



CITY OF ROUND ROCK  
FIRE DEPARTMENT  
203 COMMERCE BLVD.  
ROUND ROCK, TEXAS 78664



## **Mobile Food Vending Unit Checklist**

**\*Food Preparation (Cooking) \*Fixed Site (Carnival / Event) \*Frying Foods**

### **Location of Mobile Units:**

- Mobile Units shall not be closer than 20 feet away from any structure.  
Exception: The unit may be permitted to be closer than 20 feet if an on-site inspection of the location is completed by the Round Rock Fire Marshal's office. In addition, a letter from the property owner stating his or her permission to allow the mobile unit to be closer than 20 feet but not closer than 5 feet to the structure must be provided to a fire inspector at the time of the inspection. The area around the unit and structure must remain open and NOT block or impede any exits access.
- All Mobile Units must remain at least 15 feet away from any fire hydrant, shall not block access to a Fire Department Connection (FDC), and shall not obstruct any access or exit from a structure.

### **Electricity Issues:**

- **Extension cords are only for temporary use, not part of the unit's wiring.**
- No multiplug adaptors may be used unless surge protected.
- Mobile Units shall not permanently connect to electricity from a nearby structure. If a proper gauge extension cord and outlet from the structure are used, temporary use shall be permitted.
- All wiring must be contained in approved junction boxes (all splices, outlets and light fixtures).

### **Design Construction/Plan Review:**

- All Mobile Units shall be inspected for safety.
- Exiting of mobile units shall not be obstructed.
- Plans may be required for Mobile Units.

### **Propane Cylinders:**

- A maximum of 2 – 100 lb. propane cylinders is allowed. One is allowed for use and one as a spare.  
Exception: The mobile unit may connect to the onsite natural gas with a quick connect/breakaway connection. However, proper paperwork from a licensed plumber verifying that all the connections have been tested and meets the applicable natural gas regulations.
- Propane cylinders need to be re-qualified every 12 years. A current date of manufacture, if new or a requalification stamp is required on all cylinders.

### **Propane Cylinder Location:**

- Propane cylinders shall not be located:
  - On rear bumpers or roofs
  - Underneath the vehicle frame
  - Inside improperly vented or unvented trunks or beds of vehicles



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- Inside passenger compartments of vehicles
  - On soil
- Compartments used for storage of propane shall be properly vented.
- The relief valve discharge from the propane cylinder shall not be less than 3 ft. measured horizontally along the surface of the vehicle to:
  - Openings in the vehicle
  - Propane burning appliance intake exhaust vents
  - All internal combustion engine exhaust terminations
  - Any structure or any other combustible items.

#### **Propane Cylinder Equipment:**

- All cooking appliances shall be listed for use with the propane.
- All appliances must be modified for use with propane.
- Appliances required to be vented (by the manufacturer's recommendations, usually greater than 40,000 BTU's) must be converted for use with propane by a master plumber licensed by the Texas Railroad Commission. Documentation of conversion by a plumber must be provided at the inspection.
- Piping systems, including fittings and valves shall comply with NFPA 58.
- The use of non-metallic hose is prohibited. Flexible metallic connectors are limited to 5 feet in length.
- Piping shall be tested annually by a licensed LPG technician at not less than 3 psig for 10 minutes before appliances are connected and at normal operating system pressure after connection. **ANNUAL PRESSURE TEST DOCUMENTATION OF TEST MUST BE PROVIDED AT INSPECTION.**
- Manual shutoffs are required at the point of use and at the supply.

#### **Propane at long-term Site:**

- A Hazardous Material Permit will be required from the Round Rock Fire Department for all long-term mobile food vending units using propane at one location for more than 30 days.
- Cylinder must be 10 feet from combustibles.
- Cylinder cannot be within 6 feet of electric power lines over 600 v.
- Cylinders awaiting use shall be secured from tampering
- The relief valve discharge of the cylinder must be 5 ft. from exterior sources of ignition, openings into direct vent appliances, and mechanical ventilation air intakes.

#### **Fire Extinguishers:**

- Each Mobile Unit will be required to have a proper fire extinguisher inside their vehicle (1 – 3A:40 BC fire extinguisher). In addition, 1 type, 1.5-gallon Class K fire extinguisher, for units with frying capabilities or cooking that emits grease latent vapors.
- Each fire extinguisher must be **mounted** in a conspicuous location where it can be accessed quickly.



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- Each fire extinguisher will need to be serviced annually and maintain a current **STATE FIRE MARSHAL TAG**, with date and company name, confirming its status.

**City of Round Rock Ordinance:**

- All Mobile Units must conform to the current City ordinance.
- All Mobile Units/trailers must have a current state vehicle registration to pass the fire inspection.

**For operating in the City of Round Rock you must have a Fire Extinguisher to get your Wilco Food Permit and Maintain Both to Operate Yearly. You must have a Fire Inspection for Cooking, Frying, and/or Fix Site / Event Setup.**

For more information or to schedule an inspection, contact The Fire Marshal's office at 512-218-6628.