incentive agreements will be monitored for compliance with reporting of that compliance made to the City Manager at least annually.

ACCOUNTING, AUDITING AND FINANCIAL REPORTING

- **Accounting**
The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer (CFO) is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.
- **Audit of Accounts**
In accordance with the City Charter, an independent audit of the City accounts will be performed every year. The auditor is retained by and is accountable to the City Council and will have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The auditing firm will serve for up to 5 years, at which time, the City will re-solicit proposals for these services if deemed necessary by the City Council. The

FINANCIAL POLICIES

actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**

Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Comprehensive Annual Financial Report (CAFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The CAFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**

All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expediently and collection agencies are utilized when appropriate.

- **Payables Policy**

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

INTERNAL CONTROLS

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of the internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**

Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**

Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

- **Internal Audit Program**

An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

EMPLOYEES & COMPENSATION

Realizing the importance and contribution of employees in achieving the Strategic Goals of the City and to maintaining its high standards, the City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community

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in an effective and efficient manner.

To meet the goal of a quality workforce, the City will maintain competitive compensation and benefit programs.

- The proposed budget will include an amount adequate to cover changes in market salaries, as well as funds for performance-based merit increases as determined annually by the City Manager.
- The City will maintain a competitive health insurance program, including considering new options and adjustments to provide quality benefits in a cost effective manner.

SELF INSURANCE & RISK MANAGEMENT

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, the employee may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from the City and employee payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

FEDERAL AND STATE GRANTS

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

SENIOR TAX EXEMPTION INFORMATION

Benchmarking Over 65 Property Tax Exemptions

City	Over 65 Exemption Amount	Over 65 Property Tax Freeze
Round Rock	\$22,000	No
Cedar Park	30,000	Yes
Georgetown	12,000	Yes
Leander	10,000	Yes
Austin	82,500	No
Pflugerville	35,000	No
Sugar Land	70,000	No
McKinney	60,000	No
Carrollton	60,000	No
Pearland	40,000	No
Temple	10,000	No

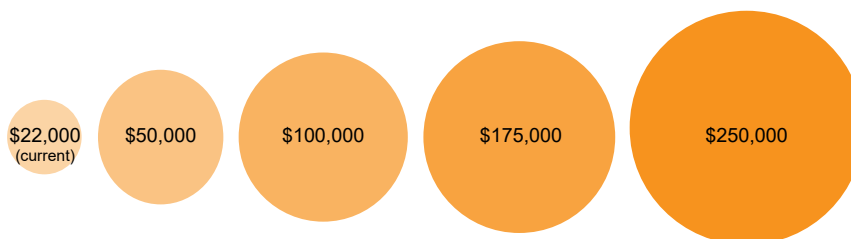
Senior Tax Exemption Facts

- Total parcels in 2019 - 31,799
- Homesteads - 19,981 parcels (zero exemption)
- Over 65 exemptions - 4,428 parcels (\$22,000 exemption)
- \$97 million in taxable assessed value reduced for seniors due to exemption - results in \$407,000 of property tax burden redistributed
- \$10,000 increase in the Over 65 Exemption would redistribute \$185,000 of property tax burden to other tax payers

History of City of Round Rock Senior Exemption

- 1974 - Senior exemption first adopted with an amount of \$3,000
- 1981 - Senior exemption increased from \$3,000 to \$15,000
- 1994 - Senior exemption increased from \$15,000 to current \$22,000

Impact of Changes in OA Exemption



Exemption Amount:	\$22,000	\$50,000	\$100,000	\$175,000	\$250,000
Taxes Redistributed:	\$407K	\$925K	\$1.8M	\$3.2M	\$4.3M
Tax Rate Impact:	0.3 cents	0.6 cents	1.3 cents	2.3 cents	3.1 cents
Monthly Tax Savings*:	\$7.70	\$17.50	\$35.00	\$61.25	\$87.50

Every \$10,000 increase in the OA exemption will redistribute \$185K in City taxes with a tax rate impact of 0.1 cents and will save the median senior homeowner \$3.50 a month.

**Monthly City tax savings to the median senior homeowner.*