

**CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022
ANNUAL ACTION PLAN**

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The City of Round Rock is a federal entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. As a HUD entitlement community, the City is required to prepare an Annual Action Plan in-order to implement any federal programs that fund housing, community development, and economic development within the community. The City of Round Rock CDBG 2021-2022 Annual Action Plan covers the period from October 1, 2021, to September 30, 2022.

This CDBG 2021 Action Plan is the third annual action plan in the City of Round Rock's Five-Year Consolidated Plan (2019-2023). The City of Round Rock has been awarded \$692,991 in CDBG funds and in this program year the city is proposing to allocate \$138,598 (20%) for the administration and oversight of the program and \$103,948 (15%) to the following public services:

- Round Rock Area Serving Center: Food Pantry Program \$25,000
- Round Rock Area Serving Center: Housing Assistance Program \$25,000
- CASA of Williamson County: Child Advocacy Program \$25,000
- Sacred Heart Community Clinic: Expanded Access of Primary Medical Care \$17,834
- Opportunities for Williamson & Burnet Counties: Meals on Wheels \$11,114

In addition to funding program administration and public services, the City is proposing to fund the following projects with \$450,445 of CDBG 2021 grant funds (65%) along with an additional \$270,984.14 of prior year funds:

- City of Round Rock Transportation Chisholm Valley Sidewalks: \$312,000 (\$41,015.86 CDBG 2021 and \$270,984.14 from prior year funds)
- City of Round Rock Parks Bowman Park: \$294,429.14
- City of Round Rock Planning Department/Code Enforcement: \$115,000

The city has identified alternate projects that can be funded and started immediately should one of the projects listed above does not come to fruition, have delays, or if any completed projects have balances.

Alternate projects: Park Improvements at Settlement Park, Minor Home Repair up to \$25,000 a home or any balances from approved projects can be put into another approved project.

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2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis, or the strategic plan.

The City of Round Rock CDBG 2021 Annual Action Plan provides a framework to address the needs of the city for the next year using the \$692,991 in Community Development Block Grant funds. The three overarching objectives guiding the proposed activities are:

- Providing Decent Affordable Housing
- Creating Suitable Living Environments
- Creating Economic Opportunities

Outcomes show how programs and activities benefit a community or the people served. The three outcomes that will illustrate the benefits of each activity funded by the CDBG program are:

- Improve Availability/Accessibility
- Improve Affordability
- Improve Sustainability

All projects funded in this action plan will support at least one objective and one outcome. The City's framework for realizing the objectives and outcomes include the following goals:

- Provide Decent, Affordable Housing
- Provide a Suitable Living Environment

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The following is project activity summary of the CDBG Program Year 2019 from the most recent CAPER submitted to HUD also projects that have been completed after the last CAPER was submitted that include CDBG Program Year 2019 activities:

- Round Rock Area Serving Center CDBG 2019 Food Pantry Program expended \$25,000 and assisted 804 low-income residents, 78 of which were Female Head of Household
- Round Rock Area Serving Center CDBG 2019 Housing Assistance Program expended \$25,000 and assisted 250 low-income residents, 54 of which were Female Head of Household
- Meals on Wheels CDBG 2019 expended the \$5,000 and assisted 145 Seniors

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- CASACDBG 2019 Child Advocacy Program expended \$25,000 and assisted 69 children
- Sacred Heart Community Clinic CDBG 2019 expended \$12,500 and assisted 105 low-income residents with health care services
- Code enforcement CDBG 2019 expended \$13,581.19
- Seven (7) low-to moderate income residents received Minor Home Repair Program during the CDBG 2019 program year and expended \$115,687
- Frontier Park was completed in Program Year 2019 and a total of \$29,180.25 in CDBG funds were expended
- Program Administration expended \$126,098.36 in CDBG 2019 funds
- Greenhill Sidewalks were completed in Program Year 2019 and a total of \$50,859.40 were expended during the program year
- Hope Alliance Shelter Playground Project was completed during the CDBG 2019 Program Year and a total of \$32,700 in CDBG funds were expended
- Chisholm Valley Sidewalks were started in CDBG Program Year 2019 and will continue into the CDBG Program Year 2020. A total of \$208,003.95 in CDBG funds were expended in 2019

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Round Rock's goal for citizen participation is to encourage a broad participation of City residents, social service agencies and city departments in the planning and implementation of public hearings.

For the development of the City of Round Rock CDBG 2021-2022 Annual Action Plan, two public hearings were held. The first public hearing was a "Needs Assessment" public hearing that was held on April 22, 2021. The second public hearing was held on July 8, 2021. _____ Comments were received (this will be updated after comment period ends July 9). The notices for these public hearings were advertised in the Round Rock Leader newspaper in English and Spanish as well as posted at the following locations:

- City Hall Bulletin
- City Website and CDBG Webpage
- City Hall Kiosk on First Floor
- Kiosk at the Alan R. Baca Senior Center
- Round Rock Housing Authority
- Round Rock Library

In addition to the public hearing notice, an Executive Summary was made available as well.

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The City of Round Rock always wants to continue to make efforts to broaden public participation during the development of the plan. This year with the mandatory shut-downs of city buildings and neighborhood facilities due to COVID-19, citizen participation was limited. Once offices and facilities opened, citizen participation was encouraged but because of the continued anxiety about COVID-19 many residents continued to stay home and stay safe.

To broaden citizen participation in the future, Round Rock did amend their Citizen Participation Plan to include policies for citizen participation during emergencies and disasters.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Unfortunately, there were no comments received during the development of the program year.

6. Summary of comments or views not accepted and the reasons for not accepting them

The City of Round Rock accepts and considers any comments that are received.

7. Summary

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PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role | Name | Department/Agency |
|--------------------|-------------|--------------------------|
| Lead Agency | ROUND ROCK | |
| CDBG Administrator | ROUND ROCK | Elizabeth Alvarado |
| HOME Administrator | | |

Table 1 – Responsible Agencies

Narrative (optional)

The City of Round Rock Office of Community Development is the lead agency for the preparation of the CDBG 2021-2022 Annual Action Plan and administration of the CDBG Program. Annual funding requests generally open in February with applications due in Mid-March. Funding decisions are made in April or May. This CDBG 2021-2022 program applications for funding were available to fill out and submit online.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The City of Round Rock has developed an outreach effort to encourage input from a large cross section of residents and stakeholders. The outreach effort included two public hearings before city council, published and posted meeting notices, social media notifications, emails, and flyers.

In addition to reaching out during the development of the plan, City of Round Rock CDBG staff continues to maintain a strong networking relationship with public and assisted housing providers and private and governmental, health, mental health, and social service agencies throughout the program year.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health, and service agencies (91.215(I))

To better enhance coordination and form effective relationships between public and assisted housing providers, private and governmental health, mental health and service agencies, the City of Round Rock actively consults with a variety of non-profits, social service providers, neighborhoods and citizens, and other governmental agencies. CDBG staff attends monthly Williamson County Non-Profit Networking Meetings virtually the first Tuesday of every month. Local non-profits come together to network and to promote meetings, public hearings, and events. A variety of non-profits attend the monthly networking meetings including non-profits that provide housing, mental health, health, transportation, affordable childcare, and other services to low income, disabled and elderly residents of Round Rock.

CDBG staff attends the Round Rock Housing Authority (RRHA) monthly board meetings virtually on ZOOM as well as meets regularly with the RRHA staff to provide technical assistance on the CDBG grant and to work together on the Analysis of Impediments to Fair Housing Regional Working Group goals and action items.

CDBG staff along with other local non-profits and social service agencies have recently formed a Homeless Coalition. This coalition meets regularly to discuss the needs of homeless and those at-risk of becoming homeless. The goals of the group are to find resources to fill the gaps within the community regarding homeless and at-risk homeless. Included among the agencies that meet each month are food pantries, mental health agencies, neighboring local units of government, housing agencies, local and neighboring public housing authorities, local not for profit health clinics, and Texas Homeless Network staff.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

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Currently there are no agencies receiving Continuum of Care (COC) grant funding in Round Rock or Williamson County. As per the THN, they have not had participation in the Texas Balance of State COC (TX BOS COC) from homeless service providers in Williamson County for some time.

In an effort address the needs of homeless persons and persons at risk of homelessness, the City of Round Rock funds the following with either CDBG or General Funds:

- Round Rock Area Serving Center Food Pantry that assists those that are homeless and at-risk of becoming homeless with \$25,000 of CDBG 2021 funds.
- Round Rock Area Serving Center Rent/Mortgage Assistance for those that are at-risk of becoming homeless with \$25,000 of CDBG 2021 funds.
- Round Rock Area Serving Center Rent/Mortgage and Utility Program for those that are at-risk of becoming homeless and that need assistance with subsistence payments during the COVID-19 Pandemic with City of Round Rock CDBG-CV 3 funds in the amount of \$668,787.
- Hope Alliance Domestic Violence Shelter with \$32,700 in General Funds to assist victims of domestic violence that are homeless.
- Texas Baptist Children's Home with \$10,000 in general funds to assist single mothers and their children in transitional housing.
- Sacred Heart Community Clinic with \$17,834 in CDBG 2021 funds to assist and provide medical services to low income and those that are homeless or at-risk of becoming homeless.

City of Round Rock CDBG staff networks with the Round Rock ISD Families in Transition Coordinator. The Families in Transition Program assists homeless families with children, families with children that are living with friends or relatives as well as unaccompanied youth. The role of the coordinator is to ensure that any student lacking a fixed, adequate, and regular nighttime residence is provided with resources. Because there are no homeless shelters in Round Rock or Williamson County (except for the domestic violence shelter) homeless youth and unaccompanied youth are bused to shelters in Austin. According to the RRISD, a third of homeless students are unaccompanied youth.

Goodwill of Round Rock and Central Texas provides job rehabilitation and placement for homeless veterans as well as assistance with rent and job training. Currently due to COVID-19 the Round Rock location is closed but is taking intake applications for services over the phone. The City CDBG staff will continue to network with the Goodwill to stay up to date on services that are being provided to homeless veterans.

The CDBG staff maintains a strong relationship with staff at the Bluebonnet Trails & Community Services (BBT) Round Rock location. BBT provides an array of services to the low income and homeless and at-risk homeless that include a supportive housing and transitional housing program and behavior health services.

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Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

Currently City CDBG staff is not consulting with any Continuum of Care, nor are there any Continuum of Care recipients that serve this jurisdiction. As stated above, the City of Round Rock staff has started networking and forming a relationship with the Texas Homeless Network staff to stay informed of what is happening in the TX BOS COC regarding homelessness as well as encouraging homeless providers in Williamson County to join the effort to end homelessness.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

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Table 2 – Agencies, groups, organizations who participated

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| 1 | Agency/Group/Organization | ROUND ROCK HOUSING AUTHORITY |
| | Agency/Group/Organization Type | PHA Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Public Housing Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG Coordinator consulted with Round Rock Housing Authority director on the needs of the public housing residents and how the CDBG could possibly fund the Round Rock Housing Authority to narrow the digital divide and provide PHA residents with wifi. Round Rock Housing Authority director consulted with Sudden Link and AT&T to discuss options. |
| 2 | Agency/Group/Organization | ROUND ROCK AREA SERVING CENTER |
| | Agency/Group/Organization Type | Services - Housing Services - Narrowing the Digital Divide Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment Homeless Needs - Families with children |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consulted with the Round Rock Area Serving Center (RRASC) director on the needs of their clients and notified about availability of CDBG funds for program year 2021. Serving Center provides refurbished laptops to low-income families so children can get their homework done and to narrow the digital divide. |

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| 3 | Agency/Group/Organization | Sacred Heart Community Clinic |
| | Agency/Group/Organization Type | Services-Health Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks regularly with Sacred Heart Community Clinic (SHCC) staff and provides technical assistance as needed since the SHCC is a CDBG sub-recipient. City staff consulted with clinic director on the needs of their clients and notified about availability of CDBG funds for program year 2021. |
| 4 | Agency/Group/Organization | CASA of Williamson County |
| | Agency/Group/Organization Type | Services-Children Child Welfare Agency Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks regularly with CASA staff and provides technical assistance as needed since CASA is a CDBG funded sub-recipient. City staff consulted with CASA director on the needs of their clients and notified about availability of CDBG funds for program year 2021. |
| 6 | Agency/Group/Organization | WILLIAMSON BURNET COUNTIES OPPORTUNITIES (WBCO) |
| | Agency/Group/Organization Type | Services-Children Services-Elderly Persons Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children |

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| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with WBCO director and staff and provides technical assistance to WBCO because WBCO Meals on Wheels is a CDBG sub-recipient. City staff consulted with WBCO director on the needs of their clients and notified about availability of CDBG funds for program year 2021. |
| 7 | Agency/Group/Organization | Williamson County, Housing and Urban Development |
| | Agency/Group/Organization Type | Service-Fair Housing Other government – County |
| | What section of the Plan was addressed by Consultation? | Local Government |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with County CDBG staff and collaborate on the Central Texas Regional AI Working Group. City staff consulted with Wilco CDBG staff and notified about development of the CDBG 2021 action plan. |
| 8 | Agency/Group/Organization | Texas Homeless Network |
| | Agency/Group/Organization Type | Services-homeless Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with Texas Homeless Network (THN) staff on homeless issues and is working with THN to form a homeless coalition in Williamson County. City staff consulted with THN staff about sections in the 2021 AAP regarding homeless issues. |

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| 9 | Agency/Group/Organization | Senior Access |
| | Agency/Group/Organization Type | Services-Elderly Persons Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks regularly with Senior Access director to stay updated on the services that Senior Access is providing for seniors in Round Rock. Senior Access is funded with general funds to provide seniors with door-to-door transportation to appointments and to run errands. City staff consulted with Senior Access director on the needs of their clients and notified about availability of CDBG funds for program year 2021. |
| 10 | Agency/Group/Organization | FOUNDATION COMMUNITIES, INC (AUSTIN) |
| | Agency/Group/Organization Type | Services - Housing Services-Health Services-Education Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Economic Development |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks regularly with Foundation Communities (FC) director to stay informed on the services that they are providing for low income Round Rock residents. FC is funded with general funds to provide free tax preparation to Round Rock residents. City staff consulted with Foundation Communities staff on the needs of their clients and notified about availability of CDBG funds for program year 2021. |

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| 11 | Agency/Group/Organization | BLUEBONNET TRAILS COMMUNITY MENTAL HEALTH AND MENTAL RETARDATION |
| | Agency/Group/Organization Type | Services - Housing Services-Children Services-Persons with Disabilities Services-homeless Services-Health Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks regularly with Bluebonnet staff to stay updated on what services they are providing to the low-income residents of RR. City staff consulted with director of employment and housing services on the needs of his clients and to notify of CDBG funds available for 2021. |
| 13 | Agency/Group/Organization | Texas Baptist Children's Home |
| | Agency/Group/Organization Type | Housing Services - Housing Services-Children Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children |

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| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with Texas Baptist Children's Home (TBCH) director and staff to stay updated on the services that TBCH provides to low-income residents of RR. TBCH is funded with general funds to pay partial salaries for counselor and educators for the Trust Based Relational Intervention Program. City staff consulted with TBCH director on the needs of their clients and notified about availability of CDBG funds for program year 2021. |
| 14 | Agency/Group/Organization | WILLIAMSON COUNTY CRISIS CENTER D/B/A HOPE ALLIANCE |
| | Agency/Group/Organization Type | Services-Victims of Domestic Violence Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Homeless Needs - Families with children |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with Hope Alliance (HA) director and staff to stay updated on the services that HA is providing in RR. Hope Alliance is funded with general funds to provide services of domestic violence and sexual assault. City staff consulted with HA director on the needs of their clients and notified about availability of CDBG funds for program year 2021. |
| 15 | Agency/Group/Organization | WILLIAMSON COUNTY AND CITIES HEALTH DISTRICT |
| | Agency/Group/Organization Type | Services-Persons with HIV/AIDS Services-Health Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | County Agency |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with Wilco Health and Cities to stay informed on the services that they are providing to low-income residents in Round Rock. Wilco is consulted on the needs of homeless. |

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| 16 | Agency/Group/Organization | Habitat for Humanity of Williamson County |
| | Agency/Group/Organization Type | Housing Services - Housing Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with Habitat for Humanity director to stay informed on the services that are being provided to the low-income residents of Round Rock. Habitat is consulted on the availability of CDBG 2021 funding and on the development of the action plan. |
| 17 | Agency/Group/Organization | City of Round Rock |
| | Agency/Group/Organization Type | Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Agency - Managing Flood Prone Areas Agency - Management of Public Land or Water Resources Agency - Emergency Management Other government - Local Planning organization Grantee Department |
| | What section of the Plan was addressed by Consultation? | City government departments |

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| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consulted with city departments (transportation, parks, neighborhood services, planning, code enforcement, library) to discuss the needs of low-income residents during the development of the action plan. City departments are often funded with CDBG funds to carry out projects in the low-income neighborhoods. Planning department oversees parks that are primarily in flood prone areas. City library and city buildings, and plazas offer free WI-FI to the public, the library allows residents to "check-out" hot spots just like a book all to help narrow the digital divide. The City has a division of Homeland Security and Emergency Management (HSEM) that serves the community during and after major emergency and disasters as well as provides residents with information for the Emergency Notification System Registration (ENS) and FEMA. Discussions with HSEM staff to see if CDBG could be re-allocated in case of disaster or emergency. |
| 18 | Agency/Group/Organization | Williamson County Children’s Advocacy Center |
| | Agency/Group/Organization Type | Services-Children Services - Victims Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks with WilCo Children's Advocacy Center to stay informed on the services they are providing residents of RR. Wilco Children's Advocacy Center is funded with general funds to provide services to abused children in Round Rock. CDBG staff consulted with this agency on the availability of CDBG 2021 funds and the development of the action plan. |

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| 19 | Agency/Group/Organization | YMCA |
| | Agency/Group/Organization Type | Services-Children Services-Health Services-Education Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Profit |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks with YMCA staff to keep informed of the services that YMCA is providing to the low-income residents. YMCA is funded with general funds to provide childcare to low-income residents of RR. CDBG staff consulted YMCA on the availability of CDBG 2021 funds and during the development of the action plan. |
| 20 | Agency/Group/Organization | AUSTIN TENANTS COUNCIL |
| | Agency/Group/Organization Type | Services - Housing Services-Persons with HIV/AIDS Service-Fair Housing Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with Austin Tenants Council (ATC) staff to stay updated on the services they are providing Round Rock residents. The ATC also puts on a Fair Housing Workshop for the city of RR in April during Fair Housing Month. ATC is notified of availability of CDBG funds and consulted during the development of the action plan. |

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| 21 | Agency/Group/Organization | Goodwill of Central Texas |
| | Agency/Group/Organization Type | Services-homeless Services-Employment Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Homelessness Needs – Veterans |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff networks with Goodwill of Round Rock staff to stay informed on the services that they are providing to RR residents. CDBG staff consulted with Goodwill to notify of availability of CDBG funding. |
| 22 | Agency/Group/Organization | ARCIL, INC. |
| | Agency/Group/Organization Type | Services-Persons with Disabilities Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff regularly networks with ARCIL to stay informed on the services they provide for the low-income residents in Round Rock. ARCIL is invited to participate every year in Fair Housing Workshop and to the needs assessment public hearing during the development of the action plan. |
| 23 | Agency/Group/Organization | Williamson County Association of Realtors |
| | Agency/Group/Organization Type | Business and Civic Leaders |
| | What section of the Plan was addressed by Consultation? | FAIR HOUSING EVENTS |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Williamson County of Realtors Round Rock location is contacted every year in April for Fair Housing Month and asked to participate in Fair Housing Workshop. |

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| 24 | Agency/Group/Organization | Round Rock Public Library |
| | Agency/Group/Organization Type | Services-Education Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government – Local |
| | What section of the Plan was addressed by Consultation? | narrowing digital divide |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Consulted with the library director on narrowing the digital divide by providing low-income residents and seniors with access and free WI-FI and have the option to check out a mobile "hot-spot" just like they would check out a book. Mobile hot spots provide 24/7 access to the internet with unlimited data thru the T-Mobile or Verizon network. This allows the City to narrow the digital divide. In addition to free WI-FI at the library, free WI-FI is available to all residents at all city buildings and plazas. The library will also loan technology to the residents by allowing them to check out chrome books and laptops. There also 44 public access computers available in the library. The library consulted with T-Mobile and Verizon to be able to get the free hot-spots for the low income community. |
| 25 | Agency/Group/Organization | Brushy Creek Regional Utility Authority (BCRUA) |
| | Agency/Group/Organization Type | Agency - Management of Public Land or Water Resources Regional organization Planning organization |
| | What section of the Plan was addressed by Consultation? | water resources |

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| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | City administration staff consulted with the BCRUA on management of water resources. |
| 26 | Agency/Group/Organization | City of Round Rock IT Department |
| | Agency/Group/Organization Type | Services - Broadband Internet Service Providers Services - Narrowing the Digital Divide Other government - Local Grantee Department |
| | What section of the Plan was addressed by Consultation? | Internet Services |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The city IT department staff was the lead in consulting with internet providers specifically Verizon to obtain the best options to be able to provide free wifi and hotspots to low-income residents at the library, city plazas, senior center and other city owned buildings. |
| 27 | Agency/Group/Organization | Literacy Council of Williamson County |
| | Agency/Group/Organization Type | Services-Education Services-Employment |
| | What section of the Plan was addressed by Consultation? | Economic Development |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consulted with Literacy Council on the availability of the CDBG 2021 funds and during the development of the action plan. |

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| | | |
|----|--|---|
| 28 | Agency/Group/Organization | City of Pflugerville Community Development Department |
| | Agency/Group/Organization Type | Service-Fair Housing Other government - Local Planning organization |
| | What section of the Plan was addressed by Consultation? | local government |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consulted with the Pflugerville Planning and CDBG staff during the development of the action plan and on the Goals identified in the Joint Analysis of Impediments to Fair Housing Study. |
| 29 | Agency/Group/Organization | Texas Department of Housing and Community Affairs |
| | Agency/Group/Organization Type | Other government - State Private Sector Banking / Financing |
| | What section of the Plan was addressed by Consultation? | Housing Need Assessment |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consults with Texas Department of Housing and Community Affairs to see what resources are available to the low-income residents that are in need of housing programs and down-payment assistance programs. |
| 30 | Agency/Group/Organization | Round Rock Utilities Department |
| | Agency/Group/Organization Type | Agency - Managing Flood Prone Areas Agency - Emergency Management Other government – Federal |
| | What section of the Plan was addressed by Consultation? | Floodplain Administrator |

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| | | |
|----|--|---|
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consults with Floodplain Manager/FEMA during development of action plan regarding projects in the floodplain. |
| 31 | Agency/Group/Organization | Council for At-Risk Youth |
| | Agency/Group/Organization Type | Services-Children Services-Education Neighborhood Organization |
| | What section of the Plan was addressed by Consultation? | Non-Homeless Special Needs |
| | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | CDBG staff consulted with the Director of Council for At-Risk Youth during the development of the action plan and to notify of the availability of the CDBG 2021 funds. |

Identify any Agency Types not consulted and provide rationale for not consulting

A wide array of agencies were invited to consult in the development of the Annual Action Plan. No individual agency was intentionally omitted.

The CDBG Staff does not consult with any adjacent units of local or regional government regarding the preparation of a lead-based paint hazards plan nor has the staff consulted with the health department regarding the addresses of housing in which children have been identified as lead poisoned.

Most of the residential housing development occurred after the use of lead-based paint was banned. With the implementation of the Minor Home Repair Program, the procedures manual, addresses compliance with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures include:

1. Notification

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

2. Identification
3. Treatment (if necessary)

The City of Round Rock will not fund the Minor Home Repair Program with 2021 CDBG funds but will continue to implement the program that will be funded with prior year funds. Applicants who are eligible for the Minor Home Repair program are provided LBP information at the time of intake and will be made aware of possible dangers of LBP.

City of Round Rock staff does not consult with low-income persons living in areas designated by the local jurisdiction as a revitalization area or an area considered slum or blight because the city does not have areas designated as slum or blight or revitalization areas.

AFH Specific:

The City of Round Rock does consult with other local governments and regional government agencies regarding metropolitan-wide planning and transportation responsibilities. In order to meet the transportation demands of population, employment and economic growth, the city developed the Transportation Master Plan, which consists of two basic elements, a roadway element and a bicycle/pedestrian element. The Transportation Master Plan encompasses the transportation system within the city limits as well as the extraterritorial jurisdiction (ETJ). The city also coordinates with city regional planning partners. The updated Transportation Master Plan was adopted by City Council on Oct 12, 2017.

CDBG Staff consults with the Round Rock Housing Authority (RRHA) regularly and attends RRHA monthly board meetings virtually. The RRHA and the City of Round Rock both participated in the development of the Central Texas Joint Analysis of Impediments to Fair Housing Study. Together, the RRHA staff and CORR CDBG staff are currently consulting and meeting with the other local units of government and other regional housing authorities on the goals and metrics identified in the Central Texas Regional Analysis of Impediments to Fair Housing Report. This group met quarterly prior to the COVID-19 pandemic and the most recent meetings have been virtual ZOOM meetings.

CDBG staff continues to maintain a relationship and consults with community based and regionally based organizations that represent protected class members such as Meals on Wheels, Drive-a-Senior, CASA, Hope Alliance, ARCIL (Advocacy Resource Center for Independent Living), and the Austin Tenant's Council.

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CDBG staff regularly meets and networks with the Austin Tenant's Council regarding tenant rights and Fair Housing issues. Residents are referred to the Austin Tenant's Council for assistance with filing a fair housing complaint and with assistance with tenant issues. All the sub-recipients that receive CDBG funds are required to have on file a fair housing policy.

Other local/regional/state/federal planning efforts considered when preparing the Plan

| Name of Plan | Lead Organization | How do the goals of your Strategic Plan overlap with the goals of each plan? |
|-------------------|-------------------|--|
| Continuum of Care | N/A | |

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

CDBG staff does not network with any corrections programs or institutions other than the Council for At-Risk Youth. CDBG funded the Council for At-Risk youth in program year 2019 to provide counseling to at-risk youth in the ISD from grades 5-12. Other than that agency the CDBG staff does not network with any other corrections programs or institutions but the City of Round Rock HR department does participate in the Jails to Jobs Program. This program is literally transforming lives by breaking the cycle of youth recidivism. The Jails to Jobs Program empowers juvenile offenders to find purpose, personal growth and achievement through an employment-based mentoring and job skills program to reduce recidivism in the justice system. The City of Round Rock guarantees graduates of this program a job.

Currently the CDBG staff does not have a working relationship with business or civic leaders but does work with the Realtor Association of Round Rock every April for Fair Housing Month and to invite them to the Fair Housing Workshop hosted by CDBG staff and the Austin Tenant's Council. Austin Tenant's Council provides Fair Housing Education and Counseling, assists with filing fair housing discrimination complaints as well as tenant/landlord issues and mediation. The CDBG staff has a strong working relationship with Austin Tenant's Council.

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The City of Round Rock does not receive Emergency Solutions Grant (ESG) nor does Williamson County have agencies participating or actively applying for the COC grant. The city has started to work with Texas Homeless Network and non-profit agencies in the Round Rock/Williamson County area to try and start a conversation regarding homeless persons and resources available to address these issues.

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal setting

In hopes of promoting citizen participation during the development of the CDBG 2021 Action Plan, public hearing notices in English and Spanish were made available at the following locations and agencies:

- Publication in the Round Rock Leader
- City News section of the city website as well as in the CDBG webpage
- Public hearing notices and executive summary in the kiosk at senior center
- Public Hearing notices posted in the city hall bulletin
- Public hearing notices and Executive Summary posted at Round Rock Housing Authority, Round Rock Area Serving Center, and the Round Rock Public Library

The public participation process was developed to help the City of Round Rock identify priority needs in the community and set goals that will help address affordable housing needs and to better provide social services to the low to moderate income household and persons. Two public hearings were held before city council during the development of the plan. Residents were given at least 14-day notice of a public hearing and at least 30 days for the comment period. Copies of the public notices and proof of publications from the Round Rock Leader are in the attachments.

The projects and activities funded in this action plan all tie back to the high priority needs and goals in the CDBG Five Year Consolidated Plan (2019-2023). During the development of the five-year consolidated plan the City CDBG staff had a goal and plan for citizen participation to ensure a broad participation of residents, housing, economic and social service providers as well as city departments and local housing authority. The City held stakeholder and resident meetings in addition to public hearings. This process helped the City develop the consolidated plan to assist for planning and developing the action plans for the next five years. Should goals or high priority needs change, the city will conduct a substantial amendment to add goals.

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

Citizen Participation Outreach

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|--|--------------------------------|------------------------------|--|---------------------|
| 1 | Public Hearing | Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing | no response | no comments received | N/A | |

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| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|------------------|---|--------------------------------|------------------------------|--|---------------------|
| 2 | Newspaper Ad | Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing | no response | no comments received | N/A | |

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|-------------------|---|--------------------------------|------------------------------|--|---------------------|
| 3 | Internet Outreach | Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing | no response | no comments received | N/A | |

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| Sort Order | Mode of Outreach | Target of Outreach | Summary of response/attendance | Summary of comments received | Summary of comments not accepted and reasons | URL (if applicable) |
|------------|-----------------------------|---|--------------------------------|------------------------------|--|---------------------|
| 4 | posting at public locations | Minorities Non-English Speaking - Specify other language: Spanish Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing | no response | no comments received | N/A | |

Table 4 – Citizen Participation Outreach

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Round Rock has been awarded \$692,991 in CDBG grant funds for program year 2021-2022. The CDBG 2021 is the third program year in the CDBG Five Year Consolidated Plan. The expected resources are the last of the funds expected for the remainder of the CDBG Five Year Consolidated Plan (2019-2023).

Anticipated Resources

| Program | Source of Funds | Uses of Funds | Expected Amount Available Year 1 | | | | Expected Amount Available Remainder of Con-Plan \$ | Narrative Description |
|---------|------------------|--|----------------------------------|--------------------|--------------------------|-----------|--|---|
| | | | Annual Allocation: \$ | Program Income: \$ | Prior Year Resources: \$ | Total: \$ | | |
| CDBG | public – federal | Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services | 692,991 | 0 | 0 | 692,991 | 1,385,982 | This 2021 CDBG program year is the third program year of the 5-year con plan (2019-2023). |

Table 5 - Expected Resources – Priority Table

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

Explain how federal funds will leverage those additional resources (private, state, and local funds), including a description of how matching requirements will be satisfied

In trying to leverage the CDBG funds, the City has combined the CDBG and General Funds to assist the social services funding process. By combining these two processes, the City can make sure to fund agencies providing high priority needs with General Funds that could not be funded with CDBG funds due to the 15% funding cap. This process will also help prevent duplication of services. The process of funding social services agencies is as follows: A team, consisting of council members, Neighborhood Services staff and CDBG staff, review agency applications as well as conduct a risk analysis using set criteria and performance measures. Funding recommendations are presented to the City Council through the budget process. Awarded agencies are contracted to deliver the specific services to the residents of Round Rock.

There are no federal or local matching requirements for the CDBG grant.

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If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

There are no projects in this action plan that are on publicly owned land or property located within the jurisdiction and funded with CDBG funds.

Discussion

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

| Sort Order | Goal Name | Start Year | End Year | Category | Geographic Area | Needs Addressed | Funding | Goal Outcome Indicator |
|------------|---|------------|----------|--|-------------------------|-----------------------------------|--------------------|--|
| 1 | Public Services for Low- and Moderate-Income Population | 2019 | 2024 | Non-Housing Community Development Public services | Citywide | Non-housing community development | CDBG: \$103,948 | Public service activities for Low/Moderate Income Housing Benefit: 1400 Households Assisted |
| 2 | Public Facility and Infrastructure Improvements | 2019 | 2024 | Non-Housing Community Development | Qualified Census Tracts | Non-housing community development | CDBG: \$335,445 | Public Facility or Infrastructure Activities for Low/Moderate Income Housing Benefit: 2000 Households Assisted |
| 3 | Program Administration | 2019 | 2024 | Administration | Citywide | Non-housing community development | CDBG: \$138,598 | Other: 0 Other |
| 5 | Code Enforcement | 2019 | 2023 | Non-Housing Community Development | Qualified Census Tracts | Code Enforcement | CDBG: \$115,000 | Housing Code Enforcement/Foreclosed Property Care: 200 Household Housing Unit |

Table 6 – Goals Summary

Goal Descriptions

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

| | | |
|---|-------------------------|---|
| 1 | Goal Name | Public Services for Low- and Moderate-Income Population |
| | Goal Description | Public Services: Round Rock Area Serving Center Housing Assistance \$25,000 proposing to benefit 250, Round Rock Area Serving Center Food Pantry \$25,000 proposing to benefit 850, CASA \$25,000 proposing to benefit 100, Meals on Wheels \$11,114 proposing to benefit 100, Sacred Heart Community Clinic \$17,834 proposing to benefit 100 |
| 2 | Goal Name | Public Facility and Infrastructure Improvements |
| | Goal Description | Construction of approximately 6,200 linear feet of 4 ft wide new sidewalks including ramps at the Chisholm Valley Neighborhood at the following streets: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place. \$312,000 (\$41,015 in CDBG 2021 funds plus \$270,984.14 of prior year funds) Bowman Park: Replacing aging amenities, conversion of trail to concrete, extension of the looping trail, irrigation improvements, and possibly playground improvements if budget permits. \$294,430 |
| 3 | Goal Name | Program Administration |
| | Goal Description | Funds will be used for the oversight and administration of the CDBG program. \$138,598 |
| 4 | Goal Name | Code Enforcement |
| | Goal Description | Code enforcement will serve low to moderate income areas in the City that are in the qualified census tracts and number to be served is undetermined at this time. Funding code enforcement will not only allow the enforcement of city codes but also allow the code enforcement officers to inform low to moderate income residents of the minor home repair program and other resources that may allow them to keep up maintenance and necessary repairs to their homes that eventually will allow them to stay in their homes longer. \$115,000 |

**CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022
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Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Round Rock is receiving \$692,991 in CDBG 2021 Program Year funds. Funds will be used for public services, program administration, code enforcement and public facility and improvements.

Projects

| # | Project Name |
|---|---|
| 1 | Round Rock Area Serving Center Housing Assistance |
| 2 | Program Administration |
| 3 | Park Improvements |
| 4 | Sidewalk Improvements |
| 5 | Code Enforcement |
| 6 | Round Rock Area Serving Center Food Pantry |
| 7 | Meals on Wheels Public Services |
| 8 | Sacred Heart Community Clinic Public Services |
| 9 | CASA of Williamson County Public Services |

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

Allocation priorities were based upon the Needs Assessment undertaken as part of the planning process and demand for projects and services in the past. Unfortunately, the need for infrastructure far exceeds the amount of CDBG funding available. The primary obstacle to addressing underserved needs is the limited resources available to address such needs throughout the City. The Public Services fund cap of 15% is also oversubscribed at far beyond what is available. The City encourages CDBG applicants to seek other resources from other public and private entities to leverage the limited amount of CDBG funds available.

CITY OF ROUND ROCK COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) 2021-2022 ANNUAL ACTION PLAN

AP-38 Project Summary
Project Summary Information

| | | |
|---------------------------|--|--|
| 1 | Project Name | Round Rock Area Serving Center Housing Assistance |
| | Target Area | Citywide |
| | Goals Supported | Public Services for Low- and Moderate-Income Population |
| | Needs Addressed | Affordable Housing |
| | Funding | CDBG: \$25,000 |
| | Description | Public Services Housing Assistance Activity funded with \$25,000 CDBG will be awarded to the Round Rock Area Serving Center. |
| | Target Date | 9/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 100 low-income households will benefit from this activity. |
| | Location Description | All public services will be provided to persons residing citywide. Round Rock Area Serving Center is located 1099 East Main Street Round Rock, TX 78664 |
| Planned Activities | Round Rock Area Serving Center Housing Assistance \$25,000 will provide rent/mortgage assistance to low-income residents. Funds will be used to pay rent/mortgage. | |
| 2 | Project Name | Program Administration |
| | Target Area | Citywide |
| | Goals Supported | Program Administration |
| | Needs Addressed | Non-housing community development |
| | Funding | CDBG: \$138,598 |
| | Description | Program Administration \$138,598 will be used for the administration and oversight of the CDBG program. |
| | Target Date | 9/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | N/A |

| | | |
|---|--|---|
| | Location Description | Round Rock City Hall 221 East Main Street Round Rock, TX 78664 |
| | Planned Activities | Funds will be used to pay CDBG Coordinator salary, supplies, equipment, travel, mileage, registrations and dues, training, legal fees, legal notices in the newspaper. |
| | | |
| 3 | Project Name | Chisholm Valley Sidewalk Improvements |
| | Target Area | Qualified Census Tracts |
| | Goals Supported | Public Facility and Infrastructure Improvements |
| | Needs Addressed | Non-housing community development |
| | Funding | CDBG: \$41,015 |
| | Description | Construction of approximately 6,200 linear feet of 4 ft wide new sidewalks including ramps at the Chisholm Valley Neighborhood at the following streets: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place. |
| | Target Date | 9/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | City of Round Rock estimates that up to 800 primarily low to moderate income residents will benefit from this activity. |
| | Location Description | This project will be at the following locations in Round Rock: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place |
| | Planned Activities | Funding will pay for the construction of approximately 6,200 linear feet of 4 ft wide new sidewalks including ramps at the Chisholm Valley Neighborhood at the following streets: Wagon Gap Drive, Dry Creek Drive, Purple Sage Drive, Yucca Drive and Old West Place |
| 4 | Project Name | Bowman Park Improvements |
| | Target Area | Qualified Census Tracts |
| | Goals Supported | Public Facility and Infrastructure Improvements |
| | Needs Addressed | Non-housing community development |

| | | |
|---|--|---|
| | Funding | CDBG 2021 \$294,430 |
| | Description | Replacing aging amenities, conversion of trail to concrete, extension of the looping trail, irrigation improvements, and possibly playground improvements if budget permits. |
| | Target Date | 09/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | City of Round Rock estimates that up to 1,844 primarily low to moderate income residents will benefit from this activity. |
| | Location Description | 950 East Bowman Road |
| | Planned Activities | Replacing aging amenities, conversion of trail to concrete, extension of the looping trail, irrigation improvements, and possibly playground improvements if budget permits. |
| 4 | Project Name | Code Enforcement |
| | Target Area | Qualified Census Tracts |
| | Goals Supported | Code Enforcement |
| | Needs Addressed | Code Enforcement |
| | Funding | CDBG: \$115,000 |
| | Description | Code Enforcement |
| | Target Date | 9/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | Number of families/households that will benefit is unknown. Code enforcement will serve low to moderate income areas in the City that are in the qualified census tracts and number to be served is undetermined at this time. Funding code enforcement will not only allow the enforcement of city codes but also allow the code enforcement officers to inform low to moderate income residents of the minor home repair program and other resources that may allow them to keep up maintenance and necessary repairs to their homes that eventually will allow them to stay in their homes longer. |
| | Location Description | Qualified Census Tracts that fall within City limits: 205.04 and 207.01 and 206.04, 215.07,215.02, 215.03,205.05,207.04,207.03. |

| | | |
|---|--|---|
| | Planned Activities | Code enforcement for property inspections directly related to the enforcement of state and legal codes in the low to moderate income areas of the city. Funding will pay for 1.5 code enforcement officers. |
| 6 | Project Name | Round Rock Area Serving Center Food Pantry |
| | Target Area | Citywide |
| | Goals Supported | Public Services for Low- and Moderate-Income Population |
| | Needs Addressed | Non-housing community development |
| | Funding | CDBG: \$25,000 |
| | Description | Funding the RRASC \$25,000 for the purchase of food to stock their food pantry. Food will be distributed to the low to moderate income residents of Round Rock. |
| | Target Date | 9/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 850 low to moderate income families will benefit from this activity. |
| | Location Description | The services will be provided at the Round Rock Area Serving Center located at 1099 East Main Street Round Rock, Texas. |
| | Planned Activities | CDBG funds will be used to fund the RRASC with \$25,000 that they will use to purchase food to stock their food pantry. |
| 7 | Project Name | Meals on Wheels Public Services |
| | Target Area | Citywide |
| | Goals Supported | Public Services for Low- and Moderate-Income Population |
| | Needs Addressed | Non-housing community development |
| | Funding | CDBG: \$11,114 |
| | Description | CDBG funds in the amount of \$11,114 will be awarded to the Opportunities for Williamson and Burnet Counties Meals on Wheels Program that will benefit low income congregate and home-bound seniors in Round Rock. Funds will be used to pay for partial salary for a chef that prepares the meals. |
| | Target Date | 9/30/2022 |

| | | |
|----------|--|---|
| | Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 100 seniors will benefit from this program receiving meals everyday 5 days a week. |
| | Location Description | Services will be provided citywide to home-bound seniors and at the Alan R. Baca Senior Center located at 301 West Bagdad Avenue #2 in Round Rock. |
| | Planned Activities | Funding will be used to pay for the partial salary of a chef that will be preparing the daily meals for seniors. |
| 8 | Project Name | Sacred Heart Community Clinic Public Services |
| | Target Area | Citywide |
| | Goals Supported | Public Services for Low- and Moderate-Income Population |
| | Needs Addressed | Non-housing community development |
| | Funding | CDBG: \$17,834 |
| | Description | CDBG funding in the amount of \$17,834 will be awarded to the Sacred Heart Community Clinic that will provide health services to the very low-income residents in Round Rock. |
| | Target Date | 9/30/2022 |
| | Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 100 low-income families will benefit from this activity. |
| | Location Description | Services will be provided at the Sacred Heart Community Clinic that is located at 620 Round Rock West Drive in Round Rock. |
| | Planned Activities | Funding will pay for the partial salary for a health provider. |
| 9 | Project Name | CASA of Williamson County Public Services |
| | Target Area | Citywide |
| | Goals Supported | Public Services for Low- and Moderate-Income Population |
| | Needs Addressed | Non-housing community development |
| | Funding | CDBG: \$25,000 |
| | Description | CDBG funding in the amount of \$25,000 will be awarded to CASA. |
| | Target Date | 9/30/2022 |

| | |
|--|---|
| Estimate the number and type of families that will benefit from the proposed activities | It is estimated that 100 children will be benefit from this activity. |
| Location Description | Services will be provided to Round Rock beneficiaries at the CASA offices located at 2100 Scenic Drive #110 in Georgetown, Texas and virtually. |
| Planned Activities | Funding will be used to pay for the partial salary for the Volunteer Recruiter/Trainer. |

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The following projects will assist with CDBG Funds Citywide:

- **Public Services:** \$103,948 (15%) food pantry, housing assistance, abused and neglected children senior services, health services
- **Program Administration:** \$138,598 (20%)

The remaining 65% will be distributed to the following projects in the qualified census tracts:

- **Public Facility and Improvements:** \$335,445 or 48% of the grant funds will be distributed in a qualified census tracts for Park and Sidewalk Improvements:
 1. Bowman Park Improvements Project is located at 950 East Bowman Road, Census Tract 215.02 with 61.44% low to moderate income households. The neighborhood is predominately Hispanic or Latino and African American. Replacement of the existing facilities will bring this park up to current ADA standards.
 2. Chisholm Valley Neighborhood Sidewalk Improvements Project Phase II is in the Chisholm Valley Subdivision in the 205.04 Census Tract with a 69.50% low to moderate income households. Currently there is no ADA path along these streets and construction of these sidewalks will provide it.
- **Code Enforcement** \$115,000 (17%). Services will be provided in the low to moderate income qualified census tracts in Round Rock (Qualified Census Tracts that fall within City limits: 205.04 and 207.01 and 206.04, 215.07,215.02, 215.03,205.05,207.04,207.03).

Geographic Distribution

| Target Area | Percentage of Funds |
|-------------------------|---------------------|
| Qualified Census Tracts | 65 |
| Citywide | 35 |

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for allocating investments geographically either citywide or qualified census tracts tie back to the CDBG 2019-2023 Consolidated Plan and the Analysis of Impediments to Fair Housing. Public services and home repair were high priority needs in the consolidated plan as well as facility improvements. Although home repair is not being funded with CDBG 2021-2022 funds, the program will

continue and be funded with prior year funds.

Discussion

The City of Round Rock did not use geographic target areas as a basis for funding allocation priorities. City of Round Rock will focus the majority of location-specific funds (i.e. infrastructure projects) in the defined LMI areas. Public service allocations serve low-to-moderate income populations across the city (but are not placed based allocations).

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Round Rock is not funding the Minor Home Repair Program with CDBG 2021 funds but will continue to implement the program with prior year funds. The city is proposing to make minor home improvements to 8 low-moderate income households during the 2021-2022 program year. The City is also allocating \$25,000 to the Round Rock Area Serving Center to fund the Housing Assistance Program as a public service that will assist a proposed 100 low-income households with rent and mortgage assistance.

| One Year Goals for the Number of Households to be Supported | |
|--|-----|
| Homeless | 0 |
| Non-Homeless | 158 |
| Special-Needs | 0 |
| Total | 158 |

Table 9 - One Year Goals for Affordable Housing by Support Requirement

| One Year Goals for the Number of Households Supported Through | |
|--|-----|
| Rental Assistance | 150 |
| The Production of New Units | 0 |
| Rehab of Existing Units | 8 |
| Acquisition of Existing Units | 0 |
| Total | 158 |

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Continued funding of the Round Rock Area Serving Center Housing Assistance Program will allow low-income residents to not have to choose between paying rent or mortgage and other necessities such as car payment, prescriptions, food and avoid eviction. Continued implementation of the City of Round Rock Minor Home Repair Program will assist low-income residents, especially the elderly and disabled with repairs that they cannot afford and will keep them living in their homes longer.

AP-60 Public Housing – 91.220(h)

Introduction

The Round Rock Housing Authority was established in 1966, with the first development built in 1972. Today, the Round Rock Housing Authority owns 100 units and administers 94 Section 8 Housing Choice Vouchers. Approximately 200 persons are assisted through these programs. The City of Round Rock will act as a resource for the Round Rock Housing Authority to assist the public housing authority with capacity building as well as programming that is associated with CDBG funds.

The RRHA historically was a five-member board, including a resident board member, that oversees the Round Rock Housing Authority. The board is appointed by the City of Round Rock Mayor. Recently the Mayor appointed two additional board members, making it a total of seven members. The City is invested in ensuring that selections made are in the best interest of the Round Rock Housing Authority. Each board member appointed by the City of Round Rock Mayor possess management qualities that will ensure that best business practices are deployed.

Actions planned during the next year to address the needs to public housing

To address and improve the needs of public housing and resident initiatives, the Round Rock Housing Authority (RRHA) will continue to provide youth services at the Westwood location until the end of 2021. The Boys to Men group, headed by Robert Hall, is a program which focuses on developing strong character skills for young children and youth. It is housed at the Westwood apartments owned by RRHA. Many of the young people who participate in the program do not have strong role models at home or come from blended families and single parent households. The young people in Boys to Men benefit from having someone they can confide in and interact with on a regular basis. Some of the activities include team sports, day trips to parks and lessons on the importance of being good citizens. Boys to Men relies primarily on donations and volunteers.

Another program that the RRHA provides its residents to meet their needs for self-sufficiency is the Family Self Sufficiency Program (FSS). This program provides affordable housing expertise, homeownership grant resources and programming initiatives to promote self-sufficiency for the program participants. The FSS program serves families in the Housing Choice Voucher (HCV) program the Public Housing Programs. Past and present participants have completed the following goals:

- Obtained and maintained employment
- Ability to pursue higher education
- Ability to maintain first time businesses with supportive mentorship and education

The unique value of the FSS Program is that clients can receive supportive case management to reach

their individual goals towards self-sufficiency.

In addition to this, the RRHA continues to partner with several local agencies, faith-based organizations, the City of Round Rock, and the school district to bring resources to the residents of the housing authority.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Currently there are no public housing homeownership initiatives in place either under the public housing program or the Section 8 program. The City of Round Rock plans to encourage Affordable Housing Roundtables that are conducted by the RRHA and include affordable housing builders, housing counseling nonprofits and banking institutions.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Round Rock Housing Authority is not designated as troubled housing authority by the U.S. Department of Housing and Urban Development.

Discussion

The Round Rock Housing Authority receives an annual Capital Fund Grant from the U. S. Department of Housing and Urban Development (HUD). The Round Rock Housing Authority uses these grant funds for the following Administrative and Operations expenses:

- Staff Salaries, Fringe Benefits, Travel and Training
- Office Supplies
- Postage
- Memberships
- Maintenance Expenses
- Utilities & Telephone
- Insurance
- Accounting Fees
- Legal Expenses

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City of Round Rock and Williamson County are part of the Texas Balance of State Continuum of Care (BoS CoC). The BoS CoC is part of the Texas Homeless Network (THN), a nonprofit membership-based organization helping Texas communities to prevent and end homelessness. THN is a 501(c)(3) organization that is partially funded through Texas Department of Housing and Community Affairs and Texas Department of State Health Services.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Currently there are no agencies receiving Continuum of Care (COC) grant funding. The city of Round Rock CDBG staff has reached out to the Texas Homeless Network (THN) to stay informed on the homeless population issues and efforts to end homelessness in Central Texas.

In trying to reduce and end homelessness the City of Round Rock has developed the following one-year goals:

1. City of Round Rock CDBG staff will continue to consult with the Texas Homeless Network/TX BoS CoC to discuss the next steps to actively participate in the effort to end homelessness in Williamson County. Reach out to Williamson County CDBG staff and partner with them in this effort. Reach out to non-profit agencies that provide services to homeless persons in Williamson County and encourage them to participate in coming together to discuss the homeless issues in the area. Set up a meeting that includes the homeless providers in Williamson County and a presentation by the Texas Homeless Network on the steps and process to plan a "Point in Time" count in January 2022, discuss forming a Local Homeless Coalition in Williamson County as well as provide information on the COC grant. This will help the City of Round Rock to reach out to homeless persons especially unsheltered persons and assess their individual needs. Continue networking with the Round Rock ISD homeless liaison. Continue funding the Round Rock Area Serving Center with CDBG 2021 funds to assist with rent/mortgage and food.

Addressing the emergency shelter and transitional housing needs of homeless persons

The following agencies address the emergency shelter and transitional housing by providing temporary shelter, transitional housing and other services and are being funded with 2021 CDBG funds or general

fund dollars: needs of homeless persons

- The Williamson County Crisis Center (Hope Alliance) offers emergency shelter for victims of domestic violence and sexual assault. (\$35,000 from 2021 General Fund Social Services Grant)
- Round Rock Area Serving Center provides emergency shelter, food, and clothing vouchers as well as mortgage and utility assistance to address/prevent homelessness. (\$50,000 with 2021 CDBG)
- Texas Baptist Children's Home provides a variety of residential and nonresidential services for children and families in need—these include housing for children and single-mother families as well as outreach and prevention services. (\$10,000 2021 General Fund Social Service Grant)

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The City of Round Rock is trying to address the needs of homeless persons and persons at risk of homelessness by funding the following with either CDBG or General Funds:

- Round Rock Area Serving Center Food Pantry that assists those that are homeless and at-risk of becoming homeless with \$25,000 of CDBG 2021 funds.
- Round Rock Area Serving Center Rent/Mortgage Assistance for those that are at-risk of becoming homeless with \$25,000 of CDBG 2021 funds.
- Hope Alliance Domestic Violence Shelter with \$40,000 in General Funds to assist victims of domestic violence that are homeless.
- Texas Baptist Children's Home with \$10,000 in general funds to assist single mothers and their children in transitional housing.
- Sacred Heart Community Clinic with \$17,384 in CDBG 2021 funds to assist and provide medical services to low income and those that are homeless or at-risk of becoming homeless.

City of Round Rock CDBG staff networks with the Round Rock ISD Families in Transition Coordinator. The Families in Transition Program assists homeless families with children, families with children that are living with friends or relatives as well as unaccompanied youth. The role of the coordinator is to ensure that any student lacking a fixed, adequate, and regular nighttime residence is provided with resources. Because there are no homeless shelters in Round Rock or Williamson County (except for the domestic violence shelter) homeless youth and unaccompanied youth are bused to shelters in Austin. According to the RRISD, a third of homeless students are unaccompanied youth.

Goodwill of Round Rock and Central Texas provides job rehabilitation and placement for homeless

veterans as well as assistance with rent and job training. Currently due to COVID-19 the Round Rock location is closed but is taking intake applications for serves over the phone. The City CDBG staff will continue to network with the Goodwill to stay up to date on services that are being provided to homeless veterans.

The CDBG staff maintains a strong relationship with staff at the Bluebonnet Trails & Community Services (BBT) Round Rock location. BBT provides an array of services to the low income and homeless and at-risk homeless that include a supportive housing and transitional housing program and behavior health services to veterans.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

In trying to help low-income individuals and families avoid becoming homeless, the City of Round Rock will continue to fund the Round Rock Area Serving Center with CDBG 2021 funds for the following activities:

- Food Pantry Program in the amount of \$25,000 (CDBG 2021)
- Housing Assistance Program (help with rent/mortgage) in the amount of \$25,000 (CDBG 2021)

Funding these two programs will help those at-risk of becoming homeless not have to choose between food/rent and other necessities.

CDBG staff does not network with any other corrections programs or institutions, but the City of Round Rock Human Resources department does participate in the Jails to Jobs Program. This program is literally transforming lives by breaking the cycle of youth recidivism. The Jails to Jobs Program empowers juvenile offenders to find purpose, personal growth and achievement through an employment-based mentoring and job skills program, to reduce recidivism in the justice system. The City of Round Rock guarantees graduates of this program a job.

The CDBG staff maintains a strong relationship with staff at the Bluebonnet Trails & Community Services (BBT) Round Rock location. BBT provides an array of services to the low income and homeless and at-risk homeless that include a supportive housing and a transitional housing program and behavior health

services to veterans and those recently released from mental health facilities.

BBT helps veterans with the tools they need to successfully integrate back into the community and transition from military life to civilian life again.

Discussion

In the next program year, the City of Round Rock will continue to undertake activities that will address the housing and supportive service needs for persons who are not homeless but have other special needs with the following projects:

- Meals on Wheels will continue to be funded with CDBG 2021 grant funds in the amount of \$11,114 so that seniors and homebound seniors will be provided a meal daily.
- Construction of new sidewalks at the Chisholm Valley Subdivision with CDBG 2021 funds (\$312,000) will provide more accessibility and ADA improvements for elderly and disabled residents.
- Round Rock Area Serving Center will be funded with CDBG 2021 funds in the amount of \$25,000 to stock their food pantry and provide food to elderly and disabled.
- Park improvements at Bowman Park (\$23, 445 CDBG 2021 and \$270,984 prior year CDBG funds) will bring this park up to current ADA standards.
- City of Round Rock General fund will fund Senior Access with \$40,000 to provide door to door transportation to seniors and disabled. This ensures that seniors and disabled are picked up at their door and taken to the door of their doctor appointment, grocery store, pharmacy, or senior center safely.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

In an effort to remove barriers to affordable housing, the Round Rock City Council unanimously approved a resolution of support that gave developers a green light to seek low-income housing tax credits from the Texas Department of Housing and Community Affairs to help finance the project that includes approximately 200 units of income restricted senior housing. Plans for the development call for a mixture of studios and one and two-bedroom units. Building height is anticipated to be three stories.

Council has also approved several Planned Unit Developments that allow for detached single family housing units on condominium lots. By providing this housing alternative to standard single-family home on fee simple lots, developers can offer quality housing units at a lower price points due to reduced infrastructure, and public improvement costs. These types of single-family condominium developments are being recommended for infill or remnant tracts where larger scale residential developments would not be feasible.

In addition, the city has the following actions planned to continue to address the barriers to affordable housing in the next program year:

- City of Round Rock will fund Round Rock Area Serving Center's Housing Assistance Program with program year 2021 CDBG funds, which provides housing and emergency shelter needs, helps elderly maintain independence, and helps families avoid eviction and homelessness.
- The City of Round Rock will continue to implement the minor home rehabilitation for up to 8 homes in Round Rock and fund it with prior year CDBG funds.
- City of Round Rock CDBG Staff will promote and direct residents to TDHCA's down-payment assistance program.
- City of Round Rock CDBG Staff will participate and work with the Central Texas Regional Fair Housing Group to work with foundations and private partners to create the multifamily rehabilitation and accessibility improvement program; and
- City of Round Rock CDBG staff will participate on the affirmative marketing program and guiding principles for developers of rental housing along with the Central Texas Regional Fair Housing

Group.

Discussion:

AP-85 Other Actions – 91.220(k)

Introduction:

This section of the Consolidated Plan outlines actions planned to address obstacles to meeting underserved needs in Round Rock.

Actions planned to address obstacles to meeting underserved needs

Despite efforts, significant obstacles to meeting underserved needs continue to remain in the community. The following obstacles to meeting these needs in Round Rock are population growth; high cost of housing; cutbacks in state and federal funding for basic needs and the need for transportation to existing services and childcare exceed available resources to meet these needs. To address the population growth and the high cost of housing, the Round Rock Area Serving Center provides rent/mortgage, food pantry and utility assistance. The City funded the RRASC for these programs with CDBG program year 2021 funds totaling \$50,000.00. The City also funded the Sacred Heart Community Clinic with \$17,834 in CDBG funds for program year 2021. Sacred Heart Community Clinic provides dental services, acute care, chronic care and provides medications as well to the very low-income uninsured residents.

The following programs also help address the cutbacks in state and federal funding and the need for childcare and transportation to existing services:

Senior Access provides door to door transportation to seniors to doctors' appointments, pharmacies, grocery stores, to pay bills, and to social service agencies for services. Senior Access is being funded in 2021 with City General Fund Social Services Funds in the amount of \$40,000.

Foundation Community provides free tax preparation to low- to moderate-income families. Foundation Communities Tax Preparation Program is being funded in 2020 with City General Fund Social Service Funds in the amount of \$15,000.

In trying to meet the demand for transportation, the city developed a fix route bus service that was designed and focused on access to employment services to meet the needs of the low-income and minority populations to jobs, education, and employment. This service offers ADA paratransit services as well for anyone with a disability that prevents them from being able to ride any fixed route vehicle, disembark from any fixed route vehicle or travel independently all or some of the time on any fixed route vehicle.

Council has also passed an ordinance that allows Round Rock Transit to sell discount bus passes to nonprofit and government agencies for the purpose of distributing the passes to low-income persons and families that meet the participation requirements.

The City also provides residents with the Guide to Affordable Housing in the Greater Austin Area that is

provided by the Austin Tenant's Council. This guide is a tool for people seeking affordable rental housing in the Austin area that includes Round Rock. The guide contains general information on housing programs funded on the local, county, state, and federal levels, as well as specific information about apartment complexes participating in these programs. It contains lists and explanations of rental housing with rent restrictions, income-based rent, and tenant income limits.

The City's General Fund provides funding of \$40,000 to Hope Alliance, an organization that meets short housing needs for survivors of domestic violence. The City's General Fund also provides \$10,000 in funding for the Texas Baptist Children's Home for an interventional specialist to help residents in a holistic approach.

Actions planned to foster and maintain affordable housing

The City of Round Rock will continue to support the following programs in program year 2021 that support affordable housing. These include:

- The housing assistance program through the Round Rock Area Serving Center to assist residents with rent or mortgage at up to \$250 a household; and
- The minor home repair program for low-income homeowners in Round Rock.

Round Rock Area Serving Center Housing Assistance Program will be funded with CDBG 2021 funds in the amount of \$25,000 and the Minor Home Repair Program will continue to be implemented and will be funded with prior year CDBG funds.

In the 2021 Program Year, the CDBG staff will continue to network and support the Round Rock Housing Authority to ensure they have the resources needed to continue to provide affordable housing to the low-income residents of Round Rock. The mayor will continue to appoint the most qualified candidates to board positions at the Round Rock Housing Authority.

Actions planned to reduce lead-based paint hazards

The majority of residential housing developments in Round Rock occurred after the use of lead-based paint was banned; however, some areas of the community may have some homes with lead-based paint.

With the implementation of the Minor Home Repair Program, a program policy and procedures manual was created and addresses compliance with the Residential Lead Based Paint Hazard Reduction Act of 1992 (Title X) and subsequent changes in September 1999. The procedures include:

1. Notification
2. Identification
3. Treatment (if necessary)

The City of Round Rock will continue to implement the Minor Home Repair Program and fund the Minor with prior year CDBG funds. Applicants who are eligible for the Minor Home Repair program are provided LBP information at the time of intake and will be made aware of possible dangers of LBP.

Actions planned to reduce the number of poverty-level families

During the 2021 CDBG program year the City of Round Rock will take the following actions to reduce the number of poverty level families:

- Round Rock Area Serving Center will continue to be funded with CDBG program year 2021 funds to provide rent and mortgage assistance and access to their food pantry. These programs collectively propose to assist 950 households.
- Sacred Heart Community Clinic will be funded with \$17,834 in CDBG 2021 funds to assist poverty level families with health and dental care and medications at no cost to them. This program proposes to assist 100 households.
- The Meals on Wheels of Williamson and Burnet Counties program will be funded with \$11,114 in 2021 CDBG funds to prepare lunch meals for seniors at Baca Center and for homebound seniors.
- The Foundation Communities Free Tax Preparation Program will continue to be funded with 2021 General Fund Social Service Funds in the amount of \$15,000 that will provide poverty level families free tax preparation. This program proposes to assist 1200 households.
- The Literacy Council will continue to be funded in 2021 with City of Round Rock General Fund Social Service Grant funds in the amount of \$10,000 that will provide self-sufficiency education (ESL, Basic Literacy, and GED tutoring). This program proposes to assist 150 individuals.

Actions planned to develop institutional structure

The city relies on a network of public sector, private sector, and nonprofit organizations to implement the Strategic Plan, particularly to address homelessness and special needs. The City Council evaluates their Strategic Plan and Annual Budget from a citywide perspective. During these discussions' resources are provided to fund programs not specifically covered by CDBG but will provide more funds toward homelessness and special needs programs.

The City continues to actively consult with a variety of nonprofits, social service providers, neighborhoods and citizens, and other governmental agencies. CDBG staff attend the monthly Williamson County Nonprofit Networking meetings the first Tuesday of every month virtually. Local nonprofits come together to network and to promote meetings, public hearings, and events. A variety of nonprofits attend the monthly networking meetings including nonprofits that provide housing, mental health, health, transportation, affordable childcare, and other services to low-income,

disabled, and elderly residents of Round Rock.

CDBG staff attends the Round Rock Housing Authority (RRHA) monthly board meetings as well as meets regularly with the RRHA staff.

To address gaps in institutional structure around homelessness, Round Rock CDBG staff has consulted with the Texas Homeless Network/TX BoS CoC and discussed the next steps to actively participate in the effort to end homelessness in Williamson County. In trying to meet these goals, Round Rock CDBG staff has started work on the following:

- Reach out to Williamson County CDBG staff and partner with them in this effort
- Reach out to nonprofit agencies that provide services to homeless persons in Williamson County and encourage them to participate in coming together to discuss the homeless issues in the area.
- Continue meeting with these non-profits in the 2021-2022 program year and include the Texas Homeless Network (THN) which will guide us and help us with the steps and process to plan a "Point-in-Time" count, to discuss process for forming a Local Homeless Coalition in Williamson County, as well as provide information on the COC grant.

Actions planned to enhance coordination between public and private housing and social service agencies

To enhance coordination between public and private housing and social service agencies, the City of Round Rock will continue to fund the Round Rock Area Serving Center/Volunteer Center with \$35,000 in 2021 General Fund Social Service funds that will help pay for the Volunteer Center Coordinator salary. The Volunteer Coordinator not only supplies volunteers and manages volunteers' opportunities but also continues to coordinate and host the Williamson County Monthly Networking Meetings. These meetings are held the first Tuesday of every month. At this monthly networking meeting, nonprofit and social service agencies come together to network, promote events, and listen to guest speakers. Up to 30 public and private housing and social service agencies attend the monthly meetings and have access to the groups list serv and be able to share information on the upcoming events, public hearings, and fundraisers. Collaboration, and coordination between agencies is important to ensure that the needs in the community are being addressed.

As noted above, the City CDBG staff also attend the monthly Williamson County Nonprofit Networking meetings the first Tuesday of every month and attends the Round Rock Housing Authority (RRHA) monthly board meetings virtually as well as meets regularly with the RRHA staff.

Discussion:

The City of Round Rock, Office of Community Development is responsible for the administration of the City's programs funded with CDBG funds. This office has the primary responsibility for managing and

implementing the City's affordable housing and infrastructure program, the Consolidated and Annual Plans and related documents.

The City of Round Rock has developed a monitoring system to ensure that the activities carried out in the Plan are done so in a timely manner in accordance with the federal monitoring requirements of [24 CFR 570.501 (v)] and [24 CFR 85.40] and all other applicable laws, regulations, policies and sound management and accounting practices.

Sub-recipients are monitored to ensure that they have implemented and administered their CDBG funded activities according to applicable federal requirements. Particular attention is paid to compliance with management systems, procurement practices and compliance with civil rights requirements.

When applicable, sub-recipients are required to submit copies of paid receipts, timesheets, income documentation, client data and self-certification forms with their monthly requests. This information is used to determine the number of unduplicated beneficiaries. Monthly reports are submitted by each sub-recipient enabling staff to monitor the progress of each activity, provide technical assistance or consultation when needed and to ensure that all objectives are met.

The City of Round Rock conducts monitoring of sub-recipients every program year during the summer. Particular attention is paid to compliance with eligibility and national objective requirements. The HUD monitoring checklist is used during these on-site monitoring visits. The monitoring visits are conducted by the CDBG Program Coordinator. Technical assistance is provided for sub-recipients at the beginning of the program year and anytime during the program year upon request.

Throughout the year, staff conducts mini desk reviews of all sub-recipients. Sub-recipients are required to submit monthly progress reports and reimbursement requests by the 15th of every month. This process allows the city to monitor the sub-recipient's progress and spending monthly.

The City of Round Rock Office of Community Development maintains an open-door policy for all agencies and frequent unofficial visits are made at participating agencies throughout the year.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

| | |
|--|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed | 0 |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. | 0 |
| 3. The amount of surplus funds from urban renewal settlements | 0 |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan | 0 |
| 5. The amount of income from float-funded activities | 0 |
| Total Program Income: | 0 |

Other CDBG Requirements

| | |
|---|---------|
| 1. The amount of urgent need activities | 0 |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. | 100.00% |

During the City of Round Rock CDBG 2021 Program Year we do not anticipate receiving any program income nor do we currently have any program income that needs to be reprogrammed. City of Round Rock does not have any of the following:

- Proceeds from Section 108 loans
- Grant funds returned to the line of credit
- Income from float-funded activities.

100% of CDBG funds will be used for activities that benefit persons of low and moderate income.