City of Round Rock Adopted Budget

For the Fiscal Year

October 1, 2020 to September 30, 2021

This budget will raise more revenue from property taxes than last year's budget by an amount of $3,996,863, which is a 6.2 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is $1,290,584.

On September 10, 2020, the following City Council members voted to adopt the fiscal year 2020-2021 proposed budget.

Mayor Craig Morgan
Mayor Pro Tem Writ Baese
Tammy Young
Rene Flores
Matt Baker
Will Peckham
Hilda Montgomery

The amounts above are based on the City's property tax rates calculated or adopted as follows:

Tax Rate		Adopted FY 2021		Adopted FY 2020
Property Tax Rate	$	0.439000	$	0.439000
No New Revenue Tax Rate		0.425550		0.401615
No New Revenue M&O Tax Rate		0.446087		0.426986
Voter Approval Tax Rate		0.460650		0.441338
Debt Rate		0.142692		0.125491

The total amount of municipal debt obligations secured by property taxes for the City of Round Rock is $21,914,717.

The above information is presented on the cover page of the City's FY 2021 Adopted Budget to comply with requirements of Section 102.005 of the Texas Local Government Code.

In accordance with Section 104.0045 of the Texas Local Government Code as amended by HB 1495 - Itemization of Certain Expenditures Required in Certain Political Subdivision Budgets - expense line items for public notices and lobbying efforts are provided below:

Description	Adopted FY 2021	Actuals FY 2020
Public notices required by law	$31,300	$31,342
Lobbying services	$195,000	$126,000

CITY LEADERSHIP

Craig Morgan	Mayor
Writ Baese	Mayor Pro Tem - Place 5
Tammy Young	Council Member - Place 1
Rene Flores	Council Member - Place 2
Matt Baker	Council Member - Place 3
Will Peckham	Council Member - Place 4
Hilda Montgomery	Council Member - Place 6
Laurie Hadley	City Manager
Bryan Williams	Assistant City Manager
Brooks Bennett	Assistant City Manager
Susan L. Morgan, CPA	Chief Financial Officer

ROUND ROCK TEXAS

BUDGET PRESENTATION AWARD

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Round Rock, Texas, for its Annual Budget for the fiscal year beginning October 1, 2019. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

BUDGET PROCESS

The City's budget is a complex document representing the culmination of months of preparation and discussion among the City Council and City staff regarding the best ways to provide services to the community at the greatest value. The process for developing the City's annual budget is a year-round effort spanning the City's fiscal year of October 1 through September 30.

The City Council meets each winter to reaffirm the City's vision and goals and to identify specific actions for the upcoming fiscal year. The resulting strategic plan serves as the foundation of the department budget requests. The Executive Team, made up of the Department Directors, Assistant City Managers, and the City Manager, reviews all budget requests for alignment with Council direction and potential efficiencies. The team works together to refine requests into a balanced proposed budget.

In accordance with the City Charter, the proposed budget must be presented to the City Council by August 1 each year. Typically, Council receives the proposal in early to mid July. Copies of the proposed budget are also made available to the public through the City's website and on file at the Round Rock Public Library. The City Council considers the proposed budget and provides public hearings where public input regarding budget programs and financial impact is heard. Communication regarding the budget is pushed out to the public via the community cable television system, the City's website, social media, and local newspapers. Summaries of fees and tax rate implications are included in these communications.

The budget and the tax rate are formally adopted by the City Council during two separate readings of enabling legislation at regularly scheduled Council meetings in late August and in September. The Adopted Budget and tax rate go into effect October 1 for the start of the new fiscal year. ***Due to the COVID-19 pandemic, the FY 2021 budget process was adjusted to include the City's financial response to the pandemic. Those process changes are noted with bold and italicized additions to the budget calendar.***

January - February

- Council Budget Retreat
- 5-year Capital Improvement Plan & Operating Plan
- Salary & Benefit projections

March - April

- Departments submit budget requests
- Revenue projections
- ***COVID-19 Pandemic***
- ***Budget staff created v- and w- curve scenarios***
- ***Departments identified FY 2020 budget reductions***

May - June

- Executive review of budget requests
- Strategic budget narratives
- ***Departments identified FY 2021 budget reductions***

July - August

- Tax rolls certified by Chief Appraisers
- Proposed Budget presented to City Council
- Publication of proposed tax rates

September - October

- Budget & Tax Rate finalized and approved by City Council
- Adopted Budget and Tax rate effective October 1 for new fiscal year.

HOW TO USE THIS DOCUMENT

This budget document is intended to give the reader a comprehensive overview of funding for the City's day-to-day operations, scheduled capital improvement expenditures, and principal and interest payments for the City's outstanding long-term debt. The document complies with recommended practices for fiscal and budgetary transparency of the Government Finance Officers Association (GFOA).

The first three sections, the Budget Message, Strategic Plan, and City Profile, provide an overview of the City's strategic planning efforts and how this budget is targeted to continue to provide high-quality services. The operating expenditures are presented by fund and by department in the General Fund, Utility Fund, Stormwater Fund, and Special Revenue Fund sections to give the reader a clear idea of how resources are allocated across the City's various programs.

The following icons have been created to graphically depict the City Council's six strategic goals consistently throughout the document in order to more clearly identify how the budget is founded on the goals.

Financially Sound City Providing High Value Services

City Infrastructure: Today and for Tomorrow

"The Sports Capital of Texas" for Tourism and Residents

Great Community to Live

Authentic Downtown - Exciting Community Destination

Sustainable Neighborhoods

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CITY OF ROUND ROCK, TEXAS

September 10, 2020

The Honorable Mayor, Mayor Pro Tem, and City Council
City of Round Rock, Texas

We are pleased to present the City's Adopted Budget for the fiscal year of October 1, 2020 through September 30, 2021. This total budget of $420.2 million reflects the City Council's continued commitment to long-range strategic planning and City staff's teamwork and collaboration in providing high-value services to Round Rock's citizens and customers. This Budget Message section provides a high-level summary of some of the major components of the budget. The other sections of this document outline the budget in much more detail, both in summary for the whole City and by specific fund.

Although this year has been unlike anything we have ever dealt with, we believe the adopted budget reflects a fiscally responsible approach to improving the City's infrastructure and meets current demands while maintaining the City's strong financial position. Attention has been given to preservation of the City's infrastructure and maintaining quality City services to the growing population. This budget builds on high customer satisfaction ratings and prudent strategies implemented to diversify our economic base. We envision this adopted budget as a policy statement, a financial summary, and a communication tool to show Round Rock has been and will continue to be a premier City, remaining financially sound, and providing high value services.

We wish to thank all the departments and staff members who contributed effort, time, and team spirit in the development of this budget. Furthermore, special thanks are extended to all members of the Finance Department who contributed to this document.

Laurie Hadley
City Manager

Bryan Williams
Assistant City Manager

Brooks Bennett
Assistant City Manager

The City of Round Rock's vision is to be:

- **A Family-Friendly Community** that is **Safe and Distinctive by Design**
- **"The Sports Capital of Texas"** and **Major Medical and Educational Destination**
- **An Authentic Downtown** and **choice of Great Neighborhoods**

INCREASING TRANSPARENCY

Texas Comptroller Glenn Hegar has awarded the City of Round Rock 5 Transparency Stars, recognizing the City's efforts to ensure information on the City's traditional finances, debt obligations, economic development, public pensions, and the fifth and final star contracts and procurements are readily available to the public.

The stars, awarded through the Comptroller's Transparency Stars Program, are a great achievement by our Finance Department staff who strive to meet the best practices in transparency. During FY 2020 the City applied for the last remaining star: Contracts and Procurement and was awarded the the final star December 2020. https://www.roundrocktexas.gov/departments/finance/transparency-stars/

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STRATEGIC PRIORITIES

In February 2020, the City Council affirmed and refined Round Rock's 6 strategic goals. The total adopted budget of $420.2 million is focused on furthering these goals listed below:

Financially Sound City Providing High Value Services

City Infrastructure: Today and or Tomorrow

"Sports Capital of Texas" for Tourism and Residents

Great Community to Live

Authentic Downtown - Exciting Community Destination

Sustainable Neighborhoods - Old and New

The COVID-19 pandemic changed the budget process for FY 2021. Rather than spending the spring developing exciting new programs to expand services to our community, we were in a challenging position with anticipated declines in revenues coupled with new and unique challenges facing our community. But because of a history of fiscal responsibility and financial policies the City had already put into place, we are looking towards a ***recovery from a position of financial strength.*** Specifics of the types of budgetary reductions that were put into place for FY 2021 include:

- There are no new programs included in the budget, and the proposed spending plan is $25 million less than the adopted FY 2020 budget.
- The General Fund budget was reduced by $5.0 million in such a way as to minimize the impact to service levels our citizens have come to expect.
- There are 23.75 positions strategically identified to be held vacant for all or part of the year for budgetary savings.
- No positions or major programs were eliminated.

The City's most recent biennial citizen survey revealed that traffic and transportation is the top concern of our community. While major improvements to I-35, SH45, and U.S. 79 remain under the jurisdiction of TxDOT and outside the scope of our City budget, this adopted budget does include funding for improvements to the City's transportation network that will provide relief to our residents.

STRATEGIC PRIORITIES

Some of these improvements include:

- Continue annual funding for neighborhood street maintenance with $3.0 million for FY 2021. Since 2012, the City has spent more than $37.1 million to maintain neighborhood streets. The cost is significant, but not nearly as expensive as having to completely rebuild streets that have failed or are in severe disrepair.
- Planned completions of North Mays Extension and Logan Drive Bridge to increase connectivity.
- Construction of major upcoming road improvement projects - including Kenney Fort Boulevard, Gattis School Road, and University Boulevard.

The City continues to invest in the historic downtown with upgrades in FY 2021 to roads and utility infrastructure in the heart of our community. Some of these upgrades include:

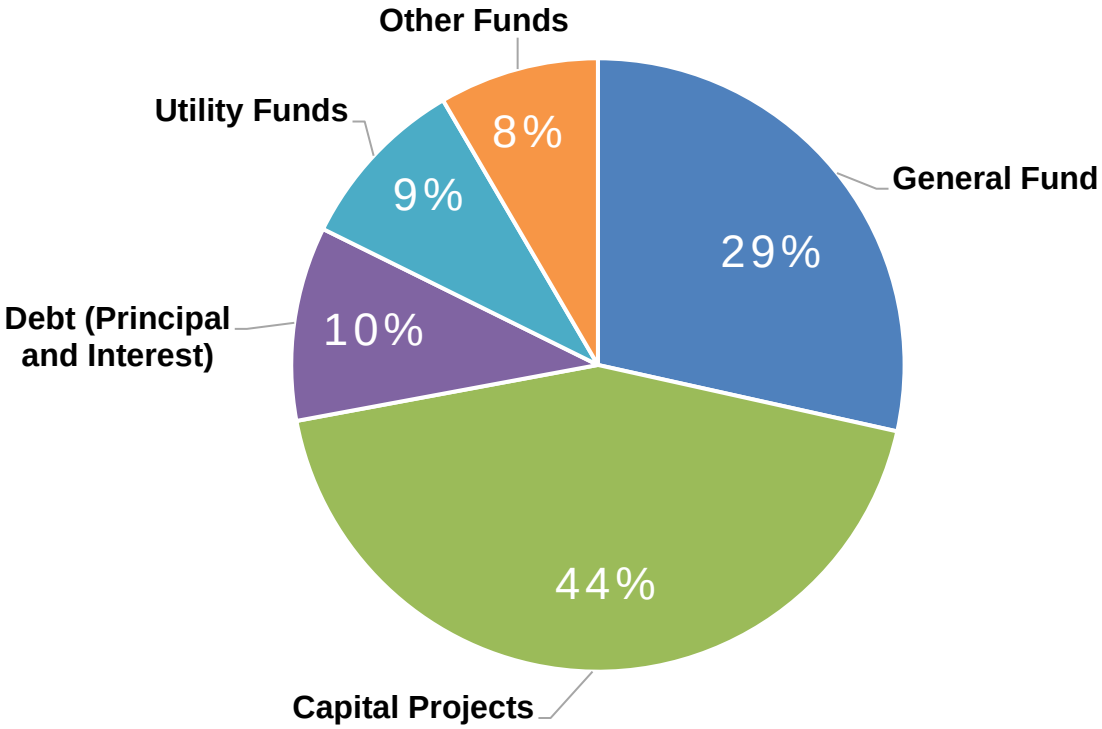
- Transportation and utility infrastructure improvements to the northeast downtown area, including planning and design of a future parking garage.
- The Depot Townhome Development has completed demolition of the old Gypsum Building Supply property just one block south of City Hall. Groundbreaking for the new townhome community is planned for early 2021.
- Funding for the Hometown Holiday Lights, Music on Main, and the Fourth of July Parade has been preserved in FY 2021 to begin holding our family-friendly events in our historic downtown again.

Round Rock's recreation and cultural amenities set our City apart from many municipalities. This FY 2021 Adopted Budget includes funding for improvements and connections to these amenities that will continue to make Round Rock distinctive. Some of these improvements and connections include:

- Trail connectivity is under way. The timing has been delayed due to some right-of-way acquisition challenges, but work is now under way and this adopted budget includes funding necessary to connect our major trail systems and to provide a continuous trail experience across our City.
- The design of our new library facility will be completed in FY 2021. Groundbreaking is planned for spring 2021 with an opening date in late 2023.

CITYWIDE BUDGET

The Fiscal Year 2021 Budget totals $420.2 million. The expenses are categorized in the pie chart below and are summarized in the pages that follow.



ADOPTED PROPERTY TAX RATE

The adopted property tax rate for FY 2021 is $0.439000 per $100 of valuation, same as the FY 2020 nominal rate of $0.439000.

- The adopted rate of $0.439000 is an increase of 1.3 cents or 3.2% above the no new revenue tax rate of $0.425550, which takes into account the 2.8% growth in existing property values from last year.
- New property valued at $294 million was added to the property tax roll since last year. This amount of new property will generate $1.3 million in additional property tax revenues for FY 2021.

The median home value in Round Rock for FY 2021 is $256,347. An owner of a median valued home will pay $94 per month in City property taxes for next year.

Sales tax continues to be an important revenue thanks to the strong local economy. These sales tax revenues help the property tax rate as well.

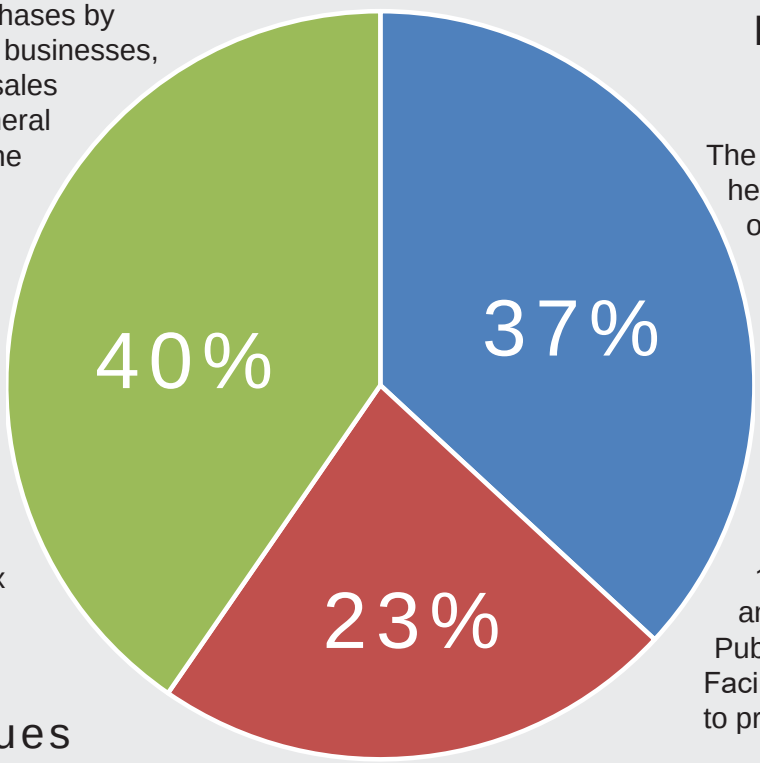
- Built into the 2% local option sales tax rate is a half-cent for property tax reduction.
- This piece reduces the property tax rate for FY 2021 by 14.4 cents. That saves the median homeowner $31 a month or 25% on their monthly tax bill.

GENERAL FUND REVENUES

The City's General Fund Revenues come from a wide variety of revenue sources. A more detailed look at the General Fund Revenues is available in the Revenues Summary section of this document.

Sales Tax **$48.3M**

For every $100 in purchases by visitors, residents, and businesses, the City collects $2 in sales tax revenues. The General Fund gets $1.50 and the remaining 50 cents goes to the Type B Fund to pay for roads and economic development. Round Rock's unique mix of destination shopping and corporate headquarters generates sales tax revenues that help reduce the property tax burden.



Property Tax **$44.2M**

The City's property taxes help cover many of our core services including police, fire, transportation, parks and recreation, and the library. Over the past four years the City has opened three new fire stations, added 19 new firefighters and 11 new police officers, and has opened a new Public Safety Training Facility - all thanks in part to property tax revenues.

Other Revenues **$27.2M**

Over 100 different revenue sources make up the remainder of General Fund revenues. Some of these are large, like the Electric Franchise Tax revenues budgeted at $3.7 million for FY 2021. This category includes fees for the City's many recreation programs, building permits, and other services.

Taxable Value by Property Type

Round Rock enjoys a diverse and growing economy with all types of development happening across the City. This diversity of land use means that even though *single-family homes make up 93% of the properties in Round Rock, nearly half of all property tax revenues are paid by owners of commercial and multifamily properties*.

Single Family Residential
55%

Multifamily
8%

Commercial
37%

Back to TOC

GENERAL FUND EXPENSES

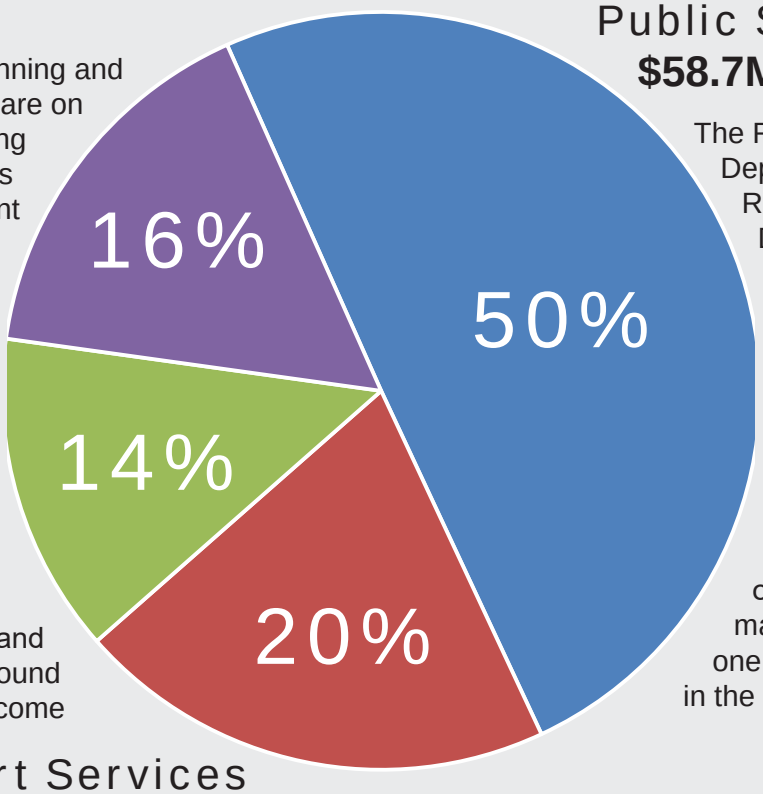
The City's General Fund operating expenses in the FY 2021 Budget totals $119.6 million. A more detailed look at the General Fund Revenues is available in the General Fund section of this document.

Transportation and Planning
$19.1M

Transportation and Planning and Development Services are on the front lines of planning and managing the City's growth and development and maintaining roads and neighborhood streets.

Recreation & Culture
$16.1M

The Parks and Recreation and Library Departments offer the high-quality recreation and cultural services that Round Rock's residents have come to expect.



Public Safety
$58.7M

The Round Rock Police Department and the Round Rock Fire Department are always top priorities for the City Council in prioritizing General Fund expenses. The police, fire, and emergency medical protection these departments offer continue to make Round Rock one of the safest cities in the country.

Support Services
$25.7M

Support Services departments in the General Fund include Administration, HR, IT, Finance, Facilities Maintenance, and Vehicle Maintenance. These departments provide support to all City divisions and functions, including those divisions and functions housed in other funds.

COMMUNITY INVESTMENT PROGRAM

The City has a five-year capital plan that enables long-range, proactive planning for the maintenance, improvements, and expansions to the City's infrastructure. The total cost of the capital plan included in the FY 2021 adopted budget over the next five years is $652.4 million. Because of our conservative approach to financial planning, only 38% of our planned capital projects will be debt-financed.

Recreation and Culture **$58.5M**

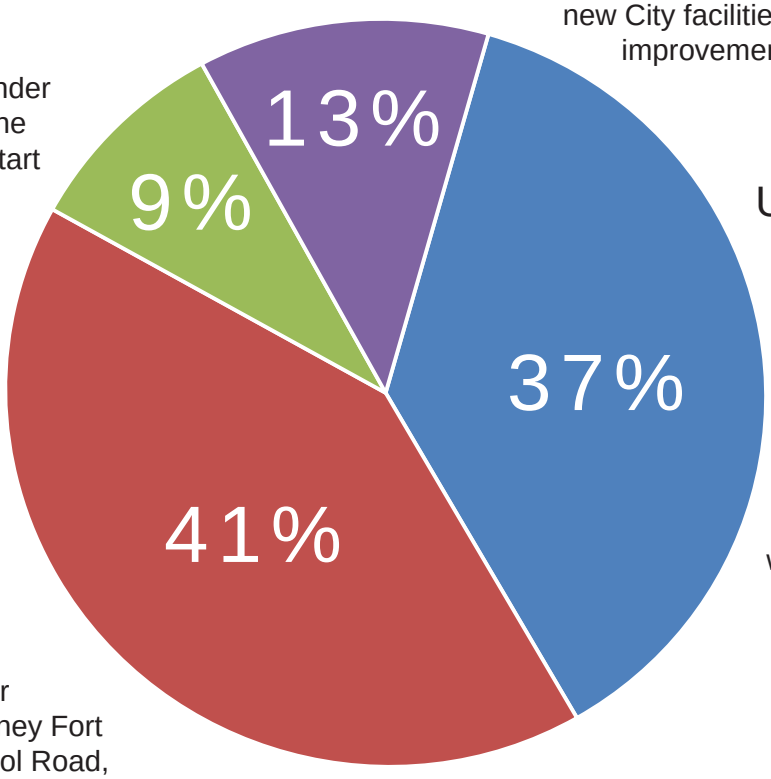
A new main library is under design. Extensions to the City's trail system will start soon along with other parks and recreation facility improvements.

Transportation **$270.0M**

Road improvements and expansions will improve the City's transportation infrastructure. Major roadways scheduled for expansion include Kenney Fort Boulevard, Gattis School Road, and University Boulevard & McNeil Road extension.

Other Projects **$80.9M**

Other projects include a future fire station, construction of new City facilities, and other necessary capital improvements.



Utilities **$243.0M**

The water, wastewater, and stormwater systems have some big capital projects underway, including expansions to the regional water and wastewater systems.

Major Capital Projects

Projects	Estimated Completion Date	Total Project Cost
New Main Library Facility	Nov 2023	$34.9M
Trail Projects (Brushy Creek, Heritage Trail, and Lake Creek)	FY 2021	18.9M
East WWTP Expansion and Re-Rate Improvements (BCRWWS)	FY 2023	127.5M
University Blvd Improvements - AW Grimes to SH130	FY 2022	14.2M
Northeast Downtown Infrastructure Improvements	FY 2022	9.9M
Northeast Downtown Parking Garage	FY 2023	13.4M

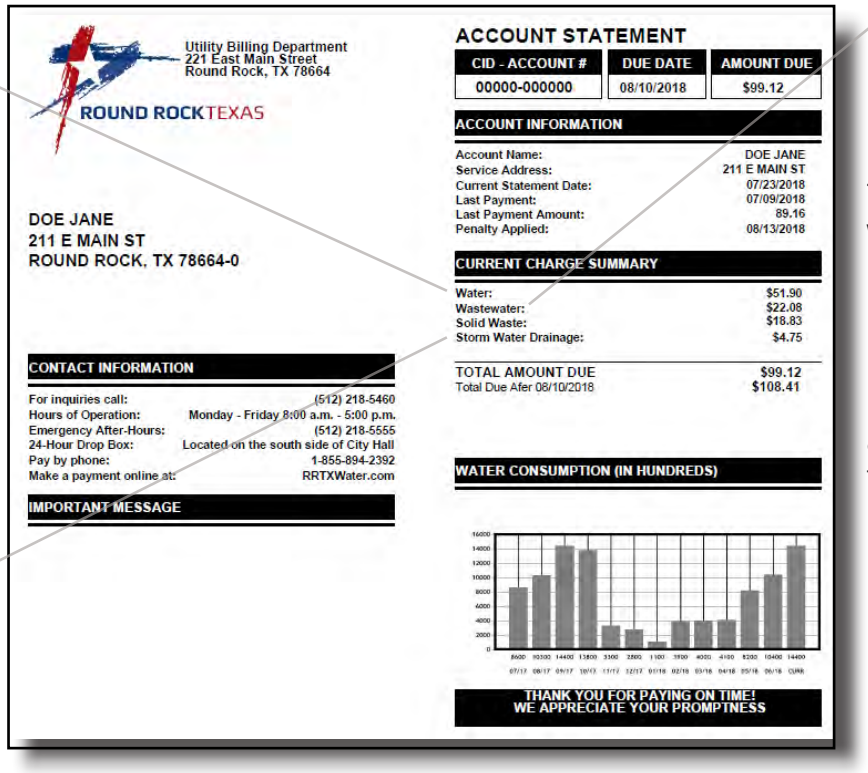
UTILITIES AND STORMWATER

Round Rock operates water, wastewater, and stormwater systems that serve over 36,000 customers. There are no water, wastewater, and stormwater rate increases in FY 2020/21.

Water
$38.5M

The City provides water to over 140,000 people within the City limits and the surrounding area. All of these customers rely daily on our water system to deliver clean, safe water.

Utility Funds Expenses



Utility Billing Department
221 East Main Street
Round Rock, TX 78664

ROUND ROCK TEXAS

DOE JANE
211 E MAIN ST
ROUND ROCK, TX 78664-0

ACCOUNT STATEMENT

CID - ACCOUNT #	DUE DATE	AMOUNT DUE
00000-000000	08/10/2018	$99.12

ACCOUNT INFORMATION

Account Name:	DOE JANE
Service Address:	211 E MAIN ST
Current Statement Date:	07/23/2018
Last Payment:	07/09/2018
Last Payment Amount:	89.16
Penalty Applied:	08/13/2018

CURRENT CHARGE SUMMARY

Water:	$51.90
Wastewater:	$22.08
Solid Waste:	$18.83
Storm Water Drainage:	$4.75
TOTAL AMOUNT DUE	$99.12
Total Due Afer 08/10/2018	$108.41

CONTACT INFORMATION

For inquiries call:	(512) 218-5460
Hours of Operation:	Monday - Friday 8:00 a.m. - 5:00 p.m.
Emergency After-Hours:	(512) 218-5555
24-Hour Drop Box:	Located on the south side of City Hall
Pay by phone:	1-855-894-2392
Make a payment online at:	RRTXWater.com

IMPORTANT MESSAGE

WATER CONSUMPTION (IN HUNDREDS)

THANK YOU FOR PAYING ON TIME!
WE APPRECIATE YOUR PROMPTNESS

Wastewater
$64.5M

The City's wastewater system includes over 7,500 manholes, 354 miles of wastewater line, lift stations, a reuse water system, and two wastewater treatment plants.

Stormwater
$8.8M

The stormwater utility accounts for all aspects of the stormwater program associated with stormwater drainage, floodplain management, and water quality management.

Utility Revenues

Utility rates are structured to generate sufficient revenues to fully cover the operations, maintenance, and expansions to the water, wastewater, and stormwater systems.

Charges for Utility Service	$53.1M
Impact Fees	8.3M
Bond Proceeds	29.4M
Contracts & Other	14.6M
	$105.4M

SPECIAL REVENUE FUNDS

The COVID-19 pandemic has greatly affected Round Rock's profitable tourism industry. Visitors who come and stay overnight in a Round Rock hotel pay a 9% City occupancy tax that is split between our two tourism-related funds: The Hotel Occupancy Tax Fund and the Venue Tax Fund. We have over 4,275 hotel rooms with the completion of Kalahari and another 551 under construction. Visitors come to Round Rock for the wide-range of indoor and outdoor sporting events held in the Sports Capital of Texas; for our destination-based retail including the Round Rock Premium Outlets; and for the variety of restaurants, outdoor adventures, and numerous lodging options. Round Rock is eagerly awaiting the end of the pandemic and is ready to welcome back tourists.

Hotel Occupancy Tax Fund

The Hotel Occupancy Tax Fund has a FY 2021 Adopted Budget of $4.1 million which funds the following attractions in Round Rock. The fund is expected to operate with a small operating deficit in 2021. Excess fund balances well above contingency and operating reserve requirements will keep both this fund and the Venue Tax fund operating effectively over the next 12-24 months as the tourism economy recovers.

The Dell Diamond opened in 2000 and is consistently recognized as one of the best minor league stadiums in the country and has one of the highest attendance rates.

The Round Rock Multipurpose Complex opened in May 2017. Since its inception, it has hosted dozens of regional tournaments, national tournaments for US Women's Lacrosse and Quidditch, has been named a home field for a new professional rugby team, and hosted national tournaments of NIRSA National Flag Football Championships and NIRSA Soccer National Championships. Although many events were canceled due to the COVID-19 pandemic, the complex was utilized because of the outdoor social distancing availability. The complex hosted local field bookings and some tournaments.

Venue Tax Fund

The Venue Tax or Sports Center Fund has a FY 2021 Adopted Budget of $2.5 million which funds the Round Rock Sports Center. Facility rental revenues were sufficient to cover the loss in Venue Tax Revenues.

The Round Rock Sports Center opened in January 2014 and has hosted numerous sporting events as well as banquets, wedding expos, corporate meetings, and other events that bring visitors to Round Rock. Although many events were canceled, the Sports Center re-opened as soon as allowed and remained busy with groups that would typically use public schools or private facilities in the area for play and practice.

Golf Fund

The **Forest Creek Golf Club** was extensively renovated in 2018 and has been nationally recognized as one of the finest public golf courses in central Texas. With ultimate flexibility and within the County Judge and the Governor's guidelines, the golf club was able to remain open and operational throughout the COVID-19 quarantine period. This provided a much needed 'escape' for many local residents and guests in a safe outdoor environment. There were 36,303 rounds played in FY 2019 and over 52,000 rounds played in FY 2020.

LOCAL ECONOMY

COVID-19 has had an unprecedented impact on local economies across the nation. Despite the ongoing pandemic, Round Rock's economy has remained strong. As the largest city in Williamson County and part of the Austin Metropolitan Statistical Area (MSA), Round Rock is a key part of one of the fastest growing regions in Texas and the country. From 2011 to the projected population for 2021, the City of Round Rock has experienced population growth of 19.3% over the past 10 years. Our long-range population estimates predict this increase continuing at a growth rate of around 2% per year for the foreseeable future. The state's strong economy, low unemployment rate, and low rate of overall taxation continues to draw new residents and businesses into Central Texas.

Dell is the largest employer in Round Rock with an estimated 13,000 employees in 2020. Since Dell relocated to Round Rock in 1994 their economic impact to the City has been transformative. Dell remains the City's largest sales tax payer with sales tax receipts projected to continue to grow into FY 2021. Because of the company's commitment to Round Rock, the employment opportunities they offer, and the property tax and sales tax revenues they generate Dell remains a major driver to the City's economy.

Over the next five years new economic development projects will reshape Round Rock's economy by diversifying the economy and bringing in new residents and visitors. The City entered into an agreement with Mark IV Capital for The District on February 14, 2019. The planned $200 million project will be a live, work, and play community located near the intersection of IH 35 and Texas 45. Initial plans for the development include one million-square-feet of office space, approximately 900 multifamily residential units, a hotel, a high-end grocery store, and retail/restaurant space. This mixed use development will be a great opportunity for continued growth and diversification of the City's economy.

Another potential economic development project is planned for the downtown block where the City's iconic water tower sits. Pearlstone Holdings has expressed intent to redevelop that block that could include 76,000-square-feet of Class A office space, 9,600-square-feet of retail space, a hotel, and a 372-space parking garage.

Amazon has opened a new delivery station in Round Rock. The 32-acre site is located at the Chisholm Trail Center near I-35 and Old Settlers Boulevard. The industrial park has three buildings. The larger building is 180,550-square-feet and is used as the campus distribution center. The smaller two buildings total 260,970-square-feet and are used as parking for employees and delivery vehicles. The delivery station created hundreds of local jobs.

Triple Temp Cold Storage LLC will be operating a new cold storage and manufacturing facility in southwest Round Rock with an anticipated completion date of August 1, 2021. The facility will be 125,000-square-feet on a 10-acre site near Bratton Lane and expected to generate 60 new jobs with salaries averaging $60,000 a year. The new facility will also serve as an incubator for entrepreneurs to create new food products and take them to market. This cold storage and incubator will be first to market in the Austin-Round Rock area.

LOCAL ECONOMY

East/West Manufacturing is set to open a new 43,000 square-foot facility in Round Rock by August 2021. East/West manufactures electronics and will relocate 30 jobs and create 30 new jobs over five years with the average salary being $50,000 a year. The company will invest $5 million into the new facility with an additional $650,000 in business personal property.

A new Embassy Suites Hotel and Conference Center is being built for $20 million on about 6 acres of land near Bass Pro Shops and the Round Rock Premium Outlets. The project will bring a 160-room hotel with at least 14,000-square-feet of convention and meeting space and will generate at least 60 jobs. The hotel and conference center is anticipated to open in 2021.

United Parcel Service (UPS) opened a new facility in Round Rock in late 2018. This $70 million regional distribution center is 225,000-square-feet and is located on fifty acres of land near SH 45 and A.W. Grimes Boulevard. The new center employs more than 300 people with an annual average salary of at least $50,000.

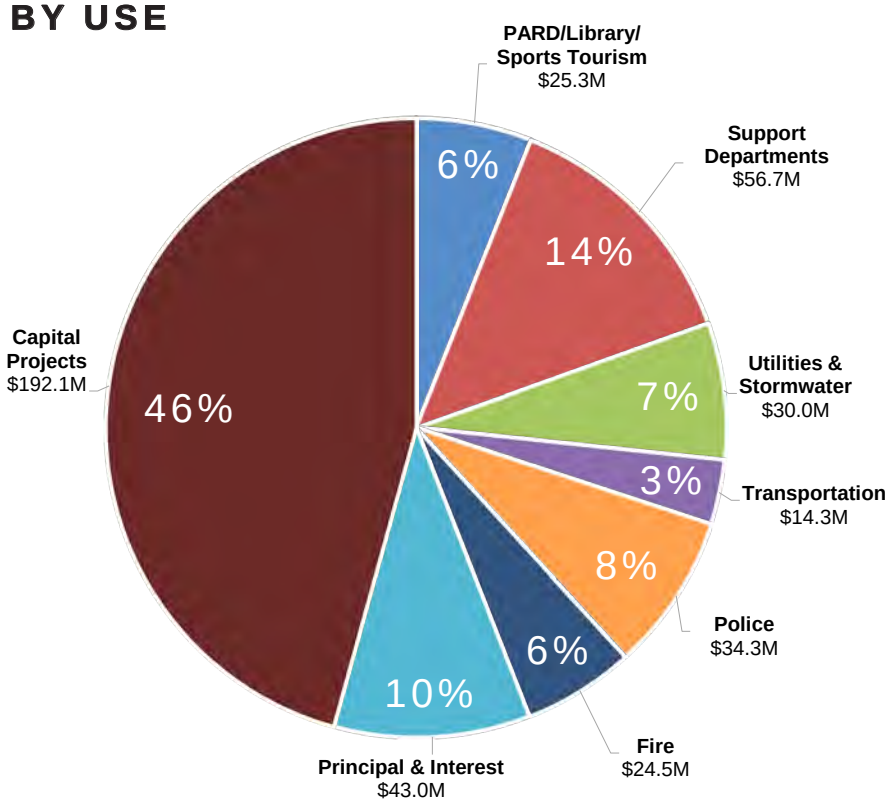
Kalahari Resorts selected Round Rock as the location of its fourth family resort and convention center. The authentically African-themed Kalahari Resorts and Convention Center features 975 well-appointed guest rooms, full-service amenities, fully equipped fitness centers, on-site restaurants, unique retail shops, state-of-the-art 150,000 square-foot conference center, and a 200,000 square-foot indoor/outdoor water park. This opens up new opportunities for Round Rock and will provide substantial property tax revenues and diversify the local economy and available employment opportunities. The project broke ground on May 15, 2018 and will open November 12, 2020.

Round Rock also has several higher education facilities, many of which focus on healthcare disciples. These institutions of higher learning include the Texas State University, Austin Community College, and the Texas A&M Health Science Center. Texas State University opened its newest building, Willow Hall, on May 24, 2018. This $67.5 million, 107,000-square-foot facility is home to the university's departments of communication disorders, physical therapy, and respiratory care which moved from the university's San Marcos campus as the university continues to consolidate the College of Health Professionals here in Round Rock.

Austin Community College celebrated the opening of a $33 million, 45,000-square-foot expansion of its Round Rock campus on September 26, 2018. The new expansion features the college's third state-of-the-art ACCelerator with more than 140 computers, advanced science labs, classrooms, and a social staircase where students can gather to relax or study. The new expansion made room for the enrollment of an additional 1,000 students.

FINANCIAL REVIEW

ALL FUNDS BY USE



The FY 2021 Annual Budget totals $420.2 million, a decrease of $24.5 million or 5.5% from last year.

GENERAL FUND

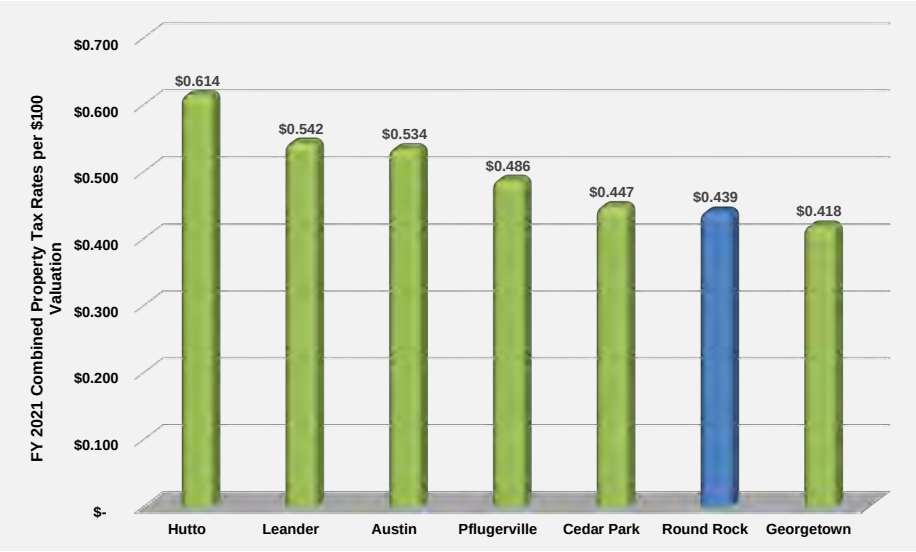
The General Fund is the primary fund for the City and accounts for core services including police and fire service, parks and recreation programs, the Round Rock Public Library, transportation, planning, and various administrative and management functions. Budget reductions totaling $5.0 million, or a decrease of 4.0%, were identified as a response to the financial shifts as a result of the COVID-19 pandemic. A complete breakdown of these reductions can be found in the Budget Summaries section of this document on pages 50-51.

STAFFING AND COMPENSATION

The budget includes a total of 23.75 full-time equivalents (FTEs) held citywide in response to the COVID-19 pandemic. Of these positions, 13 are for Public Safety, 5 are for Support Services, 4.75 are for Parks and Recreation, 2 are for Planning. The Budget also includes funding for both market-based salary adjustments and pay for performance salary increases.

FINANCIAL REVIEW

PROPERTY TAX



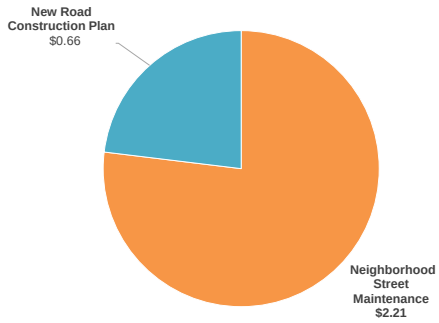
The FY 2021 certified taxable property value for Round Rock is $15.4 billion, an increase of 4.8% from last year's $14.6 billion. The tax rate for FY2021 reflects the changes adopted by the State Legislature regarding the 3.5% cap on the voter approval rate, known as Senate Bill 2. The adopted property tax rate for FY 2021 is $0.439000 per $100 of valuation. The tax rate is an increase of 1.3 cents above the no new revenue rate of $0.425550, and well below the voter approval rate of $0.460650. In reaction to the COVID-19 pandemic, the City did not consider raising the tax rate to the voter approval rate to keep the tax rate low for citizens. An owner of a median valued home, valued at $256,347, will pay $1,125 per year in city property taxes, or $94 per month.

The 1.3 cents increase in the adopted tax rate over the no new revenue rate allows the City to provide additional funding for roads. For an owner of a median valued home, the impact of a 0.01 cent change in the property tax rate would be $2.14 per month in City property taxes.

With an adopted rate of $0.439000, the City continues to have one of the lowest property tax rates in Central Texas and is among the lowest rates in the state for medium-sized cities.

ALLOCATION OF TAX RATE INCREASE	
Proposed Tax Rate	$0.439000
No New Revenue Rate, certified	$0.425550
PROPOSED INCREASE	**1.3 cents**
	+3.2% Total
Allocation of Increase	
New Road Construction Plan	0.3 cents
Neighborhood Street Maintenance	1.0 cents
TOTAL PROPOSED INCREASE	**1.3 cents**

MONTHLY INCREASE $2.87



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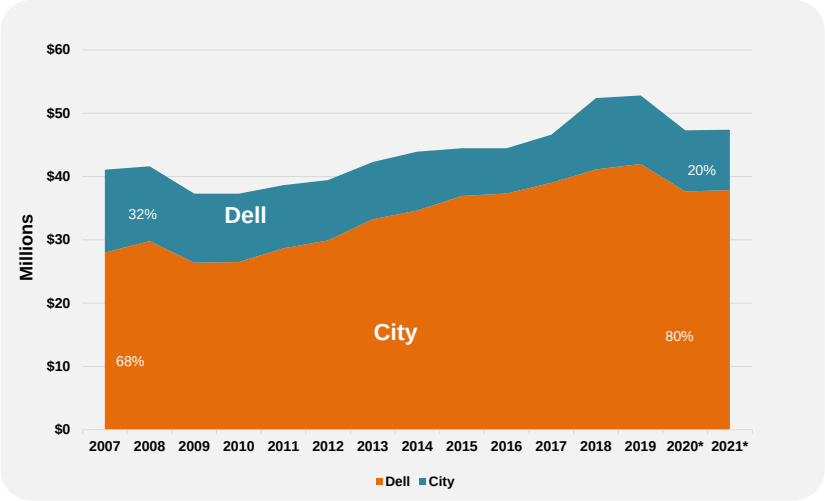
SALES TAX REVENUE



The economic environment is a major contributor to City resources. Sales tax provides 40% of the revenue needed for the City's $119.6 million General Fund budget, and is the primary funding source for the City's Type B Corporation which supports roads and economic development. Total sales tax collections for the General Fund have increased gradually over the past 14 years from $41.1 million in 2007 to $48.3 million expected in 2021. The Financial Policies adopted with the FY 2019 Budget included new initiatives to reduce the financial risk of the reliance on Dell as the City's largest sales tax payer.

GENERAL SELF FINANCE FUNDS

The City uses excess revenues and unspent funds to pay for major capital expenses, one-time capital needs, and repair and rehabilitation costs for City parks, streets, public safety equipment, and facilities. Using this pay-as-you-go philosophy has been a major contributing factor to maintaining a low property tax rate and excellent long-term financial stability while limiting new debt and providing high quality, well-maintained equipment and facilities. In FY 2021, the City has designated available cash funds to pay for the following projects.

City-wide	Facilities Repair & Replacement (FY2021)	500,000
	IT Repair & Replacement	500,000
	Capital Equipment & Replacement Reserve	500,000
PARD	PARD Repair & Replace: Buck Egger Park Improvements	250,000
	OSP - Cy Young Restroom Repair	100,000
	OSP - Baseball/Softball Net and Fence Repairs	75,000
Public Safety	Police Radio Replacement Program (Year 7 of 7)	368,000
	Fire Equipment Replacement Program	250,000
	Police Equipment Replacement Program	350,000

Total New General Self Finance Uses/Designations **$2,893,000**

FINANCIAL REVIEW

BUDGET CONTINGENCY PLAN

The City has a long history of strong, proactive financial management and policies. The policies are reviewed and adopted annually during the budget adoption process. Executive management staff used the budget contingency plan established in the adopted Financial Policies as a guide for decision making while responding to the financial implications of the COVID-19 pandemic. These polices provide direction on what steps to take if revenue estimates are such that an operating deficit is projected at year end. The first four steps of the plan were enacted for FY 2021 budget development. They are to reduce pay-as-you go CIP transfers, deferral of capital purchases, expenditure reductions, and hiring delays.

GENERAL FUND RESERVE POLICY

The FY 2021 Budget includes a transfer to General Self-Finance to fund the one-time capital projects listed on the prior page. The City's Concentration Risk Fund, a separate account to provide additional surety on the City's highest sales tax remitters, remains in place. The Financial Policies also include a policy to limit the City's dependence on Dell, our single largest sales taxpayer. Any Dell sales tax in excess of 20% of budgeted General Fund sales tax revenues will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one-time capital expenditures.

DEBT

The City continues to maintain excellent credit and received an upgrade from Standard and Poor's on its Utility Revenue bonds in December 2017 and General Obligation bonds in October 2018 to AAA, the highest rating of credit worthiness. In August 2018, the Hotel Occupancy Tax (HOT) Fund received a rating upgrade to A+. City debt is managed through dedicated funds and long-term planning for projects. For a more in depth look at the City's outstanding debt obligations, refer to the Debt section of this document.

UTILITY FUND - WATER AND WASTEWATER

The City's water and wastewater operations total $124.1 million in FY 2021 for operations and capital needs. There will be no water or wastewater rate increases included in the adopted budget. The Utility Fund has saved money by reducing its power costs, improving operations and lowering interest payments by refinancing its debt. More information on the Utility Fund is available in the Utility Fund section of this document.

STORMWATER FUND

This fund provides a stable funding source for the maintenance of the City's stormwater system. There are no rate increases included in the adopted budget. This fund includes $3.5 million in operating costs and $5.3 million for capital improvements to the City's stormwater system. More information on the City's Stormwater Fund is available in the Stormwater Fund section of this document.

HOTEL OCCUPANCY TAX AND SPORTS CENTER FUNDS

The local hotel/motel industry has been hit the hardest by the COVID-19 pandemic. These revenues are being watched closely to alert the City to take any additional corrective expenditure cuts. The Budget Contingency policy does provide for the use of excess fund balance if an operating deficit does occur but only with a plan to replenish the fund balance if is it brought below policy level. The City does not expect either fund to fall below policy level. The use of fund balance is one of the last options to explore if other measures are not enough to cover the deficit. The City has over 4,275 hotel rooms with another 551 under construction. Hotel Occupancy Tax proceeds support the City-owned Dell Diamond, the Convention & Visitor's Bureau, the Round Rock Sports Center, and the Multipurpose Complex. More information on the Hotel Occupancy Tax and Sports Center Funds is available in the Special Revenue Funds section of this document.

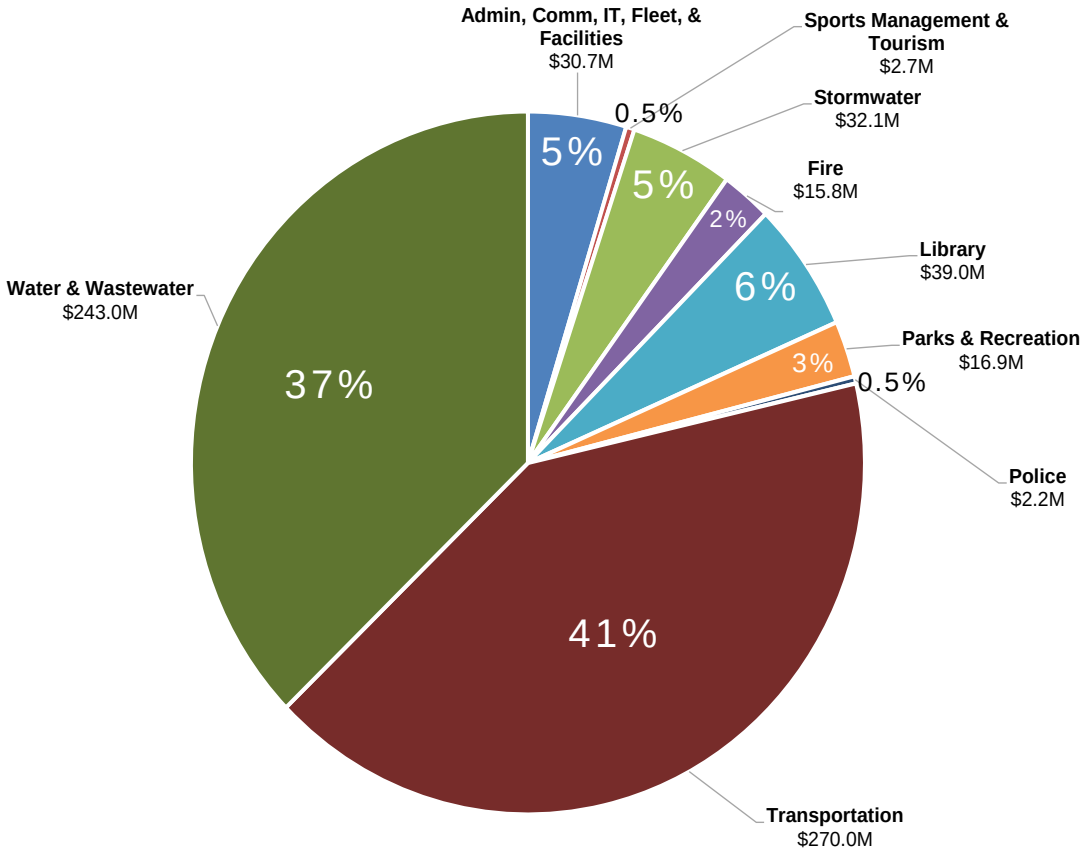
ROUND ROCK TRANSPORTATION AND ECONOMIC DEVELOPMENT CORPORATION (TYPE B) FUND

The Type B Fund receives its revenue from 0.5 cents of the City's local sales tax. This provides $18.9 million per year for various transportation and economic development programs. These revenues are allocated between transportation improvements and economic development projects through a 5 year allocation plan adopted by the Type B Board and by the City Council.

COMMUNITY INVESTMENT PROGRAM (CIP)

The City manages its current assets and keeps up with growth through CIP master planning for Parks & Recreation, Roads, Water and Wastewater Utilities, Stormwater, and City Facilities. Over the next five years, the City expects to spend $652.4 million on improvements in these areas. Around 62% of these expenditures will be made with cash reserves the City has on hand which shows the financial stability of Round Rock. Not having to borrow for well over half of the planned capital expenditures saves the community money. For more details on the CIP, including a complete list of all planned capital projects over the next five years please see the Capital Project Funds section of this document.

5 YEAR CIP BY USE



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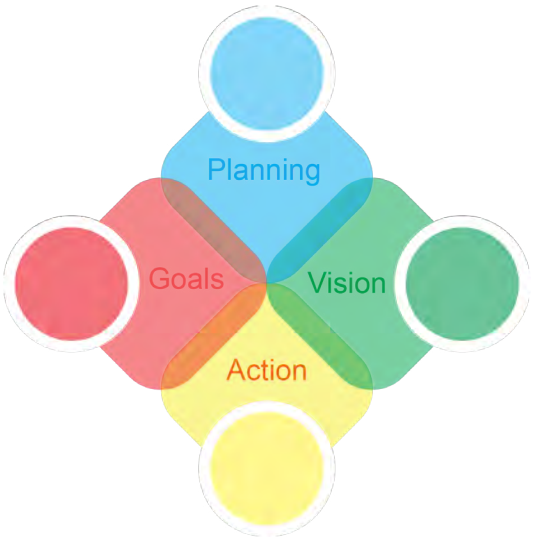
STRATEGIC PLANNING FOR THE CITY

The Round Rock City Council uses focused long-range strategic planning to ensure the City continues to provide high-quality services well into the future. At the core of this approach to planning is a multi-year strategic plan first developed in 2012. Each year the City Council meets with the City Manager and Department Directors to revisit the strategic plan, recommit to the long range vision, and identify specific measurable actions to be taken to help the City achieve its goals.

The Strategic Plan includes three major components that help focus operations and capital projects on the long-range plan: a broad fifteen (15) year vision, more specific five (5) year goals, and measurable actions to be taken each year to help achieve the goals and the broader vision. By basing the short-term actions on the medium-term goals which are founded on the long-range vision, the City is laying out a strategic path for daily operations, for capital projects, and for the future to continue Round Rock's success.



PERFORMANCE MEASUREMENT

The City uses its strategic plan not only to set policy direction and guide annual budget decisions, but also as a basis against which to gauge the level and quality of City services. By providing information about department performance, the City hopes to allow the public, City Council, and City staff the opportunity to analyze the results, to see if desired outcomes are being met, and to look for ways the City can continue to improve.

This document attempts to provide performance measures for each department along with basic financial information. Each department's section within the General Fund, Water/Wastewater Utility Fund, Stormwater Fund, and Special Revenue Fund tabs provide the department's specific vision and mission, financial and personnel information, and some performance measures. Most of these measures for FY 2021 are basic measures that gauge the level and quantity of services provided to the City's residents and customers. Over the next few years City staff hopes to identify additional measures to assess the quality of service provided and the outcomes to the City's neighborhoods and to the residents resulting from the services.

CITY VISION

The City Council reaffirmed the City of Round Rock's long-range, 15 year vision during the Strategic Planning Retreat in February. The vision provides the foundation for the Strategic Plan and the FY 2021 Budget.

The vision outlined for 2030 is for Round Rock to be:

- A Family-Friendly Community that is Safe and Distinctive by Design
- "The Sports Capital of Texas" and Major Medical and Educational Destination
- An Authentic Downtown and choice of Great Neighborhoods

For each of these components of the vision, these are the guiding principles identified for each.

FAMILY-FRIENDLY COMMUNITY

- A sense of community identity and pride
- Strong community events, festivals, and activities
- Top quality schools and educational programs
- Strong presence of faith institutions
- Strong cultural arts scene with residents engaged or participating in programs and activities
- Outdoor gathering places and parks for family activities, both active and passive
- A reputation as a great place for family living

SAFE

- Recognition as the safest community in the nation
- Zero tolerance for criminal activities
- Low crime rate, especially for Part I and Part II crimes
- Timely response to emergency calls for service
- No visual blight – an attractive and safe appearance
- Residents partnering with the City to create a safe community
- A safe, secure water supply
- Residents and visitors should feel safe and secure anywhere, anytime

DISTINCTIVE BY DESIGN

- Distinctive gateways and entrances so that residents and visitors know that they are entering Round Rock
- City facilities and landscaping that are reflective of the local character
- New developments and major buildings designed for attractiveness
- Preservation of Round Rock's historic character
- Native water-wise landscaping in both public and private areas
- Round Rock with a distinctive community appearance from other Texas cities

THE SPORTS CAPITAL OF TEXAS

- Round Rock expanded brand as "The Sports Capital of Texas"
- First class sports facilities and fields that are state of the art and well-maintained
- Balance field and facilities usage between local recreation, tournaments, and tourism
- Multi-use fields and facilities for practice and games
- Attract regional and national tournaments
- Host tournaments for mainstream sports, such as baseball/softball, football, basketball, volleyball, soccer, and cheerleading
- City and Round Rock Independent School District (RRISD) working together and collaborating on facilities and field use

MAJOR MEDICAL AND EDUCATIONAL DESTINATION

- World class hospitals and medical facilities
- Medical research, biotech, and technology businesses
- Attract medical related businesses, including small scale trial manufacturing and medical

tech manufacturing
- Technology incubator supporting opportunities to start and grow a business
- Expanded educational institutions: Austin Community College, Texas A&M Medical School, Texas State, trade and technical educational schools
- Upscale housing development and mixed residential uses in northeast area

AUTHENTIC DOWNTOWN

- Reputation as an exciting and "trendy" place to go and hang out
- A variety of entertainment venues and activities, restaurants, bars, and live music
- Public trail access and use of Brushy Creek
- Public spaces and commercial businesses located along Brushy Creek
- Preservation of historic buildings and character
- Cultural arts, performing theater, and public art presence
- Easy access, convenient parking, and pedestrian-friendly downtown
- Relocation of businesses to the Downtown area

CHOICE OF GREAT NEIGHBORHOODS

- Range of housing choices including town homes, patio homes, upscale homes, and starter home
- Easy access to open spaces, neighborhoods, recreation and leisure facilities, and activities
- Well-maintained modernized housing stock
- High-end housing in executive neighborhoods
- Active home-owner associations and organizations for socializing and sharing responsibility for the neighborhood
- Walkable pedestrian-friendly neighborhoods
- Increase non-vehicular connectivity via trails and bike lanes
- Green building with energy efficiency and water-wise features

Round Rock Water Tower

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CITY GOALS

The City Council has identified six (6) strategic goals based on the long-range vision. These goals serve as the foundation for all budget decisions and are presented throughout the document to remind the readers how the various programs and initiatives contained in this document relate back to these six goals.

The goals and objectives identified for each are:

FINANCIALLY SOUND CITY PROVIDING HIGH VALUE SERVICES

- Diversify City revenues to support defined City services and service levels
- Expand the City tax base through economic expansion
- Maintain financial reserves consistent with City financial policies and national standards
- Hire and retain top quality, diverse City workforce dedicated to serving the Round Rock community
- Maintain City facilities, equipment, apparatus
- Deliver cost effective City services in a customer friendly, pro-business manner
- Develop, update and use long-range organization and strategic master planning

CITY INFRASTRUCTURE: TODAY & FOR TOMORROW

- Responsible water use by City customers and City facilities and parks
- Invest in City infrastructure to support future community growth and economic development
- Expand water reuse system serving the northeast areas and parks (where applicable)
- Improve mobility throughout the City
- Upgrade and expand roads
- Upgrade and expand drainage and stormwater system

GREAT COMMUNITY TO LIVE

- Expand sports facility to support sports tourism
- Increase number of tournaments: regional and national
- Develop additional sports fields - practice, games, sports tourism
- Upgrade the quality and maintenance of current City outdoor facilities
- Increase revenues from sports tourism for benefit of residents and the local economy
- Expand conventions/conferences

“THE SPORTS CAPITAL OF TEXAS” FOR TOURISM AND RESIDENTS

- Expand and diversify the local business and job opportunities for residents
- Redevelopment for older commercial/retail corridors
- Expand/maintain quality of life amenities for residents
- Build a community where people want to live
- Diversify housing opportunities
- Expand education campuses and programs
- Develop/upgrade parks and trails

AUTHENTIC DOWNTOWN - EXCITING COMMUNITY DESTINATION

- Increase public and commercial use of Brushy Creek
- Expand housing opportunities: townhomes, apartments, condos
- Develop the Depot and the Tower Project
- Increase Downtown connectivity
- Provide safe, convenient, lighted parking
- More attractive, aesthetically pleasing Downtown

SUSTAINABLE NEIGHBORHOODS

- Maintain reputation as the safest large city
- Upgrade older housing stock: exterior and interior
- Ensure homes and commercial buildings comply with City codes
- Increase neighborhood connectivity through streets, trails, and bike lanes
- Increase effectiveness of homeowner associations
- Repair and upgrade neighborhood infrastructure: streets, sidewalks, utilities, fences, and streetscapes
- Upgrade neighborhood parks and open spaces

POLICY AGENDA - TOP PRIORITY PROJECTS

State Legislative Agenda Advocacy

City Manager | Goal 1
Status: Comptroller's TAC Rule 3.334 was published May 2020 with the key section impacting CORR going into effect 10/1/2021 (FY 2022). City and legal staff evaluating legal and legislative options.

Milestones	Due Date	
A. Sales Tax		
1. Comptroller: Public Hearing and Comptroller Comments	2/20	Complete
2. Comptroller: Decision	5/20	Complete
3. Prepare for Next Steps	TBD	
B. Legislative Actions		
1. Monitor Interim Committees	1/21	
2. Prepare Legislative Agenda	10/20	
3. Decision: Agenda Adoption	12/20	

City Revenues: Direction

Finance Department | Goal 1
Status: Initial project redirected to COVID financial impact adjustments for FY 2020 and FY 2021. Revenue options to be reconsidered in FY 2021.

Milestones	Due Date	
1. Identify revenue options: property tax cap/sales tax	4/20	
2. Prepare report/memo	TBD	
3. Decision: Revenue Direction	TBD	

Comprehensive Water Strategy/Future Alternative for Water Supply: Partnership with BRA

Utilities & Environmental Services Departments | Goal 2
Status: Council action for MOU with BRA and CORR - July 23
Next quarterly report is scheduled for October 2020.

Milestones	Due Date	
1. Share RFI information	2/20	Complete
2. Briefing: Quarterly report	10/20	
3. Update annual report	12/20	
4. Work with BRA: additional regional water	Ongoing	

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Multipurpose Fields Complex: Direction and Funding Mechanism ($40 million)

Assistant City Manager and Sports Management & Tourism Department | Goal 4
Status: Project on hold indefinitely due to COVID-19.

Milestones	Due Date	
1. Develop Conceptual Plan	1/20	Complete
2. Council Briefings: Conceptual Plan	TBD	
3. Decision: Direction	TBD	
4. Develop project for GO Package	TBD	

Heritage Trail East: Land Acquisition

Parks and Recreation Department | Goal 5
Status: Henna is in process. PUD should be going to Council in the near future. Remaining properties in process.

Milestones	Due Date	
1. Complete appraisals	3/20	Complete
2. Response from property owner	3/20	
3. Decision: Direction	4/20	
4. Complete acquisition	12/20	

POLICY AGENDA - HIGH PRIORITY PROJECTS

Kinningham House: Reports with Locations, Options and Direction

Parks & Recreation and General Services Departments | Goal 1
Status: Options under discussion with manufacturers.

Milestones	Due Date
1. Complete feasibility study and location	1/21
2. Review by City Manager	2/21
3. Budget workshop: Discussion and direction	7/21
4. Decision: Budget funding	9/21

Northeast (NE) Downtown Infrastructure: Plan and Funding

Transportation, General Services, Utilities & Environmental Services Departments | Goal 2
Status: CP&Y submitted 100% design plans. Project still on schedule.

Milestones	Due Date
1. Complete design	7/20
2. Bid	8/20
3. Decision: Award Contract	9/20
4. Complete construction	10/21

Commercial Redevelopment Plan

Transportation and Planning & Development Services Departments | Goal 3
Status: Design underway. Project on schedule.

Milestones	Due Date	
A. Mays Corridor		
1. Presentation: Mays Corridor Plan and Funding Requests	3/20	Complete
2. 30% Design complete and public comments	6/20-9/20	
3. Award Final Design	9/20	
4. Decision: Award construction contract	4/21	
5. Complete construction project	11/21	
B. Facade Grants Program		
1. Council Briefing	4/20	Complete
2. Develop Budget Proposal	4/20	
3. Budget workshop	7/20	
4. Decision: Budget FY 21 funding	9/20	

Performing Arts Facility: Direction

Assistant City Manager and Communications & Marketing | Goal 3

Status: Project is on hold due to uncertainty regarding duration of COVID-19 and its impact on mass gatherings.

Milestones	Due Date
A. Concert Venue	
B. Performance Arts Center	
C. Black Theater - community use	
1. Prepare initial report	TBD
2. Council Briefing: Presentation/direction	TBD

Downtown Integrated Master Plan: Completion

Assistant City Manager | Goal 5

Status: Temporarily on hold.

Milestones	Due Date
1. Review existing plans	9/21
2. Develop an integrated Master Development Plan	11/21
3. Council Briefing: Present the plan	12/21

Comprehensive Plan 2030: Adoption

Planning & Development Services Department | Goal 6

Status: Comprehensive Plan has been adopted by the City Council. Implementation commences.

Milestones	Due Date	
1. Open House	3/20	Complete
2. Decision: Consider ordinance adoption	6/20	Complete

MANAGEMENT AGENDA - TOP PRIORITY PROJECTS

CO's for Major Projects: Issuance

Finance Department | Goal 1

Status: $30 million in road bonds issued per schedule. Remaining debt issues will be delayed due to instability in bond markets caused by COVID-19 crisis.

Milestones	Due Date	
A. Roads ($27 million)		
1. Price and sell	4/20	Complete
2. Decision: Council direction	4/20	Complete
3. Close and funding	5/20	Complete
B. Convention Center (Kalahari)		
1. Price and sell	TBD	
2. Decision: Council direction	TBD	
3. Close and funding	TBD	
C. Offsite Infrastructure ($15.4 million)		
1. Price and sell	TBD	
2. Decision: Council direction	TBD	
3. Close and funding	TBD	
D. Onsite Infrastructure ($15.4 million)		
1. Price and sell	TBD	
2. Decision: Council direction	TBD	
3. Close and funding	TBD	

Community Survey: Completion

Communication & Marketing Department | Goal 1

Status: Delayed in part due to budget cuts in current fiscal year. Plan is to conduct the survey in fall 2020; we are hoping to get past the worst of the pandemic before putting the survey in the field.

Milestones	Due Date
1. Finalize instrument and questions	TBD
2. Briefing: Questions	TBD
3. Conduct survey	TBD
4. Finalize report	TBD
5. Report to Mayor and Council	TBD

School Police: SRO Phase Out

Police Department | Goal 1
Status: Time frame is still on track.

Milestones	Due Date
1. Initiate transition	1/21
2. Complete transition	8/21
3. Assist ISD with formation of police department	Ongoing

New Library Building: Design and Cost

General Services Department | Goal 2
Status: Projects is on schedule.

Milestones	Due Date	
1. Report update	4/20	Complete
2. Complete design and costs	10/20	
3. Briefing: Presentation on design and costs	11/20	
4. Complete Construction	11/23	

Nutty Brown Development: Final Plans and Construction

Planning & Developmental Services Department | Goal 3
Status: Project on hold indefinitely due to COVID-19. Owner has every intention of moving forward once it is safe to have gatherings. Investors have paused the funding.

Milestones	Due Date
1. Final plans	TBD
2. Construction	TBD

Kalahari Development: Opening

Planning & Developmental Services Department | Goal 3
Status: Kalahari plans on opening November 12, 2020.

Milestones	Due Date
1. Kenney Fort modification project	8/20
2. Finalize cash flow for opening year	9/20
3. Open	11/20

MANAGEMENT AGENDA - HIGH PRIORITY PROJECTS

Fire Station No. 10: Funding

Fire Department | Goal 1
Status: Delayed due to COVID-19 impacts on funding.

Milestones	Due Date
1. Direction on funding - ESD Board	TBD
2. Develop draft agreement	TBD
3. Decision: Agreement	TBD
4. Develop construction and staffing timeline	TBD
5. Budge workshop: Presentation and direction	TBD
6. Seek funding for staffing	Ongoing

620 Quarry Storage: Direction

Utilities & Environmental Services Department | Goal 2
Status: An update will be provided to Council on the status of the discussion in December 2020.

Milestones	Due Date
1. Report	12/20
2. Continue discussion with landowners	Ongoing

Chamber of Commerce Contract: Adoption

Assistant City Manager | Goal 3
Status: Complete

Milestones	Due Date	
1. Finalize business points	2/20	Complete
2. Briefing: Overview and Council direction	2/20	Complete
3. Finalize contract	3/20	Complete
4. Decision: Contract presented for Council approval	4/20	Complete

Tower Development Project: Development Agreement

City Attorney and Planning & Developmental Services Department | Goal 5

Status: Developer is interested in proceeding with the project, potentially with condos instead of a hotel. However, it is on hold at this time due to COVID-19.

Milestones	Due Date	
1. Finalize development agreement	TBD	
2. Decision: Development	TBD	
3. Submit rezoning/subdivision application	TBD	
4. Decision: Rezoning	TBD	

The Depot Development: Land Sale and Construction

Planning & Developmental Services Department | Goal 5

Status: The developer and staff continue to work through site planning and roadway issues.

Milestones	Due Date	
1. Complete land sale - Phase 1	2/20	Complete
2. Initiate construction - Phase 1	10/20	

LONG RANGE FINANCIAL PLANNING

GENERAL FUND PLANNING MODEL

The City uses a 5-year planning model for the General Fund, which provides revenues and expenditures over a long-term period using assumptions about economic conditions and future spending scenarios. This model is developed internally and focuses on the anticipated future funding necessary to meet the City's strategic goals.

Due to the COVID-19 pandemic, the 5-year planning model process changed significantly. The model was not developed the same way it has been developed in past years because of the pandemic and the absence of data and the uncertainty of the future. Early in the development of the FY 2021 budget, staff began tracking recovery with V-shaped and W-shaped recovery curves using outside sources available at the time. These curves display a best-case scenario and a worst-case scenario based on the data we had at that time. Below are the original curves used for select revenue projections for the remainder of FY 2020 and budget for FY 2021. The actual revenues for FY 2020 performed well above the original curve leaving the City in a strong position going into FY 2021.

A full update of the planning model will be performed during the FY 2022 budget process. The model will incorporate General Fund needs necessary to meet the City's strategic goals and to recover from the pandemic from a position of strength.

- V curve - used for revenue modeling
- W curve - evaluated for contingency purposes

WATER AND WASTEWATER RATE MODEL

The City regularly updates the long-range water and wastewater rate model and the stormwater rate model. These long-range financial planning tools map out the anticipated revenues and expenses for the funds over the next 10 years based on certain assumptions. A cost of service study will be performed in FY 2021 taking into consideration new capital master plans and demand data. Recommendations for FY 2022 - FY 2024 rates will be presented to Council during Summer 2021. There are no utility rate increases planned for water, wastewater, and stormwater for FY 2021.

ROUND ROCK CITY COUNCIL

Mayor
Craig Morgan

The Mayor and six Council members, acting as the elected representatives of the citizens of Round Rock, formulate public policy to meet community needs and assure orderly development in the City. The City Council appoints the City Manager, City Attorney, Municipal Court Judge and various citizen boards and commissions. The City Council's public policy activities include: adopting the City's annual budget and establishing general objectives; reviewing and adopting all ordinances and resolutions; and approving purchases and contracts as prescribed by City Charter and State Law.

Mayor Pro Tem
Writ Baese

Place 1
Tammy Young

Place 2
Rene Flores

Place 3
Matt Baker

Place 4
Will Peckham

Place 6
Hilda Montgomery

CITY ORGANIZATIONAL CHART

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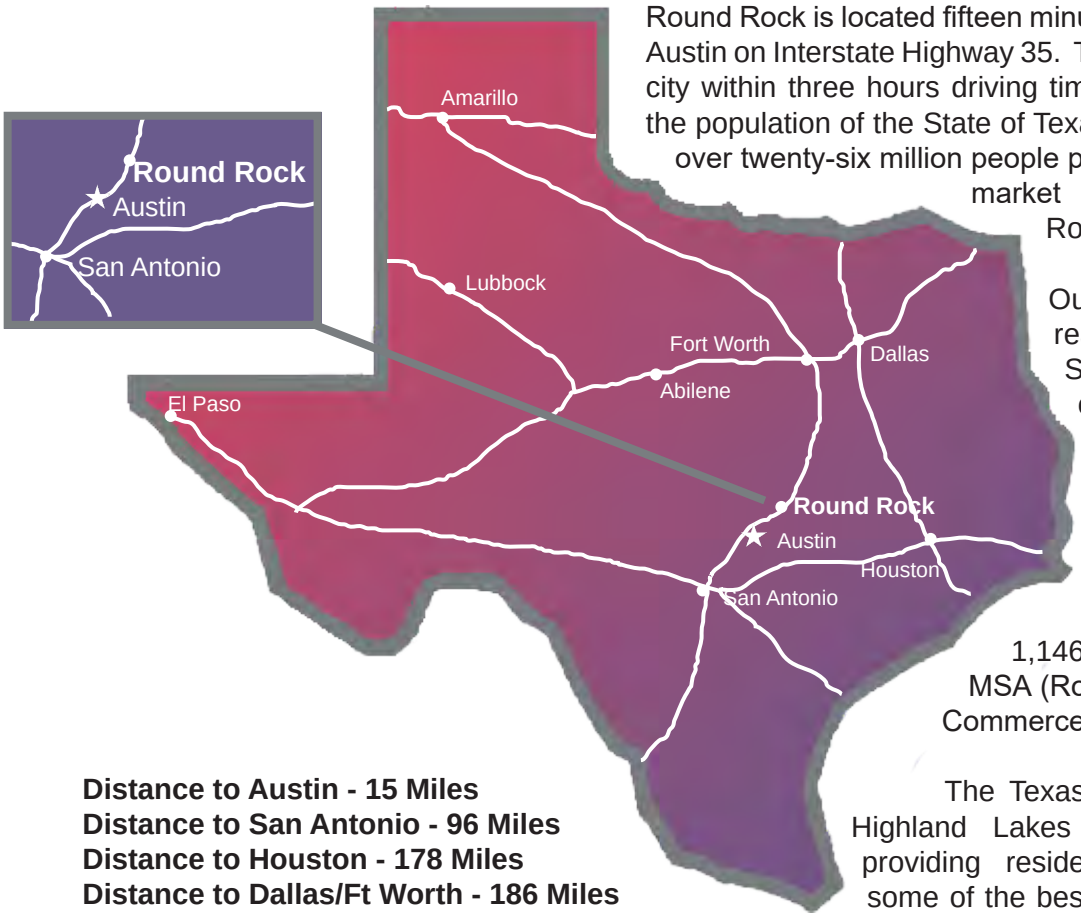
LOCATION OF ROUND ROCK



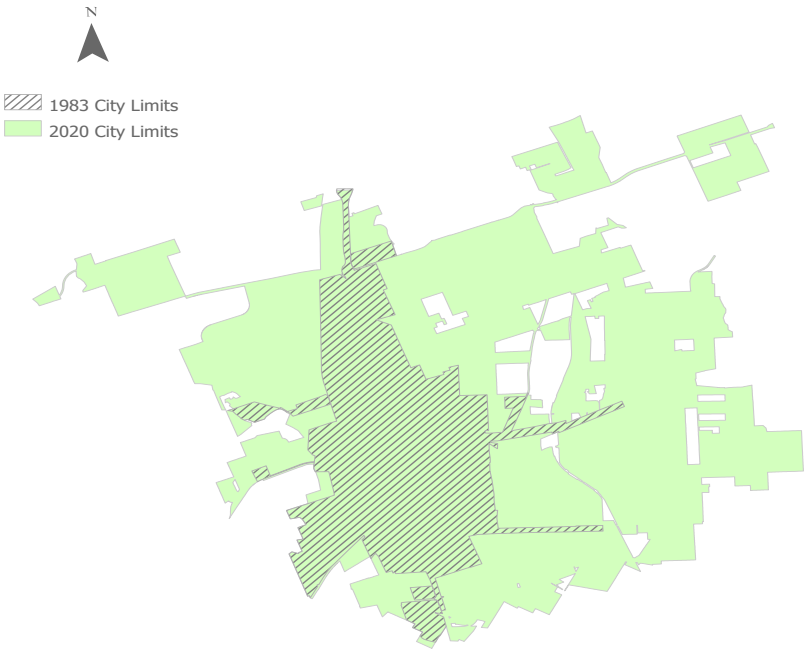
Round Rock is located fifteen minutes north of downtown Austin on Interstate Highway 35. This location places our city within three hours driving time of ninety percent of the population of the State of Texas. This population, of over twenty-six million people provides an exceptional market for firms located in Round Rock.

Our location also provides ready access to the State Capital, multiple colleges, several large hospitals and medical educational facilities, a long list of high tech industries including Dell, and a civilian work force of over 1,146,000 within the Austin MSA (Round Rock Chamber of Commerce)

Distance to Austin - 15 Miles
Distance to San Antonio - 96 Miles
Distance to Houston - 178 Miles
Distance to Dallas/Ft Worth - 186 Miles

The Texas Hill Country and the Highland Lakes are within minutes, providing residents easy access to some of the best outdoor recreation in Texas.

GROWTH IN ROUND ROCK



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HISTORY OF ROUND ROCK

The Round Rock

1884
Local fire protection was organized as a volunteer hose and hand pump company.

Volunteer Hook and Ladder Company, 1907

1848
Settlers voted to form Williamson County out of the Milam District.

1867 - 1880s
Round Rock became a stop on the famed Chisholm Trail. Cowboys moved their herds of cattle through Brushy Creek and past the round rock.

1913
The City's first streetlights and speed limit signs (12 mph) were installed.

Tonkawa Tribe in Williamson County,1898

1877
Round Rock citizens first voted to incorporate. W.T. Smith served as the City's first "Worthy Mayor."

1913
The City was incorporated in its present state. Jack Jordon was elected the first Mayor. Serving as the first City Council Members were: John A. Nelson, Dr. W.G. Weber, E.J. Walsh, J.A. Jackson, W.A. Gannt, and A.K. Anderson.

1854
The U.S. Post Office requested that the Brushy Creek Post Office choose a new name. Postmaster Thomas C. Oatts chose "Round Rock" because of the landmark rock located in the middle of Brushy Creek.

New Town Round Rock, 1930

1918
The City granted a license to Mr. S.E. Bergstrom to operate an electric plant to provide electricity for the City.

1927
The Texas Power and Light Company assumed operations to provide electricity for the City.

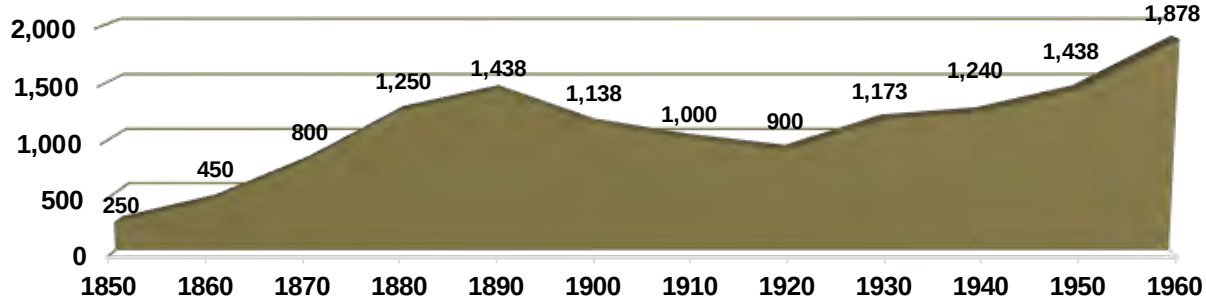
1936
City water service was established.

1938
The City constructed a $90,000 citywide sewer system.

1950
The US Census lists 1,438 people in Round Rock, ranked the fifth largest town in Williamson County behind Taylor, 9,071; Georgetown, 4,951; Bartlett, 1,727; and Granger, 1,637 (Census).

1962
The Ladies Home Demonstration Club organized a citywide library, which eventually became the Round Rock Public Library.

HISTORICAL CITY POPULATION, 1850 TO 1960



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1980
By 1980 the City had established itself as the largest City in Williamson County.

1998
Voter overwhelmingly approve the use of hotel-motel tax revenue to fund a new minor league baseball stadium and conference center.

2006
Round Rock Premium Outlets opened.

Round Rock Premium Outlets

Dell Inc.

2000
The Round Rock Express played their first home game at the Dell Diamond on April 16.

2003
Round Rock set the goal to become the "Sports Capital of Texas."

1994
Dell relocated its world headquarters from Austin to Round Rock. The expansion of the City's tax base resulted in a series of public works projects and additional public amenities such as the expansion of the water plant, an additional wastewater treatment plant, and the development of the 570-acre Old Settlers Park without an increase in the property tax rate.

2005
Classes begin at the Round Rock Higher Education Center, a shared venture between Texas State University and Austin Community College.

Texas State University - Round Rock

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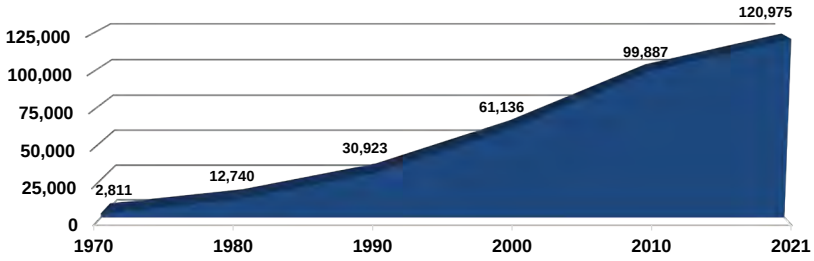
HISTORICAL CITY POPULATION, 1970-2021



SOURCE: US CENSUS BUREAU

IKEA

2007
IKEA opened, becoming the largest single retail store in Central Texas.

2008
Seton Hospital opened its regional medical center, Texas A&M broke ground on a medical school branch campus, and Texas State University opened a nursing school campus making Round Rock a major healthcare destination.

Texas A&M - Round Rock

2010
Austin Community College's Round Rock campus opens for classes.

2012
Emerson Process Management relocated its international headquarters and technology to Round Rock

Bass Pro Shops

2015
Bass Pro Shops opened a 104,000 square foot store just north of the Round Rock Premium Outlets.

2020
Kalahari Resorts and Conventions is slated to open on Nov. 12, 2020. This new growth will bring 975 room resort destination that will feature a large convention center, spa, multiple restaurants, a waterpark and much more! This is a true game changer for the Round Rock community that will bring needed diversity to the Round Rock economy, in addition to significant convention and hotel space.

Kalahari RESORTS & CONVENTIONS

UPS

2018
United Parcel Service (UPS) opened its regional distribution center.

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DESTINATION ROUND ROCK

1. The “Round Rock”
2. Historic Downtown
3. Play for All Park
4. Kalahari Resorts
5. Forest Creek Golf Club
6. Round Rock Multipurpose Complex
7. Dell Diamond
8. Rock’N River
9. Old Settlers Park
10. Austin Community College, Texas State University, Texas A&M University
11. Bass Pro Shops
12. Premium Outlets
13. IKEA
14. Round Rock Sports Center

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ACCOLADES

Round Rock continues to gain recognition for the value of high quality services provided to our residents. Some of the most recent accolades are summarized below. A full listing of the City's awards and accolades is available on the City's website.

BEST PERFORMING CITY

Milkeninstitute.org ranked Round Rock Number 3 in its annual Best Performing cities series. Selections are based on job growth, wage and salary growth, and high-tech growth domestic product indicators.

BEST PLACES TO LIVE

Money.com ranked the Best Places to Live in America and Round Rocked placed **Number 2**. Selections are based on economic factors, education, health an safety, and leisure activities.

BEST PLACE TO BUY A HOUSE

Niche.com ranked Round Rock Number 8 Best City in America to Buy a House in 2020. Some of the factors to determine ranking include location's home value, taxes, crime rates, and the quality of local schools.

BEST MINOR LEAGUE BASEBALL TOWNS

SmartAsset.com ranked the Best Minor League Baseball Towns of 2019 and Round Rock, the "Sports Capital of Texas", placed Number 1. Selections are based on quality of life and game experience measures.

TOP CHOICE FOR SPORTS EVENTS PLANNERS

Sports Events Media Group, the leading industry publication focused exclusively on helping sports event planners produce excellent competitions in the United States, announced that the Round Rock Convention & Visitors Bureau has been recognized as a 2019 Readers' Choice Award winner.

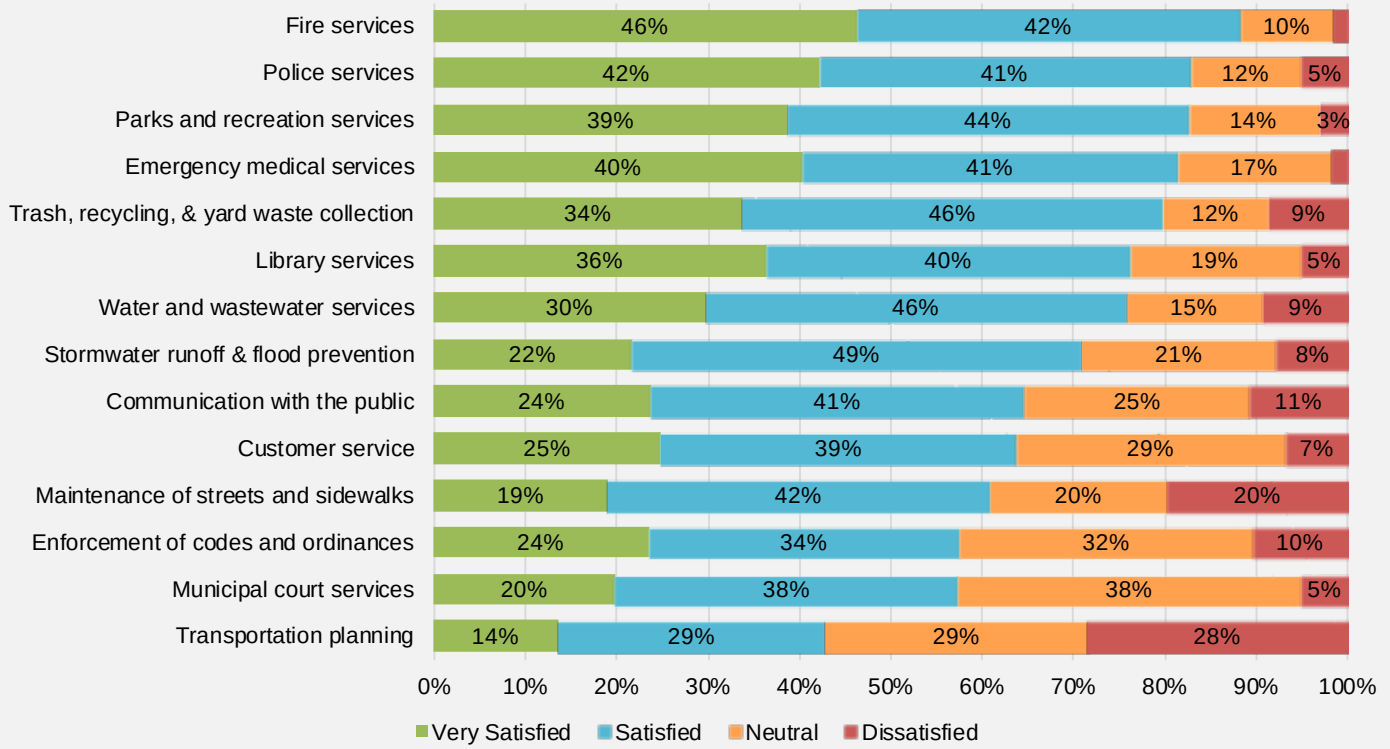
BEST PLACE TO LIVE IN TEXAS

Homecity.com, a part of Better Homes and Gardens Real Estate, ranked Round Rock Number 5 best places to live in Texas. The publication looked at stats such as population growth, household incomes, house prices, violent crime rates, food quality, public parks, affordability, and commute times.

CITY SURVEY RESULTS

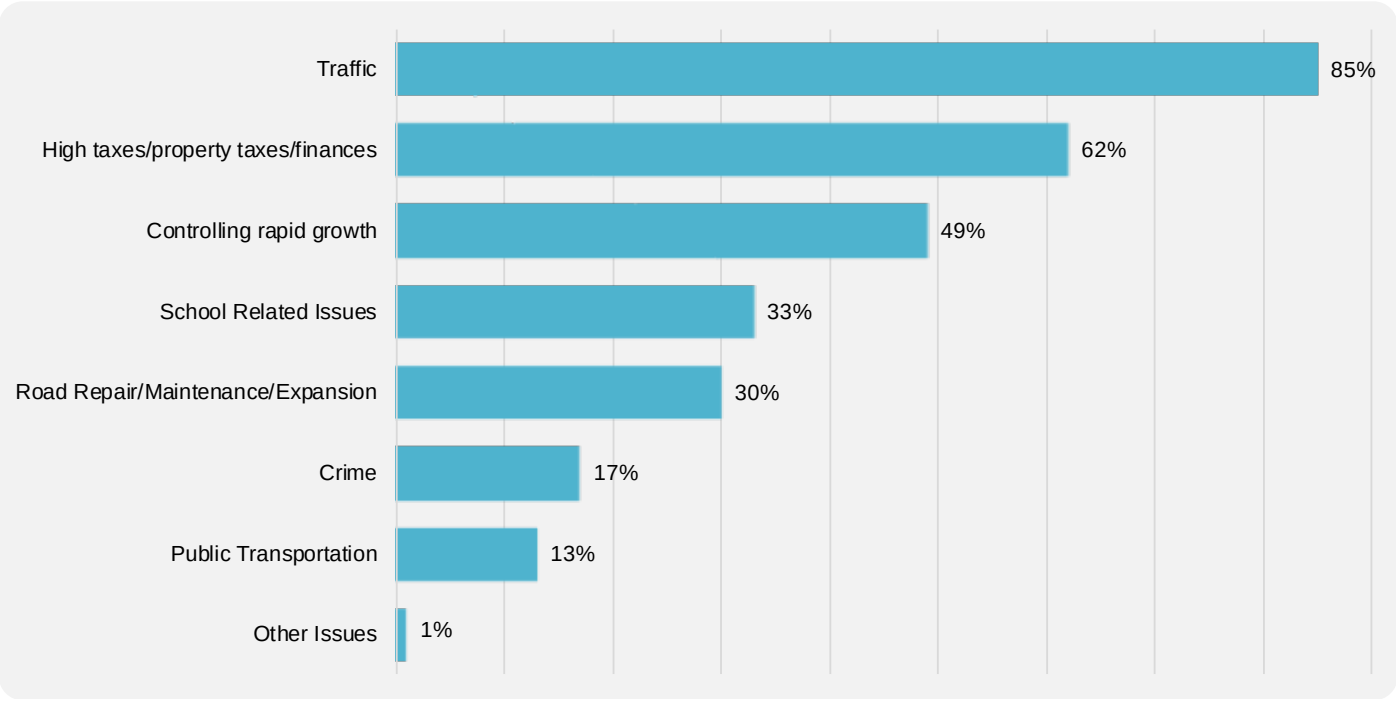
The City believes that it's important to not only plan for and provide adequate levels of quality service, but to also provide a means of measuring and reporting the results of our efforts. When information is provided about the City's performance the City Council, the public, and the staff can determine the value of programs and opportunities for improvements. To fulfill this intention, the City has hired an independent outside agency to conduct a comprehensive biennial citizen survey. The survey has been conducted every two years since 2010; the most recent survey was completed in Spring 2018. The next survey was due in Spring of 2020 but delayed due to COVID-19. Some key results of this most recent survey are summarized here. The complete results are available on the Communication Department's section of the City's website.

OVERALL SATISFACTION WITH CITY SERVICES BY MAJOR CATEGORY



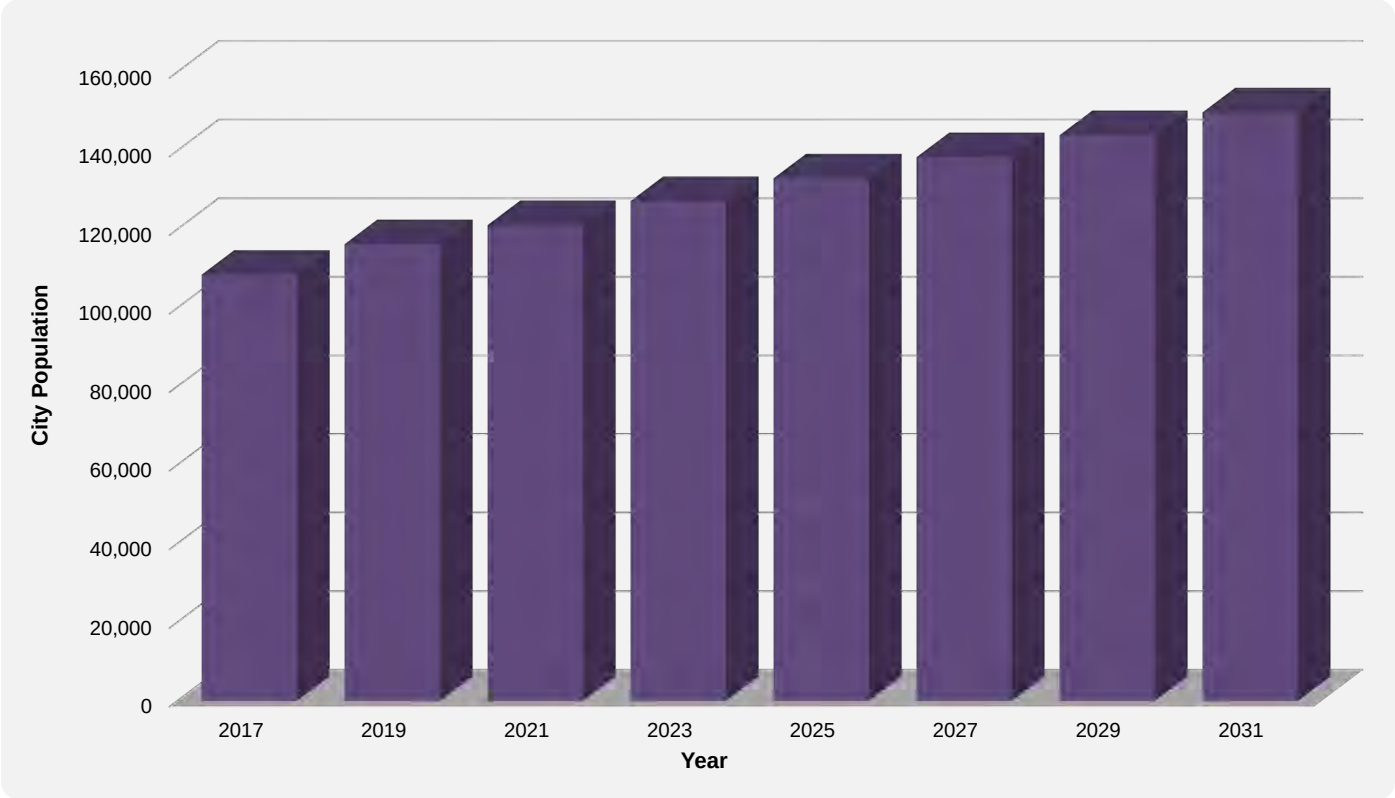
Residents were generally satisfied with City services. Seventy-one percent (71%) of residents who had an opinion were "very satisfied" or "satisfied" with the overall quality of services provided by the City. The City services with the highest levels of satisfaction were fire services (88%); police services (83%); parks and recreation services (83%); emergency medical services (81%); and trash, recycling, and yard waste collection (80%). Residents were least satisfied with transportation planning (28% responded "dissatisfied"), maintenance of streets and sidewalks (20%), enforcement of codes and ordinances (10%), and communication with the public (11%). The City values the input from our residents and several new initiatives in the FY 2021 Budget are targeted to improve these services that received the highest levels of dissatisfaction.

BIGGEST ISSUES FACING ROUND ROCK OVER THE NEXT FIVE YEARS



When asked about the biggest issues facing Round Rock over the next five years an overwhelming majority (85%) of respondents listed traffic as one of their top five concerns. Other popular responses include controlling rapid growth (49%), property taxes (62%), school related issues (33%), and road repair/maintenance (30%). The FY 2021 Budget includes funding for programs to address many of these top concerns, including additional funding for neighborhood street maintenance.

CITY POPULATION



The City is in the middle of a rapid growth in population. The estimated population for 2021 is 120,975, a 19.3% increase from just 10 years ago and 98% increase from the 2000 census.

DEMOGRAPHICS:

Population by Age Range:

Age Range	Percent of Population
Under age 5	6.0%
Under age 18	28.0%
Ages 18 to 64	63.0%
Ages 65 and over	8.0%

Population by Ethnicity:

Ethnicity	Percent of Population
White	75.1%
Black or African American	10.2%
American Indian and Alaska Native	0.2%
Asian	6.7%
Native Hawaiian/Other Pacific Islander	0.0%
Two or more races	4.5%
Hispanic or Latino origin	30.9%
Non-Hispanic White	49.6%

Source: US Census Bureau

CITY TOP TENS

PRINCIPAL EMPLOYERS

Rank	Employer	Employees (2020)
1	Dell, Inc.	13,000
2	Round Rock Independent School District	6,955
3	City of Round Rock	1,019
4	Round Rock Premium Outlets	800
5	Ascension Seton Williamson	750
6	Baylor Scott & White Healthcare	750
7	St. David's Round Rock Medical Center	689
8	Emerson Process Management	682
9	Amazon	600
10	UPS	563

PRINCIPAL WATER CUSTOMERS

Rank	Customer	FY 2020 Water Consumption (in Gallons)
1	Fern Bluff Municipal Utility District (MUD)	274,588,000
2	Paloma Lake MUD #1 & #2	260,840,500
3	Williamson County MUD #11	213,844,200
4	City of Georgetown	193,336,000
5	Williamson County MUD #10	183,513,000
6	Chandler Creek	166,341,800
7	Vista Oaks	130,240,400
8	Dell	76,620,500
9	Round Rock ISD	75,816,000
10	MID America Apts LP	74,418,000

PRINCIPAL TAXPAYERS

Rank	Taxpayer	Net Assessed Valuation (2020)
1	Dell Computer Holdings, LP	$401,534,906
2	Kalahari	201,530,519
3	CPG Round Rock, LP (Round Rock Premium Outlets)	167,439,916
4	Dell Computer Corp	93,865,287
5	Baltgem Development Corp. (La Frontera Village)	87,753,234
6	CMF 15 Portfolio, LLC (Colonial Grand Apt)	87,550,060
7	2811 La Frontera LP (The District on La Frontera Apts)	78,086,046
8	Fisher-Rosemount Systems Inc. (Emerson Process Management)	73,200,000
9	Columbia/St. David's Healthcare	68,820,000
10	Baev-Lasalle Round Rock University Blvd LLC (University Commons)	63,087,625

PRINCIPAL HOTELS

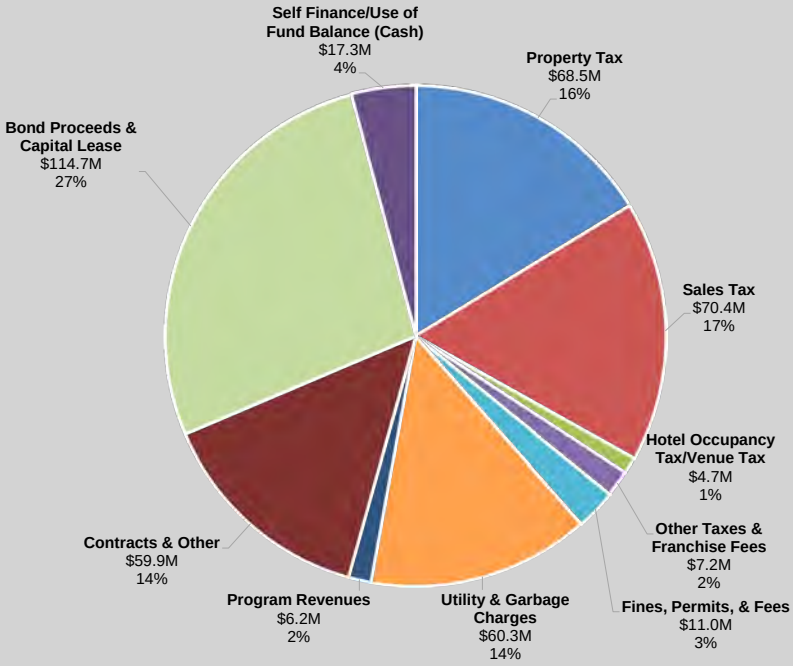
Rank	Hotel	Number of Rooms	FY 2020 Hotel Occupancy Tax Collected
1	Austin Marriott North	295	$440,055
2	Homewood Suites	115	238,361
3	Hyatt Place	138	238,179
4	Hilton Garden Inn	122	187,975
5	Holiday Inn Express N	109	167,101
6	Residence Inn	96	157,146
7	Towneplace Suites	102	153,499
8	Home2 Suites	91	155,450
9	Springhill Suites	104	153,421
10	Courtyard Marriott	113	150,283

CITY OF ROUND ROCK, TEXAS

TOTAL ADOPTED BUDGET

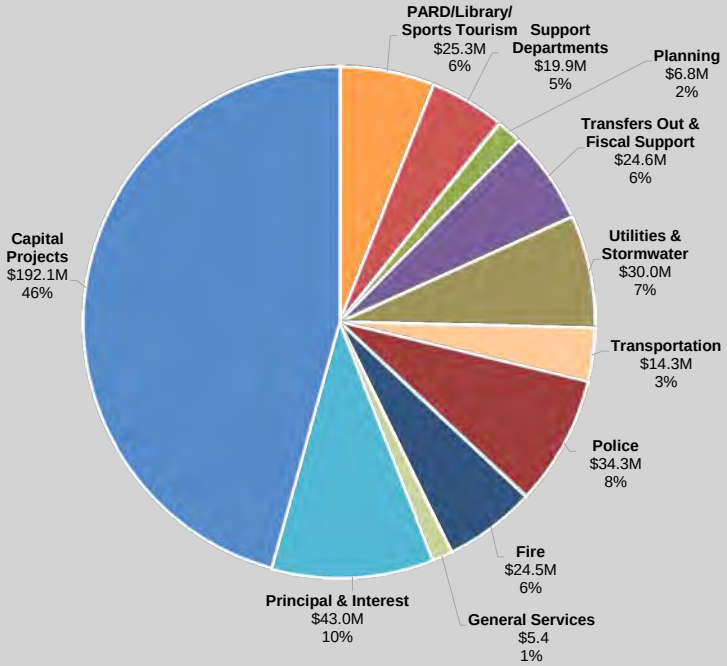
The FY 2021 Adopted Budget totals $420.2 million dedicated to continuing to provide high-quality services to the City's residents and customers. The charts below summarize the total adopted budget by source and by use.

SUMMARY BY SOURCE



REVENUES **$420.2 M**

SUMMARY BY USE



EXPENSES **$420.2 M**

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FINANCIAL SUMMARIES FOR ALL FUNDS

	Total Budget	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund
Estimated Fund Balance/Working Capital	**$246,385,341**	**$47,352,051**	**$24,436,429**	**$1,931,538**	**$129,598,811**
Revenues & Sources					
Property Tax	68,514,717	44,150,000		24,364,717	
Sales Tax	70,430,861	48,330,861	3,200,000		
Hotel Occupancy Tax	4,650,066				
Other Taxes & Franchise Fees	7,153,057	7,153,057			
Licenses, Permits, & Fees	9,988,273	1,483,273			8,250,000
Service Charges	60,273,153	1,292,920			55,166,268
Program Revenues	6,224,928	2,632,887			
Fines & Forfeitures	1,072,320	965,320			
Contracts & Other	59,853,433	7,544,675	281,000	50,000	12,595,000
Bond Proceeds	111,716,859		2,000,000		29,385,000
Capital Lease	3,000,000		3,000,000		
Transfers In	7,294,500	6,107,000	250,000	262,500	
Total Revenues & Sources	**410,172,167**	**119,659,993**	**8,731,000**	**24,677,217**	**105,396,268**
Expenditures & Uses					
Administration	2,989,411	2,030,461			
Communications	1,824,441	1,162,677			
Finance	6,880,440	4,071,814			2,198,483
Fire	24,503,816	24,503,816			
Fiscal Support	17,287,377	4,820,023			1,578,654
General Services	5,379,382	5,379,382			
Human Resources	1,561,022	1,561,022			
Information Technology	5,120,337	5,120,337			
Legal Services	1,275,000	1,275,000			
Library	3,268,230	3,243,255			
Parks & Recreation	15,313,900	12,929,851			
Planning & Development	6,831,017	5,669,042			
Police	34,320,396	34,231,365			
Recycling	266,787	266,787			
Sports Management & Tourism	6,756,886				
Transportation	14,251,109	13,385,164			
Utilities & Stormwater	29,950,365				27,304,902
Debt Service	42,993,143			24,686,217	10,773,400
Transfers Out	7,294,500				4,930,000
Proposed Uses - General SFC	2,893,000		2,893,000		
GSFC - Designated, not yet spent	2,758,015		2,758,015		
Fleet Replacement	3,250,000		3,000,000		170,000
Capital Improvement Projects	183,193,543		9,202,896		77,181,114
Total Expenditures & Uses	**420,162,117**	**119,649,996**	**17,853,911**	**24,686,217**	**124,136,553**
	-				
Net Revenues & Sources	**(9,989,950)**	**9,997**	**(9,122,911)**	**(9,000)**	**(18,740,285)**
Less Reservations					
Contingency	48,007,032	30,301,909			14,280,022
Concentration Risk Fund	10,770,000	10,770,000			
Debt Reserves	3,077,367			1,922,538	
Bond Proceeds	1,252,944		1,252,944		
Designations - Projects	20,201,060		12,497,905		
Total Reservations	**83,308,403**	**41,071,909**	**13,750,849**	**1,922,538**	**14,280,022**
Available Ending Fund Balance/Working Capital FYE 2021	**153,086,988**	**6,290,139**	**1,562,669**	**-**	**96,578,504**

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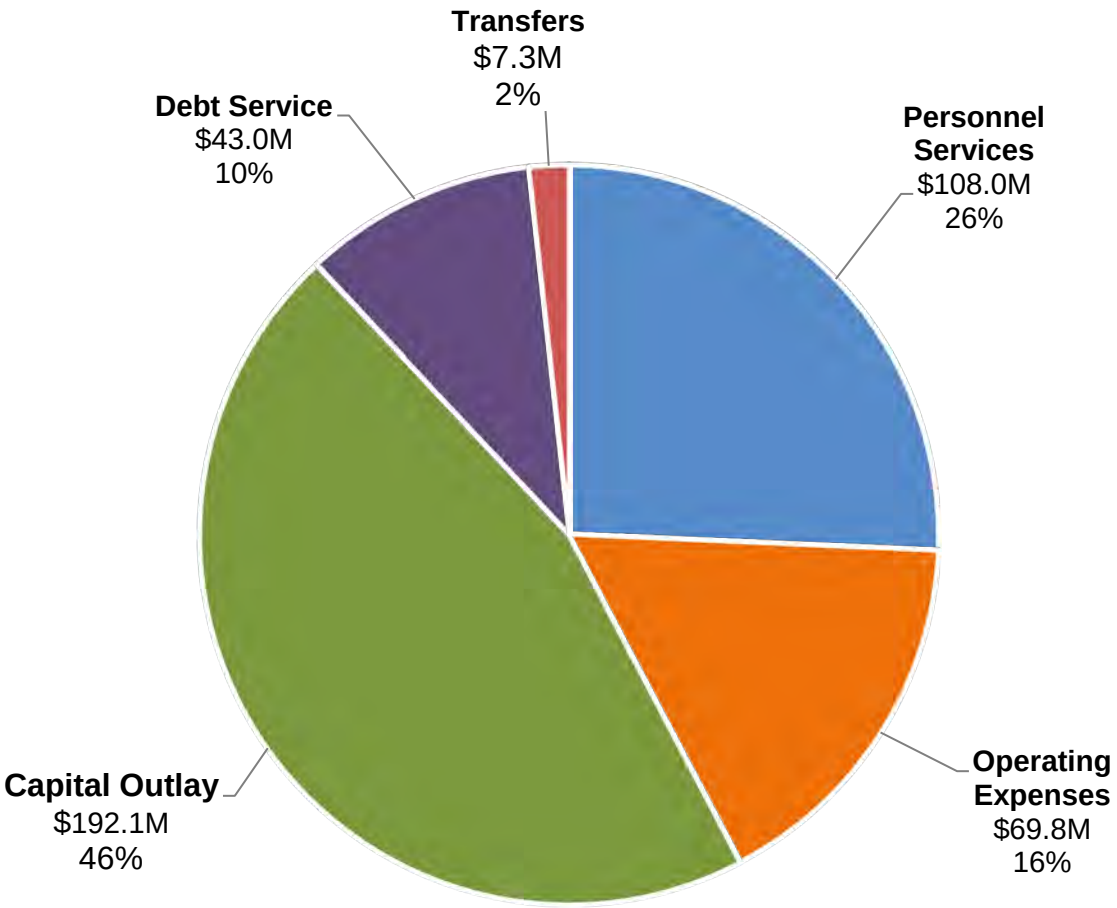
Stormwater Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue & Other Funds	
$8,534,565	**$18,232,654**	**$3,982,678**	**$4,776,513**	**$7,540,102**	
					Revenues & Sources
					Property Tax
	18,900,000				Sales Tax
		3,395,231	1,254,835		Hotel Occupancy Tax
					Other Taxes & Franchise Fees
				255,000	Licenses, Permits, & Fees
3,813,965					Service Charges
			875,000	2,717,041	Program Revenues
				107,000	Fines & Forfeitures
290,000	36,889,999	112,373	380,938	1,709,448	Contracts & Other
	80,331,859				Bond Proceeds
					Capital Lease
				675,000	Transfers In
4,103,965	**136,121,858**	**3,507,604**	**2,510,773**	**5,463,489**	**Total Revenues**
					Expenditures & Uses
	958,950				Administration
		325,764		336,000	Communications
				610,143	Finance
					Fire
	10,888,700				Fiscal Support
					General Services
					Human Resources
					Information Technology
					Legal Services
				24,975	Library
				2,384,049	Parks & Recreation
				1,161,975	Planning & Development
				89,031	Police
					Recycling
		1,521,888	1,835,941	3,399,057	Sports Management & Tourism
	865,945				Transportation
2,645,463					Utilities & Stormwater
558,250	5,966,996	640,500	367,780		Debt Service
266,000	911,000	937,500	250,000		Transfers Out
					Proposed Uses - General SFC
					GSFC - Designated, not yet spent
80,000					Fleet Replacement
5,225,000	90,463,995	701,000	50,000	369,538	Capital Improvement Projects
8,774,713	**110,055,586**	**4,126,652**	**2,503,721**	**8,374,768**	**Total Expenditures & Uses**
(4,670,748)	**26,066,272**	**(619,048)**	**7,052**	**(2,911,279)**	**Net Revenues**
					Less Reservations
727,866	1,000,000	796,538	458,985	441,712	Contingency
					Concentration Risk Fund
		642,506	512,323		Debt Reserves
					Bond Proceeds
	125,000	816,662	3,000,000	3,761,493	Designations - Projects (2)
727,866	**1,125,000**	**2,255,706**	**3,971,308**	**4,203,205**	**Total Reservations**
3,135,951	**43,173,926**	**1,107,924**	**812,257**	**425,618**	**Available Ending Fund Balance/Working Capital FYE 2021**

COMBINED EXPENDITURES BY CATEGORY

Fund	Personnel Services	Operating Expenses	Capital Outlay	Debt Service	Transfers	Total Budget
General Fund	$ 90,400,829	$ 29,011,863	$ 237,304			$ 119,649,996
General Capital Projects & Equipment			17,853,911			17,853,911
Debt Service Fund				24,686,217		24,686,217
Utility Fund	12,234,244	18,847,795	77,351,114	10,773,400	4,930,000	124,136,553
Stormwater Fund	1,880,877	764,586	5,305,000	558,250	266,000	8,774,713
Type B Fund		12,713,595	90,463,995	5,966,996	911,000	110,055,586
HOT Fund	510,957	1,336,695	701,000	640,500	937,500	4,126,652
Sports Center Fund	1,268,068	567,873	50,000	367,780	250,000	2,503,721
Special Revenue Funds	1,682,019	6,542,749	150,000			8,374,768
Total	**$ 107,976,994**	**$ 69,785,156**	**$ 192,112,324**	**$ 42,993,143**	**$ 7,294,500**	**$ 420,162,117**



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BUDGET REDUCTIONS - GENERAL FUND

The development of the FY 2021 budget was different than it has been in the past. The City anticipated declines in revenues as a result of the pandemic. The City's adopted Financial Policies provide direction on what steps to take if revenue estimates are such that an operating deficit is projected at year end. The first four steps of the plan were enacted for FY 2021 budget development. They are to reduce pay-as-you go CIP transfers, deferral of capital purchases, expenditure reductions, and hiring delays.

The reductions were evaluated carefully and not just across the board reductions. This budget did not add any new programs, and the operating budget was reduced by $5.0 million in such a way as to minimize the impact to service levels our citizens expect. There are 23.75 positions identified to be held vacant for all or part of the year for budgetary savings.

The initial planning for FY 2021 General Fund expenditure base budget was $124.7 million, but through planning and each department working together, the City was able to reduce the General Fund budget to $119.6 million.

Base Budget for 2020/21	**$124,656,821**
Budget Reductions by Department (Ongoing Operating Costs)	
Administration	(15,457)
Communications	(117,783)
Finance	(107,847)
Fire	(258,416)
Fiscal Support	(994,862)
General Services	(175,632)
Human Resources	(36,513)
Information Technology	(212,518)
Library	(28,805)
Parks & Recreation	(688,309)
Planning	(200,231)
Police	(253,939)
Recycling	508
Transportation	(401,021)
Neighborhood Street Maintenance	(1,316,000)
OSP Maintenance Reserve	(200,000)
Total Reductions	**($5,006,825)**
Total General Fund	**$119,649,996**
Percentage decrease from base	-4.0%

Budget Reductions by Type	
Transfers for Neighborhood Streets and Park Maintenance	(1,516,000)
Travel and Training	(342,186)
Overtime	(143,502)
Positions held for all of FY 2021	(1,359,540)
Positions on Hiring Delay	(514,225)
Other Operating Savings	(1,131,372)
Total Reductions	**(5,006,825)**

SUMMARY OF POSITIONS HELD

GENERAL FUND

Fire

- Logistics Officer (Hire: 1/1/2021) 1.00
- Administrative Assistant (Hire: 1/1/2021) 1.00
- Fire Lieutenant (Hire: 1/1/2021) 2.00
- Firefighter (Hire: 1/1/2021) 4.00
- Driver (Hire: 1/1/2021) 2.00

General Services

- Parts Inventory Specialist (full year) 1.00
- Development Construction Manager (full year) 1.00

Information Technology

- Senior GIS Analyst (Hire 12/1/2020) 1.00
- Network Administrator (full year) 1.00

Parks and Recreation

- Administrative Associate (full year) 0.50
- Parks Maintenance Worker (full year) 1.00
- Electrician - Journey (Hire: 2/1/2021) 1.00
- Recreation Assistant (full year) 0.63
- Bus Driver (full year) 0.63
- Fitness Instructor (full year) 1.00

Planning

- Long Range Planner (Hire Date: 4/1/2021) 1.00
- Neighborhood Services Coordinator (Hire Date: 4/1/2021) 1.00

Police

- Police Officers (Hire: 1/1/2021) 1.00
- Victim Services Advocate (Hire: 1/1/2021) 1.00
- Community Affairs Specialist (Hire: 1/1/2021) 1.00

Total Positions Held Vacant **23.75**

GENERAL FUND REVENUE SUMMARY

Revenues	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Property Tax	$34,559,009	$37,631,725	$42,066,250	$42,066,250	$44,150,000
Sales Tax	52,396,862	52,802,373	47,280,000	47,280,000	48,330,861
Other Taxes & Franchise Fees	7,652,669	7,978,882	7,045,000	7,045,000	7,153,057
Licenses, Permits, & Fees	1,906,515	2,008,187	1,405,000	1,405,000	1,483,273
Service Charges	1,242,902	1,381,690	1,280,000	1,280,000	1,292,920
Program Revenues	3,541,911	3,451,886	1,502,400	1,502,400	2,632,889
Fines & Forfeitures	1,210,175	1,640,683	885,000	885,000	965,320
Contracts & Other	7,700,124	8,714,980	6,847,738	7,518,738	7,544,673
Administrative Support Services	3,873,858	4,555,000	5,061,250	5,061,250	6,107,000
Total Revenues	**$114,084,025**	**$120,165,407**	**$113,372,638**	**$114,043,638**	**$119,659,993**

PROPERTY TAX revenues are higher in FY 2021 primarily due to the recommended rate. The adopted property tax rate for FY 2021 is $0.439000 per $100 of valuation, same as the FY 2020 nominal rate of $0.439000. The adopted rate of $0.439000 is an increase of 1.3 cents or 3.2% above the no new revenue tax rate of $0.425550 which takes into account the 2.8% growth in existing property values from last year.

SALES TAX revenues for FY 2021 were adjusted downward to reflect the recessionary conditions with Dell capped by policy to no more than 20% of net General Fund sales tax revenues, and also for some instability among top sales tax payers. Sales tax revenues help the property tax rate as well. A half cent for property tax reduction saves 14.4 cents on the property tax bill for FY 2021.

OTHER TAXES & FRANCHISE FEES include mixed drink tax, bingo tax, and penalty & interest fees from current and delinquent property tax. Franchise fees collected from electricity, gas, and telecommunications grow modestly with the general population growth. These fees are based on growth revenues; therefore, mild weather can reduce fees received from electric and gas providers. For FY 2020 and beyond there will be a decrease in Franchise Fees due to the impacts of SB 1152, meaning companies pay for the higher fee between communications and cablevision instead of both as it was in the past.

LICENSES, PERMITS, & FEES include planning and development related revenues, beer and liquor licenses, and animal control licenses. Fire Protection Fees offset the City's cost of providing fire protection services to Emergency Service District #9.

SERVICE CHARGES include garbage and brush hauling revenues that reflect the net fee from Round Rock Refuse. Average residential customers pay $19.37 per month for garbage with the City retaining 15.5% or $3.00. Lot clearing service charges are collected when City employees remove a nuisance and charge the owner for the service.

PROGRAM REVENUES are mostly recreation fees and charges for all Parks and Recreation programs, rentals, leagues, and the Clay Madsen Recreation Center.

FINES & FORFEITURES include library fines and fees for overdue and lost library material and Police Department fines for citations issued for traffic violations, City ordinance violations, and other provisions of state law.

CONTRACTS & OTHER includes other revenues such as the sales of assets,capitalized lease proceeds, donations and contributions, insurance and grant reimbursements, police reimbursements, and other miscellaneous small revenue categories. Police Reimbursements include overtime reimbursements and the School Resource Officer reimbursements from RRISD. SRO reimbursements started decreasing in FY 2019 due to phasing out the SRO program.

ADMINISTRATIVE SUPPORT SERVICES are transfers from the Utility Fund, Stormwater Fund, and the Type B Fund to reimburse the General Fund for their allocated share of administrative support service costs. The cost allocations are reviewed annually and are based on generally accepted cost allocation methodology.

GENERAL FUND REVENUE DETAIL

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Property Tax					
Current Property Taxes	$34,507,286	$37,591,485	$42,016,250	$42,016,250	$44,100,000
Delinquent Taxes	51,723	40,240	50,000	50,000	50,000
Total Property Tax	**34,559,009**	**37,631,725**	**42,066,250**	**42,066,250**	**44,150,000**
Sales Tax	**52,396,862**	**52,802,373**	**47,280,000**	**47,280,000**	**48,330,861**
Other Taxes & Franchise Fees					
Penalty & Interest Del Taxes	17,106	17,624	15,000	15,000	17,000
Penalty & Interest Current Tax	66,778	74,985	55,000	55,000	65,000
Franchise-Recycle Rebate Prog	8,633	3,940	5,000	5,000	5,000
Franchise - Gas	980,902	1,163,392	1,170,000	1,170,000	1,170,000
Franchise - Communications	499,214	476,117	110,000	110,000	200,000
Franchise - Electric	3,665,427	3,721,499	3,600,000	3,600,000	3,700,000
Franchise - Cablevision	1,096,993	1,093,700	1,050,000	1,050,000	1,050,000
Franchise - Garbage Collection	670,372	729,790	675,000	675,000	497,749
Mixed Drink Tax	617,589	660,548	340,000	340,000	421,308
Bingo Tax	29,654	37,287	25,000	25,000	27,000
Total Other Taxes & Franchise Fees	**7,652,669**	**7,978,882**	**7,045,000**	**7,045,000**	**7,153,057**
Licenses, Permits & Other Fees					
Beer & Liquor Licenses	41,790	45,948	35,000	35,000	32,937
Animal Control Licensing Fees	5,818	3,813	5,000	5,000	3,798
Building Permits	770,591	770,318	520,000	520,000	625,687
Title Report Fees	7,200	16,400	2,000	2,000	9,675
Building Reinspections	39,700	49,300	30,000	30,000	32,079
Filing Fees	106,190	166,331	80,000	80,000	122,499
Annual Site Plan Fees	128,608	102,239	40,000	40,000	61,781
Fire Inspection Fees	244,031	287,617	185,000	185,000	174,966
GIS Fees	10,600	10,700	-	-	6,379
Subdivision Development Fees	517,461	515,454	493,000	493,000	384,050
Developer Landscape Fees	12,300	16,800	5,000	5,000	10,616
Sign Permit Fees	10,875	8,400	10,000	10,000	6,385
Easement Vacated Fees	300	-	-	-	-
Small Cell Node Fees	11,000	14,792	-	-	12,421
Film Industry Fees	50	75	-	-	-
Total Fines, Permits & Other Fees	**1,906,515**	**2,008,187**	**1,405,000**	**1,405,000**	**1,483,273**
Charges for Services					
Lot Clearing Services	26,989	35,684	10,000	10,000	21,868
Garbage Services	1,019,381	1,149,401	1,150,000	1,150,000	1,150,000
Rental Income	-	-	-	-	-
Brush Hauling Revenue	7,275	5,859	-	-	3,388
Garbage Penalty	112,607	123,818	55,000	55,000	82,349
PARD Brush Recycling Fees	76,650	66,928	65,000	65,000	35,315
Total Charges for Services	**1,242,902**	**1,381,690**	**1,280,000**	**1,280,000**	**1,292,920**

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Program Revenues					
Swim Pool Agreements	60,649	54,672	9,000	9,000	43,200
Recreation Programs - Pool	(3,897)	2,570	-	-	149,504
Recreation Programs	62,375	78,579	25,000	25,000	44,513
Swimming Pool Receipts	1,065,404	1,075,856	140,000	140,000	813,146
Sports League Fees	313,980	315,558	235,400	235,400	217,176
Ball Field Lights	378	18	-	-	-
Facility Rental - Parks/Rec	490,239	347,704	230,000	230,000	259,313
Library - Photocopy	27,643	26,540	8,000	8,000	17,999
Meeting Room Revenue	14,782	13,355	8,500	8,500	11,178
Convenience Fees	12,524	18,381	-	-	8,621
General Special Events Revenue	-	-	-	-	-
PARD Special Events	-	-	-	-	-
Recreation Programs	91,436	88,121	30,000	30,000	55,378
Recreation Programs - Seniors	65,308	75,573	55,000	55,000	50,314
Membership Fees	62,201	67,274	25,000	25,000	42,951
Recreation Programs - Pool	11,734	10,094	11,000	11,000	7,959
Recreation Programs	860,251	848,910	455,500	455,500	608,281
Membership Fees	406,904	428,680	270,000	270,000	303,356
Total Program Revenues	**3,541,911**	**3,451,886**	**1,502,400**	**1,502,400**	**2,632,889**
Fines & Forefeitures					
Municipal Court Collections	1,129,194	1,557,834	840,000	840,000	907,667
Red Light Camera Fines	-	-	-	-	57,653
Library Fines	80,538	82,329	45,000	45,000	-
Library Receipts	443	520	-	-	-
Total Fines & Foreitures	**1,210,175**	**1,640,683**	**885,000**	**885,000**	**965,320**

Downtown Parklets

GENERAL FUND REVENUE DETAIL

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Contracts & Other					
Police Dept - Misc	22,440	24,226	22,000	22,000	15,987
Structural Steel Inspections	(6,003)	87,353	30,000	30,000	21,536
Training Fees	66,106	35,817	-	-	20,127
Interest Income	952,185	1,300,984	725,000	725,000	990,000
Increase/Decrease in Fair Valu	(25,623)	132,248	-	-	-
Miscellaneous Revenue	285,706	304,664	250,000	250,000	199,542
Fire Protection/MUD Contract	2,731,248	2,999,554	3,300,000	3,300,000	3,300,000
Emergency Service Organization	95,256	99,068	85,000	85,000	102,622
Returned Check Fee	175	250	500	500	500
Advertising Revenue	-	-	-	-	-
Historic Preservation Proceeds	15	115	-	-	-
Donations/Contributions	150	28	1,000	1,000	-
Insurance Proceeds	54,719	68,455	40,000	40,000	50,000
Plat Reproductions	860	800	800	800	900
Streeet Cuts	100	900	-	-	1,000
Proceeds - Sale of Assets	178,578	229,181	40,000	40,000	74,988
FTA Reimbursment	754,948	885,652	925,000	1,596,000	1,409,000
Special Events Permits	1,500	925	900	900	900
Federal Program Income	5,911	7,580	-	-	5,000
Grant Proceeds	1,163,807	879,623	557,000	557,000	-
Non-Grant Reimbursements	29,023	18,076	-	-	-
State Grant Proceeds	-	296,287	-	-	-
Court Fund Reimbursement	52,000	52,000	52,000	52,000	52,000
RRISD Reimbursement	900,983	894,577	500,000	500,000	800,000
Recycling Revenue	18,703	11,168	10,000	10,000	10,000
CDBG Reimbursement	68,095	90,624	65,000	65,000	202,500
State Grant - Training	13,521	11,638	-	-	-
PD Special Events Reimbursment	335,722	283,186	150,000	150,000	198,071
Grant Proceeds	-	-	93,538	93,538	90,000
Total Contracts & Other	**7,700,124**	**8,714,980**	**6,847,738**	**7,518,738**	**7,544,673**
Total Transfers In	**3,873,858**	**4,555,000**	**5,061,250**	**5,061,250**	**6,107,000**
Total General Fund Revenues	**$ 114,084,025**	**$ 120,165,407**	**$ 113,372,638**	**$ 114,043,638**	**$ 119,659,993**

NO NEW REVENUE TAX RATE INFOGRAPHIC

Steps to Creating a Tax Rate

* hypothetical example

Step 1

Calculating Prior Year Revenues

	FY 2020
Taxable Value	1,000,000
Tax Rate	0.50
	1,000,000 x 0.50 ÷ 100
Revenue Collected	5,000

Step 2

Calculating New Year No New Revenue Tax Rate (NNR)

How do I get the same amount of revenue as last year when appraised values have gone up?

	FY 2021
Taxable Value	1,080,000
Prior year Revenue Collected	5,000
	5,000 ÷ 1,080,000 x 100
Rate needed to collect $5,000	0.46

Step 3

Calculating Voter Approval Tax Rate

The State allows the M&O tax rate to be 3.5% higher than the NNR rate.

Debt Tax Rate	0.20
New M&O NNR Rate x 8%	0.26 x 1.035
Maximum M&O rate	0.27
Total tax rate allowed without risking rollback election	0.20 + 0.27 = **0.47**

The No New Revenue Tax Rate is defined by state law to be the rate that generates the same property tax revenues as the prior year based on the new year's total value of taxable property. This rate has an inverse relationship with property values such that as property values rise the City's total value of taxable property increases, requiring a lower No New Revenue tax rate to generate the same amount of property tax revenues as the prior year.

The Voter Approval Tax Rate is defined by state law as 3.5% higher than the M&O NNR Tax Rate. Recent legislation has decreased the Voter Approval tax rate from an 8% increase over the NNR rate to a 3.5% increase over the NNR rate effective in FY 2021.

PROPERTY TAX TERMINOLOGY

ASSESSED VALUATION - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by WCAD and TCAD).

CERTIFIED TAX ROLL - A list of all taxable properties, values, and exemptions in the City. This roll is established by WCAD and TCAD.

PROPERTY TAX - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

TAX BASE - The total value of all real and personal property in the City as of January 1st of each year, as certified by WCAD and TCAD

TAX LEVY - The total amount of taxes imposed by the City of taxable property, as determined by WCAD and TCAD.

TAX RATE - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars' valuation).

WILLIAMSON CENTRAL APPRAISAL DISTRICT (WCAD) AND TRAVIS CENTRAL APPRAISAL DISTRICT (TCAD) - Established under state law and granted the responsibility for discovering and listing all taxable property, appraising that property at market/ production value, processing tax payer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. Approximately 96% of the City's taxable value is in Williamson County and 4% is in Travis County.

Calculating the No New Revenue Tax Rate

(Prior Year's Taxes *less* Taxes on Property Lost this Year) ÷ (Current Value of Property Taxes in the Prior Year) x $100 = No New Revenue Tax Rate

Source: Texas Comptroller of Public Accounts, 2013.

PROPERTY TAX & VALUE SUMMARY

Property Tax & Value Summary

Taxable Property

	FY 2020 Actual	FY 2021 Adopted	$ Diff	% Diff
Total Assessed Value (AV)	$14.6B	$15.4B	$800M	+5.8%
New Property	$367M	$294M	-$73M	-19.9%

Tax Rate Components

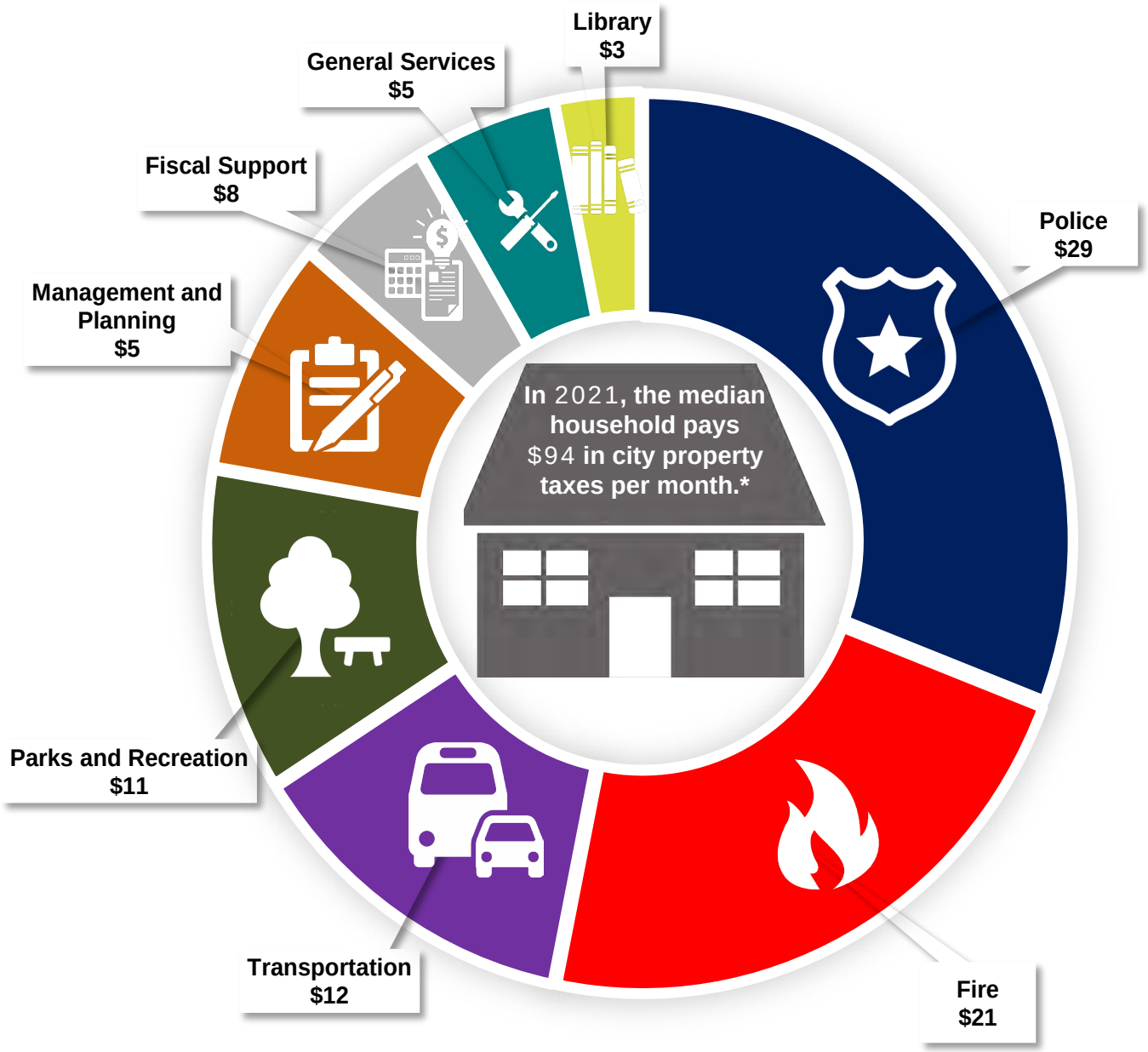
Maintenance & Operations Rate	0.313509	0.296308	-0.017201	-5.5%
Debt Rate	0.125491	0.142692	0.017201	+13.7%
Tax Rate	0.439000	0.439000	0.000000	0.0%
No New Revenue Rate	0.401615	0.425550	0.023935	+6.0%
Voter Approval Rate	0.441338	0.460650	0.019312	+4.4%
Debt (Principle & Interest)	$23.1M	$24.7M	+$1.6M	+6.9%

Tax Rate Components

Median Residential Property Value	$255,198	$256,347	$1,149	+0.5%
Median Annual Tax Bill	$1,120	$1,125		

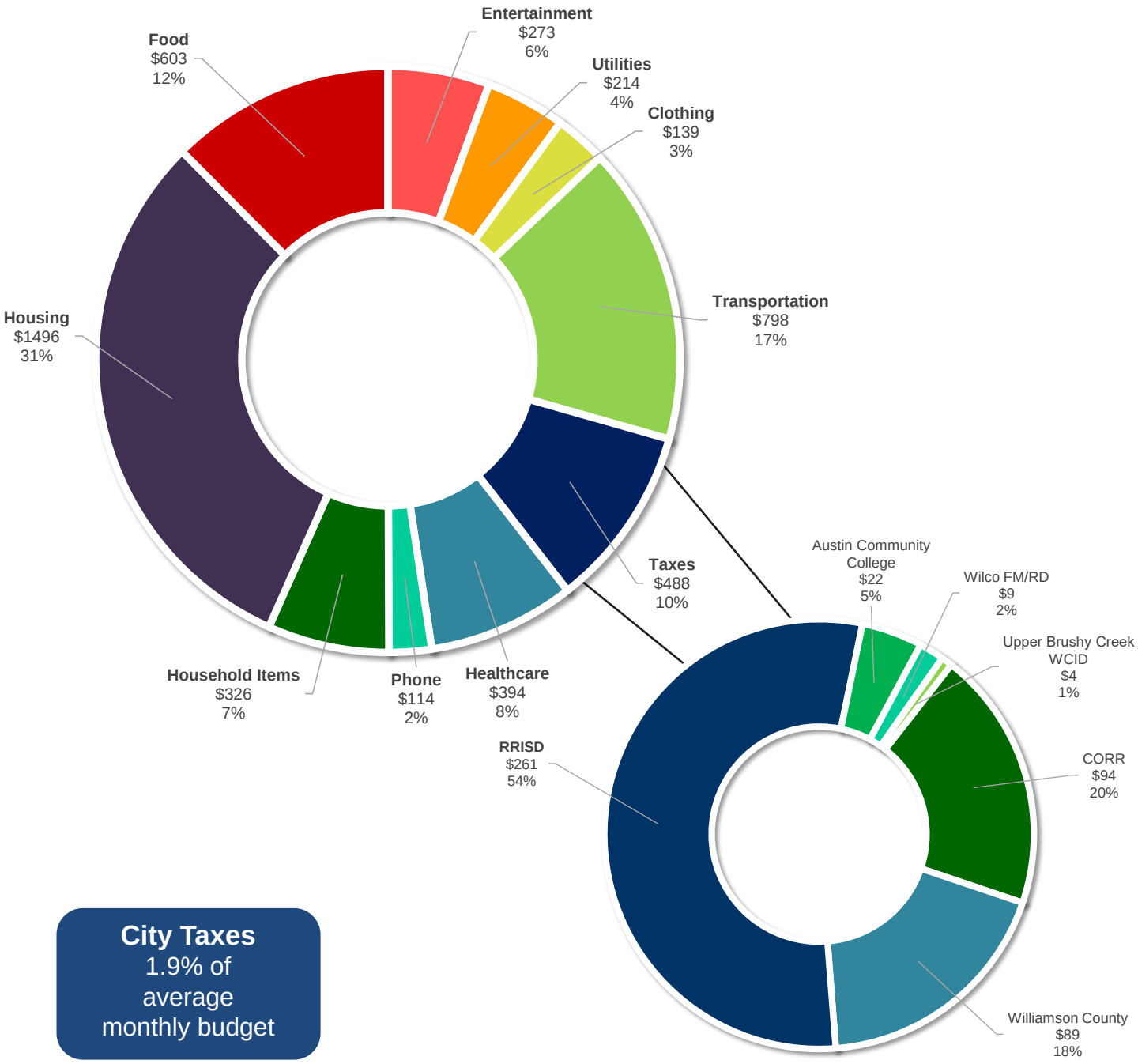
PROPERTY TAX VALUE INFOGRAPHIC

Understanding What Your City Tax Dollars Fund



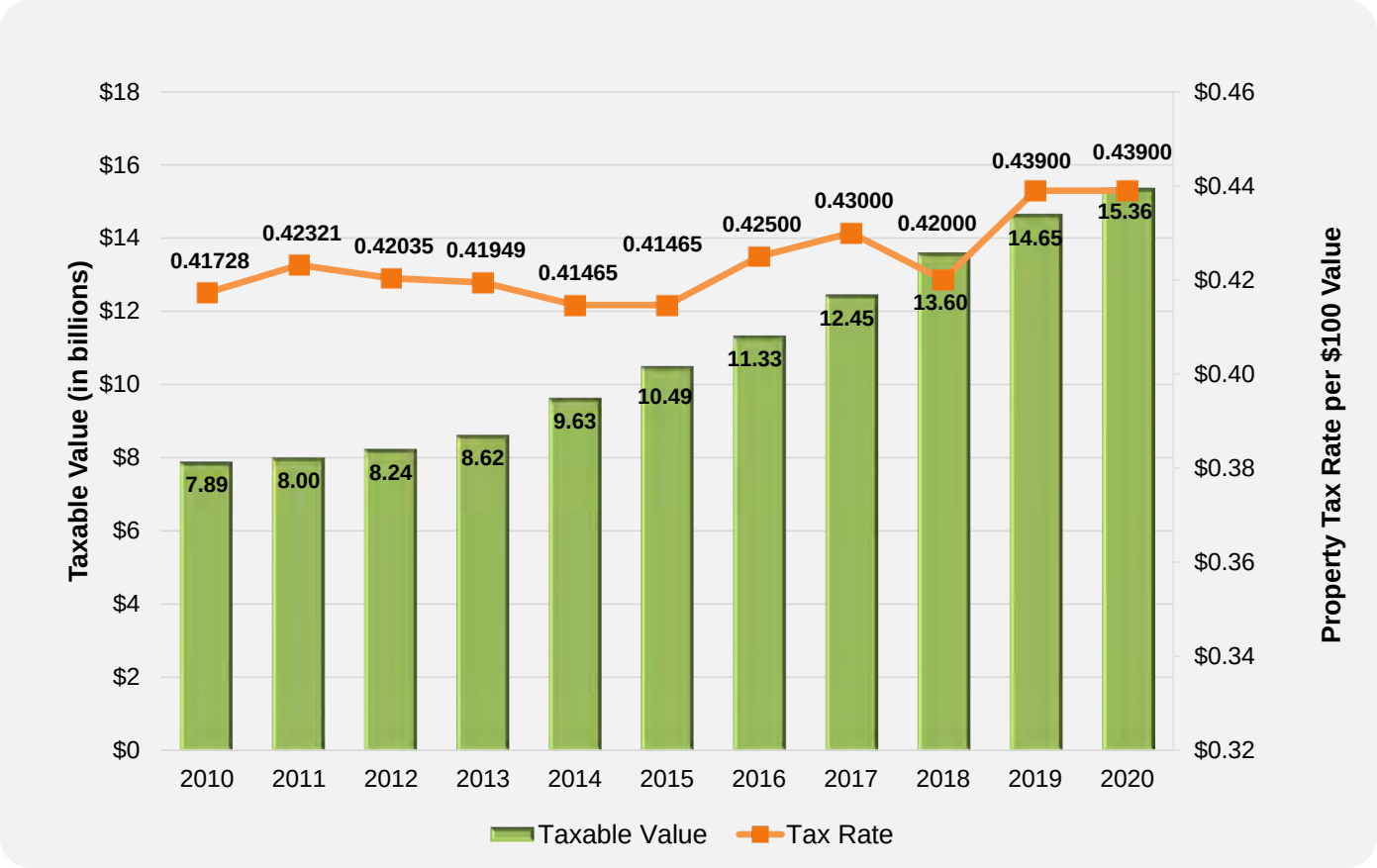
*Median home value for FY 2021 is $256,347

AVERAGE HOUSEHOLD MONTHLY EXPENSES



City Taxes
1.9% of average monthly budget

ASSESSED VALUES & PROPERTY TAX RATE HISTORY



Tax Year	Taxable Value	Tax Rate
2010	$7,893,143,364	0.41728
2011	8,004,285,176	0.42321
2012	8,238,143,748	0.42035
2013	8,624,749,167	0.41949
2014	9,634,156,426	0.41465
2015	10,492,085,922	0.41465
2016	11,327,175,854	0.42500
2017	12,451,153,760	0.43000
2018	13,599,419,854	0.42000
2019	14,647,779,369	0.43900
2020	15,357,959,326	0.43900

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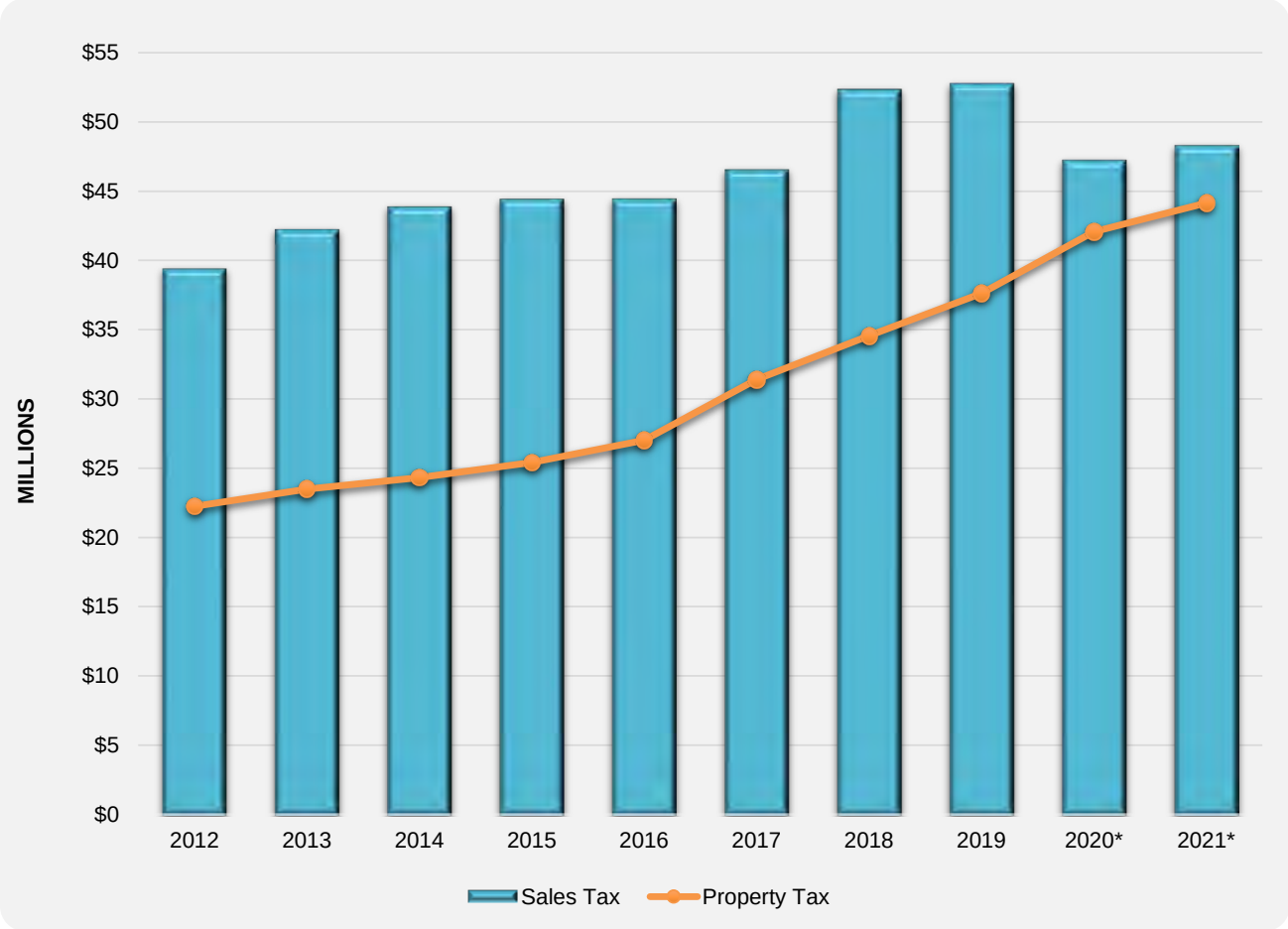
TAXABLE ASSESSED VALUATION

Class of Property	Tax Year 2016	Tax Year 2017	Tax Year 2018	Tax Year 2019	Tax Year 2020
Residential	$6,443,692,473	$7,088,512,604	$7,343,627,722	$8,077,012,933	$8,222,992,367
Commercial	3,891,783,865	4,331,258,739	4,855,627,363	5,433,483,003	5,913,132,171
Personal Property - Business	568,650,989	790,683,984	818,955,256	809,771,413	949,737,682
Assessed Valuation	10,904,127,327	12,210,455,327	13,018,210,341	14,320,267,349	15,085,862,220
60% of ARB	423,048,527	240,698,433	581,209,513	327,512,020	272,097,106
Tax Roll Total	**$11,327,175,854**	**$12,451,153,760**	**$13,599,419,854**	**$14,647,779,369**	**$15,357,959,326**

10 YEAR PROPERTY TAX & SALES TAX ANALYSIS - GENERAL FUND



Year	Property Tax	Sales Tax
2012	$22,248,742	$39,443,432
2013	23,493,510	42,280,277
2014	24,330,110	43,926,440
2015	25,416,408	44,456,908
2016	27,017,296	44,470,674
2017	31,397,927	46,595,602
2018	34,559,009	52,396,862
2019	37,631,725	52,802,373
2020*	42,066,250	47,280,000
2021*	44,150,000	48,330,861

*Projected

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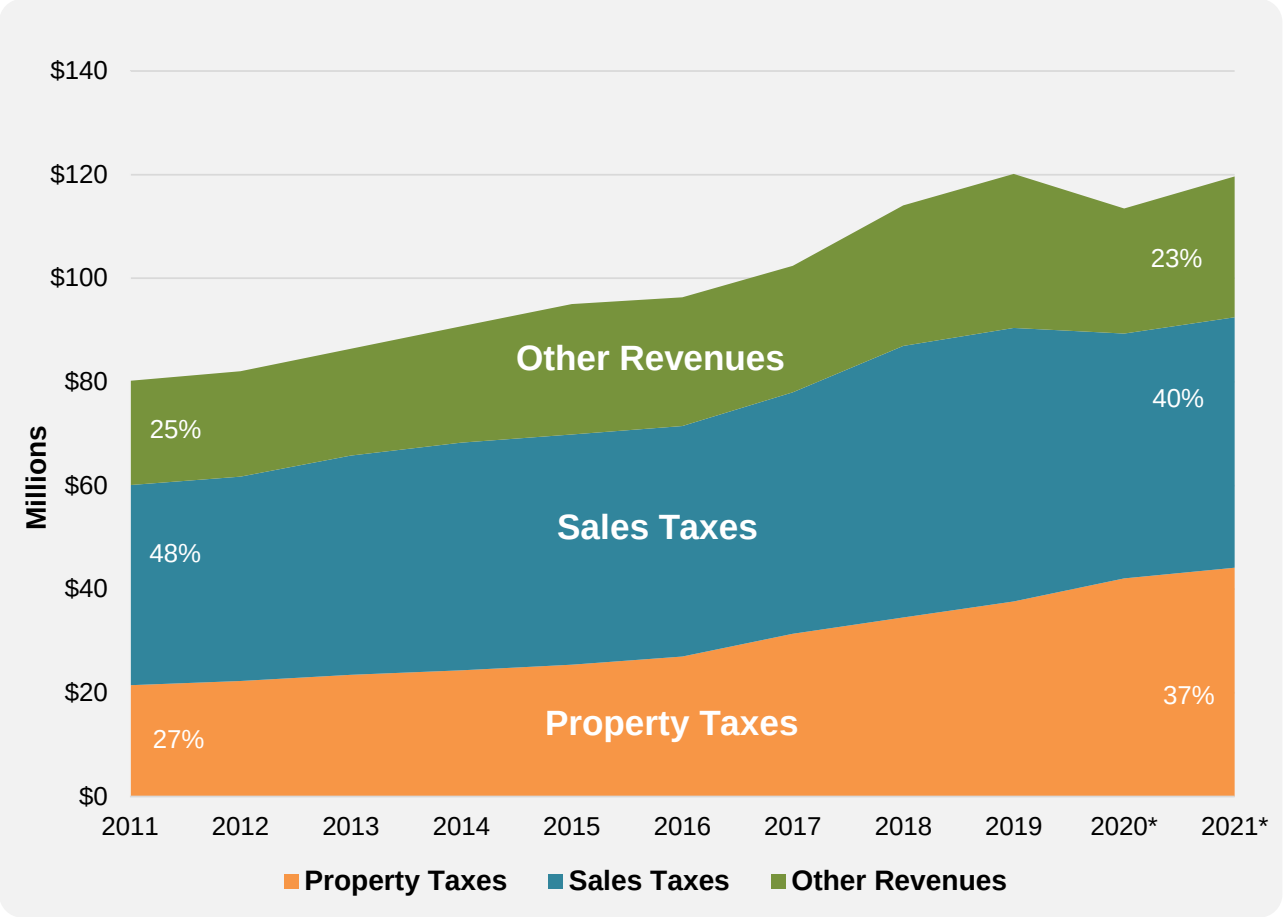
GENERAL FUND REVENUES



Year	Property Taxes	Sales Taxes	Other Revenues	Total Revenue
2012	$22,248,742	$39,443,432	$20,380,583	$82,072,757
2013	23,493,510	42,280,277	20,610,670	86,384,457
2014	24,330,110	43,926,440	22,501,741	90,758,291
2015	25,416,408	44,456,908	25,162,098	95,035,414
2016	27,017,296	44,470,674	24,854,687	96,342,657
2017	31,397,927	46,595,602	24,409,181	102,402,710
2018	34,559,009	52,396,862	27,128,154	114,084,025
2019	37,631,725	52,802,373	29,731,309	120,165,407
2020*	42,066,250	47,280,000	24,140,388	113,486,638
2021*	44,150,000	48,330,861	27,179,132	119,659,993

*Projected

UTILITY FUND REVENUE HIGHLIGHTS & SUMMARY

Revenues	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Water & Related Services	$29,737,475	$29,397,702	$28,875,000	$28,875,000	$29,995,483
Wastewater & Related Services	20,185,749	21,273,143	21,959,000	22,225,785	23,157,285
Other Charges	2,131,047	8,638,911	1,911,501	1,911,501	2,704,001
Impact Fees	10,655,684	10,893,493	8,250,000	8,000,000	8,250,000
Contracts & Other	3,682,921	4,314,194	36,432,500	22,751,907	41,289,500
Total Revenues	**$66,392,876**	**$74,517,442**	**$97,428,000**	**$83,764,192**	**$105,396,268**

WATER AND RELATED SERVICES AND WASTEWATER AND RELATED SERVICES revenues are fees from the City's water and wastewater customers for water and wastewater service. There will be no increases in utility charges for FY 2021.

OTHER CHARGES include revenues from Interest Income, Convenience Fees, Connection & Transfer fees, and other smaller fees charged to the City's water and wastewater customers to help fund the water and wastewater systems.

IMPACT FEE revenues are charges to developers to offset some of the costs for expanding the water and wastewater systems for new developments. These revenues are one-time in nature and fluctuate depending on the timing of large development projects. Impact Fee revenues are projected at $8,250,000 in FY 2021.

CONTRACTS AND OTHER include a variety of revenues for the City's water and wastewater systems. The FY 2021 actuals are projected higher because of the timing of intergovernmental revenues for regional capital projects of which Round Rock is a partner.

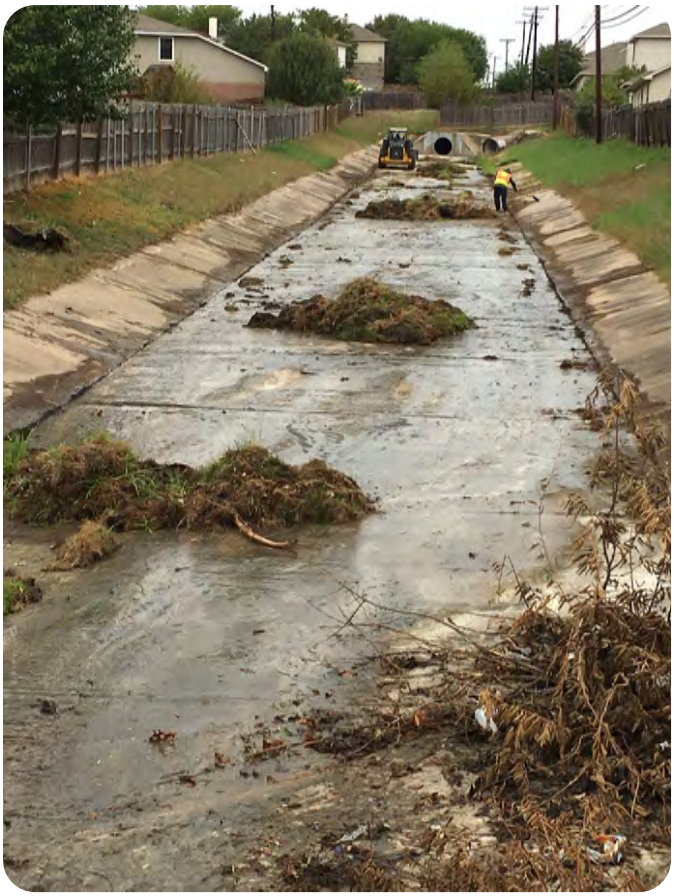
UTILITY FUND DETAILS

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Water & Related Services					
Water Service	$29,339,185	$29,022,075	$28,500,000	$28,500,000	$29,620,483
Water Inspec & Meter Service	104,200	76,234	75,000	75,000	75,000
Water Penalty	294,091	299,393	300,000	300,000	300,000
Total Water & Related Services	**29,737,475**	**29,397,702**	**28,875,000**	**28,875,000**	**29,995,483**
Wastewater & Related Services					
Sewer Service	18,294,590	18,385,175	18,300,000	18,766,785	18,766,785
Sewer Service-BCRWWS	1,547,883	2,571,064	3,350,000	3,150,000	4,080,500
Sewer Inspection Fee	103,000	75,200	75,000	75,000	75,000
Sewer Discharge Permit	4,450	6,650	4,000	4,000	5,000
Sewer Penalty	235,826	235,053	230,000	230,000	230,000
Total Wastewater & Related Services	**20,185,749**	**21,273,143**	**21,959,000**	**22,225,785**	**23,157,285**
Other Charges					
Connection & Transfer	168,685	302,074	175,000	175,000	250,000
Convenience Fees	91,173	-	-	-	-
Environmental Lab	197,980	224,435	195,000	195,000	250,000
Industrial Pre-Treatment Surcharge	124,281	204,430	175,000	175,000	350,000
Interest Income	1,116,802	1,372,991	800,000	800,000	1,000,000
Meters & Fittings Sale	263,204	209,901	200,000	200,000	200,000
Reconnect Charges	135,001	260,059	170,000	170,000	250,000
Sludge Dumping Fees	-	6,023,471	175,000	175,000	375,000
Other Charges	33,921	41,549	21,500	21,500	29,000
Total Other Revenues	**2,131,047**	**8,638,911**	**1,911,501**	**1,911,501**	**2,704,001**
Impact Fees					
Impact Fees Revenues	10,655,684	10,893,493	8,250,000	8,000,000	8,250,000
Total Impact Fees	**10,655,684**	**10,893,493**	**8,250,000**	**8,000,000**	**8,250,000**
Contracts & Other					
Donations & Other Miscellaneous	3,682,921	4,314,194	36,432,500	22,751,907	41,289,500
Total Contracts & Other	**3,682,921**	**4,314,194**	**36,432,500**	**22,751,907**	**41,289,500**
Total Utility Fund Revenues	**$66,392,876**	**$74,517,442**	**$97,428,000**	**$83,764,192**	**$105,396,268**

STORMWATER FUND REVENUE HIGHLIGHTS & SUMMARY

Revenues	2018 Actuals	2019 Actuals	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Stormwater Fees - Residential	$1,647,704	$1,689,294	$1,679,494	$1,706,181	$1,723,243
Stormwater Fees - Commercial	1,883,020	1,958,364	1,964,668	2,070,022	2,090,722
Contracts & Other	501,119	755,160	905,000	1,117,000	290,000
Total Revenues	**$4,031,843**	**$4,402,818**	**$4,549,162**	**$4,893,203**	**$4,103,965**

STORMWATER FEES for residential and commercial properties in the City are charged based on each property's impact to the City's stormwater system. The current stormwater fee rate is $4.75 per month per Equivalent Residential Rate (ERU) which is based on the total impervious surface that contributes to drainage run-off.



Stormwater crew clearing debris

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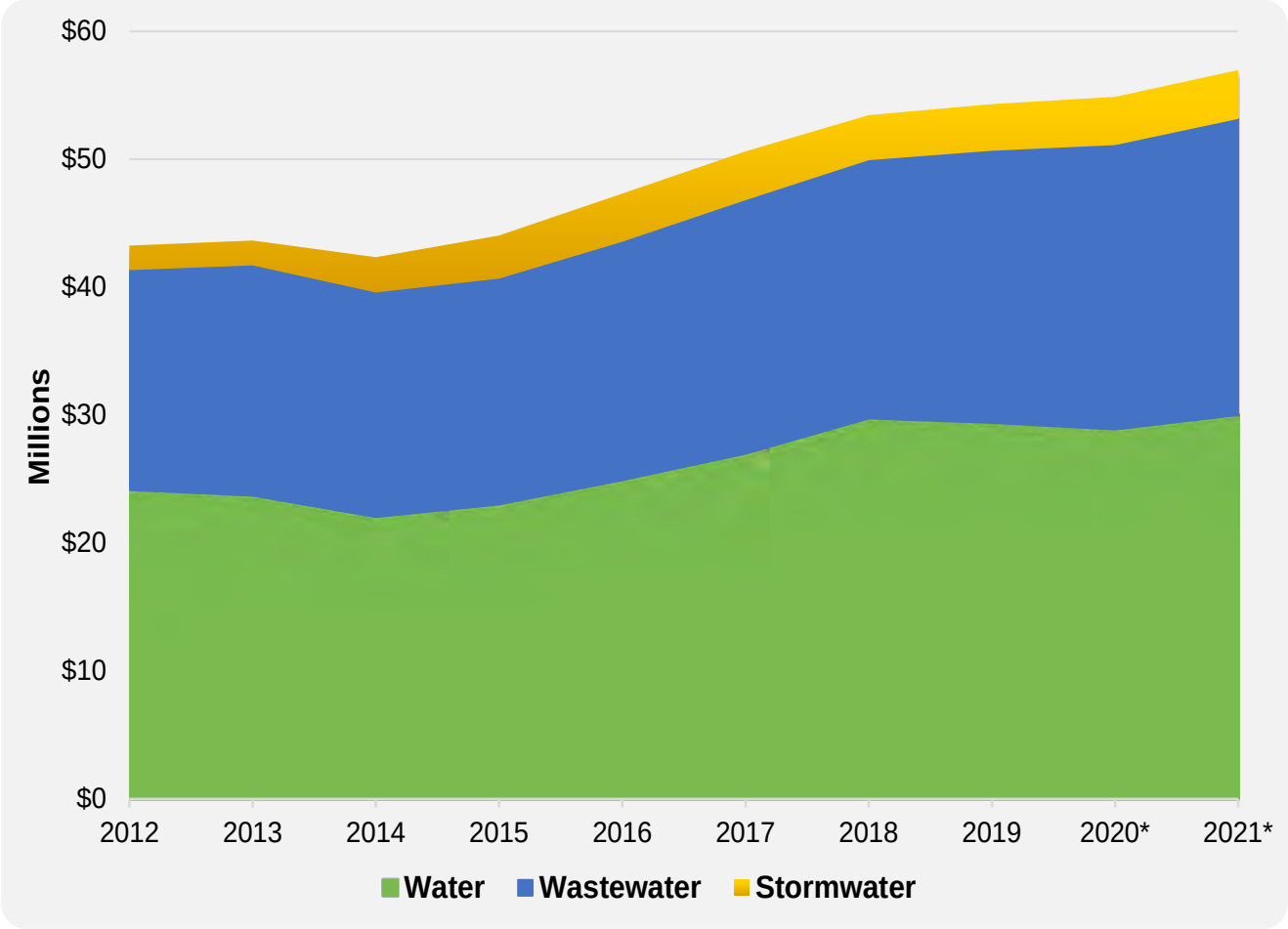
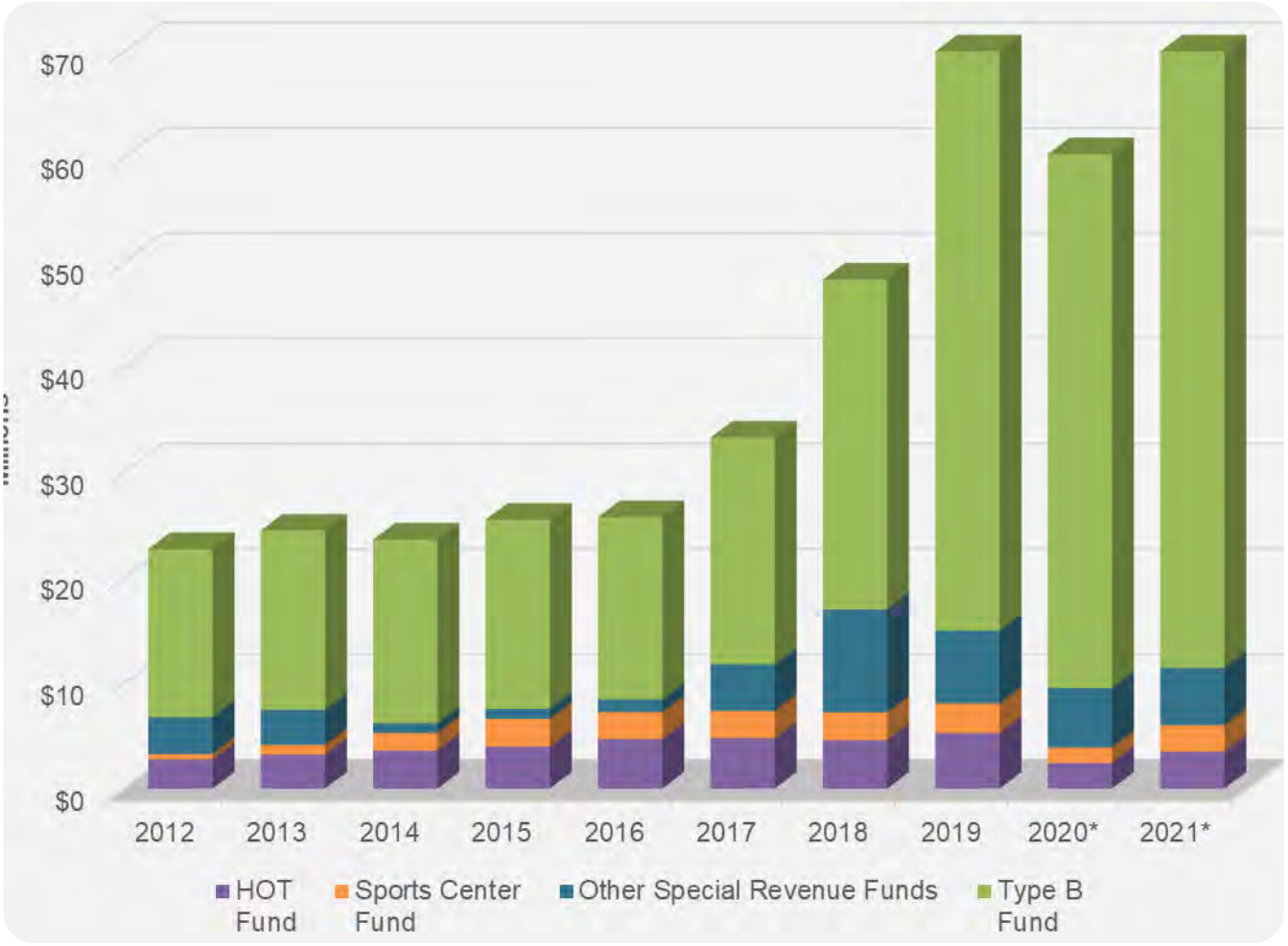
UTILITY STORMWATER SERVICE REVENUES - 10 YEAR HISTORY



Fiscal Year	Water	Wastewater	Stormwater	Total
2012	$24,138,895	$17,187,078	$1,928,086	$43,254,059
2013	23,696,347	18,000,984	1,945,232	43,642,563
2014	22,032,335	17,543,328	2,765,210	42,340,873
2015	23,016,845	17,641,143	3,371,752	44,029,740
2016	24,912,984	18,625,442	3,769,920	47,308,346
2017	25,728,465	19,809,511	3,822,434	49,360,410
2018	29,737,475	20,185,749	3,530,724	53,453,948
2019	29,397,702	21,273,143	3,647,658	54,318,503
2020*	28,875,000	22,225,785	3,776,203	54,876,988
2021*	29,995,483	23,157,285	3,813,965	56,966,733

*Projected

OTHER REVENUES - 10 YEAR HISTORY



Fiscal Year	HOT Fund	Sports Center Fund	Type B Fund	Other Special Revenue Funds	Total
2012	$2,771,162	$508,153	$15,958,082	$3,516,912	$22,754,309
2013	3,227,243	924,435	17,023,724	3,333,083	24,508,485
2014	3,615,425	1,669,995	17,439,601	923,433	23,648,454
2015	3,987,926	2,642,957	17,960,349	951,402	25,542,634
2016	4,710,494	2,561,311	17,310,110	1,197,735	25,779,650
2017	4,788,495	2,583,744	21,538,856	4,428,411	33,339,506
2018	4,610,819	2,632,520	31,341,893	9,757,851 [2]	48,343,083
2019	5,277,006	2,809,222	57,818,291 [1]	6,908,271	72,812,790
2020*	2,434,000	1,470,000	50,692,998 [1]	5,648,293	60,245,291
2021*	3,507,604	2,510,773	84,425,959 [1]	5,463,489	95,907,825

*Projected

1) Includes bond proceeds from Transportation COs

2) Golf Course Reconstruction

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OTHER REVENUES

HOTEL AND OCCUPANCY TAX is 7% tax on hotel stays that is used to promote tourism in Round Rock.

SPORTS CENTER FUND consists mainly of the Venue Tax which is a 2% voter-approved tax on hotel stays that funds the Round Rock Sports Center.

TYPE B FUND revenues include proceeds from one-half cent of the City's local option sales tax that funds transportation improvements and economic development projects in the City. This fund also includes contributions from Williamson County, Texas Department of Transportation (TxDot), and other regional partners that fluctuate based on project timeliness.

OTHER SPECIAL REVENUE FUNDS revenues are specific revenue sources that are restricted for certain expenditures based on state law.

The Dell Diamond is funded in part from the Hotel Occupancy Tax Fund revenues

The Round Rock Sports Center is funded by a 2% venue tax from hotel stays

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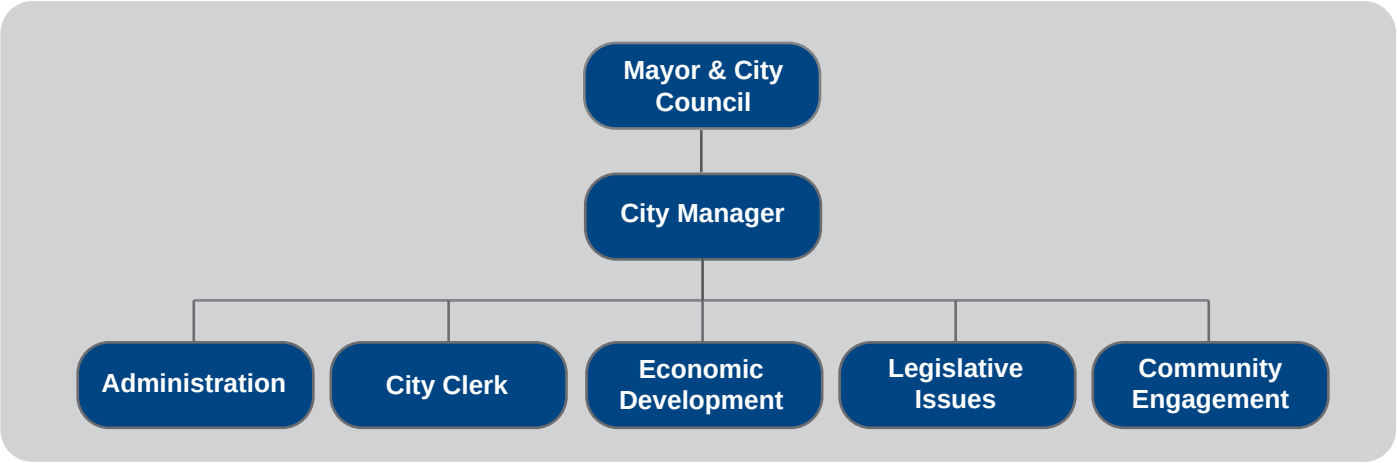
GENERAL FUND SCHEDULE

	2019 Actuals	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget	2022 Estimated Budget
Beginning Fund Balance/Working Capital	**$53,812,512**	**$44,361,549**	**$49,724,874**	**$47,352,051**	**$47,362,048**
Revenues					
Property Tax	37,631,725	42,066,250	42,066,250	44,150,000	44,472,000
Sales Tax	52,802,373	47,280,000	47,280,000	48,330,861	48,328,478
Other Taxes & Franchise Fees	7,978,882	7,045,000	7,045,000	7,153,057	7,296,118
Licenses, Permits & Fees	2,008,187	1,405,000	1,405,000	1,483,273	1,512,938
Service Charges	1,381,690	1,280,000	1,280,000	1,292,920	1,318,778
Program Revenues	3,451,886	1,502,400	1,502,400	2,632,887	2,685,545
Fines & Forfeitures	1,640,684	885,000	885,000	965,320	984,626
Contracts & Other	8,714,980	6,847,738	7,518,738	7,544,675	7,695,569
Administrative Support Services	4,555,000	5,061,250	5,061,250	6,107,000	6,229,140
Total Revenues	**120,165,407**	**113,372,638**	**114,043,638**	**119,659,993**	**120,523,193**
Expenses					
Administration	1,937,155	1,956,660	1,956,660	2,030,461	2,071,070
Communications	1,104,742	1,173,334	1,173,334	1,162,677	1,185,931
Finance	3,608,426	3,965,955	3,965,955	4,071,814	4,153,250
Fire	23,701,697	23,481,639	23,481,639	24,503,816	24,993,892
Fiscal Support	3,016,893	4,315,348	4,315,348	4,820,023	4,916,423
General Services	4,918,887	5,334,456	5,334,456	5,379,382	5,486,970
Human Resources	1,343,767	1,487,604	1,487,604	1,561,022	1,592,242
Information Technology	4,589,664	4,673,743	4,673,743	5,120,337	5,222,744
Legal Services	1,082,153	1,275,000	1,275,000	1,275,000	1,275,000
Library	2,925,578	3,126,892	3,126,892	3,243,255	3,308,120
Parks & Recreation	12,823,156	12,618,168	12,618,168	12,929,851	13,188,448
Planning & Development	5,224,472	5,655,028	5,655,028	5,669,042	5,782,423
Police	32,280,182	33,297,313	33,297,313	34,231,365	34,915,992
Recycling	132,224	255,359	255,359	266,787	272,123
Transportation	8,825,321	10,182,761	10,182,761	10,401,164	10,609,187
Neighborhood Street Maintenance	4,300,000	-	-	2,984,000	1,513,680
Total Expenses	**111,814,317**	**112,799,260**	**112,799,260**	**119,649,996**	**120,487,496**
Net Revenues	**$8,351,090**	**$573,378**	**$1,244,378**	**$9,997**	**$35,697**
Less:					
Transfers	12,438,728	3,617,201	3,617,201	-	-
Reservations & Designations	38,690,059	41,132,493	41,132,493	41,071,909	41,071,909
Ending Fund Balance	**$11,034,815**	**$185,233**	**$6,219,558**	**$6,290,139**	**$6,325,836**

Note: The FY 2019 Actuals included a transfer of $12.5 million of excess fund balance to capital projects for large one-time capital purchases including partial cash funding of the new City library.

ADMINISTRATION

The Administration Department consists of the Mayor and six Council members and the office of the City Manager. These two bodies, working together, are responsible for the formulation and execution of public policy to meet community needs and assure orderly development in the City. The City Manager's Office also provides for the general administration of a multi-million-dollar organization providing a full range of municipal services to over 100,000 customers.



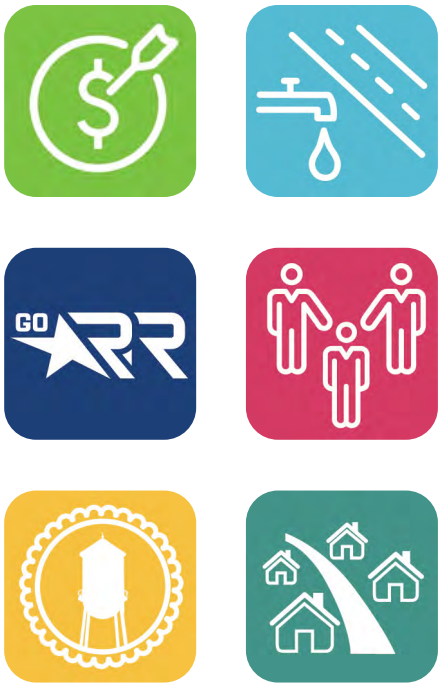
VISION:

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the "Sports Capital of Texas" and a major medical and educational destination and has an authentic downtown and choice of great neighborhoods.

MISSION:

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

GUIDING COUNCIL STRATEGIC GOALS:



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FY 2020 HIGHLIGHTS and COVID-19 RESPONSE:

- Renegotiated a contract with the Round Rock Chamber of Commerce
- Completed the land sale for the Depot Development project
- Managed and distributed federal CDBG funds and CARES Act funding to the Round Rock business community and the local serving center during the COVID-19 pandemic
- Kalahari Resorts & Convention grand opening is scheduled for November 2020

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Continue to manage the outcomes of the COVID-19 pandemic as related to local businesses and the Round Rock community

FY 2022 OVERVIEW AND BEYOND:

- Continue to monitor legislation regarding streamlined sales tax and how changes could potentially affect the City of Round Rock
- Continue discussions regarding potential future bond elections

WORKLOAD INDICATORS:

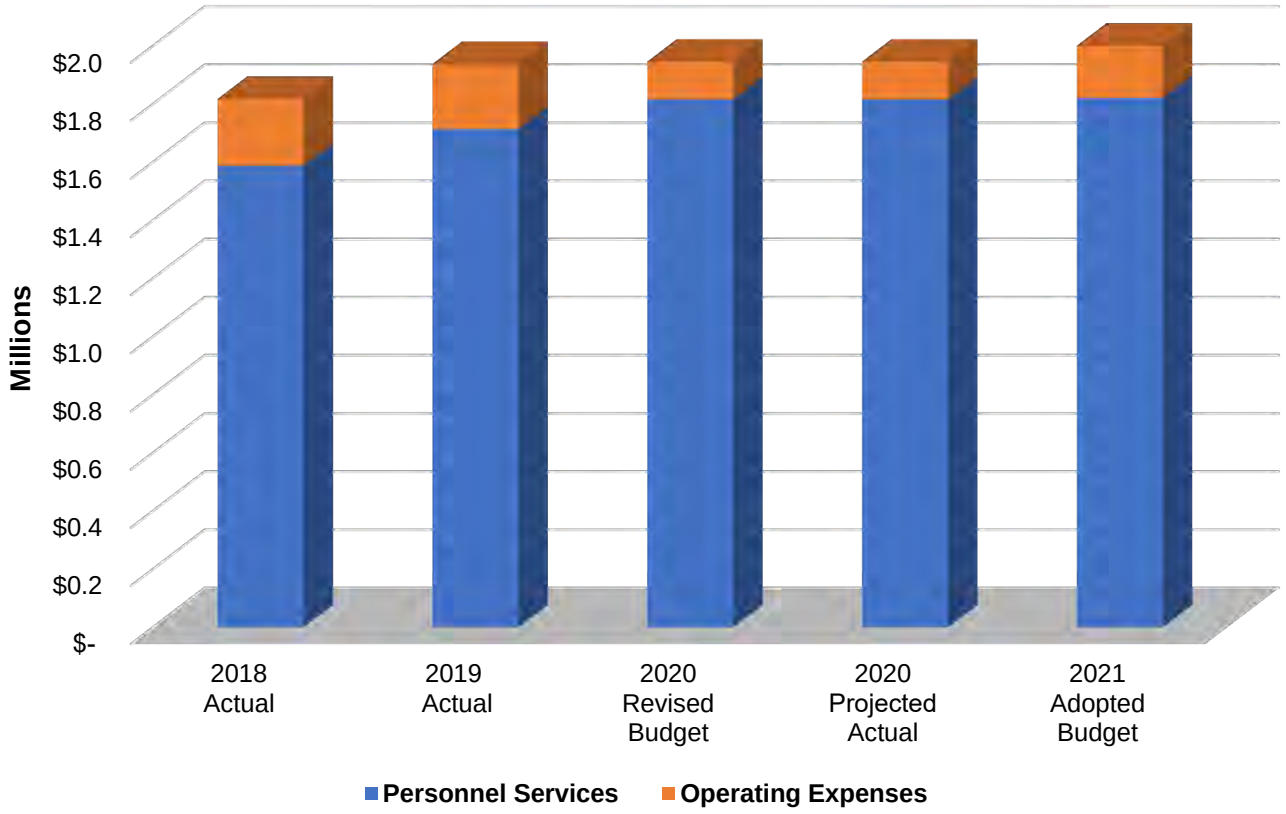
Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Agendas Posted	250	118	105	100	100
Public Notices Posted	100	67	74	75	75
City Council Items Processed	360	356	458	400	400
Open Record Requests Processed	1,400	1,402	1,984	1,600	1,600

The City's Administration Department is located at City Hall in Downtown Round Rock off of Main Street.

ADMINISTRATION

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$1,587,976	$1,714,448	$1,814,920	$1,814,920	$ 1,821,701
Operating Expenses	229,194	222,707	141,740	141,740	208,760
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$1,817,170**	**$1,937,155**	**$1,956,660**	**$1,956,660**	**$2,030,461**
Expenditures as a % of General Fund	1.7%	1.7%	1.7%	1.7%	1.7%
Full Time Equivalents (FTEs):	**10.500**	**10.500**	**10.500**	**10.500**	**10.500**
FTEs as a % of General Fund	1.3%	1.3%	1.3%	1.3%	1.3%

Expenditures by Category



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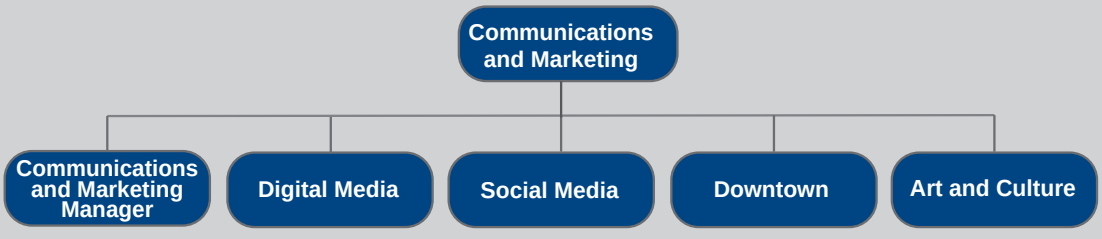
COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Most media relations are handled through this department. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs in a manner designed to instill trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters and the City's website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs, and social media. Focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010.



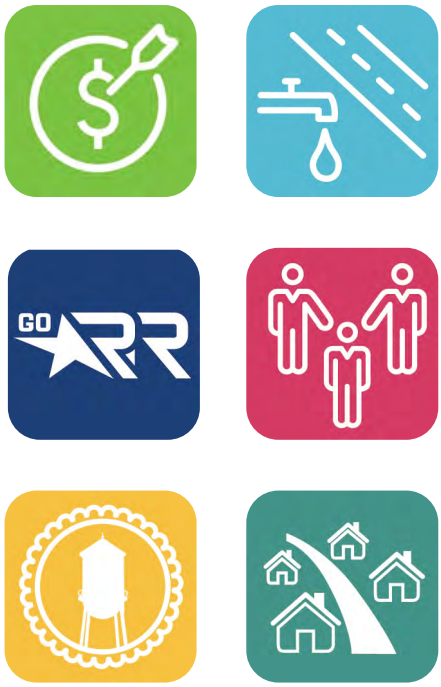
VISION:

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

MISSION:

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

GUIDING COUNCIL STRATEGIC GOALS:



COMMUNICATIONS AND MARKETING

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Earned four awards at national City-County Communications & Marketing Association (3CMA), seven awards at statewide Texas Association of Municipal Information Officers and four awards at Texas Association of Telecommunications Officers and Advisors
- Continued making enhancements to the City's digital presence, including redesigns to roundrocktexas.gov
- Redesigned the Shop the Rock website, shoptherock.com, to support more development-oriented news as new businesses continue to open
- Created new video series, "Explore Round Rock," that encourages residents and visitors to visit local shops and restaurants to help generate sales tax revenues
- Started Driving Progress campaign to push information to residents about the City's five-year transportation plan
- Started building a new video production studio using PEG funds for expanded and varied video programming as the digital communications landscape continues to evolve
- Implemented five-year purchase outlook and inventory for PEG-funded equipment related to video production
- Promoted public involvement in the Round Rock 2030 Comprehensive Plan and created a web format for stakeholders to learn more about the plan
- Supported communication with downtown stakeholders on parklets project
- Launched a new tool called PublicInput to consolidate information from in-person and online public engagement efforts. This tool has been used so far to gather input on Parks and Transportation projects, as well as impacts of COVID-19 on residents
- Created a comprehensive web hub in response to COVID-19 with information about City closures and cancellations, executive orders and resources for affected individuals and families
- Created and disseminated public health information via social media, including videos and graphics designed in house, during COVID-19 pandemic
- Increased call to Shop the Rock via ads on social media and in traditional media encouraging people to support local businesses during COVID-19 pandemic
- Provided support and resources to the Round Rock Cares initiative, which raised $400,000 for local small businesses impacted by COVID-19

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

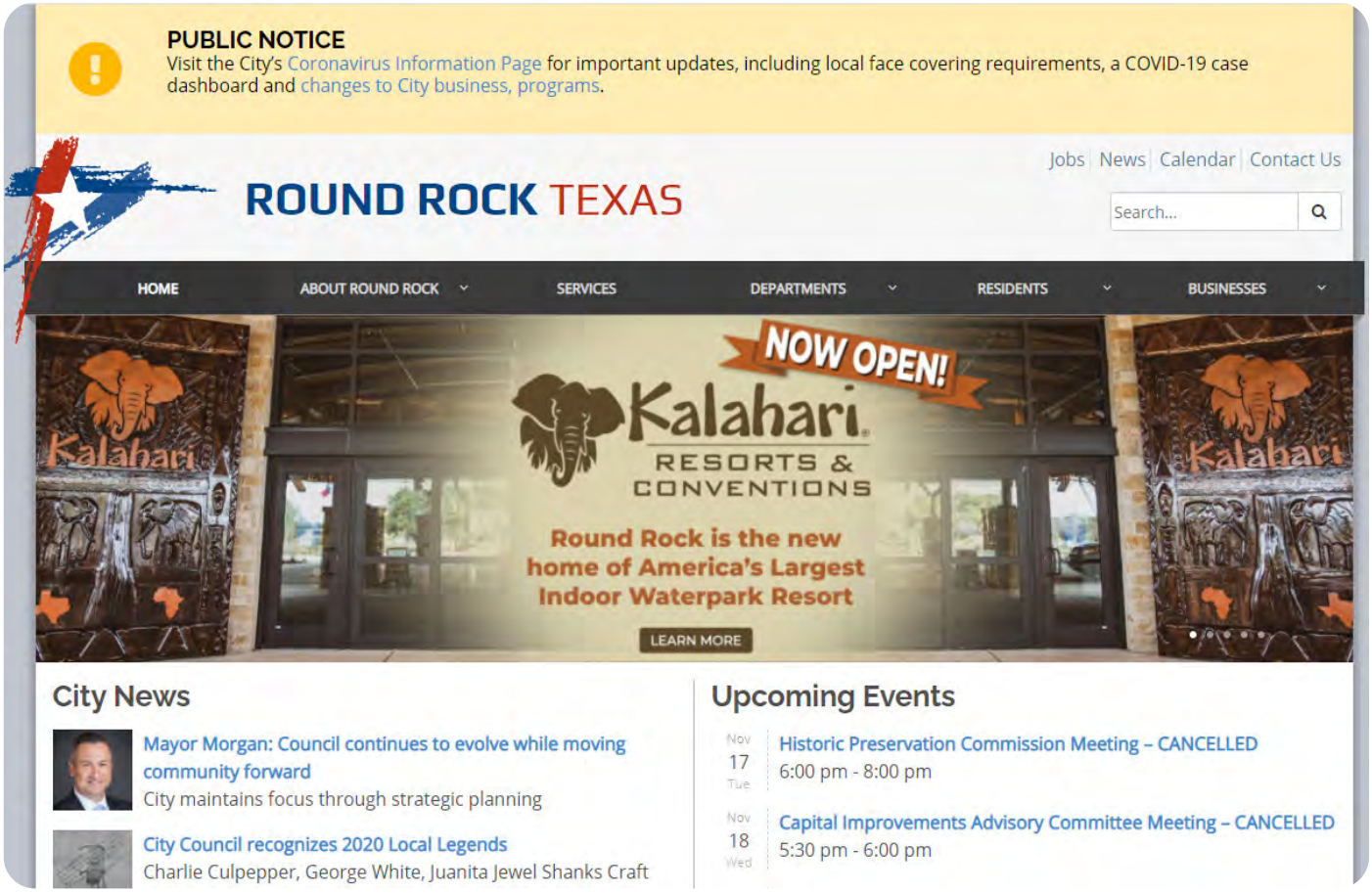
- Communications and Marketing will enter FY 2021 with the launch of a new design for roundrocktexas.gov
- No new programs were requested

FY 2022 OVERVIEW & BEYOND:

- Continue to create dynamic, compelling content on available platforms, be they print or digital, on critical issues like capital needs (i.e. bonds), transportation challenges, budget and tax
- Build and enhance the Downtown brand as the area grows and evolves
- Increase focus on advertising in digital media as a potential avenue to disseminate messaging

WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Roundrocktexas.gov sessions	2.0 M	1.9 M	2.0 M	2.7 M	2.2 M
Roundrocktexas.gov users	992,000	993,000	1.1 M	1.2 M	1.2 M
Citywide Newsletters Created	12	12	22	35	35
City Facebook Page Inbound Messages and Comments	13,619	13,969	20,431	24,000	21,000
City Social Media Fans (Facebook, Twitter, Instagram)	53,818	63,090	71,775	82,000	90,000
Videos Created	77	58	129	100	130

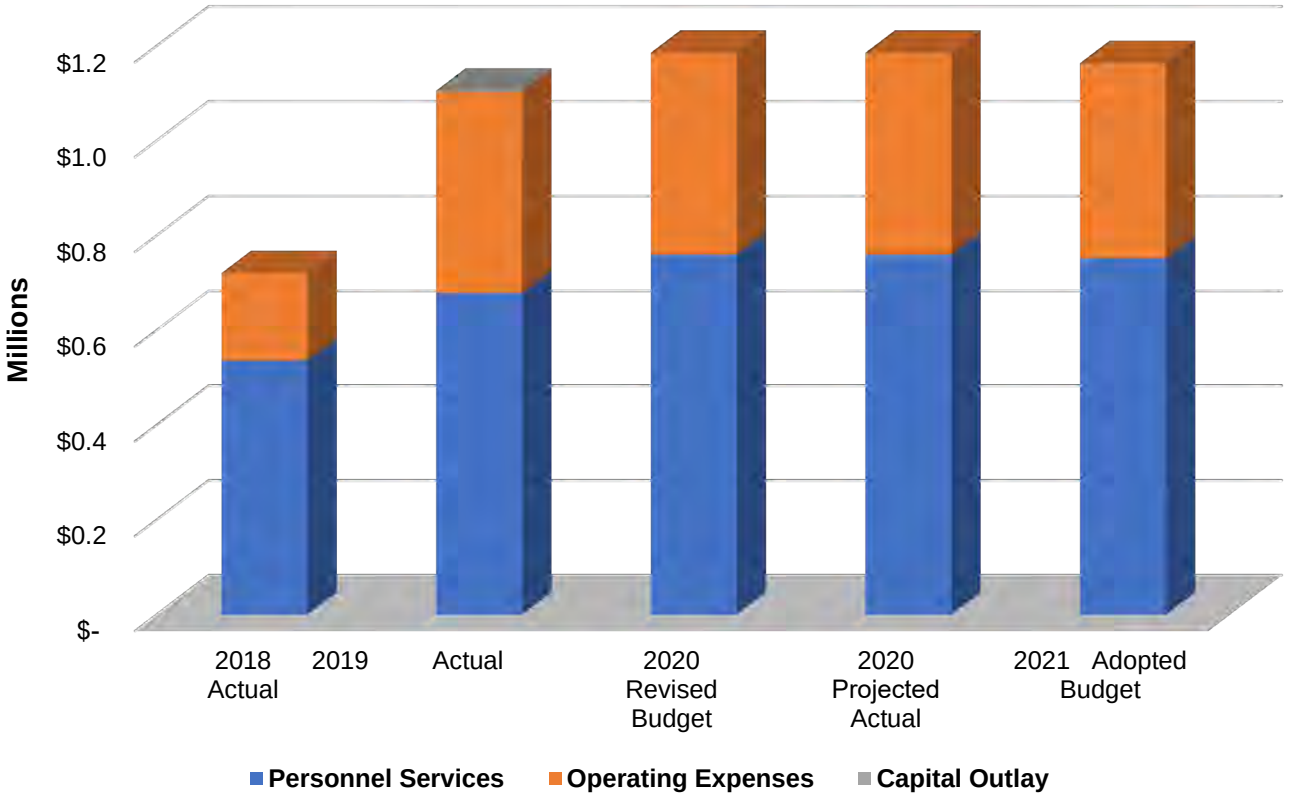


Homepage: www.roundrocktexas.gov

COMMUNICATIONS AND MARKETING

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$536,057	$678,029	$758,592	$758,592	$750,333
Operating Expenses	183,738	424,285	414,742	414,742	412,344
Capital Outlay	-	2,427	-	-	-
Total Expenditures:	**$719,796**	**$1,104,742**	**$1,173,334**	**$1,173,334**	**$1,162,677**
Expenditures as a % of General Fund	0.7%	1.0%	1.0%	1.0%	1.0%
Full Time Equivalents (FTEs):	**5.00**	**6.00**	**6.00**	**6.00**	**6.00**
FTEs as a % of General Fund	0.6%	0.7%	0.7%	0.7%	0.7%

Expenditures by Category



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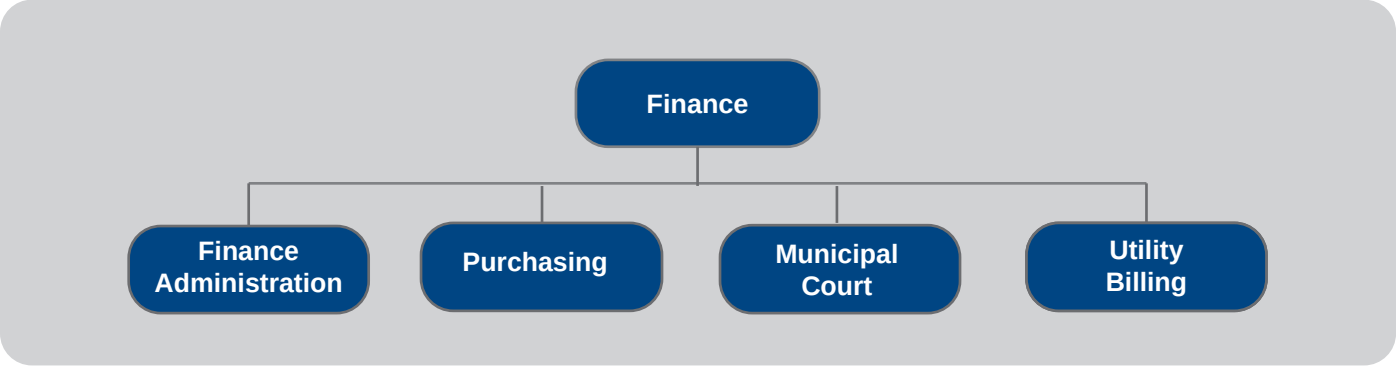
FINANCE

Management responsibility for all the City's financial activity is centralized in the Finance Department. The Chief Financial Officer develops, oversees, and communicates strategic financial planning, the City's financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include: 1) Accounting & Treasury, 2) Budget and Analysis, 3) Municipal Court, 4) Purchasing, and 5) Utility Billing. These functions include purchasing of commodities and services; annual budget preparation; long-term financial planning; revenue forecasting; economic development analysis and support; treasury management, payroll, accounts payable, fixed asset reporting and monitoring capital projects while maintaining accurate and transparent reporting to the citizens of Round Rock.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.
- **Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.
- **Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.
- **Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

GUIDING COUNCIL STRATEGIC GOAL:

FINANCE

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Conducted economic impact studies on tourism (in coordination with Sports Management and Tourism)
- Expanded internal control reviews to the "requisition to check" process to ensure efficient and effective use of city funds as we grow
- Applied for the final transparency star – Contracts & Procurement – from the Texas Comptroller of Public Accounts
- Upgraded citywide financial software system to the newest version
- Conducted hotel occupancy tax audit to help ensure the City is receiving the correct level of tourism-related revenues
- Modeled revenue impacts stemming from the COVID-19 response
- Collaborated with all city departments to temporarily reduce the FY 2020 budget to offset anticipated COVID-19 revenue losses

FY 2020 HIGHLIGHTS and COVID-19 RESPONSE:

- No new programs
- Continue to monitor revenues and adjust projections as needed based on economic impacts of COVID-19
- Closely monitor and provide support for sales tax rule changes and potential legislative changes

FY 2022 OVERVIEW AND BEYOND:

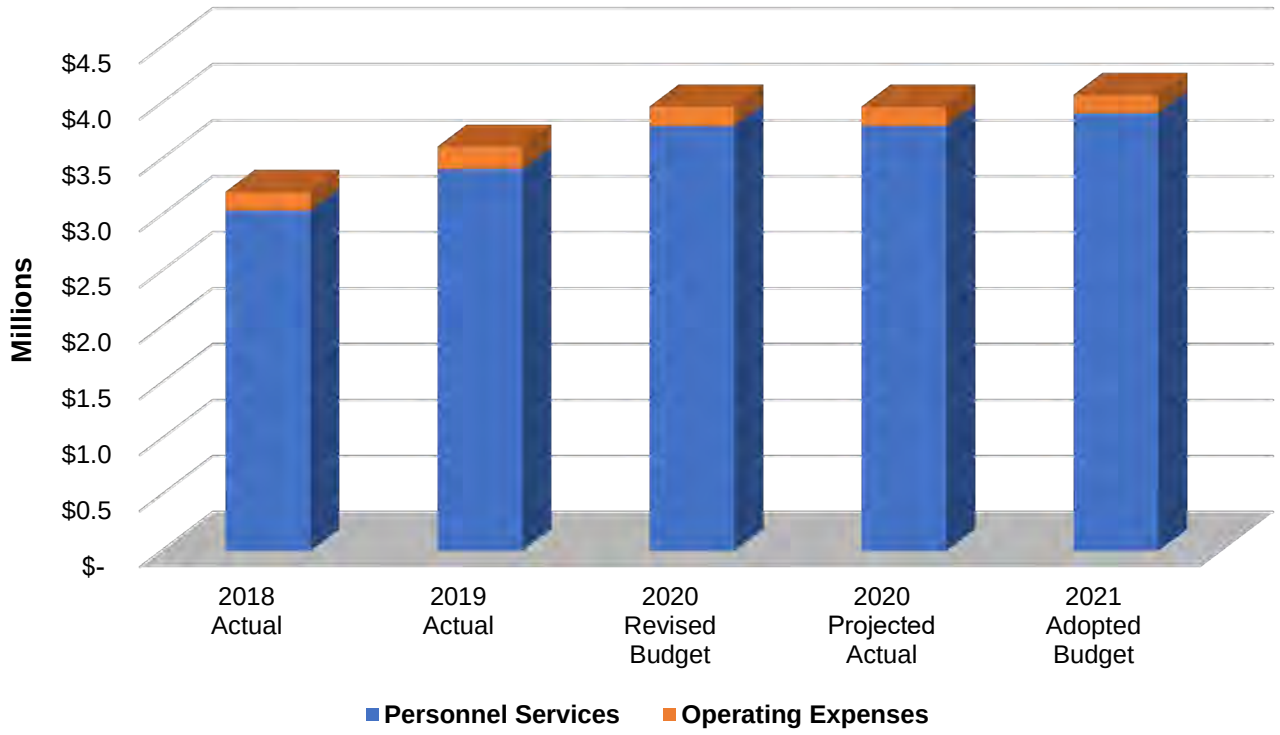
- Continue to proactively monitor and manage long-term financial stability for the City
- Develop and implement contract management and tracking policies and systems

WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Accounts Payable Payments Processed	9,700	9,800	10,100	9,900	10,000
Payroll Payments Processed	42,750	43,000	43,450	43,500	43,750
Numbers of Purchase Orders Processed	1,350	1,350	1,683	1,430	1,500
Court Cases Filed	10,974	12,140	17,313	12,600	15,600
Courtroom Appearances	3,513	4,577	6,084	4,800	6,000

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$3,037,020	$3,408,548	$3,798,238	$3,798,238	$3,907,547
Operating Expenses	167,562	199,878	167,717	167,717	164,267
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$3,204,582**	**$3,608,426**	**$3,965,955**	**$3,965,955**	**$4,071,814**
Expenditures as a % of General Fund	3.1%	3.2%	3.5%	3.5%	3.4%
Full Time Equivalents (FTEs):	**39.75**	**40.75**	**40.75**	**40.75**	**40.75**
FTEs as a % of General Fund	5.0%	5.0%	5.0%	5.0%	5.0%

Expenditures by Category

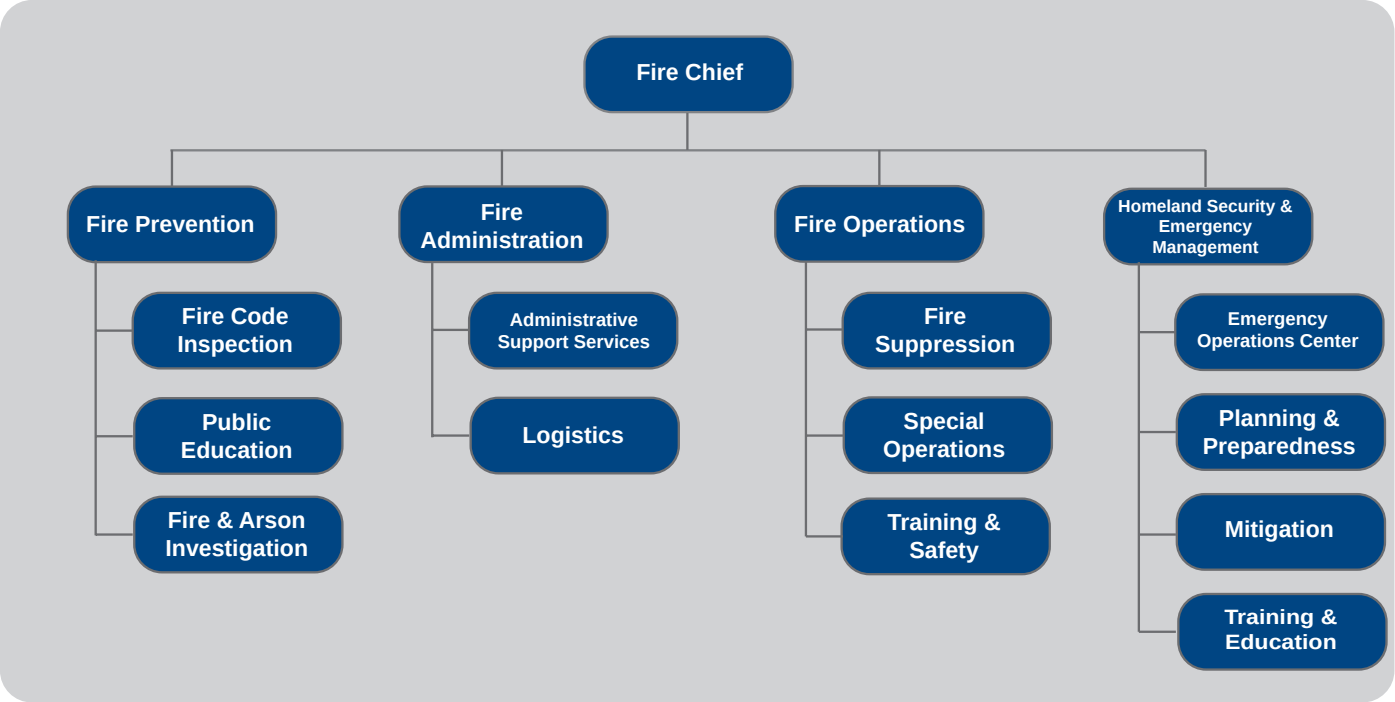


Note: Excludes Utility Billing. See page 126.

FIRE

The Round Rock Fire Department provides many services to our citizens and visitors such as emergency response, fire prevention, public education, community outreach, and disaster preparedness planning for our community. The Department's guiding strategic goals are: Operational Excellence, Team Health, Safety and Success, Forward Leaning, and Community Involvement.

These foundational tenants create a resilient service delivery that is capable of adapting to our community needs. Our department relies on the support of many other city departments to be able to deliver the quality of service the community has come to expect. We continue our commitment of being part of the Round Rock team in serving our community.



VISION:

To make a measurable difference in our community accomplished through excellent and compassionate service delivery.

MISSION:

"We Care"

This simple statement encompasses our everyday service to the citizens and visitors of our great City. Through this foundational mission, we deliver the highest level of fire suppression, emergency medical, fire prevention and disaster management services.

GUIDING COUNCIL STRATEGIC GOALS:

Back to TOC

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- New inspector position
- Initiated the Community Risk Reduction Program
- Assisted in COVID-19 testing at long term health care facilities in Round Rock and Williamson County
- Assisted in COVID-19 testing Williamson County EMS employees
- Emergency Operations Center assisted in information exchange, resource procurement and distribution, and tracking of expenses related to COVID-19

FY 2021 OVERVIEW AND SIGNIFICANT CHANGES:

- Initiate Engine Company Training in Community Risk Reduction
- Request ISO Grading
- Initiate the Heart Monitor Replacement Program
- Explore options for Pre-Incident Planning Software to better leverage technology
- Programming for construction of Fire Station 10
- Implement a new reporting and scheduling system
- Open new Fire Station 3
- Revising the incident report QA/QI process to ensure data accuracy
- Initiate development of a Fire Training Academy for uncertified new hires

FY 2022 OVERVIEW AND BEYOND:

- Take delivery of new ladder truck for Fire Station 3, this apparatus' arrival will allow for 2 ladder trucks in reserve
- Begin the construction process for Fire Station 10
- Consider land purchase for Central Fire Station re-locate
- Program for a larger fire maintenance shop and logistics

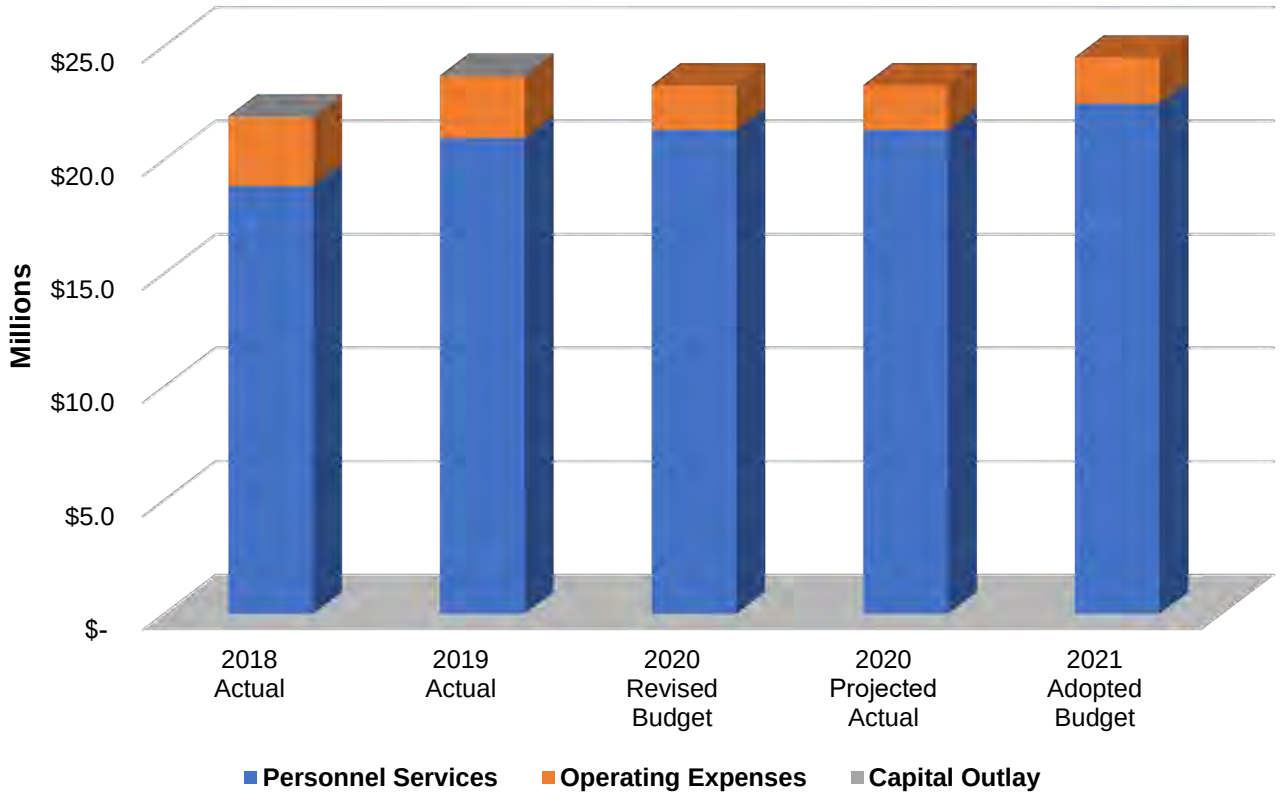
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Total Calls	10,250	11,328	11,813	10,500	11,800
Total Unit Responses	14,000	15,194	15,865	14,500	15,800
Total Number of EMS Incidents	6,200	6,430	6,604	5,400	6,600
Total Number of Motor Vehicle Incidents	850	759	981	800	1,000
Hours of Fire Training	28,500	31,025	30,978	20,117	30,000
Hours of EMS Training	4,145	4,211	2,190	2,316	4,000
Hours of Fire Training at the PSTC	-	-	10,393	6,500	10,000
New Construction Inspected	2,301	2,567	2,495	2,650	2,600
Existing Construction Inspected	3,335	5,497	3,324	4,000	4,200
Public Education Number of Events	250	25	83	55	60

FIRE

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$ 18,843,906	$20,945,354	$21,643,991	$21,643,991	$22,457,048
Operating Expenses	2,994,430	2,739,447	1,837,648	1,837,648	2,046,768
Capital Outlay	67,533	16,896	-	-	-
Total Expenditures:	**$21,905,869**	**$23,701,697**	**$23,481,639**	**$23,481,639**	**$24,503,816**
Expenditures as a % of General Fund	21.1%	21.2%	20.8%	20.8%	20.5%
Sworn	149.00	152.00	153.00	153.00	153.00
Civilian	9.00	10.00	10.00	10.00	10.00
Full Time Equivalents (FTEs):	**158.00**	**162.00**	**163.00**	**163.00**	**163.00**
FTEs as a % of General Fund	20.0%	20.0%	19.8%	19.8%	19.8%

Expenditures by Category



FISCAL SUPPORT & LEGAL SERVICES

The Fiscal Support Services department provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department's charge, oversight of the Fiscal Support Services Department's activities is the responsibility of the City's Finance Department.

The Legal Services Department consists of the appointed City Attorney, the special counsel for the Ethics Commissions, and other outside attorneys retained from time to time to represent the City in specific matters.

VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

GUIDING COUNCIL STRATEGIC GOAL:

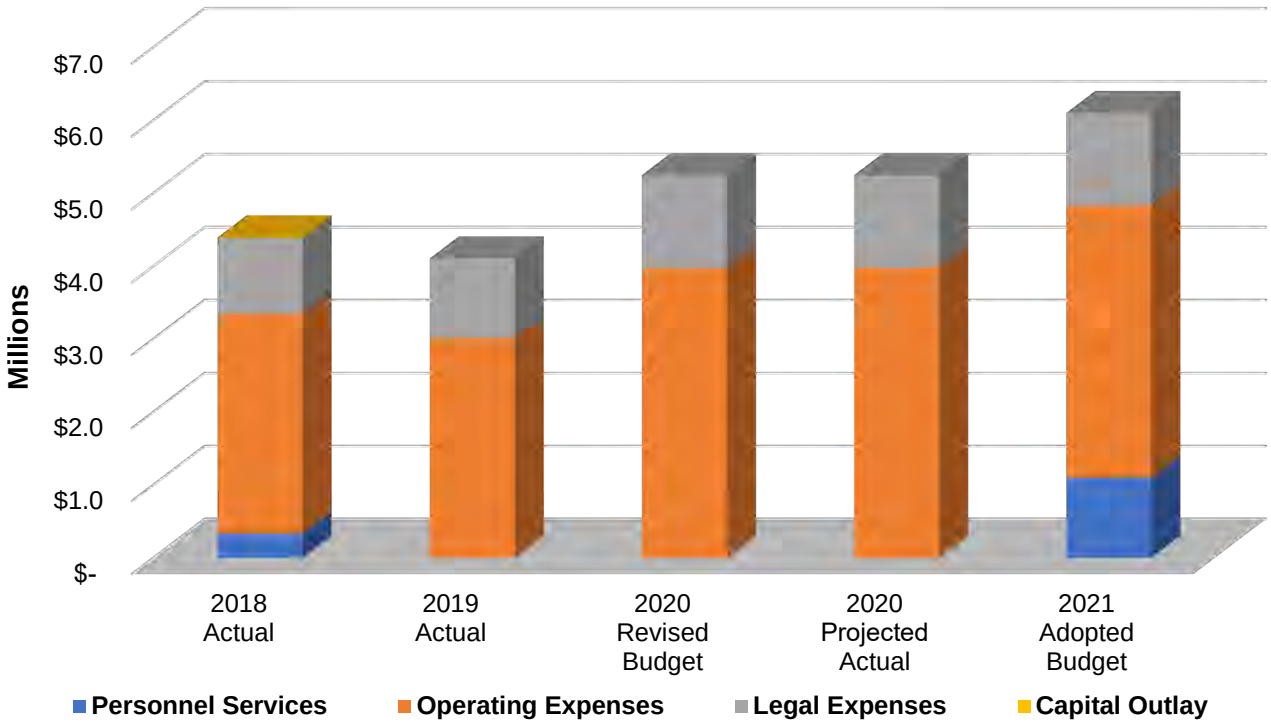
MAJOR BUSINESS FUNCTIONS:

Fiscal Support Services is a support department for the General Fund. This purely fiscal responsibility center captures expenditures associated with non- allocable costs for the general fund related items. Examples of expenditures include various utility and maintenance costs for City Hall and general fund department's expenditure items such as taxes and insurance. Finally, funding is also provided for not-for-profit social service agencies, compensation consultants, legislative lobbying, and City participation in state and national organizations such as the Texas Municipal League and the National League of Cities.

FISCAL SUPPORT & LEGAL SERVICES

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$333,894	$ -	$ -	$ -	$1,098,438
Operating Expenses	3,013,920	3,016,893	4,315,348	4,315,348	3,721,585
Legal Expenses	1,030,827	1,082,153	1,275,000	1,275,000	1,275,000
Capital Outlay	8,980	-	-	-	-
Total Expenditures:	**$4,387,621**	**$4,099,046**	**$5,590,348**	**$5,590,348**	**$6,095,023**
Expenditures as a % of General Fund	4.2%	3.7%	5.0%	5.0%	5.1%
Full Time Equivalents (FTEs):	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**
FTEs as a % of General Fund	0.0%	0.0%	0.0%	0.0%	0.0%

Expenditures by Category



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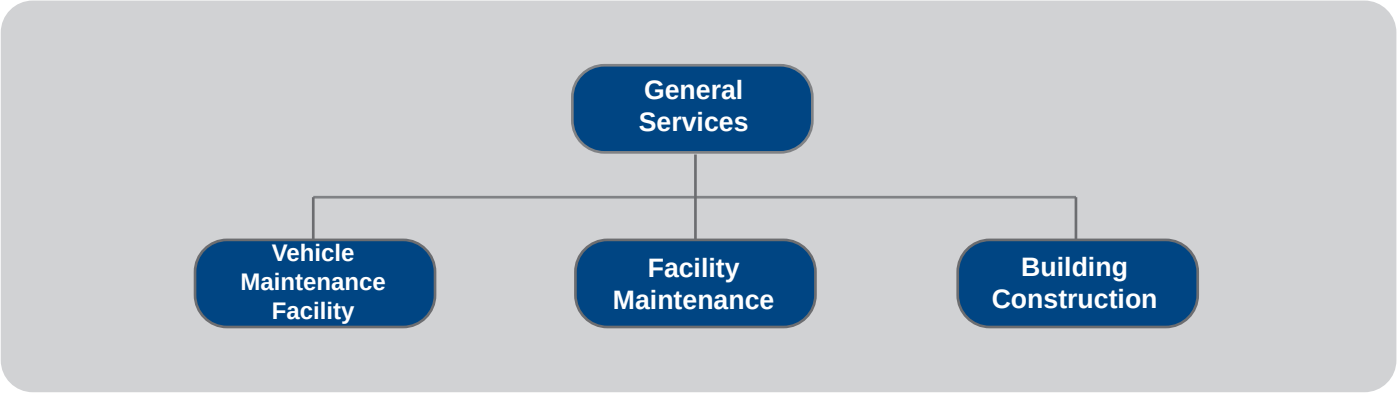
GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction, and the repair and maintenance of the City's facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City's vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction. Facility Maintenance is responsible for repairs, maintenance, and custodial duties for most City buildings.



VISION:

To be a leader and provide exceptional customer service.

MISSION:

To provide a quality and safe environment for our customers and employees, by demonstrating world-class stewardship of our physical assets.

GUIDING COUNCIL STRATEGIC GOAL:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Building Construction Division
  - Complete design of Public Library
  - Upgrade badging and security infrastructure
  - Complete Sharon Prete Plaza Restroom
  - Utilities and Transportation Service Center (Bob Bennett Building) Completion

- Facility Maintenance
  - Able to internally re-organize our custodial services to disinfect all buildings daily with no service interruptions or outside vendors
  - Completed Central Fire Station Remodel and Mold Mitigation
  - Flood restoration at Public Works building
  - Replaced 4 Pumps at Clay Madsen Rec Center
  - Fire Station No. 5 Sprinkler Line Replacement and Flood Mitigation due to line burst
  - Clay Madsen Rec Center Interior Painting Project Completed during the one-week shutdown

- Vehicle Shop
  - Honorable Mention on the 100 Best Fleets

GENERAL SERVICES

FY 2021 OVERVIEW AND SIGNIFICANT CHANGES:

- Start Construction of Public Library
- Start Construction of CORR/ISD Washing System
- Police Department HVAC upgrade
- Fire Station #3 Completion

FY 2022 OVERVIEW AND BEYOND:

- Complete Construction of Public Library
- Elevator Upgrades throughout the City

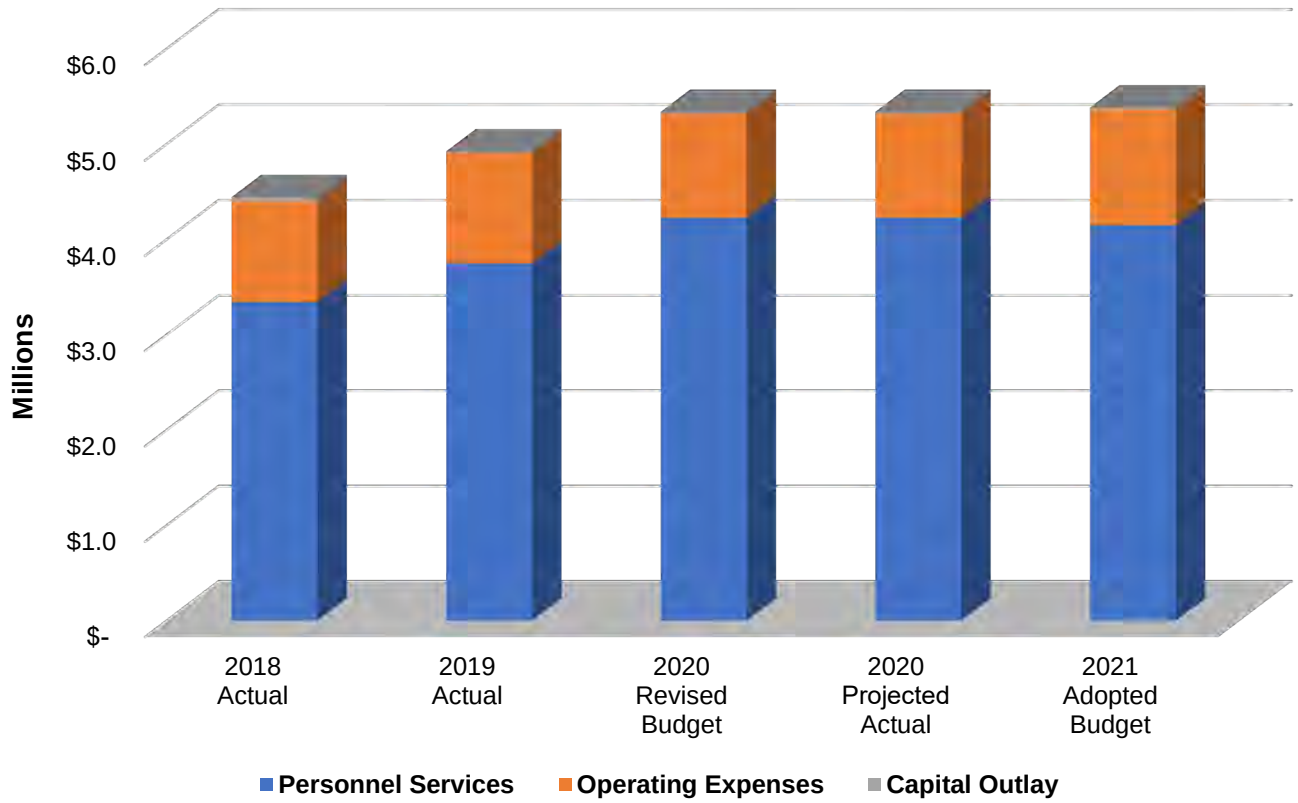
General Services - Building and Construction Team

WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Facility Maintenance Work Orders	1,700	5,536	3,507	4,000	4,000
City Buildings Maintained	56	53	60	61	61
Trade Contracts	18	15	15	15	15
Service Contracts	20	20	20	20	20
Generators Maintained	27	27	28	29	29
City Vehicle/Equipment Owned	1,516	1,520	1,625	1,583	1,583
Vehicle Maintenance Work Orders	5,249	4,733	4,935	5,230	5,230
Fuel Used (Gallons)	414,375	371,664	352,490	360,000	360,000
New City Buildings Under Construction	2	1	1	1	1

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$3,336,877	$3,746,587	$4,210,718	$4,210,718	$4,147,484
Operating Expenses	1,054,696	1,153,472	1,103,738	1,103,738	1,211,898
Capital Outlay	46,994	18,828	20,000	20,000	20,000
Total Expenditures:	**$4,438,567**	**$4,918,887**	**$5,334,456**	**$5,334,456**	**$5,379,382**
Expenditures as a % of General Fund	4.3%	4.4%	4.7%	4.7%	4.5%
Full Time Equivalents (FTEs):	**48.00**	**52.00**	**53.00**	**53.00**	**53.00**
FTEs as a % of General Fund	6.1%	6.4%	6.4%	6.4%	6.4%

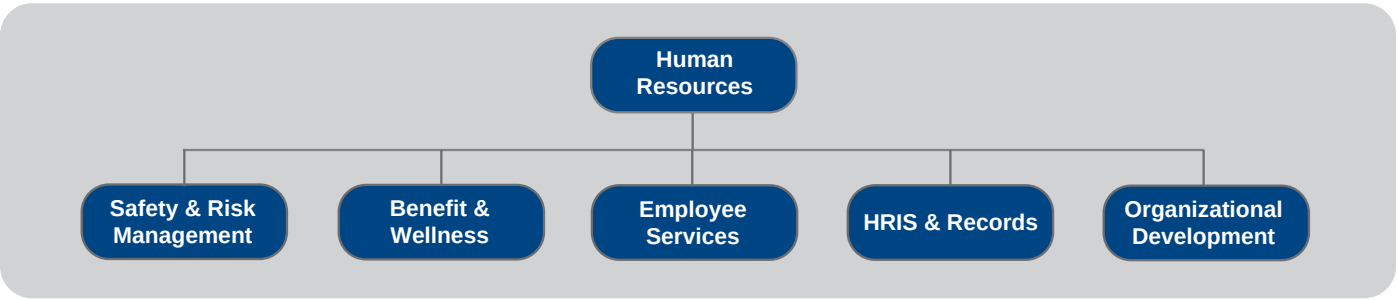
Expenditures by Category



Back to TOC

HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City's success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Employee Services (Compensation, Talent Management & Employee Relations), manage the Human Resource Information System/Records, and Organizational Development.



VISION:

To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment.

MISSION:

Human Resources will set the service standard of excellence with talent and innovation to create a positive work culture

HUMAN RESOURCES CORE VALUES:

Human Resources will achieve the mission by living our core values to **SERVE**:

S - Support - Work Together to meet the needs of the City

E - Engage - Involve others to promote individual and organizational growth

R - Respect - Treat everyone with dignity at all times

V - Voice - Tell us; we will listen and act

E - Empower - Provide the resources and environment to succeed

GUIDING COUNCIL STRATEGIC GOAL:

2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Implemented Employee Performance Management Module in Munis
- Implemented Alight Health Navigation benefit and $0 copays at CVS Minute Clinics, which offer assistance to employees to select cost effective care and reduced expenditures from the self-funded health plan budget
- Developed eLearning course, *Managing Remote Teams*
- Developed eLeanring course, *Best Practices for Working From Home*

FY 2022 OVERVIEW AND BEYOND:

- Partner with departments to hire, train and retain a diverse workforce to continue to provide exceptional service in a positive work culture
- Maintain compensation and benefit strategy to ensure the City remains competitive to recruit exceptional talent

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- No new programs were requested
- Reduction in operating budget

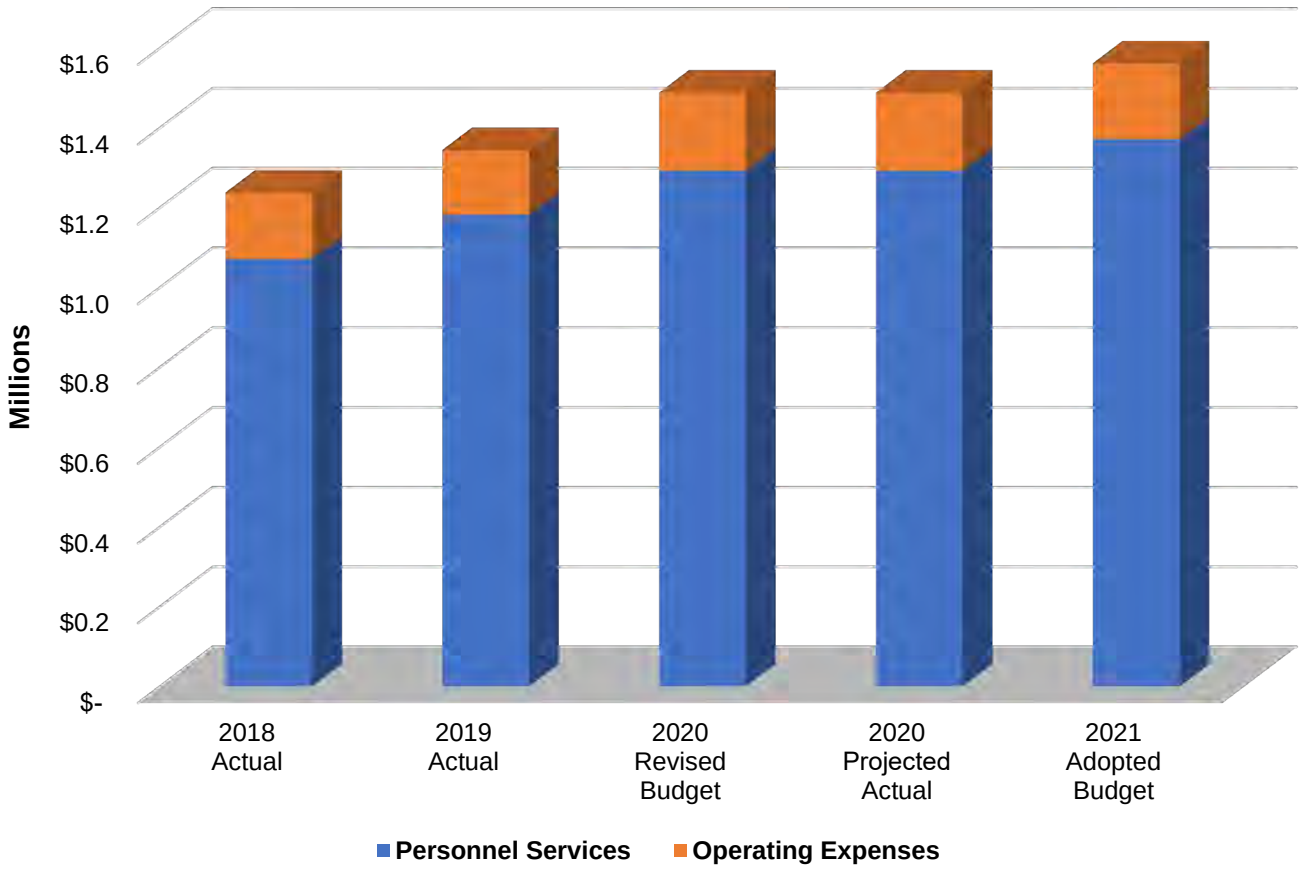
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Number of Employment Verifications	136	95	112	100	125
Number of Verbal Employment Verifications	-	-	-	216	200
Number of Applicant Background Checks	180	276	363	350	350
Number of Drug Screens	-	-	223	200	350
Number of Post-Accident and Random Drug Screens	56	54	65	60	65
Number of Exit Interviews	45	26	30	45	35
Number of Compensation Surveys	3	52	21	26	25
Number of Employee Development Trainings	72	64	74	60	65
Number of Safety Trainings	-	-	34	40	35
Number of Employment Applications	14,049	18,198	11,347	14,500	13,500
Number of Open Records Requests	21	22	28	40	25

HUMAN RESOURCES

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$1,071,317	$1,182,345	$1,292,774	$1,292,774	$1,371,569
Operating Expenses	165,894	161,422	194,830	194,830	189,453
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$1,237,210**	**$1,343,767**	**$1,487,604**	**$1,487,604**	**$1,561,022**
Expenditures as a % of General Fund	1.2%	1.2%	1.3%	1.3%	1.3%
Full Time Equivalents (FTEs):	**11.75**	**12.75**	**13.00**	**13.00**	**13.00**
FTEs as a % of General Fund	1.5%	1.6%	1.6%	1.6%	1.6%

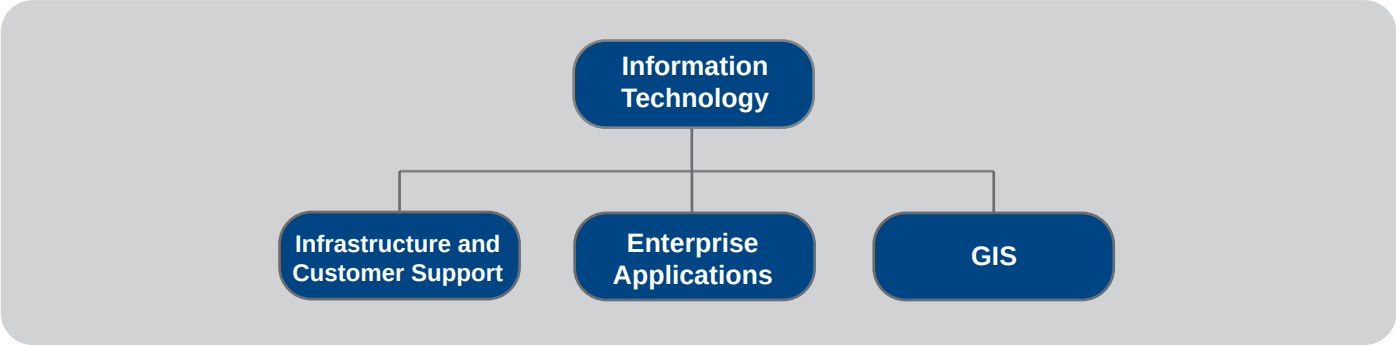
Expenditures by Category



Back to TOC

INFORMATION TECHNOLOGY

The Information Technology (IT) Department's function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



MISSION:

The IT Department's mission is to assist all City departments to become more productive using technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSES:

- Implement and Configure ArcGIS Enterprise
- Deploy ArcGIS Hub - Open Data Portal
- Migrate ArcMap users to ArcGIS Online & ArcGIS Pro
- Revamp Cityworks UX/UI
- Completed Fiber and RRTX-WiFi expansion to City facilities including the Waste-Water Treatment Plant, new Fire Station 3 and East Round Rock redundant ring
- Expanded Microsoft Azure cloud datacenter capabilities
- Streamlined computer deployment with Microsoft Intune and Dell Autopilot
- Streamlined mobile device program by implementing Mobile Device Management solution on all City issued phones. Deployed 650 replacement mobile devices throughout the City
- Replaced Police In-Car/Body Worn Cameras, cloud-based evidence management platform
- Implemented planned technology replacement programs – AV Systems, network infrastructure, security camera endpoints, and computer/server replacements
- Upgraded Tyler Technology software from Munis 11.3 to Munis 19.1
- Migrated all City Departments to SharePoint enabling cloud access to organizational data
- Met state requirements for completing the first year of yearly required Security training for all City employees

INFORMATION TECHNOLOGY

- Launched Round Rock Learning – the City's first Learning Management Platform built on the SharePoint cloud
- Built Round Rock Coronavirus Case Dashboard containing live WCCHD information to the public
- Enabled 100 employees to work from home by using Microsoft Cloud technology, deploying laptops, allowing employees to take workstations home, providing mobile hotspots and webcams
- Upgraded AV system in Council Chamber to support virtual public meetings using Zoom
- Enabled employees to meet Social Distancing guidelines through the use of Microsoft Teams

FY 2021 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue focus on digital transformation – migrating organization to consolidated Microsoft cloud technologies for data, business process, and communication
- Land management and permitting system replacement
- Identity Management, Data Classification and Security in the Microsoft Cloud
- Planning and execution of move to cloud hosted VOIP system citywide
- Evaluate best options for fiber network redundancy
- Fire Records Management system replacement
- Technology planning for the new Library
- Evaluate options for replacing Public Safety CAD and Records Management Systems

FY 2022 OVERVIEW AND BEYOND:

- Incorporate use of cognitive bots and machine learning into business process
- Replace Public Safety CAD and Records Management Systems
- Data analytics and insights into enterprise application data across lines of business
- Expansion in use of cloud technologies and the Azure datacenter
- Continued expansion of citywide fiber network and RRTX-WiFi
- Technology planning for the new City facilities – Fire Station 10/11

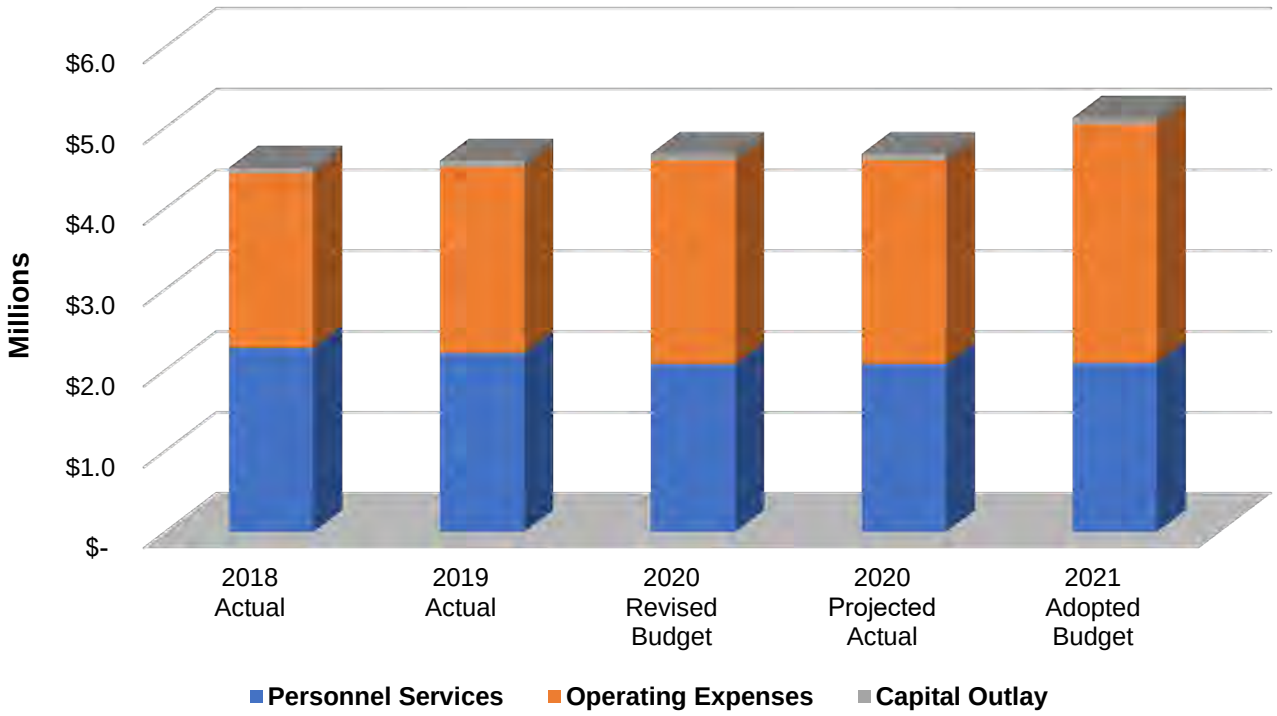
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Help Desk Tickets Resolved	5,400	9,301	9,694	10,100	10,500
PC Replacement	230	150	102	130	200
Page Visits for Public Facing Websites	4,359,352	4,785,132	5,086,053	5,300,000	5,700,000
Usage of RRTX-Wi-Fi (Total Traffic)	48 TB	65 TB	79 TB	135 TB	150 TB
Total Email Messages Processed	-	8,060,000	7,600,000	8,200,000	8,400,000
Email Malware Campaigns Blocked*	-	39,600	600	650	675
Email Threats Blocked	-	1,196,000	710,370	945,000	945,000

* Not individual email count. Number represents campaign events.

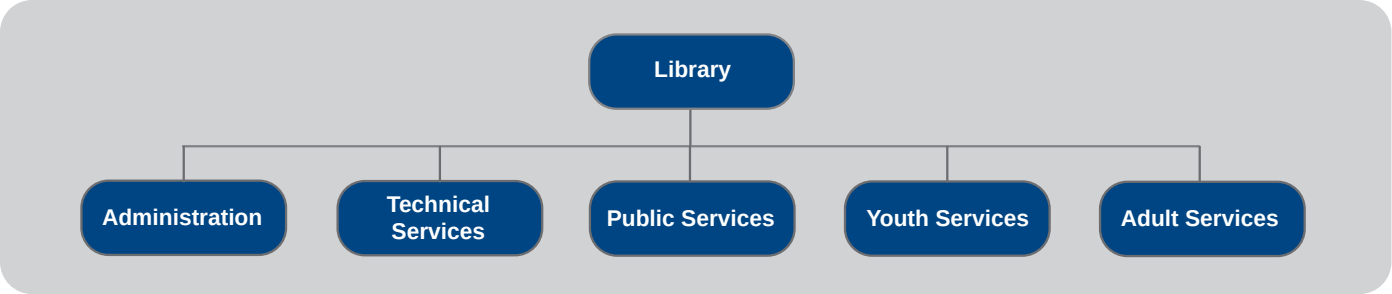
	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$2,276,592	$2,215,179	$2,074,626	$2,074,626	$2,091,432
Operating Expenses	2,160,420	2,299,485	2,524,117	2,524,117	2,953,905
Capital Outlay	65,061	75,000	75,000	75,000	75,000
Total Expenditures:	**$4,502,073**	**$4,589,664**	**$4,673,743**	**$4,673,743**	**$5,120,337**
Expenditures as a % of General Fund	4.3%	4.1%	4.1%	4.1%	4.3%
Full Time Equivalents (FTEs):	**21.00**	**20.00**	**20.00**	**20.00**	**20.00**
FTEs as a % of General Fund	2.7%	2.5%	2.4%	2.4%	2.4%

Expenditures by Category



LIBRARY

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.



MISSION:

The Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Earned the 2019 Achievement in Excellence in Libraries Award from the Texas Municipal Directors Association
- Hired the adult services manager and formed the new adult services division
- Teen Writing Group recognized in National Writing Competition
- 2019 Texas Book Festival Collections Enhancement Grant recipient
- Introduced New Lucky Day Collection
- Enhanced Kits-to-Go collection with curb painting kits, in partnership with Neighborhood Services division
- Launched mobile printing service
- Presented panel discussion with leaders from IBM and NASA who were instrumental in success of the space program
- Produced new health and wellness series in partnership with St. David's Round Rock Medical Center
- Implemented modified services during COVID-19 including curbside pick-up, E-Cards, virtual programs, while continuing to answer customer calls and emails
- Inventoried more than 260,000 items, moved 43,000 items in the fiction collection, repackaged music CDs, and reorganized the junior series collection
- Served at the office of emergency management assisting the coordination of donations and answering the COVID-19 hotline; more than 290 masks were made by library staff

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- No new programs
- Reduction in operating budget

FY 2022 OVERVIEW AND BEYOND:

- Hire, train, and retain a diverse workforce with a passion to deliver exceptional customer service
- Complete bond project on time and within budget

WORKLOAD INDICATORS:

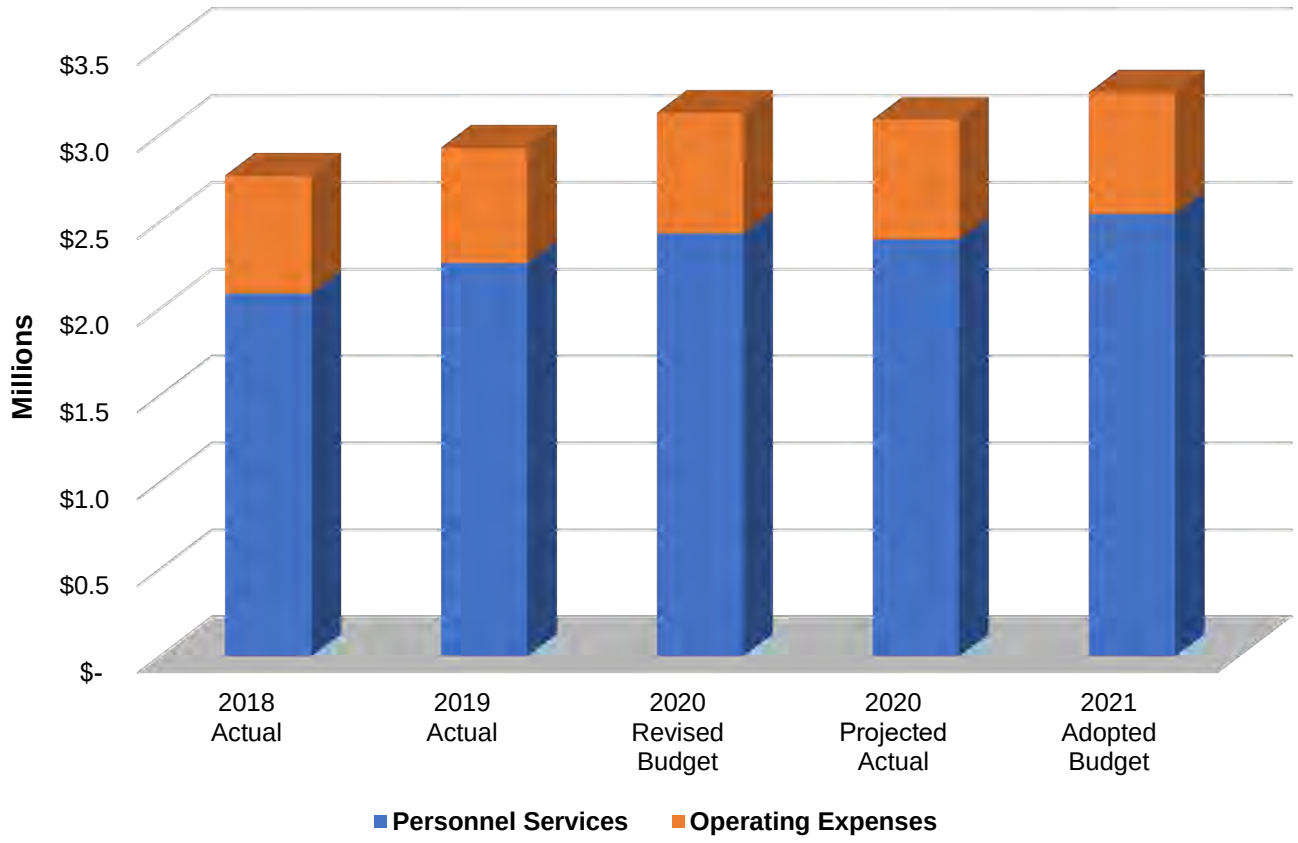
Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Reference Transactions	50,000	34,086	27,170	20,000	33,000
Volunteer Hours	8,000	6,920	7,456	3,100	6,900
Community Outreach Contacts	5,000	4,656	2,068	1,900	4,600
Circulation	1,000,000	1,229,141	1,315,186	1,400,000	1,500,000
Interlibrary Loans	4,000	3,673	3,823	1,600	3,600
Public Access Computer Uses	70,000	61,728	60,147	30,000	62,000
Database Uses	25,000	23,906	42,223	23,000	26,000
Program Attendance	50,000	47,545	55,364	25,000	50,000
Library Visits	390,000	388,732	416,391	320,000	400,000

The new Round Rock Library will be located on Liberty Ave.

LIBRARY

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$2,087,193	$2,261,141	$2,432,940	$2,432,940	$2,543,833
Operating Expenses	678,349	664,437	693,952	693,952	699,422
Capital Outlay	-	-	-	-	-
Expenditures as a % of General Fund	**$2,765,542**	**$2,925,578**	**$3,126,892**	**$3,126,892**	**$3,243,255**
	2.7%	2.6%	2.8%	2.8%	2.7%
Full Time Equivalents (FTEs):	**31.00**	**31.75**	**32.75**	**32.75**	**32.75**
FTEs as a % of General Fund	3.9%	3.9%	4.0%	4.0%	4.0%

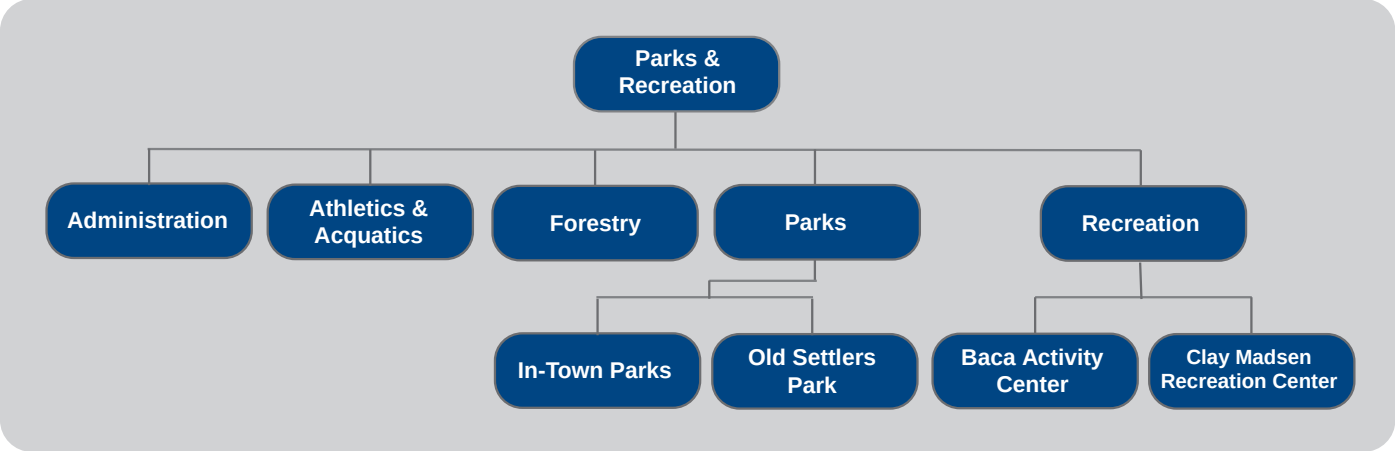
Expenditures by Category



Back to TOC

PARKS & RECREATION

The Parks and Recreation Department (PARD) is responsible for the acquisition, design, development, and maintenance of the City's park system and the planting, conservation, and maintenance of trees. In addition, PARD is responsible for organized recreation programs; which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PARD also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



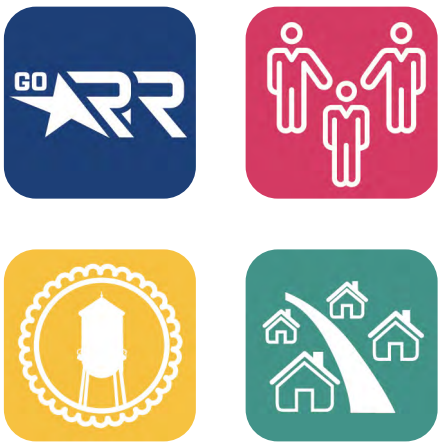
VISION:

To provide an active, vibrant, and beautiful city with a quality and diversified parks and recreation system that produces economic, health, and social benefits for the entire community.

MISSION:

People dedicated and empowered to create positive and memorable experiences in people's lives.

GUIDING COUNCIL STRATEGIC GOALS:



FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Awarded a Bronze Telly Award for the Lifeguard Recruitment Video
- Awarded the TRAPS Marketing & Promotions Excellence Award
- Maintenance Team Members won 2 State Championships in the TRAPS Maintenance Rodeo Competition
- Baca Center awarded the Senior Resource Guide's Best of 2019 Award for the 4th consecutive year
- Opening of the Brushy Creek Trail – Veterans Park to Rabb Park section
- Opening of the The Yard at CMRC
- Opening of the Adult Recreation Complex
- Continuation of PARD Repair & Replacement Program which included: Bradford Park Playground Replacement, Mesa Village Park Playground Replacement, Meadow Lake Park Playground Replacement and Old Settlers Park Tennis Court Renovations
- Began construction of Heritage Trail West Project
- Trail and park use increased by 51% during COVID-19 as people looked to parks and trails for exercise and mental health benefits
- Started the Free Residential Mulch Delivery Program during COVID delivering over 2,200 cubic yards of mulch to over 350 residents in 72 neighborhoods

PARKS & RECREATION

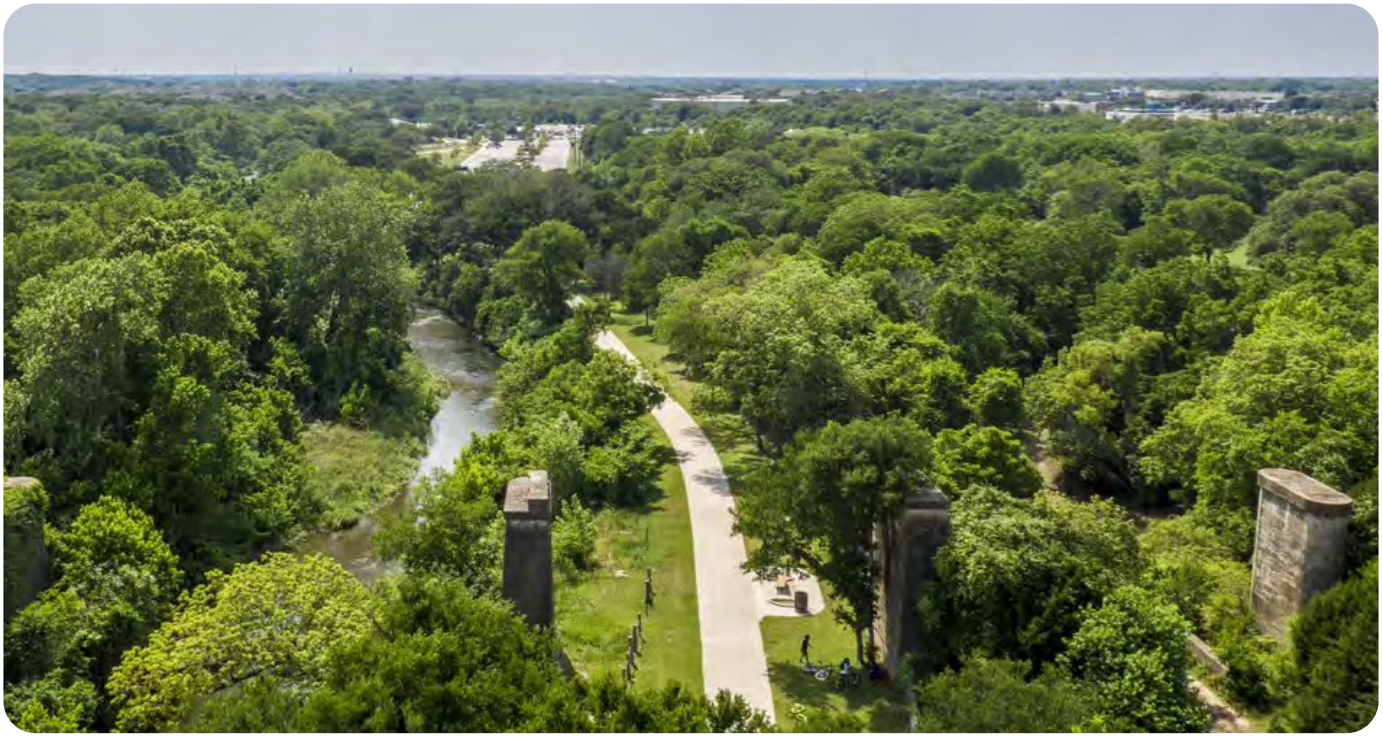
- Created numerous virtual recreation programs during COVID-19 to keep our citizens and customers active during the Stay at Home orders
- Moved the Donut Dash and Flashlight Egg Hunt events to a virtual format during COVID-19 and had great participation in both events including from other states
- Assisted Opportunities of Williamson & Burnet Counties with congregate meal and Meals on Wheels deliveries during COVID-19
- While numerous facilities were closed due to COVID-19, performed numerous deferred maintenance tasks (painting, mulching, deep cleaning) that are difficult to complete when facilities are in use

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Completion of Heritage Trail West
- Construction of Lake Creek Trail – RR West Park to Centennial Plaza
- Continued inclusion of virtual programming into many programs/events to expand services to other customers

FY 2022 OVERVIEW AND BEYOND:

- Construction of Behrens Ranch Park – Phase 1
- Continuation of PARD Repair & Replacement Program



Brushy Creek Trail

WORKLOAD INDICATORS:

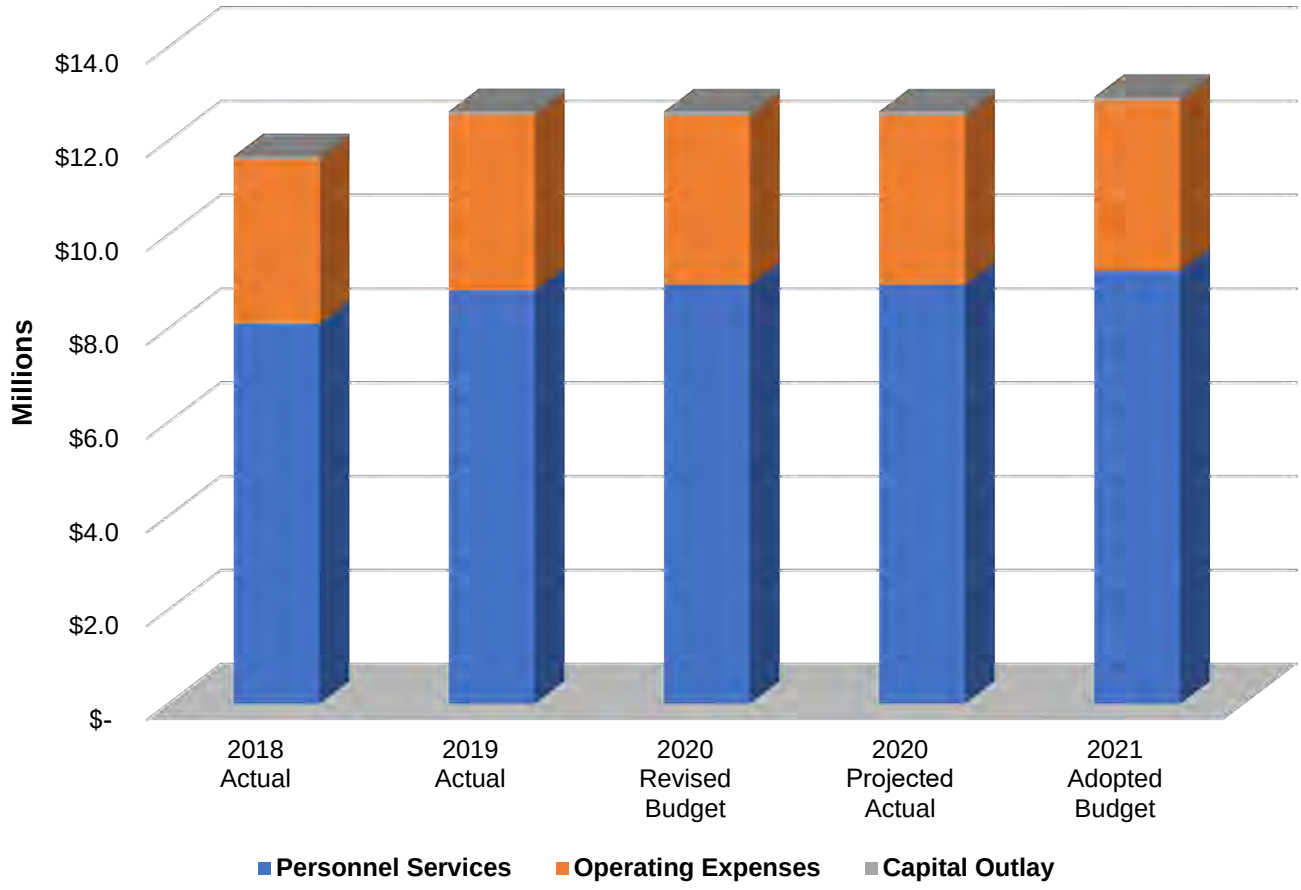
Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Parks Division Measures					
Acres of Parkland and Open Space	2,270	2,270	2,285	2,295	2,295
Hours of Athletic Field Use	25,000	24,346	18,006	18,000	20,000
Miles of Trail	23.19	23.20	24.70	27.70	24.70
Average Park Certification Score	93.33	94.02	94.06	94.00	94.00
Recreation Division Measures					
Clay Madsen Recreation Center Users**	713,035	645,156	407,395	310,000	400,000
Baca Center Users	253,625	285,051	268,949	200,000	250,000
Recreation Program Participants	75,219	93,896	100,482	75,000	95,000
Athletics/Aquatics Division Measures					
Total Pool Attendance	136,478	115,991	116,044	80,000	100,000
Swim Lesson Participants	1,036	1,397	1,466	1,000	1,300
Participants in Athletic Leagues	7,052	6,522	7,050	5,000	6,500
Forestry Division Measures					
Trees Pruned in Parks	1,625	2,776	3,444	2,500	2,000
Residential Tree Inspection Services	125	163	165	150	150
Cubic Yards of Brush Recycled	23,758	25,063	27,018	27,000	27,000
Administration Division Measures					
Value of Positive Media Impressions	$225,278	$92,302	$61,821	$70,000	$60,000
Sponsorships and Donations Received	$329,285	$48,285	$27,311	$25,000	$25,000
Park Ranger Patrol Hours	7,275	4,307	5,582	5,200	5,200
Number of Special Events and Tournaments	161	189	155	100	150
Facility Rental Hours	38,128	38,305	34,544	26,000	30,000

* Projected ~ 25% decrease in users/participants for FY 2020 due to COVID-19 and related facility closures
** Door counter hardware and count procedure changed in FY 2019

PARKS & RECREATION

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$8,103,389	$8,812,967	$8,892,971	$8,892,971	$9,227,524
Operating Expenses	3,502,372	3,929,810	3,626,487	3,626,487	3,620,327
Capital Outlay	61,555	80,379	98,710	98,710	82,000
Total Expenditures:	**$11,667,317**	**$12,823,156**	**$12,618,168**	**$12,618,168**	**$12,929,851**
Expenditures as a % of General Fund	11.2%	11.5%	11.2%	11.2%	10.8%
Full Time Equivalents (FTEs):	**105.375**	**107.375**	**108.375**	**108.375**	**108.375**
FTEs as a % of General Fund	13.3%	13.2%	13.2%	13.2%	13.2%

Expenditures by Category



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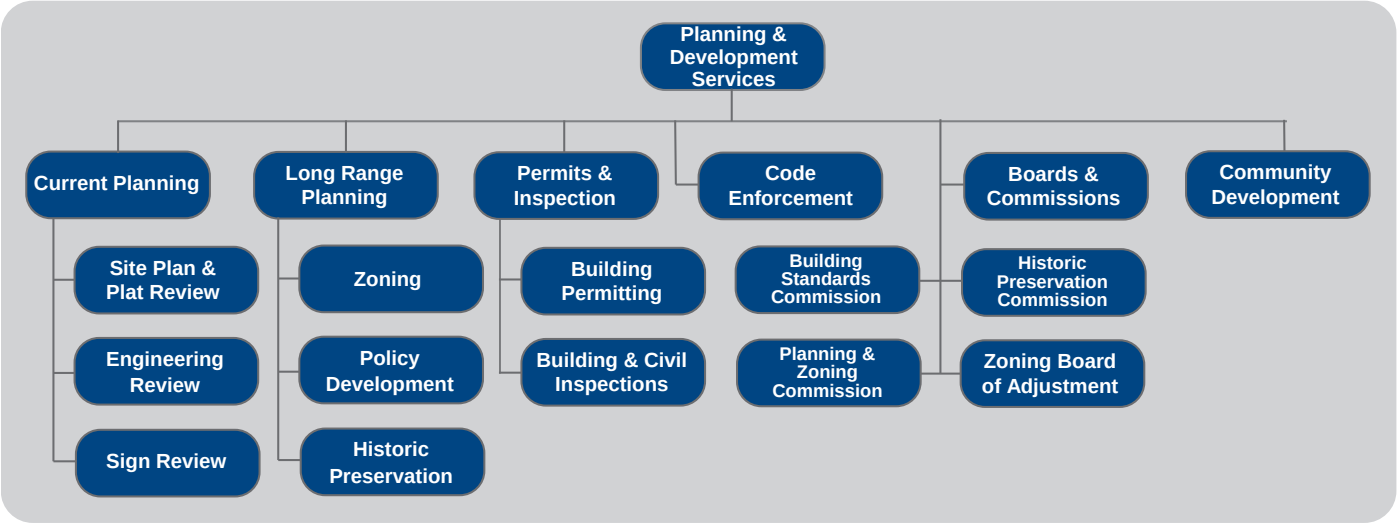
PLANNING & DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use policy, administration of land development regulations, permit review and inspections, community development, neighborhood services, and code enforcement for the City under the leadership of the Planning and Development Services Director.



VISION:

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community.

MISSION:

To provide the citizens and development community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs to enhance the quality of life and facilitate economic growth; and improve the built environment.

GUIDING COUNCIL STRATEGIC GOALS:

PLANNING & DEVELOPMENT SERVICES

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Completed and secured adoption of the Comprehensive Plan 2030
- Maintained all development services during the COVID-19 lockdown, including inspections
- Met or exceeded all of our deadlines on development applications, including during COVID-19
- Successfully managed another year of high growth to the tune of a projected $200 million in new non-residential and multi-family projects, in accordance with established performance measures
- Worked with the Utilities Department to provide outreach for the Atlas 14 data with all landowners (5 acres +) in the City; all civil engineers that have worked in the City since 2017; and the Austin Contractors & Engineers Association (ACEA). Most occurred during the COVID-19 lockdown
- Secured adoption of several land development code amendments to improve ease of use
- During COVID-19 lockdowns, we relaxed temporary signage enforcement for restaurants; extended deadlines for compliance on residential violations; increased lending on lawnmowers, tree saws, and trimmers for homeowners to address violations and had Code Enforcement provide the delivery
- Revised the CDBG Action Plan to provide rent and utility assistance in the amount of $397,275 to low income residents during COVID-19
- Planning staff provided all Historic Preservation tax exemption inspections this year due to COVID-19

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Continued inclusion of virtual opportunities to maintain and improve service during COVID-19
- Work with Transportation on the implementation of the Roadway Impact Fees.
- Work with IT on implementation of the new land management software system, including electronic plan reviews and application submittals
- Facilitate the development process of the District, City Library, Depot, and Project Tower

FY 2022 OVERVIEW AND BEYOND:

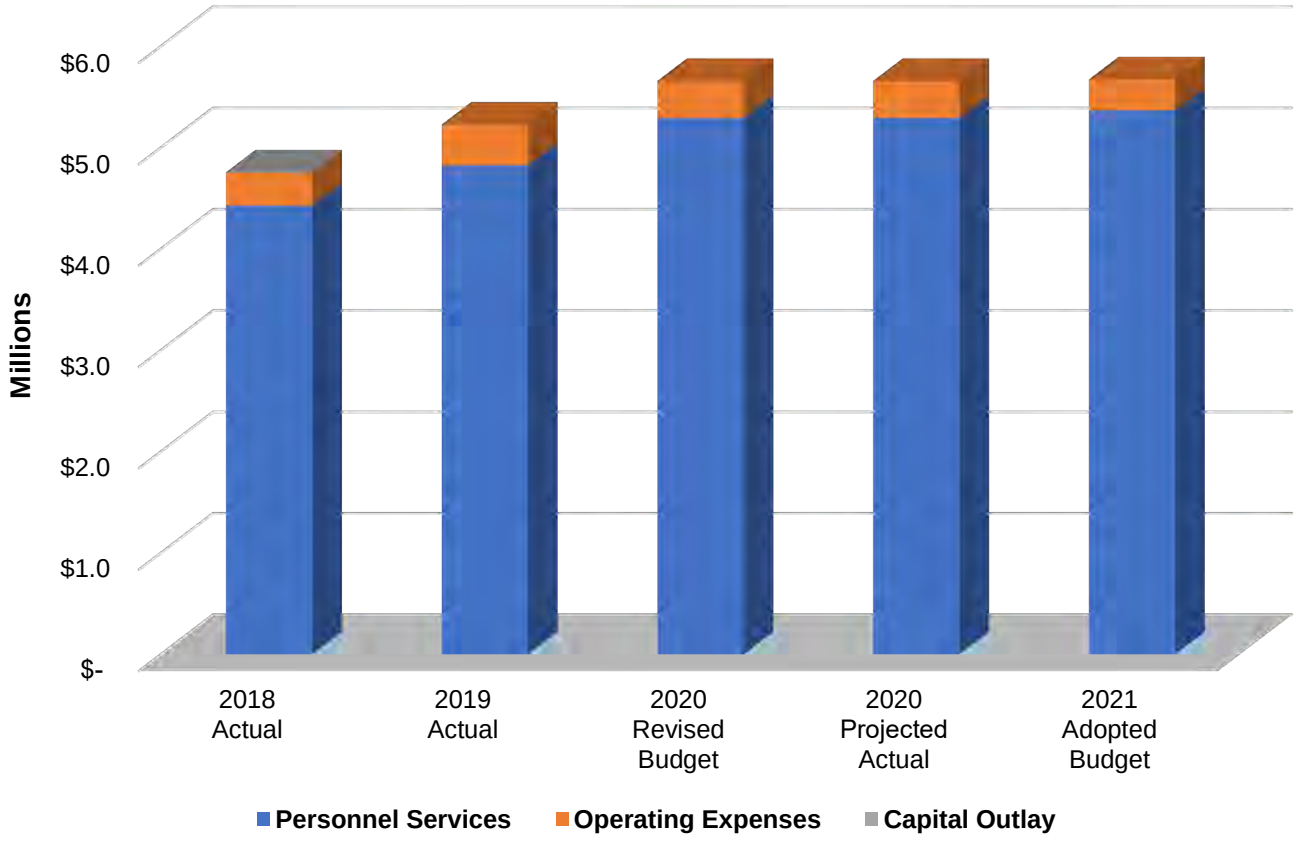
- Consolidate all customer intake areas into a single, comprehensive development assistance counter
- Play an instrumental role in downtown redevelopment
- Comprehensive Plan 2030 Implementation

WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Total Approved Plats	65	44	83	61	70
Development Permits Received	100	100	84	71	70
Development Permits Issued	85	54	59	59	60
Number of Building Permits	2,950	4,193	4,124	3,560	3,600
Number of Inspections	16,225	27,700	26,792	19,400	20,000
Total Bandit Signs	5,500	4,557	4,826	4,335	5,202
Total Notified Code Violations	3,500	4,354	4,271	4,611	5,533

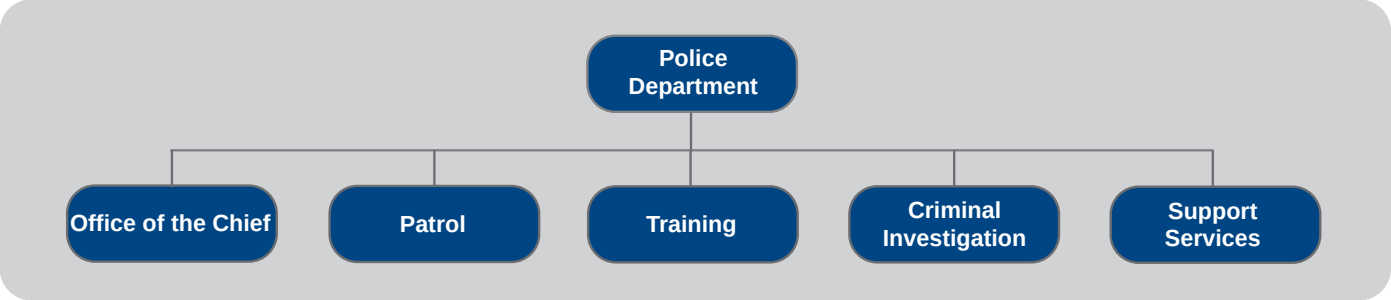
	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$ 4,426,429	$4,824,092	$5,291,515	$5,291,515	$5,364,282
Operating Expenses	321,002	400,380	363,513	363,513	304,760
Capital Outlay	5,523	-	-	-	-
Total Expenditures:	**$4,752,954**	**$5,224,472**	**$5,655,028**	**$5,655,028**	**$5,669,042**
Expenditures as a % of General Fund	4.6%	4.7%	5.0%	5.0%	4.7%
Full Time Equivalents (FTEs):	**52.00**	**54.00**	**55.00**	**55.00**	**55.00**
FTEs as a % of General Fund	6.6%	6.7%	6.7%	6.7%	6.7%

Expenditures by Category



POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality-of-life issues before they become serious public safety or crime problems. The Department also is responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



VISION:

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

MISSION:

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

VALUES:
Community • Honor • Integrity • Pride

GUIDING COUNCIL STRATEGIC GOAL:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- With IT, completed a $2.5 million implementation of a new body worn and in-car camera system
- Added two grant-funded, full-time Victim Advocates to PD's Victim Services Unit – doubling its size
- The annual Operation Front Porch program to reduce holiday package thefts was the 2019 Leadership in Crime Prevention Award from the International Association of Chiefs of Police in October
- Created the new Special Operations Division and added a new commander to manage traffic-related and Animal Control functions, as well as several programs

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- In the summer of 2020, PD was looking forward to its first virtual accreditation review. The Department has been accredited through the Commission on the Accreditation of Law Enforcement agencies since 2004
- Overall, the lobby remained open and PD officers and staff kept working throughout the coronavirus pandemic in 2020, taking some steps related to social distancing. Some response was limited to telephone contact, and some public services and events were curtailed
- Unveiled Police-to-Citizens (P2C), a website that allows citizens to directly file police reports and provides a map-based way to view police activity in their neighborhood in nearly real-time
- As schools were closed as a result of COVID-19, School Resource Officers were shifted to patrol and investigative functions
- Managed both the Governor's and County Judge's "Stay Home Stay Safe" orders via an education vs. enforcement approach
- Established protocols for field personnel to continue to conduct business during the COVID-19 pandemic, as well as for employees who may have developed symptoms or been exposed while serving the public

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Resume the Department's normal operations as the pandemic eases
- Complete the phase-out of the School Resource Officer program
- Complete the transition from Uniform Crime Reports (UCR) to the federal National Incident-Based Reporting System (NIBRS) in order to meet deadlines and gain richer criminal offense data
- Evaluate ways to bridge the gap in existing law enforcement services to mentally ill subjects
- Design the rebuild of the Obstacle Course

FY 2022 OVERVIEW AND BEYOND:

- Fully establish a downtown beat to better work with business owners and patrons

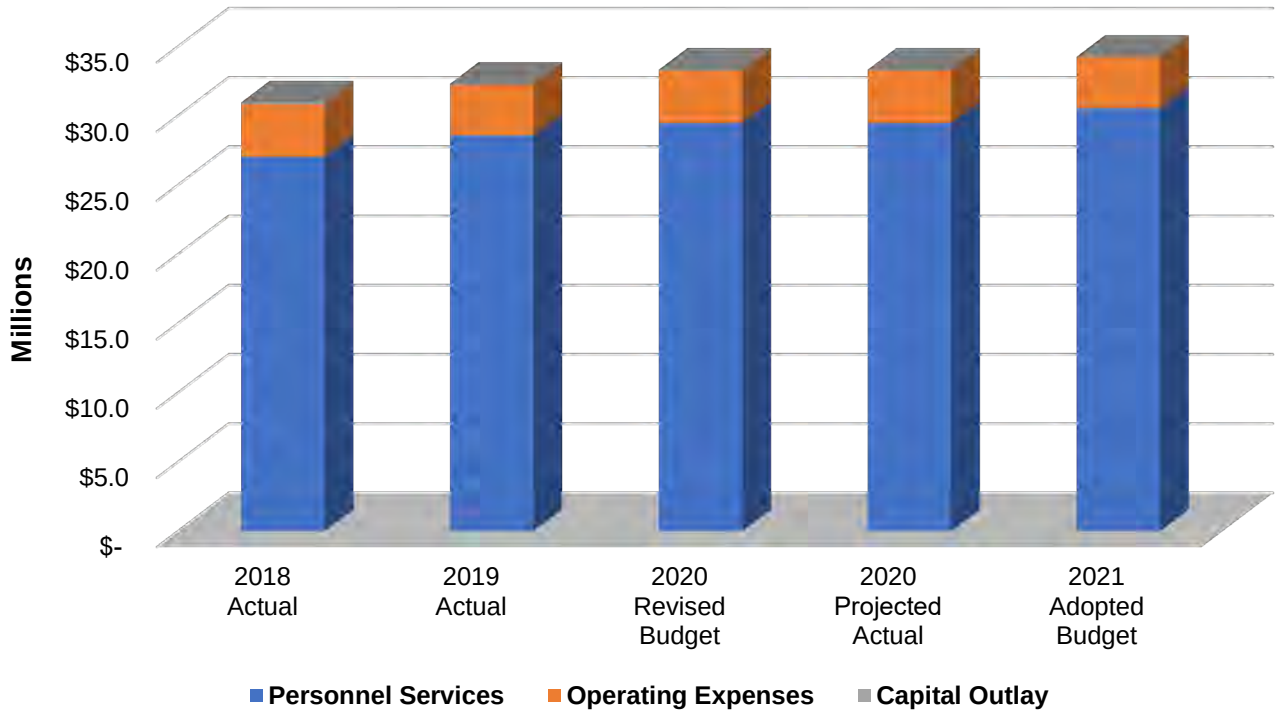
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
External Calls for Service	70,067	70,169	70,278	83,558	72,000
Self- Initiated Events	51,003	58,752	68,964	52,346	70,000
Total Police Events	121,070	128,921	139,242	135,904	142,000
Felony Arrests	689	595	772	841	800
DWI Cases	392	345	461	549	500
Police Reports Taken	9,672	9,513	9,528	9,078	9,700
Traffic Stops	23,195	28,485	36,898	25,897	34,000
Foot Patrols	1,490	1,256	1,362	1,637	1,500

POLICE

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$27,026,612	$28,572,064	$29,441,975	$29,441,975	$30,554,945
Operating Expenses	3,782,863	3,661,909	3,569,034	3,569,034	3,655,988
Capital Outlay	123,909	46,209	286,304	286,304	20,432
Total Expenditures:	**$30,933,384**	**$32,280,182**	**$33,297,313**	**$33,297,313**	**$34,231,365**
Expenditures as a % of General Fund	29.7%	28.9%	29.5%	29.5%	28.6%
Sworn	174.00	176.00	180.00	180.00	180.00
Civilian	76.900	77.975	77.975	77.975	77.975
Full Time Equivalents (FTEs):	**250.900**	**253.975**	**257.975**	**257.975**	**257.975**
FTEs as a % of General Fund	31.7%	31.3%	31.4%	31.4%	31.4%

Expenditures by Category



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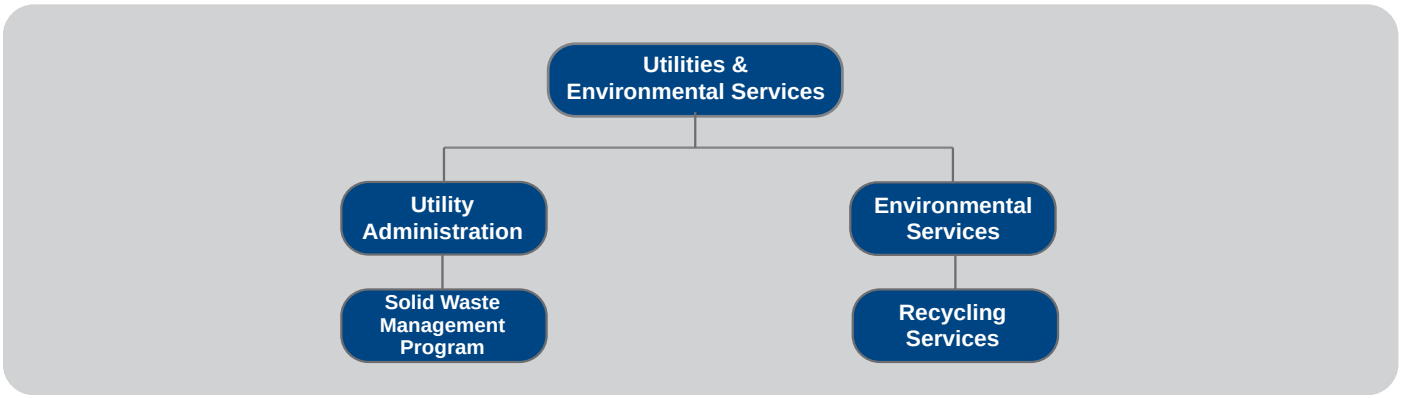
RECYCLING/SOLID WASTE SERVICES

The Solid Waste Management Program provides our community with a variety of garbage collection and recycling programs and services. This program includes the management of the household hazardous waste collection events, Deepwood Recycling Center, used oil drop-off locations, and the City's in-house recycling program. Also included in this program is the over site of the residential garbage collection and disposal as well as the curbside collection program by a third-party contractor. In addition, this program oversees the franchise agreements with the commercial haulers who collect garbage and recycling for all commercial properties in the City. The program promotes environmental awareness to increase recycling and reduce the amount of waste disposed of in the landfill.



VISION:

Be the best at what we do.

MISSION:

Provide excellent service at the best value.
We will achieve our Vision and Mission by focusing on our five Guiding Principles:

- Public Health, Safety, and the Environment – ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- Financial Strength – strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- Employee Success - select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- System Management - proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- Operational Excellence - efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:

RECYCLING/SOLID WASTE SERVICES

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Continued success diverting waste from the landfill. Recycling volume continues to rise, and despite the growth in population, landfill volume is steadily declining
- Collaborate with the Parks and Recreation Department to incorporate recycling containers in City parks and hike and bike trails
- Extended Household Hazardous Waste (HHW) services to the City of Georgetown
- Modified services to accommodate citizens while the monthly HHW events were canceled due to COVID-19
- Rescheduled the Shred for a Paws Cause and Spring Clean Up events to accommodate residents amid the COVID-19 pandemic
- Effectively modified operations at the recycling center to keep the facility open and services available to our citizens during COVID-19

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Explore opportunities for recycling electronics
- Explore opportunities for accepting/recycling glass at our Deepwood Recycle Facility
- Expand the HHW Voucher Program to additional MUDs located in the City's ETJ
- Develop and provide Standard Operating Procedure documents to City departments for properly managing and handling universal/ hazardous waste
- Expand the Downtown Trash Modification Project to improve the management and overall aesthetic of the downtown area
- Create the multi-family recycling program strategies and ordinance
- Evaluate commercial/industrial franchise solid waste collection and disposal services
- Increase focus on the reduce and reuse aspect of Reduce Reuse Recycle
- Educate the public on best recycling practices to help alleviate contamination of recyclable material
- Seek methods to help improve the commodity market for recyclable material. Explore rebate options for the purchase of items made from 100% recyclable material

FY 2022 OVERVIEW AND BEYOND:

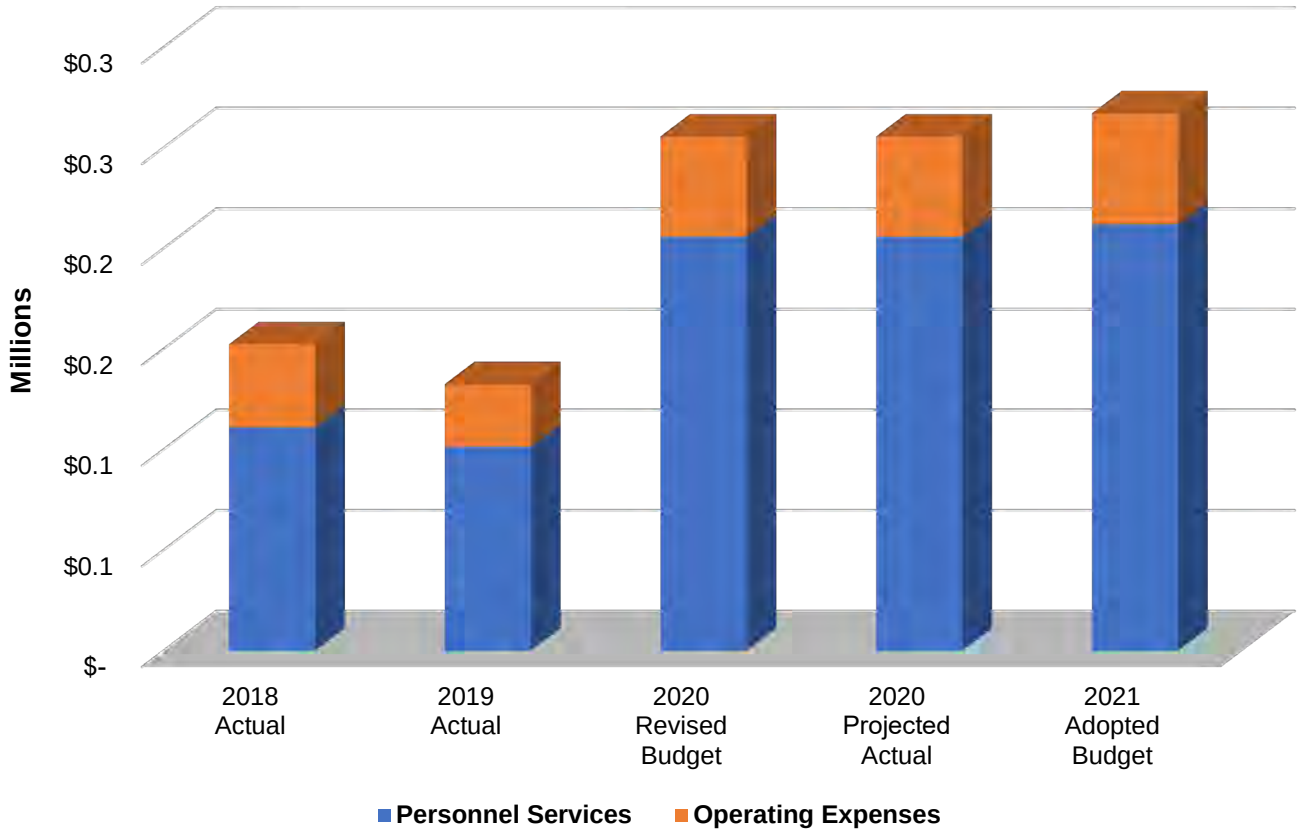
- Continue exploring opportunities to increase recycling volume and decrease landfill tonnage
- Explore strategies for recycling and/or educating the public on yard waste
- Consider partnership opportunities to create more recycling collection events
- Implement the multi-family recycling ordinance

WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Deepwood Center Recyclables (tons)	303	301	372	400	420
Curbside Recycling (tons)	6,249	6,601	7,239	7,900	8,400
Automotive Fluids (gallons)	19,003	19,921	19,243	19,900	20,500
Landfill (tons)	45,855	41,896	41,483	40,500	40,000

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$111,010	$101,332	$205,546	$205,546	$211,674
Operating Expenses	41,059	30,892	49,813	49,813	55,113
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$152,068**	**$132,224**	**$255,359**	**$255,359**	**$266,787**
Expenditures as a % of General Fund	0.1%	0.1%	0.2%	0.2%	0.2%
Full Time Equivalents (FTEs):	**2.475**	**2.475**	**3.475**	**3.475**	**3.475**
FTEs as a % of General Fund	0.3%	0.3%	0.4%	0.4%	0.4%

Expenditures by Category



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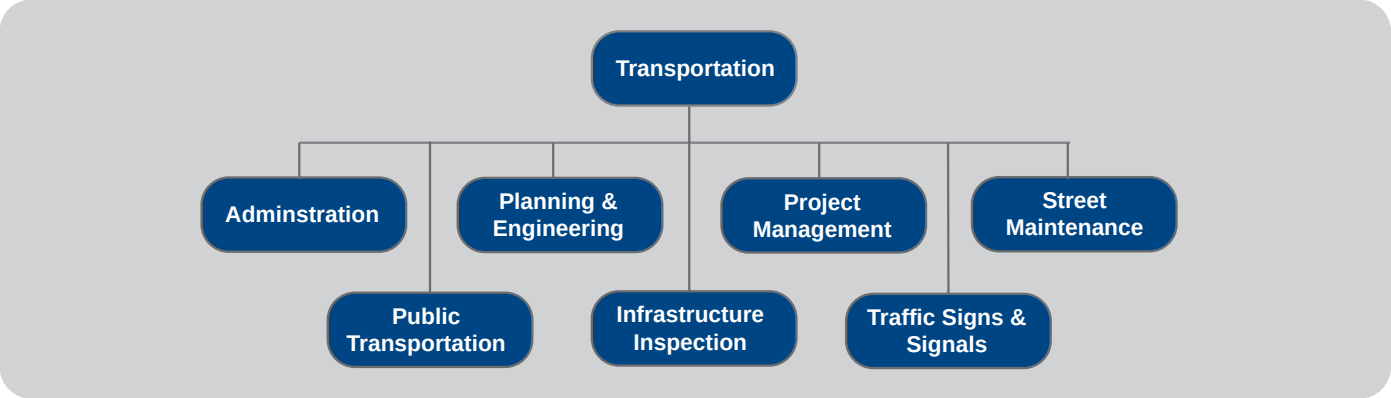
TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



VISION:

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.
We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support

MISSION:

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Despite the COVID-19 Pandemic – Project management and Maintenance Operations continued with in-house and contracted efforts. Some public meetings were impacted and coordination with outside partners were impacted, but projects have stayed relatively on track

Back to TOC

- Adapted transit operations to fit demand during pandemic in conjunction with partner agencies. Continued to provide critical services to transit dependent populations during pandemic
- HA5 surface treatment completed in Forest Ridge and Settlers Landing
- Two arterial and two neighborhood SMPs underway
- RM 620 handed off to TxDOT For Construction
- Downtown Parklets under construction – changing and improving downtown character
- McNeil Phase II under construction
- Worked with Meritage to award construction on Kenney Fort 4b
- Completed Citywide Sign Replacement Program
- Completed Right-turn lane at Round Rock Avenue and Lee Street (in-house)
- US 79 and Brushy Creek Plant Rd. improvements to support the Kalahari Development are substantially complete
- Kenney Fort Blvd. turn lanes to support Kalahari are substantially complete
- Roadway Impact Fee implementation process essentially finalized
- Continuing development/implementation of pavement management program.
- Relocated and consolidated operations to Luther Peterson Facilities
- Completed repairs to Harrell Parkway low water crossing approaches and Rabb House service road

RECENTLY COMPLETED PROJECTS:

- Traffic signal at RM 1431 and TCS – Many years coming
- Traffic signal at Old Settlers and Kenney Fort Blvd
- Traffic Signal at Old Settlers Blvd and Mesa Park
- Traffic Signal at Bartz Tract and University Blvd
- 2017 SMP Project 6
- SWDT 5A
- SWDT 5B
- 2016 CDBG – Greenhill Phase 2 sidewalks
- 2016 CDBG – Austin Ave sidewalk
- Red Bud at US 79 – NB lane improvements
- Chisholm Trail Rd – Storm outfall at Brushy Creek
- Southwest Downtown 5A and 5B

CURRENT CONSTRUCTION PROJECTS:

- McNeil Rd. Extension - Phase 2
- US 79 at Harrell Parkway & Brushy Creek Plant Road
- Downtown Streetscape (Parklets)
- Rail Road Quiet Zones
- University Blvd. – IH 35 to Sunrise
- 2019 SMP – Project A (neighborhoods)
- 2019 SMP – Project B (neighborhoods)
- 2019 SMP Arterial
- 2020 SMP Arterial – Project A
- Logan Street Bridge Connection
- Kenney Fort Blvd – Segment 4B
- Chisholm Trail Extension North (Amazon)
- 2017 CDBG – Chisholm Valley Subdivision sidewalks
- Sunrise at Luther Peterson – Traffic Signal Project

UPCOMING 2020-2021 CONSTRUCTION PROJECTS:

- Gattis School Rd – Seg. 6
- Oakmont Connection - N Mays to Sunrise
- Kenney Fort Blvd – Seg. 2 & 3
- Northeast Downtown Improvements – (Library)
- University Blvd. East – AW Grimes to SH 130
- Mays St. South Beautification
- Hesters Crossing and LaFrontera Signal Installation
- 2019 SMP – Project D
- Kenney Fort Overlay project

TRANSPORTATION

PROJECTS UNDER DEVELOPMENT:

- Gattis School Rd – Seg. 3
- CR 112 East – CR 117 to CR 110
- CR 112 West – AW Grimes to CR 117
- Old Settlers Blvd – Red Bud to CR 110
- SH 45 Frontage Roads – Heatherwilde to Donnell
- Kenney Fort Blvd – Segment 4C
- N. Mays Gap Segments
- AW Grimes RTL at Old Settlers Blvd
- Wyoming Springs – Segment 1 Creek Bend to Sam Bass Rd
- Red Bud North – US 79 to CR 122/117
- Red Bud South – US 79 to Gattis School Rd
- Old Settlers Blvd at College Park/Water Spaniel - Signal
- Greenlawn Blvd – IH 35 to SH 45
- Mays St – Traffic signals at Bowman and Logan replacement

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Continued focus on delivering 5-year plan/ bond projects.
- Construction anticipated on University East and West
- Construction on Kenney Fort 2/3 anticipated.
- Roadway Impact Fee will become effective.
- Additional downtown improvements in support of Library
- Will continue to support neighborhoods with concrete and asphalt repairs

FY 2022 OVERVIEW AND BEYOND:

PROJECTS UNDER DEVELOPMENT:

- Gattis School Rd – Seg. 3
- CR 112 East – CR 117 to CR 110
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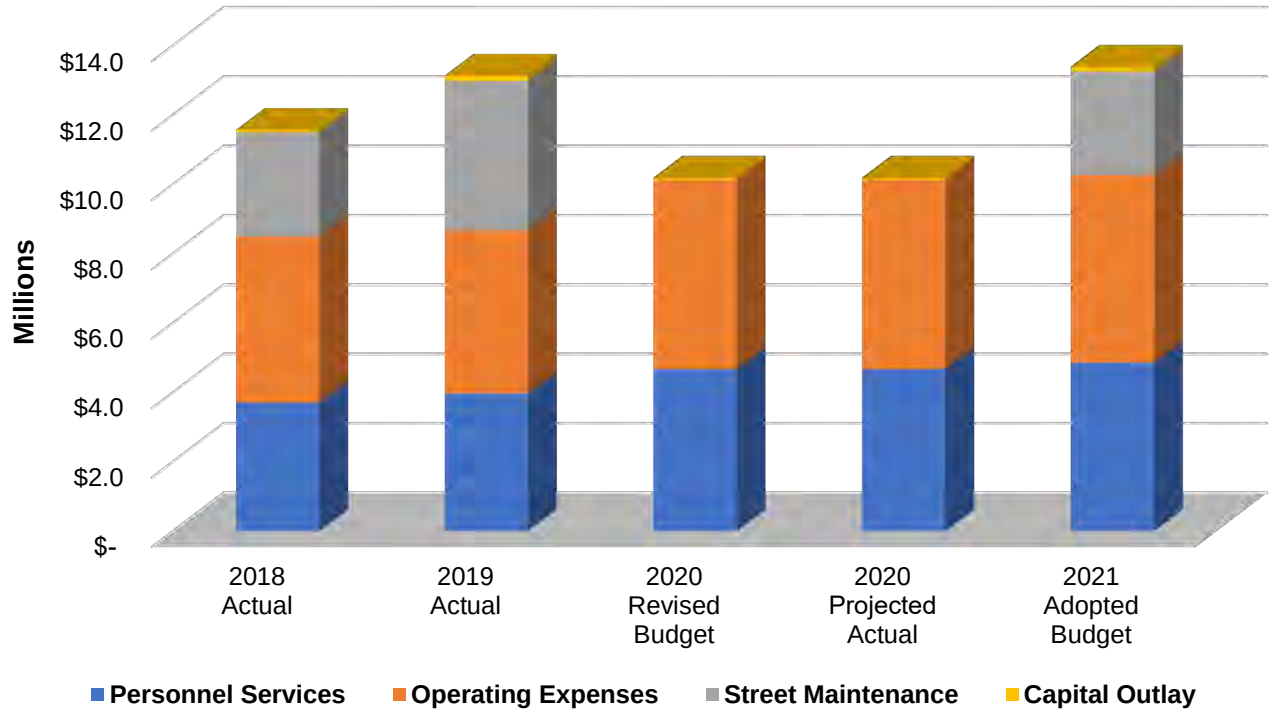
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Concrete Structures Repaired: sidewalks, curb and gutters, headwalls, vallet gutters, trickle drains, etc.	1,200 cubic yards	1,400 cubic yards	1,400 cubic yards	1,600 cubic yards	1,600 cubic yards
Pavement Maintenance: street, alley, parking lot repairs	2,000 tons	2,200 tons	2,400 tons	2,400 tons	2,500 tons
Right-of-Way Mowing	240 acres	240 acres	240 acres	270 acres	270 acres
Pavements Maintenance: crack fill	450,000 linear feet	450,000 linear feet	450,000 linear feet	450,000 linear feet	450,000 linear feet

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$3,693,118	$3,963,901	$4,671,610	$4,671,610	$4,853,019
Operating Expenses	4,799,534	4,718,226	5,416,451	5,416,451	5,412,145
Street Maintenance	3,000,000	4,300,000	-	-	2,984,000
Capital Outlay	66,030	143,194	94,700	94,700	136,000
Total Expenditures:	**$11,562,303**	**$13,125,321**	**$10,182,761**	**$10,182,761**	**$13,385,164**
Expenditures as a % of General Fund	11.1%	11.8%	9.1%	9.1%	11.2%
Full Time Equivalents (FTEs):	**55.00**	**57.00**	**59.00**	**59.00**	**59.00**
FTEs as a % of General Fund	7.0%	7.0%	7.2%	7.2%	7.2%

Expenditures by Category



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UTILITY FUND SCHEDULE

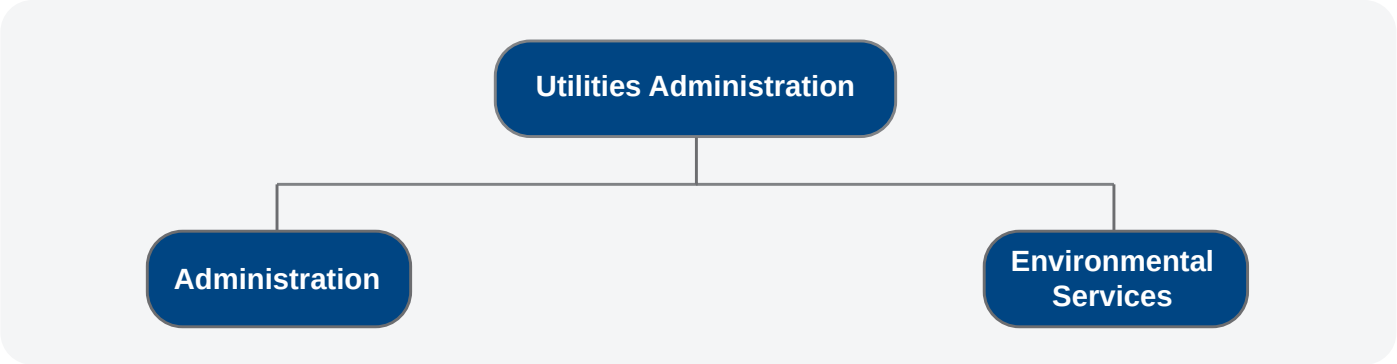
	2019 Actual	2020 Budget	2020 Projected Actual	2021 Adopted Budget	2022 Estimated Budget
Beginning Fund Balance	**$136,031,866**	**$125,802,352**	**$143,771,898**	**$129,598,811**	**$110,858,526**
Revenues					
Water Service	29,022,075	28,500,000	28,500,000	29,620,483	29,791,907
Water Related Charges	375,627	375,000	375,000	375,000	375,000
Sewer Service	18,385,175	18,300,000	18,300,000	18,766,785	18,917,892
Sewer Service - BCRWWS	2,571,065	3,350,000	3,150,000	4,080,500	5,131,000
Sewer Related Charges	316,903	309,000	309,000	310,000	310,000
Other Charges	2,289,098	1,421,500	1,571,500	2,013,500	1,963,500
Impact Fees	10,893,493	8,250,000	8,000,000	8,250,000	7,500,000
Proceeds-Sale of Assets	63,446	20,000	20,000	50,000	50,000
Investment, Donations & Other Misc	10,600,561	36,902,500	23,538,692	41,930,000	39,945,000
Total Revenues	**74,517,443**	**97,428,000**	**83,764,192**	**105,396,268**	**103,984,299**
Operating Expenses					
Utility Billings & Collection	1,940,405	2,147,101	2,182,427	2,198,483	2,254,723
Fiscal Support Services	1,033,513	1,753,401	1,297,443	1,578,654	1,592,499
Utility Administration	1,821,636	2,641,860	2,711,095	2,258,417	2,357,252
Water Treatment Plant	8,182,962	11,542,176	9,823,038	10,315,537	10,416,235
Water Systems Support	2,417,494	-	-	-	-
Water Line Maintenance	2,768,543	3,754,729	4,820,732	4,861,439	5,005,907
Wastewater Treatment Plant	5,763,942	6,165,797	6,165,797	5,977,645	6,142,762
Wastewater System Support	329,726	-	-	-	-
Wastewater Line Maintenance	1,965,602	2,455,140	2,550,265	2,413,368	2,507,175
Environmental Services	562,255	737,572	750,979	628,496	651,698
Administrative Allocation	3,525,000	4,000,250	4,000,250	4,930,000	5,165,000
Debt Service Payment	5,539,750	5,523,000	5,523,000	6,533,400	7,463,000
BCRUA Debt Expense	4,156,957	4,220,000	4,220,000	4,240,000	4,255,000
Regional Water/WW Reimbursable Expense	286,766	183,300	470,000	1,020,000	200,000
Total Operating	**40,294,551**	**45,124,326**	**44,515,026**	**46,955,439**	**48,011,251**
Net Change in Operations	**$34,222,892**	**$52,303,674**	**$39,249,166**	**$58,440,829**	**$55,973,048**
Capital Outlay	26,482,860	71,944,838	53,422,253	77,181,114	76,408,460
Total Expenses	**$66,777,411**	**$117,069,164**	**$97,937,279**	**$124,136,553**	**$124,419,711**
Less:					
Reservations and Designations	12,621,324	12,886,846	13,635,609	14,280,022	14,889,101
Ending Fund Balance	**$131,150,574**	**$93,274,342**	**$115,963,202**	**$96,578,504**	**$75,534,013**

Note: The FY 2021 Budget includes a large use of the Utility Fund's fund balance to cash fund capital improvement projects to improve and expand the City's water and wastewater systems.

UTILITIES ADMINISTRATION

The Administration Division is responsible for providing support and oversight to the seven other divisions of the Utilities & Environmental Services Department which include: Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, Environmental Services, Stormwater Engineering, Operations and Maintenance, and Solid Waste/Recycling Services. This Division oversees the Planning, Engineering, and Construction of the Water, Reuse Water, Stormwater, and Wastewater Systems ensuring proper design and construction of all utility capital improvement projects. This Division also oversees records management, Utility GIS and GPS services, and marketing/communication efforts for the Utilities & Environmental Services Department.

The Environmental Services Division is responsible for the Industrial Waste Pretreatment Program and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.



VISION:

Be the best at what we do.

MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- **Public Health, Safety, and the Environment**: ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength**: strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success**: select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence**: efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS AND COVID-19 RESPONSES:

Administration:

- Update the City's Water and Wastewater Master Plans and Impact Fees
- Move into the new Utilities and Transportation – Bob Bennett Building
- Increased focus on the Department's Employee Success Guiding Principle to foster and sustain a positive and effective work culture by furthering employee appreciation initiatives and team collaboration opportunities
- Developed a new and improved Employee Recognition Program to recognize employees throughout the year, encourage peer to peer recognition, and acknowledge and promote positivity in the workplace
- Canceled Fix a Leak Week and Drinking Water Week activities due to COVID. Leak detection kits, cease the grease packets, drip gauges, and more were delivered to citizens

Environmental Services:

- Implement a Laboratory Management System in order to better manage sample log-in, analysis results and reporting, and billing for the laboratory
- Due to COVID-19 the laboratory lobby is closed to customers. A table is currently outside the laboratory for customer sample drop off

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

Administration:

- Complete design of 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion
- Continue to design and obtain easements for Phase 2 Deep Water Intake for the Brushy Creek Regional Utility Authority (BCRUA)
- Complete permanent Zebra Mussel Controls at intake structure at Lake Georgetown and Stillhouse Hollow Lake
- Continue to work toward replacing asbestos-cement waterlines located in the City
- Continue to build a redundant water distribution system to minimize customer outages and improve fire safety

Environmental Services:

- Continue to maintain NELAP certifications for both water and wastewater laboratories.
- Improve web-based compliance tools for the Pretreatment Program
- Evaluate strategies for applying the wastewater surcharge to all non-domestic wastewater discharges

UTILITIES ADMINISTRATION

FY 2022 OVERVIEW AND BEYOND:

Administration:

- Construct Phase 2 Deep Water Intake for the BCRUA from approximately 2022-2026
- Complete construction of the 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion in 2023
- Continue to utilize technology throughout the department to help operate more effectively and efficiently
- Continue efforts to sustain a positive, effective work culture through team collaboration and employee recognition

Environmental Services:

- Continue to expand the City's Pretreatment Program to ensure that all Significant Industrial Users are in compliance with the City's regulations
- Continue to operate and expand the City's Water and Wastewater Laboratory

WORKLOAD INDICATORS:

Administration:

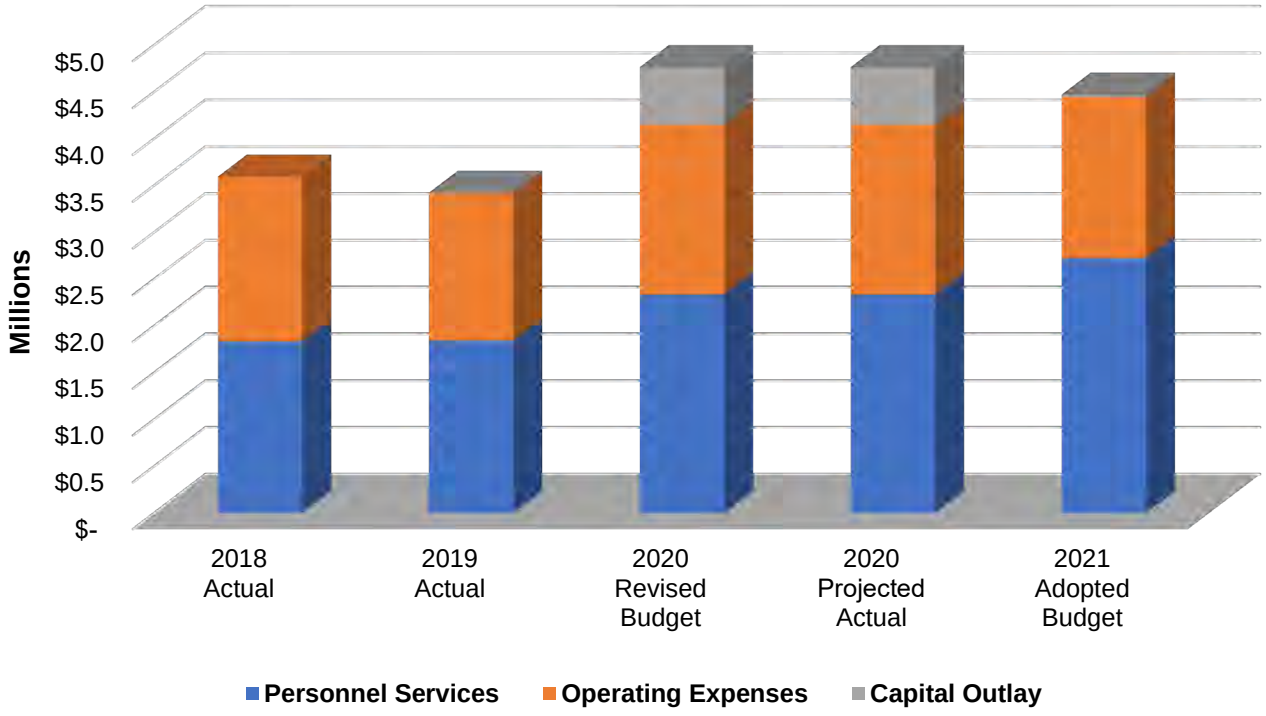
Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%	100%	100%
CIPS on time and within budget	100%	100%	100%	100%	100%
% of system converted to an Automated Meeting Infrastructure	97%	98%	98%	99%	99%

Environmental Services:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Wastewater Samples Analyzed	1,163	1,288	3,983	4,750	4,800
Bacteriological Samples Analyzed	12,960	13,138	15,032	15,700	16,000
Pretreatment Sampling Events	567	466	223	450	450

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$1,835,615	$1,845,274	$2,335,489	$2,335,489	$2,717,646
Operating Expenses	1,754,536	1,567,086	1,809,528	1,809,528	1,724,421
Capital Outlay	-	5,044	614,500	614,500	23,500
Total Expenditures:	**$3,590,151**	**$3,417,404**	**$4,759,517**	**$4,759,517**	**$4,465,567**
Expenditures as a % of Utility Fund	14.0%	12.8%	15.7%	15.7%	14.8%
Full Time Equivalents (FTEs):	**20.000**	**20.000**	**25.000**	**25.000**	**25.000**
FTEs as a % of Utility Fund	15.4%	13.3%	16.6%	16.6%	16.6%

Expenditures by Category



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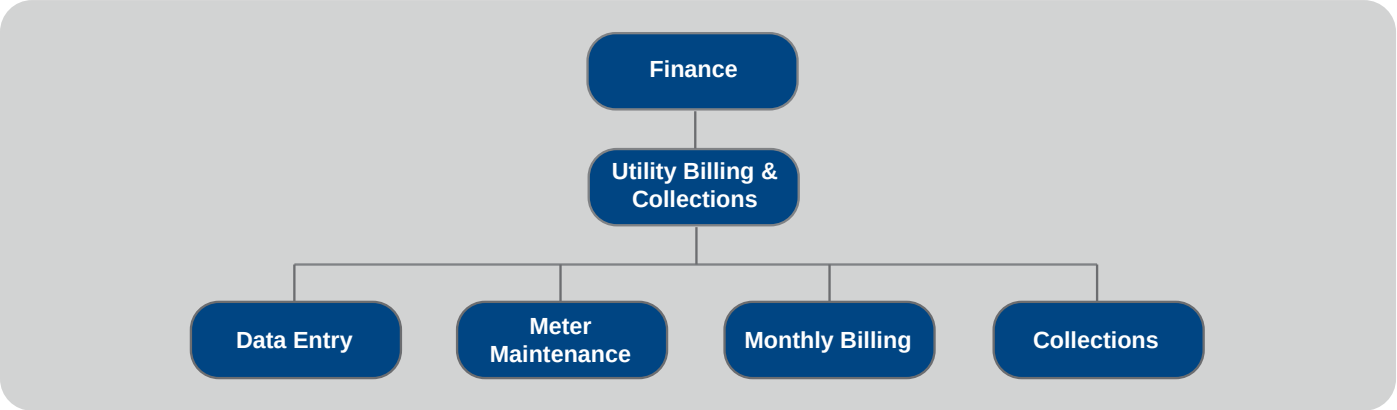
UTILITY BILLING AND COLLECTIONS

Utility Billing Office Division is part of the Finance Department and is responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connecting and disconnecting services; and helping customers.



VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Utility Billing will achieve our Vision and Mission by focusing on the six Finance Foundations:

- **Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.
- **Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.
- **Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.
- **Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.
- **Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.
- **Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.
-

GUIDING COUNCIL STRATEGIC GOAL:

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FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Worked to maximize available portal capabilities with system integrations
- Upgraded customer information system to the newest version
- Responded to customer needs during COVID-19 by delaying service interruptions, waiving fees and providing payment plans
- Documented all functions of the division for continuity and cross training of staff

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Increase functionality of customer portal
- Hire a new Utility Billing manager
- Develop quarterly and annual statistical reporting and analysis

FY 2022 OVERVIEW AND BEYOND:

- Continue to provide excellent customer service and technology enhancements to our customers

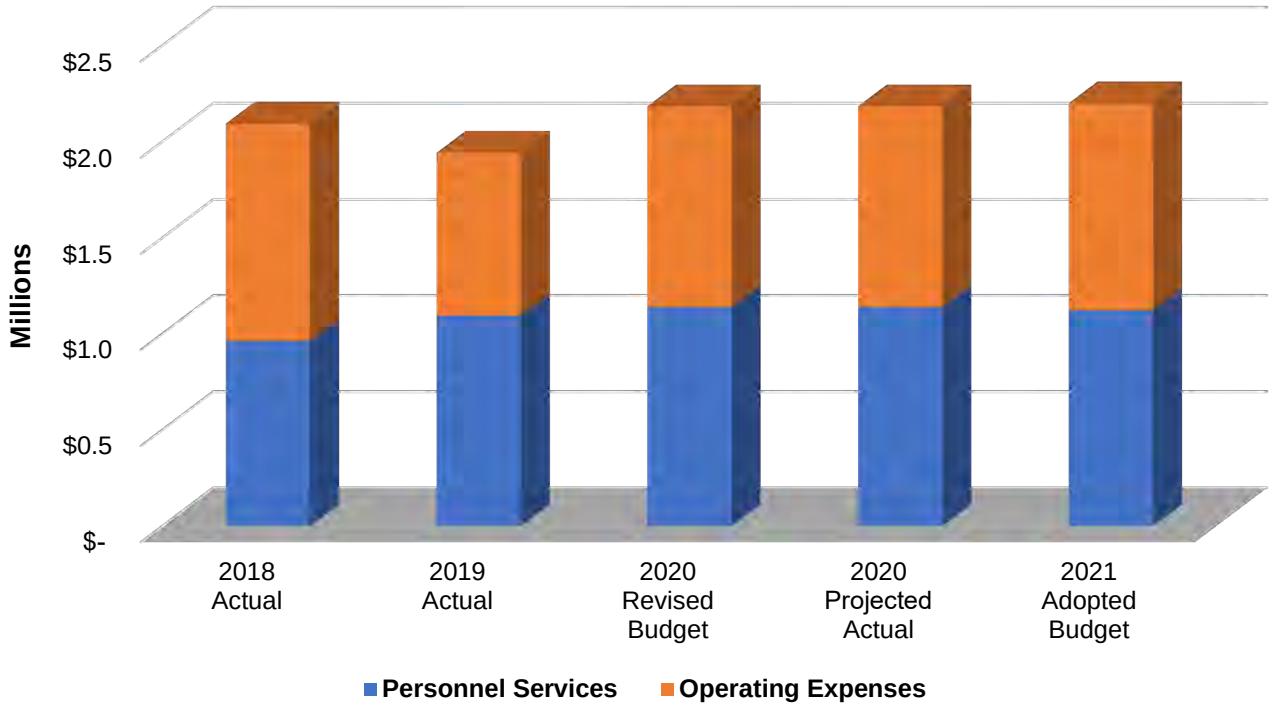
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Customer Service Call Volume	31,472	47,436	33,844	34,000	34,000
Field Trips	14,018	10,100	16,793	12,000	12,000
Active Customers	33,733	34,706	35,786	36,600	37,000
Consumption Billed	6.85B	7.07B	6.58B	6.72B	6.73B
Dollars Billed	$57.7M	$61.9M	$63.9M	$64.9M	$65.4M
Collection Rate	99%	99%	99%	99%	99%

UTILITY BILLING AND COLLECTIONS

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$964,573	$1,096,829	$1,140,982	$1,140,982	$1,124,805
Operating Expenses	1,127,833	843,576	1,041,445	1,041,445	1,073,678
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$2,092,406**	**$1,940,405**	**$2,182,427**	**$2,182,427**	**$2,198,483**
Expenditures as a % of Utility Fund	8.5%	7.2%	7.2%	7.2%	7.3%
Full Time Equivalents (FTEs):	**15.500**	**16.000**	**17.000**	**17.000**	**17.000**
FTEs as a % of Utility Fund	11.9%	10.6%	11.3%	11.3%	11.3%

Expenditures by Category



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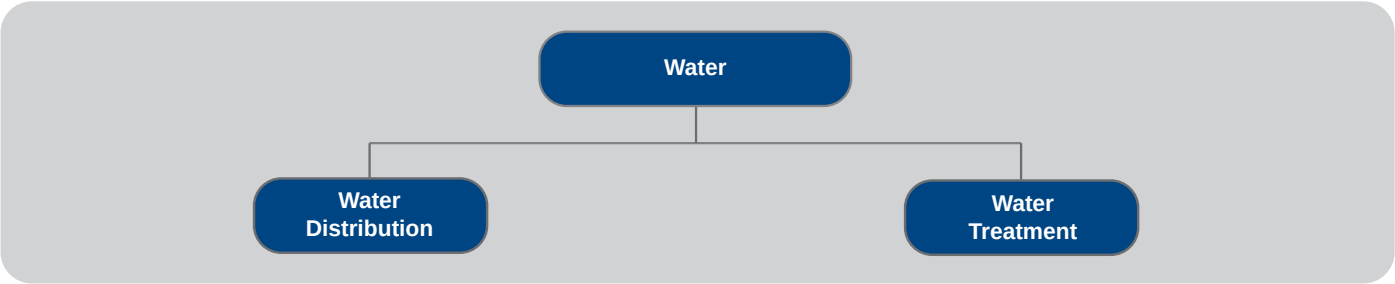
WATER SERVICES

The City provides water to over 150,000 people living in the City Limits and ETJ. The sources of water are from the Edwards Aquifer, Lake Georgetown, Lake Stillhouse Hollow, and, in the future, Lake Travis. The Operations are divided up into the Water Treatment and Water Distribution Divisions.

The Water Treatment Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. This Division maintains numerous elevated and ground water storage tanks and several pump stations. The Water Treatment Division is also responsible for the operations of the Supervisory Control and Data Acquisition (SCADA) computer system used to monitor and control the treatment and distribution of water and the collection of wastewater.

The Water Distribution Division is responsible for the operation, maintenance, accountability, and repair of the City's water distribution system. This Division maintains approximately 579 miles of waterlines, 13,481 valves, approximately 31,534 water meters, and 5,036 fire hydrants in the City's water distribution system.



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- **Operational Excellence**: efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

WATER SERVICES

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

Water Treatment:

- Reduced power zq at the Water Treatment Plant (WTP) by replacing all interior and exterior lighting to energy-efficient LED lighting
- Implemented a Self Contained Breathing Apparatus' to be compatible with the Fire Department
- HAZMAT training and certification of employees through TEEX and conducted a HAZMAT training of real-life scenarios with the Round Rock's Fire Department, and HAZMAT Team, and HAZMAT teams of Williamson County, Cedar Park, Georgetown, and Leander
- Cross-train Utility Support employees on the WTP operations
- Reduced electrical costs with electrical improvements on the high service pumps at the WTP, as well as the raw water pumps at Lake Georgetown
- Rehab of PRVs 2, 4, and 9 making the system run more efficiently
- Our staff completed the replacement of the Phase 3 Raw Water slide gate, typically done by a contractor
- Our system and pumps were split into an East and West, and were recently combined, allowing more flexibility and reliability in providing water to our customers
- Transformed South 81 into an operational pump station, allowing us to use more groundwater in the system, boosting our system reliability
- Programmed and adjusted valves in distribution to combine High Country Elevated Storage Tank (EST) and Chisholm Valley EST to fill together from the Southeast Elevated pump station and South 81 EST pump station. By combining these facilities, we have the flexibility to take one tank off-line for maintenance, while still providing service to our customers
- Installed a flow meter at the Barton Hill site on our emergency interconnect with the City of Georgetown, to monitor Georgetown's usage in real-time
- We started taking water from Brushy Creek Regional Utility Authority (BCRUA) to provide water to the City of Georgetown and to the northwest pressure plain in Round Rock
- Installed and wired the new Process Logic Control programming for installation of SC200, pH monitoring, and temperature monitoring for treated water from the Disinfection Basin at the WTP

Water Distribution:

- Installed five additional water sample/ pressure monitoring sites. This will allow to be proactive as it gives us a real time representation of what our chlorine residuals and pressure are in certain areas of town
- Added a tie-in from our Reuse system to our wastewater plant to allow our operators to use cleaner water for wash down areas - benefits include using less power, reduce labor required, and proved better water quality

- Leak detected 38 miles of waterlines with 17 leaks identified, all leaks have been repaired with a savings of 31 gallons a minute; this saves on water loss, chemicals, and power
- Meter program identified 190+ 3" or greater meters needing to be changed out to our AMI meters - we now change out five per month and the goal is to have all completely changed out in three years; this will increase accuracy of our meter readings and has the potential to increase revenue
- Implementation of Store Room software to accurately account for all department inventory

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

Water Treatment:

- Raw water intake screen replacement at Lake Georgetown
- Design and install a Chlorine Scrubber at Lake Creek Groundwater Well site
- Permanent chemical feed system at Lake Georgetown for Zebra Mussel control
- Consider replacement of Phase 4 Raw Water slide gate
- Design SCADA upgrades and improvements for the WTP. Communications of the WTP and Distribution system will be upgraded along with the SCADA. Switch to Ignition software, allowing operators to better utilize monitoring and trending of the water treatment process from start to finish
- Create and implement a succession plan to prepare for employees nearing retirement

Water Distribution:

- Continue with our leak detection program; this program has helped reduce our water loss insuring we stay below the recommended national average of 10% loss
- Continue with our valve, fire hydrant, air release and flushing programs, ensuring that all assets are maintained and are working properly as well as staying in compliance with TCEQ, EPA and AWWA rules and regulations
- Continue adding AMI meters as well as sample/pressure monitoring sites, this will improve our water system with accurate water use readings, chlorine residuals, and pressure readings

FY 2022 OVERVIEW AND BEYOND:

Water Treatment:

- Consider the replacement of filter media, valves, and actuators for filters #9-16 at the plant
- Continue cross-training of Water Treatment Plant personnel
- Continue implementation of succession plan
- Continue training and educating employees to enable them to expand their skills and knowledge in Water Treatment to provide them with the ability to succeed in their profession
- Continue to embrace the use of new technology to enhance the efficiency of the Water Treatment process

Water Distribution:

- Continue to promote staff to upgrade licenses and become dual-licensed if not already
- Continue to improve our valves, fire hydrant, flushing, and leak detection programs by cross-training, obtaining dual-licensing for employees
- Continue to update maps and provide tools necessary for staff to access utility maps on the job site
- Continue promoting the Leadership Development Academy and Fred Pryor training to encourage employee growth and a sustainable workforce
- Install additional sample/pressure monitoring sites around town to control water pressure planes and water quality better

WATER SERVICES

WORKLOAD INDICATORS:

Water Treatment

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Gallons of Water Treated	6,895,102,560	7,253,368,000	6,741,376,000	7,000,000,000	7,100,000,000
Hours of Maintenance	88	2,080	2,080	2,080	2,080
Gallons of Type I Reuse	185,005,728	252,045,000	228,830,000	260,000,000	265,000,000

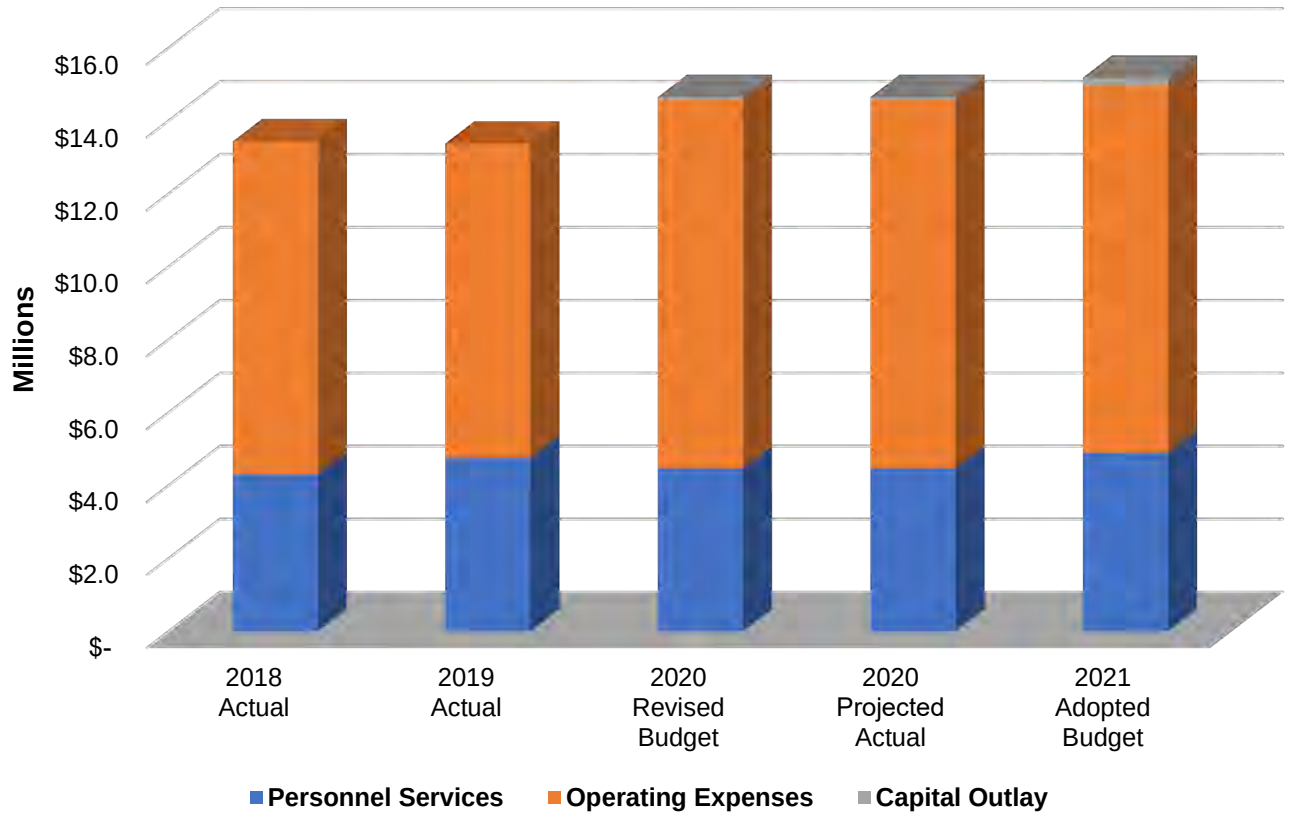
Water Distribution

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
KW Usage Reduction	5%	5%	3%	2%	2%
AMI Meter Installations	96%	97%	98%	99%	100%
Water Loss	6%	6%	6%	6%	6%
KWH/MG Water Treated + Distributed (Surface)	2,500	2,450	2,450	2,400	2,400
Valve Maintenance - 13,124 Valves	50%	50%	50%	50%	50%
Fire Hydrant Maintenance - 4.961 FH	94%	94%	94%	94%	94%
Customer Service Satisfaction Surveys	97%	98%	98%	98%	100%

City of Round Rock's Water Treatment Plant

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$4,309,177	$4,756,328	$4,466,858	$4,466,858	$4,903,324
Operating Expenses	9,117,432	8,612,671	10,111,912	10,111,912	10,073,652
Capital Outlay	-	-	65,000	65,000	200,000
Total Expenditures:	**$13,426,609**	**$13,368,999**	**$14,643,770**	**$14,643,770**	**$15,176,976**
Expenditures as a % of Utility Fund	55.1%	49.9%	48.3%	48.3%	50.2%
Full Time Equivalents (FTEs):	**61.625**	**61.625**	**63.625**	**63.625**	**63.625**
FTEs as a % of Utility Fund	47.4%	40.9%	42.2%	42.2%	42.2%

Expenditures by Category



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WASTEWATER SERVICES

Operations of wastewater services in the City are divided up into the Wastewater Collection and Wastewater Treatment divisions.

The Wastewater Collections Division is responsible for the maintenance and repair of 7,687 manholes and approximately 400 miles of wastewater line in the City's Wastewater Collection System. This Division is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations.

The Wastewater Treatment Division is responsible for the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state certified wastewater treatment plant operators provided by the City of Round Rock. The City jointly owns the Brushy Creek Regional Wastewater Treatment Plants with the Cities of Austin, Cedar Park, and Leander.

VISION:

Be the best at what we do.

MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- **Public Health, Safety, and the Environment**: ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- **Financial Strength**: strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- **Employee Success**: select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- **System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.
- **Operational Excellence**: efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

Wastewater Collections:

- Improved the in-house Edwards Aquifer Program by adding IT Pipes/Manhole software- this has allowed us to inspect our manholes and allowed rehabilitation and repairs to happen more efficiently and will reduce Inflow and Infiltration into our system, which in turn allows the Wastewater Treatment Plant (WWTP) to treat less wastewater
- Hiring Nezat to consult and train our staff on how to safely and efficiently operate our vactor trucks - this will reduce equipment downtime, reduce maintenance/operational costs, as well as increase production rates; the goal is always to reduce or minimize sewer overflows
- Created a program to inspect our regional wastewater lines and document with an interactive map which has helped to ensure our regional partners are informed about the shared infrastructure and that the infrastructure is properly maintained
- Created an internal Fat Oil Grease (FOG) team that has helped communication between the wastewater line maintenance team and our pretreatment team; the goal is to minimize spills and improve communication when businesses have issues with their grease traps

Wastewater Treatment:

- Continue upgrading and repairing equipment to ensure the effluent water complies with the limits on the permit set by the Texas Commission on Environmental Quality
- Upgraded field lighting and building lighting, upgraded UV efficiency equipment with automatic flow-paced adjustments, replaced all ILS pump VDFs, Blanket detectors, and flow meters
- Inspected Bio-filter Odor Control System for equipment reliability and filter media effectiveness. Rehabilitated both bio-filter fields in-house and saved $200,000. Also worked with PARD to get the filter media. (new media mulch, pipe bedding, & geotextile)
- East Regional Wastewater Treatment Plant Expansion construction began spring of 2020
- Upgraded blower operation, which provides air to our treatment process; this improvement is more efficient which in turn saves on power costs
- Installed two new influent lift station pumps for more reliability when pumping wastewater into the treatment process
- Added a weather monitoring station as well as odor sample monitoring sites around the perimeter of the WWTP to help us be more proactive in controlling odors; this is connected to our SCADA system
- Installed Hydrogen Sulfide sensors at the WWTP to monitor gas and ensure staff safety by alarming staff if there's a high reading
- Increased revenue from our septic hauling program by extending the hours for haulers to access the WWTP

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

Wastewater Collections:

- Purchase scanning equipment that allows the wastewater staff to quickly and accurately scan and collect manhole data to use in our Edwards Aquifer program
- Conduct confined space entry training and purchase new equipment so that our team can enter into confined spaces and safely inspect and repair manholes
- Install chemical feed equipment on vactor trucks allowing the wastewater team to use chemicals that help reduce grease while cleaning wastewater lines

Wastewater Treatment

- Continue upgrading and repairing equipment to ensure the effluent water complies with the limits on the permit set by the Texas Commission on Environmental Quality

WASTEWATER SERVICES

(New ILS Pump, new scum pumps, new auto-polymer feed System, BCE Security Cameras, complete plant lighting upgrades)

- Continue East Regional Wastewater Treatment Expansion construction. This will include an additional 10 MGD capacity, as well as upgrades to older plant design and equipment. Coordinate, schedule, and execute operations, and maintenance in the facility during construction. This will prepare us for the future growth of the community and surrounding areas

FY 2022 OVERVIEW AND BEYOND:

Wastewater Collections:

- Continue to improve our inflow and infiltration and wastewater repair programs by cross training and obtaining dual licensing for employees.
- Continue to update maps and provide hardware necessary for field personnel so that they will be able to access utility maps and the jobsite.
- Continue promoting the leadership development academy as well as Fred Pryor Seminars. This training will allow us to identify, grow and promote a sustainable workforce, which in turn will help succession planning.
- Continue with cross-training program approved by Human Resources. Adopting this program has improved customer service, reduced labor costs, and maximized overall staff efficiencies.

Wastewater Treatment:

- Continue East Regional Wastewater Treatment Expansion construction.

WORKLOAD INDICATORS:

Wastewater Line Maintenance

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Manholes Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%
Miles of Lines Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%

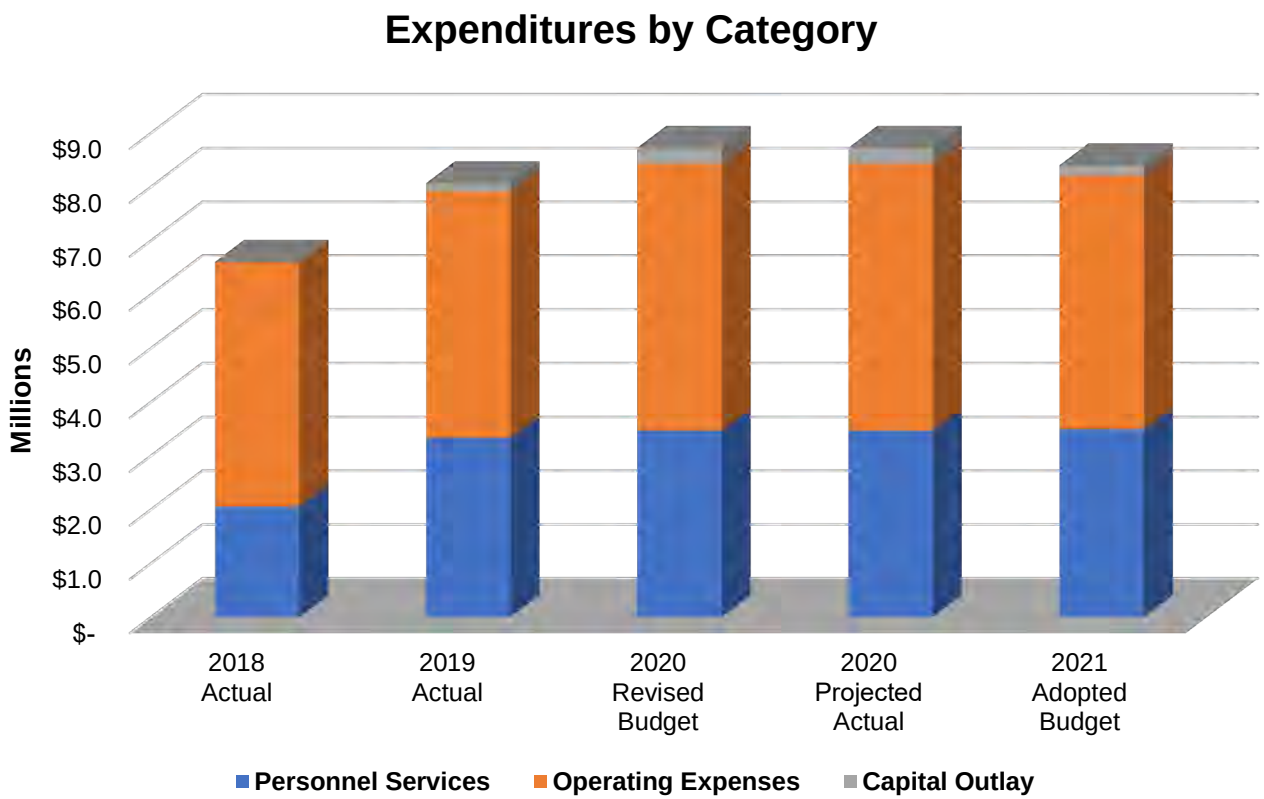
Wastewater Treatment Plant

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
KWH/MG of Wastewater Treated	2,300	2,500	2,400	2,300	2,300
Polymer Usage (Lbs of Polymer/Dt of Sludge)*	-	18	16	14	12
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%	98%	98%

WASTEWATER SERVICES

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$2,050,648	$3,327,923	$3,466,498	$3,466,498	$3,488,469
Operating Expenses	4,545,389	4,584,087	4,955,564	4,955,564	4,714,544
Capital Outlay	-	147,260	294,000	294,000	188,000
Total Expenditures:	**$6,596,037**	**$8,059,270**	**$8,716,062**	**$8,716,062**	**$8,391,013**
Expenditures as a % of Utility Fund	29.3%	30.1%	28.8%	28.8%	27.8%
Full Time Equivalents (FTEs):	**33.000**	**53.000**	**45.000**	**45.000**	**45.000**
FTEs as a % of Utility Fund	25.4%	35.2%	29.9%	29.9%	29.9%

Note: Utilities reorganized FTEs between divisions with the FY 2020 Budget.



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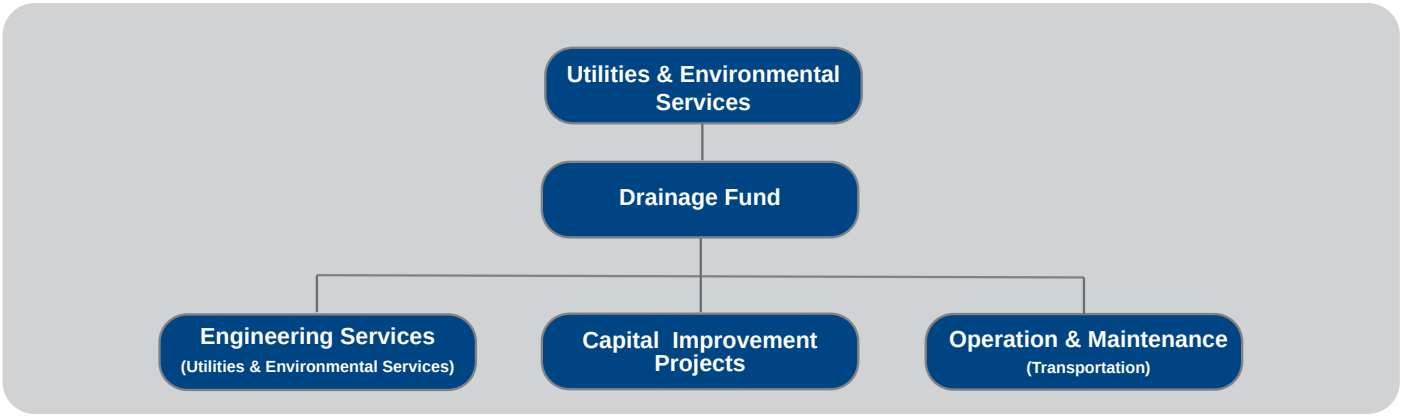
STORMWATER FUND SCHEDULE

	2019 Actual	2020 Budget	2020 Projected Actual	2021 Adopted Budget	2022 Estimated Budget
Beginning Fund Balance	**$13,046,912**	**$9,106,176**	**$11,238,345**	**$8,534,565**	**$3,863,817**
Revenues					
Residential Fees	1,689,294	1,679,494	1,706,181	1,723,243	2,106,892
Commercial Fees	1,958,364	1,964,668	2,070,022	2,090,722	2,601,783
Interest Income	755,160	905,000	1,117,000	290,000	6,420,000
Total Revenues	**4,402,818**	**4,549,162**	**4,893,203**	**4,103,965**	**11,128,675**
Expenses					
Operations	1,359,407	1,833,107	1,833,107	1,890,445	2,027,415
Engineering	549,058	796,749	796,749	755,018	788,092
Administrative Allocation	250,000	258,000	258,000	266,000	274,000
Debt Service Payment	565,131	561,731	561,750	558,250	1,160,750
Total Operating Expenses	**2,723,596**	**3,449,587**	**3,449,606**	**3,469,713**	**4,250,257**
Net Change in Operations	**$1,679,222**	**$1,099,575**	**$1,443,597**	**$634,252**	**$6,878,418**
Capital Outlay	3,487,789	4,450,000	4,147,377	5,305,000	6,620,000
Total Expenses	**$6,211,385**	**$7,899,587**	**$7,596,983**	**$8,774,713**	**$10,870,257**
Less:					
Reservations & Designations	539,616	721,964	721,964	727,866	772,377
Ending Fund Balance	**$10,698,729**	**$5,033,787**	**$7,812,601**	**$3,135,951**	**$3,349,858**

STORMWATER

The Stormwater Utility funds all aspects of the Storm Water Program associated with storm water drainage, floodplain management and water quality management. The Storm Water Program Division is composed of three areas: Engineering Services, Capital Improvement Program, and Operations and Maintenance.



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GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Lake Creek Flood Mitigation - Completed 30% design for Dam 101 and updated Interlocal Agreement
- Began construction on the two remaining creek flood mitigation projects that were anticipated in the Stormwater Master Plan and initial debt issuance (Dry Branch and Kensington Detention)
- Initiate analysis, prioritization, and cost estimates for Neighborhood Stormwater projects

- Submitted the revised Stormwater Management Plan to renew the City's 5-year TPDES MS4 Permit
- FEMA finalized the new Flood Insurance Risk Map (FIRM) based on modernized flood models
- Developed a prioritized list of creek cleanup projects
- Consolidated Stormwater Operations and Stormwater Engineering into one management structure

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Review existing Stormwater Utility Fee and recommend any necessary changes.
- Determine funding plan for Neighborhood Stormwater projects
- Implement revised Stormwater Management Plan for intensified 5-year TPDES MS4 Permit

FY 2022 OVERVIEW AND BEYOND:

- Lake Creek Watershed Flood Mitigation Projects - coordinate construction of Dam 101 and establish plan for 620 Quarry detention

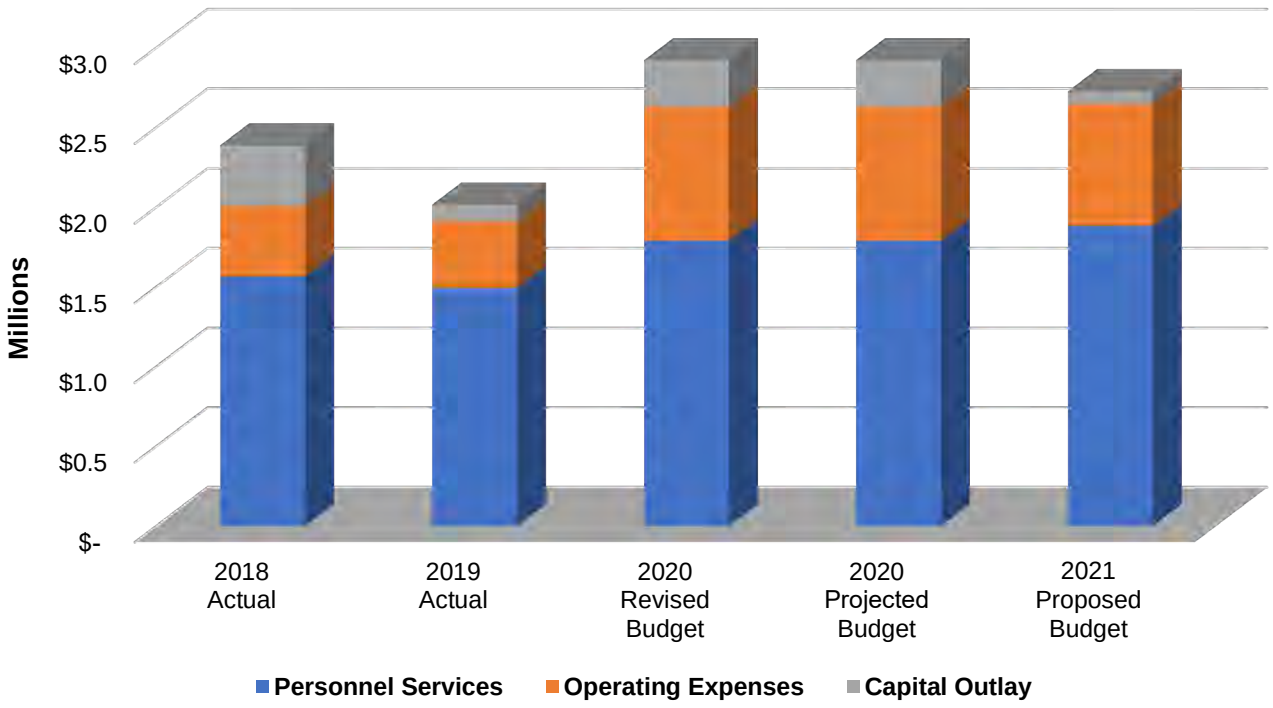
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Street Sweeping (curb miles)	602	753	753	753	753
Stormwater Maintenance (miles)	151	152	152	153	153
Mowing of Stormwater Structures (acres)	530	540	540	565	565

STORMWATER

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Budget	2021 Proposed Budget
Personnel Services	$1,562,746	$1,494,175	$1,787,301	$1,787,301	$1,880,877
Operating Expenses	444,307	414,290	842,555	842,555	764,586
Capital Outlay	379,238	105,613	290,000	290,000	80,000
Total Expenditures:	**$2,386,291**	**$2,014,078**	**$2,919,856**	**$2,919,856**	**$2,725,463**
Full Time Equivalents (FTES):	**22.000**	**24.000**	**23.000**	**23.000**	**23.000**

Expenditures by Category



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SPECIAL REVENUE FUNDS

Special Revenue Funds are used to account for the proceeds of specific revenue sources that are legally restricted for specified purposes.

SPORTS MANAGEMENT & TOURISM DEPARTMENT

The Sports Management & Tourism Department concentrates their efforts to promote Round Rock as the "Sports Capital of Texas." The Department includes several functions in various Special Revenue funds, including costs related to maintaining the Dell Diamond/Convention Center, the Convention Visitors Bureau (CVB) in the **Hotel Occupancy Tax Fund**, the Sports Center in the **Sports Center Fund**, and the Multipurpose Complex in the **Multipurpose Complex Fund.**

COMMUNICATIONS & MARKETING DEPARTMENT

The Arts and Culture division of the Communications and Marketing Department is responsible for implementing the City's Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and other areas and is funded by a minimum of five percent (5%) of the Hotel Occupancy Tax revenues in the **Hotel Occupancy Tax Fund.**

RRTEDC or TYPE B FUND

The Type B Fund accounts for one-half of one percent (0.5%) local option sales tax authorized by Round Rock voters to fund the Round Rock Transportation & Economic Development Corporation (RRTEDC). These revenues are used for transportation, economic development, and other allowed uses in accordance with a 5-year project spending plan adopted annually by the Type B board and ratified by City Council.

GOLF FUND

The Golf Fund accounts for the collection and expenditure of fees from proceeds the City receives through the Forest Creek Golf Club. Revenue collections include green fees, cart rentals, range fees, concessions and the Pro Shop. Fees collected are used for improvement & maintenance and contracted services for the Forest Creek Golf Club. The Golf Club is managed by Kemper Sports.

OTHER SPECIAL REVENUE FUNDS

The City has several other special revenue funds to account for specific revenue sources that are restricted for designated purposes. These other funds are relatively small and are not outlined in as much detail as the larger funds listed above. These funds are listed below and are described briefly on the last page of this Special Revenue Funds Section.

- Community Development Block Grant (CDBG) Fund
- Law Enforcement Fund
- Library Fund
- Municipal Court Fund
- Parks Improvement Fund
- Public, Educational, and Government Access Fund
- Traffic Safety Program Fund
- Tree Replacement/Landscape Fund

HOT OCCUPANCY TAX (HOT FUND)

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected Actual	FY 2021 Adopted Budget	FY 2022 Estimated Budget
Beginning Fund Balance/Working Capital	**$6,447,726**	**$2,516,062**	**$5,587,787**	**$3,982,678**	**$3,363,630**
Revenue					
Hotel Occupancy Tax	4,669,796	4,300,000	2,340,000	3,395,231	3,497,088
Program Revenue	607,210	125,000	94,000	112,373	114,620
Total Revenue	**5,277,006**	**4,425,000**	**2,434,000**	**3,507,604**	**3,611,708**
CVB Operating					
Arts and Culture	277,102	396,236	342,109	325,764	333,908
Convention and Visitors Bureau	1,359,615	1,798,347	1,132,747	1,431,888	1,457,769
Dell Diamond/Convention Center	40,675	90,000	90,000	90,000	90,000
Debt Service	1,012,805	638,925	638,925	640,500	638,700
Total Operating Expenditures	**2,690,197**	**2,923,508**	**2,203,781**	**2,488,152**	**2,520,377**
Net Change in Operations	**$9,034,535**	**$4,017,554**	**$5,818,006**	**$5,002,130**	**$4,454,961**
Capital Improvements	2,509,248	1,087,094	897,828	701,000	902,085
Total Expenditures	**$5,199,445**	**$4,010,602**	**$3,101,609**	**$3,189,152**	**$3,422,462**
Less:					
Transfers	937,500	937,500	937,500	937,500	937,500
Reservations and Designations	2,639,517	1,567,140	2,516,589	2,255,706	1,737,214
Ending Fund Balance	**$2,948,271**	**$425,820**	**$1,466,089**	**$1,107,924**	**$878,163**

Maintenance for the Dell Diamond is paid for from the HOT Fund.

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ARTS AND CULTURE

The Arts and Culture Division is responsible for implementing the City's Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and the surrounding areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan.

VISION:

Arts and culture are important to Round Rock's quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

MISSION:

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. They contribute to the economy and tourism in the community. The arts and culture division also provide resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

GUIDING COUNCIL STRATEGIC GOALS

FY 2020 HIGHLIGHTS and COVID-19 RESPONSE:

- Estimated audience of 250,000 attend Arts and Culture events annually in Round Rock
  - Translates to: $7,867,500 directly back into our local economy ($31.47 pp)
- Arts Grants to local nonprofit arts groups
- Major arts and culture festivals: Chalk Walk, Beaujolais Nights, DiwaliFest, Dia de los Muertos, Classical Chamber Concert and a Virtual SculptFest

ARTS AND CULTURE

- Showcase various artists in City Council Chambers
- Print Art Show (January 2020 – February 2020, part of Print Austin) in Downtowner Gallery
- Downtowner Gallery additional hours and programming with workshops and exhibits
  - Downtowner Gallery Re-opening with new exhibits and workshops
  - New flooring and sink installed for artists
  - 8 Art Exhibits (143 Artists represented)
  - 10 plus Workshops
  - Model Trains with over 20,000 people viewers during holidays
- On-going Art Sculptures for Downtown areas and local private facilities (ex: Baylor Scott & White)
- Kinetic Art pieces in Downtown (At Lampasas and Sheppard Streets)
- New sculptures exhibit at Centennial Plaza with 26 sculpture pieces
- Signal Box Art in Downtown areas
- Arts and Cultural Guide produced and distributed to all hotels in the city
- Partnership of Round Rock ISD Council of the Arts and Student Art Show in City Council Chambers during the Spring
- Resources to all arts groups and arts businesses with weekly emails
- Social media outlets to help highlight and sell art. Stay at Home Shop series, COVID and You art exhibit, What's on Your Walls
- Round Rock Hearts thanking our caregivers
- Round Rock Cares: Promotion through personal emails and working with Greater Round Rock Community Foundation on developmental ideas

Special Arts and Culture Events:

- PopUp Art Shows at Prete Plaza
- Art Walk
- Music on Main (Fall)
- RRPD Car Show Bands
- Round Rock Calk Walk Arts Festival
- Hometown Halloween
- Beaujolais Nights: Jazz and Wine Uncorked

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Focus on maintaining and growing arts groups with audience development tools and resources
- Doing more development work and fundraising for all arts groups: grant and foundation support
- Growing more "making and doing" arts types of events in Downtown throughout the year
- Doing more smaller groups with high impact and low-cost activities
- Due to pandemic, re-thinking arts and culture festivals already established with the possibility of taking them to the neighborhoods
- Focus will be murals and signal box art
- Maintaining special events for the City of Round Rock
- Additional Downtowner Gallery Workshops and Exhibits
- Additional Grant support at arts groups in Round Rock through developmental work
- Virtual Arts and Culture Marketing Guides and marketing through social media outlets

FY 2022 OVERVIEW AND BEYOND:

- Extending the Arts Masterplan into its final phase: Identifying flexible type spaces for performing and visual arts, with emphasis on development and fundraising

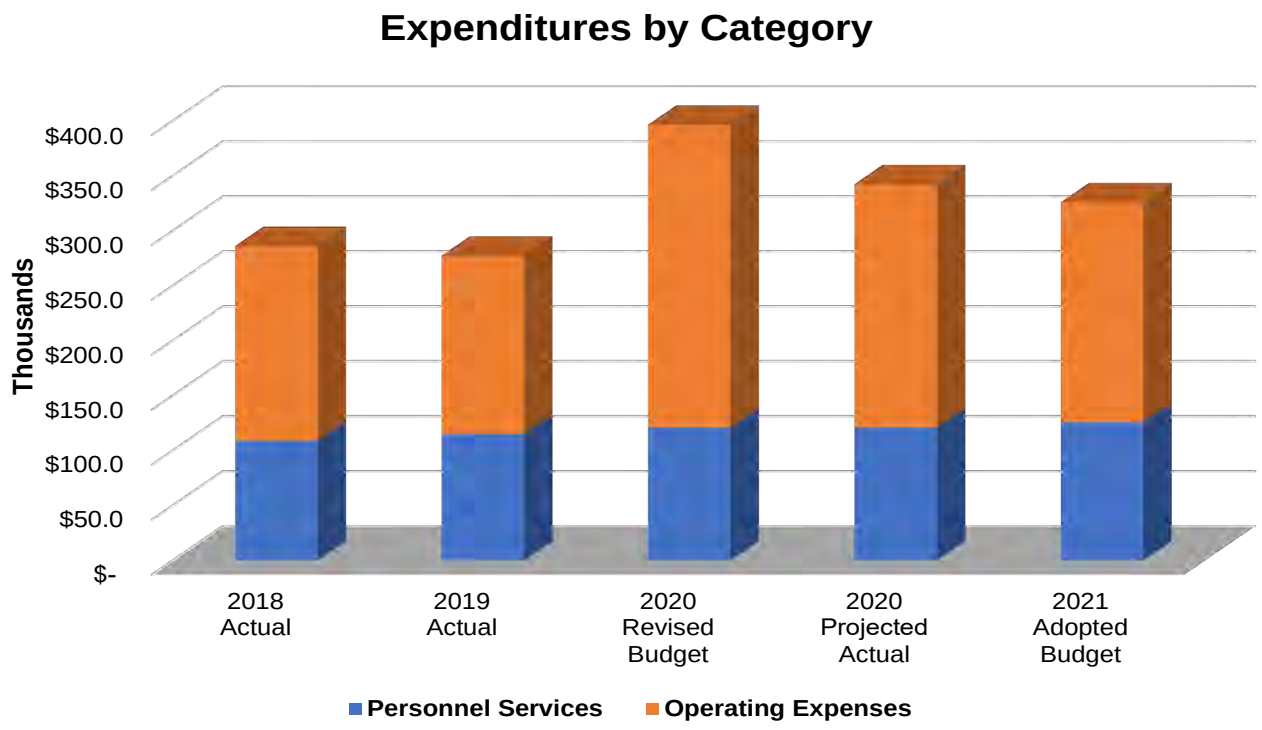
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Number of City Arts Events	2	4	17	18	10
City Arts Events Attendance	50,000	60,000	78,000	82,500	50,000
Number of Special Events	10	10	18	18	6
City Special Events Attendance	4,500	6,000	7,500	8,100	5,000
Downtowner Exhibits	10	10	12	20	8
Number of Sculptures Displayed	23	40	40	51	40
Downtowner Gallery Attendance	50,000	55,000	58,000	61,800	25,000
RR Cares/Virtual Videos	-	-	-	20	40
Virtual Engagement Attendance	-	-	-	12,000	20,000
Total number of Community Arts Events	168	210	278	310	175
Total Community Arts Event Attendance	180,000	200,000	250,000	200,000	180,000

Musicians performing at Beaujolias Nights.

ARTS & CULTURE

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$108,630	$114,943	$120,755	$120,755	$125,564
Operating Expenses	177,316	162,158	275,481	221,354	200,200
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$285,946**	**$277,101**	**$396,236**	**$342,109**	**$325,764**
FTEs:	**1.00**	**1.00**	**1.00**	**1.00**	**1.00**



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CONVENTION AND VISITORS BUREAU

The function of this department is to implement the City's long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock (designated DMO - "Destination Marketing Organization"). The tourism department's mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.

VISION:

To help promote Round Rock as the city of choice for tourists and citizens.

MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

Highlights:

- Hosted 6 site visits for event organizers
- Tournaments and events totaled 124,664 participants/guests
- Held two national tournaments
- Received $52,812 back in Events Trust Fund in FY 2020
- Number of visitors in the Visitor Center totaled 786
- Digital: Website sessions down 9.24% between 2019 to 2020
- Website users decreased 5.25% between 2019 to 2020
- Website page views increased 10.11%
- Social Media statistics comparing 2019 to 2020:
- Facebook:
  - Reactions: 72.76% increase
  - Comments: 80.19% increase
  - Shares: 57.06% increase
- Instagram:
  - Likes: 17.18% increase
  - Comments: 168.81% increase
- Twitter:
  - Likes: 2.9% increase
  - Post Link Clicks: 26.1% increase
- Reduction in budget includes a 30.3% reduction in professional services and marketing strategies from April through September (remainder of fiscal year)
- Reduction in budget includes a 44.9% reduction in advertising from April through September (remainder of fiscal year)

CONVENTION AND VISITORS BUREAU

- Turned social media focus to creating fun, interactive activities for people to do at home, while learning about Round Rock and all that awaits for them once they feel ready to travel again. Also focused on the beauty shots of Round Rock and showcasing the outdoor adventures that people could have while maintaining a safe, social distance
- Closed Visitor Center from March 19, 2020 and reopened on May 18, 2020

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- **17.7% reduction in overall budget** (cuts to marketing and advertising remain but able to keep line item for bidding on tournaments and events)
- Continue positioning Round Rock as the Sports Capital of Texas and a leisure destination including Kalahari

FY 2022 OVERVIEW & BEYOND:

- Continue to market Round Rock as the destination of choice for sports, meetings and leisure travelers

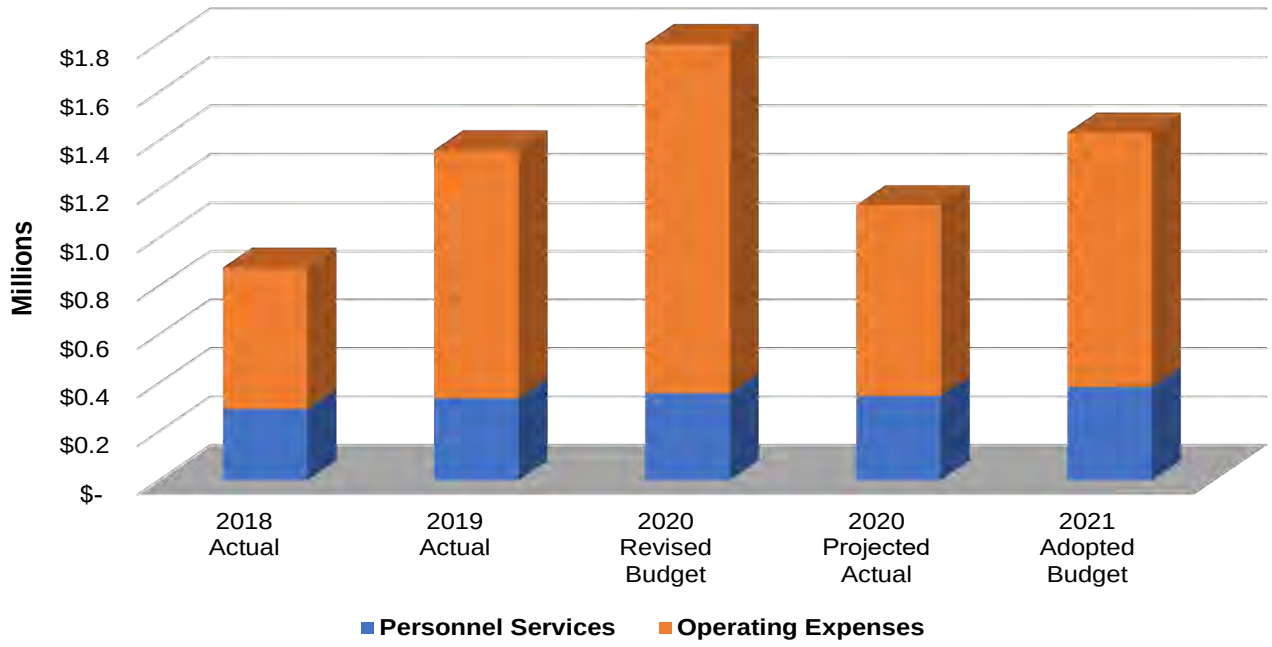
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Events Held	55	60	60	50	60

Austin Elite Rugby is just one of the many teams that come to Round Rock.

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$294,136	$337,714	$359,376	$348,247	$385,393
Operating Expenses	581,483	1,021,901	1,438,971	784,500	1,046,495
Capital Outlay	-	-	-	-	-
Total Expenditures:	**$875,619**	**$1,359,615**	**$1,798,347**	**$1,132,747**	**$1,431,888**
FTEs:	**3.00**	**3.00**	**4.00**	**4.00**	**4.00**

Expenditures by Category

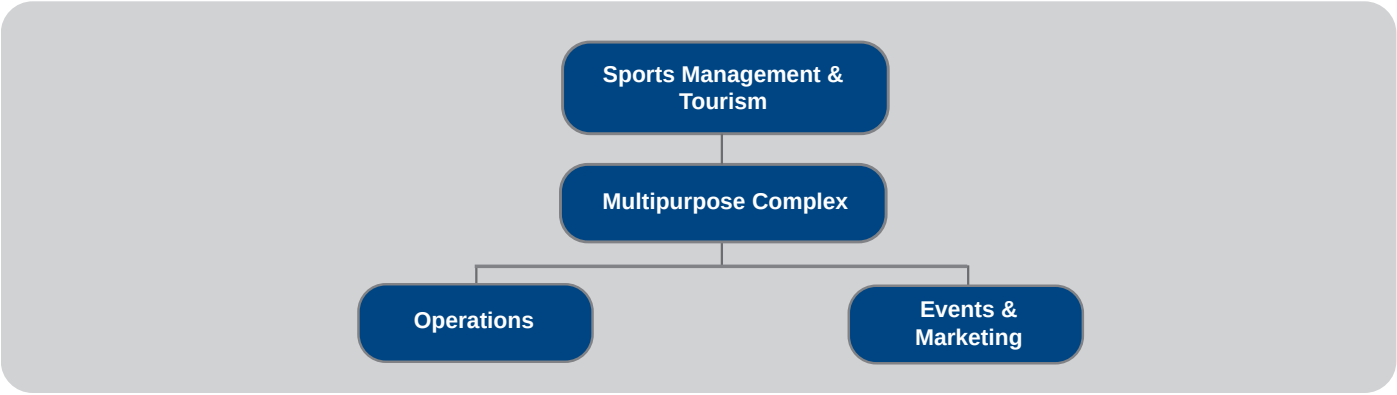


MULTIPURPOSE COMPLEX FUND

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected Actual	FY 2021 Proposed Budget	FY 2022 Estimated Budget
Beginning Fund Balance	**1,258,457**	**1,258,457**	**1,615,931**	**1,444,034**	**$1,467,330**
Revenue					
Tournament Revenues	263,350	205,000	160,000	159,586	165,969
Local Field Rentals	321,535	325,000	150,000	290,000	301,600
Program Revenues	47,261	30,000	15,000	35,244	36,654
Concessions	96,725	40,000	40,000	59,882	62,277
Secondary Revenues	5,610	5,000	5,000	2,400	2,496
Interest Income	43,946	25,000	20,000	18,032	18,393
Transfer from HOT Fund	675,000	675,000	675,000	675,000	675,000
Total Revenue	**1,453,427**	**1,305,000**	**1,065,000**	**1,240,144**	**1,262,389**
Expenditures					
Personnel	450,871	627,871	549,271	582,157	605,443
Contractual Services	153,112	186,811	170,811	167,791	169,469
Materials & Supplies	407,406	411,100	397,915	392,800	396,728
Other Services & Charges	29,094	28,100	29,000	24,100	24,341
Total Operating Expenditures	**1,040,483**	**1,253,882**	**1,146,997**	**1,166,848**	**1,195,981**
Net Change in Operations	**$1,671,401**	**$1,309,575**	**$1,533,934**	**$1,517,330**	**$1,533,738**
Capital Outlay	55,470	50,000	89,900	50,000	50,000
Total Expenditures	**1,095,953**	**1,303,882**	**1,236,897**	**1,216,848**	**1,245,981**
Less:					
Reservations and Designations	1,010,121	1,063,471	1,063,471	1,041,712	1,048,995
Ending Fund Balance	**$605,810**	**$196,104**	**$380,563**	**$425,618**	**$434,743**

MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) is a world-class outdoor athletic facility that was completed in May 2017. The facility can host a wide variety of sport tournaments and special events such as soccer, lacrosse, rugby, football, ultimate Frisbee and any other sport needing a large flat field. RRMPC features 2 championship fields (one natural grass and one synthetic turf) and 4 natural grass and 4 synthetic turf multipurpose fields with all 10 fields lit with Musco lights. The clubhouse building features 2 team rooms, restrooms, concessions, officials locker room and storage. There are 2 additional restroom buildings located on either end of the quad multipurpose fields; spectator shade structures throughout the facility; 2 playground areas; a festival area; and over 900 parking spaces.



MISSION:

To help promote the Round Rock Multipurpose Complex as a keystone to the sports tourism marketing program of Round Rock.

VISION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Hosted NIRSA Soccer National Championships
- Hosted NIRSA Flag Football National Championships
- Worked closely with booked events during COVID-19 period to reschedule to open dates in 2020 and beyond or refund payments as needed if events were canceled
- Increased cleaning frequencies of touch points and high traffic areas. Reconfigured field set-ups and installed adjustable door stops, etc., to reduce congestion areas and reduce overall touch points throughout the facility
- Performed numerous maintenance tasks throughout the facility that are difficult to complete when facility is in use

FY 2021 OVERVIEW AND SIGNIFICANT

CHANGES:

- Continue to recruit, develop, maintain and build relationships with regional and national sports governing bodies and event holders to host their events in Round Rock
- Increase participation in local training programs, camps, and facility-operated events

FY 2022 OVERVIEW AND BEYOND:

- Continue to provide routine and preventative maintenance along with daily cleaning to maintain the City's "first class" outdoor sports facility
- Add inventory to allow for events to expand and for us to host simultaneous events

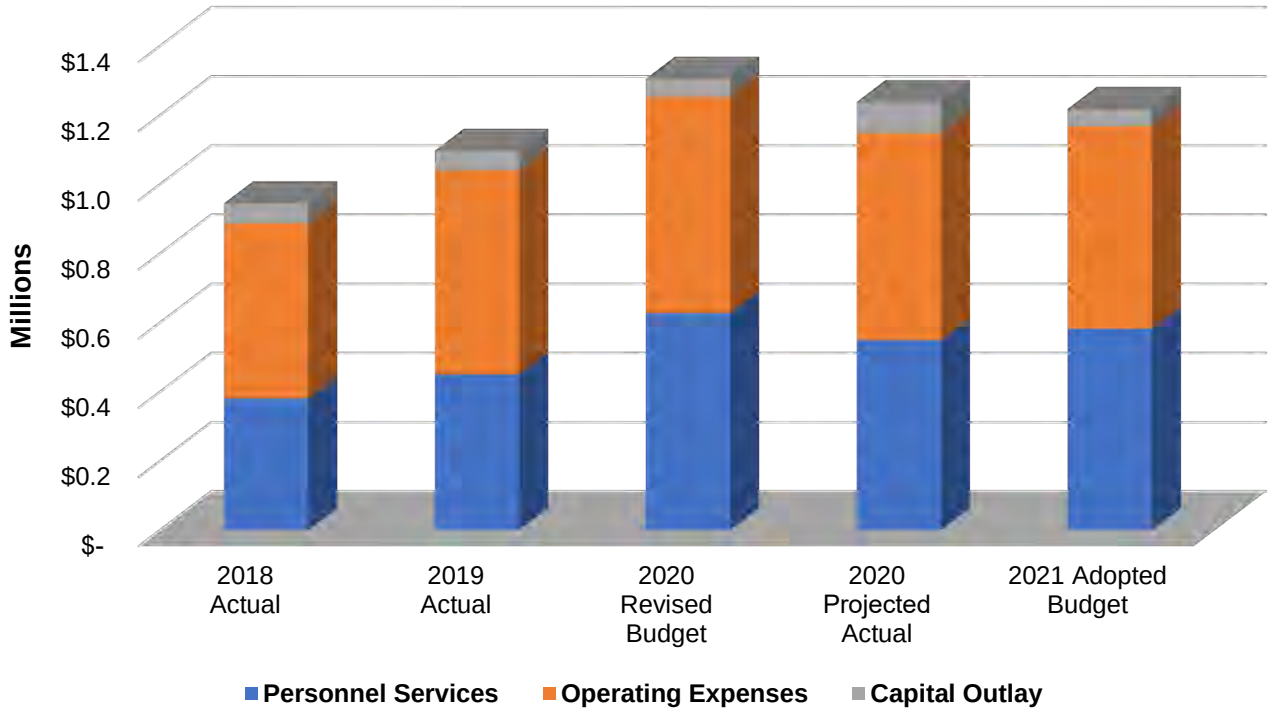
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Target	FY 2021 Projected
Multi-day Tournaments/Events Hosted	14	28	29	22	25
One Day Tournaments/Events Hosted	2	7	2	5	4
Total # of Field Bookings	1,150	4,274	3,874	3,300	3,500
Total Revenues	$1,378,685	$1,213,456	$1,453,427	$1,305,000	$1,065,000

Multipurpose Complex fields.

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$379,948	$450,871	$627,871	$549,271	$582,157
Operating Expenses	506,640	589,612	626,011	597,726	584,691
Capital Outlay	57,067	55,470	50,000	89,900	50,000
Total Expenditures:	**$943,655**	**$1,095,953**	**$1,303,882**	**$1,236,897**	**$1,216,848**
FTEs:	**4.50**	**5.50**	**7.00**	**7.00**	**7.00**

Expenditures by Category



VENUE TAX FUND

	FY 2019 Actual	FY 2020 Revised Budget	FY 2020 Projected Actual	FY 2021 Proposed Budget	FY 2022 Estimated Budget
Beginning Fund Balance	**$ 4,743,692**	**$ 5,095,408**	**$ 5,293,160**	**$ 4,776,513**	**$ 4,783,565**
Revenues					
Hotel Occupancy Tax	1,330,651	685,000	685,000	1,254,835	1,623,306
Program Revenues	1,344,878	725,000	725,000	1,175,000	1,198,500
Contracts & Other	133,693	70,000	70,000	80,938	82,557
Total Revenues	**2,809,222**	**1,480,000**	**1,480,000**	**2,510,773**	**2,904,363**
Expenditures					
Sports Center Operations	1,872,600	1,599,098	1,599,098	1,835,941	1,978,842
Debt Service	368,580	371,030	371,030	367,780	368,805
Total Expenditures	**2,241,180**	**1,970,128**	**1,970,128**	**2,203,721**	**2,347,647**
Net Change in Operations	**$ 568,042**	**$ (490,128)**	**$ (490,128)**	**$ 307,052**	**$ 556,715**
Capital Outlay	18,574	26,519	26,519	300,000	600,000
Less:					
Transfers	368,580	371,030	371,030	367,780	368,805
Reservations & Designations	3,486,724	3,936,117	3,936,117	4,271,308	4,607,034
Ending Fund Balance	**$ 1,825,010**	**$ 669,163**	**$ 866,915**	**$ 812,257**	**$ 733,246**

The Round Rock Sports Center

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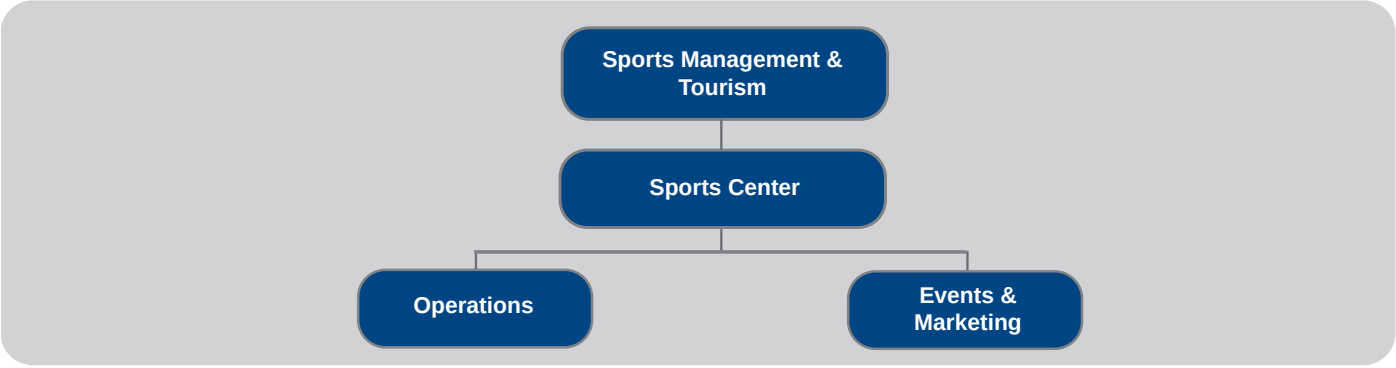
SPORTS CENTER

The Round Rock Sports Center is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier players environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



VISION:

To help promote Round Rock Sports Center as a keystone to the sports tourism marketing program of Round Rock.

MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- Hosted 3 separate state championship tournaments for home school and parochial school athletes
- Hosted US Ismaili Games with over 5,000 individuals in attendance over 4 days
- Hosted the Texas USA Wrestling state championships
- Worked closely with booked events during COVID-19 period to reschedule to open dates in 2020 and beyond or refund payments as needed if events were canceled
- Virtual Basketball Training program implemented for 'at-home' activity during COVID-19
- Added one-way traffic dividers at the entrance to help minimize person-to-person contact
- Consulted with users groups on 'best practices' for re-opening and worked together to ensure a safe return to sports and activity
- Performed numerous maintenance tasks throughout the facility that are difficult to complete when facility is in use

FY 2021 OVERVIEW & SIGNIFICANT CHANGES:

- Maintain facility appearance & cleanliness to help visitors feel safe
- Increase program and camp participation back to pre-COVID levels
- Add inventory to allow for expansion of events and to operate multiple events simultaneously

FY 2022 OVERVIEW & BEYOND:

- Continue to maintain positive relationships with local organizations and tournament directors to ensure the future success as new facilities continue to be developed across the region

WORKLOAD INDICATORS:

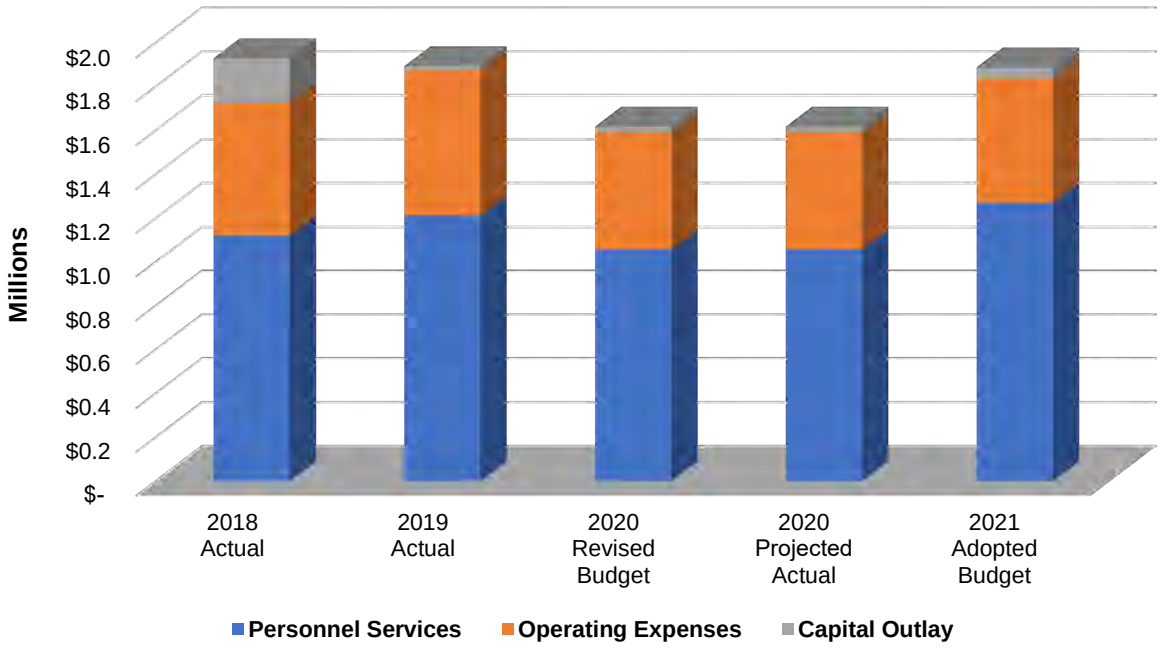
Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Multi-Day Tournaments/Events Hosted	38	34	33	19	30
One Day Tournaments/Events Hosted	12	9	13	9	8
Total Number of Court Bookings	7,200	6,780	7,077	5,500	6,500
Total Revenues	$2,583,744	$2,632,520	$2,809,220	$1,600,000	$2,500,000

The Round Rock Sports Center is an 82,800-square-foot indoor sports facility that includes six basketball courts, twelve volleyball courts, and 48,000-square-feet of open space.

SPORTS CENTER

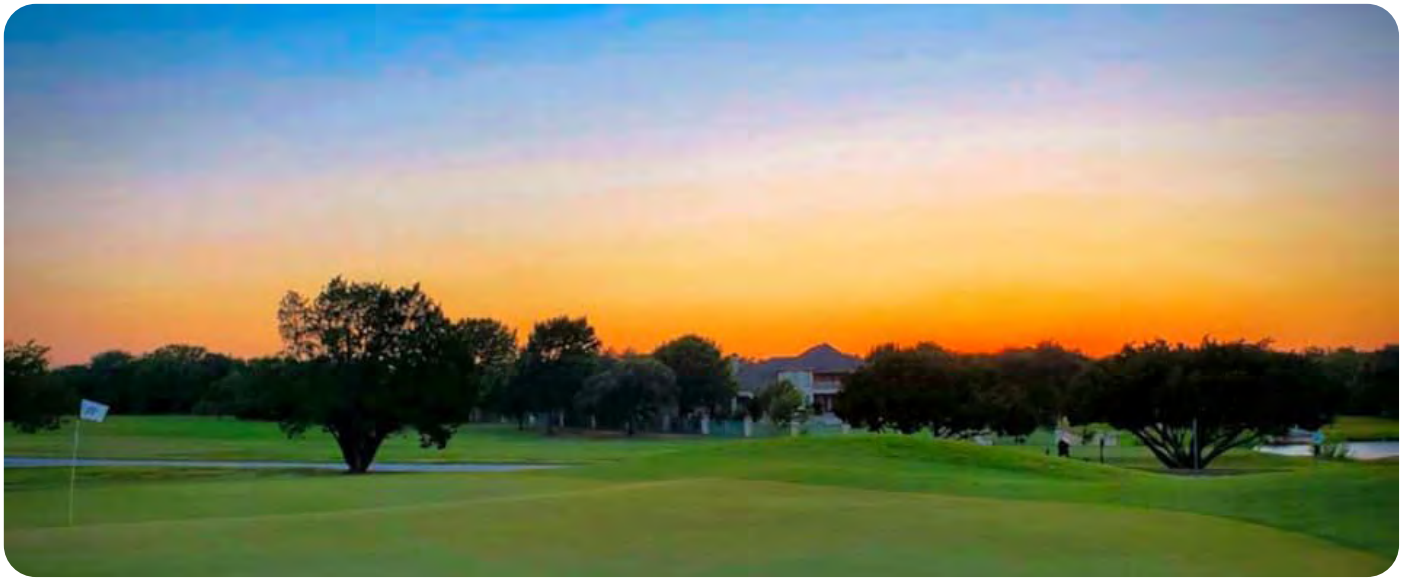
	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$1,117,220	$1,209,932	$1,054,696	$1,054,696	$1,268,068
Operating Expenses	606,037	662,668	534,402	534,402	567,873
Capital Outlay	204,190	18,574	26,519	26,519	50,000
Total Expenditures:	**$1,927,447**	**$1,891,174**	**$1,615,617**	**$1,615,617**	**$1,885,941**
FTEs:	**13.50**	**13.50**	**11.00**	**11.00**	**11.00**

Expenditures by Category



GOLF FUND

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected Actual	FY 2021 Proposed Budget	FY 2022 Estimated Budget
Beginning Fund Balance	**$ 1,932**	**$ 39,229**	**$ 51,025**	**$ 373,792**	**$ 273,794**
Revenues					
Charges for Services	1,971,887	1,972,405	2,099,354	2,232,211	2,299,177
Contracts & Other	6,792	-	-	-	-
Transfers In	76,663	200,000	200,000	-	-
Total Revenues	**2,055,342**	**2,172,405**	**2,299,354**	**2,232,211**	**2,299,177**
Golf Club Operating Expenses					
Personnel	843,433	1,026,732	1,021,630	1,099,862	1,143,856
Contract Services	1,086,153	599,533	606,201	676,390	683,154
Other Expenses	-	345,940	297,731	455,957	460,517
Total Golf Club Operating Expenses	**1,929,586**	**1,972,205**	**1,925,562**	**2,232,209**	**2,287,527**
Net Revenues	**125,756**	**200,200**	**373,792**	**2**	**11,650**
Capital Outlay	76,663	100,000	51,025	100,000	100,000
Total Expenditures	**2,006,249**	**2,072,205**	**1,976,587**	**2,332,209**	**2,387,527**
Less:					
Reservations & Designations	51,025	139,429	373,792	273,794	185,444
Ending Fund Balance	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**



The Forest Creek Golf Course was re-opened to the public on October 1, 2018.

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FOREST CREEK GOLF CLUB

Forest Creek Golf Club provides hill country golf at its finest. Extensively renovated in 2018, the 7,147 yard par-72 golf course has been nationally recognized as one of the finest public golf courses in central Texas. Other amenities of the course include a full-service bar and grill, event space and an outstanding practice facility enhanced by LED lighting, allowing for practice into the evenings.

Named "Best Public Golf Course in Central Texas" by Golf Digest, Forest Creek offers some of the most fabulous golf in the Texas hill country. Our Golf Course is replete with rolling fairways, pristine greens, and an abundance of native foliage. Our meticulous course maintenance and accommodating staff naturally complement the fantastic course design to create the total golf package.

MISSION:

Differentiate Forest Creek Golf Club from competitors as the premier golf experience in the Round Rock area.

VISION:

Brand and establish Forest Creek Golf Club as a premier golf destination for public play, tournaments, and non-golf events in Round Rock and surrounding areas.

GUIDING COUNCIL STRATEGIC GOALS:

FY 2020 HIGHLIGHTS & COVID-19 RESPONSE:

- With ultimate flexibility and within the County Judge and then the Governor's guidelines, the golf club was able to remain open and operational throughout the COVID-19 quarantine period
- Provided a much needed 'escape' for many local residents and guests in a safe outdoor environment
- In following the guidelines, the golf club staff implemented many different policies and procedures at various times as dictated by the guidelines:
  - Removed 'touch points' such as sand rakes, water jugs, sand bottles, bag stands, etc., from the course
  - Closed the clubhouse for a period of time; requiring all golf course business including food and beverage to be conducted outside of the main clubhouse facility
  - Instituted a 'single rider cart' only policy for a period of time. Instituted a full cart sanitization program between each new user
  - Elevated the golf holes to an above ground position for a period of time

FOREST CREEK GOLF CLUB

- Re-opened the clubhouse with the 25%, 50%, 75% guidelines for both the golf shop and our food and beverage service
- Overcame all of the obstacles listed above and are currently ahead of projected net income
- Maintained 66 full golf memberships and 96 player development memberships through May 2020
- Forest Creek Golf Club was selected as a finalist for Golf Inc.'s Renovation of the Year award. A highly prestigious honor within the golf industry
- Added a new 80-cart golf cart fleet to our inventory in July 2020. Each new cart is equipped with GPS touch screen technology – a feature that sets us above almost all other municipal and even public courses within the central Texas market
- Full renovation of the clubhouse restrooms – a much needed improvement that was not completed with the main course renovation project

FY 2021 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to grow our customer base and further build relationships with our local community
- Increase number of full golf and player development memberships
- Continue to re-invest in the golf course with capital improvement projects funded directly by golf club fund annual net income

FY 2021 OVERVIEW AND BEYOND:

- Continue to operate the golf club as a fiscal 'self-supportive' venue, and roll annual income into the courses Capital Improvement fund
- Fully establish Forest Creek as 'the place' for both local players and out of town guests to visit and enjoy the great game of golf at the best run and most well-maintained course in central Texas

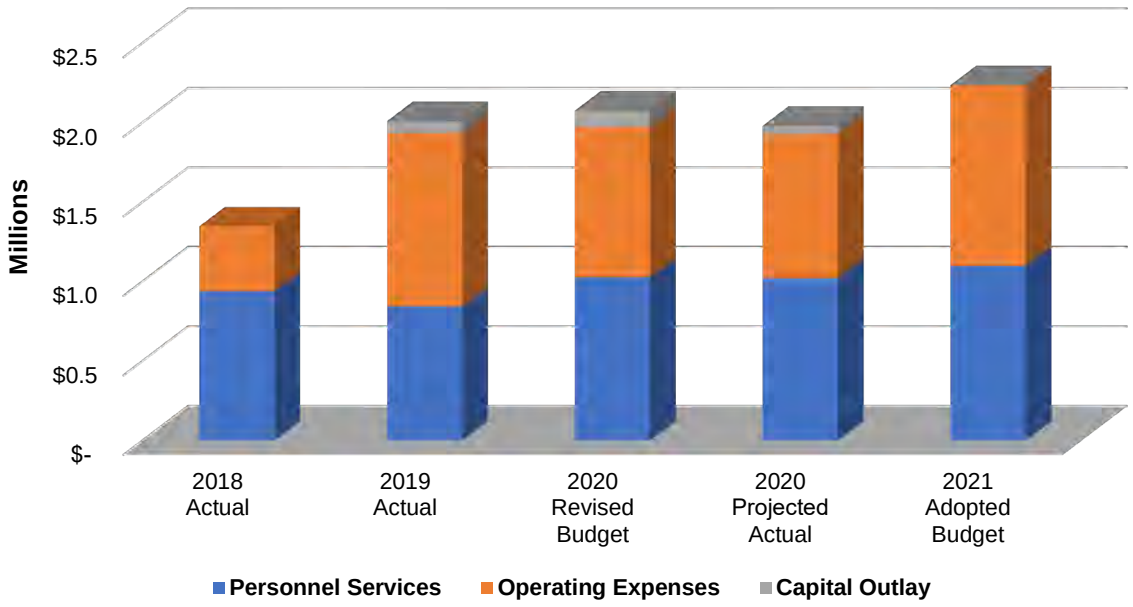
WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Total Rounds	37,575	5,021	36,303	50,000	60,000
Operating Revenue	$703,884	$299,761	$1,971,887	$2,099,354	$2,232,211

	2018 Actual	2019 Actual	2020 Revised Budget	2020 Projected Actual	2021 Adopted Budget
Personnel Services	$939,697	$843,433	$1,026,732	$1,021,630	$1,099,862
Operating Expenses	404,610	1,086,153	945,473	903,932	1,132,347
Capital Outlay	-	76,663	100,000	51,025	100,000
Total Expenditures:	**$1,344,307**	**$2,006,249**	**$2,072,205**	**$1,976,587**	**$2,332,209**
FTEs:	**0.00**	**0.00**	**0.00**	**0.00**	**0.00**

***All positions for the Golf Club are contracted through the management company so there are no City FTEs.

Expenditures by Category



SPECIAL REVENUE FUND SCHEDULE

	Total Special Revenue Funds	Community Dev Block Grant (CDBG) Fund	Golf Fund	Law Enforcement Fund	Library Fund
Beginning Fund Balance	**$7,540,102**	**-**	**$373,792**	**$89,031**	**$21,965**
Revenues					
Licenses, Permits, & Fees	255,000				
Program Revenues	2,717,041		2,232,211		
Fines & Forfeitures	107,000				
Contracts & Others	1,709,448	1,381,513			3,010
Transfers In	675,000				
Total Revenues	**5,463,489**	**1,381,513**	**2,232,211**	**-**	**3,010**
Expenditures					
Communications	336,000				
Finance	610,143				
Library	24,975				24,975
Parks & Recreation	2,384,049				
Planning & Development	1,161,975	1,161,975			
Police	89,031			89,031	
Sports Management & Tourism	3,399,057		2,232,209		
Capital Improvements	369,538	219,538	100,000		
Total Expenditures	**8,374,768**	**1,381,513**	**2,332,209**	**89,031**	**24,975**
Net Change in Operations	**(2,911,279)**	**-**	**(99,998)**	**(89,031)**	**(21,965)**
Less:					
Contingency	441,712		150,000		
Reservations & Designations	3,761,493		123,794		
Total Reservations	**4,203,205**	**-**	**273,794**	**-**	**-**
Available Fund Balance	**425,618**	**-**	**-**	**-**	**-**

The CBDG Fund pays for capital projects and for social services within the City.

The Round Rock Multipurpose Complex has its own Special Revenue Fund.

Multipurpose Complex Fund	Municipal Court Funds	Parks Improvement & Acquisition Fund	Public, Educational, & Governmental Access Fund	Tree Replacement Fund	
$1,444,034	**$499,543**	**$3,036,322**	**$1,336,377**	**$739,038**	**Beginning Fund Balance**
					Revenues
			220,000	35,000	Licenses, Permits, & Fees
484,830					Program Revenues
	107,000				Fines & Forfeitures
80,314	3,600	227,311	11,000	2,700	Contracts & Others
675,000					Transfers In
1,240,144	**110,600**	**227,311**	**231,000**	**37,700**	**Total Revenues**
					Expenditures
			336,000		Communications
	610,143				Finance
					Library
		1,607,311		776,738	Parks & Recreation
					Planning & Development
					Police
1,166,848					Sports Management & Tourism
50,000					Capital Improvements
1,216,848	**610,143**	**1,607,311**	**336,000**	**776,738**	**Total Expenditures**
23,296	**(499,543)**	**(1,380,000)**	**(105,000)**	**(739,038)**	**Net Change in Operations**
					Less:
291,712					Contingency
750,000		1,656,322	1,231,377		Reservations & Designations
1,041,712	**-**	**1,656,322**	**1,231,377**	**-**	**Total Reservations**
425,618	**-**	**-**	**-**	**-**	**Available Fund Balance**

The Parks Improvement & Acquisition Fund helps pay for playground equipment in City parks.

The Library Fund accepts donations by patrons to purchase various books and media.

OTHER SPECIAL REVENUE FUNDS

COMMUNITY DEVELOPMENT BLOCK GRANT FUND

The Community Development Block Grant (CDBG) Fund accounts for the proceeds the City receives through the CDBG program administered by the federal Department of Housing and Urban Development. The funds received are used for capital projects and for social services in low- to moderate-income areas within the City.

LAW ENFORCEMENT FUND

The Law Enforcement Fund accounts for the forfeiture of contraband gained from the commission of criminal activity. Proceeds from the fund are used for law enforcement purposes.

LIBRARY FUND

The Library Fund accepts donations by patrons of the library for various books and videos to be purchased and housed in the Library.

MUNICIPAL COURT FUND

The Municipal Court Fund accounts for fees collected on conviction of certain Municipal Court offenses and is intended to enhance the safety of children, provide the technology for processing court cases, create a security plan for the courtroom, and fund a Juvenile Case Manager program.

PARKS IMPROVEMENT AND ACQUISITIONS FUND

The Parks Improvement and Acquisitions Fund accounts for the collection and expenditure of fees from two specific parks and recreation related sources: (1) sports league teams fees used for the improvement and maintenance of facilities and, (2) park development fees collected from developers of subdivisions who choose to provide cash in lieu of designating parkland. These funds are restricted based on guidelines provided in the subdivision ordinance.

PUBLIC, EDUCATIONAL, AND GOVERNMENT ACCESS FUND

The Public, Educational, and Government Access (PEG) Fund accounts for cable franchise fees which are used for public, educational, and government access purposes consistent with state and federal law.

TRAFFIC SAFETY PROGRAM FUND

The Traffic Safety Program Fund accounted for revenues received through the City's Red Light Camera program which was discontinued effective December 31, 2015. The fund still has some remaining fund balance which will be spent on traffic safety related expenditures during FY 2021.

TREE REPLACEMENT FUND

The Tree Replacement Fund accounts for developer contributions used solely for the purpose of purchasing and planting trees in public rights-of-way, public parkland, or any other City-owned property.

ROUND ROCK TRANSPORTATION & ECONOMIC DEVELOPMENT CORPORATION (TYPE B) FUND

	FY 2019 Actual	FY 2020 Adopted Budget	FY 2020 Projected Actual	FY 2021 Adopted Budget	FY 2022 Estimated Budget
Beginning Fund Balance	**$33,023,307**	**$49,179,277**	**$49,179,277**	**$18,232,654**	**$44,298,926**
Revenue					
Sales Tax	21,227,616	17,900,000	17,900,000	18,900,000	19,278,000
Contracts & Other	6,261,485	2,792,998	2,792,998	35,525,959	10,420,661
Bond Proceeds	30,329,190	30,000,000	30,000,000	30,000,000	30,000,000
Total Revenue	**57,818,291**	**50,692,998**	**50,692,998**	**84,425,959**	**59,698,661**
Expenditures					
Transportation Contracts	36,940	848,966	848,966	865,945	883,264
Chamber Agreement	585,000	632,917	632,917	708,750	730,012
Economic Development Projects	5,703,673	3,388,564	3,388,564	10,888,700	12,859,000
Downtown Marketing	224,792	2,915,500	2,915,500	250,200	250,200
Debt Service	4,263,814	4,066,405	4,066,405	4,271,097	1,717,437
Total Operating Expenditures	**10,814,219**	**11,852,352**	**11,852,352**	**16,984,692**	**16,439,913**
Net Change in Operations:	**$80,027,379**	**$88,019,923**	**$88,019,923**	**$85,673,921**	**$87,557,674**
Capital Improvements	30,068,102	68,984,269	68,984,269	40,463,995	71,780,181
Total Expenditures	40,882,321	80,836,621	80,836,621	57,448,687	88,220,094
Less:					
Due to General Fund	780,000	803,000	803,000	911,000	938,330
Reservations & Designations	1,000,000	1,000,000	1,000,000	1,125,000	1,000,000
Ending Fund Balance	**$48,179,277**	**$17,232,654**	**$17,232,654**	**$43,173,926**	**$13,839,163**

The Type B Fund pays for transportation and economic development projects.

Back to TOC

COMMUNITY INVESTMENT EXPENDITURES

Community Investment Program (CIP)

The City of Round Rock has a capital plan which represents the funding plans for City construction and repair projects. A "capital project" is defined as the construction, reconstruction, acquisition, or installation of a physical public improvement with a value of $50,000 or more and a useful life of at least five years. The City looks to the future for planning community growth and development and providing citizens with quality services and programs. The City meets the challenges of growth by providing the needed capital improvements and infrastructure.

The City's capital projects are paid for with a self-funding, "pay-as-you-go" approach, Type B sales tax, or borrowed funds.

The projects funded are essential to the City's future, reflecting how Round Rock will evolve in the coming years. Many of these projects have a significant impact on the City's plan to stimulate growth in the local economy. These projects are "quality of life" improvements for the City as a whole.

Planning

Master planning involves assessing the needs of the community through citizen and customer surveys, researching technological innovation, demographic trend analysis, and observation of other factors affecting the community. This assessment also determines the needs of each City department for its area of responsibility and makes informed assumptions concerning the community's general needs for an ultimate growth scenario. This assessment combined with the City Council's direction, provides a foundation for master planning. Some of the planning documents include:

- Transportation Master Plan
- Water Master Plan
- Wastewater Master Plan
- Parks and Recreation Master Plan
- Citywide Trails Master Plan
- Facilities Master Plan

These planning documents are updated every three to ten years with a major amendment at the five year midpoint. Updates and amendments are presented to the Council and the public through formal hearings.

The City's Strategic Plan contains goals which serve as the foundation of the entire budget and also guides the planning and prioritization of capital projects.

COMMUNITY INVESTMENT EXPENDITURES

PROJECT SELECTION

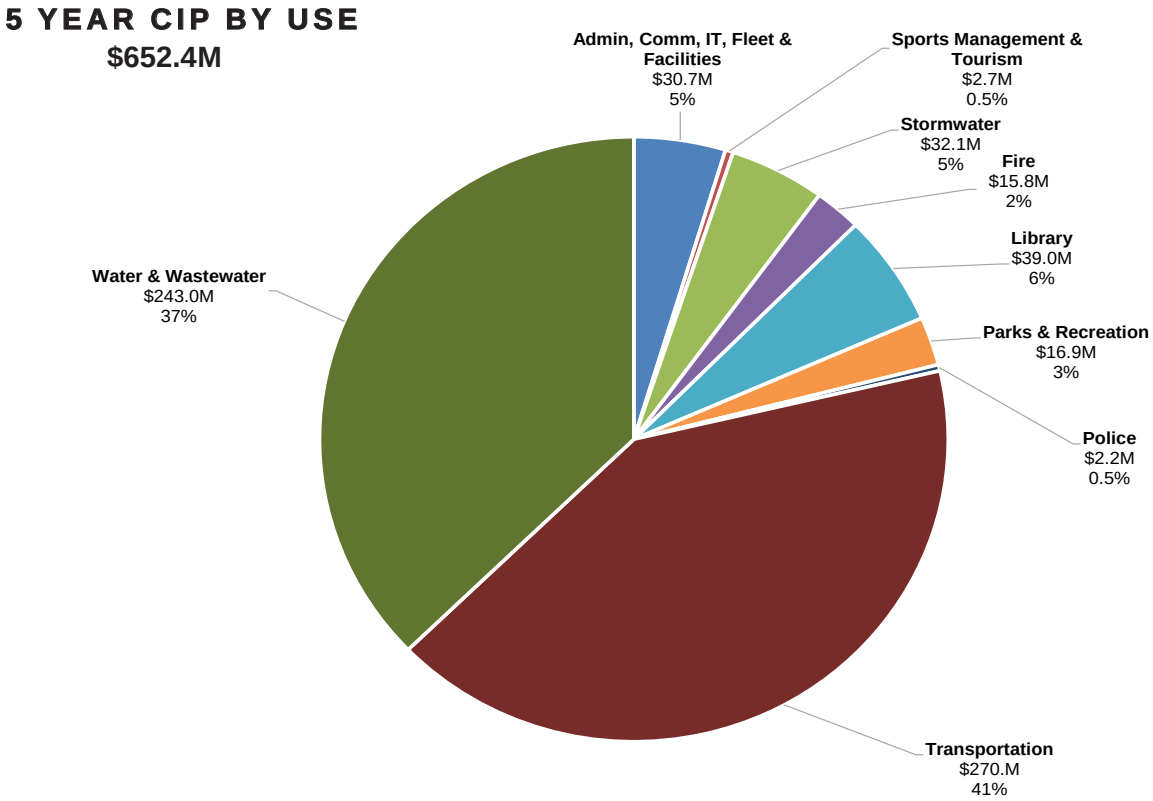
The master planning process and documents establish near term planning horizons for the initial ranking of capital improvement projects. City staff determines the timing, cost, and priorities for each project to further refine ranking which is coordinated with the City Manager. This information is used to translate Council priorities into project priorities. Final priorities are approved by the City Council. In the case of a general obligation bond, project approval must be obtained from the voters.

One of the key elements in developing and coordinating capital projects is identifying the funding sources. This requires the review of potential internal and external funding sources and assessing the City's financial condition and the ability to service existing and new debt. The evaluation of the best source of funds needed for capital projects provides the foundation for the proposed project.

Using the prioritized list of needed improvements along with the assessment of sources and availability of funding, the capital improvement spending plan is prepared. The plan identifies the capital improvements that are programmed in the next fiscal year. The capital improvement spending plan is presented to Council for approval and then used by City staff to execute projects.

The CIP project selections will vary from year to year due to changes in priority and needs of the City. With the annual review and planning process the five year road map evolves to meet those needs and priority changes.

The total 5 year CIP plan is $652.4 million allocated into categories as noted in the following chart.



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PROJECT MANAGEMENT

The City of Round Rock executes projects that meet the needs of the citizens within schedule and cost constraints. City staff uses a comprehensive method for managing projects which begins during the planning process and continues through project close out. Project management starts with establishing the project's technical requirements, scope, cost estimate, scheduling and an annual operating cost estimate. Once a project has been executed, City staff monitors at all levels for adjustments to scope, scheduling, and cash flows. Cash flows determine the timing and size of project expenditures to assure the project's financial commitments.

Annual operating cost estimates and potential savings resulting from a capital project are developed during the planning process and used as an element in ranking project priority. Annual operating costs can include personnel, equipment, scheduled repairs, maintenance, and utilities. Annual savings can include a reduction in any of these costs. Future operating budgets will reflect these costs and savings in the year the budget is impacted, though funding is still contingent on City Council approval of the annual budget.

MULTI-YEAR COMMUNITY INVESTMENT PROGRAM PROJECT SUMMARY

The CIP is a 5-year plan that forecasts spending for all anticipated capital projects. The plan addresses repair and replacement of existing infrastructure, as well as the development or acquisition of new facilities, property, improvements, and capital equipment to accommodate future growth. As a planning tool it enables the City to identify needed capital projects and coordinate facility financing, construction, operation, and scheduling. The CIP encompasses the following components.

General Government

These projects include municipal facilities, parks and park improvements, sidewalks, landscaping, traffic signals, and public safety capital equipment and facilities. Projects in this component are funded from resources such as property tax, sales tax, and the issuance of authorized bonds.

Transportation

In August 1997, the Citizens of Round Rock authorized the adoption of an additional sales and use tax within the City at the rate of one-half of one percent, with the proceeds to be used for arterial roadways and other related transportation system improvements. In 2011, the citizens voted to approve expanding the use of funds for economic development while maintaining the transportation infrastructure efforts. As a result the Round Rock Transportation and Economic Development and Corporation (RRTEDC) oversees the expenditures of this special sales tax for transportation and economic development purposes with the approval of the City Council. In 2019, the City issued $30 million of certificates of obligation to kickoff a 5 year $240 million road expansion program. In 2020, an additional $30 million was issued. This was the second of five anticipated issuances, approximating $140 million.

Water and Wastewater Utilities, and Stormwater

These projects are major water and wastewater repairs, replacements, and the development or acquisition of new facilities. Water and wastewater utility projects are funded from the sale of water and wastewater services, utility impact fees, and the issuance of revenue bonds. Stormwater projects include regional detention and stormwater improvements and are funded from stormwater fees, both residential and commercial and the issuance of revenue bonds.

CIP OPERATIONAL IMPACTS BY PROJECT

The City evaluates potential operating impacts as part of its annual CIP update process. For budgeting purposes, only those impacts that are material and readily identifiable and measurable are included in this analysis and used for long-term financial planning purposes.

Operating Impact by Department Project

Project		2021	2022	2023	2024	2025	Total
New Main Library	Personnel	-	$499,820	$499,820	$499,820	$499,820	$1,999,280
	Operating	-	-	1,022,105	987,105	987,105	2,996,315
	Total	**-**	**499,820**	**1,521,925**	**1,486,925**	**1,486,925**	**4,995,595**
Bond-Related Trail Projects (Lake Creek Trail, Brushy Creek Trail, Heritage Trail East & West)	Personnel	-	154,955	130,455	134,369	138,400	558,179
	Operating	-	-	-	-	-	-
	Total	**-**	**154,955**	**130,455**	**134,369**	**138,400**	**558,179**
Fire Station #10	Personnel	-	878,615	1,569,254	1,456,754	1,456,754	5,361,377
	Operating	-	25,000	25,000	25,000	25,000	100,000
	Total	**-**	**903,615**	**1,594,254**	**1,481,754**	**1,481,754**	**5,461,377**
		$ -	**$ 1,558,390**	**$ 3,246,634**	**$3,103,048**	**$3,107,079**	**$ 11,015,151**

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ADMINISTRATION & COMMUNICATIONS

ADMINISTRATION

Administration was allocated a one-time capital equipment and replacement reserve for FY 2021. The purpose of the reserve is to provide support for the various City departments if a need arises.

Projects	2021	2022	2023	2024	2025	Total
Capital Equipment & Replacement Reserve	500,000					500,000
Total	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**

Funding Sources	2021	2022	2023	2024	2025	Total
Pay As You Go	500,000					500,000
Total	**$ 500,000**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 500,000**

COMMUNICATIONS

Communications has developed a five-year capital plan for Public, Educational, and Government Access fees that enables long-range, proactive planning for the purchase of equipment and capital items associated with the City's public access channel, Channel 10. The five-year plan is revisited on an annual basis during the budgeting process to make any necessary adjustments. Chapter 66, Sec. 66.006 of the Texas Utilities Code restricts the use of PEG fees to expenditures "as allowed by federal law." As such, PEG fees may be spent on capital cost items for PEG access channel facilities, which generally includes all physical facilities and equipment used to provide capacity, programming and transmissions for Channel 10.

Projects	2021	2022	2023	2024	2025	Total
Camera Replacement		80,000				80,000
Chamber Equipment Replacement/Upgrades	100,000		30,000			130,000
Cold Storage	60,000					60,000
Communications Computer Replacement	11,000	11,000	11,000	11,000	11,000	55,000
Drone Replacement	5,000	5,000	5,000	5,000	5,000	25,000
Finish Furnishing Huddle Space	10,000					10,000
Lens Replacement Program	30,000					30,000
Park and Recreation Computer Replacement					18,000	18,000
Park and Recreation PEG Equipment	35,000					35,000
Police Computer Replacement					15,000	15,000
Police PEG Equipment	35,000					35,000
Operational (MISC A/V Equipment)	50,000	50,000	50,000	50,000	50,000	250,000
Studio			750,000			750,000
Total	**$ 336,000**	**$ 146,000**	**$ 846,000**	**$ 66,000**	**$ 99,000**	**$1,493,000**

Funding Sources	2021	2022	2023	2024	2025	Total
PEG Fund	336,000	146,000	846,000	66,000	99,000	1,493,000
Total	**$ 336,000**	**$ 146,000**	**$ 846,000**	**$ 66,000**	**$ 99,000**	**$1,493,000**

GENERAL SERVICES

General Services oversees the construction of City buildings and facilities. Current projects include the Luther Peterson Public Work Carwash, an update to the facility master plan, and overseeing construction of the new Main Library (see projected cost in Library CIP section).

Projects	2021	2022	2023	2024	2025	Total
Luther Peterson Car Wash	888,191					888,191
Update Facility Master Plan	50,000					50,000
Total	**$ 938,191**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 938,191**

Funding Sources	2021	2022	2023	2024	2025	Total
General Self Financed Construction	50,000					50,000
Self-Finance Water Construction	888,191					888,191
Total	**$ 938,191**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 938,191**

Luther Peterson

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INTERNAL SERVICES

FACILITY MAINTENANCE

Facility Maintenance coordinates all the building maintenance throughout the City. The funds designated as internal service will be used for major repairs, replacements and renovations to the City's buildings. The maintenance on public buildings increases as the population grows and the quality of life expectations increase. The City currently has forty seven buildings.

Projects	2021	2022	2023	2024	2025	Total
Internal Services-All Departments	500,000	750,000	750,000	750,000	750,000	3,500,000
Total	**$ 500,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$3,500,000**

Funding Sources	2020	2021	2022	2023	2024	Total
Pay As You Go	500,000	750,000	750,000	750,000	750,000	3,500,000
Total	**$ 500,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$3,500,000**

FLEET MAINTENANCE

Fleet Maintenance is responsible for the acquisition and maintenance of all City vehicles and equipment. Replacement vehicles are determined through a rigorous and well defined replacement process.

Projects	2021	2022	2023	2024	2025	Total
Vehicle & Equip. Replace-General	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Vehicle & Equip. Replace-Stornwater	155,000	155,000	155,000	155,000	155,000	775,000
Vehicle & Equip. Replace-Utilities	790,000	1,000,000	1,000,000	1,000,000	1,000,000	4,790,000
Total	**$3,945,000**	**$4,155,000**	**$4,155,000**	**$4,155,000**	**$4,155,000**	**$ 20,565,000**

Funding Sources	2020	2021	2022	2023	2024	Total
Capital Lease	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	15,000,000
Stormwater Fund	155,000	155,000	155,000	155,000	155,000	775,000
Utility Fund	790,000	1,000,000	1,000,000	1,000,000	1,000,000	4,790,000
Total	**$3,945,000**	**$4,155,000**	**$4,155,000**	**$4,155,000**	**$4,155,000**	**$ 20,565,000**

INFORMATION TECHNOLOGY

Information Technology covers the City for the reviewing, servicing and acquisition of new and updated technology. Examples of the IT components will be document imaging, GIS consulting, software, networking, fiber optics, cloud infrastructure, data center improvements and communications such as Police and Fire dispatching.

Projects	2021	2022	2023	2024	2025	Total
VOIP Endpoint Hardware Refresh	50,000					50,000
Network Hardware/Datacenter Refresh	200,000					200,000
Internal Services-All Departments	500,000	500,000	750,000	750,000	750,000	3,250,000
Public Safety Dispatch System Replacement		250,000				250,000
Total	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 3,750,000**

Funding Sources	2021	2022	2023	2024	2025	Total
Pay As You Go	750,000	750,000	750,000	750,000	750,000	3,750,000
Total	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 750,000**	**$ 3,750,000**

LIBRARY

In November 2013, Round Rock voters approved the use of $23.2 million in bond proceeds to build a new main library. Having additional space will allow the library to expand its core services to children, teens, and adults; roll out more technology programs; and provide a wider variety of meeting spaces and program rooms. The new library will be located one block north of the old library.

Projects	2021	2022	2023	2024	2025	Total
New Main Library	500,000	14,650,000	9,100,000	1,358,932		25,608,932
Total	**$ 500,000**	**$ 14,650,000**	**$9,100,000**	**$1,358,932**	**$ -**	**$25,608,932**

Funding Sources	2021	2022	2023	2024	2025	Total
Future 2022 GO Bond Issuance	500,000	13,540,000	4,358,500	1,072,232		19,470,732
Future CO Bond Issuance			4,741,500	286,700		5,028,200
General Self Financed Construction		1,110,000				1,110,000
Total	**$ 500,000**	**$ 14,650,000**	**$9,100,000**	**$1,358,932**	**$ -**	**$25,608,932**

New Library Design

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NORTHEAST DOWNTOWN IMPROVEMENTS

Improvements to northeast downtown will be implemented concurrently with the new main library. These improvements include utility work, stormwater work, road improvements, and a new parking garage for the downtown area.

Projects	2021	2022	2023	2024	2025	Total
Parking Garage - Library		8,349,000	2,393,612			10,742,612
Northeast Downtown Improvement - Dry Utilities	1,123,700					1,123,700
Northeast Downtown Improvement - Contingency	1,503,000					1,503,000
Total	**$2,626,700**	**$ 8,349,000**	**$2,393,612**	**$ -**	**$ -**	**$13,369,312**

Funding Sources	2021	2022	2023	2024	2025	Total
RR Trans & Eco Dev Corp - Programmed	2,626,700	8,349,000	2,393,612			13,369,312
Total	**$2,626,700**	**$ 8,349,000**	**$2,393,612**	**$ -**	**$ -**	**$13,369,312**

Library NE Downtown Improvements

Site of New Main Library

PARKS AND RECREATION

Parks and Recreation capital projects enhance and expand the trails, parks, and other recreation amenities that bolster a high quality of life for the Round Rock community. Recreation and cultural benefits include providing opportunities to increase frequency of exercise, relaxation and revitalization, community involvement, and protecting and preserving green space. Developing more interconnected trails throughout Round Rock is a key strategy that provides greater mobility and contributes to clean air and increasing property values. Voters demonstrated their commitment to parks and recreation amenities by approving $56 million for Parks and Recreation projects as part of the 2013 General Obligation Bond package.

LAKE CREEK TRAIL

This trail will connect Western Round Rock and Downtown from Round Rock West Drive to McNeil Road. It will include a 10 foot wide concrete trail, pedestrian underpass at I-35 and the frontage roads, and a pedestrian bridge over Lake Creek.

BEHRENS RANCH PARK

Behrens Ranch Park aims to be as natural as possible, leaving much of the park undisturbed for wildlife viewing. The park will feature numerous miles of multi-use trails which will ultimately connect Mayfield Park and the Brushy Creek Trail System. Proposed features of the park include: nature playground, wildlife viewing platform, connectivity to Mayfield Park and Brushy Creek trail system, bike trails, and paved trails.

HERITAGE TRAIL WEST

This portion of Heritage Trail begins at Chisholm Trail Road and continues to Mays Street. It will offer a unique outdoor experience and will include sculptures, interpretive signs, pedestrian overlooks, and thematic elements along the trail depicting a timeline of Round Rock's history.

HERITAGE TRAIL EAST

This trail will be from Mays Street to Georgetown Street along Brushy Creek. This portion of the project includes improvements to a newly acquired piece of land along Heritage Circle, design of a destination playground, and a pedestrian bridge over Brushy Creek. It will include interpretive signage, sculptural elements, and thematic elements along the trail depicting a timeline of Round Rock's history.

Projects	2021	2022	2023	2024	2025	Total
Adult Recreation Complex	975,000					975,000
Behrens Ranch Nature Park	977,069					977,069
CMRC Sports Fields Restrooms, Fencing, & Drainage	132,125					132,125
Heritage Trail East	3,079,272	1,302,944				4,382,216
PARD Repair & Replace Annual Bucket		250,000	250,000	250,000	250,000	1,000,000
Somerset Parkland/House Evaluation	21,718					21,718
Kinningham Park/House Evaluation	50,000					50,000
OSP Park within a Park	200,000					200,000
PARD R&R: Buck Egger Park Improvements	250,000					250,000
CMRC Pool Deck	30,000					30,000
OSP: Cy Young Restroom Repair	100,000					100,000
OSP: Baseball/Softball Net & Fence Repairs	75,000					75,000
Mayfield Park Archery Ranch	75,000					75,000
Lake Creek Trail	1,638,919					1,638,919
Meadow Lake Park Pavilion	131,894					131,894
OSP Repair/Replace Bucket Annual Bucket		700,000	700,000	700,000	700,000	2,800,000
PARD Repair/Replace - Frontier Park	79,682					79,682
Rock'N River Improvements	120,000					120,000
Heritage Trail West	3,852,580					3,852,580
	$11,788,259	**$2,252,944**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$16,891,203**

Funding Sources	2021	2022	2023	2024	2025	Total
Parks Improvement & Acquisition Fund	1,607,311					1,607,311
General Self Financed Construction	1,202,069					1,202,069
2017 Go Bond Issuance	6,702,896	1,302,944				8,005,840
Future CO Bond Issuance	2,000,000					2,000,000
Pay As You Go	250,000	750,000	750,000	750,000	750,000	3,250,000
PARD Cap Ex Revenue		200,000	200,000	200,000	200,000	800,000
CDBG HUD Entitlement Grants	25,983					25,983
Total	**$11,788,259**	**$2,252,944**	**$ 950,000**	**$ 950,000**	**$ 950,000**	**$16,891,203**

Heritage Trail Park Design

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PUBLIC SAFETY

The Public Safety's infrastructure focuses on meeting the City's goal to be the "Best Community to Live". The Fire Department uses response times to emergency calls and population growth patterns when determining the placement of fire stations. Fire Station 3 was relocated from Rawhide Drive to Sundance Parkway in the La Frontera shopping center. The station has a similar design to recently opened Stations 4 and 8, and will be able to house existing vehicles and crews assigned to that district with room to grow. Fire Station 3 is opening for use mid-November 2020.

FIRE PROJECTS

Projects	2021	2022	2023	2024	2025	Total
Fire Apparatus Replacement	1,406,320		901,530	952,566	1,108,025	4,368,441
Fire Safety Equipment Replacement Program	250,000	250,000	250,000	250,000	250,000	1,250,000
Exhaust Removal System	147,000					147,000
Fire Station #10		8,000,000	2,000,000			10,000,000
Total	**$1,803,320**	**$8,250,000**	**$3,151,530**	**$1,202,566**	**$1,358,025**	**$15,765,441**

Funding Sources	2021	2022	2023	2024	2025	Total
Capital Lease	1,406,320		901,530	952,566	1,108,025	4,368,441
Pay As You Go	250,000	250,000	250,000	250,000	250,000	1,250,000
General Self Financed Construction	147,000					147,000
Future CO Bonds Issuance		8,000,000	2,000,000			10,000,000
Total	**$1,803,320**	**$8,250,000**	**$3,151,530**	**$1,202,566**	**$1,358,025**	**$15,765,441**

POLICE PROJECTS

Projects	2021	2022	2023	2024	2025	Total
Public Safety Radio Replacements	367,885					367,885
Design for Obstacle Course	50,000					50,000
Police Safety Equipment Replacement Annual Bucket	350,000	350,000	350,000	350,000	350,000	1,750,000
Total	**$ 767,885**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 2,167,885**

Funding Sources	2021	2022	2023	2024	2025	Total
General Self Finance Purchases	367,885					367,885
General Self Finance Construction	50,000					50,000
Pay As You Go	350,000	350,000	350,000	350,000	350,000	1,750,000
Total	**$ 767,885**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$ 2,167,885**

SPORTS MANAGEMENT AND TOURISM

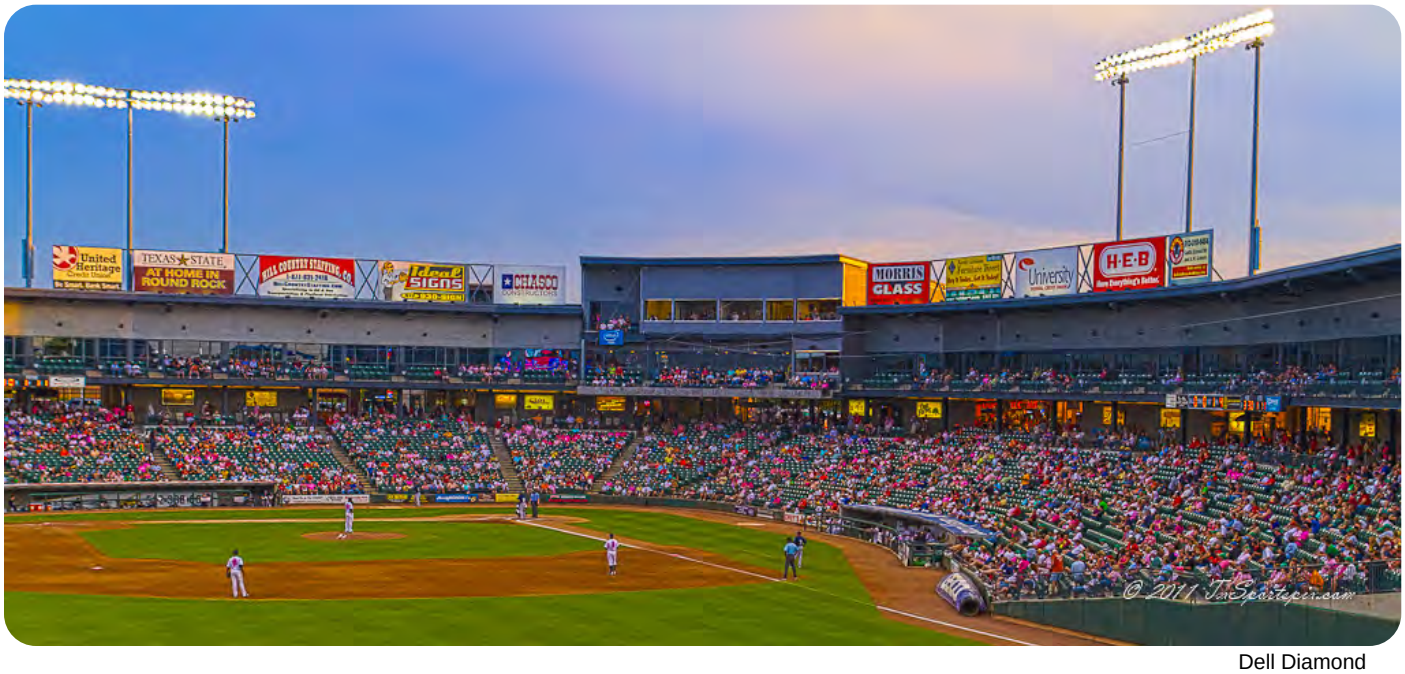
The Sports Management & Tourism Department centralizes the efforts to promote Round Rock as the "Sports Capital of Texas." Capital expenditures for the department are for the continued maintenance, improvement, and expansion of the City's sports tourism facilities including the Dell Diamond. Improvements to these facilities continue to bring even more visitors to Round Rock to enjoy the City's sports offerings.

DELL DIAMOND

Repair and maintenance projects include expansion of clubhouse parking lot, HVAC replacement, repair of rusted steps to HRP (home run plate) and suite level, and repair or replace the French drain in the left field berm. Additional improvement projects include, addition of baseball bollards, extending the netting down the base paths, electronic access points, and parking lot resurfacing.

Projects	2021	2022	2023	2024	2025	Total
Dell Diamond Capital Imp & Repar - PY Allotment		128,142				128,142
Dell Diamond Capital Imp & Repair - FY20 Allotment	51,000	23,204				74,204
Dell Diamond Capital Improvement & Repair	350,000	350,000	350,000	350,000	350,000	1,750,000
Dell Diamond Replace Fire Suppression		400,739				400,739
Dell Diamond Parking Lot Resurfacing	300,000					300,000
Total	**$ 701,000**	**$ 902,085**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$2,653,085**

Funding Sources	2021	2022	2023	2024	2025	Total
Hotel Occupancy Tax Fund	701,000	902,085	350,000	350,000	350,000	2,653,085
Total	**$ 701,000**	**$ 902,085**	**$ 350,000**	**$ 350,000**	**$ 350,000**	**$2,653,085**



Dell Diamond

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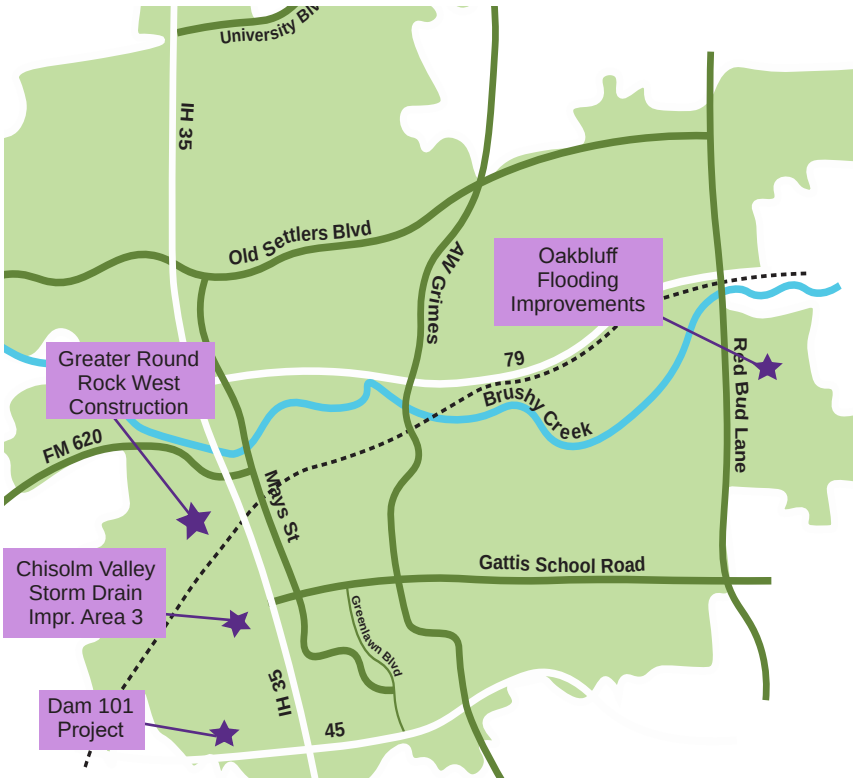
STORMWATER

Stormwater Capital Improvements are projects designed to rehabilitate and/or enhance stormwater infrastructure in order to mitigate potential flooding issues and protect life and property. Projects range in size and complexity and are prioritized first by those having the greatest impact in protecting life and enhancing safety and second by those that can most cost-effectively improve the stormwater system. In addition to stormwater utility fees and issuance of revenue bonds for funding, the City has partnered with the Upper Brushy Creek Water Control and Improvement District in funding the large regional Dam 101 project and to assist in obtaining potential grant funds.



Projects	2021	2022	2023	2024	2025	Total
2021 Erosion, Stabilization, and Restoration WA	120,000	80,000				200,000
2D Modeling of Neighborhoods	150,000	150,000	150,000	150,000	150,000	750,000
620 Quarry Project	200,000	200,000	600,000	500,000		1,500,000
Bluebonnet Elementary School				500,000	500,000	1,000,000
Chandler Branch Tributary	125,000	125,000	1,500,000			1,750,000
Chisolm Valley Phase 4 & 5		1,000,000	1,000,000			2,000,000
Annual Creek Cleaning	50,000	50,000	50,000	50,000	50,000	250,000
Dam 101	900,000	2,000,000	3,000,000	3,000,000		8,900,000
2013H Eagle Ridge Lake Side	25,000					25,000
Environmental Services Contract	10,000	10,000	10,000	10,000	10,000	50,000
Existing Channel (RR West to SIH 35)				650,000	650,000	1,300,000
Chisolm Valley Storm Drain Impr Area 3 - CON	1,750,000					1,750,000
2013K Lake Forest		70,000				70,000
Lake Creek Tributary 1 (Yucca to Buckboard)		300,000				300,000
Meadows neighborhood Area 1		115,000				115,000
MS4 Permit Compliance	20,000	20,000		20,000	20,000	80,000
Northeast Downtown Stormwater Impv	1,400,000	900,000				2,300,000
2013I2 The Woods Oak Hollow			200,000	600,000	600,000	1,400,000
Oak Bluff Flooding Improvements	250,000					250,000
Greater Round Rock West CON	150,000	1,270,000	1,270,000	1,905,000	1,905,000	6,500,000
Stormwater Emergency Support		50,000		50,000		100,000
Stormwater Master Plan				250,000		250,000
Creek Stormwater Modeling	75,000	75,000	75,000	75,000	75,000	375,000
Terra Pond - Future Restoration Project				300,000		300,000
Unnamed Creek (Old West to Purple Sage)			650,000			650,000
Total	**$ 5,225,000**	**$ 6,415,000**	**$ 8,505,000**	**$ 8,060,000**	**$ 3,960,000**	**$ 32,165,000**

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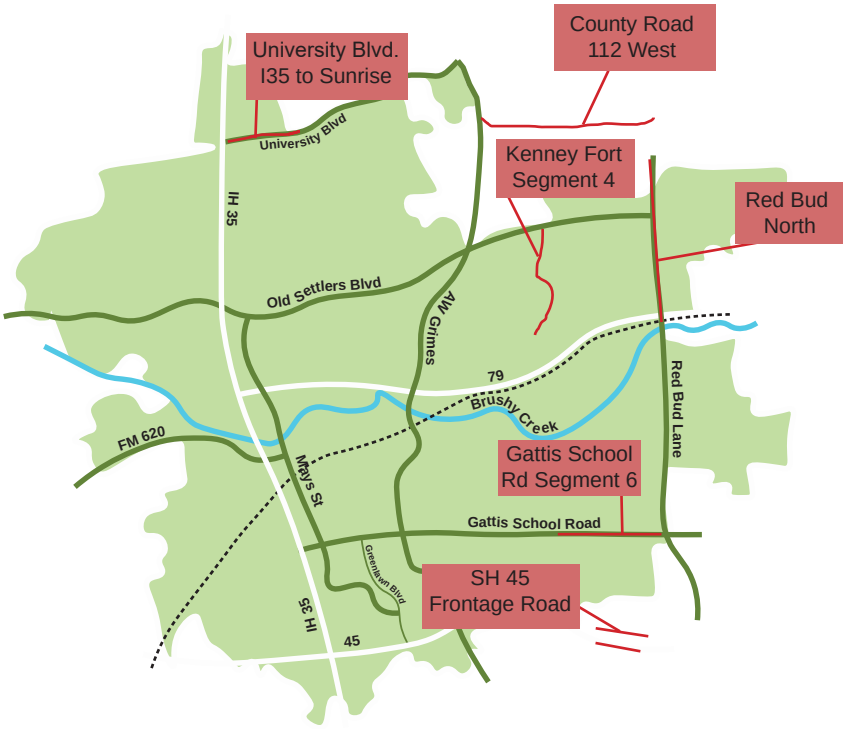
Funding Sources	2021	2022	2023	2024	2025	Total
Future Stormwater Revenue Bonds		6,040,000	7,655,000	7,560,000	3,960,000	25,215,000
Self-Financed Stormwater Construction	3,500,000	50,000				3,550,000
Regional Detention Fund	1,225,000	325,000	850,000	500,000		2,900,000
2014 Stormwater Revenue Bonds	500,000					500,000
Total	**$ 5,225,000**	**$ 6,415,000**	**$ 8,505,000**	**$ 8,060,000**	**$ 3,960,000**	**$ 32,165,000**

Stormwater crew clearing out debris

TRANSPORTATION

Transportation Capital Projects identify and plan for future connectivity and mobility needs and options by constructing systems that support the development of major density centers. This supports the growth and expansion of business clusters of destination retail, supply chain, management, health care, higher education, construction, arts and culture and information technology. The transportation infrastructure is needed to make the City attractive to target businesses and strengthen economic development and diversity. These projects also improve the mobility of the citizens and responds to their needs while maintaining these requirements within scheduling and cost constraints.



COUNTY ROAD 112 WEST (AW GRIMES TO CR110)

This project will reconstruct the existing two-lane country road to a four-lane divided road and add pedestrian facilities from A.W. Grimes to CR 117. The design will accommodate a future six-lane divided roadway, along with curb and gutter and drainage.

GATTIS SCHOOL ROAD SEGMENT 6

This project will reconstruct the existing four-lane roadway of Gattis School Road to a six-lane divided arterial from Via Sonoma Trail to Red Bud Lane. Improvements include raised median, intersection improvements, turn lanes, traffic elements and pedestrian and bicycle facilities. The project also includes improvements along Red Bud Lane at Gattis School Road.

KENNY FORT SEGMENT 4

This project is part of the Transportation Master Plan. Kenny Fort Blvd. is a planned major arterial roadway and when completed it will connect Georgetown to Round Rock to Pflugerville. Segment 4 is from Old Settlers Blvd. to Joe DiMaggio Blvd. Segment 4 is being constructed in 3 independent phases. Phase 1 is complete and consists of a half section of the 6-lane roadway which provides access to the Multipurpose Sports Complex at Old Settlers Park. Phase 2 will be constructed from the south end of the Multipurpose Sports Complex segment south to connect with the Meritage Homes development entrance. This is also being constructed as a half section of roadway. Phase 3 will complete the remainder of the arterial road from Old Settlers Blvd. to Joe DiMaggio Blvd. as a 6-lane divided section.

RED BUD NORTH (US 79 TO CR 117)

This project will upgrade an existing two-lane roadway to a new four-lane divided arterial including: intersection, curb and gutter, and pedestrian improvements. Design should be completed in 2021 with construction to begin in 2022.

SH 45 FRONTAGE ROAD

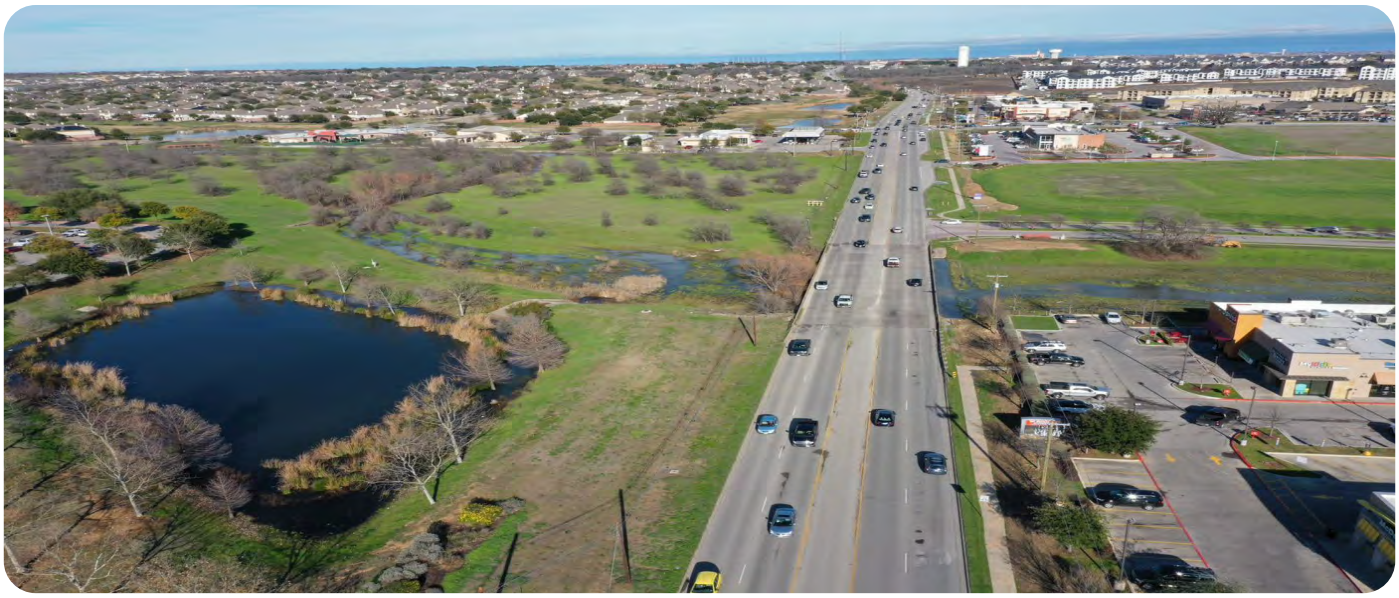
This project is a coordinated effort between Round Rock and Pflugerville. Both entities see a benefit to the local cities and are investing in developing this project to complete work on the State's system.

UNIVERSITY BOULEVARD

This project encompasses the section of University Blvd that runs from IH 35 to Sunrise Blvd. This section of University will be reconstructed into a six-lane, median divided road and will include dual turn lanes at the intersections of Oakmont and University Oaks.

Projects	2021	2022	2023	2024	2025	Total
Type B Eligible Projects	53,090,095	49,725,180	34,775,200	16,450,000	13,950,000	167,990,475
County Road 112 West (AW Grimes to CR110)	2,000,000	7,450,000	11,200,000	6,000,000	5,350,000	32,000,000
Gattis School Road - Segment 6	12,675,000	1,720,000				14,395,000
Kenny Ft. Segment 4	7,000,000	3,000,000				10,000,000
Red Bud North (US 79 to CR 117)	6,020,800	7,675,000	1,600,000			15,295,800
SH45 Frontage Roads	2,903,100	2,210,000				5,113,100
University Blvd	6,775,000					6,775,000
Street Maintenance Non-Arterial	1,233,946	4,300,000	4,300,000	4,300,000	4,300,000	18,433,946
Total	**$91,697,941**	**$76,080,180**	**$51,875,200**	**$26,750,000**	**$23,600,000**	**$ 270,003,321**

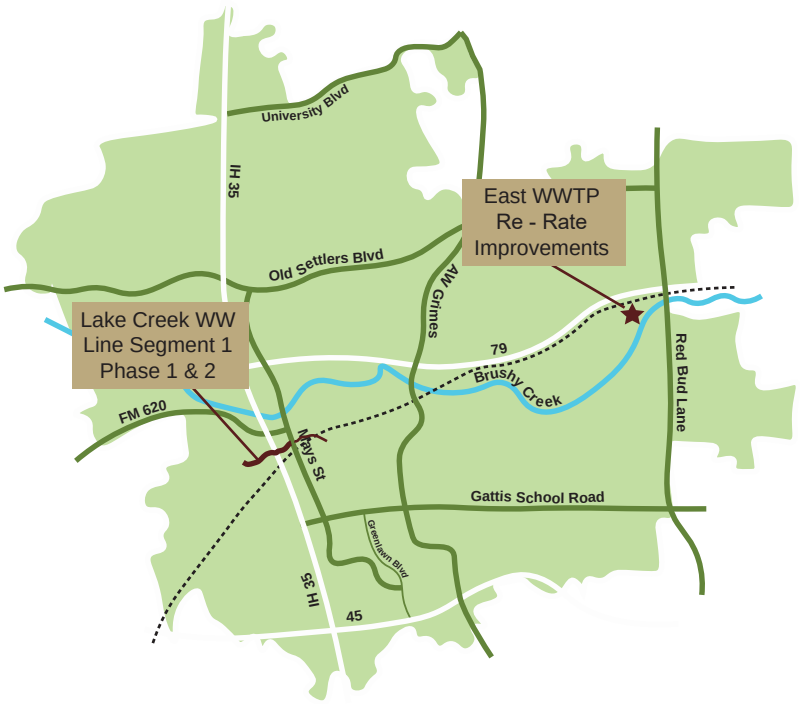
Funding Sources	2021	2022	2023	2024	2025	Total
CAMPO Funds	27,106,320	920,396				28,026,716
Federal/State/Local Grant Funds	1,219,198					1,219,198
Future CO Bond Issuance	45,785,947	30,000,000	20,000,000			95,785,947
Kalahari Bond Fuunds	4,484,858					4,484,858
Other Governmental Entity Funds	6,262,546	9,638,160	9,725,000	6,250,000	4,675,000	36,550,706
RR Trans & EcoDev Corp	5,605,126	31,221,624	17,850,200	16,200,000	14,625,000	85,501,950
General Self Financed Construction	1,233,946	4,300,000	4,300,000	4,300,000	4,300,000	18,433,946
Total	**$91,697,941**	**$76,080,180**	**$51,875,200**	**$26,750,000**	**$23,600,000**	**$ 270,003,321**



University Blvd.

WATER AND WASTEWATER UTILITIES

Utility Capital Improvements are projects designed to maintain, enhance, or expand the City's utility system to meet the increasing demand from the Round Rock community. Expanding the utility services is necessary to accommodate the City's current and future growth. Major renovations and repairs to the existing system keep the water system running efficiently and reduce future wastewater treatment cost by preventing ground water seeping into collector lines. The projects are funded through water and wastewater sales, impact fees, and issuance of revenue bonds.



Projects	2021	2022	2023	2024	2025	Total
Brushy Creek Regional WTP Phase 1C	400,050					400,050
Brushy Creek Regional WTP Phase 1D				336,042		336,042
BRCUA Phase 2 Deep Water & Raw Waterline Planning	2,704,361	273,913				2,978,274
BRCUA Phase 2 Deep Water & Raw Waterline CON		9,000,000	9,000,000	9,000,000	9,000,000	36,000,000
East WWTP Re-Rate Improvements	44,770,000	37,963,000	11,902,250			94,635,250
South Interceptor Manhole Rehab	350,000					350,000
Automated Meter Reading Ph 8	250,000	250,000				500,000
Chandler Creek 2 Wastewater Improvements	50,000	210,111	260,111			520,222
SCADA WW	300,000					300,000
Forest Creek WW Force Main Rehab	1,000,000	3,800,000				4,800,000
Brenda Lane 12" Waterline Annexation Improvements					2,074,000	2,074,000
Avery Center East 24" Waterline	500,000	2,204,000	1,456,000			4,160,000
Meadow Lake Waterline Improvements		250,000				250,000
Palm Valley Waterline Improvements, Phase 1	513,000	667,000				1,180,000
Misc Water Treatment Plant Improvements		500,000	500,000	500,000	500,000	2,000,000
Misc Water System Improvements	500,000	500,000	500,000	500,000	500,000	2,500,000
AC Pipe Bursting	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Tank Coating Rehab	1,500,000	1,030,860	2,502,650	1,750,000		6,783,510
McNeil GST Demoliation		46,000				46,000
Lake Stillhouse Zebra Mussel Control Project	510,000					510,000
Sam Bass Rd. Phase 1	6,000,000	4,369,000	4,000,000			14,369,000
SCADA Update - Water Portion	1,400,000					1,400,000
Reuse - Ext. to Stoney Point High School	550,000					550,000
Reuse - Forest Creek GC Reuse Line Rehab	500,000					500,000
Palm Valley 24" Waterline Improvements, Phase 2			100,000	902,000		1,002,000
East Loop Line Phase 2 54"			500,000	4,000,000	3,295,000	7,795,000
2020 Water Master Plan & Modeling Support	40,000	40,000	40,000	40,000		160,000
Future Water Master Plan Study				250,000		250,000
Future Water Impact Fee Study	49,800	70,000				119,800

Back to TOC

Projects	2021	2022	2023	2024	2025	Total
University/CR 110	900,000					900,000
Lake Georgetown Chemical Feed System	2,075,000					2,075,000
Reuse - Future Reuse Projects				1,000,000		1,000,000
Old Settlers 2 MG EST & Waterline					500,000	500,000
Chandler Creek 3 WW line					857,680	857,680
Lake Creek 4 WW Line Segment	2,235,053					2,235,053
WW Collection System Inspections & Rehab Program	2,403,983	1,863,907	1,957,295	2,500,000	2,500,000	11,225,185
McNutt Creek WW Line Segments D2	1,750,000	3,873,543				5,623,543
Lake Creek 1 WW Line Phase 1	300,000					300,000
Lake Creek 1 WW Line Phase 2	250,000	2,682,665				2,932,665
Kenny Fort 2/3 WW Line Upsize	750,000					750,000
WW Master Plan	25,000	25,000	25,000			75,000
McNutt Creek WW Line Segment C12				1,204,491		1,204,491
McNutt Creek WW Line Segment 15				527,897		527,897
McNutt Creek WW Line Segment D4				1,131,502		1,131,502
McNutt Creek WW Line Segment C2		500,000	2,313,794			2,813,794
Spanish Oak 1				1,491,858		1,491,858
McNutt Creek WW Line Segment C10	1,265,887					1,265,887
Wastewater Impact Fee Study	55,200					55,200
Kenny Fort Seg 2/3 Waterline	900,000					900,000
Kenny Fort 24" Waterline Seg4		3,185,374	1,500,000			4,685,374
Northeast Downtown Utility Imp. Phase 1	1,200,000					1,200,000
WTP & Lake Georgetown Pump Station Improvements	1,200,000					1,200,000
Sam Bass Rd. Phase 2	200,000	1,378,000				1,578,000
Total	**$79,397,334**	**$76,682,373**	**$38,557,100**	**$27,133,790**	**$21,226,680**	**$242,997,277**

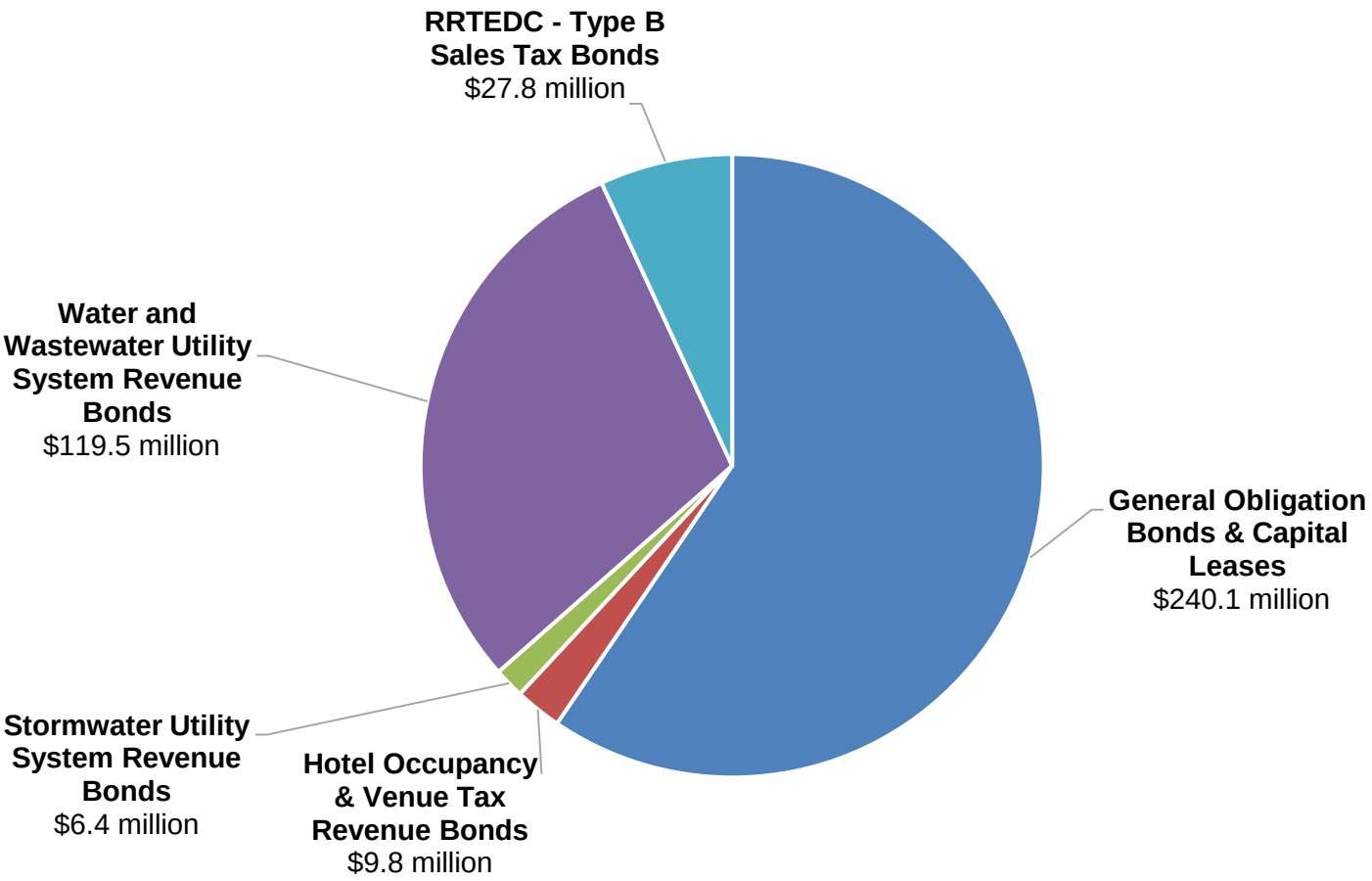
Funding Sources	2021	2022	2023	2024	2025	Total
Self-Finance Wastewater Construction	16,530,123	17,493,226	6,050,450	6,855,748	3,857,680	50,787,227
Self-Finance Water Construction	20,187,800	16,490,234	13,098,650	10,942,000	8,369,000	69,087,684
Regional Wastewater System Partners	10,375,000	14,625,000	5,408,000			30,408,000
Future Utility Revenue Bonds	29,200,000	18,800,000	5,000,000			53,000,000
Future BCRUA Revenue Bonds	3,104,411	9,273,913	9,000,000	9,336,042	9,000,000	39,714,366
Total	**$79,397,334**	**$76,682,373**	**$38,557,100**	**$27,133,790**	**$21,226,680**	**$242,997,277**

Water Treatment Plant

Back to TOC

OUTSTANDING DEBT

The City has $404 million in outstanding debt obligations. Like most governments, Round Rock uses municipal bonds to strategically fund large capital purchases like new road improvements, parks, water lines, trails, fire stations, public safety training facilities, and libraries. The outstanding debt is summarized by type in the chart and the table below.



		Amount Issued		10/1/20 Amount O/S (Net of Refunding)
General Obligation Bonds & Capital Leases	$	282,266,044	$	240,139,238
Hotel Occupancy & Venue Tax Revenue Bonds		12,170,000		9,780,000
Stormwater Utility System Revenue Bonds		8,000,000		6,350,000
Water and Wastewater Utility System Revenue Bonds		126,360,000		119,500,000
RRTEDC - Type B Sales Tax Bonds		42,380,000		27,785,000
Total	**$**	**471,176,044**	**$**	**403,554,238**

DEBT ISSUANCE POLICY

There is no direct debt limitation in the City Charter or under state law. The City operates under a Home Rule Charter authorized by the Texas Constitution which limits the maximum tax rate, for all City purposes, to be $2.50 per $100 of assessed valuation. Administratively, the Attorney General for the State of Texas will permit an allocation of up to $1.50 of the maximum $2.50 maximum tax rate for general obligation debt service. Assuming this maximum tax rate for debt service of $1.50 on the 2019 total assessed valuation of $14,647,779,369 at a 95% collection rate, property tax revenues of $208,730,856 could be generated for debt payment purposes. This revenue would be sufficient to cover the debt service on over $2.4 billion of bonds. Using this maximum limit of indebtedness the City is using just 11% of its debt capacity.

From a practical point of view, however, even though the City has the capacity to issue additional billions of dollars of bonds it will never likely come close to the maximum capacity. Round Rock is fiscally conservative when it comes to issuing debt and many factors are taken into account for each debt decision including prudence, need, affordability, and rating agency guidelines. Because of the City's history of smart prudent debt decisions, the City's general obligation bonds received a rating upgrade in October 2018 to AAA, the highest rating of credit worthiness. The Utility System and BCRUA both received a rating upgrade in December 2017 to AAA.

BOND ISSUANCES AND AUTHORIZATIONS

In November 2013, Round Rock residents approved four bond propositions totaling $123.6 million for capital projects to improve public safety, the library, and parks and recreation facilities.

- Proposition 1 - $16.5 million for Fire Department facilities
- Proposition 2 - $56.5 million for parks and recreation purposes
- Proposition 3 - $23.2 million for library facilities
- Proposition 4 - $27.4 million for police and fire training facilities

General Obligation Bonds		2014 1st Issuance Actual	2017 2nd Issuance Actual	2022 3rd Issuance Projected	Total
Proposition 1	Fire Facilities	7,000,000	9,500,000	-	**16,500,000**
Proposition 2	Parks & Recreation	46,225,000	10,275,000	-	**56,500,000**
Proposition 3	Library	1,500,000	-	21,700,000	**23,200,000**
Proposition 4	Public Safety Training	16,300,000	11,100,000	-	**27,400,000**
	Total	**$ 71,025,000**	**$ 30,875,000**	**$ 21,700,000**	**$ 123,600,000**

FUTURE DEBT ISSUANCES

In the next several years, the City will be issuing a higher amount of debt than usual to fund the Road Expansion Program, the new Library, stormwater projects, additional Fire Stations, and reimburse the City for construction costs and infrastructure costs incurred on the Kalahari project.

Type/Purpose		FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	Total
Kalahari-Related Debt Issuances							
Type B Sales Tax Revenue Bonds	Convention Center (Taxable Debt)	21.3M					21.3M
COs	Offsite Infrastructure	15.4M					15.4M
COs	Onsite Infrastructure	15.4M					15.4M
Sub-Total Kalahari-Related Debt		**52.1M**					**52.1M**
Stormwater Fund							
Utility Revenue Bonds	Capital Projects		6.0M	7.5M	7.6M	3.9M	25.0M
Sub-Total Stormwater Debt		**-**	**6.0M**	**7.5M**	**7.6M**	**3.9M**	**25.0M**
Capital Lease and/or Limited Tax Notes (market dependent)							
5 Year Capital Lease	Fleet Replacement	3.0M	3.0M	3.0M	3.0M	3.0M	15.0M
Sub-Total Stormwater Debt		**3.0M**	**3.0M**	**3.0M**	**3.0M**	**3.0M**	**15.0M**
General Obligation Debt Issuances							
GOs/COs	Library		21.7M	6.0M			27.7M
COs	Fire		8.0M				8.0M
COs	PARD - Trails	2.0M					2.0M
COs	Roads	30.0M	30.0M	20.0M			80.0M
Sub-Total Tax Supported Debt		**32.0M**	**59.7M**	**26.0M**			**117.7M**
Citywide Debt Issuances		**$87.1M**	**$68.7M**	**$36.5M**	**$10.6M**	**$6.9M**	**$209.8M**

GENERAL FUND DEBT

The General Fund issues debt in the form of General Obligation (GO) Bonds, Refunding Bonds, Certificates of Obligation (COs), and Capital Leases. GO Bonds may only be issued with a majority approval of Round Rock's voters and are limited in use for the acquisition or improvement of real property. Refunding Bonds are issued to refinance existing debt when the market conditions allow the City to achieve significant cost savings in future debt payments. COs are issued for a particular limited purpose such as road improvements. The City uses Capital Lease financing to replace fleet and other large equipment and for major Information Technology system upgrades.

SUMMARY OF OUTSTANDING GENERAL FUND DEBT

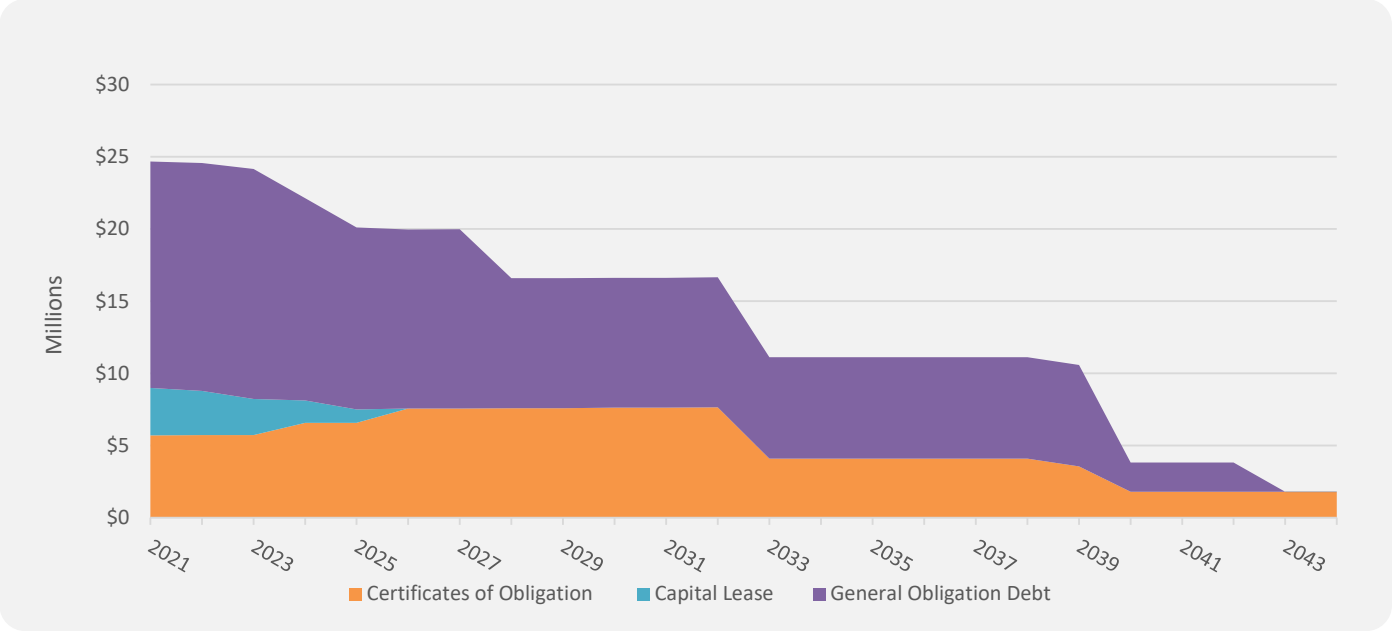
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/20 Amount Oustanding (Net of Refunding)
2020 Combined Tax/Rev COs		5/21/2020	8/15/2032	30,000,000	30,000,000
2020 GO Refunding Bonds	3.50 - 5.00	5/21/2020	9/30/2027	6,980,000	6,980,000
2019 GO Refunding Bonds	3.00 - 5.00	7/29/2019	9/30/2027	12,210,000	10,880,000
2019 Combined Tax/Rev COs	2.00 - 4.00	5/20/2019	9/30/2044	27,250,000	27,250,000
2018 Combined Tax/Rev COs	3.00 - 5.00	12/4/2018	9/30/2038	6,915,000	6,915,000
2017 GO Bonds	3.00 - 5.00	5/23/2017	9/30/2042	28,585,000	28,585,000
2016 GO Refunding Bonds	2.00 - 4.00	6/14/2016	8/15/2032	6,995,000	5,005,000
2015 GO Refunding Bonds	4.00 - 5.00	1/15/2015	8/15/2032	32,465,000	24,335,000
2014 Combined Tax/Rev COs	2.00 - 5.00	12/18/2014	8/15/2039	27,270,000	23,860,000
2014A GO Refunding Bonds	2.00 - 5.00	5/20/2014	8/15/2021	10,465,000	270,000
2014 GO Bonds	3.00 - 5.00	3/6/2014	8/15/2039	66,885,000	62,845,000
2013 GO Refunding Bonds	0.50 - 2.00	5/21/2013	8/15/2024	8,615,000	2,320,000
Capital Leases - existing	Var.	Var.	Var.	13,131,044	6,394,238
Limited Tax Notes - FY 2020	Var.	Var.	8/15/2025	4,500,000	4,500,000
			Total	**$ 282,266,044**	**$ 240,139,238**

*Note: Due to favorable interest rates at the time of issuance, the first set of 2013 Voter Authorized GO bonds was issued at a premium, reducing the face value to $66,885,000. The total authorization used on this issue was $71,000,000.

PURPOSE OF GENERAL FUND DEBT ISSUED

Issue	Purpose
2020 GO Refunding Bonds	Partial refund of prior debt for 2011 Refunding Bonds
2020 Combined Tax/Rev Cos	Transportation improvements
2019 GO Refunding Bonds	Partial refund of prior debt for 2010 GO Bonds
2019 Combined Tax/Rev COs	Transportation improvements
2018 Combined Tax/Rev COs	Luther Peterson Public Works Facility
2017 GO Bonds	Fire stations, Park & Recreation facilities, Public Safety Training Facility
2016 GO Refunding Bonds	Partial refund of prior debt for Park and Recreation facilities
2015 GO Refunding Bonds	Partial refund of prior debt for transportation and building improvements
2014 Combined Tax/Rev COs	Transportation improvements
2014A GO Refunding Bonds	Partial refund of prior debt
2014 GO Bonds	Fire stations, Park & Recreation facilities, Library facility, Public Safety Training Facilit
2013 GO Refunding Bonds	Partial refund of prior debt
2011 GO Refunding Bonds	Partial refund of prior debt

SCHEDULE OF GENERAL FUND DEBT



Year End September 30	Certificates Of Obligation	Capital Lease & LTNs	Voter Approved General Obligation Debt	Total Requirements
2021	$ 5,709,250	$ 3,282,327	$ 15,685,639	$ 24,677,217
2022	5,737,986	3,046,967	15,788,910	24,573,863
2023	5,737,895	2,499,415	15,921,537	24,158,847
2024	6,577,802	1,545,672	14,003,982	22,127,456
2025	6,578,914	935,638	12,586,173	20,100,724
2026	7,561,411	-	12,397,408	19,958,819
2027	7,576,247	-	12,399,344	19,975,590
2028	7,587,365	-	9,003,206	16,590,571
2029	7,594,717	-	8,994,006	16,588,723
2030	7,622,351	-	9,002,656	16,625,007
2031	7,622,453	-	8,999,706	16,622,159
2032	7,646,563	-	9,004,156	16,650,719
2033	4,102,450	-	7,022,256	11,124,706
2034	4,102,400	-	7,023,219	11,125,619
2035	4,103,169	-	7,022,819	11,125,988
2036	4,104,600	-	7,022,731	11,127,331
2037	4,101,513	-	7,017,306	11,118,819
2038	4,103,906	-	7,019,306	11,123,213
2039	3,571,425	-	7,022,619	10,594,044
2040	1,812,600	-	2,019,400	3,832,000
2041	1,813,000	-	2,022,600	3,835,600
2042	1,811,000	-	2,022,800	3,833,800
2043	1,811,600	-	-	1,811,600
2044	1,809,600	-	-	1,809,600
	$ 120,800,215	**$ 11,310,019**	**$ 199,001,780**	**$ 331,112,015**

TYPE B FUND DEBT

The Round Rock Transportation and Economic Development Corporation (or "Type B") Fund issues debt for transportation and economic development related projects. The corporation has used State infrastructure loans to finance transportation improvements and issues sales tax revenue bonds for projects that will generate future sales tax revenues. The Type B Fund has a dedicated revenue source of a 0.5 cent local option sales tax.

SUMMARY OF OUTSTANDING TYPE B DEBT

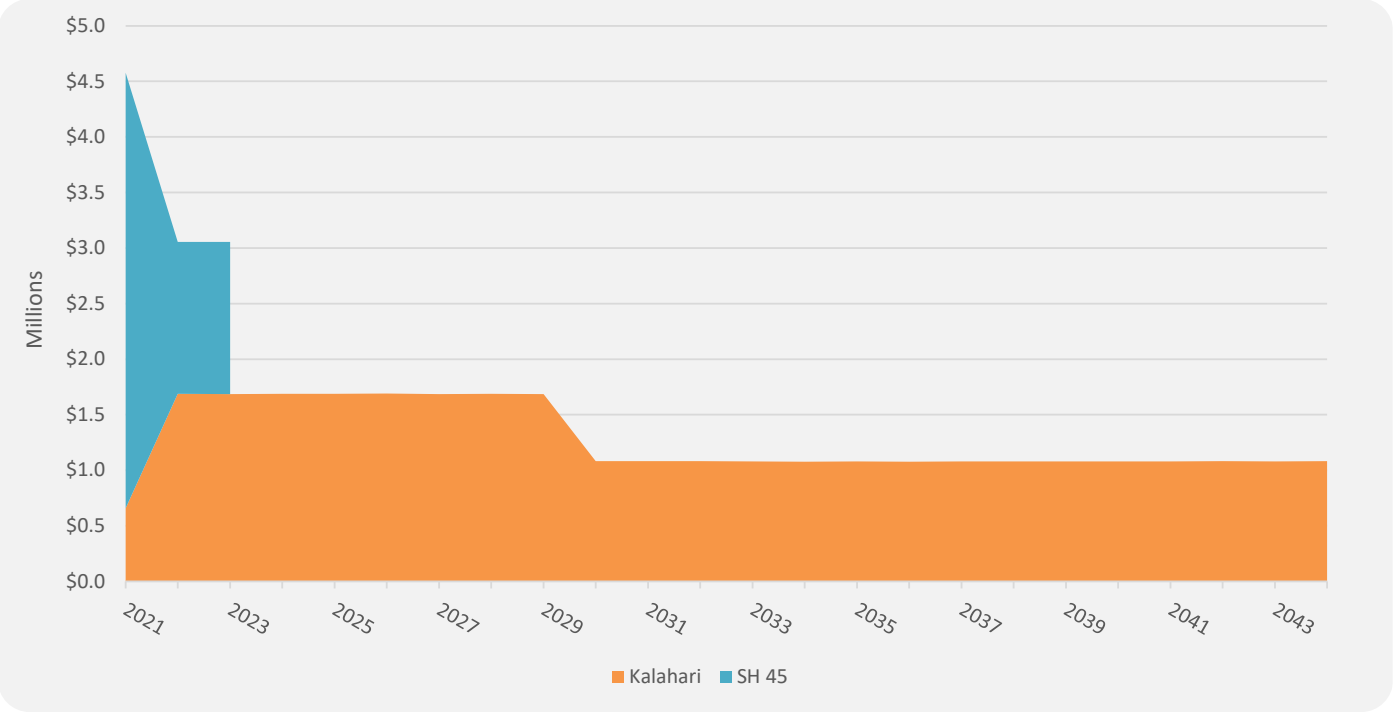
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/20 Amount Outstanding (Net of Refunding)
2019 Sales Tax Revenue Bonds	3.63	7/25/2019	2/15/2033	$ 21,310,000	$ 21,310,000
2017 Sales Tax Refunding Bonds	1.78	7/6/2017	9/30/2023	10,140,000	4,585,000
2015 Sales Tax Refunding Bonds	1.56	5/20/2015	8/15/2021	10,930,000	1,890,000
			Total	**$ 42,380,000**	**$27,785,000**

PURPOSE OF TYPE B FUND ISSUED DEBT

Issue	Purpose
2019 Sales Tax Revenue Bonds	Kalahari Project (Self Supporting)
2017 Sales Tax Refunding Bonds	Partial refund of prior debt for transportation improvements
2015 Sales Tax Refunding Bonds	Partial refund of prior debt for transportation improvements

Kalahari Resort's ribbon cutting was held on November 12, 2020.

SCHEDULE OF TYPE B FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2021	$6,475,000	$111,097	$3,810,000	$3,921,097
2022	2,665,000	47,437	1,320,000	1,367,437
2023	1,345,000	23,941	1,345,000	1,368,941
Type B - *SH 45 Improvements*		**$ 182,475**	**$ 6,475,000**	**$ 6,657,475**

Kalahari Resorts (Self-Supporting)

Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2021	$ 21,310,000	$ 657,279	$ -	$ 657,279
2022	21,310,000	657,279	1,030,000	1,687,279
2023	20,280,000	635,103	1,050,000	1,685,103
2024	19,230,000	611,709	1,075,000	1,686,709
2025	18,155,000	587,221	1,100,000	1,687,221
2026	17,055,000	559,666	1,130,000	1,689,666
2027	15,925,000	530,229	1,155,000	1,685,229
2028	14,770,000	498,709	1,190,000	1,688,709
2029	13,580,000	465,758	1,220,000	1,685,758
2030	12,360,000	430,879	650,000	1,080,879
2031	11,710,000	411,515	670,000	1,081,515
2032	11,040,000	391,221	690,000	1,081,221
2033	10,350,000	369,976	710,000	1,079,976
2034	9,640,000	347,405	730,000	1,077,405
2035	8,910,000	323,833	755,000	1,078,833
2036	8,155,000	296,804	780,000	1,076,804
2037	7,375,000	268,880	810,000	1,078,880
2038	6,565,000	239,882	840,000	1,079,882
2039	5,725,000	209,810	870,000	1,079,810
2040	4,855,000	178,664	900,000	1,078,664
2041	3,955,000	145,544	935,000	1,080,544
2042	3,020,000	111,136	970,000	1,081,136
2043	2,050,000	75,440	1,005,000	1,080,440
2044	1,045,000	38,456	1,045,000	1,083,456
Type B - Kalahari Resorts		**$ 9,042,399**	**$ 21,310,000**	**$ 30,352,399**

HOTEL OCCUPANCY TAX (HOT) FUND DEBT

The Hotel Occupancy Tax (HOT) Fund issues debt for capital projects that promote tourism and increase the number of visitors to the City. The HOT Fund issues revenue bonds for projects that will increase future Hotel Occupancy Tax revenues. In August 2018, the Hotel Occupancy Tax Revenue Bonds received a rating upgrade from A to A+ from Standard & Poor's.

SUMMARY OF OUTSTANDING HOT FUND DEBT

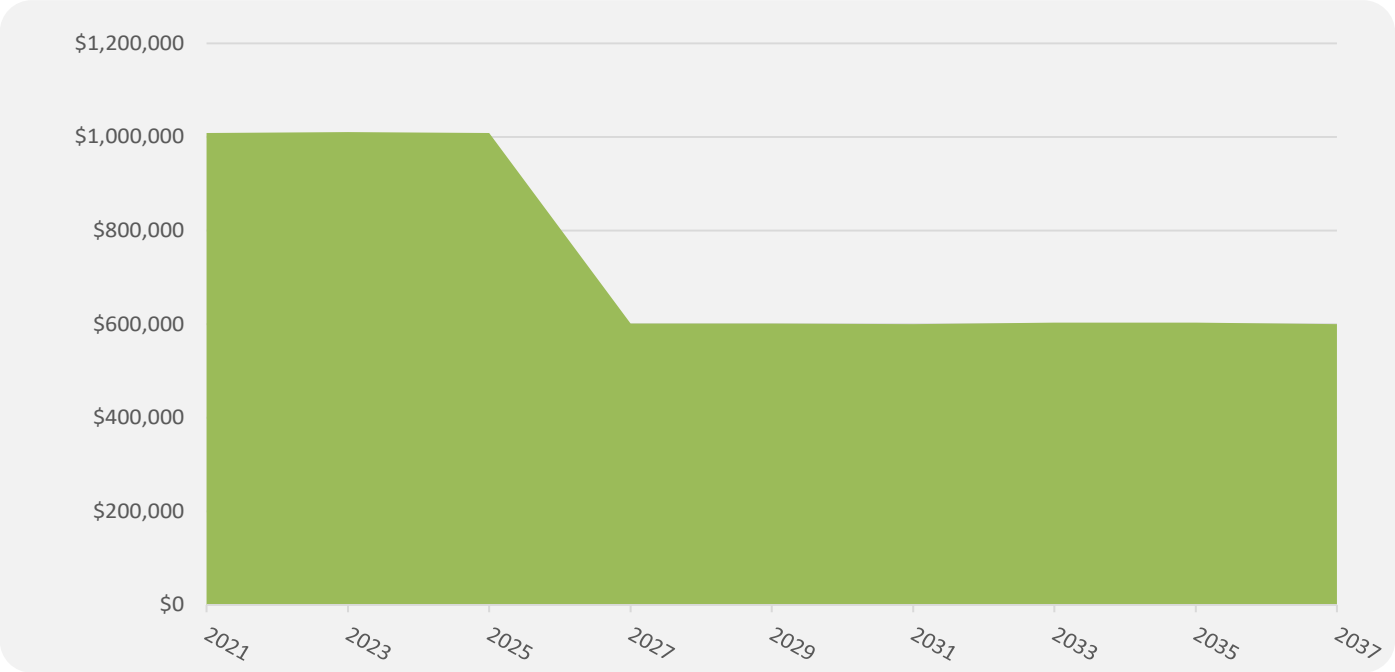
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/20 Amount Outstanding (Net of Refunding)
2016 HOT Refunding Bonds	2.00 - 4.00	8/15/2016	12/1/2024	$ 4,455,000	$ 2,905,000
2012 HOT Revenue Bonds	2.00 - 4.00	2/28/2012	12/1/2037	7,715,000	6,875,000
			Total	**$ 12,170,000**	**$ 9,780,000**

PURPOSE OF HOT FUND ISSUED DEBT

Issue	Purpose
2016 HOT Refunding Bonds	Partial refund of prior debt for the Dell Diamond
2012 HOT Revenue Bonds	Sports Center

The Dell Diamond

SCHEDULE OF HOT FUND DEBT PAYMENTS



Year Ending September 30	Beginning of Year	Interest	Principal	Total Requirements
2021	$ 9,780,000	$ 343,280	$ 665,000	$ 1,008,280
2022	9,115,000	317,505	690,000	1,007,505
2023	8,425,000	290,680	720,000	1,010,680
2024	7,705,000	262,780	745,000	1,007,780
2025	6,960,000	233,805	775,000	1,008,805
2026	6,185,000	213,180	390,000	603,180
2027	5,795,000	201,330	400,000	601,330
2028	5,395,000	189,180	410,000	599,180
2029	4,985,000	176,655	425,000	601,655
2030	4,560,000	163,755	435,000	598,755
2031	4,125,000	150,255	450,000	600,255
2032	3,675,000	135,840	465,000	600,840
2033	3,210,000	118,700	485,000	603,700
2034	2,725,000	99,000	500,000	599,000
2035	2,225,000	78,500	525,000	603,500
2036	1,700,000	57,100	545,000	602,100
2037	1,155,000	34,900	565,000	599,900
2038	590,000	11,800	590,000	601,800
		$ 3,078,245	**$ 9,780,000**	**$ 12,858,245**

UTILITY FUND DEBT

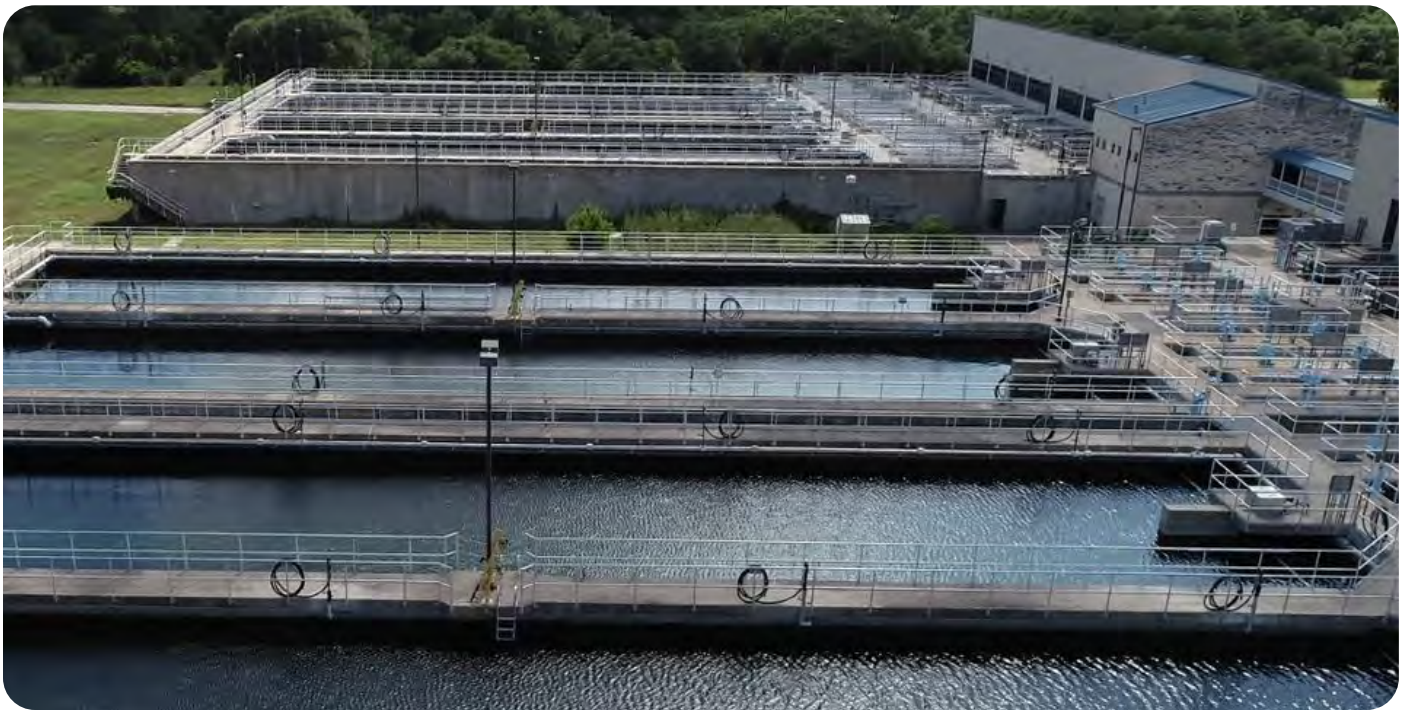
The Utility Fund issues debt for improvements and expansions to the City's water and wastewater utility systems. The fund uses revenue bonds with future debt payments paid by water and wastewater revenues in the form of customer service charges. In December 2017, the Utility System Revenue Bonds and BCRUA Revenue Bonds both received rating upgrades from AA+ to AAA from Standard & Poor's.

SUMMARY OF OUTSTANDING UTILITY FUND DEBT

Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/20 Amount Outstanding (Net of Refunding)
2017 BCRWWS Refunding Bonds	3.00 - 5.00	12/21/2017	9/30/2039	$ 32,785,000	$ 29,300,000
2017 BCRUA Revenue Bonds	1.00 - 2.30	11/16/2017	8/1/2037	4,435,000	3,820,000
2016 BCRWWS Refunding Bonds	2.00 - 5.00	6/14/2016	8/1/2035	35,185,000	34,540,000
2016 BCRUA Refunding Bonds	3.00 - 5.00	8/15/2016	8/1/2038	53,955,000	51,840,000
			Total	**$ 126,360,000**	**$ 119,500,000**

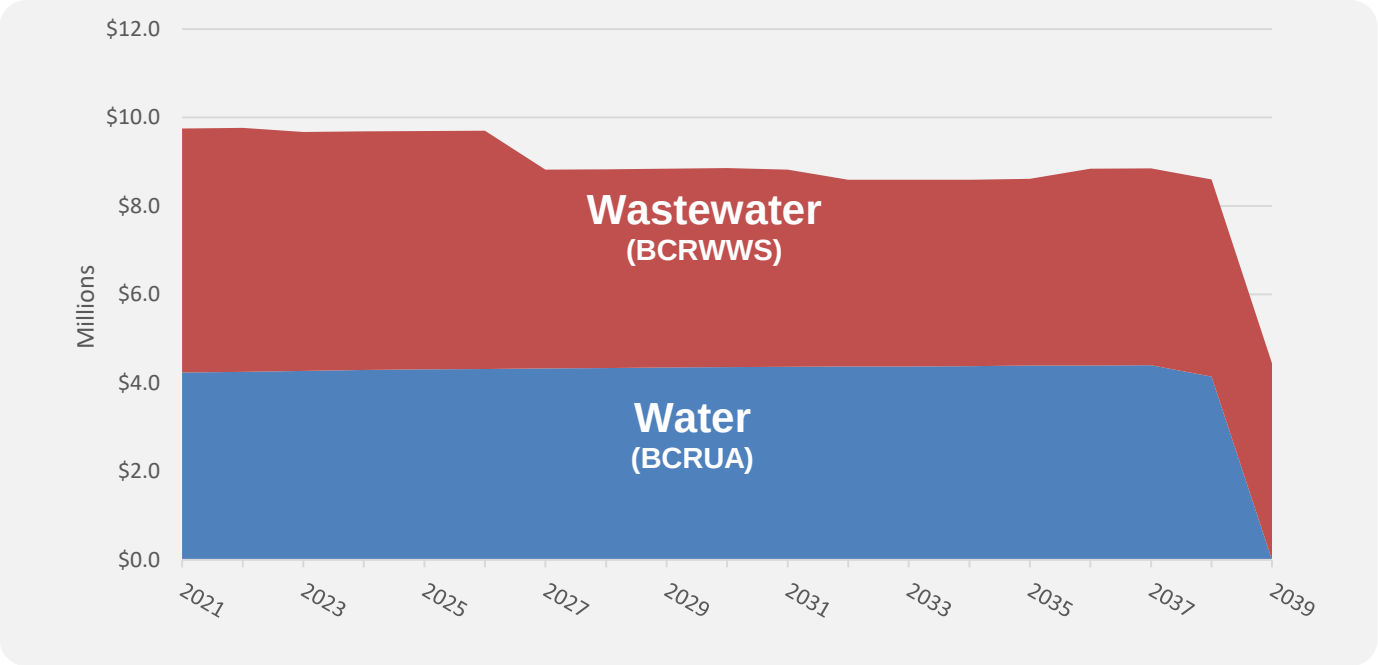
PURPOSE OF UTILITY FUND ISSUED DEBT

Issue	Purpose
2017 BCRWWS Refunding Bonds	Partial refund of prior debt for Regional wastewater system
2017 BCRUA Revenue Bonds	Round Rock's portion of an expansion of the water treatment plant
2016 BCRWWS Refunding Bonds	Partial refund of prior debt for Regional wastewater system
2016 BCRUA Refunding Bonds	Partial refund of prior debt for Regional water system



Round Rock Water Treatment Plant

SCHEDULE OF UTILITY FUND DEBT PAYMENTS



Year Ending September 30	BCRUA Water	BCRWWS Wastewater	Total Utility Debt
2021	$ 4,235,606	$ 5,516,400	$ 9,752,006
2022	4,253,246	5,509,650	9,762,896
2023	4,271,846	5,400,950	9,672,796
2024	4,291,375	5,393,750	9,685,125
2025	4,306,521	5,389,450	9,695,971
2026	4,317,380	5,386,700	9,704,080
2027	4,328,871	4,495,450	8,824,321
2028	4,335,925	4,492,575	8,828,500
2029	4,350,929	4,492,950	8,843,879
2030	4,358,233	4,498,800	8,857,033
2031	4,362,115	4,462,175	8,824,290
2032	4,370,761	4,221,175	8,591,936
2033	4,373,920	4,219,525	8,593,445
2034	4,381,608	4,213,725	8,595,333
2035	4,393,467	4,218,125	8,611,592
2036	4,395,067	4,447,125	8,842,192
2037	4,401,104	4,447,113	8,848,217
2038	4,145,750	4,450,300	8,596,050
2039	-	4,446,263	4,446,263
	$ 77,873,722	**$ 89,702,201**	**$ 167,575,923**

STORMWATER FUND DEBT

The Stormwater Fund issues debt for improvements and expansions to the City's drainage and stormwater utility systems. The Fund uses revenue bonds with future debt payments paid by drainage utility revenues in the form of customer service charges.

SUMMARY OF OUTSTANDING STORMWATER FUND DEBT

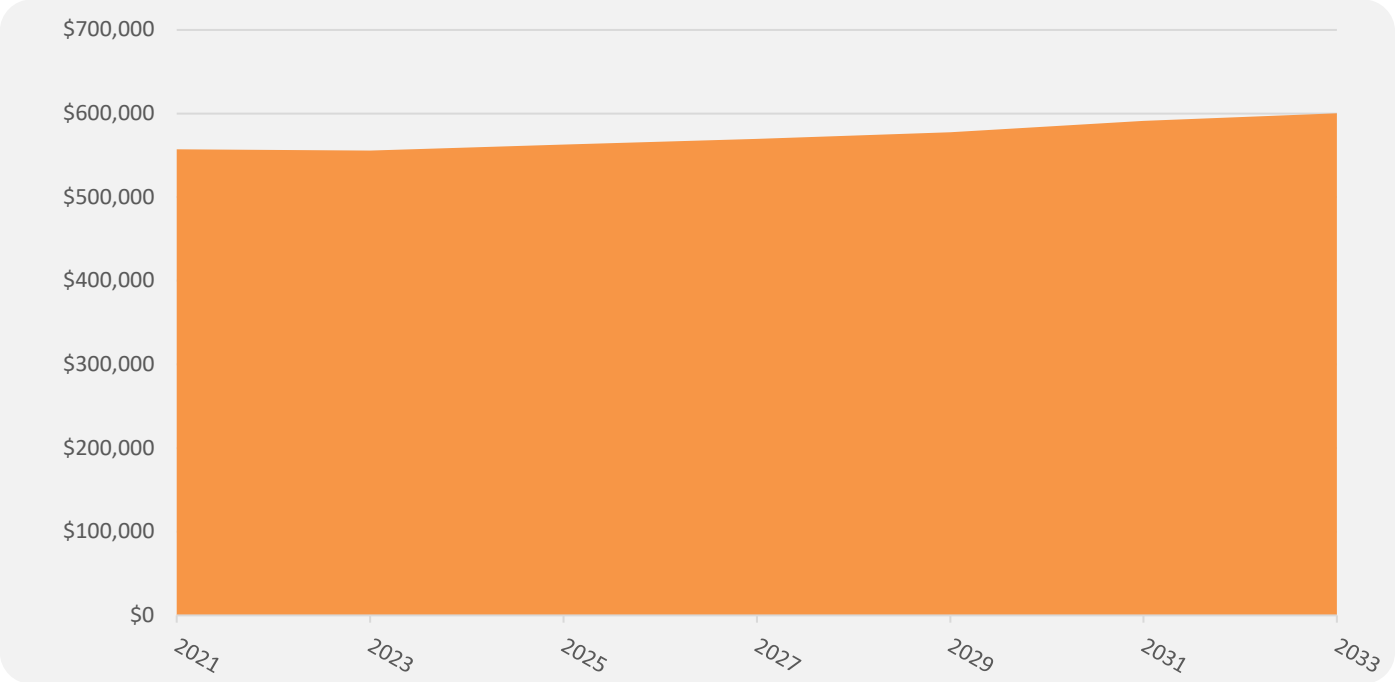
Issue	Interest Rates (%)	Date of Issue	Date of Maturity	Amount Issued	10/1/19 Amount Oustanding (Net of Refunding)
2014 Stormwater System Revenue Bonds	2.00 - 4.00	5/29/2014	8/1/2034	$ 8,000,000	$ 6,350,000
			Total	**$ 8,000,000**	**$ 6,350,000**

PURPOSE OF STORMWATER FUND ISSUED DEBT

Issue	Purpose
2014 Stormwater System Revenue Bonds	Stormwater improvements

Brushy Creek at Veterans Park.

SCHEDULE OF STORMWATER FUND DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2021	$ 6,350,000	$ 202,181	$ 355,000	$ 557,181
2022	5,995,000	187,981	365,000	552,981
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,882	405,000	562,882
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,382	470,000	577,382
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,182	515,000	591,182
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
		$ 1,696,676	**$ 6,350,000**	**$ 8,046,676**

DEBT RATINGS

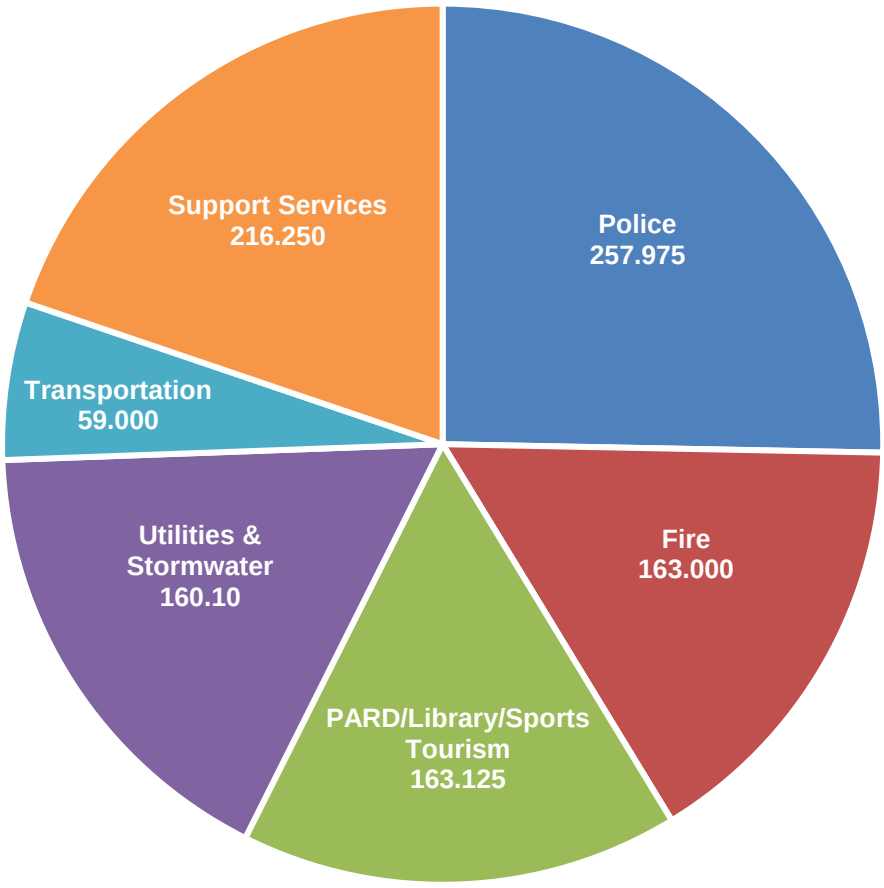
	Agency	Rating	Date
General Obligation	Standard & Poor's	AAA	April 2019
	Moody's	Aa1	Feb 2014
Utility	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa2	April 2010
BCRUA	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa3	Jan 2008
Type B	Standard & Poor's	A+	April 2019
	Moody's	Aa3	Apr 2010
	Fitch	AA	Mar 2015
Hotel	Standard & Poor's	A+	Aug 2018
	Fitch	A+	Mar 2015

The Debt Rating represents the credit worthiness of corporate and government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

In October 2018, the City's General Obligation (GO) bonds received a rating upgrade to AAA from Standard & Poor's, the highest credit rating possible. This marks the second time in less than a year that the City's fiscal worthiness has been recognized with an AAA rating. Round Rock is one of only eight cities in Texas with AAA ratings for both General Obligation and Utility debt and one of thirty six cities in Texas with a AAA for GO Debt. The highest rating will bring lower interest rates for future debt issuances, which reduces the City's borrowing costs. Standard & Poor's noted the upgrade "reflects Round Rock's very strong economy and maintenance of a strong financial position.. (and) very strong management, with strong financial policies and practices."

Note: All hotel tax backed debt nationwide is on credit watch.

SUMMARY OF FTES BY FUNCTION



Function	FY 2018 Actual	FY 2019 Actual	FY 2020 Revised	FY 2021 Adopted	% of Total
Police	250.900	253.975	257.975	257.975	25.2%
Fire	158.000	162.000	163.000	163.000	16.1%
PARD/Library/Sports Tourism	157.375	161.125	163.125	163.125	16.0%
Utilities & Stormwater	123.100	143.100	160.100	160.100	14.2%
Transportation	71.000	75.000	59.000	59.000	7.4%
Support Services	204.500	213.000	216.250	216.250	21.1%
Total	**964.875**	**1,008.200**	**1,019.450**	**1,019.450**	**100.0%**

SUMMARY OF FTES BY FUND

	2018 Actual	2019 Actual	2020 Revised	2021 Adopted	FY20-FY21 Change
General Fund	790.750	810.575	822.825	822.825	0.000
Utility Fund	130.125	150.625	150.625	150.625	0.000
Stormwater Fund	22.000	24.000	23.000	23.000	0.000
Hotel Occupancy Tax Fund	4.000	4.000	5.000	5.000	0.000
Sports Center Fund	13.500	13.500	11.000	11.000	0.000
Multipurpose Field Complex Fund	4.500	5.500	7.000	7.000	0.000
Total	**964.875**	**1008.200**	**1019.450**	**1019.450**	**0.000**

HELD FTES BY FUND

GENERAL FUND	FTE
Fire	
Civilian	2.000
Sworn	8.000
General Services	2.000
Information Technology	2.000
Parks & Recreation	4.750
Planning	2.000
Police	
Civilian	2.000
Sworn	1.000
General Fund Total	**23.750**

CITYWIDE NEW FTE TOTAL 23.75

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
ADMINISTRATION				
City Manager	N/A	1.000	1.000	1.000
Assistant City Manager	EX	2.000	2.000	2.000
Administrative Associate	207	1.000	1.000	1.000
Administrative Technician	206	1.500	1.500	1.500
Management Analyst	111	1.000	0.000	0.000
Assistant to the City Manager	112	1.000	2.000	2.000
City Clerk	EX	1.000	1.000	1.000
Deputy City Clerk	110	1.000	1.000	1.000
Executive Administrative Assistant	108	1.000	1.000	1.000
	TOTAL	**10.500**	**10.500**	**10.500**
COMMUNICATIONS AND MARKETING				
Communications				
Communications Director	EX	1.000	1.000	1.000
Assistant Communications Director	EX	0.000	1.000	1.000
Communications & Marketing Manager	112	1.000	0.000	0.000
Web/Graphic Design Coordinator	212	1.000	1.000	1.000
Multi-Media Specialist	214	1.000	1.000	1.000
Public Information Specialist	110	2.000	2.000	2.000
Arts and Culture				
Arts Director	112	1.000	1.000	1.000
	TOTAL	**7.000**	**7.000**	**7.000**
FINANCE				
Administration				
Chief Financial Officer (CFO)	EX	1.000	1.000	1.000
Accountant - Senior	108	4.000	4.000	4.000
Accounting Manager	113	3.000	3.000	3.000
Accounting Supervisor	110	3.000	3.000	3.000
Accounting Technician	207	3.000	3.000	3.000
Administrative Assistant	209	1.000	1.000	1.000
Budget Analyst	108	2.000	2.000	2.000
Budget Technician	210	0.000	0.000	0.000
Deputy CFO	EX	1.000	1.000	1.000
Senior Accounting Technician	209	3.000	3.000	3.000
Payroll Technician	209	1.500	1.500	1.500
Municipal Court				
Court Bailiff	207	1.250	1.250	1.250
Court Clerk Administrator	114	1.000	1.000	1.000
Deputy Court Clerk	207	4.000	5.000	5.000
Deputy Court Clerk Administrator	110	1.000	1.000	1.000
Deputy Court Clerk Coordinator	210	1.000	1.000	1.000
Juvenile Case Manager	208	1.000	1.000	1.000
Supervisor Municipal Court	109	1.000	1.000	1.000
Purchasing				
Contract Specialist	108	1.000	1.000	1.000
Purchaser	211	3.000	3.000	3.000
Purchasing Manager	113	1.000	1.000	1.000
Purchasing Supervisor	110	1.000	1.000	1.000
Purchasing Technician	208	2.000	1.000	1.000
Utility Billing				
Customer Service Coordinator	210	1.000	1.000	1.000
Customer Service Representative	205	8.000	9.000	9.000
Manager - Utility Billing	112	1.000	1.000	1.000
Meter Services Representative	206	3.000	3.000	3.000
Supervisor - Meter Service	212	1.000	1.000	1.000
Supervisor - Utility Billing	109	2.000	2.000	2.000
	TOTAL	**56.750**	**57.750**	**57.750**

(1) Transferred to Planning in FY 2018

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
FIRE				
Administration				
Fire Chief	EX	1.000	1.000	1.000
Administrative Assistant	209	2.000	2.000	2.000
Administrative Associate	207	2.000	2.000	2.000
Administrative Manager	111	1.000	1.000	1.000
Assistant Fire Chief	EX	2.000	2.000	2.000
Asst. Emergency Management Coord.	111	1.000	1.000	1.000
Battalion Chief	CSPS	5.000	5.000	5.000
Captain	CSPS	4.000	4.000	4.000
Driver	CSPS	2.000	2.000	2.000
Emergency Management Coord.	113	1.000	1.000	1.000
Lieutenant	CSPS	5.000	5.000	5.000
Logistics Officer	210	3.000	3.000	3.000
Central Fire				
Battalion Chief	CSPS	4.000	4.000	4.000
Driver	CSPS	32.000	32.000	32.000
Captain	CSPS	12.000	12.000	12.000
Firefighter	CSPS	66.000	67.000	67.000
Lieutenant	CSPS	19.000	19.000	19.000
	TOTAL	**162.000**	**163.000**	**163.000**

CSPS - Civil Service Pay Structure

GENERAL SERVICES				
Facility Maintenance				
General Services Director	EX	1.000	1.000	1.000
Assistant General Services Director	EX	1.000	1.000	1.000
Administrative Assistant	209	1.000	1.000	1.000
Administrative Associate	207	1.000	3.000	3.000
Custodian	203	11.000	11.000	11.000
Custodian Supervisor	211	1.000	1.000	1.000
Downtown Maintenance Tech		1.000	1.000	1.000
Electrician Journeyman	210	1.000	1.000	1.000
Facility Maintenance Manger	113	1.000	1.000	1.000
Facility Maintenance Superintendent	111	1.000	1.000	1.000
Facility Maintenance Tech	206	6.000	5.000	5.000
HVAC Tech	209	1.000	2.000	2.000
Building Construction				
Administrative Associate	207	1.000	0.000	0.000
Building Construction Manager	111	1.000	1.000	1.000
Building Construction Superintendent	111	3.000	3.000	3.000
Development Services Manager	113	1.000	1.000	1.000
Vehicle Maintenance				
Administrative Associate	207	0.000	1.000	1.000
Parts Supervisor	209	1.000	1.000	1.000
Fleet Operations Manager	113	1.000	1.000	1.000
Fleet Operations Superintendent	111	1.000	1.000	1.000
Fleet Operations Supervisor	212	2.000	1.000	1.000
Mechanic	209	9.000	7.000	7.000
Mechanic - Public Safety	210	3.000	5.000	5.000
Parts Inventory Specialist	207	2.000	2.000	2.000
	TOTAL	**52.000**	**53.000**	**53.000**
HUMAN RESOURCES				
Human Resources Director	EX	1.000	1.000	1.000
Human Resources Assistant Director	EX	1.000	1.000	1.000
Administrative Assistant	209	0.750	1.000	1.000
Benefits Manager	112	1.000	1.000	1.000
Human Resources Assistant	207	1.000	1.000	1.000
Human Resources Generalist	110	1.000	1.000	1.000
Human Resources Specialist	211	3.000	3.000	3.000
HR Compensation/HRIS Administrator	111	1.000	1.000	1.000
Organizational Development Trainer	110	1.000	1.000	1.000
Safety Coordinator	109	1.000	1.000	1.000
Safety/Risk Manager	112	1.000	1.000	1.000
	TOTAL	**12.750**	**13.000**	**13.000**

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
INFORMATION TECHNOLOGY				
Chief Information Officer	EX	1.000	1.000	1.000
Assistant IT Director	EX	1.000	1.000	1.000
Computer Support Technician	212	3.000	3.000	3.000
Manager - IT	114	3.000	3.000	3.000
GIS Analyst[1]	212	0.000	0.000	0.000
GIS Analyst Senior	114	1.000	1.000	1.000
Infrastructure Manager	114	1.000	0.000	0.000
Logistics Officer - IT	211	1.000	1.000	1.000
Network Administrator	112	2.000	3.000	3.000
Systems Administrator[2]	112	6.000	6.000	6.000
Systems Analyst	112	1.000	1.000	1.000
	TOTAL	**20.000**	**20.000**	**20.000**

(1) 2 GIS Analysts transferred to Planning in FY 2019

(2) One position transferred from PARD in FY 2019

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
LIBRARY				
Administration				
Library Director	EX	1.000	1.000	1.000
Administrative Associate	207	1.000	1.000	1.000
Librarian	108	3.000	3.000	3.000
Library Assistant	206	3.000	4.000	4.000
Library Manager	112	1.000	1.000	1.000
Children				
Librarian	108	3.000	3.000	3.000
Library Assistant	206	1.500	0.000	0.000
Library Associate	204	0.500	0.500	0.500
Library Manager	112	1.000	1.000	1.000
Library Program Coordinator	210	0.000	1.000	1.000
Public Services				
Assistant Library Director	EX	1.000	1.000	1.000
Adult Services Assistant	206	0.500	0.000	0.000
Librarian	108	3.000	3.000	3.000
Library Assistant	206	2.000	2.000	2.000
Library Associate	204	6.000	6.000	6.000
Library Page	201	1.250	1.250	1.250
Library Supervisor	110	3.000	3.000	3.000
Senior Library Manager	113	0.000	1.000	1.000
	TOTAL	**31.750**	**32.750**	**32.750**

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
PARKS AND RECREATION				
Administration				
PARD Director	EX	1.000	1.000	1.000
Administrative Assistant	209	1.000	1.000	1.000
Administrative Associate	207	3.500	3.500	3.500
Assistant PARD Director	EX	1.000	1.000	1.000
Business Systems Analyst[1]	210	0.000	0.000	0.000
Marketing & Events Coordinator	110	2.000	2.000	2.000
Park Development Manager	112	1.000	1.000	1.000
Park Development Specialist	109	2.000	2.000	2.000
Park Ranger	210	3.500	3.500	3.500
Park Ranger - Senior	212	1.000	1.000	1.000
Athletics				
Athletics/Aquatics Programs Suprv.	108	2.000	2.000	2.000
Athletics/Aquatics Manager	112	1.000	1.000	1.000
Aquatics Manager	112	1.000	1.000	1.000
Recreation Program Coordinator	211	1.000	1.000	1.000
Senior Parks Maintenance Worker	206	2.000	2.000	2.000
Clay Madsen Recreation Center				
Administrative Technician	206	1.250	1.250	1.250
Bus Driver	203	1.250	1.250	1.250
Recreation Assistant	201	8.125	8.125	8.125
Recreation Center Supervisor	108	1.000	1.000	1.000
Recreation Program Coordinator	211	3.000	3.000	3.000
Recreation Shift Leader	207	6.250	6.250	6.250

(1) One position transferred to IT in FY 2019

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
PARKS AND RECREATION CONTINUED				
Forestry				
Arborist	211	1.000	1.000	1.000
Forestry Manager	112	1.000	1.000	1.000
Forestry Technician	205	3.000	3.000	3.000
Parks Maintenance Worker	204	3.000	3.000	3.000
Parks Maintenance Crew Leader	209	1.000	1.000	1.000
Old Settlers Park (OSP)				
Parks Maintenance Crew Leader	209	3.000	3.000	3.000
Parks Maintenance Supervisor	212	1.000	1.000	1.000
Parks Maintenance Worker	204	7.000	7.000	7.000
Parks Maintenance Worker - Senior	206	10.000	10.000	10.000
Parks Superintendent	110	1.000	1.000	1.000
Parks				
Electrician Journeyman	210	1.000	1.000	1.000
Parks Maintenance Crew Leader	209	3.000	3.000	3.000
Parks Maintenance Supervisor	212	2.000	2.000	2.000
Parks Maintenance Worker	204	7.000	7.000	7.000
Parks Maintenance Worker - Senior	206	10.000	10.000	10.000
Parks Manager	112	1.000	1.000	1.000
Parks Superintendent	110	1.000	1.000	1.000
Recreation				
Administrative Associate	207	1.625	1.625	1.625
Bus Driver	203	0.625	0.625	0.625
Recreation Assistant	201	1.250	1.250	1.250
Recreation Center Supervisor	108	1.000	1.000	1.000
Recreation Shift Leader	207	1.000	1.000	1.000
Recreation Manager	112	1.000	1.000	1.000
Fitness Instructor	210	0.000	1.000	1.000
Recreation Program Coordinator	211	1.000	1.000	1.000
	TOTAL	**107.375**	**108.375**	**108.375**

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
PLANNING AND DEVELOPMENT SERVICES				
Administration				
Director Planning & Dev. Services	EX	1.000	1.000	1.000
Administrative Associate	207	1.000	0.000	0.000
Administrative Assistant	209	1.000	1.000	1.000
Assistant Director Planning & Dev. Svcs.	EX	1.000	1.000	1.000
Chief Inspector - Civil	214	0.000	1.000	1.000
Construction Inspector	211	0.000	1.000	1.000
Development Facilitator	112	1.000	0.000	0.000
Engineering Tech - Senior	212	0.000	1.000	1.000
Planner	108	1.000	3.000	3.000
Planner - Senior	110	2.000	2.000	2.000
Planning Manager	113	1.000	1.000	1.000
Planning Technician	208	2.000	4.000	4.000
Principal Planner	112	2.000	1.000	1.000
GIS Analyst[1]	212	2.000	2.000	2.000
Code Enforcement				
Code Enforcement Manager	110	1.000	1.000	1.000
Code Enforcement Officer	209	3.000	3.000	3.000
Senior Code Enforcement Officer	212	1.000	1.000	1.000
Community Development				
Director Community Development	113	1.000	1.000	1.000
Neighborhood Services Assistant	110	1.000	2.000	2.000
CDBG Coordinator	109	1.000	1.000	1.000
Development Services Office (DSO)				
Associate Engineer	110	2.000	3.000	3.000
Engineering Services Manager	113	1.000	0.000	0.000
Engineering Tech	207	1.000	0.000	0.000
Engineering Tech - Senior	211	1.000	0.000	0.000
Planning Technician	208	2.000	1.000	1.000
Principal Planner	112	1.000	1.000	1.000
Planner - Senior	110	1.000	1.000	1.000
Senior Engineer	112	1.000	1.000	1.000
Principal Engineer	114	0.000	1.000	1.000
Staff Engineer	111	1.000	0.000	0.000

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Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
PLANNING AND DEVELOPMENT SERVICES CONTINUED				
Inspection Services				
Assistant Building Official	113	2.000	2.000	2.000
Building Inspector	210	2.000	3.000	3.000
Building Inspector - Senior	212	0.000	2.000	2.000
Building Official	114	1.000	1.000	1.000
Building Permits Technician	207	2.000	3.000	3.000
Building Plans Examiner	212	1.000	1.000	1.000
Chief Civil Inspector	214	1.000	0.000	0.000
Chief Residential Inspector	214	1.000	1.000	1.000
Commercial Inspector	213	3.000	3.000	3.000
Construction Inspector	211	4.000	3.000	3.000
Senior Building Inspector	212	3.000	0.000	0.000
	TOTAL	**54.000**	**55.000**	**55.000**

(1) Transferred from IT in FY 2019

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
POLICE				
Office of the Chief				
Police Chief	EX	1.000	1.000	1.000
Administrative Associate	207	11.000	10.000	10.000
Accreditation Coordinator	210	1.000	1.000	1.000
Administrative Assistant	209	1.000	1.000	1.000
Animal Control Officer	205	5.000	5.000	5.000
Animal Control Supervisor	213	1.000	1.000	1.000
Assistant Police Chief	EX	2.000	2.000	2.000
Call Taker	209	6.000	6.000	6.000
Communications Training Officer	211	6.000	6.000	6.000
Community Affairs Specialist	214	1.000	1.000	1.000
Crime Analyst	212	5.000	5.000	5.000
Crime Analyst & Statistics Manager	111	1.000	1.000	1.000
Crime Scene & Evidence Supervisor	214	1.000	1.000	1.000
Crime Scene Specialist	212	4.000	5.000	5.000
Division Manager - PD Support	113	1.000	1.000	1.000
Evidence Technician	206	3.475	3.475	3.475
Law Enforcement Support Tech.	207	5.500	5.500	5.500
Logistics Officer	210	2.000	2.000	2.000
Multi Media Specialist	214	1.000	1.000	1.000
Public Information Specialist	110	1.000	1.000	1.000
Public Safety Communications Mgr.	110	1.000	1.000	1.000
Public Safety Communications Op.	210	13.000	11.000	11.000
Public Safety Communications Super.	213	4.000	4.000	4.000
Records Supervisor	213	1.000	1.000	1.000
Victim Services Advocate	209	1.000	3.000	3.000
Victim Services Coordinator	207	1.000	1.000	1.000
Patrol				
Police Commander	CSPS	3.000	4.000	4.000
Police Lieutenant	CSPS	9.000	9.000	9.000
Police Officer	CSPS	134.000	137.000	137.000
Police Sergeant	CSPS	27.000	27.000	27.000
	TOTAL	**253.975**	**257.975**	**257.975**

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
TRANSPORTATION				
Administration				
Transportation Services Director	EX	1.000	1.000	1.000
Administrative Assistant	207	1.000	1.000	1.000
CIP/Infrastructure Inspection				
Chief Construction Inspector	112	1.000	1.000	1.000
Construction Inspector	211	2.000	3.000	3.000
CIP Management				
Administrative Associate	207	1.000	1.000	1.000
Assistant Transportation Superintendent	109	1.000	1.000	1.000
CIP Program Manager	112	0.000	0.000	0.000
Project Manager - Senior	111	2.000	2.000	2.000
Operations Manager	113	1.000	1.000	1.000

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
TRANSPORTATION CONTINUED				
Stormwater Operations [1]				
Assist. Transportation Superintendent	109	1.000	0.000	0.000
Bridge Maintenance Technician	209	0.000	0.000	0.000
Equipment Operator	206	7.000	0.000	0.000
Street Maintenance Worker	204	4.000	0.000	0.000
Transportation Crew Leader	211	5.000	0.000	0.000
Planning & Engineering				
Engineering - Staff	112	1.000	1.000	1.000
Engineering - Staff	111	2.000	1.000	1.000
Assistant Transportation Director	EX	1.000	1.000	1.000
Transportation Engineer	114	1.000	1.000	1.000
Transportation Senior Planner	11	0.000	1.000	1.000
Traffic Signs & Signals				
Assistant Transportation Superintendent	109	1.000	1.000	1.000
Traffic Operations Specialist	212	1.000	1.000	1.000
Signs & Marketing Technician	206	4.000	4.000	4.000
Traffic Signal Supervisor	213	1.000	1.000	1.000
Traffic Signal Technician - Senior	210	4.000	4.000	4.000
Transportation Superintendent	112	1.000	1.000	1.000
Transit				
Transit Coordinator	110	1.000	1.000	1.000
Street Maintenance				
Administrative Associate	207	1.000	1.000	1.000
Bridge Maintenance Technician	209	1.000	1.000	1.000
Equipment Operator	206	8.000	8.000	8.000
Street Maintenance Worker	204	12.000	12.000	12.000
Transportation Crew Leader	211	6.000	6.000	6.000
Transportation Superintendent	112	1.000	1.000	1.000
Transportation Supervisor	213	1.000	1.000	1.000
	TOTAL	**75.000**	**59.000**	**59.000**

(1) Stormw ater Operations transferred to the Utilities Department

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
UTILITIES AND STORMWATER				
Administration				
Director of Utilities	EX	1.000	1.000	1.000
Assist. Director of Utilities	EX	0.000	1.000	1.000
Administrative Assistant	207	1.000	1.000	1.000
Administrative Associate	206	1.000	2.000	2.000
Administrative Technician	206	0.000	2.000	2.000
Construction Inspector	211	1.000	2.000	2.000
Coord. - Utility Srvc. Marketing	212	1.000	1.000	1.000
Coord. - Water Conservation	109	0.000	1.000	1.000
Engineer Senior	112	1.000	1.000	1.000
Engineer Principal	114	0.000	1.000	1.000
Engineer Technician Senior	211	1.000	1.000	1.000
Engineer Associate	110	0.000	1.000	1.000
GIS Analyst	212	2.000	2.000	2.000
Manager - Utility Engineering	113	1.000	0.000	0.000
Project Manager - Senior	111	2.000	2.000	2.000
Utility Engineer	114	1.000	0.000	0.000
Stormwater Engineering				
Engineer - Principal	114	1.000	1.000	1.000
Engineer - Associate	110	1.000	1.000	1.000
MS4 Technician	210	0.000	1.000	1.000
Staff Engineer	111	1.000	0.000	0.000
Engineer - Senior	112	0.000	1.000	1.000
Storm Water Manager	113	1.000	1.000	1.000
Storm Water Technician	208	1.000	1.000	1.000
Storm Water Technician - Senior	210	1.000	0.000	0.000
Stormwater Operations [1]				
Superintendent Utility Services	112	0.000	2.000	2.000
Utility Services Worker	206	0.000	5.000	5.000
Equipment Operator	206	0.000	2.000	2.000
Utility Service Worker - Senior	206	0.000	4.000	4.000
Crew Leader - Utility Services	211	0.000	4.000	4.000
Environmental Services				
Administrative Associate	207	1.000	1.000	1.000
Environmental Services Supervisor	112	1.000	1.000	1.000
Field Lab Technician	206	1.000	1.000	1.000
Laboratory Analyst	209	1.000	1.000	1.000
Laboratory Analyst - Senior	212	1.000	0.000	0.000
Pretreatment Comp. Specialist	212	1.000	1.000	1.000
Pretreatment Technician	210	1.000	1.000	1.000
Recycling/Solid Waste Services				
Recycling Attendant	203	2.475	3.475	3.475

AUTHORIZED PERSONNEL - DETAIL BY DEPARTMENT

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
UTILITIES AND STORMWATER CONTINUED				
Wastewater Treatment Plant				
Administrative Associate	207	1.000	1.000	1.000
Utility Services Superintendent	112	1.000	1.000	1.000
Utility Services Supervisor	213	3.000	2.000	2.000
Wastewater Treatment Plant Senior	211	1.000	0.000	0.000
Wastewater Treatment Plant Operator	210	6.000	7.000	7.000
Utility Services Worker	206	2.000	0.000	0.000
Utility Services Worker - Senior	210	0.000	1.000	1.000
Laboratory Analyst	209	1.000	1.000	1.000
Laboratory Analyst - Senior	212	0.000	1.000	1.000
Systems Mechanic	209	2.000	1.000	1.000
Systems Mechanic- Senior	210	1.000	3.000	3.000
SCADA Technician	210	1.000	1.000	1.000
SCADA Specialist	212	0.000	1.000	1.000
Field Lab Technician	206	1.000	0.000	0.000
Wastewater Line Maintenance				
Administrative Technician	206	1.000	0.000	0.000
Utility Services Crew Leader	210	9.000	8.000	8.000
Utility Services Superintendent	112	1.000	1.000	1.000
Utility Services Supervisor	213	2.000	2.000	2.000
Utility Services Technician	210	1.000	1.000	1.000
Utility Services Worker	206	8.000	7.000	7.000
Utility Services Worker - Senior	209	5.000	5.000	5.000
UT Business Analyst	112	0.000	1.000	1.000
Backflow Technician	206	1.000	0.000	0.000
Systems Mechanic	209	3.000	0.000	0.000
Utility Services Superintendent	112	1.000	0.000	0.000
Utility Systems Mechanic Supervisor	214	1.000	0.000	0.000
Water Line Maintenance				
Administrative Assistant	209	1.000	0.000	0.000
Logistics Officer	210	1.000	1.000	1.000
Utility Crew Leader	210	9.000	10.000	10.000
Utility Operations Manager	115	1.000	0.000	0.000
Utility Services Superintendent	112	1.000	1.000	1.000
Utility Services Supervisor	213	2.000	2.000	2.000
Utility Services Technician	210	1.000	3.000	3.000
Utility Services Worker	206	6.000	7.000	7.000
Utility Services Worker - Senior	209	10.000	9.000	9.000
Administrative Technician	206	1.000	0.000	0.000
Backflow Coordinator	210	1.000	1.000	1.000
Backflow Technician	207	0.000	1.000	1.000
Meter Services Supervisor	212	1.000	1.000	1.000
Meter Services Technician	208	4.000	3.000	3.000
Systems Mechanic	209	6.000	0.000	0.000
Systems Mechanic Crew Leader	210	2.000	0.000	0.000
Water Treatment Plant				
Environmental Services Manager	113	1.000	0.000	0.000
Supervisor - Treatment Plant	213	0.000	1.000	1.000
Supervisor - Utility System	214	0.000	1.000	1.000
SCADA Technician	211	1.000	1.000	1.000
Utility Services Superintendent	112	1.000	1.000	1.000
Utility System Integrator	111	1.000	1.000	1.000
Water Conservation Coordinator	209	1.000	0.000	0.000
Crew Leader - Systems Mechanic	210	0.000	1.000	1.000
Systems Mechanic	209	0.000	9.000	9.000
Electrician - Journeyman	210	0.000	1.000	1.000
Water Plant Operator	210	5.000	4.000	4.000
Water Plant Operator Senior	211	4.625	4.625	4.625
	TOTAL	**143.100**	**160.100**	**160.100**

Department	Grade	FY2019 Actual	FY2020 Actual	FY2021 Adopted
SPORTS MANAGEMENT AND TOURISM				
Convention and Visitors Bureau				
CVB Director	EX	1.000	1.000	1.000
Administrative Associate	209	1.000	1.000	1.000
Events Manager	110	1.000	1.000	1.000
Marketing & Events Coordinator	110	0.000	1.000	1.000
Multipurpose Field Complex				
Assist. Coord. - Operations & Events	211	1.500	2.000	2.000
Coordinator - Operations	110	0.000	1.000	1.000
Parks Maintenance Crew Leader	209	1.000	1.000	1.000
Parks Maintenance Worker	204	3.000	3.000	3.000
Sports Center				
Sports Management & Tourism Director	EX	1.000	1.000	1.000
Administrative Assistant	209	1.000	1.000	1.000
Assist. Coord. - Operations & Events	211	3.500	2.000	2.000
Parks Maintenance Worker	204	1.000	0.000	0.000
Custodian	203	2.000	2.000	2.000
Facility Maintenance Technician	206	1.000	1.000	1.000
Coordinator - Operations	110	1.000	1.000	1.000
Marks & Events Coordinator	110	1.000	0.000	0.000
Coordinator - Food & Beverages	211	0.000	1.000	1.000
Sports Center Manager	113	2.000	2.000	2.000
	TOTAL	**22.000**	**22.000**	**22.000**
CITYWIDE FTE GRAND TOTAL		**1,008.200**	**1,019.450**	**1,019.450**

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PAY STRUCTURE

CIVIL SERVICE PAY STRUCTURE

POLICE	MINIMUM	MAXIMUM
Officer	$61,441	$86,865
Sergeant	$78,017	$99,453
Lieutenant	$92,711	$113,251
Commander	$106,352	$129,670

FIRE	MINIMUM	MAXIMUM
Firefighter	$55,736	$83,479
Driver	$66,613	$91,827
Lieutenant	$76,984	$101,010
Captain	$88,970	$111,111
Battalion Chief	$102,821	$122,222

Shift Firefighters are annualized at 2,912 hours.
Non-shift Firefighters are annualized at 2,080 hours.

NON-CIVIL SERVICE GRADE AND PAY STRUCTURE

EXEMPT	PAY CYCLE	MINIMUM	MAXIMUM
108	Annual	$49,899	$74,838
109	Annual	$51,938	$77,917
110	Annual	$55,078	$82,597
111	Annual	$58,386	$87,589
112	Annual	$62,462	$93,683
113	Annual	$69,950	$104,936
114	Annual	$82,555	$123,843
115	Annual	$97,427	$146,141

NON-EXEMPT	PAY CYCLE	MINIMUM	MAXIMUM
204	Annual	$31,200	$43,202
205	Annual	$31,637	$44,283
206	Annual	$32,094	$46,509
207	Annual	$32,552	$48,838
208	Annual	$34,195	$51,293
209	Annual	$36,234	$54,350
210	Annual	$38,418	$57,616
211	Annual	$41,101	$61,651
212	Annual	$44,408	$66,602
213	Annual	$48,402	$72,613
214	Annual	$52,749	$79,123

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FINANCIAL POLICIES

Adopted August 27, 2020

PURPOSE

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public***. These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies, as itemized below, are adopted by the City Council annually and considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RRTEDC).

FUND STRUCTURE & BASIS OF ACCOUNTING

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

GOVERNMENTAL FUNDS

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**
  The General Fund is the Primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.

- **Debt Service Funds**
  This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

- **Capital Project Funds**
  Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. The expected expenditures under the Community Investment Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations.

- **Special Revenue Funds**
  This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensates absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Stormwater Fund.

- **Utility Fund**
  The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

    - **Water** - Water operations include water line maintenance, water systems support, and the water treatment plant.
    - **Wastewater** - Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Stormwater Fund**
  The Stormwater Fund administers all aspects of the City's Stormwater Drainage program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the stormwater system.

STRATEGIC PLANNING AND GOALS

City Council Strategic Plan
The Council's Strategic Plan consists of the long-term Vision (15 years), five-year Goals, and near-term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed and updated by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning retreat.

Council Vision and Goals
The Council has further defined the City's Strategic Plan around six (6) Goals. These Goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The Goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. "The Sports Capital of Texas" for Tourism and Residents
4. Great Community to Live
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

LONG TERM FINANCIAL PLANNING

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the M&O and Debt portions of the property tax rate
- Utility Fund
- Stormwater Fund
- RRTEDC (also known as Type B) Fund
- Hotel Occupancy Tax Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund
- Golf Course Fund

The financial forecasts will assess long-term financial implications of current and proposed policies and programs and assist with the development of strategies to achieve the City's goals.

ANNUAL BUDGET

Preparation
The Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The budget shall be

submitted on or before the first day of August of each year to the City Council.

Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

Proposed Budget
A proposed budget shall be prepared by the City Manager with participation from all of the City's Department Directors within the provision of the Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the public library.

Balanced Budget
The goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

Revenues and Expenditures
The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

Administrative allocations
Allocations for the general support services to the Utilities Fund, Stormwater Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

Personnel
The annual Budget will also include the approved number of full time equivalents (FTEs) for the City. Approval of budget is considered approval of the FTEs. City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If the transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long recruitment and training times required. The department must stay within appropriated budget for that fiscal year and receive advanced approval from the City Manager.

Fund Balance
Balances in excess of authorized reserves will be used to fund the pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

Adoption
Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by Ordinance the final budget as amended. State law requires at least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the no-new-revenue tax rate. In practical terms, that means five of the seven members must vote in favor of the tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The Annual Budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

Reporting
Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

Budget Amendments
The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the Mid-Year Review process if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

Emergency Appropriations
The Charter (Section 8.05) allows for emergency appropriations "to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare." An ordinance must be adopted by favorable votes of five (5) or more of the City Council members.

COMMUNITY INVESTMENT PROGRAM (CIP) BUDGET

The City's goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

Preparation
The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Stormwater, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

Financing Programs
When determining the financing options for CIP, the City will first evaluate the available funds in the Self Finance Construction funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

CAPITAL MAINTENANCE AND REPLACEMENT

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure that major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

BUDGET CONTINGENCY PLAN

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence that will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

FUNDS, RESERVES AND DESIGNATIONS

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness. Funds will be used for purposes as designated by state law, charter and this policy.

General Fund

- **Reserve**
  In recognition of fund balance reserve best practices, the fund balance reserve in the General Fund shall be ninety (90) days or 25% of annual budgeted General Fund operating expenditures. *{Staff comment: Beginning in 2018/19, the 25% target is achieved, therefore the transition wording is no long necessary}* Staff will evaluate the financial stability of the General Fund revenues annually to ensure the reserve requirement remains adequate.
- **Designation**
  Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

Self Finance Construction Funds

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**
  Transfers from the General Fund provides funding for the repairs and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.
- **Utility Self Finance Construction (USFC)**
  Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

Utilities Fund

- **Reserve**
  Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs.
- **Coverage**
  The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

Stormwater Fund

- **Reserve**
  Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements.

- **Coverage**
  The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

Hotel Occupancy Tax (HOT) Fund

- **Reserve**
  Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. Bond covenant also requires 1.40 times average annual debt service to be reserved.
- **Designations**
  - **Capital Infrastructure**
    The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond Triple A baseball stadium and conference center, the Round Rock Sports Center, and the Old Settlers Park Multi-Purpose Field Complex.
  - **Promotion of the Arts**
    A minimum of five percent (5%) of HOT revenues, net of any rebates, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)

- **Allocation of Funds for Projects**
  A five-year project spending plan will be presented and adopted at least annually to ensure adequate funds are available for transportation, economic development and other allowed uses of Type B funds. This five-year plan will be reviewed by staff at least quarterly and updates will be presented to the Type B board as needed for *transportation capital improvements programs* (TCIP), *economic incentive programs* (EIP) and *other legally allowable projects* approved by the Type B board and ratified by Council.
- **Reserve**
  The RRTEDC shall maintain a minimum of $1 million or 33% of recurring operating type expenditures.

Sports Center

- **Reserve**
  Fund Balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.

- **Designation**
  It is the goal of the City Council to establish a capital replacement account of $3 million to ensure the facility is maintained.
  - **Investment Reimbursement**
    At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

Multi-Purpose Field Complex

- **Reserve**
  Fund Balance reserves should be 25% or ninety (90) days of operating expenses.
- **Designation**
  A designation of $750,000 is established as a capital replacement account to ensure the facility is maintained.
- **Funding Source**
  Operating and debt principal and interest costs not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.

Golf Course Fund

- **Reserve**
  It is the goal of the City Council to establish fund balance reserves of 25% or ninety (90) days of operating expenses.
- **Designation**
  A designation of $150,000 is established as a capital replacement account to ensure the facility is maintained.

REVENUES

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**
  All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by Williamson and Travis Central Appraisal Districts.

- **Sales Tax**
  Sales tax revenue will be used to fund the recurring operations of the General Fund, the transportation improvements and economic development activities of the RRTEDC (Type B) fund, and one-time capital requirements in the General Self Finance Construction Fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met.

  The City's goal is to have balanced and reliable on-going revenues for its General Fund operations without over-reliance on any single sales tax provider. Therefore, Dell sales tax receipts, net of rebate, are not to exceed 20% of budgeted sales tax revenues in the General Fund. Any funds in excess of expected or realized sales tax in excess of 20% will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one time capital expenditures or projects.

- **User Fees and Charges**
  For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

- **Utility Rates**
  Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate level of working capital. The utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one-time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.

- **Franchise Fees**
  Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.

- **Hotel Occupancy & Venue Taxes**
  Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promotion activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.

- **Non-Recurring Revenues**
  One-time or non-recurring revenues should not be used to finance current ongoing operations.

EXPENDITURES

- **Appropriations & Transfers**
  All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.

- **Procurement**
  In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.

- **Formal Approvals**
  The City Manager or City Council approval is required as detailed below.
  - City Manager Approval
    - Any outside agreement/contract that requires a signature under $50,000.00;
  - City Council Approval
    - Any item the City Manager deems necessary to require City Council approval;

- Any outside agreement/contract over $50,000.00;
- All intergovernmental agreements

- **Authorized Purchases**
  The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.
  - Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
    - Item is $200,000 or greater, unless the Council makes an exception,
    - Item contains a contract requiring the Mayor's signature;
    - Purchase deviates from the original purchase as designated on the list;
    - Cost exceeds the greater of 10% or $10,000; or
    - Council has designated that item (s) come back for approval
  - Capital projects and funding agreements will be presented to Council for consideration and approval.

CASH MANAGEMENT AND INVESTMENTS

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Comprehensive Annual Financial Report (CAFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain the public trust through responsible actions as custodians of public funds.

Cash Management Philosophy
The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

Investment Objectives
The City's investment program will be conducted as to accomplish the following listed in priority order:

- Safety of the principal invested
- Liquidity and availability of cash to pay obligations when due
- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

DEBT

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt picture and make it easier for decision-makers to understand issues concerning debt issuance and management.

FINANCIAL POLICIES

It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

CONDITIONS OF DEBT ISSUANCE

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the community investment program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

TYPES OF DEBT

- **General Obligation Bonds**
  General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.

- **Certificate of Obligations**
  Certificate of Obligations may be used to fund capital improvements or equipment that are not otherwise funded by general obligation or revenue bonds. With CO bonds, the voters have an option to petition for an election on whether the certificates should be issued. There is a forty-five (45) day notice period before a city can pass an ordinance to issue the certificates giving time for citizen input and time to gather signatures for a petition to call an election. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.

- **Enterprise Revenue Bonds**
  Enterprise Revenue Bonds finance facilities for a revenue producing enterprise and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.

- **Refunding Obligations**
  Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

- **Tax Anticipation Notes**
  Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years

and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

- **Leases**
  Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.

- **Assessment Bonds**
  Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.

- **Internal borrowing between City funds**
  The City can authorize use of existing long-term reserves as "loans" between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.

- **Other Obligations**
  There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to $2.50 per $100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of $1.50 of the $2.50 maximum tax rate for general obligation debt service.

CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.

- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize an RFP-selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**
  In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.
  - Bond sales shall be cancelable at any time prior to the time bids are to be received.
  - Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.

- **Negotiated Sale**
  In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

- **Direct Purchase**
  In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other

associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

RATING AGENCY COMMUNICATION & DISCLOSURE

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced to a minimum and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. The City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

BOND REIMBURSEMENT RESOLUTIONS

The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

INVESTMENT OF BOND PROCEEDS

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were

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actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**
  Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Comprehensive Annual Financial Report (CAFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The CAFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**
  All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expediently and collection agencies are utilized when appropriate.

- **Payables Policy**
  All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

INTERNAL CONTROLS

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of the internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**
  Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**
  Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

- **Internal Audit Program**
  An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

EMPLOYEES & COMPENSATION

Realizing the importance and contribution of employees in achieving the Strategic Goals of the City and to maintaining its high standards, the City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community

in an effective and efficient manner.

To meet the goal of a quality workforce, the City will maintain competitive compensation and benefit programs.

- The proposed budget will include an amount adequate to cover changes in market salaries, as well as funds for performance-based merit increases as determined annually by the City Manager.
- The City will maintain a competitive health insurance program, including considering new options and adjustments to provide quality benefits in a cost effective manner.

SELF INSURANCE & RISK MANAGEMENT

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, the employee may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from the City and employee payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

FEDERAL AND STATE GRANTS

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

Amended May 6, 2017

ARTICLE 8
FINANCIAL ADMINISTRATION

Sec. 8.01. - Fiscal year.

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

State Law reference— City fiscal year, V.T.C.A., Local Government Code § 101.022, V.T.C.A., Tax Code § 1.05.

Sec. 8.02. - Public record.

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

State Law reference— Local Government Records Act, V.T.C.A., Local Government Code ch. 201.

Sec. 8.03. - Annual budget.

(a) Content. The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

(1) an itemized estimate of the expense of conducting each department, division, and office;

(2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;

(3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;

(4) a statement of the total probable income of the City from taxes for the period covered by the estimate;

(5) tax levies, rates, and collections for the preceding five years;

(6) an itemization of all anticipated revenue from sources other than the tax levy;

(7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;

(8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;

(9) anticipated net surplus or deficit for the ensuring fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);

(10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:

i. a summary of proposed programs;

ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;

iii. cost estimates, method of financing and recommended time schedules for each such improvement; and

iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and

(11) such other information as may be required by the City Council.

(b) Submission. On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.

(c) Public Notice and Hearing. The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:

(1) the times and places where copies of the message and budget are available for inspection by the public; and

(2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

(d) Amendment Before Adoption. After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

(e) Adoption. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted, or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

State Law reference— Municipal budget, V.T.C.A., Local Government Code ch. 102; when charter provisions control, V.T.C.A., Local Government Code § 102.011.

Sec. 8.04. - Administration of budget.

(a) Payments and Obligations Prohibited. No payment shall be made, or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any employee who knowingly authorized or made such payment or incurred such obligations, and such employee shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000; May 6, 2017)

Sec. 8.05. - Emergency appropriations.

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

Sec. 8.06. - Borrowing to meet emergency appropriations.

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding Section 8.05, the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

Sec. 8.07. - Borrowing in anticipation of property taxes.

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year _____ " (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

Sec. 8.08. - Depository.

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

State Law reference— Depositories for municipal funds, V.T.C.A., Local Government Code ch. 105.

Sec. 8.09. - Purchase procedure.

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

State Law reference— Competitive bidding, V.T.C.A., Local Government Code § 252.021 et seq.; exemptions, V.T.C.A., Local Government Code §§ 252.022, 252.023.

Sec. 8.10. - Independent audit.

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its elected officials. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011; May 6, 2017)

State Law reference— Audit of municipal finances, V.T.C.A., Local Government Code ch. 103.

ORDINANCE NO. O-2020-0225

AN ORDINANCE APPROVING AND ADOPTING A BUDGET FOR THE CITY OF ROUND ROCK, TEXAS, FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021, DIRECTING THE CITY CLERK TO FILE A TRUE COPY OF THE BUDGET WITH THE COUNTY CLERKS OF WILLIAMSON AND TRAVIS COUNTIES, TEXAS.

WHEREAS, the City Manager of the City of Round Rock, Texas, has heretofore submitted, in accordance with the state law and the City's Charter, a budget for said City, for the fiscal year beginning October 1, 2020, and ending September 30, 2021; and

WHEREAS, proper and timely notice that a public hearing on such budget would be held on August 27, 2020 was given and made in accordance with the law and within the time limits set forth by law; and

WHEREAS, such public hearing was held in accordance with law on August 27, 2020, prior to final adoption of this ordinance; Now Therefore

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS, THAT:

The budget submitted by the City Manager for the fiscal year beginning October 1, 2020 and ending September 30, 2021, as summarized in Exhibit "A" attached hereto, is hereby in all things approved and adopted and it shall be effective as of October 1, 2020. The attached budget also contains the budget for the Round Rock Transportation and Economic Development Corporation, which is approved and adopted.

In accordance with §102.008(a)(1), Local Government Code, the Chief Financial Officer is directed to file with the City Clerk a true copy of the final budget as adopted by the City Council, and the City Clerk is directed to certify as a true copy said budget and file it with this ordinance in the official records of the City.

In accordance with §102.008(a)(2)(A), Local Government Code, the City Clerk is directed to ensure that a copy of the budget, including the cover page, is posted on the City's website.

In accordance with §102.008(a)(2)(B), Local Government Code, the City Clerk is directed to ensure that the record vote described by §102.007 (d)(2), Local Government Code is posted on the City's website at least until the first anniversary of the date this ordinance is adopted.

In accordance with §102.009(d), Local Government Code, the City Clerk is directed to file a certified copy of this ordinance along with a true copy of the budget with the County Clerk of Williamson County and the County Clerk of Travis County.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and **APPROVED** on first reading this the 27th day of August, 2020.

READ, **APPROVED** and **ADOPTED** on second reading this the 10th day of September, 2020.

CRAIG MORGAN, Mayor
City of Round Rock, Texas

ATTEST:

SARA L. WHITE, City Clerk

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ORDINANCE NO. O-2020-0226

AN ORDINANCE LEVYING TAXES FOR THE MAINTENANCE AND OPERATION OF THE MUNICIPAL GOVERNMENT OF THE CITY OF ROUND ROCK, TEXAS, AND PROVIDING FOR THE INTEREST AND SINKING FUND FOR THE YEAR 2020.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That the Tax Assessor-Collector for Williamson County, Texas acting as the designated officer for the City of Round Rock, Texas as defined by state law has heretofore certified, in accordance with sections 26.04(d-1, d-2, d-3) of the Texas Tax Code, that he has accurately calculated the tax rates and has used the values that are the same as the values shown in the taxing unit's certified appraisal roll in performing the calculations for tax year 2020, a copy of said certification being attached hereto as Exhibit "A"; and

That the Chief Financial Officer of the City of Round Rock, Texas, has heretofore submitted, in accordance with section 26.05(e-1) of the Texas Tax Code, a written certification that the amount of additional sales and use tax revenue that will be used to pay debt service has been deducted from the total amount of debt in the tax rate calculations for tax year 2020, a copy of said certification being attached hereto as Exhibit "B"; and

II.

That there is hereby levied and there shall be collected for the maintenance and operation of the municipal government of the City of Round Rock, Texas, for the year 2020 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 29.6308 cents on each One Hundred Dollars ($100.00) valuation of property.

That there is hereby levied and there shall be collected for the City of Round Rock, Texas, to provide for Interest and Sinking Funds for the year 2020 upon all property, real, personal and mixed, within the corporate limits of said City subject to taxation, a tax of 14.2692 cents on each One Hundred Dollars ($100.00) valuation of property.

SUMMARY

Maintenance and operation of the Municipal Government	29.6308 cents
Interest and Sinking	14.2692 cents
Total Tax per $100.00 of valuation	43.9000 cents

III.

All monies collected under this ordinance for the specific items herein named, be and the same are hereby appropriated and set apart for the specific purpose indicated in each item and that the Assessor and Collector of Taxes, and the City Chief Financial Officer shall keep these accounts so as to readily and distinctly show the amount collected, the amounts expended and the amount on hand at any time, belonging to such funds. All receipts for the City not specifically apportioned by this ordinance are hereby made payable to the General Fund of the City.

The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

TAX LEVY

READ and **APPROVED** on first reading this the 27th day of August, 2020.

READ, **APPROVED** and **ADOPTED** on second reading this the 10th day of September, 2020.

CRAIG MORGAN, Mayor
City of Round Rock, Texas

ATTEST:

SARA L. WHITE, City Clerk

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TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet

City of Round Rock

No-New-Revenue Tax Rate
The NNR tax rate enables the public to evaluate the relationship between taxes for the prior year and for the current year based on a tax rate that would produce the same amount of taxes (no new taxes) if applied to the same properties that are taxed in both years. When appraisal values increase, the NNR tax rate should decrease.

The NNR tax rate for a county is the sum of the NNR tax rates calculated for each type of tax the county levies.

While uncommon, it is possible for a taxing unit to provide an exemption for only maintenance and operations taxes. In this case, the taxing unit will need to calculate the NNR tax rate separately for the maintenance and operations tax and the debt tax, then add the two components together.

1.	**2019 total taxable value.** Enter the amount of 2019 taxable value on the 2019 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth and one-third over-appraisal corrections from these adjustments. Exclude any property value subject to an appeal under Chapter 42 as of July 25 (will add undisputed value in Line 6). This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 17).[1]	$14,072,359,056
2.	**2019 tax ceilings.** Counties, Cities and Junior College Districts. Enter 2019 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other units enter "0" If your taxing units adopted the tax ceiling provision in 2019 or prior year for homeowners age 65 or older or disabled, use this step.[2]	$0
3.	**Preliminary 2019 adjusted taxable value.** Subtract line 2 from line 1.	$14,072,359,056
4.	**2019 total adopted tax rate.**	$0.439000/$100
5.	**2019 taxable value lost because court appeals of ARB decisions reduced 2019 appraised value.** A. **Original 2019 ARB values:** $581,688,739 B. **2019 values resulting from final court decisions:** - $539,268,458 C. **2019 value loss.** Subtract B from A.[3]	$42,420,281
6.	**2019 taxable value subject to an appeal under Chapter 42, as of July 25.** A. **2019 ARB certified value:** $668,738,589 B. **2019 disputed value:** - $214,353,389 C. **2019 undisputed value.** Subtract B from A.[4]	$454,385,200
7.	**2019 Chapter 42 related adjusted values.** Add line 5 and line 6.	$496,805,481
8.	**2019 taxable value, adjusted for actual and potential court-ordered adjustments.** Add line 3 and line 7.	$14,569,164,537

1 Tex. Tax Code § 26.012(14)
2 Tex. Tax Code § 26.012(14)
3 Tex. Tax Code § 26.012(13)
4 Tex. Tax Code § 26.012(13)

TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet
City of Round Rock

No-New-Revenue Tax Rate (continued)

9.	**2019 taxable value of property in territory the taxing unit deannexed after January 1, 2019.** Enter the 2019 value of property in deannexed territory.[5]	$0
10.	**2019 taxable value lost because property first qualified for an exemption in 2020.** If the taxing unit increased an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value. A. **Absolute exemptions.** Use 2019 market value: $5,443,653 B. **Partial exemptions.** 2020 exemption amount or 2020 percentage exemption times 2019 value: + $10,033,243 C. **Value loss.** Add A and B.[6]	$15,476,896
11.	**2019 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal or public access airport special appraisal in 2020.** Use only those properties that first qualified in 2020; do not use properties that qualified in 2019. A. **2019 market value:** $4,142,789 B. **2020 productivity or special appraised value:** - $8,595 C. **Value loss.** Subtract B from A.[7]	$4,134,194
12.	**Total adjustments for lost value.** Add lines 9, 10C and 11C.	$19,611,090
13.	**Adjusted 2019 taxable value.** Subtract line 12 from line 8.	$14,549,553,447
14.	**Adjusted 2019 total levy.** Multiply line 4 by line 13 and divide by $100.	$63,872,539
15.	**Taxes refunded for years preceding tax year 2019.** Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2019. Types of refunds include court decisions, Tax Code § 25.25(b) and (c) corrections and Tax Code § 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.[8]	$232,326
16.	**Taxes in tax increment financing (TIF) for tax year 2019.** Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the unit has no 2020 captured appraised value in Line 18D, enter "0".[9]	$0
17.	**Adjusted 2019 levy with refunds and TIF adjustment.** Add lines 14 and 15, subtract line 16.[10]	$64,104,865

5 Tex. Tax Code § 26.012(15)
6 Tex. Tax Code § 26.012(15)
7 Tex. Tax Code § 26.012(15)
8 Tex. Tax Code § 26.012(13)
9 Tex. Tax Code § 26.03(c)
10 Tex. Tax Code § 26.012(13)

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2020 Tax Rate Calculation Worksheet
City of Round Rock

No-New-Revenue Tax Rate (continued)

18.	**Total 2020 taxable value on the 2020 certified appraisal roll today.** This value includes only certified values or certified estimate of values and includes the total taxable value of homesteads with tax ceilings (will deduct in line 20). These homesteads includes homeowners age 65 or older or disabled.[11] A. **Certified values:** $14,926,182,348 B. **Counties:** Include railroad rolling stock values certified by the Comptroller's office: + $0 C. **Pollution control and energy storage system exemption:** Deduct the value of property exempted for the current tax year for the first time as pollution control or energy storage system property: - $0 D. **Tax increment financing:** Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2020 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in line 23 below.[12] - $0 E. **Total 2020 value.** Add A and B, then subtract C and D.	$14,926,182,348
19.	**Total value of properties under protest or not included on certified appraisal roll.**[13] A. **2020 taxable value of properties under protest.** The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value.[14] $431,776,978 B. **2020 value of properties not under protest or included on certified appraisal roll.** The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about but are not included at appraisal roll certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value and exemptions for the preceding year and a reasonable estimate of the market value, appraised value and exemptions for the current year. Use the lower market, appraised or taxable value (as appropriate). Enter the total value of property not on the certified roll.[15] + $0	

11 Tex. Tax Code § 26.12, 26.04(c-2)
12 Tex. Tax Code § 26.03(c)
13 Tex. Tax Code § 26.01(c) and (d)
14 Tex. Tax Code § 26.01(c)
15 Tex. Tax Code § 26.01(d)

TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet
City of Round Rock

No-New-Revenue Tax Rate (concluded)

19. (cont.)	C. **Total value under protest or not certified.** Add A and B.	$431,776,978
20.	**2020 tax ceilings.** Counties, cities and junior colleges enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter "0". If your taxing units adopted the tax ceiling provision in 2019 or a prior year for homeowners age 65 or older or disabled, use this step.[16]	$0
21.	**2020 total taxable value.** Add lines 18E and 19C. Subtract line 20.[17]	$15,357,959,326
22.	**Total 2020 taxable value of properties in territory annexed after January 1, 2019.** Include both real and personal property. Enter the 2020 value of property in territory annexed.[18]	$9,716,899
23.	**Total 2020 taxable value of new improvements and new personal property located in new improvements.** New means the item was not on the appraisal roll in 2019. An improvement is a building, structure, fixture or fence erected on or affixed to land. New additions to existing improvements may be included if the appraised value can be determined. New personal property in a new improvement must have been brought into the taxing unit after January 1, 2019 and be located in a new improvement. New improvements **do** include property on which a tax abatement agreement has expired for 2020.[19]	$284,265,839
24.	**Total adjustments to the 2020 taxable value.** Add lines 22 and 23.	$293,982,738
25.	**Adjusted 2020 taxable value.** Subtract line 24 from line 21.	$15,063,976,588
26.	**2020 NNR tax rate.** Divide line 17 by line 25 and multiply by $100.[20]	$0.42555/$100
27.	**COUNTIES ONLY.** Add together the NNR tax rates for each type of tax the county levies. The total is the 2020 county NNR tax rate.[21]	$/$100

16 Tex. Tax Code § 26.012(6)(B)
17 Tex. Tax Code § 26.012(6)
18 Tex. Tax Code § 26.012(17)
19 Tex. Tax Code § 26.012(17)
20 Tex. Tax Code § 26.04(c)
21 Tex. Tax Code § 26.04(d)

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2020 Tax Rate Calculation Worksheet

City of Round Rock

Voter-Approval Tax Rate

The voter-approval tax rate is the highest tax rate that a taxing unit may adopt without holding an election to seek voter approval of the rate. The voter-approval tax rate is split into two separate rates:

1. **Maintenance and Operations (M&O) Tax Rate:** The M&O portion is the tax rate that is needed to raise the same amount of taxes that the taxing unit levied in the prior year plus the applicable percentage allowed by law. This rate accounts for such things as salaries, utilities and day-to-day operations.
2. **Debt Rate:** The debt rate includes the debt service necessary to pay the taxing unit's debt payments in the coming year. This rate accounts for principal and interest on bonds and other debt secured by property tax revenue.

The voter-approval tax rate for a county is the sum of the voter-approval tax rates calculated for each type of tax the county levies. In most cases the voter-approval tax rate exceeds the no-new-revenue tax rate, but occasionally decreases in a taxing unit's debt service will cause the NNR tax rate to be higher than the voter-approval tax rate.

28.	**2019 M&O tax rate.** Enter the 2019 M&O tax rate.	$0.313509/$100
29.	**2019 taxable value, adjusted for actual and potential court-ordered adjustments.** Enter the amount in line 8 of the *No-New-Revenue Tax Rate Worksheet*.	$14,569,164,537
30.	**Total 2019 M&O levy.** Multiply line 28 by line 29 and divide by $100.	$45,675,642
31.	**Adjusted 2019 levy for calculating NNR M&O taxes.** Add line 31E to line 30.	
	A. **2019 sales tax specifically to reduce property taxes.** For cities, counties and hospital districts, enter the amount of additional sales tax collected and spent on M&O expenses in 2019, if any. Other taxing units, enter 0. Counties must exclude any amount that was spent for economic development grants from the amount of sales tax spent.	$21,363,679
	B. **M&O taxes refunded for years preceding tax year 2019:** Enter the amount of M&O taxes refunded in the preceding year for taxes before that year. Types of refunds include court decisions, Tax Code Section 25.25(b) and (c) corrections and Tax Code Section 31.11 payment errors. Do not include refunds for tax year 2019. This line applies only to tax years preceding tax year 2019.	+ $159,244
	C. **2019 taxes in TIF.**: Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2019 captured appraised value in Line 18D, enter 0.	- $0

TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet
City of Round Rock

Voter-Approval Tax Rate (continued)

31. (cont.)	D. **2019 transferred function.**: If discontinuing all of a department, function or activity and transferring it to another taxing unit by written contract, enter the amount spent by the taxing unit discontinuing the function in the 12 months preceding the month of this calculation. If the taxing unit did not operate this function for this 12-month period, use the amount spent in the last full fiscal year in which the taxing unit operated the function. The taxing unit discontinuing the function will subtract this amount in E below. The taxing unit receiving the function will add this amount in E below. Other taxing units enter 0. +/- $0 E. **2019 M&O levy adjustments.**: Add A and B, then subtract C. For taxing unit with D, subtract if discontinuing function and add if receiving function. $21,522,923	$67,198,565
32.	**Adjusted 2020 taxable value.** Enter the amount in line 25 of the *No-New-Revenue Tax Rate Worksheet.*	$15,063,976,588
33.	**2020 NNR M&O rate. (unadjusted)** Divide line 31 by line 32 and multiply by $100.	$0.446087/$100
34.	**Rate adjustment for state criminal justice mandate.**[23] Enter the rate calculated in C. If not applicable, enter 0. A. **2020 state criminal justice mandate.** Enter the amount spent by a county in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. $0 B. **2019 criminal justice mandate.** Enter the amount spent by a county in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies. $0 C. Subtract B from A and divide by line 32 and multiply by $100. $0/$100	$0/$100

22 [Reserved for expansion]
23 Tex. Tax Code § 26.044

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2020 Tax Rate Calculation Worksheet
City of Round Rock

Voter-Approval Tax Rate (continued)

35.	**Rate adjustment for indigent health care expenditures.**[24] Enter the rate calculated in C. If not applicable, enter 0.		
	A. **2020 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.	$0	
	B. **2019 indigent health care expenditures.** Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state assistance received for the same purpose.	$0	
	C. Subtract B from A and divide by line 32 and multiply by $100.	$0/$100	$0/$100
36.	**Rate adjustment for county indigent defense compensation.**[25] Enter the lessor of C and D. If not applicable, enter 0.		
	A. **2020 indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose.	$0	
	B. **2019 indigent defense compensation expenditures.** Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2018 and ending on June 30, 2019, less any state grants received by the county for the same purpose.	$0	
	C. Subtract B from A and divide by line 32 and multiply by $100.	$0/$100	
	D. Multiply B by 0.05 and divide by line 32 and multiply by $100.	$0/$100	$0/$100

24 Tex. Tax Code § 26.0442
25 Tex. Tax Code § 26.0442

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TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet
City of Round Rock

Voter-Approval Tax Rate (continued)

37.	**Rate adjustment for county hospital expenditures.**[26] Enter the lessor of C and D, if applicable. If not applicable, enter 0. A. **2020 eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020 — $0 B. **2019 eligible county hospital expenditures.** Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2018 and ending on June 30, 2019. — $0 C. Subtract B from A and divide by line 32 and multiply by $100. — $0/$100 D. Multiply B by 0.08 and divide by line 32 and multiply by $100. — $0/$100	$0/$100
38.	**Adjusted 2020 NNR M&O rate.** Add lines 33, 34, 35, 36, and 37.	$0.446087/$100
39.	**2020 voter-approval M&O rate.** Enter the rate as calculated by the appropriate scenario below. **Special Taxing Unit.** If the taxing unit qualifies as a special taxing unit, multiply line 38 by 1.08. **Other Taxing Unit.** If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035 **Taxing unit affected by disaster declaration.** If the taxing unit is located in an area declared as disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply line 38 by 1.08. [27]	$0.4617/$100

26 Tex. Tax Code § 26.0443
27 Tex. Tax Code § 26.04(c-1)

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2020 Tax Rate Calculation Worksheet
City of Round Rock

Voter-Approval Tax Rate (concluded)

40.	**Total 2020 debt to be paid with property taxes and additional sales tax revenue.** Debt means the interest and principal that will be paid on debts that: (1) are paid by property taxes, (2) are secured by property taxes, (3) are scheduled for payment over a period longer than one year, and (4) are not classified in the taxing unit's budget as M&O expenses. A: **Debt** also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount. $24,677,217 B: Subtract **unencumbered fund amount** used to reduce total debt. -$0 C: Subtract **certified amount spent from sales tax to reduce debt** (enter zero if none). -$0 D: Subtract **amount paid** from other resources. -$2,762,500 E: **Adjusted debt.** Subtract B, C and D from A.	$21,914,717
41.	**Certified 2019 excess debt collections.** Enter the amount certified by the collector.[28]	$0
42.	**Adjusted 2020 debt.** Subtract line 41 from line 40E.	$21,914,717
43.	**2020 anticipated collection rate.** If the anticipated rate in A is lower than actual rates in B, C or D, enter the lowest rate from B, C or D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%. [29] A. Enter the 2020 anticipated collection rate certified by the collector.[30] 100.000000% B. Enter the 2019 actual collection rate. 100.000000% C. Enter the 2018 actual collection rate. 99.000000% D. Enter the 2017 actual collection rate. 99.000000%	100.000000%
44.	**2020 debt adjusted for collections.** Divide line 42 by line 43.	$21,914,717
45.	**2020 total taxable value.** Enter the amount on line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$15,357,959,326
46.	**2020 debt rate.** Divide line 44 by line 45 and multiply by $100.	$0.142692/$100
47.	**2020 voter-approval tax rate.** Add lines 39 and 46.	$0.604392/$100
48.	**COUNTIES ONLY.** Add together the voter-approval tax rates for each type of tax the county levies. The total is the 2020 county voter-approval tax rate.	$/$100

28 Tex. Tax Code § 26.012(10) and 16.04(b)
29 Tex. Tax Code § 26.04(h),(h-1) and (h-2)
30 Tex. Tax Code § 26.04(b)

TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet
City of Round Rock

NNR Tax Rate and Voter-Approval Tax Rate Adjustments for Additional Sales Tax to Reduce Property Taxes

Cities, counties and hospital districts may levy a sales tax specifically to reduce property taxes. Local voters by election must approve imposing or abolishing the additional sales tax. If approved, the taxing unit must reduce its NNR and voter-approval tax rates to offset the expected sales tax revenue.
This section should only be completed by a county, city or hospital district that is required to adjust its NNR tax rate and/or voter-approval tax rate because it adopted the additional sales tax.

49.	**Taxable Sales.** For taxing units that adopted the sales tax in November 2019 or May 2020, enter the Comptroller's estimate of taxable sales for the previous four quarters.[32] Estimates of taxable sales may be obtained through the Comptroller's Allocation Historical Summary webpage. Taxing units that adopted the sales tax before November 2019, skip this line.	$0
50.	**Estimated sales tax revenue.** Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.[33] **Taxing units that adopted the sales tax in November 2019 or in May 2020.** Multiply the amount on Line 49 by the sales tax rate (.01, .005, or .0025, as applicable) and multiply the result by .95.[34] -OR- **Taxing units that adopted the sales tax before November 2019.** Enter the sales tax revenue for the previous four quarters. Do not multiply by .95.	$22,075,921
51.	**2020 total taxable value.** Enter the amount from line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$15,357,959,326
52.	**Sales tax adjustment rate.** Divide line 50 by line 51 and multiply by $100.	$0.143742/$100
53.	**2020 NNR tax rate, unadjusted for sales tax.**[35] Enter the rate from line 26 or 27, as applicable, on the *No-New-Revenue Tax Rate Worksheet.*	$0.42555/$100
54.	**2020 NNR tax rate, adjusted for sales tax.** **Taxing units that adopted the sales tax in November 2019 or in May 2020.** Subtract line 52 from line 53. Skip to line 55 if you adopted the additional sales tax before November 2019.	$0.42555/$100
55.	**2020 voter-approval tax rate, unadjusted for sales tax.**[36] Enter the rate from line 47 or 48, as applicable, of the *Voter-Approval Tax Rate Worksheet.*	$0.604392/$100
56.	**2020 voter-approval tax rate, adjusted for sales tax.** Subtract line 52 from line 55.	$0.46065/$100

31 [Reserved for expansion]
32 Tex. Tax Code § 26.041(d)
33 Tex. Tax Code § 26.041(i)
34 Tex. Tax Code § 26.041(d)
35 Tex. Tax Code § 26.04(c)
36 Tex. Tax Code § 26.04(c)

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2020 Tax Rate Calculation Worksheet
City of Round Rock

Voter-Approval Rate Adjustment for Pollution Control

A taxing unit may raise its rate for M&O funds used to pay for a facility, device or method for the control of air, water or land pollution. This includes any land, structure, building, installation, excavation, machinery, equipment or device that is used, constructed, acquired or installed wholly or partly to meet or exceed pollution control requirements. The taxing unit's expenses are those necessary to meet the requirements of a permit issued by the Texas Commission on Environmental Quality (TCEQ). The taxing unit must provide the tax assessor with a copy of the TCEQ letter of determination that states the portion of the cost of the installation for pollution control.

This section should only be completed by a taxing unit that uses M&O funds to pay for a facility, device or method for the control of air, water or land pollution.

57.	**Certified expenses from the Texas Commission on Environmental Quality (TCEQ).** Enter the amount certified in the determination letter from TCEQ.[37] The taxing unit shall provide its tax assessor-collector with a copy of the letter.[38]	$0
58.	**2020 total taxable value.** Enter the amount from line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$15,357,959,326
59.	**Additional rate for pollution control.** Divide line 57 by line 58 and multiply by 100.	$0/$100
60.	**2020 voter-approval tax rate, adjusted for pollution control.** Add line 59 to one of the following lines (as applicable): line 47, line 48 (counties) or line 56 (units with the additional sales tax).	$0.460650/$100

37 Tex. Tax Code § 26.045(d)
38 Tex. Tax Code § 26.045(i)

TAX RATE CALCULATION WORKSHEET

2020 Tax Rate Calculation Worksheet
City of Round Rock

Voter-Approval Tax Rate Adjustment for Unused Increment Rate

The unused increment rate is the rate equal to the difference between the adopted tax rate and voter-approval tax rate before the unused increment rate for the prior three years. [39] In a year where a taxing unit adopts a rate by applying any portion of the unused increment rate, the unused increment rate for that year would be zero.

For each tax year before 2020, the difference between the adopted tax rate and voter-approval rate is considered zero, therefore the unused increment rate for 2020 is zero. [40]

This section should only be completed by a taxing unit that does not meet the definition of a special taxing unit. [41]

61.	**2019 unused increment rate.** Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0/$100
62.	**2018 unused increment rate.** Subtract the 2018 actual tax rate and the 2018 unused increment rate from the 2018 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0/$100
63.	**2017 unused increment rate.** Subtract the 2017 actual tax rate and the 2017 unused increment rate from the 2017 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	$0/$100
64.	**2020 unused increment rate.** Add lines 61, 62, and 63.	$0/$100
65.	**2020 voter-approval tax rate, adjusted for unused increment rate.** Add line 64 to one of the following lines (as applicable): line 47, line 48 (counties), line 56 (taxing units with the additional sales tax) or line 60 (taxing units with pollution control).	$0.46065/$100

39 Tex. Tax Code § 26.013(a)
40 Tex. Tax Code § 26.013(c)
41 Tex. Tax Code § 26.063(a)(1)

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2020 Tax Rate Calculation Worksheet
City of Round Rock

De Minimis Rate

The de minimis rate is the rate equal to the sum of the no-new-revenue maintenance and operations rate, the rate that will raise $500,000, and the current debt rate for a taxing unit. [42]

This section should only be completed by a taxing unit that is a municipality of less than 30,000 or a taxing unit that does not meet the definition of a special taxing unit. [43]

66.	**Adjusted 2020 NNR M&O tax rate.** Enter the rate from line 38 of the *Voter-Approval Tax Rate Worksheet.*	$0.446087/$100
67.	**2020 total taxable value.** Enter the amount from line 21 of the *No-New-Revenue Tax Rate Worksheet.*	$15,357,959,326
68.	**Rate necessary to impose $500,000 in taxes.** Divide $500,000 by line 67 and multiply by $100.	$0.003255/$100
69.	**2020 debt rate.** Enter the rate from line 46 of the *Voter-Approval Tax Rate Worksheet.*	$0.142692/$100
70.	**De minimis rate.** Add lines 66,68, and 69.	$0.592034/$100

42 Tex. Tax Code § 26.012(8-a)
43 Tex. Tax Code § 26.063(a)(1)

TAX RATE CALCULATION WORKSHEET

Total Tax Rate

Indicate the applicable total tax rates as calculated above.

No-New-Revenue tax rate. As applicable, enter the 2020 NNR tax rate from: line 26, line 27 (counties), or line 54 (adjusted for sales tax).	$0.42555/$100
Voter-approval tax rate. As applicable, enter the 2020 voter-approval tax rate from: line 47, line 48 (counties), line 56 (adjusted for sales tax), line 60 (adjusted for pollution control), or line 65 (adjusted for unused increment).	$0.46065/$100
De minimis rate. If applicable, enter the de minimis rate from line 70.	$0.592034/$100

2020 Notice of No-New-Revenue Tax Rate
Worksheet for Calculation of Tax Increase/Decrease

Entity Name: City of Round Rock **Date:** 08/06/2020

1. 2019 taxable value, adjusted for court-ordered reductions. Enter line 8 of the No-New-Revenue Tax Rate Worksheet.	$14,569,164,537
2. 2019 total tax rate. Enter line 4 of the No-New-Revenue Tax Rate Worksheet.	0.439000
3. Taxes refunded for years preceding tax year 2019. Enter line 15 of the No-New-Revenue Tax Rate Worksheet.	$232,326
4. Last year's levy. Multiply Line 1 times Line 2 and divide by 100. To the result, add Line 3.	$64,190,958
5. 2020 total taxable value. Enter Line 21 of the No-New-Revenue Tax Rate Worksheet.	$15,357,959,326
6. 2020 no-new tax rate. Enter line 26 of the No-New-Revenue Tax Rate Worksheet or Line 54 of the Additional Sales Tax Rate Worksheet.	0.425550
7. 2020 taxes if a tax rate equal to the no-new-revenue tax rate is adopted. Multiply Line 5 times Line 6 and divide by 100.	$65,355,796
8. Last year's total levy. Sum of line 4 for all funds.	$64,190,958
9. 2020 total taxes if a tax rate equal to the no-new-revenue tax rate is adopted. Sum of line 7 for all funds.	$65,355,796
10. Tax Increase (Decrease). Subtract Line 8 from Line 9.	$1,164,838

TAX RATE CALCULATION WORKSHEET

Taxing Unit Representative Name and Signature

Enter the name of the person preparing the tax rate as authorized by the governing body of the taxing unit. By signing below, you certify that you are the designated officer or employee of the taxing unit and have calculated the tax rates in accordance with requirements in Tax Code.[44]

Print Here LARRY GADDES TAX ASSESSOR/COLLECTOR WILLIAMSON COUNTY

Printed Name of Taxing Unit Representative

Sign Here

Taxing Unit Representative

Date 8/6/20

44 Tex. Tax Code § 26.04(c)

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WATER UTILITY RATES

Adopted September 26, 2019
This ordinance amends the prior utility rate ordinance by repealing a scheduled water rate increase.

ORDINANCE NO. O-2019-0379

AN ORDINANCE AMENDING CHAPTER 44, SECTION 44-32 WATER RATES AND SECTION 44-33 REUSE WATER RATES, CODE OF ORDINANCES (2018 EDITION), CITY OF ROUND ROCK, TEXAS; AND PROVIDING FOR A SAVINGS CLAUSE AND REPEALING CONFLICTING ORDINANCES AND RESOLUTIONS.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF ROUND ROCK, TEXAS:

I.

That Chapter 44, Section 44-32, Subsections (a)(5), (a)(6), (a)(8), (a)(9), (b) and (c), Code of Ordinances (2018 Edition), City of Round Rock, Texas, are hereby amended to read as follows:

Sec. 44-32. Water rates.

(a) *Water rates for retail customers.*

(5) *Residential customer volume rates for billing periods.* For water consumed by residential customers during billing periods, each residential customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

	Volume Charge Effective October 1, 2018
Rate Block One	$2.56
Rate Block Two	$3.20
Rate Block Three	$3.85
Rate Block Four	$5.77

(6) *Commercial customer volume rates for billing periods.* For water consumed by commercial customers during billing periods, each commercial customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

Volume Charge Effective October 1, 2018

	$2.80

(8) *Irrigation customer volume rates for billing periods.* For water consumed by irrigation customers during billing periods, each irrigation customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

	Volume Charge Effective October 1, 2018
Rate Block One	$3.20
Rate Block Two	$3.85
Rate Block Three	$5.77

(9) *Monthly service charge.* Except as provided below, in addition to the above volume rates, each residential, commercial, and irrigation customer shall pay a monthly water service charge pursuant to the following schedule regardless of the amount of water used:

Meter Size in inches	**Monthly Service Charge Effective October 1, 2018**
5/8	$16.52
3/4	$23.00
1	$36.32
1-1/2	$69.59
2	$109.51
3	$202.68
4	$335.79
6	$1,046.86
8	$1,829.77
10	$2,873.67

12	$3,526.11

a. *Medicaid exemption discontinued after October 1, 2005.* Except as provided in subsection (a)(9)b of this section, on and after October 1, 2005, the monthly water service charge exemption for head of household residents eligible for Medicaid benefits will be discontinued.

b. *Exemption for current recipients.* For residential service located within the corporate city limits where the head of the household is eligible for Medicaid benefits, and if said resident head of household was receiving the Medicaid exemption from the monthly water service charge prior to October 1, 2005, and if said resident head of household re-applies for said exemption between October 1 and October 30 of each year, then the exemption from paying the monthly water service charge shall continue until the head of the household is no longer eligible for Medicaid benefits, as determined by federal guidelines and as administered by the state.

c. *Unlawful acceptance of exemption or discount.* It shall be unlawful for any person to apply for and/or receive a water rate discount or exemption from the monthly water service charge if such person is not eligible to receive said discount or exemption.

(b) *Water rates and permit fees for bulk users.*

Fire Hydrant Meter Size	Monthly Base Rate
5/8 inch	$75.00
1 inch	$100.00
3 inch	$150.00

Bulk use customers volume rates for billing periods. For water consumed by bulk use customers during billing periods, each bulk use customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

Volume Charge Effective October 1, 2018
$2.80

(c) *Rates for water service to wholesale customers.*

(1) The rate for water service to a wholesale customer shall consist of a monthly base charge and a volumetric charge per 1,000 gallons of water used.

(2) The monthly base charge and the volumetric charge for water to wholesale customers are as follows:

a. *Aqua Texas, Inc.:*

WATER UTILITY RATES

	Effective October 1, 2018
Base Charge	$5,364.00
Volume Charge	$2.71

b. *Fern Bluff Municipal Utility District:*

	Effective October 1, 2018
Base Charge	$26,506.00
Volume Charge	$2.90

c. *Paloma Lake Municipal District Nos. 1 & 2 (Consolidated):*

	Effective October 1, 2018
Base Charge	$5,566.00
Volume Charge	$3.97

d. *R&R Mobile:*

	Effective October 1, 2018
Base Charge	$1,070.00
Volume Charge	$2.39

e. *Walsh Ranch Municipal Utility District:*

	Effective October 1, 2018

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Base Charge		$3,580.00	
Volume Charge		$3.23	

f. *Williamson County Municipal Utility District #10:*

		Effective October 1, 2018	
Base Charge		$15,506.00	
Volume Charge		$2.85	

g. *Williamson County Municipal Utility District #11:*

		Effective October 1, 2018	
Base Charge		$14,655.00	
Volume Charge		$3.22	

h. *Vista Oaks Municipal Utility District:*

		Effective October 1, 2018	
Base Charge		$12,277.00	
Volume Charge		$2.85	

II.

That Chapter 44, Section 44-33, Code of Ordinances (2018 Edition), City of Round Rock, Texas, is hereby amended to read as follows:

Sec. 44-33. Reuse water rates.

(a) *Reuse water rates.*

WATER UTILITY RATES

(1) *Volume rates.* For reuse water consumed, each reuse water customer shall pay a volume rate in the amount set forth below per 1,000 gallons or fraction thereof consumed during such billing period:

	Effective October 1, 2018	
	$1.92	

NOTE: Reuse water rates have only one block volume rate. In addition, reuse water is not subject to ANY watering restrictions imposed during any stage of the drought contingency plan.

Monthly service charge. Except as provided below, in addition to the above volume rates, each reuse water customer shall pay a monthly water service charge pursuant to the following schedule regardless of the amount of water used:

Meter Size in inches	Monthly Service Charge Effective October 1, 2018
5/8	$16.52
3/4	$23.00
1	$36.32
1-1/2	$69.59
2	$109.51
3	$202.68
4	$335.79
6	$1,046.86
8	$1,829.77
10	$2,873.67
12	$3,526.11

(2) *Service charge.* Single-family residential homes with city water service that have reuse water meters shall pay 50 percent of the monthly service charges for reuse meters.

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(3) *Outside city limits.* The above reuse water rates and service charges apply to all customers located within the corporate limits of the city. All customers located outside of the corporate limits of the city shall pay double the applicable rates charged customers within the corporate limits of the city, unless a different rate is approved by the council pursuant to a contractual agreement.

III.

A. All ordinances, parts of ordinances, or resolutions in conflict herewith are expressly repealed.

B. The invalidity of any section or provision of this ordinance shall not invalidate other sections or provisions thereof.

C. The City Council hereby finds and declares that written notice of the date, hour, place and subject of the meeting at which this Ordinance was adopted was posted and that such meeting was open to the public as required by law at all times during which this Ordinance and the subject matter hereof were discussed, considered and formally acted upon, all as required by the Open Meetings Act, Chapter 551, Texas Government Code, as amended.

READ and **APPROVED** on first reading this the 12th day of SEPTEMBER, 2019.

READ, **APPROVED** and **ADOPTED** on second reading this the 26th day of September, 2019.

CRAIG MORGAN, Mayor
City of Round Rock, Texas

ATTEST:

~~SARA L. WHITE, City Clerk~~
Meagan Spurks
Deputy City Clerk

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GLOSSARY

Accrual Basis – A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.

Ad Valorem Tax – A tax levied on the assessed value of real property (also known as "property taxes").

Amortize – To provide for the gradual extinguishment of (as a mortgage) usually by contribution to a sinking fund at the time of each periodic payment.

Appropriation – a specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with "expenditures".

Assessed Valuation - A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

Asset - A probable future economic benefit obtained or controlled by an entity because of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

Audit - To conduct an official financial examination of an organization's accounts.

Balanced Budget - A budget where total revenues are equal to or great than total expense.

Benchmark - A comparison of performances across many organizations in order to better understand one's own performance.

Bond - A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

Bonded Debt - The portion of indebtedness represented by outstanding bonds.

Budget - A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

Budget Calendar – The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

Budget Year – From October 1st through September 30th, this is the same as the fiscal year.

Capital Improvement Program – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

Capitalized Lease Proceeds - Financing obtained through a three to five-year leasing program for durable equipment and rolling stock.

Capital Outlay - Expenditures which result in the acquisition of or addition to fixed assets.

Capital Projects Fund - A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

Capital Recovery Fee - see Impact Fee

Community Development Block Grant (CDBG) – Federal HUD entitlement funds used to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

Certificate of Obligation (C.O.) - A form of general obligation debt.

Certified Tax Roll - A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

Comprehensive Annual Financial Report - The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

Convention and Visitor's Bureau (CVB) – The designated sales and marketing department for the City.

Debt Service – The payment of principal and interest on borrowed funds.

Debt Service Fund - A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

Delinquent Taxes - Taxes remaining unpaid on and after the date due.

Dell Sales Tax – Economic development agreement entitles Dell to 41.67% rebate of the 1.5% - expires 2043

Demand - Reflects the scope of a program in terms of population or user activity.

Department - A logical division or classification of activities within the City (e.g. Police Department, Water Treatment Plant Department, etc.).

Depreciation – The decrease in value of physical assets due to use and the passage of time.

Destination Marketing Organization (DMO) – A resource used by the CVB to enhance the "Sports Capital of Texas" marketing program for the City.

Division – A logical subset of the city department used to help manage expenditures by activity.

Effectiveness - A program performance indicator that measures the quality of the program outputs.

Efficiency - A program performance indicator that measures the accomplishments of program goals and objectives in an economical manner.

Encumbrance – Commitments related to unperformed (executory) contracts for goods or services.

Enterprise Fund – A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

Executive Pay – This is the pay structure established for the City Management and City Director level positions.

Exempt Pay – This is the City's pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

Expenditure - The actual outflow of funds paid for an asset obtained or goods and services obtained.

Expense – A charge incurred in an accounting period, whether actually paid in that accounting period or not.

Filing Fee - A processing and review fee charge when any map (or plat) is tender to the planning department.

Fiscal - Pertaining to finances in general

Fiscal Year - A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

Fixed Assets - Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

Franchise - A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

Full Faith and Credit - A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

Full-time Equivalent (FTE) – A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees work 2080 hours annually. A part-time employee working 1040 hours annually represents a .5 FTE.

Fund - A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

Fund Balance - The excess of assets over liabilities in a governmental fund.

Gap Analysis - A technique for determining the steps to be taken in moving from a current state to a desired future-state. Also called need-gap analysis, needs analysis, and needs assessment.

GAAP – Generally Accepted Accounting Principles.

General Fund - The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

General Obligation Bonds - Bonds for the payment of which the full faith and credit of the City is pledged.

GLOSSARY

GIS (Geographical Information System) Fees - A fee intended to defray costs of adding plats to the City's electronic mapping system.

Goals - Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.)

Governmental Fund – It refers to the General Fund, all Special Revenue Funds and Debt Service Funds.

Grant – Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

HOT – Hotel Occupancy Tax – 7% of room rental
- Limited by state law to specific tourism promotion purposes
- Typically termed as "heads in beds" programs

I&S G.O. Bond Fund - Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund).

Impact Fee - A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/ Wastewater Utility Impact Fee account group.

Income - Funds available for expenditure during a fiscal year.

Infrastructure - Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc.)

Inputs – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

Inventory – A detailed listing of property currently held by the City.

LaserFiche - A document management system.

Liability – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

Levy – To impose taxes, special assessments, or service charges for the support of City activities.

Line Item Budget – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.), separately, along with the dollar amount budgeted for each specified category.

Long-Term Debt – Any un-matured debt that is not a fund liability with a maturity of more than one year.

Modified Accrual Basis – The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

Non-exempt Pay – This is the City's pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week's total hours above 40.

Objectives - Specific, measurable targets set in relation to goals.

Operating Budget - Plans of current, day-to-day expenditures and the proposed means of financing them.

Outputs - These are program performance indicators that measure the quantity of work performed by the program. These are units of service delivered by the program to its customers. Sometimes this is called workload.

Performance Budget - A budget that focuses upon activities rather than line item expenditures. Work load and unit cost data are collected in order to assess efficiency of services.

Policy – A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.

Program - A logical division or classification of activities within the City or within a Department. See also Department.

Property Tax - Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

Public Works – A combination of city departments organized to support the City Strategic Plan by sharing resources to improve efficiencies of common tasks.

Reserve – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

Re-use Water – Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

Revenue - Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

Revenue Bond - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

Repair and Replacement Fund - A utility fund established for major wastewater system improvements. Funding originated through the conveyance of a portion of the City's regional wastewater plant to the City of Austin.

Risk Management – An organized effort to protect the City's assets against loss, utilizing the most economical methods.

RRTEDC –

- Round Rock Transportation and Economic Development Corporation
- Type B Sales Tax entity – 0.5% of sales tax

Sales Tax - Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation System Corp. receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General Fund
- 0.5% - Economic Development / Transportation – goes to Type B fund

Self-Financed Construction Fund – A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self-Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- UFSC – Utility Self-Financed Construction, from excess water and wastewater revenues or unspent utility budget
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Senate Bill 2 - Senate Bill 2, also known as the Texas Property Tax Reform Act of 2019, was passed by the Texas Legislature in 2019. At its most fundamental level, S.B. 2 reforms the system of property taxation in three primary ways: (1) lowering the tax rate a taxing unit can adopt without voter approval and requiring a mandatory election to go above the lowered rate; (2) making numerous changes to the procedure by which a city adopts a tax rate; and (3) making several changes to the property tax appraisal process.

Special Revenue Fund - A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Drainage Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

Strategic Budget – A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

GLOSSARY

Strategic Plan - A collectively supported vision of the City's future including observations regarding the potential effects of various operating decisions.

Subdivision Development Fee - A fee related to the inspection of subdivision improvements equating to 1.5 percent of the actual total construction costs.

Tax Base – The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

Tax Levy – The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

Tax Rate - The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

Travis Central Appraisal District - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

Utility Fund - See Water/Wastewater Utility Fund.

Venue –
- Separately voted HOT tax of 2% of room rental
- Dedicated to Sports Center

Water/Wastewater Utility Fund - A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

Williamson Central Appraisal District - Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

Working Capital - The excess of current assets over current liabilities.

ACRONYMS

ACC - Austin Community College

ADA - American with Disabilities Act

AMI - Automated Metering Infrastructure

ASE - Automatic Service Excellence. The City's Fleet division in General Services has maintained its ASE Blue Seal Certification.

BACA - Allen R. Baca Center for Senior/Activity Center for adults ages 50 and older

BCRUA - Brushy Creek Regional Wastewater System

BRA - Brazos River Authority

CALEA - Commission on the Accreditation of Law Enforcement Agencies - The Round Rock Police Department has been CALEA - certified since 2004.

CAMPO - Capital Area Metropolitan Planning Organization

CCTV - Closed Circuit Television

CBDG - Community Development Block Grants

CIP - Capital Improvement Plan

CMRC - Clay Madsen Recreation Center

CORR - City of Round Rock

CVB - Convention and Visitors Bureau

DEA - Drug Enforcement Agency

DSO - Development Services Office

EMS - Emergency Medical Services

ETJ - Extra Territorial Jurisdiction

FBI - Federal Bureau of Investigation

FEMA - Federal Emergency Management Association

FTE - Full-time Equivalent

GASB - Governmental Accounting Standards Board

GFOA - Government Finance Officers Association

GIS - Geographical Information Systems

GTOT - Governmental Treasurers' Organization of Texas

HR - Human Resources

ICMA - International City/County Management Association

ILA - Interlocal Agreement

ISO - Insurance Service Office is a for-profit organization that provides statistical information on risk. The "ISO Rating" has a large impact on most fire departments.

IT - Information Technology

HIPPA - Health Insurance Portability and Accountability Act of 1996

LED - Light-Emitting Diode

MGD - Millions of Gallons per Day

MOT - Mobile Outreach Team. The Williamson County MOT is our Country's emergency behavioral health response unit and is partnering with the Round Rock Fire Department and Round Rock Police Department on the opioid response grant.

MPC - Multipurpose Complex

NELAP - National Environmental Laboratory Accreditation Program

NFIRS - National Fire Incident Reporting System

OSP - Old Settlers Park

PARD - Parks and Recreation Department

RRFD - Round Rock Fire Department

RRISD - Round Rock Independent School District

RRPD - Round Rock Police Department

RTL - Right-turn lane

PSTC - Public Safety Training Center

TCEQ - Texas Commission on Environmental Quality

TCFP - Texas Commission on Law Enforcement

TCM - Tyler Content Manager

TPDES - Texas Pollutant Discharge Elimination System

TRAPS - Texas Recreation and Parks Society

UB - Utility Billing

WTP - Water

WWTP - Wastewater Treatment Plant

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