

# City of Round Rock Adopted Budget

For the Fiscal Year

October 1, 2019 to September 30, 2020

This budget will raise more revenue from property taxes than last year's budget by an amount of \$7,720,406, which is a 13.6 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,612,357.

On September 12, 2019, the following City Council members voted to adopt the fiscal year 2019-2020 proposed budget.

Mayor Craig Morgan  
Mayor Pro Tem Writ Baese  
Tammy Young  
Rene Flores

Matt Baker  
Will Peckham  
Hilda Montgomery

The amounts above are based on the City's property tax rates calculated or adopted as follows:

<b>Tax Rate</b>		<b>Adopted FY 2020</b>		<b>Adopted FY 2019</b>
Property Tax Rate	\$	0.439000	\$	0.420000
Effective Tax Rate		0.401615		0.406240
Effective M&O Tax Rate		0.426986		0.418350
Rollback Tax Rate		0.441338		0.430740
Debt Rate		0.125491		0.121870

The total amount of municipal debt obligations secured by property taxes for the City of Round Rock is \$219,270,757.

The above information is presented on the cover page of the City's FY 2020 Adopted Budget to comply with requirements of Section 102.005 of the Texas Local Government Code.

In accordance with Section 104.0045 of the Texas Local Government Code as amended by HB 1495 - Itemization of Certain Expenditures Required in Certain Political Subdivision Budgets - expense line items for public notices and lobbying efforts are provided below:

<b>Description</b>	<b>Adopted FY 2020</b>	<b>Projected FY 2019</b>
Public notices required by law	\$45,000	\$42,000
Lobbying services	\$126,000	\$97,000

CITY LEADERSHIP

**Craig Morgan**  
**Writ Baese**

Mayor  
Mayor Pro Tem - Place 5

**Tammy Young**  
**Rene Flores**  
**Matt Baker**  
**Will Peckham**  
**Hilda Montgomery**

Council Member - Place 1  
Council Member - Place 2  
Council Member - Place 3  
Council Member - Place 4  
Council Member - Place 6

**Laurie Hadley**

City Manager

**Bryan Williams**  
**Brooks Bennett**

Assistant City Manager  
Assistant City Manager

**Susan L. Morgan, CPA**

Chief Financial Officer





## BUDGET PRESENTATION AWARD



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished  
Budget Presentation  
Award*

PRESENTED TO

**City of Round Rock  
Texas**

For the Fiscal Year Beginning

**October 1, 2018***Christopher P. Morill*

Executive Director

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Round Rock, Texas, for its Annual Budget for the fiscal year beginning October 1, 2018. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

## INTRODUCTION

### BUDGET PROCESS

The City's budget is a complex document representing the culmination of months of preparation and discussion among the City Council and City staff regarding the best ways to provide services to the community at the greatest value. The process for developing the City's annual budget is a year-round effort spanning the City's fiscal year of October 1 through September 30.

The City Council meets each winter to reaffirm the City's vision and goals and to identify specific actions for the upcoming fiscal year. The resulting strategic plan serves as the foundation of the department budget requests. The Executive Team, made up of the Department Directors, Assistant City Managers, and the City Manager, reviews all budget requests for alignment with Council direction and potential efficiencies. The team works together to refine requests into a balanced proposed budget.

In accordance with the City Charter, the proposed budget must be presented to the City Council by August 1 each year. Typically, Council receives the proposal in early to mid July. Copies of the proposed budget are also made available to the public through the City's website and on file at the Round Rock Public Library. The City Council considers the proposed budget and provides public hearings where public input regarding budget programs and financial impact is heard. Communication regarding the budget is pushed out to the public via the community cable television system, the City's website, social media, and local newspapers. Summaries of fees and tax rate implications are included in these communications.

The budget and the tax rate are formally adopted by the City Council during two separate readings of enabling legislation at regularly scheduled Council meetings in late August and in September. The Adopted Budget and tax rate go into effect October 1 for the start of the new fiscal year.

#### January - February

- Council Budget Retreat
- 5-year Capital Improvement Plan & Operating Plan
- Salary & Benefit projections

#### March - April

- Departments submit budget requests
- Revenue projections

#### May - June

- Executive review of budget requests
- Strategic budget narratives

#### July - August

- Tax rolls certified by Chief Appraisers
- Proposed Budget presented to City Council
- Publication of proposed tax rates

#### September - October

- Budget & Tax Rate finalized and approved by City Council
- Adopted Budget and Tax rate effective October 1 for new fiscal year.

## HOW TO USE THIS DOCUMENT

This budget document is intended to give the reader a comprehensive overview of funding for the City's day-to-day operations, scheduled capital improvement expenditures, and principal and interest payments for the City's outstanding long-term debt. The document complies with recommended practices for fiscal and budgetary transparency of the Government Finance Officers Association (GFOA). Hyperlinks have been added where appropriate to link various sections of the document or to link to specific pages of the City's website to enhance electronic accessibility of the document.

The first three sections, the Budget Message, Strategic Plan, and City Profile, provide an overview of the City's strategic planning efforts and how this budget is targeted to continue to provide high-quality services. The operating expenditures are presented by fund and by department in the General Fund, Utility Fund, Drainage Fund, and Special Revenue Fund sections to give the reader a clear idea of how resources are allocated across the City's various programs.

The following icons have been created to graphically depict the City Council's six strategic goals consistently throughout the document in order to more clearly identify how the budget is founded on the goals.



**Financially Sound City  
Providing High Value  
Services**



**City Infrastructure: Today  
and for Tomorrow**



**Great Community to Live**



**"The Sports Capital of  
Texas" for Tourism and  
Residents**



**Authentic Downtown  
- Exciting Community  
Destination**



**Sustainable  
Neighborhoods**

## TABLE OF CONTENTS

### BUDGET MESSAGE

Budget Message.....	1
Strategic Priorities.....	3
Local Economy.....	11
Financial Review.....	13

### STRATEGIC PLAN

Strategic Planning for the City.....	19
City Vision.....	20
City Goals.....	22
Policy Agenda - Top Priority Projects.....	24
Policy Agenda - High Priority Projects.....	26
Management Agenda - Top Priority Projects.....	28
Management Agenda - High Priority Proj.....	30
Management Agenda - Medium Priority Proj.....	32
Long Range Financial Planning.....	33

### CITY PROFILE

Round Rock City Council.....	35
City Organizational Chart.....	36
Location of Round Rock.....	37
History of Round Rock.....	38
Present Day Round Rock.....	40
Destination Round Rock.....	42
Accolades.....	43
City Survey Results.....	44
City Population.....	46
City Top Tens.....	47

### BUDGET SUMMARIES

Total Adopted Budget.....	49
Citywide Fund Schedule.....	50
Combined Expenditures by Category.....	52
General Fund New Projects.....	53
Other Fund New Projects.....	54

### REVENUE SUMMARIES

#### General Fund Revenues

Revenues Summary.....	55
Revenues in Detail.....	56
Effective Tax Rate Infographic.....	59
Tax Rate Terminology.....	60
Property Tax and Value Summary.....	61
Property Tax Value Infographic.....	62
Average Monthly Expenses Infographic.....	63
Assessed Value & Property Tax Rate History.....	64
Taxable Assessed Valuation.....	65
10 year Property & Sales Tax Analysis.....	66
Revenues 10 year History.....	67

#### Other Revenues

Utility Fund Revenues Summary.....	68
Utility Fund Revenues in Detail.....	69
Drainage Fund Revenues Summary.....	70
Utility & Drainage Revenues - 10 yr History.....	71
Other Revenues - 10 year History.....	72

### GENERAL FUND

General Fund Schedule.....	75
Administration.....	76
Communications & Marketing.....	79
Finance.....	82
Fire.....	85
Fiscal Support & Legal Services.....	89
General Services.....	91
Human Resources.....	94
Information Technology.....	97
Library.....	100
Parks & Recreation.....	103
Planning & Development Services.....	107
Police.....	110
Recycling/Solid Waste Services.....	113
Transportation.....	116

## UTILITY FUND

Utility Fund Schedule.....	121
Utilities Administration.....	122
Utility Billing & Collections.....	126
Water Services.....	129
Wastewater Services.....	134

## DRAINAGE FUND

Drainage Fund Schedule.....	139
Drainage.....	140

## SPECIAL REVENUE FUNDS

Special Revenue Fund Descriptions.....	143
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### Hotel Occupancy Tax Fund

Hotel Occupancy Tax Fund Schedule.....	144
Arts & Culture.....	145
Convention & Visitors Bureau.....	148

### Multipurpose Complex Fund

Multipurpose Complex Fund Schedule.....	150
Multipurpose Complex.....	151

### Sports Center Fund

Sports Center Fund Schedule.....	154
Sports Center.....	155

### Golf Fund

Golf Fund Schedule.....	158
Forest Creek Golf Club.....	159

### Other Special Revenue Funds

Special Revenue Fund Schedule.....	162
Type B Fund.....	164
Other Special Revenue Funds.....	165

## CAPITAL PROJECT FUNDS

Capital Project Process.....	167
Operational Impacts by Project.....	170
Administration.....	171
Drainage and Stormwater.....	172
General Services.....	173

Internal Services.....	174
Library.....	175
Parks & Recreation.....	176
Public Safety.....	178
Sports Management & Tourism.....	179
Transportation.....	180
Utility.....	182

## DEBT

Outstanding Debt.....	185
Debt Issuance Policy.....	186
Future Debt Issuances.....	187
General Fund Debt.....	188
Type B Fund Debt.....	190
Hotel Occupancy Tax Fund Debt.....	192
Utility Fund Debt.....	194
Drainage Fund Debt.....	196
Debt Ratings.....	198

## PERSONNEL

Summary of FTEs by Function.....	199
Summary of FTEs by Fund.....	200
Authorized Personnel - Detail by Dept.....	201
Pay Structure.....	205

## APPENDIX

Financial Policies.....	207
Home Rule Charter.....	225
Budget Ordinance.....	230
Tax Rate Ordinance.....	232
Water Utility Rates.....	235
Glossary.....	242
Acronyms.....	247





September 12, 2019

The Honorable Mayor, Mayor Pro Tem, and City Council  
City of Round Rock, Texas

We are pleased to present the City's Adopted Budget for the fiscal year of October 1, 2019 through September 30, 2020. This total budget of \$444.7 million reflects the City Council's continued commitment to long-range strategic planning and City staff's teamwork and collaboration in providing high-value services to Round Rock's citizens and customers. This Budget Message section provides a high-level summary of some of the major components of the budget. The other sections of this document outline the budget in much more detail, both in summary for the whole City and by specific fund.

We believe the adopted budget reflects a fiscally responsible approach to improving the City's infrastructure and meets current demands while maintaining the City's strong financial position. Attention has been given to preservation of the City's infrastructure and maintaining quality City services to the growing population. This budget builds on high customer satisfaction ratings and prudent strategies implemented to diversify our economic base. We envision this adopted budget as a policy statement, a financial summary, and a communication tool to show Round Rock has been and will continue to be a premier City, remaining financially sound, and providing high value services.

We wish to thank all the departments and staff members who contributed effort, time, and team spirit in the development of this budget. Furthermore, special thanks are extended to all members of the Finance Department who contributed to this document.

A handwritten signature in black ink that reads "Laurie Hadley".

**Laurie Hadley**  
City Manager

A handwritten signature in black ink that reads "Bryan Williams".

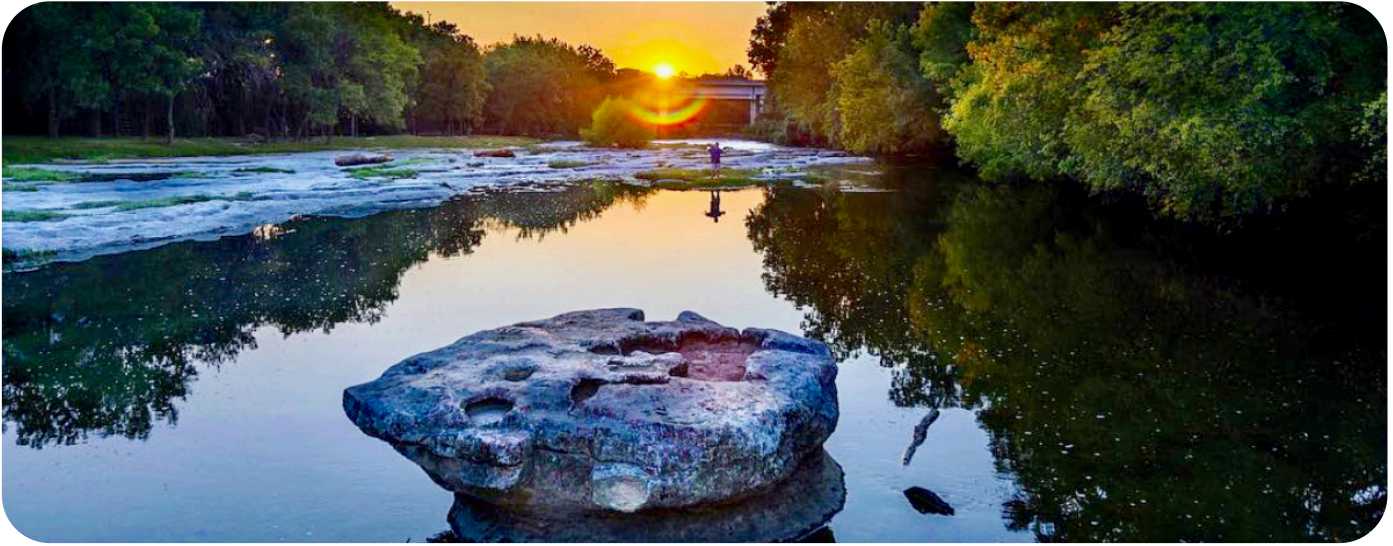
**Bryan Williams**  
Assistant City Manager

A handwritten signature in black ink that reads "Brooks Bennett".

**Brooks Bennett**  
Assistant City Manager



## BUDGET MESSAGE



The City of Round Rock's vision is to be:

- **A Family-Friendly Community** that is **Safe and Distinctive by Design**
- **"The Sports Capital of Texas"** and **Major Medical and Educational Destination**
- **An Authentic Downtown** and **choice of Great Neighborhoods**

### INCREASING TRANSPARENCY



Texas Comptroller Glenn Hegar has awarded the City of Round Rock 4 Transparency Stars, recognizing the City's efforts to ensure information on the City's traditional finances, debt obligations, economic development, and public pensions are readily available to the public.

The stars, awarded through the Comptroller's Transparency Stars Program, are a great achievement by our Finance Department staff who strive to meet the best practices in transparency. During FY 2020 the City will continue to increase the level of transparency and will apply for the last remaining star: Contracts and Procurement. <https://www.roundrocktexas.gov/departments/finance/transparency-stars/>



## STRATEGIC PRIORITIES

In February 2019 the City Council affirmed and refined Round Rock's 6 strategic goals. The total adopted budget of **\$444.7 million** is focused on furthering these goals listed below:



**Financially Sound City**  
Providing High Value Services



**City Infrastructure:**  
Today and or Tomorrow



**Great Community**  
to Live



**"Sports Capital of Texas" for**  
Tourism and Residents



**Authentic Downtown - Exciting**  
Community Destination



**Sustainable Neighborhoods -**  
Old and New

The City's most recent biennial citizen survey revealed that traffic and transportation is the top concern of our community. While major improvements to I-35, SH45, and U.S. 79 remain under the jurisdiction of TxDOT and outside the scope of our City budget, this adopted budget does include funding for improvements to the City's transportation network that will provide relief to our residents. Some of these improvements include:

- Continue \$4.3 million annual funding for **neighborhood street maintenance**. The City has \$12.5 million in these projects recently completed or in progress.
- The **McNeil (East Bagdad) Extension** will extend McNeil Road east to Georgetown Street to help redirect traffic around our historic downtown, enhancing the downtown core for pedestrians.
- Significant engineering and staff work to prepare for **upcoming road improvement projects** - including Kenney Fort Boulevard, Gattis School Road, Red Bud Lane, and University Boulevard.

## BUDGET MESSAGE

### STRATEGIC PRIORITIES

The City continues to invest in the historic downtown with upgrades in FY 2020 to roads and gathering spaces and more activities to make your family feel right at home in the heart of our community. Some of these upgrades include:

- **Downtown parklets, landscaping, lighting and sidewalk improvements** will help make the downtown more accessible and inviting for visiting, dining, shopping, and socializing.
- Rehabilitation and new lighting solutions for the **historic downtown water tower** will make one of the City's most recognizable landmarks look great year-round.
- Transportation and utility **infrastructure improvements to the north-east downtown**, including planning and design of a future parking garage.

Round Rock's recreation and cultural amenities set our City apart from many municipalities. This FY 2020 Adopted Budget includes funding for improvements and connections to these amenities that will continue to make Round Rock distinctive. Some of these improvements and connections include:

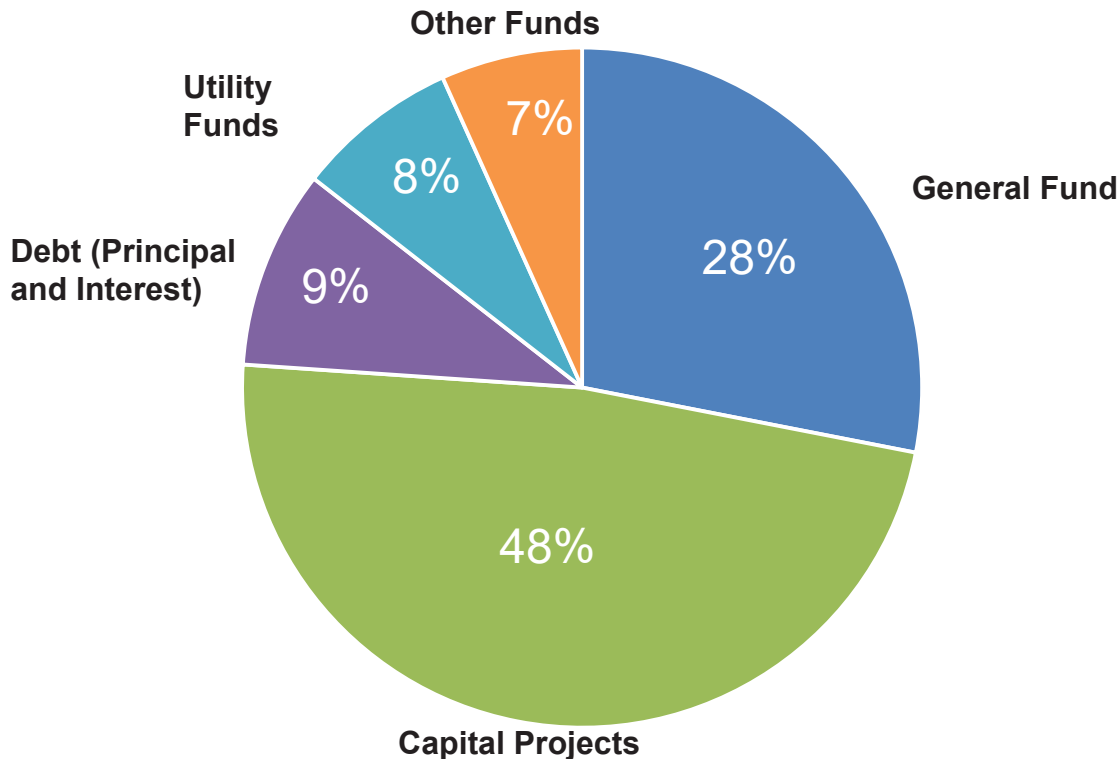
- **Trail connectivity** has been a goal for several years now. The timing has been delayed due to some right-of-way acquisition challenges, but this adopted budget includes the funding necessary to connect our major trail systems and to provide a continuous trail experience across our City.
- The **design of our new library facility** to be built downtown will continue in FY 2020. Groundbreaking is planned for late 2021 with an opening date in November 2023.
- Continued funding for our ever **popular family-friendly events** including the July 4th Parade, Hometown Holiday Lights, Pop up Play Days, Music on Main and more. Funding is also included for Behran's Ranch park and new playgrounds for Mesa Village and Bradford Park.

Public Safety remains a top priority for the City Council and Round Rock consistently ranks as one of the safest cities in the nation. This adopted budget includes funding for several initiatives to secure the highest level of public safety for years to come, including:

- Construction of a new **Fire Station #3** is underway and the new station is scheduled to open November 2020.
- One **additional fire code inspector** to help the Fire Prevention division keep up with inspections of new and existing businesses amidst the City's continued growth.
- Two **additional police officers** and two **additional victims' assistants** to assist in efforts to keep Round Rock one of the safest cities in the nation.

## CITYWIDE BUDGET

The Fiscal Year 2020 Budget totals \$444.7 million. The expenses are categorized in the pie chart below and are summarized in the pages that follow.



## ADOPTED PROPERTY TAX RATE

The **adopted property tax rate** for FY 2020 is **\$0.4390** per \$100 of valuation, 1.9 cents more than the FY 2019 nominal rate of \$0.4200.

- The adopted rate of \$0.4390 is an increase of 3.7 cents or 9.3% above the effective tax rate of \$0.4016, which takes into account the 5% growth in existing property values from last year.
- New property valued at \$367 million was added to the property tax roll since last year. This amount of new property will generate \$1.6 million in additional property tax revenues for FY 2020.

The median home value in Round Rock for FY 2020 is \$255,198. An **owner of a median valued home will pay \$93 per month** in City property taxes for next year.

Sales tax continues to be an important revenue thanks to the strong local economy. These **sales tax revenues help the property tax rate** as well.

- Built into the 2% local option sales tax rate is a half-cent for property tax reduction.
- This piece reduces the property tax rate for FY 2020 by 14.5 cents. That saves the median homeowner \$31 a month or 25% on their monthly tax bill.

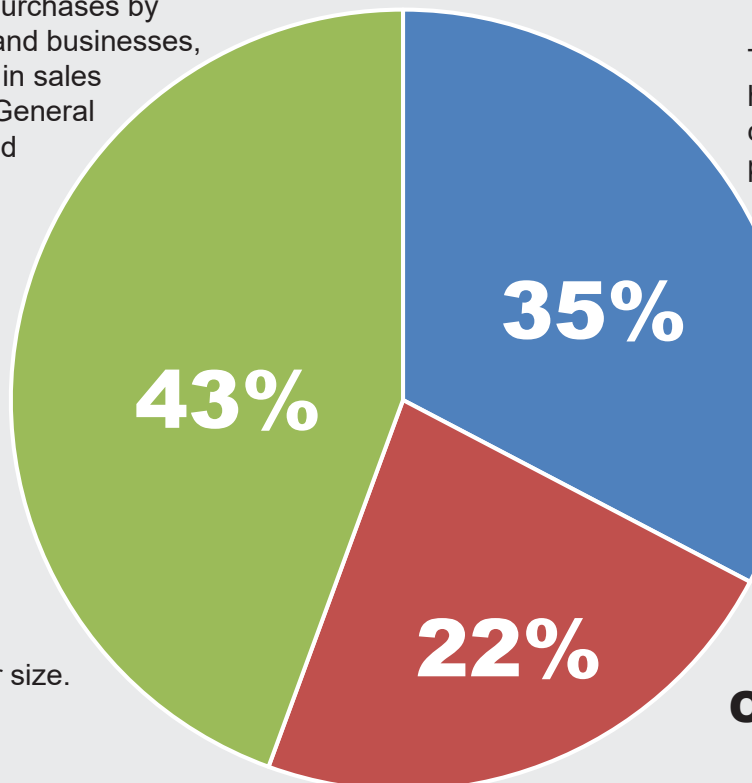
## BUDGET MESSAGE

### GENERAL FUND REVENUES

The City's General Fund Revenues come from a wide variety of revenue sources. A more detailed look at the General Fund Revenues is available in the Revenues Summary section of this document.

#### Sales Tax \$52.6M

For every \$100 in purchases by visitors, residents, and businesses, the City collects \$2 in sales tax revenues. The General Fund gets \$1.50 and the remaining 50 cents goes to the Type B Fund to pay for roads and economic development. Round Rock's unique mix of destination shopping and corporate headquarters generates far more sales tax revenues than most cities our size.



#### Property Tax \$42.1M

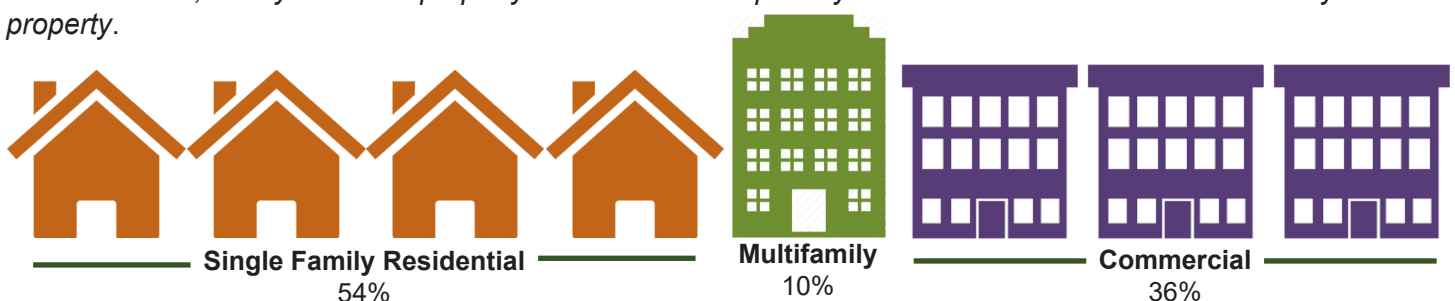
The City's property taxes help cover many of our core services including police, fire, transportation, parks and recreation, and the library. Over the past three years the City has opened three new fire stations, added 19 new firefighters and 11 new police officers, and has opened a new Public Safety Training Facility - all thanks in part to property tax revenues.

#### Other Revenues \$27.1M

Over 100 different revenue sources make up the remainder of General Fund revenues. Some of these are large, like the Electric Franchise Tax revenues budgeted at \$3.6 million for FY 2020. This category includes fees for the City's many recreation programs, building permits, and other services.

#### Taxable Value by Property Type

Round Rock enjoys a diverse and growing economy with all types of development happening across the City. This diversity of land use means that even though *single-family homes make up 92% of the properties in Round Rock*, nearly half of all property tax revenues are paid by owners of commercial and multifamily property.



## GENERAL FUND EXPENSES

The City's General Fund operating expenses in the FY 2020 Budget total \$121.2 million. A more detailed look at the General Fund Revenues is available in the General Fund section of this document.

### Transportation and Planning \$20.6M

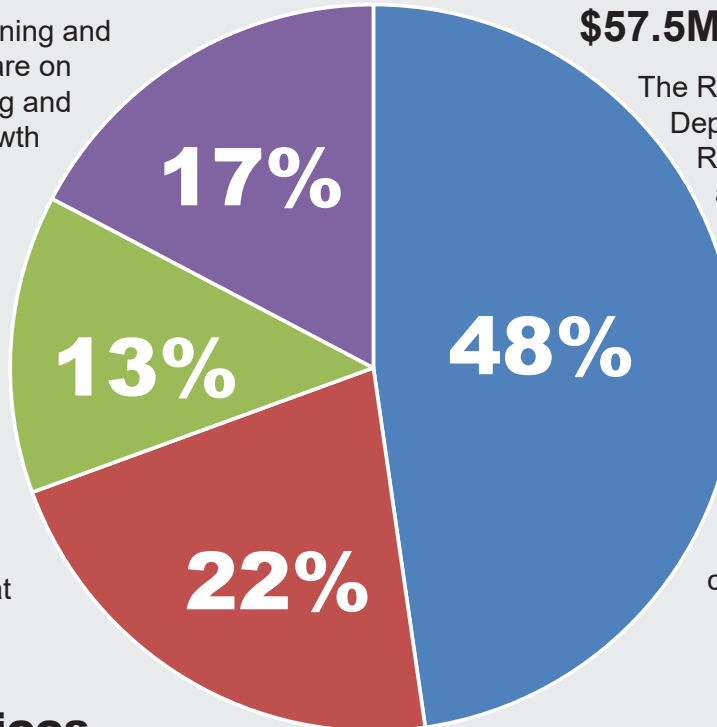
Transportation and Planning and Development Services are on the front lines of planning and managing the City's growth and development and maintaining roads and neighborhood streets.

### Recreation & Culture \$15.9M

The Parks and Recreation and Library Departments offer the high-quality recreation and cultural services that Round Rock's residents have come to expect.

### Support Services \$27.2M

Support Services departments in the General Fund include Administration, HR, IT, Finance, Facilities Maintenance, and Vehicle Maintenance. These departments provide support to all City divisions and functions, including those divisions and functions housed in other funds.



### Public Safety \$57.5M

The Round Rock Police Department and the Round Rock Fire Department are always top priorities for the City Council in prioritizing General Fund expenses. The police, fire, and emergency medical protection these departments offer continue to make Round Rock one of the safest cities in the country.



## BUDGET MESSAGE

### CAPITAL PROJECTS

The City has a five-year capital plan that enables long-range, proactive planning for the maintenance, improvements, and expansions to the City's infrastructure. The total cost of the capital plan included in the FY 2020 adopted budget over the next five years is **\$610.8 million**. Because of our conservative approach to financial planning, only 39% of our planned capital projects will be debt-financed.

#### Recreation and Culture \$40.2M

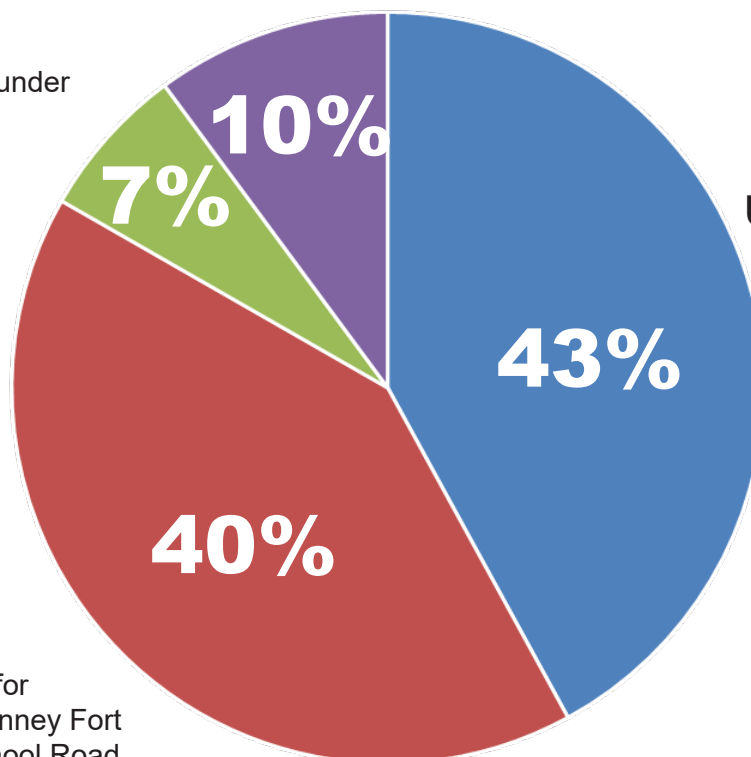
A new main library is under design. Extensions to the City's trail system will start soon along with other parks and recreation facility improvements.

#### Transportation \$252.0M

Road improvements and expansions will improve the City's transportation infrastructure. Major roadways scheduled for expansion include Kenney Fort Boulevard, Gattis School Road, and University Boulevard & McNeil Road extension.

#### Other Projects \$61.8M

Other projects include fire station expansions, construction of new City facilities, and other necessary capital improvements.



#### Utilities \$256.8M

The water, wastewater, and drainage systems have some big capital projects underway, including expansions to the regional water and wastewater systems.

### Major Capital Projects

Projects	Estimated Completion Date	Total Project Cost
New Main Library Facility	Nov 2023	\$37.0M
Trail Projects (Brushy Creek, Heritage Trail, and Lake Creek)	Fall 2022	18.9M
East WWTP Expansion and Re-Rate Improvements (BCRWWS)	FY 2023	112.0M
University Blvd Improvements	FY 2021	9.0M
McNeil Extension	FY 2020	7.0M
Phase 1C Water Treatment Plant Expansion	FY 2020	19.0M



## UTILITIES AND DRAINAGE

Round Rock operates water, wastewater, and drainage systems that serve over 35,000 customers. **There are no utility rate increases** in FY 2019/20. The scheduled water rate increase, approved in 2017 as part of a 3 year plan, has been removed due to successful cost saving efforts.



### Water \$38.9M


The City provides water to over 140,000 people within the City limits and the surrounding area. All of these customers rely daily on our water system to deliver clean, safe water.



### Drainage \$7.9M

The drainage utility accounts for all aspects of the storm water program associated with storm water drainage, floodplain management, and water quality management.

## Utility Funds Expenses



Utility Billing Department  
221 East Main Street  
Round Rock, TX 78664

**DOE JANE**  
211 E MAIN ST  
ROUND ROCK, TX 78664-0

**CONTACT INFORMATION**

For inquiries call: (512) 218-5460  
Hours of Operation: Monday - Friday 8:00 a.m. - 5:00 p.m.  
Emergency After-Hours: (512) 218-5555  
24-Hour Drop Box: Located on the south side of City Hall  
Pay by phone: 1-855-894-2392  
Make a payment online at: RRTXWater.com

**IMPORTANT MESSAGE**

**ACCOUNT STATEMENT**

CID - ACCOUNT #	DUE DATE	AMOUNT DUE
00000-000000	08/10/2018	\$99.12

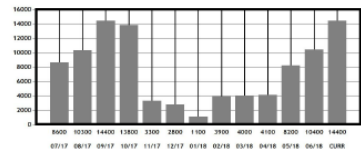
**ACCOUNT INFORMATION**

Account Name: DOE JANE  
Service Address: 211 E MAIN ST  
Current Statement Date: 07/23/2018  
Last Payment: 07/09/2018  
Last Payment Amount: 89.16  
Penalty Applied: 08/13/2018

**CURRENT CHARGE SUMMARY**

Water:	\$51.90
Wastewater:	\$22.08
Solid Waste:	\$18.83
Storm Water Drainage:	\$4.75
<b>TOTAL AMOUNT DUE</b>	<b>\$99.12</b>
Total Due After 08/10/2018	\$108.41

**WATER CONSUMPTION (IN HUNDREDS)**



**THANK YOU FOR PAYING ON TIME!  
WE APPRECIATE YOUR PROMPTNESS**



### Wastewater \$60.3M

The City's wastewater system includes over 7,500 manholes, 354 miles of wastewater line, lift stations, a reuse water system, and two wastewater treatment plants.

## Utility Revenues

Utility rates are structured to generate sufficient revenues to fully cover the operations, maintenance, and expansions to the water, wastewater, and drainage systems.

Charges for Utility Service	\$51.1 M
Impact Fees	8.0 M
Contracts & Other	38.3 M
	<b>\$97.4 M</b>

### HOTEL OCCUPANCY TAX AND VENUE TAX FUNDS

Tourism is a big deal in Round Rock, especially so for a City of our size. We have 3,258 hotel rooms with another 1,451 under construction. Visitors come to Round Rock for the wide-range of indoor and outdoor sporting events held in the Sports Capital of Texas; for our destination-based retail including IKEA, Bass Pro Shops, and the Round Rock Premium Outlets; and for the variety of restaurants, outdoor adventures, and numerous lodging options in the heart of Central Texas. Each one of these visitors who come and stay overnight in one of Round Rock's hotels pays a 9% City occupancy tax that is split between our two tourism-related funds: the Hotel Occupancy Tax Fund and the Venue Tax Fund.

#### Hotel Occupancy Tax Fund

The Hotel Occupancy Tax Fund has a FY 2020 Adopted Budget of \$4.9 million which funds the following attractions in Round Rock.



The **Dell Diamond** opened in 2000, is consistently recognized as one of the best minor league stadiums in the country ever since, and has one of the highest attendance rates.



The **Round Rock Multipurpose Complex** opened in May 2017. Since its inception it has hosted dozens of regional tournaments, national tournaments for US Women's Lacrosse and Quidditch, has been named a home field for a new professional rugby team, and has been selected as the future host for national tournaments of NIRSA National Flag Football Championships and NIRSA Soccer National Championships.

#### Venue Tax Fund

The Venue Tax or Sports Center Fund has a FY 2020 Adopted Budget of \$2.2 million which funds the Round Rock Sports Center.



The **Round Rock Sports Center** opened in January 2014 and has since been the host of numerous sporting events as well as banquets, wedding expos, corporate meetings, and other events that bring visitors to Round Rock.



## LOCAL ECONOMY

Round Rock's economy is strong and vibrant. As the largest city in Williamson County and part of the Austin Metropolitan Statistical Area (MSA), Round Rock is a key part of one of the fastest growing regions in Texas and the country. From 2010 to the projected population for 2020, the City of Round Rock has experienced population growth of 19.5% over the past 10 years. Our long-range population estimates predict this increase continuing at a growth rate of around 2% per year for the foreseeable future. The state's strong economy, low unemployment rate, and low rate of overall taxation continues to draw new residents and businesses into Central Texas.

Round Rock businesses have seen continued growth in revenues, especially in the hotel and restaurant industries as more tourists and visitors come to enjoy **Round Rock's "Sports Capital of Texas"** sporting events, historic downtown, and unique blend of destination shopping experiences. The second year of operations of the Round Rock Multipurpose Complex has continued the economic impact of an additional 30,000 visitors who attended a variety of regional and national tournaments and championships.

**Dell** is the largest employer in Round Rock with an estimated 12,000 employees in 2019. Since Dell relocated to Round Rock in 1994 their economic impact to the City has been transformative. Dell remains the City's largest sales tax payer with sales tax receipts projected to continue to grow into FY 2020. Because of the company's commitment to Round Rock, the employment opportunities they offer, and the property tax and sales tax revenues they generate Dell remains a major driver to the City's economy. The City was excited to join with Dell in 2019 in celebrating their 25th anniversary of making Round Rock their home.



Over the next five years new economic development projects will reshape Round Rock's economy by diversifying the economy and bringing in new residents and visitors. The City entered into an agreement with Mark IV Capital for **The District** on February 14, 2019. The planned \$200 million project will be a live, work, and play community located near the intersection of IH 35 and Texas 45. Initial plans for the development include 1 million square feet of office space, approximately 900 multifamily residential units, a hotel, a high-end grocery store, and retail/restaurant space. This mixed use development will be a great opportunity for continued growth and diversification of the City's economy.



Another potential economic development project is planned for the downtown block where the City's iconic water tower sits. Pearlstone Holdings has expressed intent to redevelop that block that could include 76,000-square-feet of Class A office space, 9,600-square-feet of retail space, a hotel, and a 372-space parking garage.

A new **Embassy Suites Hotel and Conference Center** is planned to be built for \$20 million on about 6 acres of land near the Bass Pro Shops and Round Rock Premium Outlets. The project will bring a 160-room hotel with at least 14,000-square-feet of convention and meeting space and will generate at least 60 jobs. The hotel and conference center is anticipated to open in 2021.

## BUDGET MESSAGE

### LOCAL ECONOMY

**United Parcel Service (UPS)** opened a new facility in Round Rock in late 2018. This \$70 million regional distribution center is 225,000-square-foot and is located on fifty acres of land near SH 45 and A.W. Grimes Boulevard. The new center employs more than 300 people with an annual average salary of at least \$50,000.

**Kalahari Resorts** selected Round Rock as the location of its fourth family resort and convention center. The authentically African-themed Kalahari Resorts and Convention Center will feature a minimum of 975 well-appointed guest rooms, full-service amenities, fully equipped fitness centers, on-site restaurants, unique retail shops, state-of-the-art 150,000 square-foot conference center, and a 200,000 square-foot indoor/outdoor water park. This opens up new opportunities for Round Rock and will provide substantial property tax revenues and diversify the local economy and available employment opportunities. The project broke ground on May 15, 2018 and is expected to open in late 2020.



Round Rock continues to see significant growth in the medical industry. The City is home to several hospitals offering comprehensive world-class healthcare services. **Post Acute Medical Rehabilitation Hospital** opened on December 17, 2018 at the intersection of Medical Center Way and North A.W. Grimes Boulevard. This 48,000-square-foot, 40-bed facility is the City's sixth hospital and is designed to treat patients who have suffered traumatic brain injuries and strokes.

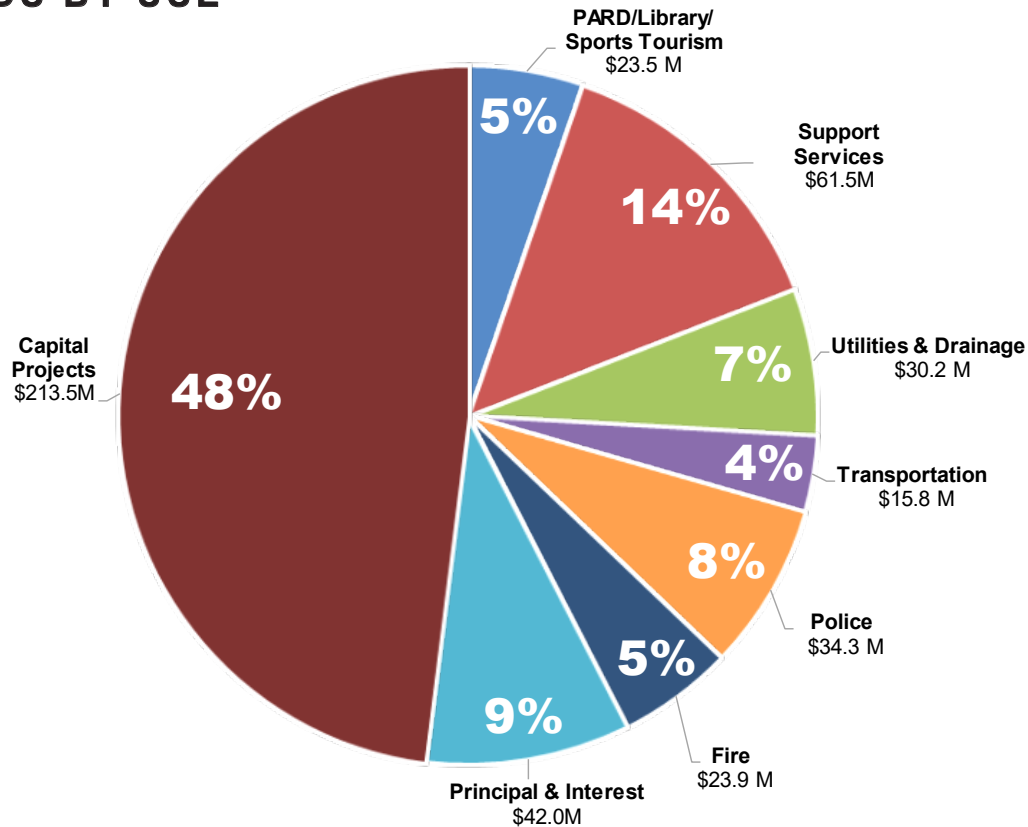
Round Rock also has several higher education facilities, many of which focus on healthcare disciplines. These institutions of higher learning include the **Texas State University**, **Austin Community College**, and the Texas A&M Health Science Center. Texas State University opened its newest building, Willow Hall, on May 24, 2018. This new \$67.5 million, 107,000-square-foot facility is home to the university's departments of communication disorders, physical therapy, and respiratory care which moved from the university's San Marcos campus as the university continues to consolidate the College of Health Professionals here in Round Rock.



**Austin Community College** celebrated the opening of a \$33 million, 45,000-square-foot expansion of its Round Rock campus on September 26, 2018. The new expansion features the college's third state-of-the-art ACCelerator with more than 140 computers, advanced science labs, classrooms, and a social staircase where students can gather to relax or study. The new expansion will make room for the enrollment of an additional 1,000 students.

## FINANCIAL REVIEW

### ALL FUNDS BY USE



The FY 2020 Annual Budget totals \$444.7 million, an increase of \$87.8 million or 24.6% from last year.

### GENERAL FUND

The General Fund is the primary fund for the City and accounts for core services including police and fire service, parks and recreation programs, the Round Rock Public Library, transportation planning, and various administrative and management functions. Most of the new staffing and operating costs intended to maintain service levels in the midst of rapid population growth are included in the General Fund. Additional spending totaling \$2.1 million, or an increase of 1.8%, provides for 10 additional full-time positions and additional operating costs. A complete breakdown of these additions can be found in the Budget Summaries section of this document.

### STAFFING AND COMPENSATION

The budget includes a total of 11 new full-time equivalents (FTEs) citywide. Of these new positions, 6 are for Public Safety, 1 Transportation Infrastructure Inspector is to help implement the road expansion program, and the remainder will make sure other core City services keep up with population growth. The Budget also includes funding for both market-based salary adjustments and pay for performance salary increases.

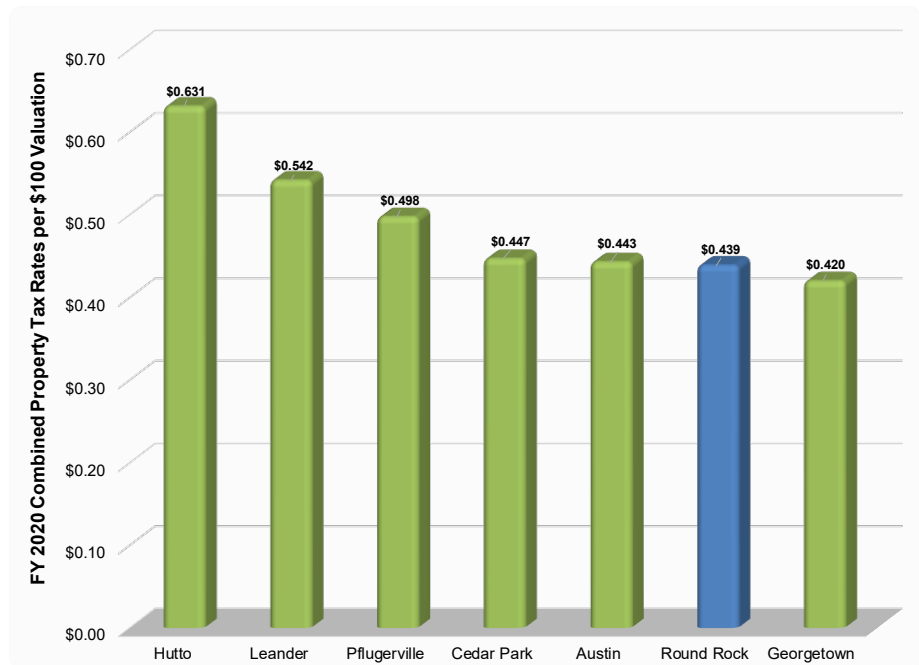


## BUDGET MESSAGE

### FINANCIAL REVIEW

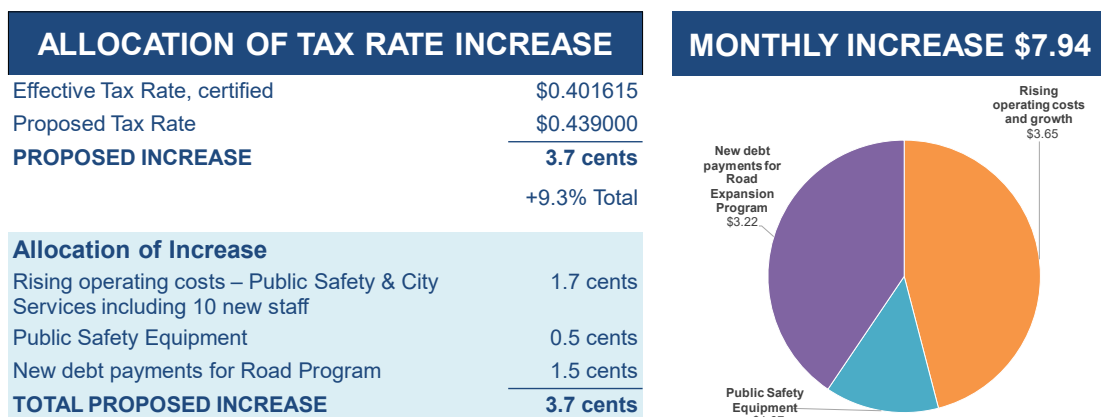
#### PROPERTY TAX

The FY 2020 certified taxable property value for Round Rock is \$14.6 billion, an increase of 7.7% from last year's \$13.6 billion. The adopted property tax rate for FY 2020 is \$0.439000 per \$100 of valuation. The tax rate is an increase of 3.7 cents above the effective rate of \$0.401615, and well below the rollback rate of \$0.441338. An owner of a median valued home, valued at \$255,198, will pay \$1,120 per year in city property taxes, or \$93 per month.



The 3.7 cents of increase in the adopted tax rate over the effective rate provides funding for rising operating costs for public safety and city services, public safety equipment, and new debt payments for the road expansion program. For an owner of a median valued home, this 3.7 cent increase equates to an additional \$7.94 per month in City property taxes.

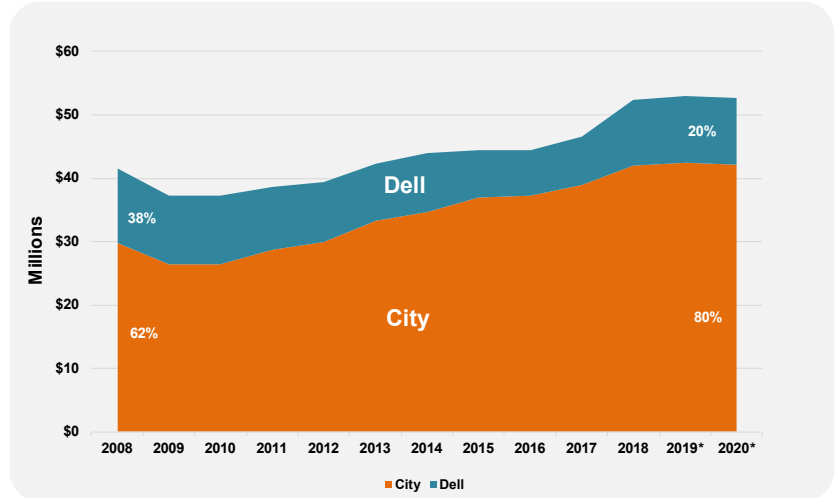
With an adopted rate of \$0.439000, the City continues to have one of the lowest property tax rates in Central Texas, and is among the lowest rates in the state for medium-sized cities.



#### SALES TAX REVENUE

The economic environment is a major contributor to City resources. Sales tax provides 43% of the revenue needed for the City's \$121.2 million General Fund budget, and is the primary

funding source for the City's Type B Corporation which supports roads and economic development. Total sales tax collections for the General Fund have increased gradually over the past 13 years from \$41.1 million in 2007 to \$52.6 million expected in 2020. The Financial Policies adopted with the FY 2019 Budget include new initiatives to reduce the financial risk of the reliance on Dell as the City's largest sales tax payer.



## GENERAL SELF FINANCE FUNDS

The City uses excess revenues and unspent funds to pay for major capital expenses, one-time capital needs, and repair and rehabilitation costs for City parks, streets, public safety equipment, and facilities. Using this pay-as-you-go philosophy has been a major contributing factor to maintaining a low property tax rate and excellent long-term financial stability while limiting new debt and providing high quality, well-maintained equipment and facilities. In FY 2020, the City has designated available cash funds to pay for the following projects.

City-wide	Facilities and IT Repair & Replacement (FY2020)	1,500,000
	PARD Repair & Replacements (FY2020)	250,000
	Business Center Foundation Repairs	400,000
	Update Facility Plan	50,000
	Prete Plaza Mobile Restrooms	50,000
SMT	Transfer to Forest Creek Golf Club	200,000
PARD	OSP Replacement Reserve Fund (FY2019 & FY2020)	1,000,000
	OSP Replacement Reserve - OSP Tennis Court Repairs	600,000
	Evaluation and Design for Kinningham House	50,000
Public Safety	Police Radio Replacement Program (Year 6 of 7)	368,000
	RRFD Equipment Replacement Program	250,000
	Police Equipment Replacement Program	350,000
	New Fire Apparatus for Station 9 - Fire	945,201
	Exhaust Removal System - Fire Stations 1 & 9	159,000
	Extrication Pad @ PTSC - Fire	150,000
	Additional Funding To Complete Fire Station 3	755,000
	Design for Obstacle Course - Police	50,000

**Total New General Self Finance Uses/Designations**

**\$7,127,201**

### FINANCIAL REVIEW

#### GENERAL FUND RESERVE POLICY

The FY 2020 Budget includes a transfer to General Self-Finance to fund the one-time capital projects listed on the prior page. The City's Concentration Risk Fund, a separate account to provide additional surety on the City's highest sales tax remitters, remains in place. The Financial Policies were updated with the adoption of the FY 2019 Budget to limit the City's dependence on Dell, our single largest sales tax payer. Any Dell sales tax in excess of 20% of budgeted General Fund sales tax revenues will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one time capital expenditures.

#### DEBT

The City continues to maintain excellent credit and received an upgrade from Standard and Poor's on its Utility Revenue bonds in December 2017 and General Obligation bonds in October 2018 to AAA, the highest rating of credit worthiness. In August 2018, the Hotel Occupancy Tax (HOT) Fund received a rating upgrade to A+. City debt is managed through dedicated funds and long-term planning for projects. For a more in depth look at the City's outstanding debt obligations, refer to the Debt section of this document.

#### UTILITY FUND - WATER AND WASTEWATER

The City's water and wastewater operations total \$117 million in FY 2020 for operations and capital needs. A scheduled 3 percent increase in water rates that was set to take effect October has been rescinded by the City Council due to cost saving efforts in that department. The Utility Fund has saved money by reducing its power costs, improving operations and lowering interest payments by refinancing its debt. More information on the Utility Fund is available in the Utility Fund section of this document.

#### DRAINAGE FUND

This fund provides a stable funding source for the maintenance of the City's stormwater system. There are no rate increases included in the adopted budget. This fund includes \$3.5 million in operating costs and \$4.4 million for capital improvements to the City's drainage system. More information on the City's Drainage Fund is available in the Drainage Fund section of this document.

#### HOTEL OCCUPANCY TAX AND SPORTS CENTER FUNDS

The local hotel/motel industry continues to be particularly vibrant in Round Rock. The City has 3,258 hotel rooms with another 1,451 under construction. Occupancy rates remain among the highest in the state at 78%. Hotel Occupancy Tax proceeds support the City-owned Dell Diamond, the Convention & Visitor's Bureau, the Round Rock Sports Center, and the Multipurpose Complex. More information on the Hotel Occupancy Tax and Sports Center Funds is available in the Special Revenue Funds section of this document.

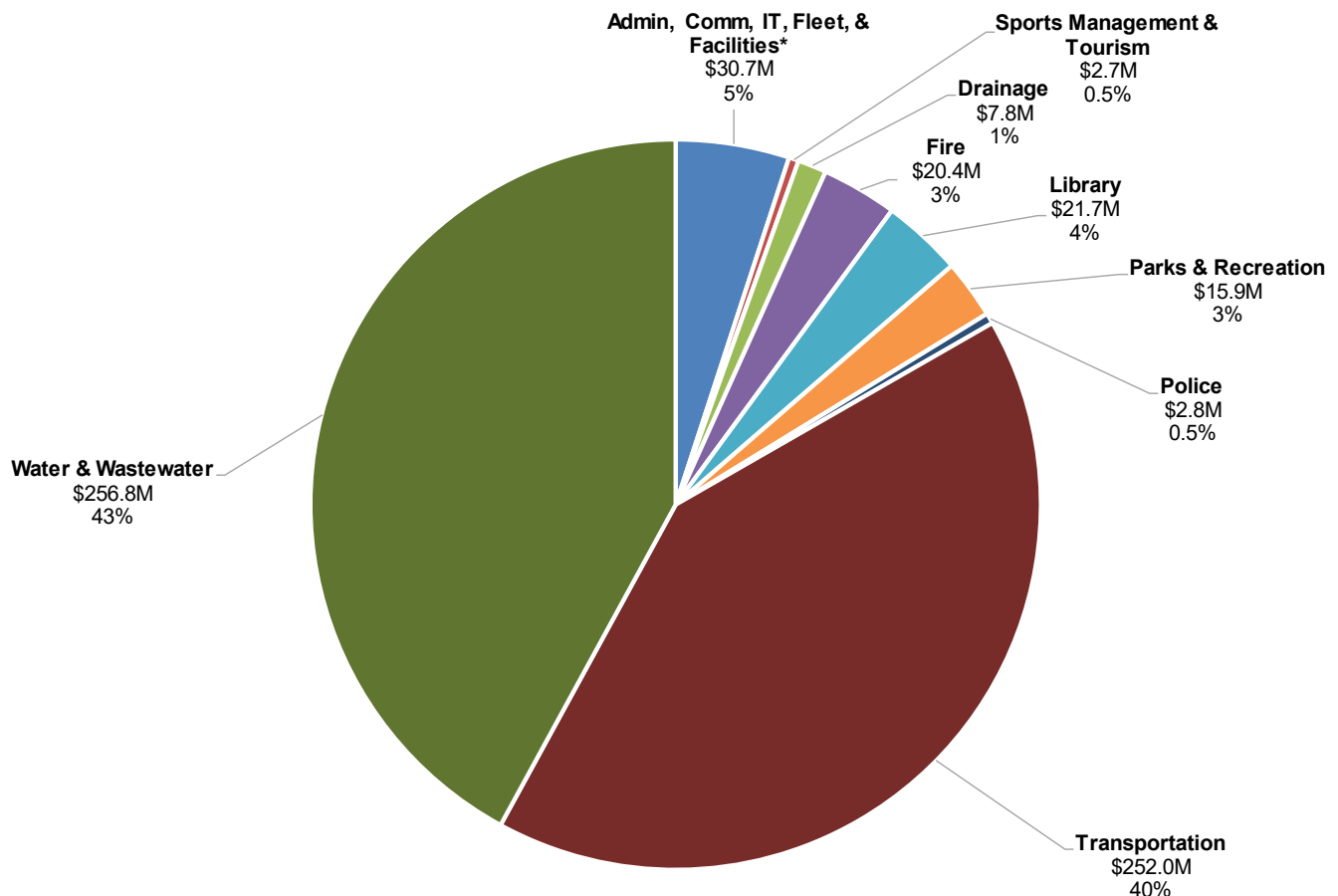
## ROUND ROCK TRANSPORTATION AND ECONOMIC DEVELOPMENT CORPORATION (TYPE B) FUND

The Type B Fund receives its revenue from 0.5 cents of the City's local sales tax. This provides \$19.9 million per year for various transportation and economic development programs. These revenues are allocated between transportation improvements and economic development projects through a 5 year allocation plan adopted by the Type B Board and by the City Council.

## CAPITAL IMPROVEMENTS PROGRAM (CIP)

The City manages its current assets and keeps up with growth through CIP master-planning for Parks & Recreation, Roads, Water and Wastewater Utilities, Stormwater Drainage, and City Facilities. Over the next five years the City expects to spend \$610.8 million on improvements in these areas. Around 60% of these expenditures will be made with cash reserves the City has on hand which shows the financial stability of Round Rock. Not having to borrow for well over half of the planned capital expenditures saves the community money. For more details on the CIP, including a complete list of all planned capital projects over the next five years please see the Capital Project Funds section of this document.

## 5 YEAR CIP BY USE







## STRATEGIC PLANNING FOR THE CITY

The Round Rock City Council uses focused long-range strategic planning to ensure the City continues to provide high-quality services well into the future. At the core of this approach to planning is a multi-year strategic plan first developed in 2012. Each year the City Council meets with the City Manager and Department Directors to revisit the strategic plan, recommit to the long range vision, and identify specific measurable actions to be taken to help the City achieve its goals.

The Strategic Plan includes three major components that help focus operations and capital projects on the long-range plan: a broad fifteen (15) year vision, more specific five (5) year goals, and measurable actions to be taken each year to help achieve the goals and the broader vision. By basing the short-term actions on the medium-term goals which are founded on the long-range vision, the City is laying out a strategic path for daily operations, for capital projects, and for the future to continue Round Rock's success.



## PERFORMANCE MEASUREMENT

The City uses its strategic plan not only to set policy direction and guide annual budget decisions, but also as a basis against which to gauge the level and quality of City services. By providing information about department performance, the City hopes to allow the public, City Council, and City staff the opportunity to analyze the results, to see if desired outcomes are being met, and to look for ways the City can continue to improve.

This document attempts to provide performance measures for each department along with basic financial information. Each department's section within the General Fund, Water/Wastewater Utility Fund, Drainage Fund, and Special Revenue Fund tabs provide the department's specific vision and mission, financial and personnel information, and some performance measures. Most of these measures for FY 2020 are basic measures that gauge the level and quantity of services provided to the City's residents and customers. Over the next few years City staff hopes to identify additional measures to assess the quality of service provided and the outcomes to the City's neighborhoods and to the residents resulting from the services.

### CITY VISION

The City Council reaffirmed the City of Round Rock's long-range 15 year vision during the Strategic Planning Retreat in February. The vision provides the foundation for the Strategic Plan and the FY 2020 Budget.

The vision outlined for 2030 is for Round Rock to be:

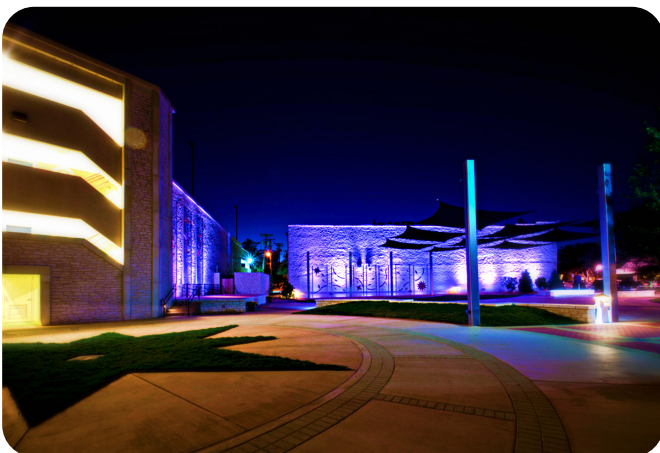
- A Family-Friendly Community that is Safe and Distinctive by Design
- "The Sports Capital of Texas" and Major Medical and Educational Destination
- An Authentic Downtown and choice of Great Neighborhoods

For each of these components of the vision, these are the guiding principles identified for each.

#### FAMILY-FRIENDLY COMMUNITY

- A sense of community identity and pride
- Strong community events, festivals, and activities
- Top quality schools and educational programs
- Strong presence of faith institutions
- Strong cultural arts scene with residents engaged or participating in programs and activities
- Outdoor gathering places and parks for family activities, both active and passive
- A reputation as a great place for family living

#### SAFE



Prete Plaza

- Recognition as the safest community in the nation
- Zero tolerance for criminal activities
- Low crime rate, especially for Part I and Part II crimes
- Timely response to emergency calls for service
- No visual blight – an attractive and safe appearance
- Residents partnering with the City to create a safe community
- A safe, secure water supply
- Residents and visitors should feel safe and secure anywhere, anytime

#### DISTINCTIVE BY DESIGN

- Distinctive gateways and entrances so that residents and visitors know that they are entering Round Rock
- City facilities and landscaping that are reflective of the local character
- New developments and major buildings designed for attractiveness
- Preservation of Round Rock's historic character
- Native water-wise landscaping in both public and private areas
- Round Rock with a distinctive community appearance from other Texas cities

#### THE SPORTS CAPITAL OF TEXAS

- Round Rock recognized as "The Sports Capital of Texas"
- First class sports facilities and fields that are state of the art and well-maintained
- Balance field and facilities usage between local recreation, tournaments, and tourism
- Multi-use fields and facilities for practice and games
- Attract regional and national tournaments
- Host tournaments for mainstream sports, such as baseball/softball, football, basketball, volleyball, soccer, and cheer leading
- City and Round Rock Independent School

District (RRISD) working together and collaborating on facilities and field use

### MAJOR MEDICAL AND EDUCATIONAL DESTINATION

- World class hospitals and medical facilities
- Medical research, biotech, and technology businesses
- Attract medical related businesses, including small scale trial manufacturing and medical biotechnology manufacturing
- Technology incubator supporting opportunities to start and grow a business
- Expanded educational institutions: Austin Community College, Texas A&M Medical School, Texas State, trade and technical schools
- Upscale housing development and mixed residential uses in northeast area

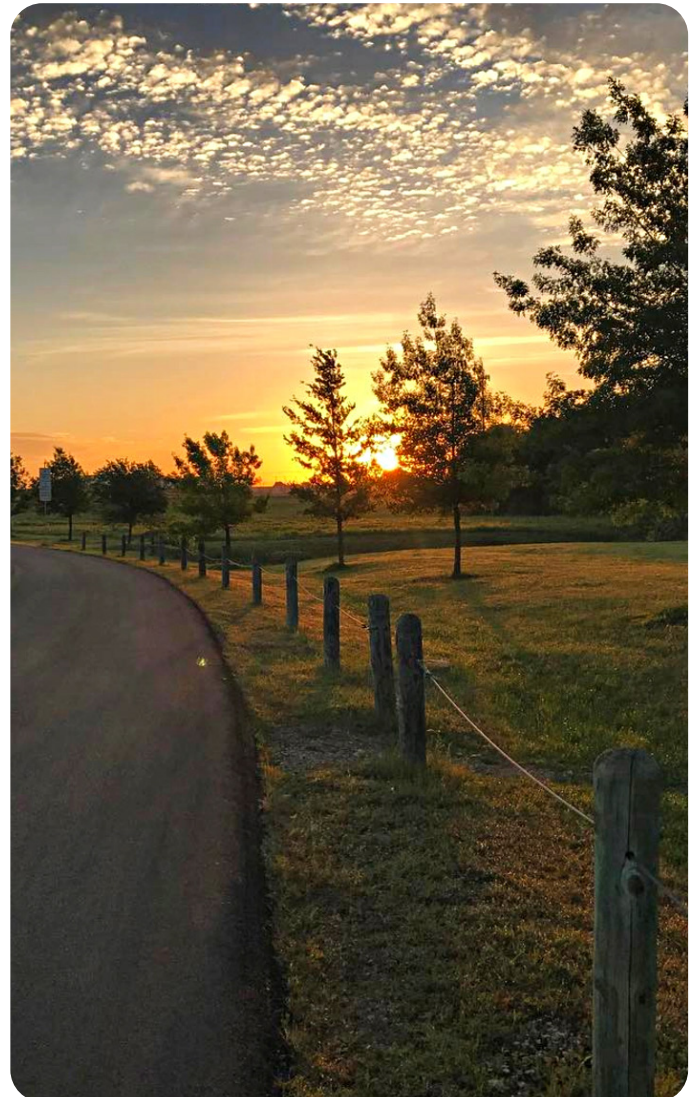
### AUTHENTIC DOWNTOWN

- Reputation as an exciting and “trendy” place to go and hang out
- A variety of entertainment venues and activities, restaurants, bars, and live music
- Public trail access and use of Brushy Creek
- Public spaces and commercial businesses located along Brushy Creek
- Preservation of historic buildings and character
- Cultural arts, performing theater, and public art presence
- Easy access, convenient parking, and pedestrian-friendly downtown
- Relocation of businesses to the Downtown area

### CHOICE OF GREAT NEIGHBORHOODS

- Range of housing choices including town homes, patio homes, upscale homes, and starter home
- Easy access to open spaces, neighborhoods, recreation and leisure facilities, and activities

- Well-maintained modernized housing stock
- High-end housing in executive neighborhoods
- Active home-owner associations and organizations for socializing and sharing responsibility for the neighborhood
- Walkable pedestrian-friendly neighborhoods
- Increase non-vehicular connectivity via trails and bike lanes
- Green building with energy efficiency and water-wise features



Old Settlers Park

### CITY GOALS

The City Council has identified six (6) strategic goals based on the long-range vision. These goals serve as the foundation for all budget decisions and are presented throughout the document to remind the readers how the various programs and initiatives contained in this document relate back to these six goals.

The goals and objectives identified for each are:

#### FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES



- Diversify City revenues to support defined City services and service levels
- Expand the City tax base through economic expansion
- Maintain financial reserves consistent with City financial policies and national standards
- Hire and retain top quality, diverse City workforce dedicated to serving the Round Rock community
- Maintain City facilities, equipment, apparatus
- Deliver cost effective City services in a customer friendly, pro-business manner
- Develop, update and use long-range organization and strategic master planning

#### CITY INFRASTRUCTURE: TODAY & FOR TOMORROW



- Responsible water use by City customers and City facilities and parks
- Invest in City infrastructure to support future community growth and economic development
- Expand water reuse system serving the northeast areas and parks (where applicable)
- Improve mobility throughout the City
- Upgrade and expand roads
- Upgrade and expand drainage and storm water system

#### GREAT COMMUNITY TO LIVE



- Expand and diversify the local economy
- Redevelopment for older commercial/retail corridors
- Expand/maintain quality of life amenities for residents
- Build a community where people want to live
- Diversify housing opportunities
- Expand education campuses and programs

## “THE SPORTS CAPITAL OF TEXAS” FOR TOURISM AND RESIDENTS



- Expand sports facility to support sports tourism
- Increase number of tournaments: regional and national
- Develop additional sports fields - practice, games, sports tourism
- Upgrade the quality and maintenance of current City outdoor facilities
- Increase revenues from sports tourism for benefit of residents and the local economy
- Expand conventions/conferences
- Develop effective relationship with RRISD for joint use: facilities and programs

## AUTHENTIC DOWNTOWN - EXCITING COMMUNITY DESTINATION



- Increase public and commercial use of Brushy Creek
- Expand housing opportunities: town-homes, apartments, condos
- Develop the Depot
- Increase Downtown connectivity
- Provide safe, convenient, lighted parking
- Improvements to downtown aesthetics

## SUSTAINABLE NEIGHBORHOODS



- Maintain reputation as the safest large city
- Upgrade older housing stock: exterior and interior
- Ensure homes and commercial buildings comply with City codes
- Increase neighborhood connectivity through streets, trails, and bike lanes
- Increase effectiveness of homeowner associations
- Repair and upgrade neighborhood infrastructure: streets, sidewalks, utilities, fences, and streetscapes
- Upgrade neighborhood parks and open spaces



## POLICY AGENDA - TOP PRIORITY PROJECTS

## COs for Major Projects

Finance Department | Goal 1

**Status:** Complete

Milestones	Due Date	
1. Council Decision: Notice to Proceed	2/19	Complete
2. Council Decision: Authorization for Roads	4/19	Complete
3. Council Report: Update	4/19	Complete
4. Receive Funding	5/19	Complete

## Road Impact Fees

Transportation Department | Goal 1

**Status:** Staff is working to create online tools that will be easily accessible and user friendly for the development community

Milestones	Due Date	
1. Council: 1st Reading	2/19	Complete
2. Council: 2nd Reading	3/19	Complete
3. Implementation	1/21	

## Comprehensive Water Strategy/Future Alternatives for Water

Utility &amp; Environmental Services Department | Goal 2

**Status:** Received three alternate water supply RFIs; evaluating the submittals over the next 90 days

Milestones	Due Date	
1. Prepare RFI/RFP for Water Sources	6/19	Complete
2. Council Review: RFI/RFP	8/19	Complete
3. Issue RFI/RFP	8/19	Complete
4. Received RFI/RFP	10/19	Complete
5. Evaluate RFI/RFP	12/19	
6. Council Review	1/20	
7. Council Discussion	2/20	

## Library Project: Land Acquisition

City Attorney | Goal 2

**Status:** Ongoing; Supplemental Agreement No. 2 with PGAL, Inc. approved on July 25, 2019.

Milestones	Due Date	
1. Evaluate Site	2/19	Complete
2. Complete Purchase	3/19	Complete
3. Initiate Design	7/19	Complete

### Sports Center Facilities/Multi-use Fields Future Direction: Land Acquisition

Sports Management and Tourism Department | Goal 4

**Status:** Ongoing - Feasibility Study for Sports Center 2 is complete; discussion at the retreat in January 2020.



Milestones	Due Date	
1. Evaluate potential land acquisitions	4/19	Complete
2. Prepare report with options	8/19	Complete
3. Council Decision: Direction	1/20	

### Comprehensive Plan 2030: Update

Planning and Development Services Department | Goal 6

**Status:** In process of drafting implementation strategies for the Comprehensive Plan policies. Discussion at the retreat in January 2020.



Milestones	Due Date	
1. Complete public engagement	3/19	Complete
2. Analyze input	7/19	Complete
3. Develop draft plan	12/19	
4. Planning & Zoning Commission Action	2020	
5. Council Action	2020	

## POLICY AGENDA - HIGH PRIORITY PROJECTS

**216 E. Main Street (current library location): Direction**

Round Rock Public Library and Assistant City Manager | Goal 5

**Status:** Structural assessment complete; Individual Council briefing was provided in June and July

Milestones	Due Date	
1. Complete building structural assessment	6/19	Complete
2. Prepare report with highest/best direction	7/19	Complete
3. Council Briefing: Ideas and Direction	8/19	Complete

**Venue Tax Amendment: Referendum**

City Attorney | Goal 4

**Status:** Awaiting proposed location of second Sports Center location; discussion at the retreat in January 2020.

Milestones	Due Date	
1. Complete analysis and on potential area	10/19	
2. Prepare report	10/19	
3. Council Decision: Direction	11/19	
4. Election: Referendum	5/20	

**Commercial Redevelopment Plan**

Planning and Development Services Department | Goal 3

**Status:** Staff working with consultant on finalizing the plan. Will present to Council in early 2020.

Milestones	Due Date	
1. Council Presentation: Overview and Direction	2/19	Complete
2. Prepare report with options and funding mechanisms	2/20	
3. Council Decision: Direction	2/20	

**School Police: SRO Phase Out**

Round Rock Police Department | Goal 1

**Status:** SRO City plan still in place.

Milestones	Due Date	
1. Receive RRISD decision	2/19	Complete
2. Task Force makes recommendations	TBD	



### Park Projects: Review, Priority and Funding Mechanism

Parks and Recreation Department | Goal 3

**Status:** To be discussed at the retreat in January 2020.



Milestones	Due Date
1. Determine list of projects and costs	11/19
2. Council Decision: Direction	1/20

### The District Development: Development Agreement

Planning and Development Services Department | Goal 6

**Status:** Proceeding as planned.



Milestones	Due Date
1. Submit PUD	2/20
2. Submit Construction Schedule	2/20
3. Planning & Zoning Commission	4/20
4. Council Decision: PUD	7/20

### Project Water Tower Development

Planning and Development Services Department | Goal 5

**Status:** Economic Development agreements being worked on by Legal.



Milestones	Due Date	
1. Developer provide concept plan and requests for incentives	5/19	Complete
2. Council Briefing: Direction and Incentives	6/19	Complete
3. Submit PUD	TBD	

## MANAGEMENT AGENDA - TOP PRIORITY PROJECTS

## Body Worn/In Car Camera Replacement: Direction and Funding

Round Rock Police Department, Information Technology Department | Goal 1

**Status:** RFP closed - narrowed to 3 solutions - all 3 solutions being field tested. Field testing period runs through November. Target for final selection is December 31st.

Milestones	Due Date	
1. Issue RFP	4/19	Complete
2. Council Decision: Fund Authorization	1/20	
3. Implementation: Cameras	3/20	

## Kenney Fort (Arterial A): Segment 2 and 3

Transportation Department | Goal 2

**Status:** City continues to buy right-of-way and develop plans

Milestones	Due Date	
1. Complete design	2/20	
2. Complete ROW acquisition	2/20	
3. Complete utility relocation	6/20	
4. Issue bid	6/20	
5. Council Decision: Award contract	8/20	
6. Construction	10/2019-2020	

## Kalahari Resort Development

Finance Department | Goal 3

**Status:** Complete. First of two issues completed on July 25, 2019. Due to near record low interest rates, first issue increased to \$21.6 million. Second and final debt issue for convention center is scheduled for April 2020.

Milestones	Due Date	
1. Council Decision: Debt for Convention Center	4/19	Complete
		delayed due to possible State legislative issues

## Nuttly Brown Oakmont Access Development

Transportation Department | Goal 3

**Status:** Plans under design waiting on agreement with Hagood.

Milestones	Due Date	
1. Council Design: Award design	4/19	Complete
2. Complete Design	4/20	
3. Council Decision: Award construction	7/20	
4. Complete Construction	3/21	

### Downtown Noise Ordinance

Assistant City Managers | Goal 3

**Status:** Revisions regarding outdoor music venue zoned MU-1. This ordinance is effective as of April 15, 2019.



Milestones	Due Date	
1. Council Decision: Ordinance Adoption	4/19	Complete

### City Master Plan for Facilities

General Services Department | Goal 1

**Status:** To be discussed at the Council retreat in January 2020.



Milestones	Due Date	
1. Develop Budget Proposal	4/19	Complete
2. Council Decision: Budget FY 20 Funding	10/19	

## MANAGEMENT AGENDA - HIGH PRIORITY PROJECTS

## Community Communications &amp; Outreach Enhancement

Communications & Marketing Department | Goal 1

**Status:** Recently acquired and have started using online citizen engagement system; developing education campaign for 5-year transportation plan implementation and funding.



Milestones	Due Date	
1. eNewsletter	5/19	Complete
2. Evaluate online tools	7/19	Complete
3. Evaluate Community Impact - campaign	7/19	Complete
4. Council Decision: Budget FY 20 Funding - online tools	9/19	Complete
5. Council Decision: Budget FY 20 Funding - campaign	9/19	Complete
6. Implement online tools	11/19	Complete

## Gattis School Road: Next Steps

Transportation Department | Goal 2

**Status:** Segment 6 - Continue to buy ROW and develop plans.  
Segment 7 - Plans under development.



Milestones	Due Date	
A. Segment 6 (Sonoma - Red Bud)		
1. Complete design	12/19	
2. Relocate utility	2020	
3. Construction	2021-2022	
B. Segment 3 (Double Creek - AW Grimes)		
1. Complete design	12/20	

## Nutty Brown Development

Planning & Development Services Department | Goal 6

**Status:** Owner is still working towards opening during the 2021 concert season. Construction has not commenced as of yet. Owner is holding weekly construction meetings with his team to discuss moving the project forward.



Milestones	Due Date	
1. Opening	2021	

### Kinningham House: Direction & Funding

Parks & Recreation Department | Goal 1

**Status:** To be discussed at the Council retreat in January 2020.



Milestones	Due Date	
1. Review plan	4/19	Complete
2. Prepare budget proposal	4/19	Complete
3. Council Decision: Budget FY 20 Funding	9/19	Complete

### BRA Contract: Negotiation on Contract

Utilities & Environmental Services Department | Goal 2

**Status:** Reviewed current water contract with BRA. BRA is not interested in resettling date for their existing water contracts.



Milestones	Due Date	
1. Negotiate to reset date	11/19	
2. Council Decision: Updated contract	12/19	

### The Depot Development

Planning & Development Services Department | Goal 5

**Status:** Railroad has removed the deed restrictions on a portion of the property so the project may proceed. Projected closing is on track. 1st parcel should close soon. Legal is facilitating. Developer has stated consumer interest is high.



Milestones	Due Date	
1. Council Design: Agreement with Railroad	3/19	Complete
2. Complete closing	12/20	
3. Groundbreaking	3/20	



## MANAGEMENT AGENDA - MODERATE PRIORITY PROJECTS

## Emergency Management - Preparedness, Response and Recovery: Status and Update

Fire Department | Goal 1

**Status:** Council approved on July 25, 2019. Complete.

Milestones	Due Date	
1. Council Briefing - Emergency mitigation	6/19	Complete
2. Council Decision: Plan Adoption	7/19	Complete

## The Flat Neighborhood Improvements

Transportation Department | Goal 5

**Status:** Complete in July (completion delayed due to weather).

Milestones	Due Date	
1. Complete paving	4/19	Complete

## Fire Station 10 &amp; 11: Location &amp; Funding

Fire Department, General Services Department | Goal 1

**Status:** Station locations are determined, preliminary budget is being developed. Part of FY 2019-2020 budget process. ESD#9 presentation made, waiting on final decision for cooperative support of FS #10 staffing with timeline.

Milestones	Due Date	
1. Determine location	4/19	Complete
2. Develop budget proposal	4/19	Complete
3. Council Decision: Budget FY 20 Funding	9/19	Complete

## Conference / Convention Marketing Program

Sports Management &amp; Tourism Department | Goal 4

**Status:** Complete.

Milestones	Due Date	
1. Council Briefing: Marketing	3/19	Complete

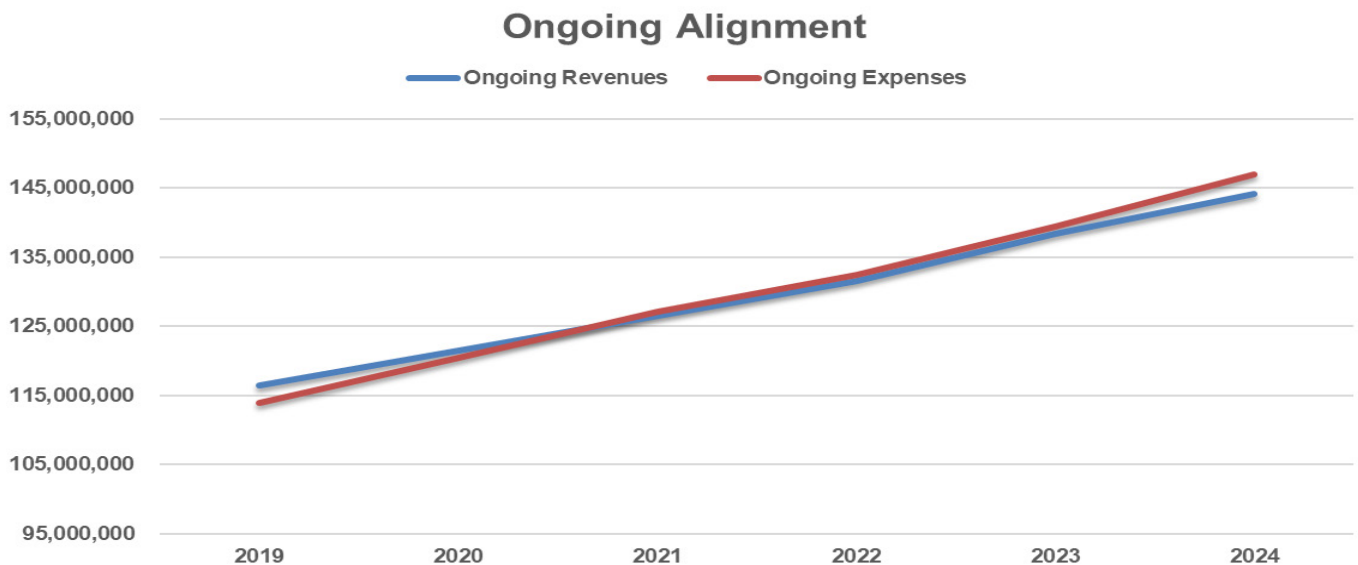
## LONG RANGE FINANCIAL PLANNING

### GENERAL FUND PLANNING MODEL

The City uses a 5-year planning model for the General Fund, which provides revenues and expenditures over a long-term period using assumptions about economic conditions and future spending scenarios. This model is developed internally and focuses on the anticipated future funding necessary to meet the City's strategic goals.

The projected revenues in the 5-year planning model are based on continued growth in property tax revenues through newly developed property being added to the tax roll and modest growth in sales tax revenues. Other revenue categories are projected to grow at a moderate rate in the next five years.

The projected expenditures in the 5-year planning model incorporate anticipated General Fund department needs necessary to meet the City's strategies goals. The large additional expenditures included in the General Fund model for FY 2020 to FY 2024 are staffing and operating an additional fire station, staffing and operating a new main library currently under design, and additional staffing for public safety and transportation to continue to provide high quality services to the City's growing population.



### WATER AND WASTEWATER RATE MODEL

The city regularly updates the long-range water and wastewater rate model. This long-range financial planning tool maps out the anticipated revenues and expenses for the Utility Fund over the next 10 years based on certain assumptions. Based on the updated model, the FY 2020 Budget does not include the anticipated 3% increase determined in FY 2019. The City's wastewater rates are not increasing since the model shows the future needs of the wastewater program are adequately funded within current revenues, impact fees and other developer contributions.



## ROUND ROCK CITY COUNCIL



Mayor  
Craig Morgan

The Mayor and six Council members, acting as the elected representatives of the citizens of Round Rock, formulate public policy to meet community needs and assure orderly development in the City. The City Council appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions. The City Council's public policy activities include: adopting the City's annual budget and establishing general objectives; reviewing and adopting all ordinances and resolutions; and approving purchases and contracts as prescribed by City Charter and State Law.



Mayor Pro Tem  
Writ Baese



Place 1  
Tammy Young



Place 2  
Rene Flores



Place 3  
Matt Baker



Place 4  
Will Peckham



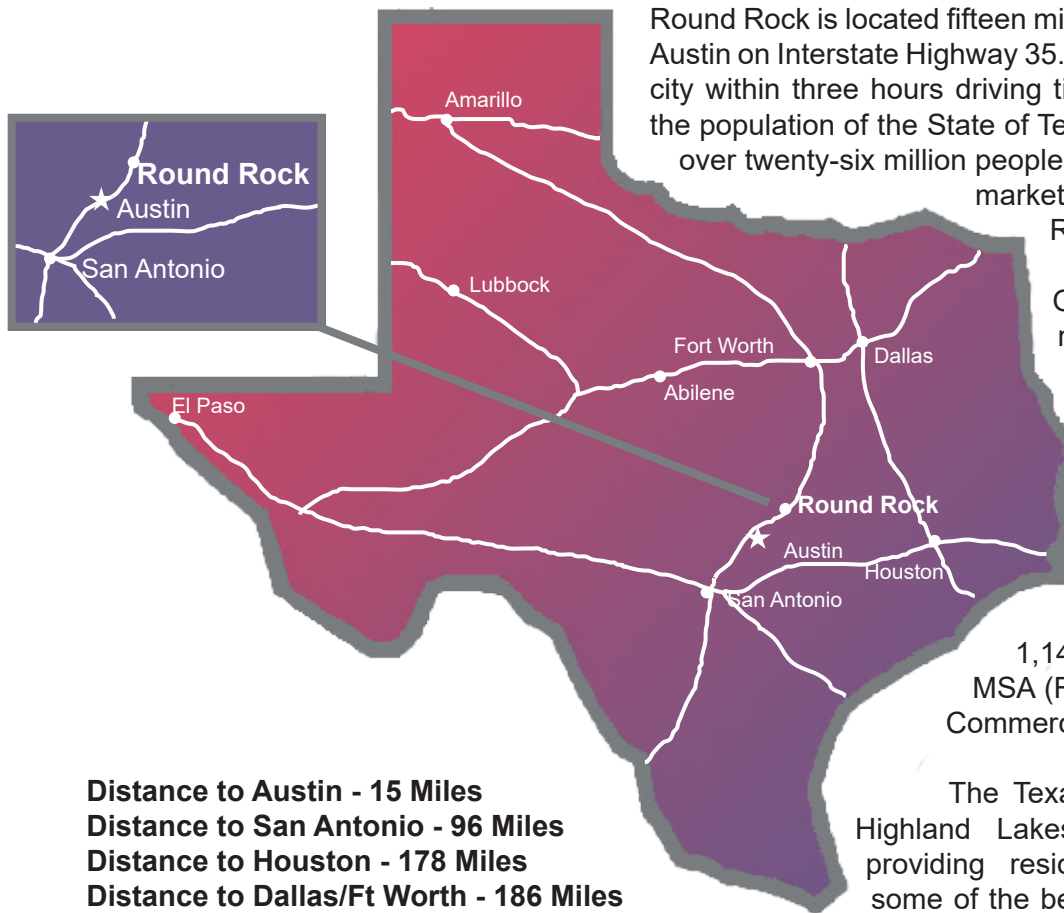
Place 6  
Hilda Montgomery

# CITY ORGANIZATIONAL CHART

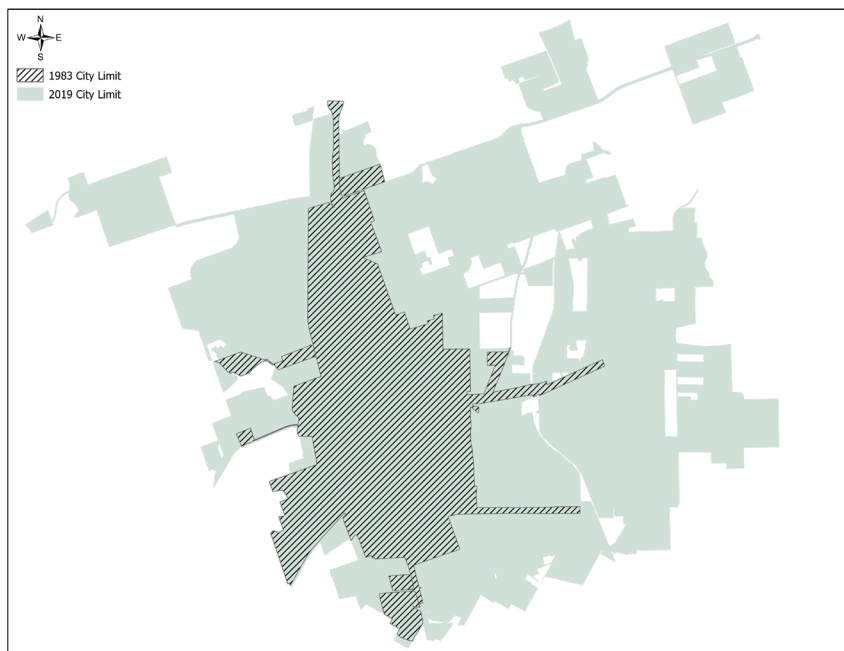




## LOCATION OF ROUND ROCK



## GROWTH IN ROUND ROCK



## HISTORY OF ROUND ROCK



The Round Rock

**1884**

Local fire protection was organized as a volunteer hose and hand pump company.



Volunteer Hook and Ladder Company, 1907

**1848**

Settlers voted to form Williamson County out of the Milam District.

**1867 - 1880s**

Round Rock became a stop on the famed Chisholm Trail. Cowboys moved their herds of cattle through Brushy Creek and past the round rock.

**1913**

The City's first streetlights and speed limit signs (12 mph) were installed.

**1877**

Round Rock citizens first voted to incorporate. W.T. Smith served as the City's first "Worthy Mayor."



Tonkawa Tribe in Williamson County, 1898

**1913**

The City was incorporated in its present state. Jack Jordon was elected the first Mayor. Serving as the first City Council Members were: John A. Nelson, Dr. W.G. Weber, E.J. Walsh, J.A. Jackson, W.A. Gannt, and A.K. Anderson.

**1854**

The U.S. Post Office requested that the Brushy Creek Post Office choose a new name. Postmaster Thomas C. Oatts chose "Round Rock" because of the landmark rock located in the middle of Brushy Creek.





New Town Round Rock,  
1930

### 1918

The City granted a license to Mr. S.E. Bergstrom to operate an electric plant to provide electricity for the City.

### 1936

City water service was established.

### 1962

The Ladies Home Demonstration Club organized a citywide library, which eventually became the Round Rock Public Library.

### 1927

The Texas Power and Light Company assumed operations to provide electricity for the City.

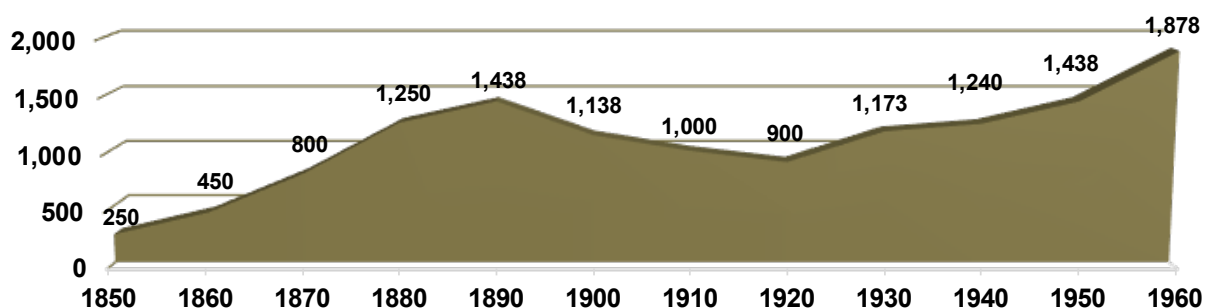
### 1938

The City constructed a \$90,000 citywide sewer system.

### 1950

The US Census lists 1,438 people in Round Rock, ranked the fifth largest town in Williamson County behind Taylor, 9,071; Georgetown, 4,951; Bartlett, 1,727; and Granger, 1,637 (Census).

HISTORICAL CITY POPULATION, 1850 TO 1960





# PRESENT DAY ROUND ROCK

## 1980

By 1980 the City had established itself as the largest City in Williamson County.

## 1998

Voter overwhelmingly approve the use of hotel-motel tax revenue to fund a new minor league baseball stadium and conference center.

## 2006

Round Rock Premium Outlets opened.



Round Rock Premium Outlets

## 2003

Round Rock set the goal to become the "Sports Capital of Texas."

## 2005

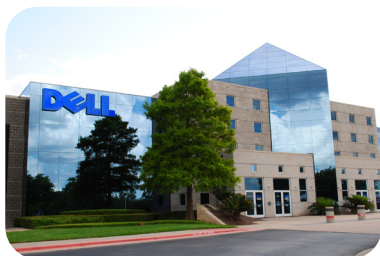
Classes begin at the Round Rock Higher Education Center, a shared venture between Texas State University and Austin Community College.



Texas State University - Round Rock

## 2000

The Round Rock Express played their first home game at the Dell Diamond on April 16.

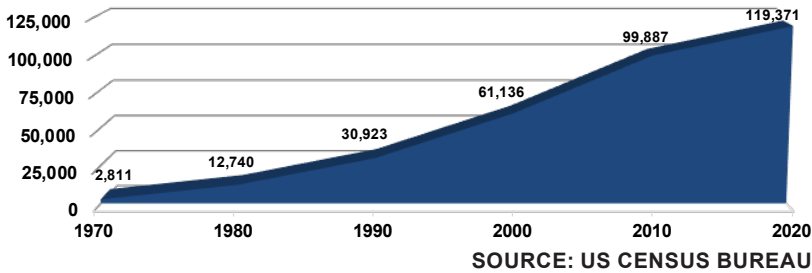


Dell Inc.

## 1994

Dell relocated its world headquarters from Austin to Round Rock. The expansion of the City's tax base resulted in a series of public works projects and additional public amenities such as the expansion of the water plant, an additional wastewater treatment plant, and the development of the 570-acre Old Settlers Park without an increase in the property tax rate.

## HISTORICAL CITY POPULATION, 1970-2020



## 2020

Kalahari Resorts and Conventions is slated to open on Nov. 1, 2020. This new growth will bring 975 room resort destination that will feature a large convention center, spa, multiple restaurants, a waterpark and much more! This is a true game-changer for the Round Rock community that will bring needed diversity to the Round Rock economy, in addition to significant convention and hotel space.



**RESORTS & CONVENTIONS**



IKEA

## 2007

IKEA opened, becoming the largest single retail store in Central Texas.

## 2012

Emerson Process Management relocated its international headquarters and technology to Round Rock

## 2008

Seton Hospital opened its regional medical center, Texas A&M broke ground on a medical school branch campus, and Texas State University opened a nursing school campus making Round Rock a major healthcare destination.



Texas A&amp;M - Round Rock

## 2010

Austin Community College's Round Rock campus opens for classes.



Bass Pro Shops

## 2015

Bass Pro Shops opened a 104,000 square foot store just north of the Round Rock Premium Outlets.



UPS

## 2018

United Parcel Service (UPS) opened its regional distribution center.



## DESTINATION ROUND ROCK



1. The "Round Rock"
2. Historic Downtown
3. Play for All Park
4. Kalahari Resorts
5. Round Rock Multipurpose Complex

6. Dell Diamond
7. Rock'N River
8. Old Settlers Park
9. Austin Community College, Texas State University, Texas A&M University

10. Bass Pro Shops
11. Premium Outlets
12. IKEA
13. Round Rock Sports Center

## ACCOLADES

Round Rock continues to gain recognition for the value of the high quality services provided to our residents. Some of the most recent accolades are summarized below. A full listing of the City's awards and accolades is available on the [City's website](#).



### SAFEST CITIES IN AMERICA

Niche.com ranked the [2018 Safest Cities in the Country](#) and Round Rock placed **Number 5**. Selections are based on violent and property crime rates.



### BEST PLACE TO BUY A HOUSE

Niche.com ranked Round Rock **Number 5** [Best City in America to Buy a House in 2019](#). Some of the factors to determine ranking included, location's home value, taxes, crime rates, and the quality of local schools.



### ONE OF THE NATION'S COOLEST SUBURBS

Round Rock has been named as [One of the Coolest Suburbs in America](#) according to Apartment Therapy. Selections were based on three main factors: a good food/drink scene, a decent commute from the city, a place with history or its own unique elements.



### BEST PLACES TO LIVE

Money.com ranked the [Best Places to Live in America](#) and Round Rock placed **Number 2**. Selections are based on economic factors, education, health an safety, and leisure activities.



### BEST MINOR LEAGUE BASEBALL TOWNS

SmartAsset.com ranked the [Best Minor League Baseball Towns of 2019](#) and Round Rock, the "Sports Capital of Texas", placed **Number 1**. Selections are based on quality of life and game experience measures.

**RETIREMENT  
NEXT EXIT**

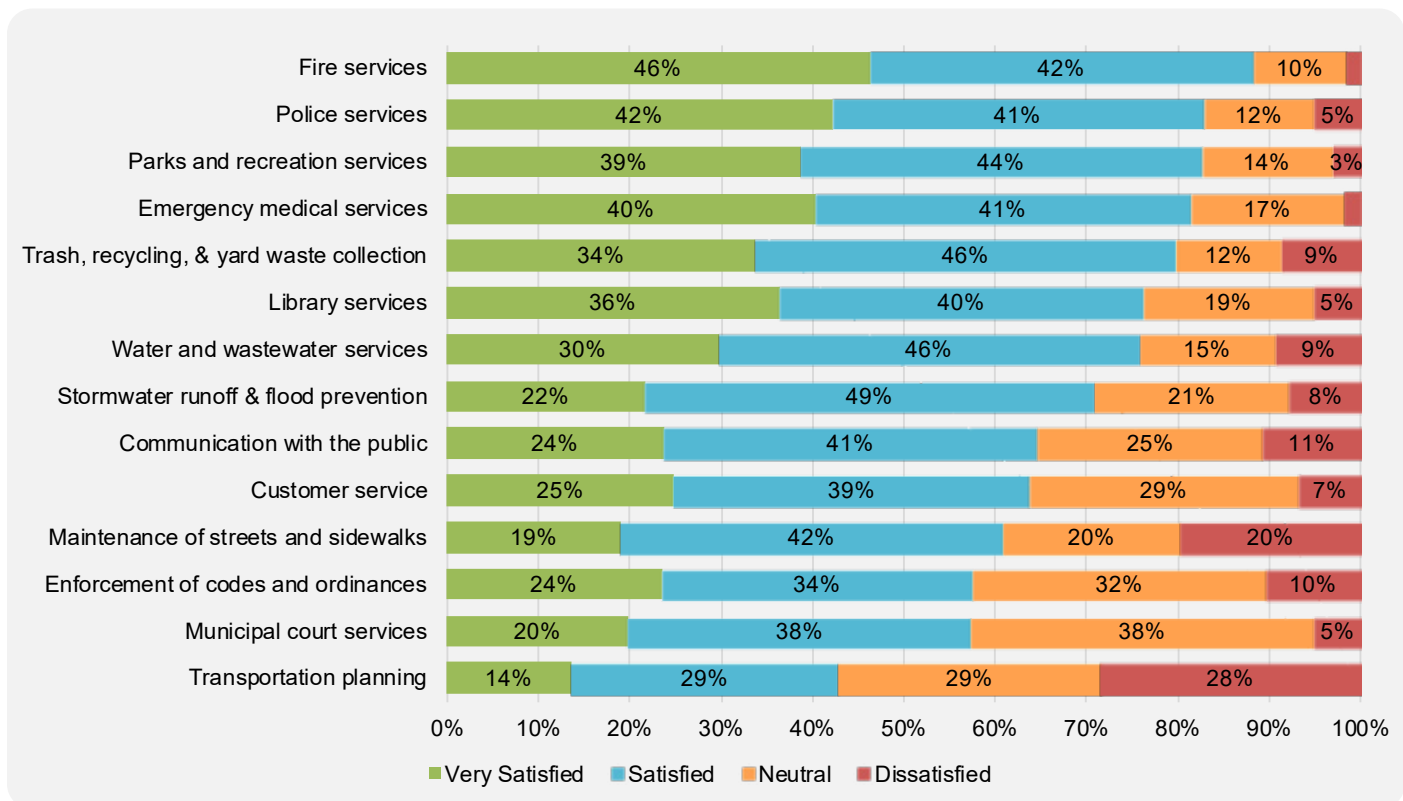
### BEST CITIES TO RETIRE

U.S. News & World Report ranked the [Best Cities to Retire](#) and Round Rock placed **Number 4**. Selections are based on cost of living, crime rate, walkability, health care quality, tax burden, weather, and culture.

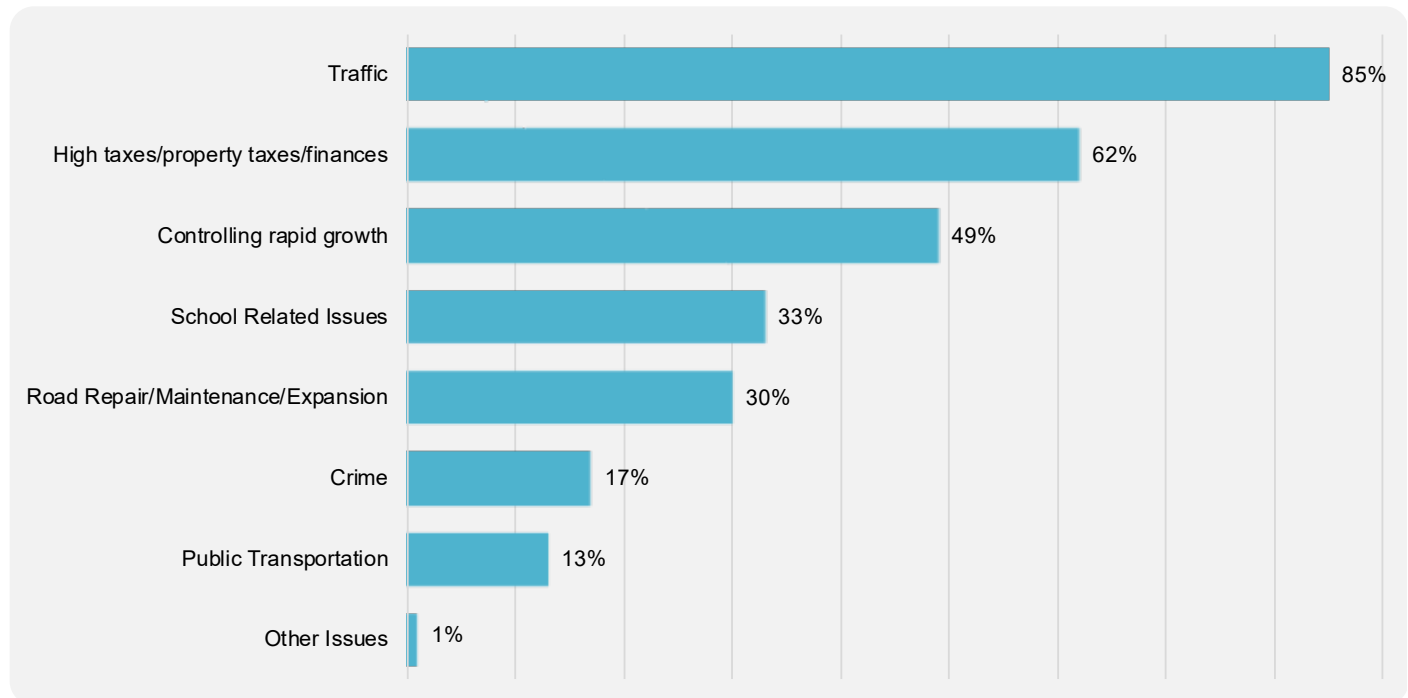
## CITY SURVEY RESULTS

The City believes that is important to not only plan for and provide adequate levels of quality service, but to also provide a means of measuring and reporting the results of our efforts. When information is provided about the City's performance the City Council, the public, and the staff can determine the value of programs and opportunities for improvements. To fulfill this intention, the City has hired an independent outside agency to conduct a comprehensive biennial citizen survey. The survey has been conducted every two years since 2010; the most recent survey was completed in Spring 2018. Some key results of this most recent survey are summarized here. The complete results are available on the Communication Department's section of the City's [website](#).

### OVERALL SATISFACTION WITH CITY SERVICES BY MAJOR CATEGORY

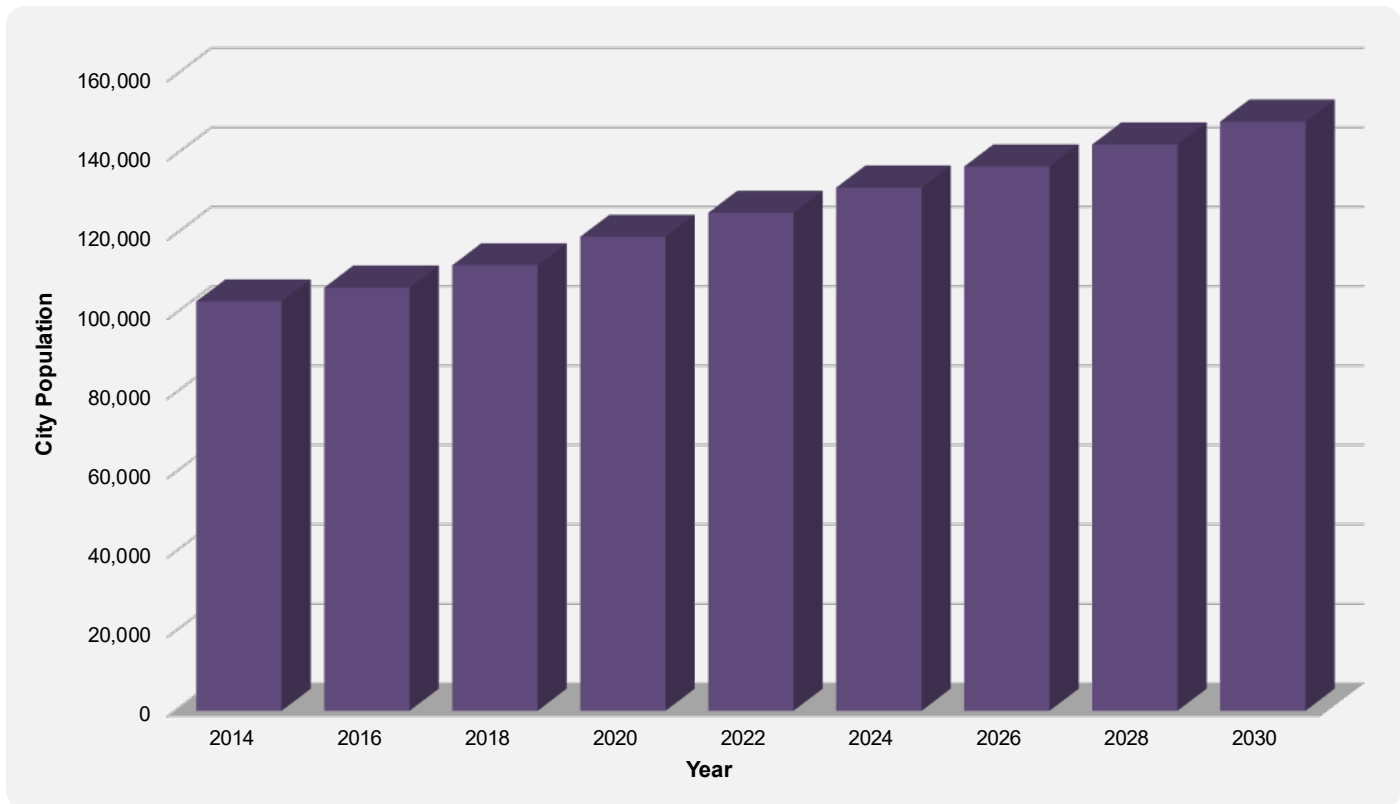


Residents were generally satisfied with City services. Seventy-one percent (71%) of residents who had an opinion were "very satisfied" or "satisfied" with the overall quality of services provided by the City. The City services with the highest levels of satisfaction were fire services (88%); police services (83%); parks and recreation services (83%); emergency medical services (81%); and trash, recycling, and yard waste collection (80%). Residents were least satisfied with transportation planning (28% responded "dissatisfied"), maintenance of streets and sidewalks (20%), enforcement of codes and ordinances (10%), and communication with the public (11%). The City values the input from our residents and several new initiatives in the FY 2020 Budget are targeted to improve these services that received the highest levels of dissatisfaction.

**BIGGEST ISSUES FACING ROUND ROCK OVER THE NEXT FIVE YEARS**

When asked about the biggest issues facing Round Rock over the next five years an overwhelming majority (85%) of respondents listed traffic as one of their top five concerns. Other popular responses include controlling rapid growth (49%), property taxes (62%), school related issues (33%), and road repair/maintenance (30%). The FY 2020 Budget includes funding for programs to address many of these top concerns, including additional funding for neighborhood street maintenance.

## CITY POPULATION



The City is in the middle of a rapid growth in population. The estimated population for 2020 is 119,371, a nineteen point five percent (19.5%) increase from just 10 years ago and ninety-five percent (95%) increase from the 2000 census.

## DEMOGRAPHICS:

## Population by Age Range:

Age Range	Percent of Population
Under age 5	6.8%
Under age 18	28.5%
Ages 18 to 64	63.9%
Ages 65 and over	7.5%

## Population by Ethnicity:

Ethnicity	Percent of Population
White	74.7%
Black or African American	9.9%
American Indian and Alaska Native	0.2%
Asian	6.7%
Native Hawaiian/Other Pacific Islander	0.0%
Two or more races	4.6%
Hispanic or Latino origin	30.8%
Non-Hispanic White	49.7%

Source: US Census Bureau



## CITY TOP TENS

## PRINCIPAL EMPLOYERS



Rank	Employer	Employees (2019)
1	Dell, Inc.	13,000
2	Round Rock Independent School District	6,955
3	City of Round Rock	1,008
4	Emerson Process Management	875
5	Round Rock Premium Outlets	800
6	Seton Medical Center Williamson	750
7	Baylor Scott & White Healthcare	750
8	St. David's Round Rock Medical Center	689
9	Sears Teleserv	600
10	UPS	563

## PRINCIPAL WATER CUSTOMERS



Rank	Customer	FY 2019 Water Consumption (in Gallons)
1	Fern Bluff Municipal Utility District (MUD)	257,829,100
2	Paloma Lake MUD #1 & #2	203,035,300
3	Williamson County MUD #11	174,370,600
4	Williamson County MUD #10	158,331,700
5	Chandler Creek	140,718,100
6	Vista Oaks	121,533,700
7	Round Rock ISD	80,048,700
8	Mid America Apartments	68,769,500
9	Dell	63,036,900
10	Proportion Foods	52,128,300

## PRINCIPAL TAXPAYERS



Rank	Taxpayer	Net Assessed Valuation (2019)
1	Dell Computer Holdings, LP	\$406,352,490
2	CPG Round Rock, LP (Round Rock Premium Outlets)	150,995,328
3	Baltgem Development Corp. (La Frontera Village)	91,484,076
4	CMF 15 Portfolio, LLC (Colonial Grand Apt)	85,887,460
5	2811 La Frontera LP (The District on La Frontera Apts)	81,206,046
6	Fisher-Rosemount Systems Inc. (Emerson Process Management)	80,240,231
7	Dell Computer Corp	79,790,912
8	Columbia/ST David Healthcare	78,753,860
9	BT - OH LLC (UPS)	58,887,681
10	FST La Frontera (La Frontera)	55,686,880

## PRINCIPAL HOTELS



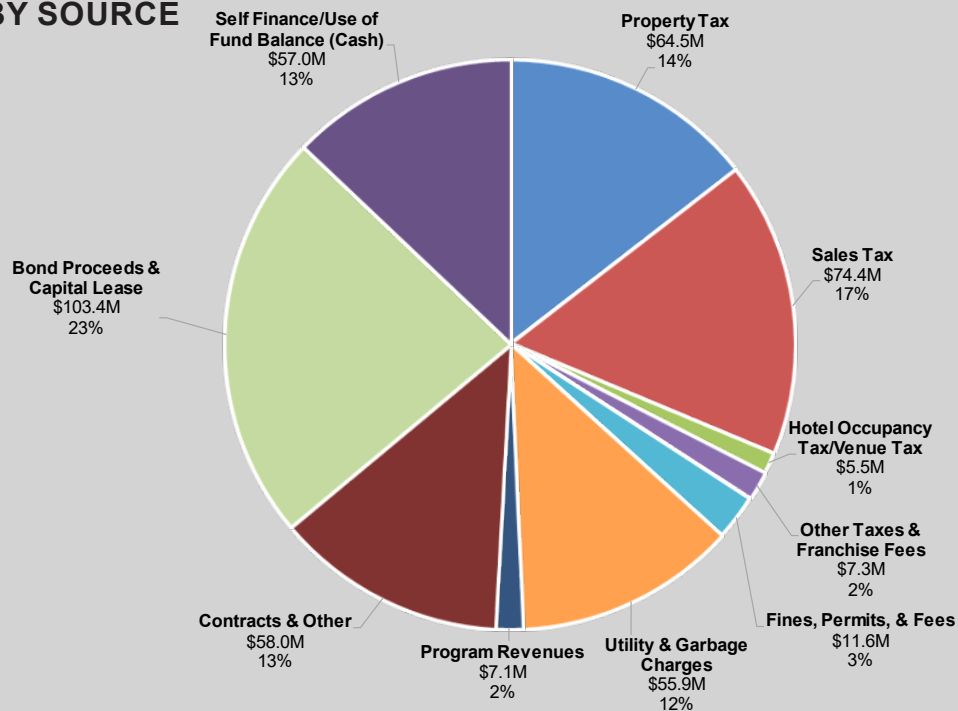
Rank	Hotel	Number of Rooms	FY 2019 Hotel Occupancy Tax Collected
1	Austin Marriott North	295	\$865,591
2	Homewood Suites	115	387,072
3	Hyatt Place	138	363,250
4	Hilton Garden Inn	122	348,296
5	Home 2 Suites	91	276,936
6	Courtyard Marriott	113	268,797
7	Holiday Inn Express N	109	265,933
8	Residence Inn	96	247,723
9	Springhill Suites	104	244,761
10	Holiday Inn	116	234,511



## TOTAL ADOPTED BUDGET

The FY 2020 Adopted Budget totals \$444.7 million dedicated to continuing to provide high quality services to the City's residents and customers. The charts below summarize the total adopted budget by source and by use.

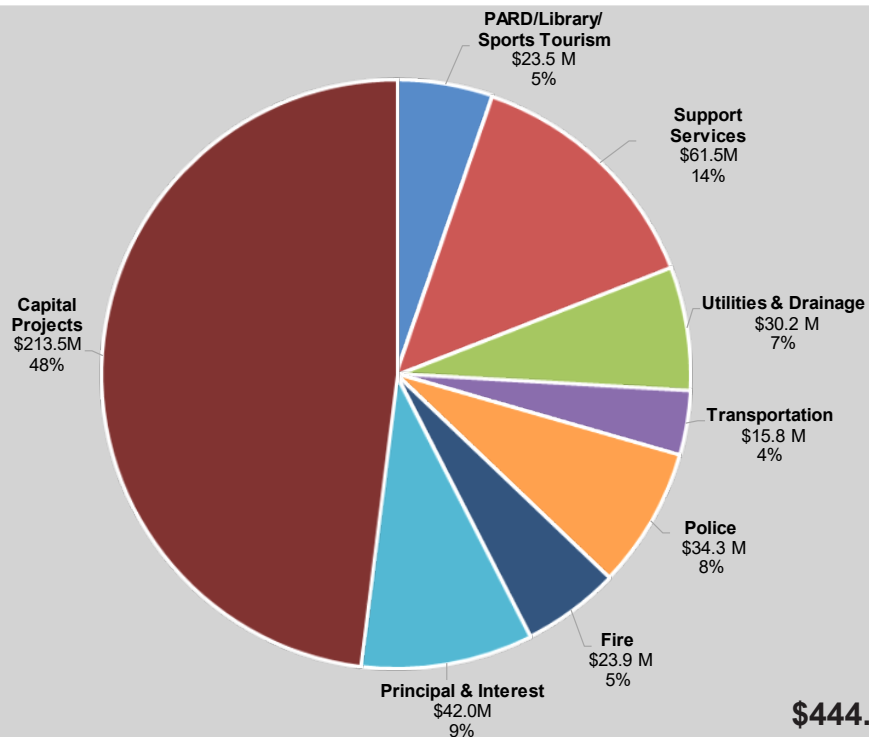
### SUMMARY BY SOURCE



REVENUES

\$444.7 M

### SUMMARY BY USE



EXPENSES

\$444.7 M

TOTAL ADOPTED BUDGET

## BUDGET SUMMARIES

### FINANCIAL SUMMARIES FOR ALL FUNDS

	Total Budget	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund
<b>Estimated Fund Balance/Working Capital</b>	<b>\$249,237,949</b>	<b>\$44,361,549</b>	<b>\$28,694,013</b>	<b>\$1,924,042</b>	<b>\$125,802,352</b>
<b>Revenues &amp; Sources</b>					
Property Tax	64,517,854	42,066,250		22,451,604	
Sales Tax	74,390,000	52,600,000	1,900,000		
Hotel Occupancy Tax	5,530,000				
Other Taxes & Franchise Fees	7,310,000	7,310,000			
Licenses, Permits, & Fees	10,200,000	1,695,000			8,250,000
Service Charges	55,853,162	1,375,000			50,834,000
Program Revenues	7,084,805	3,537,400			
Fines & Forfeitures	1,387,000	1,280,000			
Contracts & Other	58,009,406	6,835,738	261,000	130,000	38,344,000
Bond Proceeds	99,850,000				
Capital Lease	3,500,000		3,500,000		
Transfers In	10,015,951	5,061,250	3,817,201	262,500	
<b>Total Revenues &amp; Sources</b>	<b>397,648,178</b>	<b>121,760,638</b>	<b>9,478,201</b>	<b>22,844,104</b>	<b>97,428,000</b>
<b>Expenditures &amp; Uses</b>					
Administration	2,795,978	1,960,778			
Communications	1,961,889	1,231,653			
Finance	6,175,630	3,914,533			2,147,101
Fire	23,871,894	23,871,894			
Fiscal Support	21,454,719	6,693,743			1,753,401
General Services	5,305,453	5,305,453			
Human Resources	1,499,587	1,499,587			
Information Technology	4,880,453	4,880,453			
Legal Services	1,275,000	1,275,000			
Library	3,153,022	3,149,374			
Parks & Recreation	13,364,732	12,725,599			
Planning & Development	5,906,613	5,666,259			
Police	34,325,210	33,671,995			
Recycling	252,852	252,852			
Sports Management & Tourism	7,016,267				
Transportation	15,757,430	14,908,464			
Utilities & Drainage	30,150,430				27,480,574
Debt Service	42,033,363			23,103,162	9,743,000
Transfers Out	10,015,951	3,817,201	200,000		4,000,250
Proposed Uses - General SFC	6,927,201		6,927,201		
GSFC - Designated, not yet spent	4,925,000		4,925,000		
Fleet Replacement	3,824,500		3,000,000		574,500
Capital Improvement Projects	197,871,858		16,917,111		71,370,338
<b>Total Expenditures &amp; Uses</b>	<b>444,745,032</b>	<b>124,824,838</b>	<b>31,969,312</b>	<b>23,103,162</b>	<b>117,069,164</b>
<b>Net Revenues &amp; Sources</b>	<b>(47,096,854)</b>	<b>(3,064,200)</b>	<b>(22,491,111)</b>	<b>(259,058)</b>	<b>(19,641,164)</b>
<b>Less Reservations</b>					
Contingency	48,540,475	30,301,909			14,830,539
Concentration Risk Fund	10,830,584	10,830,584			
Debt Reserves	2,819,813			1,664,984	
Bond Proceeds	13,882,637		1,640,718		
Designations - Projects	9,690,852		4,430,190		
<b>Total Reservations</b>	<b>85,764,361</b>	<b>41,132,493</b>	<b>6,070,908</b>	<b>1,664,984</b>	<b>14,830,539</b>
<b>Available Ending Fund Balance/Working Capital FYE 2020</b>	<b>116,376,734</b>	<b>164,856</b>	<b>131,994</b>	<b>-</b>	<b>91,330,649</b>

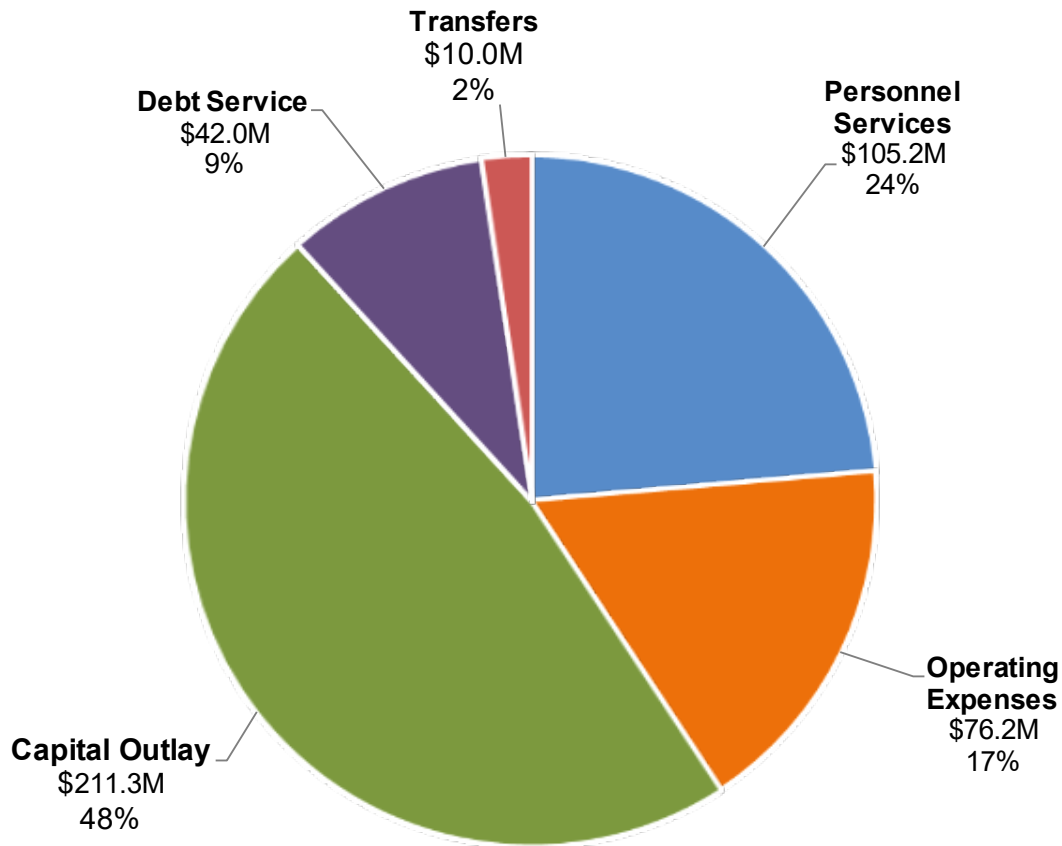
## BUDGET SUMMARIES

Drainage Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue & Other Funds	
\$9,106,176	\$27,908,700	\$2,516,062	\$5,095,408	\$3,829,647	
					<b>Revenues &amp; Sources</b>
					Property Tax
					Sales Tax
					Hotel Occupancy Tax
					Other Taxes & Franchise Fees
					Licenses, Permits, & Fees
					Service Charges
					Program Revenues
					Fines & Forfeitures
					Contracts & Other
					Bond Proceeds
					Capital Lease
					Transfers In
4,549,162	129,820,634	4,425,000	2,595,000	4,747,439	<b>Total Revenues</b>
					<b>Expenditures &amp; Uses</b>
					Administration
					Communications
					Finance
					Fire
					Fiscal Support
					General Services
					Human Resources
					Information Technology
					Legal Services
					Library
					Parks & Recreation
					Planning & Development
					Police
					Recycling
					Sports Management & Tourism
					Transportation
					Utilities & Drainage
					Debt Service
					Transfers Out
					Proposed Uses - General SFC
					GSFC - Designated, not yet spent
					Fleet Replacement
					Capital Improvement Projects
7,899,587	126,951,155	4,948,102	2,172,863	5,806,849	<b>Total Expenditures</b>
(3,350,425)	2,869,479	(523,102)	422,137	(1,059,410)	<b>Net Revenues</b>
					<b>Less Reservations</b>
					Contingency
					Concentration Risk Fund
					Debt Reserves
					Bond Proceeds
					Designations - Projects
731,964	13,241,919	1,567,140	3,950,281	2,574,133	<b>Total Reservations</b>
					<b>Available Ending Fund</b>
5,023,787	17,536,260	425,820	1,567,264	196,104	<b>Balance/Working Capital</b>

## BUDGET SUMMARIES

### COMBINED EXPENDITURES BY CATEGORY

Fund	Personnel Services	Operating Expenses	Capital Outlay	Debt Service	Transfers	Total Budget
General Fund	\$ 89,121,983	\$ 31,207,222	\$ 678,432		\$ 3,817,201	\$ 124,824,838
General Capital Projects & Equipment			31,769,312		200,000	31,969,312
Debt Service Fund				23,103,162		23,103,162
Utility Fund	12,035,795	22,408,481	68,881,638	9,743,000	4,000,250	117,069,164
Drainage Fund	1,787,301	731,683	4,560,872	561,731	258,000	7,899,587
Type B Fund		14,691,741	103,840,899	7,615,515	803,000	126,951,155
HOT Fund	482,631	1,804,452	1,084,594	638,925	937,500	4,948,102
Sports Center Fund	1,111,496	640,337	50,000	371,030		2,172,863
Special Revenue Funds	627,871	4,732,562	446,416			5,806,849
<b>Total</b>	<b>\$ 105,167,077</b>	<b>\$ 76,216,478</b>	<b>\$ 211,312,163</b>	<b>\$ 42,033,363</b>	<b>\$ 10,015,951</b>	<b>\$ 444,745,032</b>





## GENERAL FUND NEW PROGRAMS

	New FTEs	Amount
<b>Fire</b>		
Fire Code Inspector (Hire Date: 2/1/20)	1.00	101,000
<b>Total Fire</b>	<b>1.00</b>	<b>101,000</b>
<b>Fiscal Support</b>		
Minimum Pay Rate Adjustment		1,000,000
<b>Total Fiscal Support</b>	<b>0.00</b>	<b>1,000,000</b>
<b>General Services</b>		
Administrative Associate (Hire Date: 2/1/20)	1.00	44,574
<b>Total Fiscal Support</b>	<b>1.00</b>	<b>44,574</b>
<b>Library</b>		
Library Manager (Hire Date:10/1/19)	1.00	107,275
<b>Total Library</b>	<b>1.00</b>	<b>107,275</b>
<b>Parks &amp; Recreation</b>		
Pop Up Play Day		12,000
Adult Rec Complex Tournaments		14,955
Fitness Instructor (Hire Date:10/1/19)	1.00	69,036
Brush Truck w/ Grapple Arm Operating		3,500
Additional Line Item Requests		8,000
<b>Total Parks &amp; Recreation</b>	<b>1.00</b>	<b>107,491</b>
<b>Planning</b>		
Planner (Hire Date: 2/1/19)	1.00	57,937
Temp Intern & Temp Planning Technician		22,005
<b>Total Planning</b>	<b>1.00</b>	<b>79,942</b>
<b>Police</b>		
Police Officers (Hire Date:10/1/19)	2.00	207,000
Victims' Assistants (Hire Date:10/1/19)	2.00	122,216
Body Worn/In Car Camera System		250,000
<b>Total Police</b>	<b>4.00</b>	<b>579,216</b>
<b>Transportation</b>		
CIP Infrastructure Inspector (Hire Date:10/1/19)	1.00	85,985
<b>Total Transportation</b>	<b>1.00</b>	<b>85,985</b>
<b>Total General Fund</b>	<b>10.00</b>	<b>2,105,483</b>

## BUDGET SUMMARIES

### OTHER FUNDS NEW PROGRAMS

	New FTEs	Amount
<b>Hotel Occupancy Tax (HOT) Fund</b>		
Chalk Walk		35,000
Arts & Culture Guide		13,000
Additional Funding for Arts Grants		20,000
ArtsSpace Building Improvements		25,000
Art Installations (downtown, sculptures traveling, pop up art)		16,000
Signal Box Art		5,000
<b>Total HOT Fund</b>	<b>0.00</b>	<b>114,000</b>
<b>Drainage Fund</b>		
Drainage Supervisor Operating	0.00	45,530
<b>Total Drainage Fund</b>	<b>0.00</b>	<b>45,530</b>
<b>Utility Billing</b>		
Utility Billing Customer Service Representative (Hire Date:10/1/19)	1.00	56,387
<b>Total Utility Billing</b>	<b>1.00</b>	<b>56,387</b>
<b>Total Utility Fund</b>	<b>1.00</b>	<b>56,387</b>
<b>Total Citywide</b>	<b>11.00</b>	<b>2,324,850</b>

## GENERAL FUND REVENUE SUMMARY

Revenues	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Property Tax	31,397,927	34,559,009	37,300,000	37,300,000	42,066,250
Sales Tax	46,595,602	52,396,862	50,735,202	52,970,202	52,600,000
Other Taxes & Franchise Fees	7,579,548	7,652,669	7,418,000	7,610,000	7,310,000
Licenses, Permits, & Fees	1,594,007	1,906,515	1,572,150	1,695,000	1,695,000
Service Charges	1,377,734	1,242,902	1,351,000	1,375,000	1,375,000
Program Revenues	3,585,157	3,541,911	3,540,400	3,497,400	3,537,400
Fines & Forfeitures	1,119,737	1,210,175	1,125,000	1,280,000	1,280,000
Contracts & Other	5,497,196	7,700,124	7,013,085	6,847,200	6,835,738
Transfers In	3,655,800	3,873,858	4,555,000	4,555,000	5,061,250
<b>Total Revenues</b>	<b>102,402,710</b>	<b>114,084,025</b>	<b>114,609,837</b>	<b>117,129,802</b>	<b>121,760,638</b>

**PROPERTY TAX** revenues are higher in FY 2020 primarily due to the recommended rate and new program requests. The adopted property tax rate was increased by 9.3% to \$0.439 per \$100 valuation to pay for the operations, debt payments for voter-authorized bond projects, and one-time capital requests.

**SALES TAX** revenues for FY 2020 are expected to remain flat with Dell capped by policy to no more than 20% of net General Fund sales tax revenues and some instability among top sales tax payers. Sales tax revenues help the property tax rate as well. A half cent for property tax reduction saves 14.5 cents on the property tax bill for FY 2020.

**OTHER TAXES & FRANCHISE FEES** include mixed drink tax, bingo tax, and penalty & interest fees from current and delinquent property tax. Franchise fees collected from electricity, gas, and telecommunications grow modestly with the general population growth. These fees are based on grow revenues; therefore, mild weather can reduce fees received from electric and gas providers. For FY 2020 there will be a decrease in Franchise Fees due to the impacts of SB 1152, meaning companies pay for the higher fee between communications and cablevision instead of both as it was in the past.

**LICENSES, PERMITS, & FEES** include planning and development related revenues, beer and liquor licenses, and animal control licenses. Fire Protection Fees offset the City's cost of providing fire protection services to Emergency Service District #9.

**SERVICE CHARGES** include garbage and brush hauling revenues that reflect the net fee from Round Rock Refuse. Average residential customers pay \$20.97 per month for garbage with City retaining \$3.00 or 15.5%. Lot clearing service charges are collected when City employees remove a nuisance and charge the owner for the service.

**PROGRAM REVENUES** are mostly recreation fees and charges for all Parks and Recreation programs, rentals, leagues, and the Clay Madsen Recreation Center.

**FINES & FORFEITURES** include library fines and fees for overdue and lost library material and Police Department fines for citations issued for traffic violations, City ordinance violations, and other provisions of state law.

**CONTRACTS & OTHER** includes other revenues such as the sales of assets, donations and contributions, insurance and grant reimbursements, police reimbursements, and other miscellaneous small revenue categories.

**TRANSFERS IN** are transfers from the Utility Fund, Drainage Fund, and the Type B Fund to reimburse the General Fund for their allocated share of administrative support costs. The cost allocations are reviewed annually and are based on generally accepted cost allocation methodology.

## REVENUE SUMMARIES

### GENERAL FUND REVENUE DETAIL

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Property Tax</b>					
Current Property Taxes	31,344,199	34,507,286	37,250,000	37,250,000	42,016,250
Delinquent Taxes	53,728	51,723	50,000	50,000	50,000
<b>Total Property Tax</b>	<b>31,397,927</b>	<b>34,559,009</b>	<b>37,300,000</b>	<b>37,300,000</b>	<b>42,066,250</b>
<b>Sales Tax</b>	<b>46,595,602</b>	<b>52,396,862</b>	<b>50,735,202</b>	<b>52,970,202</b>	<b>52,600,000</b>
<b>Other Taxes &amp; Franchise Fees</b>					
Penalty & Interest Del Taxes	20,873	17,106	15,000	15,000	15,000
Penalty & Interest Current Tax	56,462	66,778	55,000	55,000	55,000
Franchise-Recycle Rebate Prog	19,860	8,633	5,000	5,000	5,000
Franchise - Gas	941,107	980,902	950,000	1,130,000	1,170,000
Franchise - Communications	527,623	499,214	530,000	475,000	110,000
Franchise - Electric	3,578,662	3,665,427	3,550,000	3,600,000	3,600,000
Franchise - Cablevision	1,144,813	1,096,993	1,050,000	1,050,000	1,050,000
Franchise - Garbage Collection	662,985	670,372	675,000	675,000	675,000
Mixed Drink Tax	589,008	617,589	550,000	575,000	600,000
Bingo Tax	38,156	29,654	38,000	30,000	30,000
<b>Total Other Taxes &amp; Franchise Fees</b>	<b>7,579,548</b>	<b>7,652,669</b>	<b>7,418,000</b>	<b>7,610,000</b>	<b>7,310,000</b>
<b>Licenses, Permits &amp; Other Fees</b>					
Beer & Liquor Licenses	37,330	41,790	37,000	40,000	40,000
Animal Control Licensing Fees	12,503	5,818	13,000	5,000	5,000
Building Permits	646,211	770,591	630,000	680,000	680,000
Title Report Fees	15,500	7,200	6,000	7,000	7,000
Building Reinspections	16,950	39,700	23,000	40,000	40,000
Filing Fees	56,567	106,190	70,000	100,000	100,000
Annual Site Plan Fees	75,157	128,608	70,000	75,000	75,000
Fire Inspection Fees	191,234	244,031	200,000	225,000	225,000
GIS Fees	19,394	10,600	3,100	3,000	3,000
Subdivision Development Fees	507,046	517,461	500,000	500,000	500,000
Developer Landscape Fees	6,600	12,300	10,000	10,000	10,000
Sign Permit Fees	9,465	10,875	10,000	10,000	10,000
Easement Vacated Fees	-	300	-	-	-
Small Cell Node Fees	-	11,000	-	-	-
Film Industry Fees	50	50	50	-	-
<b>Total Fines, Permits &amp; Other Fees</b>	<b>1,594,007</b>	<b>1,906,515</b>	<b>1,572,150</b>	<b>1,695,000</b>	<b>1,695,000</b>
<b>Charges for Services</b>					
Lot Clearing Services	35,380	26,989	30,000	30,000	30,000
Garbage Services	1,170,249	1,019,381	1,150,000	1,150,000	1,150,000
Rental Income	-	-	-	-	-
Brush Hauling Revenue	5,677	7,275	3,000	5,000	5,000
Garbage Penalty	116,596	112,607	118,000	115,000	115,000
PARD Brush Recycling Fees	49,832	76,650	50,000	75,000	75,000
<b>Total Charges for Services</b>	<b>1,377,734</b>	<b>1,242,902</b>	<b>1,351,000</b>	<b>1,375,000</b>	<b>1,375,000</b>

## REVENUE SUMMARIES

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Program Revenues</b>					
Swim Pool Agreements	60,634	60,649	54,000	54,000	54,000
Recreation Programs - Pool	51,157	(3,897)	48,000	100,000	100,000
Recreation Programs	56,507	62,375	50,000	50,000	50,000
Swimming Pool Receipts	1,099,165	1,065,404	1,200,000	1,100,000	1,100,000
Sports League Fees	318,485	313,980	310,400	310,400	325,400
Ball Field Lights	71,820	378	65,000	-	-
Facility Rental - Parks/Rec	301,824	490,239	330,000	400,000	400,000
Library - Photocopy	27,598	27,643	25,000	25,000	25,000
Meeting Room Revenue	16,215	14,782	15,500	15,500	15,500
Convenience Fees	10,325	12,524	6,000	6,000	6,000
General Special Events Revenue	460	-	500	500	500
PARD Special Events	118,457	-	-	-	-
Recreation Programs	71,118	91,436	65,000	65,000	65,000
Recreation Programs - Seniors	79,502	65,308	70,000	70,000	70,000
Membership Fees	56,442	62,201	50,000	50,000	50,000
Recreation Programs - Pool	9,086	11,734	11,000	11,000	11,000
Recreation Programs	868,214	860,251	850,000	850,000	850,000
Membership Fees	368,148	406,904	390,000	390,000	415,000
<b>Total Program Revenues</b>	<b>3,585,157</b>	<b>3,541,911</b>	<b>3,540,400</b>	<b>3,497,400</b>	<b>3,537,400</b>
<b>Fines &amp; Forefeitures</b>					
Municipal Court Collections	1,046,696	1,129,194	1,045,000	1,200,000	1,200,000
Red Light Camera Fines	200	-	-	-	-
Library Fines	72,411	80,538	80,000	80,000	80,000
Library Receipts	430	443	-	-	-
<b>Total Fines &amp; Forefeitures</b>	<b>1,119,737</b>	<b>1,210,175</b>	<b>1,125,000</b>	<b>1,280,000</b>	<b>1,280,000</b>



Rabb House



## REVENUE SUMMARIES

### GENERAL FUND REVENUE DETAIL

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Contracts &amp; Other</b>					
Police Dept - Misc	22,486	22,440	26,452	22,000	22,000
Structural Steel Inspections	(13,968)	(6,003)	30,000	30,000	30,000
Training Fees	150	66,106	-	-	-
Interest Income	550,956	952,185	550,000	700,000	900,000
Increase/Decrease in Fair Valu	(32,088)	(25,623)	-	-	-
Miscellaneous Revenue	269,723	285,706	300,000	250,000	250,000
Fire Protection/MUD Contract	2,386,232	2,731,248	3,100,000	3,100,000	3,300,000
Emergency Service Organization	91,319	95,256	85,000	85,000	85,000
Returned Check Fee	125	175	500	500	500
Advertising Revenue	(500)	-	-	-	-
Historic Preservation Proceeds	35	15	30	-	-
Donations/Contributions	-	150	1,000	1,000	1,000
Insurance Proceeds	72,305	54,719	40,000	40,000	40,000
Plat Reproductions	940	860	800	800	800
Street Cuts	200	100	-	-	-
Proceeds - Sale of Assets	162,629	178,578	40,000	40,000	40,000
FTA Reimbursement	322,471	754,948	923,903	925,000	925,000
Special Events Permits	955	1,500	900	900	900
Federal Program Income	4,561	5,911	-	-	-
Grant Proceeds	207,119	1,163,807	750,000	500,000	-
Non-Grant Reimbursements	21,452	29,023	-	-	-
Court Fund Reimbursement	52,000	52,000	52,000	52,000	52,000
RRISD Reimbursement	969,368	900,983	772,500	770,000	770,000
Recycling Revenue	25,998	18,703	25,000	15,000	10,000
CDBG Reimbursement	84,211	68,095	65,000	65,000	65,000
State Grant - Training	25,259	13,521	-	-	-
PD Special Events Reimbursement	266,958	335,722	250,000	250,000	250,000
Grant Proceeds	6,300	-	-	-	93,538
<b>Total Contracts &amp; Other</b>	<b>5,497,196</b>	<b>7,700,124</b>	<b>7,013,085</b>	<b>6,847,200</b>	<b>6,835,738</b>
<b>Total Transfers In</b>	<b>3,655,800</b>	<b>3,873,858</b>	<b>4,555,000</b>	<b>4,555,000</b>	<b>5,061,250</b>
<b>Total General Fund Revenues</b>	<b>\$ 102,402,710</b>	<b>\$ 114,084,025</b>	<b>\$ 114,609,837</b>	<b>\$ 117,129,802</b>	<b>\$ 121,760,638</b>



## EFFECTIVE TAX RATE INFOGRAPHIC

## Steps to Creating a Tax Rate

\* hypothetical example

**Step 1****Calculating Prior Year Revenues**

FY 2017

Taxable Value	1,000,000
Tax Rate	0.50
	$1,000,000 \times 0.50 \div 100$
Revenue Collected	5,000

**Step 2****Calculating New Year Effective Tax Rate**

How do I get the same amount of revenue as last year when appraised values have gone up?

FY 2018

Taxable Value	1,080,000
Prior year Revenue Collected	5,000
	$5,000 \div 1,080,000 \times 100$
Rate needed to collect \$5,000	0.46

**Step 3****Calculating Roll Back Tax Rate**

The State allows the M&O tax rate to be 8% higher than the effective rate.

Debt Tax Rate	0.20
New M&O Effective Rate x 8%	$0.26 \times 1.08$
Maximum M&O rate	0.28
Total tax rate allowed without risking rollback election	$0.20 + 0.28 = \mathbf{0.48}$

The Effective Tax Rate is defined by state law to be the rate that generates the same property tax revenues as the prior year based on the new year's total taxable value, excluding value resulting from new property added to the tax roll. This rate has an inverse relationship with property values such that as property values rise the City's total value of taxable property increases, requiring a lower effective tax rate to generate the same amount of property tax revenues as the prior year.

The Rollback Tax Rate is defined by state law as 8% higher than the M&O Effective Tax Rate. Recent legislation has decreased the rollback tax rate from an 8% increase over the effective rate to a 3.5% increase over the effective rate effective in FY 2021.

### PROPERTY TAX TERMINOLOGY

**ASSESSED VALUATION** - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by WCAD and TCAD).

**CERTIFIED TAX ROLL** - A list of all taxable properties, values, and exemptions in the City. This roll is established by WCAD and TCAD.

**PROPERTY TAX** - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**TAX BASE** - The total value of all real and personal property in the City as of January 1st of each year, as certified by WCAD and TCAD

**TAX LEVY** - The total amount of taxes imposed by the City of taxable property, as determined by WCAD and TCAD.

**TAX RATE** - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars' valuation).

**WILLIAMSON CENTRAL APPRAISAL DISTRICT (WCAD) AND TRAVIS CENTRAL APPRAISAL DISTRICT (TCAD)** - Established under state law and granted the responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing tax payer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. Approximately 96% of the City's taxable value is in Williamson County and 4% is in Travis County.

### Calculating the Effective Tax Rate

$$\frac{\text{Prior Year's Taxes} - \text{Taxes on Property Lost this Year}}{\text{Current Value of Property Taxes in the Prior Year}} \times \$100 = \text{Effective Tax Rate}$$

*Source: Texas Comptroller of Public Accounts, 2013.*

## PROPERTY TAX &amp; VALUE SUMMARY

## Property Tax &amp; Value Summary

**Taxable Property**

	<b>FY 2019 Actual</b>	<b>FY 2020 Adopted</b>	<b>\$ Diff</b>	<b>% Diff</b>
Total Assessed Value (AV)	\$13.6B	\$14.6B	\$1.0B	+7.7%
New Property	\$310M	\$367M	\$57M	+18.4%

**Tax Rate Components**

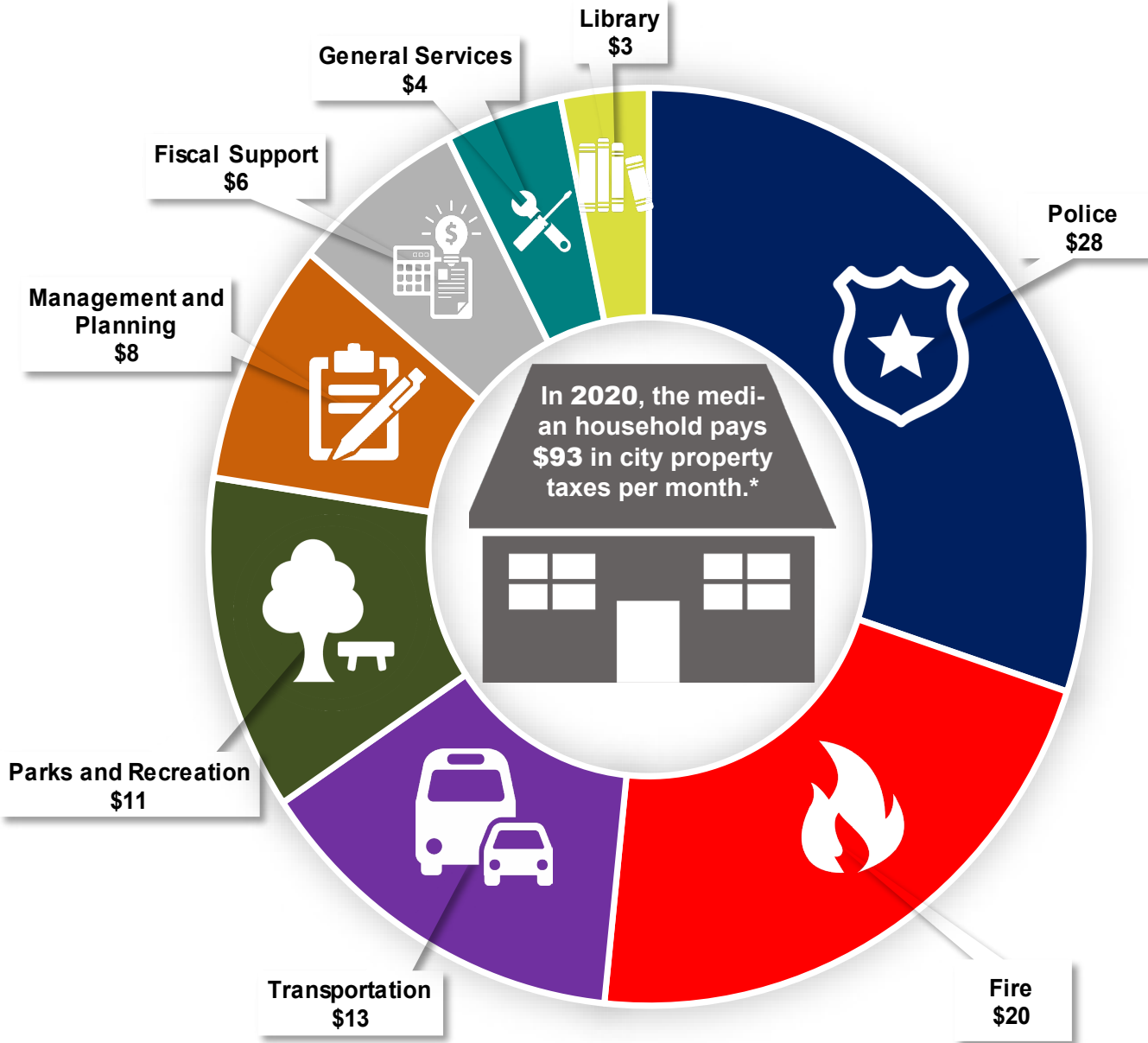
Maintenance & Operations Rate	0.298130	0.313509	0.015379	+5.2%
Debt Rate	0.121870	0.125491	0.003621	+3%
Tax Rate	0.420000	0.439000	0.019000	+4.5%
Effective Tax Rate	0.406240	0.401615	-0.004625	-1.1%
Rollback Tax Rate	0.430740	0.441338	0.010598	+2.5%
Debt (Principle & Interest)	\$21.6M	\$23.1M	+\$1.5M	+7.0%

**Tax Rate Components**

Median Residential Property Value	\$241,538	\$255,198	\$13,660	+5.7%
Median Annual Tax Bill	\$1,014	\$1,120		

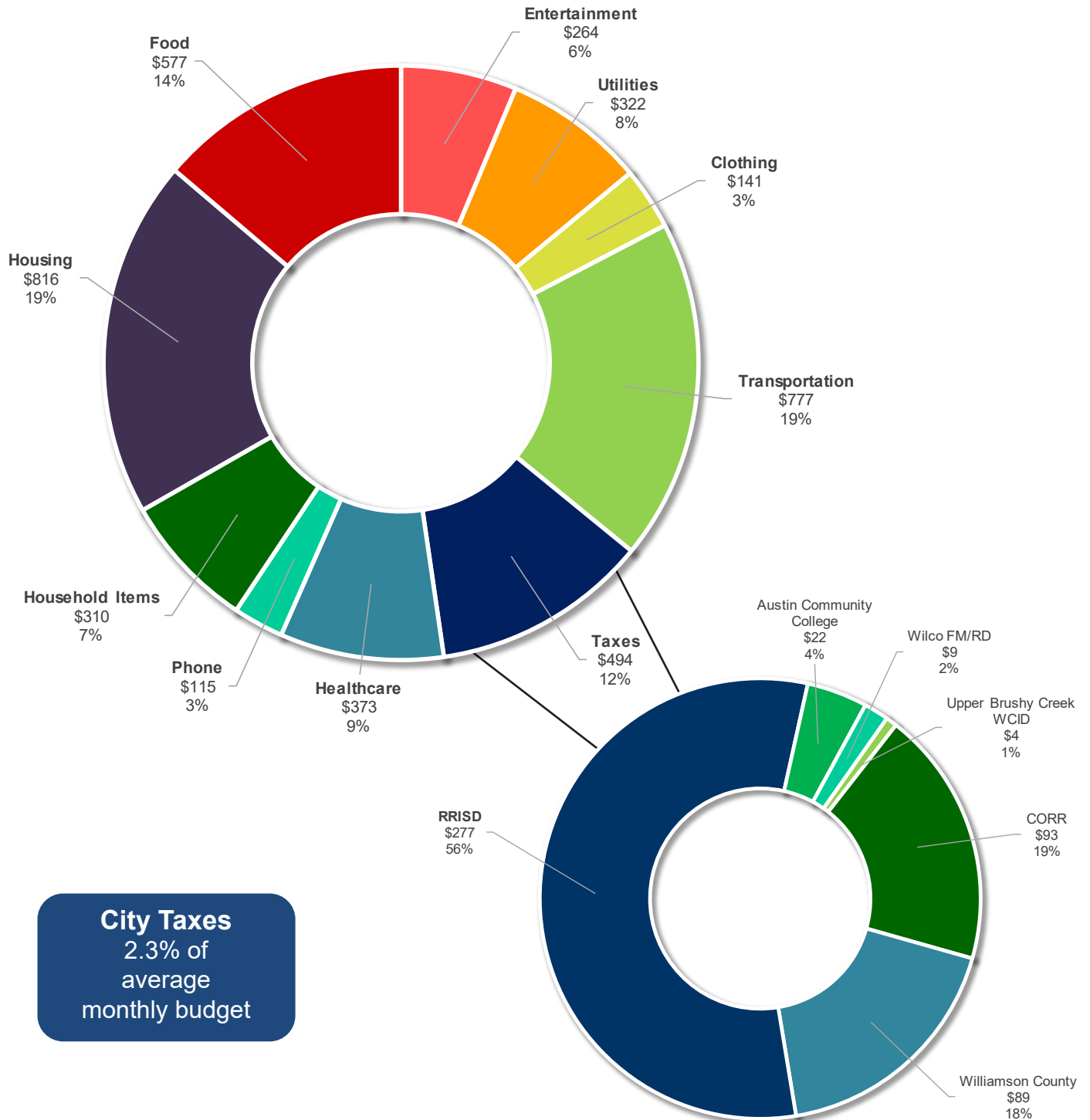
PROPERTY TAX VALUE INFOGRAPHIC

Understanding What Your City Tax Dollars Fund



\*Median home value for FY 2020 is \$255,198

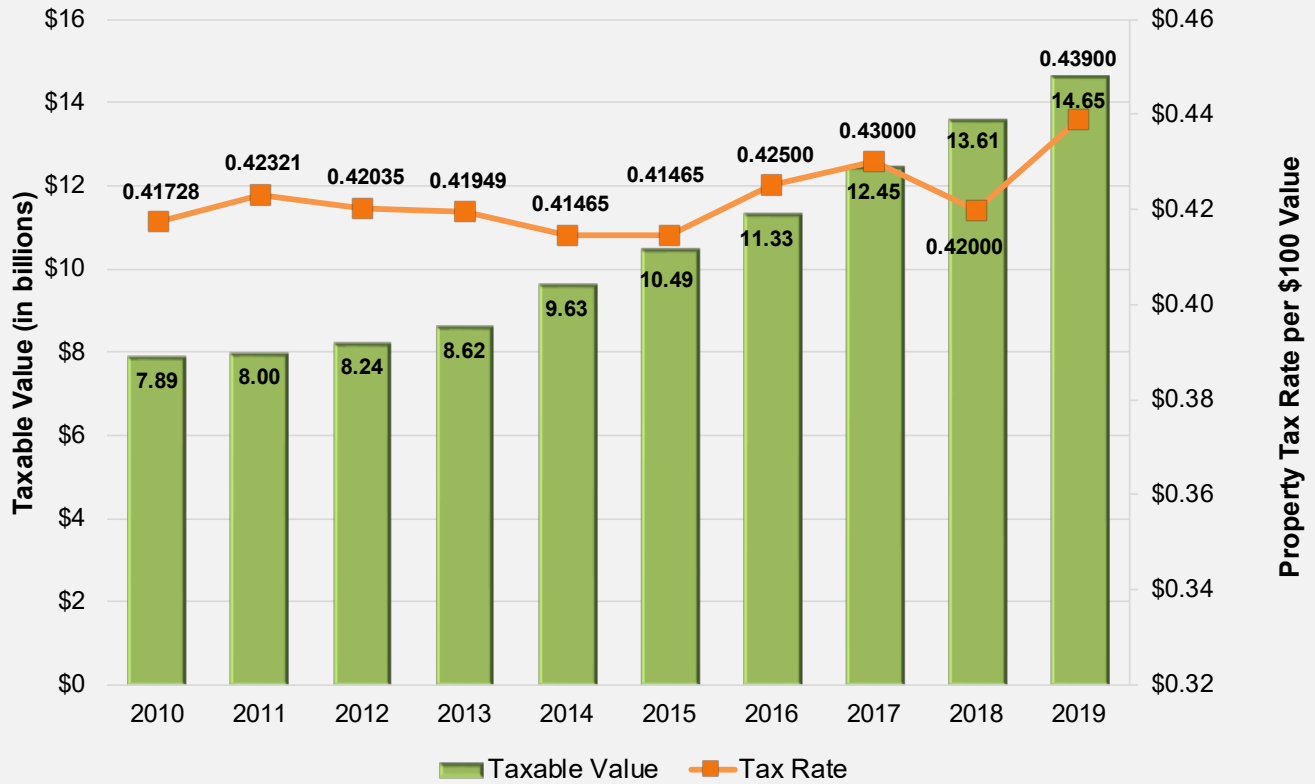
# AVERAGE HOUSEHOLD MONTHLY EXPENSES





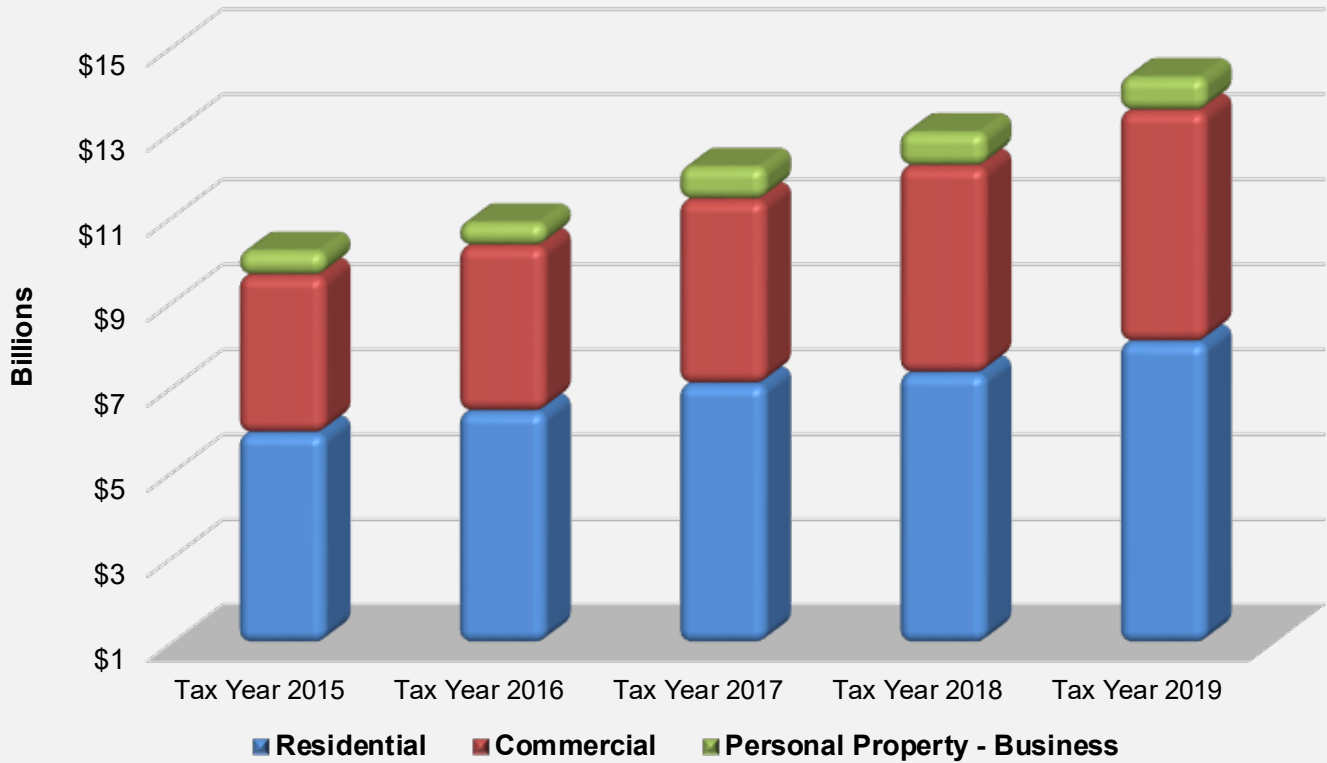
## REVENUE SUMMARIES

### ASSESSED VALUES & PROPERTY TAX RATE HISTORY



Tax Year		Taxable Value	Tax Rate
2010	\$	7,893,143,364	0.41728
2011		8,004,285,176	0.42321
2012		8,238,143,748	0.42035
2013		8,624,749,167	0.41949
2014		9,634,156,426	0.41465
2015		10,492,085,922	0.41465
2016		11,327,175,854	0.42500
2017		12,451,153,760	0.43000
2018		13,605,761,159	0.42000
2019		14,647,779,369	0.43900

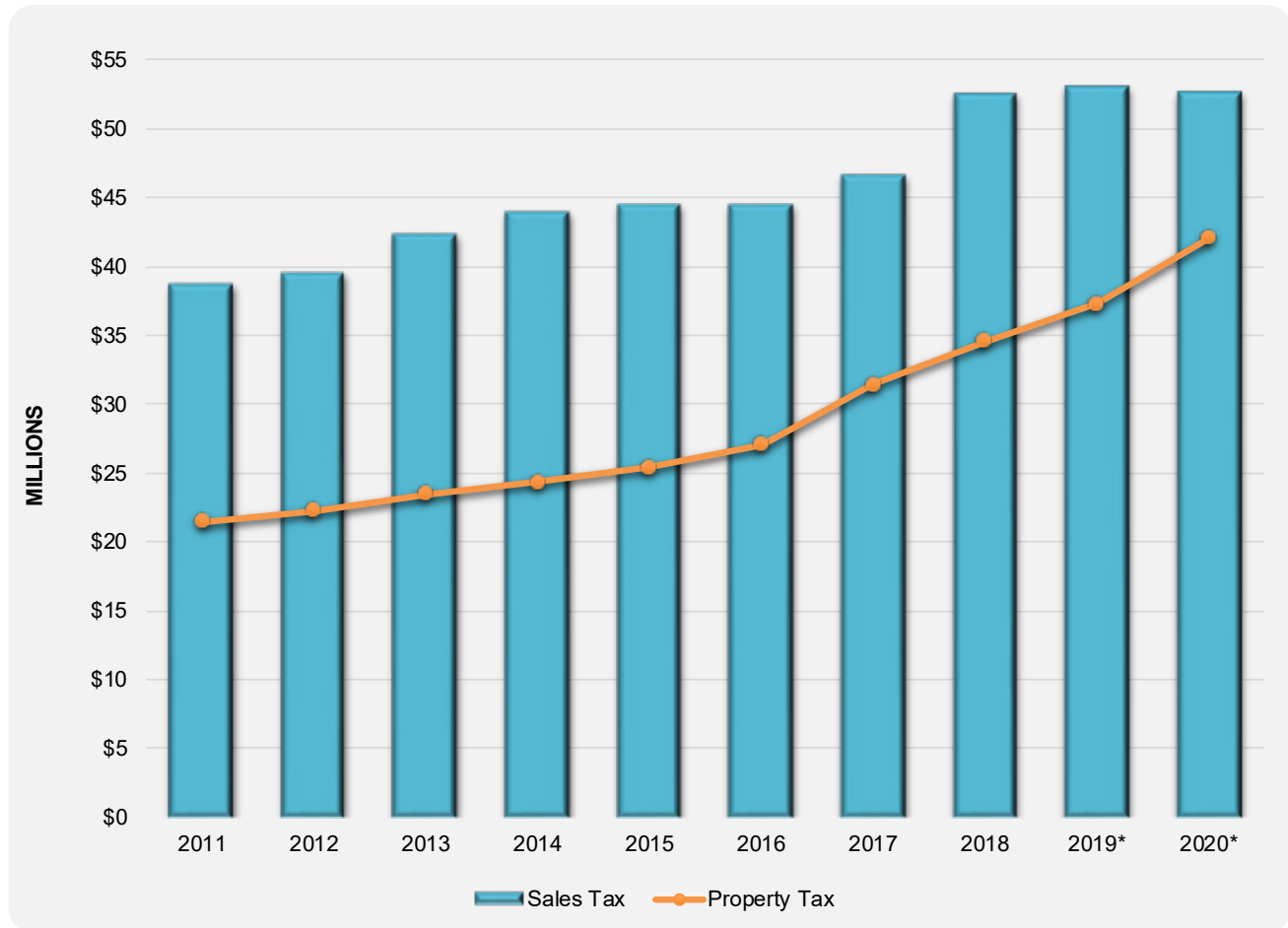
## TAXABLE ASSESSED VALUATION



Class of Property	Tax Year 2015	Tax Year 2016	Tax Year 2017	Tax Year 2018	Tax Year 2019
Residential	5,933,189,051	6,443,692,473	7,088,512,604	7,343,627,722	8,077,012,933
Commercial	3,706,097,433	3,891,783,865	4,331,258,739	4,861,968,668	5,433,483,003
Personal Property - Business	597,705,791	568,650,989	790,683,984	818,955,256	809,771,413
Assessed Valuation	10,236,992,275	10,904,127,327	12,210,455,327	13,024,551,646	14,320,267,349
60% of ARB	255,093,647	423,048,527	240,698,433	581,209,513	327,512,020
<b>Tax Roll Total</b>	<b>\$10,492,085,922</b>	<b>\$11,327,175,854</b>	<b>\$12,451,153,760</b>	<b>\$13,605,761,159</b>	<b>\$14,647,779,369</b>

## REVENUE SUMMARIES

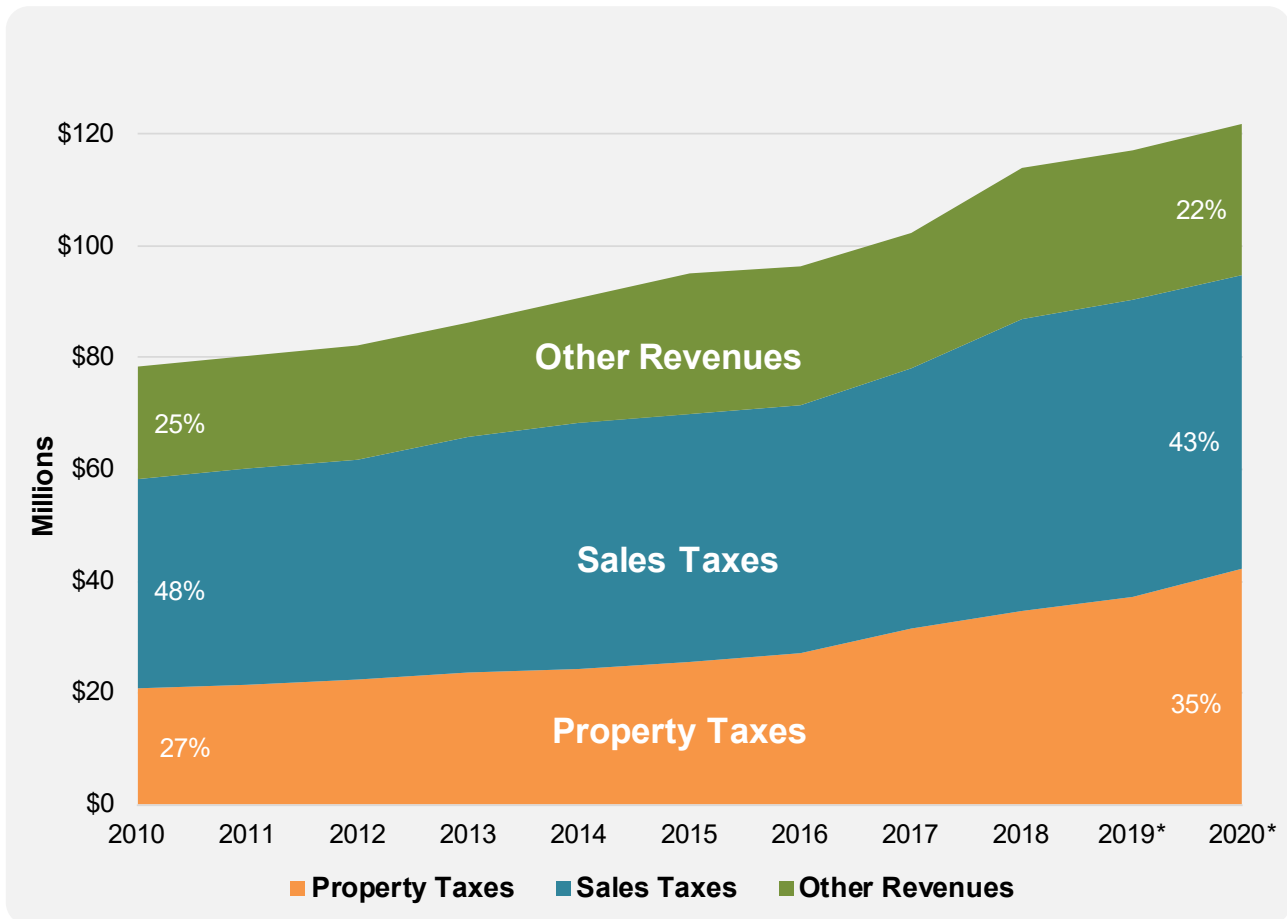
### 10 YEAR PROPERTY TAX & SALES TAX ANALYSIS - GENERAL FUND



Year	Property Tax	Sales Tax
2011	21,457,249	38,626,231
2012	22,248,742	39,443,432
2013	23,493,510	42,280,277
2014	24,330,110	43,926,440
2015	25,416,408	44,456,908
2016	27,017,296	44,470,674
2017	31,397,927	46,595,602
2018	34,559,009	52,396,862
2019*	37,300,000	52,970,202
2020*	42,066,250	52,600,000

\*Projected

## GENERAL FUND REVENUES



Year	Property Taxes	Sales Taxes	Other Revenues	Total Revenue
2011	21,457,249	38,626,231	20,123,483	80,206,963
2012	22,248,742	39,443,432	20,380,583	82,072,757
2013	23,493,510	42,280,277	20,610,670	86,384,457
2014	24,330,110	43,926,440	22,501,741	90,758,291
2015	25,416,408	44,456,908	25,162,098	95,035,414
2016	27,017,296	44,470,674	24,854,687	96,342,657
2017	31,397,927	46,595,602	24,409,181	102,402,710
2018	34,559,009	52,396,862	27,128,154	114,084,025
2019*	37,300,000	52,970,202	26,859,600	117,129,802
2020*	42,066,250	52,600,000	27,094,388	121,760,638

\*Projected

## UTILITY FUND REVENUE HIGHLIGHTS &amp; SUMMARY

Revenues	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Water & Related Services	26,984,346	29,737,475	26,967,585	28,315,000	28,875,000
Wastewater & Related Services	19,809,511	20,185,749	20,973,908	21,527,700	21,959,000
Other Charges	1,991,808	2,131,047	1,223,001	1,673,001	1,746,501
Impact Fees	8,215,831	10,655,684	8,000,000	8,000,000	8,250,000
Contracts & Other	1,885,756	3,682,921	5,002,191	9,108,878	36,597,499
<b>Total Revenues</b>	<b>58,887,252</b>	<b>66,392,876</b>	<b>62,166,685</b>	<b>68,624,579</b>	<b>97,428,000</b>

**WATER AND RELATED SERVICES AND WASTEWATER AND RELATED SERVICES** revenues are fees from the City's water and wastewater customers for water and wastewater service. A 3% increase in the City's water rates for FY 2020 was approved in September 2017. This increase is no longer needed to maintain and improve the water infrastructure to secure water resources into the future. No other utility rate changes are proposed.

**OTHER CHARGES** include revenues from Interest Income, Convenience Fees, Connection & Transfer fees, and other smaller fees charged to the City's water and wastewater customers to help fund the water and wastewater systems.

**IMPACT FEE** revenues are charges to developers to offset some of the costs for expanding the water and wastewater systems for new developments. These revenues are one-time in nature and fluctuate depending on the timing of large development projects. Impact Fee revenues are projected at \$8,250,000 in FY 2020.

**CONTRACTS AND OTHER** include a variety of revenues for the City's water and wastewater systems. The FY 2020 actuals are projected higher because of the timing of intergovernmental revenues for regional capital projects of which Round Rock is a partner.



## UTILITY FUND REVENUE DETAILS

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Water &amp; Related Services</b>					
Water Service	25,350,629	29,339,185	26,652,585	28,000,000	28,500,000
Water Conservation Revenue	1,255,881				
Water Inspec & Meter Service	77,200	104,200	30,000	30,000	75,000
Water Penalty	300,636	294,091	285,000	285,000	300,000
<b>Total Water &amp; Related Services</b>	<b>26,984,346</b>	<b>29,737,475</b>	<b>26,967,585</b>	<b>28,315,000</b>	<b>28,875,000</b>
<b>Wastewater &amp; Related Services</b>					
Sewer Service	17,916,056	18,294,590	17,246,208	17,800,000	18,300,000
Sewer Service-BCRWWS	1,586,240	1,547,883	3,464,700	3,464,700	3,350,000
Sewer Inspection Fee	75,100	103,000	60,000	30,000	75,000
Sewer Discharge Permit	2,400	4,450	3,000	3,000	4,000
Sewer Penalty	229,715	235,826	200,000	230,000	230,000
<b>Total Wastewater &amp; Related Services</b>	<b>19,809,511</b>	<b>20,185,749</b>	<b>20,973,908</b>	<b>21,527,700</b>	<b>21,959,000</b>
<b>Other Charges</b>					
Connection & Transfer	180,321	168,685	145,000	145,000	175,000
Convenience Fees	207,135	91,173	-	-	-
Environmental Lab	194,775	197,980	160,000	160,000	195,000
Industrial Pre-Treatment Surcharge	239,224	124,281	390,000	175,000	175,000
Interest Income	769,566	1,116,802	260,000	800,000	800,000
Meters & Fittings Sale	198,151	263,204	75,000	200,000	200,000
Reconnect Charges	144,483	135,001	170,000	170,000	170,000
Other Charges	58,153	33,921	23,000	23,000	31,500
<b>Total Other Revenues</b>	<b>1,991,808</b>	<b>2,131,047</b>	<b>1,223,001</b>	<b>1,673,001</b>	<b>1,746,501</b>
<b>Impact Fees</b>					
Impact Fess Revenues	8,215,831	10,655,684	8,000,000	8,000,000	8,250,000
<b>Total Impact Fees</b>	<b>8,215,831</b>	<b>10,655,684</b>	<b>8,000,000</b>	<b>8,000,000</b>	<b>8,250,000</b>
<b>Contracts &amp; Other</b>					
Donations & Other Miscellaneous	1,885,756	3,682,921	5,002,191	9,108,878	36,597,499
<b>Total Contracts &amp; Other</b>	<b>1,885,756</b>	<b>3,682,921</b>	<b>5,002,191</b>	<b>9,108,878</b>	<b>36,597,499</b>
<b>Total Utility Fund Revenues</b>	<b>58,887,252</b>	<b>66,392,876</b>	<b>62,166,685</b>	<b>68,624,579</b>	<b>97,428,000</b>

## DRAINAGE FUND REVENUE HIGHLIGHTS & SUMMARY

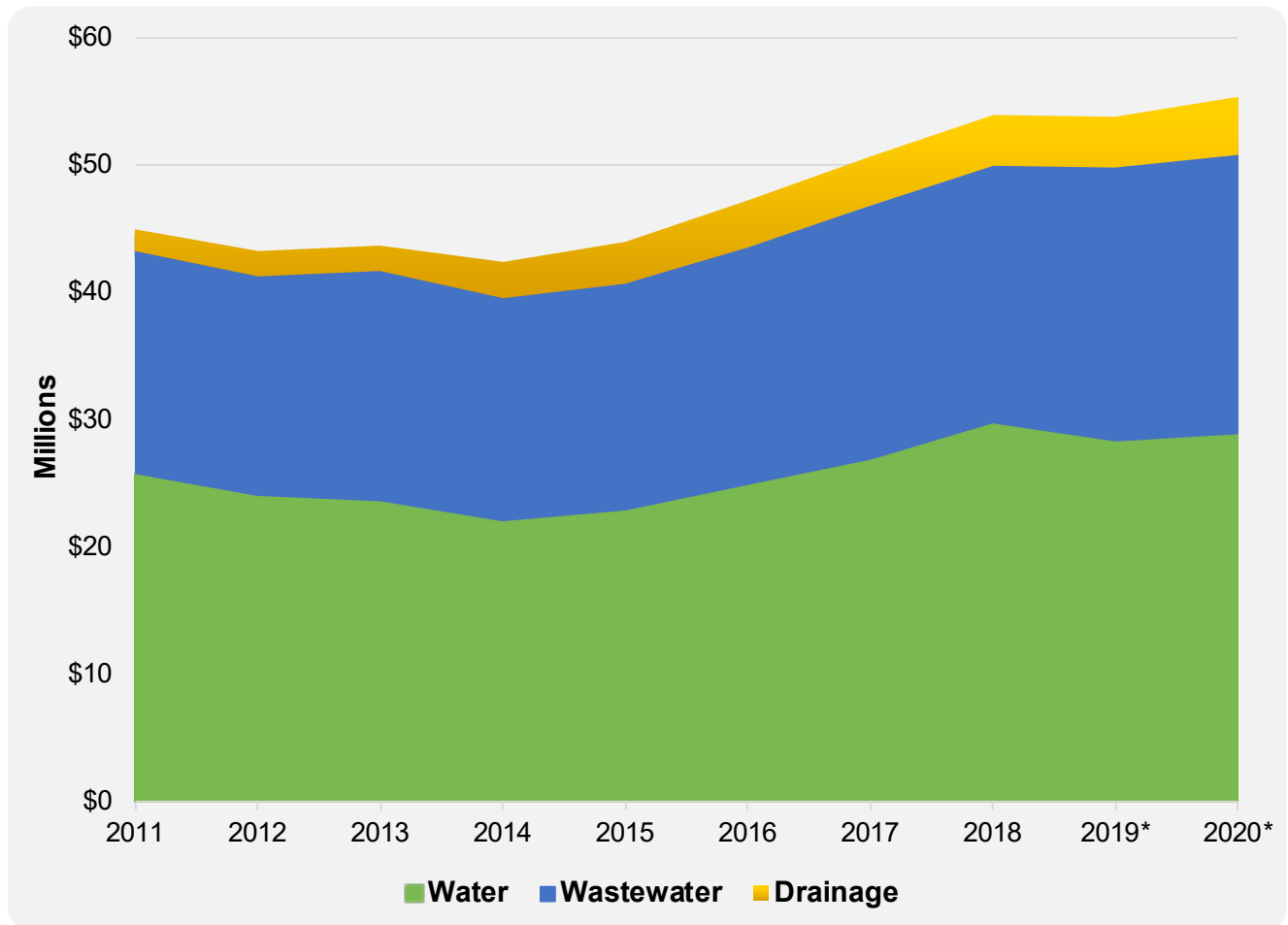
Revenues	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Drainage Fees - Residential	1,630,278	1,647,704	1,648,066	1,663,042	1,679,494
Drainage Fees - Commercial	1,818,702	1,883,020	1,896,736	1,987,303	1,964,668
Contracts & Other	373,454	501,119	180,000	227,500	905,000
<b>Total Revenues</b>	<b>\$3,822,434</b>	<b>\$4,031,843</b>	<b>\$3,724,802</b>	<b>\$3,877,845</b>	<b>\$4,549,162</b>

**DRAINAGE FEES** for residential and commercial properties in the City are charged based on each property's impact to the City's drainage system. The current drainage fee rate is \$4.75 per month per Equivalent Residential Rate (ERU) which is based on the total impervious surface that contributes to drainage run-off.



istock images - Storm-drain

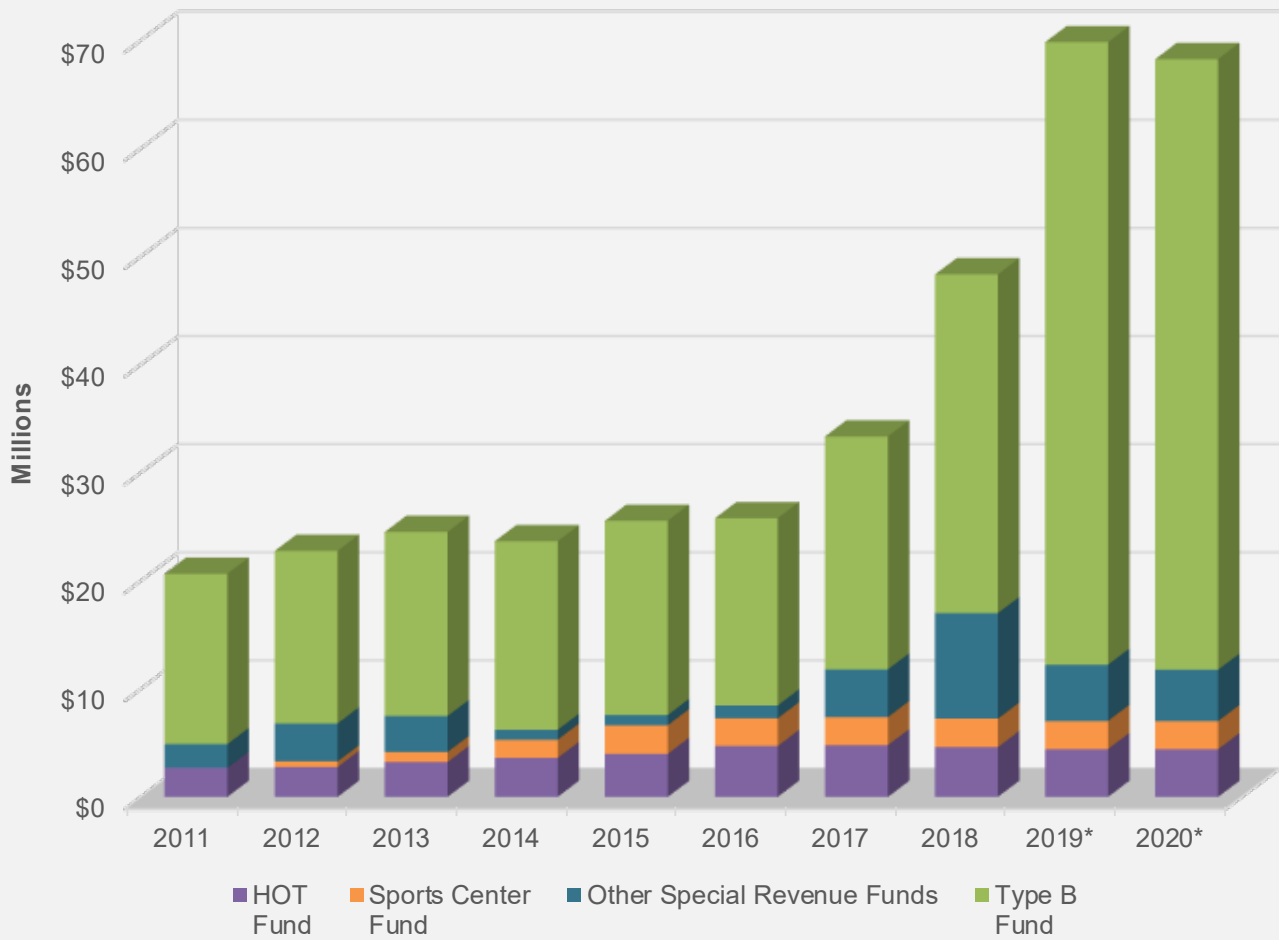
## UTILITY DRAINAGE SERVICE REVENUES - 10 YEAR HISTORY



\*Projected

## REVENUE SUMMARIES

### OTHER REVENUES - 10 YEAR HISTORY



Fiscal Year	HOT Fund	Sports Center Fund	Type B Fund	Other Special Revenue Funds	Total
2011	2,700,716		15,757,401	2,180,958	20,639,075
2012	2,771,162	508,153	15,958,082	3,516,912	22,754,309
2013	3,227,243	924,435	17,023,724	3,333,083	24,508,485
2014	3,615,425	1,669,995	17,439,601	923,433	23,648,454
2015	3,987,926	2,642,957	17,960,349	951,402	25,542,634
2016	4,710,494	2,561,311	17,310,110	1,197,735	25,779,650
2017	4,788,495	2,583,744	21,538,856	4,428,411	33,339,506
2018	4,610,819	2,632,520	31,341,893	9,757,851 <sup>2</sup>	48,343,083
2019*	4,425,000	2,595,000	57,582,061 <sup>1</sup>	5,212,965	69,815,026
2020*	4,425,000	2,595,000	56,478,874 <sup>1</sup>	4,747,439	68,246,313

\*Projected

1) Includes bond proceeds from Transportation COs

2) Golf Course Reconstruction



## OTHER REVENUES

**HOTEL AND OCCUPANCY TAX** is 7% tax on hotel stays that is used to promote tourism in Round Rock.

**SPORTS CENTER FUND** consists mainly of the Venue Tax which is a 2% voter-approved tax on hotel stays that funds the Round Rock Sports Center.

**TYPE B FUND** revenues include proceeds from one-half cent of the City's local option sales tax that funds transportation improvements and economic development projects in the City. This fund also includes contributions from Williamson County, Texas Department of Transportation (TxDot), and other regional partners that fluctuate based on project timeliness.

**OTHER SPECIAL REVENUE FUNDS** revenues are specific revenue sources that are restricted for certain expenditures based on state law.



The Dell Diamond is funded in part from the Hotel Occupancy Tax Fund revenues



The Round Rock Sports Center is funded by a 2% venue tax from hotel stays





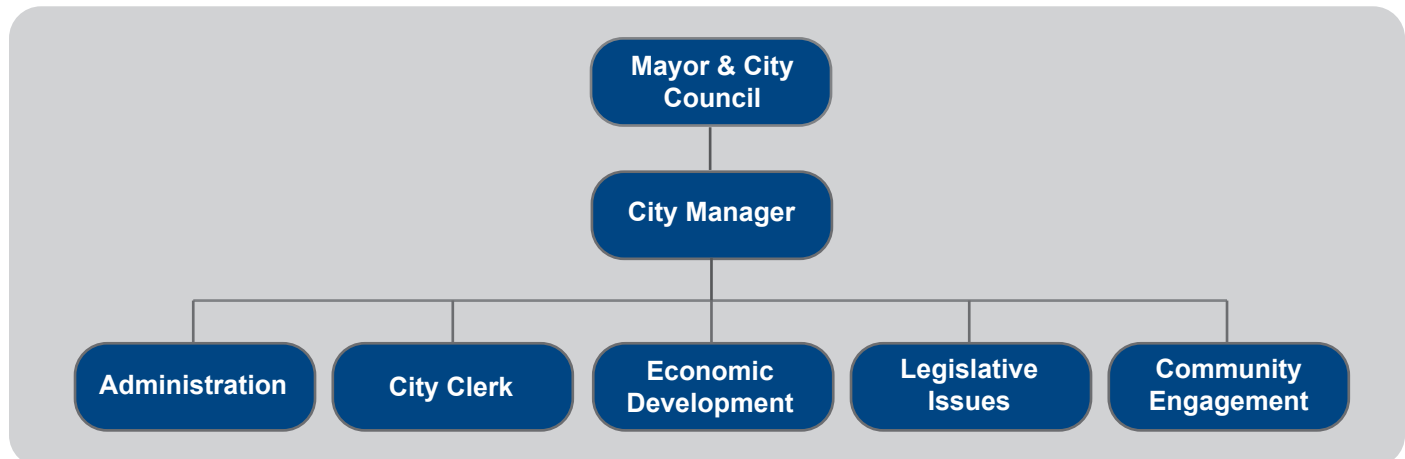
## GENERAL FUND SCHEDULE

	2018 Actuals	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget	2021 Estimated Budget
<b>Beginning Fund Balance</b>	<b>\$ 50,322,084</b>	<b>\$ 51,210,349</b>	<b>\$ 53,812,512</b>	<b>\$ 44,361,549</b>	<b>\$ 41,297,349</b>
<b>Revenues</b>					
Property Tax	34,559,009	37,300,000	37,300,000	42,066,250	42,900,000
Sales Tax	52,396,862	50,735,202	52,970,202	52,600,000	54,800,000
Other Taxes & Franchise Fees	7,652,669	7,418,000	7,610,000	7,310,000	7,140,000
Licenses, Permits & Fees	1,906,515	1,572,150	1,695,000	1,695,000	1,695,000
Service Charges	1,242,902	1,351,000	1,375,000	1,375,000	1,375,000
Program Revenues	3,541,911	3,540,400	3,497,400	3,537,400	3,497,400
Fines & Forfeitures	1,210,175	1,125,000	1,280,000	1,280,000	1,280,000
Contracts & Other	7,700,124	7,013,085	6,847,200	6,835,738	6,742,200
Transfers In	3,873,858	4,555,000	4,555,000	5,061,250	5,061,250
<b>Total Revenues</b>	<b>114,084,025</b>	<b>114,609,837</b>	<b>117,129,802</b>	<b>121,760,638</b>	<b>124,490,850</b>
<b>Expenses</b>					
Administration	1,817,170	1,877,202	1,869,130	1,960,778	2,040,385
Communications	719,796	1,181,977	1,180,306	1,231,653	1,268,680
Finance	3,204,582	3,728,211	3,698,561	3,914,533	4,083,207
Fire	21,905,869	22,927,803	22,927,803	23,871,894	24,691,153
Fiscal Support	3,356,794	3,781,429	3,781,429	6,693,743	6,693,743
General Services	4,438,567	5,266,187	5,226,831	5,305,453	5,491,880
Human Resources	1,237,210	1,520,413	1,507,751	1,499,587	1,559,239
Information Technology	4,502,073	4,817,309	4,792,525	4,880,453	5,007,690
Legal Services	1,030,827	1,275,000	1,275,000	1,275,000	1,275,000
Library	2,765,542	3,034,604	3,012,008	3,149,374	3,263,327
Parks & Recreation	11,667,317	12,475,037	12,414,637	12,725,599	13,055,466
Planning & Development	4,752,954	5,328,372	5,276,410	5,666,259	5,899,177
Police	30,933,384	32,286,331	32,184,613	33,671,995	34,476,568
Recycling	152,068	175,358	174,935	252,852	262,094
Transportation	11,562,303	14,724,914	14,536,633	14,908,464	15,168,096
Operating Transfer	320,000	200,000	200,000	200,000	200,000
<b>Total Expenses</b>	<b>104,366,456</b>	<b>114,600,147</b>	<b>114,058,572</b>	<b>121,207,637</b>	<b>124,435,705</b>
<b>Net Revenues</b>	<b>\$ 9,717,569</b>	<b>\$ 9,690</b>	<b>\$ 3,071,230</b>	<b>\$ 553,001</b>	<b>\$ 55,145</b>
<b>Less:</b>					
Transfers	6,227,141	12,522,193	12,522,193	3,617,201	
Reservations & Designations	38,262,438	38,690,059	38,690,059	41,132,493	41,150,159
<b>Ending Fund Balance</b>	<b>\$ 15,550,074</b>	<b>\$ 7,787</b>	<b>\$ 5,671,490</b>	<b>\$ 164,856</b>	<b>\$ 202,335</b>

**Note:** The FY 2019 Budget included a transfer of \$12.5 million of excess fund balance to capital projects for large one-time capital purchases including partial cash funding of the new City library.

## ADMINISTRATION

The Administration Department consists of the Mayor and six Council members and the office of the City Manager. These two bodies, working together, are responsible for the formulation and execution of public policy to meet community needs and assure orderly development in the City. The City Manager's Office also provides for the general administration of a multi-million-dollar organization providing a full range of municipal services to over 100,000 customers.



### VISION:

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the “Sports Capital of Texas” and a major medical and educational destination and has an authentic downtown and choice of great neighborhoods.

### MISSION:

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

### GUIDING COUNCIL STRATEGIC GOALS:



**FY 2019 HIGHLIGHTS:**

- City Charter Commission finalized report to Council in August 2019
- Celebrated the 25th anniversary of the City's business relationship with Dell Technologies
- City celebrated its 20-year partnership with the Round Rock Express

**FY 2020 OVERVIEW & SIGNIFICANT CHANGES:**

- City Council approved an amendment to the noise ordinance limiting the time outdoor music can be played and requiring outdoor music venues to apply for a permit

**NEW PROGRAMS FOR FY 2020:**

- No new programs

**FY 2021 OVERVIEW & BEYOND:**

- Continue to monitor legislation regarding streamlined sales tax and how changes could potentially affect the City of Round Rock.
- Continue discussions regarding potential future bond elections.

**WORKLOAD INDICATORS:**

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Agendas Posted	250	250	118	100	100
Public Notices Posted	106	100	67	100	100
City Council Items Processed	346	360	356	350	350
Open Record Requests Processed	1,330	1,400	1,402	1,400	1,400



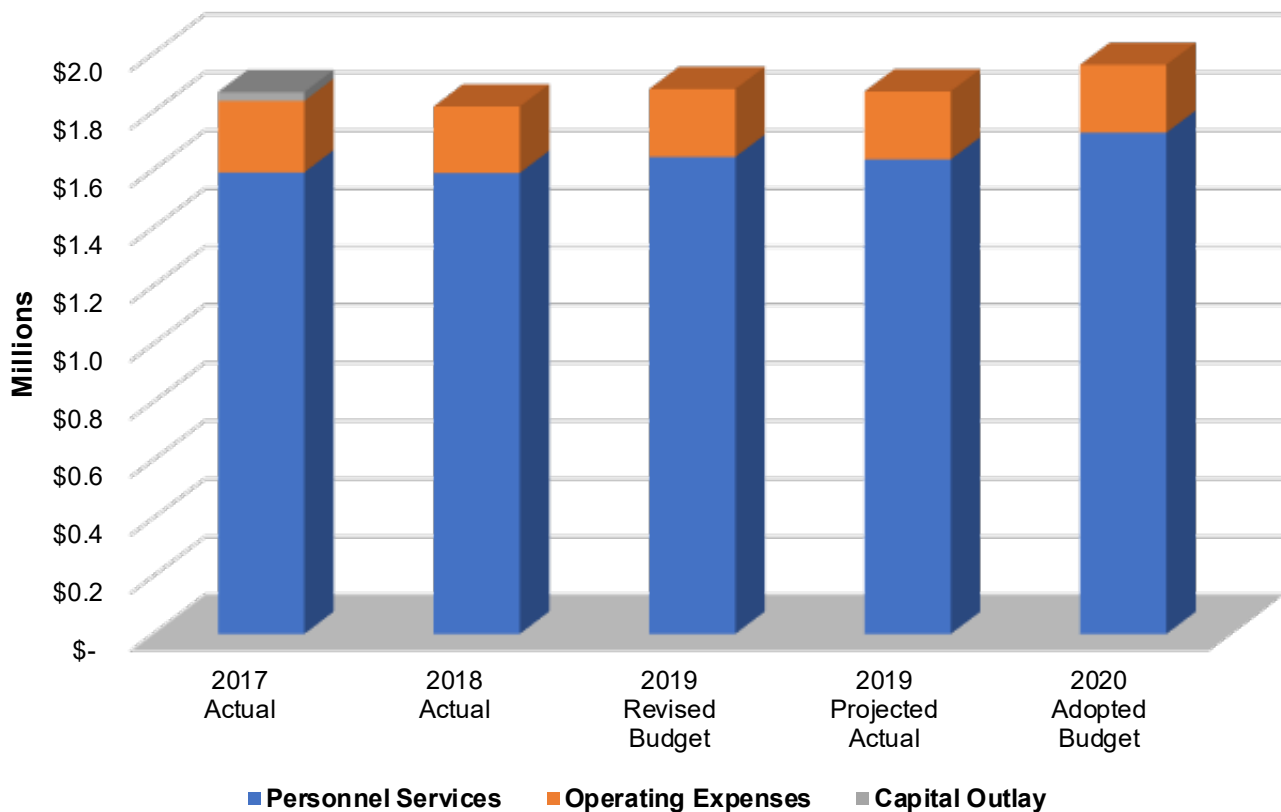
The City's Administration Department is located at City Hall in Downtown Round Rock, off of Main Street.

## GENERAL FUND

### ADMINISTRATION

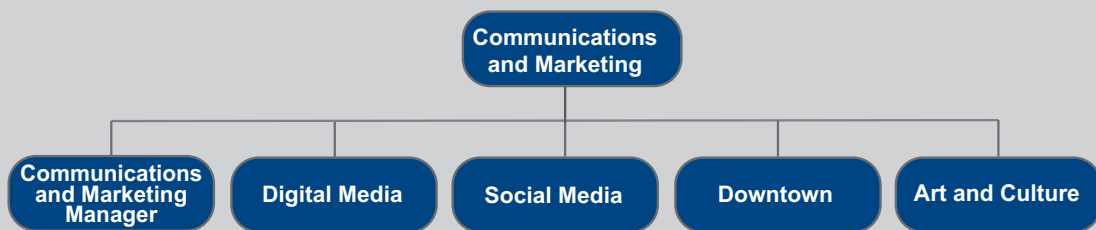
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	1,589,932	1,587,976	1,643,184	1,635,112	1,726,628
Operating Expenses	246,307	229,194	234,018	234,018	234,150
Capital Outlay	30,000	-	-	-	-
<b>Total Expenditures:</b>	<b>\$1,866,238</b>	<b>\$1,817,170</b>	<b>\$1,877,202</b>	<b>\$1,869,130</b>	<b>\$1,960,778</b>
<b>Expenditures as a % of General Fund</b>	<b>2.0%</b>	<b>1.7%</b>	<b>1.6%</b>	<b>1.6%</b>	<b>1.6%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>11.500</b>	<b>10.500</b>	<b>10.500</b>	<b>10.500</b>	<b>10.500</b>
<b>FTEs as a % of General Fund</b>	<b>1.5%</b>	<b>1.3%</b>	<b>1.3%</b>	<b>1.3%</b>	<b>1.3%</b>

### Expenditures by Category



## COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Most media relations are handled through this department. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs in a manner designed to instill trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters and the City's website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs, and social media. Focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010.



### VISION:

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

### MISSION:

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

### GUIDING COUNCIL STRATEGIC GOALS:



## COMMUNICATIONS AND MARKETING

### 2019 HIGHLIGHTS:

- Addition of 1FTE as a new digital designer position enabled department to extend communications efforts and enhance existing programs, particularly for the three websites managed by the department.
- Launched an e-newsletter to supplement the printed Newsflash utility bill insert as more customers transitioned to the City's new online utility billing portal.
- Completed its informational campaign called Future Forward to tell the City's stories of success due to Council's strategic planning on topics such as water, transportation, parks and more through newspaper ads, blogs, billboards and social media videos.
- Special events in Downtown continued to expand and improve, with Fall Music on Main and Beaujolais Nights.

streamlined citizen engagement online.

- Working with IT, the department will continue to explore the latest interactive features to encourage engagement and customer service functionality.

### NEW PROGRAMS FOR FY 2020:

- No new programs.

### FY 2021 OVERVIEW & BEYOND:

- Continue to create dynamic, compelling content on available platforms, be they print or digital, on critical issues like capital needs (i.e. bonds), transportation challenges, budget and tax.
- Continue to build and enhance the Downtown brand as the area grows and evolves.
- Updates to website structure and content will be ongoing.
- Explore using PEG funds to build a video production studio for providing content in a new, dynamic way.

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Continue enhancements to our digital presence, including redesigns to the City's website, roundrocktexas.gov, and exploring options for

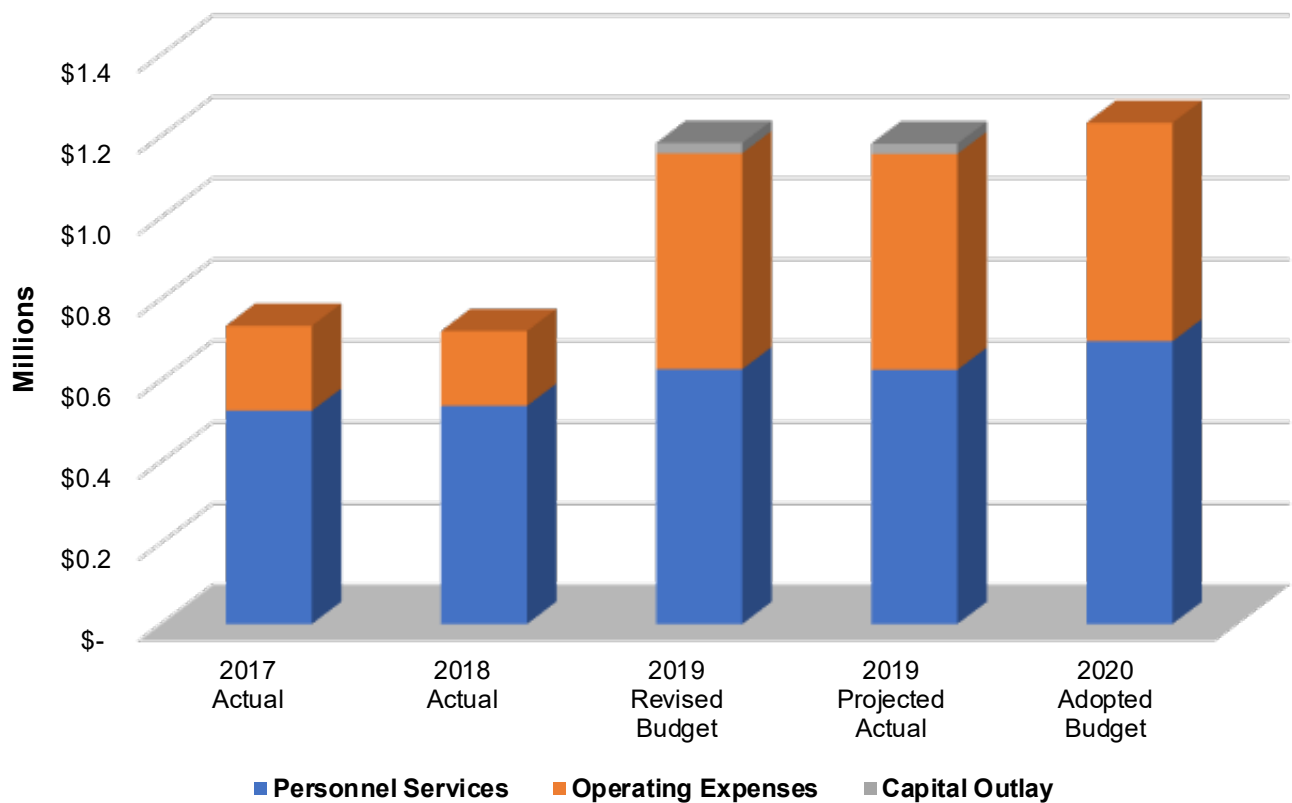
### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Roundrocktexas.gov	1.7 M	2.0 M	1.9 M	1.9 M	2.0 M
Roundrocktexas.gov users	889,000	992,000	993,000	993,000	994,000
Citywide Newsletters Created	12	12	12	24	36
City Facebook Page Inbound Messages and Comments	N/A	13,619	13,969	17,000	17,000
City Social Media Fans (Facebook, Twitter, Instagram)	N/A	53,818	63,090	71,000	73,000
Videos Created	N/A	77	58	80	85



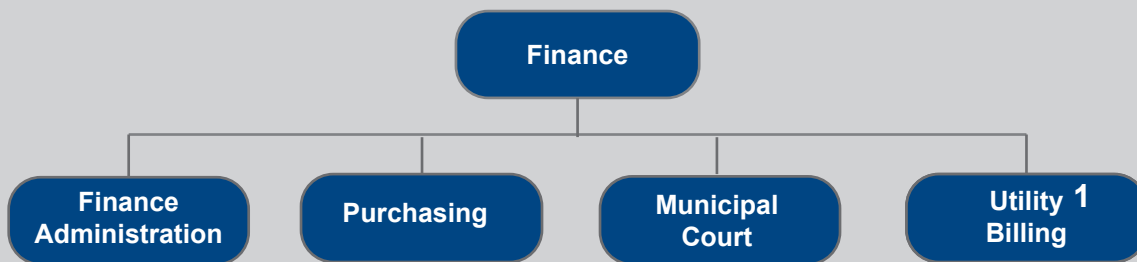
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	524,090	536,057	626,188	624,517	695,089
Operating Expenses	208,559	183,738	530,789	530,789	536,564
Capital Outlay	-	-	25,000	25,000	-
<b>Total Expenditures:</b>	<b>\$732,649</b>	<b>\$719,796</b>	<b>\$1,181,977</b>	<b>\$1,180,306</b>	<b>\$1,231,653</b>
<b>Expenditures as a % of General Fund</b>	<b>0.8%</b>	<b>0.7%</b>	<b>1.0%</b>	<b>1.0%</b>	<b>1.0%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>5.00</b>	<b>5.00</b>	<b>6.00</b>	<b>6.00</b>	<b>6.00</b>
<b>FTEs as a % of General Fund</b>	<b>0.7%</b>	<b>0.6%</b>	<b>0.7%</b>	<b>0.7%</b>	<b>0.7%</b>

### Expenditures by Category



## FINANCE

Management responsibility for all the City's financial activity is centralized in the Finance Department. The Chief Financial Officer develops, oversees, and communicates strategic financial planning, the City's financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include: 1) Accounting & Treasury, 2) Budget and Analysis, 3) Municipal Court, 4) Purchasing, and 5) Utility Billing. These functions include purchasing of commodities and services; annual budget preparation; long-term financial planning; revenue forecasting; economic development analysis and support; treasury management, payroll, accounts payable, fixed asset reporting and monitoring capital projects while maintaining accurate and transparent reporting to the citizens of Round Rock.



### VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

### MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.

- **Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.
- **Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.
- **Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

### GUIDING COUNCIL STRATEGIC GOAL:



**Note 1.** Utility Billing is in the Utility Fund. See page 126 for budget and operating data.

**FY 2019 HIGHLIGHTS:**

- Achieved AAA GO Bond Rating – one of only eight Texas cities with both GO and Utility Revenue AAA bond ratings at that time
- Implemented state-of-the-art Utility Billing and Customer Portal systems to replace 20-year-old system with limited customer disruptions
- Strengthened City's financial policies for sales tax revenues by capping Dell-generated sales tax revenues available for General Fund ongoing operations to 20% of net General Fund sales tax revenues
- Developed 5-year funding plan for the Transportation Master Plan
- Expanded internal control review and fraud prevention programs
- Completed major automation, process and AV upgrades in Municipal Court while accommodating significant rise in ticket counts
- Established a Hotel Occupancy Tax audit program to help ensure the City is receiving the correct level of tourism-related revenues

- Obtain the final transparency star – Contracts & Procurement – from the Texas Comptroller of Public Accounts
- Expand analysis and financial reporting capabilities including use of new technology such as Microsoft Teams and Power BI

**NEW PROGRAMS FOR FY 2020:**

- No new programs

**FY 2021 OVERVIEW & BEYOND:**

- Continue to proactively monitor and manage long-term financial stability for the City
- Develop and implement contract management and tracking policies and systems

**FY 2020 OVERVIEW & SIGNIFICANT CHANGES:**

- Conduct economic impact studies on tourism (in coordination with Sports Management & Tourism)
- Expand internal control reviews to the “requisition to check” process to ensure efficient and effective use of city funds as we grow

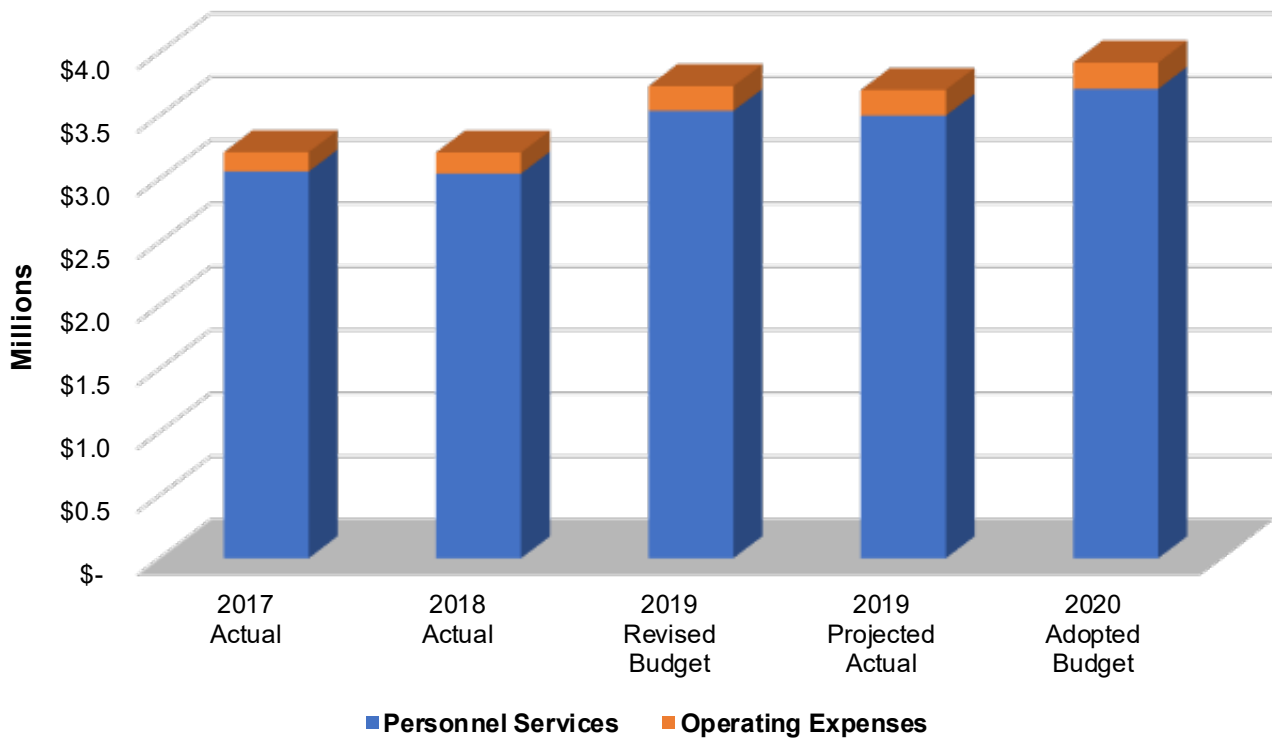
**WORKLOAD INDICATORS:**

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Accounts Payable Payments Processed	9,400	9,700	9,800	9,500	13,500
Payroll Payments Processed	42,500	43,000	43,500	44,000	44,000
Numbers of Purchase Orders Processed	1,173	1,203	1,309	1,400	1,520
Court Cases Filed	7,143	10,974	12,400	17,313	17,500
Courtroom Appearances	2,783	3,513	4,000	6,084	5,500

**FINANCE**

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	3,054,524	3,037,020	3,533,844	3,495,419	3,707,316
Operating Expenses	151,807	167,562	194,367	203,142	207,217
Capital Outlay	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$3,206,331</b>	<b>\$3,204,582</b>	<b>\$3,728,211</b>	<b>\$3,698,561</b>	<b>\$3,914,533</b>
<b>Expenditures as a % of General Fund</b>	<b>3.5%</b>	<b>3.1%</b>	<b>3.3%</b>	<b>3.2%</b>	<b>3.2%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>38.75</b>	<b>39.75</b>	<b>40.75</b>	<b>40.75</b>	<b>40.75</b>
<b>FTEs as a % of General Fund</b>	<b>5.2%</b>	<b>5.0%</b>	<b>5.0%</b>	<b>5.0%</b>	<b>5.0%</b>

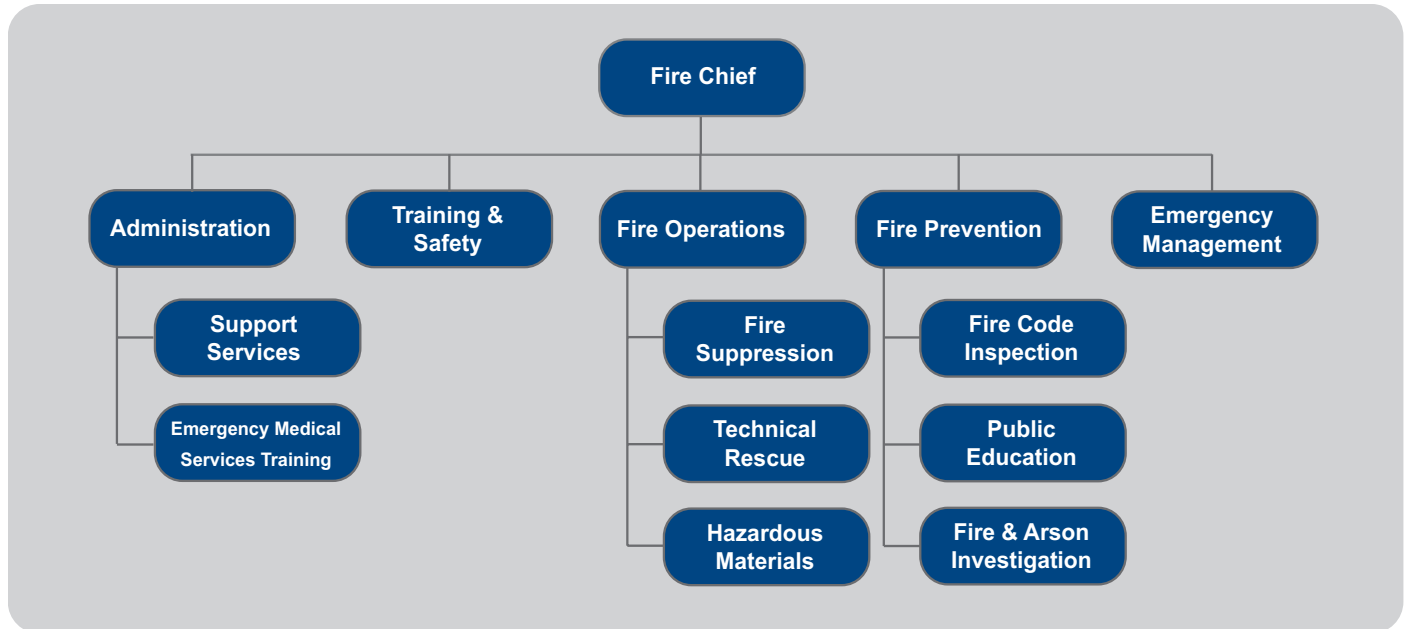
**Expenditures by Category**



**Note:** Excludes Utility Billing. See page 126.

## FIRE

The primary responsibility of the Round Rock Fire Department (RRFD) is to provide the emergency services required to meet the demands of a growing population. There is a constant, deliberate effort to provide our customers with the most current knowledge, methodology, and technology available in the realms of fire and emergency services through our training and safety programs. The demands placed on personnel also necessitates the need for physical fitness and the most effective procedural training for firefighters to perform to the best of their ability in crisis situations. Attention is also given to the maintenance of all fire apparatus and peripheral equipment, such as fire hydrants, so that all tools will function properly when needed.



### VISION:

The Round Rock Fire Department is a professional and dynamic department that will provide exceptional public safety through dedicated individuals.

### MISSION:

Through a professional, well-trained, and safe work force, the members of the Round Rock Fire Department are committed to delivering the highest level of fire suppression, emergency medical, fire prevention, and disaster services, within the City's financial capability, for our rapidly changing residential, business, and corporate communities.

### GUIDING COUNCIL STRATEGIC GOALS:



**FIRE****FY 2019 HIGHLIGHTS:**

- Received a new engine for Station 3 (since SQD3 was upgraded to an engine company, a reserve engine has been used which reduced the number of reserve apparatus available)
- Continued to work through the design phase of a new Station 3. A contractor has been selected with construction due to begin in late August. Expected build time is 14 months.
- Added 12 new firefighters (9 hired to fill vacancies from upgrading SQD3 to Engine 3 and the creation of Station 9, 3 hired to fill vacancies due to retirements)
- Have held multiple classes at training center that have brought students in from across the US and other countries
- Conducted live fire training in the City of Round Rock thanks to the opening of the training center.

**FY 2021 OVERVIEW & BEYOND:**

- Continue employee hiring for Station 10
- Begin the building phase of Station 10 in Mayfield Ranch/Vista Oaks area
- Monitor growth of Vizcaya and continue discussion with Georgetown FD on both departments housing inside of a single fire station (Station 11)
- Continue to analyze call data and land locations for future fire stations
- Purchase land for future fire station sites to secure property

**FY 2020 OVERVIEW & SIGNIFICANT CHANGES:**

- Increase use of Public Safety Training Center
- Secure agreement with Travis County/Austin Fire Department for Automatic Aid
- Increase Community Risk Reduction efforts
- Implementation of new records management system
- Secure agreement in Williamson County on closest unit responses (ongoing)

**NEW PROGRAMS FOR FY 2020:**

- Adding 1 FTE as a Fire Inspector
- Complete vehicle exhaust removal systems for Central and Station 9
- Take delivery of a new engine purchased for the opening of Station 9
- Relocate/Build/Move into New Station 3
- Begin an employee cost share program with Emergency Service District #9



**WORKLOAD INDICATORS:**

<b>Indicator</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Projected</b>	<b>FY 2020 Target</b>
Total Calls	9,971	10,250	11,328	11,418	11,750
Total Unit Responses	13,721	14,000	15,194	15,310	15,700
Total Number of EMS Incidents	5,926	6,200	6,430	6,298	6,000
Total Number of Motor Vehicle Incidents	825	850	759	774	800
Hours of Fire Training	25,000	28,500	31,025	32,500	34,000
Hours of EMS Training	3,800	4,145	4,211	4,450	5,000
Hours of Command Level Training	9,500	10,365	11,240	11,750	12,000
New Construction Inspected	2,192	2,301	2,567	2,700	2,900
Existing Construction Inspected	3,050	3,335	5,497	4,000	5,700
Public Education Number of Events	232	250	258	270	300



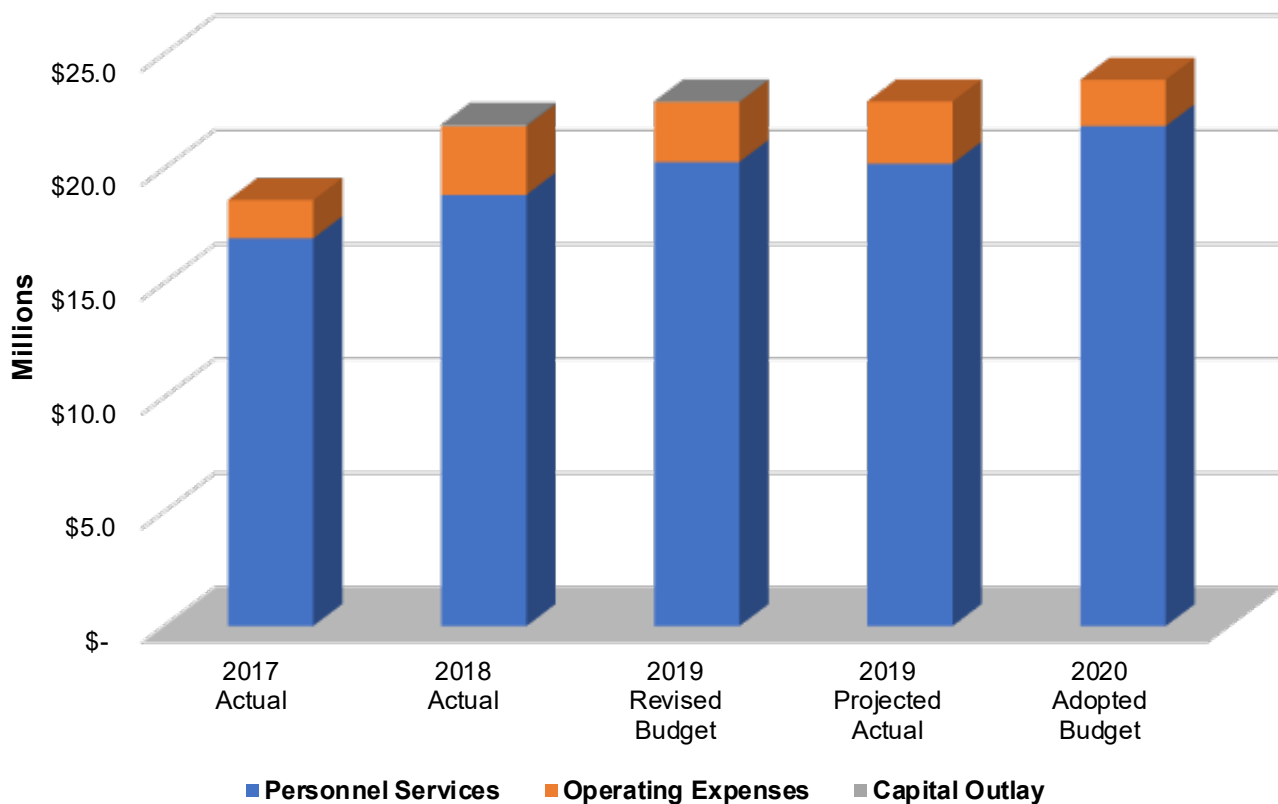
Included in this budget is the purchase of a new Fire Engine for the opening of Fire Station 9.

## GENERAL FUND

### FIRE

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	16,942,370	18,843,906	20,279,774	20,209,474	21,850,020
Operating Expenses	1,654,178	2,994,430	2,625,492	2,718,329	2,021,874
Capital Outlay	-	67,533	22,538	-	-
<b>Total Expenditures:</b>	<b>\$18,618,549</b>	<b>\$21,905,869</b>	<b>\$22,927,803</b>	<b>\$22,927,803</b>	<b>\$23,871,894</b>
<b>Expenditures as a % of General Fund</b>	<b>21.9%</b>	<b>21.1%</b>	<b>20.0%</b>	<b>20.1%</b>	<b>19.7%</b>
<i>Sworn</i>	134.00	149.00	152.00	152.00	153.00
<i>Civilian</i>	8.00	9.00	10.00	10.00	10.00
<b>Full Time Equivalents (FTEs):</b>	<b>142.00</b>	<b>158.00</b>	<b>162.00</b>	<b>162.00</b>	<b>163.00</b>
<b>FTEs as a % of General Fund</b>	<b>18.9%</b>	<b>20.0%</b>	<b>20.0%</b>	<b>20.0%</b>	<b>19.8%</b>

### Expenditures by Category



FISCAL SUPPORT & LEGAL SERVICES

The Fiscal Support Services department provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department’s charge, oversight of the Fiscal Support Services Department’s activities is the responsibility of the City’s Finance Department.

The Legal Services Department consists of the appointed City Attorney, the special counsel for the Ethics Commissions, and other outside attorneys retained from time to time to represent the City in specific matters.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

GUIDING COUNCIL STRATEGIC GOAL:

MAJOR BUSINESS FUNCTIONS:

Fiscal Support Services is a support department for the General Fund. This purely fiscal responsibility center captures expenditures associated with non-allocable costs for the general fund related items. Examples of expenditures include various utility and maintenance costs for City Hall and general fund department’s expenditure items such as taxes and insurance. Finally, funding for is also provided for not-for-profit social service agencies, compensation consultants, legislative lobbying, and City participation in state and national organizations such as the Texas Municipal League and the National League of Cities.

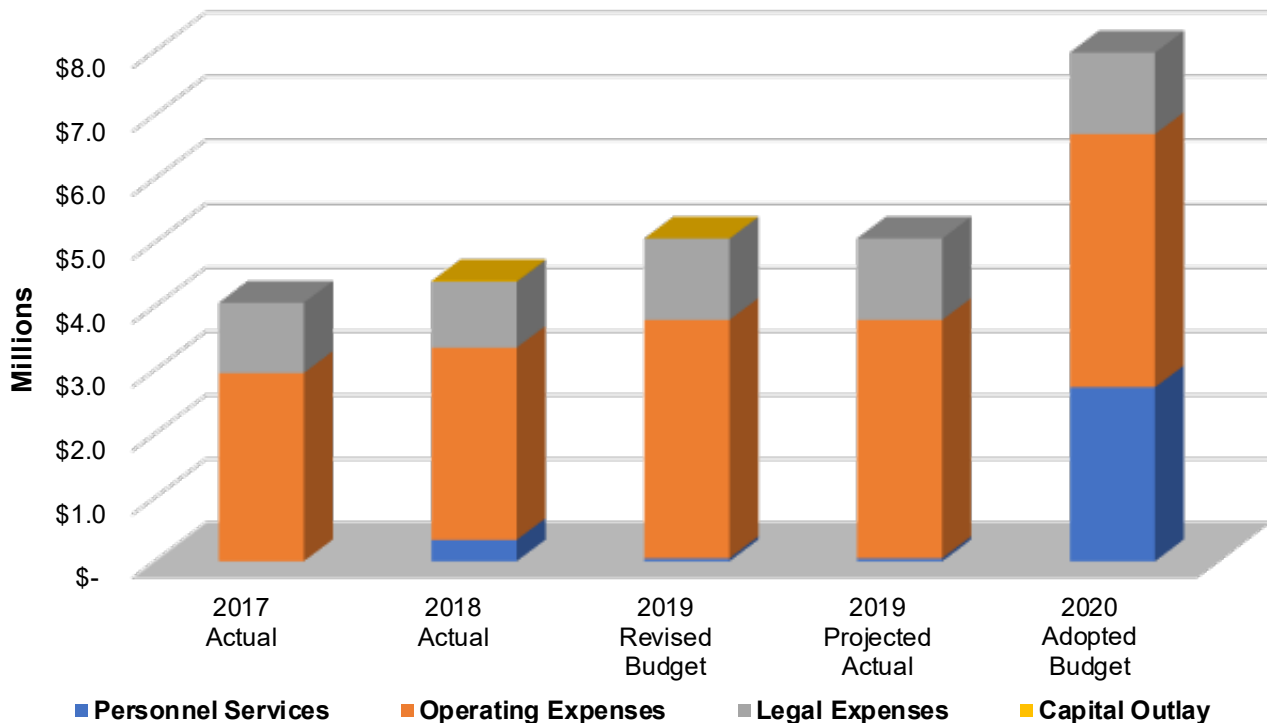


## GENERAL FUND

### FISCAL SUPPORT & LEGAL SERVICES

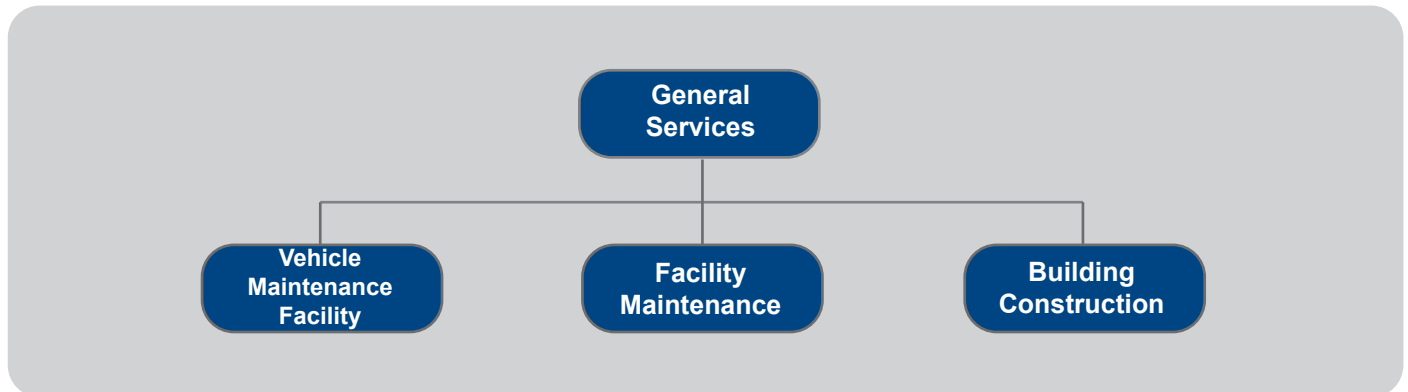
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	-	333,894	46,147	46,147	2,726,000
Operating Expenses	2,950,229	3,013,920	3,735,282	3,735,282	3,967,743
Legal Expenses	1,099,435	1,030,827	1,275,000	1,275,000	1,275,000
Capital Outlay	-	8,980	-	-	-
<b>Total Expenditures:</b>	<b>\$4,049,664</b>	<b>\$4,387,621</b>	<b>\$5,056,429</b>	<b>\$5,056,429</b>	<b>\$7,968,743</b>
<b>Expenditures as a % of General Fund</b>	<b>4.4%</b>	<b>4.2%</b>	<b>4.4%</b>	<b>4.4%</b>	<b>6.6%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>FTEs as a % of General Fund</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>

### Expenditures by Category



## GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction, and the repair and maintenance of the City's facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City's vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction. Facility Maintenance is responsible for repairs, maintenance, and custodial duties for most City buildings.



### VISION:

To be a leader and provide exceptional customer service.

### MISSION:

To provide a quality and safe environment for our customers and employees, by demonstrating world-class stewardship of our physical assets.

### GUIDING COUNCIL STRATEGIC GOAL:



### FY 2019 HIGHLIGHTS:

- Building Construction – Completed design of Fire Station No. 3
- Building Construction – Completed re-painting of Police Station
- Building Construction – Exterior renovation of Rock Care and Admin Conference Room
- Building Construction – Water Treatment Plant LED retrofit
- Building Construction – Completed Fire Station No. 2 fencing
- Building Construction – Completed Dell Diamond Ticket window remodel
- Building Construction – Completed CMRC LED retrofit
- Building Construction – Completed Fire Station No. 5 flooring
- Building Construction/Facility Maintenance – Baca RTU Replacement
- Building Construction – Completed remodel of Human Resources
- Building Construction – Fire Station No. 7 LED retrofit
- Building Construction – Completed Structural investigation for Business Center
- Building Construction – Completed Construction of Luther Peterson Complex Phase 1

## GENERAL FUND

### GENERAL SERVICES

- Building Construction – Replacement of Police Station front doors for ADA compliance
- Fleet Maintenance – Proceeds from Citywide Auction \$140,567.00
- Fleet Maintenance – ASE Blue Seal Certification

interior piers of the Business Center due to geologic sub-surface conditions

- Sharon Prete Plaza Restrooms – ADA accessible restroom will address the needs of the citizens for the Downtown and plaza area.

#### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Fire Station 3 Construction Completion
- Luther Peterson Construction Completion Phase 1
- Relocate Facility Maintenance to 2015 Lamar
- Upgrade badging and security infrastructure

#### FY 2021 OVERVIEW & BEYOND:

- Building Construction – Bidding and Award and construction Library
- Building Construction – Fire Station No. 10 Bidding

#### NEW PROGRAMS FOR FY 2020:

- Adding 1 FTE as an Administrative Associate for Vehicle Shop
- Update Facility Master Plan
- Business Center Movement – Will repair the

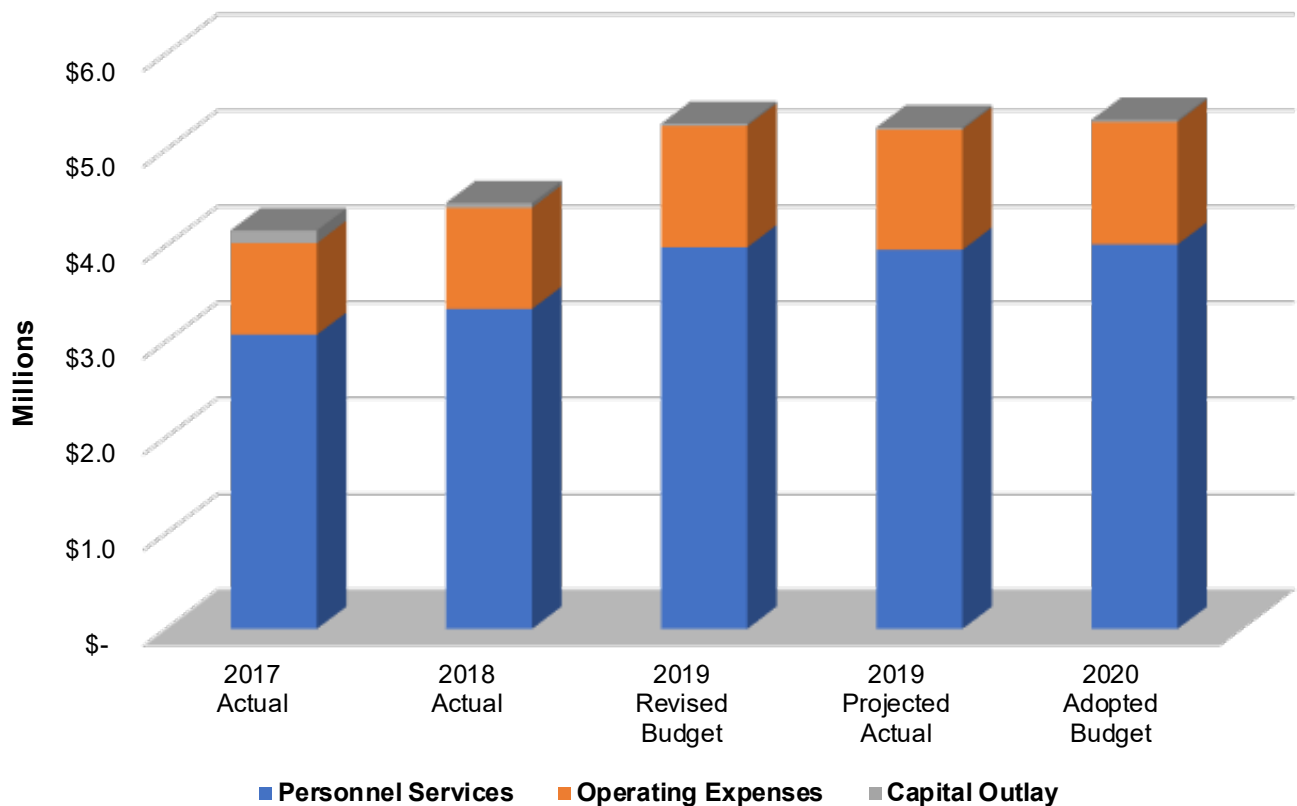
#### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Facility Maintenance Work Orders	1,500	1,700	5,536	5,000	5,000
City Buildings Maintained	51	56	53	54	56
Trade Contracts	17	18	15	12	21
Service Contracts	5	5	5	5	5
Generators Maintained	25	27	27	28	29
City Vehicle/Equipment Owned	1,496	1,516	1,520	1,625	1,600
Vehicle Maintenance Work Orders	4,761	5,249	4,733	4,708	5,000
Fuel Used (Gallons)	354,756	414,375	371,664	380,000	380,000
New City Buildings Under Construction	4	2	1	1	1



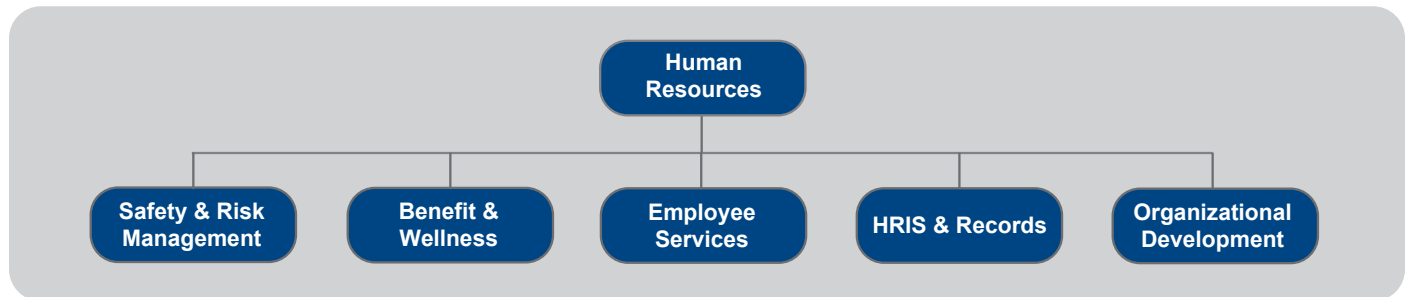
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	3,068,062	3,336,877	3,978,964	3,952,533	4,008,615
Operating Expenses	954,487	1,054,696	1,267,223	1,254,298	1,276,838
Capital Outlay	130,920	46,994	20,000	20,000	20,000
<b>Total Expenditures:</b>	<b>\$4,153,468</b>	<b>\$4,438,567</b>	<b>\$5,266,187</b>	<b>\$5,226,831</b>	<b>\$5,305,453</b>
<b>Expenditures as a % of General Fund</b>	<b>4.5%</b>	<b>4.3%</b>	<b>4.6%</b>	<b>4.6%</b>	<b>4.4%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>44.00</b>	<b>48.00</b>	<b>52.00</b>	<b>52.00</b>	<b>53.00</b>
<b>FTEs as a % of General Fund</b>	<b>5.9%</b>	<b>6.1%</b>	<b>6.4%</b>	<b>6.4%</b>	<b>6.4%</b>

### Expenditures by Category



## HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City's success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Employee Services (Compensation, Talent Management & Employee Relations), manage the Human Resource Information System/Records, and Organizational Development.



### VISION:

To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment.

### MISSION:

To attract, engage, and retain the best talent to provide quality service to the citizens of Round Rock.

### GUIDING COUNCIL STRATEGIC GOAL:



### FY 2019 HIGHLIGHTS:

- Benefit Enhancements – Telehealth benefit and Prescription (Rx) Formulary Change
- New Clinic Administrator for Rockcare with enhanced benefits
- Celebrating Safety - 20th Anniversary - Health & Safety Conference

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Continue evaluation and develop implementation plan to utilize Employee Performance module in Munis
- Implementing Online registration for Employee Training through ESS

### NEW PROGRAMS FY 2020:

- No new programs

### FY 2021 OVERVIEW & BEYOND:

- Develop a diversity recruitment strategy Citywide
- Implement Employee Performance Module
- Implement HR Strategic Plan (includes Succession Planning)

**WORKLOAD INDICATORS:**

Indicator	*FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Projected
Number of Employment Verifications	-	136	95	105	112
Number of Applicant Background Checks and Drug Screens	-	180	276	300	321
Number of Exit Interviews	-	45	26	40	43
Number of Compensation Surveys	-	30	52	130	139
Number of Employee Development Trainings	-	72	64	65	70
Number of Employment Applications	-	14,049	18,198	11,937	12,773
Number of Open Records Requests	-	21	22	25	27

\* Human Resources did not track the indicators in FY 2016



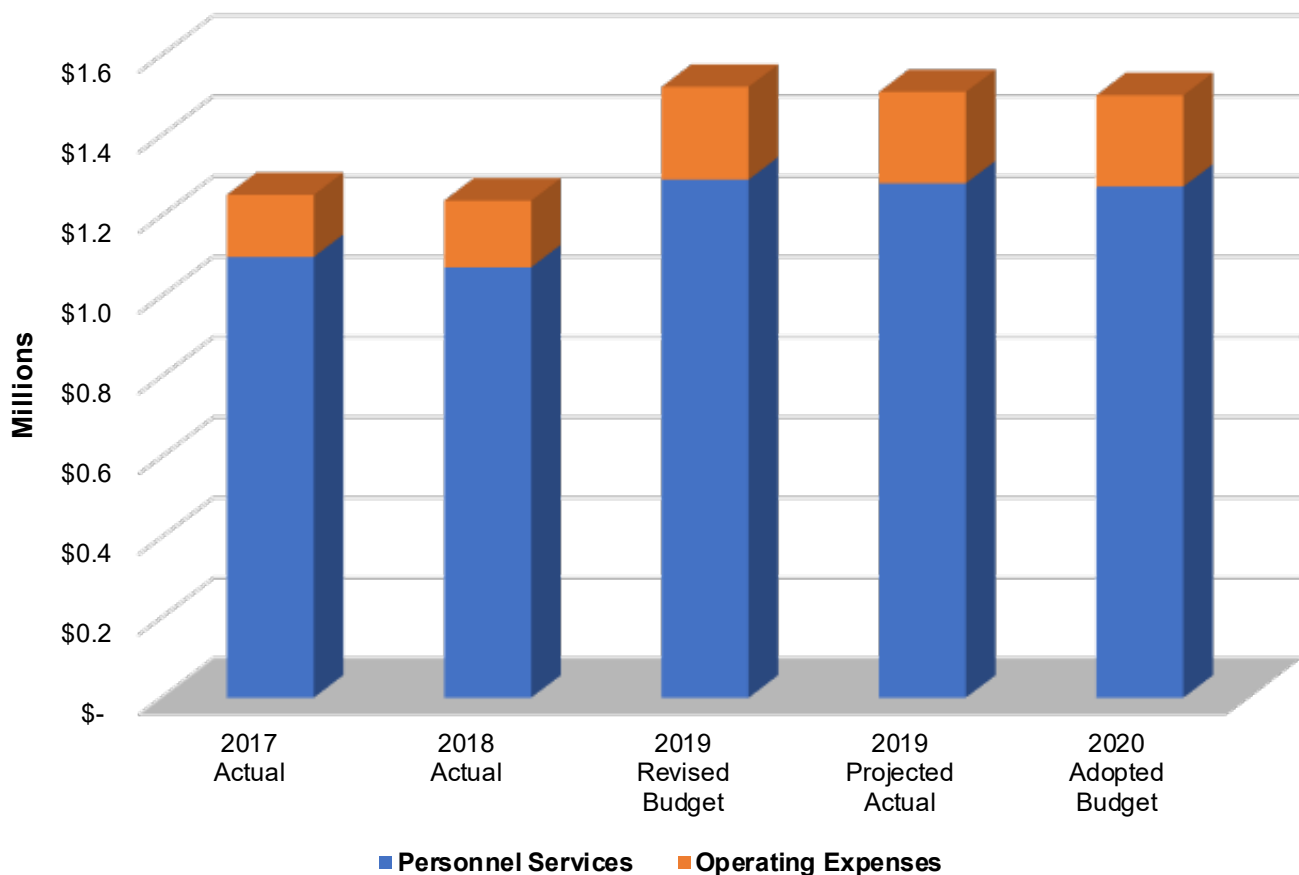
The Human Resources' Office is located Downtown at City Hall.

## GENERAL FUND

### HUMAN RESOURCES

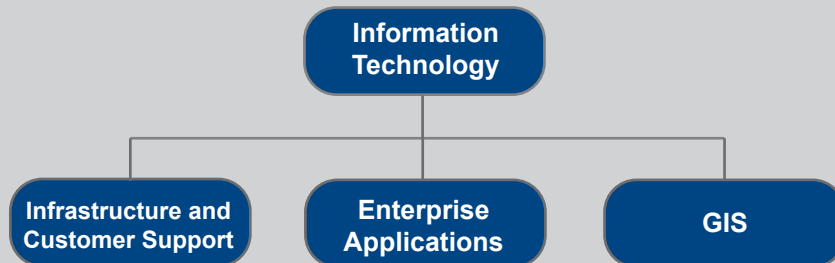
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	1,097,192	1,071,317	1,289,623	1,280,321	1,272,157
Operating Expenses	154,169	165,894	230,790	227,430	227,430
Capital Outlay	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$1,251,361</b>	<b>\$1,237,210</b>	<b>\$1,520,413</b>	<b>\$1,507,751</b>	<b>\$1,499,587</b>
<b>Expenditures as a % of General Fund</b>	<b>1.4%</b>	<b>1.2%</b>	<b>1.3%</b>	<b>1.3%</b>	<b>1.2%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>11.75</b>	<b>11.75</b>	<b>12.75</b>	<b>12.75</b>	<b>12.75</b>
<b>FTEs as a % of General Fund</b>	<b>1.6%</b>	<b>1.5%</b>	<b>1.6%</b>	<b>1.6%</b>	<b>1.6%</b>

### Expenditures by Category



## INFORMATION TECHNOLOGY

The Information Technology (IT) Department's function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



### MISSION:

The IT Department's mission is to assist all City departments to become more productive using technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Implementation of several new systems - Alluvi water park membership solution, Police to Citizen, and ITPipes Web
- Fiber network and RRTX-WiFi expansion to Wastewater Treatment Plant and Luther Peterson Complex
- Completed upgrades of aging AV systems at the Police Department
- Support of new facilities – Luther Peterson Complex
- Implemented new collaborative platforms available in Office 365 – Teams, Planner, and Stream
- Microsoft Azure cloud datacenter in production
- Implemented Next Gen Firewalls in both primary datacenters
- Partnered with HR to develop and pilot a Telework\ Work from Home program
- Replaced public use computers at Library
- Partnered with ESRI and City Departments on a GIS Envisioning study
- Developed Transportation Projects Story App



## INFORMATION TECHNOLOGY

## FY 2020 OVERVIEW &amp; SIGNIFICANT CHANGES:

- Deploy ArcGIS Enterprise and ESRI Open Data Portal
- Adopt GIS Local Government Information Model
- Deploy ArcGIS Solutions for Local Government Fiber and RRTX-WiFi expansion to key City facilities including new Fire Station 3, Fire Station 9 and Veteran's Park completing first city-owned redundant fiber ring
- Expand Microsoft Azure cloud datacenter capabilities
- Streamline mobile device program by implementing Mobile Device Management solution
- Improve new utility billing system, RRTXwater.com site, and mobile application
- Police In-Car/Body Worn Camera system replacement
- Fire Records Management system replacement
- Implement physical security open source platform
- Implement planned technology replacement programs – A/V Systems, network infrastructure, security camera endpoints, and computer/server replacements

## NEW PROGRAMS FY 2020:

- No new programs

## FY 2021 OVERVIEW &amp; BEYOND:

- In-House App Development (Trails App, Cityworks Analytics Dashboards, voice control technology)
- Evaluate feasibility of moving to cloud hosted VOIP system citywide
- Incorporate use of cognitive bots and machine learning into business process
- Expansion in use of cloud technologies and the Azure datacenter
- Continued expansion of citywide fiber network and RRTX-WiFi
- Evaluate best options for fiber network redundancy
- Technology planning and support of new city facilities – Library and Fire Station 10/11
- Data analytics and insights into enterprise application data across lines of business
- Evaluate options for replacing Public Safety CAD and Records Management Systems

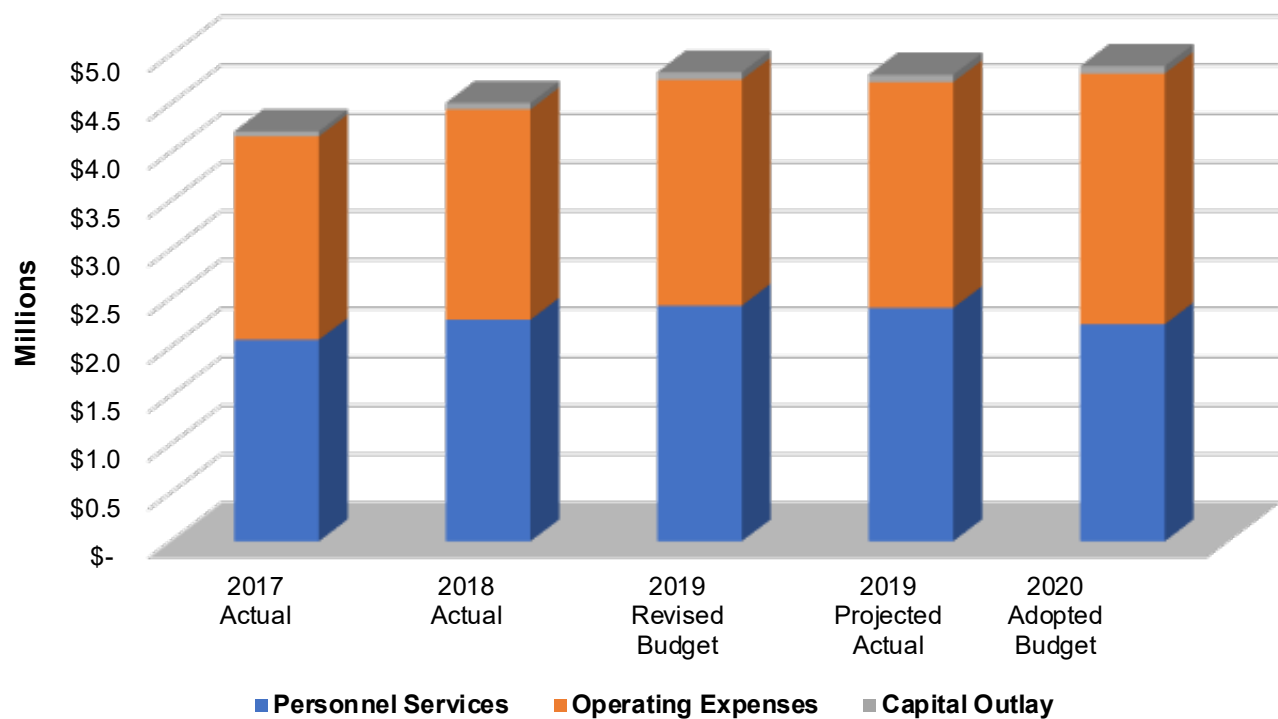
## WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Help Desk Tickets Resolved	5,000	5,400	9,301	10,200	10,600
PC Replacement	195	230	150	250	210
Page Visits for Public Facing Websites	4,296,463	4,359,352	4,785,132	5,002,200	5,200,000
Usage of RRTX-Wi-Fi (Total Traffic)	34 TB	48 TB	65 TB	82 TB	90 TB
Mobile App Downloads	740	550	1,803	1,900	2,000
Total Email Messages Processed	N/A	N/A	8,060,000	8,200,000	8,340,000
Email Malware Campaigns Blocked	N/A	N/A	39,600	43,560	47,520
Email Threats Blocked	N/A	N/A	1,196,000	1,315,600	1,435,200



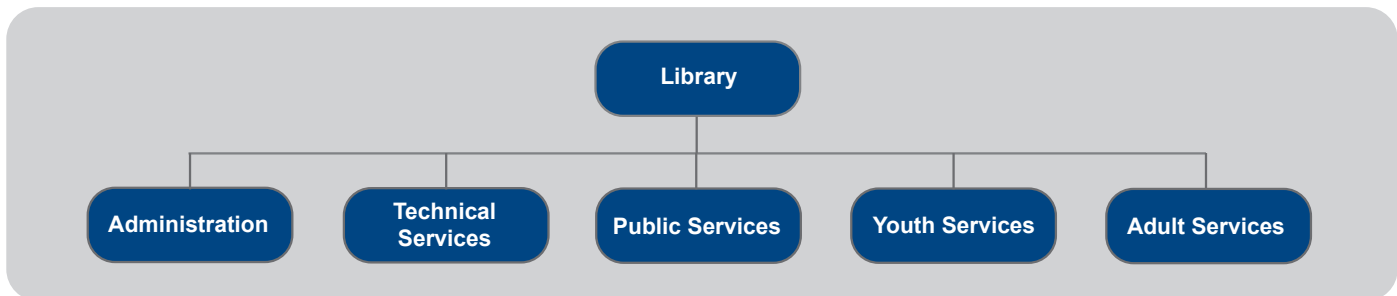
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	2,070,598	2,276,592	2,421,337	2,397,853	2,230,836
Operating Expenses	2,090,331	2,160,420	2,320,972	2,319,672	2,574,617
Capital Outlay	50,501	65,061	75,000	75,000	75,000
<b>Total Expenditures:</b>	<b>\$4,211,431</b>	<b>\$4,502,073</b>	<b>\$4,817,309</b>	<b>\$4,792,525</b>	<b>\$4,880,453</b>
<b>Expenditures as a % of General Fund</b>	<b>4.6%</b>	<b>4.3%</b>	<b>4.2%</b>	<b>4.2%</b>	<b>4.0%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>22.00</b>	<b>21.00</b>	<b>20.00</b>	<b>20.00</b>	<b>20.00</b>
<b>FTEs as a % of General Fund</b>	<b>2.9%</b>	<b>2.7%</b>	<b>2.5%</b>	<b>2.5%</b>	<b>2.4%</b>

### Expenditures by Category



## LIBRARY

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.



### MISSION:

The Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Voted 2018 Best Classes for Kids by Round the Rock;
- HotSpots (Sponsored by Friends) added to the Take Home Technology collection
- BrainFuse Homework HelpNow and JobNow, new resources for tutoring and workforce development
- Tech Tutor technology assistance and training sessions offered by appointment and walk-in;
- Launched Spaces meeting room reservation software
- Awarded Texas Book Festival Grant to refresh, expand, and enhance the Spanish Easy and Junior Non-Fiction collections
- 2018 Texas Achievement of Library Excellence Award recognized by Texas Municipal Library Director's Association

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Improve collection performance using CollectionHQ to increase circulation by 10%, remove or relocate low performing items and make room for high demand items, save staff time, and reduce wait time for items;
- Use technology to reach beyond the physical limitations of the Library building;
- Hire library manager to develop the adult services division.

**NEW PROGRAMS FOR FY 2020:**

- Library Manager for Adult Services Division

**FY 2021 OVERVIEW & BEYOND:**

- Hire, train, and retain a diverse workforce with a passion to deliver exceptional customer service;
- Complete bond project.

**WORKLOAD INDICATORS:**

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Reference Transactions	47,710	50,000	34,086	35,600	35,000
Volunteer Hours	8,265	8,000	6,920	7,290	7,000
Community Outreach Contacts	4,133	5,000	4,656	5,000	5,000
Circulation	942,932	1,000,000	1,229,141	1,230,000	1,230,000
Interlibrary Loans	4,268	4,000	3,673	4,196	4,000
Public Access Computer Uses	75,220	70,000	61,728	62,755	62,000
Database Uses	22,714	25,000	23,906	24,939	24,000
Program Attendance	54,153	50,000	47,545	48,703	48,000
Library Visits	408,056	390,000	388,732	389,556	389,000



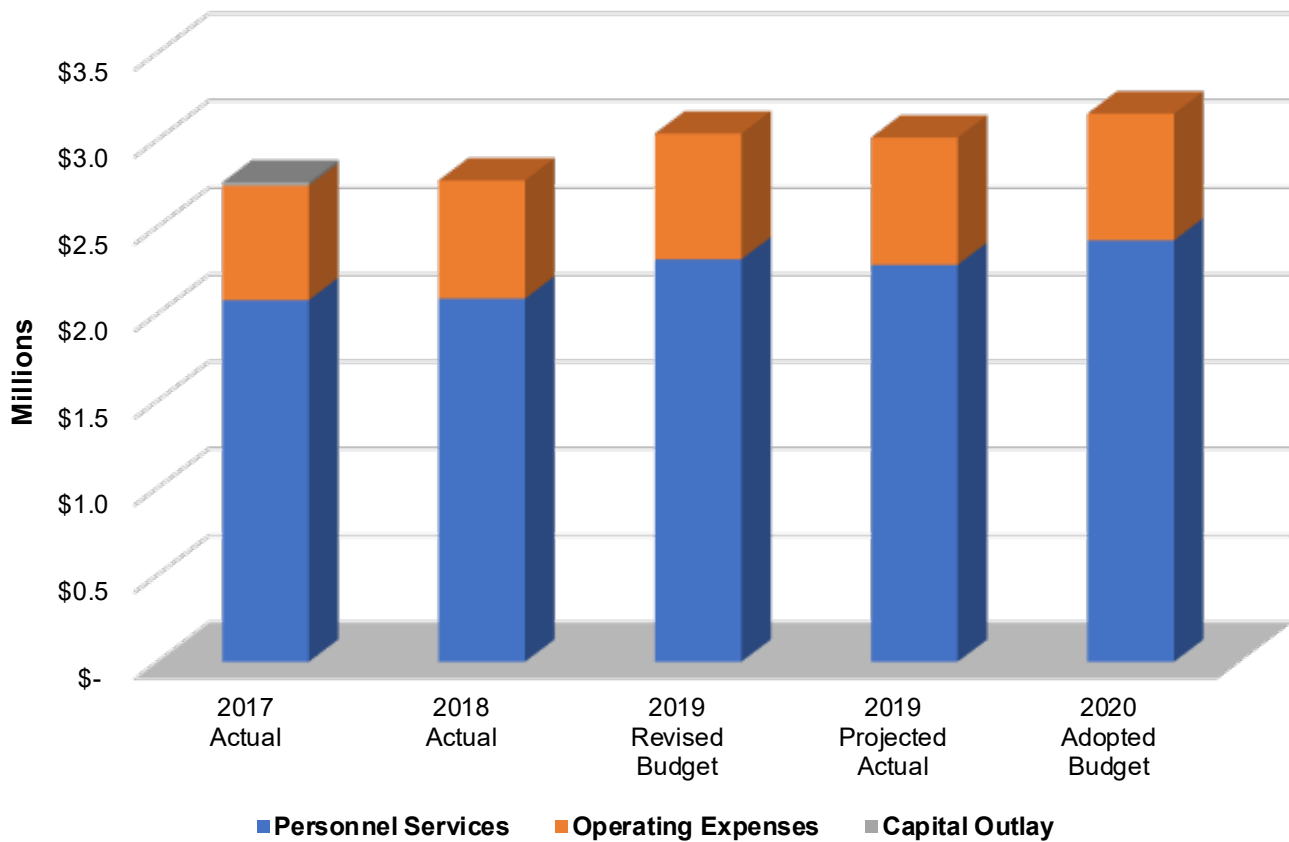
Currently, Round Rock's Library is located Downtown on Main Street.

## GENERAL FUND

### LIBRARY

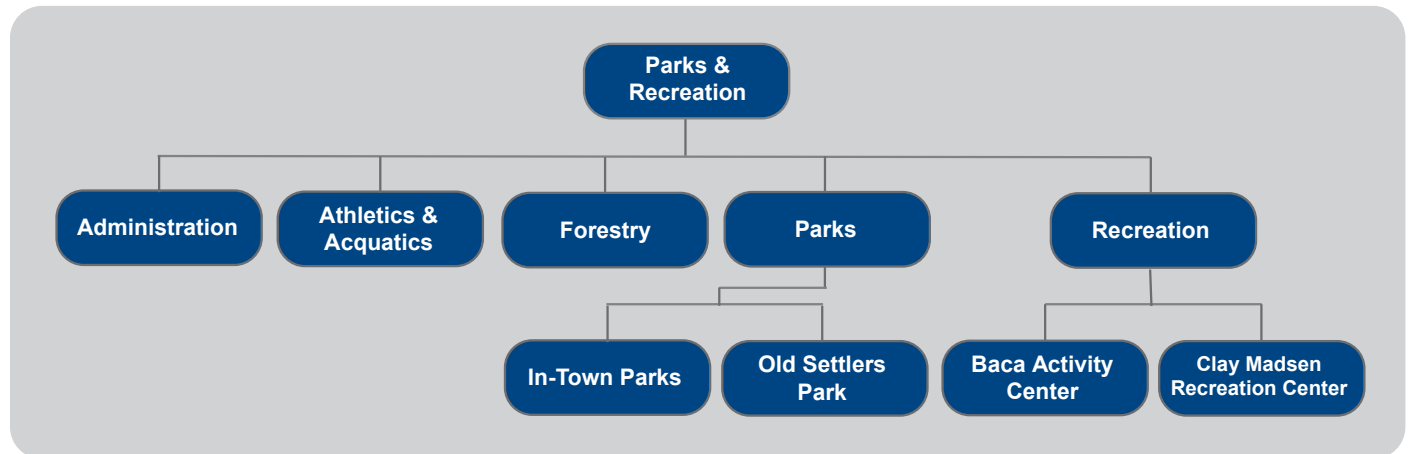
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	2,078,411	2,087,193	2,312,277	2,280,707	2,421,122
Operating Expenses	658,042	678,349	722,327	731,301	728,252
Capital Outlay	17,495	-	-	-	-
<b>Total Expenditures</b>	<b>\$2,753,948</b>	<b>\$2,765,542</b>	<b>\$3,034,604</b>	<b>\$3,012,008</b>	<b>\$3,149,374</b>
<b>Expenditures as a % of General Fund</b>	<b>3.0%</b>	<b>2.7%</b>	<b>2.7%</b>	<b>2.6%</b>	<b>2.6%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>30.50</b>	<b>31.00</b>	<b>31.75</b>	<b>31.75</b>	<b>32.75</b>
<b>FTEs as a % of General Fund</b>	<b>4.1%</b>	<b>3.9%</b>	<b>3.9%</b>	<b>3.9%</b>	<b>4.0%</b>

### Expenditures by Category



## PARKS & RECREATION

The Parks and Recreation Department (PARC) is responsible for the acquisition, design, development, and maintenance of the City's park system and the planting, conservation, and maintenance of trees. In addition, PARC is responsible for organized recreation programs; which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PARC also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



### VISION:

To provide an active, vibrant, and beautiful city with a quality and diversified parks and recreation system that produces economic, health, and social benefits for the entire community.

### MISSION:

People dedicated and empowered to create positive and memorable experiences in people's lives.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Met 151 of 151 national standards as part of the 5-Year Re-Accreditation Review and Site Visit by Commission for Accreditation of Parks and Recreation Agencies (CAPRA)
- Launched a new format for the July 4th Parade through Downtown with very positive feedback from the community
- Awarded a Gold Telly for the #ALLIN One Team One Dream production and a Bronze Telly for the Love Your Park – Crafty Critters production
- Pop Up Play Day won the Innovations Award and the Rock Award
- Highest grossing revenue year at Rock'N River Water Park
- Launched Outdoor Education Program with Park Rangers
- Launched Donut Dash as new Downtown event with over 300+ people in participation
- Opening of the CMRC Sports Fields
- Continuation of the PARC Repair & Replacement Program to include: RR West Greenbelt Renovation, Behren's Ranch Greenbelt Trail Repairs, Frontier Park Renovation, Stark Park Renovation, Shaylah Dame Skatepark Repairs, Meadow Lake Park Playground Replacement and



## **PARKS & RECREATION**

Rabb Pavilion Area Renovations.

- Construction of the Brushy Creek Trail – Veterans to Rabb Park
- Construction on the CMRC Fitness Patio and Tennis Court Shade which added an outdoor fitness component for the CMRC members
- Construction of Adult Recreation Complex at Old Settlers Park

### **FY 2020 OVERVIEW & SIGNIFICANT CHANGES:**

- Opening of the CMRC Fitness Patio and Adult Recreation Complex
- Start construction on the Heritage Trail West and Lake Creek Trail Projects
- Feasibility study for renovation of Kinningham House
- Continuation of PARD Repair & Replacement Program to include: Bradford Park Playground Replacement, Mesa Village Park Playground Replacement, and Old Settlers Park Tennis Court Renovations
- Construction of Behren's Ranch Park – Phase 1

### **NEW PROGRAMS FY 2020:**

- Brush Truck with Grapple Arm
- Feasibility Study of Kinningham House
- Adding 1 FTE as a Fitness Instructor
- Continuation of Pop Up Play Day
- Additional seasonal Athletic Field Maintenance
- Funding for six tournaments, including umpire fees, tournament director, and awards at the Adult Recreation Complex

### **FY 2021 OVERVIEW & BEYOND:**

- Construction of Heritage Trail East project
- Continuation of PARD Repair & Replacement Program



This year's budget includes fund to replace park playground equipment for multiple parks.



**WORKLOAD INDICATORS:**

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
<b>Parks Division Measures</b>					
Acres of Parkland and Open Space	2,270	2,270	2,270	2,270	2,300
Hours of Athletic Field Use	25,669	25,000	24,346	25,000	25,000
Miles of Trail	22.95	23.19	23.20	24.20	25.20
Average Park Certification Score	93.77	93.33	94.02	94.00	94.00
<b>Recreation Division Measures</b>					
Clay Madsen Recreation Center Users	661,118	713,035	645,156	665,000	675,000
Baca Center Users	145,559	253,625	285,051	285,000	290,000
Recreation Programs Offered*	4,110	4,315	3,649*	3,655	3,670
Recreation Program Participants	56,938	75,219	93,896	90,000	90,000
<b>Athletics/Aquatics Division Measures</b>					
Total Pool Attendance	124,722	136,478	115,991	120,000	123,000
Swim Lesson Participants	1,016	1,036	1,397	1,300	1,300
Athletic Camps and Classes Offered	165	172	176	180	180
<b>Forestry Division Measures</b>					
Trees Pruned in Parks	1,591	1,625	2,776	1,800	1,800
Residential Tree Inspection Services	157	125	163	150	150
Cubic Yards of Brush Recycled	27,162	23,758	25,063	25,000	25,000
<b>Administration Division Measures</b>					
Value of Positive Media Impressions	\$92,302	\$255,278	\$92,302	\$90,000	\$95,000
Sponsorships and Donations Received	\$89,580	\$329,285	\$48,285	\$50,000	\$60,000
Park Ranger Patrol Hours	4,457	7,275	4,307	4,800	5,000
Number of Special Events and Tournaments	153	161	189	175	175
Facility Rental Hours	39,907	38,128	38,305	38,000	38,000

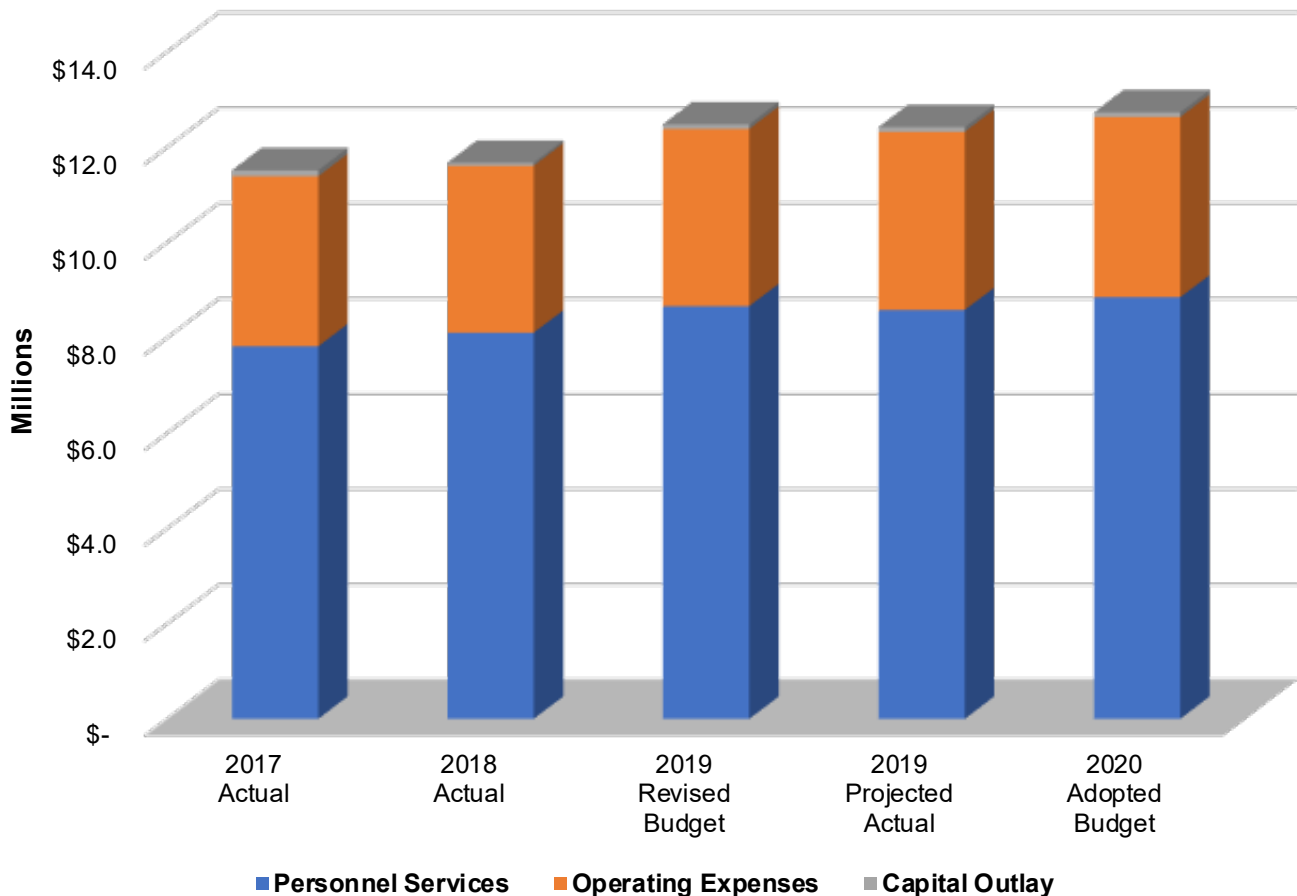
\* Tracking methodology for Recreation Programs offered changed between FY17 and FY18

## GENERAL FUND

### PARKS & RECREATION

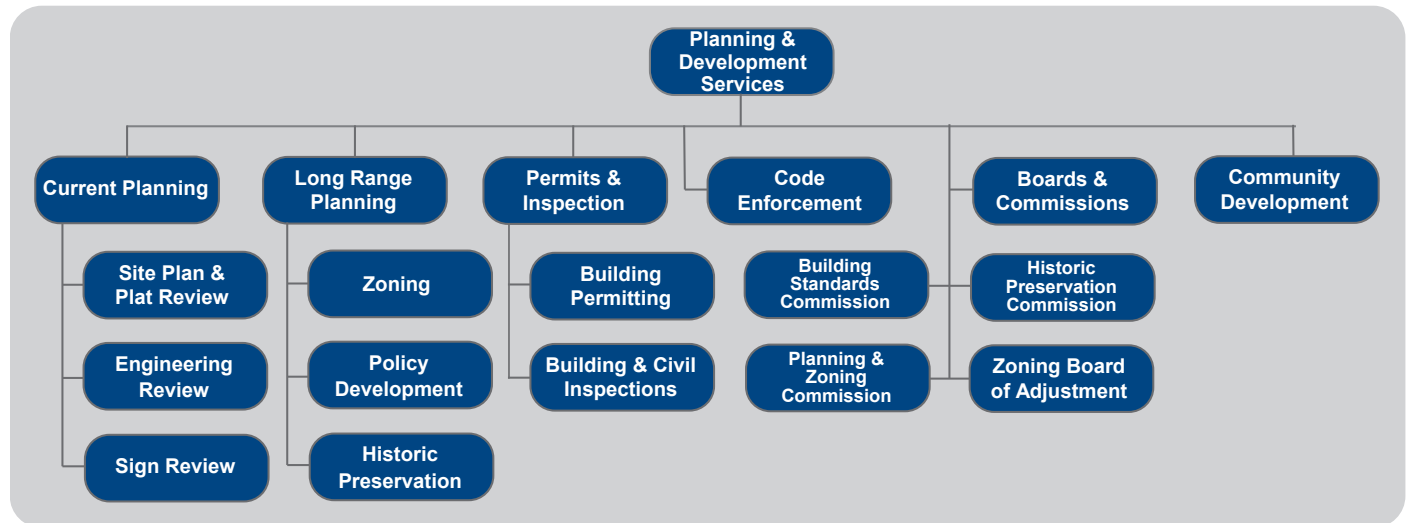
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	7,818,573	8,103,389	8,658,896	8,579,101	8,846,252
Operating Expenses	3,565,808	3,502,372	3,719,141	3,738,536	3,782,347
Capital Outlay	123,132	61,555	97,000	97,000	97,000
<b>Total Expenditures:</b>	<b>\$11,507,513</b>	<b>\$11,667,317</b>	<b>\$12,475,037</b>	<b>\$12,414,637</b>	<b>\$12,725,599</b>
<b>Expenditures as a % of General Fund</b>	<b>12.5%</b>	<b>11.2%</b>	<b>10.9%</b>	<b>10.9%</b>	<b>10.5%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>102.000</b>	<b>105.375</b>	<b>107.375</b>	<b>107.375</b>	<b>108.375</b>
<b>FTEs as a % of General Fund</b>	<b>13.6%</b>	<b>13.3%</b>	<b>13.2%</b>	<b>13.2%</b>	<b>13.2%</b>

### Expenditures by Category



## PLANNING & DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use policy, administration of land development regulations, permit review and inspections, community development, neighborhood services, and code enforcement for the City under the leadership of the Planning and Development Services Director.



### VISION:

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community.

### MISSION:

To provide the citizens and development community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs to enhance the quality of life and facilitate economic growth; and improve the built environment.

### GUIDING COUNCIL STRATEGIC GOALS:



## PLANNING & DEVELOPMENT SERVICES

### FY 2019 HIGHLIGHTS:

- Completed the public engagement portion of the Comprehensive Plan 2030.
- Implemented the Rock Development Code.
- Integrated two GIS staff from IT into Planning.
- Oversaw the annexation and zoning of three large land areas (1,000+ acres), and two DAs.
- Implemented the Teen UniverCity Program and the block party trailer initiative.
- Successfully managed another year of high growth to the tune of a projected \$200 million in new non-residential and multi-family projects, in accordance with established performance measures.

### NEW PROGRAMS FOR FY 2020:

- 1 FTE long range planner

### FY 2021 OVERVIEW & BEYOND:

- Consolidate all customer intake areas into a single, comprehensive development assistance counter.
- Play an instrumental role in downtown redevelopment.
- Implement an electronic plan review system.

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

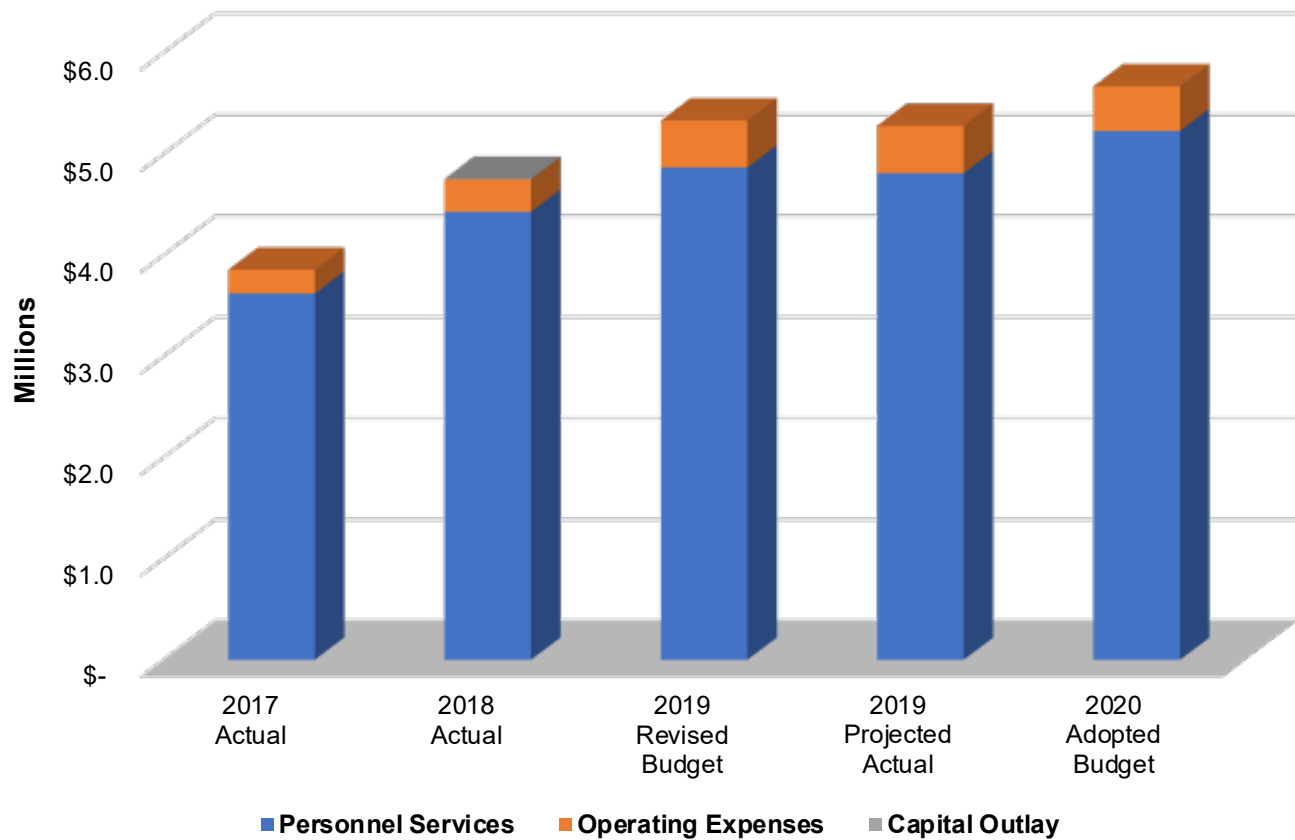
- Conclude the Round Rock 2030 Comprehensive Plan process.
- Successfully complete the Tower project zoning and economic development agreement.

### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Total Approved Plats	60	65	44	80	65
Development Permits Received	90	100	100	130	130
Development Permits Issued	75	85	54	60	65
Number of Building Permits	2,864	2,950	4,193	4,100	4,100
Number of Inspections	15,422	16,225	27,700	28,000	28,000
Total Bandit Signs	5,500	5,500	4,557	4,890	5,868
Total Notified Code Violations	2,928	3,500	4,354	5,291	6,349

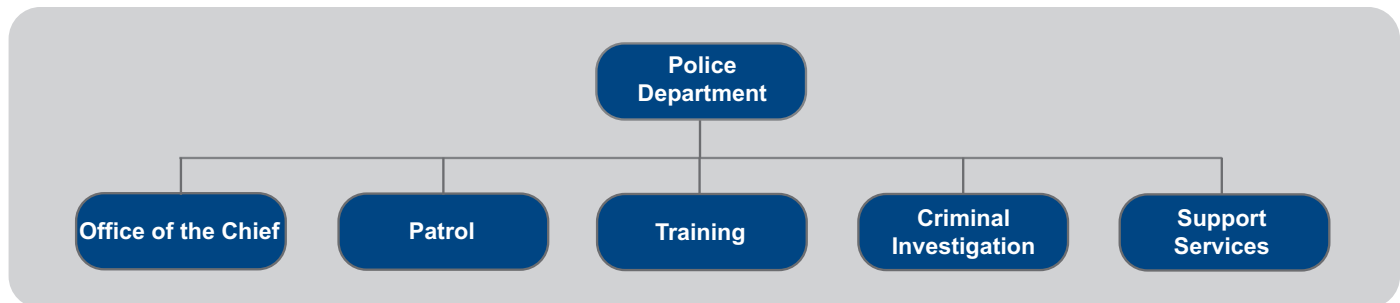
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	3,618,263	4,426,429	4,865,704	4,808,357	5,224,846
Operating Expenses	235,951	321,002	462,668	468,053	441,413
Capital Outlay	-	5,523	-	-	-
<b>Total Expenditures:</b>	<b>\$3,854,214</b>	<b>\$4,752,954</b>	<b>\$5,328,372</b>	<b>\$5,276,410</b>	<b>\$5,666,259</b>
<b>Expenditures as a % of General Fund</b>	<b>4.2%</b>	<b>4.6%</b>	<b>4.7%</b>	<b>4.6%</b>	<b>4.7%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>43.75</b>	<b>52.00</b>	<b>52.00</b>	<b>52.00</b>	<b>55.00</b>
<b>FTEs as a % of General Fund</b>	<b>5.8%</b>	<b>6.6%</b>	<b>6.4%</b>	<b>6.4%</b>	<b>6.7%</b>

### Expenditures by Category



## POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality-of-life issues before they become serious public safety or crime problems. The Department also is responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



### VISION:

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

### GUIDING COUNCIL STRATEGIC GOAL:



### MISSION:

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

### VALUES:

Community • Honor • Integrity • Pride

### FY 2019 HIGHLIGHTS:

- The Department began its first full year of operations at the new Public Safety Training Center (PSTC) in FY 2019. The facility greatly expands the Department's ability to provide training to staff. In addition, the PSTC began hosting the Department's now-regular police academies.
- Two additional police officers were brought onto staff this fiscal year to help the Department keep pace with the city's growth.
- A group of personnel who worked the Tonya Bates homicide and successfully sought the safe return of her two daughters last year were



honored by the Department of Justice with the Missing Children's Law Enforcement Award in May 2019.

- In January, the Department presented Dr. Robert Cinclair with its Heroism Award for his efforts in prolonging the life of Officer Charles Whites after he was struck while directing traffic in 2018.
- In December, the Department coordinated an update to the City's Animal Control Ordinance through City Council approval. Among the changes are a requirement to microchip pets and formal regulations for feral cat trap-neuter-return programs.

#### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- The Department plans to continue assisting the Round Rock Independent School District with its transition away from the School Resource Officer program. The district is working to initiate a plan on law enforcement coverage.
- The Department plans to evaluate ways to improve its service to mentally ill people in crisis.
- The Department will continue to develop its training programs to take full advantage of the new Public Safety Training Center.

#### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
External Calls for Service	70,858	70,067	70,169	70,638	72,447
Self- Initiated Events	47,935	51,003	58,752	65,680	67,816
Total Police Events	118,793	121,070	128,921	136,318	140,263
Felony Arrests	750	689	595	607	610
DWI Cases	360	392	345	377	380
Police Reports Taken	9,552	9,672	9,513	9,768	10,009
Traffic Stops	19,477	23,195	28,485	33,858	35,599
Foot Patrols	1,626	1,490	1,256	1,310	1,350

#### NEW PROGRAMS FOR FY 2020:

- Replace the Ballistic Engineered Armored Response (BEAR) vehicle used in tactical operations.
- Purchase of a new DNA Collection Device and Crime Scene Forensic Laser
- Purchase of Weapon Laser Sights
- Replace Body Worn/In Car Camera System
- Adding 2 FTEs as Police Officers
- Adding 2 FTEs as Victims' Assistants – partially grant funded
- Design the rebuild of the Obstacle Course

#### FY 2021 OVERVIEW & BEYOND:

- Develop the high-speed driving track and other elements included in the PSTC master plan but not initially funded.
- Establish a dedicated patrol unit for the downtown district.

## GENERAL FUND

### POLICE

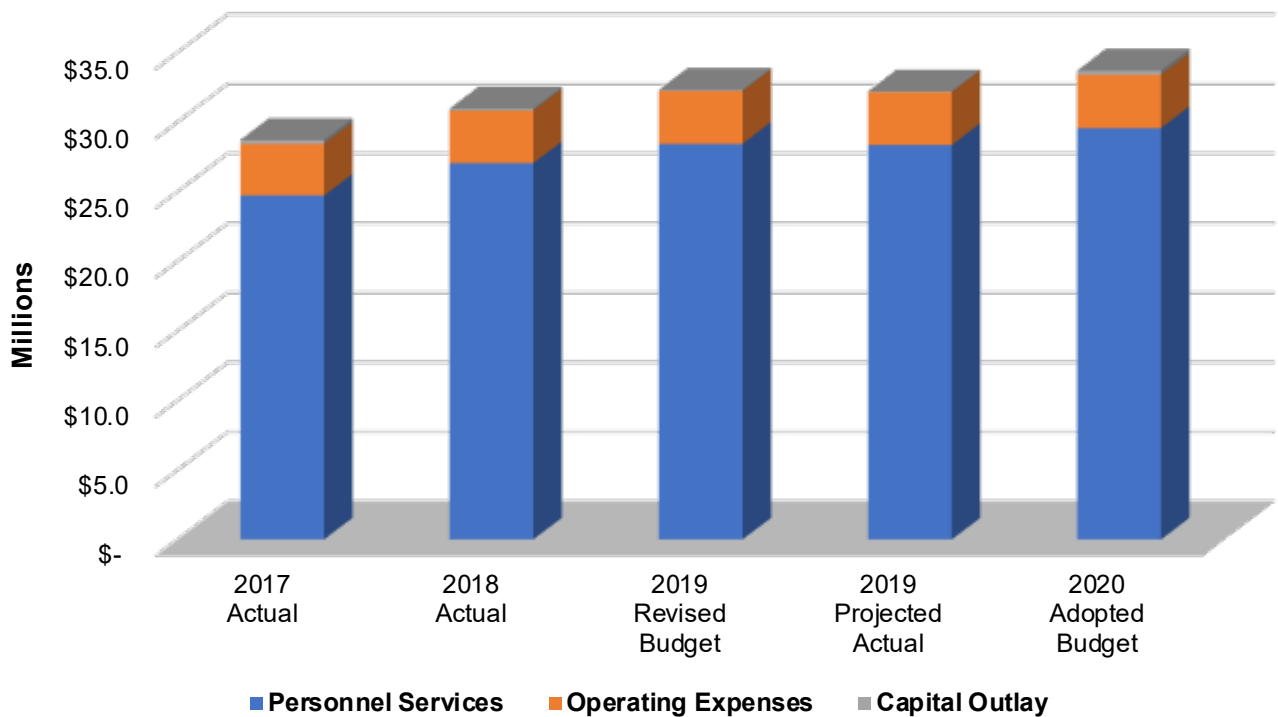
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	24,706,329	27,026,612	28,421,665	28,338,447	29,552,600
Operating Expenses	3,709,991	3,782,863	3,794,254	3,795,734	3,818,963
Capital Outlay	271,114	123,909	70,412	50,432	300,432
<b>Total Expenditures:</b>	<b>\$28,687,434</b>	<b>\$30,933,384</b>	<b>\$32,286,331</b>	<b>\$32,184,613</b>	<b>\$33,671,995</b>
<b>Expenditures as a % of General Fund</b>	<b>31.1%</b>	<b>29.7%</b>	<b>28.2%</b>	<b>28.3%</b>	<b>27.8%</b>

*Sworn*

*Civilian*

<b>Full Time Equivalents (FTEs):</b>	<b>247.900</b>	<b>250.900</b>	<b>253.975</b>	<b>253.975</b>	<b>257.975</b>
<b>FTEs as a % of General Fund</b>	<b>33.0%</b>	<b>31.7%</b>	<b>31.3%</b>	<b>31.3%</b>	<b>31.4%</b>

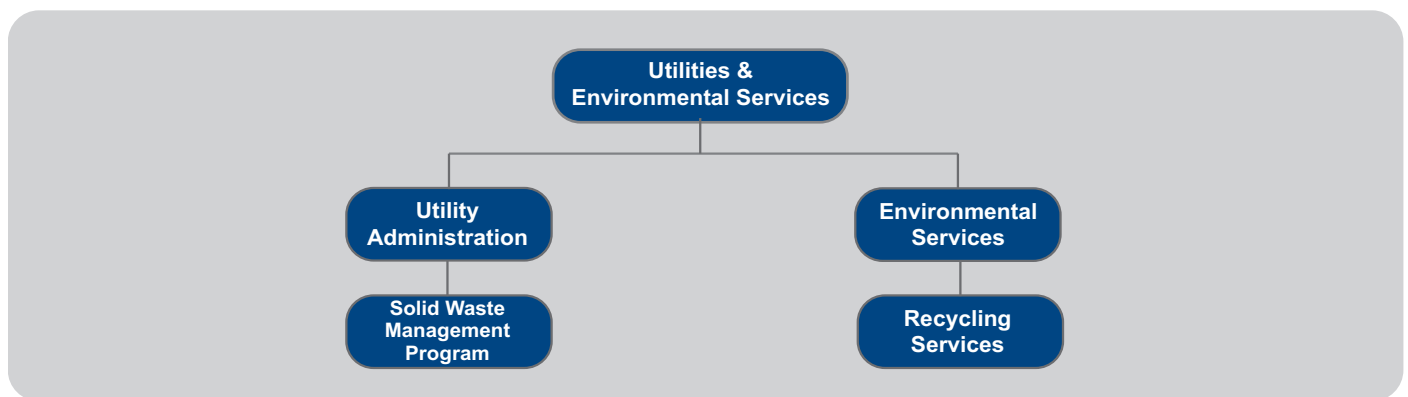
### Expenditures by Category



## RECYCLING/SOLID WASTE SERVICES

The Recycling/Solid Waste Services Division is responsible for garbage collection and recycling services provided to the citizens of Round Rock. These functions are handled by personnel in two divisions within the Utilities and Environmental Services Department. The Environmental Services Division oversees the recycling drop-off center and the four used oil drop-off locations. The Division also manages the City's in-house recycling program.

The Utility Administration Division oversees the solid waste management programs which include residential garbage collection and disposal by a third-party contractor as well as the curbside recycling program. In addition, this Division oversees the franchise agreements with the commercial haulers who collect garbage for commercial properties in the City. Both divisions promote environmental awareness to increase recycling and reduce the amount of waste disposed of in the landfill.



### VISION:

Be the best at what we do.

### MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five Guiding Principles:

- Public Health, Safety, and the Environment – ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- Financial Strength – strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- Employee Success - select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.

- System Management - proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- Operational Excellence - efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

### GUIDING COUNCIL STRATEGIC GOALS:



## RECYCLING/SOLID WASTE SERVICES

### FY 2019 HIGHLIGHTS:

- Hired a Solid Waste Management Coordinator to oversee all solid waste collection and disposal, recycling services and hazardous waste collection and disposal.
- Continued success of the semi-annual Shred for a Paws Cause event with 32,870 pounds of material shredded and recycled in FY 2019.
- Implemented single-stream recycling to all City Departments making recycling more convenient to City staff.
- Improved commercial recycling collection in the downtown district.
- Created the multi-family recycling program strategies and ordinance.

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Explore opportunities for recycling electronics.
- Implement the multi-family recycling ordinance.
- Streamline the household hazardous waste collections.
- Evaluate commercial/industrial franchise solid waste collection and disposal services.
- Increase focus on the reduce and reuse aspect of Reduce Reuse Recycle.
- Educate the public on best recycling practices to help alleviate contamination of recyclable material.

- Seek methods to help improve the commodity market for recyclable material. Explore rebate options for the purchase of items made from 100% recyclable material.

### NEW PROGRAMS FOR FY 2020:

- No new programs

### FY 2021 OVERVIEW & BEYOND:

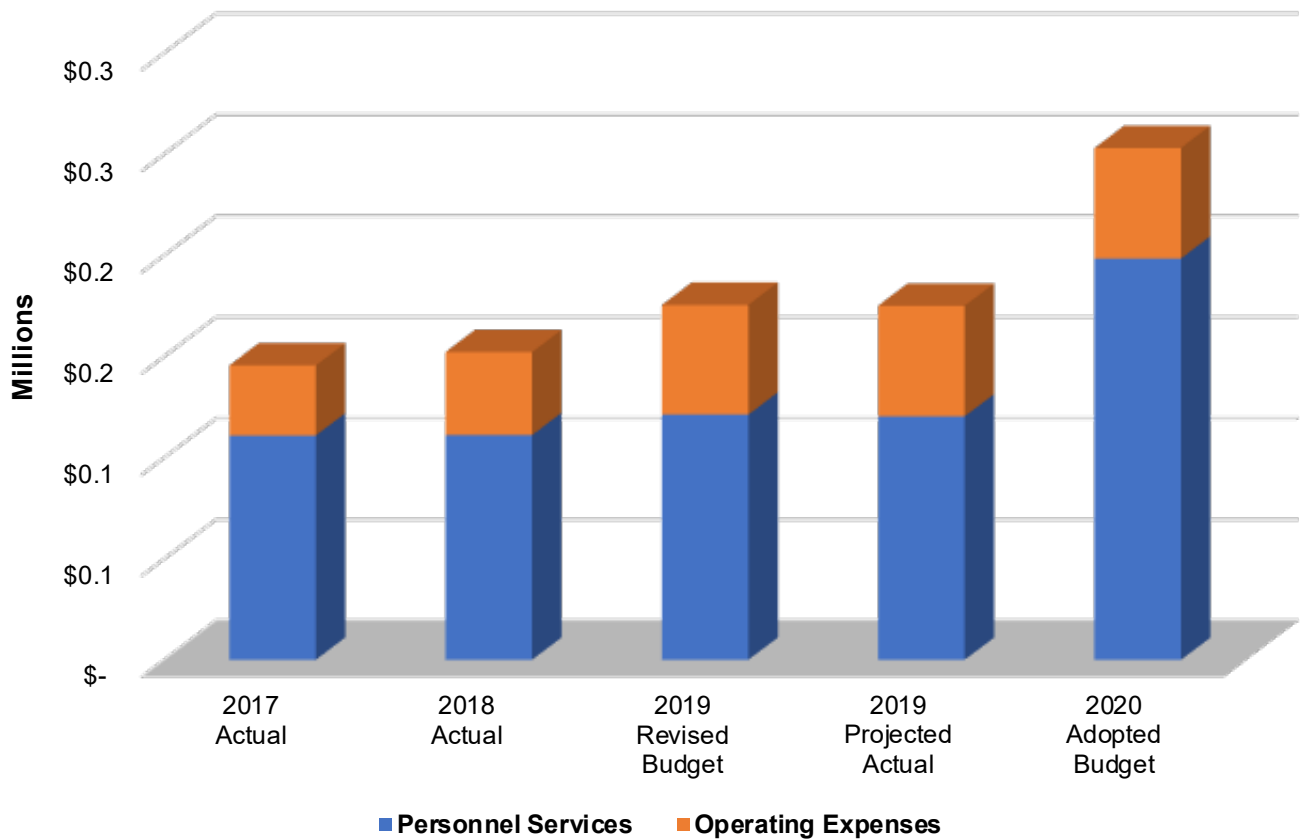
- Continue to explore opportunities to increase recycling volume and decrease
- Continue coordinating with multi-family properties to achieve compliance with the recycling program.
- Explore strategies for recycling and/or educating the public on yard waste.
- Consider collaborations to bring focus on reusing material. (Art contest using only recyclable material)
- Explore partnership opportunities to create more recycling events.

### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Deepwood Center Recyclables (tons)	325	303	301	305	320
Curbside Recycling (tons)	6,466	6,249	6,601	6,921	7,225
Automotive Fluids (gallons)	20,375	19,003	19,921	20,098	22,000
Landfill (tons)	45,068	45,855	41,896	39,889	37,000

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	110,816	111,010	121,170	120,272	198,239
Operating Expenses	34,626	41,059	54,188	54,663	54,613
Capital Outlay	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$145,442</b>	<b>\$152,068</b>	<b>\$175,358</b>	<b>\$174,935</b>	<b>\$252,852</b>
<b>Expenditures as a % of General Fund</b>	<b>0.2%</b>	<b>0.1%</b>	<b>0.2%</b>	<b>0.2%</b>	<b>0.2%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>2.475</b>	<b>2.475</b>	<b>2.475</b>	<b>2.475</b>	<b>3.475</b>
<b>FTEs as a % of General Fund</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.3%</b>	<b>0.4%</b>

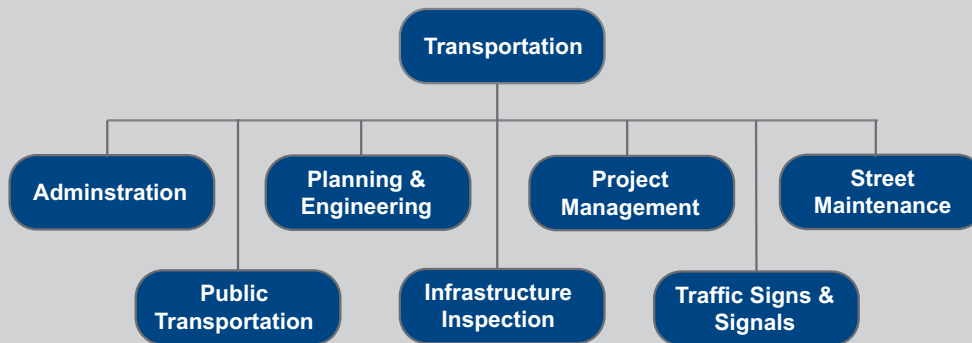
### Expenditures by Category



## TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



### VISION:

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.

We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support

### MISSION:

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

### GUIDING COUNCIL STRATEGIC GOALS:





### FY 2019 HIGHLIGHTS:

- US 79 and Brushy Creek Road improvements are underway to support the Kalahari development.
- SWDT Phase 5A and 5B substantially complete.
- Roadway Impact Fee process completed and working on implementation process
- Roundville Lane was completed as a city concrete street.
- Developed and implemented a Small Cell Permit Process

### RECENTLY COMPLETED PROJECTS:

- Street Maintenance Program (SMP) Residential Type F Overlay Project 1
- SMP 2017 Project 4 – Eagles Nest and Mesa Park areas.
- 2017 SMP Chip Seal – Deepwood and Play For All
- Texas Avenue Connection
- McNeil Rd – Phase 1
- Roundville Lane
- University Blvd – Overlay
- SWDT 5A and 5B – Substantially complete
- Sunrise Rd at Double File Trail signal
- Old Settlers at A.W Grimes – Right turn lane
- 2016 CDBG – Austin Avenue Sidewalks

### CURRENT CONSTRUCTION PROJECTS:

- Rail Road Quiet Zones – Seg 1
- US 79 at Harrell Parkway/Brushy Creek Plant Rd
- US 79 at Brushy Creek Plant Rd
- McNeil Rd – Phase 2
- 2017 SMP Seal Coat (Downtown Area)
- Red Bud at US 79 – NB Lane Improvements
- 2017 SMP – Project 6
- 2016 CDBG – Greenhill Phase 2 sidewalk improvements

### TRAFFIC SIGNAL PROJECTS:

- RM 1431 at Texas Crushed Stone
- Old Settlers at Kenney Fort Blvd.
- Bartz Tract at University Blvd.
- Old Settlers at Mesa Park

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

#### UPCOMING 2019-2020 CONSTRUCTION PROJECTS:

- RM 620 – IH 35 to Deepwood reconstruction
- University Blvd – six lane urban section (I 35 – Sunrise)
- Gattis School Rd. Seg 6 – six lane urban section (Red Bud – Via Sonoma)
- Kenney Fort Blvd. - Turn lanes at Kalahari entrances
- Logan Street – Neighborhood connectivity
- SMP 2019 Project A
- SMP 2019 Project B
- Kenney Fort Blvd. Seg 2 & 3
- University Blvd East – four lane rural divided section (East of A.W. Grimes)
- Main Street Parklets
- Subdivision sidewalk improvements
- Relocation/consolidation of Department to Luther Peterson Facility
- Sign replacement program is in the procurement process

### NEW PROGRAMS FOR FY 2020:

- Construction Inspector position

### FY 2021 OVERVIEW & BEYOND:

#### PROJECTS UNDER DEVELOPMENT:

(Many of the below projects are Bond Projects)

- Gattis School Seg. 3 – six lane urban section (Double Creek to Grimes)

## TRANSPORTATION

- Chandler Creek/Oakmont Connection (Nuttly Brown)
- Old Settlers Blvd - four lane urban section (East of Red Bud)
- SH 45 Frontage roads and ramps
- Kenney Fort Seg. 4 – six lane urban section (US 79 – Old Settlers)
- Wyoming Springs, Seg 1
- Red Bud North – US 79 to CR 117
- Red Bud South – Forest Ridge Blvd. To Gattis School Rd.
- Deepwood Drive connection to Sam Bass Rd
- CR 112 West – A.W Grimes to CR 117
- CR 112 East – CR 117 to CR 110
- Annual Street Maintenance Program (SMP)

### WORKLOAD INDICATORS:

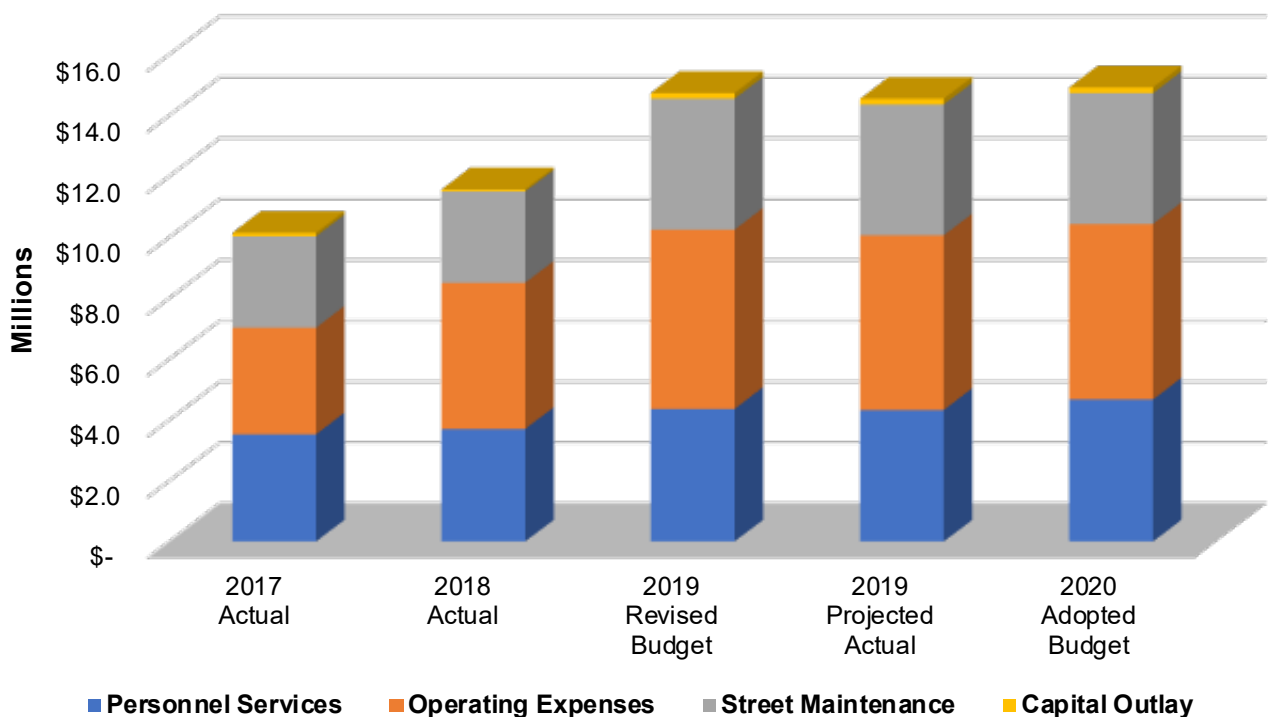
Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Concrete Structures Repaired: side-walks, curb and gutters, headwalls, vallet gutters, trickle drains, etc.	1,000 cubic yards	1,200 cubic yards	1,400 cubic yards	1,400 cubic yards	1,600 cubic yards
Pavement Maintenance: street, alley, parking lot repairs	1,600 tons	2,000 tons	2,200 tons	2,500 tons	2,500 tons
Right-of-Way Mowing	240 acres	240 acres	240 acres	240 acres	240 acres
Pavements Maintenance: crack fill	400,000 linear feet	450,000 linear feet	450,000 linear feet	450,000 linear feet	450,000 linear feet



The Transportation Department is responsible for the construction and maintenance of the City's roads and traffic signals.

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	3,518,874	3,696,739	4,352,948	4,317,712	4,662,263
Operating Expenses	3,502,872	4,799,534	5,885,966	5,732,921	5,760,201
Street Maintenance	3,000,000	3,000,000	4,300,000	4,300,000	4,300,000
Capital Outlay	113,565	66,030	186,000	186,000	186,000
<b>Total Expenditures:</b>	<b>\$10,135,311</b>	<b>\$11,562,303</b>	<b>\$14,724,914</b>	<b>\$14,536,633</b>	<b>\$14,908,464</b>
<b>Expenditures as a % of General Fund</b>	<b>11.0%</b>	<b>11.1%</b>	<b>12.9%</b>	<b>12.8%</b>	<b>12.3%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>51.00</b>	<b>55.00</b>	<b>57.00</b>	<b>58.00</b>	<b>59.00</b>
<b>FTEs as a % of General Fund</b>	<b>6.8%</b>	<b>7.0%</b>	<b>7.0%</b>	<b>7.2%</b>	<b>7.2%</b>

### Expenditures by Category





## UTILITY FUND SCHEDULE

	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget	2021 Estimated Budget
<b>Beginning Fund Balance</b>	<b>\$122,847,239</b>	<b>\$111,044,701</b>	<b>\$136,883,295</b>	<b>\$125,802,352</b>	<b>\$106,161,188</b>
<b>Revenues</b>					
Water Service	29,339,185	26,652,585	28,000,000	28,500,000	28,785,000
Water Related Charges	398,291	315,000	315,000	375,000	375,000
Sewer Service	18,294,590	17,246,208	17,800,000	18,300,000	18,483,000
Sewer Service - BCRWWS	1,547,883	3,464,700	3,464,700	3,350,000	3,350,000
Sewer Related Charges	343,276	263,000	263,000	309,000	309,000
Other Charges	1,246,809	1,163,000	1,298,000	1,421,500	1,421,500
Impact Fees	10,655,684	8,000,000	8,000,000	8,250,000	8,250,000
Proceeds-Sale of Assets	47,932	5,000	5,000	20,000	20,000
Investment, Donations & Other Misc	4,519,226	5,057,192	9,478,879	36,902,500	37,454,300
<b>Total Revenues</b>	<b>66,392,876</b>	<b>62,166,685</b>	<b>68,624,579</b>	<b>97,428,000</b>	<b>98,447,800</b>
<b>Expenditures</b>					
Utility Billing & Collection	2,092,406	2,020,083	2,114,229	2,147,101	2,183,825
Fiscal Support Services	1,082,460	1,492,885	1,146,623	1,753,401	1,753,501
Utility Administration	1,955,267	1,892,541	1,962,008	2,641,860	2,875,535
Water Treatment Plant	8,334,780	9,801,386	8,959,406	11,542,176	11,609,950
Water Systems Support	2,494,070	3,346,124	2,873,367	-	-
Water Line Maintenance	2,597,759	2,744,245	2,777,105	3,754,729	3,845,939
Wastewater Treatment Plant	4,123,620	6,749,098	6,608,334	6,165,797	6,219,993
Wastewater System Support	430,554	527,787	528,123	-	-
Wastewater Line Maintenance	2,041,863	2,376,180	2,403,659	2,455,140	2,522,460
Environmental Services	552,424	645,770	652,035	737,572	760,802
Administrative Allocation	3,183,318	3,525,000	3,525,000	4,000,250	4,120,258
Debt Service Payment	5,623,136	5,539,000	5,540,500	5,523,000	5,517,900
BCRUA Debt Expense	4,126,090	4,160,000	4,160,000	4,220,000	4,240,000
Regional Water/WW Reimbursable Expense	237,322	100,000	190,000	183,300	183,300
<b>Total Operating</b>	<b>38,875,069</b>	<b>44,920,099</b>	<b>43,440,389</b>	<b>45,124,326</b>	<b>45,833,462</b>
<b>Net Change in Operations</b>	<b>\$27,517,807</b>	<b>\$17,246,586</b>	<b>\$25,184,190</b>	<b>\$52,303,674</b>	<b>\$52,614,338</b>
Capital Outlay	13,481,751	38,847,968	36,265,133	71,944,838	72,243,367
<b>Total Expenses</b>	<b>\$52,356,820</b>	<b>\$83,768,067</b>	<b>\$79,705,522</b>	<b>\$117,069,164</b>	<b>\$118,076,829</b>
<b>Less:</b>					
Reservations and Designations	12,601,912	14,790,633	14,272,133	14,830,539	15,065,247
<b>Ending Fund Balance</b>	<b>\$124,281,383</b>	<b>\$74,652,686</b>	<b>\$111,530,219</b>	<b>\$91,330,649</b>	<b>\$71,466,912</b>

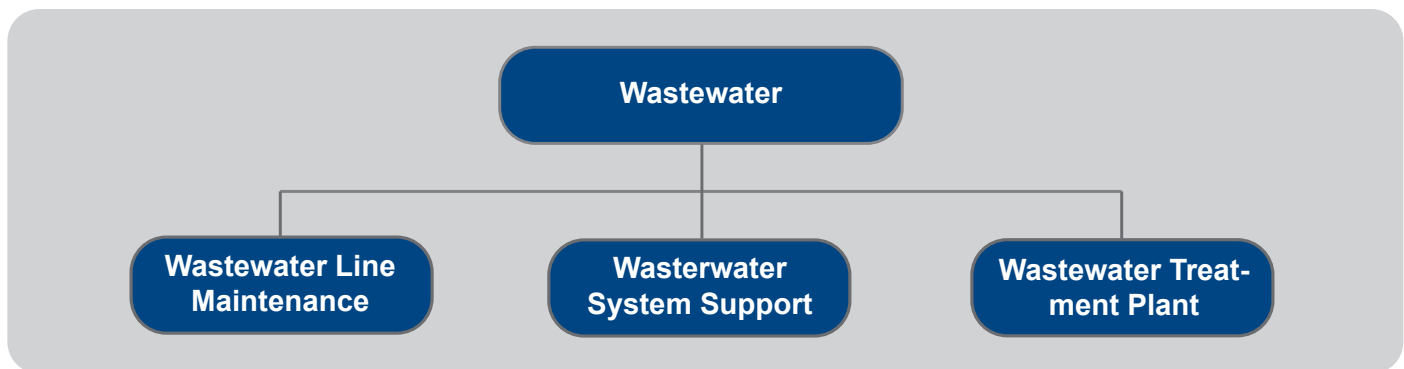
**Note:** The FY 2020 Budget includes a large use of the Utility Fund's fund balance to cash fund capital improvement projects to improve and expand the City's water and wastewater systems.



## UTILITIES ADMINISTRATION

The Administration Division is responsible for providing support and oversight to the six other divisions of the Utilities & Environmental Services Department which include: Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, Environmental Services, and Solid Waste recycling Services. This Division oversees the Planning, Engineering, and Construction of the Water, Reuse Water, and Wastewater Systems ensuring proper design and construction of all utility capital improvement projects. This Division also oversees records management, Utility GIS and GPS services, and marketing/communication efforts for the Utilities & Environmental Services Department.

The Environmental Services Division is responsible for the Solid Waste/Recycling Program which includes the Deepwood Recycling Center, Industrial Waste Pretreatment, Household Hazardous Waste Services, and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.



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- **Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.

- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.



## GUIDING COUNCIL STRATEGIC GOALS:



## FY 2019 HIGHLIGHTS:

### Administration:

- Successfully transitioned the management of operations and maintenance of the Brushy Creek Regional Wastewater System from Brazos River Authority to the City of Round Rock.
- Completed temporary Zebra Mussel Control Project for intake structure at Lake Georgetown.
- Completed Brushy Creek Regional Utility Authority (BCRUA) Phase 1C Project for plant and floating intake improvements.
- Commenced final design services for BCRUA Phase 2 Deep Water Intake Project.
- Completed design of a 10 MGD expansion to the Brushy Creek East Regional Wastewater Treatment Plant.

### Environmental Services:

- Expanded the City's Household Hazardous Waste Services to City of Georgetown residents.
- Evaluated commercial businesses for compliance with the Industrial Waste Pretreatment Ordinance.
- Staffed and equipped wastewater laboratory in order to maintain National Environmental Laboratory Accreditation Program (NELAP) certification.

- Improved the monitoring of trucked and hauled waste at the wastewater treatment facilities.
- As part of the downtown beautification, implemented a new solid waste services and billing program for the four blocks located in downtown Round Rock.

## FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

### Administration:

- Update the City's Water and Wastewater Master Plans and Impact Fees.
- Complete design of 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion.
- Continue to design and obtain easements for Phase 2 Deep Water Intake for the Brushy Creek Regional Utility Authority (BCRUA).
- Complete permanent Zebra Mussel Controls at intake structure at Lake Georgetown and Stillhouse Hollow Lake.
- Continue to work toward replacing asbestos-cement waterlines located in the City.
- Continue to build a redundant water distribution system to minimize customer outages and improve fire safety.

### Environmental Services:

- Continue to maintain NELAP certifications for both water and wastewater laboratories.
- Improve web-based compliance tools for the Pretreatment Program.
- Evaluate strategies for applying the wastewater surcharge to all nondomestic wastewater discharges.
- Evaluate commercial/industrial franchise solid waste collection and disposal services.

## UTILITIES ADMINISTRATION

### NEW PROGRAMS FOR FY 2020:

#### Administration:

- No new programs

#### Environmental Services:

- No new programs

### FY 2021 OVERVIEW & BEYOND:

#### Administration:

- Construct Phase 2 Deep Water Intake for the BCRUA from approximately 2022-2026.

- Complete construction of the 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion in 2022-2023.
- Continue to utilize technology throughout the department to help operate more effectively and efficiently.

#### Environmental Services:

- Continue to grow the City's recycling program and offer opportunities for our citizens.
- Continue to operate and expand the City's Water and Wastewater Laboratory.

## WORKLOAD INDICATORS:

#### Administration:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%	100%	100%
CIPS on time and within budget	100%	100%	100%	100%	100%
% of system converted to an Automated Meeting Infrastructure	90%	97%	98%	99%	100%

#### Environmental Services:

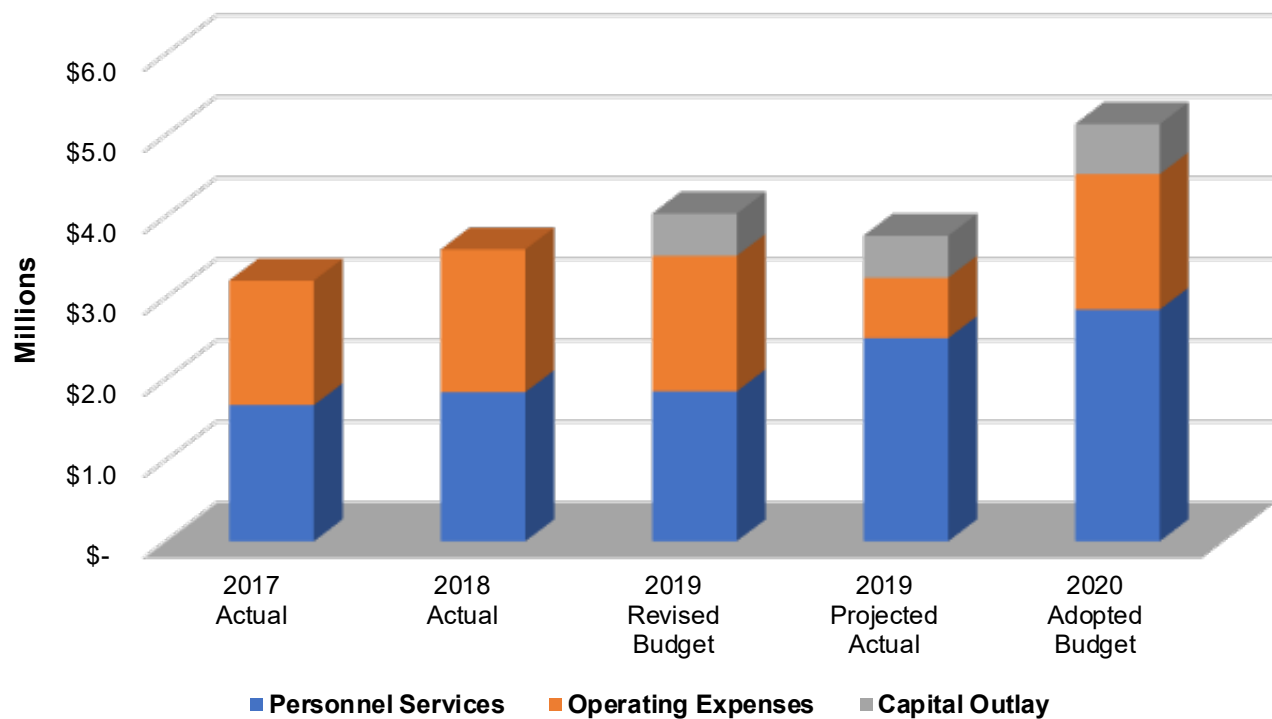
Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Wastewater Samples Analyzed	1,140	1,163	1,288	2,016	2,700
Bacteriological Samples Analyzed	12,945	12,960	13,138	13,760	14,000
Pretreatment Sampling Events	514	567	466	550	650

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	1,676,032	1,835,615	1,845,857	2,499,902	2,850,869
Operating Expenses	1,532,067	1,754,536	1,668,238	743,663	1,667,464
Capital Outlay	-	-	517,101	517,101	614,500
<b>Total Expenditures:</b>	<b>\$3,208,099</b>	<b>\$3,590,151</b>	<b>\$4,031,196</b>	<b>\$3,760,666</b>	<b>\$5,132,833</b>
<b>Expenditures as a % of Utility Fund</b>	<b>13.2%</b>	<b>14.0%</b>	<b>12.8%</b>	<b>12.1%</b>	<b>16.5%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>18.000</b>	<b>20.000</b>	<b>20.000</b>	<b>20.000</b>	<b>25.000</b>
<b>FTEs as a % of Utility Fund</b>	<b>14.1%</b>	<b>15.4%</b>	<b>13.3%</b>	<b>13.3%</b>	<b>16.6%</b>

\* Utility Administration includes: Utility Administration & Environmental Services, & Fiscal Support Services

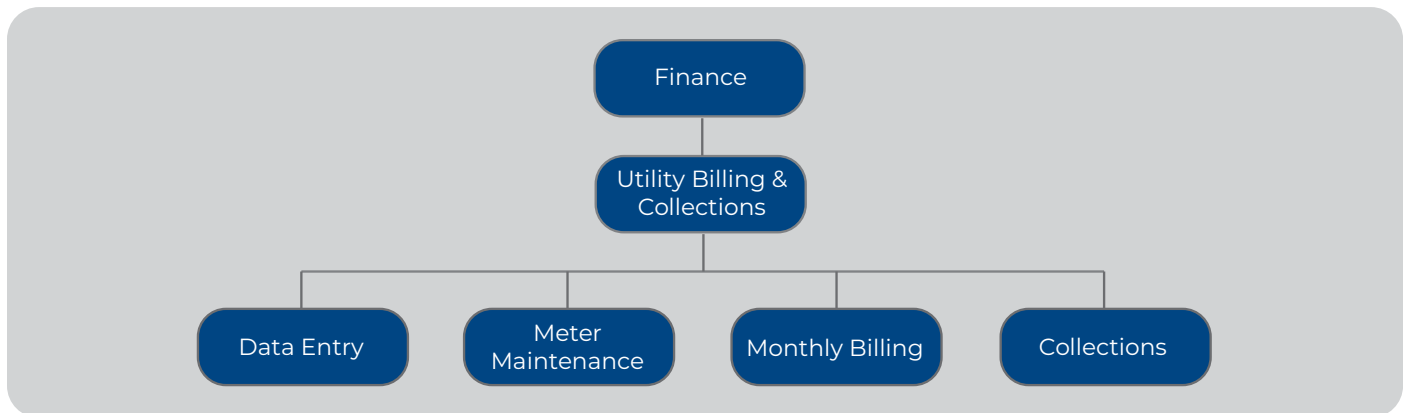
**Note:** Utilities reorganized FTEs between divisions with the FY 2020 Budget.

### Expenditures by Category



### UTILITY BILLING AND COLLECTIONS

Utility Billing Office Division is part of the Finance Department and is responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connecting and disconnecting services; and helping customers.



#### VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

#### MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Utility Billing will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied

needs of our customers.

- **Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.
- **Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.
- **Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

#### GUIDING COUNCIL STRATEGIC GOAL:



**FY 2019 HIGHLIGHTS:**

- Implemented a new CIS and customer portal in the third quarter of FY 2018
- Both projects took precedence during the remainder of 2018 and 2019 fiscal year
- Staff demonstrated perseverance throughout the entire project, completion and beyond
- Full potential of customer portal still to be realized.
- Positive customer response thus far
- Continue to work on maximizing portal capabilities with systems integration

**NEW PROGRAMS FOR FY 2020:**

- Adding 1 FTE to assist with the increased volume of service application processing

**FY 2021 OVERVIEW AND BEYOND:**

- Increase functionality of customer portal with higher level of engagement experiences
- Working with portal vendor, customer information system and meter management to meet this goal

**FY 2020 OVERVIEW & SIGNIFICANT CHANGES:**

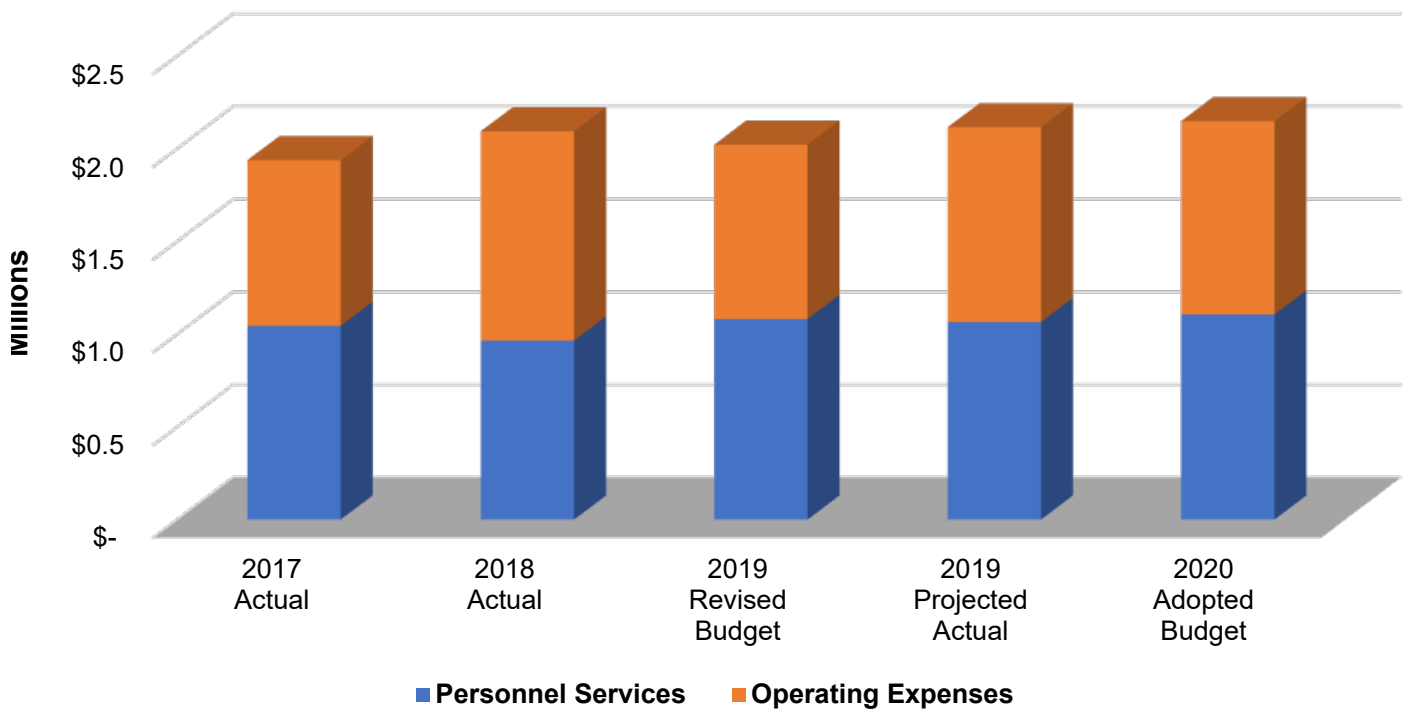
- Continue to provide excellent customer service and technology enhancements to our customers

**WORKLOAD INDICATORS:**

<b>Indicator</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Projected</b>	<b>FY 2020 Target</b>
Customer Service Contacts	84,609	72,951	85,398	77,000	75,000
Field Trips	15,100	14,018	10,100	12,000	13,000
Active Customers	33,068	33,733	34,706	35,500	36,000
Consumption Billed	6.44B	6.85B	7.19B	7.5B	7.9B
Dollars Billed	\$54.4M	\$57.7M	\$61.9M	\$62.0M	\$62.9M
Collection Rate	99%	99%	99%	99%	99%

**UTILITY BILLING AND COLLECTIONS**

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Personnel Services</b>	1,043,853	964,573	1,080,995	1,064,771	1,105,656
<b>Operating Expenses</b>	892,604	1,127,833	939,088	1,049,458	1,041,445
<b>Capital Outlay</b>	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$1,936,457</b>	<b>\$2,092,406</b>	<b>\$2,020,083</b>	<b>\$2,114,229</b>	<b>\$2,147,101</b>
<b>Expenditures as a % of Utility Fund</b>	8.5%	8.1%	6.4%	6.8%	6.9%
<b>Full Time Equivalents (FTEs):</b>	<b>16.875</b>	<b>15.500</b>	<b>16.000</b>	<b>16.000</b>	<b>17.000</b>
<b>FTEs as a % of Utility Fund</b>	13.2%	11.9%	10.6%	10.6%	11.3%

**Expenditures by Category**


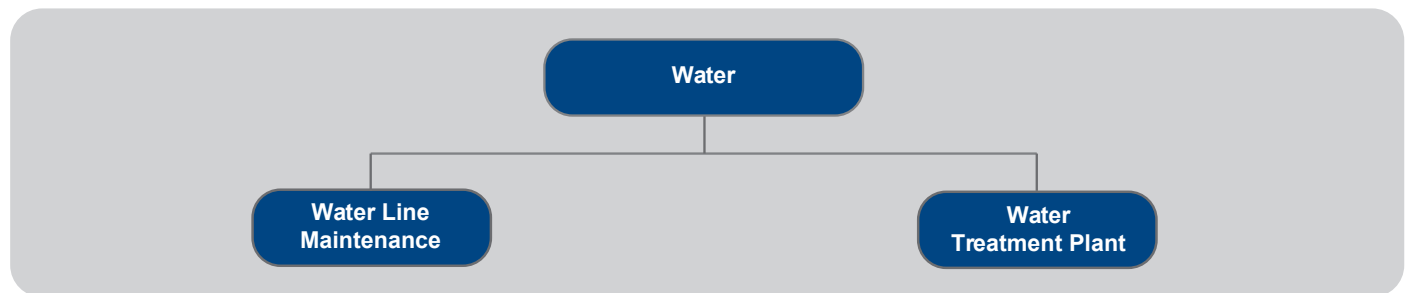


## WATER SERVICES

The City provides water to over 150,000 people living in the City Limits and ETJ. The sources of water are from the Edwards Aquifer, Lake Georgetown, Lake Stillhouse Hollow, and, in the future, Lake Travis. The Operations are divided up into the Water Treatment and Water Distribution Divisions.

The Water Treatment Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. This Division maintains numerous elevated and ground water storage tanks and several pump stations. The Water Treatment Division is also responsible for the operations of the Supervisory Control and Data Acquisition (SCADA) computer system used to monitor and control the treatment and distribution of water and the collection of wastewater.

The Water Distribution Division is responsible for the operation, maintenance, accountability, and repair of the City's water distribution system. This Division maintains approximately 570 miles of waterlines, 13,124 valves, approximately 35,000 water meters, and 4,961 fire hydrants in the City's water distribution system.



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## WATER SERVICES

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

#### Water Treatment:

- Finished the majority of the large-scale work on the chain and flight systems for all phases of the plant.
- Replaced two critical actuators and valves that involve draining a significant portion of the side-stream processes.
- Finished replacement of the Phase 3 and 4 filter media (over 20 years old).
- Mitigated Lake Georgetown water quality, due to flooding, with emergency chemical installation to alleviate potential taste, odor, and turbidity issues in the water distribution system.
- Received grant through Texas Department of Emergency Management to host Emergency Response Training for Water Treatment and Water Distribution personnel in order to be better equipped to handle a hazardous chemical emergency. The money from the grant gave us the ability to host an electrical training class for support staff that handle high voltage electricity.

#### Water Distribution:

- Constructed and installed temporary taste/odor/zebra mussel control scheme.
- Coordinated start-up of one new pump station and one rehabilitated ground storage tank and pump station.
- Installed additional pressure monitors across the City to better evaluate water distribution flows.
- Hosted a laser alignment training class to better equip mechanics to set pumps and motors more accurately.
- Made improvements to our water sampling program mandated by TCEQ, adding five new sample sites. This will give us a true representation of what our chlorine residuals are and increases safety for our Water Treatment operators.
- Line maintenance was tasked with adding 300 feet of 12-inch waterline on Highway 79 which eliminated a gap between a 12-inch waterline and an 18-inch waterline. This allows our system another way to feed the southeast side of Round Rock. Taking on the project in house saved the City thousands of dollars.
- Created a team to maintain all of our air relief valves. This will improve the distribution system by insuring the air reliefs are working properly and allowing air to escape our water mains. This will minimize main breaks and save on power.
- Coordinated with Human Resources to create a sensitivity training class for all line maintenance employees.
- Fire Hydrant team won the statewide Fire Hydrant Hysteria competition at the Texas American Water Works Association conference in Houston. The team qualified for the National Competition in Denver, Colorado and represented Round Rock.

## FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

### Water Treatment:

- Will be mitigating additional chemical cost from sodium permanganate with elimination of copper sulfate in coagulant.

### Water Distribution:

- Continue training staff to be certified divers to save the City costs on paying for certified divers to inspect intake structures and downtime of WTP equipment.
- Implementation of Store Room software to accurately account for all department inventory.
- Continue with our leak detection program. This program has helped reduce our water loss insuring we stay below the recommended national average of 10 percent loss.
- Will be adding trench safety equipment so that our line maintenance team will be able to take on more complex repairs and projects saving the city money by not having to hire contractors.

- Continue to promote staff to upgrade licenses and become dual-licensed.

### Water Distribution:

- Continue to evaluate tank cleanings to extend life of current storage tanks before rehab is needed.
- Continue to add data points around town to better control water pressure planes and water quality.
- Continue to promote staff to upgrade licenses and become dual licensed if not already.
- Continue to improve our valves, fire hydrants and flushing as well as leak detection programs by cross training, obtaining dual licensing for employees.
- Continue to update maps and provide hard-ware necessary for field personnel so that they will be able to access utility maps on the jobsite.
- Continue promoting the leadership development academy as well as training from Fred Pryor Seminars. This training will allow us to identify, grow and promote a sustainable work-force, which in turn will help with succession planning.

## NEW PROGRAMS FOR FY 2020:

### Water Treatment:

- New permanent zebra mussel chemical control program.

### Water Distribution:

- No new programs

## FY 2021 OVERVIEW & BEYOND:

### Water Treatment:

- Continue to evaluate optimization of control schemes in regard to WTP and water system flow rates in order to minimize plant flow disruptions while also keeping power usage to a minimal level across the City.

## WATER SERVICES

### WORKLOAD INDICATORS:

#### Water Treatment

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Gallons of Water Treated	6,926,717,000	6,895,102,560	7,253,368,000	7,170,905,440	7,350,000,000
Hours of Maintenance	90	88	2,080	2,080	2,080
Gallons of Type I Reuse	148,556,000	185,005,728	252,045,000	300,000,000	365,000,000

#### Water Distribution

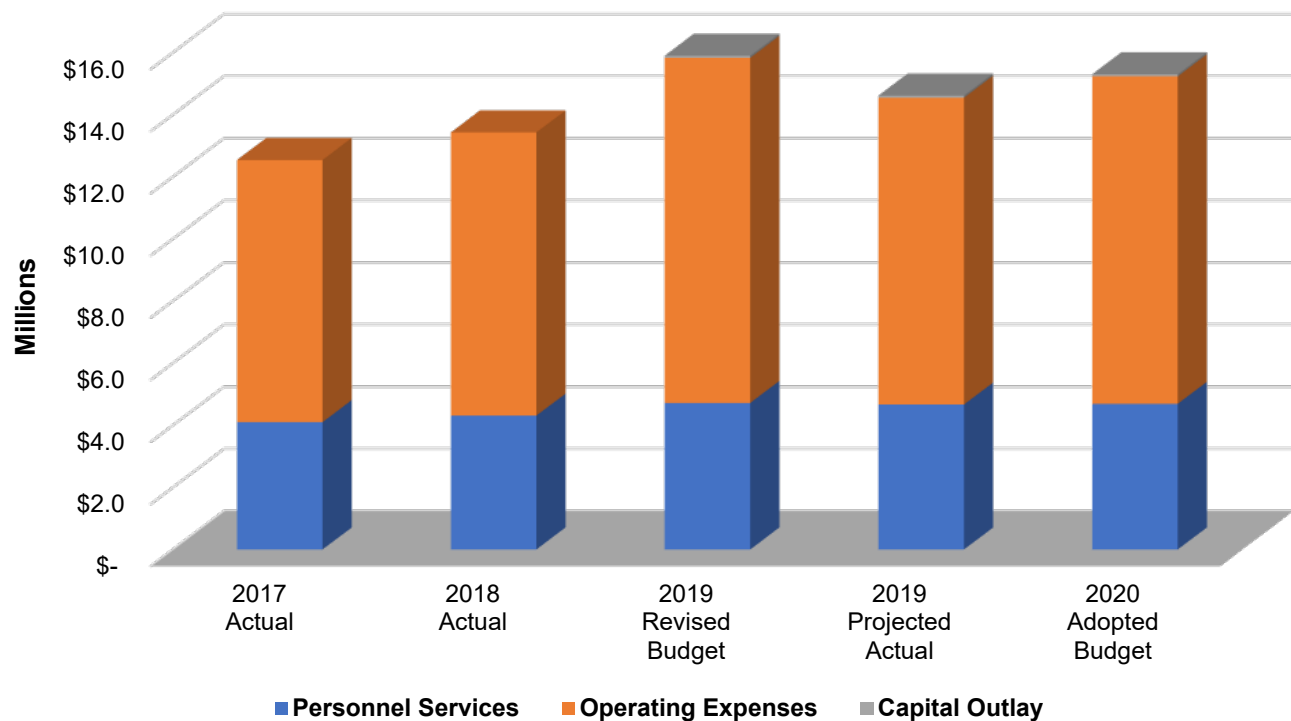
Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
KW Usage Reduction	5%	5%	5%	3%	2%
AMI Meter Installations	95%	100%	100%	100%	100%
Water Loss	7%	6%	6%	6%	6%
KWH/MG Water Treated + Distributed (Surface)	2,550	2,500	2,450	2,450	2,400
Valve Maintenance - 13,124 Valves	43%	50%	50%	50%	50%
Fire Hydrant Maintenance - 4,961 FH	94%	94%	94%	95%	95%
Customer Service Satisfaction Surveys	98%	97%	98%	98%	99%



Round Rock Water Treatment Plant

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	4,101,281	4,309,177	4,716,640	4,665,309	4,689,897
Operating Expenses	8,438,253	9,117,432	11,110,115	9,879,569	10,542,008
Capital Outlay	-	-	65,000	65,000	65,000
<b>Total Expenditures:</b>	<b>\$12,539,534</b>	<b>\$13,426,609</b>	<b>\$15,891,755</b>	<b>\$14,609,878</b>	<b>\$15,296,905</b>
<b>Expenditures as a % of Utility Fund</b>	<b>55.1%</b>	<b>52.2%</b>	<b>50.3%</b>	<b>46.9%</b>	<b>49.0%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>61.625</b>	<b>61.625</b>	<b>61.625</b>	<b>61.625</b>	<b>62.625</b>
<b>FTEs as a % of Utility Fund</b>	<b>48.3%</b>	<b>47.4%</b>	<b>40.9%</b>	<b>40.9%</b>	<b>49.0%</b>

### Expenditures by Category





## WASTEWATER SERVICES

Operations of wastewater services in the City are divided up into the Wastewater Collection and Wastewater Treatment divisions.

The Wastewater Collections Division is responsible for the maintenance and repair of 7,687 manholes and approximately 400 miles of wastewater line in the City's Wastewater Collection System. This Division is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations.

The Wastewater Treatment Division is responsible for the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state certified wastewater treatment plant operators provided by the City of Round Rock. The City jointly owns the Brushy Creek Regional Wastewater Treatment Plants with the Cities of Austin, Cedar Park, and Leander.



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### GUIDING COUNCIL STRATEGIC GOALS:





**FY 2019 HIGHLIGHTS:****Wastewater Collections:**

- Implemented internal wastewater line inspection services resulting in significant cost savings for the City. In the years past, the City had to hire consultants to inspect the wastewater lines and make the recommendations for rehabilitation. With the purchase of IT Pipes software and proper training, staff can inspect the wastewater lines and make the appropriate recommendations.
- Line maintenance team took on additional in-house repairs/projects. One of which was a 300-foot wastewater line repair in the downtown area as well additional point repairs.
- Several improvements have been made on the regional wastewater line. The team added an air relief to a major manhole and additional odor control in areas where we once had complaints.
- Investigated the BC01 basin which is the Oak Bluff neighborhood. Line maintenance found several areas of inflow and infiltration and made recommendations to improve the area. The basin in concern is going to be rehabilitated soon.
- Coordinated with Human Resources to create a sensitivity training class for all line maintenance employees.
- Inspected the regional wastewater line and repaired several manholes.
- Started a chemical feed system at a pilot lift station with grease issues to minimize need of vac trucks to clean lift station due to grease.
- Started installation of level indicators to move the remainder of the lift stations to be controlled without the use of floats that take more maintenance hours and fail regularly.

- Worked with I&I Division to help mitigate infiltration in the Oak Bluff neighborhood.

**Wastewater Treatment:**

- The City took over operations and maintenance of the Brushy Creek Regional Wastewater Treatment Facilities on October 1, 2018.
- Process equipment is being updated, installed and repaired to ensure the effluent water complies with the limits on the permit set by the Texas Commission on Environmental Quality.
- The design phase of the East Brushy Creek Regional Wastewater Treatment Plant Expansion project is underway. Design plans are projected to be 100% complete in November 2019.
- Hired an Operations Supervisor and a SCADA Technician.
- Trained staff to perform our process control tests.
- Installed safety equipment (H2S detectors) in key places.

**FY 2020 OVERVIEW & SIGNIFICANT CHANGES:****Wastewater Collections:**

- Expand the internal wastewater line inspection services to include the inspection of manholes by purchasing an upgrade to the IT Pipes software. Currently, the City hires consultants to inspect the manholes and make recommendations for rehabilitation.
- Will be performing confined space entry training and purchasing all new equipment so that our team will be able to enter into any confined space safely. This will allow us to safely inspect/repair our manholes.
- Will be adding trench safety equipment so that our line maintenance team will be able to take on more complex repairs and projects. Saving the city money by not having to hire contractors.

**WASTEWATER SERVICES**

- Evaluating treatment options at McNutt Creek lift station to mitigate grease and debris accumulation due to how critical it is to the wastewater collection system.

**Wastewater Treatment:**

- Continue upgrading and repairing equipment to ensure the effluent water complies with the limits on the permit set by the Texas Commission on Environmental Quality.
- Inspect Bio-filter Odor Control System for equipment reliability and filter media effectiveness, filter media is original media with additional media added several years ago.
- East Regional Wastewater Treatment Expansion construction will begin in spring of 2020.

**Wastewater Treatment:**

- East Regional Wastewater Plant Expansion construction is ongoing and working to meet the completion date.
- Continue to upgrade older equipment and improve the process controls to ensure efficiency and productivity.
- Continue promoting the Leadership Development Academy and using Fred Pryor Seminars for personnel improvement. The training will allow us to identify, grow and promote a sustainable work-force and help with succession planning.

**NEW PROGRAMS FOR FY 2020:**

- No new programs

**FY 2021 OVERVIEW & BEYOND:****Wastewater Collections:**

- Continue to improve our Inflow and Infiltration and Wastewater repair programs by cross training and obtaining dual licensing for employees.
- Continue to update maps and provide hardware necessary for field personnel so that they will be able to access utility maps on the jobsite.
- Continue promoting the leadership development academy as well as the Fred Pryor Seminars. This training will allow us to identify, grow and promote a sustainable work-force, which in turn will help succession planning.
- Continue with cross-training program approved by Human Resources. Adopting this program has improved customer service, reduced labor costs, and maximized overall staff efficiencies.

**WORKLOAD INDICATORS:****Wastewater Line Maintenance**

<b>Indicator</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Projected</b>	<b>FY 2020 Target</b>
Manholes Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%
Miles of Lines Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%

**Wastewater Treatment Plant**

<b>Indicator</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Actual</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Projected</b>	<b>FY 2020 Target</b>
KWH/MG of Wastewater Treated	2,400	2,300	2,500	2,500	2,400
Polymer Usage (Lbs of Polymer/Dt of Sludge)*	-	-	-	18	16
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%	98%	98%

\* Indicator started to be tracked beginning in FY 2019



Round Rock Wastewater Treatment Plant

## UTILITY FUND

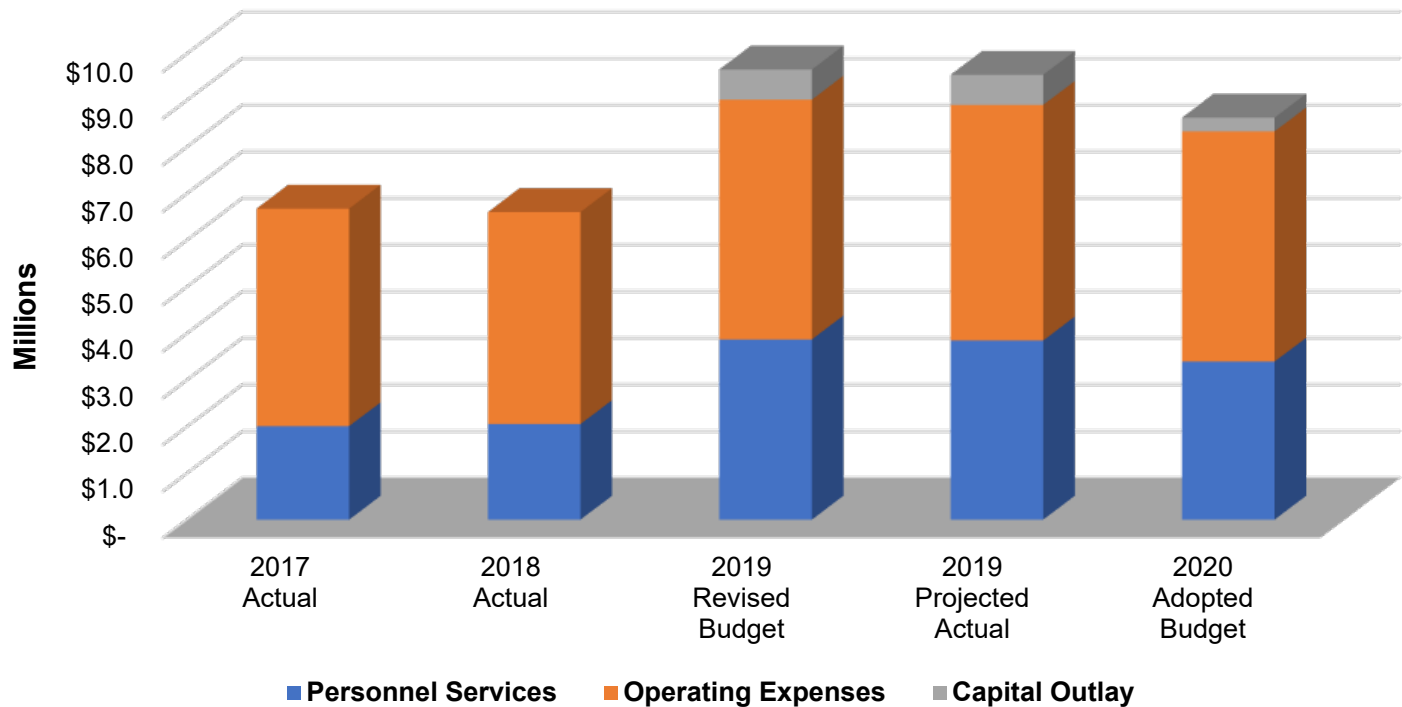
### WASTEWATER SERVICES

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	2,005,153	2,050,648	3,864,852	3,842,070	3,389,373
Operating Expenses	4,665,626	4,545,389	5,143,213	5,053,046	4,937,564
Capital Outlay	-	-	645,000	645,000	294,000
<b>Total Expenditures:</b>	<b>\$6,670,779</b>	<b>\$6,596,037</b>	<b>\$9,653,065</b>	<b>\$9,540,116</b>	<b>\$8,620,937</b>
<b>Expenditures as a % of Utility Fund</b>	<b>29.3%</b>	<b>25.7%</b>	<b>30.6%</b>	<b>30.6%</b>	<b>27.6%</b>
<b>Full Time Equivalents (FTEs):</b>	<b>31.000</b>	<b>33.000</b>	<b>53.000</b>	<b>53.000</b>	<b>46.000</b>
<b>FTEs as a % of Utility Fund</b>	<b>24.3%</b>	<b>25.4%</b>	<b>35.2%</b>	<b>35.2%</b>	<b>30.5%</b>

FY19: Added 20 FTEs to WWTP

**Note:** Utilities reorganized FTEs between divisions with the FY 2020 Budget.

### Expenditures by Category

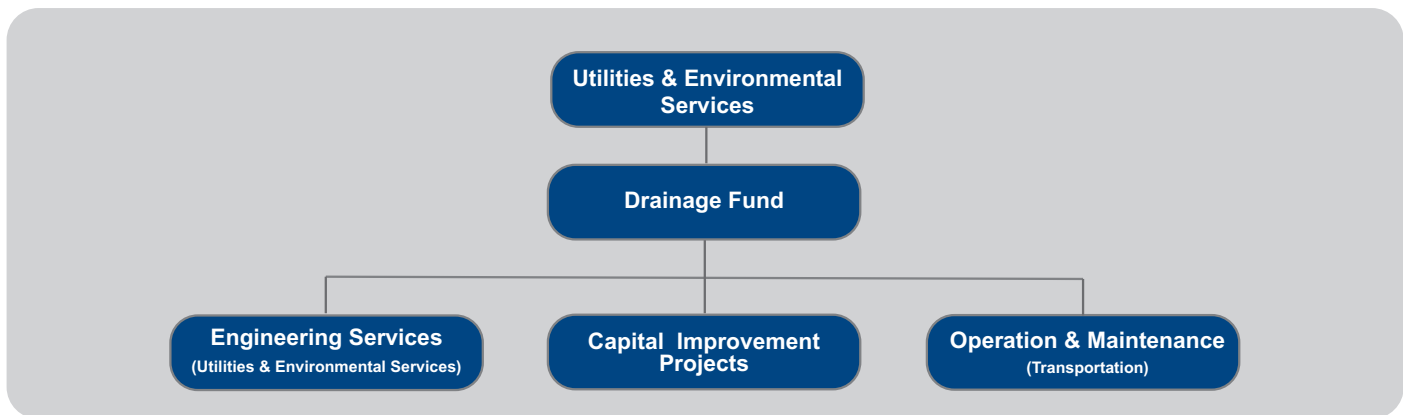


## DRAINAGE FUND SCHEDULE

	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget	2021 Estimated Budget
<b>Beginning Fund Balance</b>	<b>\$14,030,774</b>	<b>\$10,713,792</b>	<b>\$13,034,213</b>	<b>\$9,106,176</b>	<b>\$5,755,751</b>
<b>Revenues</b>					
Drainage Fees- Residential Fees	1,647,704	1,648,066	1,663,042	1,679,494	1,696,289
Drainage Fees- Commercial Fees	1,883,020	1,896,736	1,987,303	1,964,668	1,984,314
Contacts & Other	501,119	180,000	227,500	905,000	230,000
<b>Total Revenues</b>	<b>4,031,843</b>	<b>3,724,802</b>	<b>3,877,845</b>	<b>4,549,162</b>	<b>3,910,603</b>
<b>Expenses</b>					
Operations	1,350,807	1,790,856	1,782,440	1,873,107	1,870,706
Engineering	656,246	774,230	774,230	796,749	820,055
Administrative Allocation	206,040	250,000	250,000	258,000	260,580
Debt Service Payment	573,331	564,381	565,131	561,731	557,931
<b>Total Operating Expenses</b>	<b>2,786,424</b>	<b>3,379,467</b>	<b>3,371,801</b>	<b>3,489,587</b>	<b>3,509,272</b>
<b>Net Change in Operations</b>	<b>\$ 1,245,419</b>	<b>\$ 345,335</b>	<b>\$ 506,044</b>	<b>\$ 1,059,575</b>	<b>\$ 401,331</b>
Capital Outlay	2,241,980	5,795,500	4,434,081	4,410,000	3,255,000
<b>Total Expenses</b>	<b>\$ 5,028,404</b>	<b>\$ 9,174,967</b>	<b>\$ 7,805,882</b>	<b>\$ 7,899,587</b>	<b>\$ 6,764,272</b>
<b>Less:</b>					
Reservations & Designations	553,273	703,772	701,668	731,964	737,835
<b>Ending Fund Balance</b>	<b>\$12,480,940</b>	<b>\$4,559,856</b>	<b>\$8,404,509</b>	<b>\$5,023,787</b>	<b>\$2,164,247</b>

## DRAINAGE FUND

The Drainage Utility funds all aspects of the Storm Water Program associated with storm water drainage, floodplain management and water quality management. The Storm Water Program Division is composed of three areas: Engineering Services, Capital Improvement Program, and Operations and Maintenance.



### VISION:

Be the best at what we do.

### MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- **Public Health, Safety, and the Environment:** ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength:** strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Lake Creek Flood Mitigation - Completed 30% Design for Dam 101 and updated the ILA.
- Started construction on the remaining two creek flood mitigation projects that were anticipated in the Drainage Master Plan and initial debt issuance. (Dry Branch and Kensington Detention)
- Initiate analysis, prioritization, and cost estimates for Neighborhood Drainage projects.



**FY 2020 OVERVIEW & SIGNIFICANT CHANGES:**

- Review existing Drainage Utility Fee and recommend any necessary changes.
- Determine funding plan for Neighborhood Drainage projects.
- FEMA finalizes the new Flood Insurance Risk Map (FIRM) based on modernized flood models.
- Submit revised Stormwater Management Plan to renew the City's 5-year TPDES MS4 Permit.

**FY 2021 OVERVIEW AND BEYOND:**

- Lake Creek Watershed Flood Mitigation Projects - coordinate construction of Dam 101 and establish plan for 620 Quarry detention.
- Implement revised Stormwater Management Plan for intensified 5-year TPDES MS4 Permit.
- Consolidate Drainage Operations and Drainage Engineering into the same management

**NEW PROGRAMS FOR FY 2020:**

- 1 FTE as a Drainage Supervisor will transfer to Drainage - vehicle and operating cost will be added

**WORKLOAD INDICATORS:**

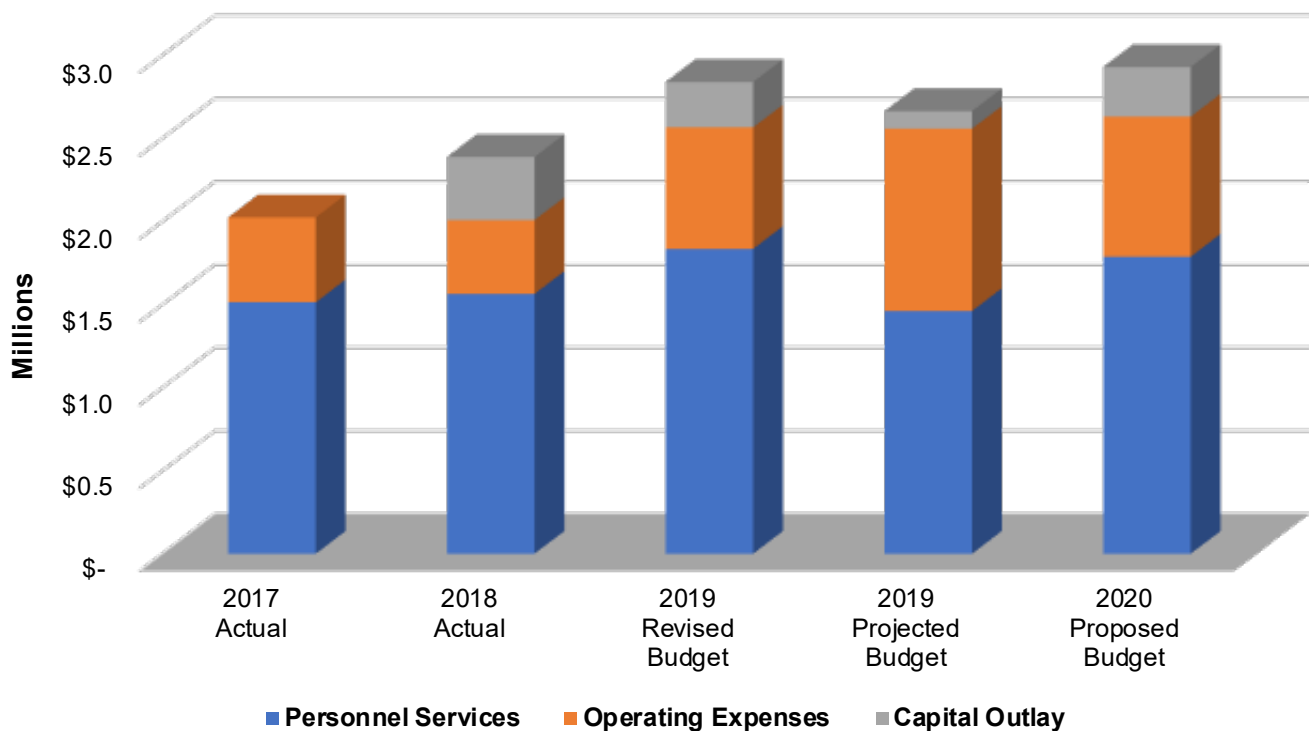
Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Street Sweeping (curb miles)	602	602	753	753	753
Drainage Maintenance (miles)	150	151	152	152	153
Mowing of Drainage Structures (acres)	530	530	540	550	550

## DRAINAGE FUND

### DRAINAGE FUND

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Budget	2020 Proposed Budget
Personnel Services	1,512,597	1,562,746	1,833,983	1,460,479	1,787,301
Operating Expenses	511,043	444,307	731,103	1,096,191	842,555
Capital Outlay	-	379,238	273,000	105,613	298,000
<b>Total Expenditures:</b>	<b>\$2,023,640</b>	<b>\$2,386,291</b>	<b>\$2,838,086</b>	<b>\$2,662,283</b>	<b>\$2,927,856</b>
<b>Full Time Equivalents (FTES):</b>	<b>22.000</b>	<b>22.000</b>	<b>24.000</b>	<b>24.000</b>	<b>23.000</b>

### Expenditures by Category



## SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted for specified purposes.

### SPORTS MANAGEMENT & TOURISM DEPARTMENT

The Sports Management & Tourism Department was created in FY 2017 to centralize the efforts to promote Round Rock as the “Sports Capital of Texas.” The Department includes several functions in various Special Revenue funds, including costs related to maintaining the Dell Diamond/Convention Center, the Convention Visitors Bureau (CVB) in the **Hotel Occupancy Tax Fund**, the Sports Center in the **Sports Center Fund**, and the Multipurpose Complex in the **Multipurpose Complex Fund**.

### COMMUNICATIONS & MARKETING DEPARTMENT

The Arts and Culture division of the Communications and Marketing Department is responsible for implementing the City’s Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and other areas and is funded by a minimum of five percent (5%) of the Hotel Occupancy Tax revenues in the **Hotel Occupancy Tax Fund**.

### RRTEDC or TYPE B FUND

The Type B Fund accounts for one-half of one percent (0.5%) local option sales tax authorized by Round Rock voters to fund the Round Rock Transportation & Economic Development Corporation (RRTEDC). These revenues are used for transportation, economic development, and other allowed uses in accordance with a 5-year project spending plan adopted annually by the Type B board and ratified by City Council.

### GOLF FUND

The Golf Fund accounts for the collection and expenditure of fees from proceeds the City receives through the Forest Creek Golf Club. Revenue collections include green fees, cart rentals, range fees, concessions and the Pro Shop. Fees collected are used for improvement & maintenance and contracted services for the Forest Creek Golf Club. The Golf Club is managed by Kemper Sports.

### OTHER SPECIAL REVENUE FUNDS

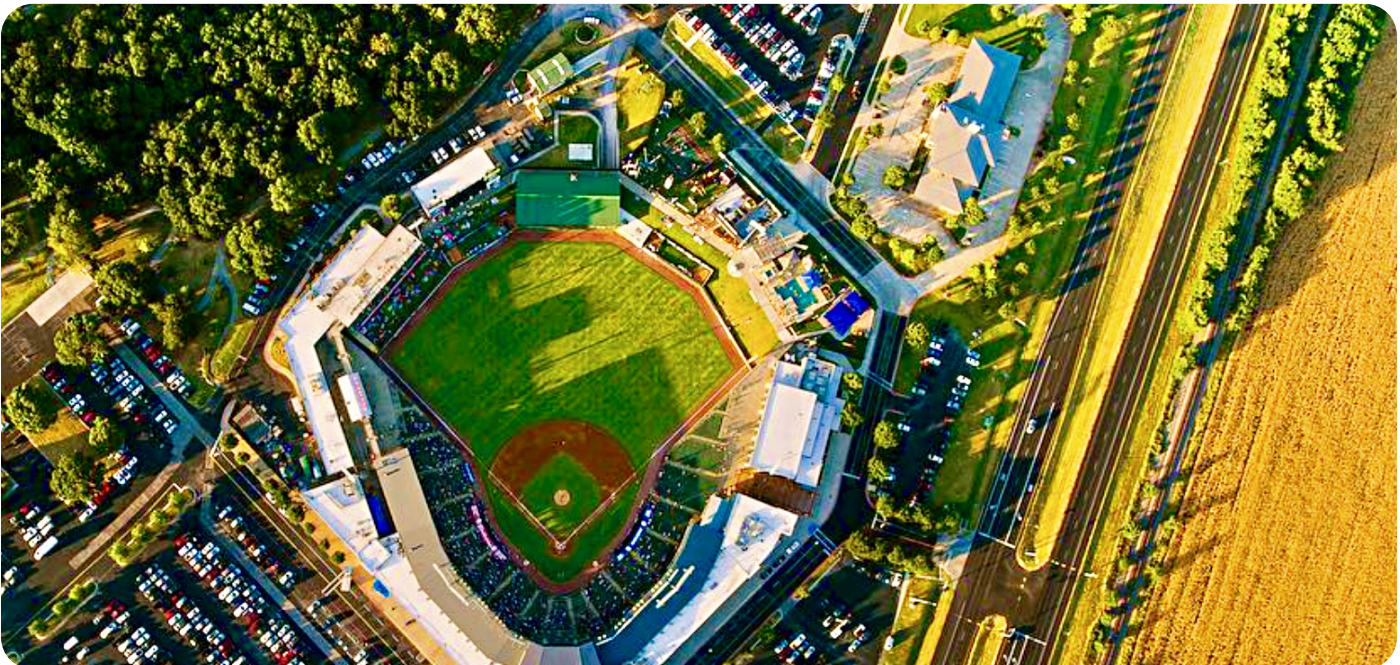
The City has several other special revenue funds to account for specific revenue sources that are restricted for designated purposes. These other funds are relatively small and are not outlined in as much detail as the larger funds listed above. These funds are listed below and are described briefly on the last page of this Special Revenue Funds Section.

- Community Development Block Grant (CDBG) Fund
- Law Enforcement Fund
- Library Fund
- Municipal Court Fund
- Parks Improvement Fund
- Public, Educational, and Government Access Fund
- Traffic Safety Program Fund
- Tree Replacement/Landscape Fund

## SPECIAL REVENUE FUNDS

### HOT OCCUPANCY TAX (HOT FUND)

	FY 2018 Actual	FY 2019 Revised Budget	FY 2019 Projected Actual	FY 2020 Adopted Budget	FY 2021 Estimated Budget
<b>Beginning Fund Balance/Working Capital</b>	<b>\$4,467,360</b>	<b>\$9,420,507</b>	<b>\$4,902,816</b>	<b>\$2,516,062</b>	<b>\$1,992,960</b>
<b>Revenue</b>					
Hotel Occupancy Tax	4,444,435	4,300,000	4,300,000	4,300,000	4,386,000
Contracts & Other	166,384	35,000	125,000	125,000	125,000
<b>Total Revenue</b>	<b>4,610,819</b>	<b>4,335,000</b>	<b>4,425,000</b>	<b>4,425,000</b>	<b>4,511,000</b>
<b>Expenditures</b>					
Arts and Culture	285,946	275,000	275,000	396,236	406,142
Convention & Visitors Bureau	875,619	1,625,996	1,625,996	1,798,347	1,747,112
Dell Diamond/Convention Center	47,189	102,500	102,500	90,000	90,000
Debt Service	651,800	644,225	644,225	638,925	640,500
<b>Total Operating Expenditures</b>	<b>1,860,554</b>	<b>2,647,721</b>	<b>2,647,721</b>	<b>2,923,508</b>	<b>2,883,754</b>
<b>Net Change in Operations</b>	<b>7,217,625</b>	<b>11,107,786</b>	<b>6,680,095</b>	<b>4,017,554</b>	<b>3,620,206</b>
Capitol Improvements	1,994,809	3,684,300	3,226,533	1,087,094	350,000
<b>Total Expenditures</b>	<b>\$ 3,855,363</b>	<b>\$ 6,332,021</b>	<b>\$ 5,874,254</b>	<b>\$ 4,010,602</b>	<b>\$ 3,233,754</b>
<b>Less:</b>					
Transfers	320,000	937,500	937,500	937,500	937,500
Reservations & Designations	2,365,423	1,566,080	1,585,740	1,567,140	1,525,194
<b>Ending Fund Balance</b>	<b>2,537,393</b>	<b>4,919,906</b>	<b>930,322</b>	<b>425,820</b>	<b>807,512</b>



Maintenance for the Dell Diamond is paid for from the HOT Fund.

## ARTS AND CULTURE

The Arts and Culture Division is responsible for implementing the City's Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and the surrounding areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan.

Communications  
and Marketing

Arts and Culture

### VISION:

Arts and culture are important to Round Rock's quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

### MISSION:

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. They contribute to the economy and tourism in the community. The arts and culture division also provide resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

### GUIDING COUNCIL STRATEGIC GOALS



### FY 2019 HIGHLIGHTS:

#### Arts Around the City:

- Awarded arts grants to 9 nonprofit arts groups
- Hosted major arts and culture festivals: Chalk Walk, Beaujolais Nights, DiwaliFest, Dia de los Muertos, SculptFest
- Hired a temporary Arts and Culture Associate to help with arts and culture events



### ARTS AND CULTURE

- SculptFest: 68 nationally known artists sold sculptures at Centennial Plaza
- Congressional Art Show and Art Reception at Texas State University Round Rock Campus
- ArtSpace (revamping, floor, desk, pro-panels...)
- Model Trains to ArtSpace with over 12,500 people viewers during holidays
- Art showcasing artists in City Council Chambers
- On-going Art Sculptures for Downtown areas
- New Kinetic Art pieces in Downtown
- Allan Houser year-long exhibit at Centennial Plaza with over 50,000 viewing exhibit
- New sculptures exhibit at Centennial Plaza with 26 sculpture pieces
- Signal Box Art in Downtown area
- Arts and Cultural Guide at all hotels in the city

#### Special Arts and Culture Events:

- PopUp Art Shows at Prete Plaza
- Art Walk
- Fall Music on Main, Music on Main Spring Break Bash, Music on Main
- RRPD Car Show Bands
- Hometown Halloween

#### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Focus on maintaining and growing arts groups with audience development tools and resources
- Growing more “making and doing” arts type of events in Downtown throughout the year
- Short Film Festival

- Growing arts and culture festivals already established: Diwali, Dia de los Muertos, Beajolais Nights, SculptFest, and Chalk Walk
- Growing the arts to bring in more visitors to Round Rock using HOT funds

#### NEW PROGRAMS FOR FY 2020:

- Managing Chalk Walk as a City of Round Rock event at Dell Diamond (October 2019)
- ArtSpace Improvements
- Additional Arts Grants to growing number of arts groups in Round Rock
- Art Installations at Centennial Plaza (i.e. Allan Houser exhibit)
- Additional Signal Box Art around the city
- Additional Arts and Marketing Guide at local hotels and area
- More “making and doing” arts type events in Downtown

#### FY 2021 OVERVIEW & BEYOND:

- Extending the Arts Masterplan into its final phase: Building flexible type spaces for performing arts, fundraising and building a regional performing arts facility to show case Broadway and Regional Entertainment.



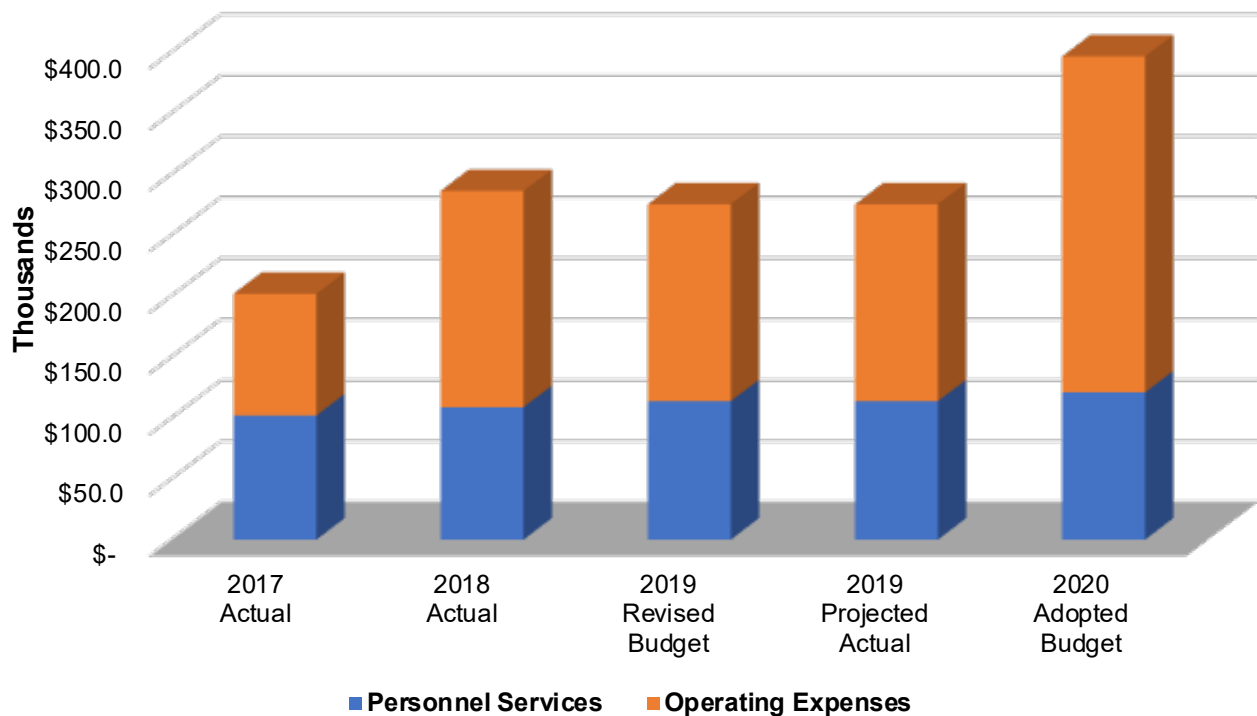
The annual Chalk Walk Festival brings in over 35,000 people into Downtown Round Rock.



## SPECIAL REVENUE FUNDS

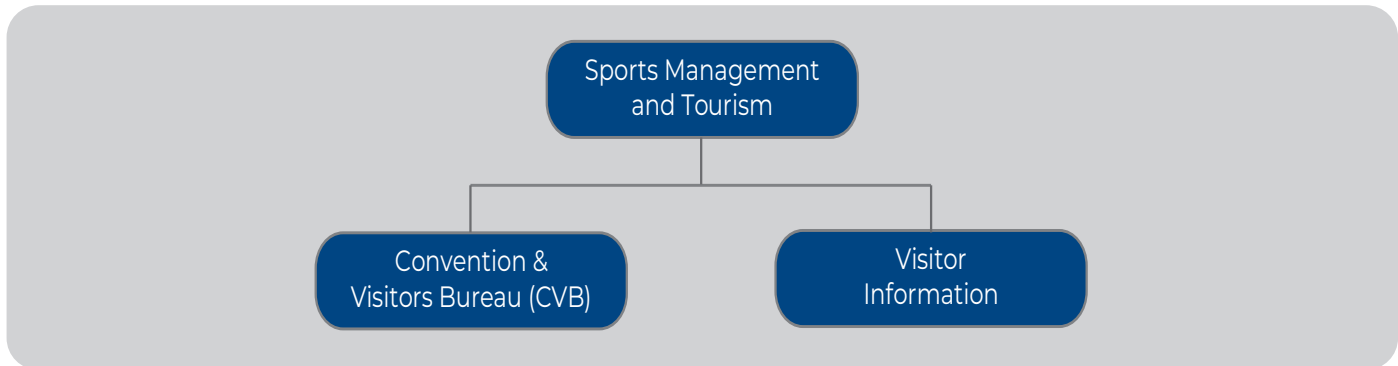
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	101,848	108,630	113,519	113,519	120,755
Operating Expenses	99,713	177,316	161,481	161,481	275,481
Capital Outlay	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$201,561</b>	<b>\$285,946</b>	<b>\$275,000</b>	<b>\$275,000</b>	<b>\$396,236</b>
<b>FTEs:</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>	<b>1.00</b>

### Expenditures by Category



## CONVENTION & VISITORS BUREAU

The function of this department is to implement the City's long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock (designated DMO - "Destination Marketing Organization"). The tourism department's mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.



### VISION:

To help promote Round Rock as the city of choice for tourists and citizens.

### MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Held five national tournaments in 2018
- Economic activity increased by 46%
- Events held in 2018 brought 162,210 participants and guests
- Hosted 17 site visits
- Applied for reimbursement from the Texas Events Trust Fund for events held

- and received \$94,798.58 in reimbursements
- Digital: Website sessions up 28% between 2017 and 2018
- Website users increased 26% between 2017 to 2018
- Rolled out new tourism brand elevating "The Sports Capital of Texas" to Sports Plus (which includes meetings and leisure tourism offerings)
- Facebook statistics, comparing 2017 and 2018:
- 35% increase in "reactions" (Likes, Loves, etc.)
- 40% increase in shares
- 42% increase in comments

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Work to maintain "The Sports Capital of Texas" position as a premier destinations for sporting events while incorporating the marketing efforts to include meetings and leisure tourism with the opening new hotels and meeting and convention space in 2020 and beyond

### NEW PROGRAMS FY 2020:

- No new programs

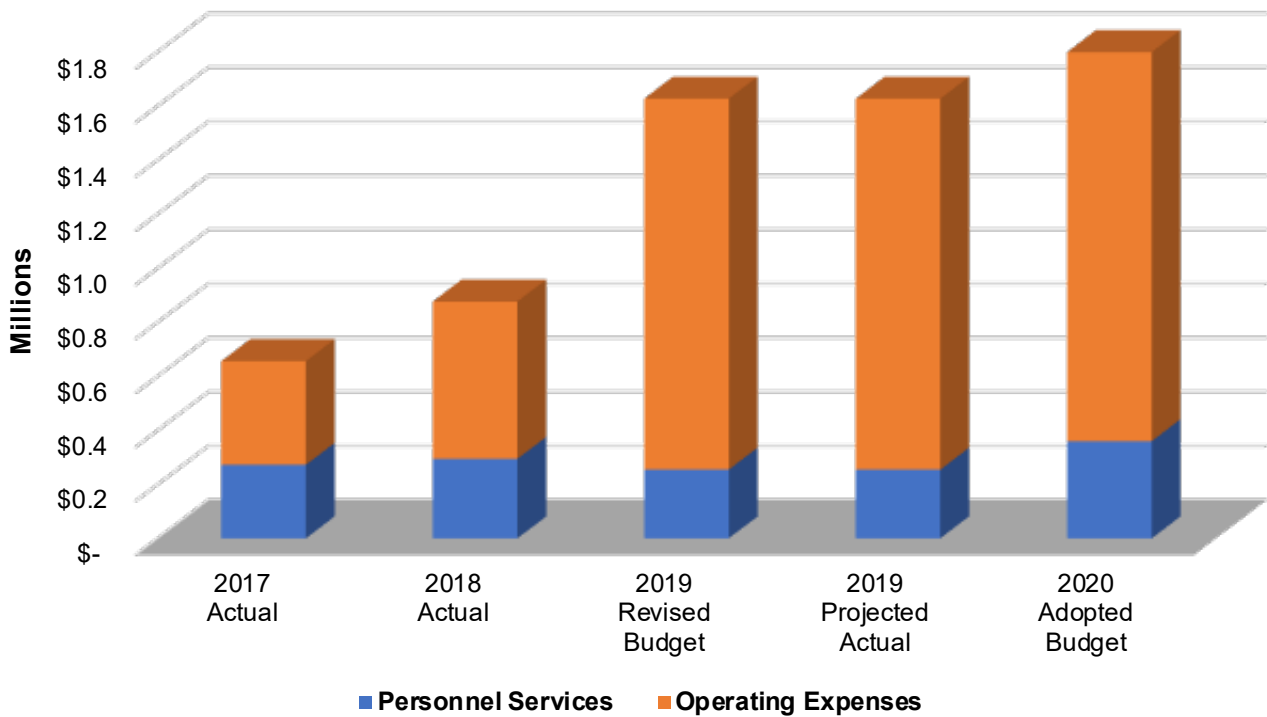
### FY 2021 OVERVIEW & BEYOND:

Continue to market Round Rock as the destination of choice for sports, meetings and leisure travelers

## WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Events Held	50	55	60	65	65
	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	272,177	294,136	254,137	254,137	359,376
Operating Expenses	383,305	581,483	1,371,859	1,371,859	1,438,971
Capital Outlay	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$655,482</b>	<b>\$875,619</b>	<b>\$1,625,996</b>	<b>\$1,625,996</b>	<b>\$1,798,347</b>
<b>FTEs:</b>	<b>4.00</b>	<b>3.00</b>	<b>3.00</b>	<b>4.00</b>	<b>4.00</b>

## Expenditures by Category



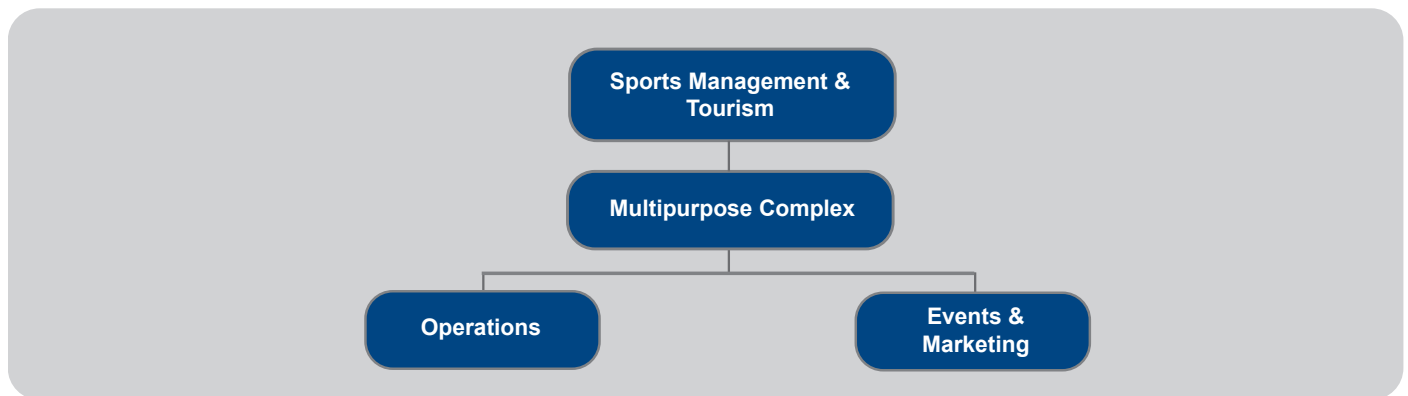
## SPECIAL REVENUE FUNDS

### MULTIPURPOSE COMPLEX FUND SCHEDULE

	FY 2018 Actual	FY 2019 Revised Budget	FY 2019 Projected Actual	FY 2020 Adopted Budget	FY 2021 Estimated Budget
<b>Beginning Fund Balance</b>	\$ 988,656	\$ 1,079,666	\$ 1,258,457	\$ 1,258,457	\$ 1,259,575
<b>Revenue</b>					
Local Field Rentals	509,820	282,494	282,494	560,000	589,157
Contracts & Other	63,636	65,000	65,000	70,000	71,100
Transfers In	640,000	675,000	675,000	675,000	675,000
<b>Total Revenue</b>	<b>1,213,456</b>	<b>1,022,494</b>	<b>1,022,494</b>	<b>1,305,000</b>	<b>1,335,257</b>
<b>Expenditures</b>					
Personnel	379,948	391,368	391,368	627,871	655,598
Contractual Services	150,372	179,646	179,646	186,811	188,679
Materials & Supplies	326,216	309,036	309,036	411,100	415,211
Other Services & Charges	30,052	36,100	36,100	28,100	28,381
<b>Total Expenditures</b>	<b>886,588</b>	<b>916,150</b>	<b>916,150</b>	<b>1,253,882</b>	<b>1,285,257</b>
<b>Net Change in Operations</b>	1,315,524	1,186,010	1,364,801	1,309,575	1,309,575
Capital Outlay	57,067	106,344	106,344	50,000	50,000
<b>Total Expenditures</b>	<b>\$ 943,655</b>	<b>\$ 1,022,494</b>	<b>\$ 1,022,494</b>	<b>\$ 1,303,882</b>	<b>\$ 1,335,257</b>
<b>Less:</b>					
Reservations & Designations	221,647	993,124	993,124	1,063,471	1,071,314
<b>Ending Fund Balance</b>	<b>\$ 1,036,810</b>	<b>\$ 86,542</b>	<b>\$ 265,333</b>	<b>\$ 196,104</b>	<b>\$ 188,261</b>

## MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) is a world-class outdoor athletic facility that was completed in May 2017. The facility can host a wide variety of sport tournaments and special events such as soccer, lacrosse, rugby, football, ultimate Frisbee and any other sport needing a large flat field. RRMPC features 2 championship fields (one natural grass and one synthetic turf) and 4 natural grass and 4 synthetic turf multipurpose fields with all 10 fields lit with Musco lights. The clubhouse building features 2 team rooms, restrooms, concessions, officials locker room and storage. There are 2 additional restroom buildings located on either end of the quad multipurpose fields, spectator shade structures throughout the facility, 2 playground areas, a festival area, and over 900 parking spaces.



### MISSION:

To help promote the Round Rock Multipurpose Complex as a keystone to the sports tourism marketing program of Round Rock.

### VISION:

To promote economic diversity by developing the tourism industry in Round Rock.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Hosted first facility-owned 3 on 3 soccer tournament (160 teams)
- Hosted Quidditch Cup 12 (second year in a row)

- Hosted USA Ultimate D1 Championships
- Hosted 7v7 National Football Showcase
- Hosted USYS Southern Region President's Cup

### FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to recruit, develop, maintain and build relationships with regional and national sports governing bodies and event holders to host their events in Round Rock
- Increase participation in local programs and develop/operate tournaments in-house

### NEW PROGRAMS FY 2020:

- No new programs

### FY 2021 OVERVIEW AND BEYOND:

- Continue to provide routine and preventative maintenance along with daily cleaning to maintain the City's "first class" outdoor sports facility
- Add inventory to allow for events to expand and for us to host simultaneous events

## SPECIAL REVENUE FUNDS

### MULTIPURPOSE COMPLEX

#### WORKLOAD INDICATORS:

Indicator	*FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Target	FY 2020 Projected
Multi-day Tournaments/Events Hosted	-	14	28	30	32
One Day Tournaments/Events Hosted	-	2	7	3	3
Total # of Field Bookings	-	1,150	4,274	4,300	4,400
Total Revenues	-	\$177,000	\$574,725	\$650,000	\$750,000

\*The Multipurpose Complex was not open in FY 2016.



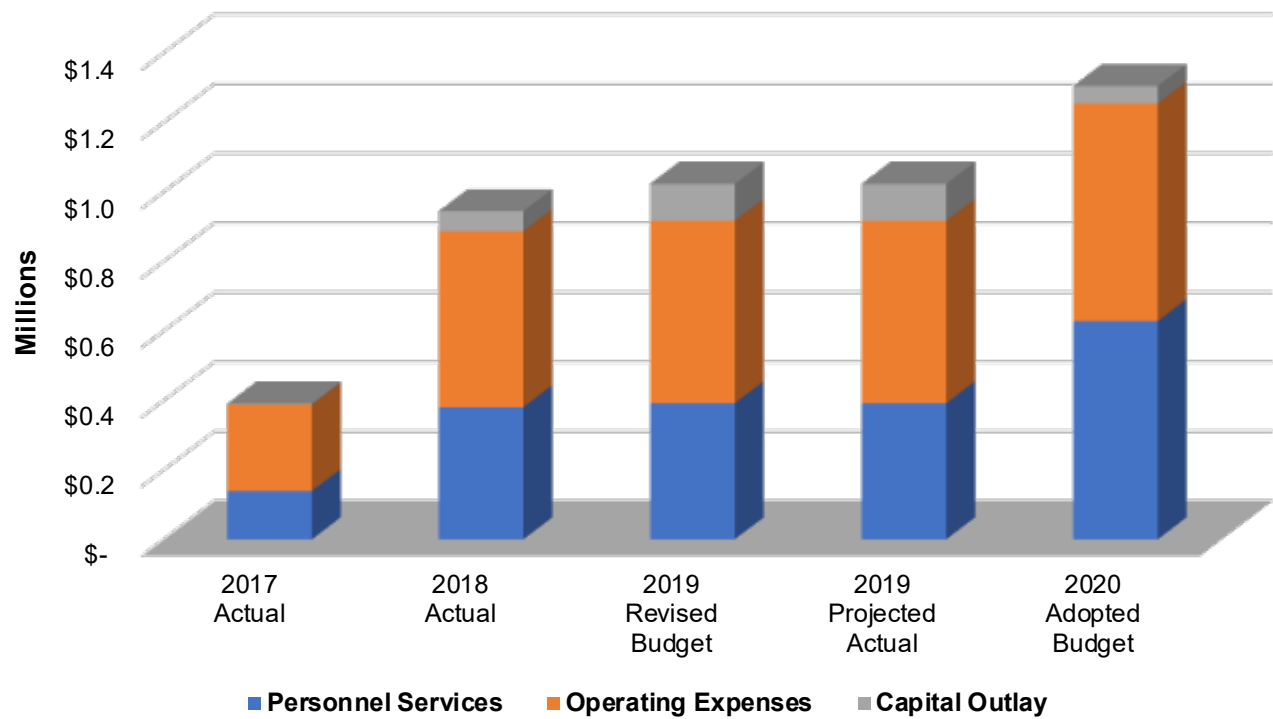
The Round Rock Multipurpose Complex opened May 17, 2017.



## SPECIAL REVENUE FUNDS

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
Personnel Services	139,068	379,948	391,368	391,368	627,871
Operating Expenses	248,461	506,640	524,782	524,782	626,011
Capital Outlay	2,500	57,067	106,344	106,344	50,000
<b>Total Expenditures:</b>	<b>\$390,029</b>	<b>\$943,655</b>	<b>\$1,022,494</b>	<b>\$1,022,494</b>	<b>\$1,303,882</b>
<b>FTEs:</b>	<b>4.00</b>	<b>4.50</b>	<b>5.50</b>	<b>7.00</b>	<b>7.00</b>

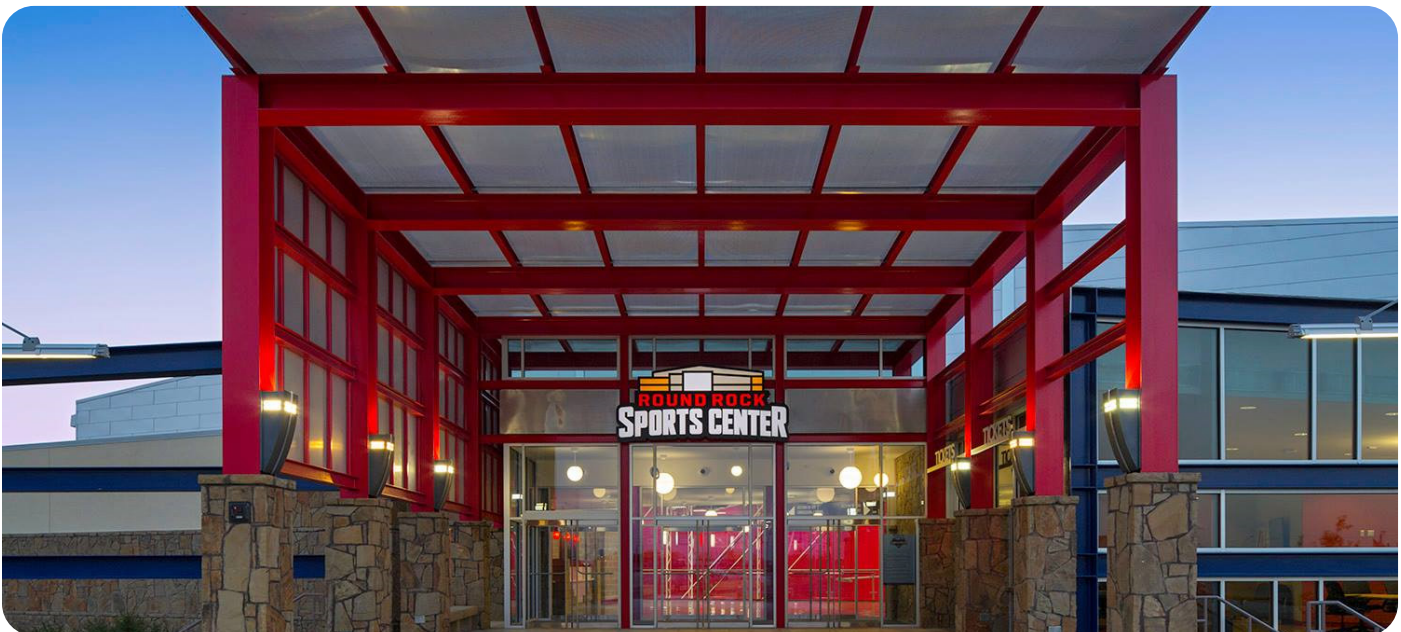
### Expenditures by Category



## SPECIAL REVENUE FUNDS

### SPORTS CENTER FUND SCHEDULE

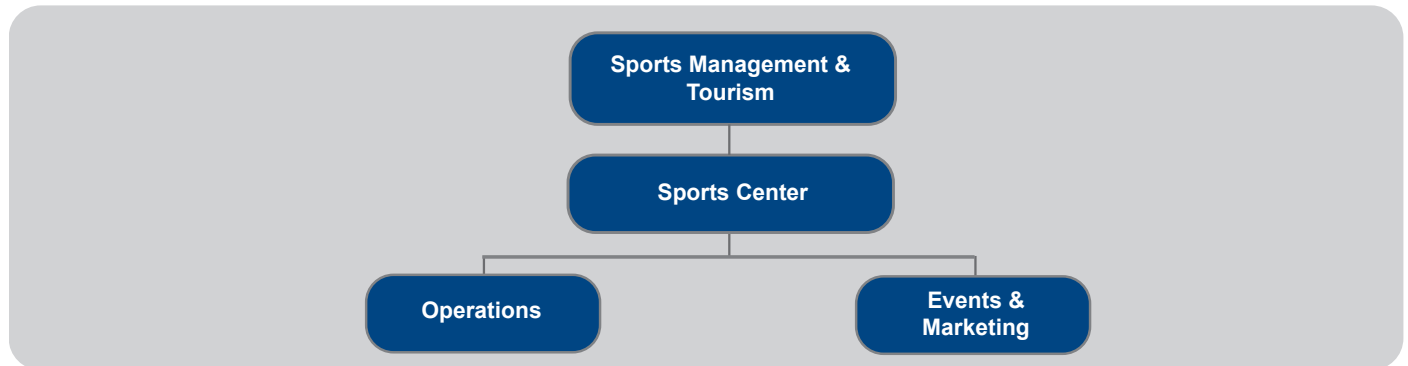
	FY 2018 Actual	FY 2019 Revised Budget	FY 2019 Projected Actual	FY 2020 Adopted Budget	FY 2021 Estimated Budget
<b>Beginning Fund Balance</b>	<b>\$ 4,404,649</b>	<b>\$4,541,078</b>	<b>\$4,743,692</b>	<b>\$5,095,408</b>	<b>\$5,517,545</b>
<b>Revenue</b>					
Hotel Occupancy Tax	1,269,800	1,230,000	1,230,000	1,230,000	2,430,568
Program Revenues	1,266,044	1,215,000	1,275,000	1,275,000	1,275,000
Donations/Sponsorships	96,676	80,000	90,000	90,000	90,000
<b>Total Revenues</b>	<b>2,632,520</b>	<b>2,525,000</b>	<b>2,595,000</b>	<b>2,595,000</b>	<b>3,795,568</b>
<b>Expenditures</b>					
Sports Center Operations	1,927,447	1,924,704	1,874,704	1,801,833	1,802,697
Debt Service	366,030	368,580	368,580	371,030	367,780
<b>Total Expenditures</b>	<b>2,293,477</b>	<b>2,293,284</b>	<b>2,243,284</b>	<b>2,172,863</b>	<b>2,170,477</b>
<b>Net Change in Operations</b>	<b>\$ 4,743,692</b>	<b>\$4,772,794</b>	<b>\$5,095,408</b>	<b>\$5,517,545</b>	<b>\$7,142,636</b>
<b>Less:</b>					
Reservations & Designations	3,330,814	3,980,999	3,980,999	3,950,281	5,138,965
<b>Ending Fund Balance</b>	<b>\$ 1,412,878</b>	<b>\$ 791,795</b>	<b>\$1,114,409</b>	<b>\$1,567,264</b>	<b>\$2,003,671</b>



The Round Rock Sports Center

## SPORTS CENTER

The Round Rock Sports Center is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier players environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



### VISION:

To help promote Round Rock Sports Center as a keystone to the sports tourism marketing program of Round Rock.

### MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2019 HIGHLIGHTS:

- Hosted 3-day wedding celebration
- Hosted 3 Cheerleading events
- Hosted Facility-owned Futsal tournament
- Hosted 45 unique events
- Hosted over 200 hours/week of local programs and practices

### FY 2020 OVERVIEW & SIGNIFICANT CHANGES:

- Increase number of facility-owned events

### NEW PROGRAMS FY 2020:

- No new programs

### FY 2021 OVERVIEW & BEYOND:

- Continue to maintain positive relationships with local organizations and tournament directors to ensure the future success as new facilities continue to be developed in the area and region creating new competition
- Continue to provide routine and preventative maintenance to maintain the City's "first-class" indoor sports facility
- Add inventory to allow for expansion of events and to operate multiple events simultaneously



## SPECIAL REVENUE FUNDS

### SPORTS CENTER

#### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Multi-Day Tournaments/Events Hosted	34	38	34	34	35
One Day Tournaments/Events Hosted	19	12	9	11	10
Total Number of Court Bookings	6,752	7,200	6,780	6,700	6,750
Total Revenues	\$2,228,775	\$2,583,744	\$2,632,520	\$2,595,000	\$2,595,000

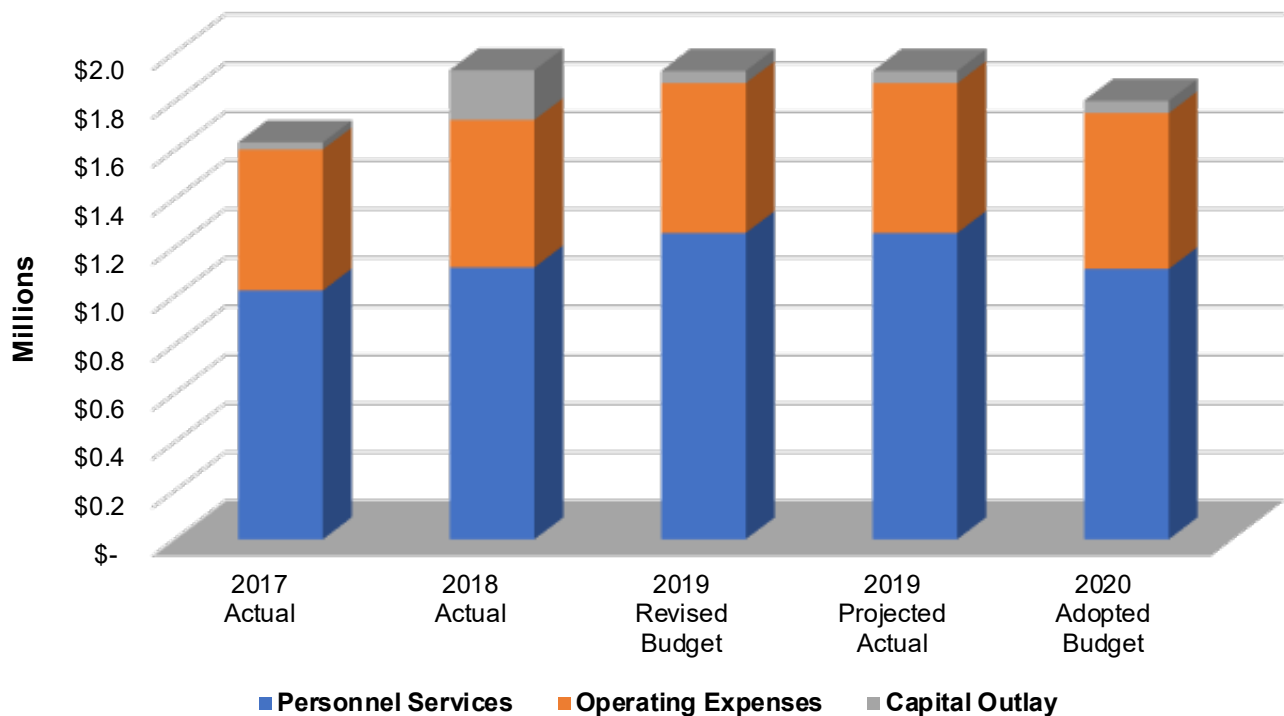


The Round Rock Sports Center is a premier 82,800-square-foot indoor sports facility that includes six basketball courts, twelve volleyball courts, and 48,000-square-feet of open space.

## SPECIAL REVENUE FUNDS

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Personnel Services</b>	1,022,389	1,117,220	1,258,872	1,258,872	1,111,496
<b>Operating Expenses</b>	579,723	606,037	615,832	615,832	640,337
<b>Capital Outlay</b>	29,207	204,190	50,000	50,000	50,000
<b>Total Expenditures:</b>	<b>\$1,631,319</b>	<b>\$1,927,447</b>	<b>\$1,924,704</b>	<b>\$1,924,704</b>	<b>\$1,801,833</b>
<b>FTEs:</b>	<b>11.00</b>	<b>13.50</b>	<b>13.50</b>	<b>13.50</b>	<b>11.00</b>

### Expenditures by Category





## GOLF FUND

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2019 Projected Actual	FY 2020 Adopted Budget	FY 2021 Estimated Budget
<b>Beginning Fund Balance</b>	\$ 1,819	\$ 8,206	\$ -	\$ -	\$ -
<b>Revenues</b>					
Charges for Services	299,761	2,029,802	1,903,301	1,972,405	1,972,405
Contracts & Other	641,086	-	-	-	-
Transfers In	6,351,130	-	77,625	200,000	200,000
<b>Total Revenues</b>	<b>7,291,977</b>	<b>2,029,802</b>	<b>1,980,926</b>	<b>2,172,405</b>	<b>2,172,405</b>
<b>Expenditures</b>					
Personnel	-	1,115,381	961,439	1,026,732	1,036,999
Contract Services	1,344,306	568,998	582,895	599,533	605,528
Other Expenses	-	290,597	296,820	345,940	349,399
Capital Purchases	5,947,558	42,600	102,475	100,000	101,000
<b>Total Expenditures</b>	<b>7,291,864</b>	<b>2,017,576</b>	<b>1,943,629</b>	<b>2,072,205</b>	<b>2,092,926</b>
<b>Net Revenue</b>	<b>\$ 113</b>	<b>\$ 12,226</b>	<b>\$ 37,297</b>	<b>\$ 100,200</b>	<b>\$ 79,479</b>
<b>Less:</b>					
Reserves	1,932	20,432	37,297	100,200	79,479
<b>Ending Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>



The Forest Creek Golf Course was re-opened to the public on October 1, 2018.



## FOREST CREEK GOLF CLUB

Forest Creek Golf Club provides hill country golf at its finest. Extensively renovated in 2018, the 7,147 yard par-72 golf course has been nationally recognized as one of the finest public golf courses in central Texas. Other amenities of the course include a full-service bar and grill, event space and an outstanding practice facility enhanced by LED lighting, allowing for practice into the evenings.

Named “Best Public Golf Course in Central Texas” by Golf Digest, Forest Creek offers some of the most fabulous golf in the Texas hill country. Our Golf Course is replete with rolling fairways, pristine greens, and an abundance of native foliage. Our meticulous course maintenance and accommodating staff naturally complement the fantastic course design to create the total golf package.



### VISION:

Brand and establish Forest Creek Golf Club as a premier golf destination for public play, tournaments, and non-golf events in Round Rock and surrounding areas.

### MISSION:

Differentiate Forest Creek Golf Club from competitors as the premier golf experience in the Round Rock area.

### FY 2019 HIGHLIGHTS:

- Re-Opened the golf course to the public on October 1, 2018
- Despite weather issues for the first several months, we moved the course ‘into the black’ financially by May 2019
- Reached 58 full golf memberships and 104 player development memberships by May 2019

### FY 2020 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to grow our customer base and further build relationships with our local community
- Increase number of full golf and player development memberships

### GUIDING COUNCIL STRATEGIC GOALS:



### NEW PROGRAMS FY 2020:

- One-time transfer from GSFC for future capital improvements and reserves

## FOREST CREEK GOLF CLUB

### FY 2021 OVERVIEW AND BEYOND:

- Continue to operate the golf club as a fiscal 'self supportive' venue, and roll annual net income into the course's Capital Improvement fund.
- Utilize Capital Improvement fund to keep maintaining and improving the golf course for years and decades ahead.

### WORKLOAD INDICATORS:

Indicator	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Projected	FY 2020 Target
Total Rounds	32,522	37,575	5,021	40,000	36,260
Operating Revenue	\$360,371	\$703,884	\$238,385	\$2,029,802	\$1,972,405

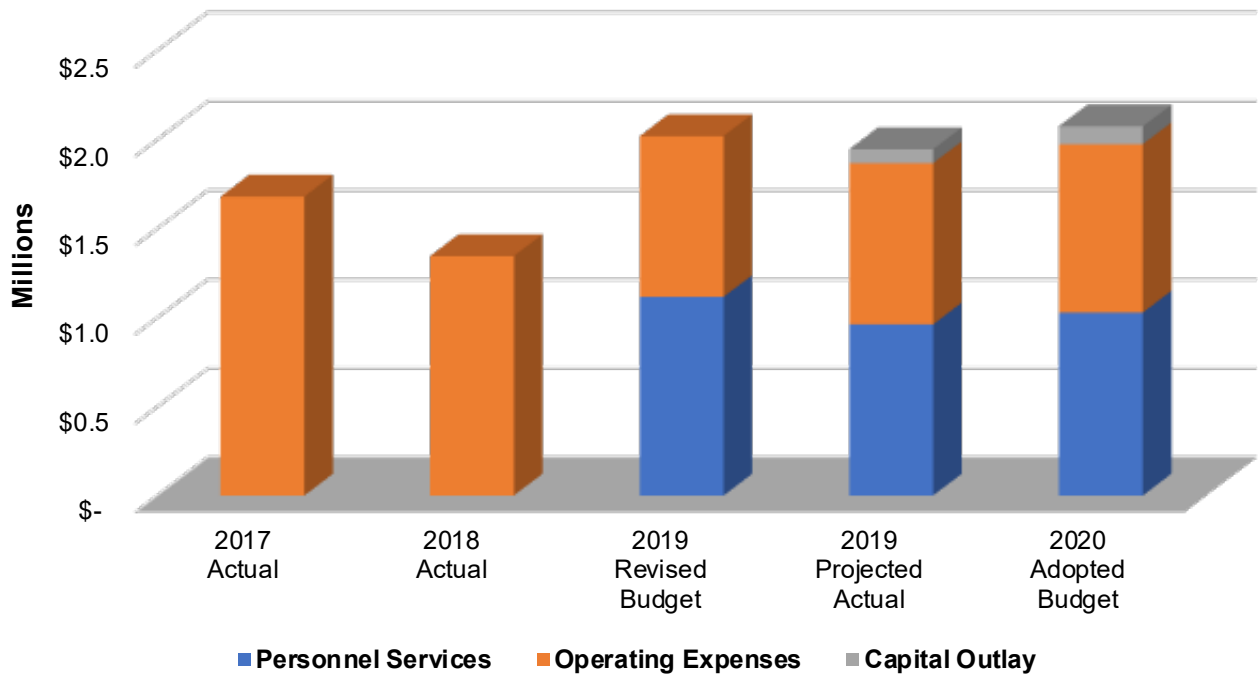


Hole at Forest Creek Golf Club

	2017 Actual	2018 Actual	2019 Revised Budget	2019 Projected Actual	2020 Adopted Budget
<b>Personnel Services</b>	-	-	1,115,381	961,439	1,026,732
<b>Operating Expenses</b>	1,678,246	1,344,306	902,195	904,565	945,473
<b>Capital Outlay</b>	-	-		77,625	100,000
<b>Total Expenditures:</b>	<b>\$1,678,246</b>	<b>\$1,344,306</b>	<b>\$2,017,576</b>	<b>\$1,943,629</b>	<b>\$2,072,205</b>
<b>FTEs:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

\*Personnel expenses were not tracked until FY 2019 that started with a new management company. All positions for the Golf Club are contracted through the management company so there are no City FTEs.

### Expenditures by Category



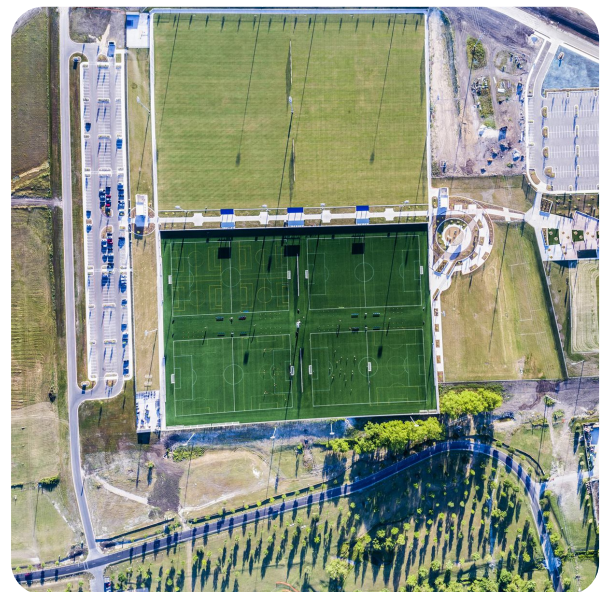
## SPECIAL REVENUE FUNDS

### OTHER SPECIAL REVENUE FUND SCHEDULE

	Total Special Revenue Funds	Community Dev Block Grant (CDBG) Fund	Golf Fund	Law Enforcement Fund	Library Fund
<b>Beginning Fund Balance</b>	<b>\$3,829,647</b>	-	39,229	\$382,414	\$638
<b>Revenues</b>					
Licenses, Permits, & Fees	255,000				
Program Revenues	2,532,405		1,972,405		
Fines & Forfeitures	107,000				
Contracts & Others	978,034	686,770		80,000	3,010
Transfers In	875,000		200,000		
<b>Total Revenues</b>	<b>4,747,439</b>	<b>686,770</b>	<b>2,172,405</b>	<b>80,000</b>	<b>3,010</b>
<b>Expenditures</b>					
Communications	334,000				
Finance	113,996				
Library	3,648				3,648
Parks & Recreation	639,133				
Planning & Development	240,354	240,354			
Police	653,215			462,414	
Sports Management & Tourism	3,376,087		2,072,205		
Capital Improvements	446,416	446,416			
<b>Total Expenditures</b>	<b>5,806,849</b>	<b>686,770</b>	<b>2,072,205</b>	<b>462,414</b>	<b>3,648</b>
<b>Net Change in Operations</b>	<b>(1,059,410)</b>	-	100,200	(382,414)	(638)
<b>Less:</b>					
Contingency	313,471				
Reservations & Designations	2,260,662		139,429		
<b>Total Reservations</b>	<b>2,574,133</b>	-	139,429	-	-
<b>Available Fund Balance</b>	<b>196,104</b>	-	-	-	-



The CDBG Fund pays for capital projects and for social services within the City.



The Round Rock Multipurpose Complex has its own Special Revenue Fund.



## SPECIAL REVENUE FUNDS

Multipurpose Complex Fund	Municipal Court Funds	Parks Improvement & Acquisition Fund	Public, Educational, & Governmental Access Fund	Traffic Safety Fund	Tree Replacement Fund	
\$1,258,457	\$3,396	\$335,634	\$1,474,233	\$190,801	\$144,845	Beginning Fund Balance
						<b>Revenues</b>
						Licenses, Permits, & Fees
560,000			220,000		35,000	Program Revenues
	107,000					Fines & Forfeitures
70,000	3,600	120,954	11,000		2,700	Contracts & Others
675,000						Transfers In
1,305,000	110,600	120,954	231,000	-	37,700	<b>Total Revenues</b>
						<b>Expenditures</b>
						Administration
	113,996		334,000			Finance
		456,588			182,545	Library
						Parks & Recreation
						Planning & Development
				190,801		Police
1,303,882						Sports Management & Tourism
						Capital Improvements
1,303,882	113,996	456,588	334,000	190,801	182,545	<b>Total Expenditures</b>
1,118	(3,396)	(335,634)	(103,000)	(190,801)	(144,845)	<b>Net Change in Operations</b>
						<b>Less:</b>
313,471						Contingency
750,000			1,371,233			Reservations & Designations
1,063,471	-	-	1,371,233	-	-	<b>Total Reservations</b>
196,104	-	-	-	-	-	<b>Available Fund Balance</b>



The Parks Improvement & Acquisition Fund helps pay for playground equipment in City parks.



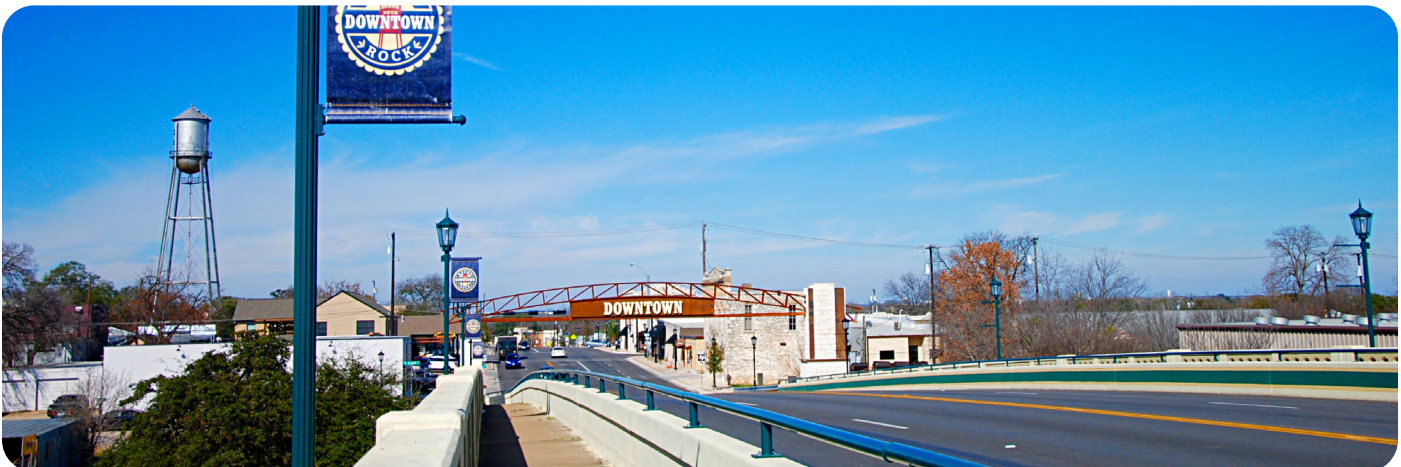
The Library Fund accepts donations by patrons to purchase various books and media.

## OTHER SPECIAL REVENUE FUNDS

## SPECIAL REVENUE FUNDS

### ROUND ROCK TRANSPORTATION & ECONOMIC DEVELOPMENT CORPORATION (TYPE B) FUND

	FY 2018 Actual	FY 2019 Adopted Budget	FY 2019 Projected Actual	FY 2020 Adopted Budget	FY 2021 Estimated Budget
<b>Beginning Fund Balance</b>	<b>\$35,825,312</b>	<b>\$ 33,023,307</b>	<b>\$ 33,023,307</b>	<b>\$ 27,908,700</b>	<b>\$ 30,778,179</b>
<b>Revenue</b>					
Sales Tax	20,464,702	19,500,000	19,500,000	19,890,000	20,287,800
Contracts & Other	10,877,191	7,752,871	7,752,871	10,080,634	19,771,670
Bond Proceeds	-	30,329,190	30,329,190	99,850,000	31,500,000
<b>Total Revenue</b>	<b>31,341,893</b>	<b>57,582,061</b>	<b>57,582,061</b>	<b>129,820,634</b>	<b>71,559,470</b>
<b>Expenditures</b>					
Transportation Contracts	176,999	832,320	832,320	848,966	865,946
Chamber Agreement	660,000	585,000	585,000	585,000	585,000
Economic Development Projects	421,497	6,142,435	6,142,435	13,007,575	15,050
Downtown Marketing	78,529	1,250,200	1,250,200	250,200	250,200
Debt Service	3,930,885	4,263,414	4,263,414	6,745,515	8,846,767
<b>Total Operating Expenditures</b>	<b>5,267,910</b>	<b>13,073,369</b>	<b>13,073,369</b>	<b>21,437,256</b>	<b>10,562,963</b>
<b>Net Change in Operations:</b>	<b>\$61,899,295</b>	<b>\$ 77,531,999</b>	<b>\$ 77,531,999</b>	<b>\$ 136,292,078</b>	<b>\$ 91,774,686</b>
Capital Improvements	28,077,517	48,843,299	48,843,299	104,710,899	66,075,800
<b>Total Expenditures</b>	<b>33,345,427</b>	<b>61,916,668</b>	<b>61,916,668</b>	<b>126,148,155</b>	<b>76,638,763</b>
<b>Less:</b>					
Due to General Fund	798,471	780,000	780,000	803,000	803,000
Reserves	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
<b>Ending Fund Balance</b>	<b>32,023,307</b>	<b>26,908,700</b>	<b>26,908,700</b>	<b>29,778,179</b>	<b>23,895,886</b>



The Type B Fund pays for transportation and economic development projects.



## OTHER SPECIAL REVENUE FUNDS

### COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant (CDBG) Fund accounts for the proceeds the City receives through the CDBG program administered by the federal Department of Housing and Urban Development. The funds received are used for capital projects and for social services in low- to moderate-income areas within the City.

### LAW ENFORCEMENT FUND

The Law Enforcement Fund accounts for the forfeiture of contraband gained from the commission of criminal activity. Proceeds from the fund are used for law enforcement purposes.

### LIBRARY FUND

The Library Fund accepts donations by patrons of the library for various books and videos to be purchased and housed in the Library.

### MUNICIPAL COURT FUND

The Municipal Court Fund accounts for fees collected on conviction of certain Municipal Court offenses and is intended to enhance the safety of children, provide the technology for processing court cases, create a security plan for the courtroom, and establish a Juvenile Case Manager program.

### PARKS IMPROVEMENT AND ACQUISITIONS FUND

The Parks Improvement and Acquisitions Fund accounts for the collection and expenditure of fees from two specific parks and recreation related sources: (1) sports league teams fees used for the improvement and maintenance of facilities and, (2) park development fees collected from developers of subdivisions who choose to provide cash in lieu of designating parkland. These funds are restricted based on guidelines provided in the subdivision ordinance.

### PUBLIC, EDUCATIONAL, AND GOVERNMENT ACCESS FUND

The Public, Educational, and Government Access (PEG) Fund accounts for cable franchise fees which are used for public, educational, and government access purposes consistent with state and federal law.

### TRAFFIC SAFETY PROGRAM FUND

The Traffic Safety Program Fund accounted for revenues received through the City's Red Light Camera program which was discontinued effective December 31, 2015. The fund still has some remaining fund balance which will be spent on traffic safety related expenditures during FY 2020.

### TREE REPLACEMENT FUND

The Tree Replacement Fund accounts for developer contributions used solely for the purpose of purchasing and planting trees in public rights-of-way, public parkland, or any other City-owned property.



## CAPITAL IMPROVEMENT FUNDS EXPENDITURES

### Capital Improvement Program (CIP)

The City of Round Rock has a capital plan which represents the funding plans for City construction and repair projects. A “capital project” is defined as the construction, reconstruction, acquisition, or installation of a physical public improvement with a value of \$50,000 or more and a useful life of at least five years. The City looks to the future for planning community growth and development and providing citizens with quality services and programs. The City meets the challenges of growth by providing the needed capital improvements and infrastructure.

The City’s capital projects are paid for with a self-funding, “pay-as-you-go” approach, Type B sales tax, or borrowed funds.

The projects funded are essential to the City’s future, reflecting how Round Rock will evolve in the coming years. Many of these projects have a significant impact on the City’s plan to stimulate growth in the local economy. These projects are “quality of life” improvements for the City as a whole.

### Planning

Master planning involves assessing the needs of the community through citizen and customer surveys, researching technological innovation, demographic trend analysis, and observation of other factors affecting the community. This assessment also determines the needs of each City department for its area of responsibility and makes informed assumptions concerning the community’s general needs for an ultimate growth scenario. This assessment combined with the City Council’s direction, provides a foundation for master planning. Some of the planning documents include:

- Transportation Master Plan
- Water Master Plan
- Wastewater Master Plan
- Parks and Recreation Master Plan
- Citywide Trails Master Plan
- Facilities Master Plan

These planning documents are updated every three to ten years with a major amendment at the five year midpoint. Updates and amendments are presented to the Council and the public through formal hearings.

The City’s Strategic Plan contains goals which serve as the foundation of the entire budget, also guides the planning and prioritization of capital projects.



## CAPITAL IMPROVEMENT FUND EXPENDITURES

### PROJECT SELECTION

The master planning process and documents establish near term planning horizons for the initial ranking of Capital Improvement Projects. City staff determines the timing, cost, and priorities for each project to further refine ranking which is coordinated with the City Manager. This information is used to translate Council priorities into project priorities. Final priorities are approved by the City Council. In the case of a general obligation bond, project approval must be obtained from the voters.

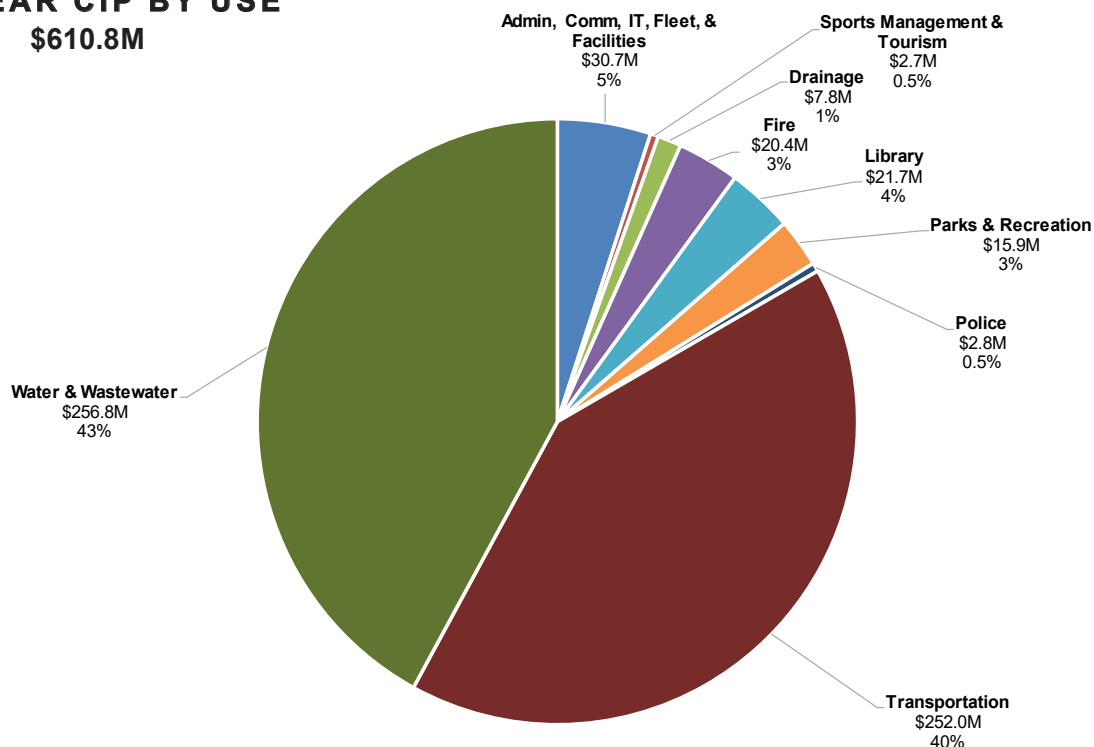
One of the key elements in developing and coordinating capital projects is identifying the funding sources. This requires the review of potential internal and external funding sources and assessing the City's financial condition and the ability to service existing and new debt. The evaluation of the best source of funds needed for capital projects provides the foundation for the proposed project.

Using the prioritized list of needed improvements along with the assessment of sources and availability of funding, the capital improvement spending plan is prepared. The plan identifies the capital improvements that are programmed in the next fiscal year. The capital improvement spending plan is presented to Council for approval, and then used by City staff to execute projects.

The CIP project selections will vary from year to year due to changes in priority and needs of the City. With the annual review and planning process the five year road map evolves to meet those needs and priority changes.

The total 5 year CIP plan is \$610.8 million allocated into categories as noted in the following chart.

**5 YEAR CIP BY USE**  
**\$610.8M**



## PROJECT MANAGEMENT

The City of Round Rock executes projects that meet the needs of the citizens within schedule and cost constraints. City staff uses a comprehensive method for managing projects which begins during the planning process and continues through project close out. Project management starts with establishing the project's technical requirements, scope, cost estimate, scheduling and an annual operating cost estimate. Once a project has been executed City staff monitors at all levels for adjustments to scope, scheduling, and cash flows. Cash flows determine the timing and size of project expenditures to assure the project's financial commitments.

Annual operating cost estimates and potential savings resulting from a capital project are developed during the planning process and used as an element in ranking project priority. Annual operating costs can include personnel, equipment, scheduled repairs, maintenance, and utilities. Annual savings can include a reduction in any of these costs. Future operating budgets will reflect these costs and savings in the year the budget is impacted, though funding is still contingent on City Council approval of the annual budget.

## MULTI-YEAR CAPITAL IMPROVEMENT PROGRAM PROJECT SUMMARY

The CIP is a 5-year plan that forecasts spending for all anticipated capital projects. The plan addresses repair and replacement of existing infrastructure, as well as the development or acquisition of new facilities, property, improvements, and capital equipment to accommodate future growth. As a planning tool it enables the City to identify needed capital projects and coordinate facility financing, construction, operation, and scheduling. The CIP encompasses the following components.

### General Government

These projects include municipal facilities, parks and park improvements, sidewalks, landscaping, traffic signals, streets, regional detention, drainage improvements, public safety capital equipment and facilities. Projects in this component are funded from resources such as property tax, sales tax, and the issuance of authorized bonds.

### Transportation

In August 1997, the Citizens of Round Rock authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds thereof to be used for arterial roadways and other related transportation system improvements. In 2011, the citizens voted to approve expanding the use of funds for economic development while maintaining the transportation infrastructure efforts. As a result the Round Rock Transportation and Economic Development and Corporation (RRTEDC) oversees the expenditures of this special sales tax for transportation and economic development purposes with the approval of the City Council. In 2019, the City issued \$30 million of certificates of obligation to kickoff a 5 year \$240 million road expansion program.

### Water and Wastewater Utility

These projects are major water and wastewater repairs, replacements, and the development or acquisition of new facilities. Water and wastewater utility projects are funded from the sale of water and wastewater services, utility impact fees, and the issuance of revenue bonds.

## CIP OPERATIONAL IMPACTS BY PROJECT

The City evaluates potential operating impacts as part of its annual CIP update process. For budgeting purposes, only those impacts that are material and readily identifiable and measurable are included in this analysis and used for long-term financial planning purposes.

### Operating Impact by Department Project

Project		2020	2021	2022	2023	2024	Total
New Main Library	Personnel	-	-	284,431	284,431	284,431	853,293
	Operating	-	-	-	987,105	987,105	1,974,210
	<b>Total</b>	-	-	<b>284,431</b>	<b>1,271,536</b>	<b>1,271,536</b>	<b>2,827,503</b>
Bond-Related Trail Projects (Lake Creek Trail, Brushy Creek Trail, Heritage Trail East & West)	Personnel	-	130,940	132,608	136,586	140,684	540,818
	Operating	-	-	-	-	-	-
	<b>Total</b>	-	<b>130,940</b>	<b>132,608</b>	<b>136,586</b>	<b>140,684</b>	<b>540,818</b>
Fire Station #10	Personnel	-	927,981	1,544,471	1,431,971	1,431,971	5,336,394
	Operating	-	-	25,000	25,000	25,000	75,000
	<b>Total</b>	-	<b>927,981</b>	<b>1,569,471</b>	<b>1,456,971</b>	<b>1,456,971</b>	<b>5,411,394</b>
		\$ -	\$ 1,058,921	\$ 1,986,510	\$ 2,865,093	\$ 2,869,191	\$ 8,779,715



istock images - The workers and the asphalting machine



## ADMINISTRATION & COMMUNICATIONS

### ADMINISTRATION

The **Downtown Trash Modification project** is designed to improve the overall aesthetic of downtown Round Rock. This project will provide enclosures around three existing dumpster locations in downtown Round Rock. This project will also add a new dumpster enclosure and a recycling dumpster located in the downtown parking lot at Liberty Avenue. The dumpster enclosures will include decorative CMU (concrete masonry unit) block walls, side access doors, gates, bollards, and concrete approach pads. The enclosures will be locked to reduce the illegal dumping that has been occurring in downtown.

Projects	2020	2021	2022	2023	2024	Total
Downtown Trash Modification	100,000					100,000
<b>Total</b>	<b>100,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
General Self Financed Construction	300,000					300,000
<b>Total</b>	<b>300,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>300,000</b>

### COMMUNICATIONS

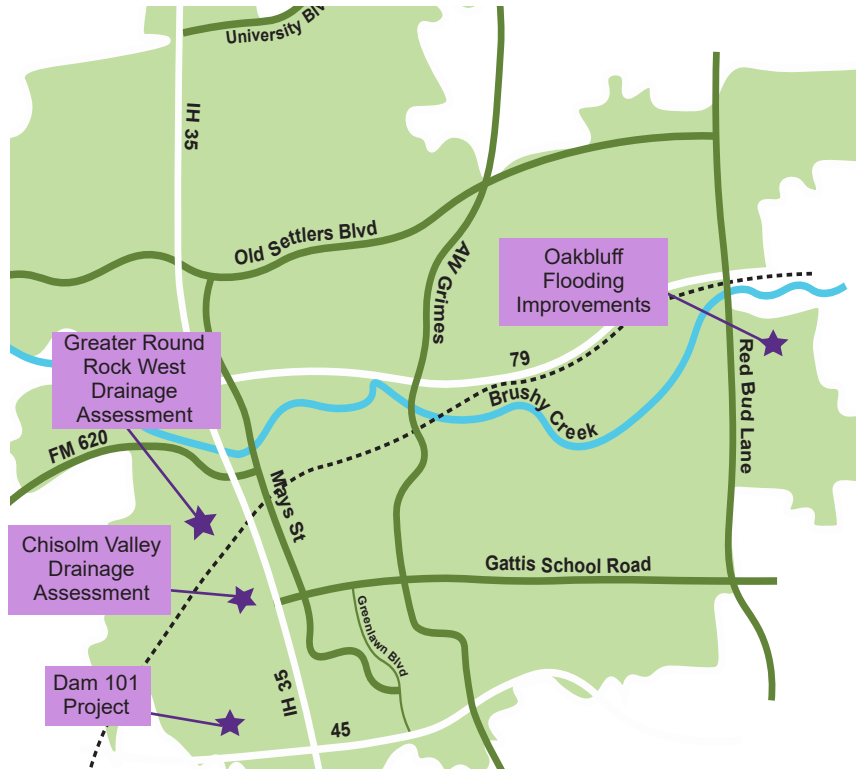
Communications has developed a five-year capital plan for Public, Educational, and Government Access fees that enables long-range, proactive planning for the purchase of equipment and capital items associated with the City's public access channel, Channel 10. The five-year plan is revisited on an annual basis during the budgeting process to make any necessary adjustments. Chapter 66, Sec. 66.006 of the Texas Utilities Code restricts the use of PEG fees to expenditures "as allowed by federal law." As such, PEG fees may be spent on capital cost items for PEG access channel facilities, which generally includes all physical facilities and equipment used to provide capacity, programming and transmissions for Channel 10.

Projects	2020	2021	2022	2023	2024	Total
Office Expansion/Production Room	150,000					150,000
Studio				750,000		750,000
Multimedia Vehicle	40,000					40,000
Red Cinematography Camera Replacement			80,000			80,000
Cold Storage	60,000					60,000
Chamber Equipment R/Updgrades		100,000		30,000		130,000
<b>Total</b>	<b>250,000</b>	<b>100,000</b>	<b>80,000</b>	<b>780,000</b>	<b>-</b>	<b>1,210,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
PEG Fund	250,000	100,000	80,000	780,000		1,210,000
<b>Total</b>	<b>250,000</b>	<b>100,000</b>	<b>80,000</b>	<b>780,000</b>	<b>-</b>	<b>1,210,000</b>

## DRAINAGE

Drainage and Storm Water Capital Improvements are projects designed to rehabilitate and/or enhance storm water infrastructure in order to mitigate potential flooding issues and protect life and property. Projects range in size and complexity and are prioritized first by those having the greatest impact in protecting life and enhancing safety and second by those that can most cost-effectively improve the drainage system. In addition to drainage utility fees and issuance of revenue bonds for funding, the City has partnered with the Upper Brushy Creek Water Control and Improvement District in funding the large regional Dam 101 project and to assist in obtaining potential grant funds.



Projects	2020	2021	2022	2023	2024	Total
Annual Creek Cleaning	50,000					50,000
Chisholm Valley Drainage Assessment	30,000					30,000
Dam 101	1,200,000	300,000				1,500,000
Future Street Drainage Projects	325,000	1,900,000				2,225,000
Erosion Repair and Stabilization Project	325,000	200,000				525,000
Modeling, Analysis, and Planning	105,000	105,000				210,000
Future Regional Projects	500,000	500,000	600,000			1,600,000
Oak Bluff Flooding Improvements	1,475,000					1,475,000
Greater Round Rock West Drainage Assessment	75,000					75,000
Creek Stormwater Modeling	75,000					75,000
<b>Total</b>	<b>4,160,000</b>	<b>3,005,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>7,765,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
2014 Drainage Revenue Bonds	1,660,000	105,000				1,765,000
Self-Financed Drainage Construction	50,000	2,100,000				2,150,000
Regional Detention Fund	1,775,000	800,000	600,000			3,175,000
Other Governmental Entity Bonds	675,000					675,000
<b>Total</b>	<b>4,160,000</b>	<b>3,005,000</b>	<b>600,000</b>	<b>-</b>	<b>-</b>	<b>7,765,000</b>

## GENERAL SERVICES

General Services oversees the construction of City buildings and facilities. Current projects include the Luther Peterson Public Work Carwash, Business center repairs, and a new Main Library.

Projects	2020	2021	2022	2023	2024	Total
Luther Peterson Car Wash	1,000,000					1,000,000
Plaza Restrooms	50,000					50,000
Water Treatment Plant LED Lighting	235,000					235,000
Business Center Repairs	400,000					400,000
Master Plan Update	50,000					50,000
<b>Total</b>	<b>1,735,000</b>	-	-	-	-	<b>1,735,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
General Self Financed Construction	500,000					500,000
Self-Finance Water Construction	1,235,000					1,235,000
<b>Total</b>	<b>1,735,000</b>	-	-	-	-	<b>1,735,000</b>



Luther Peterson Facility

## CAPITAL PROJECTS FUNDS

### INTERNAL SERVICES

#### FACILITY MAINTENANCE

Facility Maintenance coordinates all the building maintenance throughout the City. The funds designated as internal service will be used for major repairs, replacements and renovations to the City's buildings. The maintenance on public buildings increases as the population grows and the quality of life expectations increase. The City currently has forty seven buildings.

Projects	2020	2021	2022	2023	2024	Total
Internal Services-All Departments	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>Total</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,750,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>Total</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,750,000</b>

#### FLEET MAINTENANCE

Fleet Services is responsible for the acquisition and maintenance of all City vehicles and equipment. Replacement vehicles are determined through a rigorous and well defined replacement process.

Projects	2020	2021	2022	2023	2024	Total
Vehicle & Equip. Replace-Gen	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Vehicle & Equip. Replace-DRAIN	250,000	250,000	250,000	250,000	250,000	1,250,000
Vehicle & Equip. Replace-UT	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>Total</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>20,000,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Lease	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Drainage Fund	250,000	250,000	250,000	250,000	250,000	1,250,000
Utility Fund	750,000	750,000	750,000	750,000	750,000	3,750,000
<b>Total</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>4,000,000</b>	<b>20,000,000</b>

#### INFORMATION TECHNOLOGY

Information Technology covers the City for the reviewing, servicing and acquisition of new and updated technology. Examples of the IT components will be document imaging, GIS consulting, software, networking, fiber optics, cloud infrastructure, data center improvements and communications such as Police and Fire dispatching.

Projects	2020	2021	2022	2023	2024	Total
Internal Services-All Departments	925,000	750,000	750,000	750,000	750,000	3,925,000
<b>Total</b>	<b>925,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,925,000</b>

Funding Sources	2020	2021	2022	2023	2024	Total
Pay As You Go	925,000	750,000	750,000	750,000	750,000	3,925,000
<b>Total</b>	<b>925,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,925,000</b>



## LIBRARY & NORTHEAST DOWNTOWN IMPROVEMENTS

### LIBRARY

In November 2013, Round Rock voters approved the use of a \$23.2 million in bond proceeds to build a new main library. Having additional space will allow the library to expand its core services to children, teens, and adults; roll out more technology programs; and provide a wider variety of meeting spaces and program rooms. The new library will be located one block north of the old library.

Projects	2020	2021	2022	2023	2024	Total
New Main Library	1,600,000	500,000	15,000,000	10,143,679	1,500,000	28,743,679
<b>Total</b>	<b>1,600,000</b>	<b>500,000</b>	<b>15,000,000</b>	<b>10,143,679</b>	<b>-</b>	<b>28,743,679</b>

Funding Sources	2020	2021	2022	2023	2024	Total
2014 GO Bonds	39,098					39,098
Future 2022 GO Bond Issuance	1,525,435	500,000	8,030,886	10,143,679	1,500,000	21,700,000
Future CO Issuance			5,337,314			5,337,314
General Self Financed Construction	35,467		1,631,800			1,667,267
<b>Total</b>	<b>1,600,000</b>	<b>500,000</b>	<b>15,000,000</b>	<b>10,143,679</b>	<b>1,500,000</b>	<b>28,743,679</b>

### NORTHEAST DOWNTOWN

Improvements to northeast downtown will be implemented concurrently with the new main library. These improvements include utility work, road improvements, and a new parking garage for the downtown area.

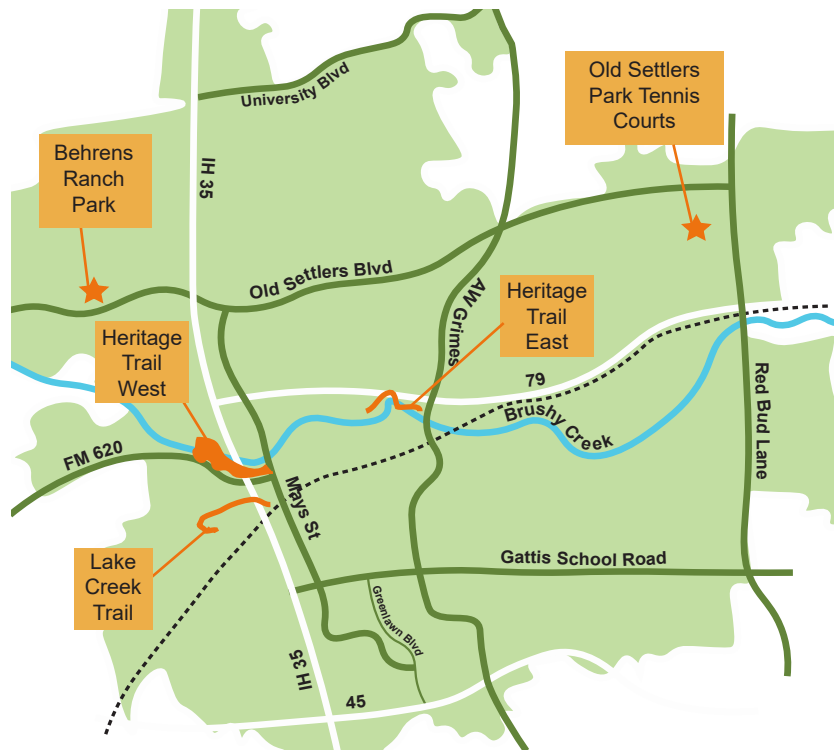
Projects	2020	2021	2022	2023	2024	Total
Northeast Downtown Utility Imp. Phase 1	850,000	850,000				1,700,000
Northeast Downtown Road	300,000	2,350,000	2,350,000			5,000,000
Dry Utilities and Contingency		1,867,000	3,000,000			4,867,000
Parking Garage			400,000	8,150,900		8,550,900
Stormwater Improvements		433,000				433,000
<b>Total</b>	<b>1,150,000</b>	<b>5,500,000</b>	<b>5,750,000</b>	<b>8,150,900</b>	<b>-</b>	<b>20,550,900</b>

Funding Sources	2020	2021	2022	2023	2024	Total
RR Trans & EcoDev Corp - Programmed	300,000					300,000
Self-Financed Water Construction	425,000	425,000				850,000
Self-Financed Wastewater Construction	425,000	425,000				850,000
To Be Determined		4,650,000	5,750,000	8,150,900		18,550,900
<b>Total</b>	<b>1,150,000</b>	<b>5,500,000</b>	<b>5,750,000</b>	<b>8,150,900</b>	<b>-</b>	<b>20,550,900</b>



## PARKS AND RECREATION

Parks and Recreation capital projects enhance and expand the trails, parks, and other recreation amenities that bolster a high quality of life for the Round Rock community. Recreation and cultural benefits include providing opportunities to increase frequency of exercise, relaxation and revitalization, community involvement, and protecting and preserving green space. Developing more interconnected trails throughout Round Rock is a key strategy that provides greater mobility and contributes to clean air and increasing property values. Voters demonstrated their commitment to parks and recreation amenities by approving \$56 million for Parks and Recreation projects as part of the 2013 General Obligation Bond package.



### LAKE CREEK TRAIL

This trail will connect Western Round Rock and Downtown from Round Rock West Drive to McNeil Road. It will include a 10 foot wide concrete trail, pedestrian underpass at I-35 and the frontage roads, and a pedestrian bridge over Lake Creek.

### BEHRENS RANCH PARK

Behrens Ranch Park aims to be as natural as possible, leaving much of the park undisturbed for wildlife viewing. The park will feature numerous miles of multi-use trails which will ultimately connect Mayfield Park and the Brushy Creek Trail System. Proposed features of the park include: nature playground, wildlife viewing platform, connectivity to Mayfield Park and Brushy Creek trail system, bike trails, and paved trails.

### OLD SETTLERS PARK TENNIS COURTS

The tennis courts at Old Settlers Park have experienced major damage from recent extreme temperature swings and heavy rains. All courts in the park have excessive cracks making them unplayable and unsuitable for patching. The courts must be replaced entirely to make them playable again. This program includes replacing the existing asphalt courts with a post-tension concrete court which will be more durable and last much longer than the existing courts.

### HERITAGE TRAIL WEST

This portion of Heritage Trail begins at Chisholm Trail Road and continues to Mays Street. It will offer a unique outdoor experience and will include sculptures, interpretive signs, pedestrian overlooks, and thematic elements along the trail depicting a time line of Round Rock's history.

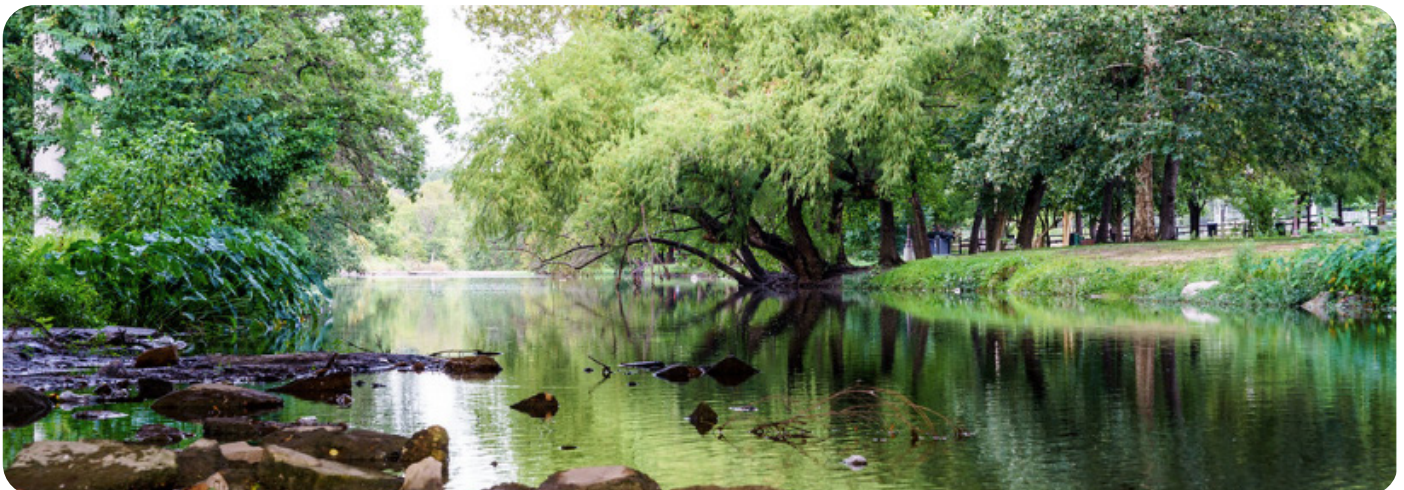


**HERITAGE TRAIL EAST**

This trail will be from Mays Street to Georgetown Street along Brushy Creek. This portion of the project includes improvements to a newly acquired piece of land along Heritage Circle, design of a destination playground, and a pedestrian bridge over Brushy Creek. It will include interpretive signage, sculptural elements, and thematic elements along the trail depicting a time line of Round Rock's history.

<b>Projects</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
Heritage Trail East	2,238,100	757,132				2,995,232
Behrens Ranch Nature Park	750,000					750,000
PARD Repair & Replace	250,000	250,000	250,000	250,000	250,000	1,250,000
OSP Repair & Replace Bucket	700,000	700,000	700,000	700,000	700,000	3,500,000
Repair/Replace ADA 2020	200,000	127,378				327,378
Baca Center Improvements	100,000					100,000
Mayfield Park Archery Ranch	50,176					50,176
Mesa Village Park Playground	50,778					50,778
OSP Tennis Complex Repairs	600,000					600,000
Brush Truck w/ Grapple Arm	160,000					160,000
Kintingham Park/House	50,000					50,000
Lake Creek Trail	1,047,678					1,047,678
Heritage Trail West	5,000,000					5,000,000
	<b>11,196,732</b>	<b>1,834,510</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>	<b>15,881,242</b>

<b>Funding Sources</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>	<b>Total</b>
2014 GO Bond Issuance	8,285,778	757,132				9,042,910
2017 GO Bond Issuance	300,000	127,378				427,378
General Self Financed Construction	1,400,000					1,400,000
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
PARD Capital Ex Revenue	200,000	200,000	200,000	200,000	200,000	1,000,000
Parks Improvement & Acquisition	100,954					100,954
General Self Financed Purchases	160,000					160,000
<b>Total</b>	<b>11,196,732</b>	<b>1,834,510</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>	<b>15,881,242</b>



Brushy Creek

## CAPITAL PROJECTS FUNDS

### PUBLIC SAFETY

The Public Safety's infrastructure focuses on meeting the City's goal to be the "Best Community to Live". The Fire Department uses response times to emergency calls and population growth patterns when determining the placement of fire stations. Fire Station 3 is being re-located from Rawhide Drive to Sundance Parkway in the La Frontera shopping center. The station will have a similar design to recently opened Stations 4 and 8, and be able to house existing vehicles and crews assigned to that district with room to grow.

#### FIRE PROJECTS

Projects	2020	2021	2022	2023	2024	Total
Fire Apparatus	850,500	876,015	902,295	929,364	1,750,000	5,308,174
Fire Station #3 - La Frontera	4,529,772					4,529,772
Fire Station #10		8,000,000				
3406 Fire Station #9 Apparatus	945,201					945,201
Fire Safety Equipment Replacement Program	250,000	250,000	250,000	250,000	250,000	1,250,000
Extrication Pad @ PSTC	150,000					150,000
Exhaust Removal System	159,000					159,000
Battalion Command Vehicle	135,000					135,000
<b>Total</b>	<b>7,019,473</b>	<b>9,126,015</b>	<b>1,152,295</b>	<b>1,179,364</b>	<b>2,000,000</b>	<b>20,477,147</b>

Funding Sources	2020	2021	2022	2023	2024	Total
2017 GO Bond Issuance	3,627,436					3,627,436
2014 GO Bond	147,336					147,336
Pay As You Go	250,000	250,000	250,000	250,000	250,000	1,250,000
Capital Lease	985,500	876,015	902,295	929,364	1,750,000	5,443,174
Future CO Bonds Issuance		8,000,000				8,000,000
General Self Financed Purchases	1,104,201					1,104,201
General Self Financed Construction	905,000					905,000
<b>Total</b>	<b>7,019,473</b>	<b>9,126,015</b>	<b>1,152,295</b>	<b>1,179,364</b>	<b>2,000,000</b>	<b>20,477,147</b>

#### POLICE PROJECTS

Projects	2020	2021	2022	2023	2024	Total
Public Safety Radio Replacements	367,885	367,885				735,770
Obstacle Course Design	50,000					50,000
Police Safety Equipment Replacement Annual	350,000	350,000	350,000	350,000	350,000	
Replace Bear (vehicle)	300,000					300,000
<b>Total</b>	<b>1,067,885</b>	<b>717,885</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>2,835,770</b>

Funding Sources	2020	2021	2022	2023	2024	Total
General Self Finance Purchases	367,885	367,885				735,770
General Self Finance Construction	50,000					50,000
Pay As You Go	350,000	350,000	350,000	350,000	350,000	1,750,000
General Self Finance Purchases	300,000					300,000
<b>Total</b>	<b>1,067,885</b>	<b>717,885</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>2,835,770</b>

## SPORTS MANAGEMENT AND TOURISM

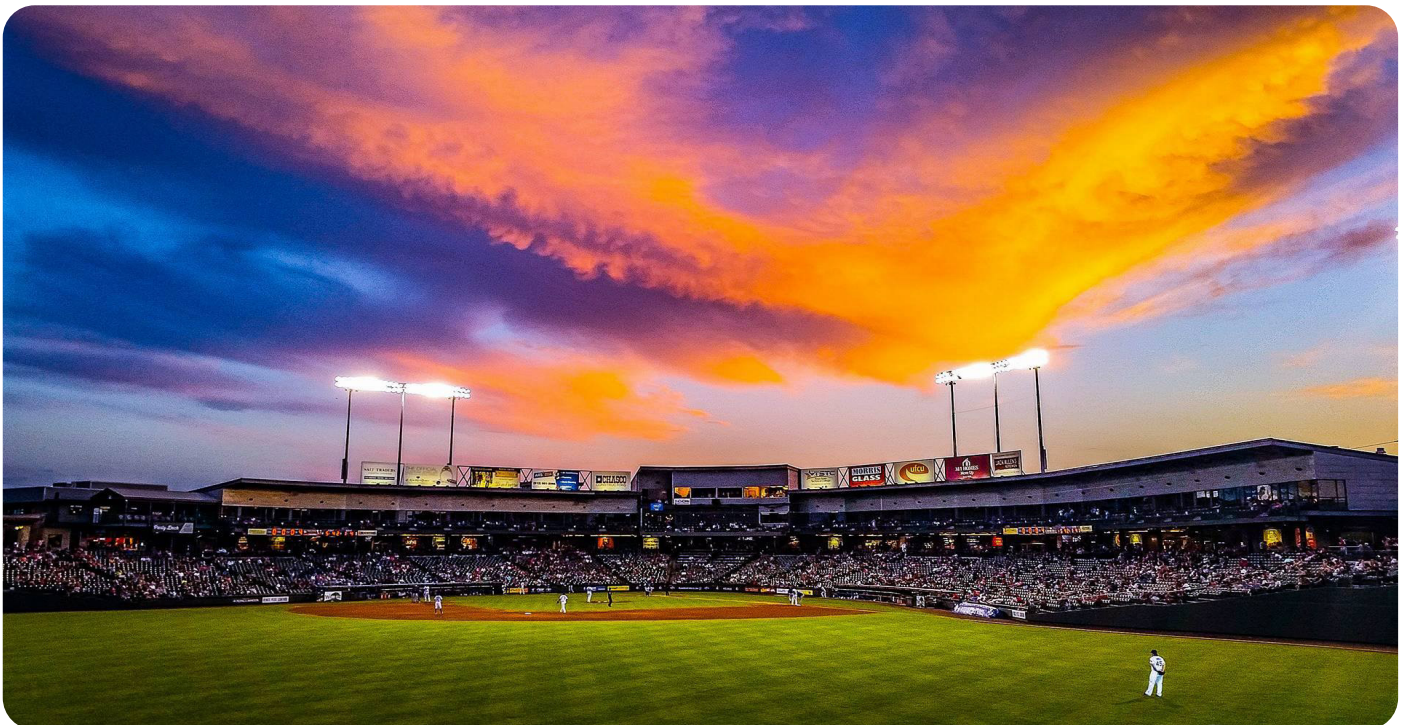
The Sports Management & Tourism Department centralizes the efforts to promote Round Rock as the “Sports Capital of Texas.” Capital expenditures for the department are for the continued maintenance, improvement, and expansion of the City’s sports tourism facilities including the Dell Diamond. Improvements to these facilities continue to bring even more visitors to Round Rock to enjoy the City’s sports offerings.

### DELL DIAMOND

Repair and maintenance projects include replacement of the press box windows, replacement of the LED wall board protective fence, repair of rusted steps to HRP (home run plate) and suite level, replacement of shatterproof glass panes in five suits, and repair or replace the French drain in the left field berm. Additional improvement projects include addition of Eco-stations for the United Heritage Center, addition of baseball bollards, and to extend the netting down the base paths.

Projects	2020	2021	2022	2023	2024	Total
Dell Diamond Capital Improvement & Repair	350,000	350,000	350,000	350,000	350,000	1,750,000
Dell Diamond Parking Lot	300,000					300,000
Dell Diamond Capital Imp & Repair - PY Allotment	126,453					126,453
Pending Dell Diamond Capital Improvement	288,878					288,878
<b>Total</b>	<b>1,065,331</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>2,465,331</b>

Funding Sources	2020	2021	2022	2023	2024	Total
Hotel Occupancy Tax Fund	1,065,331	350,000	350,000	350,000	350,000	2,465,331
<b>Total</b>	<b>1,065,331</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>2,465,331</b>

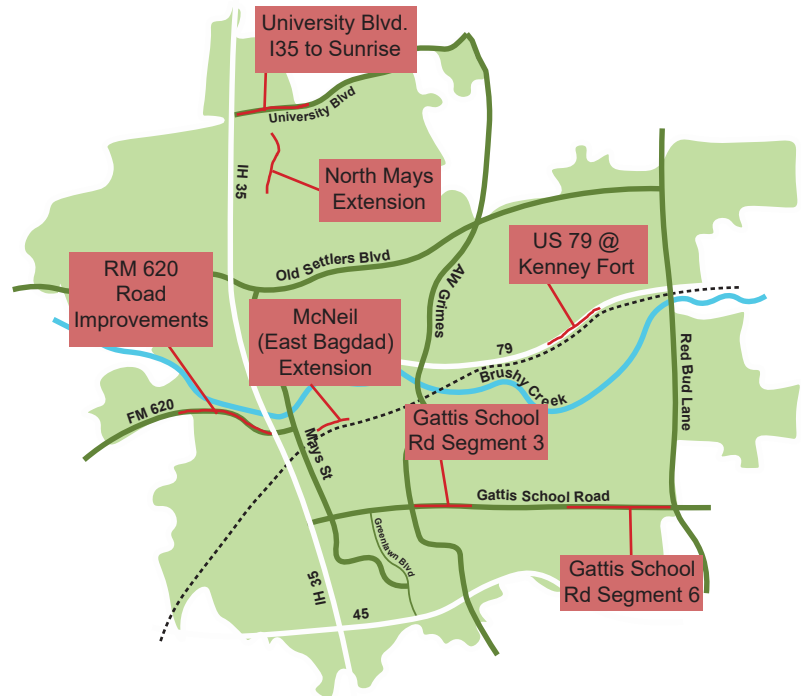


Dell Diamond



## TRANSPORTATION

Transportation Capital Projects identify and plan for future connectivity and mobility needs and options by constructing systems that support the development of major density centers. This supports the growth and expansion of business clusters of destination retail, supply chain, management, health care, higher education, construction, arts and culture and information technology. The transportation infrastructure is needed to make the City attractive to target businesses and strengthen economic development and diversity. These projects also improve the mobility of the citizens and responds to their needs while maintaining these requirements within scheduling and cost constraints.



### MCNEIL EXTENSION

The McNeil Extension project will essentially bypass Downtown Round Rock by continuing the upcoming alignment of McNeil Road and carrying it through to Georgetown Street and up to Main Street. The McNeil Extension is being planned as a 3-lane roadway connection. The approximate length of the project is 0.54 miles.

### RM620 ROAD IMPROVEMENTS

This project will improve safety and enhance mobility on RM 620 from Deep Wood Drive to IH 35. It will include a bridge to carry RM 620 traffic over the Union Pacific Railroad (UPRR) and Chisholm Trail Road and access roads between Lake Creek Drive & Chisholm Trail Road.

### UNIVERSITY BOULEVARD

This project encompasses the section of University Blvd that runs from IH 35 to Sunrise Blvd. This section of University will be reconstructed into a six-lane, median divided road and will include dual turn lanes at the intersections of Oakmont and University Oaks.

### US 79 – KALAHARI

This project is for transportation improvements relating to the Kalahari Project. The work consists of enlarging the US 79 and Harrell Parkway Intersection to a 4-leg intersection with an at-grade crossing of the railroad at this location. It will also include the upgrade of the existing sewer plant rail road crossing on US 79.

### NORTH MAYS EXTENSION

This project will extend Mays Street north from Paloma Drive to 185 feet south of Chandler Branch Tributary. This roadway extension will be four lane divided Arterial with drainage system, ditches, and drainage structures included. This roadway will provide yet another north-south connection off of the IH-35 corridor.

**GATTIS SCHOOL ROAD SEGMENT 3**

This project will widen the existing four-lane roadway of Gattis School Road. to a six-lane major divided arterial, pedestrian improvements, bicycle enhancements, right and left turn bays at A. W. Grimes Boulevard and Double Creek Drive. Median improvements to improve traffic flow and enhance safety include a raised center median and median openings at Southcreek Drive and Joyce Lane.

**GATTIS SCHOOL ROAD SEGMENT 6**

This project will reconstruct the existing four-lane roadway of Gattis School Road to a six-lane divided arterial from Via Sonoma Trail to Red Bud Lane. Improvements include raised median, intersection improvements, turn lanes, traffic elements and pedestrian and bicycle facilities. The project also includes improvements along Red Bud Lane at Gattis School Road.

Projects	2020	2021	2022	2023	2024	Total
Type B Eligible Projects	42,930,000	45,935,800	45,600,180	30,030,000	8,550,000	173,045,980
Gattis School Rd Segment 3	5,010,000	8,690,000	9,175,200			22,875,200
Gattis School Rd Segment 6	4,525,000	5,975,000	8,700,000	1,720,000		20,920,000
McNeil Extension	2,500,000					2,500,000
North Mays Street (Paloma to Oakmont)	2,125,000	725,000				2,850,000
RM620	2,000,000					2,000,000
University Blvd	3,425,000					3,425,000
US 79 (Kalahari Offsite Improvements)	2,550,000	300,000				2,850,000
Luther Remodel - Street Dept, Sign & Signals Move	100,000					100,000
Street Maintenance Non-Arterial	3,800,000	4,000,000	4,200,000	4,400,000	4,600,000	21,000,000
Sign Replacement Program	100,000					100,000
<b>Total</b>	<b>69,065,000</b>	<b>65,625,800</b>	<b>67,675,380</b>	<b>36,150,000</b>	<b>13,150,000</b>	<b>251,666,180</b>

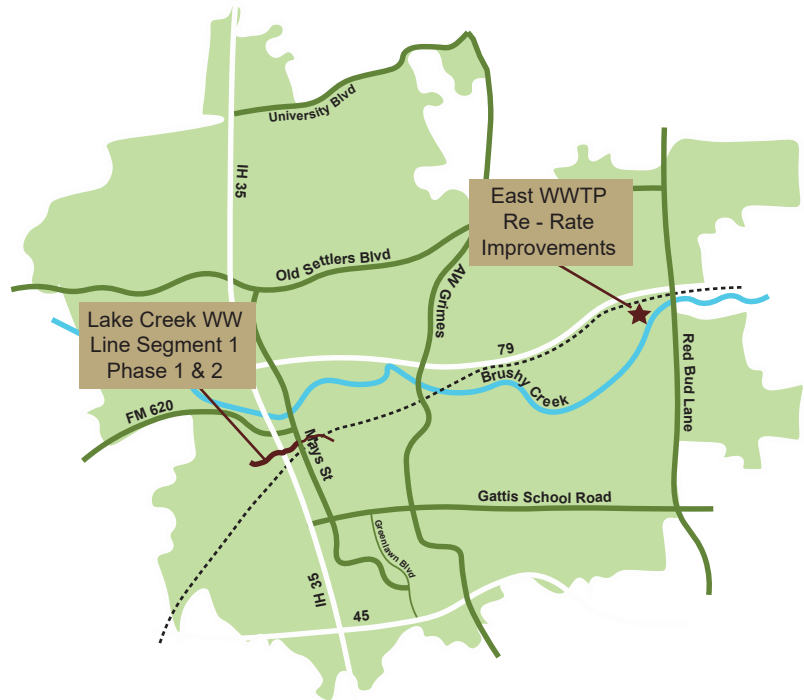
Funding Sources	2020	2021	2022	2023	2024	Total
CAMPO Funds	7,818,874	14,896,000	4,900,126			27,615,000
Future CO Bonds Issuance	34,659,424	37,667,226	48,337,692	20,275,616		140,939,958
Kalahari Bond Funds	7,500,000					7,500,000
Other Governmental Entity Funds	1,420,000			1,000,000		2,420,000
RR Trans & EcoDev Corp - Programmed	13,666,702	9,062,574	10,237,562	10,474,384	8,550,000	51,991,222
2018 CO Bonds	100,000					100,000
General Self Financed Construction	3,900,000	4,000,000	4,200,000	4,400,000	4,600,000	21,100,000
<b>Total</b>	<b>69,065,000</b>	<b>65,625,800</b>	<b>67,675,380</b>	<b>36,150,000</b>	<b>13,150,000</b>	<b>251,666,180</b>



North Mays Extension

## WATER AND WASTEWATER UTILITIES

Utility Capital Improvements are projects designed to maintain, enhance, or expand the City's utility system to meet the increasing demand from the Round Rock community. Expanding the utility services is necessary to accommodate the City's current and future growth. Major renovations and repairs to the existing system keep the water system running efficiently and reduce future wastewater treatment cost by preventing ground water seeping into collector lines. The projects are funded through water and wastewater sales, impact fees, and issuance of revenue bonds.



Projects	2020	2021	2022	2023	2024	Total
Brushy Creek Regional WTP Phase 1C	2,300,000					2,300,000
BRCUA Phase 2 Deep Water & Raw Waterline Planning	2,800,000	1,400,000	275,000			4,475,000
BRCUA Phase 2 Deep Water & Raw Waterline CON		9,104,000	9,000,000	9,000,000	18,000,000	45,104,000
East WWTP Re-Rate Improvements	40,220,000	41,382,500	21,330,500			102,933,000
South Interceptor Manhole Rehab	1,160,000					1,160,000
Arterial "H" 16" Phase 2	1,250,000					1,250,000
Chandler Creek 2 Wastewater Improvements		260,111	260,111			520,222
Downtown Historic Water Tank	100,000					100,000
McNeil Extension WTR/WW Phase 2	206,500					206,500
SCADA WW	750,000					750,000
Forest Creek WW Force Main Rehab	3,000,000	2,000,000				5,000,000
Southeast Red Bud Annexation Improvements					629,000	629,000
Brenda Lane 12" Waterline Annexation Improvements		1,037,000	1,037,000			2,074,000
Avery Center East 24" Waterline		500,000	2,204,000	1,456,000		4,160,000
Meadow Lake Waterline Improvements	250,000				2,117,000	2,367,000
Palm Valley Waterline Improvements, Phase 1	100,000	413,000	667,000			1,180,000
Misc Water Treatment Plant Improvements	800,000	500,000	500,000	500,000	500,000	2,800,000
PRV Installation Program	529,000					529,000
Water Master Plan & Impact Fee Update	282,000		228,000		76,000	586,000
Misc Water System Improvements	200,000	500,000	500,000	500,000	500,000	2,200,000
Gattis School Rd 24" Waterline					5,653,000	5,653,000
AC Pipe Bursting	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Tank Coating Rehab	156,500	3,273,350	1,030,860	2,502,650		6,963,360
McNeil GST Demolition		46,000				46,000
Hickerson Annexation Utility Extension	83,160					83,160
Lake Stillhouse Zebra Mussel Control Project	390,000	160,000				550,000
Sam Bass Rd. Phase 1	100,000		4,000,000	4,000,000	6,369,000	14,469,000



## CAPITAL PROJECTS FUNDS

Projects	2020	2021	2022	2023	2024	Total
SCADA Update - Water Portion	750,000					750,000
Reuse - Ext. to Stoney Point High School	200,000					200,000
Reuse - Forest Creek GC Reuse Line Rehab	500,000	500,000				1,000,000
Chandler Creek 3 WW Line		857,600				857,600
Lake Creek 4 WW Line Segment		2,235,053				2,235,053
WW Collection System Inspection	1,288,328	2,001,201	1,863,907	1,957,295		7,110,731
McNutt Creek WW Line Segments	765,875	1,265,887				2,031,762
Lake Creek WW Line Segment 1 Phase 1	1,800,000					1,800,000
Lake Creek 10/11	1,550,000					1,550,000
Lake Creek WW Line Segment 1 Phase 2	250,000	2,682,665				2,932,665
Kenny Fort 2/3 WW Line Upsize	750,000	500,000				1,250,000
WW Master Plan/Impact FEE	166,000					166,000
BRA Zebra Mussel Prevention Project	2,025,000	175,000				2,200,000
Kenny Fort Seg 2/3 Waterline	1,900,000					1,900,000
Kenny Fort 24" Waterline Seg4	50,000		4,685,374			4,735,374
Northeast Downtown Utility Imp. Phase 1	850,000	850,000				1,700,000
WTP & Lake Georgetown Pump Station	6,012,475					6,012,475
Basin 2 & 3, Cycle 3 Manhole Rehab	275,000					275,000
<b>Total</b>	<b>75,809,838</b>	<b>73,643,367</b>	<b>49,581,752</b>	<b>21,915,945</b>	<b>35,844,000</b>	<b>256,794,902</b>

Funding Sources	2020	2021	2022	2023	2024	Total
Self-Finance Wastewater Construction	16,585,209	17,214,017	4,686,118	1,957,295		40,442,639
Self-Finance Water Construction	18,280,429	9,529,350	16,852,234	10,958,650	17,844,000	73,464,663
Regional Wastewater System Partners	35,844,200	36,396,000	18,768,400			91,008,600
Future BCRUA Revenue Bonds	5,100,000	10,504,000	9,275,000	9,000,000	18,000,000	51,879,000
<b>Total</b>	<b>75,809,838</b>	<b>73,643,367</b>	<b>49,581,752</b>	<b>21,915,945</b>	<b>35,844,000</b>	<b>256,794,902</b>

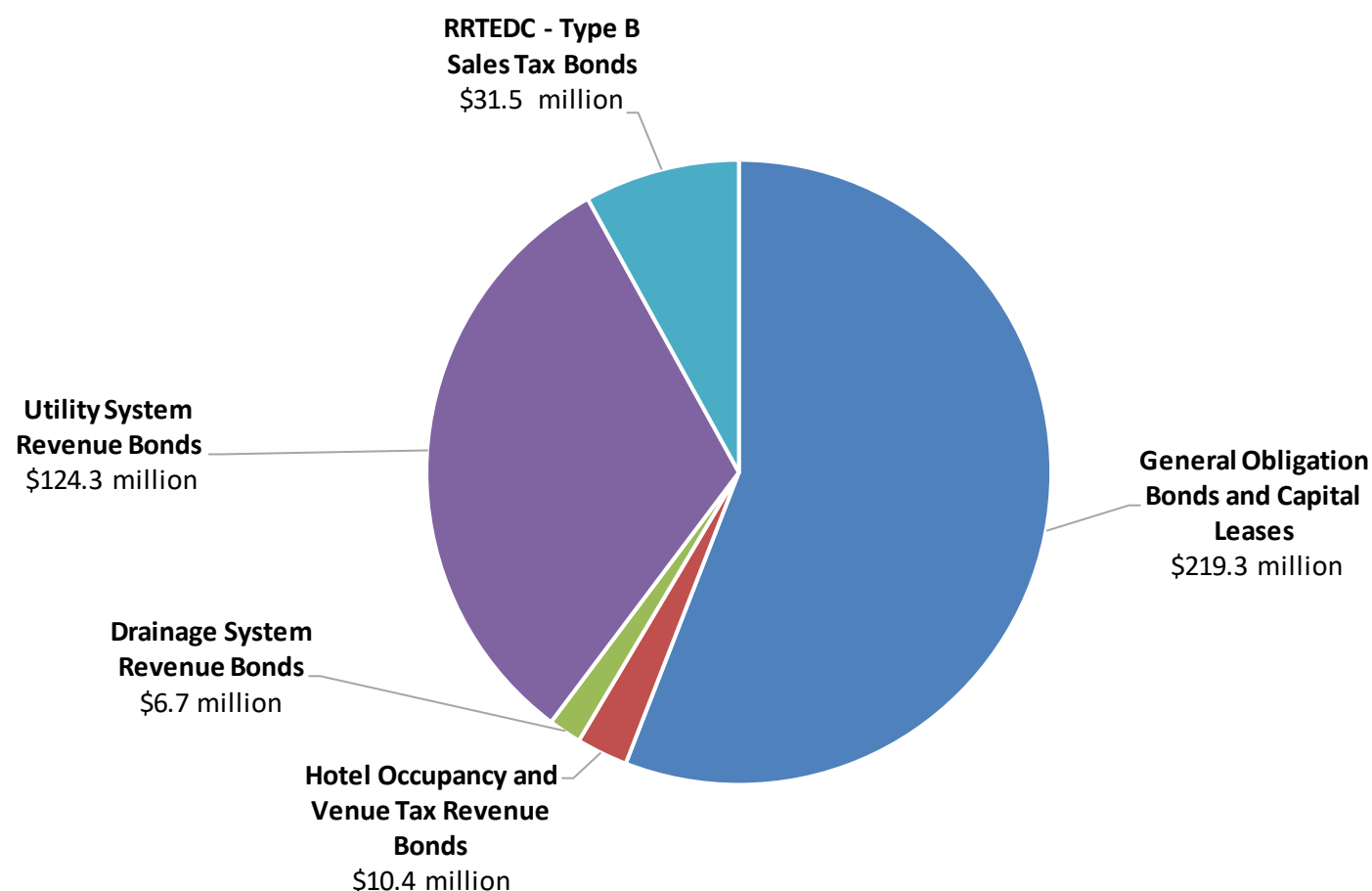


Water Treatment Plant



## OUTSTANDING DEBT

The City has \$335 million in outstanding debt obligations. Like most governments, Round Rock uses municipal bonds to strategically fund large capital purchases like new road improvements, parks, water lines, trails, fire stations, public safety training facilities, and libraries. The outstanding debt is summarized by type in the chart and the table below.



	Amount Issued	10/1/19 Amount O/S (Net of Refunding)
General Obligation Bonds and Capital Leases	260,366,044	219,270,757
Hotel Occupancy and Venue Tax Revenue Bonds	12,170,000	10,425,000
Drainage System Revenue Bonds	8,000,000	6,695,000
Utility System Revenue Bonds	126,360,000	124,320,000
RRTEDC - Type B Sales Tax Bonds	42,380,000	31,535,000
<b>Total</b>	<b>449,276,044</b>	<b>392,245,757</b>

## DEBT ISSUANCE POLICY

There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter authorized by the Texas Constitution which limits the maximum tax rate, for all City purposes, to be \$2.50 per \$100 of assessed valuation. Administratively, the Attorney General for the State of Texas will permit an allocation of up to \$1.50 of the maximum \$2.50 maximum tax rate for general obligation debt service. Assuming this maximum tax rate for debt service of \$1.50 on the 2019 total assessed valuation of \$14,647,779,369 at a 95% collection rate, property tax revenues of \$208,730,856 could be generated for debt payment purposes. This revenue would be sufficient to cover the debt service on over \$2.4 billion of bonds. Using this maximum limit of indebtedness the City is using just 11% of its debt capacity.

From a practical point of view, however, even though the City has the capacity to issue additional billions of dollars of bonds it will never likely come close to the maximum capacity. Round Rock is fiscally conservative when it comes to issuing debt and many factors are taken into account for each debt decision including prudence, need, affordability, and rating agency guidelines. Because of the City's history of smart prudent debt decisions, the City's general obligation bonds received a rating upgrade in October 2018 to AAA, the highest rating of credit worthiness. The Utility System and BCRUA both received a rating upgrade in December 2017 to AAA.

## BOND ISSUANCES AND AUTHORIZATIONS

In November 2013, Round Rock residents approved four bond propositions totaling \$123.6 million for capital projects to improve public safety, the library, and parks and recreation facilities.

- Proposition 1 - \$16.5 million for Fire Department facilities
- Proposition 2 - \$56.5 million for parks and recreation purposes
- Proposition 3 - \$23.2 million for library facilities
- Proposition 4 - \$27.4 million for police and fire training facilities

		2014	2017	2022	
		1st Issuance	2nd Issuance	3rd Issuance	
		Actual	Actual	Projected	Total
<b>General Obligation Bonds</b>					
Proposition 1	Fire Facilities	7,000,000	9,500,000	-	<b>16,500,000</b>
Proposition 2	Parks & Recreation	46,225,000	10,275,000	-	<b>56,500,000</b>
Proposition 3	Library	1,500,000	-	21,700,000	<b>23,200,000</b>
Proposition 4	Public Safety Training	16,300,000	11,100,000	-	<b>27,400,000</b>
<b>Total</b>		<b>71,025,000</b>	<b>30,875,000</b>	<b>21,700,000</b>	<b>123,600,000</b>



## FUTURE DEBT ISSUANCES

In the next several years, the City will be issuing a higher amount of debt than usual to fund the construction of Kalahari, the Road Expansion Program, the new Library, and additional Fire Stations.

Type	Purpose	FY 2020	FY 2021	FY 2022	FY 2023	Grand Total
<b>Kalahari-Related Debt Issuances (Self Supporting)</b>						
Type B Sales Tax Revenue Bonds	Convention Center (Taxable Debt)	\$21.3M				\$21.3 M
COs	Offsite Roadway and Public Infrastructure	15.4 M				15.4 M
COs	Onsite Roadway and Public Infrastructure	15.4 M				15.4 M
<b>Sub-Total Kalahari Related Debt</b>		<b>\$52.1 M</b>				<b>\$52.1 M</b>
<b>General Obligation Debt Issuances</b>						
GOs/COs	Library			\$21.7 M	\$6.0 M	\$27.7 M
COs	Fire		8.0 M			8.0 M
COs	PARD		2.0 M			2.0 M
COs	Roads	27.0 M	31.5 M	31.5 M	20.0 M	110.0 M
<b>Sub-Total Tax Supported Debt</b>		<b>\$27.0 M</b>	<b>\$41.5 M</b>	<b>\$53.2 M</b>	<b>\$26.0 M</b>	<b>\$147.7 M</b>
<b>Citywide Debt Issuances</b>		<b>\$79.1 M</b>	<b>\$41.5 M</b>	<b>\$53.2 M</b>	<b>\$26.0 M</b>	<b>\$199.8 M</b>



Lake Creek Park



## DEBT

### GENERAL FUND DEBT

The General Fund issues debt in the form of General Obligation (GO) Bonds, Refunding Bonds, Certificates of Obligation (COs), and Capital Leases. GO Bonds may only be issued with a majority approval of Round Rock's voters and are limited in use for the acquisition or improvement of real property. Refunding Bonds are issued to refinance existing debt when the market conditions allow the City to achieve significant cost savings in future debt payments. COs are issued for a particular limited purpose such as road improvements. The City uses Capital Lease financing to replace fleet and other large equipment and for major Information Technology system upgrades.

### SUMMARY OF OUTSTANDING GENERAL FUND DEBT

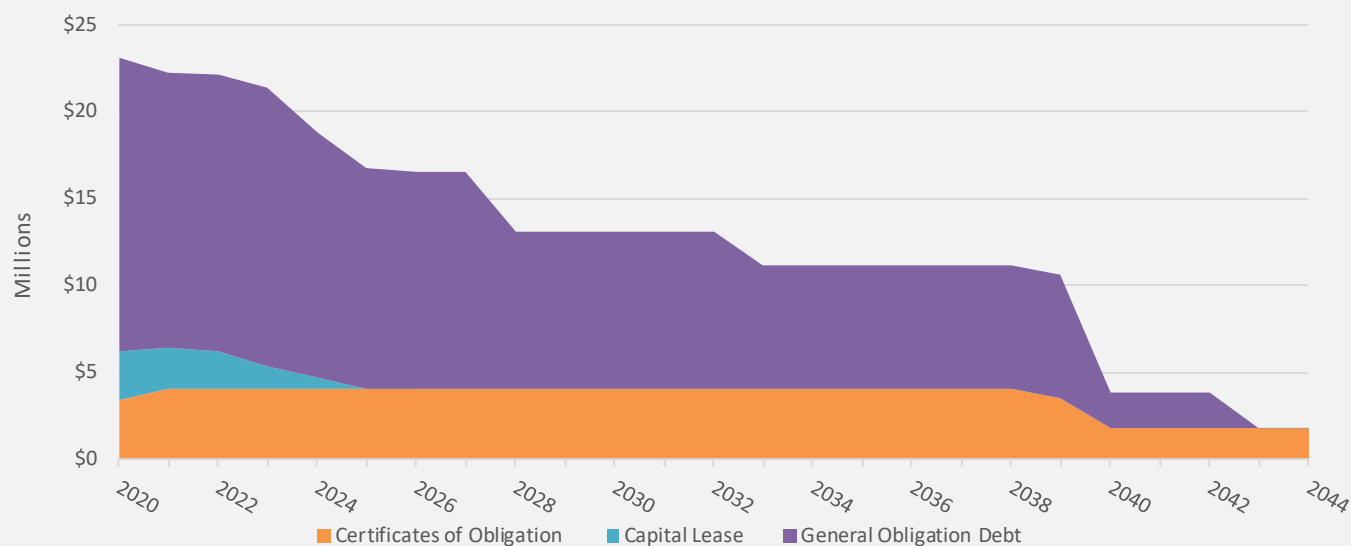
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/19 Amount Outstanding (Net of Refunding)
2019 GO Refunding Bonds	3.00 - 5.00	7/29/2019	9/30/2027	12,210,000	12,210,000
2019 Combined Tax/Rev COs	2.00 - 4.00	5/20/2019	9/30/2044	27,250,000	27,250,000
2018 Combined Tax/Rev COs	3.00 - 5.00	12/4/2018	9/30/2038	6,915,000	6,915,000
2017 GO Bonds	3.00 - 5.00	5/23/2017	9/30/2042	28,585,000	28,585,000
2016 GO Refunding Bonds	2.00 - 4.00	6/14/2016	8/15/2032	6,995,000	5,410,000
2015 GO Refunding Bonds	4.00 - 5.00	1/15/2015	8/15/2032	32,465,000	26,010,000
2014 Combined Tax/Rev COs	2.00 - 5.00	12/18/2014	8/15/2039	27,270,000	24,705,000
2014A GO Refunding Bonds	2.00 - 5.00	5/20/2014	8/15/2021	10,465,000	2,390,000
2014 GO Bonds	3.00 - 5.00	3/6/2014	8/15/2039	66,885,000	64,895,000
2013 GO Refunding Bonds	0.50 - 2.00	5/21/2013	8/15/2024	8,615,000	3,235,000
2011 GO Refunding Bonds	2.00 - 5.00	11/15/2011	8/15/2027	19,580,000	8,670,000
Capital Leases - existing	Var.	Var.	Var.	10,231,044	6,095,757
Capital Leases - FY 2019	Var.	Var.	Var.	2,900,000	2,900,000
<b>Total</b>				<b>\$ 260,366,044</b>	<b>\$ 219,270,757</b>

\*Note: Due to favorable interest rates at the time of issuance, the first set of 2013 Voter Authorized GO bonds was issued at a premium, reducing the face value to \$66,885,000. The total authorization used on this issue was \$71,000,000.

### PURPOSE OF GENERAL FUND DEBT ISSUED

Issue	Purpose
2019 GO Refunding Bonds	Partial refund of prior debt for 2010 GO Bonds
2019 Combined Tax/Rev COs	Transportation improvements
2018 Combined Tax/Rev COs	Luther Peterson Public Works Facility
2017 GO Bonds	Fire stations, Park & Recreation facilities, Public Safety Training Facility
2016 GO Refunding Bonds	Partial refund of prior debt for Park and Recreation facilities
2015 GO Refunding Bonds	Partial refund of prior debt for transportation and building improvements
2014 Combined Tax/Rev COs	Transportation improvements
2014A GO Refunding Bonds	Partial refund of prior debt
2014 GO Bonds	Fire stations, Park & Recreation facilities, Library facility, Public Safety Training Facility
2013 GO Refunding Bonds	Partial refund of prior debt
2011 GO Refunding Bonds	Partial refund of prior debt

## SCHEDULE OF GENERAL FUND DEBT PAYMENTS



Year End September 30	Certificates Of Obligation	Capital Lease	Voter Approved General Obligation Debt	Total Requirements
2020	3,386,008	2,769,390	16,917,329	23,072,727
2021	4,099,550	2,351,365	15,752,306	22,203,222
2022	4,102,000	2,118,086	15,854,438	22,074,523
2023	4,097,000	1,570,769	15,989,431	21,657,200
2024	4,112,450	612,376	14,066,925	18,791,751
2025	4,104,400	-	12,650,406	16,754,806
2026	4,103,550	-	12,462,450	16,566,000
2027	4,103,500	-	12,464,856	16,568,356
2028	4,101,000	-	9,003,206	13,104,206
2029	4,096,000	-	8,994,006	13,090,006
2030	4,107,550	-	9,002,656	13,110,206
2031	4,097,925	-	8,999,706	13,097,631
2032	4,103,575	-	9,004,156	13,107,731
2033	4,102,450	-	7,022,256	11,124,706
2034	4,102,400	-	7,023,219	11,125,619
2035	4,103,169	-	7,022,819	11,125,988
2036	4,104,600	-	7,022,731	11,127,331
2037	4,101,513	-	7,017,306	11,118,819
2038	4,103,906	-	7,019,306	11,123,213
2039	3,571,425	-	7,022,619	10,594,044
2040	1,812,600	-	2,019,400	3,832,000
2041	1,813,000	-	2,022,600	3,835,600
2042	1,811,000	-	2,022,800	3,833,800
2043	1,811,600	-	-	1,811,600
2044	1,809,600	-	-	1,809,600
	<b>\$ 89,861,771</b>	<b>\$ 9,421,986</b>	<b>\$ 216,376,929</b>	<b>\$ 315,660,686</b>

## DEBT

### TYPE B FUND DEBT

The Round Rock Transportation and Economic Development Corporation (or “Type B”) Fund issues debt for transportation and economic development related projects. The corporation has used State infrastructure loans to finance transportation improvements and issues sales tax revenue bonds for projects that will generate future sales tax revenues. The Type B Fund has a dedicated revenue source of a 0.5 cent local option sales tax.

### SUMMARY OF OUTSTANDING TYPE B DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/19 Amount Outstanding (Net of Refunding)
2019 Sales Tax Revenue Bonds	3.63	7/25/2019	2/15/2033	\$ 21,310,000	\$ 21,310,000
2017 Sales Tax Refunding Bonds	1.78	7/6/2017	9/30/2023	10,140,000	6,475,000
2015 Sales Tax Refunding Bonds	1.56	5/20/2015	8/15/2021	10,930,000	3,750,000
<b>Total</b>				<b>\$ 42,380,000</b>	<b>\$ 31,535,000</b>

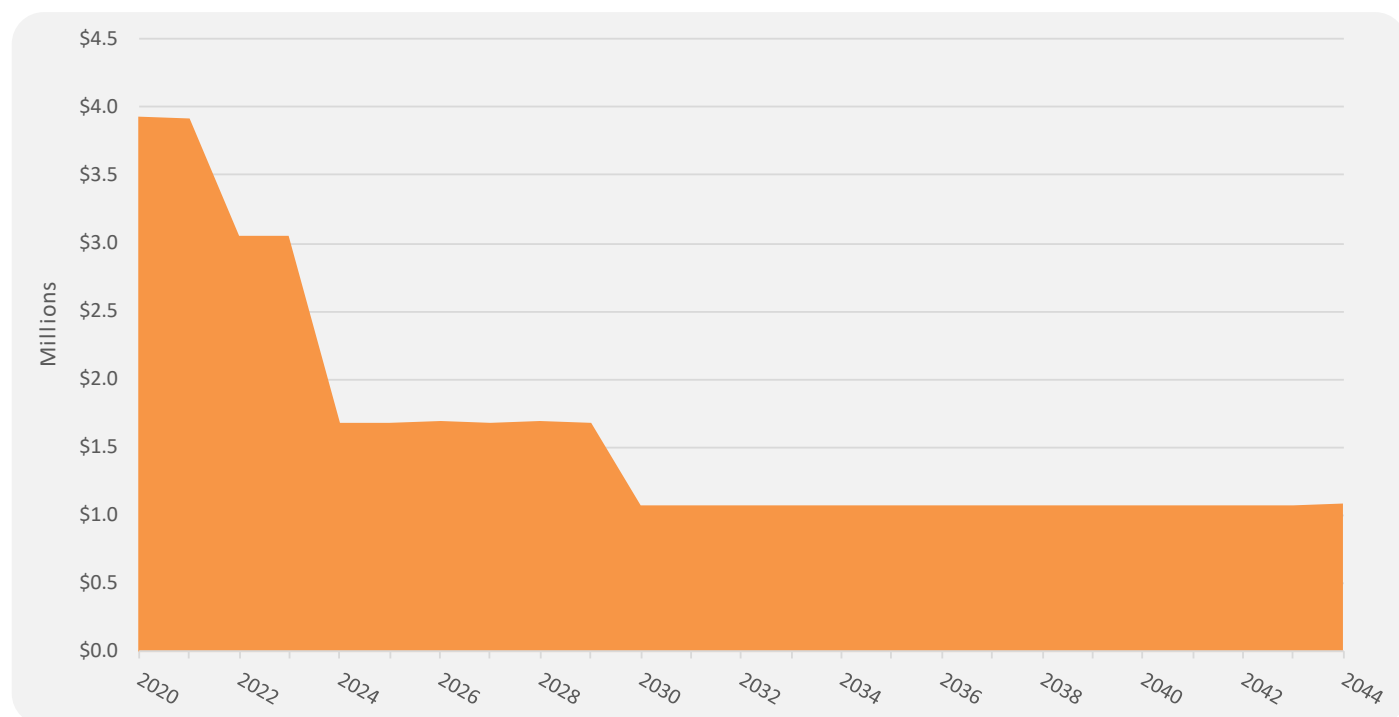
### PURPOSE OF TYPE B FUND ISSUED DEBT

Issue	Purpose
2019 Sales Tax Revenue Bonds	Kalahari Project (Self Supporting)
2017 Sales Tax Refunding Bonds	Partial refund of prior debt for transportation improvements
2015 Sales Tax Refunding Bonds	Partial refund of prior debt for transportation improvements



New sidewalk under construction near Teravista Parkway.

## SCHEDULE OF TYPE B FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2020	31,535,000	173,755	3,750,000	3,923,755
2021	27,785,000	111,097	3,810,000	3,921,097
2022	23,975,000	704,716	2,350,000	3,054,716
2023	21,625,000	659,044	2,395,000	3,054,044
2024	19,230,000	611,709	1,075,000	1,686,709
2025	18,155,000	587,221	1,100,000	1,687,221
2026	17,055,000	559,666	1,130,000	1,689,666
2027	15,925,000	530,229	1,155,000	1,685,229
2028	14,770,000	498,709	1,190,000	1,688,709
2029	13,580,000	465,758	1,220,000	1,685,758
2030	12,360,000	430,879	650,000	1,080,879
2031	11,710,000	411,515	670,000	1,081,515
2032	11,040,000	391,221	690,000	1,081,221
2033	10,350,000	369,976	710,000	1,079,976
2034	9,640,000	347,405	730,000	1,077,405
2035	8,910,000	323,833	755,000	1,078,833
2036	8,155,000	296,804	780,000	1,076,804
2037	7,375,000	268,880	810,000	1,078,880
2038	6,565,000	239,882	840,000	1,079,882
2039	5,725,000	209,810	870,000	1,079,810
2040	4,855,000	178,664	900,000	1,078,664
2041	3,955,000	145,544	935,000	1,080,544
2042	3,020,000	111,136	970,000	1,081,136
2043	2,050,000	75,440	1,005,000	1,080,440
2044	1,045,000	38,456	1,045,000	1,083,456
		<b>\$ 8,741,349</b>	<b>\$ 31,535,000</b>	<b>\$ 40,276,349</b>



## HOTEL OCCUPANCY TAX (HOT) FUND DEBT

The Hotel Occupancy Tax (HOT) Fund issues debt for capital projects that promote tourism and increase the number of visitors to the City. The HOT Fund issues revenue bonds for projects that will increase future Hotel Occupancy Tax revenues. In August 2018, the Hotel Occupancy Tax Revenue Bonds received a rating upgrade from A to A+ from Standard & Poor's.

### SUMMARY OF OUTSTANDING HOT FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/19 Amount
					Outstanding (Net of Refunding)
2016 HOT Refunding Bonds	2.00 - 4.00	8/15/2016	12/1/2024	\$ 4,455,000	\$ 3,420,000
2012 HOT Revenue Bonds	2.00 - 4.00	2/28/2012	12/1/2037	7,715,000	7,005,000
<b>Total</b>				<b>\$12,170,000</b>	<b>\$ 10,425,000</b>

### PURPOSE OF HOT FUND ISSUED DEBT

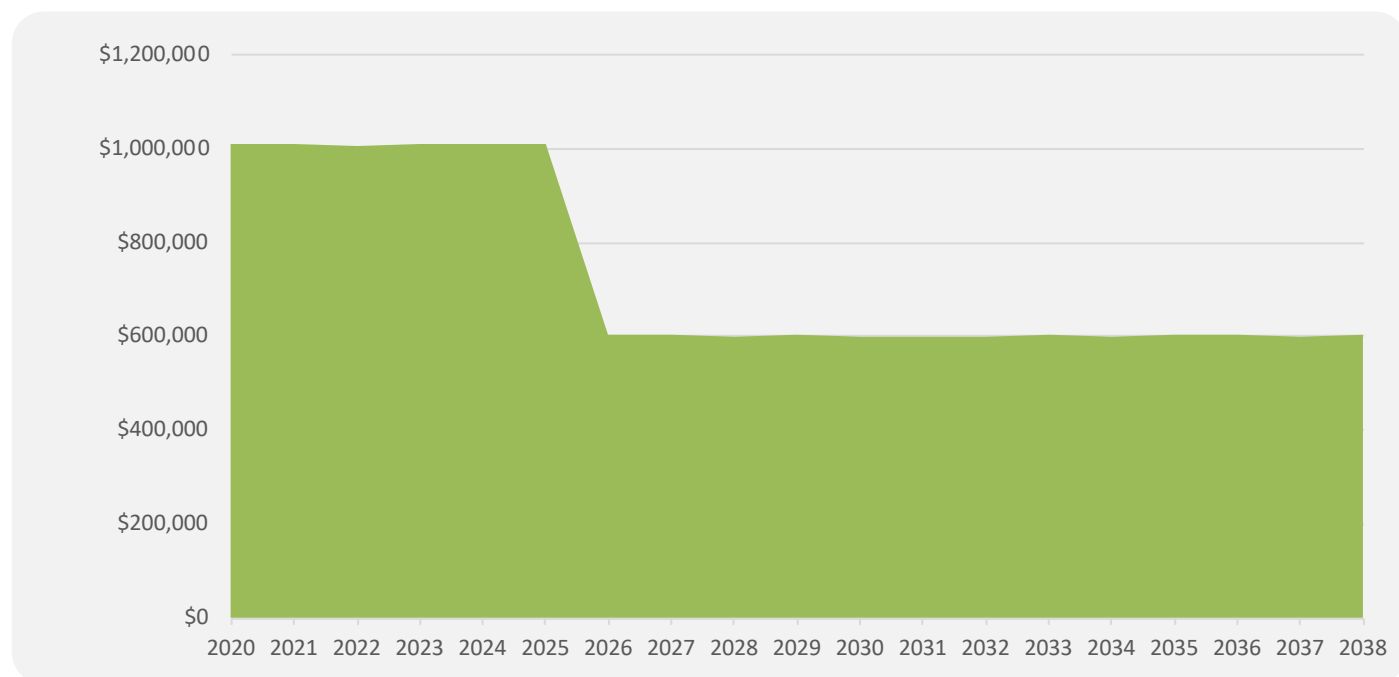
Issue	Purpose
2016 HOT Refunding Bonds	Partial refund of prior debt for the Dell Diamond
2012 HOT Revenue Bonds	Sports Center



The Dell Diamond



## SCHEDULE OF HOT FUND DEBT PAYMENTS



Year Ending September 30	Beginning of Year	Interest	Principal	Total Requirements
2020	10,425,000	364,955	645,000	1,009,955
2021	9,780,000	343,280	665,000	1,008,280
2022	9,115,000	317,505	690,000	1,007,505
2023	8,425,000	290,680	720,000	1,010,680
2024	7,705,000	262,780	745,000	1,007,780
2025	6,960,000	233,805	775,000	1,008,805
2026	6,185,000	213,180	390,000	603,180
2027	5,795,000	201,330	400,000	601,330
2028	5,395,000	189,180	410,000	599,180
2029	4,985,000	176,655	425,000	601,655
2030	4,560,000	163,755	435,000	598,755
2031	4,125,000	150,255	450,000	600,255
2032	3,675,000	135,840	465,000	600,840
2033	3,210,000	118,700	485,000	603,700
2034	2,725,000	99,000	500,000	599,000
2035	2,225,000	78,500	525,000	603,500
2036	1,700,000	57,100	545,000	602,100
2037	1,155,000	34,900	565,000	599,900
2038	590,000	11,800	590,000	601,800
		<b>\$ 3,443,200</b>	<b>\$ 10,425,000</b>	<b>\$ 13,868,200</b>

## DEBT

### UTILITY FUND DEBT

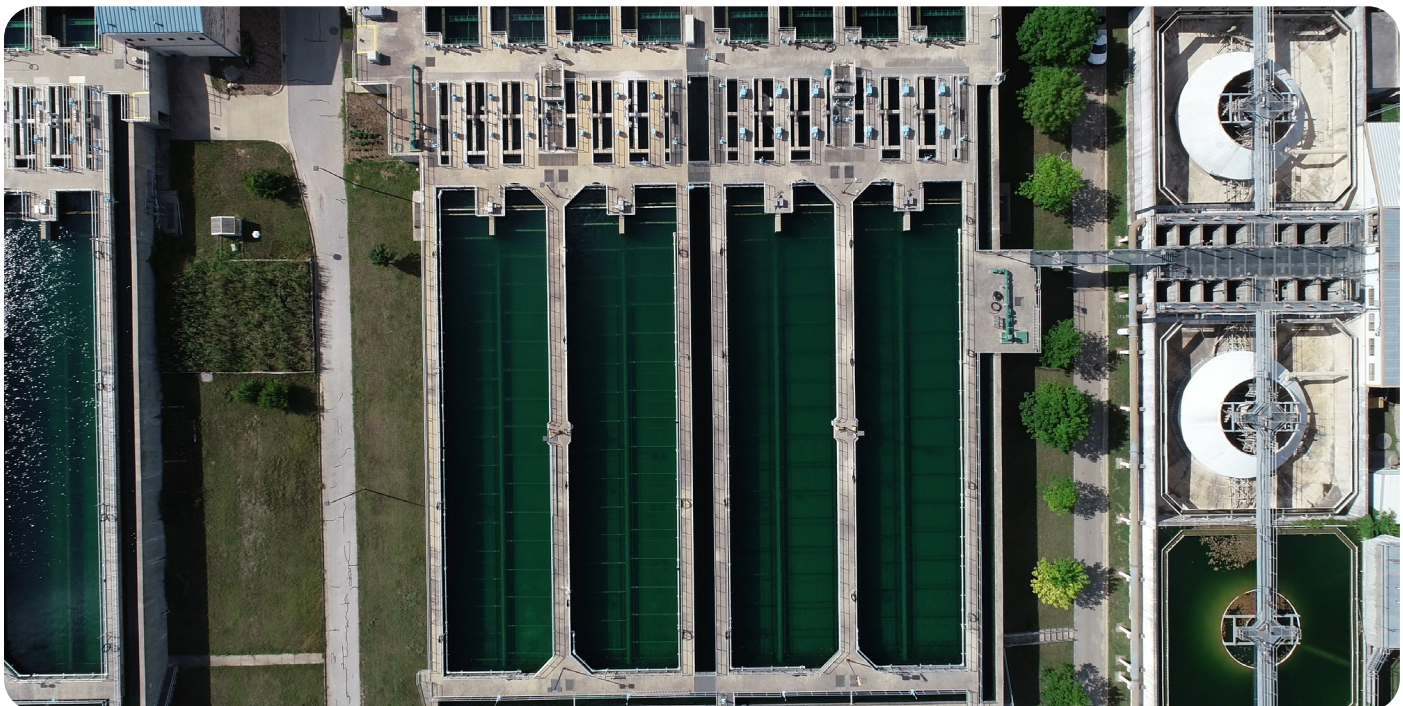
The Utility Fund issues debt for improvements and expansions to the City's water and wastewater utility systems. The fund uses revenue bonds with future debt payments paid by water and wastewater revenues in the form of customer service charges. In December 2017, the Utility System Revenue Bonds and BCRUA Revenue Bonds both received rating upgrades from AA+ to AAA from Standard & Poor's.

### SUMMARY OF OUTSTANDING UTILITY FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	Outstanding (Net of Refunding)
2017 BCRWWS Refunding Bonds	3.00 - 5.00	12/21/2017	9/30/2039	\$ 32,785,000	\$ 31,970,000
2017 BCRUA Revenue Bonds	1.00 - 2.30	11/16/2017	8/1/2037	4,435,000	4,020,000
2016 BCRWWS Refunding Bonds	2.00 - 5.00	6/14/2016	8/1/2035	35,185,000	34,705,000
2016 BCRUA Refunding Bonds	3.00 - 5.00	8/15/2016	8/1/2038	53,955,000	53,625,000
<b>Total</b>				<b>\$ 126,360,000</b>	<b>\$ 124,320,000</b>

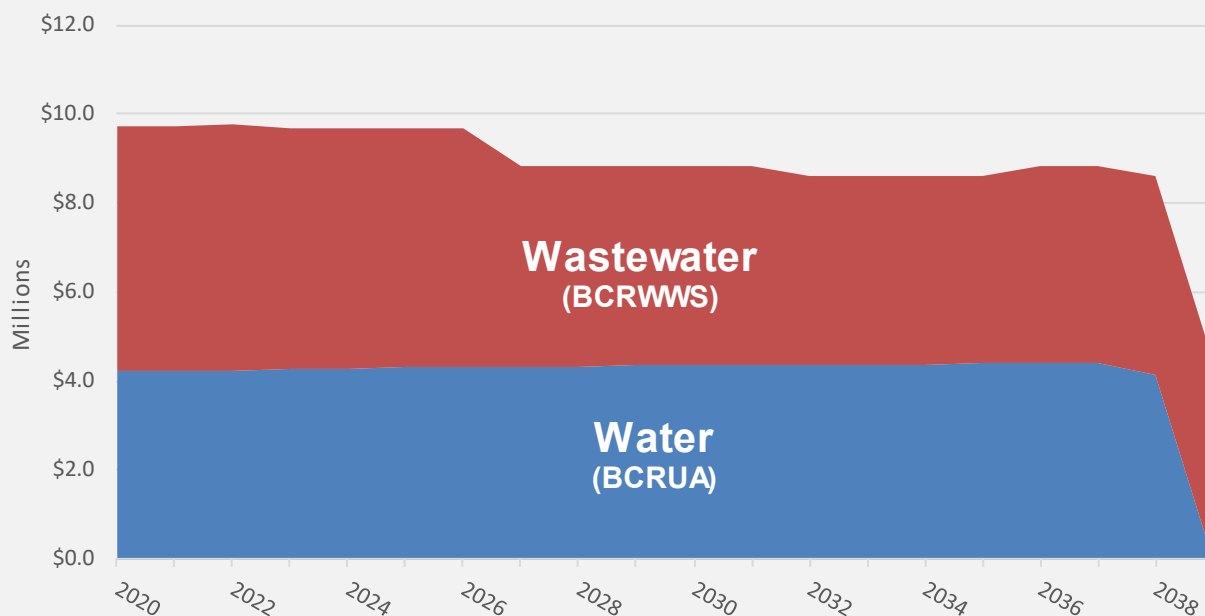
### PURPOSE OF UTILITY FUND ISSUED DEBT

Issue	Purpose
2017 BCRWWS Refunding Bonds	Partial refund of prior debt for Regional wastewater system
2017 BCRUA Revenue Bonds	Round Rock's portion of an expansion of the water treatment plant
2016 BCRWWS Refunding Bonds	Partial refund of prior debt for Regional wastewater system
2016 BCRUA Refunding Bonds	Partial refund of prior debt for Regional water system



Round Rock Water Treatment Plant

## SCHEDULE OF UTILITY FUND DEBT PAYMENTS



Year Ending September 30	BCRUA Water	BCRWWS Wastewater	Total Utility Debt
2020	4,216,256	5,521,500	9,737,756
2021	4,235,606	5,516,400	9,752,006
2022	4,253,246	5,509,650	9,762,896
2023	4,271,846	5,400,950	9,672,796
2024	4,291,375	5,393,750	9,685,125
2025	4,306,521	5,389,450	9,695,971
2026	4,317,380	5,386,700	9,704,080
2027	4,328,871	4,495,450	8,824,321
2028	4,335,925	4,492,575	8,828,500
2029	4,350,929	4,492,950	8,843,879
2030	4,358,233	4,498,800	8,857,033
2031	4,362,115	4,462,175	8,824,290
2032	4,370,761	4,221,175	8,591,936
2033	4,373,920	4,219,525	8,593,445
2034	4,381,608	4,213,725	8,595,333
2035	4,393,467	4,218,125	8,611,592
2036	4,395,067	4,447,125	8,842,192
2037	4,401,104	4,447,113	8,848,217
2038	4,145,750	4,450,300	8,596,050
2039	-	4,446,263	4,446,263
	<b>\$82,089,978</b>	<b>\$95,223,700</b>	<b>\$177,313,678</b>



## DEBT

### DRAINAGE FUND DEBT

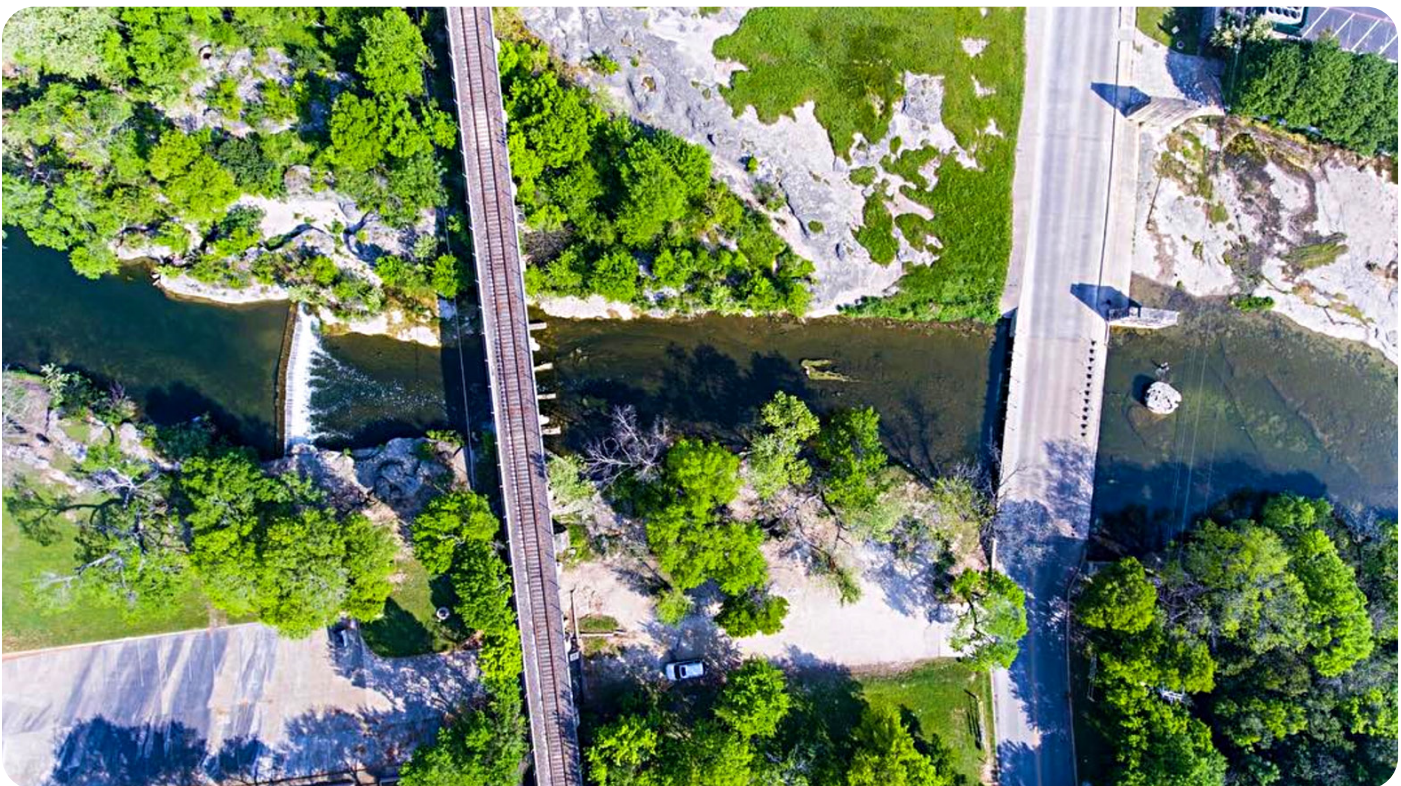
The Drainage Fund issues debt for improvements and expansions to the City's drainage and stormwater utility systems. The Fund uses revenue bonds with future debt payments paid by drainage utility revenues in the form of customer service charges.

### SUMMARY OF OUTSTANDING DRAINAGE FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/19 Amount Outstanding (Net of Refunding)
2014 Drainage System Revenue Bonds	2.00 - 4.00	5/29/2014	8/1/2034	\$ 8,000,000	\$ 6,695,000
Total				\$ 8,000,000	\$ 6,695,000

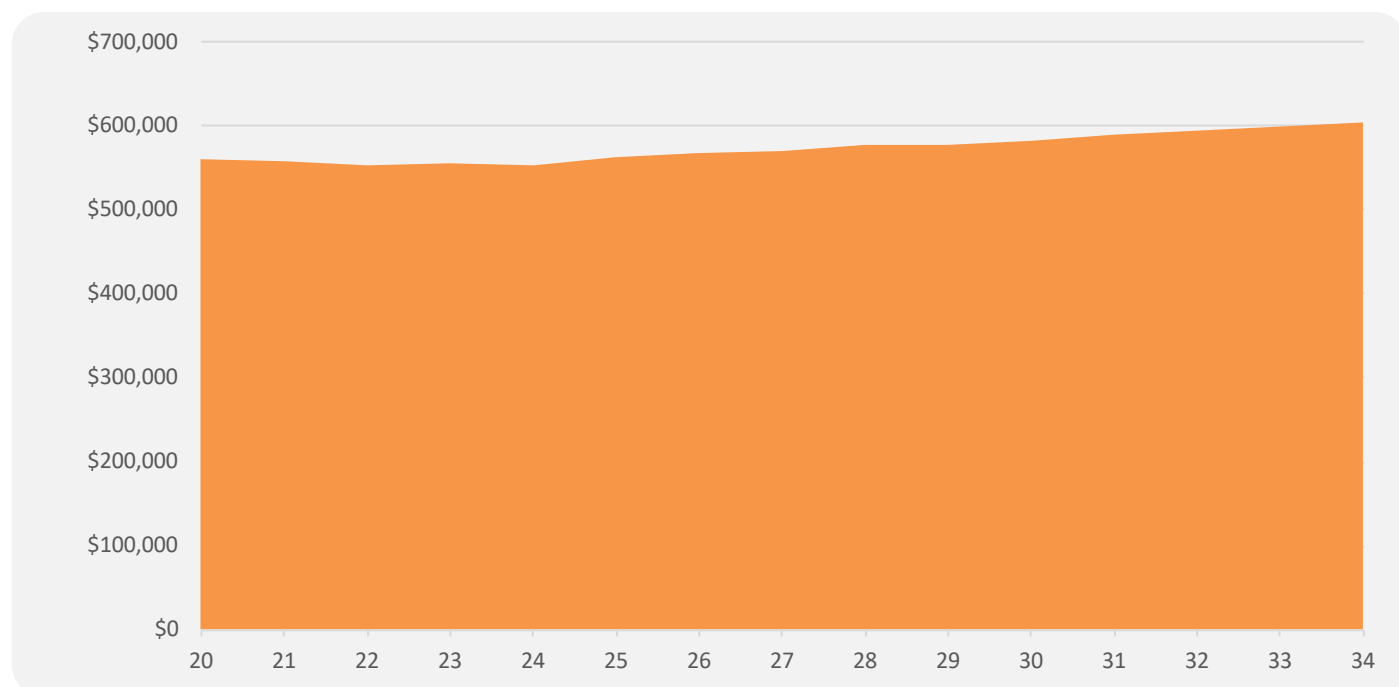
### PURPOSE OF DRAINAGE FUND ISSUED DEBT

Issue	Purpose
2014 Drainage System Revenue Bonds	Drainage improvements



Brushy Creek at Chisholm Trail

## SCHEDULE OF DRAINAGE FUND DEBT PAYMENTS



Year End September 30	Beginning of Year	Interest	Principal Requirements	Total
2020	6,695,000	215,981	345,000	560,981
2021	6,350,000	202,181	355,000	557,181
2022	5,995,000	187,981	365,000	552,981
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,882	405,000	562,882
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,382	470,000	577,382
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,182	515,000	591,182
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
		<b>\$ 1,912,657</b>	<b>\$ 6,695,000</b>	<b>\$ 8,607,657</b>



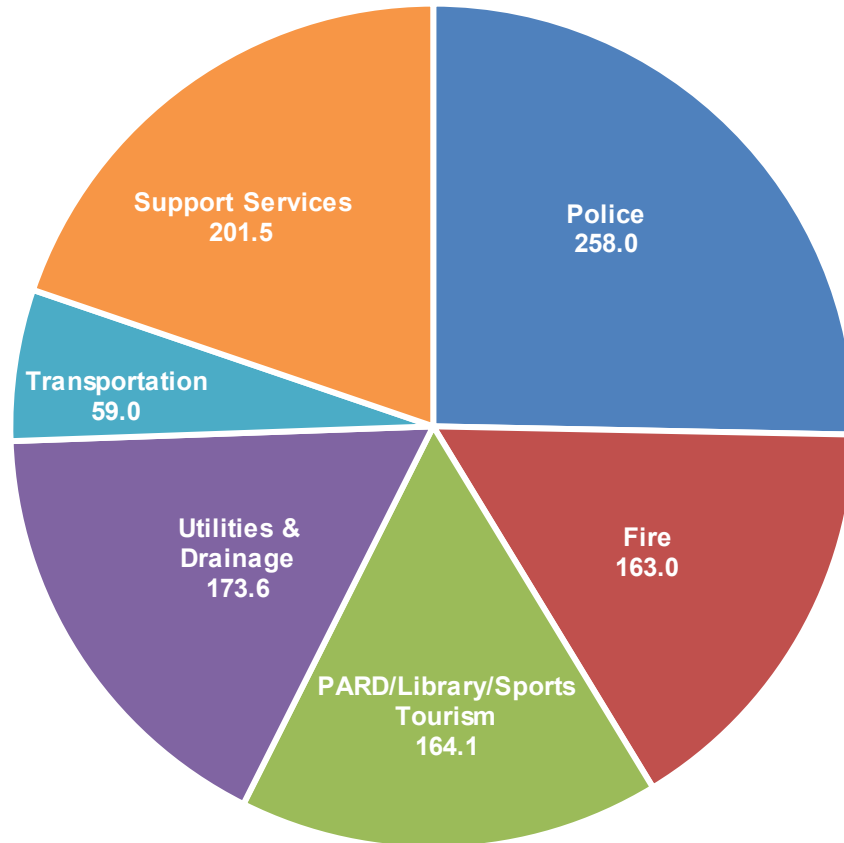
## DEBT RATINGS

	Agency	Rating	Date
<b>General Obligation</b>	Standard & Poor's	AAA	April 2019
	Moody's	Aa1	Feb 2014
<b>Utility</b>	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa2	April 2010
<b>BCRUA</b>	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa3	Jan 2008
<b>Type B</b>	Standard & Poor's	A+	April 2019
	Moody's	Aa3	Apr 2010
	Fitch	AA	Mar 2015
<b>Hotel</b>	Standard & Poor's	A+	Aug 2018
	Fitch	A+	Mar 2015

The Debt Rating represents the credit worthiness of corporate and government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

In October 2018, the City's General Obligation (GO) bonds received a rating upgrade to AAA from Standard & Poor's, the highest credit rating possible. This marks the second time in less than a year that the City's fiscal worthiness has been recognized with an AAA rating. Round Rock is one of only eight cities in Texas with AAA ratings for both General Obligation and Utility debt and one of thirty six cities in Texas with a AAA for GO Debt. The highest rating will bring lower interest rates for future debt issuances, which reduces the City's borrowing costs. Standard & Poor's noted the upgrade "reflects Round Rock's very strong economy and maintenance of a strong financial position.. (and) very strong management, with strong financial policies and practices."

## SUMMARY OF FTES BY FUNCTION



Function	FY 2017 Actual	FY 2018 Actual	FY 2019 Revised	FY 2020 Adopted	% of Total
Police	247.90	250.90	253.98	257.98	25.2%
Fire	142.00	158.00	162.00	163.00	16.1%
PARD/Library/Sports Tourism	152.50	158.38	162.13	164.13	16.1%
Utilities & Drainage	149.50	152.13	174.63	173.63	17.3%
Transportation	51.00	55.00	57.00	59.00	5.7%
Support Services	178.23	190.48	198.48	201.48	19.7%
<b>Total</b>	<b>921.13</b>	<b>964.88</b>	<b>1,008.20</b>	<b>1,019.20</b>	<b>100.0%</b>

## PERSONNEL

### SUMMARY OF FTES BY FUND

	2017	2018	2019	2020	FY19-FY20
	Actual	Actual	Revised	Adopted	Change
General Fund	751.63	790.75	812.58	822.58	10.00
Utility Fund	127.50	130.13	150.63	150.63	0.00
Drainage Fund	22.00	22.00	23.00	23.00	0.00
Hotel Occupancy Tax Fund	5.00	4.00	4.00	5.00	1.00
Sports Center Fund	11.00	13.50	11.00	11.00	0.00
Multipurpose Field Complex Fund	4.00	4.50	7.00	7.00	0.00
<b>Total</b>	<b>921.13</b>	<b>964.88</b>	<b>1,008.20</b>	<b>1,019.20</b>	<b>11.00</b>

### NEW FTES BY FUND

GENERAL FUND	FTE	UTILITY FUND	FTE
<i>Fire</i>		<i>Utility Billing</i>	
Fire Code Inspector	1.00	Customer Service Representative	1.00
<i>General Services</i>			<b>1.00</b>
Administrative Assistant	1.00		
<i>Library</i>			
Library Manager	1.00		
<i>Parks and Recreation</i>			
Fitness Instructor	1.00		
<i>Police</i>			
Police Officers	2.00		
Victims' Assistants	2.00		
<i>Transportation</i>			
CIP Infrastructure Inspector	2.00		
<b>General Fund Total</b>	<b>10.00</b>		

**CITYWIDE NEW FTE TOTAL 11.00**

# AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2018 Actual	FY2019 Actual	FY2020 Adopted
<b>ADMINISTRATION</b>				
City Manager	N/A	1.00	1.00	1.00
Assistant City Manager	EX	2.00	2.00	2.00
Administrative Associate	207	1.00	1.00	1.00
Administrative Technician	206	1.50	1.50	1.50
Management Analyst	111	1.00	1.00	1.00
Assistant to the City Manager	112	1.00	1.00	1.00
City Clerk	EX	1.00	1.00	1.00
Deputy City Clerk	110	1.00	1.00	1.00
Executive Administrative Assistant	108	1.00	1.00	1.00
<b>TOTAL</b>		<b>10.50</b>	<b>10.50</b>	<b>10.50</b>

## COMMUNICATIONS AND MARKETING

<i>Communications</i>				
Communications Director	EX	1.00	1.00	1.00
Communications & Marketing Manager	112	1.00	1.00	1.00
Web/Graphic Design Coordinator	212	0.00	1.00	1.00
Multi-Media Specialist	214	1.00	1.00	1.00
Public Information Specialist	110	2.00	2.00	2.00
<i>Arts and Culture</i>				
Arts Director	112	1.00	1.00	1.00
<b>TOTAL</b>		<b>6.00</b>	<b>7.00</b>	<b>7.00</b>

## FINANCE

<i>Administration</i>				
Chief Financial Officer (CFO)	EX	1.00	1.00	1.00
Accountant - Senior	108	3.00	4.00	4.00
Accounting Manager	113	3.00	3.00	3.00
Accounting Supervisor	110	3.00	3.00	3.00
Accounting Technician	207	4.00	3.00	3.00
Administrative Assistant	209	1.00	1.00	1.00
Budget Analyst	108	1.00	2.00	2.00
Budget Technician	210	1.00	0.00	0.00
Deputy CFO	116	1.00	1.00	1.00
Senior Accounting Technician	209	2.00	3.00	3.00
Payroll Technician	209	1.50	1.50	1.50
<i>Municipal Court</i>				
Court Bailiff	207	1.25	1.25	1.25
Court Clerk Administrator	114	1.00	1.00	1.00
Deputy Court Clerk	207	4.00	4.00	4.00
Deputy Court Clerk Administrator	110	1.00	1.00	1.00
Deputy Court Clerk Coordinator	210	1.00	1.00	1.00
Juvenile Case Manager	208	1.00	1.00	1.00
Supervisor Municipal Court	109	1.00	1.00	1.00
<i>Purchasing</i>				
Contract Specialist	108	1.00	1.00	1.00
Purchaser	211	3.00	3.00	3.00
Purchasing Manager	113	1.00	1.00	1.00
Purchasing Supervisor	110	0.00	1.00	1.00
Purchasing Technician	208	3.00	2.00	2.00
<i>Utility Billing</i>				
Customer Service Coordinator	210	1.00	1.00	1.00
Customer Service Representative	205	8.50	8.00	9.00
Manager - Utility Billing	112	1.00	1.00	1.00
Meter Services Representative	206	3.00	3.00	3.00
Supervisor - Meter Service	212	1.00	1.00	1.00
Supervisor - Utility Billing	109	1.00	2.00	2.00
<b>TOTAL</b>		<b>55.25</b>	<b>56.75</b>	<b>57.75</b>

(1) Transferred to Planning in FY 2018

Department	Grade	FY2018 Actual	FY2019 Actual	FY2020 Adopted
<b>FIRE</b>				
<i>Administration</i>				
Fire Chief	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	2.00	2.00
Administrative Associate	207	2.00	2.00	2.00
Administrative Manager	111	1.00	1.00	1.00
Assistant Fire Chief	EX	2.00	2.00	2.00
Asst. Emergency Management Coord.	111	1.00	1.00	1.00
Battalion Chief	CSPS	5.00	5.00	5.00
Captain	CSPS	4.00	4.00	4.00
Driver	CSPS	2.00	2.00	2.00
Emergency Management Coord.	113	1.00	1.00	1.00
Lieutenant	CSPS	5.00	5.00	5.00
Logistics Officer	210	3.00	3.00	3.00
<i>Central Fire</i>				
Battalion Chief	CSPS	4.00	4.00	4.00
Driver	CSPS	32.00	32.00	32.00
Captain	CSPS	12.00	12.00	12.00
Firefighter	CSPS	63.00	66.00	67.00
Lieutenant	CSPS	19.00	19.00	19.00
<b>TOTAL</b>		<b>158.00</b>	<b>162.00</b>	<b>163.00</b>

CSPS - Civil Service Pay Structure

## GENERAL SERVICES

<i>Facility Maintenance</i>				
General Services Director	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Custodian	203	9.00	11.00	11.00
Custodian Supervisor	211	1.00	1.00	1.00
Downtown Maintenance Tech		1.00	1.00	1.00
Electrician Journeyman	210	1.00	1.00	1.00
Facility Maintenance Manager	113	1.00	1.00	1.00
Facility Maintenance Superintendent	111	1.00	1.00	1.00
Facility Maintenance Tech	206	5.00	6.00	6.00
HVAC Tech	209	1.00	1.00	1.00
<i>Building Construction</i>				
Assistant General Services Director	116	1.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Building Construction Manager	111	1.00	1.00	1.00
Building Construction Superintendent	111	3.00	3.00	3.00
Development Services Manager	113	1.00	1.00	1.00
<i>Vehicle Maintenance</i>				
Administrative Associate	207	1.00	0.00	1.00
Parts Supervisor	209	0.00	1.00	1.00
Fleet Operations Manager	113	1.00	1.00	1.00
Fleet Operations Superintendent	111	1.00	1.00	1.00
Fleet Operations Supervisor	212	2.00	2.00	2.00
Mechanic	209	9.00	9.00	9.00
Mechanic - Public Safety	210	2.00	3.00	3.00
Parts Inventory Specialist	207	2.00	2.00	2.00
<b>TOTAL</b>		<b>48.00</b>	<b>52.00</b>	<b>53.00</b>

## HUMAN RESOURCES

Human Resources Director	EX	1.00	1.00	1.00
Human Resources Assistant Director	116	1.00	1.00	1.00
Administrative Assistant	209	0.75	0.75	0.75
Benefits Manager	112	1.00	1.00	1.00
Human Resources Assistant	207	1.00	1.00	1.00
Human Resources Generalist	110	2.00	1.00	1.00
Human Resources Specialist	211	2.00	3.00	3.00
HR Compensation/HRIS Administrator	111	0.00	1.00	1.00
Organizational Development Trainer	110	1.00	1.00	1.00
Safety Coordinator	109	1.00	1.00	1.00
Safety/Risk Manager	112	1.00	1.00	1.00
<b>TOTAL</b>		<b>11.75</b>	<b>12.75</b>	<b>12.75</b>

## PERSONNEL

### AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2018 Actual	FY2019 Actual	FY2020 Adopted
<b>INFORMATION TECHNOLOGY</b>				
Information Technology Director	EX	1.00	1.00	1.00
Assistant IT Director	116	1.00	1.00	1.00
Applications Development	112	1.00	0.00	0.00
Computer Support Technician	212	3.00	3.00	3.00
Enterprise Application Manager	114	1.00	1.00	1.00
GIS Analyst <sup>1</sup>	212	2.00	0.00	0.00
GIS Manager	114	1.00	1.00	1.00
Infrastructure Manager	114	1.00	1.00	1.00
Logistics Officer - IT	211	1.00	1.00	1.00
Network Administrator	112	2.00	2.00	2.00
Systems Administrator <sup>2</sup>	112	6.00	8.00	8.00
Virtualization Architect	112	1.00	1.00	1.00
<b>TOTAL</b>		<b>21.00</b>	<b>20.00</b>	<b>20.00</b>

(1) 2 GIS Analysts transferred to Planning in FY 2019

(2) One position transferred from PARD in FY 2019

#### LIBRARY

<i>Administration</i>				
Library Director	EX	1.00	1.00	1.00
Assistant Library Director	116	0.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Librarian	108	3.00	3.00	3.00
Library Assistant	206	3.00	3.00	3.00
Library Manager	112	1.00	1.00	1.00
<i>Children</i>				
Librarian	108	3.00	3.00	3.00
Library Assistant	206	1.00	1.50	1.50
Library Associate	204	0.50	0.50	0.50
Library Manager	112	1.00	1.00	1.00
<i>Public Services</i>				
Adult Services Assistant	206	0.50	0.50	0.50
Librarian	108	3.00	3.00	3.00
Library Assistant	206	2.00	2.00	2.00
Library Associate	204	5.75	6.00	6.00
Library Page	201	1.25	1.25	1.25
Library Supervisor	110	3.00	3.00	3.00
Senior Library Manager	113	1.00	0.00	1.00
<b>TOTAL</b>		<b>31.00</b>	<b>31.75</b>	<b>32.75</b>

#### PARKS AND RECREATION

<i>Administration</i>				
PARD Director	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Administrative Associate	207	3.50	3.50	3.50
Assistant PARD Director	116	1.00	1.00	1.00
Business Systems Analyst <sup>1</sup>	210	1.00	0.00	0.00
Marketing & Events Coordinator	110	2.00	2.00	2.00
Park Development Manager	112	1.00	1.00	1.00
Park Development Specialist	109	2.00	2.00	2.00
Park Ranger	210	2.50	3.50	3.50
Park Ranger - Senior	212	1.00	1.00	1.00
<i>Athletics</i>				
Athletics/Aquatics Programs Suprv.	108	2.00	2.00	2.00
Athletics/Aquatics Manager	112	1.00	1.00	1.00
Aquatics Manager	112	1.00	1.00	1.00
Recreation Program Coordinator	211	1.00	1.00	1.00
Senior Parks Maintenance Worker	206	2.00	2.00	2.00
<i>Clay Madsen Recreation Center</i>				
Administrative Technician	206	1.25	1.25	1.25
Bus Driver	203	1.25	1.25	1.25
Recreation Assistant	201	8.13	8.13	8.13
Recreation Center Supervisor	108	1.00	1.00	1.00
Recreation Program Coordinator	211	3.00	3.00	3.00
Recreation Shift Leader	207	6.25	6.25	6.25

(1) One position transferred to IT in FY 2019

Department	Grade	FY2018 Actual	FY2019 Actual	FY2020 Adopted
<b>PARKS AND RECREATION CONTINUED</b>				
<i>Forestry</i>				
Arborist	211	1.00	1.00	1.00
Forestry Manager	112	1.00	1.00	1.00
Forestry Technician	205	3.00	3.00	3.00
Parks Maintenance Worker	204	3.00	3.00	3.00
Parks Maintenance Crew Leader	209	1.00	1.00	1.00
<i>Old Settlers Park (OSP)</i>				
Parks Maintenance Crew Leader	209	3.00	3.00	3.00
Parks Maintenance Supervisor	212	1.00	1.00	1.00
Parks Maintenance Worker	204	7.00	7.00	7.00
Parks Maintenance Worker - Senior	206	10.00	10.00	10.00
Parks Superintendent	110	1.00	1.00	1.00
<i>Parks</i>				
Electrician Journeyman	210	1.00	1.00	1.00
Parks Maintenance Crew Leader	209	3.00	3.00	3.00
Parks Maintenance Supervisor	212	2.00	2.00	2.00
Parks Maintenance Worker	204	6.00	7.00	7.00
Parks Maintenance Worker - Senior	206	9.00	10.00	10.00
Parks Manager	112	1.00	1.00	1.00
Parks Superintendent	110	1.00	1.00	1.00
<i>Recreation</i>				
Administrative Associate	207	1.63	1.63	1.63
Bus Driver	203	0.63	0.63	0.63
Recreation Assistant	201	1.25	1.25	1.25
Recreation Center Supervisor	108	1.00	1.00	1.00
Recreation Shift Leader	207	1.00	1.00	1.00
Recreation Manager	112	1.00	1.00	1.00
Fitness Instructor	210	0.00	0.00	1.00
Recreation Program Coordinator	211	1.00	1.00	1.00
<b>TOTAL</b>		<b>105.38</b>	<b>107.38</b>	<b>108.38</b>

#### PLANNING AND DEVELOPMENT SERVICES

<i>Administration</i>				
Director Planning & Dev. Services	EX	1.00	1.00	1.00
Administrative Associate	207	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Assistant Director Planning & Dev. Svcs.	116	1.00	1.00	1.00
Development Facilitator	112	1.00	1.00	1.00
Planner	108	1.00	1.00	2.00
Planner - Senior	110	2.00	2.00	2.00
Planning Manager	113	1.00	1.00	1.00
Planning Technician	208	2.00	2.00	2.00
Principal Planner	112	2.00	2.00	2.00
GIS Analyst <sup>1</sup>	212	0.00	2.00	2.00
<i>Code Enforcement</i>				
Code Enforcement Manager	110	1.00	1.00	1.00
Code Enforcement Officer	209	3.00	3.00	3.00
Senior Code Enforcement Officer	212	1.00	1.00	1.00
<i>Community Development</i>				
Community Engagement Administrator <sup>2</sup>	112	1.00	1.00	1.00
Neighborhood Services Assistant <sup>2</sup>	110	1.00	1.00	1.00
CDBG Coordinator <sup>3</sup>	109	1.00	1.00	1.00
<i>Development Services Office (DSO)</i>				
Associate Engineer	110	2.00	2.00	2.00
DSO Manager	113	0.00	0.00	0.00
Engineering Services Manager	113	1.00	1.00	1.00
Engineering Tech	207	1.00	1.00	1.00
Engineering Tech - Senior	211	1.00	1.00	1.00
Planning Technician	208	2.00	2.00	2.00
Principal Planner	112	1.00	1.00	1.00
Planner - Senior	110	1.00	1.00	1.00
Senior Engineer	112	1.00	1.00	1.00
Staff Engineer	111	1.00	1.00	1.00



# AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2018 Actual	FY2019 Actual	FY2020 Adopted
<b>PLANNING AND DEVELOPMENT SERVICES CONTINUED</b>				
<i>Inspection Services</i>				
Assistant Building Official	113	2.00	2.00	2.00
Building Inspector	210	2.00	2.00	2.00
Building Official	114	1.00	1.00	1.00
Building Permits Technician	207	2.00	2.00	2.00
Building Plans Examiner	212	1.00	1.00	1.00
Chief Civil Inspector	214	1.00	1.00	1.00
Chief Residential Inspector	214	1.00	1.00	1.00
Commercial Inspector	213	3.00	3.00	3.00
Construction Inspector	211	4.00	4.00	4.00
Senior Building Inspector	212	3.00	3.00	3.00
<b>TOTAL</b>		<b>52.00</b>	<b>54.00</b>	<b>55.00</b>

(1) Transferred from IT in FY 2019 (2) Transferred from Administration in FY 2018 (3) Transferred from Finance in FY 2018

## POLICE

<i>Office of the Chief</i>				
Police Chief	EX	1.00	1.00	1.00
Administrative Associate	207	10.00	11.00	11.00
Accreditation Coordinator	210	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Animal Control Officer	205	5.00	5.00	5.00
Animal Control Supervisor	213	1.00	1.00	1.00
Assistant Police Chief	116	2.00	2.00	2.00
Call Taker	209	6.00	6.00	6.00
Communications Training Officer	211	5.00	6.00	6.00
Community Affairs Specialist	214	1.00	1.00	1.00
Crime Analyst	212	5.00	5.00	5.00
Crime Analyst & Statistics Manager	111	1.00	1.00	1.00
Crime Scene & Evidence Supervisor	214	1.00	1.00	1.00
Crime Scene Specialist	212	3.00	4.00	4.00
Crime Scene Supervisor	214	1.00	0.00	0.00
Division Manager - PD Support	113	1.00	1.00	1.00
Evidence Technician	206	3.48	3.48	3.48
Law Enforcement Support Tech.	207	4.43	5.50	5.50
Logistics Officer	210	2.00	2.00	2.00
Multi Media Specialist	214	1.00	1.00	1.00
Public Information Specialist	110	1.00	1.00	1.00
Public Safety Communications Mgr.	110	1.00	1.00	1.00
Public Safety Communications Op.	210	15.00	13.00	13.00
Public Safety Communications Super.	213	4.00	4.00	4.00
Records Supervisor	213	1.00	1.00	1.00
Victim Services Advocate	209	1.00	1.00	3.00
Victim Services Coordinator	207	1.00	1.00	1.00
<i>Patrol</i>				
Police Commander	CSPS	3.00	3.00	3.00
Police Lieutenant	CSPS	9.00	9.00	9.00
Police Officer	CSPS	132.00	134.00	136.00
Police Sergeant	CSPS	27.00	27.00	27.00
<b>TOTAL</b>		<b>250.90</b>	<b>253.98</b>	<b>257.98</b>

## TRANSPORTATION

<i>Administration</i>				
Transportation Services Director	EX	1.00	1.00	1.00
Administrative Assistant	207	0.00	1.00	1.00
<i>CIP/Infrastructure Inspection</i>				
Chief Construction Inspector	112	1.00	1.00	1.00
Construction Inspector	211	2.00	2.00	3.00
<i>CIP Management</i>				
Administrative Associate	207	2.00	1.00	1.00
Assistant Transportation Superintendent	109	0.00	1.00	1.00
CIP Program Manager	112	1.00	0.00	0.00
Project Manager - Senior	111	2.00	2.00	2.00
Operations Manager	113	1.00	1.00	1.00

Department	Grade	FY2018 Actual	FY2019 Actual	FY2020 Adopted
<b>TRANSPORTATION CONTINUED</b>				
<i>Drainage Operations<sup>1</sup></i>				
Assist. Transportation Superintendent	109	1.00	1.00	0.00
Bridge Maintenance Technician	209	1.00	0.00	0.00
Equipment Operator	206	5.00	7.00	0.00
Street Maintenance Worker	204	4.00	4.00	0.00
Transportation Crew Leader	211	5.00	5.00	0.00
<i>Planning &amp; Engineering</i>				
Engineering Associate	110	1.00	0.00	0.00
Engineering - Staff	112	0.00	1.00	1.00
Engineering - Staff	111	0.00	2.00	2.00
Assistant Transportation Director	116	1.00	1.00	1.00
Transportation Engineer	114	1.00	1.00	1.00
Transportation Planner	113	1.00	0.00	0.00
<i>Traffic Signs &amp; Signals</i>				
Assistant Transportation Superintendent	109	1.00	1.00	1.00
Traffic Operations Specialist	212	0.00	1.00	1.00
Signs & Marketing Technician	206	5.00	4.00	4.00
Traffic Signal Supervisor	213	1.00	1.00	1.00
Traffic Signal Technician - Senior	210	3.00	4.00	4.00
Transportation Superintendent	112	1.00	1.00	1.00
<i>Transit</i>				
Transit Coordinator	110	1.00	1.00	1.00
<i>Street Maintenance</i>				
Administrative Associate	207	1.00	1.00	1.00
Bridge Maintenance Technician	209	0.00	1.00	1.00
Equipment Operator	206	8.00	8.00	8.00
Street Maintenance Worker	204	12.00	12.00	12.00
Transportation Crew Leader	211	6.00	6.00	6.00
Transportation Superintendent	112	1.00	1.00	1.00
Transportation Supervisor	213	1.00	1.00	1.00
<b>TOTAL</b>		<b>71.00</b>	<b>75.00</b>	<b>59.00</b>

(1) Drainage Operations transferred to the Utilities Department

## UTILITIES AND DRAINAGE

<i>Administration</i>				
Director of Utilities	EX	1.00	1.00	1.00
Administrative Assistant	207	1.00	1.00	1.00
Administrative Associate	206	1.00	1.00	1.00
Construction Inspector	211	1.00	1.00	1.00
Coord. - Utility Svc. Marketing	212	1.00	1.00	1.00
Engineer Senior	112	1.00	1.00	1.00
Engineer Technician Senior	211	1.00	1.00	1.00
GIS Analyst	212	2.00	2.00	2.00
Manager - Utility Engineering	113	1.00	1.00	1.00
Project Manager - Senior	111	2.00	2.00	2.00
Utility Engineer	114	1.00	1.00	1.00
<i>Drainage Engineering</i>				
City Engineer	114	1.00	1.00	1.00
Engineer - Associate	110	1.00	1.00	1.00
Staff Engineer	111	1.00	1.00	1.00
Storm Water Manager	113	1.00	1.00	1.00
Storm Water Technician	208	1.00	1.00	1.00
Storm Water Technician - Senior	210	1.00	1.00	1.00
<i>Drainage Operations<sup>1</sup></i>				
Assist. Transportation Superintendent	109	0.00	0.00	1.00
Bridge Maintenance Technician	209	0.00	0.00	0.00
Equipment Operator	206	0.00	0.00	7.00
Street Maintenance Worker	204	0.00	0.00	4.00
Transportation Crew Leader	211	0.00	0.00	5.00
<i>Environmental Services</i>				
Administrative Associate	207	1.00	1.00	1.00
Environmental Services Supervisor	112	1.00	1.00	0.00
Field Lab Technician	206	1.00	1.00	1.00
Laboratory Analyst	209	1.00	1.00	1.00
Laboratory Analyst - Senior	212	1.00	1.00	1.00
Pretreatment Comp. Specialist	212	1.00	1.00	1.00
Pretreatment Technician	210	1.00	1.00	1.00
<i>Recycling/Solid Waste Services</i>				
Recycling Attendant	203	2.48	2.48	3.48

## PERSONNEL

### AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

#### UTILITIES AND DRAINAGE CONTINUED

<i>Wastewater Treatment Plant</i>				
Administrative Associate	207	0.00	1.00	1.00
Utility Services Superintendent	112	0.00	1.00	1.00
Utility Services Supervisor	213	0.00	3.00	3.00
Wastewater Treatment Plant Senior	211	0.00	1.00	1.00
Wastewater Treatment Plant Operator	210	0.00	6.00	6.00
Utility Services Worker	206	0.00	2.00	2.00
Laboratory Analyst	209	0.00	1.00	1.00
Systems Mechanic	209	0.00	2.00	2.00
Systems Mechanic- Senior	210	0.00	1.00	1.00
SCADA Technician	210	0.00	1.00	1.00
Field Lab Technician	206	0.00	1.00	1.00
<i>Wastewater Line Maintenance</i>				
Administrative Technician	206	1.00	1.00	1.00
Utility Services Crew Leader	210	9.00	9.00	9.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility Services Supervisor	213	2.00	2.00	2.00
Utility Services Technician	210	1.00	1.00	1.00
Utility Services Worker	206	8.00	8.00	8.00
Utility Services Worker - Senior	209	5.00	5.00	5.00
<i>Wastewater Systems Support</i>				
Backflow Technician	206	1.00	1.00	1.00
Systems Mechanic	209	3.00	3.00	3.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility Systems Mechanic Supervisor	214	1.00	1.00	1.00
<i>Water Line Maintenance</i>				
Administrative Assistant	209	1.00	1.00	1.00
Logistics Officer	210	1.00	1.00	1.00
Utility Crew Leader	210	8.00	8.00	8.00
Utility Operations Manager	115	1.00	1.00	1.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility Services Supervisor	213	2.00	2.00	2.00
Utility Services Technician	210	1.00	1.00	1.00
Utility Services Worker	206	6.00	6.00	6.00
Utility Services Worker - Senior	209	10.00	10.00	10.00
<i>Water Systems Support</i>				
Administrative Technician	206	1.00	1.00	1.00
Backflow Coordinator	210	1.00	1.00	1.00
Meter Services Supervisor	212	1.00	1.00	1.00
Meter Services Technician	208	4.00	4.00	4.00
Systems Mechanic	209	6.00	6.00	6.00
Systems Mechanic Crew Leader	210	2.00	2.00	2.00
Utility Crew Leader	210	1.00	1.00	1.00
<i>Water Treatment Plant</i>				
Environmental Services Manager	113	1.00	1.00	1.00
SCADA Technician	211	1.00	1.00	1.00
Utility Services Superintendent	112	1.00	1.00	1.00
Utility System Integrator	111	1.00	1.00	1.00
Water Conservation Coordinator	209	1.00	1.00	1.00
Water Plant Operator	210	5.00	5.00	5.00
Water Plant Operator Senior	211	4.63	4.63	4.63
<b>TOTAL</b>		<b>123.10</b>	<b>143.10</b>	<b>160.10</b>

#### SPORTS MANAGEMENT AND TOURISM

<i>Convention and Visitors Bureau</i>				
CVB Director	EX	1.00	1.00	1.00
Administrative Associate	209	1.00	1.00	1.00
Events Manager	110	1.00	1.00	1.00
Marketing & Events Coordinator	110	0.00	0.00	0.00
<i>Multipurpose Field Complex</i>				
Assist. Coord. - Operations & Events	211	1.50	1.50	1.50
Parks Maintenance Crew Leader	209	1.00	1.00	1.00
Parks Maintenance Worker	204	2.00	3.00	3.00
<i>Sports Center</i>				
Sports Management & Tourism Director	EX	1.00	1.00	1.00
Administrative Assistant	209	1.00	1.00	1.00
Assist. Coord. - Operations & Events	211	3.50	3.50	3.50
Parks Maintenance Worker	204	1.00	1.00	1.00
Custodian	203	2.00	2.00	2.00
Facility Maintenance Technician	206	1.00	1.00	1.00
Operations Coordinator	110	1.00	1.00	1.00
Marks & Events Coordinator	110	1.00	1.00	1.00
Sports Center Manager	113	2.00	2.00	2.00
<b>TOTAL</b>		<b>21.00</b>	<b>22.00</b>	<b>22.00</b>

<b>CITYWIDE FTE GRAND TOTAL</b>	<b>964.88</b>	<b>1,008.20</b>	<b>1,019.20</b>
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## PAY STRUCTURE

### CIVIL SERVICE PAY STRUCTURE

POLICE	MINIMUM	MAXIMUM
Officer	\$59,943	\$84,746
Sergeant	\$76,114	\$97,027
Lieutenant	\$90,450	\$110,489
Commander	\$103,758	\$126,507

FIRE	MINIMUM	MAXIMUM
Firefighter	\$54,377	\$83,479
Driver	\$64,989	\$91,827
Lieutenant	\$75,106	\$101,010
Captain	\$86,800	\$111,111
Battalion Chief	\$100,313	\$122,222

Shift Firefighters are annualized at 2,912 hours.

Non-shift Firefighters are annualized at 2,080 hours.

### NON-CIVIL SERVICE GRADE AND PAY STRUCTURE

EXEMPT	PAY CYCLE	MINIMUM	MAXIMUM
108	Annual	\$48,672	\$73,008
109	Annual	\$50,669	\$75,920
110	Annual	\$53,726	\$80,600
111	Annual	\$56,971	\$85,446
112	Annual	\$60,923	\$91,395
113	Annual	\$68,245	\$102,378
114	Annual	\$80,538	\$120,827
115	Annual	\$95,035	\$142,563
116	Annual	\$102,960	\$205,920

NON-EXEMPT	PAY CYCLE	MINIMUM	MAXIMUM
203	Annual	\$26,395	\$39,582
204	Annual	\$27,435	\$41,163
205	Annual	\$30,243	\$45,386
206	Annual	\$30,243	\$45,386
207	Annual	\$31,762	\$47,653
208	Annual	\$33,363	\$50,045
209	Annual	\$35,339	\$53,019
210	Annual	\$37,482	\$56,222
211	Annual	\$40,102	\$60,154
212	Annual	\$43,326	\$64,979
213	Annual	\$47,216	\$70,845
214	Annual	\$51,459	\$77,210



## FINANCIAL POLICIES

Adopted August 22, 2019

### PURPOSE

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. ***These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies, as itemized below, are adopted by the City Council annually and considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RRTEDC).

### FUND STRUCTURE & BASIS OF ACCOUNTING

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

### GOVERNMENTAL FUNDS

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**  
The General Fund is the Primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.
- **Debt Service Funds**  
This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.



## FINANCIAL POLICIES

- **Capital Project Funds**

Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. The expected expenditures under the Capital Improvement Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations.

- **Special Revenue Funds**

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

### PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensates absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Drainage Fund.

- **Utility Fund**

The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

- **Water** - Water operations include water line maintenance, water systems support, and the water treatment plant.
- **Wastewater** - Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Drainage Fund**

The Drainage Fund administers all aspects of the City's Storm Water Drainage program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the drainage system.

## **STRATEGIC PLANNING AND GOALS**

### **City Council Strategic Plan**

The Council's Strategic Plan consists of the long-term Vision (15 years), five-year Goals, and near-term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed and updated by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning retreat.

### **Council Vision and Goals**

The Council has further defined the City's Strategic Plan around six (6) Goals. These Goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The Goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. Great Community to Live
4. "The Sports Capital of Texas" for Tourism and Residents
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

## **LONG TERM FINANCIAL PLANNING**

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the M&O and Debt portions of the property tax rate
- Utility Fund
- Drainage Fund
- RRTEDC (also known as Type B) Fund
- Hotel Occupancy Tax Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund
- Golf Course Fund

The financial forecasts will assess long-term financial implications of current and proposed policies and programs and assist with the development of strategies to achieve the City's goals.

## **ANNUAL BUDGET**

### **Preparation**

The Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The budget shall be

**FINANCIAL POLICIES**

submitted on or before the first day of August of each year to the City Council.

Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

**Proposed Budget**

A proposed budget shall be prepared by the City Manager with participation from all of the City's Division Directors within the provision of the Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the public library.

**Balanced Budget**

The goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

**Revenues and Expenditures**

The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

**Administrative allocations**

Allocations for the general support services to the Utilities Fund, Drainage Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

**Personnel**

The annual Budget will also include the approved number of full time equivalents (FTEs) for the City. Approval of budget is considered approval of the FTEs. City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If the transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long recruitment and training times required. The department must stay within appropriated budget for that fiscal year and receive advanced approval from the City Manager.

**Fund Balance**

Balances in excess of authorized reserves will be used to fund the pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

### **Adoption**

Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by Ordinance the final budget as amended. State law requires at least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the effective tax rate. In practical terms, that means five of the seven members must vote in favor of the tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The Annual Budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

### **Reporting**

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

### **Budget Amendments**

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the Mid-Year Review process if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

### **Emergency Appropriations**

The Charter (Section 8.05) allows for emergency appropriations “to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare.” An ordinance must be adopted by favorable votes of five (5) or more of the City Council members.

## **CAPITAL IMPROVEMENT PROGRAM (CIP) BUDGET**

The City’s goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

### **Preparation**

The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Drainage, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City’s total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

**FINANCIAL POLICIES****Financing Programs**

When determining the financing options for CIP, the City will first evaluate the available funds in the Self Finance Construction funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

**CAPITAL MAINTENANCE AND REPLACEMENT**

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure that major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

**BUDGET CONTINGENCY PLAN**

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence they will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.



## **FUNDS, RESERVES AND DESIGNATIONS**

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness. Funds will be used for purposes as designated by state law, charter and this policy.

### **General Fund**

- **Reserve**  
In recognition of fund balance reserve best practices, the fund balance reserve in the General Fund shall be ninety (90) days or 25% of annual budgeted General Fund operating expenditures. Staff will evaluate the financial stability of the General Fund revenues annually to ensure the reserve requirement remains adequate.
- **Designation**  
Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

### **Self Finance Construction Funds**

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**  
Transfers from the General Fund provides funding for the repairs and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.
- **Utility Self Finance Construction (USFC)**  
Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

### **Utilities Fund**

- **Reserve**  
Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs.
- **Coverage**  
The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

### **Drainage Fund**

- **Reserve**  
Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements.

## FINANCIAL POLICIES

- **Coverage**

The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

### Hotel Occupancy Tax (HOT) Fund

- **Reserve**

Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. Bond covenant also requires 1.40 times average annual debt service to be reserved.

- **Designations**

- **Capital Infrastructure**

The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond Triple A baseball stadium and conference center, the Round Rock Sports Center, and the Old Settlers Park Multi-Purpose Field Complex.

- **Promotion of the Arts**

A minimum of five percent (5%) of HOT revenues, net of any rebates, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

### Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)

- **Allocation of Funds for Projects**

A five-year project spending plan will be presented and adopted at least annually to ensure adequate funds are available for transportation, economic development and other allowed uses of Type B funds. This five-year plan will be reviewed by staff at least quarterly and updates will be presented to the Type B board as needed for *transportation capital improvements programs* (TCIP), *economic incentive programs* (EIP) and *other legally allowable projects* approved by the Type B board and ratified by Council.

- **Reserve**

The RRTEDC shall maintain a minimum of \$1 million or 33% of recurring operating type expenditures.

### Sports Center

- **Reserve**

Fund Balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.

- **Designation**

It is the goal of the City Council to establish a capital replacement account of \$3 million to ensure the facility is maintained.

- **Investment Reimbursement**

At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

### Multi-Purpose Field Complex

- **Reserve**  
Fund Balance reserves should be 25% or ninety (90) days of operating expenses.
- **Designation**  
It is the goal of the City Council to establish a capital replacement account once the complex is fully operational.
- **Funding Source**  
Operating and debt principal and interest costs not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.

## **REVENUES**

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**  
All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by Williamson and Travis Central Appraisal Districts.
- **Sales Tax**  
Sales tax revenue will be used to fund the recurring operations of the General Fund, the transportation improvements and economic development activities of the RRTEDC (Type B) fund, and one-time capital requirements in the General Self Finance Construction Fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met.

The City's goal is to have balanced and reliable on-going revenues for its General Fund operations without over-reliance on any single sales tax provider. Therefore, Dell sales tax receipts, net of rebate, are not to exceed 20% of budgeted sales tax revenues in the General Fund. Any funds in excess of expected or realized sales tax in excess of 20% will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one time capital expenditures or projects.

- **User Fees and Charges**  
For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.
- **Utility Rates**  
Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate

## FINANCIAL POLICIES

level of working capital. The utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one-time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.

- **Franchise Fees**  
Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.
- **Hotel Occupancy & Venue Taxes**  
Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promotion activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.
- **Non-Recurring Revenues**  
One-time or non-recurring revenues should not be used to finance current ongoing operations.

## EXPENDITURES

- **Appropriations & Transfers**  
All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.
- **Procurement**  
In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.
- **Formal Approvals**  
The City Manager or City Council approval is required as detailed below.
  - City Manager Approval
    - Any outside agreement/contract that requires a signature under \$50,000.00;
  - City Council Approval
    - Any item the City Manager deems necessary to require City Council approval;

- Any outside agreement/contract over \$50,000.00;
- All intergovernmental agreements
- **Authorized Purchases**  
The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.
  - Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
    - Item is \$200,000 or greater, unless the Council makes an exception,
    - Item contains a contract requiring the Mayor's signature;
    - Purchase deviates from the original purchase as designated on the list;
    - Cost exceeds the greater of 10% or \$10,000; or
    - Council has designated that item (s) come back for approval
  - Capital projects and funding agreements will be presented to Council for consideration and approval.

## **CASH MANAGEMENT AND INVESTMENTS**

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Comprehensive Annual Financial Report (CAFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain the public trust through responsible actions as custodians of public funds.

### **Cash Management Philosophy**

The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

### **Investment Objectives**

The City's investment program will be conducted as to accomplish the following listed in priority order:

- Safety of the principal invested
- Liquidity and availability of cash to pay obligations when due
- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

## **DEBT**

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt picture and make it easier for decision-makers to understand issues concerning debt issuance and management.



## FINANCIAL POLICIES

It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

### CONDITIONS OF DEBT ISSUANCE

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the capital improvement program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

### TYPES OF DEBT

- **General Obligation Bonds**  
General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Certificate of Obligations**  
Certificate of Obligations may be used to fund capital improvements or equipment that are not otherwise funded by general obligation or revenue bonds. With CO bonds, the voters have an option to petition for an election on whether the certificates should be issued. There is a thirty (30) day notice period before a city can pass an ordinance to issue the certificates giving time for citizen input and time to gather signatures for a petition to call an election. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Enterprise Revenue Bonds**  
Enterprise Revenue Bonds finance facilities for a revenue producing enterprise and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.
- **Refunding Obligations**  
Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.
- **Tax Anticipation Notes**  
Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years

and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

- **Leases**  
Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.
- **Assessment Bonds**  
Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.
- **Internal borrowing between City funds**  
The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.
- **Other Obligations**  
There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

## RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

## LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

## CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.

## FINANCIAL POLICIES

- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

### DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize an RFP-selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**  
In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.
  - Bond sales shall be cancelable at any time prior to the time bids are to be received.
  - Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.
- **Negotiated Sale**  
In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.
- **Direct Purchase**  
In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other

associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

## **RATING AGENCY COMMUNICATION & DISCLOSURE**

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced to a minimum and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. The City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

## **BOND REIMBURSEMENT RESOLUTIONS**

The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

## **INVESTMENT OF BOND PROCEEDS**

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were

## **FINANCIAL POLICIES**

originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

### **FEDERAL REQUIREMENTS**

The City will maintain written procedures to follow post issuance compliance rules, arbitrage rebate and other Federal requirements.

- Post issuance tax compliance rules will include records retention, arbitrage rebate, use of proceeds, and
- Continuing disclosure requirements under SEC Rule 15c2-12, MSRB standards, or as may be required by bond covenants or related agreements.

### **ECONOMIC DEVELOPMENT**

The City will actively promote economic development and business retention with prescribed business focus areas to maintain and expand the long-term business, financial and employment base for the community. These efforts will be accomplished through a contract with the Chamber of Commerce and partnership with City staff, Council and local business leadership.

- An economic development plan or strategy will be developed and periodically reviewed and updated as conditions change.
- Financial incentive guidelines will be established and periodically reviewed.
- Both economic impact and direct financial impact to the City will be evaluated and considered for each incentive proposal.
- Risks will be assessed as part of each proposed agreement and mitigated by emphasizing performance-based programs and financial surety provisions where possible for any up front investments by the City or its partners.

Approved incentive agreements will be monitored for compliance with reporting of that compliance made to the City Manager at least annually.

### **ACCOUNTING, AUDITING AND FINANCIAL REPORTING**

- **Accounting**  
The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer (CFO) is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.
- **Audit of Accounts**  
In accordance with the City Charter, an independent audit of the City accounts will be performed every year. The auditor is retained by and is accountable to the City Council and will have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The auditing firm will serve for up to 5 years, at which time, the City will re-solicit proposals for these services if deemed necessary by the City Council. The



actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**

Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Comprehensive Annual Financial Report (CAFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The CAFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**

All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expediently and collection agencies are utilized when appropriate.

- **Payables Policy**

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

## **INTERNAL CONTROLS**

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of the internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**

Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**

Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

- **Internal Audit Program**

An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

## **EMPLOYEES & COMPENSATION**

Realizing the importance and contribution of employees in achieving the Strategic Goals of the City and to maintaining its high standards, the City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community

**FINANCIAL SUMMARIES**

in an effective and efficient manner.

To meet the goal of a quality workforce, the City will maintain competitive compensation and benefit programs.

- The proposed budget will include an amount adequate to cover changes in market salaries, as well as funds for performance-based merit increases as determined annually by the City Manager.
- The City will maintain a competitive health insurance program, including considering new options and adjustments to provide quality benefits in a cost effective manner.

**SELF INSURANCE & RISK MANAGEMENT**

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, the employee may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from the City and employee payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

**FEDERAL AND STATE GRANTS**

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

## HOME RULE CHARTER

Amended May 6, 2017

### ARTICLE 8 FINANCIAL ADMINISTRATION

#### **Sec. 8.01. - Fiscal year.**

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

**State Law reference—** City fiscal year, V.T.C.A., Local Government Code § 101.022, V.T.C.A., Tax Code § 1.05.

#### **Sec. 8.02. - Public record.**

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

**State Law reference—** Local Government Records Act, V.T.C.A., Local Government Code ch. 201.

#### **Sec. 8.03. - Annual budget.**

(a) Content. The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

- (1) an itemized estimate of the expense of conducting each department, division, and office;
- (2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;

**HOME RULE CHARTER**

- (3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;
  - (4) a statement of the total probable income of the City from taxes for the period covered by the estimate;
  - (5) tax levies, rates, and collections for the preceding five years;
  - (6) an itemization of all anticipated revenue from sources other than the tax levy;
  - (7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
  - (8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;
  - (9) anticipated net surplus or deficit for the ensuring fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);
  - (10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:
    - i. a summary of proposed programs;
    - ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
    - iii. cost estimates, method of financing and recommended time schedules for each such improvement; and
    - iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
  - (11) such other information as may be required by the City Council.
- (b) Submission. On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.
- (c) Public Notice and Hearing. The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:
- (1) the times and places where copies of the message and budget are available for inspection by the public; and

(2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

(d) Amendment Before Adoption. After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

(e) Adoption. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted, or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

**State Law reference—** Municipal budget, V.T.C.A., Local Government Code ch. 102; when charter provisions control, V.T.C.A., Local Government Code § 102.011.

#### **Sec. 8.04. - Administration of budget.**

(a) Payments and Obligations Prohibited. No payment shall be made, or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any employee who knowingly authorized or made such payment or incurred such obligations, and such employee shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000; May 6, 2017)



## HOME RULE CHARTER

**Sec. 8.05. - Emergency appropriations.**

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

**Sec. 8.06. - Borrowing to meet emergency appropriations.**

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding [Section 8.05](#), the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

**Sec. 8.07. - Borrowing in anticipation of property taxes.**

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year \_\_\_\_\_" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

**Sec. 8.08. - Depository.**

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

**State Law reference—** Depositories for municipal funds, V.T.C.A., Local Government Code ch. 105.

### **Sec. 8.09. - Purchase procedure.**

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

**State Law reference—** Competitive bidding, V.T.C.A., Local Government Code § 252.021 et seq.; exemptions, V.T.C.A., Local Government Code §§ 252.022, 252.023.

### **Sec. 8.10. - Independent audit.**

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its elected officials. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011; May 6, 2017)

**State Law reference—** Audit of municipal finances, V.T.C.A., Local Government Code ch. 103.

**BUDGET****ORDINANCE NO. O-2019-0359**

**AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ROUND ROCK, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020, DIRECTING THE CITY CLERK TO FILE A TRUE COPY OF THE BUDGET WITH THE COUNTY CLERKS OF WILLIAMSON AND TRAVIS COUNTIES, TEXAS.**

**WHEREAS**, the City Manager of the City of Round Rock, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2019, and ending September 30, 2020; and

**WHEREAS**, proper and timely notice that a public hearing on such budget would be held on August 22, 2019 was given and made in accordance with the law and within the time limits set forth by law; and

**WHEREAS**, such public hearing was held in accordance with law on August 22, 2019, prior to final adoption of this ordinance; Now Therefore

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS, THAT:**

The budget submitted by the City Manager for the fiscal year beginning October 1, 2019 and ending September 30, 2020, as summarized in Exhibit "A" attached hereto, is hereby in all things approved and adopted and it shall be effective as of October 1, 2019. The attached budget also contains the budget for the Round Rock Transportation and Economic Development Corporation, which is approved and adopted.

In accordance with §102.008(a)(1), Local Government Code, the Chief Financial Officer is directed to file with the City Clerk a true copy of the final budget as adopted by the City Council, and the City Clerk is directed to certify as a true copy said budget and file it with this ordinance in the official records of the City.

In accordance with §102.008(a)(2)(A), Local Government Code, the City Clerk is directed to ensure that a copy of the budget, including the cover page, is posted on the City's website.

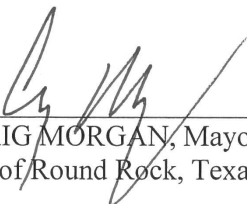
In accordance with §102.008(a)(2)(B), Local Government Code, the City Clerk is directed to ensure that the record vote described by §102.007 (d)(2), Local Government Code is posted on the City's website at least until the first anniversary of the date this ordinance is adopted.

In accordance with §102.009(d), Local Government Code, the City Clerk is directed to file a certified copy of this ordinance along with a true copy of the budget with the County Clerk of Williamson County and the County Clerk of Travis County.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

**READ** and **APPROVED** on first reading this the 22<sup>nd</sup> day of August, 2019.

**READ, APPROVED** and **ADOPTED** on second reading this the 12<sup>th</sup> day of September, 2019.

  
CRAIG MORGAN, Mayor  
City of Round Rock, Texas

ATTEST:

  
SARA L. WHITE, City Clerk

## TAX LEVY

## ORDINANCE NO. O-2019-0380

**AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ROUND ROCK, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE YEAR 2019.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:**

**I.**

That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Round Rock, Texas, for the year 2019 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 31.3509 cents on each One Hundred Dollars (\$100.00) valuation of property.

That there is hereby levied and there shall be collected for the City of Round Rock, Texas, to provide for Interest and Sinking Funds for the year 2019 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 12.5491 cents on each One Hundred Dollars (\$100.00) valuation of property.

## SUMMARY

Maintenance and operation of the Municipal Government	31.3509 cents
Interest and Sinking	<u>12.5491</u> cents
Total Tax per \$100.00 of valuation	43.9000 cents

THIS TAX RATE WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$31.82.



II.

That the City Clerk shall ensure that the City's home page of its internet website shall include the following statement: "THE CITY OF ROUND ROCK ADOPTED A TAX RATE THAT WILL RAISE MORE TAXES FOR MAINTENANCE AND OPERATIONS THAN LAST YEAR'S TAX RATE. THE TAX RATE WILL EFFECTIVELY BE RAISED BY 11.3 PERCENT AND WILL RAISE TAXES FOR MAINTENANCE AND OPERATIONS ON A \$100,000 HOME BY APPROXIMATELY \$31.82."

III.


All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

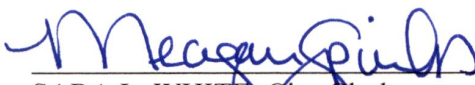
**READ** and **APPROVED** on first reading this the 12<sup>th</sup> day of September, 2019.

TAX LEVY

READ, APPROVED and ADOPTED on second reading this the 26<sup>th</sup> day of  
September, 2019.

  
\_\_\_\_\_  
CRAIG MORGAN, Mayor  
City of Round Rock, Texas

ATTEST:

  
\_\_\_\_\_  
~~SARA L. WHITE, City Clerk~~  
Meagan Spinks  
Deputy City Clerk

## WATER UTILITY RATES

Adopted September 26, 2019

This ordinance amends the prior utility rate ordinance by repealing a scheduled water rate increase.

### ORDINANCE NO. O-2019-0379

**AN ORDINANCE AMENDING CHAPTER 44, SECTION 44-32 WATER RATES AND SECTION 44-33 REUSE WATER RATES, CODE OF ORDINANCES (2018 EDITION), CITY OF ROUND ROCK, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:**

#### I.

That Chapter 44, Section 44-32, Subsections (a)(5), (a)(6), (a)(8), (a)(9), (b) and (c), Code of Ordinances (2018 Edition), City of Round Rock, Texas, are hereby amended to read as follows:

#### **Sec. 44-32. Water rates.**

##### *(a) Water rates for retail customers.*

- (5) *Residential customer volume rates for billing periods.* For water consumed by residential customers during billing periods, each residential customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

	Volume Charge Effective October 1, 2018
Rate Block One	\$2.56
Rate Block Two	\$3.20
Rate Block Three	\$3.85
Rate Block Four	\$5.77

- (6) *Commercial customer volume rates for billing periods.* For water consumed by commercial customers during billing periods, each commercial customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

Volume Charge Effective October 1, 2018
---

## WATER UTILITY RATES

	\$2.80	
--	--------	--

- (8) *Irrigation customer volume rates for billing periods.* For water consumed by irrigation customers during billing periods, each irrigation customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

		<b>Volume Charge Effective October 1, 2018</b>	
Rate Block One		\$3.20	
Rate Block Two		\$3.85	
Rate Block Three		\$5.77	

- (9) *Monthly service charge.* Except as provided below, in addition to the above volume rates, each residential, commercial, and irrigation customer shall pay a monthly water service charge pursuant to the following schedule regardless of the amount of water used:

<b>Meter Size in inches</b>	<b>Monthly Service Charge Effective October 1, 2018</b>	
5/8	\$16.52	
3/4	\$23.00	
1	\$36.32	
1-1/2	\$69.59	
2	\$109.51	
3	\$202.68	
4	\$335.79	
6	\$1,046.86	
8	\$1,829.77	
10	\$2,873.67	



12	\$3,526.11
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- a. *Medicaid exemption discontinued after October 1, 2005.* Except as provided in subsection (a)(9)b of this section, on and after October 1, 2005, the monthly water service charge exemption for head of household residents eligible for Medicaid benefits will be discontinued.
- b. *Exemption for current recipients.* For residential service located within the corporate city limits where the head of the household is eligible for Medicaid benefits, and if said resident head of household was receiving the Medicaid exemption from the monthly water service charge prior to October 1, 2005, and if said resident head of household re-applies for said exemption between October 1 and October 30 of each year, then the exemption from paying the monthly water service charge shall continue until the head of the household is no longer eligible for Medicaid benefits, as determined by federal guidelines and as administered by the state.
- c. *Unlawful acceptance of exemption or discount.* It shall be unlawful for any person to apply for and/or receive a water rate discount or exemption from the monthly water service charge if such person is not eligible to receive said discount or exemption.

(b) *Water rates and permit fees for bulk users.*

Fire Hydrant Meter Size	Monthly Base Rate
5/8 inch	\$75.00
1 inch	\$100.00
3 inch	\$150.00

Bulk use customers volume rates for billing periods. For water consumed by bulk use customers during billing periods, each bulk use customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

Volume Charge Effective October 1, 2018
\$2.80

(c) *Rates for water service to wholesale customers.*

- (1) The rate for water service to a wholesale customer shall consist of a monthly base charge and a volumetric charge per 1,000 gallons of water used.
- (2) The monthly base charge and the volumetric charge for water to wholesale customers are as follows:
  - a. *Aqua Texas, Inc.:*



## WATER UTILITY RATES

		<b>Effective October 1, 2018</b>	
Base Charge		\$5,364.00	
Volume Charge		\$2.71	

b. *Fern Bluff Municipal Utility District:*

		<b>Effective October 1, 2018</b>	
Base Charge		\$26,506.00	
Volume Charge		\$2.90	

c. *Paloma Lake Municipal District Nos. 1 & 2 (Consolidated):*

		<b>Effective October 1, 2018</b>	
Base Charge		\$5,566.00	
Volume Charge		\$3.97	

d. *R&R Mobile:*

		<b>Effective October 1, 2018</b>	
Base Charge		\$1,070.00	
Volume Charge		\$2.39	

e. *Walsh Ranch Municipal Utility District:*

		<b>Effective October 1, 2018</b>	
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Base Charge		\$3,580.00	
Volume Charge		\$3.23	

f. *Williamson County Municipal Utility District #10:*

		<b>Effective October 1, 2018</b>	
Base Charge		\$15,506.00	
Volume Charge		\$2.85	

g. *Williamson County Municipal Utility District #11:*

		<b>Effective October 1, 2018</b>	
Base Charge		\$14,655.00	
Volume Charge		\$3.22	

h. *Vista Oaks Municipal Utility District:*

		<b>Effective October 1, 2018</b>	
Base Charge		\$12,277.00	
Volume Charge		\$2.85	

**II.**

That Chapter 44, Section 44-33, Code of Ordinances (2018 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

**Sec. 44-33. Reuse water rates.**

(a) *Reuse water rates.*

## WATER UTILITY RATES

- (1) *Volume rates.* For reuse water consumed, each reuse water customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

	<b>Effective October 1, 2018</b>	
	\$1.92	

*NOTE:* Reuse water rates have only one block volume rate. In addition, reuse water is not subject to ANY watering restrictions imposed during any stage of the drought contingency plan.

*Monthly service charge.* Except as provided below, in addition to the above volume rates, each reuse water customer shall pay a monthly water service charge pursuant to the following schedule regardless of the amount of water used:

<b>Meter Size in inches</b>	<b>Monthly Service Charge Effective October 1, 2018</b>	
5/8	\$16.52	
3/4	\$23.00	
1	\$36.32	
1-1/2	\$69.59	
2	\$109.51	
3	\$202.68	
4	\$335.79	
6	\$1,046.86	
8	\$1,829.77	
10	\$2,873.67	
12	\$3,526.11	

- (2) *Service charge.* Single-family residential homes with city water service that have reuse water meters shall pay 50 percent of the monthly service charges for reuse meters.

- (3) *Outside city limits.* The above reuse water rates and service charges apply to all customers located within the corporate limits of the city. All customers located outside of the corporate limits of the city shall pay double the applicable rates charged customers within the corporate limits of the city, unless a different rate is approved by the council pursuant to a contractual agreement.

III.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

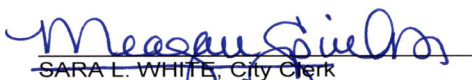
C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and APPROVED on first reading this the 12<sup>th</sup> day of September, 2019.

READ, APPROVED and ADOPTED on second reading this the 26<sup>th</sup> day of September, 2019.

  
CRAIG MORGAN, Mayor  
City of Round Rock, Texas

ATTEST:

  
SARA L. WHITE, City Clerk  
Meagan Spinks  
Deputy City Clerk

## GLOSSARY

**Accrual Basis** – A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** – A tax levied on the assessed value of real property (also known as “property taxes”).

**Amortize** – To provide for the gradual extinguishment of (as a mortgage) usually by contribution to a sinking fund at the time of each periodic payment.

**Appropriation** – a specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.

**Assessed Valuation** - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

**Asset** - A probable future economic benefit obtained or controlled by an entity because of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

**Benchmark** - A comparison of performances across many organizations in order to better understand one's own performance.

**Bond** - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

**Bonded Debt** - The portion of indebtedness represented by outstanding bonds.

**Budget** - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

**Budget Calendar** – The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

**Budget Year** – From October 1st through September 30th, this is the same as the fiscal year.

**Capital Improvement Program** – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

**Capitalized Lease Proceeds** - Financing obtained through a three to five-year leasing program for durable equipment and rolling stock.

**Capital Outlay** - Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects Fund** - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

**Capital Recovery Fee** - see Impact Fee

**Community Development Block Grant (CDBG)** – Federal HUD entitlement funds used to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

**Certificate of Obligation (C.O.)** - A form of general obligation debt.

**Certified Tax Roll** - A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

**Comprehensive Annual Financial Report** - The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

**Convention and Visitor's Bureau (CVB)** – The designated sales and marketing department for the City.

**Debt Service** – The payment of principal and interest on borrowed funds.

**Debt Service Fund** - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** - Taxes remaining unpaid on and after the date due.



**Dell Sales Tax** – Economic development agreement entitles Dell to 41.67% rebate of the 1.5% - expires 2043

**Demand** - Reflects the scope of a program in terms of population or user activity.

**Department** - A logical division or classification of activities within the City (e.g. Police Department, Water Treatment Plant Department, etc.).

**Depreciation** – The decrease in value of physical assets due to use and the passage of time.

**Destination Marketing Organization (DMO)** – A resource used by the CVB to enhance the “Sports Capital of Texas” marketing program for the City.

**Division** – A logical subset of the city department used to help manage expenditures by activity.

**Effectiveness** - A program performance indicator that measures the quality of the program outputs.

**Efficiency** - A program performance indicator that measures the accomplishments of program goals and objectives in an economical manner.

**Encumbrance** – Commitments related to unperformed (executory) contracts for goods or services.

**Enterprise Fund** – A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

**Executive Pay** – This is the pay structure established for the City Management and City Director level positions.

**Exempt Pay** – This is the City’s pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

**Expenditure** - The actual outflow of funds paid for an asset obtained or goods and services obtained.

**Expense** – A charge incurred in an accounting period, whether actually paid in that accounting period or not.

**Filing Fee** - A processing and review fee charge when any map (or plat) is tender to the planning department.

**Fiscal** - Pertaining to finances in general

**Fiscal Year** - A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets** - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** - A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

**Full Faith and Credit** - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Full-time Equivalent (FTE)** – A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

**Fund** - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

**Fund Balance** - The excess of assets over liabilities in a governmental fund.

**Gap Analysis** - A technique for determining the steps to be taken in moving from a current state to a desired future-state. Also called need-gap analysis, needs analysis, and needs assessment.

**GAAP** – Generally Accepted Accounting Principles.

**General Fund** - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

**General Obligation Bonds** - Bonds for the payment of which the full faith and credit of the City is pledged.

## GLOSSARY

**GIS (Geographical Information System) Fees** - A fee intended to defray costs of adding plats to the City's electronic mapping system.

**Goals** - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

**Governmental Fund** - It refers to the General Fund, all Special Revenue Funds and Debt Service Funds.

**Grant** - Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

**HOT** - Hotel Occupancy Tax - 7% of room rental

- Limited by state law to specific tourism promotion purposes
- Typically termed as "heads in beds" programs

**I&S G.O. Bond Fund** - Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund).

**Impact Fee** - A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

**Income** - Funds available for expenditure during a fiscal year.

**Infrastructure** - Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc.)

**Inputs** - A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

**Inventory** - A detailed listing of property currently held by the City.

**LaserFiche** - A document management system.

**Liability** - Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

**Levy** - To impose taxes, special assessments, or service charges for the support of City activities.

**Line Item Budget** - A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.), separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt** - Any un-matured debt that is not a fund liability with a maturity of more than one year.

**Modified Accrual Basis** - The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**Non-exempt Pay** - This is the City's pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week's total hours above 40.

**Objectives** - Specific, measurable targets set in relation to goals.

**Operating Budget** - Plans of current, day-to-day expenditures and the proposed means of financing them.

**Outputs** - These are program performance indicators that measure the quantity of work performed by the program. These are units of service delivered by the program to its customers. Sometimes this is called workload.

**Performance Budget** - A budget that focuses upon activities rather than line item expenditures. Work load and unit cost data are collected in order to assess efficiency of services.

**Policy** - A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.

**Program** - A logical division or classification of activities within the City or within a Department. See also Department.

**Property Tax** - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Public Works** – A combination of city departments organized to support the City Strategic Plan by sharing resources to improve efficiencies of common tasks.

**Reserve** – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Re-use Water** – Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

**Revenue** - Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

**Revenue Bond** - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

**Repair and Replacement Fund** - A utility fund established for major wastewater system improvements. Funding originated through the conveyance of a portion of the City's regional wastewater plant to the City of Austin.

**Risk Management** – An organized effort to protect the City's assets against loss, utilizing the most economical methods.

**RRTEDC** –

- Round Rock Transportation and Economic Development Corporation
- Type B Sales Tax entity – 0.5% of sales tax

**Sales Tax** - Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation System Corp. receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General Fund
- 0.5% - Economic Development / Transportation – goes to Type B fund

**Self-Financed Construction Fund** – A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self-Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- UFSC – Utility Self-Financed Construction, from excess water and wastewater revenues or unspent utility budget

**Special Revenue Fund** - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Drainage Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

**Strategic Budget** – A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

**Strategic Plan** - A collectively supported vision of the City's future including observations regarding the potential effects of various operating decisions.

**Subdivision Development Fee** - A fee related to the inspection of subdivision improvements equating to 1.5 percent of the actual total construction costs.

**Tax Base** – The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

**Tax Levy** – The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

## GLOSSARY

**Tax Rate** - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

**Travis Central Appraisal District** - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

**Utility Fund** - See Water/Wastewater Utility Fund.

**Venue** –

- Separately voted HOT tax of 2% of room rental
- Dedicated to Sports Center

**Water/Wastewater Utility Fund** - A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

**Williamson Central Appraisal District** -

Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

**Working Capital** - The excess of current assets over current liabilities.

## ACRONYMS

**ACC** - Austin Community College

**ADA** - American with Disabilities Act

**AMI** - Automated Metering Infrastructure

**ASE** - Automatic Service Excellence. The City's Fleet division in General Services has maintained its ASE Blue Seal Certification.

**BACA** - Allen R. Baca Center for Senior/Activity Center for adults ages 50 and older

**BCRUA** - Brushy Creek Regional Wastewater System

**BRA** - Brazos River Authority

**CALEA** - Commission on the Accreditation of Law Enforcement Agencies - The Round Rock Police Department has been CALEA - certified since 2004.

**CAMPO** - Capital Area Metropolitan Planning Organization

**CCTV** - Closed Circuit Television

**CBDG** - Community Development Block Grants

**CIP** - Capital Improvement Plan

**CMRC** - Clay Madsen Recreation Center

**CORR** - City of Round Rock

**CVB** - Convention and Visitors Bureau

**DEA** - Drug Enforcement Agency

**DSO** - Development Services Office

**EMS** - Emergency Medical Services

**ETJ** - Extra Territorial Jurisdiction

**FBI** - Federal Bureau of Investigation

**FEMA** - Federal Emergency Management Association

**FTE** - Full-time Equivalent

**GASB** - Governmental Accounting Standards Board

**GIS** - Geographical Information Systems

**GTOT** - Governmental Treasurers' Organization of Texas

**HR** - Human Resources

**ICMA** - International City/County Management Association

**ILA** - Interlocal Agreement

**ISO** - Insurance Service Office is a for-profit organization that provides statistical information on risk. The "ISO Rating" has a large impact on most fire departments.

**IT** - Information Technology

**HIPPA** - Health Insurance Portability and Accountability Act of 1996

**LED** - Light-Emitting Diode

**MGD** - Millions of Gallons per Day

**MOT** - Mobile Outreach Team. The Williamson County MOT is our Country's emergency behavioral health response unit and is partnering with the Round Rock Fire Department and Round Rock Police Department on the opioid response grant.

**MPC** - Multipurpose Complex

**NELAP** - National Environmental Laboratory Accreditation Program

**NFIRS** - National Fire Incident Reporting System

**OSP** - Old Settlers Park

**PARD** - Parks and Recreation Department

**RRFD** - Round Rock Fire Department

**RRISD** - Round Rock Independent School District

**RRPD** - Round Rock Police Department

**RTL** - Right-turn lane

**PSTC** - Public Safety Training Center

**TCEQ** - Texas Commission on Environmental Quality

**TCFP** - Texas Commission on Law Enforcement

**TCM** - Tyler Content Manager

**TPDES** - Texas Pollutant Discharge Elimination System

**TRAPS** - Texas Recreation and Parks Society

**UB** - Utility Billing

**WTP** - Water

**WWTP** - Wastewater Treatment Plant



