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July 16, 2021

The Honorable Mayor, Mayor Pro-Tem and City Council  
City of Round Rock, Texas

I am pleased to present this working draft of the City Manager's Proposed Budget for FY2021/22. This document and our discussions, though different from a "typical" year, continue to represent consistency in how we focus City resources and how they are presented for Council consideration and deliberation. There is a lot going on in the world and we all know Round Rock has never experienced a "normal year." That said, I truly believe we are headed in a positive direction and I am always impressed with our organization's ability to keep things moving forward no matter the challenges we face.

This document represents an important next step in implementing the Council's strategic direction for the coming year. Its purpose is not to be a complete record of all strategic and fiscal data that will ultimately be prepared and presented to the Council and the community. The purpose of this document is to provide working data for deliberation and review.

At the last Strategic Plan Retreat, Council affirmed and prioritized six long-term goals for Round Rock:

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. "The Sports Capital of Texas" for Tourism and Residents
4. Great Community to Live
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

This workbook is a draft of implementation targets and working materials to assist Council in assessing two primary questions:

- Strategic Direction: Do the resources, projects, and programs outlined in workbook and during the workshop meet the near-term and long-term direction of Council and the community?
- Fiduciary Review: Does the review of general economic and growth trends, revenues, rates, expenditures, and reserves meet the high standards of fiscal stewardship the Council and community expect?

I look forward to working with Council to discuss and meet our community's goals during these uncertain times.

Sincerely,

A handwritten signature in cursive script that reads "Laurie Hadley".

Laurie Hadley  
City Manager



# FY 2022 PROPOSED BUDGET

## City of Round Rock Proposed Budget

For the Fiscal Year

October 1, 2021 to September 30, 2022

**DRAFT**

This budget will raise more revenue from property taxes than last year's budget by an amount of \$2,784,882 which is a 4.1 percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,690,425.

The amounts above are based on the City's property tax rates calculated or proposed as follows:

<b>Tax Rate</b>	<b>Preliminary</b>	<b>Proposed FY 2022</b>	<b>Adopted FY 2021</b>
Property Tax Rate		\$0.415000	\$0.439000
No New Revenue (Effective) Tax Rate		\$0.404903	\$0.425550
No New Revenue (Effective) M&O Tax Rate		\$0.405279	\$0.446087
Voter Approval (Rollback) Tax Rate		\$0.448976	\$0.460650
Debt Rate		\$0.136482	\$0.142692

The above information is presented on the cover page of the City's FY 2022 Proposed Budget to comply with requirements of Section 102.005 of the Texas Local Government Code.

In accordance with Section 104.0045 of the Texas Local Government Code as amended by HB 1495 - Itemization of Certain Expenditures Required in Certain Political Subdivision Budgets - expense line items for public notices and lobbying efforts are provided below:

<b>Description</b>	<b>Proposed FY 2022</b>	<b>Adopted FY 2021</b>
Public notices required by law	\$41,300	\$31,300
Lobbying services	\$195,000	\$195,000



# INTRODUCTION & SUMMARY BY GOALS

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# INTRODUCTION

## Council retreat policy priorities addressed, including:

- Comprehensive water strategy
- Mental health team
- Williamson County & Cities Health District
  - Future structure & services
- Strategic land acquisition
- Current library facility and site - direction
- City Hall long-term plan
- Solid waste services: evaluate single provider for commercial
- The District: zoning and adjusted development agreement
- Downtown nightlife: city regulation review
- Bond election 2023: timing & direction
  - Second recreation center: needs assessment
  - Other projects

**Note:** Many of these are under staff review and reporting for further Council direction. Funding will be in future years.

## Focus for 2021/22:

- ***Building toward the Future - meeting Council goals***
- Completing what we've started
  - Downtown Parking Garage
  - Northeast Downtown Improvements
  - 2013 voter approved bond projects
    - New Library
    - Heritage Trail East, Lake Creek Trail, and Heritage Trail West
  - Year 4 of 5-year Roadway Expansion plan
    - Greenlawn Blvd Improvements
    - University Blvd Widening
    - University East and others
  - Economic Development and Redevelopment
  - Finalize 5-year utility financial plans and rate recommendations
- Meeting demands of growth
- Operations & maintenance of existing City facilities and programs
- Legislative and legal advocacy on sales tax rules



# FOCUS FOR 2021/22

## Focus on an accurate, efficient, and transparent budget process

- Budget Linkage
  - Align budget with Council goals and shift back to pre-pandemic growth patterns
  - Proposed year in context of five-year outlook and needs
- Budget Process
  - Collaborative executive team review with City Manager
  - Ongoing operating needs and one-time requirements addressed
- Broad View
  - Big picture of all City resources and uses
  - Community Investment Program (CIP) overview

## Budget Drivers

- Council goals and strategic direction - 2021 Policy Agenda
- Growth – additions needed to maintain service levels
  - Projected population growth – **120,478** to **123,490** by year end or **2.50%**
  - Development demands rising and will continue to increase with The District and The Depot moving forward along with large residential neighborhoods in the northeast quadrant
- Competitive employee compensation and benefits
- Maintenance of parks, facilities, and streets
- Compliance with financial policies



# PROPOSED BUDGET BY THE NUMBERS

**Totals for 2021/2022** **\$525.3 million**

General Fund operating	\$133.3 million
General Fund transfers to GSFC for one-time needs	<u>\$13.5 million</u>
Total General Fund	\$146.8 million
Total Community Investment Program (CIP)	\$250.4 million
All Other	\$128.1 million

**Proposed Tax Rate** \$0.41500

**New Staff Proposed** **52.125**

General Fund	45.625
Utility and Stormwater Funds	2.000
Tourism and Sports Funds	4.500



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# PROPOSAL BY GOAL



## STRATEGIC GOAL

# Financially Sound City Providing High Value Services

1

### On Policy Agenda

Bond election 2023

Review & Decision

State legislative & policy advocacy

TBD

Commercial Solid Waste services

Evaluation &  
 Direction

### New Programs/New Funding

#### Budget Restorations - restoring FY 2021 budget cuts

- General Fund \$544,000
- HOT Fund - Arts \$77,000
- HOT Fund - Conventions & Visitors Bureau (CVB) \$295,000
- Multipurpose Complex Fund \$81,000
- Sports Center Fund \$87,000

#### Fire

- Public Safety Equipment Replacement Fund increase for PPE \$150,000
- Operating base increase \$250,000

Human Resources (1 FTE) - Human Resources Assistant

\$68,000

Information Technology (1 FTE) - Systems Administrator

\$112,000

#### Total New Programs

**\$1,664,000**

### Major Items Included in Base Budget

#### Employee Compensation Program – Increases

- Public Safety Steps and Market Adjustments \$2.8 million
- General Government Pay for Performance and Market Adjustments \$2.5 million

Annual Facilities Repair & Replacement

\$750,000

Technology Internal Service Fund

\$750,000

Public Safety Personal Protection Equipment Replacement Program

\$750,000

PARC Repair & Replacement

\$250,000

OSP Reserve – additional designation for FY 2022

\$500,000



## STRATEGIC GOAL

### City Infrastructure: Today and for Tomorrow

2

#### On Policy Agenda

Comprehensive long-term water strategy

Evaluation &  
 Direction

#### New Programs/New Funding

<b>General Services</b> - 2008 Enterprise Drive Building Demolition	\$90,000
<b>Transportation (6 FTEs)</b>	
• Traffic Signal Crew (2 FTEs)	\$265,000
• Concrete Crew (4 FTEs)	\$332,000
<b>Wastewater Treatment Plant (1 FTE)</b> - Treatment Plant Operator	\$72,000
<b>Stormwater Operations (1 FTE)</b> - Crew Leader	\$76,000
<b>Total New Programs</b>	<b>\$835,000</b>

#### Major Items Included in Base Budget

<b>Water and Wastewater CIP</b>	<i>\$87.5 million</i>
<b>Stormwater CIP</b>	<i>\$4.8 million</i>
<b>Roads/Streets CIP</b>	<i>\$132.7 million</i>
<ul style="list-style-type: none"> <li>• Budget includes year 4 of 5 of the \$240 million road program           <ul style="list-style-type: none"> <li>• Engineering and staff work on:               <ul style="list-style-type: none"> <li>◦ Gattis School Road Segment 2 (Lawnmont to Windy Park Dr)</li> <li>◦ Wyoming Springs</li> </ul> </li> <li>• Construction of:               <ul style="list-style-type: none"> <li>◦ County Road 112</li> <li>◦ Gattis School Road Segment 6</li> <li>◦ Greenlawn Blvd</li> <li>◦ Kenney Fort Segments 2 &amp; 3</li> <li>◦ Kenney Fort Segment 4C</li> <li>◦ Northeast Downtown Improvements</li> <li>◦ Red Bud North &amp; Red Bud South</li> <li>◦ University Blvd</li> <li>◦ University East</li> </ul> </li> </ul> </li> </ul>	



## STRATEGIC GOAL

**“The Sports Capital of Texas”  
 For Tourism and Residents**

**3**

### **New Programs/New Funding**

#### **Multipurpose Complex Fund (0.5 FTE)**

- Temp to FTE Conversion to 0.500 \$20,000

#### **Sports Center (3 FTEs)**

- Coordinator - Sports Events (1 FTE) \$102,000
- Temp to FTE Conversion - Concession Worker (0.5 FTE) \$20,000
- Temp to FTE Conversion (1.5 FTE) \$58,000

#### **Total New Programs**

**\$200,000**

### **Major Items Included in Base Budget**

**Forest Creek Golf Club** \$2.7 million

- Revenues on track to cover expenses in FY 2022

**Multipurpose Complex Fund** \$1.4 million

- Facility back to full operations and revenues continue to increase

**Sports Center Fund Operating Budget** \$3.5 million

- Fully self-supporting

#### **Dell Diamond – Capital Improvements**

- Upgrades for MLB standards
  - Costs to be shared among the City, Round Rock Express, and the Texas Rangers TBD
- Final phase of \$3.5 million upgrade program started in 2016 to be completed alongside the MLB upgrades
  - Parking lot resurfacing slated for FY 2022 \$300,000
  - Fire suppression system slated for FY 2024 \$401,000



## STRATEGIC GOAL

### Great Community to Live

4

#### On Policy Agenda

Williamson County & Cities Health District Assessment

Evaluation &  
Direction

#### New Programs/New Funding

##### Fire (18 FTEs)

- Community Risk Reduction (CRR) Program (i.e., Mental Health Team) (14 FTEs) (Proposed use of ARPA) \$2,033,000
- PSTC Field Technician (1 FTE) \$43,000
- Fire Training/Education Specialists (3 FTEs) \$228,000
- Public Safety ERP System - Consulting Services \$100,000

##### Library (6.375 FTEs) - Staffing starts August 2022 for January 2023 Opening

- Marketing Coordinator (1 FTE)
- Security Guard (1 FTE)
- Assistant for Technical Services (1 FTE)
- Associate for Youth Services (0.375 FTE) \$72,000
- FTE Conversion Part-time to Full-time (3 FTEs)
- Establish Adult Services

##### Parks and Recreation (2 FTEs)

- Trail Maintenance Team (2 FTEs) \$92,000
- PARD Program Management Software Replacement \$300,000

##### Police (10 FTEs)

- 5 Officers and 1 Sergeant (6 FTEs)
- Public Safety Communications Operator (1 FTE)
- Crime Scene Specialists (2 FTEs) \$1,274,000
- Crime Analyst (1 FTE)

##### Communications - Arts (1 FTE)

- Arts and Culture Associate (1 FTE) and Arts Master Plan \$130,000

#### Total New Programs

**\$4,272,000**



## STRATEGIC GOAL

### Great Community to Live - continued

4

#### Major Items Included in Base Budget

*Heritage East & West, Lake Creek Trail* *\$7.3 million*

*Kinningham House* *\$1.2 million*

- *Funded by GSFC*
- *Total project cost = \$2.0 million*
- *Estimated completion date = May 2022*

#### *Construction of New Library Facility*

- *Total project cost = \$34.8 million* *\$9.1 million*
- *Estimated completion date = January 2023*

#### *South Mays Corridor Project*

- *Funded by Type B*
- *Total project cost = \$1.6 million* *\$300,000*
- *Estimated completion date = June 2022*



## STRATEGIC GOAL

### Authentic Downtown - Exciting Community Destination

5

#### On Policy Agenda

##### City Hall long-term plan

- Includes direction on current Library facility and site

Review &  
 Direction

##### Downtown nightlife - City review of regulations

Review &  
 Direction

#### New Programs/New Funding

##### General Services (1 FTE)

- Downtown Facility Maintenance Tech (2nd position)

\$44,000

##### Total New Programs

**\$44,000**

#### Major Items Included in Base Budget

##### Communications

- Continue funding for Hometown Holiday Lights
- Continue Downtown Marketing Initiatives (Type B)

\$206,000

\$250,000

##### Continue funding for 4th of July Parade

\$80,000

##### Northeast Downtown Improvements (Total Project Cost = \$10.1 million)

- Construction underway:
  - Roadway \$1.9 million
  - Dry Utilities \$1.9 million
  - Stormwater \$1.7 million
  - Water \$939,000
  - Illumination \$843,000
  - Wastewater \$620,000

\$7.9 million

##### The Depot Townhome Development

- Site development permit has been issued
- Construction estimated start date = Soon
- Construction estimated completion date = TBD

In Progress



## STRATEGIC GOAL

### Sustainable Neighborhoods - Old and New

6

#### New Programs/New Funding

##### Planning - Community Development

- |   |           |
|---|-----------|
| • Facade and Site Improvement Grant (pilot) | \$250,000 |
| • Tool Locker                               | \$115,000 |

##### **Total New Programs**

**\$365,000**

#### Major Items Included in Base Budget

##### *Community Development Block Grant Projects*

- |  |           |
|--|-----------|
| • Code Enforcement                           | \$115,000 |
| • Bowman Park Improvements                   | \$294,000 |
| • Chisholm Valley Sidewalks Phase II Project | \$312,000 |

##### **Neighborhood Street Maintenance**

\$8.6 million

- FY 2020 restoration of \$4.3 million and FY 2022 allocation of \$4.3 million
  - Round Rock West Neighborhood
  - South Creek Neighborhood
- Total allocation since 2015 = \$32.4M (includes FY 2022 amount)
- Spent or contracted for \$20.7M in projects as of 6/1/2021

##### **Subdivision Plats**

- |   |                |
|---|----------------|
| • Salerno (Caffey / Ohlendorf) - Phase 1                    |                |
| • University Heights (Sauls East) - Phase 1                 | Review 12/2021 |
| • Homestead at Old Settlers Park (Cressman) - Phase 1 and 2 |                |

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# **PROPOSED ADDITIONS**

## PROPOSED ADDITIONS - GENERAL FUND

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<b>Base Budget for 2021/22</b>	<b>\$127,740,599</b>	
<b>New Funding by Department</b>		
Administration	20,150	<sup>1</sup>
Communications	119,820	<sup>1</sup>
Finance	41,525	<sup>1</sup>
Fire (18 FTEs)	2,707,191	
Fiscal Support	40,000	<sup>1</sup>
General Services (1 FTE)	65,987	
Human Resources (1 FTE)	120,291	
Information Technology(1 FTE)	205,924	
Library (6.375 FTEs)	72,130	
Parks & Recreation (2 FTEs)	216,171	
Planning	96,850	<sup>1</sup>
Police (10.25 FTEs)	1,449,205	
Recycling	39,832	
Transportation (6 FTEs)	584,877	
<b>Total New Funding (45.625 FTEs)</b>	<b>\$5,779,953</b>	
<b>Total General Fund</b>	<b>\$133,520,552</b>	
Percentage increase for new programs	4.5%	

<sup>1</sup> Budget restorations only. Budget restorations in total represent 9.4% of increase in new programs.

<sup>2</sup> Of the \$5.8 million in total new funding, \$2.3 million (or 39.7%) is attributed to salaries and benefits.

# PROPOSED ADDITIONS - COST COMPONENTS BY DEPARTMENT

Program	FTEs	Personnel	Operations	Capital	Total	Fund
<b>Administration</b>						
Restore FY 2021 Budget Cuts			\$ 20,150		\$ 20,150	GF
<b>Total Administration</b>	<b>0.00</b>	<b>-</b>	<b>20,150</b>	<b>-</b>	<b>20,150</b>	
<b>Communications</b>						
Prete Plaza Stage Covering & Accessories				375,000	375,000	GSFC
Restore FY 2021 Budget Cuts			119,820		119,820	GF
Arts and Culture Associate	1.00	60,301			60,301	HOT
Arts Master Plan			70,000		70,000	HOT
Restore FY 2021 Budget Cuts			77,481		77,481	HOT
<b>Total Communications</b>	<b>1.00</b>	<b>60,301</b>	<b>267,301</b>	<b>375,000</b>	<b>702,602</b>	
<b>Finance</b>						
Restore FY 2021 Budget Cuts			41,525		41,525	GF
<b>Total Finance</b>	<b>0.00</b>	<b>-</b>	<b>41,525</b>	<b>-</b>	<b>41,525</b>	
<b>Fire</b>						
Community Risk Reduction - Phase 1	1.00	161,596	6,400	202,000	369,996	GF/ARPA
Community Risk Reduction - Phase 2	13.00	600,098	466,200	597,000	1,663,298	GF/ARPA
Public Safety Equipment Fund				150,000	150,000	GSFC
PSTC Field Technician	1.00	42,467	900		43,367	GF
Operating Budget Increase			250,000		250,000	GF
First Due Pre-Incident Planning Software			30,750		30,750	GF
Inventory and Requisition Software				50,000	50,000	GF
3 Fire Training/Education Specialists (LT)	3.00	207,680	20,100		227,780	GF
Ballistic Helmets				35,000	35,000	GSFC
Public Safety ERP System				100,000	100,000	GSFC
Restore FY 2021 Budget Cuts			72,000		72,000	GF
<b>Total Fire</b>	<b>18.00</b>	<b>1,011,841</b>	<b>846,350</b>	<b>1,134,000</b>	<b>2,992,191</b>	
<b>Fiscal Support</b>						
Restore FY 2021 Budget Cuts			40,000		40,000	GF
<b>Total Fiscal Support</b>	<b>0.00</b>	<b>-</b>	<b>40,000</b>	<b>-</b>	<b>40,000</b>	
<b>General Services</b>						
Downtown Facility Maintenance Tech	1.00	41,057	3,210		44,267	GF
2008 Enterprise Drive Demo				90,000	90,000	GSFC
Restore FY 2021 Budget Cuts			21,720		21,720	GF
<b>Total General Services</b>	<b>1.00</b>	<b>41,057</b>	<b>24,930</b>	<b>90,000</b>	<b>155,987</b>	
<b>Human Resources</b>						
Human Resources Assistant	1.00	64,891	2,800		67,691	GF
Promotional Assessment Centers			15,000		15,000	GF
Restore FY 2021 Budget Cuts			37,600		37,600	GF
<b>Total Human Resources</b>	<b>1.00</b>	<b>64,891</b>	<b>55,400</b>	<b>-</b>	<b>120,291</b>	
<b>Information Technology</b>						
Systems Administrator	1.00	108,594	3,280		111,874	GF
Public Safety ERP System				300,000	300,000	GSFC
Restore FY 2021 Budget Cuts			94,050		94,050	GF
<b>Total Information Technology</b>	<b>1.00</b>	<b>108,594</b>	<b>97,330</b>	<b>300,000</b>	<b>505,924</b>	
<b>Library</b>						
PT Associate for Youth Services	0.375	2,483			2,483	GF
Library Admin - Marketing Coordinator	1.00	16,266			16,266	GF
Security Guard	1.00	9,603			9,603	GF
Part-time to Full-time conversions	3.00	16,436			16,436	GF
Assistant for Technical Services	1.00	9,999			9,999	GF
Establish Adult Services Division			17,343		17,343	GF
<b>Total Library</b>	<b>6.375</b>	<b>54,787</b>	<b>17,343</b>	<b>-</b>	<b>72,130</b>	
<b>Parks &amp; Recreation</b>						
Parks Maintenance Worker and Maintenance Worker Senior	2.00	61,526	4,400	26,000	91,926	GF
OSP Large Area Mower			4,300	103,000	107,300	GF/GSFC
Infield Leveling Machine			1,000	38,000	39,000	GF
Hog Management Program			5,000	21,000	26,000	GF
Gold Medal Committee Chair - Host Meeting			10,000		10,000	GF
PARD Program Management Software Replacement				300,000	300,000	GSFC
Old Settler Park - Rock'N River Repairs				50,000	50,000	GSFC
Kinningham Improvement Project				250,000	250,000	GSFC
Downtown Water Lighting Maintenance			30,000		30,000	GF
Additional Line Item: Grounds Maintenance Rye Seed			24,945		24,945	GF
<b>Total Parks &amp; Recreation</b>	<b>2.00</b>	<b>61,526</b>	<b>79,645</b>	<b>788,000</b>	<b>929,171</b>	

# PROPOSED ADDITIONS - COST COMPONENTS BY DEPARTMENT

Program	FTEs	Personnel	Operations	Capital	Total	Fund
<b>Planning</b>						
Façade and Site Improvement Grant			250,000		250,000	GSFC
Tool Locker				115,000	115,000	GSFC
Restore FY 2021 Budget Cuts			96,850		96,850	GF
<b>Total Planning</b>	<b>0.00</b>	<b>-</b>	<b>346,850</b>	<b>115,000</b>	<b>461,850</b>	
<b>Police</b>						
5 Officers and 1 Sergeant	6.00	434,371	161,196	439,784	1,035,351	GF
1 Public Safety Comm Operator	1.00	51,180	5,560		56,740	GF
2 Crime Scene Specialists	2.00	109,727	7,300		117,027	GF
FTE Conversion & Equipment for LEST	0.25	13,985	1,500	48,297	63,782	GF
Crime Analyst	1.00	54,805	10,500		65,305	GF
Public Safety ERP System				100,000	100,000	GSFC
Additional Line Item: Lab Fees			3,000		3,000	GF
Additional Line Item: Software Renewal for CID			35,000		35,000	GF
Additional Line Item: Furniture Replace Dispatch Consoles			23,000		23,000	GF
Additional Line Item: Officer Weapon Qualification Additional Ammo			50,000		50,000	GF
<b>Total Police</b>	<b>10.25</b>	<b>664,068</b>	<b>297,056</b>	<b>588,081</b>	<b>1,549,205</b>	
<b>Transportation</b>						
Traffic Signal Crew	2.00	83,964	6,000	175,000	264,964	GF/GSFC
Concrete Crew	4.00	185,363	29,550	117,000	331,913	GF
Additional Line Item: Street Lighting-Road Lighting Contract			75,000		75,000	GF
Additional Line Item: ROW Maintenance			68,000		68,000	GF
Additional Line Item: Concrete Supplies			20,000		20,000	GF
<b>Total Transportation</b>	<b>6.00</b>	<b>269,327</b>	<b>198,550</b>	<b>292,000</b>	<b>759,877</b>	
<b>Solid Waste Management</b>						
Aerosol Can, Paint Can, & Oil Filter Crusher			37,832		37,832	GF
Additional Line Items - Training, Travel, & Vending			2,000		2,000	GF
<b>Total Solid Waste Management</b>	<b>0.00</b>	<b>-</b>	<b>39,832</b>	<b>-</b>	<b>39,832</b>	
<b>Tourism Funds</b>						
CVB						
Restore FY 2021 Budget Cuts			294,500		294,500	HOT
MPC						
Temp to FTE Conversion	0.50	19,434			19,434	MPC
Restore FY 2021 Budget Cuts			81,000		81,000	MPC
SC						
Coordinator - Sports Center	1.00	97,745	4,650		102,395	SC
FTE Conversion	2.00	58,304			58,304	SC
Restore FY 2021 Budget Cuts			81,000		81,000	SC
<b>Total Tourism</b>	<b>3.50</b>	<b>175,483</b>	<b>461,150</b>	<b>-</b>	<b>636,633</b>	
<b>Stormwater</b>						
Stormwater Engineering						
Position Transfer from Utility Fund	1.00	81,311			81,311	Stormwater
Stormwater Operations						
Crew Leader	1.00	76,143			76,143	Stormwater
<b>Total Utility</b>	<b>2.00</b>	<b>157,454</b>	<b>-</b>	<b>-</b>	<b>157,454</b>	
<b>Utility Fund</b>						
Admin						
Position Transfer to Stormwater Fund	(1.00)	(81,311)			(81,311)	Utility
Wastewater						
Treatment Plant Operator	1.00	71,962			71,962	Utility
<b>Total Utility</b>	<b>0.00</b>	<b>(9,349)</b>	<b>-</b>	<b>-</b>	<b>(9,349)</b>	
<b>Citywide Grand Total</b>	<b>52.125</b>	<b>\$ 2,659,980</b>	<b>\$ 2,833,412</b>	<b>\$ 3,682,081</b>	<b>\$ 9,175,473</b>	
<b>Totals by Fund</b>						
General Fund/GSFC/ARPA	45.625	\$ 2,276,091	\$ 2,224,781	\$ 3,682,081	\$ 8,182,953	
Utility Fund	0.000	(9,349)	-	-	(9,349)	
Stormwater Fund	2.000	157,454	-	-	157,454	
Hotel Occupancy Tax Fund	1.000	60,301	441,981	-	502,282	
Sports Center	3.000	156,049	85,650	-	241,699	
Multipurpose Complex Fund	0.500	19,434	81,000	-	100,434	
<b>Citywide Grand Total</b>	<b>52.125</b>	<b>\$ 2,659,980</b>	<b>\$ 2,833,412</b>	<b>\$ 3,682,081</b>	<b>\$ 9,175,473</b>	

# PROPOSED USES - GSFC

## *Proposed FY 2022 Reservations*

<b>City Wide</b>	Facilities Repair & Replacement	750,000
	IT Repair & Replacement	750,000
	2008 Enterprise Drive Demo	90,000
	<i>Reservation for Projects</i>	<i>2,740,000</i>
<b>Library</b>	Additional funding to complete Library Construction	6,000,000
<b>Planning &amp; Development Svcs</b>	Façade and Site Improvement Grant - Pilot	250,000
	Tool Locker	115,000
<b>Communications</b>	Prete Plaza Stage Covering	375,000
<b>Parks and Recreation</b>	Additional funding to complete Trails Construction	2,000,000
	OSP Large Area Mower	103,000
	PARD Program Management Software Replacement	300,000
	PARD OSP Reserve	500,000
	PARD Repair & Replacement	250,000
<b>Transportation</b>	Truck for Traffic Signal Crew	175,000
	Restore FY 2020 Streets Maintenance funding	4,300,000
<b>Public Safety</b>	Public Safety ERP System - Consulting Services	200,000
	Fire Equipment Replacement Program*	400,000
	Police Equipment Replacement Program	350,000

**Total New General Self-Financed Uses/Designations** **\$19,648,000**

*\*Increased from \$250,000 to \$400,000*

**Note: All current funds available are committed**

# OPERATING BUDGET COST INCREASES

## Items to Note



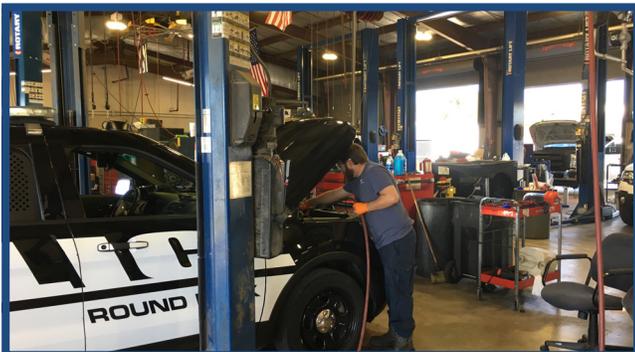
### FIRE - \$400,000

- Increase in both the cost and quantity of cleaning chemicals and personal protective equipment by \$250,000
- Equipment funding \$150,000



### POLICE - \$150,000

- Ammunition cost increase and shortage of supply



### GENERAL SERVICES

- The City is preparing early for FY 2022 replacement vehicles to avoid delays due to microchip shortages and to get ahead of price increases
- Contingency reserve of \$185,000 for fuel already built into the budget as a best practice - no additional reserve is necessary to keep up with fluctuation in gas prices



### TRANSPORTATION - \$228,000

- Cost of supplies, including concrete
- Streetlight maintenance costs increasing
- Right-of-way maintenance costs increasing

# PROPOSED ARPA ALLOCATION PLAN

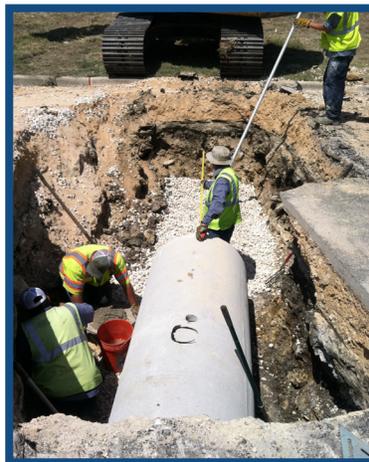
## Draft Allocation Plan as of July 6, 2021

Community Risk Reduction - per FY 2022 budget request <sup>1</sup>	
Fiscal Year 2022	\$2,033,000
Fiscal Year 2023	1,816,000
Fiscal Year 2024	1,846,000
	<b>\$5,695,000</b>
Stormwater Infrastructure Projects - per 5 year CIP plan <sup>2</sup>	
Five-year CIP, requires debt or ARPA to fund	\$10,705,000
	<b>\$10,705,000</b>
<b>Total Priority Uses of ARPA Funds <sup>3</sup></b>	<b>\$16,400,000</b>

## Major Stormwater Projects in Capital Improvement Plan

Chandler Branch Tributary T16C Gap Channel - Construction	\$2,600,000
Chisholm Valley Phases 4 & 5	\$1,500,000
Greater RR West Neighborhood Storm Drain Improvements	\$5,750,000

- (1) Includes all personnel, operating, and capital requirements
- (2) Will preclude rate increase in Stormwater
- (3) If any additional outside funding for the CRR program becomes available, ARPA funds will be shifted to Stormwater projects



# UPCOMING ISSUES/POLICY DISCUSSION

---

## Upcoming Issues

### Water, Wastewater, and Stormwater Rates

- No retail increases for FY 2022
- Wholesale customer rate will need review, agreement, and adjustments
- Review with Council in October/November with new rates in effect January 2022

### Multipurpose Complex

- Funding of \$3 - \$4 million needed by FY 2026 to replace turf on artificial fields

### Dell Diamond

- Capital improvements required to meet MLB standards
- Cost estimate expected in July 2021
- Cost sharing among Round Rock Express, Texas Rangers, and the City to be negotiated

### Sports Center

- Repayment to GSFC of \$990,820 in FY 2022
- Projecting loan to GSFC will be paid off by FY 2026 - total amount owed is \$7.24 million

## Proposed Financial Policy Changes

### HOT Fund - Policy Recommendation

- Designate HOT funds for historical preservation
- Annual operating set aside - 3% or \$135,000 in FY 2022
- One-time designation of fund balance in FY 2022 - 10% or \$300,000

### Dell Sales Tax

- Proposed policy to further limit General Fund reliance on Dell sales tax revenue
  - Reduce from 20% in FY 2021 to 15% by FY 2024

*See detailed information on page 48 in the Financial Summaries section of the workbook.*

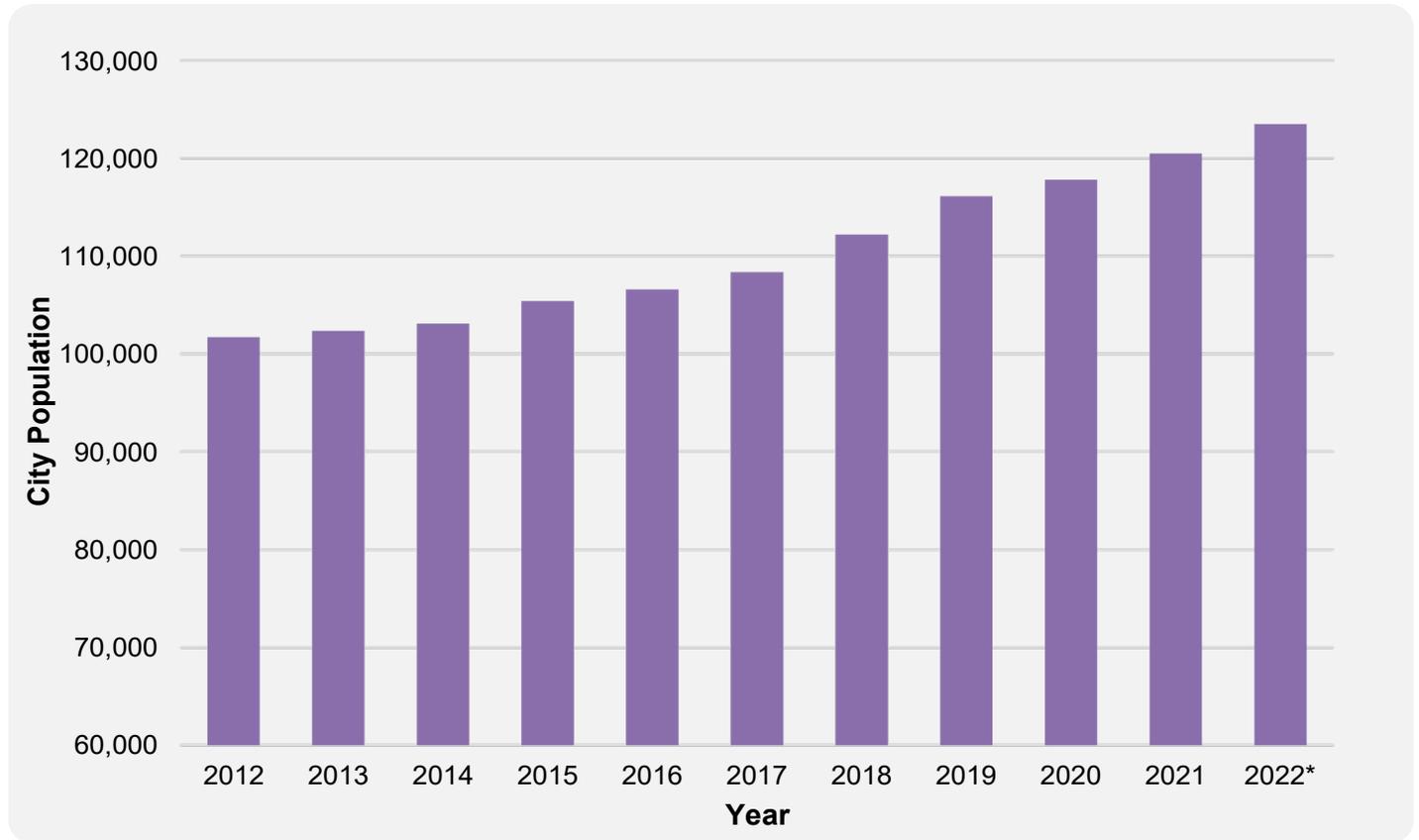


# GROWTH TRENDS

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# POPULATION



**City of Round Rock Population Projections 2012 to 2022**

Year	Population	City Growth Rate
2012	101,702	1.04%
2013	102,349	0.64%
2014	103,107	0.74%
2015	105,405	2.23%
2016	106,591	1.13%
2017	108,353	1.65%
2018	112,201	3.55%
2019	116,120	3.49%
2020	117,801	1.45%
2021	120,478	2.27%
2022*	123,490	2.50%

\*Projected

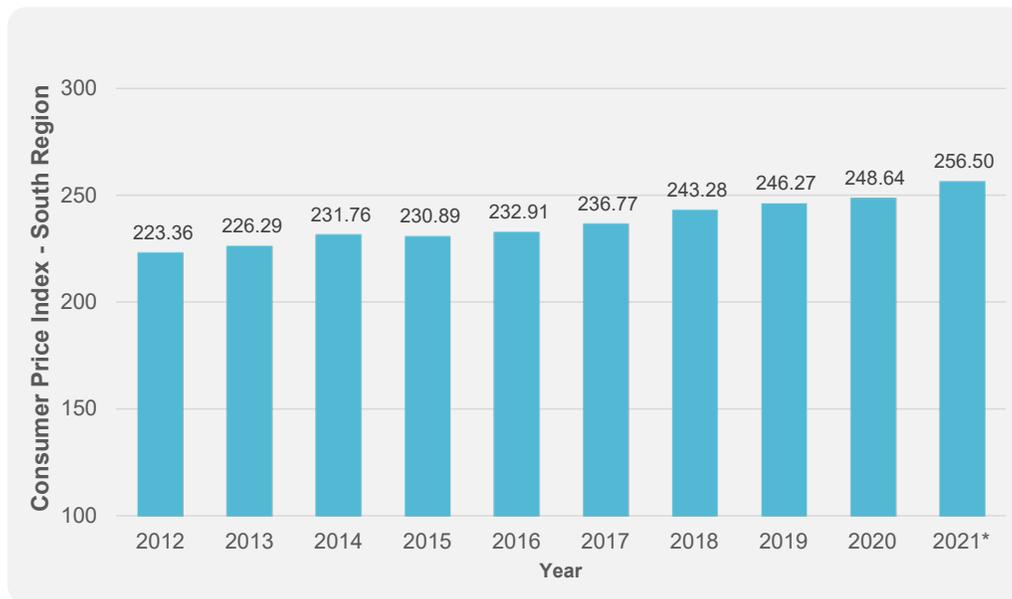
21% increase over 10 years

# CITY COST INCREASES OVER 10 YEARS

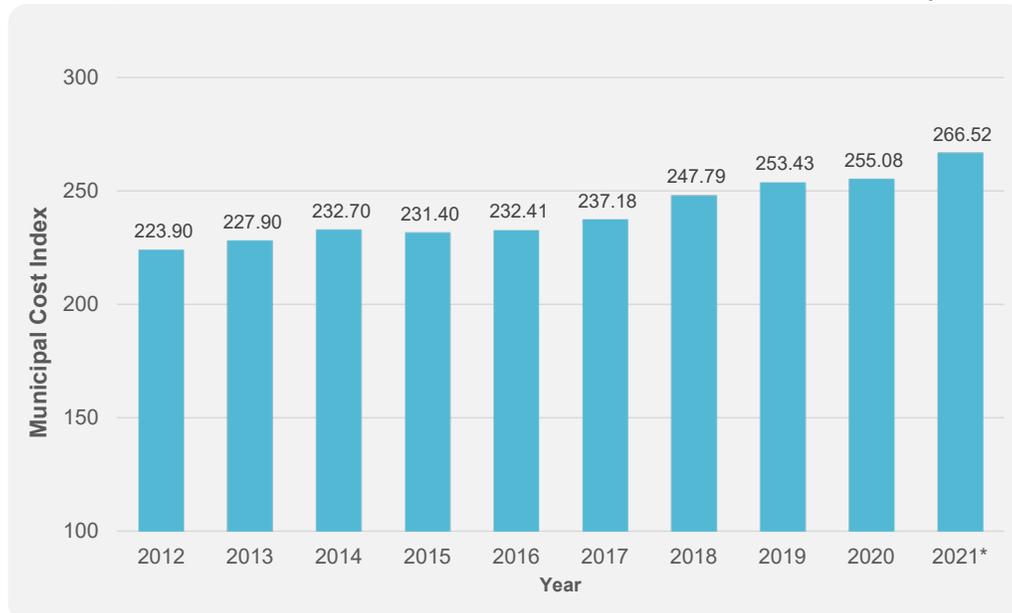
**Average salaries** have increased **38%** over the past 10 years

Position	Salary FY 2012	Salary FY 2022	Change	% Change
Accounting Technician	23,858	32,552	8,694	36%
Parks Maintenance Worker	21,757	31,637	9,880	45%
Police Officer	47,670	62,977	15,307	32%

**Consumer Price Index** has increased **14.8%** over the past 10 years

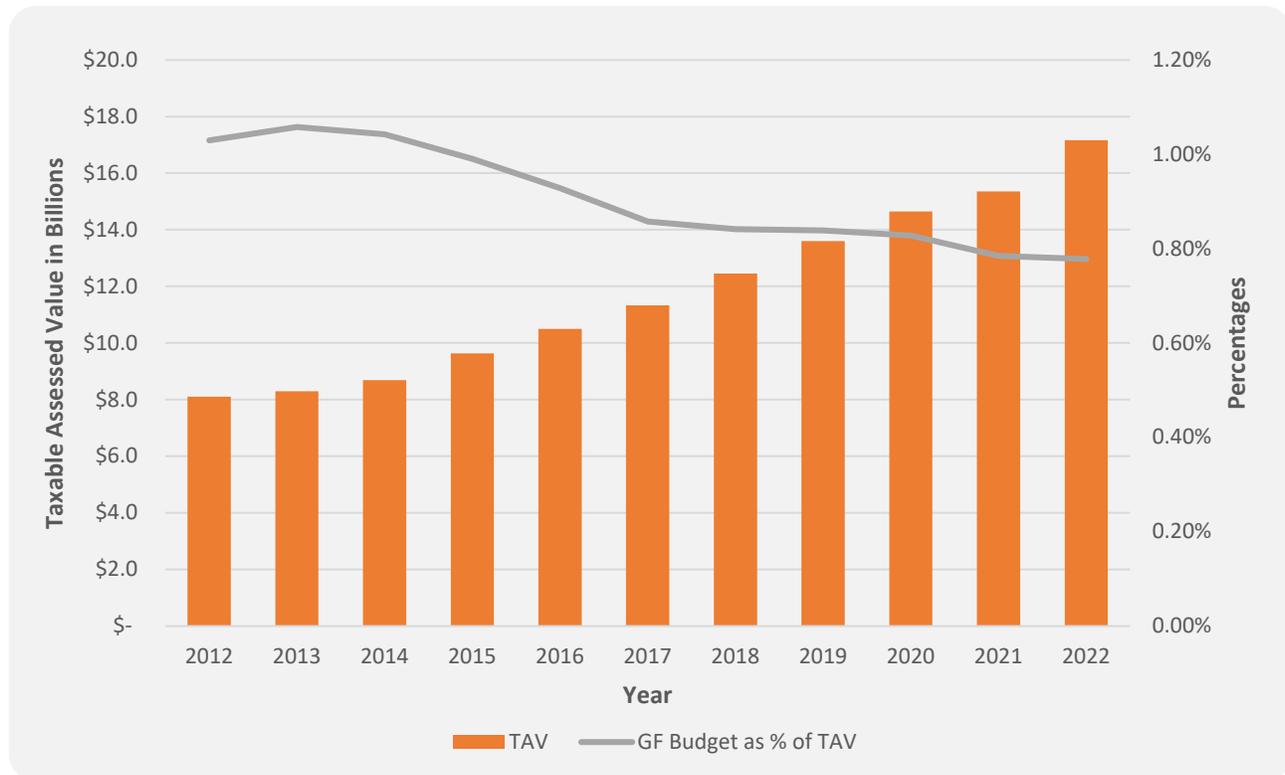


**Municipal Price Index** has increased **19%** over the past 10 years



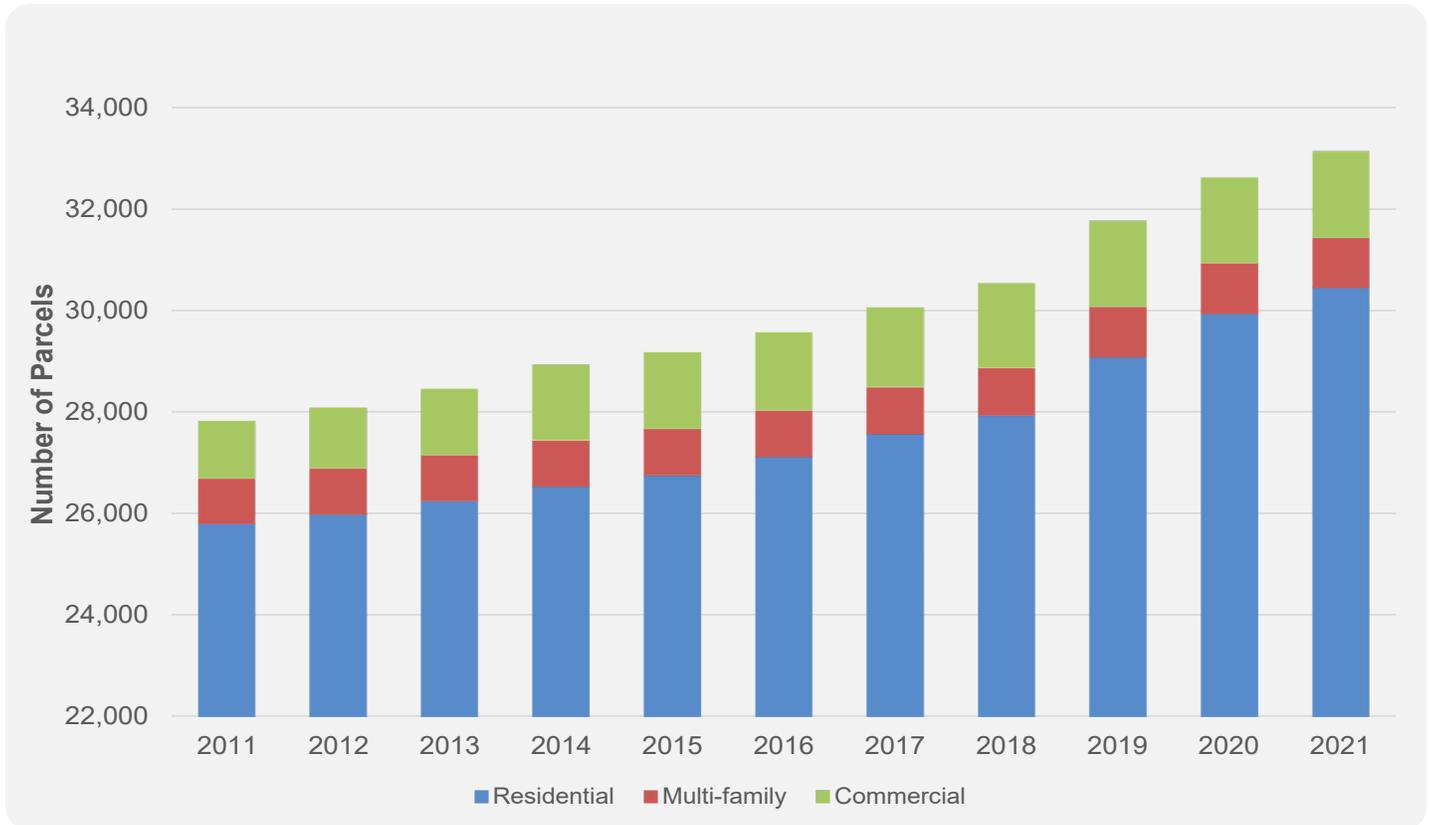
\*Projected

# GENERAL FUND AS % OF TOTAL TAXABLE VALUE



General Fund			
Fiscal Year	Adopted Budget	TAV	Percent
2012	83,345,011	8,096,658,397	1.03%
2013	87,716,328	8,291,050,337	1.06%
2014	90,575,502	8,689,652,435	1.04%
2015	95,441,380	9,634,156,426	0.99%
2016	97,398,231	10,492,085,922	0.93%
2017	97,111,934	11,327,175,854	0.86%
2018	104,769,347	12,451,153,760	0.84%
2019	114,029,945	13,599,419,854	0.84%
2020	121,207,637	14,647,779,369	0.83%
2021	120,515,996	15,357,959,326	0.78%
2022	133,520,552	17,163,758,833	0.78%

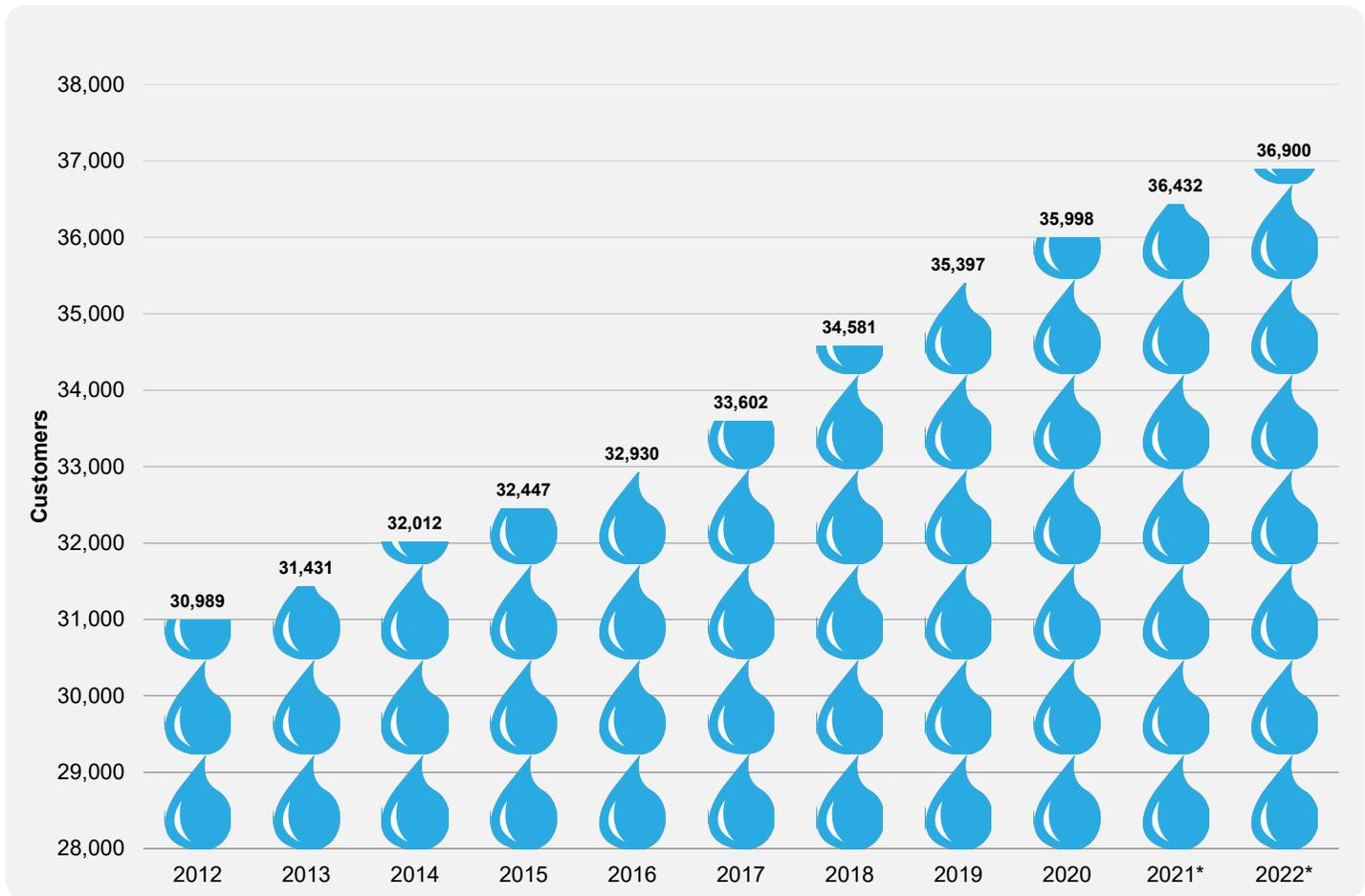
# REAL PROPERTY PARCELS



<b>Tax Year</b>	<b>Residential</b>	<b>Multi-family</b>	<b>Commercial</b>	<b>Total Parcels</b>
2011	25,804	900	1,129	27,833
2012	25,991	908	1,196	28,095
2013	26,253	910	1,303	28,466
2014	26,538	915	1,488	28,941
2015	26,761	917	1,509	29,187
2016	27,122	919	1,542	29,583
2017	27,574	926	1,567	30,067
2018	27,938	934	1,678	30,550
2019	29,086	992	1,696	31,774
2020	29,941	998	1,687	32,626
2021	30,445	996	1,700	33,141

**NOTE:** Excludes personal property accounts.

# UTILITY CUSTOMERS



Year	Utility Billing Customers	Percent of Change
2012	30,989	0.30%
2013	31,431	1.43%
2014	32,012	1.85%
2015	32,447	1.36%
2016	32,930	1.49%
2017	33,602	2.04%
2018	34,581	2.91%
2019	35,397	2.36%
2020	35,998	1.70%
2021*	36,432	1.21%
2022*	36,900	1.28%
<b>10-Year Growth</b>	<b>5,911</b>	<b>19.13%</b>

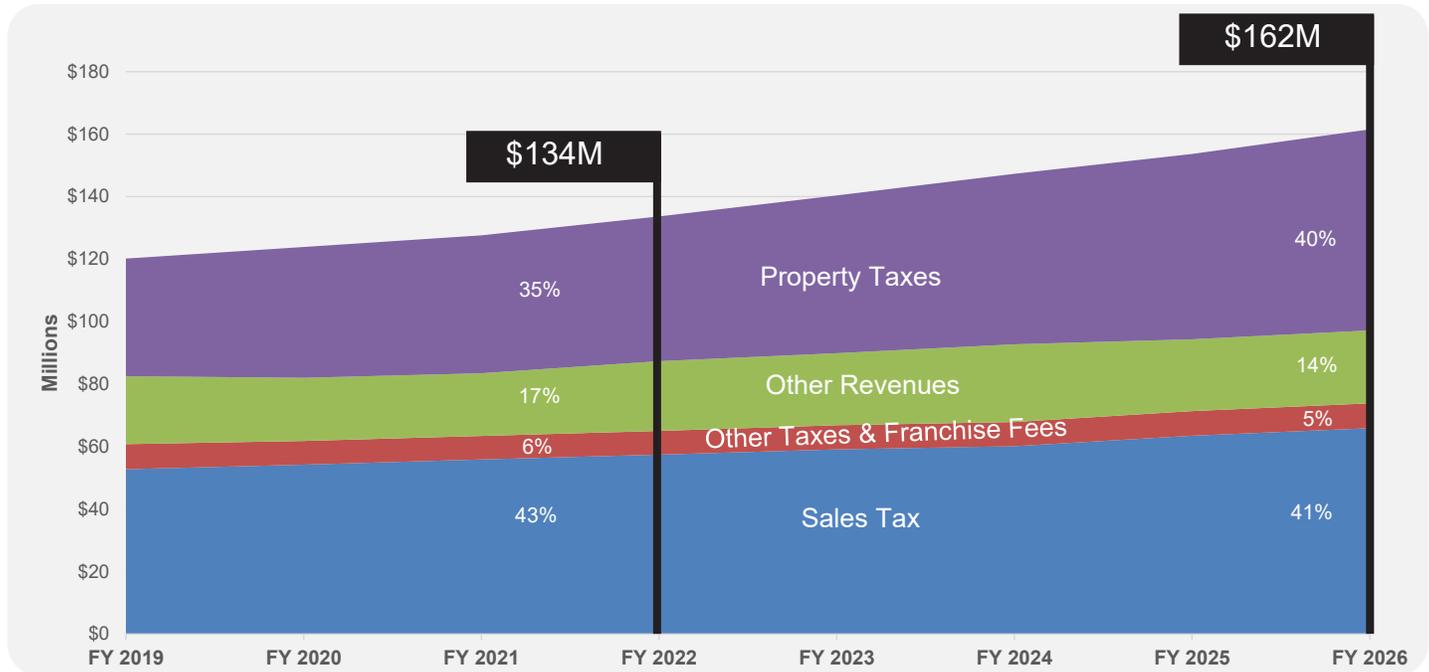
\* Projected

**Note:** Beginning in FY 2022, development east of CR 110 (Northeast Round Rock), will be sewer, garbage, and stormwater customers only. Those developments will be Jonah Water Special Utility District (SUD) customers.

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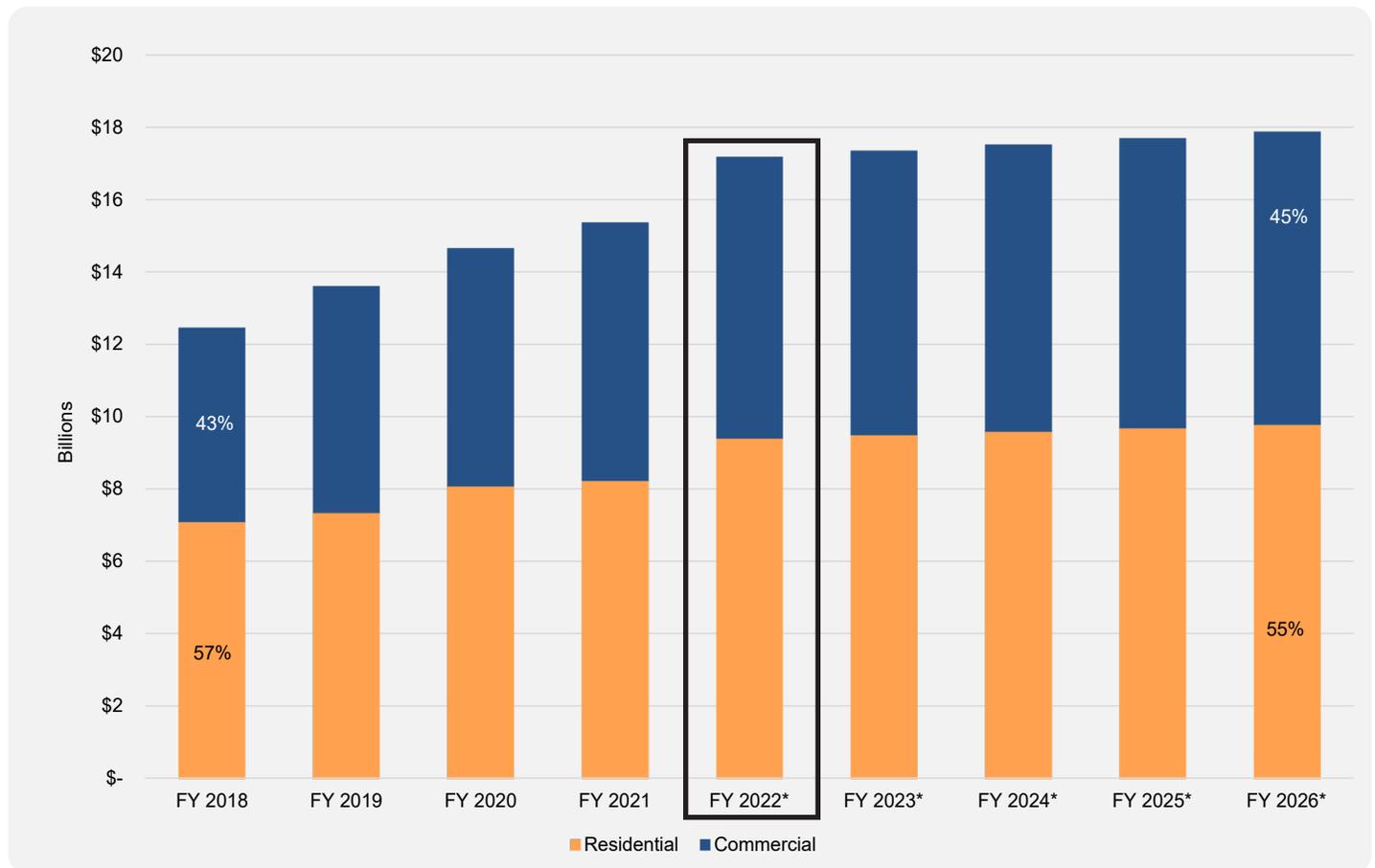
# **5-YEAR GENERAL FUND FORECAST**

# 5-YEAR REVENUE PROJECTIONS



Revenues	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Sales Tax	52,802,373	54,209,511	55,912,016	57,407,642	59,143,582	60,106,870	63,477,507	65,916,935
Other Taxes & Franchise Fees	7,978,882	7,584,175	7,525,308	7,624,000	7,700,000	7,780,000	7,860,000	7,940,000
Other Revenues	21,752,427	20,244,758	20,019,254	22,304,173	23,085,688	24,835,688	23,010,001	23,309,999
Property Taxes	37,631,725	41,849,470	44,150,000	46,304,059	50,427,026	54,551,438	59,304,934	64,365,236
<b>Total General Fund Revenues</b>	<b>120,165,407</b>	<b>123,887,914</b>	<b>127,606,578</b>	<b>133,639,874</b>	<b>140,356,296</b>	<b>147,273,996</b>	<b>153,652,442</b>	<b>161,532,170</b>

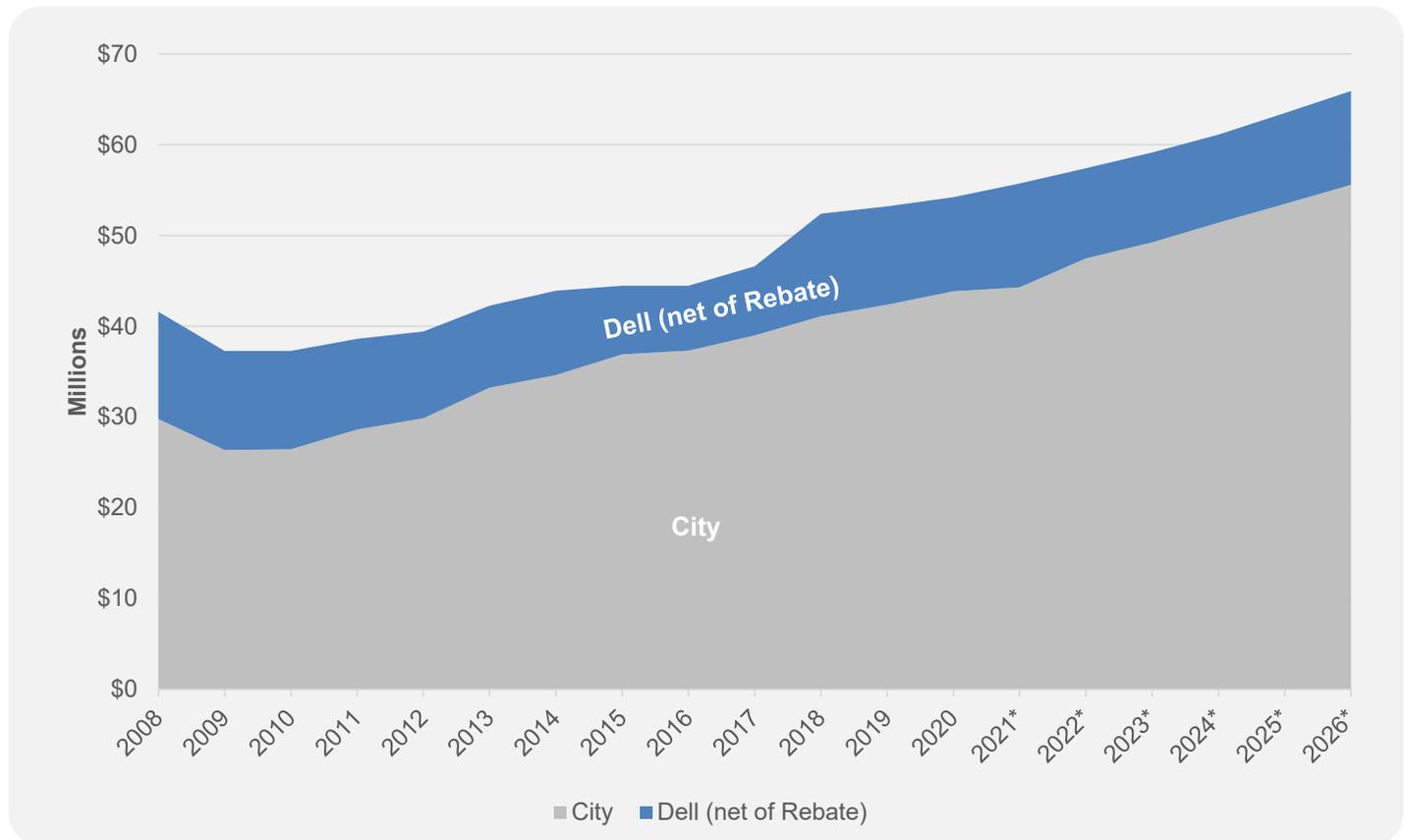
# 5-YEAR PROPERTY TAX PROJECTIONS



	FY 2022*	FY 2023*	FY 2024*	FY 2025*	FY 2026*
Taxable Assessed Value	\$16,756,427,568	\$18,536,859,540	\$19,778,702,517	\$21,177,405,839	\$22,636,216,931
New Property	407,331,265	300,000,000	350,000,000	350,000,000	350,000,000
New District Assessed Value			40,255,425	30,896,000	66,243,990
<b>Total Taxable AV</b>	<b>\$17,163,758,833</b>	<b>\$18,836,859,540</b>	<b>\$20,168,957,942</b>	<b>\$21,558,301,839</b>	<b>\$23,052,460,921</b>
GF Property Tax Revenues	46,304,059	50,424,000	54,546,000	59,284,541	64,613,000
<b>Assumptions</b>	<b>FY 2022</b>	<b>FY 2023</b>	<b>FY 2024</b>	<b>FY 2025</b>	<b>FY 2026</b>
Taxable Assessed Value	11.76%	9.75%	7.07%	6.89%	6.93%

\* Estimated

# 5-YEAR SALES TAX PROJECTIONS

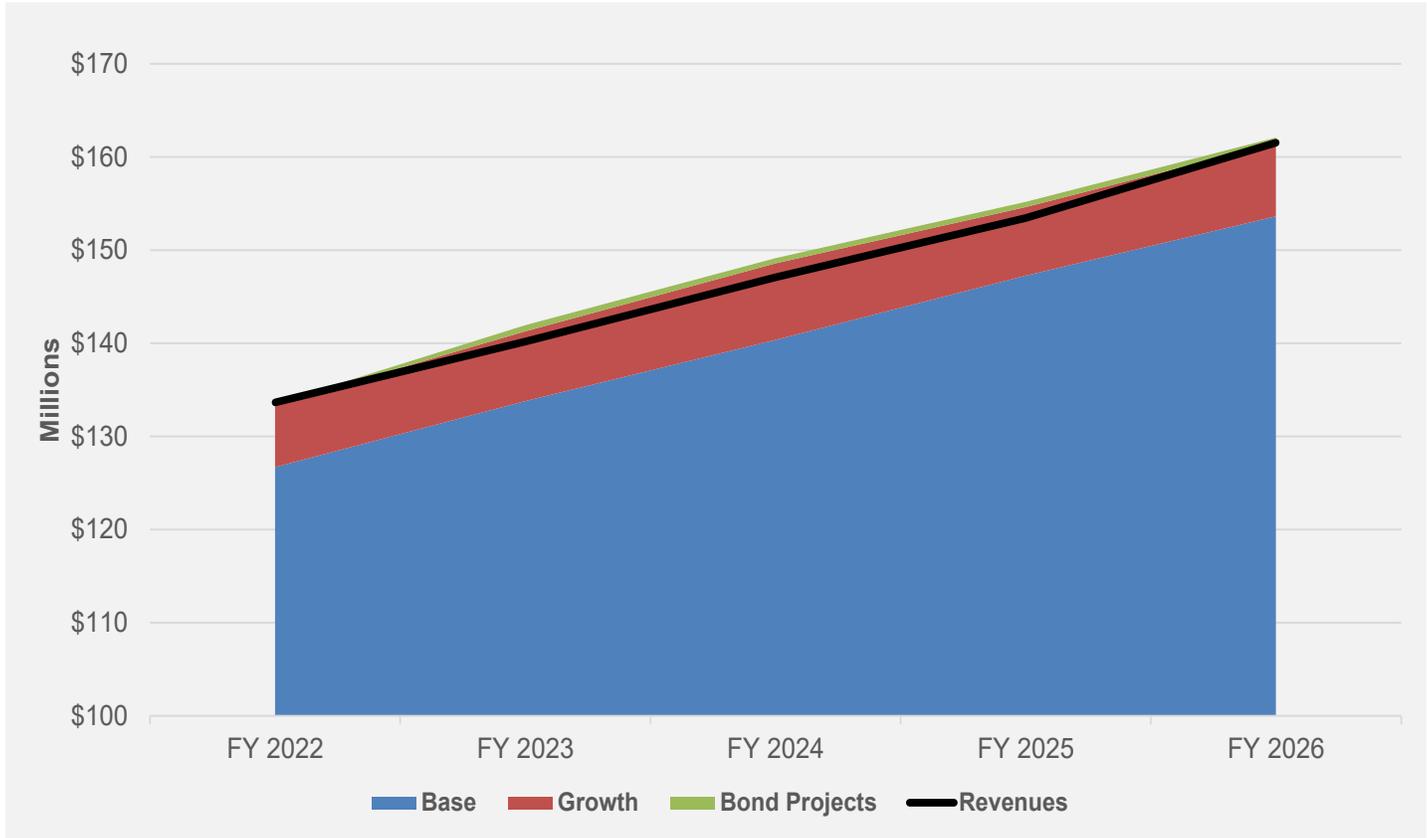


Year	Dell (net of Rebate)	City	Total GF Sales Tax
2012	\$9,549,499	\$29,893,933	\$39,443,432
2013	9,031,746	33,248,531	42,280,277
2014	9,294,555	34,631,885	43,926,440
2015	7,542,157	36,914,751	44,456,908
2016	7,153,436	37,317,239	44,470,674
2017	7,592,734	39,002,868	46,595,602
2018	11,280,421	41,116,441	52,396,862
2019	10,840,156	41,962,217	52,802,373
2020	10,346,076	43,863,435	54,209,511
2021*	11,405,278	44,306,738	55,712,016
2022*	9,929,331	47,478,311	57,407,642
2023*	9,897,981	49,245,601	59,143,582
2024*	9,707,998	51,398,872	61,106,870
2025*	10,017,211	53,460,296	63,477,507
2026*	10,335,398	55,581,537	65,916,935

\* Estimated

\*Assumed Dell Cap is met in accordance with proposed policy change from 20% in FY 2021 to 15% by FY 2024

# 5-YEAR EXPENSE PROJECTIONS



Category	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026
Base Expense	\$127,740,599	\$133,814,874	\$140,356,296	\$147,273,996	\$153,652,442
Growth	5,615,897	7,471,498	8,214,359	7,342,560	7,846,112
Bond Projects	164,056	661,841	585,255	585,255	585,255
<b>Total Expense</b>	<b>\$133,520,552</b>	<b>\$141,948,213</b>	<b>\$149,155,910</b>	<b>\$155,201,811</b>	<b>\$162,083,809</b>
Total Revenues	\$133,639,874	\$140,176,296	\$147,093,966	\$153,462,442	\$161,532,170
<b>Surplus/(Gap)</b>	<b>\$119,322</b>	<b>(\$1,771,917)</b>	<b>(\$2,061,944)</b>	<b>(\$1,739,369)</b>	<b>(\$551,639)</b>
<b>Surplus/(Gap) % of Revenue</b>	<b>0.1%</b>	<b>-1.3%</b>	<b>-1.4%</b>	<b>-1.1%</b>	<b>-0.3%</b>

## 5-Year General Fund Outlook

- Outlook is strong and stable
- Closing the gap in FY 2022 to FY 2026 is doable
- Must stay vigilant on sales tax reliance
- Reduce dependency on Dell
- Continue diversifying local economy
- Keep self-financing focus
- Move quickly if conditions change



# FINANCIAL SUMMARIES & SCHEDULES

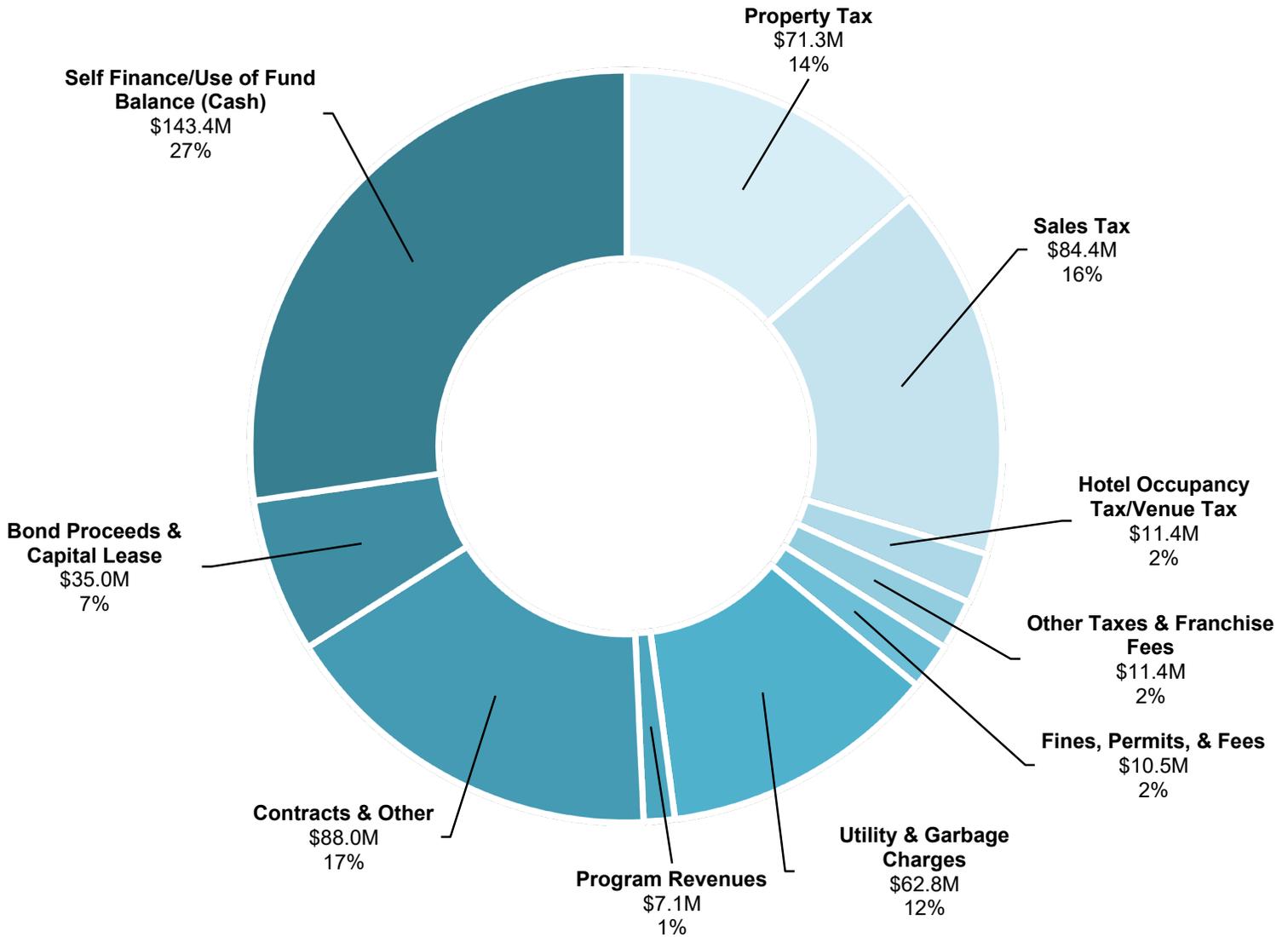
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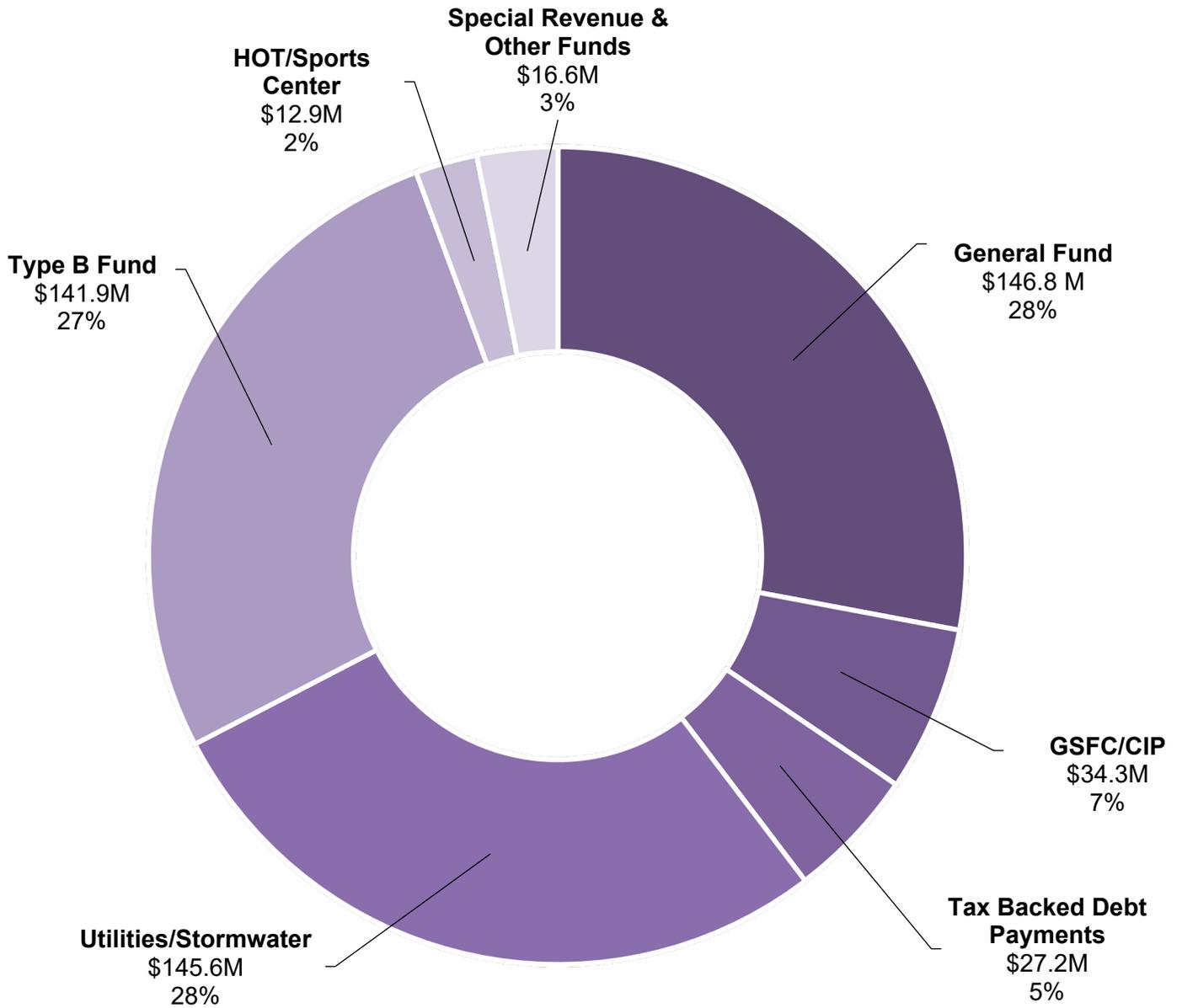
# ALL FUNDS SUMMARY BY SOURCE

**\$525.3 MILLION**



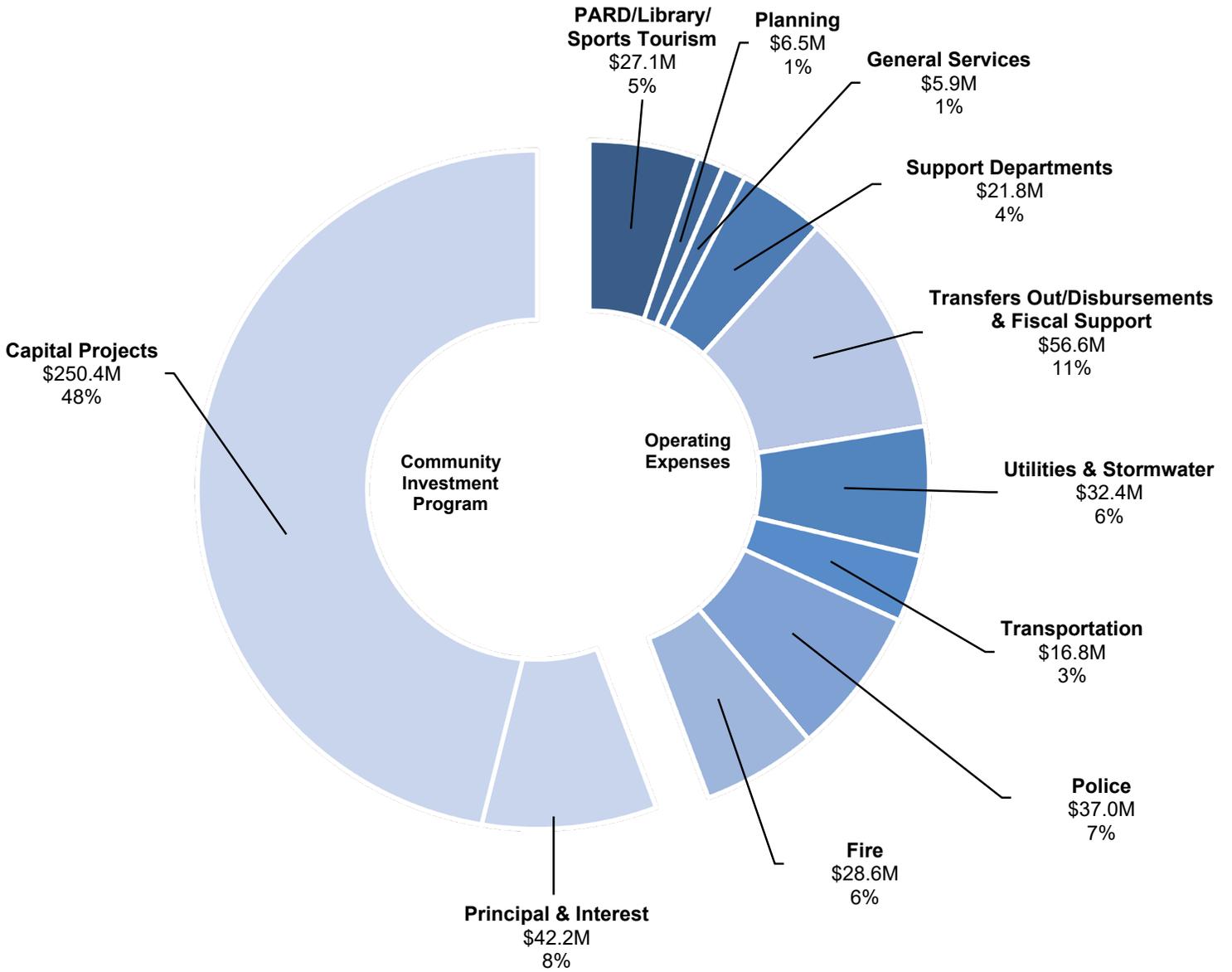
# ALL FUNDS SUMMARY BY FUND

**\$525.3 MILLION**



# ALL FUNDS SUMMARY BY USE

**\$525.3 MILLION**



# ALL FUNDS SCHEDULE

## ALL FUNDS SCHEDULE

Note: This represents a cash flow statement for the City, not an income statement.

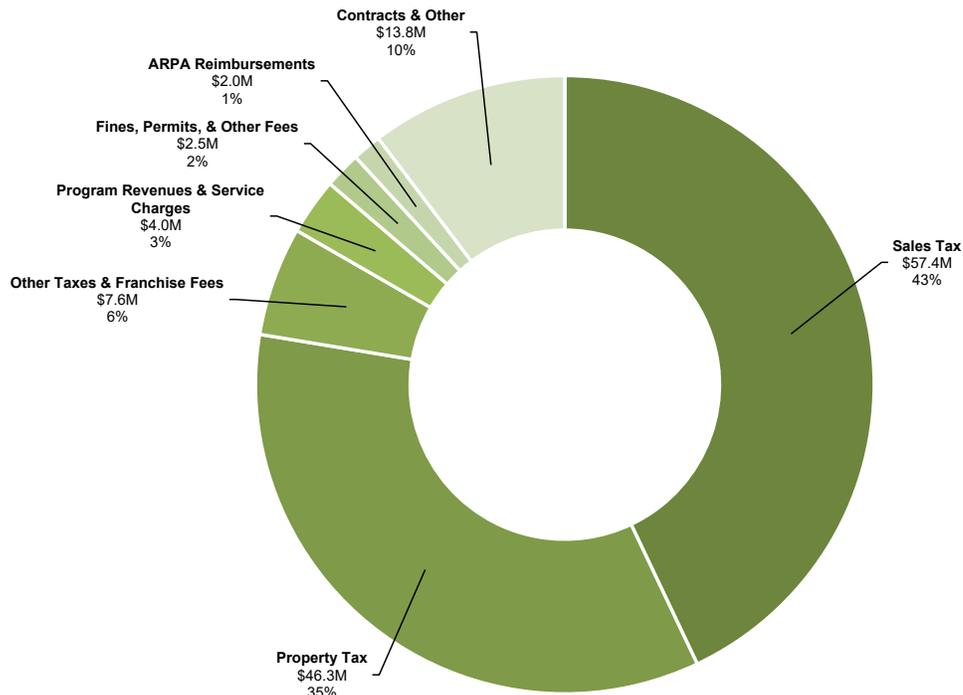
	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund	Stormwater Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue & Other Funds
<b>Estimated Fund Balance/Working Capital</b>	<b>\$61,604,478</b>	<b>\$8,401,237</b>	<b>\$1,934,357</b>	<b>\$147,220,517</b>	<b>\$6,748,450</b>	<b>\$88,028,805</b>	<b>\$5,710,360</b>	<b>\$6,312,339</b>	<b>\$ 9,440,966</b>
<b>Revenues &amp; Sources</b>									
Property Tax	71,299,599	46,304,059	24,985,540						
Sales Tax	84,973,769	57,407,642	1,950,000						
Hotel Occupancy Tax	11,394,760						8,856,380	2,539,380	3,056,877
Other Taxes & Franchise Fees	11,410,165	7,624,000							3,786,165
Licenses, Permits, & Fees	9,529,050	1,680,900		7,500,000					348,150
Service Charges	62,771,229	1,321,900		57,443,788	4,005,541				
Program Revenues	7,154,931	2,628,200					11,900	1,000,000	3,514,831
Fines & Forfeitures	973,000	865,000							108,000
Contracts & Other	88,046,583	9,353,173	3,833,500	36,042,038	1,675,000	35,192,278	25,500	406,000	1,468,094
Bond Proceeds	32,000,000								
Capital Lease	3,000,000								
Transfers In	30,706,035	14,490,820	2,324,853				368,905		5,031,380
<b>Total Revenues &amp; Sources</b>	<b>412,658,121</b>	<b>133,639,874</b>	<b>27,370,373</b>	<b>100,985,826</b>	<b>5,680,541</b>	<b>69,186,725</b>	<b>9,262,985</b>	<b>3,944,380</b>	<b>17,313,497</b>
<b>Expenditures &amp; Uses</b>									
Administration	3,522,033	2,241,821				1,280,212			
Communications	1,898,415	1,302,225					465,690		130,500
Finance	7,048,028	4,254,306		2,134,661					659,061
Fire	28,561,608	28,561,608							
Fiscal Support	19,798,836	5,570,483				11,540,401			
General Services	5,954,307	5,954,307							
Human Resources	1,730,159	1,730,159							
Information Technology	5,963,637	5,963,637							
Legal Services	1,275,000	1,275,000							
Library	3,517,197	3,496,801							20,396
Parks & Recreation	14,910,295	13,937,645							972,650
Planning & Development	6,497,486	5,851,442							646,044
Police	36,976,829	36,943,929							32,900
Recycling	338,963	338,963							
Sports Management & Tourism	8,687,991						2,559,573	2,116,271	4,012,147
Transportation	16,781,490	15,898,226				883,264			
Utilities & Stormwater	32,427,234			29,606,152	2,821,082				
Debt Service	42,197,864	300,000	27,183,605	9,766,150	553,750	3,755,659	638,700		
Transfers Out/Disbursements	36,846,779	13,500,000		5,089,000	266,000	1,100,000	5,369,647	1,359,625	9,162,507
Proposed Uses - General SFC	19,648,000	19,648,000							
GSFC - Designated, not yet spent	1,930,000	1,930,000							
Fleet Replacement	4,534,000	3,000,000		1,130,000	404,000				
Capital Improvement/Projects	224,271,448	8,423,695		86,404,406	4,767,888	123,334,031	370,000	50,000	921,428
<b>Total Expenditures &amp; Uses</b>	<b>525,317,599</b>	<b>146,820,552</b>	<b>34,301,695</b>	<b>136,818,321</b>	<b>8,812,720</b>	<b>141,893,567</b>	<b>9,403,610</b>	<b>3,525,896</b>	<b>16,557,633</b>
<b>Net Revenues &amp; Sources</b>	<b>(112,659,478)</b>	<b>(13,180,678)</b>	<b>10,972,625</b>	<b>(35,832,495)</b>	<b>(3,132,179)</b>	<b>(72,706,842)</b>	<b>(418,025)</b>	<b>418,484</b>	<b>755,864</b>
<b>Less Reservations</b>									
Contingency	52,046,305	33,409,969		15,000,984	771,771	1,000,000	1,009,633	529,068	326,880
Concentration Risk Fund	11,568,505	11,566,505							
Debt Reserves	1,177,306						641,020	536,286	
Bond Proceeds									
Designations - Projects	21,663,250	16,633,862		15,000,984	771,771	1,000,000	729,388	3,000,000	1,300,000
<b>Total Reservations</b>	<b>86,455,366</b>	<b>44,976,474</b>	<b>16,633,862</b>	<b>15,000,984</b>	<b>771,771</b>	<b>1,000,000</b>	<b>2,380,041</b>	<b>4,665,354</b>	<b>1,626,880</b>
<b>Available Ending Fund Balance/Working Capital FYE 2022</b>	<b>\$ 146,284,665</b>	<b>\$ 3,447,326</b>	<b>\$ 2,740,000</b>	<b>\$ 2,121,125</b>	<b>\$ 96,387,038</b>	<b>\$ 2,842,501</b>	<b>\$ 3,189,294</b>	<b>\$ 2,665,469</b>	<b>\$ 8,569,950</b>

FY 2021-2022 Budget DRAFT - For discussion purposes only

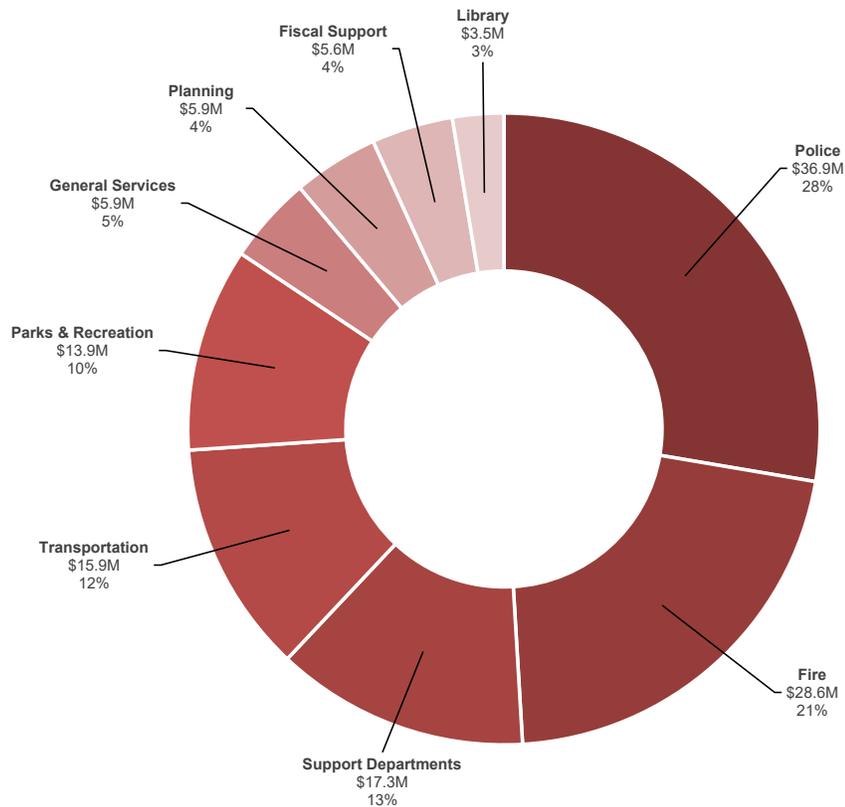
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# GENERAL FUND

# GENERAL FUND REVENUES & EXPENSES



**Revenues**  
\$133.6 million



**Expenses**  
\$133.5 million

**Policy Compliance Met:** Ongoing revenues exceed ongoing expenses

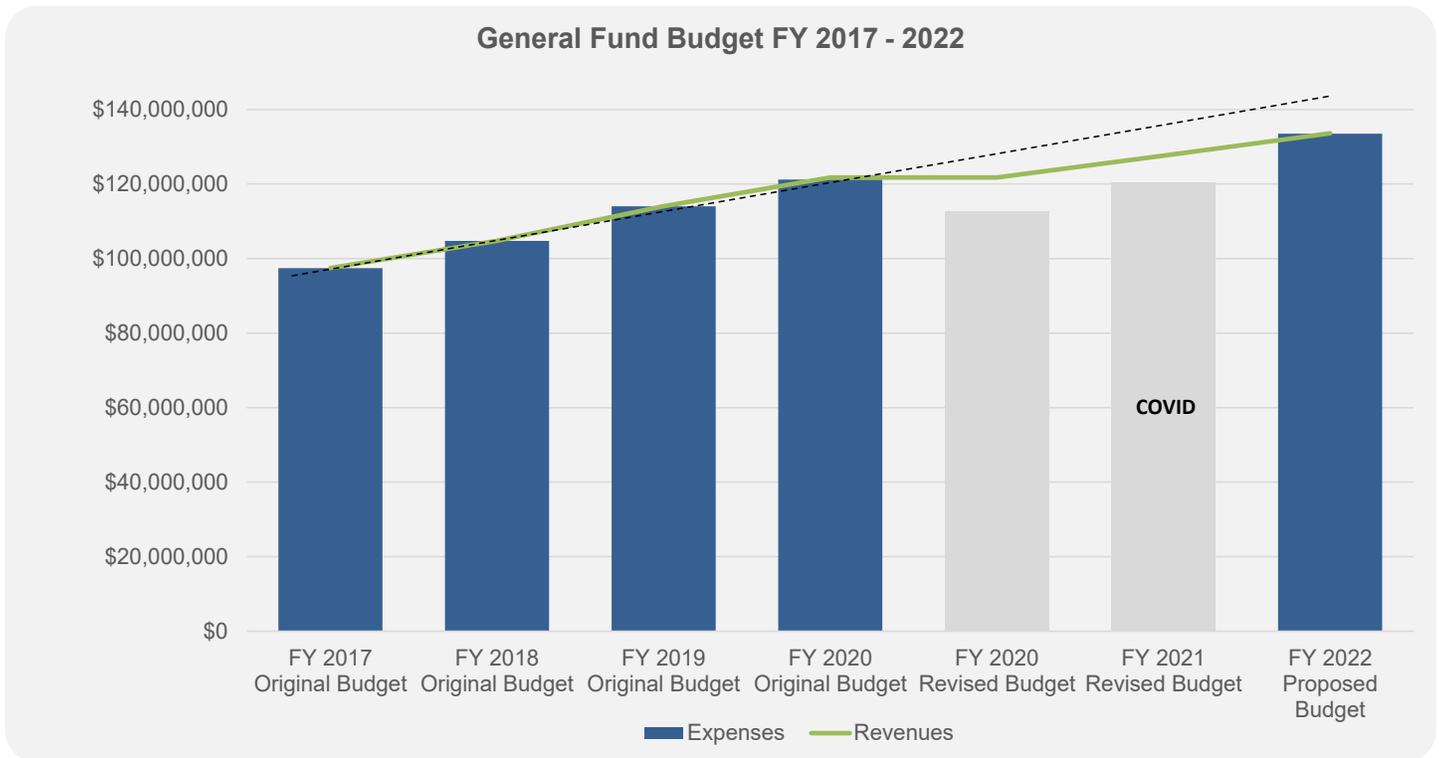
# GENERAL FUND SCHEDULE

<b>General Fund</b>			<b>Draft Schedule</b>		
	<b>2020 Actuals</b>	<b>2021 Revised Budget</b>	<b>2021 Projected Actuals</b>	<b>2022 Proposed Budget</b>	<b>2023 Estimated Budget</b>
<b>Beginning Fund Balance</b>	<b>\$ 49,724,874</b>	<b>\$ 47,352,051</b>	<b>\$ 59,813,896</b>	<b>\$ 61,604,478</b>	<b>\$ 48,423,800</b>
<b>Revenues</b>					
Property Tax	41,849,470	44,150,000	44,150,000	46,304,059	48,140,059
Sales Tax (1)	54,209,511	49,201,861	55,912,016	57,407,642	58,445,630
Other Taxes & Franchise Fees	7,584,175	7,153,057	7,525,308	7,624,000	7,644,000
Licenses, Permits & Fees	1,623,052	1,483,273	1,476,452	1,680,900	1,910,000
Service Charges	1,380,166	1,292,920	1,292,920	1,321,900	1,340,000
Program Revenues	2,240,670	2,632,887	2,632,887	2,628,200	2,760,000
Fines & Forfeitures	1,337,210	965,320	965,320	865,000	910,000
Contracts & Other	8,602,410	7,544,675	7,544,675	7,319,879	6,061,050
ARPA Reimbursements	-	-	-	2,033,294	1,815,688
Administrative Support Services	5,061,250	6,107,000	6,107,000	6,455,000	6,549,081
<b>Total Revenues</b>	<b>123,887,914</b>	<b>120,530,993</b>	<b>127,606,578</b>	<b>133,639,874</b>	<b>135,575,508</b>
<b>Expenses</b>					
Administration	1,956,518	2,228,887	2,228,887	2,241,821	2,241,821
Communications	1,103,510	1,168,047	1,168,047	1,302,225	1,302,225
Finance	3,928,504	4,154,041	4,154,041	4,254,306	4,254,306
Fire	23,478,550	24,533,276	24,533,276	28,561,608	29,099,883
Fiscal Support	4,126,625	3,707,483	3,707,483	5,570,483	5,570,483
General Services	5,238,296	5,471,211	5,471,211	5,954,307	5,972,923
Human Resources	1,393,779	1,595,781	1,595,781	1,730,159	1,727,759
Information Technology	4,550,816	5,163,925	5,163,925	5,963,637	5,961,237
Legal Services	1,136,825	1,275,000	1,275,000	1,275,000	1,275,000
Library	3,057,942	3,372,592	3,372,592	3,496,801	3,767,792
Parks & Recreation	11,956,644	13,297,671	13,297,671	13,937,645	14,186,985
Planning & Development	5,491,651	5,803,191	5,803,191	5,851,442	5,851,442
Police	32,839,672	34,526,624	34,526,624	36,943,929	37,863,281
Recycling	242,327	282,631	282,631	338,963	338,963
Transportation	9,350,032	10,951,636	10,951,636	11,598,226	11,626,221
Neighborhood Street Maintenance	-	2,984,000	2,984,000	4,300,000	4,300,000
Operating Transfer	-	-	-	200,000	200,000
<b>Total Expenses</b>	<b>109,851,691</b>	<b>120,515,996</b>	<b>120,515,996</b>	<b>133,520,552</b>	<b>135,540,321</b>
<b>Net Revenues</b>	<b>14,036,223</b>	<b>14,997</b>	<b>7,090,582</b>	<b>119,322</b>	<b>35,187</b>
<b>Less:</b>					
Transfer to GSFC	3,947,201	-	5,300,000	13,300,000	-
<b>Ending Fund Balance</b>	<b>59,813,896</b>	<b>47,367,048</b>	<b>61,604,478</b>	<b>48,423,800</b>	<b>48,458,987</b>
Contingency	30,301,909	30,301,909	30,301,909	33,409,969	33,885,080
<i>Contingency % of Operating Expenditures</i>	<i>27.58%</i>	<i>25.14%</i>	<i>25.14%</i>	<i>25.02%</i>	<i>25.00%</i>
Concentration Risk Fund (2)	10,830,584	10,770,000	10,770,000	11,566,505	11,566,505
<b>Total Reservations</b>	<b>41,132,493</b>	<b>41,071,909</b>	<b>41,071,909</b>	<b>44,976,474</b>	<b>45,451,585</b>
<b>Available Ending Fund Balance</b>	<b>\$ 18,681,403</b>	<b>\$ 6,295,139</b>	<b>\$ 20,532,569</b>	<b>\$ 3,447,326</b>	<b>\$ 3,007,402</b>

**Notes:**

- (1) FY 2022 sales tax projections include Kalahari
- (2) Concentration Risk Fund for FY 2022 held steady from FY 2021

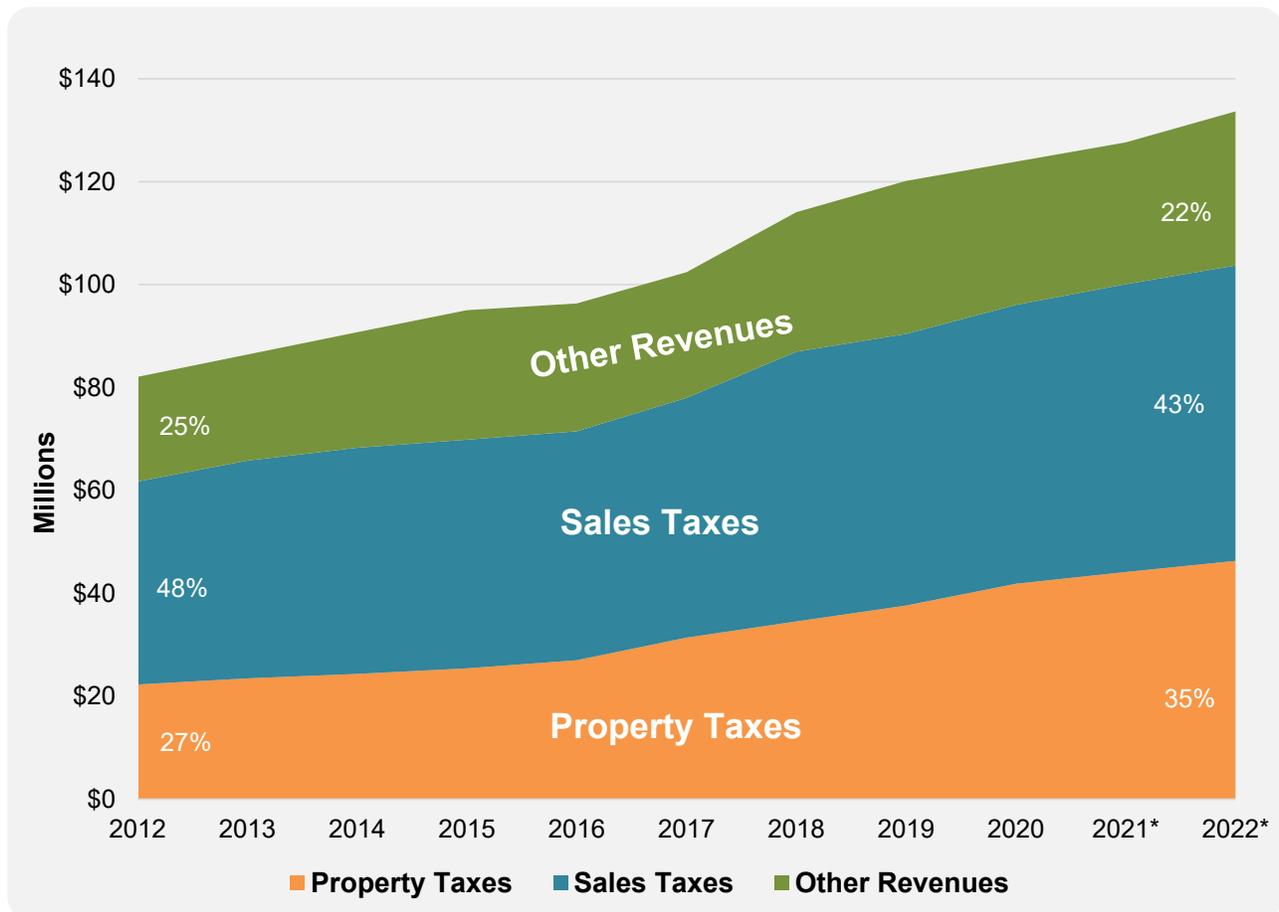
# GENERAL FUND BUDGET TREND



<b>Fiscal Year</b>	<b>Budget</b>	<b>% Increase</b>
FY 2017 Original Budget	\$97,473,300	6%
FY 2018 Original Budget	\$104,769,347	7%
FY 2019 Original Budget	\$114,029,945	9%
FY 2020 Original Budget	\$121,207,637	6%
FY 2020 Revised Budget	\$112,799,260	-7%
FY 2021 Revised Budget	\$120,515,996	7%
FY 2022 Proposed Budget	\$133,520,552	11%

**Note:** On average the General Fund Budget was increasing 7% per year. If growth had continued, the FY 2021 Budget would have been \$129,700,000 and the **FY 2022 Budget would be \$138,800,000.**

# GENERAL FUND REVENUES BY MAJOR CATEGORY



Year	Property Taxes	Sales Taxes <sup>1</sup>	Other Revenues	Total Revenue
2012	22,248,742	39,443,432	20,380,583	82,072,757
2013	23,493,510	42,280,277	20,610,670	86,384,457
2014	24,330,110	43,926,440	22,501,741	90,758,291
2015	25,416,408	44,456,908	25,162,098	95,035,414
2016	27,017,296	44,470,674	24,854,687	96,342,657
2017	31,397,927	46,595,602	24,409,181	102,402,710
2018	34,559,009	52,396,862	27,128,154	114,084,025
2019	37,631,725	52,802,373	29,731,309	120,165,407
2020	41,849,470	54,209,511	27,828,933	123,887,914
2021*	44,150,000	55,912,016	27,544,562	127,606,578
2022*	46,304,059	57,407,642	29,928,173	133,639,874

\*Projected

<sup>1</sup> Sales tax presented net of rebates

For more details on General Fund revenues, see pages 44 and 45.

# GENERAL FUND REVENUES BY DETAILED CATEGORY

Revenues	2019 Actual	2020 Actual	2021 Revised Budget	2021 Projected Actuals	2022 Proposed Budget
<b>Property Tax</b>					
Property Tax	\$37,631,725	\$41,849,470	\$44,150,000	\$44,150,000	\$46,304,059
<b>Sales Tax</b>					
Sales Tax	52,802,373	54,209,511	49,201,861	55,912,016	57,407,642
<b>Other Taxes &amp; Franchise Fees</b>					
Bingo/Mixed Drink Tax	697,835	620,995	448,308	690,000	690,000
Franchise Fees	7,188,439	6,848,882	6,622,749	6,835,308	6,845,000
<b>License, Permits, &amp; Fees</b>					
Building Permits/Inspections	1,422,425	1,110,544	1,063,352	1,063,352	1,240,000
Library Fees	109,389	59,670	75,652	75,652	34,000 <sup>1</sup>
Filing Fees	279,345	249,166	190,659	190,659	249,000
Fire Protection Fees	3,386,239	3,535,647	3,577,588	3,577,588	3,629,000
Other Permits	49,761	42,703	36,735	36,735	43,800
<b>Service Charges</b>					
Garbage	1,273,219	1,281,381	1,232,349	1,232,349	1,255,000
<b>Program Revenues</b>					
Recreation Fees	3,045,906	2,011,422	2,335,778	2,362,396	2,352,100
Rentals	361,059	195,434	270,491	270,491	258,500
<b>Fines &amp; Forfeitures</b>					
Fines	1,576,215	1,311,355	916,288	965,320	848,600 <sup>2</sup>
<b>Contracts &amp; Others</b>					
Police Reimbursement	1,177,763	873,412	998,071	833,600	214,100 <sup>3</sup>
Grants	1,278,171	838,932	292,500	292,500	2,356,994 <sup>4</sup>
Interest	1,433,233	1,220,377	990,000	990,000	500,000 <sup>5</sup>
Other	1,845,310	2,567,763	2,021,612	2,021,612	2,957,079
Capital Lease Proceeds	-	-	-	-	-
<b>Transfer In</b>					
Administration Allocations	4,607,000	5,061,250	6,107,000	6,107,000	6,455,000 <sup>6</sup>
<b>Total Revenues</b>	<b>\$120,165,407</b>	<b>\$123,887,914</b>	<b>\$120,530,993</b>	<b>\$127,606,578</b>	<b>\$133,639,874</b>

## GENERAL FUND REVENUE CHANGES

- Revenue from Library fines are projected to be lower in FY 2022 due to the Library having stopped collecting overdue fees since the beginning of the pandemic.
- Revenue from fines are projected to be lower in FY 2022 due to lower ticket counts as a result of key retirements.
- Police Reimbursement revenues will decrease beginning in FY 2022 and beyond due to the closeout of the School Resource Officer program with RRISD.
- Grant revenue increased due to Federal funds awarded from the American Rescue Plan Act for which eligible expenditures will be incurred in FY 2022.
- Since the beginning of the pandemic, short term interest rates have dropped to near zero.
- Administrative Support Services were reviewed and increased as part of the FY 2022 budget process to reimburse the General Fund for administrative support services provided to Utilities, Stormwater and Type B funds.

# GENERAL FUND REVENUES BY DETAILED CATEGORY

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## GENERAL FUND REVENUE DEFINITIONS

**Property Tax** – Revenues are higher in FY 2022 primarily due to the no-new-revenue rate. The proposed tax rate is increasing 2.5% to \$0.415 per \$100 to pay for debt costs. See further discussion of property tax rates and valuations under the Property Valuations & Taxes tab.

**Sales Tax** – Sales tax revenues reflect 1.5% of the 2.0% local option taxes collected by the City. For FY 2020 and beyond, projections were adjusted downward to further limit General Fund reliance on Dell sales tax revenues, from 20% in FY 2021 to 15% by FY 2024.

**Other Taxes & Franchise Fees** – Other Taxes collected include, mixed drink tax, bingo tax and penalty & interest fees from current and delinquent property tax. Franchise fees collected from electricity, gas, and telecommunications grow modestly with the general population growth. These fees are based on gross revenues; therefore, mild weather can reduce fees received from electric and gas providers. For FY 2020 and beyond, Franchise Fees decreased due to the impacts of SB 1152, because companies pay the higher fee between communications and cablevision instead of both as it was historically.

**Licenses, Permits & Fees** – These include planning and development related revenues, beer & liquor licenses and animal control licenses. Fire Protection Fees offset the City's cost of providing fire protection services to Emergency Service District #9.

**Service Charges** – Garbage and brush hauling revenues reflect the net fee from Round Rock Refuse. Average residential customers pay \$20.97 with tax per month for garbage with the City retaining 14.3% or \$3.00. Lot clearing service charges are collected when City employees remove a nuisance and charge the owner.

**Program Revenues** – Recreation fees are program revenues for all PARD programs, rentals, leagues, and the Clay Madsen Recreation Center.

**Fines & Forfeitures** – Include Library fines and fees for overdue and lost library materials and Police Department fines for citations issued for traffic violations, City ordinance violations, and other provisions of state law.

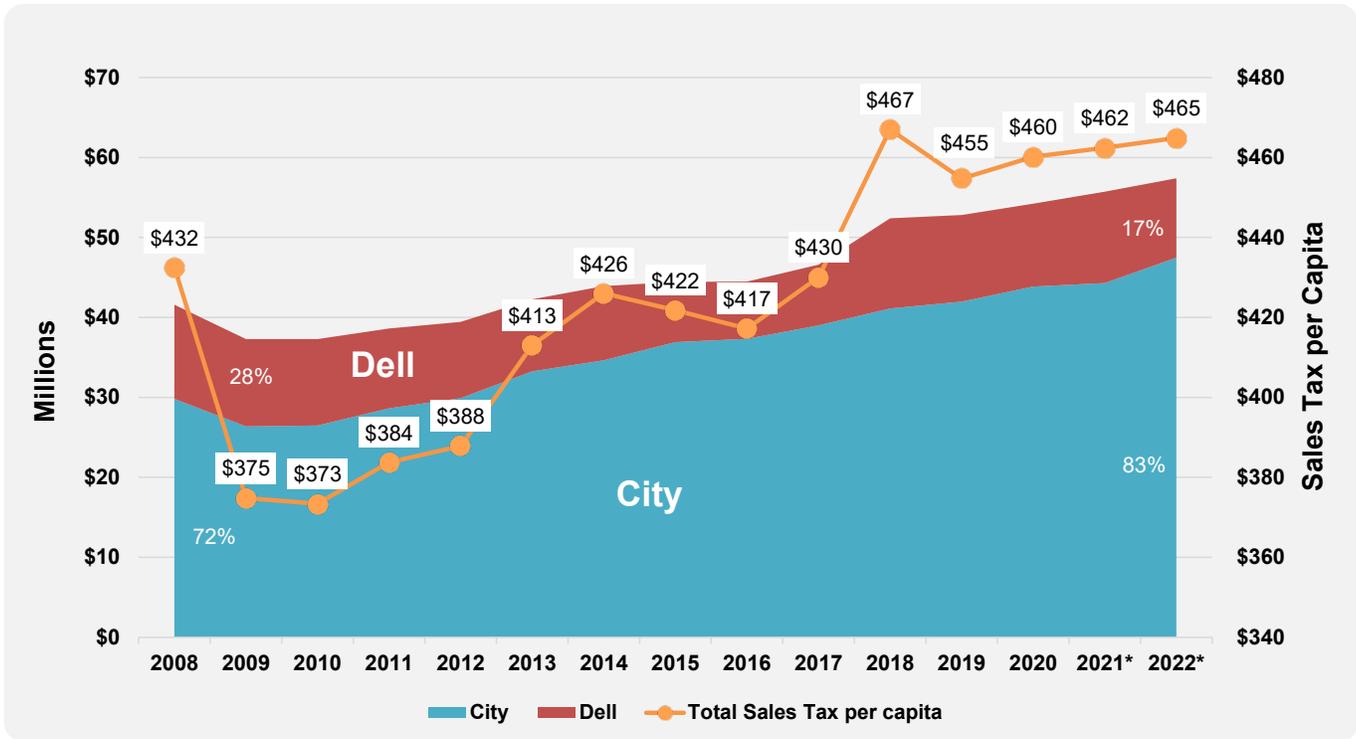
**Contracts & Other** – Other revenues include sale of assets, capitalized lease proceeds, donations and contributions, insurance and grant reimbursements, police reimbursements, and other miscellaneous small revenue categories. Police Reimbursements includes overtime reimbursements.

**Administrative Support Services** – Administrative Support Services are transfers from the Utility Fund, Stormwater Fund, and Type B Fund to reimburse the General Fund for their allocated share of administrative support costs. The cost allocations are reviewed annually and are based on a generally accepted cost allocation methodology.

# 10 YEAR REVENUE HISTORY

Revenues	2011		2012		2013		2014		2015		2016		2017		2018		2019		2020		2021		2022		
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Revised Budget	Projected Actuals	Proposed Budget		
<b>Property Tax</b>																									
Property Tax	21,457,249	22,248,742	23,493,510	24,330,110	25,416,408	27,017,296	31,397,927	34,559,009	37,631,725	41,849,470	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	44,150,000	46,304,059	
<b>Sales Tax</b>																									
Sales Tax	38,826,231	39,443,432	42,280,277	43,926,440	44,456,908	44,470,674	46,595,602	52,396,862	52,802,373	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	54,209,511	57,407,642	
<b>Other Taxes &amp; Franchise Fees</b>																									
Bingo/Mixed Drink Tax	352,159	316,320	347,846	477,606	515,777	566,712	627,163	647,243	697,835	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	620,995	690,000
Franchise Fees	6,630,284	6,780,869	6,350,633	6,694,566	6,991,328	6,910,978	6,875,050	6,921,542	7,188,439	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,848,862	6,845,000
<b>License, Permits, &amp; Fees</b>																									
Building Permits/Inspections	491,262	431,100	739,312	494,182	1,129,239	1,288,156	1,156,239	1,321,750	1,422,425	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,110,544	1,240,000
Library Fees	157,833	164,360	180,812	194,507	168,581	110,145	100,439	108,624	109,389	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	59,670	34,000
Filing Fees	101,298	147,380	152,753	163,888	208,186	244,274	151,169	245,448	279,345	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,166	249,000
Fire Protection Fees	1,263,508	1,156,017	1,323,726	1,544,772	1,824,431	2,178,476	2,668,785	3,070,535	3,386,239	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,535,647	3,629,000
Other Permits	45,622	52,942	54,342	43,788	54,944	55,220	49,833	47,608	49,761	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	42,703	43,800
<b>Service Charges</b>																									
Garbage	1,206,870	1,293,005	1,301,463	1,314,845	1,345,951	1,334,511	1,286,845	1,131,988	1,273,219	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,281,381	1,255,000	
<b>Program Revenues</b>																									
Recreation Fees	2,209,279	2,251,983	2,508,903	2,481,069	2,486,062	3,100,288	3,229,195	2,996,724	3,045,906	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,011,422	2,352,100	
Rentals	146,190	214,444	179,277	168,697	324,508	363,617	318,039	505,020	361,059	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	195,434	258,500	
<b>Fines &amp; Forfeitures</b>																									
Fines	1,932,853	2,072,580	2,482,648	2,266,821	1,817,319	1,145,118	1,057,221	1,141,718	1,576,215	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	1,311,355	848,600	
<b>Contracts &amp; Others</b>																									
Police Reimbursement	570,743	298,463	388,697	800,725	909,018	1,620,065	1,236,326	1,236,705	1,177,763	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	873,412	214,100
Grants	725,254	387,653	190,741	325,477	180,119	131,807	316,589	1,245,423	1,278,171	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	838,932	2,356,994
Interest	406,764	295,851	195,687	203,406	265,991	373,585	518,871	926,562	1,433,233	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	1,220,377	500,000	
Other	824,919	1,889,003	952,800	1,360,193	1,958,153	1,778,735	1,109,618	1,839,906	1,845,310	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,567,763	2,957,079	
Capital Lease Proceeds	750,000	313,603	445,980	727,689	1,327,490	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Transfer In</b>																									
Administration Allocations	2,308,643	2,315,000	2,815,050	3,239,497	3,655,000	3,653,000	3,707,800	3,741,358	4,607,000	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	5,061,250	6,455,000	
<b>Total Revenues</b>	<b>\$80,206,963</b>	<b>\$2,072,757</b>	<b>\$86,384,457</b>	<b>\$90,758,291</b>	<b>\$95,035,414</b>	<b>\$96,342,657</b>	<b>\$102,402,710</b>	<b>\$114,084,025</b>	<b>\$120,165,407</b>	<b>\$123,887,914</b>	<b>\$120,530,993</b>	<b>\$123,887,914</b>	<b>\$127,606,578</b>	<b>\$133,639,874</b>											

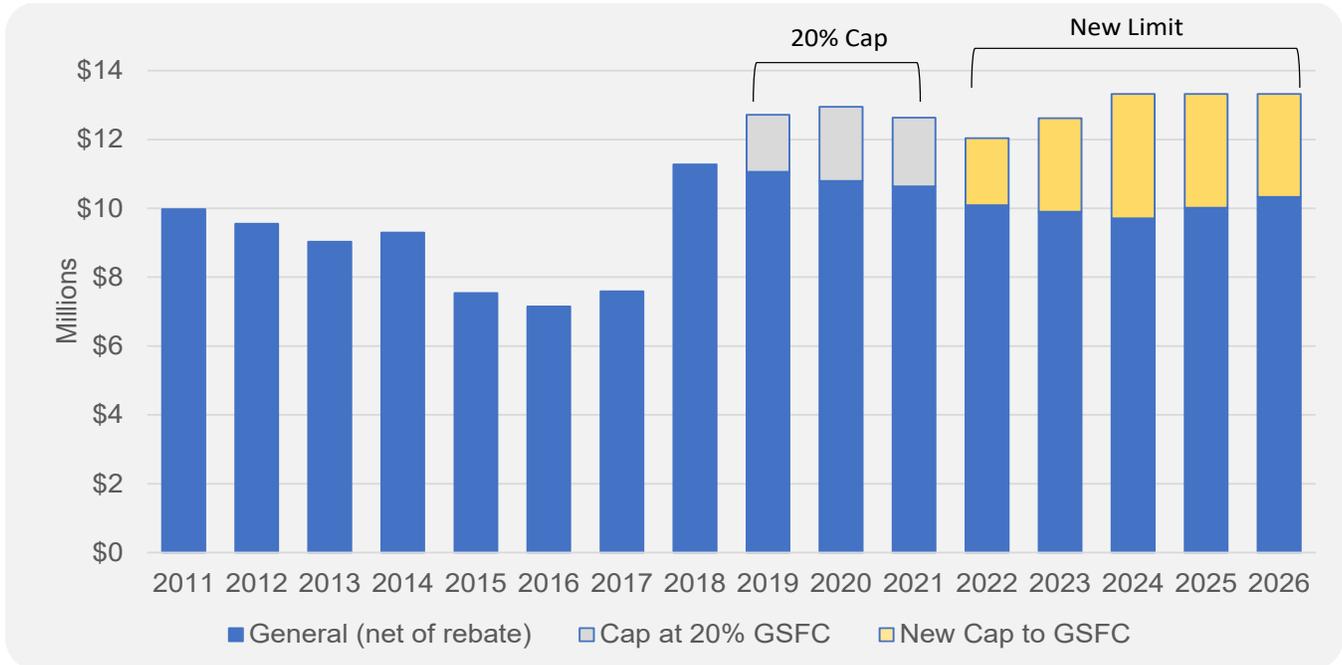
# SALES TAX REVIEW



Year	Dell (net of Rebate) (\$ Million)	Net Dell %	Other Businesses (\$ Million)	City %	Total GF Sales Tax (\$ Million)	Total Sales Tax per capita
2008	11.8	28%	29.8	72%	41.6	432
2009	10.9	29%	26.4	71%	37.3	375
2010	10.8	26%	26.5	71%	37.3	373
2011	10.0	24%	28.6	74%	38.6	384
2012	9.5	21%	29.9	76%	39.4	388
2013	9.0	21%	33.3	79%	42.3	413
2014	9.3	17%	34.6	79%	43.9	426
2015	7.5	16%	37.0	83%	44.5	422
2016	7.2	16%	37.3	84%	44.5	417
2017	7.6	20%	39.0	84%	46.6	430
2018	11.2	20%	41.2	80%	52.4	467
2019	10.8	20%	42.0	80%	52.8	455
2020	10.3	20%	43.9	80%	54.2	460
2021*	11.4	20%	44.3	80%	55.7	462
2022*	9.9	17%	47.5	83%	57.4	465

\* Projected

# SALES TAX - PROPOSED DELL POLICY



- Beginning in 2019, Dell capped by Council policy at 20% of total General Fund sales tax
  - Balance deposited to GSFC for one-time projects
- Policy proposal - Limit exposure to 15% by 2024
  - 2022 - 17%
  - 2023 - 16%
  - 2024 - 15%
- Expected to generate \$14.6 million cash for GSFC from FY 2022-2026
- This step combined with “saving” the M&O increment for FY 2022, provides a better reserve for potential adverse impacts of new TAC rule §3.334, set to go in effect October 1, 2021.

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# OTHER FUNDS

# UTILITIES FUND SCHEDULE

<b>Utility Funds</b>			<b>Draft Schedule</b>		
	<b>2020</b>	<b>2021</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>
	<b>Actuals</b>	<b>Adopted Budget</b>	<b>Projected Actual</b>	<b>Proposed Budget</b>	<b>Estimated Budget</b>
<b>Beginning Fund Balance/Working Capital</b>	<b>\$ 143,877,252</b>	<b>\$ 129,598,811</b>	<b>\$ 154,944,896</b>	<b>\$ 147,911,017</b>	<b>\$ 112,078,522</b>
<b>Revenues</b>					
Water Service	31,535,806	29,620,483	31,600,000	31,750,000	31,850,000
Water Related Charges	410,684	375,000	375,000	400,000	400,000
Sewer Service	19,119,446	18,766,785	19,400,000	19,500,000	19,650,000
Sewer Service - BCRWWS	2,706,816	4,080,500	3,261,541	3,293,788	3,315,000
Sewer Related Charges	311,487	310,000	310,000	318,000	318,000
Other Charges	2,225,973	2,013,500	2,244,000	2,182,000	2,189,000
Impact Fees	6,454,446	8,250,000	7,400,000	7,500,000	7,500,000
Proceeds-Sale of Assets	178,153	50,000	50,000	50,000	50,000
Capital Contributions	12,883,822	10,375,000	49,099,896	33,576,038	10,408,000
Investment, Donations & Other Misc	4,487,362	2,170,000	2,846,300	2,416,000	1,426,000
<b>Total Revenues</b>	<b>80,313,995</b>	<b>76,011,268</b>	<b>116,586,737</b>	<b>100,985,826</b>	<b>77,106,000</b>
<b>Expenses</b>					
Utility Billings & Collection	1,935,055	2,198,483	2,092,105	2,134,661	2,191,257
Fiscal Support Services	1,207,438	1,578,654	2,084,254	2,687,952	1,909,342
Utility Administration	2,618,427	2,258,417	2,189,972	2,292,419	2,392,352
Water Treatment Plant	9,018,674	10,315,537	9,871,827	11,761,401	11,864,719
Water Line Maintenance	3,901,348	4,861,439	4,563,688	4,852,707	4,999,846
Wastewater Treatment Plant	5,224,983	5,977,645	5,805,915	6,379,496	6,535,403
Wastewater Line Maintenance	1,846,738	2,413,368	2,375,335	2,456,041	2,553,906
Environmental Services	580,472	628,496	628,496	599,088	622,313
Administrative Support Services	4,000,250	4,930,000	4,930,000	5,089,000	5,343,450
Debt Principal & Interest Payment	5,523,000	6,348,400	5,517,900	5,511,150	5,402,450
BCRUA Debt Expense	4,216,256	4,240,000	4,240,000	4,255,000	4,272,000
BCRUA Operating Reimbursable Expense	402,362	1,020,000	765,000	1,265,000	275,000
<b>Total Expenses</b>	<b>40,475,003</b>	<b>46,770,439</b>	<b>45,064,492</b>	<b>49,283,915</b>	<b>48,362,038</b>
<b>Net Revenues</b>	<b>39,838,992</b>	<b>29,240,829</b>	<b>71,522,245</b>	<b>51,701,911</b>	<b>28,743,962</b>
<b>Less:</b>					
Capital Costs	28,771,348	47,981,114	78,556,124	87,534,406	61,638,624
<b>Ending Fund Balance/Working Capital</b>	<b>154,944,896</b>	<b>110,858,526</b>	<b>147,911,017</b>	<b>112,078,522</b>	<b>79,183,860</b>
Fund Reserve (33% of operating expenses)	12,722,217	14,280,022	13,857,055	15,000,984	15,013,693
<b>Available Ending Fund Balance/Working Capital</b>	<b>\$ 142,222,679</b>	<b>\$ 96,578,504</b>	<b>\$ 134,053,962</b>	<b>\$ 97,077,538</b>	<b>\$ 64,170,168</b>

**Note:**

Planned uses for FY 2022 Available Fund Balance of \$97M:

- BCRUA Regional Deep Water Intake Project - \$44M
- Water Treatment & Transmission Projects - \$21M
- Wastewater Treatment & Collection Projects - \$7.5M
- Utilities Pipeline Planned Projects - \$24.5M

# UTILITIES FUND REVENUES

	2018	2019	2020	2021	2022
Revenues	Actual	Actual	Actual	Projected Actual	Proposed Actual
Water & Related Charges	29,737,476	29,397,702	31,946,490	31,975,000	32,150,000
Wastewater & Related Services	20,185,749	21,273,143	22,137,749	22,971,541	23,111,788
Other Charges	1,246,809	2,289,098	2,225,973	2,244,000	2,182,000 <sup>1</sup>
Impact Fees	10,655,684	10,893,493	6,454,446	7,400,000	7,500,000
Contracts & Other	4,567,158	10,664,007	17,549,337	51,996,196	36,042,038 <sup>2</sup>
<b>Total Revenues</b>	<b>\$66,392,876</b>	<b>\$74,517,443</b>	<b>\$80,313,995</b>	<b>\$116,586,737</b>	<b>\$100,985,826</b>

## UTILITIES FUND REVENUE HIGHLIGHTS

**Water and Wastewater Revenues** – These can vary greatly based on weather conditions. Customer growth has continued at a steady 1-2%. Average consumption is used for forecasting future revenues.

No retail increases for FY 2022. Water rates have not increased since 2018 and wastewater rates have not increased since 2012.

## UTILITY FUND REVENUE CHANGES

- Other Charges** have decreased from FY 2021 Projected Actuals to FY 2022 due to a one-time oversize fee collected from a developer in FY 2021.
- Contracts and Other** have decreased from FY 2021 Projected Actuals to FY 2022 as a result of timing of construction of the East Plant Expansion Project. Construction started June 2020 and will be completed in FY 2023.

# STORMWATER FUND SCHEDULE

<b>Stormwater Fund</b>				<b>Draft Schedule</b>	
	<b>2020 Actuals</b>	<b>2021 Adopted Budget</b>	<b>2021 Projected Actual</b>	<b>2022 Proposed Budget</b>	<b>2023 Estimated Budget</b>
<b>Beginning Fund Balance/Working Capital</b>	\$ 11,231,404	\$ 8,534,565	\$ 10,567,013	\$ 6,746,450	\$ 3,614,271
<b>Revenues</b>					
Residential Fees	1,730,667	1,723,243	1,757,667	1,792,820	1,828,677
Commercial Fees	2,208,186	2,090,722	2,150,752	2,212,721	2,256,039
Interest Income	199,598	100,000	62,500	50,000	50,000
Proceeds-Sale of an Asset	67,241	-	43,425	-	-
Investment, Donations & Other Misc	846,683	30,000	30,000	45,000	45,000
Grant - ARPA	-	-	-	1,450,000	4,450,000
Regional Detention Fees	136,388	160,000	120,000	130,000	130,000
<b>Total Revenues</b>	<b>5,188,763</b>	<b>4,103,965</b>	<b>4,164,344</b>	<b>5,680,541</b>	<b>8,759,716</b>
<b>Expenses</b>					
Operations	1,384,603	1,890,445	1,768,885	1,959,388	1,998,191
Engineering	657,257	755,018	697,617	861,694	884,603
Administrative Support Services	258,000	266,000	266,000	266,000	266,000
Debt Principal & Interest Payments	561,731	558,250	558,250	553,750	557,000
<b>Total Expenses</b>	<b>2,861,591</b>	<b>3,469,713</b>	<b>3,290,752</b>	<b>3,640,832</b>	<b>3,705,794</b>
<b>Net Revenues</b>	<b>2,327,172</b>	<b>634,252</b>	<b>873,592</b>	<b>2,039,709</b>	<b>5,053,922</b>
<b>Less:</b>					
Capital Replacement	281,672	80,000	80,000	404,000	287,000
Capital Project Costs	2,709,891	5,225,000	4,614,155	4,767,888	4,955,000
<b>Ending Fund Balance/Working Capital</b>	<b>10,567,013</b>	<b>3,863,817</b>	<b>6,746,450</b>	<b>3,614,271</b>	<b>3,426,193</b>
Reserves (25% of operating expenses)	574,965	727,866	683,126	771,771	787,199
<b>Available Ending Fund Balance/Working Capital</b>	<b>\$ 9,992,048</b>	<b>\$ 3,135,951</b>	<b>\$ 6,063,325</b>	<b>\$ 2,842,501</b>	<b>\$ 2,638,995</b>

# HOT FUND SCHEDULE

<b>Hotels Occupancy Tax Fund (HOT) - 7%</b>											<b>Draft Schedule</b>	
	2018	2019	2020	2021	2021	2022	2023	2024	2025	2026		
	Actuals	Actuals	Actuals	Adopted Budget	Projected Actuals	Proposed Budget	Estimated Budget	Estimated Budget	Estimated Budget	Estimated Budget		
<b>Beginning Fund Balance</b>	\$ 4,467,360	\$ 6,447,726	\$ 5,587,787	\$ 3,982,678	\$ 5,634,523	\$ 5,710,360	\$ 5,569,335	\$ 4,424,452	\$ 3,801,586	\$ 3,681,647		
<b>Revenues</b>												
Hotel Occupancy Tax	4,444,435	4,669,796	3,198,127	3,395,231	3,395,231	4,500,000	4,635,000	4,774,050	4,917,272	5,064,790		
Kalahari HOT Revenue	-	-	-	-	2,900,716	4,356,380	4,839,637	5,092,924	5,360,193	5,520,999		
Program Revenue	-	17,766	4,450	11,904	11,904	11,900	12,138	12,381	12,628	12,881		
Interest Income	69,085	122,914	68,604	10,469	10,469	10,500	10,710	10,924	11,143	11,366		
Event Trust Fund Reimbursements	94,799	97,950	53,170	90,000	15,000	15,000	30,000	31,500	33,075	34,729		
Repayment from Sports Center for Facility	-	-	-	-	-	-	-	-	-	700,000		
Transfers in from Sports Center for Debt Svc	-	368,580	371,030	-	367,780	368,805	368,680	365,480	366,205	603,180		
<b>Total Revenues</b>	<b>4,608,319</b>	<b>5,277,006</b>	<b>3,695,381</b>	<b>3,507,604</b>	<b>6,701,100</b>	<b>9,262,585</b>	<b>9,896,165</b>	<b>10,287,259</b>	<b>10,700,516</b>	<b>11,947,944</b>		
<b>CVB Operating Expenses</b>												
Personnel	294,136	337,714	347,661	385,393	385,393	399,178	415,145	431,751	449,021	466,982		
Contractual Services	337,952	504,049	256,929	531,850	531,850	692,150	699,072	706,062	713,123	720,254		
Materials & Supplies	4,407	4,771	21,107	10,100	10,100	17,600	17,776	17,954	18,133	18,315		
Other Services & Charges	239,124	513,081	279,744	504,545	504,545	662,545	669,170	675,862	682,621	689,447		
<b>Total CVB Operating Expenses</b>	<b>875,619</b>	<b>1,359,615</b>	<b>905,441</b>	<b>1,431,888</b>	<b>1,431,888</b>	<b>1,771,473</b>	<b>1,801,163</b>	<b>1,831,629</b>	<b>1,862,898</b>	<b>1,894,997</b>		
<b>Arts Operating Expenses</b>	285,946	277,102	337,079	325,764	325,764	465,690	477,332	489,266	501,497	514,035		
<b>Operating, Debt Service, Transfers &amp; Other Expenses</b>												
Transfer - OSP Multi-Purpose Complex	320,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000		
Transfer to Debt Service Fund for MPC Debt	-	262,500	262,500	262,500	262,500	338,267	338,267	338,267	338,267	338,267		
Transfer to Kalahari Project Fund (SRF)	-	-	-	-	2,900,716	4,356,380	4,839,637	5,092,924	5,360,193	5,520,999		
Property Insurance	45,939	39,425	41,362	45,000	45,000	45,000	45,000	45,000	45,000	45,000		
Contingency	1,250	1,250	1,250	45,000	45,000	45,000	45,000	45,000	45,000	45,000		
Dell Diamond Repair & Improvement Fund (1)	60,735	441,298	194,305	401,000	269,197	698,100	678,649	350,000	350,000	350,000		
Debt Service	651,800	1,012,805	638,925	640,500	640,500	638,700	641,000	642,300	642,600	-		
<b>Total Operating, Debt Service, Transfers &amp; Other Expenses</b>	<b>1,079,724</b>	<b>2,432,278</b>	<b>1,813,342</b>	<b>2,069,000</b>	<b>4,837,913</b>	<b>6,796,447</b>	<b>7,262,553</b>	<b>7,188,491</b>	<b>7,456,060</b>	<b>6,974,266</b>		
<b>Total Expenses</b>	<b>2,241,289</b>	<b>4,068,995</b>	<b>3,055,862</b>	<b>3,826,652</b>	<b>6,595,565</b>	<b>9,033,610</b>	<b>9,541,048</b>	<b>9,509,386</b>	<b>9,820,455</b>	<b>9,383,298</b>		
<b>Net Ongoing Revenues</b>	<b>2,367,030</b>	<b>1,208,011</b>	<b>639,519</b>	<b>(319,048)</b>	<b>105,535</b>	<b>228,975</b>	<b>355,117</b>	<b>777,873</b>	<b>880,060</b>	<b>2,564,646</b>		
<b>Capital, Transfers &amp; Other</b>												
Capital Improvements - Dell Diamond (2)	488,322	1,212,690	-	300,000	-	300,000	-	400,739	-	-		
Capital Improvements - MLB Standards	-	-	-	-	-	-	1,500,000	1,000,000	1,000,000	-		
Reimburse GSFC for MPC	149,438	741,098	-	-	-	-	-	-	-	-		
Old Settlers Park Infield Replacement	192,858	78,235	-	-	-	-	-	-	-	-		
Capital Projects	899,437	35,927	592,783	-	29,698	70,000	-	-	-	-		
<b>Total Capital, Transfers &amp; Other</b>	<b>1,934,074</b>	<b>2,067,950</b>	<b>592,783</b>	<b>300,000</b>	<b>29,698</b>	<b>370,000</b>	<b>1,500,000</b>	<b>1,400,739</b>	<b>1,000,000</b>	<b>-</b>		
<b>Total Operating and Capital Expenses</b>	<b>4,175,363</b>	<b>6,136,945</b>	<b>3,648,645</b>	<b>4,126,652</b>	<b>6,625,263</b>	<b>9,403,610</b>	<b>11,041,048</b>	<b>10,910,125</b>	<b>10,820,455</b>	<b>9,383,298</b>		
<b>Ending Fund Balance/Working Capital</b>	<b>4,900,316</b>	<b>5,587,787</b>	<b>5,634,523</b>	<b>3,363,630</b>	<b>5,710,360</b>	<b>5,569,335</b>	<b>4,424,452</b>	<b>3,801,586</b>	<b>3,681,647</b>	<b>6,246,292</b>		
Fund Reserve (25% of operating expense)	397,372	764,048	604,234	796,538	763,587	1,009,633	1,015,103	943,540	954,416	965,575		
Debt Service Reserve - per bond covenant (3)	642,506	642,506	642,506	642,506	642,506	641,020	641,020	641,020	-	-		
Dell Diamond Fund Balance Reserve (4)	1,325,545	1,232,963	1,296,685	816,662	1,377,488	729,388	400,739	-	-	-		
<b>Available Ending Fund Balance</b>	<b>\$ 2,534,893</b>	<b>\$ 2,948,271</b>	<b>\$ 3,091,098</b>	<b>\$ 1,107,924</b>	<b>\$ 2,926,779</b>	<b>\$ 3,189,294</b>	<b>\$ 2,367,590</b>	<b>\$ 2,217,026</b>	<b>\$ 2,727,231</b>	<b>\$ 5,280,718</b>		

**Notes:**

- (1) Represents annual allocation of \$350k for repairs and maintenance and the Dell Diamond per agreement. Unspent funds from this bucket roll to the following fiscal year.
- (2) Remainder of \$3.5M capital improvement fund for Dell Diamond. \$300,000 slated for parking lot resurfacing in FY 2022 and \$400,739 slated for fire suppression system in FY 2024. Timing subject to change: goal is to align these improvements with expansion/renovation project.
- (3) Debt Service Reserve is average annual debt service. Last debt service is in FY 2025 and reserve is no longer required.
- (4) Represents unspent funds reserved for Dell Diamond capital improvements.

# SPORTS CENTER FUND SCHEDULE

<b>Venue Tax Fund (Sports Center Fund)</b>						<b>Draft Schedule</b>				
	2018	2019	2020	2021	2021	2022	2023	2024	2025	2026
	Actuals	Actuals	Actuals	Adopted Budget	Projected Actuals	Proposed Budget	Estimated Budget	Estimated Budget	Estimated Budget	Estimated Budget
<b>Beginning Fund Balance</b>	<b>\$4,404,649</b>	<b>\$4,743,692</b>	<b>\$5,293,160</b>	<b>\$ 4,776,513</b>	<b>\$ 5,476,511</b>	<b>\$ 6,312,339</b>	<b>\$ 6,730,823</b>	<b>6,373,763</b>	<b>\$4,786,121</b>	<b>\$4,954,366</b>
<b>Revenues</b>										
Hotel Occupancy Tax - Venue Tax (1)	1,269,800	1,330,651	913,731	1,254,835	1,254,835	1,293,700	1,319,574	1,345,965	1,372,885	1,400,342
Venue Tax- Kalahari	-	-	-	-	-	1,244,680	1,269,574	1,396,531	1,536,184	1,689,802
Interest Income	69,944	119,370	97,122	74,938	74,938	75,000	76,500	77,967	79,525	81,116
Facility Rental	944,306	1,016,498	930,110	875,000	875,000	1,000,000	1,020,000	1,040,400	1,061,208	1,082,432
Concessions/League Fees	321,738	328,380	214,025	300,000	300,000	325,000	331,500	338,130	344,893	351,790
Donations/Sponsorships	26,732	14,323	11,202	6,000	6,000	6,000	6,120	6,242	6,367	6,495
Grant Proceeds	-	-	5,373	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>2,632,520</b>	<b>2,809,222</b>	<b>2,171,563</b>	<b>2,510,773</b>	<b>3,339,549</b>	<b>3,944,380</b>	<b>4,023,268</b>	<b>4,205,236</b>	<b>4,401,062</b>	<b>4,611,978</b>
<b>Operating Expenses</b>										
Personnel (2)	1,117,220	1,209,932	1,009,795	1,268,068	1,268,068	1,440,475	1,498,094	1,558,018	1,620,338	1,685,152
Contractual Services	214,303	235,941	227,302	246,642	246,642	262,907	265,536	268,191	270,873	273,582
Materials & Supplies	344,400	349,405	326,146	276,513	276,513	338,053	341,434	344,848	348,296	351,779
Other Services & Charges	47,334	77,322	50,185	44,718	44,718	74,836	75,584	76,340	77,104	77,875
<b>Total Operating Expenses</b>	<b>1,723,257</b>	<b>1,872,600</b>	<b>1,613,428</b>	<b>1,835,941</b>	<b>1,835,941</b>	<b>2,116,271</b>	<b>2,180,648</b>	<b>2,247,397</b>	<b>2,316,612</b>	<b>2,388,388</b>
<b>Debt Service</b>										
Debt Service (3)	366,030	368,580	371,030	367,780	367,780	368,805	369,680	365,480	366,205	603,180
<b>Total Operating and Debt Service Expenses</b>	<b>2,089,287</b>	<b>2,241,180</b>	<b>1,984,458</b>	<b>2,203,721</b>	<b>2,203,721</b>	<b>2,485,076</b>	<b>2,550,328</b>	<b>2,612,877</b>	<b>2,682,817</b>	<b>2,991,568</b>
<b>Net Ongoing Revenues</b>	<b>543,233</b>	<b>568,042</b>	<b>187,105</b>	<b>307,052</b>	<b>1,135,828</b>	<b>1,459,304</b>	<b>1,472,940</b>	<b>1,592,359</b>	<b>1,718,245</b>	<b>1,620,410</b>
<b>Capital Costs and Transfers:</b>										
Repayment to GSFC (4)	-	-	-	250,000	250,000	990,820	1,500,000	1,500,000	1,500,000	1,500,000
Repayment to HOT Fund (5)	-	-	-	-	-	-	-	-	-	700,000
Engineering, Machinery & Equipment	6,945	-	754	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements	197,245	-	-	-	-	-	-	-	-	-
Capital Improvements - Expansion Study	-	18,574	3,000	-	-	-	-	-	-	-
Capital Improvements - 5 Year Capital Plan	-	-	-	-	-	-	280,000	1,630,000	-	-
<b>Total Capital Costs and Transfers</b>	<b>204,190</b>	<b>18,574</b>	<b>3,754</b>	<b>300,000</b>	<b>300,000</b>	<b>1,040,820</b>	<b>1,830,000</b>	<b>3,180,000</b>	<b>1,550,000</b>	<b>2,250,000</b>
<b>Total Expenses</b>	<b>2,293,477</b>	<b>2,259,754</b>	<b>1,988,212</b>	<b>2,503,721</b>	<b>2,503,721</b>	<b>3,525,896</b>	<b>4,380,328</b>	<b>5,792,877</b>	<b>4,232,817</b>	<b>5,241,568</b>
<b>Ending Fund Balance</b>	<b>4,743,692</b>	<b>5,293,160</b>	<b>5,476,511</b>	<b>4,783,565</b>	<b>6,312,339</b>	<b>6,730,823</b>	<b>6,373,763</b>	<b>4,786,121</b>	<b>4,954,366</b>	<b>4,324,776</b>
Fund Reserve (25% of operating expense)	430,814	468,150	403,357	458,985	458,985	529,068	545,162	561,849	579,153	597,097
Debt Svc Reserve - per Bond Covenant	-	-	512,323	512,323	512,323	536,286	536,286	536,286	536,286	536,286
Capital Replacement Fund	2,900,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
<b>Available Ending Fund Balance</b>	<b>\$ 1,412,878</b>	<b>\$1,825,010</b>	<b>\$1,560,831</b>	<b>\$ 812,257</b>	<b>\$ 2,341,031</b>	<b>\$ 2,665,469</b>	<b>\$ 2,292,315</b>	<b>\$ 687,986</b>	<b>\$ 838,927</b>	<b>\$ 191,393</b>

**Notes:**

- (1) Venue Tax Revenues estimated to grow by 2% per year.
- (2) Modest growth projected in operating costs - 4% per year for personnel and 1% per year for other operating.
- (3) Debt service requirements to be paid in full in FY 2038.
- (4) GSFC funded \$7,240,820 of the Sports Center. Repayment started in FY2021 and slated to be paid off in FY2026.
- (5) HOT funded \$7,540,717 of the Sports Center. Repayment starting in FY2026.

# MULTIPURPOSE COMPLEX (MPC) FUND SCHEDULE

<b>Multipurpose Complex Fund (MPC)</b>										<i>Draft Schedule</i>
	2018	2019	2020	2021	2021	2022	2023	2024	2025	2026
	Actuals	Actuals	Actuals	Adopted Budget	Projected Actuals	Proposed Budget	Estimated Budget	Estimated Budget	Estimated Budget	Estimated Budget
<b>Beginning Fund Balance</b>	\$ 988,656	\$ 1,258,457	\$ 1,615,931	\$ 1,444,034	\$ 1,811,721	\$ 1,835,017	\$ 1,879,699	\$ 1,721,104	\$ 1,759,297	\$ 1,794,349
<b>Revenues</b>										
Tournament Revenues	181,837	263,350	161,789	159,586	159,586	230,000	239,200	248,768	258,719	271,655
Local Field Rentals	313,355	321,535	331,190	290,000	290,000	350,000	364,000	378,560	393,702	409,450
Program Revenues	14,628	47,261	39,866	35,244	35,244	50,200	52,208	54,296	56,468	58,727
Concessions	35,460	96,725	69,596	59,882	59,882	80,000	83,200	86,528	89,989	93,589
Secondary Revenues	6,705	5,610	5,280	2,400	2,400	2,000	2,080	2,163	2,250	2,340
Interest Income	21,471	43,946	37,355	18,032	18,032	15,000	15,300	15,606	15,918	16,236
Transfer from HOT Fund (1)	320,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000	675,000
Transfer from General Fund	320,000	-	-	-	-	-	-	-	-	-
<b>Total Revenues</b>	<b>1,213,456</b>	<b>1,453,427</b>	<b>1,320,076</b>	<b>1,240,144</b>	<b>1,240,144</b>	<b>1,402,200</b>	<b>1,430,988</b>	<b>1,460,922</b>	<b>1,492,046</b>	<b>1,526,997</b>
<b>Operating Expenses</b>										
Personnel	379,948	450,871	520,669	582,157	582,157	632,988	658,308	684,640	712,025	740,506
Contractual Services	150,372	153,112	161,200	167,791	167,791	181,511	183,326	185,159	187,011	188,881
Materials & Supplies	326,216	407,406	350,137	392,800	392,800	460,419	465,023	469,673	474,370	479,114
Other Services & Charges	30,052	29,094	30,470	24,100	24,100	32,600	32,926	33,255	33,588	33,924
<i>Total Operating Expenses</i>	<i>886,588</i>	<i>1,040,483</i>	<i>1,062,476</i>	<i>1,166,848</i>	<i>1,166,848</i>	<i>1,307,518</i>	<i>1,339,583</i>	<i>1,372,728</i>	<i>1,406,994</i>	<i>1,442,425</i>
<b>Capital, Debt Service, Transfers &amp; Other Expenses</b>										
Capital Outlay	57,067	55,470	61,810	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements - 5 Year Capital Plan	-	-	-	-	-	-	200,000	-	-	550,000
<i>Total Capital, Debt Svc, Transfers &amp; Other Expenses</i>	<i>57,067</i>	<i>55,470</i>	<i>61,810</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>250,000</i>	<i>50,000</i>	<i>50,000</i>	<i>600,000</i>
<b>Total Expenses</b>	<b>943,655</b>	<b>1,095,953</b>	<b>1,124,286</b>	<b>1,216,848</b>	<b>1,216,848</b>	<b>1,357,518</b>	<b>1,589,583</b>	<b>1,422,728</b>	<b>1,456,994</b>	<b>2,042,425</b>
<b>Net Revenues</b>	<b>269,801</b>	<b>357,474</b>	<b>195,790</b>	<b>23,296</b>	<b>23,296</b>	<b>44,682</b>	<b>(158,595)</b>	<b>38,194</b>	<b>35,052</b>	<b>(515,428)</b>
<b>Ending Fund Balance</b>	<b>1,258,457</b>	<b>1,615,931</b>	<b>1,811,721</b>	<b>1,467,330</b>	<b>1,835,017</b>	<b>1,879,699</b>	<b>1,721,104</b>	<b>1,759,297</b>	<b>1,794,349</b>	<b>1,278,921</b>
MPC Synthetic & Sod Replacement (2)		750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000	915,000
Fund Reserve (25% of operating expenses)	221,647	260,121	265,619	291,712	313,471	326,880	334,896	343,182	351,749	360,606
<b>Available Ending Fund Balance (3)</b>	<b>\$ 1,036,810</b>	<b>\$ 605,810</b>	<b>\$ 796,102</b>	<b>\$ 425,618</b>	<b>\$ 771,546</b>	<b>\$ 802,819</b>	<b>\$ 636,208</b>	<b>\$ 666,115</b>	<b>\$ 692,600</b>	<b>\$ 3,315</b>

**Notes:**

- (1) The MPC Fund is funded by transfers from the HOT fund. The HOT Fund will pay \$675,000 towards operations of the Multipurpose Complex and \$338,267 towards the debt. The total is \$1,013,267 from HOT (\$675,000 + \$338,267). This total represents 50% of the total debt cost and operating subsidy.
- (2) The synthetic turf is due for replacement in FY 2026 at an estimated cost of \$3-\$4M.
- (3) Available fund balance can be used for Synthetic Turf Replacement.

# SUMMARY OF SPECIAL REVENUE FUNDS

## Special Revenue Funds Summary

	Total Special Revenue Funds	Community Dev Block Grant (CDBG) Fund	Golf Fund	Law Enforcement Fund	Library Fund	Multipurpose Complex Fund	Municipal Court Funds	Parks Improvement & Acquisition Fund	Public, Educational, & Governmental Access Fund	Kalahari Project SRF	Tree Replacement Fund
<b>Beginning Fund Balance</b>	\$ 9,440,966	\$ -	\$ 757,964	\$ -	\$ 18,274	\$ 1,835,017	\$ 546,461	\$ 1,260,389	\$ 1,157,377	\$ 3,865,484	\$ -
<b>Revenues</b>											
Sales Tax	3,056,877									3,056,877	
Other Taxes & Franchise Fees	3,786,165									3,786,165	
Licenses, Permits, & Fees	348,150								220,000		128,150
Program Revenues	3,514,831		2,804,631			710,200					
Fines & Forfeitures	108,000						108,000				
Contracts & Others	1,468,094	1,367,472		32,900	2,122	17,000	4,600	20,000	11,000	10,000	3,000
Transfers In	5,031,380					675,000				4,356,380	
<b>Total Revenues</b>	<b>17,313,497</b>	<b>1,367,472</b>	<b>2,804,631</b>	<b>32,900</b>	<b>2,122</b>	<b>1,402,200</b>	<b>112,600</b>	<b>20,000</b>	<b>231,000</b>	<b>11,209,422</b>	<b>131,150</b>
<b>Expenditures</b>											
Communications	130,500								130,500		
Finance	659,061						659,061				
Library	20,396				20,396						
Parks & Recreation	972,650							841,500			131,150
Planning & Development	646,044										
Police	32,900			32,900							
Sports Management & Tourism	4,012,147		2,704,629			1,307,518					
Capital Improvements	921,428	721,428	150,000			50,000					
Transfers Out/Disbursements	9,162,507									9,162,507	
<b>Total Expenditures</b>	<b>16,557,633</b>	<b>1,367,472</b>	<b>2,854,629</b>	<b>32,900</b>	<b>20,396</b>	<b>1,357,518</b>	<b>659,061</b>	<b>841,500</b>	<b>130,500</b>	<b>9,162,507</b>	<b>131,150</b>
<b>Net Change in Operations</b>	<b>755,864</b>	<b>-</b>	<b>(49,998)</b>	<b>-</b>	<b>(18,274)</b>	<b>44,682</b>	<b>(546,461)</b>	<b>(821,500)</b>	<b>100,500</b>	<b>2,046,915</b>	<b>-</b>
<b>Less:</b>											
Contingency	326,880					326,880					
Reservations & Designations	1,300,000		550,000			750,000					
<b>Total Reservations</b>	<b>1,626,880</b>	<b>-</b>	<b>550,000</b>	<b>-</b>	<b>-</b>	<b>1,076,880</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Available Fund Balance</b>	<b>\$ 8,569,950</b>	<b>\$ -</b>	<b>\$ 157,966</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 802,519</b>	<b>\$ -</b>	<b>\$ 435,889</b>	<b>\$ 1,257,877</b>	<b>\$ 5,912,399</b>	<b>\$ -</b>

# RRTEDC (TYPE B) SCHEDULE

<b>RRTEDC (Type B) Fund</b>							<b>Draft Schedule</b>	
	<b>2020 Actuals</b>	<b>2021 Projected Actuals</b>	<b>2022 Proposed Budget</b>	<b>2023 Estimated Budget</b>	<b>2024 Estimated Budget</b>	<b>2025 Estimated Budget</b>	<b>2026 Estimated Budget</b>	
<b>Beginning Fund Balance</b>	\$ 50,154,718	\$ 42,627,939	\$ 98,028,805	\$ 25,321,963	\$ 14,293,651	\$ 17,557,320	\$ 22,078,178	
<b>Revenues</b>								
Sales Tax and Estimated Sales Tax	21,999,048	22,100,375	21,959,250	22,398,435	22,846,404	23,303,332	23,769,398	
Interest	1,136,686	300,000	300,000	300,000	150,000	150,000	150,000	
Transfer from KR Project Fund for CC Debt Service	-	-	2,035,197	3,059,084	3,061,684	3,060,930	3,063,475	
Kalahari Capitalized Interest	-	358,951	-	-	-	-	-	
Grant Proceeds	2,164,202	-	-	-	-	-	-	
Donations/contributions	-	1,775,794	179,708	-	-	-	-	
CAMPO Funding	-	2,833,148	22,730,996	2,085,856	-	-	-	
Williamson County Participation	2,908,983	3,381,221	11,981,574	9,725,000	6,250,000	4,675,000	-	
SIB Loan - Kenney Fort 4C	-	12,825,000	-	-	-	-	-	
Transportation CO Bond Proceeds	30,000,000	30,000,000	10,000,000	27,175,000	-	-	-	
Other	767,694	-	-	-	-	-	-	
<b>Total Revenues</b>	<b>58,976,613</b>	<b>73,574,489</b>	<b>69,186,725</b>	<b>64,743,375</b>	<b>32,308,088</b>	<b>31,189,262</b>	<b>26,982,873</b>	
<b>Transportation Expenditures</b>								
TCIP Projects	20,955,824	45,657,188	123,334,031	62,998,206	22,450,000	19,300,000	7,450,000	
Other Items: Commons, Street Sweeping, Paving Contract & Traffic Signals	92,189	865,945	883,264	900,929	918,948	937,327	956,073	
Debt Issuance Costs	142,650	350,000	100,000	300,000	-	-	-	
Debt Principal & Interest	3,924,905	3,921,097	1,367,437	1,368,941	-	-	-	
SIB Loan Debt Service	-	-	-	-	60,117	842,093	842,093	
Debt Service for Kalahari Conference Center	644,499	657,279	2,288,222	3,059,084	3,061,684	3,060,930	3,063,475	
Transfers to Other Funds	950,402	11,191	-	-	-	-	-	
Technical & Administrative Support Services	803,000	911,000	1,100,000	1,260,000	1,323,000	1,389,150	1,458,608	
<i>Subtotal Transportation</i>	<i>27,513,469</i>	<i>52,373,700</i>	<i>129,072,954</i>	<i>69,887,160</i>	<i>27,813,749</i>	<i>25,529,500</i>	<i>13,770,249</i>	
<b>Economic Dev. Expenditures</b>								
Chamber Agreement	632,917	708,750	730,012	751,913	774,470	797,704	821,635	
Downtown Improvements & Marketing	2,632,257	587,611	250,200	250,200	250,200	250,200	250,200	
Economic Development Projects - Committed	1,598,893	678,470	9,073,000	4,882,414	206,000	91,000	61,000	
NE Downtown Parking Garage	2,583,599	8,349,000	2,467,401	-	-	-	-	
NE Downtown Dry Utilities & Contingency	-	2,126,700	-	-	-	-	-	
S Mays Corridor Improvements	-	1,283,941	300,000	-	-	-	-	
<i>Subtotal Economic Development</i>	<i>7,447,666</i>	<i>13,734,472</i>	<i>12,820,613</i>	<i>5,884,527</i>	<i>1,230,670</i>	<i>1,138,904</i>	<i>1,132,835</i>	
<b>Total Expenses</b>	<b>34,961,135</b>	<b>66,108,172</b>	<b>141,893,567</b>	<b>75,771,687</b>	<b>29,044,419</b>	<b>26,668,404</b>	<b>14,903,084</b>	
<b>Net Revenues</b>	<b>24,015,478</b>	<b>7,466,317</b>	<b>(72,706,842)</b>	<b>(11,028,312)</b>	<b>3,263,669</b>	<b>4,520,858</b>	<b>12,079,790</b>	
Net Impact of Kalahari Project Debt Proceeds and Project Expenses	(31,542,257)	47,934,549	-	-	-	-	-	
<b>Ending Fund Balance</b>	<b>42,627,939</b>	<b>98,028,805</b>	<b>25,321,963</b>	<b>14,293,651</b>	<b>17,557,320</b>	<b>22,078,178</b>	<b>34,157,967</b>	
Fund Reserve	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	
<b>Available Ending Fund Balance</b>	<b>\$ 41,627,939</b>	<b>\$ 97,028,805</b>	<b>\$ 24,321,963</b>	<b>\$ 13,293,651</b>	<b>\$ 16,557,320</b>	<b>\$ 21,078,178</b>	<b>\$ 33,157,967</b>	

# RRTEDC (TYPE B) 5-YEAR PLAN

**Beginning Balance - Funds Available 10/1/2021** **98,029,000**

<b>5-Year Revenue Forecast</b>	
Sales Tax	114,277,000
Interest	1,050,000
Transportation COs	37,175,000
Contributions / Other	71,908,000
<b>Total 5-Year Revenue Forecast</b>	<b>224,410,000</b>
Fund Reserve	(1,000,000)
<b>Total 5-Year Funds Available</b>	<b>321,439,000</b>

<b>5-Year Transportation Projects</b>	
TCIP Programmed (includes pending TCIP amendment)	235,532,000
Other: Street Sweeping, Traffic Signals, Admin, etc.	11,527,000
Debt Payments	19,014,000
<b>5-Year Fund Programmed</b>	<b>266,073,000</b>
Transportation Pipeline Planned Projects (1)	21,000,000
<b>Total 5-Year Transportation Need</b>	<b>287,073,000</b>

<b>5-Year Economic Development Projects</b>	
Chamber Contract	3,876,000
Downtown Improvements & Marketing	1,251,000
Committed Economic Incentive (EIP) Payments	14,313,000
NE Downtown Garage & Improvements	2,467,000
South Mays Corridor Improvements	300,000
<b>5-Year Fund Programmed</b>	<b>22,207,000</b>
Economic Development Pipeline Planned Projects	-
Economic Development Amount to be Allocated	12,058,000
<b>Total 5-Year Economic Development Need</b>	<b>34,265,000</b>

**Total 5-Year Expenditure Forecast** **321,338,000**

**Net available to be allocated at end of 5-years** **101,000**

*This allocation plan will be updated annually or as opportunities arise.*

*(1) Estimate for engineering and right-of-way costs on Kenney Fort Segment 5, Arterial L (Eagles Nest), University Blvd (Sunrise to College Park) and Wyoming Springs (Golden oak to FM 1431)*



# PROPERTY VALUES & TAXES

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# PROPOSED PROPERTY TAX RATE - DRAFT

**Proposed Tax Rate** **\$0.41500**

No-New-Revenue Tax Rate (estimated)	\$0.40500
Proposed Tax Rate	<u>\$0.41500</u>
<b>PROPOSED INCREASE</b>	<b>1.0 cent</b> +2.5%

**Allocation of Increase**

Debt - Road COs	<u>1.0 cent</u>
<b>TOTAL PROPOSED INCREASE</b>	<b>1.0 cent</b>

**CURRENT TAX RATE** **\$0.43900**

\*\*\*Reserves all of M&O rate increase for future years, if needed \*\*\*

**City Property Tax Bill** **FY 2022**

Annual	\$1,193
Monthly	\$99

**Increase in City Property Tax Bill\*** **FY 2020** **FY 2021** **FY 2022**

Annual	\$93	\$34	\$29
Monthly	\$8	\$3	\$2
Percentage	9.3%	3.2%	2.5%

# PROPERTY TAX FACTS - using estimated values as of 7/15/2021

## Proposed Tax Rate

The **proposed property tax rate** for FY 2022 is **\$0.41500** per \$100 of valuation, 2.4 cents less than the FY 2021 nominal rate of \$0.4390.

- The proposed rate of \$0.41500 is an increase of 1.0 cent or 2.5% above the No New Revenue (Effective) rate of \$0.40500.

## Homeowner Impact

The median taxable home value in Round Rock for FY 2022 is \$287,421. The **owner of a median taxable value home will pay \$99 per month** in City property taxes for next year.

- The City's property taxes help cover many of our core services including police, fire, transportation, parks and recreation, and the library. Over the past four years the City has opened four new fire stations, added 17 new police officers and staff, added 9 new firefighters and staff, and has opened a new Public Safety Training Facility - all thanks in part to property tax revenues.
- **The impact in the 1.0 cent change in the property tax rate would be \$2.40 per month for an owner of a median taxable value home.**

## Property Tax Revenues

- New property value of \$407 million was added to the property tax roll since last year. This amount of new property will generate \$1.7 million in additional property tax revenues for FY 2022.
- A 1.0 cent increase (or decrease) in the property tax rate increases (or decreases) tax revenues by \$1.7 million.

## Sales Tax Impact

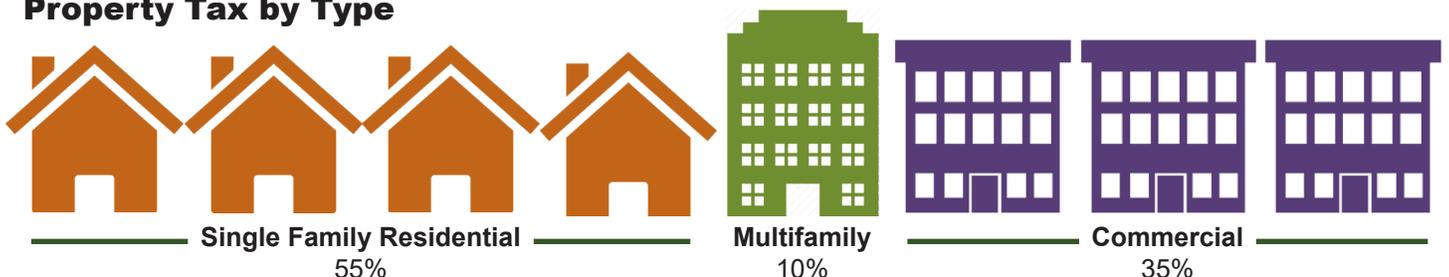
Sales tax revenues continue to grow thanks to the strong local economy and continued population growth. These **sales tax revenues help the property tax rate**, as well.

- Built into the 2% local option sales tax rate is a half-cent for property tax reduction.
- This piece saves 12.7 cents on the property tax rate for FY 2022. That saves the median homeowner \$31 a month or 24% on their monthly tax bill.

## Property Tax Base

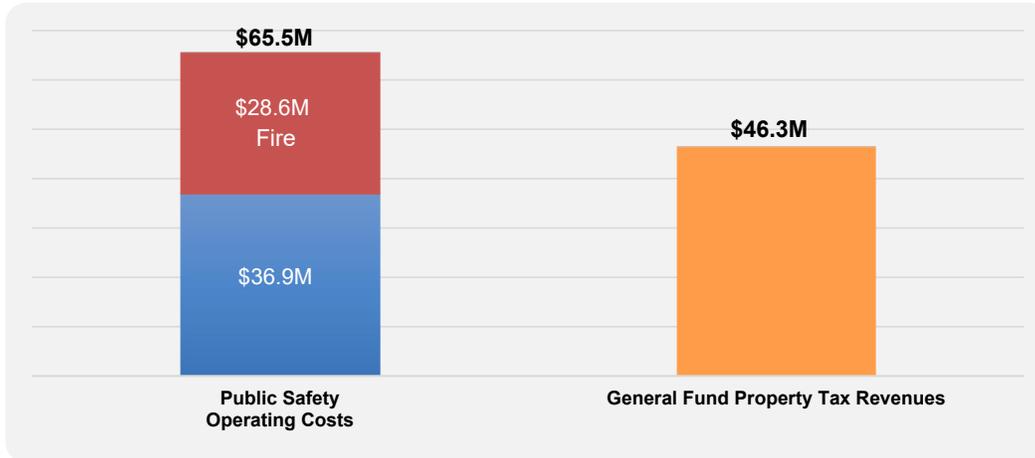
Round Rock enjoys a diverse and growing economy with development of all types continuing across the City. This diversity of land use means that even though residential homeowners make up 92% of the properties in Round Rock, nearly half of all property tax revenues come from nonresidential property. Single-family homeowners will pay \$25.5 million in City property taxes in FY 2022, just 19% of total General Fund revenues.

### Property Tax by Type



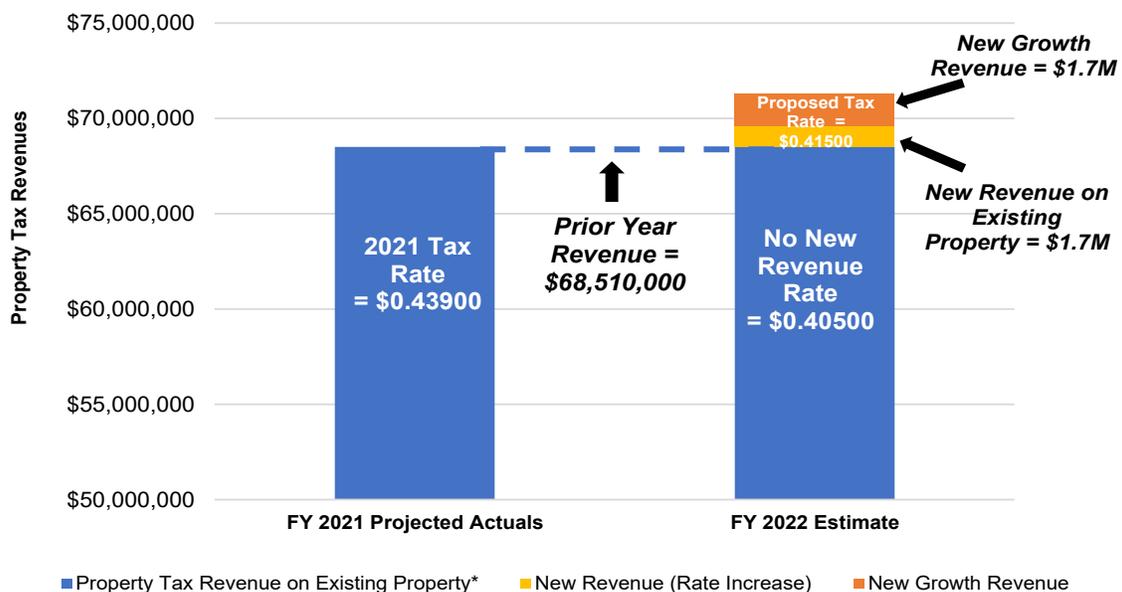
# FY 2022 PROPERTY TAX REVENUE COMPARISONS

## Public Safety Budget vs General Fund Property Tax Revenues



- Police and Fire budgets exceed what City collects in General Fund property tax.
- The City will also collect \$23.4M of property taxes to pay debt. A portion of these revenues pay for public-safety related debt payments for:
  - \$16.5 million of GO debt issued to build four new fire stations
  - \$27.4 million of GO debt issued to build the new Public Safety Training Center
  - Capital lease and limited tax note payments on the replacement of apparatus and public safety vehicles

## No New Revenue Rate



\*Property tax revenue is based on existing property as of January 2021. The taxable AV for existing property in January 2020 has increased by \$1.4 billion, or 8.3%, from January 2020 to January 2021.

# PROPERTY TAX & VALUE SUMMARY - DRAFT

## Property Tax & Value Summary



### Taxable Property

	FY 2021 Actual	FY 2022 Proposed	\$ Diff	% Diff
Total Assessed Value (AV)	\$15.4B	\$17.2B	\$1.8B	+11.7%
New Property	\$294M	\$407M	\$113M	+38.4%



### Tax Rate Components

Maintenance & Operations Rate	0.29631	0.27852	-0.01779	-6.0%
Debt Rate	0.14269	0.13648	-0.00621	-4.4%
Tax Rate	0.43900	0.41500	-0.02400	-5.5%
(Effective) No New Revenue Tax Rate	0.42255	0.40490	-0.01765	-4.2%
(Rollback) Voter Approval Tax Rate	0.46065	0.44898	-0.01167	-2.5%
Debt (Principal & Interest)	\$24.7M	\$26.3	+\$1.6M	+6.5%

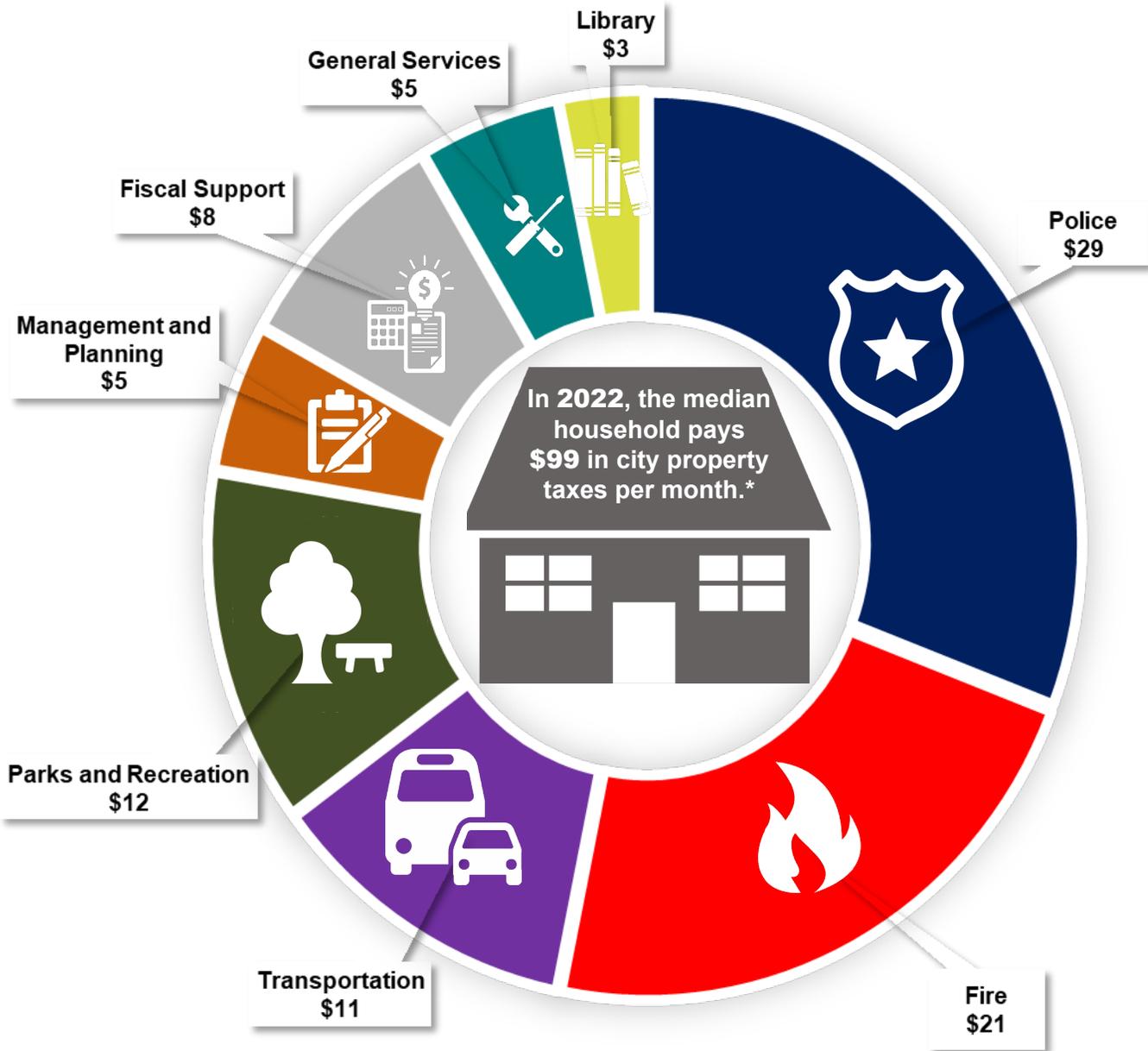


### Tax Rate Components

Median Taxable Home Value	\$251,175	\$287,421	\$36,246	+14.4%
Median Annual Tax Bill	n/a	\$1,193	+\$24	+2.5%

# PROPERTY TAX VALUE INFOGRAPHIC

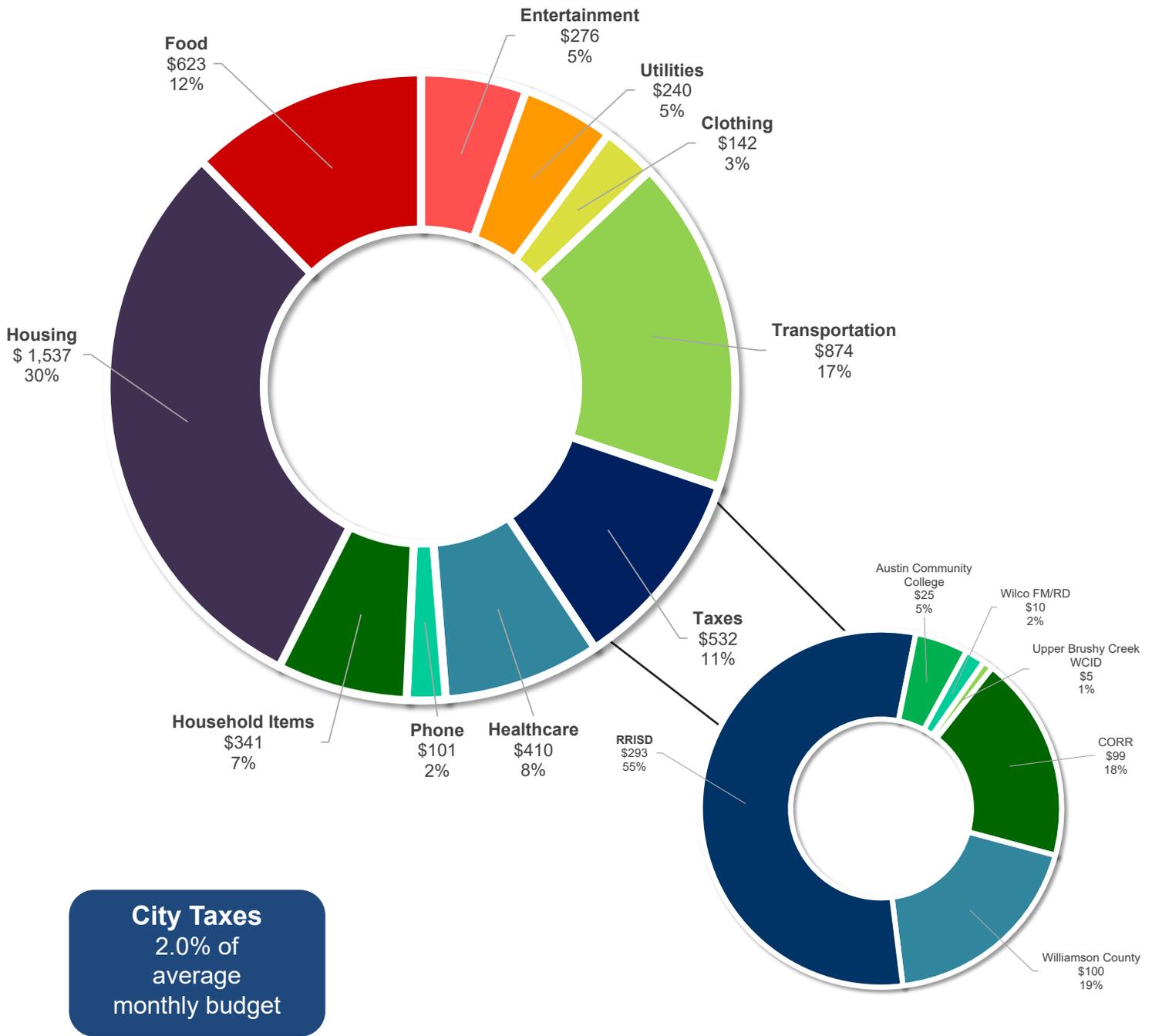
## Understanding What Your City Tax Dollars Fund



\*Median Taxable home value for FY 2022 is \$287,421

# PROPERTY TAX IN MONTHLY BUDGET

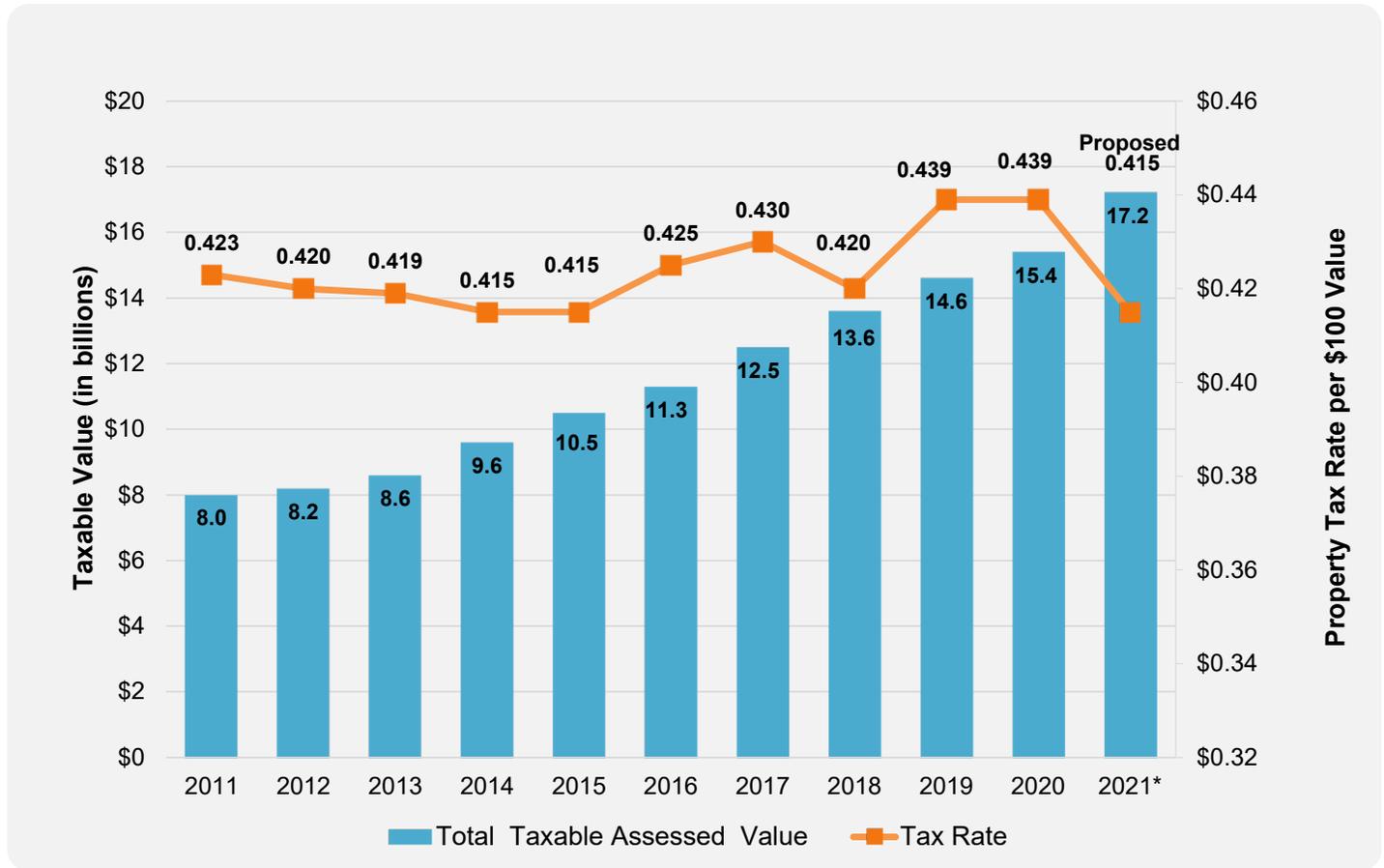
## Average Household Monthly Expenses vs. Monthly City Property Tax - 2021



**Note:** Based on proposed FY 2022 tax rate of \$0.415

Source: Consumer Expenditure Survey, U.S. Bureau of Labor Statistics, September 2020

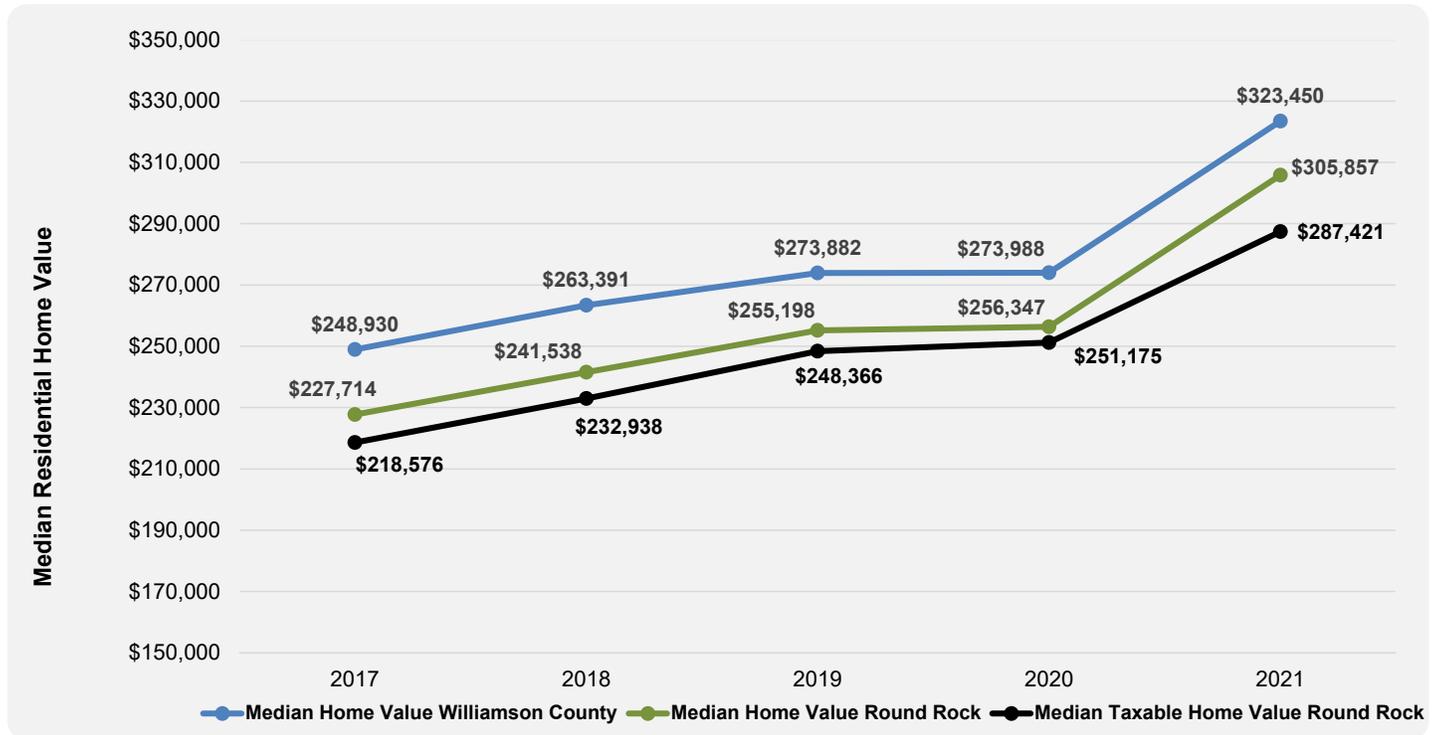
# ASSESSED VALUES & PROPERTY TAX RATE HISTORY



Tax Year	New Taxable Assessed Value (\$ Million)	Total Taxable Assessed Value (\$ Billion)	Tax Rate
2011	113.0	8.0	0.423
2012	95.0	8.2	0.420
2013	82.0	8.6	0.419
2014	156.0	9.6	0.415
2015	90.0	10.5	0.415
2016	162.0	11.3	0.425
2017	250.0	12.5	0.430
2018	310.0	13.6	0.420
2019	367.0	14.6	0.439
2020	294.0	15.4	0.439
2021*	407.0	17.2	0.415

\*Preliminary, certified rates due by July 26th.

# MEDIAN RESIDENTIAL HOME VALUE HISTORY



Impact to Median Homeowner	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
<b>Median Market Home Value</b>	\$227,714	\$241,538	\$255,198	\$256,347	\$305,857
<b>Median TAXABLE Home Value</b>	\$218,576	\$232,938	\$248,366	\$251,175	\$287,421
<i>Appraised vs. Taxable</i>	95.99%	96.44%	97.32%	97.98%	93.97%

\*\*\*City will focus presentations on TAXABLE value\*\*\*

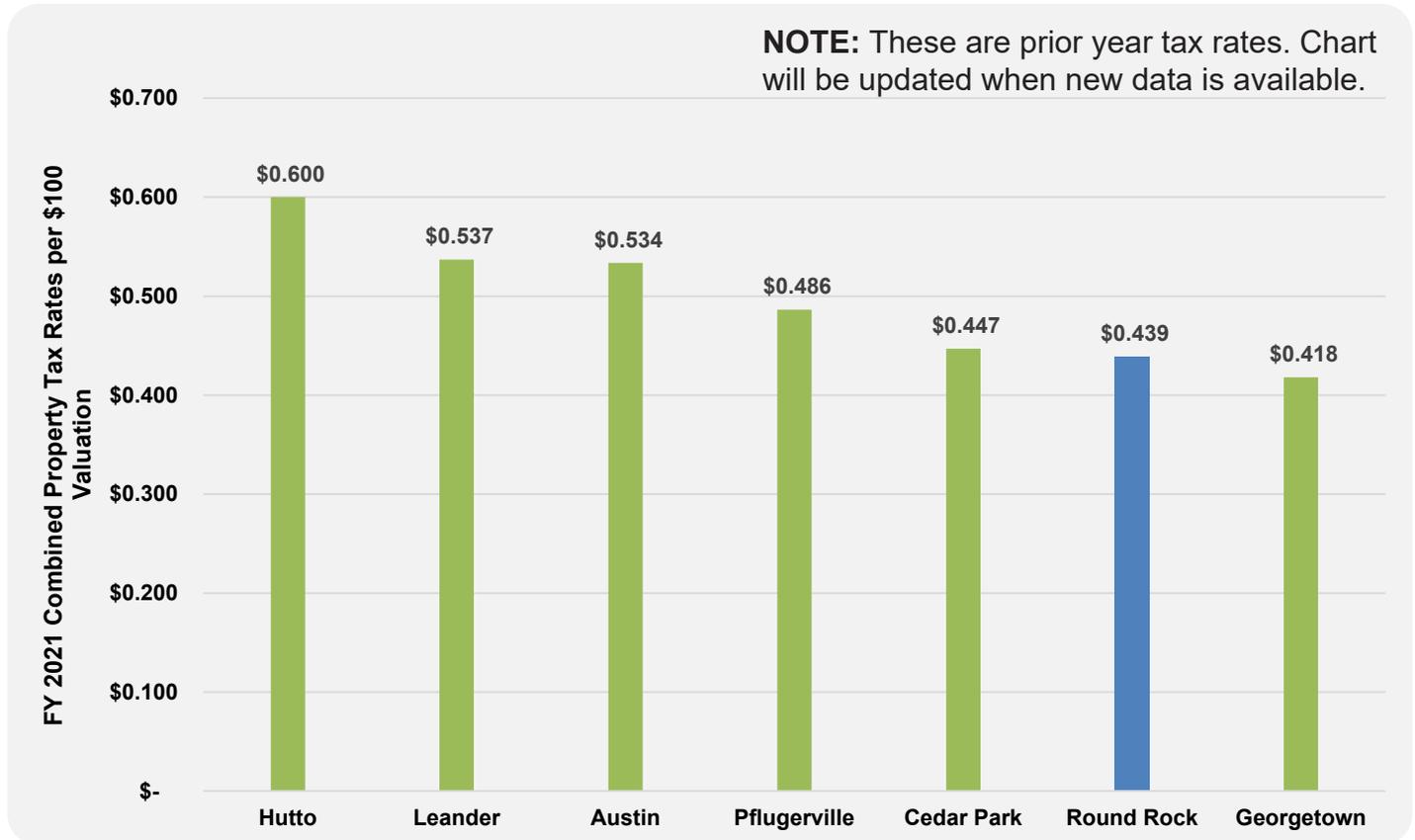
### Market Value:

Per the Texas Property Tax Code, all taxable property must be valued at 100% of market value, or what a house would sell for, as of January 1 each year. Because it is based on recent sales, the market value may change upwards or downwards any amount depending on recent market trends and is not limited to increases of 10% or more.

### Taxable Assessed Value:

Per the Texas Property Tax Code, an exemption for taxation is available to an individual's primary residence. The exemption limits the amount that the value for taxation can increase from one year to the next. The "capped" value may not go up more than 10% in one year in most cases as long as the exemption was in place for the prior year. Many homestead properties reached their 10% cap in 2021. Cap applies to assessed value, not market value. **The number of households for the City of Round Rock that have reached the cap increased 88% from 2020 to 2021.**

# BENCHMARKING - TAX RATES OF LOCAL CITIES

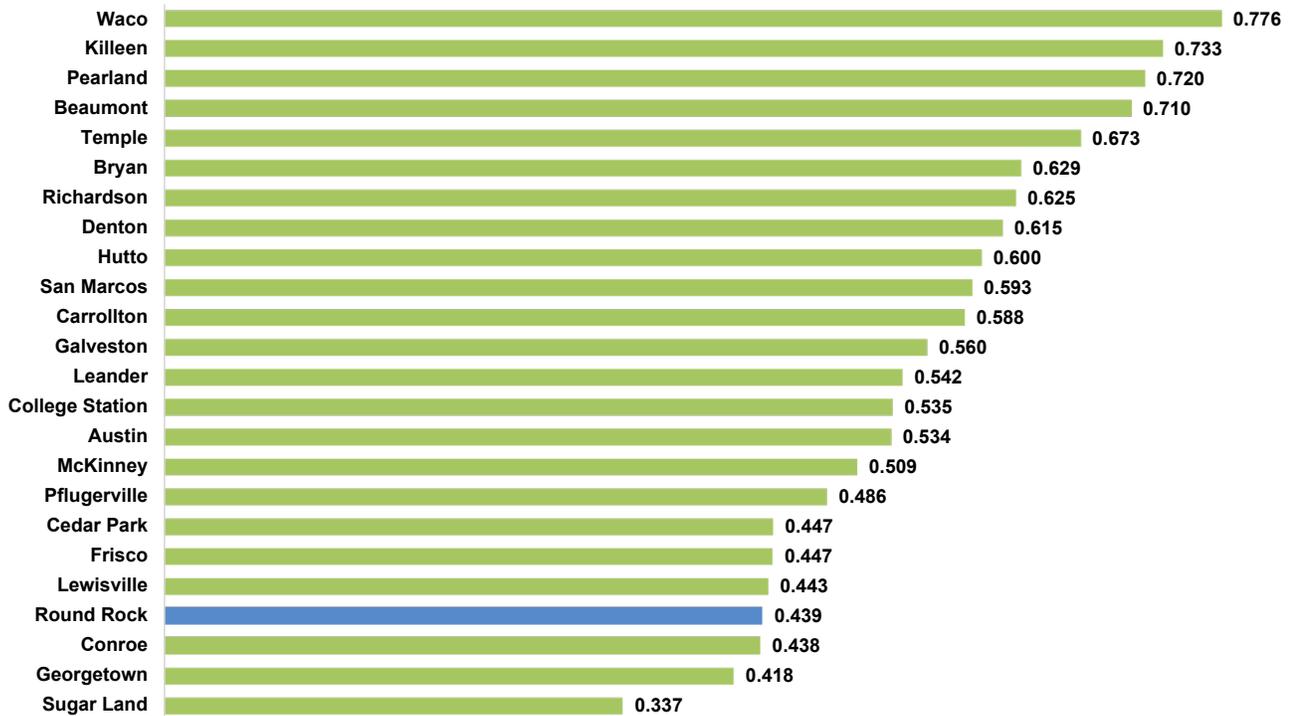


**FY 2020/21  
Tax Year 2020**

City	M&O	Debt	Property Tax Rate/\$100 Valuation
Hutto	0.406	0.194	0.600
Leander	0.325	0.212	0.537
Austin	0.421	0.113	0.534
Pflugerville	0.310	0.176	0.486
Cedar Park	0.249	0.198	0.447
<b>Round Rock</b>	0.296	0.143	0.439
Georgetown	0.193	0.225	0.418

# TAX RATE 2020 BENCHMARKING - FY 2021 TAX RATES

Tax Year 2020  
FY 2021 Property Tax Rates



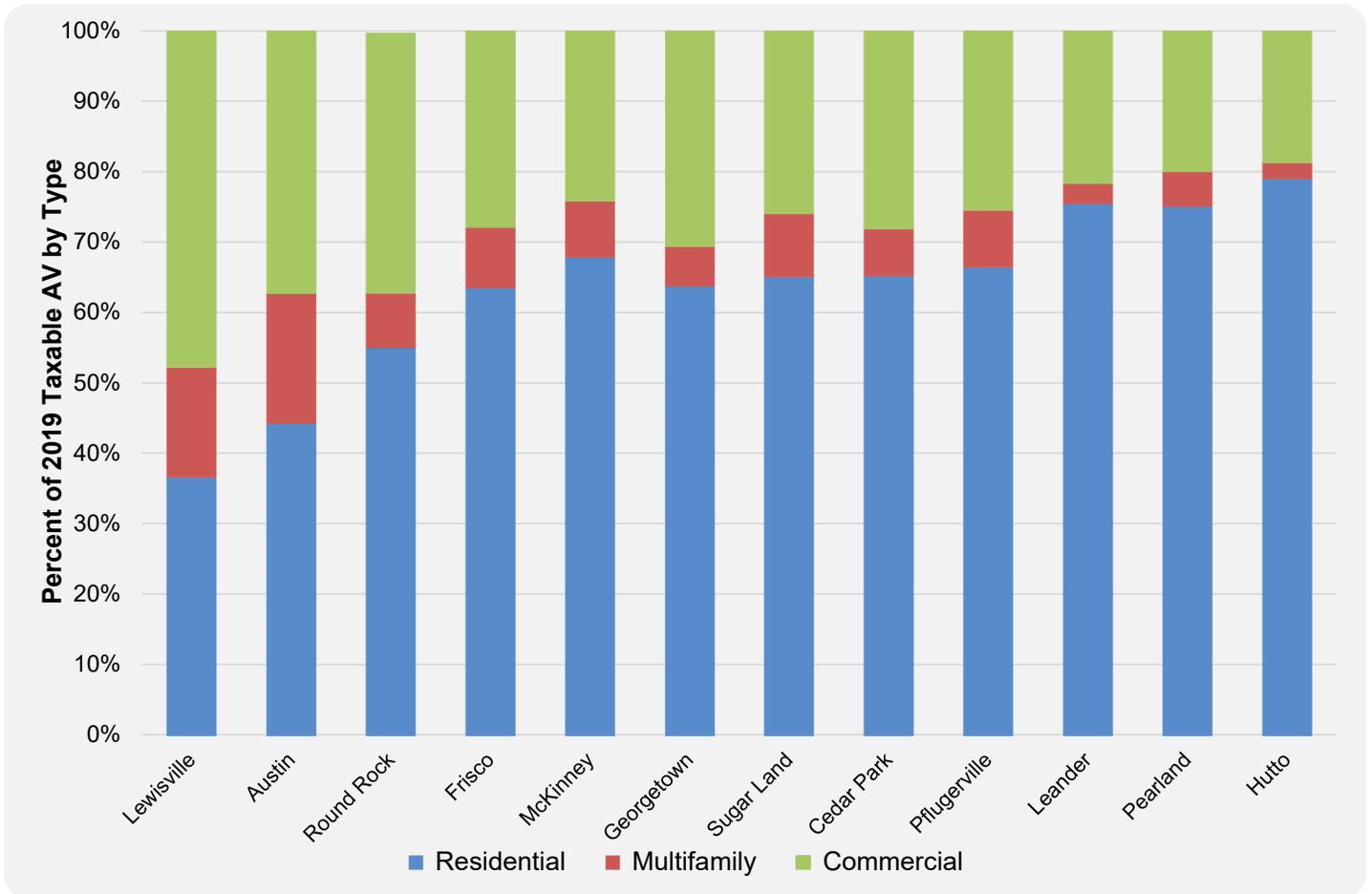
**NOTE:** These are prior year tax rates. Chart will be updated when new data is available.

## TAX RATE 2020 BENCHMARKING - FY 2021 TAX RATES

City	M&O	Debt	Property Tax Rate/\$100 Valuation	Population
Sugar Land	0.202	0.134	0.337	118,755
Georgetown	0.193	0.225	0.418	79,604
Conroe	0.313	0.125	0.438	91,079
<b>Round Rock</b>	<b>0.296</b>	<b>0.143</b>	<b>0.439</b>	<b>120,478</b>
Lewisville	0.321	0.122	0.443	105,640
Frisco	0.299	0.148	0.447	205,000
Cedar Park	0.249	0.198	0.447	82,192
Pflugerville	0.310	0.176	0.486	74,000
McKinney	0.355	0.154	0.509	195,342
Austin	0.421	0.113	0.534	1,003,615
College Station	0.318	0.216	0.535	123,968
Leander	0.325	0.212	0.537	75,339
Galveston	0.035	0.525	0.560	50,648
Carrollton	0.441	0.146	0.588	137,650
San Marcos	0.419	0.174	0.593	72,522
Denton	0.385	0.210	0.595	143,775
Hutto	0.406	0.194	0.600	30,448
Richardson	0.381	0.244	0.625	121,323
Bryan	0.454	0.175	0.629	86,276
Temple	0.300	0.353	0.653	86,854
Beaumont	0.507	0.203	0.710	118,742
Pearland	0.305	0.415	0.720	129,600
Killeen	0.515	0.218	0.733	155,158
Waco	0.647	0.130	0.776	139,236

**NOTE:** FY 2021 tax rates are used because the FY 2022 Proposed Rates are not yet available.

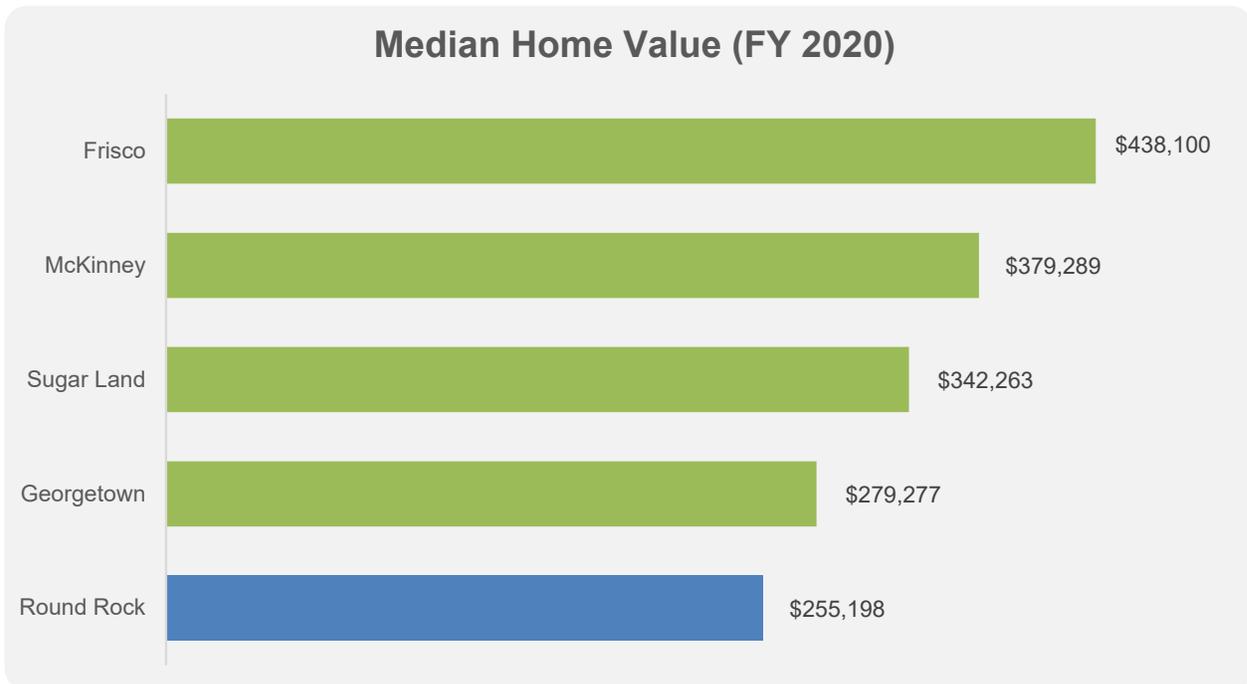
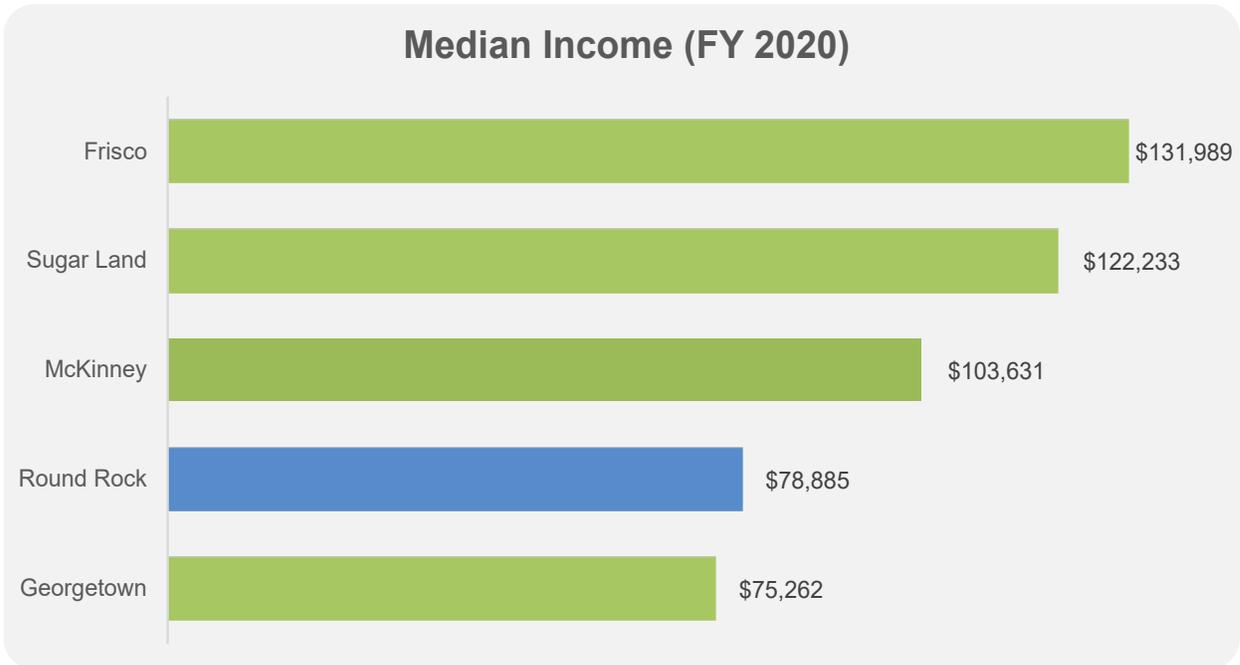
# TAXABLE ASSESSED VALUE BY PROPERTY TYPE - BENCHMARKING



Tax Year 2019				
FY 2020				
City	Total AV	% Commercial	% Multifamily	% Residential
Lewisville	12,552,924,519	48%	16%	37%
Austin	166,072,490,835	37%	18%	44%
Round Rock	14,647,779,369	37%	8%	55%
Frisco	31,652,546,777	28%	9%	63%
McKinney	23,915,533,682	24%	8%	68%
Georgetown	9,768,373,006	31%	6%	64%
Sugar Land	18,307,583,921	26%	9%	65%
Cedar Park	10,706,364,122	28%	7%	65%
Pflugerville	6,274,898,659	26%	8%	66%
Leander	6,794,114,220	22%	3%	75%
Pearland	13,079,990,469	20%	5%	75%
Hutto	2,201,389,971	19%	2%	79%

**Note:** Prior FY data, will update when new data becomes available.

# DEMOGRAPHICS - BENCHMARKING



**Note:** Data is from prior year, will update when new data is available. Median home values are represented, not taxable home values.

Source: United States Census Bureau

# SENATE BILL 2 CHANGES - EFFECTIVE BEGINNING FY 2021

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## New Terminology

- “*Effective Tax Rate*” is now “**No New Revenue Rate**”
- “*Rollback Rate*” is now “**Voter Approval Rate**”

## Changes in Timing

- Property Tax Public Hearing: now only **one** required
- Adopting a tax rate that **exceeds** the Voter Approval Rate yields a very narrow timing window.
  - If a city adopts a rate **exceeding** the voter approval tax rate, it must do so not later than the 78th day before the November uniform election date - August 16, 2021
- Adopting a tax rate that **does not exceed** the Voter Approval Rate doesn't change the deadline at all.
  - The City is required to adopt a rate by September 15th based on our contract with Williamson County Tax Office.

## Notice Requirements

- Now by August 7, information must be posted on the City's website
  - No New Revenue rate and Voter Approval rate
  - Estimated amount of available fund balance for General Fund and Debt Service Fund
  - Schedule of the City's debt obligations
- New notice language is provided within SB2

# SENATE BILL 2 CHANGES, CONTINUED

## Tax Payer Websites

- SB2 requires a property tax database that includes various types of information on each property listed on the appraisal roll
- The website: (Williamsonpropertytaxes.org) will have public hearing dates, no new revenue rate, voter approval rate, and exemption information.
- The City will continue to publish property tax information, including an interactive property tax calculator, on our website at <https://www.roundrocktexas.gov>.
- Postcard will be sent out early August by CADs to every taxpayer with where to find property tax information.

MCDADE, KYLE CLAYTON & STACIE ANNE  
209 GREEN SLOPE LN, GEORGETOWN, TX 78626

Quick Ref ID: R476993  
Owner ID: 00480880  
Geo ID: R-20-9165-000A-0026

### Taxes

Two major components of your property tax calculation are Exemptions and Tax Rates which are both determined by your Taxing Units (School District, County, City, etc.). These are NOT determined by the Appraisal District or Tax Office.

Taxing Unit	Last Year's Taxes (2018)	No New Revenue Taxes (2019)	Voter-Approval Taxes (2019)	Proposed Taxes (2019)	Adopted Taxes (2019)	Difference Between No New Revenue and Proposed (2019)
Williamson CAD	N/A	N/A	N/A	N/A	N/A	N/A
City of Georgetown	\$925.72 0.420000	\$912.06 0.413261	\$926.94 0.420000	\$926.94 0.420000	\$926.94 0.420000	\$14.87 0.006739
Georgetown Independent School District	\$2,823.78 1.409000	\$2,726.09 1.385300	\$2,687.36 1.335000	\$2,687.36 1.335000	\$2,687.36 1.335000	-\$38.73 -0.093000
Williamson County	\$944.53 0.419029	\$915.93 0.405821	\$945.04 0.418719	\$1,052.95 0.466529	\$945.04 0.418719	\$137.02 0.060708
Williamson County FM/RD	\$88.96 0.040000	\$86.09 0.038656	\$89.08 0.040000	\$89.08 0.040000	\$89.08 0.040000	\$2.99 0.001344
<b>Total</b>	<b>\$4,785.00</b>	<b>\$4,640.18</b>	<b>\$4,648.42</b>	<b>\$4,756.33</b>	<b>\$4,648.42</b>	<b>\$116.15</b>

**NO NEW REVENUE RATE**  
A calculated rate that would provide the taxing unit with approximately the same amount of revenue it received in the previous year on properties taxed in both years. This rate calculation does not include the impact of additional tax revenue resulting from new construction.

**VOTER-APPROVAL RATE**  
Tax rate level that allows the taxing jurisdiction to collect more taxes, not including debt repayment, than the previous year. This is the maximum tax increase allowed by law without triggering an election to "rollback" the taxes.

**PROPOSED RATE**  
This is the tax rate that is proposed by the taxing unit.

**ADOPTED RATE**  
This is the tax rate that was adopted by the taxing unit for the specified tax year.





williamsonpropertytaxes.org

**PROPOSED PROPERTY TAX INFORMATION 2020**



Dear Property Owner,  
Information on actions taken or proposed actions to be taken by your local taxing units concerning the 2020 property taxes on your property can be found online at [williamsonpropertytaxes.org](http://williamsonpropertytaxes.org)

If you would like more information from each taxing unit, you may request their contact information from your local Tax Assessor-Collector where your property is located.

**WILLIAMSON COUNTY**  
1848

(512) 948-1601  
PROPTAX@WILCO.ORG

Williamson County  
Tax Office  
Larry Gaddes, PCAC, CTA  
Tax Assessor-Collector  
904 S. Main St.  
Georgetown, TX 78626

PRST-STD  
U.S. POSTAGE  
PAID  
CITY, ST  
PERMIT NO. XXX

# NO NEW REVENUE TAX RATE INFOGRAPHIC

## Steps to Creating a Tax Rate

\* hypothetical example

### Step 1

#### Calculating Prior Year Revenues

FY 2021

Taxable Value	1,000,000
Tax Rate	0.50
	$1,000,000 \times 0.50 \div 100$
Revenue Collected	5,000

### Step 2

#### Calculating New Year No New Revenue Tax Rate (NNR)

How do I get the same amount of revenue as last year when appraised values have gone up?

FY 2022

Taxable Value	1,080,000
Prior year Revenue Collected	5,000
	$5,000 \div 1,080,000 \times 100$
Rate needed to collect \$5,000	0.46

### Step 3

#### Calculating Voter Approval Tax Rate

The State allows the M&O tax rate to be 3.5% higher than the NNR rate.

Debt Tax Rate	0.20
New M&O NNR Rate x 8%	$0.26 \times 1.035$
Maximum M&O rate	0.27
Total tax rate allowed without risking rollback election	$0.20 + 0.27 = \mathbf{0.47}$

The No New Revenue Tax Rate is defined by state law to be the rate that generates the same property tax revenues as the prior year based on the new year's total value of taxable property. This rate has an inverse relationship with property values such that as property values rise the City's total value of taxable property increases, requiring a lower No New Revenue tax rate to generate the same amount of property tax revenues as the prior year.

The Voter Approval Tax Rate is defined by state law as 3.5% higher than the M&O NNR Tax Rate. Recent legislation has decreased the Voter Approval tax rate from an 8% increase over the NNR rate to a 3.5% increase over the NNR rate effective in FY 2021 and beyond.



## PERSONNEL & BENEFITS

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- Compensation & Benefit Highlights.....77
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# COMPENSATION & BENEFITS HIGHLIGHTS

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**Health Insurance Cost** \$11.7 million

- No anticipated Employee or City premium increase for FY 2022.
- Current rate is \$12,000 per employee, per year. No increase per employee since 2018.

**Public Safety (Police & Fire) Steps & Market Adjustments** \$2.8 million

- Police Steps - \$1,100,000
- Police Market Adjustments - \$560,000
- Fire Steps - \$664,000
- Fire Market Adjustments - \$491,000

**General Government Pay for Performance Increases & Market Adjustments, if needed** \$2.5 million

**Texas Municipal Retirement System (TMRS)**

- Total City contribution to TMRS for FY 2022 \$12.8 million
- FY 2022 contribution rate - percent of salary, consistent with prior year 15.98%
- Percent of pension liability funded 87.10%

**Other Post Employee Benefits (OPEB) Liability** \$18.6 million

- OPEB Reserve in Self-Insurance Fund - \$5,249,000

**Training & Development** HR Staff &  
Dept. Budgets

# SUMMARY OF NEW POSITIONS

FY 2021 FTEs, as Amended

1,020.450

## General Fund

### Fire

- CRR Team (Hire Date for Captain: 10/1/21) (Hire Date for others: 4/1/22) 14.000
- PSTC Field Technician (Hire Date: 4/1/22) 1.000
- Fire Training/Education Specialists (Hire Date: 4/1/22) 3.000

### Police

- Police Sergeant (Hire Date: 2/1/22) 1.000
- Police Officers (Hire Date: 2/1/22) 5.000
- Public Safety Communications Operator (Hire Date: 2/1/22) 1.000
- Crime Scene Specialists (Hire Date: 2/1/22) 2.000
- Crime Analyst (Hire Date: 2/1/22) 1.000
- FTE Conversion for Law Enforcement Support Tech (Hire Date: 10/1/21) 0.250

### General Services

- Downtown Facility Maintenance Tech (Hire Date: 2/1/22) 1.000

### Human Resources

- Human Resources Assistant (Hire Date: 10/1/21) 1.000

### Information Technology

- Systems Administrator (Hire Date: 10/1/21) 1.000

### Library<sup>1</sup>

- Library Associate (Hire Date: 8/1/22) 0.375
- Marketing Coordinator (Hire Date: 8/1/22) 1.000
- Library Assistant (Hire Date: 8/1/22) 1.000
- Security Guard (Hire Date: 8/1/22) 1.000
- Part-Time to Full-Time Conversions (Hire Date: 8/1/22) 3.000

### Parks and Recreation<sup>1</sup>

- Parks Maintenance Worker (Hire Date: 4/1/22) 1.000
- Parks Maintenance Worker Senior (Hire Date: 4/1/22) 1.000

# SUMMARY OF NEW POSITIONS CONTINUED

## Transportation

- |   |       |
|---|-------|
| • Traffic Signal Technician (Hire Date: 2/1/22) | 2.000 |
| • Crew Leader (Hire Date: 2/1/22)               | 1.000 |
| • Equipment Operator (Hire Date: 2/1/22)        | 1.000 |
| • Street Maintenance Worker (Hire Date: 2/1/22) | 2.000 |

---

<b>General Fund Subtotal</b>	<b>45.625</b>
------------------------------	---------------

## Other Funds

---

### Utility Fund

- |   |         |
|---|---------|
| • Treatment Plant Operator (Hire Date: 10/1/21) | 1.000   |
| • Position Transfer to Stormwater Fund          | (1.000) |

### Stormwater Fund

- |  |       |
|--|-------|
| • Crew Leader (Hire Date: 10/1/21)                         | 1.000 |
| • Position Transfer from Utility Fund (Hire Date: 10/1/21) | 1.000 |

### HOT Fund

- |   |       |
|---|-------|
| • Arts and Culture Associate (Hire Date: 10/1/21) | 1.000 |
|---|-------|

### Sports Management and Tourism Funds

- |   |       |
|---|-------|
| • Sports Events Coordinator (Hire Date: 10/1/21)                  | 1.000 |
| • Temp to FTE Conversion - Concession Worker (Hire Date: 10/1/21) | 0.500 |
| • Temp to FTE Conversion (Hire Date: 10/1/21)                     | 1.500 |
| • Temp to FTE Conversion (Hire Date: 10/1/21)                     | 0.500 |

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<b>Other Funds Subtotal</b>	<b>6.500</b>
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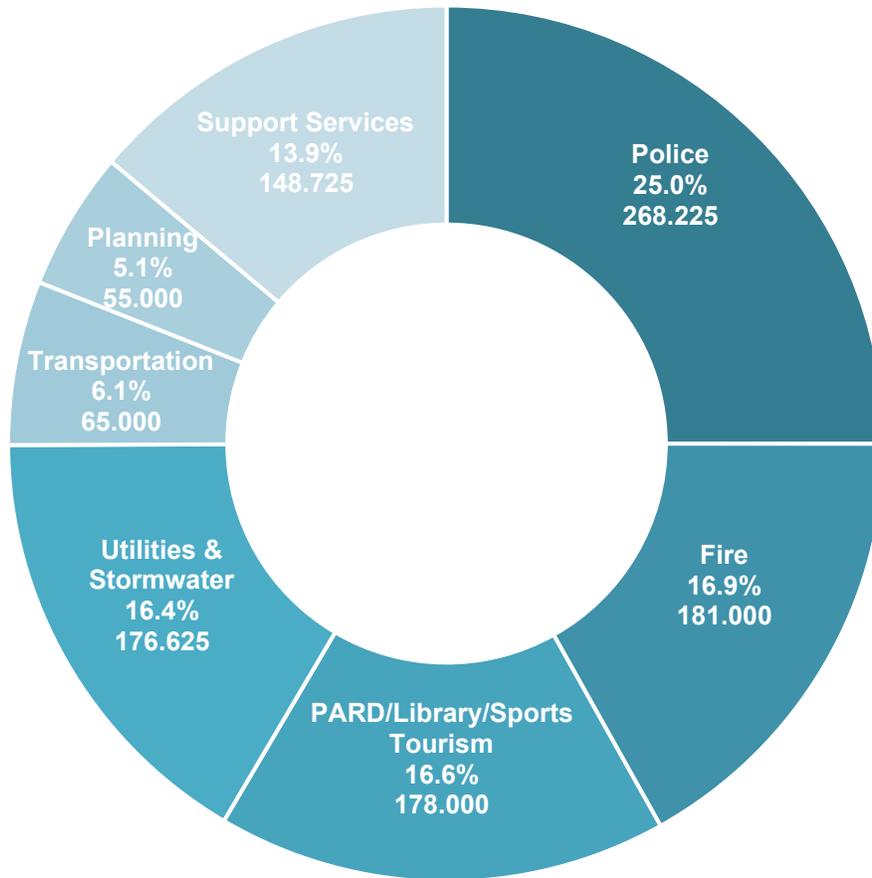
<b>Total New FTEs</b>	<b>52.125</b>
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<b>Total Citywide FTEs for FY 2022</b>	<b>1,072.575</b>
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<b>% Change</b>	<b>5.1%</b>
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<sup>1</sup> All for operating needs of 2013 voter approved bond projects

# SUMMARY OF FTES BY FUNCTION



**TOTAL FTES FY 2022 = 1,072.575**

Function	FY 2019 Actual	FY 2020 Actual	FY 2021 Revised	FY 2022 Proposed	% of Total
Police	253.975	257.975	257.975	268.225	25.0%
Fire	162.000	163.000	163.000	181.000	16.9%
PARD/Library/Sports Tourism	162.125	164.125	165.125	178.000	16.6%
Utilities & Stormwater	174.625	173.625	173.625	176.625	16.4%
Transportation	57.000	59.000	59.000	65.000	6.1%
Support Services	198.475	201.725	201.725	203.725	19.0%
<b>Total</b>	<b>1,008.200</b>	<b>1,019.450</b>	<b>1,020.450</b>	<b>1,072.575</b>	<b>100.0%</b>

# FTE 10 YEAR HISTORY BY DEPARTMENT

Full Time Equivalents												
	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	Transfers	New Program	FY 2022
	Actual	Actual	Actual		Add'l FTEs	Proposed						
<b>General Fund</b>												
Administration <sup>3</sup>	14.00	15.00	15.00	16.00	11.50	10.500	10.500	10.500	10.500	-	-	10.500
Communications <sup>1</sup>	-	-	-	-	5.00	5.000	6.000	6.000	6.000	-	-	6.000
Finance <sup>3</sup>	41.00	41.00	41.00	39.50	38.75	39.750	40.750	40.750	40.750	-	-	40.750
Fire <sup>3</sup>	130.00	137.00	137.00	140.00	142.00	158.000	162.000	163.000	163.000	-	18.000	181.000
Fiscal Support Services	-	-	-	-	-	-	-	-	-	-	-	-
General Services <sup>2,3</sup>	32.50	36.50	38.50	41.00	44.00	48.000	52.000	53.000	53.000	-	1.000	54.000
Human Resources	10.75	10.75	10.75	11.75	11.75	11.750	12.750	13.000	13.000	-	1.000	14.000
Information Technology	22.00	22.00	22.00	22.00	21.00	21.000	20.000	20.000	20.000	-	1.000	21.000
Legal Services	-	-	-	-	-	-	-	-	-	-	-	-
Library <sup>4,5</sup>	29.50	30.50	30.50	30.50	30.50	31.000	31.750	32.750	33.750	-	6.375	40.125
Parks & Recreation	91.25	91.25	91.25	105.88	102.00	105.375	107.375	108.375	108.375	-	2.000	110.375
Planning & Development Services <sup>3</sup>	33.75	33.75	34.75	36.75	43.75	52.000	54.000	55.000	55.000	-	-	55.000
Building Inspections	-	-	-	-	-	-	-	-	-	-	-	-
Engineering & Development Services	-	-	-	-	-	-	-	-	-	-	-	-
Police <sup>4</sup>	221.00	223.00	233.50	239.50	247.90	250.900	253.975	257.975	257.975	-	10.250	268.225
Recycling Services	2.75	2.75	2.75	2.75	2.48	2.475	2.475	3.475	3.475	-	-	3.475
Transportation <sup>2,4</sup>	52.00	52.00	50.00	54.00	51.00	55.000	57.000	59.000	59.000	-	6.000	65.000
<b>Total</b>	<b>680.50</b>	<b>695.50</b>	<b>707.00</b>	<b>739.63</b>	<b>751.63</b>	<b>790.750</b>	<b>810.575</b>	<b>822.825</b>	<b>823.825</b>	-	<b>45.625</b>	<b>869.450</b>
<b>Stormwater Fund</b>												
Stormwater	18.00	18.00	19.00	22.00	22.00	22.000	24.000	23.000	23.000	1.000	1.000	25.000
<b>Total</b>	<b>18.00</b>	<b>18.00</b>	<b>19.00</b>	<b>22.00</b>	<b>22.00</b>	<b>22.000</b>	<b>24.000</b>	<b>23.000</b>	<b>23.000</b>	<b>1.000</b>	<b>1.000</b>	<b>25.000</b>
<b>Utility Fund</b>												
Utilities - Administration	10.00	10.00	11.00	12.00	12.00	13.000	13.000	18.000	18.000	-	-	18.000
Finance - Billings & Collections <sup>3,4</sup>	15.00	17.75	17.75	16.50	16.88	15.500	16.000	17.000	17.000	-	-	17.000
Utilities - Environmental Services	6.00	6.00	6.00	6.00	6.00	7.000	7.000	7.000	7.000	(1.000)	-	6.000
Utilities - Transfers	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater Line Maintenance	26.00	26.00	26.00	26.00	27.00	27.000	27.000	26.000	26.000	-	-	26.000
Wastewater Systems Support	4.00	4.00	4.00	4.00	4.00	6.000	6.000	-	-	-	-	-
Wastewater Treatment Plant	-	-	-	-	-	-	20.000	20.000	20.000	-	1.000	21.000
Water Line Maintenance	32.00	32.00	32.00	32.00	31.00	31.000	31.000	38.000	38.000	-	-	38.000
Water Systems Support	19.00	17.00	17.00	16.00	16.00	16.000	16.000	-	-	-	-	-
Water Treatment Plant	14.00	15.00	15.00	15.00	14.63	14.625	14.625	24.625	24.625	-	-	24.625
<b>Total</b>	<b>126.00</b>	<b>127.75</b>	<b>128.75</b>	<b>127.50</b>	<b>127.50</b>	<b>130.125</b>	<b>150.625</b>	<b>150.625</b>	<b>150.625</b>	<b>(1.000)</b>	<b>1.000</b>	<b>150.625</b>
<b>HOT Funds</b>												
Arts and Culture <sup>1</sup>	-	-	-	-	1.00	1.000	1.000	1.000	1.000	-	1.000	2.000
Convention & Visitors Bureau	3.00	3.00	3.00	3.00	4.00	3.000	3.000	4.000	4.000	-	-	4.000
Sports Management & Tourism	4.00	9.00	10.00	11.00	11.00	13.500	13.500	11.000	11.000	-	3.500	14.500
<b>Total</b>	<b>7.00</b>	<b>12.00</b>	<b>13.00</b>	<b>14.00</b>	<b>16.00</b>	<b>17.500</b>	<b>17.500</b>	<b>16.000</b>	<b>16.000</b>	-	<b>4.500</b>	<b>20.500</b>
<b>MPF Complex Fund</b>												
MPF Complex Fund	-	-	-	-	4.00	4.500	5.500	7.000	7.000	-	-	7.000
<b>Total</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4.00</b>	<b>4.500</b>	<b>5.500</b>	<b>7.000</b>	<b>7.000</b>	<b>-</b>	<b>-</b>	<b>7.000</b>
<b>Grand Total</b>	<b>831.500</b>	<b>853.250</b>	<b>867.750</b>	<b>903.125</b>	<b>921.125</b>	<b>964.875</b>	<b>1,008.200</b>	<b>1,019.450</b>	<b>1,020.450</b>	<b>-</b>	<b>52.125</b>	<b>1,072.575</b>

1 - Communications and Arts & Culture became separate from Administration in FY2017

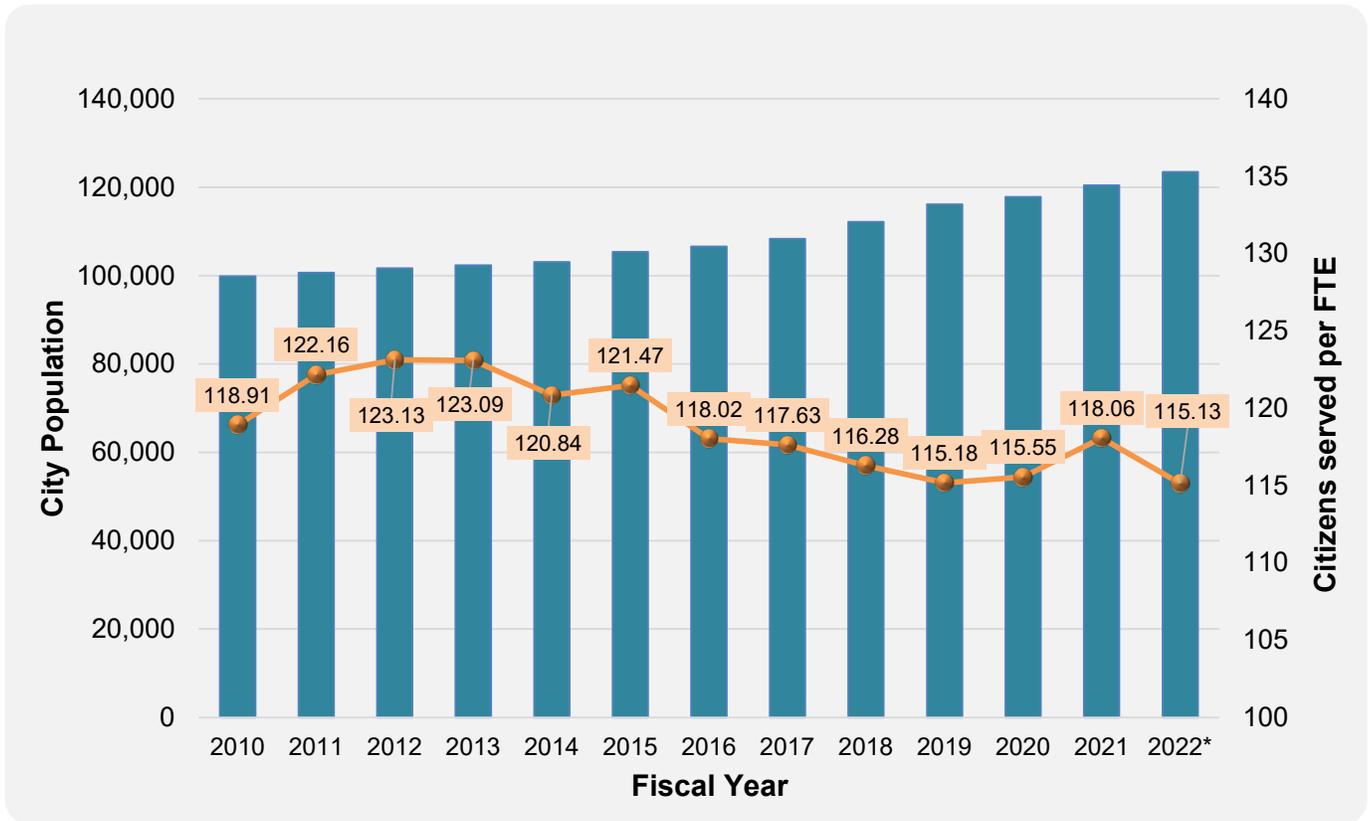
2 - Includes FY2017 Mid-Year Budget Amendment

3 - Includes FY2018 Mid-Year Budget Amendment

4 - Includes FY2019 Mid-Year Budget Amendment

5 - Includes FY2021 Mid-Year Budget Amendment

# CITIZENS SERVED PER EMPLOYEE



Year	Population	Employees (FTEs)	Citizens Served per Employee
2010	99,887	840.00	118.91
2011	100,659	824.00	122.16
2012	101,702	826.00	123.13
2013	102,349	831.50	123.09
2014	103,107	853.25	120.84
2015	105,405	867.75	121.47
2016	106,591	903.13	118.02
2017	108,353	921.13	117.63
2018	112,201	964.88	116.28
2019	116,120	1,008.20	115.18
2020	117,801	1,019.45	115.55
2021	120,478	1,020.45	118.06
2022*	123,490	1,072.58	115.13

\*Projected

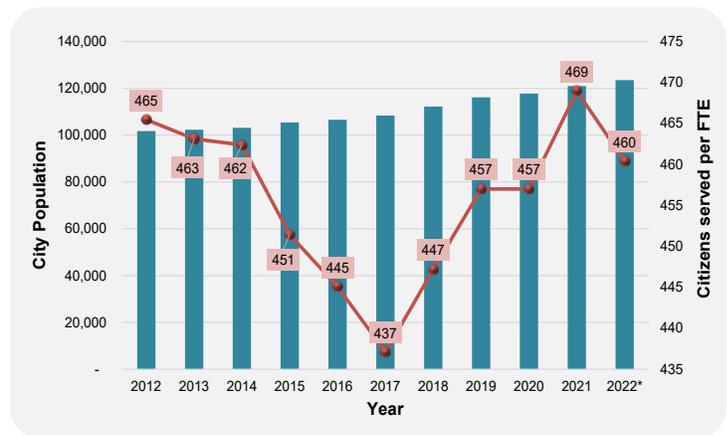
## Notable Changes

- Prior to 2015, the City utilized temporary staff that were converted to permanent FTEs in FY 2016
- FY 2018 - Increase of 15 Firefighters & 1 Logistics Officer for new fire stations
- FY 2019 - Increase of 20 FTEs for assuming operational control of the regional wastewater system

# CITIZENS SERVED PER EMPLOYEE - FOR SELECT DEPARTMENTS

## POLICE

Year	Population	Police FTEs	Citizens Served per Police FTE
2012	101,702	218.50	465
2013	102,349	221.00	463
2014	103,107	223.00	462
2015	105,405	233.50	451
2016	106,591	239.50	445
2017	108,353	247.90	437
2018	112,201	250.90	447
2019	116,120	253.98	457
2020	117,801	257.98	457
2021	120,975	257.98	469
2022*	123,490	268.23	460



## FIRE

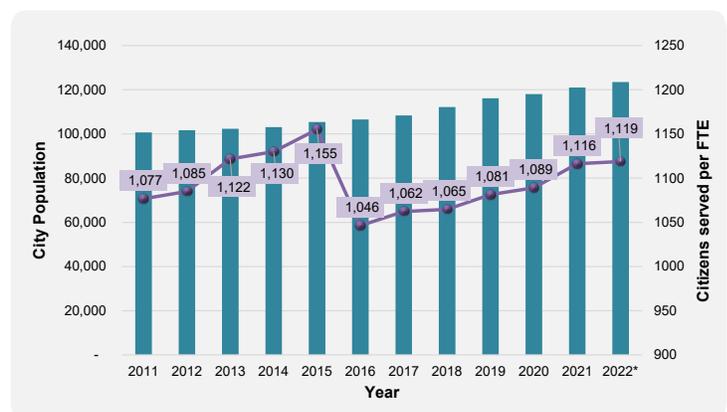
Year	Population	Fire FTEs	Citizens Served per Fire FTE
2012	101,702	129.00	788
2013	102,349	130.00	787
2014	103,107	137.00 <sup>1</sup>	753
2015	105,405	137.00	769
2016	106,591	140.00	761
2017	108,353	142.00	763
2018	112,201	158.00 <sup>2</sup>	710
2019	116,120	162.00	717
2020	117,801	163.00	723
2021	120,478	163.00	739
2022*	123,490	181.00 <sup>3</sup>	682



- 1 7 firefighters added as Engine Company for Station 4, Gattis School Road
- 2 15 firefighters & 1 Logistics Officer added for new fire stations
- 3 1 Captain and 13 others added for new CRR Team Program

## PARKS AND RECREATION<sup>4</sup>

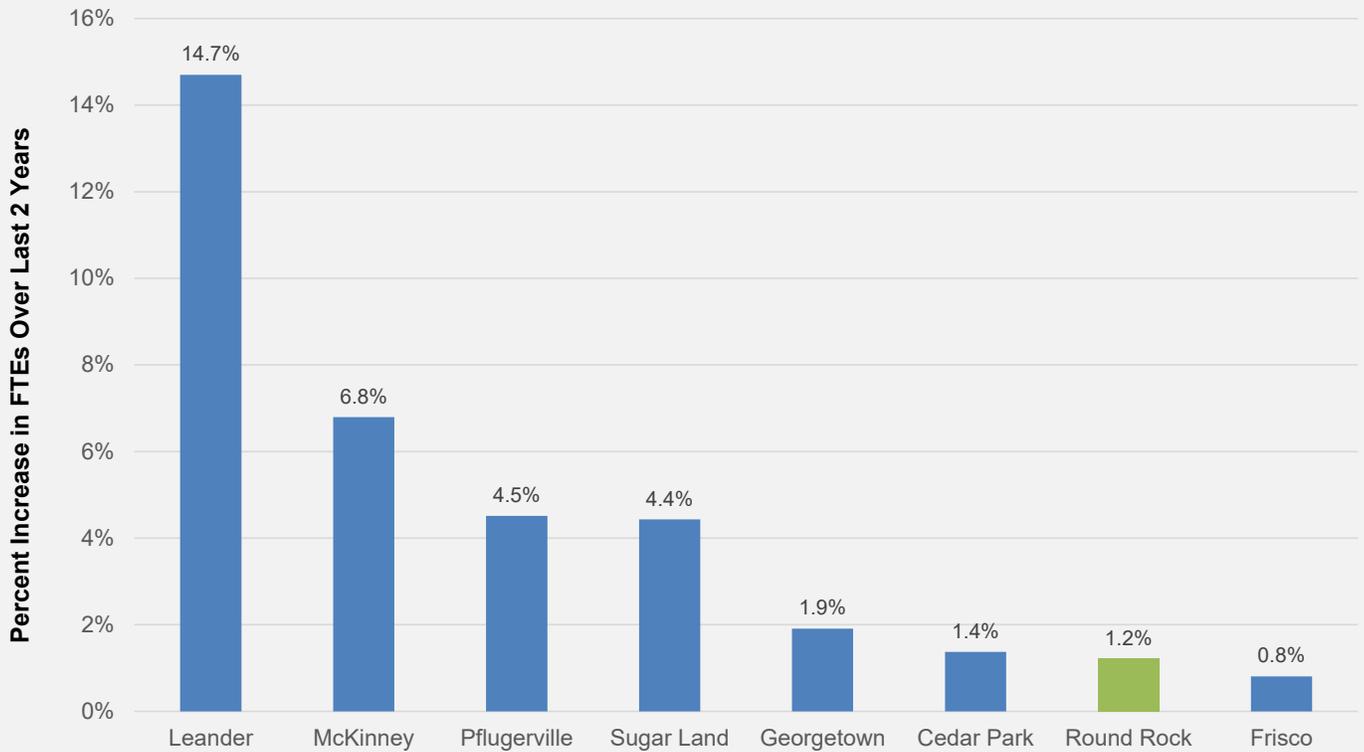
Year	Population	PARD FTEs	Citizens Served per PARD FTE
2011	100,659	93.50	1,077
2012	101,702	93.75	1,085
2013	102,349	91.25	1,122
2014	103,107	91.25	1,130
2015	105,405	91.25	1,155
2016	106,591	101.88 <sup>5</sup>	1,046
2017	108,353	102.00	1,062
2018	112,201	105.38	1,065
2019	116,120	107.38	1,081
2020	117,801	108.38	1,089
2021	120,478	108.38	1,116
2022*	123,490	110.38	1,119



- 4 Does not include staffing for local use of Sports Center or Multipurpose Complex
- 5 PARD Staffing study implementation and conversion of Temp to part-time

\*Projected

# BENCHMARKING - 2 YEAR INCREASE IN FTES



City	FY 2019	FY 2020	FY 2021	Net Increase	% Increase
Leander	320.60	344.73	367.73	47.13	14.7%
McKinney	1,263.82	1,324.22	1,349.72	85.90	6.8%
Pflugerville	398.50	412.00	416.50	18.00	4.5%
Sugar Land	812.00	848.00	848.00	36.00	4.4%
Georgetown	745.75	760.00	760.00	14.25	1.9%
Cedar Park	509.50	514.50	516.50	7.00	1.4%
<b>Round Rock</b>	<b>1,008.20</b>	<b>1,019.45</b>	<b>1,020.45</b>	<b>12.25</b>	<b>1.2%</b>
Frisco	1,411.50	1,420.88	1,422.91	11.41	0.8%

# DETAILS - 2 YEAR INCREASE IN FTES FOR CITIES

City	FY 19	FY 20	FTE Count Increase	FY20	FY 21	FTE Count Increase	Net Change over Two Years
<b>Round Rock</b>	<b>1,008.200</b>	<b>1,019.450</b>	<b>11.250</b>	<b>1,019.450</b>	<b>1,020.450</b>	<b>1.000</b>	<b>12.250</b>
		Added: 1.00 Finance 1.00 Fire 1.00 General Services 0.25 Human Resources 1.00 Library 1.00 Parks & Rec 1.00 Planning 4.00 Police 1.00 Utilities			Added: 1.00 Library		1.2%
<b>Cedar Park</b>	<b>509.50</b>	<b>514.50</b>	<b>5.00</b>	<b>514.50</b>	<b>516.50</b>	<b>2.00</b>	<b>7.00</b>
		Added: 2.00 Police 1.00 Library 1.00 Public Works 1.00 Utility Billing			Added: 1.00 Police 1.00 Utilities		1.4%
<b>Frisco</b>	<b>1,411.50</b>	<b>1,420.88</b>	<b>9.38</b>	<b>1,420.88</b>	<b>1,422.91</b>	<b>2.03</b>	<b>11.41</b>
		Added: 4.00 Police 0.63 Parks & Rec 3.00 Environmental Services 0.25 CVB 1.50 Special Events			Added: 6.00 Police (not FTE) 1.00 Fire (not FTE)		0.8%
<b>Georgetown</b>	<b>745.75</b>	<b>760.00</b>	<b>13.75</b>	<b>760.00</b>	<b>760.00</b>	<b>0.00</b>	<b>13.75</b>
		Added: 3.00 Administrative Services 2.00 Community Services 1.00 Communications 6.00 Police 1.00 Code Compliance 1.00 Public Works 0.50 Tourism (0.75) Streets			Added: None		1.8%
<b>Leander</b>	<b>320.60</b>	<b>344.73</b>	<b>24.13</b>	<b>344.73</b>	<b>367.73</b>	<b>24.00</b>	<b>48.13</b>
		Added: 1.00 Information Technology 1.00 General Services 1.125 Planning 4.00 Streets 2.00 Engineering 2.00 Parks & Rec 6.00 Police 1.00 Fire 1.00 Code Enforcement 1.00 Building Inspections 4.00 Utilities			Added: 1.00 City Manager's Office 1.00 City Secretary 1.00 Finance 1.00 Human Resources 1.00 Information Technology 1.00 Planning 1.00 Public Works - Streets 3.00 Engineering 1.00 Code Enforcement 5.00 Police 4.00 Fire 1.00 Building Inspections 3.00 Utilities		15.0%

# DETAILS - 2 YEAR INCREASE IN FTES FOR CITIES

City	FY 19	FY 20	FTE Count Increase	FY 20	FY 21	FTE Count Increase	Net Change over Two Years
<b>McKinney</b>	<b>1,263.82</b>	<b>1,324.22</b>	<b>60.40</b>	<b>1,324.22</b>	<b>1,349.72</b>	<b>25.50</b>	<b>85.90</b> 6.8%
		Added:	1.00 Human Resources 1.00 Legal 1.50 Municipal Court 1.00 Financial Services 2.00 Purchasing 2.00 Information Technology 9.00 Police 6.00 Fire 1.00 Engineering 1.00 Facility Maintenance 4.50 Parks and Rec 3.50 Streets 1.00 Building Inspections 1.00 Code Compliance 1.90 Library 10.5 Utilities 4.00 Airport 4.50 Drainage 4.00 Solid Waste		Added:	1.00 Human Resources 1.00 Financial Services 6.00 Police 3.00 Fire 1.50 Parks & Rec 1.00 Streets 1.00 Library 9.00 Utilities 1.00 Drainage 0.33 Utility Construction 0.67 Street Construction	
<b>Pflugerville</b>	<b>398.50</b>	<b>412.00</b>	<b>13.50</b>	<b>412.00</b>	<b>416.50</b>	<b>4.50</b>	<b>18.00</b> 4.5%
		Added:	2.00 Planning 3.00 Engineering 1.00 Police 4.00 Resource Recovery 3.00 Utility Maintenance 2.00 Water Treatment (1.50) Utility Admin		Added:	(1.00) CMO 1.00 Finance 1.00 IT (1.00) PAWS 0.50 Police 2.5 Field Operations 0.50 Fleet (6.00) Resource Recovery 7.00 Utility Maintenance	
<b>Sugar Land</b>	<b>812.00</b>	<b>848.00</b>	<b>36.00</b>	<b>848.00</b>	<b>848.00</b>	<b>0.00</b>	<b>36.00</b> 4.4%
		Added:	1.00 Information Technology 1.00 Municipal Court 3.00 Police 1.00 Dispatch 1.00 Fire 1.00 Stormwater Management 1.00 Animal Services 1.00 Fleet 2.00 Facilities Management 1.00 Street & Drainage 1.00 Traffic operations 17.00 ROW Maintenance 2.00 Utility Fund 3.00 Airport		Added:	None	



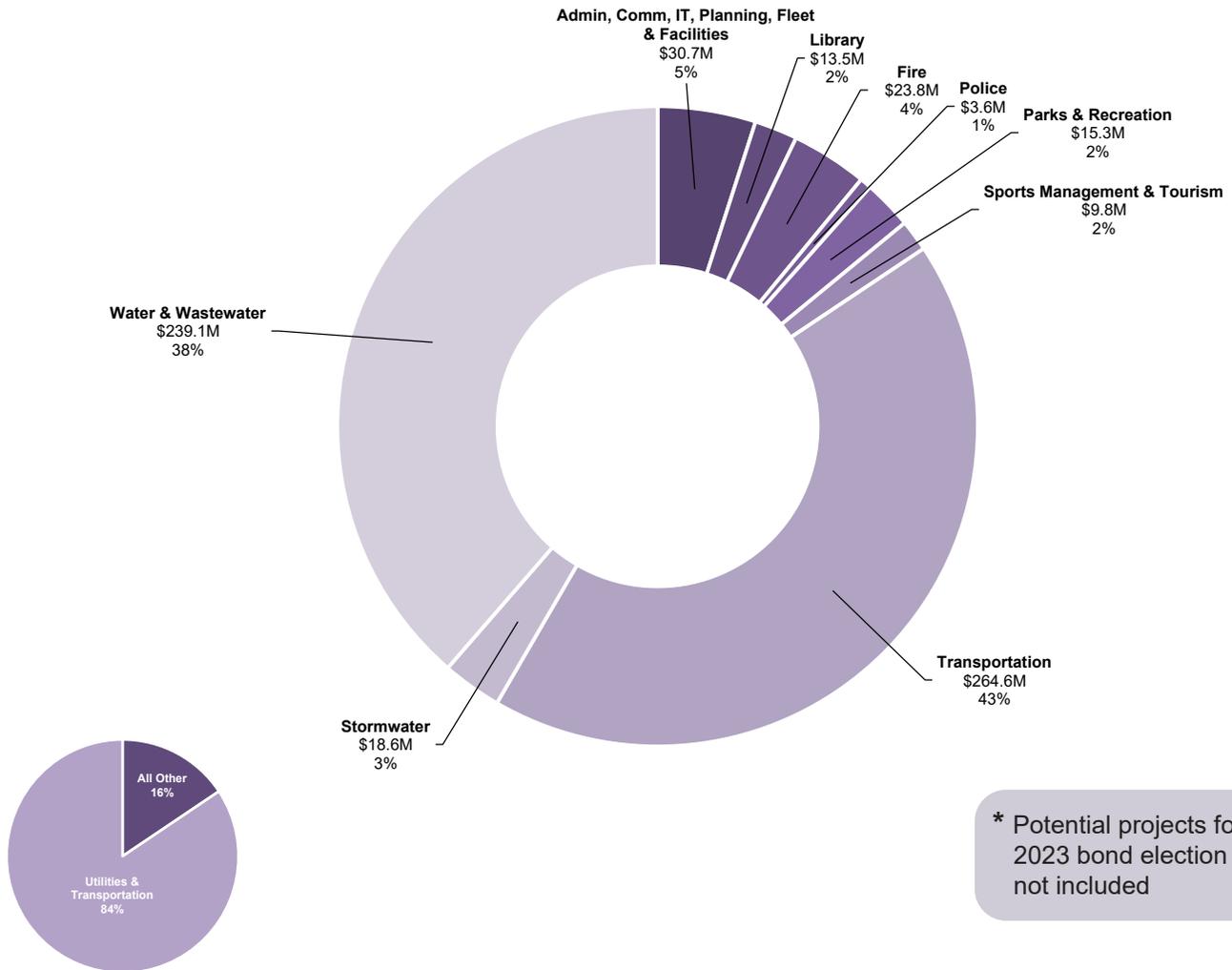
# COMMUNITY INVESTMENT PROGRAM

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# 5 YEAR CIP BY USE

**\$619.0 MILLION\***



\* Potential projects for 2023 bond election not included

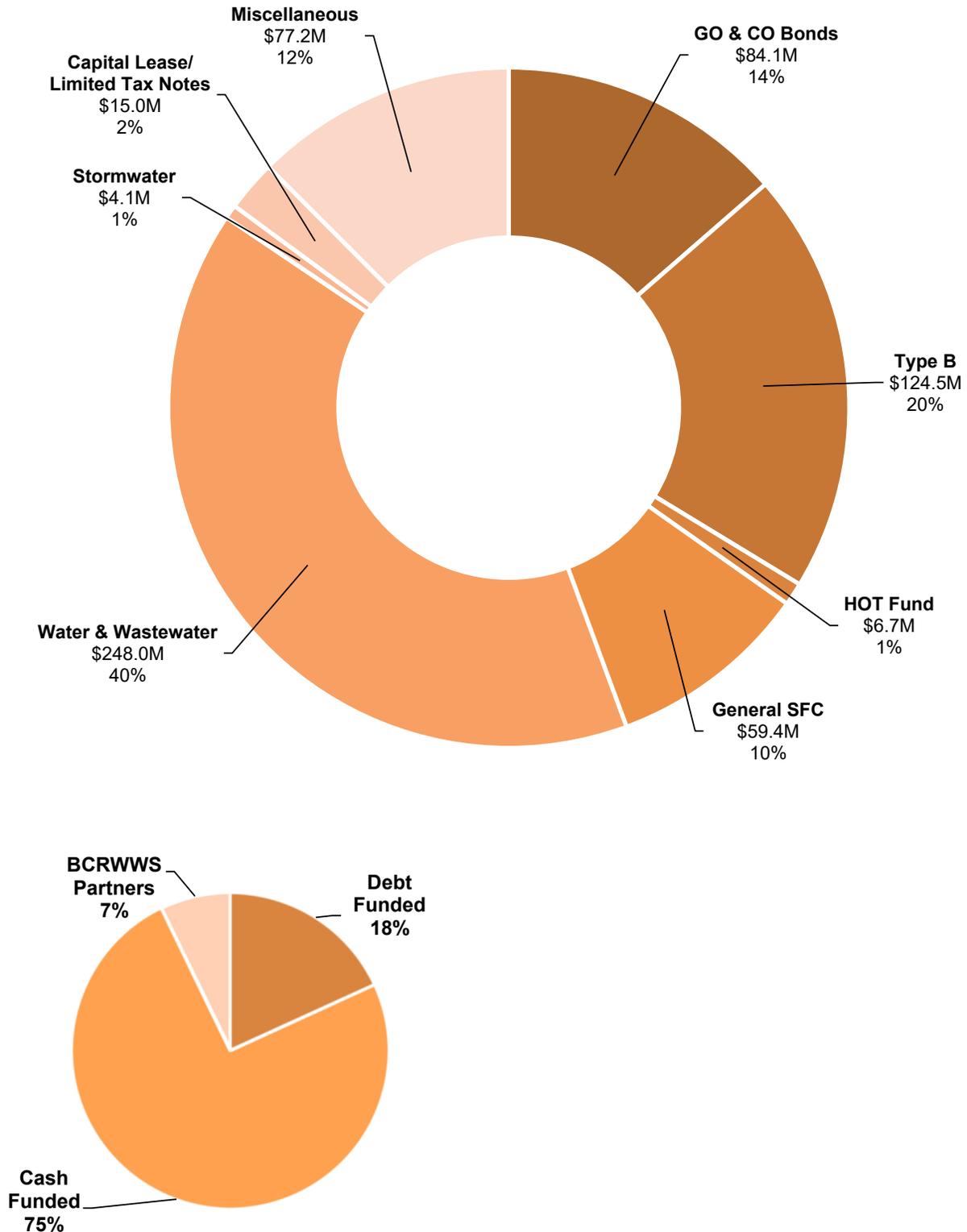
Consolidated by Department	2022	2023	2024	2025	2026	Total
Administration, Comm, IT, & Facilities <sup>1</sup>	\$ 10,473,191	\$ 5,679,470	\$ 4,768,434	\$ 4,645,975	\$ 4,717,410	\$ 30,284,480
Sports Management & Tourism	1,148,100	2,758,649	3,480,739	1,450,000	1,000,000	9,837,488
Stormwater	4,765,000	4,955,000	5,320,000	2,055,000	1,535,000	18,630,000
Fire	500,000	4,801,530	10,102,566	7,008,025	1,403,590	23,815,711
Library	9,100,000	4,355,852	-	-	-	13,455,852
Parks & Recreation	11,542,624	950,000	950,000	950,000	950,000	15,342,624
Planning	365,000	-	-	-	-	365,000
Police	450,000	2,100,000	350,000	350,000	350,000	3,600,000
Transportation	135,188,432	67,338,206	26,750,000	23,600,000	11,750,000	264,626,638
Water & Wastewater <sup>2</sup>	87,116,255	61,638,624	48,489,000	24,485,000	17,342,000	239,070,879
<b>Total</b>	<b>\$ 260,648,602</b>	<b>\$ 154,577,331</b>	<b>\$ 100,210,739</b>	<b>\$ 64,544,000</b>	<b>\$ 39,048,000</b>	<b>\$ 619,028,672</b>

**Notes:**

- 1 Admin, IT, Fleet, & Facilities includes projects for Administration, Facility Maintenance, Fleet, General Services, & Information Technology
- 2 Water & Wastewater includes projects for the Regional Water System (BCRUA) & Regional WW System (BCRWWS)

# 5 YEAR CIP BY SOURCE

**\$619.0 MILLION**



# FY 2022 HIGHLIGHTS - MAJOR CIP PROJECTS

Department/Project	Estimated Completion Date*	Total Project Cost (\$M)	FY 2022 Cost (\$M)	Spent to Date as of 6/30/2021 (\$M)
<b>Library</b>				
New Main Library Facility (A)	Jan 2023	34.9	9.1	7.8
<b>NE Downtown Improvements</b>				
Parking Garage	Jan 2023	13.4	2.5	3.3
Utilities, Stormwater, and Roads	Nov 2021	10.3	0.2	3.4
<b>Parks &amp; Recreation</b>				
Heritage Trail West (A)	Spring 2022	9.5	3.0	2.3
Heritage Trail East (A)	Spring 2023	8.0	3.3	3.3
Lake Creek Trails (A)	Spring 2023	2.0	1.0	0.3
<b>Transportation</b>				
University East - AW Grimes to SH130	Fall 2022	14.2	10.1	1.1
University Widening - IH 35 to Sunrise	Fall 2022	23.2	7.9	10.2
Kenney Fort Blvd Segments 2 & 3	Spring 2023	25.9	14.3	6.0
Kenney Fort Blvd Segment 4	Spring 2023	18.3	8.0	4.7
Gattis School Road - Segment 6	Winter 2024	18.3	10.2	4.0
County Road 112 - AW Grimes to CR110	Fall 2025	35.5	8.4	0.8
Gattis School Road - Segment 3	Fall 2025	23.9	10.2	4.0
<b>Utilities</b>				
BCRUA Phase 1D Construction	Fall 2023	4.5	2.3	0.0
Sam Bass Road Waterline Phase 1	Fall 2023	10.3	5.2	0.2
East WWTP Expansion and Re-Rate Improvements (BCRWWS)	FY 2023	127.5	37.9	54.9
BCRUA Phase 2 Deep Water & Raw Waterline Planning and Design	FY 2026	4.6	1.2	0.0
BCRUA Phase 2 Deep Water & Raw Waterline Construction	FY 2026	68.5	15.8	0.0
<b>Stormwater</b>				
Dam 101 Design	Fall 2022	3.0	0.8	1.9
Chisholm Valley Area 3 Construction	Fall 2022	2.1	1.0	0.3
620 Quarry Project	FY 2025	1.5	0.2	0.0
Greater Round Rock West Construction	FY 2026	5.8	1.0	0.4

\*Completion dates are estimated and subject to change

(A) Final projects from 2013 Voter Approved Bond Election. Both will require additional operating costs in FY 2023.

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Administration</b>							
2008 Enterprise Drive Demo <i>General Self Financed Construction</i>	FT-6	90,000 90,000					90,000 90,000
Reservation for Miscellaneous Projects <i>General Self Financed Construction</i>	FT-ADMIN5	2,740,000 2,740,000					2,740,000 2,740,000
<b>Administration Total</b>		<b>2,830,000</b>					<b>2,830,000</b>

<b>Arts and Culture</b>							
Prete Plaza Stage Covering <i>General Self Financed Construction</i>	FT-ART2	375,000 375,000					375,000 375,000
Arts Master Plan Update & Feasibility Study <i>Hotel Occupancy Fund</i>	FT-ART3	70,000 70,000					70,000 70,000
<b>Arts and Culture Total</b>		<b>445,000</b>					<b>445,000</b>

<b>Communications</b>							
Parks and Recreation Computer Replacement <i>PEG Fund</i>	FT-COMM10				18,000 18,000		18,000 18,000
Communications Computer Replacements <i>PEG Fund</i>	FT-COMM13	11,000 11,000	11,000 11,000	11,000 11,000	11,000 11,000	11,000 11,000	55,000 55,000
Drone Replacement (4 year cycle) <i>PEG Fund</i>	FT-COMM14	5,000 5,000	5,000 5,000	5,000 5,000	5,000 5,000	5,000 5,000	25,000 25,000
Operational (Misc A/V Equipment) <i>PEG Fund</i>	FT-COMM15	50,000 50,000	50,000 50,000	50,000 50,000	50,000 50,000	50,000 50,000	250,000 250,000
Studio <i>PEG Fund</i>	FT-COMM2		750,000 750,000				750,000 750,000
Camera Replacement <i>PEG Fund</i>	FT-COMM4		80,000 80,000				80,000 80,000
Chamber Equipment Replacement/Upgrades <i>PEG Fund</i>	FT-COMM6		30,000 30,000				30,000 30,000
Lens Replacement Program <i>PEG Fund</i>	FT-COMM7	60,000 60,000					60,000 60,000
Police Computer Replacement <i>PEG Fund</i>	FT-COMM8				15,000 15,000		15,000 15,000
<b>Communications Total</b>		<b>126,000</b>	<b>926,000</b>	<b>66,000</b>	<b>99,000</b>	<b>66,000</b>	<b>1,283,000</b>

<b>Facility Maintenance</b>							
FM Internal Service Annual Bucket <i>General Self Financed Construction</i>	FMB	750,000*	750,000	750,000	750,000	750,000	3,750,000
<i>Pay As You Go</i>		750,000	750,000	750,000	750,000	750,000	3,000,000

Facility Maintenance Bucket*	
City-Wide - Elevator Upgrades	225,000
City-Wide - Roofing Assessment	125,000
PARD - CMRC Locker Rooms	150,000
Police - PD Exterior	250,000
<b>\$</b>	<b>750,000</b>

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Facility Maintenance Total</b>		<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,750,000</b>
<b>Fire</b>							
Fire Apparatus Replacement <i>Capital Lease</i>	FT-FIRE1		901,530	952,566	1,108,025	1,003,590	3,965,711
			<i>901,530</i>	<i>952,566</i>	<i>1,108,025</i>	<i>1,003,590</i>	<i>3,965,711</i>
Fire Safety Equipment Replacement Program <i>General Self Financed Construction</i>	FT-FIRE24	400,000	400,000	400,000	400,000	400,000	2,000,000
		<i>400,000</i>					<i>400,000</i>
			<i>400,000</i>	<i>400,000</i>	<i>400,000</i>	<i>400,000</i>	<i>1,600,000</i>
1431 Fire Station -Building <i>Future CO Bond Issuance</i>	FT-FIRE29		1,000,000	4,500,000	4,500,000		10,000,000
			<i>1,000,000</i>	<i>4,500,000</i>	<i>4,500,000</i>		<i>10,000,000</i>
1431 Fire Station - Apparatus <i>Pay As You Go</i>	FT-FIRE30				1,000,000		1,000,000
					<i>1,000,000</i>		<i>1,000,000</i>
Northeast Fire Station - Building <i>Future CO Bond Issuance</i>	FT-FIRE31		750,000	4,250,000			5,000,000
			<i>750,000</i>	<i>4,250,000</i>			<i>5,000,000</i>
<b>Fire Total</b>		<b>400,000</b>	<b>3,051,530</b>	<b>10,102,566</b>	<b>7,008,025</b>	<b>1,403,590</b>	<b>21,965,711</b>
<b>Fleet</b>							
Vehicle&Equip.Replace-GEN <i>Capital Lease</i>	FT-FLEET 1	3,000,000	2,098,470	2,047,434	1,891,975	1,996,410	11,034,289
		<i>3,000,000</i>	<i>2,098,470</i>	<i>2,047,434</i>	<i>1,891,975</i>	<i>1,996,410</i>	<i>11,034,289</i>
Vehicle&Equip.Replace-STORM <i>Stormwater Fund</i>	FT-FLEET 2	404,000	155,000	155,000	155,000	155,000	1,024,000
		<i>404,000</i>	<i>155,000</i>	<i>155,000</i>	<i>155,000</i>	<i>155,000</i>	<i>1,024,000</i>
Vehicle&Equip.Replace-UT <i>Utility Fund</i>	FT-FLEET 3	1,130,000	1,000,000	1,000,000	1,000,000	1,000,000	5,130,000
		<i>1,130,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>5,130,000</i>
<b>Fleet Total</b>		<b>4,534,000</b>	<b>3,253,470</b>	<b>3,202,434</b>	<b>3,046,975</b>	<b>3,151,410</b>	<b>17,188,289</b>
<b>General Services</b>							
Luther Peterson Car Wash <i>Self-Finance Water Construction</i>	FT-GENSV1	1,038,191					1,038,191
		<i>1,038,191</i>					<i>1,038,191</i>
<b>General Services Total</b>		<b>1,038,191</b>					<b>1,038,191</b>
<b>Information Technology</b>							
IT Internal Services Annual Bucket <i>General Self Financed Construction</i>	FT-IT7	450,000*	750,000	750,000	750,000	750,000	3,450,000
		<i>450,000</i>					<i>450,000</i>
			<i>750,000</i>	<i>750,000</i>	<i>750,000</i>	<i>750,000</i>	<i>3,000,000</i>
<b>Information Technology Total</b>		<b>450,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>750,000</b>	<b>3,450,000</b>
<b>Library</b>							
New Main Library Facility <i>Future GO Bond Issuance</i>	LIBRA	9,100,000	4,355,852				13,455,852
		<i>3,100,000</i>	<i>4,318,266</i>				<i>7,418,266</i>
		<i>6,000,000</i>	<i>37,586</i>				<i>6,037,586</i>
<b>Library Total</b>		<b>9,100,000</b>	<b>4,355,852</b>				<b>13,455,852</b>
<b>NE Downtown Improvements</b>							
NE Downtown Parking Garage <i>RR Trans &amp; EcoDev Corp</i>	PKGR	2,467,401					2,467,401
		<i>2,467,401</i>					<i>2,467,401</i>
<b>NE Downtown Improvements Total</b>		<b>2,467,401</b>					<b>2,467,401</b>

Information Technology Bucket*	
Network Hardware/Datacenter Refresh	150,000
Fiber/RRTX-WiFi Network Expansion	250,000
Departmental New Programs	50,000
	<b>\$ 450,000</b>

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Parks and Recreation</b>							
Behrens Ranch Nature Park <i>General Self Financed Construction</i>	BEHRN	500,000 500,000					500,000 500,000
Heritage Trail EAST <i>2017 GO Bond Issuance</i> <i>General Self Financed Construction</i>	EHERT	3,323,695 1,323,695 2,000,000					3,323,695 1,323,695 2,000,000
PARD Repair & Replace Annual Bucket <i>General Self Financed Construction</i> <i>Pay As You Go</i>	FT-PARD10	250,000* 250,000	250,000	250,000	250,000	250,000	1,250,000 250,000 1,000,000
Bowman Park Improvements <i>CDBG HUD Entitlement Grants</i>	FT-PARD16	294,429 294,429					294,429 294,429
Mayfield LCRA Proceeds Pending Projects <i>Parks Improvement &amp; Acquisition Fund</i>	FT-PARD4	841,500 841,500					841,500 841,500
OSP Large Area Mower <i>General Self Financed Construction</i>	FT-PARD44	103,000 103,000					103,000 103,000
PARD Program Management Software Replacement <i>General Self Financed Construction</i>	FT-PARD45	300,000 300,000					300,000 300,000
Kinningham Park/House <i>General Self Financed Construction</i>	FT-PARD6	1,230,000 1,230,000					1,230,000 1,230,000
Lake Creek Trail <i>2017 GO Bond Issuance</i>	LCTRL	1,000,000 1,000,000					1,000,000 1,000,000
OSP Repair & Replace Bucket Annual Bucket <i>General Self Financed Construction</i> <i>PARD Cap Ex Revenue</i> <i>Pay As You Go</i>	OSP	700,000 500,000 200,000	700,000 200,000 500,000	700,000 200,000 500,000	700,000 200,000 500,000	700,000 200,000 500,000	3,500,000 500,000 1,000,000 2,000,000
Heritage Trail WEST <i>2017 GO Bond Issuance</i>	WHERT	3,000,000 3,000,000					3,000,000 3,000,000
<b>Parks and Recreation Total</b>		<b>11,542,624</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>	<b>950,000</b>	<b>15,342,624</b>
<b>Planning &amp; Development</b>							
Façade and Site Improvement Grant <i>General Self Financed Construction</i>	FT-PLAN 1	250,000 250,000					250,000 250,000
Tool Locker <i>General Self Financed Construction</i>	FT-PLAN2	115,000 115,000					115,000 115,000
<b>Planning &amp; Development Total</b>		<b>365,000</b>					<b>365,000</b>
<b>Police</b>							
Police Safety Equipment Replacement Annual Bucket <i>General Self Financed Construction</i> <i>Pay As You Go</i>	FT-Police32	350,000 350,000	350,000 350,000	350,000 350,000	350,000 350,000	350,000 350,000	1,750,000 350,000 1,400,000
<b>Police Total</b>		<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>1,750,000</b>
<b>Public Safety ERP System</b>							
Public Safety ERP System - IT <i>General Self Financed Construction</i>	FT-1	300,000 300,000					300,000 300,000
Public Safety ERP System - Fire <i>General Self Financed Construction</i>	PSERPFR	100,000 100,000	1,750,000 1,750,000				1,850,000 1,850,000
Public Safety ERP System - PD <i>General Self Financed Construction</i>	PSERPPD	100,000 100,000	1,750,000 1,750,000				3,650,000 1,850,000
<b>Public Safety ERP System Total</b>		<b>500,000</b>	<b>3,500,000</b>				<b>4,000,000</b>

<b>Parks and Recreation Bucket*</b>	
Kinningham Park Site Improvements	250,000
	<b>\$ 250,000</b>

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<b>Regional Water System (BCRUA)</b>							
BCRUA Phase 1D - Planning	FT-BCR1D	320,040					320,040
<i>2009 BCRUA Revenue Bonds</i>		<i>320,040</i>					<i>320,040</i>
BCRUA New Hope Road Repair	FT-BCRUA2	450,000					450,000
<i>Regional Water Fund</i>		<i>450,000</i>					<i>450,000</i>
BCRUA Phase 2 - PEC Temporary Power	FT-BCRUA3	300,000					300,000
<i>2009 BCRUA Revenue Bonds</i>		<i>300,000</i>					<i>300,000</i>
BCRUA Phase 1D - Construction/Con Phase Services	FT-BCRUA4	2,250,000	2,250,000				4,500,000
<i>Regional Water Fund</i>		<i>2,250,000</i>	<i>2,250,000</i>				<i>4,500,000</i>
BCRUA Phase 2 - PEC Final Power	FT-BCRUA5				2,750,000	2,750,000	5,500,000
<i>Regional Water Fund</i>					<i>2,750,000</i>	<i>2,750,000</i>	<i>5,500,000</i>
BCRUA Phase 2 - Construction Engineering Services	FT-BCRUA6	1,150,000	1,380,000	1,380,000	460,000	230,000	4,600,000
<i>Regional Water Fund</i>		<i>1,150,000</i>	<i>1,380,000</i>	<i>1,380,000</i>	<i>460,000</i>	<i>230,000</i>	<i>4,600,000</i>
BCRUA Phase 2 - Construction	FT-BCRUA7	15,750,000	18,900,000	18,900,000	6,300,000	3,150,000	63,000,000
<i>Regional Water Fund</i>		<i>15,750,000</i>	<i>18,900,000</i>	<i>18,900,000</i>	<i>6,300,000</i>	<i>3,150,000</i>	<i>63,000,000</i>
<b>Regional Water System (BCRUA) Total</b>		<b>20,220,040</b>	<b>22,530,000</b>	<b>20,280,000</b>	<b>9,510,000</b>	<b>6,130,000</b>	<b>78,670,040</b>
<b>Regional WW System (BCRWWS)</b>							
East WWTP Re-Rate Improvements/Expansion	EPIMP	37,963,000	11,902,250				49,865,250
<i>Regional Wastewater System Partners</i>		<i>33,425,000</i>	<i>10,408,000</i>				<i>43,833,000</i>
<i>Self-Finance Wastewater Construction</i>		<i>4,538,000</i>	<i>1,494,250</i>				<i>6,032,250</i>
Additional Wastewater to West WWTP	FT-RWWS			1,500,000			1,500,000
<i>Regional Wastewater System Partners</i>				<i>300,000</i>			<i>300,000</i>
<i>Self-Finance Wastewater Construction</i>				<i>1,200,000</i>			<i>1,200,000</i>
Great Oaks at Brushy Creek	REGGO	151,038					151,038
<i>Regional Wastewater System Partners</i>		<i>151,038</i>					<i>151,038</i>
<b>Regional WW System (BCRWWS) Total</b>		<b>38,114,038</b>	<b>11,902,250</b>	<b>1,500,000</b>			<b>51,516,288</b>
<b>Sports Management &amp; Tourism</b>							
Dell Diamond Capital Imp & Repair - PY Allotment	18-20DEL	148,100					148,100
<i>Hotel Occupancy Fund</i>		<i>148,100</i>					<i>148,100</i>
Dell Diamond Capital Imp & Repair - FY21 Allotment	21DEL	200,000					200,000
<i>Hotel Occupancy Fund</i>		<i>200,000</i>					<i>200,000</i>
Dell Diamond Capital Improvement & Repair	FT-DELL1	350,000	350,000	350,000	350,000	350,000	1,750,000
<i>Hotel Occupancy Fund</i>		<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>350,000</i>	<i>1,750,000</i>
Dell Diamond Parking Lot Resurfacing	FT-DELL2	300,000					300,000
<i>Hotel Occupancy Fund</i>		<i>300,000</i>					<i>300,000</i>
Dell Diamond Replace Fire Suppression	FT-DELL3			400,739			400,739
<i>Hotel Occupancy Fund</i>				<i>400,739</i>			<i>400,739</i>
Dell Diamond MLB Standards	FT-DELL4		1,500,000	1,000,000	1,000,000		3,500,000
<i>Hotel Occupancy Fund</i>			<i>1,500,000</i>	<i>1,000,000</i>	<i>1,000,000</i>		<i>3,500,000</i>
Dell Diamond Fund Balance - Pending Allocation	FT-DELL7		328,649				328,649
<i>Hotel Occupancy Fund</i>			<i>328,649</i>				<i>328,649</i>
Golf Course Capital Costs	FT-FCG6	150,000	100,000	100,000	100,000	100,000	550,000
<i>Golf Course Funding</i>		<i>150,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>100,000</i>	<i>550,000</i>
MPC HV/AC Replacements	FT-MPC3					150,000	150,000
<i>Multipurpose Sports Complex Fund</i>						<i>150,000</i>	<i>150,000</i>
MPC AV System Upgrade	FT-MPC4					100,000	100,000
<i>Multipurpose Sports Complex Fund</i>						<i>100,000</i>	<i>100,000</i>
MPC Restroom Renovation/Upgrade	FT-MPC5		200,000				200,000
<i>Multipurpose Sports Complex Fund</i>			<i>200,000</i>				<i>200,000</i>
MPC Daktronics Scoreboard Replacement	FT-MPC6					150,000	150,000

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<i>Multipurpose Sports Complex Fund</i>						150,000	150,000
MPC Parking Lot Resurface	FT-MPC7					50,000	50,000
<i>Multipurpose Sports Complex Fund</i>						50,000	50,000
MPC Improvements/Upgrades	FT-MPC8					100,000	100,000
<i>Multipurpose Sports Complex Fund</i>						100,000	100,000
SC Lighting and Controls Upgrade	FT-SC10			40,000			40,000
<i>Sports Center Fund</i>				40,000			40,000
SC Interior/Exterior Repaint	FT-SC11			30,000			30,000
<i>Sports Center Fund</i>				30,000			30,000
SC Improvements/Upgrades	FT-SC12			100,000			100,000
<i>Sports Center Fund</i>				100,000			100,000
SC AV System Upgrade	FT-SC2		230,000				230,000
<i>Sports Center Fund</i>			230,000				230,000
SC RTU Replacements	FT-SC3			600,000			600,000
<i>Sports Center Fund</i>				600,000			600,000
SC HV/AC Replacement	FT-SC4			600,000			600,000
<i>Sports Center Fund</i>				600,000			600,000
SC Concessions Kitchen Renovation/Upgrade	FT-SC5			100,000			100,000
<i>Sports Center Fund</i>				100,000			100,000
SC Refinish Court Floor to Wood	FT-SC6			50,000			50,000
<i>Sports Center Fund</i>				50,000			50,000
SC Parking Lot Resurface	FT-SC7			50,000			50,000
<i>Sports Center Fund</i>				50,000			50,000
SC Front Entrance Renovation	FT-SC8		50,000				50,000
<i>Sports Center Fund</i>			50,000				50,000
SC Overhead Court Eqp Rep-Motors & Curtains	FT-SC9			60,000			60,000
<i>Sports Center Fund</i>				60,000			60,000
<b>Sports Management &amp; Tourism Total</b>		<b>1,148,100</b>	<b>2,758,649</b>	<b>3,480,739</b>	<b>1,450,000</b>	<b>1,000,000</b>	<b>9,837,488</b>
<b>Stormwater</b>							
2D Modeling of Neighborhoods	2DMOD	150,000	150,000	150,000	150,000	150,000	750,000
<i>Self-Financed Stormwater Construction</i>		150,000	150,000	150,000	150,000	150,000	750,000
620 Quarry Project	620Q	200,000	200,000	600,000	500,000		1,500,000
<i>Regional Detention Fund</i>		200,000	200,000	600,000	500,000		1,500,000
Chandler Branch Tributary T16C Gap Channel-CON	CBTR3-CON	400,000	1,800,000	2,300,000			4,500,000
<i>Federal/State/Local Grant Funds</i>			1,800,000	800,000			2,600,000
<i>Other Donations/Contributions</i>				1,500,000			1,500,000
<i>Regional Detention Fund</i>		400,000					400,000
Chandler Branch Tributary T16C Gap Channel-Design	CBTR3-ENG	100,000					100,000
<i>Regional Detention Fund</i>		100,000					100,000
Chisholm Valley Phase 4 & 5	CHV45	150,000	1,350,000				1,500,000
<i>Federal/State/Local Grant Funds</i>		150,000	1,350,000				1,500,000
Annual Creek Cleaning	CREEK	50,000	50,000	50,000	50,000	50,000	250,000
<i>Self-Financed Stormwater Construction</i>		50,000	50,000	50,000	50,000	50,000	250,000
Dam 101 - Design	DM101	800,000					800,000
<i>Regional Detention Fund</i>		800,000					800,000
Environmental Services Contract	ENVSR	10,000	10,000	10,000	10,000	10,000	50,000
<i>Self-Financed Stormwater Construction</i>		10,000	10,000	10,000	10,000	10,000	50,000
2020-2021 Erosion, Stabilization & Restoration	ERR21	30,000					30,000
<i>Self-Financed Stormwater Construction</i>		30,000					30,000
Stormwater Master Plan - Creeks	FT-SW 9	250,000					250,000
<i>Self-Financed Stormwater Construction</i>		250,000					250,000
Chisholm Valley Storm Drain Impv Area 3 -CON	FT-SW11	1,000,000					1,000,000
<i>Self-Financed Stormwater Construction</i>		1,000,000					1,000,000

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
2013K Lake Forest	LAKEF			70,000			70,000
<i>Federal/State/Local Grant Funds</i>				70,000			70,000
Lake Creek Tributary 1 (Yucca to Buckboard)	LKTRP1		300,000				300,000
<i>Federal/State/Local Grant Funds</i>			300,000				300,000
Meadows Neighborhood Area 1	MDW1			115,000			115,000
<i>Federal/State/Local Grant Funds</i>				115,000			115,000
MS4 Permit Compliance	MS4		20,000		20,000		40,000
<i>Self-Financed Stormwater Construction</i>			20,000		20,000		40,000
Northeast Downtown Stormwater Impv	NEDTU	200,000					200,000
<i>Self-Financed Stormwater Construction</i>		200,000					200,000
GRRW Neighborhood Storm Drain Impv	RRWCON	1,000,000	1,000,000	1,250,000	1,250,000	1,250,000	5,750,000
<i>Federal/State/Local Grant Funds</i>		1,000,000	1,000,000	1,250,000	1,250,000	1,250,000	5,750,000
Stormwater Emergency Support	STEMG	50,000		50,000			100,000
<i>Self-Financed Stormwater Construction</i>		50,000		50,000			100,000
Creek Stormwater Modeling	SWCRK	75,000	75,000	75,000	75,000	75,000	375,000
<i>Self-Financed Stormwater Construction</i>		75,000	75,000	75,000	75,000	75,000	375,000
Terra Pond - Future Restoration Project	TERRA	300,000					300,000
<i>Federal/State/Local Grant Funds</i>		300,000					300,000
Unnamed Creek (Old West to Purple Sage)	UNNAME			650,000			650,000
<i>Federal/State/Local Grant Funds</i>				650,000			650,000
<b>Stormwater Total</b>		<b>4,765,000</b>	<b>4,955,000</b>	<b>5,320,000</b>	<b>2,055,000</b>	<b>1,535,000</b>	<b>18,630,000</b>

## Transportation

Type B Eligible Projects	FT-TRANS1	123,634,031	62,998,206	22,450,000	19,300,000	7,450,000	235,832,237
<i>CAMPO Funds</i>		22,730,996	2,085,856				24,816,852
<i>Developer Participation</i>		179,708					179,708
<i>Future CO Bond Issuance</i>		29,222,064	27,175,000				56,397,064
<i>Other Governmental Entity Funds</i>		11,981,574	9,725,000	6,250,000	4,675,000		32,631,574
<i>RR Trans &amp; EcoDev Corp</i>		51,519,689	19,387,350	16,200,000	14,625,000	7,450,000	109,182,039
<i>SIB Loan</i>		8,000,000	4,625,000				12,625,000
Transit Bus Stops	FT-TRANS21		40,000				40,000
<i>Federal/State/Local Grant Funds</i>			40,000				40,000
Bucket Truck for New Signal Crew	FT-TRANS24	175,000					175,000
<i>General Self Financed Construction</i>		175,000					175,000
Chisholm Valley Sidewalks	HUD-CSMVLY	312,000					312,000
<i>CDBG HUD Entitlement Grants</i>		312,000					312,000
Street Maintenance Non-Arterial	NRT17/NRT19	8,600,000	4,300,000	4,300,000	4,300,000	4,300,000	25,800,000
<i>General Self Financed Construction</i>		8,600,000	4,300,000	4,300,000	4,300,000	4,300,000	25,800,000
<b>Transportation Total</b>		<b>132,721,031</b>	<b>67,338,206</b>	<b>26,750,000</b>	<b>23,600,000</b>	<b>11,750,000</b>	<b>262,159,237</b>

## Water & Wastewater

2020 Water Master Plan & Modeling Support	20WMP	40,000	40,000	40,000			120,000
<i>Self-Finance Water Construction</i>		40,000	40,000	40,000			120,000
2020 Wastewater Masterplan	20WWM	25,000	25,000	25,000	25,000		100,000
<i>Self-Finance Wastewater Construction</i>		25,000	25,000	25,000	25,000		100,000
Automated Meter Reading Ph 8	AMRP8	250,000					250,000
<i>Self-Finance Water Construction</i>		250,000					250,000
Chisholm Valley Drainage - W/WW Portion	CVDAS-W	378,611					378,611
<i>Self-Finance Wastewater Construction</i>		340,000					340,000
<i>Self-Finance Water Construction</i>		38,611					38,611
Forest Creek WW Force Main Rehab	FT-FCWWFM		500,000				500,000
<i>Self-Finance Wastewater Construction</i>			500,000				500,000
GIS Software Update	FT-WTR1	37,500					37,500

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
<i>Self-Finance Wastewater Construction</i>		15,000					15,000
<i>Self-Finance Water Construction</i>		22,500					22,500
Small Diameter Waterline Replacement	FT-WTR10	1,000,000					1,000,000
<i>Self-Finance Water Construction</i>		1,000,000					1,000,000
GR-06 Red Bud Lane South	FT-WTR11	50,000	2,000,000	2,200,000			4,250,000
<i>Self-Finance Water Construction</i>		50,000	2,000,000	2,200,000			4,250,000
WTP Improvements: New Flocculators	FT-WTR12	400,000					400,000
<i>Self-Finance Water Construction</i>		400,000					400,000
GR-07 Hesters Crossing Waterline	FT-WTR14			500,000	2,800,000		3,300,000
<i>Self-Finance Water Construction</i>				500,000	2,800,000		3,300,000
GR-08 AW Grimes Waterline North of University	FT-WTR17					360,000	360,000
<i>Self-Finance Water Construction</i>						360,000	360,000
Water Treatment Plant Improvements	FT-WTR18	600,000	1,000,000	1,000,000	1,000,000	1,000,000	4,600,000
<i>Self-Finance Water Construction</i>		600,000	1,000,000	1,000,000	1,000,000	1,000,000	4,600,000
Ground Water Well into Trinity Aquifer-Assessment	FTWTR-19	500,000					500,000
<i>Self-Finance Water Construction</i>		500,000					500,000
NCAPEX I-35 Waterline Betterment	FT-WTR2	140,000					140,000
<i>Self-Finance Water Construction</i>		140,000					140,000
Ground Water Well into Trinity Aquifer-Drilling	FT-WTR20		2,000,000				2,000,000
<i>Self-Finance Water Construction</i>			2,000,000				2,000,000
Old Settlers to CR110 - 16" Waterline Extension	FT-WTR22	125,000	1,450,000				1,575,000
<i>Self-Finance Water Construction</i>		125,000	1,450,000				1,575,000
Tank Coating Rehab	FT-WTR24	500,000	1,000,000	950,000	900,000	500,000	3,850,000
<i>Self-Finance Water Construction</i>		500,000	1,000,000	950,000	900,000	500,000	3,850,000
Water System Security Improvements	FT-WTR25	200,000	1,300,000				1,500,000
<i>Self-Finance Water Construction</i>		200,000	1,300,000				1,500,000
Lake Creek Well Site - Treatment Improvements	FT-WTR26		1,000,000	7,000,000			8,000,000
<i>Self-Finance Water Construction</i>			1,000,000	7,000,000			8,000,000
Westinghouse Well Site - Treatment Improvements	FT-WTR27				2,000,000		2,000,000
<i>Self-Finance Water Construction</i>					2,000,000		2,000,000
Reuse - Dual Feed for the Reuse System	FT-WTR30		100,000				100,000
<i>Self-Finance Water Construction</i>			100,000				100,000
Reuse - Ext. to Stoney Point High School	FT-WTR35	554,906					554,906
<i>Self-Finance Water Construction</i>		554,906					554,906
Reuse - Forest Creek GC Reuse Line Rehab	FT-WTR36	250,000	725,000				975,000
<i>Self-Finance Water Construction</i>		250,000	725,000				975,000
Reuse - Clearwell No. 2 Addition	FT-WTR4	1,300,000					1,300,000
<i>Self-Finance Water Construction</i>		1,300,000					1,300,000
Future Water Master Plan Study	FT-WTR40		250,000			250,000	500,000
<i>Self-Finance Water Construction</i>			250,000			250,000	500,000
Future Water Impact Fee Study	FT-WTR41		25,000			25,000	50,000
<i>Self-Finance Water Construction</i>			25,000			25,000	50,000
Reuse - Future Reuse Projects	FT-WTR44				1,000,000		1,000,000
<i>Self-Finance Water Construction</i>					1,000,000		1,000,000
Water Distribution System Improvements	FT-WTR5			1,000,000		1,000,000	2,000,000
<i>Self-Finance Water Construction</i>				1,000,000		1,000,000	2,000,000
Water System Pipe Replacement	FT-WTR7	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
<i>Self-Finance Water Construction</i>		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
EPA AWIA Assessments	FT-WTR8			100,000			100,000
<i>Self-Finance Water Construction</i>				100,000			100,000
Lake Creek 1 WW Line Phase 1	FT-WW10	1,400,000					1,400,000
<i>Self-Finance Wastewater Construction</i>		1,400,000					1,400,000
CC-1 Chandler Creek Upsize to University	FT-WW13			1,026,000			1,026,000
<i>Self-Finance Wastewater Construction</i>				1,026,000			1,026,000

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2022	2023	2024	2025	2026	Total
Forest Creek Lift Station and FM <i>Self-Finance Wastewater Construction</i>	FT-WW16			2,668,000			2,668,000
				<i>2,668,000</i>			<i>2,668,000</i>
Cycle 3 Basin 4&5 Manhole Rehab <i>Self-Finance Wastewater Construction</i>	FT-WW17	400,000					400,000
		<i>400,000</i>					<i>400,000</i>
Wastewater Masterplan Update <i>Self-Finance Wastewater Construction</i>	FT-WW18		200,000			200,000	400,000
			<i>200,000</i>			<i>200,000</i>	<i>400,000</i>
SH45 and AW Grimes WW Upsize <i>Self-Finance Wastewater Construction</i>	FT-WW20	865,000					865,000
		<i>865,000</i>					<i>865,000</i>
Cycle 4 - Basin 1 and 2 Rehabilitation <i>Self-Finance Wastewater Construction</i>	FT-WW21		250,000	2,250,000			2,500,000
			<i>250,000</i>	<i>2,250,000</i>			<i>2,500,000</i>
Cycle 4 - Basin 3 and 4 Rehabilitation <i>Self-Finance Wastewater Construction</i>	FT-WW22				250,000	2,250,000	2,500,000
					<i>250,000</i>	<i>2,250,000</i>	<i>2,500,000</i>
MC-3 McNutt 24" Expansion <i>Self-Finance Wastewater Construction</i>	FT-WW46					1,602,000	1,602,000
						<i>1,602,000</i>	<i>1,602,000</i>
MC-2 McNutt Extension North to University <i>Self-Finance Wastewater Construction</i>	FT-WW49			500,000	3,000,000		3,500,000
				<i>500,000</i>	<i>3,000,000</i>		<i>3,500,000</i>
MC-1 McNutt Extension to SH130 <i>Self-Finance Wastewater Construction</i>	FT-WW52	300,000	1,600,000	1,600,000			3,500,000
		<i>300,000</i>	<i>1,600,000</i>	<i>1,600,000</i>			<i>3,500,000</i>
Wastewater Impact Fee Update <i>Self-Finance Wastewater Construction</i>	FT-WW53		25,000			25,000	50,000
			<i>25,000</i>			<i>25,000</i>	<i>50,000</i>
BC-1 Burnet St and Austin St Upsize <i>Self-Finance Wastewater Construction</i>	FT-WW6		831,000				831,000
			<i>831,000</i>				<i>831,000</i>
Wastewater Collection System Rehabilitation <i>Self-Finance Wastewater Construction</i>	FT-WW7	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
		<i>2,000,000</i>	<i>2,000,000</i>	<i>2,000,000</i>	<i>2,000,000</i>	<i>2,000,000</i>	<i>10,000,000</i>
Kenny Fort Seg 2/3 Waterline <i>Self-Finance Water Construction</i>	KFT23W	1,901,160					1,901,160
		<i>1,901,160</i>					<i>1,901,160</i>
Kenny Fort 2/3 WW Line Upsize <i>Self-Finance Wastewater Construction</i>	KFT23WW	1,600,000					1,600,000
		<i>1,600,000</i>					<i>1,600,000</i>
Kenny Fort 24" Waterline Seg 4 <i>Self-Finance Water Construction</i>	KFTS4	40,000	3,185,374	1,400,000			4,625,374
		<i>40,000</i>	<i>3,185,374</i>	<i>1,400,000</i>			<i>4,625,374</i>
Lake Creek PS Emergency Chlorine Scrubber <i>Self-Finance Water Construction</i>	LCSCB	410,000					410,000
		<i>410,000</i>					<i>410,000</i>
Cycle 3, Basin 4 & 5 WW Rehab <i>Self-Finance Wastewater Construction</i>	RHB21	2,350,000					2,350,000
		<i>2,350,000</i>					<i>2,350,000</i>
RR West - Greenbelt Channel - Water Portion <i>Self-Finance Water Construction</i>	RRWGB	415,000					415,000
		<i>415,000</i>					<i>415,000</i>
Sam Bass Rd. Phase 1 <i>Self-Finance Water Construction</i>	SBASS	5,150,000	5,150,000				10,300,000
		<i>5,150,000</i>	<i>5,150,000</i>				<i>10,300,000</i>
SCADA Update <i>Self-Finance Water Construction</i>	SCADA	200,000					200,000
		<i>200,000</i>					<i>200,000</i>
Alternate Sludge Disposal Location <i>Self-Finance Wastewater Construction</i>	SLUDGE	2,300,000	550,000	450,000			3,300,000
		<i>2,300,000</i>	<i>550,000</i>	<i>450,000</i>			<i>3,300,000</i>
Stone Oak Pump Station Modifications <i>Self-Finance Water Construction</i>	STOAK	600,000					600,000
		<i>600,000</i>					<i>600,000</i>
Water Distribution - Backup Generator Additions <i>Self-Finance Water Construction</i>	WD GEN	500,000					500,000
		<i>500,000</i>					<i>500,000</i>
<b>Water &amp; Wastewater Total</b>		<b>28,782,177</b>	<b>27,206,374</b>	<b>26,709,000</b>	<b>14,975,000</b>	<b>11,212,000</b>	<b>108,884,551</b>
<b>GRAND TOTAL</b>		<b>260,648,602</b>	<b>154,577,331</b>	<b>100,210,739</b>	<b>64,544,000</b>	<b>39,048,000</b>	<b>619,028,672</b>



## DEBT

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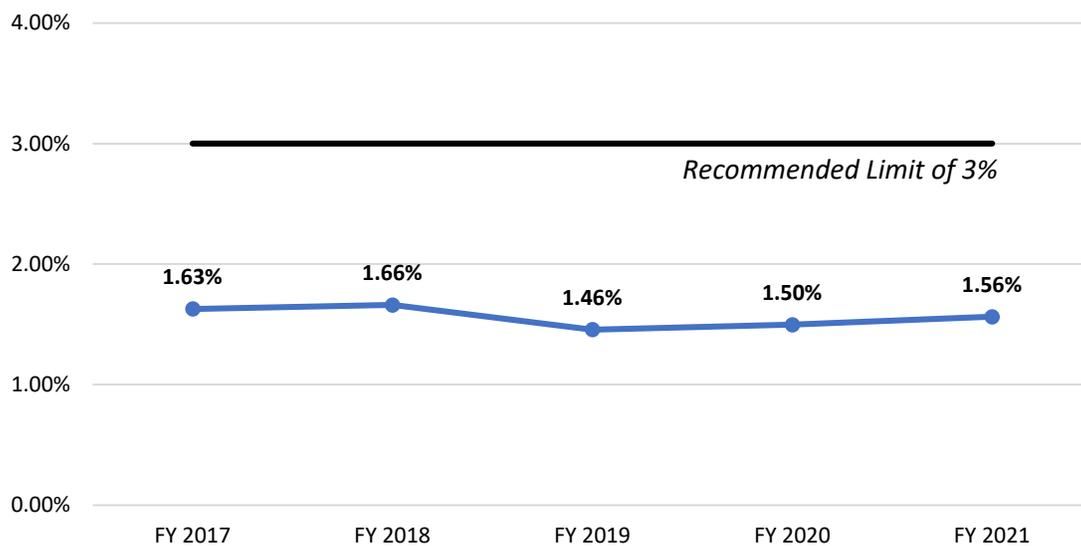
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# DEBT SUMMARY

## Outstanding By Type

Debt Type	Amount Issued	10/1/21 Amount O/S (Net of Refunding)
General Obligation Bonds, Capital Leases, & Limited Tax Notes	\$ 326,920,000	\$ 278,205,000
Hotel Occupancy & Venue Tax Revenue Bonds	12,170,000	9,115,000
Stormwater Utility System Revenue Bonds	8,000,000	5,995,000
Water and Wastewater Utility System Revenue Bonds	126,360,000	114,435,000
RRTEDC - Type B Sales Tax Bonds	63,075,000	44,670,000
<b>Total</b>	<b>\$ 536,525,000</b>	<b>\$ 452,420,000</b>

### Outstanding Debt as a Percentage of Total Taxable Value



# BOND RATINGS

	Agency	Rating	Most Recent Rating Date
<b>General Obligation</b>	Standard & Poor's	AAA	April 2021
	Moody's	Aa1	Feb 2014
<b>Utility</b>	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa2	April 2010
<b>BCRUA</b>	Standard & Poor's	AAA	Dec 2017
	Moody's	Aa3	Jan 2008
<b>Type B</b>	Standard & Poor's	AA-	April 2021
	Moody's	Aa3	Apr 2010
	Fitch	AA	Mar 2015
<b>Hotel</b>	Standard & Poor's	A+	Aug 2018
	Fitch	A+	Mar 2015

The Debt Rating represents the credit worthiness of corporate and government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

In April 2021, Standard & Poor's affirmed the City's AAA rating for the Certificates of Obligation and General Obligation bonds; *this is the highest credit rating possible*. Additionally, the Round Rock Transportation and Economic Development Corporation (RRTEDC) long-term rating was upgraded to AA- from A+. Round Rock is one of only eight cities in Texas with AAA ratings for both General Obligation and Utility debt and one of 36 cities in Texas with a AAA rating for GO Debt. This high credit rating will bring lower interest rates for future debt issuances, which reduces the City's borrowing costs. Standard & Poor's noted the affirmed rating reflects Round Rock's:

- Very strong economy, with access to broad and diverse metropolitan statistical area (MSA)
- Very strong management, with strong financial policies and practices
- Strong budgetary performance
- Very strong budgetary flexibility
- Very strong liquidity
- Very weak debt and contingent liability profile
- Strong institutional framework score

# BOND ISSUANCES AND AUTHORIZATIONS

## General Obligation Bonds Authorized

		2014	2017	2022	
		1st	2nd	3rd	
<b>General Obligation Bonds</b>		<b>Issuance</b>	<b>Issuance</b>	<b>Issuance</b>	<b>Total</b>
		<b>Actual</b>	<b>Actual</b>	<b>Projected</b>	
Proposition 1	Fire Facilities	7,000,000	9,500,000	-	<b>16,500,000</b>
Proposition 2	Parks & Recreation	46,225,000	10,275,000	-	<b>56,500,000</b>
Proposition 3	Library	1,500,000	-	21,700,000	<b>23,200,000</b>
Proposition 4	Public Safety Training	16,300,000	11,100,000	-	<b>27,400,000</b>
<b>Total</b>		<b>71,025,000</b>	<b>30,875,000</b>	<b>21,700,000</b>	<b>123,600,000</b>

## Future Debt Issuances

Type	Purpose	FY 2022	FY 2023	FY 2024	FY 2025	FY 2026	Total
<b>General Obligation Debt Issuances</b>							
GOs/COs	Library	21.7 M					21.7 M
COs	North East Fire Station			5.0 M			5.0 M
COs	1431 Fire Station			5.0 M	5.0 M		10.0 M
COs	Roads	10.0 M	27.2 M				37.2 M
<b>Subtotal Tax Supported Debt</b>		<b>\$31.7 M</b>	<b>\$27.2 M</b>	<b>\$10.0 M</b>	<b>\$5.0 M</b>	<b>\$0.0 M</b>	<b>\$73.9 M</b>
<b>Capital Lease and/or Limited Tax Notes (market dependent)</b>							
5 Yr Capital Lease or Limited Tax Note Fleet Replacement		3.0 M	3.0 M	3.0 M	3.0 M	3.0 M	15.0 M
<b>Sub-Total Capital Lease</b>		<b>\$3.0 M</b>	<b>\$3.0 M</b>	<b>\$3.0 M</b>	<b>\$3.0 M</b>	<b>\$3.0 M</b>	<b>\$15.0 M</b>
<b>Citywide Debt Issuances</b>		<b>\$34.7 M</b>	<b>\$30.2 M</b>	<b>\$13.0 M</b>	<b>\$8.0 M</b>	<b>\$3.0 M</b>	<b>\$88.9 M</b>

# GO BOND PROJECT STATUS REPORT

As of June 30, 2021

Projects	Original Bond Nov 2013 Projects	Current Bond Projects	Current Status	Comments
<b>Fire Facilities - Proposition 1</b>				
South East Fire Station-Red Bud Fire Station #4 Relocation-Lisa Rae	\$ 6,575,000	\$ 5,294,000 5,098,000	<b>Complete</b>	Opened December 2016
Fire Station #9	4,125,000	1,231,000	<b>Complete</b>	Opened in May 2017. Apparatus Bay construction completed October 2018
Fire Station #3 Relocation & Reconstruction	2,800,000	4,811,000	<b>Complete</b>	Opened December 2020.
Remodel of Central Fire Station	3,000,000	66,000	<b>Complete</b>	Scope changed to remodel of restroom only
<b>Fire Facilities Authorization</b>	<b>\$ 16,500,000</b>	<b>\$ 16,500,000</b>		
<b>Parks and Recreation - Proposition 2</b>				
Park & Facility Improvements	9,000,000	6,000,000	<b>98% complete</b> Improvements completed at Stella Park, Lake Creek Park, Round Rock West Park & Greenbelt, Lakeview Trail Extension, Creekside Trail ADA, Triple Crown Complex, CMRC, Old Settlers Park Baseball Complex, Mesa Park and Veterans Park.	Remainder slated for FY 2021
Trails	20,600,000	17,530,000	Construction complete of Brushy Creek Trail. W Heritage Trail construction is underway. Design and land acquisition are underway on Lake Creek & E Heritage trails.	Remaining trail improvements slated for FY 2021 (53%) and FY 2022 (47%)
OSP Multipurpose Field Complex	11,000,000	18,472,000	<b>Complete</b>	Opened May 2017
OSP Soccer Complex and Field Upgrades	3,000,000	2,630,000	<b>Complete</b>	Opened June 2018
Rock'N River Aquatic Ctr. Phase 2	6,600,000	7,993,000	<b>Complete</b>	Opened in May 2016
Rock'N River Improvements		84,000	<b>Complete</b>	
OSP Adult Recreation Complex	3,300,000	3,791,000	<b>Complete</b>	Opened March 2020
Behrens Ranch	3,000,000		N/A - funded from other sources	\$1M funded from General Self Financed Construction. Planned improvements include a mountain bike trail and small concrete ADA loop trail. The project plans have been shared with the public.
<b>Parks and Recreation Authorization</b>	<b>\$56,500,000</b>	<b>\$56,500,000</b>		
<b>Library - Proposition 3</b>				
Library	<b>\$23,200,000</b>	<b>\$23,200,000</b>	Under Construction	Ground breaking June 2021. Facility expected to open January 2023
<b>Public Safety - Proposition 4</b>				
Public Safety Training Facility	<b>\$27,400,000</b>	<b>\$27,400,000</b>	<b>Complete</b>	Opened September 2018
<b>TOTAL AUTHORIZATION</b>	<b>\$123,600,000</b>	<b>\$123,600,000</b>	<i>96% of approved projects are complete or under construction</i>	

## DEBT REFUNDING

The City regularly evaluates its debt portfolio for better structuring and, most importantly, cost savings on interest. The table below reflects savings realized over the previous 8 years that have directly reduced costs to its citizens and customers.

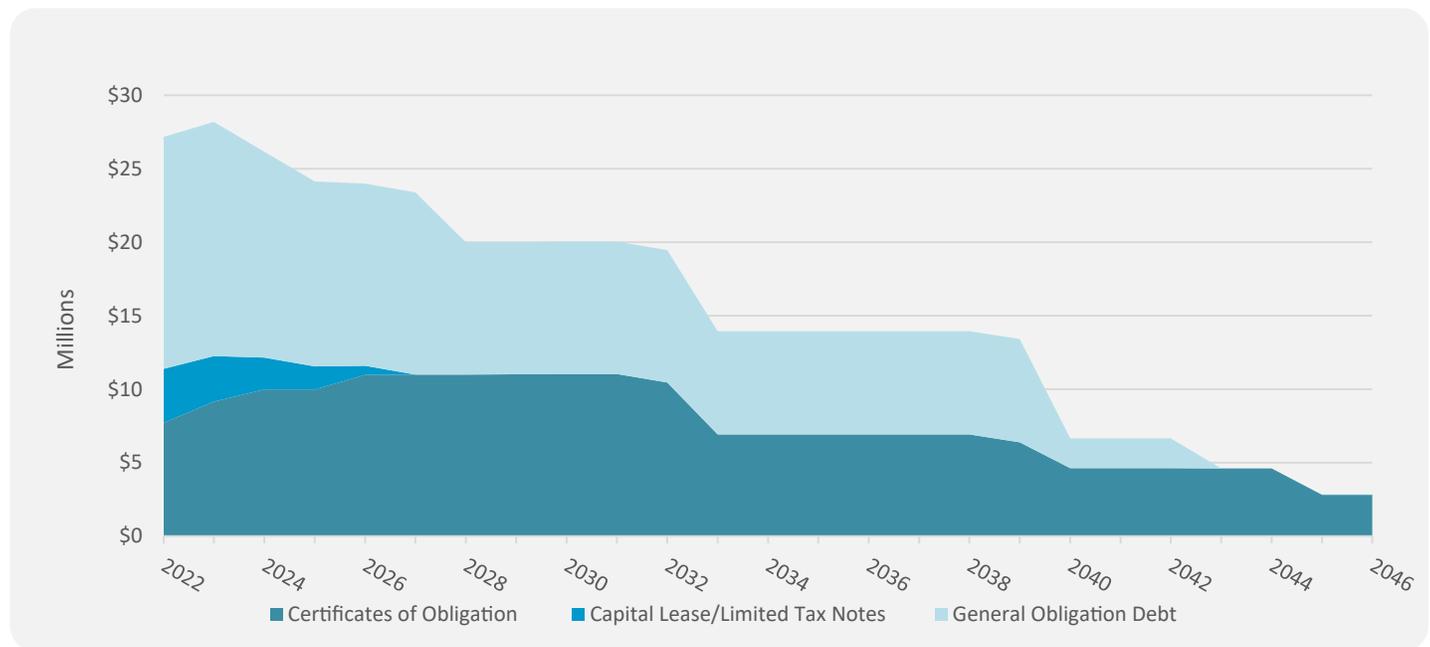
Bond Issue	Par Amount of Bonds	Net Debt Service Reduction	Average Annual Debt Service Reduction	Net Present Value Savings (\$)	Net Present Value Savings (%)
2013 GO Refunding	\$ 8,615,000	\$ 1,735,835	\$ 144,653	\$ 1,603,508	19.30%
2015 GO Refunding	32,465,000	4,068,603	226,034	3,146,470	9.00%
2015 RRTEDC Refunding	10,930,000	935,313	133,616	881,552	8.19%
2016 GO Refunding	6,995,000	1,508,470	88,734	1,248,169	16.78%
2016 Utility Revenue Refunding	35,185,000	6,042,787	302,139	4,671,016	13.83%
2016 HOT Refunding	4,455,000	567,175	63,019	481,558	10.10%
2016 BCRUA Refunding	53,955,000	10,401,943	472,816	7,785,138	14.23%
2017 RRTEDC Refunding	10,140,000	544,981	90,449	600,951	6.06%
2017 Utility Revenue Refunding	32,785,000	4,229,397	194,355	3,033,705	8.66%
2019 GO Refunding	12,210,000	1,236,307	153,738	1,118,709	8.25%
2020 GO Refunding	6,980,000	463,661	65,403	436,002	6.34%
<b>Total</b>	<b>\$214,715,000</b>	<b>\$ 31,734,472</b>	<b>\$ 1,934,956</b>	<b>\$ 25,006,778</b>	<b>11.43%</b>

**Note:** Approximately \$6 million in 2012 Hotel Occupancy and Venue Tax Revenue Bonds will be refunded in August 2021 at an estimated net present value savings of 7.4%.

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# AMORTIZATION BY TYPE

# AD VALOREM TAX-BACKED DEBT PAYMENTS

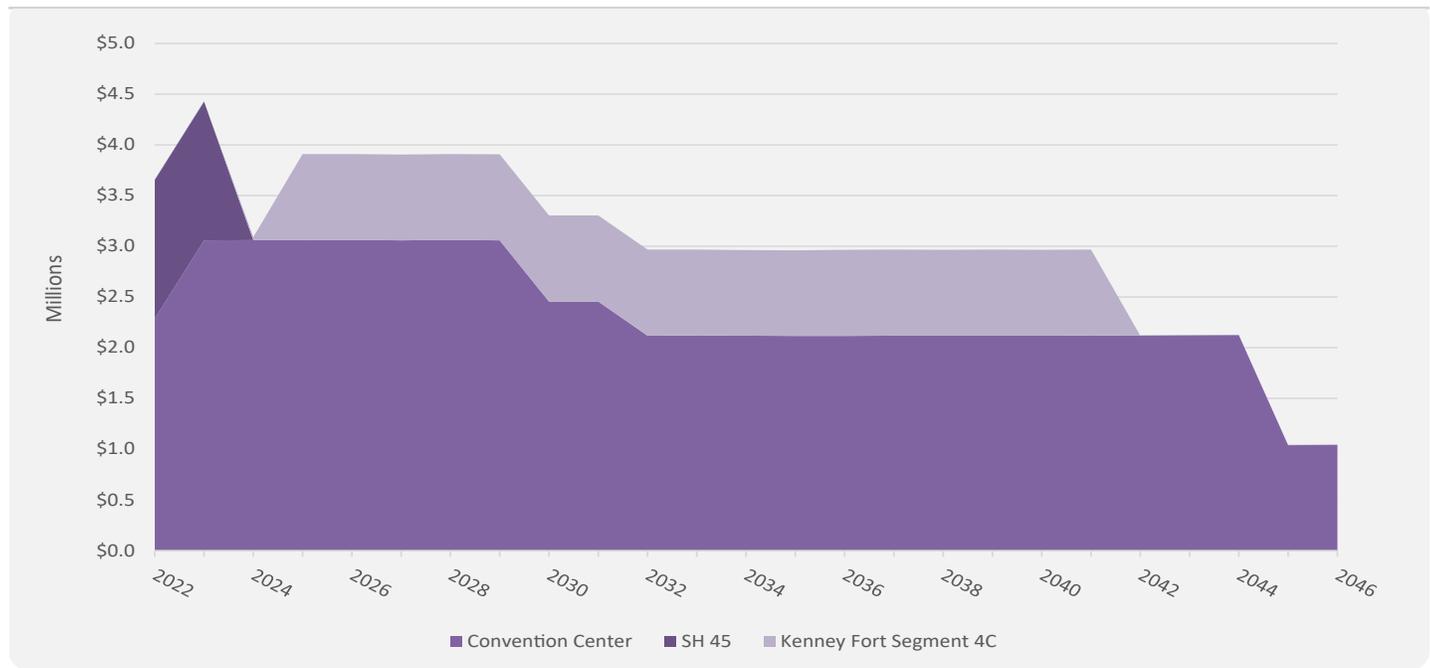


## Property Tax-Backed Debt

Year End September 30	Certificates Of Obligation	Capital Lease & LTNs	Approved General Obligation Debt	Voter General Debt	Total Tax Funded Requirements	Self- Supporting Kalahari Debt Requirements	Total Debt Requirements
2022	\$ 7,721,176	\$ 3,664,520	\$ 15,788,910	\$ 15,788,910	\$ 27,174,606	\$ 986,566	\$ 28,161,172
2023	9,150,095	3,113,315	15,921,537	15,921,537	28,184,947	1,874,550	30,059,497
2024	9,988,702	2,158,172	14,003,982	14,003,982	26,150,856	1,872,650	28,023,506
2025	9,996,314	1,550,938	12,586,173	12,586,173	24,133,424	1,879,750	26,013,174
2026	10,977,811	617,100	12,397,408	12,397,408	23,992,319	1,875,550	25,867,869
2027	10,988,447	-	12,399,344	12,399,344	23,387,790	1,874,550	25,262,340
2028	11,000,265	-	9,003,206	9,003,206	20,003,471	1,874,650	21,878,121
2029	11,010,467	-	8,994,006	8,994,006	20,004,473	1,877,250	21,881,723
2030	11,040,951	-	9,002,656	9,002,656	20,043,607	1,877,100	21,920,707
2031	11,038,703	-	8,999,706	8,999,706	20,038,409	1,874,250	21,912,659
2032	10,467,613	-	9,004,156	9,004,156	19,471,769	1,281,050	20,752,819
2033	6,923,200	-	7,022,256	7,022,256	13,945,456	1,283,450	15,228,906
2034	6,925,900	-	7,023,219	7,023,219	13,949,119	1,284,800	15,233,919
2035	6,927,719	-	7,022,819	7,022,819	13,950,538	1,285,500	15,236,038
2036	6,928,500	-	7,022,731	7,022,731	13,951,231	1,285,550	15,236,781
2037	6,928,063	-	7,017,306	7,017,306	13,945,369	1,284,950	15,230,319
2038	6,928,906	-	7,019,306	7,019,306	13,948,213	1,283,700	15,231,913
2039	6,394,125	-	7,022,619	7,022,619	13,416,744	1,282,200	14,698,944
2040	4,632,100	-	2,019,400	2,019,400	6,651,500	1,280,300	7,931,800
2041	4,628,400	-	2,022,600	2,022,600	6,651,000	1,278,000	7,929,000
2042	4,636,400	-	2,022,800	2,022,800	6,659,200	1,285,300	7,944,500
2043	4,625,800	-	-	-	4,625,800	1,277,000	5,902,800
2044	4,621,800	-	-	-	4,621,800	1,273,400	5,895,200
2045	2,814,200	-	-	-	2,814,200	1,274,400	4,088,600
2046	2,810,100	-	-	-	2,810,100	1,269,900	4,080,000
	<b>\$190,105,755</b>	<b>\$ 11,104,045</b>	<b>\$ 183,316,141</b>	<b>\$ 183,316,141</b>	<b>\$ 384,525,941</b>	<b>\$ 37,076,366</b>	<b>\$ 421,602,307</b>

LTN - limited tax notes

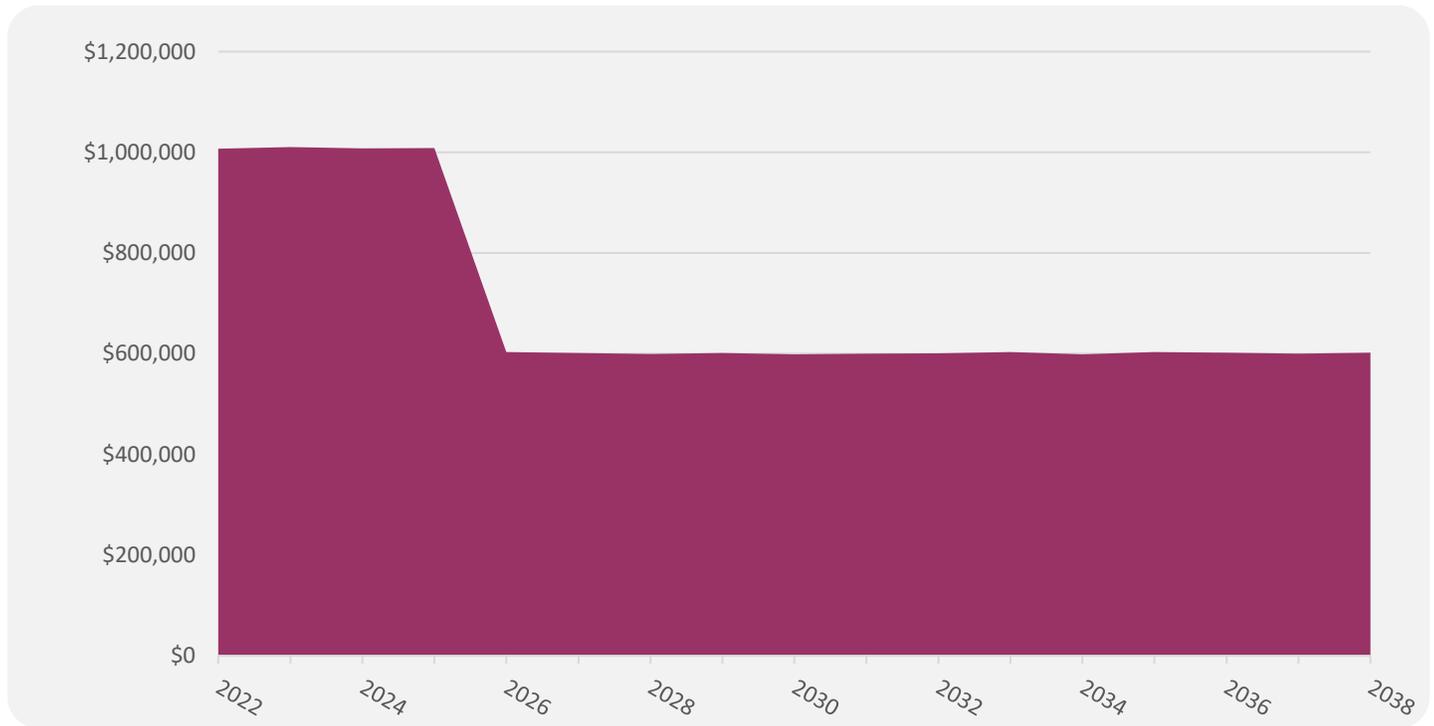
# TYPE B DEBT PAYMENTS



## Sales Tax-Backed Debt

Year Ending September 30	SH 45 Improvements	Kenney Fort Segment 4C Improvements	Total Type B Funded Requirements	Self- Supporting Kalahari Debt Requirements	Total Debt Requirements
2022	\$ 1,367,437	\$ -	\$ 1,367,437	\$ 2,288,220	\$ 3,655,657
2023	1,368,941	-	1,368,941	3,059,083	4,428,024
2024	-	28,215	28,215	3,061,684	3,089,899
2025	-	849,290	849,290	3,060,930	3,910,220
2026	-	845,314	845,314	3,063,475	3,908,789
2027	-	846,272	846,272	3,057,664	3,903,936
2028	-	847,098	847,098	3,062,344	3,909,442
2029	-	847,792	847,792	3,058,498	3,906,290
2030	-	848,354	848,354	2,455,093	3,303,447
2031	-	848,784	848,784	2,455,845	3,304,629
2032	-	849,082	849,082	2,119,067	2,968,149
2033	-	844,248	844,248	2,122,500	2,966,748
2034	-	844,348	844,348	2,118,457	2,962,805
2035	-	844,316	844,316	2,117,136	2,961,452
2036	-	849,152	849,152	2,116,257	2,965,409
2037	-	848,790	848,790	2,118,218	2,967,008
2038	-	848,296	848,296	2,117,800	2,966,096
2039	-	847,670	847,670	2,119,963	2,967,633
2040	-	846,912	846,912	2,119,517	2,966,429
2041	-	846,022	846,022	2,120,929	2,966,951
2042	-	-	-	2,119,861	2,119,861
2043	-	-	-	2,120,403	2,120,403
2044	-	-	-	2,123,681	2,123,681
2045	-	-	-	1,039,513	1,039,513
2046	-	-	-	1,042,825	1,042,825
	<b>\$ 2,736,378</b>	<b>\$ 14,429,955</b>	<b>\$ 17,166,333</b>	<b>\$ 58,258,959</b>	<b>\$ 75,425,292</b>

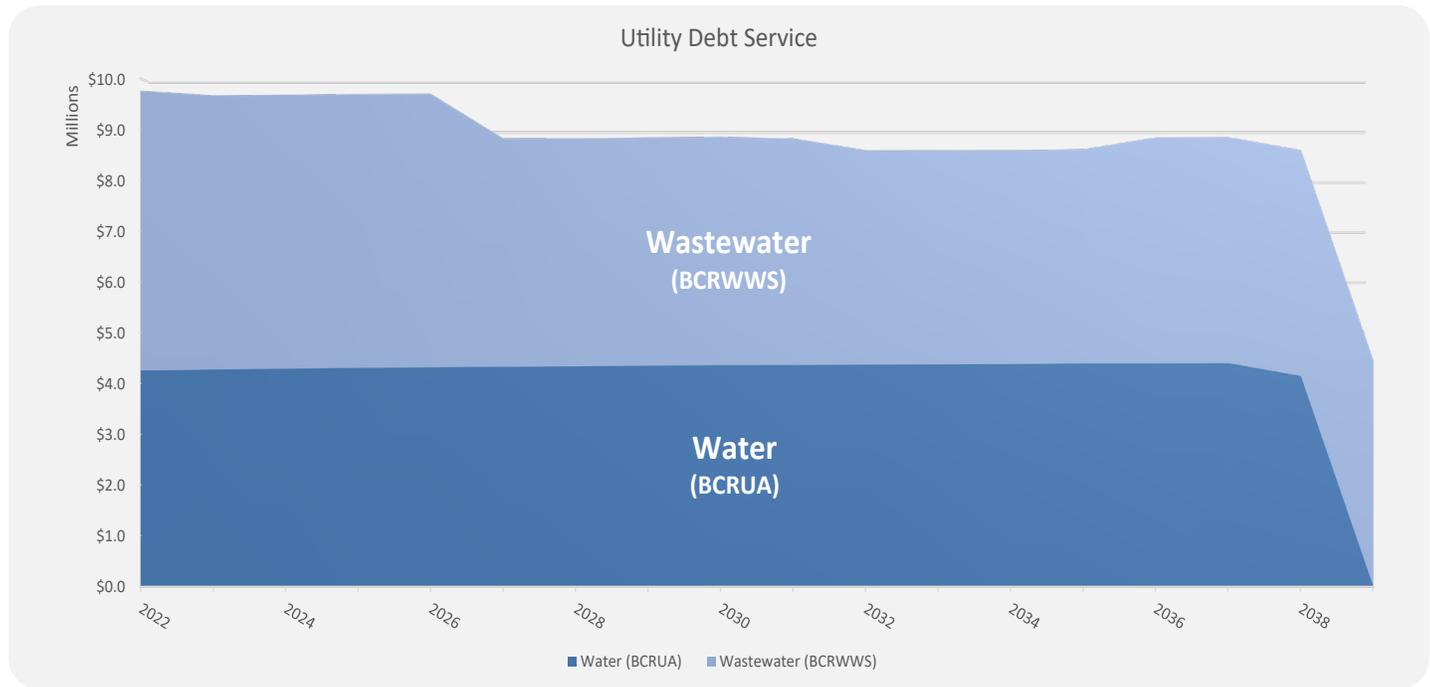
# HOTEL OCCUPANCY TAX DEBT PAYMENTS



Year Ending September 30	Beginning of Year	Interest	Principal	Total Requirements
2022	\$ 9,115,000	\$ 317,505	\$ 690,000	\$ 1,007,505
2023	8,425,000	290,680	720,000	1,010,680
2024	7,705,000	262,780	745,000	1,007,780
2025	6,960,000	233,805	775,000	1,008,805
2026	6,185,000	213,180	390,000	603,180
2027	5,795,000	201,330	400,000	601,330
2028	5,395,000	189,180	410,000	599,180
2029	4,985,000	176,655	425,000	601,655
2030	4,560,000	163,755	435,000	598,755
2031	4,125,000	150,255	450,000	600,255
2032	3,675,000	135,840	465,000	600,840
2033	3,210,000	118,700	485,000	603,700
2034	2,725,000	99,000	500,000	599,000
2035	2,225,000	78,500	525,000	603,500
2036	1,700,000	57,100	545,000	602,100
2037	1,155,000	34,900	565,000	599,900
2038	590,000	11,800	590,000	601,800
		<b>\$ 2,734,965</b>	<b>\$ 9,115,000</b>	<b>\$ 11,849,965</b>

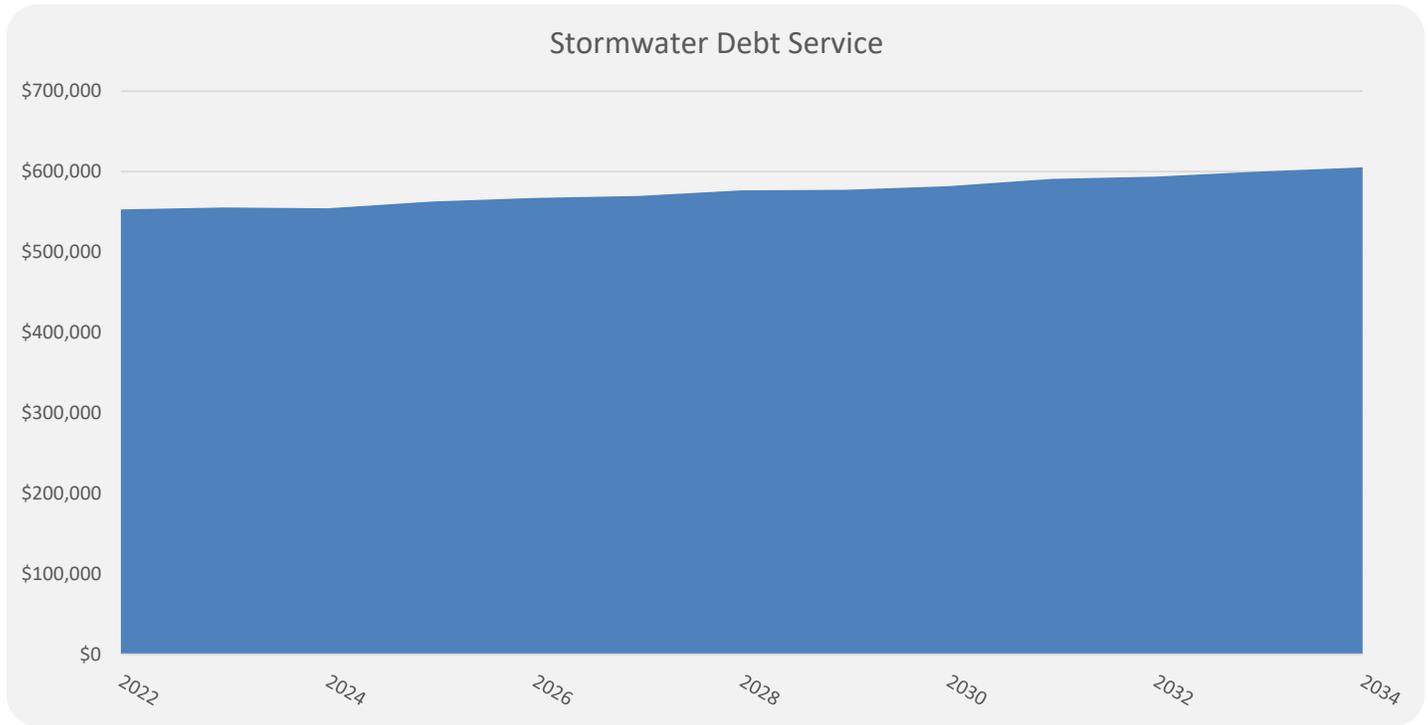
**Note:** Debt for Dell Diamond and Sports Center. Dell Diamond is paid off in FY 2025.

# WATER & WASTEWATER DEBT PAYMENTS



Year Ending September 30	BCRUA Water	BCRWWS Wastewater	Total Utility Debt
2022	\$ 4,253,246	\$ 5,509,650	\$ 9,762,896
2023	4,271,846	5,400,950	9,672,796
2024	4,291,375	5,393,750	9,685,125
2025	4,306,521	5,389,450	9,695,971
2026	4,317,380	5,386,700	9,704,080
2027	4,328,871	4,495,450	8,824,321
2028	4,335,925	4,492,575	8,828,500
2029	4,350,929	4,492,950	8,843,879
2030	4,358,233	4,498,800	8,857,033
2031	4,362,115	4,462,175	8,824,290
2032	4,370,761	4,221,175	8,591,936
2033	4,373,920	4,219,525	8,593,445
2034	4,381,608	4,213,725	8,595,333
2035	4,393,467	4,218,125	8,611,592
2036	4,395,067	4,447,125	8,842,192
2037	4,401,104	4,447,113	8,848,217
2038	4,145,750	4,450,300	8,596,050
2039	-	4,446,263	4,446,263
	<b>\$ 73,638,116</b>	<b>\$ 84,185,801</b>	<b>\$ 157,823,917</b>

# STORMWATER DEBT PAYMENTS



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2022	\$ 5,995,000	\$ 187,981	\$ 365,000	\$ 552,981
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,881	405,000	562,881
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,381	470,000	577,381
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,181	515,000	591,181
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
		<b>\$ 1,494,494</b>	<b>\$ 5,995,000</b>	<b>\$ 7,489,494</b>



## DEPARTMENTS (EXPENDITURES)

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# CITY ORGANIZATIONAL CHART





# ADMINISTRATION 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	1,587,976	1,714,448	1,814,910	1,876,127	1,876,127	1,865,386
Operating Expenses	229,194	222,707	141,608	352,760	352,760	376,435
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 1,817,170</b>	<b>\$ 1,937,155</b>	<b>\$ 1,956,518</b>	<b>\$ 2,228,887</b>	<b>\$ 2,228,887</b>	<b>\$ 2,241,821</b>
<b>Expenditure % Change:</b>	<b>-2.6%</b>	<b>6.6%</b>	<b>1.0%</b>	<b>13.9%</b>	<b>13.9%</b>	<b>0.6%</b>
<b>Expenditures per Capita:</b>	<b>\$ 16.20</b>	<b>\$ 16.68</b>	<b>\$ 16.61</b>	<b>\$ 18.50</b>	<b>\$ 18.50</b>	<b>\$ 18.15</b>
<b>FTEs:</b>	<b>10.500</b>	<b>10.500</b>	<b>10.500</b>	<b>10.500</b>	<b>10.500</b>	<b>10.500</b>

## FY 2017/18

- Administration reduced their operating budget by \$74,000 through the Zero-Based Budgeting process
- 1 FTE added as a Management Analyst (Hire Date: 6/1/18) at the Mid-Year Budget Amendment for \$24,363. Annual ongoing personnel costs of \$84,000
- 2 FTEs transferred to new Community Development Division in Planning and Development Services

## FY 2018/19

- No major programs or notable additions were proposed for FY 2018/19

## FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$78,100 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$15,700
  - Other Operating Savings = \$62,400

## FY 2020/21

- Identified \$15,457 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$14,000
  - Other Operating Savings = \$1,457

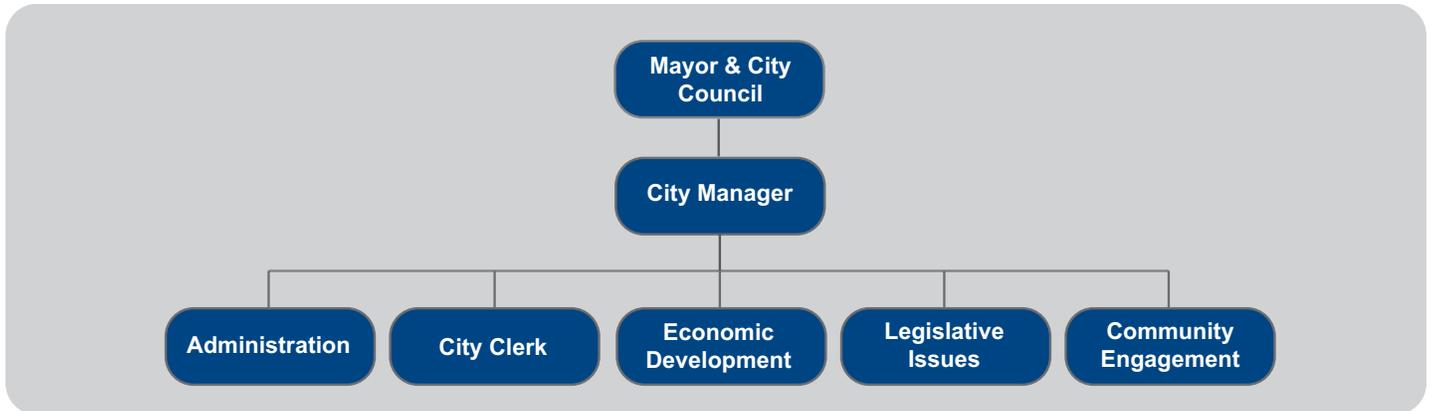
## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$20,150



# ADMINISTRATION

The Administration Department consists of the Mayor and six Council members and the office of the City Manager. These two bodies, working together, are responsible for the formulation and execution of public policy to meet community needs and assure orderly development in the City. The City Manager’s Office also provides for the general administration of a multi-million-dollar organization providing a full range of municipal services to over 100,000 customers.



## VISION:

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the “Sports Capital of Texas” and a major medical and educational destination and has an authentic downtown and choice of great neighborhoods.

## MISSION:

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

## GUIDING COUNCIL STRATEGIC GOALS:



# ADMINISTRATION

---

## **FY 2021 HIGHLIGHTS:**

- Continued with the distribution of CDBG funds to the Round Rock community and the local serving center during the COVID-19 pandemic.
- The District, a mixed-use development, continued making progress with the approval of the Planned Unit Development (PUD) zoning.

## **FY 2023 OVERVIEW AND BEYOND:**

- Continue to monitor legislation regarding destination based sales tax and how changes could potentially affect the City of Round Rock.
- Plan for a potential Bond Election 2023.
- Continue discussions on the Redevelopment Strategy for various areas throughout the City.

## **FY 2022 OVERVIEW & SIGNIFICANT CHANGES:**

## **NEW PROGRAMS FOR FY 2022:**

- No new programs were requested



# COMMUNICATIONS AND MARKETING 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	536,057	678,029	758,589	755,703	755,703	768,861
Operating Expenses	183,738	424,285	344,922	412,344	412,344	533,364
Capital Outlay	-	2,427	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 719,796</b>	<b>\$ 1,104,742</b>	<b>\$ 1,103,510</b>	<b>\$ 1,168,047</b>	<b>\$ 1,168,047</b>	<b>\$ 1,302,225</b>
<b>Expenditure % Change:</b>	<b>-1.8%</b>	<b>53.5%</b>	<b>-0.1%</b>	<b>5.8%</b>	<b>5.8%</b>	<b>11.5%</b>
<b>Expenditures per Capita:</b>	<b>\$ 6.42</b>	<b>\$ 9.51</b>	<b>\$ 9.37</b>	<b>\$ 9.70</b>	<b>\$ 9.70</b>	<b>\$ 10.55</b>
<b>FTEs:</b>	<b>5.000</b>	<b>6.000</b>	<b>6.000</b>	<b>6.000</b>	<b>6.000</b>	<b>6.000</b>

## FY 2017/18

- Added \$20,000 for a Graphic Design Contract to improve City publications
- Added \$15,000 for a Citywide Photoshoot of City services to improve City publications
- Added \$14,600 for cost increases for marketing & advertising

## FY 2018/19

- Continuation of Hometown Holiday Lights \$221,149 - paid from GSFC one-time pilot program in FY 2017/18
- Added One (1) FTE as a Web/Graphic Design Coordinator (Hire Date:2/1/19) \$51,564
- Graphic Design Services \$10,000
- Social Media Advertising Campaign \$25,000
- Community Impact Advertising Campaign \$61,380

## FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$80,697 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$24,600
  - Vacany Savings = (\$14,000)
  - Other Operating Savings = \$70,097

## FY 2020/21

- Identified \$117,783 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$24,500
  - Other Operating Savings = \$93,283

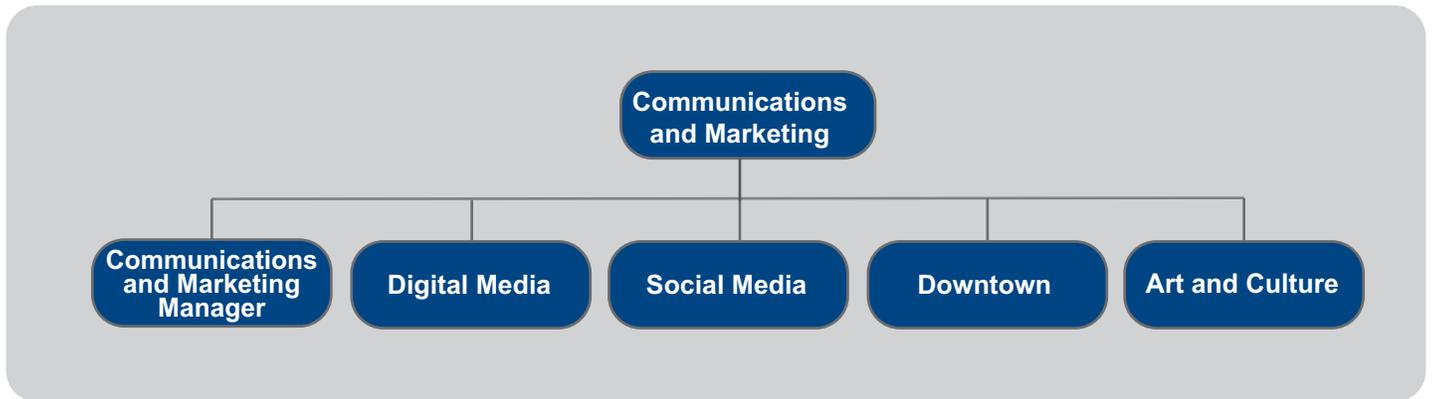
## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$119,820



# COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Most media relations are handled through this department. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs in a manner designed to instill trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters and the City’s website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs, and social media. Focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010.



## VISION:

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

## MISSION:

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

## GUIDING COUNCIL STRATEGIC GOALS:



# COMMUNICATIONS AND MARKETING

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## FY 2021 HIGHLIGHTS::

- Continued making enhancements to the City's digital presence, including a redesign to roundrocktexas.gov
- Provided essential information during Winter Storm Uri, including 34 Facebook posts that receives a total of 1,998,418 impressions and 174,492 engagements (likes, comments, and shares)
- Continued Driving Progress campaign to push information to residents about the City's five-year transportation plan
- Completed first phase of a production studio using PEG funds for expanded and varied video programming as the digital communications landscape continues to evolve
- Working with IT and Administration Departments, implemented Zoom integration to allow for recording of City meetings with remote participation
- Led communications efforts throughout COVID-19 pandemic. Created 129 posts on Facebook that had a total of 7,458,325 impressions and 766,178 engagements (likes, comments, and shares)
- Supported communication with downtown stakeholders throughout COVID-19
- Implemented curbside pickup signage in Downtown.
- Purchased and placed new furniture in Downtown parklets
- Conducted biennial City-wide survey and created a recap video
- Assisted Transportation Department with virtual public input process for several road projects, and Parks and Recreation Department with recreational center assessment
- Partnered on branding project with Library marketing team as the Department prepares to move into its new facility
- Maintained a comprehensive web hub in response to COVID-19
- Promoted opening of Kalahari Resorts and Conventions in Round Rock, with 14,189,780 impressions and 1,943,095 engagements (likes, comments, and shares) across eight Facebook posts

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Assist Arts and Culture with public input and outreach for a new Arts Master Plan

## NEW PROGRAMS FOR FY 2022:

- No new programs were requested

## FY 2023 OVERVIEW & BEYOND:

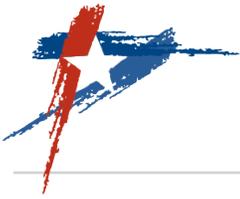
- Continue to create dynamic, compelling content on available platforms, be they print or digital, on critical issues like capital needs (i.e. bonds), transportation challenges, budget and tax.
- Build and enhance the Downtown brand as the area grows and evolves.
- Increased focus on advertising in digital media as a potential avenue to disseminate messaging.

# COMMUNICATIONS AND MARKETING

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## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Roundrocktexas.gov sessions	1.9 M	2.0 M	2.2 M	2.2 M	2.3 M
Roundrocktexas.gov users	993,000	1.1 M	1.2 M	1.2 M	1.25 M
Citywide Newsletters Created	12	22	35	35	35
City Facebook Page Inbound Messages and Comments	13,969	20,431	27,048	38,000	30,000
City Social Media Fans (Facebook, Twitter, Instagram)	63,090	71,775	82,995	143,000	147,000
Videos Created	58	129	147	100	110



# ARTS AND CULTURE (HOT FUND) 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	108,630	114,943	133,417	125,564	125,564	189,609
Operating Expenses	177,316	162,158	203,662	200,200	200,200	276,081
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 285,946</b>	<b>\$ 277,101</b>	<b>\$ 337,079</b>	<b>\$ 325,764</b>	<b>\$ 325,764</b>	<b>\$ 465,690</b>
<b>Expenditure % Change:</b>	<b>41.9%</b>	<b>-3.1%</b>	<b>21.6%</b>	<b>-3.4%</b>	<b>-3.4%</b>	<b>43.0%</b>
<b>Expenditures per Capita:</b>	<b>\$ 2.55</b>	<b>\$ 2.39</b>	<b>\$ 2.86</b>	<b>\$ 2.70</b>	<b>\$ 2.70</b>	<b>\$ 3.77</b>
<b>FTEs:</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>1.000</b>	<b>2.000</b>

## FY 2017/18

- \$84,000 for one-time Funding for Arts Facility Marketing Campaign

## FY 2018/19

- Arts Grants – Space Rentals and seasonal Special Events Assistant \$60,000

## FY 2019/20

- Continuation of Arts programs, marketing and events \$114,000
  - Chalk Walk = \$35,000
  - Arts and Culture Guide = \$13,000
  - Arts Grants = \$20,000
  - ArtSpace Improvements = \$25,000
  - Art Installations = \$16,000
  - Signal Box Art = \$5,000
- Identified \$54,127 in other operating savings for FY 2020 to help adapt to the economic shifts created by COVID-19

## FY 2020/21

- Identified \$77,481 in other operating savings for FY 2021 to help adapt to the economic shifts created by COVID-19

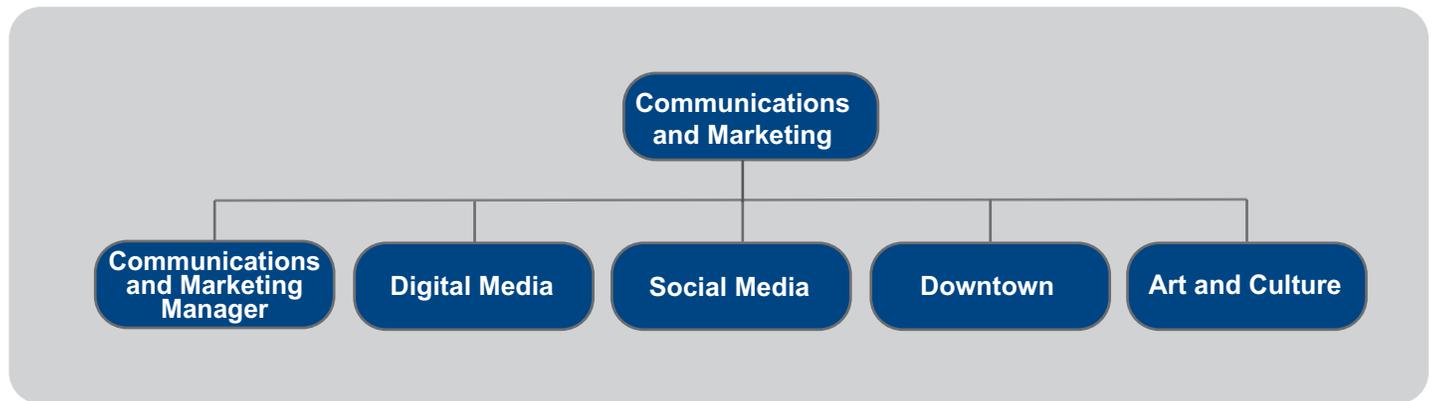
## PROPOSED FY 2021/22

- Full-time Arts and Culture Associate = \$18,820
- Updating the Arts Master Plan = \$70,000
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$77,481



# ARTS AND CULTURE

The Arts and Culture Division is responsible for implementing the City’s Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and the surrounding areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan. Arts and Culture is also part of the Round Rock 2030 Comprehensive Plan focusing on quality of life and economic development initiatives.



### VISION:

Arts and culture are important to Round Rock’s quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

### MISSION:

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. The division contributes to the economy and tourism, and also provides resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

### GUIDING COUNCIL STRATEGIC GOALS:



# ARTS AND CULTURE

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## **FY 2021 HIGHLIGHTS:**

- Awarded grants to 10 different arts organizations.
- Round Rock became certified as a Texas Music Friendly Community from the Texas Music Office/Office of the Governor.
- Music on Main restarted with a kick-off concert by Dale Watson and the series was extended through June 2021 with a Fall Series.
- The Downtowner Gallery had a record breaking increase of visitors with more art sold than ever in its 10-year history.
- Chalk Walk Arts Festival returns to Dell Diamond
- Showcasing of artists in City Council Chambers
- Continued placement of art sculptures in Downtown
- Upkeep of web pages and calendar
- Grew our social media presence.

## **NEW PROGRAMS FOR FY 2022:**

- Converted a parttime to a fulltime Arts and Culture Associate
- Focus on the Arts and Culture Master Plan update to provide the City with a road map for arts growth and investment for the coming years.

## **FY 2023 OVERVIEW AND BEYOND:**

- Arts and Culture will review the Arts and Culture Master Plan, update key components and follow suggestions that align with the City's 2030 Plan. Might include a small performance space.

## **FY 2022 OVERVIEW & SIGNIFICANT CHANGES:**

- Will produce 80-plus arts and culture events per year
- Will continue to administer Arts and Culture grants
- Continue emphasis on increasing social media efforts
- Work with community arts groups and businesses to bounce back from a non-existent year due to COVID-19 protocols
- Continuation of partnership with Round Rock ISD Fine Arts.
- Each year over 250,000 people attend an arts related event in Round Rock making a local economic impact of over \$7.8 million.
- Providing more arts events and developing more supporters of the arts to our family-oriented community.
- Reinstating crowd favorites like Chalk Walk Arts Festival, Downtowner gallery artist receptions and expanding Beaujolais Nights in Downtown Round Rock.

# ARTS AND CULTURE

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## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Number of City Arts Events	4	17	21	32	50
City Arts Events Attendance	60,000	78,000	26,950	35,500	60,700
Number of Special Events	10	18	4	2	7
City Special Events Attendance	6,000	7,500	67,000	60,000	83,000
Art Exhibits	10	12	19	14	19
Art Exhibit Attendance	55,000	58,000	26,000	12,750	26,000
Sponsored Arts Events	3	3	4	1	4
Sponsored Arts Events Attendance	30,000	33,500	37,900	37,900	43,400
Number of Sculptures Displayed	40	40	52	50	50
RR Cares/Virtual Videos	-	-	100	100	100
Total number of Community Arts Events	210	278	100	175	250
Total Community Arts Event Attendance	200,000	250,000	188,327	108,450	213,100



# FINANCE

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	3,037,020	3,408,548	3,774,556	3,989,774	3,989,774	4,045,550
Operating Expenses	167,562	199,878	153,948	164,267	164,267	208,756
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 3,204,582</b>	<b>\$ 3,608,426</b>	<b>\$ 3,928,504</b>	<b>\$ 4,154,041</b>	<b>\$ 4,154,041</b>	<b>\$ 4,254,306</b>
<b>Expenditure % Change:</b>	<b>-0.1%</b>	<b>12.6%</b>	<b>8.9%</b>	<b>5.7%</b>	<b>5.7%</b>	<b>2.4%</b>
<b>Expenditures per Capita:</b>	<b>\$ 28.56</b>	<b>\$ 31.07</b>	<b>\$ 33.35</b>	<b>\$ 34.48</b>	<b>\$ 34.48</b>	<b>\$ 34.45</b>
<b>FTEs:</b>	<b>39.750</b>	<b>40.750</b>	<b>40.750</b>	<b>40.750</b>	<b>40.750</b>	<b>40.750</b>

### FY 2017/18

- Continued reorganization of positions which generated personnel savings for FY 2017/18 Base Budget
- 1 FTE added as a Purchasing Supervisor at Mid-Year Budget Amendment \$24,000
- 1 FTE transferred to the new Community Development division in Planning and Development Services

### FY 2018/19

- Added 1 FTE as an Accountant-Senior \$89,000
- Hotel Occupancy Tax (HOT) Audit \$35,000
- Full year of expense for Purchasing Supervisor was budgeted

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$119,622 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$23,000
  - Overtime = \$3,300
  - Vacancy Savings = \$43,000
  - Hiring Delay = \$33,822
  - Other Operating Savings = \$16,500

### FY 2020/21

- Identified \$107,847 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$20,000
  - Overtime = \$5,000
  - Positions Held for FY 2021 = \$67,644
  - Other Operating Savings = \$15,203
- Saving the City \$67,644 in personnel costs by delaying the hiring of 1 FTE:
  - 1.00 FTE - Purchasing Tech (entire fiscal year)

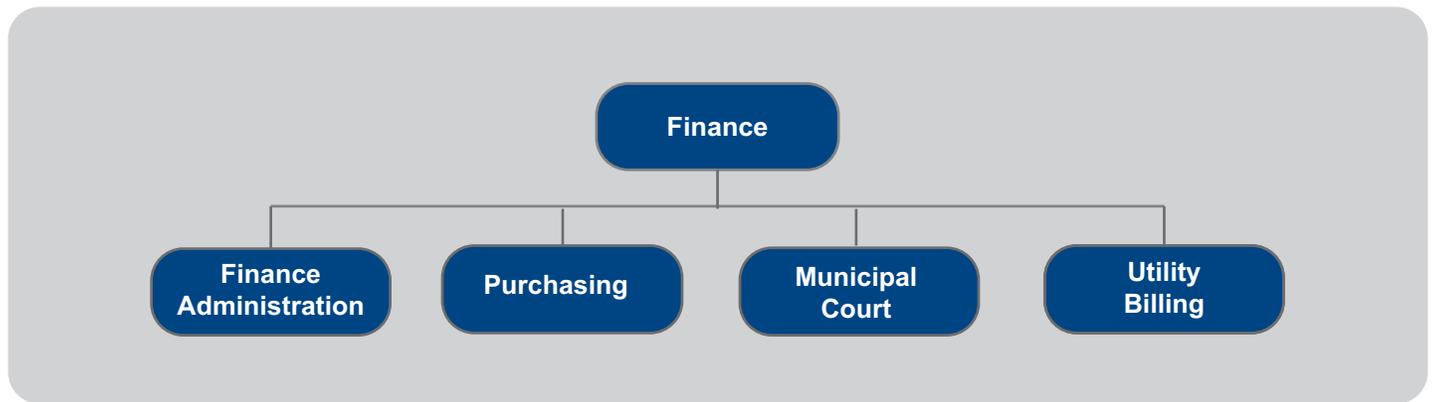
### PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$41,525



# FINANCE

Management responsibility for all the City’s financial activity is centralized in the Finance Department. The Chief Financial Officer develops, oversees, and communicates strategic financial planning, the City’s financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include: 1) Accounting & Treasury, 2) Budget and Analysis, 3) Municipal Court, 4) Purchasing, and 5) Utility Billing. These functions include purchasing of commodities and services; annual budget preparation; long-term financial planning; revenue forecasting; economic development analysis and support; treasury management, payroll, accounts payable, fixed asset reporting and monitoring capital projects while maintaining accurate and transparent reporting to the citizens of Round Rock.



### VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

### MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City’s financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

**Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.

**Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.

**Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.

**Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.

**Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.

**Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

### GUIDING COUNCIL STRATEGIC GOAL:



# FINANCE

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## **FY 2021 HIGHLIGHTS:**

- Successfully managed City financial status during pandemic-related economic uncertainty and recovery
- Awarded the fifth & final transparency star – Contracts & Procurement – from the Texas Comptroller of Public Accounts.
- Conducted 5 bond sales for City and Kalahari projects, including receiving upgrade from S&P on Type B Sales Tax Revenue Bonds to AA- from A+
- Awarded the Triple Crown by the Government Finance Officers Association which recognized the City for receiving all three GFOA awards for fiscal year 2019 - the Certificate of Achievement for Excellence in Financial Reporting Award, Distinguished Budget Presentation Award, and the Popular Annual Financial Reporting Award
- Conducted hotel occupancy tax audits on hotels and short-term rentals to help ensure the City is receiving the correct level of tourism-related revenues
- Transitioned Court to paperless case files and dockets
- Adapted Finance operations and services during the pandemic to continue to serve internal and external customers in a timely and seamless fashion
- Implemented state rebates and incentive monitoring for Kalahari agreement

## **FY 2022 OVERVIEW AND SIGNIFICANT CHANGES:**

- Issue Certificates of Obligation for year 4 of 5-year Roadway Expansion program
- Issue final \$21.7 million of 2013 voter approved bonds for new downtown Library
- Complete utility rate models and recommendations to Council and wholesale customers
- Monitor and manage spend of American Rescue Plan Act (ARPA) federal funding
- Develop financial strategies and options for future projects and priorities for a potential FY 2023 bond election
- Update City financial plan & model as economic and financial conditions change
- Implement Statement No. 87 of the Governmental Accounting Standards Board related to improving accounting and financial reporting for leases
- Expand internal efficiencies by deploying electronic signatures for contracting and implementing electronic bid module for solicitations

## **NEW PROGRAMS FOR FY 2022:**

- No new programs were requested

## **FY 2023 OVERVIEW AND BEYOND:**

- Continue to proactively monitor and manage long-term financial stability for the City

# FINANCE

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## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Accounts Payable Payments Processed	9,800	10,100	9,821	9,850	9,000
Payroll Payments Processed	43,000	43,450	41,382	41,400	42,500
Numbers of Purchase Orders Processed	1,350	1,683	1,371	1,390	1,400
Court Cases Filed	12,140	17,313	12,077	7,900	12,000
Courtroom Appearances	4,577	6,084	4,301	2,500	4,500



# UTILITY BILLING 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	964,573	1,096,829	1,007,615	1,124,805	1,124,805	1,131,929
Operating Expenses	1,127,833	843,576	927,440	942,053	942,053	1,002,732
Capital Outlay	-	-	-	25,247	25,247	-
<b>Total Expenditures:</b>	<b>\$ 2,092,406</b>	<b>\$ 1,940,405</b>	<b>\$ 1,935,055</b>	<b>\$ 2,092,105</b>	<b>\$ 2,092,105</b>	<b>\$ 2,134,661</b>
<b>Expenditure % Change:</b>	8.1%	-7.3%	-0.3%	8.1%	8.1%	2.0%
<b>Expenditures per Capita:</b>	<b>\$ 18.65</b>	<b>\$ 16.71</b>	<b>\$ 16.43</b>	<b>\$ 17.37</b>	<b>\$ 17.37</b>	<b>\$ 17.29</b>
<b>FTEs:</b>	15.500	16.000	17.000	17.000	17.000	17.000

## FY 2017/18

- Extension of Utility Billing Temp Position through the software upgrade \$23,600
- Additional hours (0.25 FTE) for PT Customer Service Rep in Utility Billing \$33,600
- Decreased 0.625 FTE Meter Services Rep to repurpose vacant position as a Purchaser in the General Fund at FY 2017/18 Mid-year Budget Amendment \$23,000

## FY 2018/19

- Utility Billing Office Remodel to change in office workflow needs due to new software implementation and closure of the drive-through window \$35,000
- Contract labor costs decreased \$56,500 due to two Customer Service Rep positions being increased from 0.750 to 1.00 FTE to help with increased software processing times.

## FY 2019/20

- Customer Service Rep (1.0 FTE) was added to help with longer processing times due to the new software.
- Scheduled line item budget increased for computer maintenance contracts and bank service fees \$90,600
- Identified \$33,200 in other operating savings for FY 2020 to help adapt to the economic shifts created by COVID-19

## FY 2020/21

- Hired new Utility Billing Manager and Utility Billing Supervisor.
- No new programs or notable additions requested for FY 2020/21

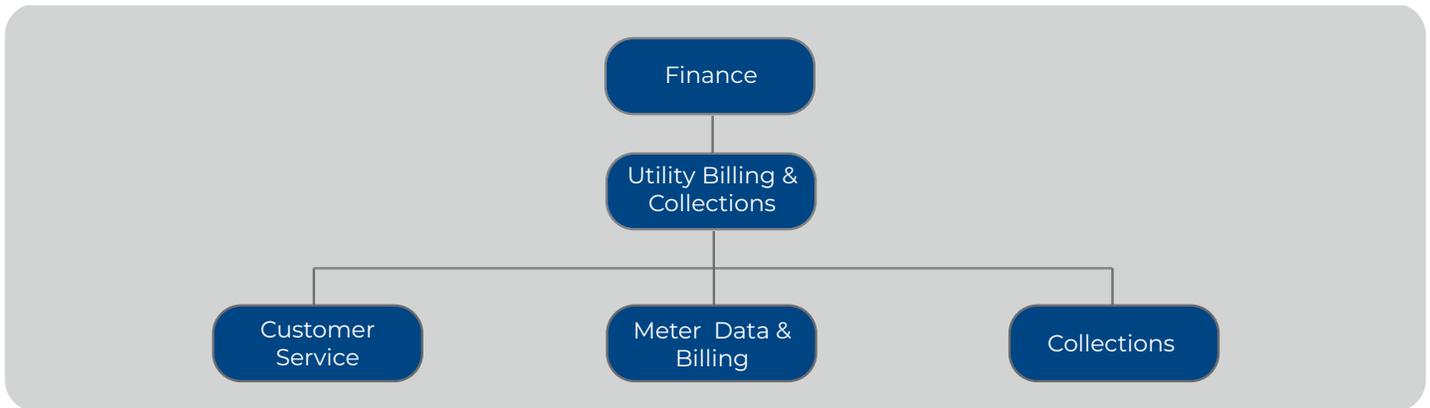
## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22



# UTILITY BILLING

Utility Billing Office Division is part of the Finance Department and is responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connecting and disconnecting services; and helping customers.



## VISION:

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

## MISSION:

The Finance Department is responsible for financial planning, policy development, and administration of the City’s financial activities.

Utility Billing will achieve our Vision and Mission by focusing on the six Finance Foundations:

**Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.

**Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.

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**Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

## GUIDING COUNCIL STRATEGIC GOALS:



# UTILITY BILLING

## FY 2021 HIGHLIGHTS:

- Hired new Utility Billing Manager and Utility Billing Supervisor
- Provided leak adjustments to utility customers who experienced leaks due to February's severe winter weather event
- Updated IVR routing configuration and messaging to help customers achieve their objective through our automated voice menu.
- Continue to support customers in need due to the COVID-19 pandemic by providing payment assistance information, waiving fees, and payment arrangements to help keep their utilities on.

- mobile service orders
- Reorganize the Utility Billing Division to align duties with each position and help meet the changing business needs of the department.
- Realigned our focus and commit to "Think Like an Owner," by building internal engagement campaigns and discovering new ways to serve our customers through customer responsiveness metrics
- Continue to analyze our customer portal to determine viability for our growing population

## NEW PROGRAMS FOR FY 2022:

- No new programs were requested

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- In Utility Billing we plan on empathizing the OPDCA framework model to continually improve our processes and service by:
  - Observing: Reviewing our current conditions and landscape for areas of improvement
  - Planning: By analyzing and forecast results
  - Doing: Execute the plan by taking small steps in controlled conditions
  - Checking: Study our results
  - Acting: Take action to standardize or improve the process
- We will continue to maintain a customer centric focus while leveraging technology enhancements and data analytics to simplify customer interactions, i.e., making payments, water consumption data, service applications,

## FY 2023 OVERVIEW AND BEYOND:

- Utility Billing has done significantly well in meeting customer needs over the years and will continue to do so because the City of Round Rock strives for continued excellence. Our efforts are just part of our commitment to ensure we are able to provide water, sewer, and garbage services today, tomorrow, and beyond.
- Working to standardize processes and establish best practices
- Continue to move towards providing internal and external paperless options
- Develop our leading from the front approach by providing ongoing internal and external training and leadership development to promote a sustainable workforce.

## WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Customer Service Contacts	47,436	33,844	40,376	41,500	42,500
Field Trips	10,100	16,793	14,237	15,500	16,500
Active Customers	34,706	35,786	35,977	37,000	38,100
Consumption Billed	7.07B	6.58B	10.47B	10.78B	11.10B
Dollars Billed	\$61.9M	\$63.9M	\$68.3M	\$70.4M	\$72.5M
Collection Rate	99%	99%	99%	99%	99%



# FISCAL SUPPORT SERVICES & LEGAL 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
<b>Personnel Services</b>	333,894	-	-	129,898	129,898	1,879,200
<b>Operating Expenses</b>	3,013,920	3,016,893	4,126,625	3,577,585	3,577,585	3,691,283
<b>Legal Expenses</b>	1,030,827	1,082,153	1,136,825	1,275,000	1,275,000	1,275,000
<b>Capital Outlay</b>	8,980	-	-	-	-	-
<b>Total Expenditures:</b>	\$ 4,387,621	\$ 4,099,046	\$ 5,263,450	\$ 4,982,483	\$ 4,982,483	\$ 6,845,483
<b>Expenditure % Change:</b>	8.3%	-6.6%	28.4%	-5.3%	-5.3%	37.4%
<b>Expenditures per Capita:</b>	\$ 39.11	\$ 35.30	\$ 44.68	\$ 41.36	\$ 41.36	\$ 55.43
<b>FTEs:</b>	0.000	0.000	0.000	0.000	0.000	0.000

## History

- Operating expenses include social service funding, tax district and tax collection expenses, power and light, professional services, Economic Development payments, and City Manager Contingency
- The Legal Department includes the contract for City Attorney and all other outside counsel services required for the General Fund Departments and projects

### FY 2018/19

- Funding of \$250,000 was added to base budget for miscellaneous potential economic development agreements that are not Type B eligible

### FY 2019/20

- Funding for pay raises and market adjustments for FY 2019/20
- Minimum pay rate adjustments \$1,000,000
- Identified \$761,086 to transfer out for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Funding for pay raises and market adjustments for FY 2020/21
- Identified \$994,862 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$5,000
  - Positions Held for FY 2021 = \$727,200
  - Other Operating Savings = \$262,662

### PROPOSED FY 2021/22

- Funding for pay raises and market adjustments for FY 2021/22
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$40,000

See detailed breakout of Legal Service expenses on next page and a detailed description of what is included in Fiscal Support Services for FY 2021/22 on the following page.



# LEGAL SERVICES DETAIL

## Supplemental Information for Proposed 2021-22 Budget

### Legal Fees Paid by Fund and Vendor

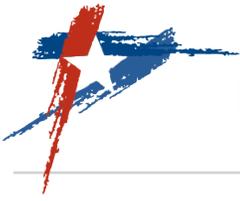
	Vendor	FY 2021 YTD	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual	FY 2017 Actual
	Cary L Bovey	-	-	3,237	175	-
	City of Coppell	-	39,678	-	-	-
	Bourland Law Firm PC	13,615	111,270	-	-	-
	Clarence A West	-	-	-	-	-
	Knolle, Holcomb, Callahan & Taylor	-	25,892	-	-	-
	Lynn Ross & Gannaway <sup>1</sup>	-	-	-	-	4,141
	McCall, Parkhurst & Horton	-	-	-	-	-
	McCreary Veselka Bragg & Allen PC <sup>2</sup>	90,285	9,058	96,135	89,721	107,330
	Patrick H Wood III	-	-	-	-	8,333
	Paul Hornsby & Company	18,061	162,975	210,514	140,219	-
	Sheets & Crossfield	734,199	1,156,257	1,090,214	1,028,962	1,046,733
	Wright & Greenhill	-	-	-	4,276	43,476
	Taylor, Olson, Adkins Sralla & Elam	-	117	1,293	2,296	1,740
	The Gober Group	-	-	-	4,198	-
	<b>General Fund Legal Expenses</b>	<b>856,161</b>	<b>1,505,247</b>	<b>1,401,392</b>	<b>1,269,846</b>	<b>1,211,754</b>
<b>Utility Fund</b>	Sheets & Crossfield	194,213	267,721	221,366	148,305	140,939
<b>Utility Fund</b>	Herrera & Associates	88,872	246,998	239,578	-	-
<b>Type B</b>	Sheets & Crossfield	124,593	186,066	271,628	183,674	184,865
<b>Type B</b>	Paul Hornsby & Company	37,826	-	-	-	-
<b>HOT - CVB</b>	Sheets & Crossfield	360	3,487	5,238	8,020	4,351
<b>HOT - Sports Center</b>	Sheets & Crossfield	180	2,048	2,319	368	5,424
<b>Multi Comp</b>	Sheets & Crossfield	1,418	6,795	4,635	1,080	5,548
<b>Health Insurance Fund</b>	Sheets & Crossfield	-	-	-	8,814	4,380
	<b>Other Funds Legal Expenses</b>	<b>447,461</b>	<b>713,114</b>	<b>744,763</b>	<b>350,261</b>	<b>345,507</b>
	<b>Total City-Wide Legal Expenses - Actuals</b>	<b>1,303,622</b>	<b>2,218,361</b>	<b>2,146,156</b>	<b>1,620,107</b>	<b>1,557,260</b>
	<b>Total City-Wide Legal Expenses - Budget</b>	<b>1,872,461</b>	<b>2,138,114</b>	<b>2,169,763</b>	<b>1,775,261</b>	<b>1,770,507</b>
	<b>Total City-Wide Legal Expenses - % of Budget</b>	<b>69.6%</b>	<b>103.8%</b>	<b>98.9%</b>	<b>91.3%</b>	<b>88.0%</b>

### Professional Services Fees Paid by Fund and Vendor

	Vendor	FY 2021 YTD	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual	FY 2017 Actual
	Julianne Acevedo <sup>3</sup>	29,250	39,000	38,250	30,000	22,500
	John Kroll (HMWK, LLC) <sup>4</sup>	47,000	36,000	22,060	-	-
	Randy C Cain <sup>3</sup>	72,500	87,000	85,750	72,000	60,000
	<b>General Fund Professional Services Expenses</b>	<b>148,750</b>	<b>162,000</b>	<b>146,060</b>	<b>102,000</b>	<b>82,500</b>
	<b>Total City-Wide Professional Services Expenses - Actuals</b>	<b>148,750</b>	<b>162,000</b>	<b>146,060</b>	<b>102,000</b>	<b>82,500</b>
	<b>Total City-Wide Professional Services Expenses - Budget</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>
	<b>Total City-Wide Professional Services Expenses - % of Budget</b>	<b>145.8%</b>	<b>158.8%</b>	<b>143.2%</b>	<b>100.0%</b>	<b>80.9%</b>

**Notes:**

- 1 - Human Resources related
- 2 - Municipal Court fine collections. Pass through cost paid by defendants.
- 3 - Legislative and Lobby services
- 4 - Legislative and Lobby services on sales tax

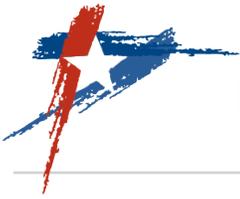


## FISCAL SUPPORT DETAIL

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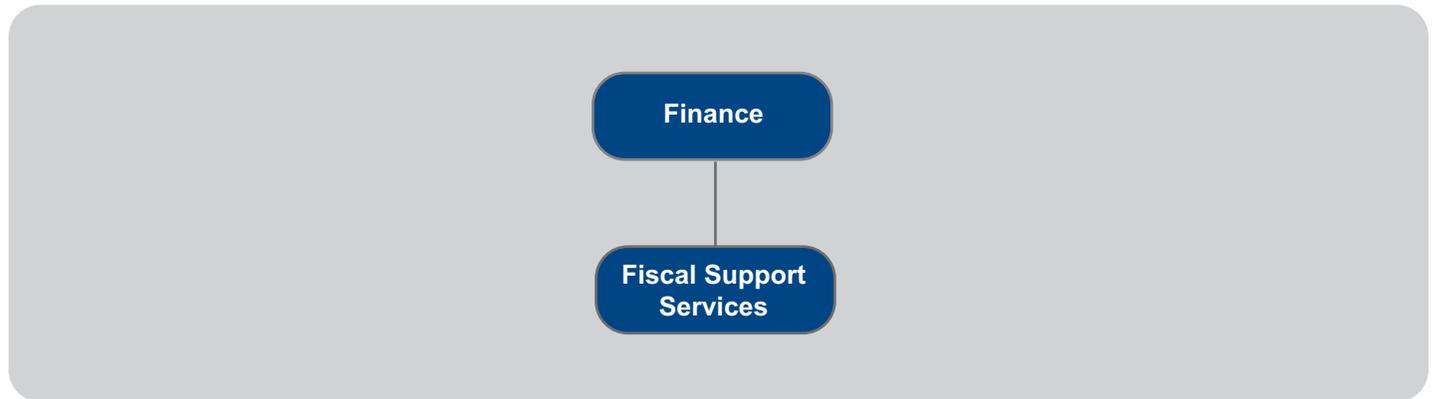
### FY 2022 Fiscal Support Services

<b>Description</b>	<b>Amount</b>
<b>Personnel Services</b>	
Non-Public Safety Salary Adjustments	\$ 1,879,200
<b>Total Personnel Services</b>	<b>\$ 1,879,200</b>
<b>Operating Expenses</b>	
Social Service Funding	190,000
Intergovernmental Charges (Tax District, Health Unit, etc.)	646,000
Insurance - General Liability	420,000
City Manager's Contingency	500,000
Economic Development Payments (Dell PT, Chatsworth, Ruby Hotel)	1,250,000
Dues & Fees (NLC, CAMPO, TML, etc.)	42,500
Investment Advisory Services	75,000
External Audit Services	50,000
Sales Tax Consultant	126,000
Strategic Planning Services	40,000
Miscellaneous Expenses	351,783
<b>Total Operating Expenses</b>	<b>\$ 3,691,283</b>
<b>Legal Services</b>	<b>\$ 1,275,000</b>
<b>Grand Total</b>	<b>\$ 6,845,483</b>



# FISCAL SUPPORT SERVICES

The Fiscal Support Services section of the budget provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department's charge, oversight of the Fiscal Support Services Department's activities is the responsibility of the City's Finance Department.



**VISION:** Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

**MISSION:** The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

## MAJOR BUSINESS FUNCTIONS

**Fiscal Support Services:** is a support department for the General Fund. This purely fiscal responsibility center captures expenditures associated with non-allocable costs for general fund related items. Examples of expenditures include various utility and maintenance costs for City Hall and Business Center and general fund department's expenditure items such as taxes and insurance. Finally, funding is also provided for not-for-profit social service agencies, compensation consultants, legislative lobbying, and City participation in state and national organizations such as the Texas Municipal League and the National League of Cities.



# FIRE 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	18,843,906	20,945,354	21,640,595	22,486,508	22,486,508	24,835,709
Operating Expenses	2,994,430	2,739,447	1,837,955	2,046,768	2,046,768	2,926,899
Capital Outlay	67,533	16,896	-	-	-	799,000
<b>Total Expenditures:</b>	<b>\$ 21,905,869</b>	<b>\$ 23,701,697</b>	<b>\$ 23,478,550</b>	<b>\$ 24,533,276</b>	<b>\$ 24,533,276</b>	<b>\$ 28,561,608</b>
<b>Expenditure % Change:</b>	<b>17.7%</b>	<b>8.2%</b>	<b>-0.9%</b>	<b>4.5%</b>	<b>4.5%</b>	<b>16.4%</b>
<b>Expenditures per Capita:</b>	<b>\$ 195.24</b>	<b>\$ 204.11</b>	<b>\$ 199.31</b>	<b>\$ 203.63</b>	<b>\$ 203.63</b>	<b>\$ 231.29</b>
<b>FTEs:</b>	158.000	162.000	163.000	163.000	163.000	181.000
<b>No. Sworn FTEs</b>	149.000	152.000	153.000	153.000	153.000	168.000

## FY 2018/19

- 3 FTEs added for Station Nine (FM 3406) \$194,774
- Public Training Safety Facility (PSTF) Equipment Certifications & Dues \$43,000
- Public Safety Training Facility (PSTF) Equipment totaling \$274,000 funded with existing project budget
- 1 FTE added Executive Comman Staff Admin Asst. \$40,897
- MCC 7500- US digital dispatching system \$450,000 was funded from the General Self Finance
- ESO- Electronic Medical Records software \$45,000 funded from FY 19 IT bucket funds

## FY 2019/20

- Added 1 FTE as a Fire Code Inspector \$101,000
- No additional grant funding – last year for Opioid grant was FY 2018/19 \$750,000
- Identified \$642,388 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$57,000
  - Vacancy Savings = \$83,000
  - Hiring Delay = \$479,388
  - Other Operating Savings = \$23,000

## FY 2020/21

- Identified \$256,416 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$57,000
  - Hiring Delay = \$239,694
  - Other Operating Savings = (\$40,278)

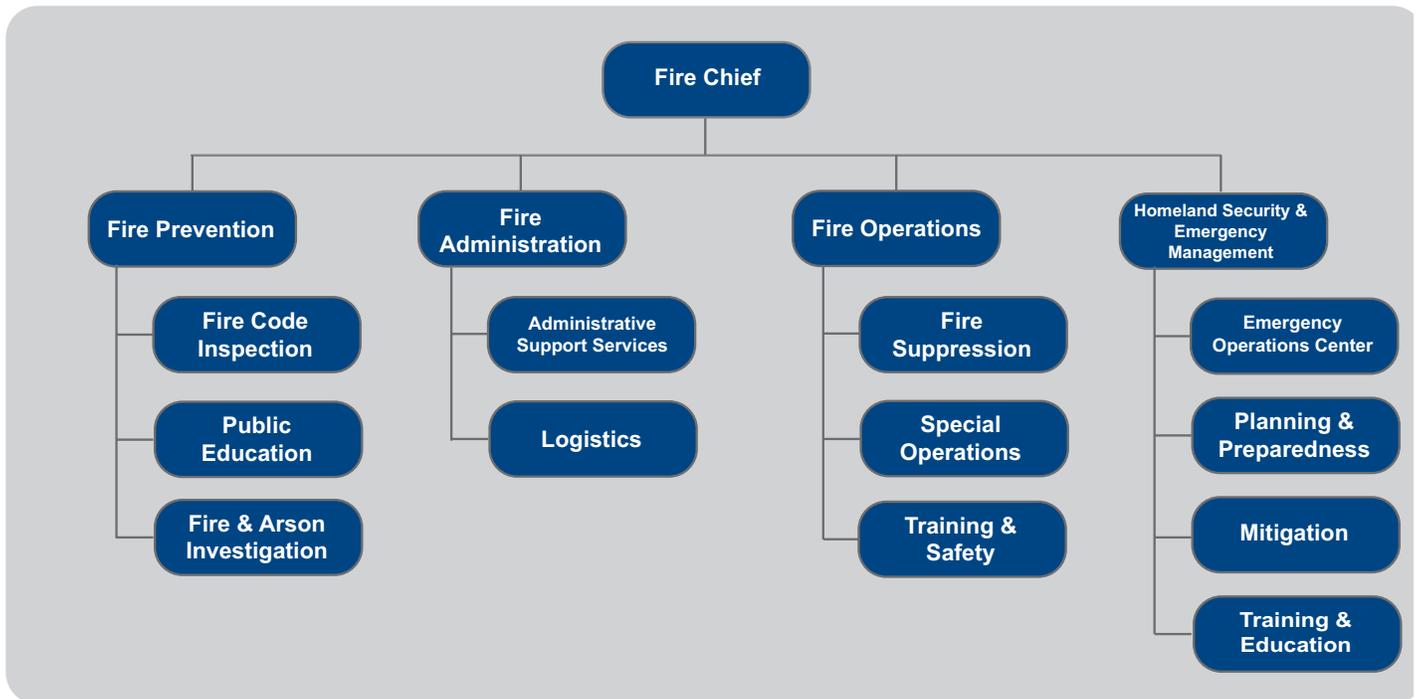
## PROPOSED FY 2021/22

- Creation of a Community Risk Reduction (CRR) Team = \$2,000,000
- Vehicles and equipment for CRR = \$799,000 (will be offset by reimbursements from ARPA funds)
- Operating budget increase = \$250,000
- Public Safety Equipment Fund increase = \$150,000
- PSTC Field Technician (1 FTE) for training prop maintenance = \$43,367 (Hire Date:4/1/22)
- 3 FTEs added Fire Training/Education Specialists = \$227,780 (Hire Date: 4/1/22)
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$72,000
- Collaborative project with IT and Police Departments to procure a new Public Safety ERP System



The Round Rock Fire Department provides many services to our citizens and visitors such as emergency response, fire prevention, public education, community outreach, and disaster preparedness planning for our community. The Department’s guiding strategic goals are: Operational Excellence, Team Health, Safety and Success, Forward Learning, and Community Involvement.

These foundational tenants create a resilient service delivery that is capable of adapting to our community needs. Our department relies on the support of many other city departments to be able to deliver the quality of service the community has come to expect. We continue our commitment of being part of the Round Rock team in serving our community.



**VISION:**

To make a measurable difference in our community accomplished through excellent and compassionate service delivery.

**MISSION:**

“We Care”

This simple statement encompasses our everyday service to the citizens and visitors of our great City. Through this foundational mission, we deliver the highest level of fire suppression, emergency medical, fire prevention and disaster management services.

**GUIDING COUNCIL STRATEGIC GOAL:**



# FIRE

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## **FY 2021 HIGHLIGHTS:**

- Achieved an ISO rating of 1
- Fire Marshal Office facilitated the opening of Kalahari
- Opening of new Fire Station 3
- Assisted with administering COVID-19 vaccine in Williamson County
- Multiple crews deployed to South Texas to deliver COVID-19 vaccine
- Assisted multiple City departments with contact tracing
- Participated in research program for rapid COVID-19 testing
- Maintained continuity of Fire Department operations during Winter Storm Uri
- Homeland Security and Emergency Management Division facilitated a Virtual EOC during Winter Storm Uri, greatly enhancing cooperation of City efforts
- Worked with General Services to purchase a used aerial apparatus as a cost savings measure
- Worked with General Services to purchase a used apparatus for Hazmat as a cost saving measure
- Replacement of Heart Monitors
- Implementation of new report management software
- Changing from ruggedized MCTs to iPads, which are less expensive and have greater reliability
- Initiated a Community Risk Reduction Program
- Grant funded purchase of Solo Rescue machines
- Delivered the Big Rig Training Class
- Multiple deployments of the Wildland Team to California
- Developed the Round Rock Fire Department Leadership Academy
- Held a Council Academy and Team Building sessions at the PSTC
- Delivered Blue Card Training to the Dispatchers
- Hosted four regional training classes for Technical Rescue and Hazmat

- Delivered bleeding control training to RRPD SWAT
- New hire academy restructured to model an academy for uncertified new hires
- Purchased a second set of bunker gear for over half of the suppression staff
- All fire stations have a vehicle exhaust removal system installed

## **FY 2022 OVERVIEW AND SIGNIFICANT CHANGES:**

- Hire for the creation of a Mobile Outreach Team
- Select and purchase Pre-Incident Planning Software
- Select and purchase Requisition and Inventory Management Software
- Replacement of ballistic vests carried on the apparatus
- Purchase ballistic helmets for the apparatus
- Purchase a second set of bunker gear for the remainder of the suppression staff
- Hire a Field Technician for the Public Safety Training Center
- Hire Fire Training/Education Specialists
- Order the replacement for Engine 5 for delivery in FY2023
- Conduct a feasibility study for the relocation of Central Fire Station, Fire Administration, HSEM, CRR, and Fire Logistics

## **NEW PROGRAMS FOR FY 2022:**

- Community Risk Reduction Program - Ph 1
- Community Risk Reduction Program - Ph 2
- Public Safety Bucket Increase
- PSTC Field Technician
- Operating Budget Increase
- First Due Pre-Incident Planning Software
- Requisition and Inventory Management Software
- Fire Training/Education Specialists
- Ballistic Helmets



**FY 2023 OVERVIEW AND BEYOND:**

- Take delivery of the replacement for Engine 5
- Programming for construction of the FM1431 Fire Station
- Programming for construction of the Northeast Fire Station

**WORKLOAD INDICATORS:**

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Total Calls	11,328	11,813	12,189	12,700	13,200
Total Unit Responses	15,194	15,865	15,950	16,500	17,000
Total Number of EMS Incidents	6,430	6,604	6,386	6,600	6,800
Total Number of Motor Vehicle Incidents	759	981	735	850	900
Hours of Fire Training	31,025	30,978	33,484	20,000	35,000
Hours of EMS Training	4,211	2,190	1,730	1,900	2,800
Hours of Fire Training at the PSTC	-	10,393	3,000	5,000	7,000
New Construction Inspected	2,567	2,495	3,300	3,400	3,600
Existing Construction Inspected	5,497	3,324	3,689	3,800	4,000
Public Education Number of Events	25	83	1	50	100



# GENERAL SERVICES 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	3,336,877	3,746,587	4,210,717	4,239,313	4,239,313	4,517,633
Operating Expenses	1,054,696	1,153,472	1,008,289	1,211,898	1,211,898	1,416,674
Capital Outlay	46,994	18,828	19,290	20,000	20,000	20,000
<b>Total Expenditures:</b>	<b>\$ 4,438,567</b>	<b>\$ 4,918,887</b>	<b>\$ 5,238,296</b>	<b>\$ 5,471,211</b>	<b>\$ 5,471,211</b>	<b>\$ 5,954,307</b>
<b>Expenditure % Change:</b>	<b>6.9%</b>	<b>10.8%</b>	<b>6.5%</b>	<b>4.4%</b>	<b>4.4%</b>	<b>8.8%</b>
<b>Expenditures per Capita:</b>	<b>\$ 39.56</b>	<b>\$ 42.36</b>	<b>\$ 44.47</b>	<b>\$ 45.41</b>	<b>\$ 45.41</b>	<b>\$ 48.22</b>
<b>FTEs:</b>	<b>48.000</b>	<b>52.000</b>	<b>53.000</b>	<b>53.000</b>	<b>53.000</b>	<b>54.000</b>

## FY 2018/19

- Public Safety Training Center Staffing - Added 2 FTEs as a Facility Maintenance Tech and a Custodian \$116,000
- Added 1 FTE as a Mechanic to serve the Fire Fleet \$47,200
- Added 1 FTE to convert 2 part-time Custodians to full-time \$51,600
- Base budget increased for software, janitorial supplies and building repair and maintenance based on usage

## FY 2019/20

- 1 FTE added as an Administrative Associate for Fleet Maintenance
- Identified \$185,820 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$36,800
  - Vacancy Savings = \$18,000
  - Hiring Delay = \$31,020
  - Other Operating Savings = \$100,000

## FY 2020/21

- Identified \$175,631 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,000
  - Positions Held for FY 2021 = \$122,400
  - Other Operating Savings = \$47,231
- Saving the City \$75,400 in personnel costs by delaying the hiring of 2 FTEs:
  - 1.00 FTE - Parts Inventory Specialist
  - 1.00 FTE - Development Construction Manager (entire fiscal year)
- The Inventory Parts Specialist was unfrozen and reclassified to a Fleet Manager (1.0 FTE) as part of the mid-year budget amendment

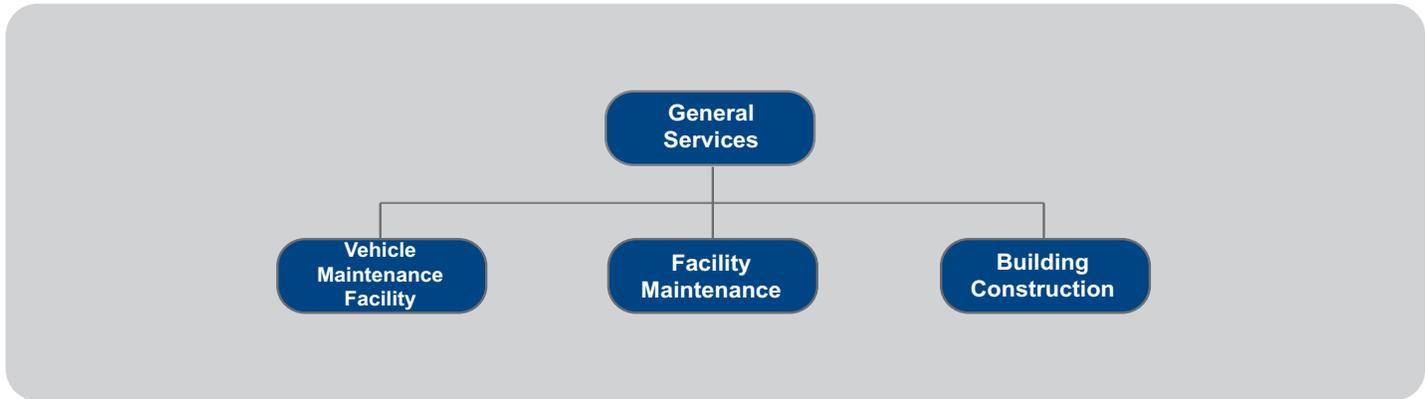
## PROPOSED FY 2021/22

- 1 FTE added as a Downtown Facility Maintenance Tech = \$44,267 (Hire Date: 4/1/22)
- Planned demolition of City owned building at 2008 Enterprise = \$90,000
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$21,720



# GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction, and the repair and maintenance of the City’s facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City’s vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction. Facility Maintenance is responsible for repairs, maintenance, and custodial duties for most City buildings.



### VISION:

To be a leader and provide exceptional customer service.

### MISSION:

To provide a quality and safe environment for our customers and employees, by demonstrating world-class stewardship of our physical assets.

### GUIDING COUNCIL STRATEGIC GOAL:



### FY 2021 HIGHLIGHTS

- Building Construction Division
  - Construction of new Public Library started
  - Design of Kinningham House Started
  - Completed Plaza Restroom construction
  - Winter Storm Repairs
  - Upgraded badging and security infrastructure
  - LED Initiatives
  - Start of PD HVAC replacement
  - Fire Station Vehicle Exhaust upgrade
  - Fire station 3 construction complete
- Facility Maintenance
  - Business Center elevator upgrade
  - City Hall Parking Garage structural assessment
  - Blue Seal Certified
- Vehicle Shop
  - Ranked 46th in The 100 Best Fleets

# GENERAL SERVICES

## FY 2022 OVERVIEW AND SIGNIFICANT CHANGES:

- Building Construction Division
  - Dell Diamond MLB upgrades
  - CMRC bathroom remodel
  - Public Safety Training Center extrication pad
- Facility Maintenance
  - PD HVAC replacement continued
  - PD exterior upgrade
  - City-wide elevator upgrades
  - City-wide roofing assessments

## NEW PROGRAMS FOR FY 2022:

- Downtown Facility Maintenance Tech
- 2008 Enterprise Drive demolition

## FY 2023 OVERVIEW AND BEYOND:

- Complete Construction Public Library

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Facility Maintenance Work Orders	5,536	3,507	3,192	3,500	3,600
City Buildings Maintained	53	60	61	61	61
Trade Contracts	15	15	15	19	21
Service Contracts	20	20	12	18	18
Generators Maintained	27	28	29	29	31
City Vehicle/Equipment Owned	1,520	1,625	1,598	1,598	1,605
Vehicle Maintenance Work Orders	4,733	4,935	4,980	4,500	4,500
Fuel Used (Gallons)	371,664	352,490	368,525	357,000	357,000
New City Buildings Under Construction	1	1	1	1	2



# HUMAN RESOURCES 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	1,071,317	1,182,345	1,260,817	1,406,328	1,406,328	1,432,183
Operating Expenses	165,894	161,422	132,962	189,453	189,453	297,976
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 1,237,210</b>	<b>\$ 1,343,767</b>	<b>\$ 1,393,779</b>	<b>\$ 1,595,781</b>	<b>\$ 1,595,781</b>	<b>\$ 1,730,159</b>
<b>Expenditure % Change:</b>	<b>-1.1%</b>	<b>8.6%</b>	<b>3.7%</b>	<b>14.5%</b>	<b>14.5%</b>	<b>8.4%</b>
<b>Expenditures per Capita:</b>	<b>\$ 11.03</b>	<b>\$ 11.57</b>	<b>\$ 11.83</b>	<b>\$ 13.25</b>	<b>\$ 13.25</b>	<b>\$ 14.01</b>
<b>FTEs:</b>	<b>11.750</b>	<b>12.750</b>	<b>13.000</b>	<b>13.000</b>	<b>13.000</b>	<b>14.000</b>

## FY 2017/18

- Personnel costs included funding for health insurance cost increases
- Added \$5,200 in the base budget for Operating Expenses for the Customer Service Week which had been paid out of City Manager's Contingency in Fiscal Support in prior years

## FY 2018/19

- HR Remodel & Expansion \$80,000 was funded from GSFC funds
- 1 FTE added as an Organizational Development Trainer \$93,040

## FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$77,200 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$18,600
  - Overtime = \$2,600
  - Vacancy Savings = \$42,000
  - Other Operating Savings = \$14,000

## FY 2020/21

- Identified \$36,513 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$18,600
  - Overtime = \$2,600
  - Other Operating Savings = \$15,313

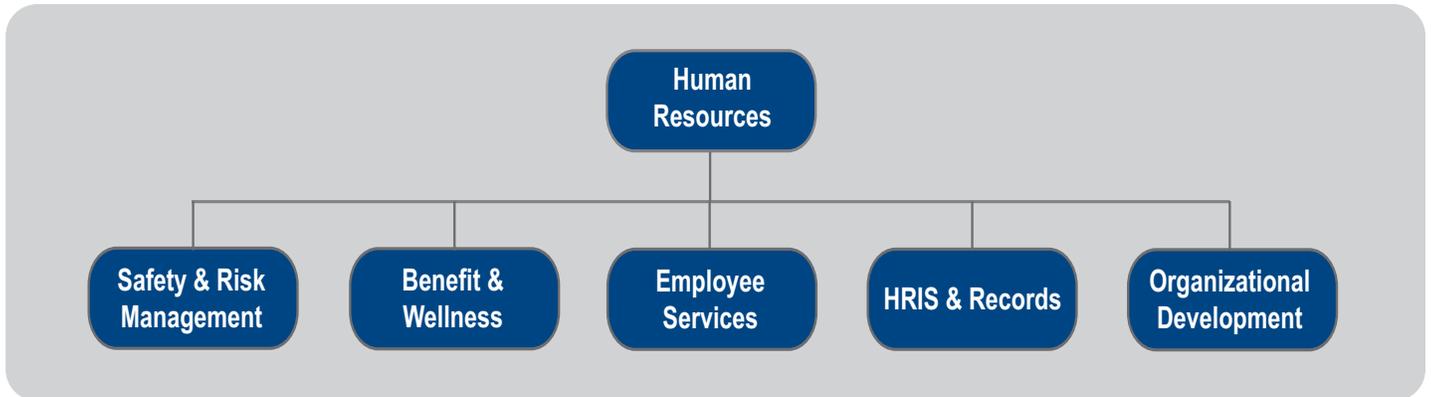
## PROPOSED FY 2021/22

- 1 FTE added as an Human Resources Assistant = \$67,691
- Set up Promotional Assessment Centers for the Fire Department = \$15,000
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$37,600



# HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City’s success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Employee Services (Compensation, Talent Management & Employee Relations), manage the Human Resource Information System/Records, and Organizational Development.



### VISION:

To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment

### MISSION:

Human Resources will set the service standard of excellence with talent and innovation to create a positive work culture.

### HUMAN RESOURCES CORE VALUES:

Human Resources will achieve the mission by living our core values to **SERVE**:

**S** - Support - Work Together to meet the needs of the City

**E** - Engage - Involve others to promote individual and organizational growth

**R** - Respect - Treat everyone with dignity at all times

**V** - Voice - Tell us; we will listen and act

**E** - Empower - Provide the resources and environment to succeed

### GUIDING COUNCIL STRATEGIC GOAL:



# HUMAN RESOURCES

## FY 2021 HIGHLIGHTS:

- Launched the Leadership Development Program
- Launched “You Rock”, an employee wellness program
- Provided COVID-19 testing and vaccine access to employees and their families.
- Maintained the financial solvency of the health fund without raising employee benefits rates.

- Maintain compensation and benefit strategies to ensure the city remains competitive to recruit exceptional talent
- Evaluate recruitment metrics and identify alternative recruitment methods

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Assessment Centers for Fire Promotional Process
- Continue to partner with departments to hire, train and retain a diverse workforce to provide exceptional service in a positive work culture

## NEW PROGRAMS FOR FY 2022:

- Police Assessment Centers for Fire Promotional Assessment
- Human Resources Assistant

## FY 2023 OVERVIEW AND BEYOND:

- Diversity, Equity and Inclusion initiative

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Number of Employment Verifications	95	112	145	140	150
Number of Verbal Employment Verifications	-	-	251	151	160
Number of Applicant Background Checks	276	363	111	300	315
Number of Post-Accident and Random Drug Screens	54	65	54	60	63
Number of Drug Screens	-	223	94	150	160
Number of Compensation Surveys	52	21	52	55	60
Number of Employee Development Trainings	64	74	39	44	50
Number of Exit Interviews	26	30	15	24	30
Number of Open Records Requests	22	28	21	20	21
Number of Safety Trainings	-	34	42	44	46
Number of Employment Applications	18,198	11,347	12,096	12,300	12,900
Number of Personal Actions (PAs)	-	-	4,646	4,725	4,960
Number of Tuition Assistance Requests	-	-	33	35	40
Number of Wellness Events	-	-	18	23	25



# INFORMATION TECHNOLOGY 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
<b>Personnel Services</b>	2,276,592	2,215,179	2,068,662	2,113,645	2,113,645	2,481,146
<b>Operating Expenses</b>	2,160,420	2,299,485	2,407,154	2,999,801	2,999,801	3,407,491
<b>Capital Outlay</b>	65,061	75,000	75,000	50,479	50,479	75,000
<b>Total Expenditures:</b>	\$ 4,502,073	\$ 4,589,664	\$ 4,550,816	\$ 5,163,925	\$ 5,163,925	\$ 5,963,637
<b>Expenditure % Change:</b>	6.9%	1.9%	-0.8%	13.5%	13.5%	15.5%
<b>Expenditures per Capita:</b>	\$ 40.13	\$ 39.53	\$ 38.63	\$ 42.86	\$ 42.86	\$ 48.29
<b>FTEs:</b>	21.000	22.000	20.000	20.000	20.000	21.000

## History

- Funding is provided annually from GSFC funds in the amount of \$750,000 for technology expansions and improvements

## FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Transferred 2 FTES, GIS Analysts to Planning
- Identified \$282,761 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$32,200
  - Vacancy Savings = \$130,000
  - Hiring Delay = \$124,040
  - Other Operating Savings = (\$3,479)

## FY 2020/21

- Identified \$107,847 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$38,200
  - Overtime = \$5,000
  - Positions Held for FY 2021 = \$107,940
  - Hiring Delay for a Portion of FY 2021 = \$16,100
  - Other Operating Savings = \$50,278
- Saving the City \$124,040 in personnel costs by delaying the hiring of 2 FTEs:
  - 1.00 FTE - Senior GIS Analyst (Hire 12/1/2020)
  - 1.00 FTE - Network Administrator (entire fiscal year)

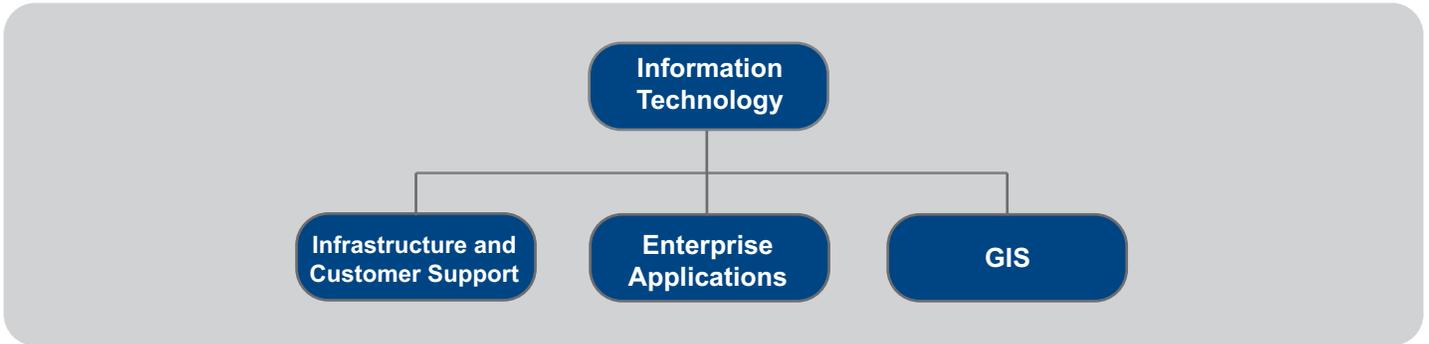
## PROPOSED FY 2021/22

- 1 FTE added as a Systems Administrator = \$111,874 (Hire Date:10/1/21)
- Collaborative project with Police and Fire Departments to procure a new Public Safety ERP System
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$94,050



# INFORMATION TECHNOLOGY

The Information Technology (IT) Department’s function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



### FY 2021 HIGHLIGHTS:

#### MISSION:

The IT Department’s mission is to assist all City departments to become more productive using technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

#### GUIDING COUNCIL STRATEGIC GOALS:



- Completed 2-year Geospatial infrastructure modernization plan
- Implemented new Land Management & Permitting system
- Completed Phase 1 of phone system migration to Teams
- Created new employee benefit with iPhone Purchase Program
- Updated mobile technology in Fire apparatus
- Implementation of ArcGIS Monitor for increased uptime & monitoring of our GIS
- Revamp of COVID-19 Surveillance dashboard
- Completed and passed CJIS Security audit
- Migrated all City Departments to SharePoint, enabling Cloud access to organization data
- Implemented new Fire Records Management system
- Met state requirements for completing yearly required Security Training for all City Employees

### FY 2022 OVERVIEW AND SIGNIFICANT CHANGES:

- Complete RFP process and selection of new Public Safety ERP system
- Coordinate with RRISD on fiber network overhaul

# INFORMATION TECHNOLOGY

- Implement citywide digital signature solution
- Identity Management, Data Classification and Security in the Microsoft Cloud
- Technology planning for the new City facilities – Library
- Continue focus on digital transformation – migrating organization to consolidated ESRI and Microsoft cloud technologies for data, business process, and communication.
- EmployeeNet upgrade and migration to SharePoint
- Rollout of cloud-based orthogonal and oblique aerial imagery catalog
- Continued progress of City’s base map improvement initiative

## FY 2023 OVERVIEW AND BEYOND:

- Implementation of new Public Safety ERP system
- Develop organization’s use of IoT/Real-time GIS
- Data analytics and insights into enterprise application & GIS data across lines of business
- Expansion in use of cloud technologies and the Azure datacenter
- Continued expansion of citywide fiber network and RRTX-WiFi
- Incorporate use of cognitive bots and machine learning into business process
- Leveraging of machine/deep learning capabilities with GIS

## NEW PROGRAMS FOR FY 2022:

- Public Safety ERP System
- New FTE – System Administrator

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Help Desk Tickets Resolved	9,301	9,694	8,666	8,800	8,800
PC Replacement	150	102	159	200	250
Page Visits for Public Facing Websites	4,785,132	5,086,053	7,651,706	7,700,000	7,850,000
Usage of RRTX-Wi-Fi (Total Traffic)	65 TB	79 TB	105 TB	115 TB	125 TB
Total Email Messages Processed	8,060,000	7,600,000	7,200,000	7,308,000	7,500,000
Email Malware Campaigns Blocked*	39,600	600	650	3,600	4,000
Geohub Visits	-	-	-	71,715	75,000

\* Not individual email count. Number represents campaign events and was updated in FY2021 to include phishing and malware



# LIBRARY 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	2,087,193	2,261,141	2,396,600	2,642,547	2,642,547	2,728,683
Operating Expenses	678,349	664,437	661,342	730,045	730,045	768,118
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 2,765,542</b>	<b>\$ 2,925,578</b>	<b>\$ 3,057,942</b>	<b>\$ 3,372,592</b>	<b>\$ 3,372,592</b>	<b>\$ 3,496,801</b>
<b>Expenditure % Change:</b>	<b>0.4%</b>	<b>5.8%</b>	<b>4.5%</b>	<b>10.3%</b>	<b>10.3%</b>	<b>3.7%</b>
<b>Expenditures per Capita:</b>	<b>\$ 24.65</b>	<b>\$ 25.19</b>	<b>\$ 25.96</b>	<b>\$ 27.99</b>	<b>\$ 27.99</b>	<b>\$ 28.32</b>
<b>FTEs:</b>	<b>31.000</b>	<b>31.750</b>	<b>32.750</b>	<b>32.750</b>	<b>33.750</b>	<b>40.125</b>

## FY 2018/19

- Added 0.5 FTE as a part-time Library Assistant - Youth Services \$22,800
- Additional funding for leased library material \$12,800

## FY 2019/20

- 1 FTE added as a Library Manager \$111,000
- Identified \$38,700 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$1,600
  - Overtime = \$3,500
  - Vacancy Savings = \$57,000
  - Hiring Delay = \$35,327
  - Other Operating Savings = \$38,700

## FY 2020/21

- Identified \$28,805 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$3,500
  - Overtime = \$3,500
  - Other Operating Savings = \$21,805
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment = \$25,700
- 1.0 FTE was added with the mid-year budget amendment as a Bookmobile Operator for the new program

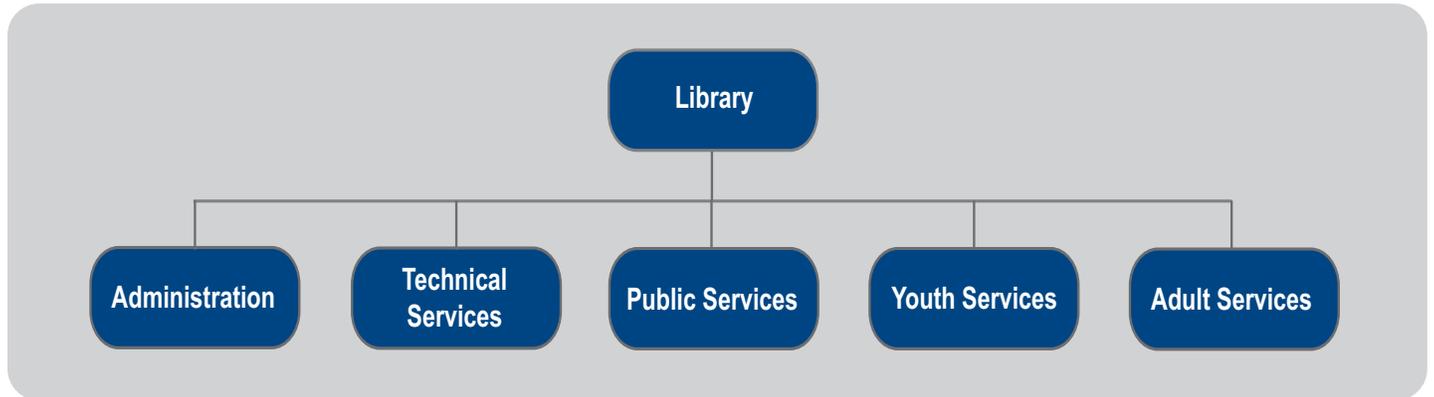
## PROPOSED FY 2021/22

- 1 FTE added as a Marketing Coordinator = \$16,266 (Hire Date: 8/1/22)
- 1 FTE added as a Security Guard = \$9,603 (Hire Date: 8/1/22)
- 1 FTE added as an Assistant for Technical Services = \$9,999 (Hire Date: 8/1/22)
- 3 FTES for FTE Conversion to Full-Time = \$16,436 (Hire Date: 8/1/22)
- 0.375 FTE for Part-Time Associate for Youth Services = \$2,483 (Hire Date: 8/1/22)
- Establish a new Adult Services Division = \$17,343



# LIBRARY

The Round Rock Public Library System provides our growing and diverse community a variety of exceptional programs and services. Our caring and knowledgeable staff maintains an attractive and dynamic environment in which to find information, enjoyment, and enrichment.



### FY 2021 HIGHLIGHTS:

#### MISSION:

The Round Rock Public Library proudly serves its dynamic and growing community by providing high quality resources, services, and programs.

#### GUIDING COUNCIL STRATEGIC GOALS:



- Earned the 2020 Achievement in Excellence in Libraries Award from the Texas Municipal Directors Association
- Homebound Delivery Services: acquired van and hired the program coordinator for the homebound delivery service
- Aspen Discovery: an enhancement tool to improve the customer’s online search experience and lead to increased check-outs
- Public Library Association’s Inclusive Internship Initiative: This is a grant funded paid, summer-long internship for a high school student to work at the library. Through this program, students from diverse backgrounds are introduced to careers in librarianship.
- DIY Water Saving Kits added to the collection in partnership with Utilities and Environmental Services Department
- CDBG Library Senior Services Project: provide seniors at the Round Rock Housing Authority with hotspots, devices and support provided by trained library staff.
- Holds Pick-Up Lockers: Received a \$25,000 CARES Act Grant and installed lockers that allows customers 24/7 access to requested library materials.

# LIBRARY

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Return to pre-pandemic service model
- Evaluate the adult fiction collection by conducting a diversity audit

## FY 2023 OVERVIEW AND BEYOND:

- Hire, train, and retain a diverse workforce with a passion to deliver exceptional customer service
- Complete bond project on time and within budget

## NEW PROGRAMS FOR FY 2022:

- Youth Service Associate, 15 hours for Sundays and evenings
- Security Guard
- Convert 10 part-time positions to full-time
- Marketing Coordinator
- Assistant for Outreach and Homebound Delivery
- Opening Day Collection

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Reference Transactions	34,086	27,170	25,532	30,000	35,000
Volunteer Hours	6,920	7,456	3,160	2,000	7,000
Community Outreach Contacts	4,656	2,068	1,961	500	5,000
Circulation	1,229,141	1,315,186	986,686	1,000,000	1,300,000
Interlibrary Loans	3,673	3,823	1,702	2,000	3,000
Public Access Computer Uses	61,728	60,147	29,682	30,000	60,000
Database Uses	23,906	42,223	18,689	25,000	40,000
Program Attendance	47,545	55,364	63,990	50,000	50,000
Library Visits	388,732	416,391	219,736	245,000	400,000



# PARKS AND RECREATION 5 YEAR SUMMARY IF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	8,103,389	8,812,967	8,892,957	9,410,344	9,410,344	9,871,353
Operating Expenses	3,502,372	3,929,810	2,965,020	3,790,327	3,790,327	3,884,292
Capital Outlay	61,555	80,379	98,666	97,000	97,000	182,000
<b>Total Expenditures:</b>	<b>\$ 11,667,317</b>	<b>\$ 12,823,156</b>	<b>\$ 11,956,644</b>	<b>\$ 13,297,671</b>	<b>\$ 13,297,671</b>	<b>\$ 13,937,645</b>
<b>Expenditure % Change:</b>	<b>1.4%</b>	<b>9.9%</b>	<b>-6.8%</b>	<b>11.2%</b>	<b>11.2%</b>	<b>4.8%</b>
<b>Expenditures per Capita:</b>	<b>\$ 103.99</b>	<b>\$ 110.43</b>	<b>\$ 101.50</b>	<b>\$ 110.37</b>	<b>\$ 110.37</b>	<b>\$ 112.86</b>
<b>FTEs:</b>	<b>105.375</b>	<b>107.375</b>	<b>108.375</b>	<b>108.375</b>	<b>108.375</b>	<b>110.375</b>

## FY 2019/20

- Added 1 FTE as a Fitness Instructor \$44,000
- Additional funding for Pop Up Play \$12,000
- \$8,000 added for Athletic Field Maintenance
- Identified \$605,374 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$22,000
  - Overtime = \$82,100
  - Vacancy Savings = \$153,000
  - Hiring Delay = \$165,024
  - Other Operating Savings = \$183,250

## FY 2020/21

- Identified \$688,309 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$30,281
  - Overtime = \$71,425
  - Positions Held for FY 2021 = \$334,356
  - Hiring Delay for a Portion of FY 2021 = \$37,572
  - Other Operating Savings = \$214,675
- Saving the City \$371,928 in personnel costs by delaying the hiring of 4.76 FTEs:
  - 0.50 FTE - Administrative Associate (entire fiscal year)
  - 1.00 FTE - Parks Maintenance Worker (Hire 8/1/2021)
  - 1.00 FTE - Electrician- Journey (Hire 2/1/2021)
  - 0.63 FTE - Recreation Assistant (Hire 8/1/2021)
  - 0.63 FTE - Bus Driver (entire fiscal year)
  - 1.00 FTE - Fitness Instructor (entire fiscal year)
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment - \$198,712

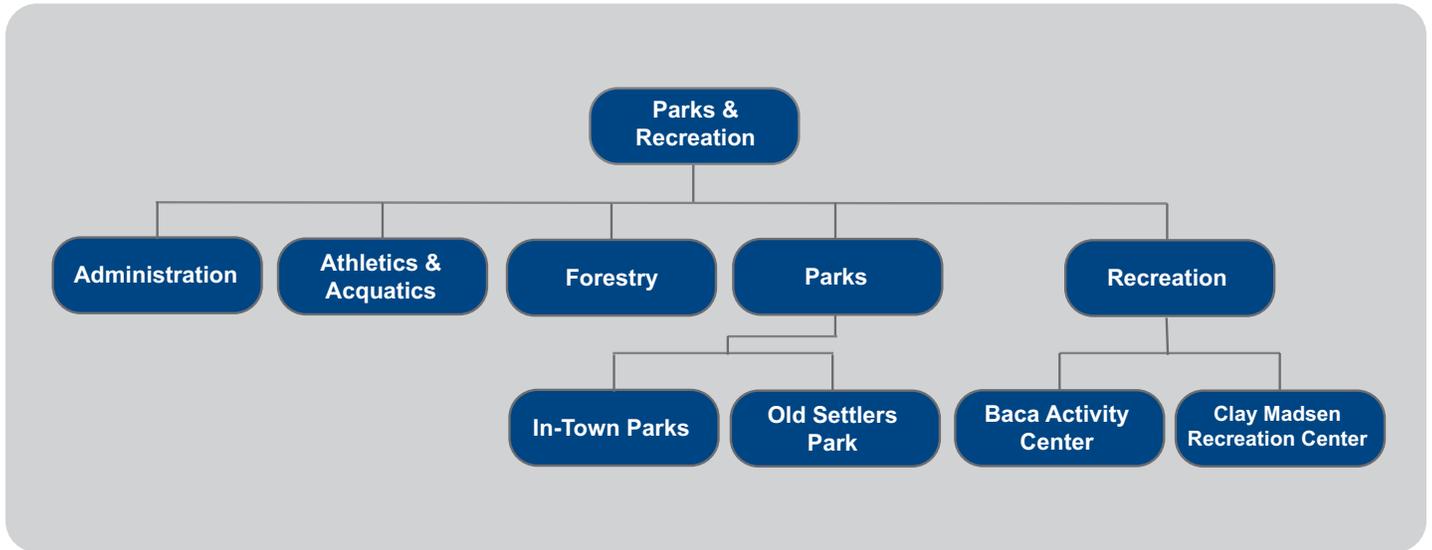
## PROPOSED FY 2021/22

- 2 FTES added for Trail Maintenance Team = \$91,926 (Hire Date:4/1/22)
- Creation of Hog Management Program = \$26,000
- Program Management Software Replacement = \$300,000
- Kinningham Improvement Project = \$250,000
- Addition to Old Settler's Park Improvement Program for Rock'N River Repairs = \$50,000



# PARKS AND RECREATION

The Parks and Recreation Department (PAR) is responsible for the acquisition, design, development, and maintenance of the City’s park system and the planting, conservation, and maintenance of trees. In addition, PAR is responsible for organized recreation programs; which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PAR also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



## VISION:

To provide an active, vibrant, and beautiful city with a quality and diversified parks and recreation system that produces economic, health, and social benefits for the entire community.

## MISSION:

People dedicated and empowered to create positive and memorable experiences in people’s lives.

## GUIDING COUNCIL STRATEGIC GOALS:



# PARKS AND RECREATION

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## FY 2021 HIGHLIGHTS:

- Continued park operations, recreation facility operations, special events and programs following COVID guidelines providing citizens with much needed recreational and social opportunities
- Hosted the first annual Light Up the Lake event which provided a safe, socially distant holiday event for the community
- Provided assistance to Round Rock citizens during the Winter Storm 2021 by operating Baca Center as a warming shelter and responding to over 2,000 residential brush pick-ups from storm damaged trees
- Awarded two more Bronze Telly Awards for the “Think Outside” series and the Virtual Flashlight Egg Hunt
- Opening of Yonders Point at Old Settlers Park and OSP Cross Country Course improvements
- Groundbreaking on Heritage Trail West Project
- Groundbreaking of Adult Recreation Complex – Phase 2
- Groundbreaking on Kinningham House Replacement Project
- Continuation of PARD Repair & Replacement Program which included: replacing the playground at Frontier Park, Buck Egger Park renovations, Cy Young restroom repairs, OSP baseball/softball net backstop replacement
- Won Aquatics International’s Best of Aquatics Award for our Pool Attendant to Lifeguard Conversion Program
- Hosted the first annual PARD Volunteer Appreciation Event
- Implemented a successful Bartakular Howloween Event
- Implemented a new Adult Sand Volleyball League and Cornhole League
- For the 5th Year in a row, Baca Center was named the “Best Senior Center” in the Senior Resource Guide’s, Best of Austin 2020 Readers Choices Awards. Also earning Best Place to Get Fit for 2021
- Completion of a Needs Assessment for a 2nd Recreation Center

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Completion and opening of Heritage Trail West
- Groundbreaking on Heritage Trail East project
- Groundbreaking of Lake Creek Trail – RR West Park to M.O.C.
- Groundbreaking and completion of Behrens Ranch Park
- Completion and opening of Kinningham House
- Completion and opening of the Mayfield Archery Facility
- Continuation of the PARD Repair & Replacement Program including: Kinningham Park playground replacement and Rock’N River Splashville renovations
- Creation of a dedicated Trail Maintenance Crew to focus on the operations and maintenance of the expanding citywide trails system

## NEW PROGRAMS FOR FY 2022:

- 2.0 FTEs for Trail Projects
- Large Area Mower
- Infield Leveling Machine
- Hog Management Program
- Gold Medal Committee Chair - Host Meeting
- Program Management Software Replacement
- Old Settler Park Bucket - Rock’N River Repairs
- Kinningham Park Improvement Project
- Downtown Water Tower Lighting Maintenance
- Additional Rye Seed for Grounds Maintenance

## FY 2023 OVERVIEW AND BEYOND:

- Completion and opening of Heritage Trail East
- Completion and opening of Lake Creek Trail – RR West Park to M.O.C.

# PARKS AND RECREATION

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
<b>Parks Division Measures</b>					
Acres of Parkland and Open Space	2,270	2,285	2,295	2,295	2,295
Hours of Athletic Field Use	24,346	18,006	15,226	18,000	20,000
Miles of Trail	23.20	24.70	24.70	24.70	25.70
Average Park Certification Score	94.02	94.06	93.85	94.00	95.00
<b>Recreation Division Measures</b>					
Clay Madsen Recreation Center Users**	645,156	407,395	109,404	300,000	400,000
Baca Center Users	285,051	268,949	96,855	150,000	275,000
Recreation Program Participants	93,896	100,482	37,239*	60,000	100,000
<b>Athletics/Aquatics Division Measures</b>					
Total Pool Attendance	115,991	116,044	59,937	100,000	115,000
Swim Lesson Participants	1,397	1,466	543	1,000	1,400
Participants in Athletic Leagues	6,522	7,050	5,943	7,000	7,500
<b>Forestry Division Measures</b>					
Trees Pruned in Parks	2,776	3,444	2,945	3,500	3,500
Residential Tree Inspection Services	163	165	204	250	250
Cubic Yards of Brush Recycled	25,063	27,018	27,542	33,000	27,000
<b>Administration Division Measures</b>					
Value of Positive Media Impressions	\$92,302	\$61,821	\$61,821	\$70,000	\$75,000
Sponsorships and Donations Received	\$48,285	\$27,311	\$27,000	\$45,000	\$50,000
Park Ranger Patrol Hours	4,307	5,582	5,282	5,600	6,300
Number of Special Events and Tournaments	189	155	117***	150	185
Facility Rental Hours	38,305	34,544	38,121	39,000	40,000

\* FY2020 Actuals include reductions related to COVID cancellations and participation capacities.

\*\* FY2021 Projected includes a conservative rebound rate for Senior Programs, Youth Programs and Afterschool Camps.

\*\*\* 265 events scheduled for FY2020 with 148 cancelling due to COVID for a total of 117 events.



# PLANNING AND DEVELOPMENT SERVICES 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	4,426,429	4,824,092	5,231,437	5,498,431	5,498,431	5,461,889
Operating Expenses	321,002	400,380	260,214	304,760	304,760	389,553
Capital Outlay	5,523	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 4,752,954</b>	<b>\$ 5,224,472</b>	<b>\$ 5,491,651</b>	<b>\$ 5,803,191</b>	<b>\$ 5,803,191</b>	<b>\$ 5,851,442</b>
<b>Expenditure % Change:</b>	<b>23.3%</b>	<b>9.9%</b>	<b>5.1%</b>	<b>5.7%</b>	<b>5.7%</b>	<b>0.8%</b>
<b>Expenditures per Capita:</b>	<b>\$ 42.36</b>	<b>\$ 44.99</b>	<b>\$ 46.62</b>	<b>\$ 48.17</b>	<b>\$ 48.17</b>	<b>\$ 47.38</b>
<b>FTEs:</b>	<b>52.000</b>	<b>52.000</b>	<b>55.000</b>	<b>55.000</b>	<b>55.000</b>	<b>55.000</b>

## FY 2018/19

- Added funding for Comprehensive Plan 2030 \$50,000
- New Truck for the Chief Building Inspector to be funded from GSFC funds \$30,000

## FY 2019/20

- Adding 1 FTE as a Long-Range Planner \$58,000
- Funded a Temporary Intern and Planning Tech \$22,000
- Savings in Professional Service expenses \$25,000
- 2 FTEs, GIS Analysts, transferred from IT
- Identified \$260,654 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$25,600
  - Overtime = \$13,000
  - Vacancy Savings = \$77,000
  - Hiring Delay = \$92,754
  - Other Operating Savings = \$52,300

## FY 2020/21

- Identified \$200,231 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$37,200
  - Overtime = \$26,012
  - Hiring Delay for a Portion of FY 2021 = \$46,377
  - Other Operating Savings = \$90,642
- Saving the City \$46,377 in personnel costs by delaying the hiring of 2 FTEs:
  - 1.00 FTE - Long Range Planner (Hire 4/1/2021)
  - 1.00 FTE - Neighborhood Serviced Coordinator (Hire 4/1/2021)

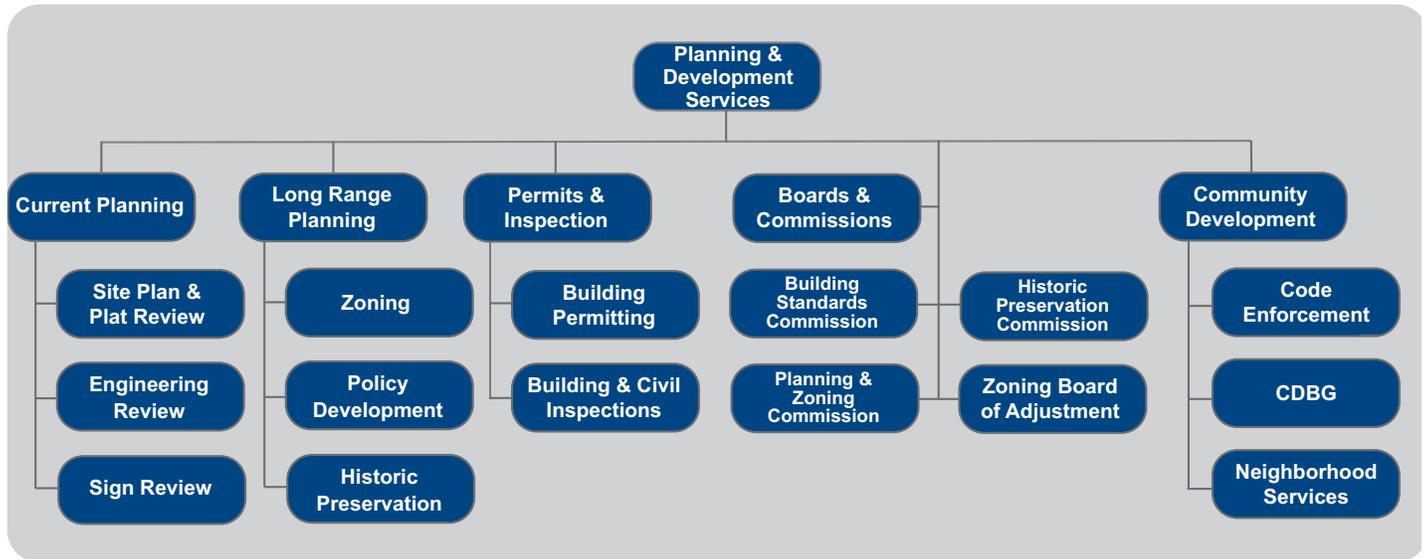
## PROPOSED FY 2021/22

- Creation of a Facade and Site Improvement Grant = \$250,000
- Tool Locker for Neighborhood Services = \$115,000
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$96,850



# PLANNING AND DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use policy, administration of land development regulations, permit review and inspections, community development, neighborhood services, and code enforcement for the City under the leadership of the Planning and Development Services Director.



## VISION:

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community.

## MISSION:

To provide the citizens and development community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs to enhance the quality of life and facilitate economic growth; and improve the built environment.

## GUIDING COUNCIL STRATEGIC GOAL:



# PLANNING AND DEVELOPMENT SERVICES

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## FY 2021 HIGHLIGHTS:

- Maintained all development services during the COVID-19 lockdown, including inspections and virtual meetings.
- Met or exceeded deadlines on development applications, including during COVID-19.
- Successfully managed another year of high growth to the tune of a projected \$390 million in new non-residential and multi-family projects, in accordance with established performance measures.
- During COVID-19 lockdowns, we relaxed temporary signage enforcement for restaurants; allowed pop-up tents (which are typically prohibited temporary structures) for the provision of commercial services outdoors; extended deadlines for compliance on residential violations; increased lending on lawnmowers, tree saws, and trimmers for homeowners to address violations and had Code Enforcement provide the delivery.
- Planning staff provided all Historic Preservation tax exemption inspections this year due to COVID-19.
- Continued to provide rent and utility assistance to low-income residents during COVID-19 through the CDBG Action Plan
- Facilitated the successful, on-time grand opening of Kalahari by exercising reasonable flexibility in the final inspection and Certificate of Occupancy process.
- Worked with the development community to entitle and permit new, innovative housing products to address growing affordability issues, such as Urbana's "horizontal multifamily" development and a similar proposal in Avery Centre.

- Facilitate the development process of the District, City Library, Depot Townhomes, Kenney Fort North PUD, and other economic development projects in the pipeline
- Play an instrumental role in downtown redevelopment.
- Comprehensive Plan 2030 implementation.

## NEW PROGRAMS FOR FY 2022:

- Tool Lending Lockers: this will allow for contactless pickup and dropoff of tools borrowed by citizens from the Neighborhood Services team, which will free up staff time and expand the hours of service.
- Commercial façade and site improvement grants: this program promotes rehabilitation, enhancement, restoration, and preservation of building facades and will be a catalyst to attract new customers and businesses by stimulating private investment and economic development.

## FY 2023 OVERVIEW AND BEYOND:

- Consolidate all customer intake areas into a single, comprehensive development assistance counter.
- Continue to play an instrumental role in downtown redevelopment.
- Comprehensive Plan 2030 implementation and tracking.

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Work with IT on implementation of the new land management software system, including electronic plan reviews and application submittals.



# PLANNING AND DEVELOPMENT SERVICES

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## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Total Approved Plats	44	83	68	50	70
Development Permits Received	100	84	78	75	85
Development Permits Issued	54	59	64	72	75
Number of Building Permits	4,193	4,124	4,416	4,277	4,500
Number of Inspections	27,700	26,792	26,899	21,009	28,000
Total Bandit Signs	4,557	4,826	2,776	3,000	5,000
Total Notified Code Violations	4,354	4,271	4,241	4,500	4,600



# POLICE

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	27,026,612	28,572,064	29,336,746	30,688,204	30,688,204	32,327,228
Operating Expenses	3,782,863	3,661,909	3,501,495	3,817,988	3,817,988	4,114,492
Capital Outlay	123,909	46,209	1,431	20,432	20,432	502,209
<b>Total Expenditures:</b>	<b>\$ 30,933,384</b>	<b>\$ 32,280,182</b>	<b>\$ 32,839,672</b>	<b>\$ 34,526,624</b>	<b>\$ 34,526,624</b>	<b>\$ 36,943,929</b>
<b>Expenditure % Change:</b>	<b>7.8%</b>	<b>4.4%</b>	<b>1.7%</b>	<b>5.1%</b>	<b>5.1%</b>	<b>7.0%</b>
<b>Expenditures per Capita:</b>	<b>\$ 275.70</b>	<b>\$ 277.99</b>	<b>\$ 278.77</b>	<b>\$ 286.58</b>	<b>\$ 286.58</b>	<b>\$ 299.17</b>
<b>FTEs:</b>	<b>250.900</b>	<b>253.975</b>	<b>257.975</b>	<b>257.975</b>	<b>257.975</b>	<b>268.225</b>

Each year reflects cost increases for scheduled step pay raises, any market or cost of living adjustments and health insurance costs

### FY 2019/20

- Added 2 FTEs as Police Officers and 2 FTEs as Victim Service Advocates (partial grant funding) for a total cost of \$236,000
- Budget Line Item increase for radio maintenance contracts \$50,000
- Replaced Body Worn Cameras and In-Car Video Systems \$250,000
- Identified \$616,789 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$181,571
  - Vacancy Savings = \$32,000
  - Hiring Delay = \$320,730
  - Other Operating Savings = \$82,488

### FY 2020/21

- Identified \$253,937 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$47,000
  - Hiring Delay for a Portion of FY 2021 = \$174,482
  - Other Operating Savings = \$32,455
- Saving to City \$174,482 in personnel costs by delaying the hiring of 3 FTEs:
  - 1.00 FTE - Police Officer (Hire 1/1/2021)
  - 1.00 FTE - Victim Services Advocate (Hire 1/1/2021)
  - 1.00 FTE - Community Affairs Specialist (Hire 1/1/2021)
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment - \$161,893

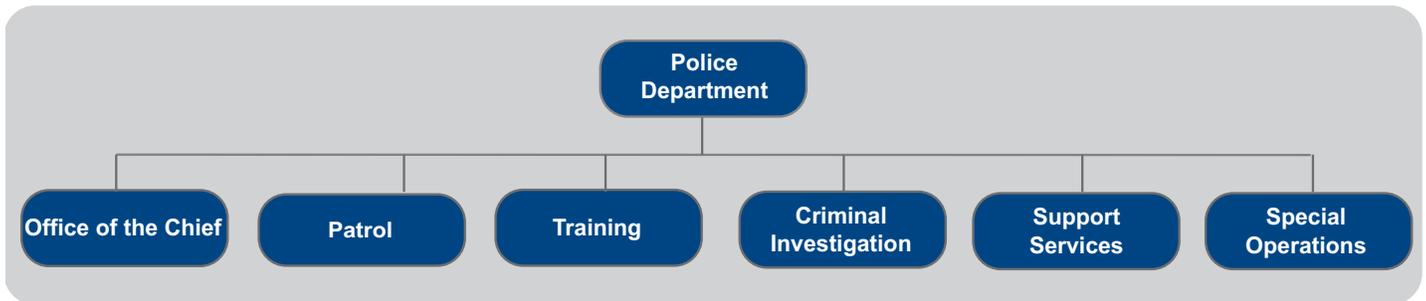
### PROPOSED FY 2021/22

- 1.0 FTE added as a Sergeant and 5.0 FTEs added as Officers = \$1,035,351 (Hire Date: 2/1/22)
- 1.0 FTE added as a Public Safety Communications Operator = \$56,740 (Hire Date: 2/1/22)
- 2.0 FTEs added as Crime Scene Specialists = \$117,027 (Hire Date: 2/1/22)
- 1.0 FTE added as a Crime Analyst = \$65,305 (Hire Date: 2/1/22)
- 0.25 FTE added for Conversion of LEST and Equipment = \$63,782 (Hire Date: 2/1/22)
- Victim Advocates (2.0 FTE) funding shifting from Grant to General Fund
- Collaborative project with IT and Fire Departments to procure a new Public Safety ERP system



# POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality-of-life issues before they become serious public safety or crime problems. The Department also is responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



### VISION:

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

### MISSION:

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

### VALUES:

Community • Honor • Integrity • Pride

### GUIDING COUNCIL STRATEGIC GOAL:



### FY 2021 HIGHLIGHTS:

- As the coronavirus pandemic emerged in early 2020, the Department quickly developed an education vs. enforcement approach in its response protocol for incidents and complaints. PD conducted safe public events that still brought the community together amid social-distancing, and it introduced the Police-to-Citizens app to allow residents to submit police reports online. We also protected critical facilities and businesses.
- Throughout FY 2021, the Department maintained a clearance rate for violent crimes that is well above national averages for clearing such crimes.
- In August 2020, the Department transitioned to a new crime reporting system to the federal government. The National Incident-Based Reporting System and allows for a deeper understanding of crime reported in Round Rock.
- The Department re-accredited for the sixth time this FY. Since 2013, PD has been designated an Advanced Law Enforcement Accreditation with Excellence agency.
- Protests related to in-custody deaths elsewhere in the country were peaceful throughout periods that saw sporadic violence

# POLICE

in other cities. Officers interacted with protesters/demonstrators, spent time with them, and brought them water.

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Patrol officers assigned to proactively work in downtown Round Rock’s business district will continue to work with businesses and customers to maintain safety and order.
- The Department will continue to refine its Crisis Intervention team program and coordinate with other City efforts to work with those in mental health crisis.
- The Department will work with the Round Rock Independent School District Police Department as that agency stands up and operates in the City’s public schools.

## FY 2022 NEW PROGRAMS:

- Sworn Police Personnel – Brings on five police officers and a police sergeant to address service demand growth in the areas of traffic and other specialized units.
- Victim Assistants – Brings two existing, grant-funded Victim Advocates into the City General Fund as grant funding winds down.
- Public Safety Communications Officer – Provides additional dispatch capability to address

call load demands on the Department Communications Section.

- Crime Scene Specialists – Brings on two additional specialists to meet a sharp rise in demand for crime scene services and latent print comparisons and processing.
- Law Enforcement Support Tech – Converts an existing, part-time position into a full-time position to perform lower-skill functions in the field that do not require a police officer to perform.
- Civilian Cellphone and Video Examiner – Establishes a civilian position to perform smart device and video examinations and free White Collar Crimes detectives to concentrate more fully on investigative functions.

## FY 2023 OVERVIEW AND BEYOND:

- Replacement of the Department’s 20-year-old Records Management and Computer Aided Dispatch systems with updated technology and functionality.
- Enhance the Department’s recruiting efforts to reach potential quality applicants who reflect the demographic make-up of the City.
- Examine the feasibility of bringing online previously unfunded elements of the Public Safety Training Center

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
External Calls for Service	70,169	70,278	83,451	83,727	85,000
Self- Initiated Events	58,752	68,964	50,698	40,158	60,000
Total Police Events	128,921	139,242	134,149	123,885	145,000
Felony Arrests	595	772	815	654	800
DWI Cases	345	461	500	567	575
Police Reports Taken	9,513	9,528	9,048	9,218	9,500
Traffic Stops	28,485	36,898	23,442	18,239	30,000
Foot Patrols	1,256	1,362	1,472	2,500	2,500



# CONVENTION AND VISITORS BUREAU (HOT FUND)

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	294,136	337,714	347,661	385,393	385,393	399,178
Operating Expenses	581,483	1,021,901	557,780	1,046,495	1,046,495	1,342,295
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 875,619</b>	<b>\$ 1,359,615</b>	<b>\$ 905,441</b>	<b>\$ 1,431,888</b>	<b>\$ 1,431,888</b>	<b>\$ 1,741,473</b>
<b>Expenditure % Change:</b>	<b>33.6%</b>	<b>55.3%</b>	<b>-33.4%</b>	<b>58.1%</b>	<b>58.1%</b>	<b>21.6%</b>
<b>Expenditures per Capita:</b>	<b>\$ 7.80</b>	<b>\$ 11.71</b>	<b>\$ 7.69</b>	<b>\$ 11.89</b>	<b>\$ 11.89</b>	<b>\$ 14.10</b>
<b>FTEs:</b>	<b>3.000</b>	<b>3.000</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>	<b>4.000</b>

## FY 2017/18

- Added 1 FTE as a Coordinator – Marketing & Advertising to expand tourism marketing into the conventions and meetings industry. The total cost for the new program was \$574,000.

## FY 2018/19

- Fiscal Impact Analysis and Reporting to evaluate impact of sports tourism for current/planned programs \$100,000
- Budget line items increased for professional services, advertising, and special events programs \$477,000

## FY 2019/20

- Additional \$80,000 for Fiscal Impact Analysis – Tourism Study
- 1 FTE transferred from Sports Center
- Identified \$665,600 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$81,900
  - Overtime = \$1,700
  - Vacancy Savings = \$14,000
  - Other Operating Savings = \$568,000

## FY 2020/21

- Identified \$200,231 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$58,000
  - Positions Held for FY 2021 = \$14,000
  - Other Operating Savings = \$237,500

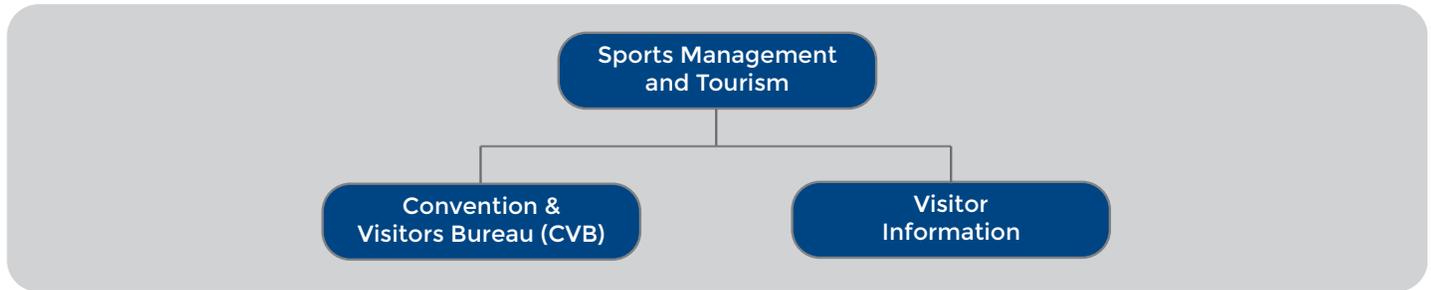
## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$294,500



# CONVENTION AND VISITORS BUREAU

The function of this department is to implement the City’s long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock (designated DMO - “Destination Marketing Organization”). The tourism department’s mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.



### VISION:

To help promote Round Rock as the city of choice for tourists and citizens.

### MISSION:

To promote economic diversity by developing the tourism industry in Round Rock.

### GUIDING COUNCIL STRATEGIC GOALS:



### FY 2021 HIGHLIGHTS:

- Held one national tournament in January 202
- Tournaments and Events totaled 103,132 participants/guests
- Reported 38 weeks (April 2020 – December 2020) of weekly hotel occupancy percentages to Finance during the Global Pandemic
- Social Media Statistics Comparing 2019 to 2020:
  - Facebook:
    - Reactions: 70.2% increase
    - Comments: 60.7% increase
    - Shares: 38.4% increase

### FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Continue to position Round Rock as a premier destination as the hotel and hospitality industry recovers from the pandemic.

### NEW PROGRAMS FOR FY 2022:

- No new programs were requested

# CONVENTION AND VISITORS BUREAU

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## FY 2023 OVERVIEW & BEYOND:

- Continue to market Round Rock as the destination of choice for sports, meetings and leisure travelers

## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Events Held	60	60	43	45	60



# FOREST CREEK GOLF CLUB (GOLF FUND)

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	939,697	843,433	908,260	1,252,875	1,252,875	1,364,247
Operating Expenses	404,610	1,086,153	1,436,003	1,303,493	1,303,493	1,340,382
Capital Outlay	-	76,663	-	204,000	204,000	150,000
<b>Total Expenditures:</b>	<b>\$ 1,344,307</b>	<b>\$ 2,006,249</b>	<b>\$ 2,344,263</b>	<b>\$ 2,760,368</b>	<b>\$ 2,760,368</b>	<b>\$ 2,854,629</b>
<b>Expenditure % Change:</b>	<b>-19.9%</b>	<b>49.2%</b>	<b>16.8%</b>	<b>17.7%</b>	<b>17.7%</b>	<b>3.4%</b>
<b>Expenditures per Capita:</b>	<b>\$ 11.98</b>	<b>\$ 17.28</b>	<b>\$ 19.90</b>	<b>\$ 22.91</b>	<b>\$ 22.91</b>	<b>\$ 23.12</b>
<b>FTEs:</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

## FY 2016/17

- New management company, Kemper Sports, began oversight of the Forest Creek Golf Club; with this change, a more detailed record of the expenditures are being tracked and monitored
- Under the new management several items were repaired or replaced to improve the appearance and functionality of the course – initial start-up costs were incurred

## FY 2017/18

- Course closed for renovations from December 2017- September 2018
- \$740K transferred from GSFC to cover operating costs while the Golf Club was closed

## FY 2018/19

- Golf Course anticipated re-opening in September 2018.
- Projected revenues of \$2.0M anticipated to fully cover expenses

## FY 2019/20

- \$200,000 transfer from GSFC for future capital improvements and reserves
- No budget reductions were needed as a result of COVID-19. The Golf Club remained open and profitable throughout quarantine and saw a rise in patrons because the setting promoted social distancing while remaining active.

## FY 2020/21

- No new program requests or additional funding requested for FY 2020/21

## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22



# FOREST CREEK GOLF CLUB

Forest Creek Golf Club provides hill country golf at its finest. Extensively renovated in 2018, the 7,147 yard par-72 golf course has been nationally recognized as one of the finest public golf courses in central Texas. Other amenities of the course include a full-service bar and grill, event space and an outstanding practice facility enhanced by LED lighting, allowing for practice into the evenings.

Named “Best Public Golf Course in Central Texas” by Golf Digest, Forest Creek offers some of the most fabulous golf in the Texas hill country. Our Golf Course is replete with rolling fairways, pristine greens, and an abundance of native foliage. Our meticulous course maintenance and accommodating staff naturally complement the fantastic course design to create the total golf package.



### MISSION:

Differentiate Forest Creek Golf Club from competitors as the premier golf experience in the Round Rock area.

### VISION:

Brand and establish Forest Creek Golf Club as a premier golf destination for public play, tournaments, and non-golf events in Round Rock and surrounding areas.

### GUIDING COUNCIL STRATEGIC GOAL:



### FY 2021 HIGHLIGHTS:

- The business of golf continues to boom at Forest Creek. The all time high demand for golf during and post-pandemic has led to record breaking number of rounds played and net income at the course.
- We have picked up a large number of new tournaments and events that we will likely keep for many years to come. Our competitors in the market have greatly reduced the number of tournaments that they are offering, which has led to some great organizations coming to Forest Creek for the first time. We are taking great care of them and many have already said they will continue to come back every year.
- Due to the major winter storm and damages that caused, we completed a full renovation of the clubhouse. The end result produced a greatly improved aesthetic at the clubhouse that now matches the quality of the course itself.

# FOREST CREEK GOLF CLUB

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## FY 2022 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to grow our customer base and further build relationships with our local community
- Continue to re-invest in the golf course with capital improvement projects funded directly by golf club fund annual net income

## FY 2023 OVERVIEW AND BEYOND:

- Continue to operate the golf club as a fiscal 'self-supportive' venue, and roll annual income into the courses Capital Improvement fund
- Fully establish Forest Creek as 'the place' for both local players and out of town guests to visit and enjoy the great game of golf at the best run and most well-maintained course in central Texas

## NEW PROGRAMS FOR FY 2022:

- No new programs were requested

## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Total Rounds	5,012	36,303	52,053	47,818	46,184
Operating Revenue	\$299,671	\$1,971,887	\$2,637,472	\$2,927,101	\$2,704,631



# MULTIPURPOSE COMPLEX 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	379,948	450,871	520,669	582,157	582,157	632,988
Operating Expenses	506,640	589,612	541,807	584,691	584,691	674,530
Capital Outlay	57,067	55,470	61,810	50,000	50,000	50,000
<b>Total Expenditures:</b>	<b>\$ 943,655</b>	<b>\$ 1,095,953</b>	<b>\$ 1,124,286</b>	<b>\$ 1,216,848</b>	<b>\$ 1,216,848</b>	<b>\$ 1,357,518</b>
<b>Expenditure % Change:</b>	141.9%	16.1%	2.6%	8.2%	8.2%	11.6%
<b>Expenditures per Capita:</b>	<b>\$ 8.41</b>	<b>\$ 9.44</b>	<b>\$ 9.54</b>	<b>\$ 10.10</b>	<b>\$ 10.10</b>	<b>\$ 10.99</b>
<b>FTEs:</b>	4.500	5.500	7.000	7.000	7.000	7.500

## FY 2017/18

- Added 0.50 FTE for a full-time Assistant Coordinator which splits their time 50/50 between the Sports Center & the Multipurpose Complex. The cost added for the Multipurpose Complex Fund was \$40,300.

## FY 2018/19

- 1 FTE as a Sports Facility Maintenance Worker \$57,494
- Additional line items for Seasonal employee salaries \$80,738, which were not in the original pro forma for the facility.

## FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- 1.5 FTE transferred from Sports Center
- Identified \$106,885 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,500
  - Overtime = \$30,600
  - Vacancy Savings = \$48,000
  - Other Operating Savings = \$21,785

## FY 2020/21

- Identified \$156,600 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,000
  - Overtime = \$35,000
  - Other Operating Savings = \$115,600

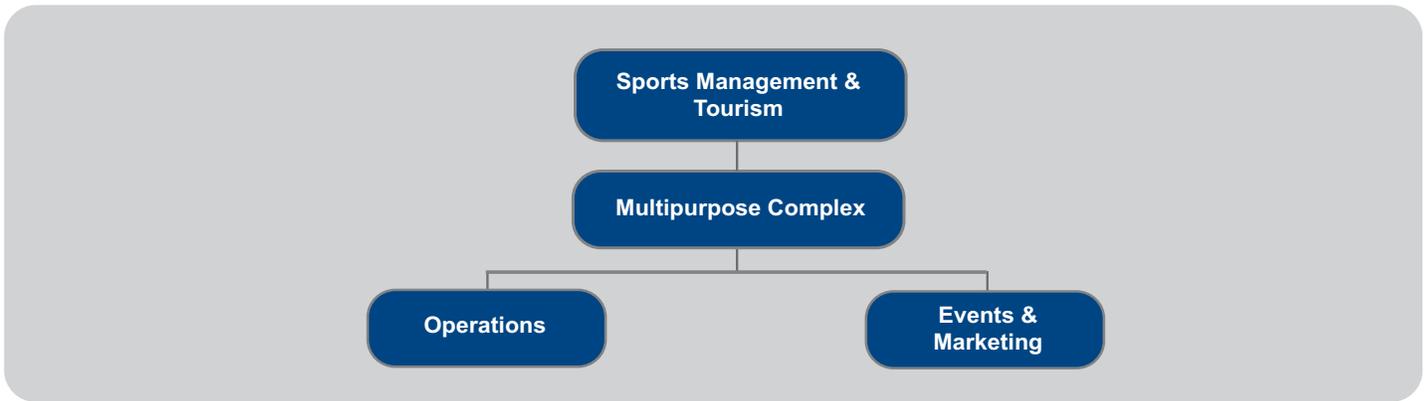
## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$81,000



# MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) is a world-class outdoor athletic facility that was completed in May 2017. The facility can host a wide variety of sport tournaments and special events such as soccer, lacrosse, rugby, football, ultimate Frisbee and any other sport needing a large flat field. RRMPC features 2 championship fields (one natural grass and one synthetic turf) and 4 natural grass and 4 synthetic turf multipurpose fields with all 10 fields lit with Musco lights. The clubhouse building features 2 team rooms, restrooms, concessions, officials locker room and storage. There are 2 additional restroom buildings located on either end of the quad multipurpose fields; spectator shade structures throughout the facility; 2 playground areas; a festival area; and over 900 parking spaces.



### MISSION:

To help promote the Round Rock Multipurpose Complex as a keystone to the sports tourism marketing program of Round Rock.

### VISION:

To promote economic diversity by developing the tourism industry in Round Rock.

### GUIDING COUNCIL STRATEGIC GOAL:



### FY 2021 HIGHLIGHTS:

- Coming out of the pandemic, we were still able to host full-facility events on 41 out of the 52 weekends on the fiscal year calendar.
- A majority of our events and reservations in FY21 were comprised of local and state-wide organizations and participants, as we were able to capitalize on a huge demand for space with many of our competitors in the market remaining shut down.
- We began to re-capture some of our national level events post-pandemic with the returns of US Youth Soccer, collegiate lacrosse, and USA Ultimate.

### FY 2022 OVERVIEW AND SIGNIFICANT CHANGES:

- Continue to hold onto the newly gained local groups and events that we attracted during the pandemic, while also re-establishing our stronghold with the national level events that we have hosted in previous years.

# MULTIPURPOSE COMPLEX

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## NEW PROGRAMS FOR FY 2022:

- No new programs were requested

## FY 2023 OVERVIEW AND BEYOND:

- Continue to provide routine and preventative maintenance along with daily cleaning to maintain the City's "first class" outdoor sports facility
- Add inventory to allow for events to expand and for us to host simultaneous events

## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Multi-day Tournaments/Events Hosted	28	29	22	35	37
One Day Tournaments/Events Hosted	7	2	5	7	6
Total # of Field Bookings	4,274	3,874	3,290	3,900	4,000
Total Revenues w/o Transfer	\$574,725	\$778,425	\$645,076	\$565,144	\$587,389



# SPORTS CENTER 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	1,117,220	1,209,932	1,009,795	1,268,068	1,268,068	1,440,475
Operating Expenses	606,037	662,668	603,633	567,873	567,873	675,796
Capital Outlay	204,190	18,574	3,754	50,000	50,000	50,000
<b>Total Expenditures:</b>	<b>\$ 1,927,447</b>	<b>\$ 1,891,174</b>	<b>\$ 1,617,182</b>	<b>\$ 1,885,941</b>	<b>\$ 1,885,941</b>	<b>\$ 2,166,271</b>
<b>Expenditure % Change:</b>	<b>18.2%</b>	<b>-1.9%</b>	<b>-14.5%</b>	<b>16.6%</b>	<b>16.6%</b>	<b>14.9%</b>
<b>Expenditures per Capita:</b>	<b>\$ 17.18</b>	<b>\$ 16.29</b>	<b>\$ 13.73</b>	<b>\$ 15.65</b>	<b>\$ 15.65</b>	<b>\$ 17.54</b>
<b>FTEs:</b>	<b>13.50</b>	<b>13.50</b>	<b>11.00</b>	<b>11.00</b>	<b>11.00</b>	<b>14.00</b>

## FY 2017/18

- Added 0.50 FTE Assistant Coordinator which splits their time 50/50 between the Sports Center & the Multipurpose Complex. The cost for the Sports Center Fund is \$40,300
- Capital Outlay included \$100,000 for an office remodel project at the Sports Center

## FY 2018/19

- No new program requests or additional funding requested for FY 2018/19
- 2 FTEs were transferred from the Convention and Visitors Bureau (CVB) to the Sports Center as part of a department re-organization

## FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 2.5 FTEs transferred out - 1 FTE to CVB and 1.50 FTE to MPC
- Identified \$216,435 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$19,500
  - Overtime = \$14,500
  - Vacancy Savings = \$46,000
  - Other Operating Savings = \$136,435

## FY 2020/21

- Identified \$251,100 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$22,000
  - Overtime = \$11,400
  - Other Operating Savings = \$217,700

## PROPOSED FY 2021/22

- Added 1.0 FTE as a Sports Events Coordinator (Hire 10/1/21) = \$102,395
- Added 0.5 FTE for Temp to FTE conversion as a Concession Worker (Hire Date: 10/1/21) = \$19,731
- Added 1.5 FTEs to convert part-time employees to full-time (Hire Date:10/1/21) = \$58,304
- FY 2021 COVID-19 Budget cuts will be restored for the FY 2022 budget = \$86,618



# SPORTS CENTER

The Round Rock Sports Center is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier players environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



**VISION:** To help promote Round Rock Sports Center as a keystone to the sports tourism marketing program of Round Rock.

**MISSION:** To promote economic diversity by developing the tourism industry in Round Rock.

**GUIDING COUNCIL STRATEGIC GOALS:**



**FY 2020 HIGHLIGHTS:**

- Coming out of the pandemic, we were still able to host full-facility events on 43 out of the 52 weekends on the fiscal year calendar.
- A majority of our events and reservations in FY21 were comprised of local and state-wide organizations and participants, as we were able to capitalize on a huge demand for space with many of our competitors in the market remaining shut down.
- We began to re-capture some of our national level events post-pandemic with the returns of fencing and jiu jitsu.

**FY 2022 OVERVIEW & SIGNIFICANT CHANGES:**

- Continue to hold onto the newly gained local groups and events that we attracted during the pandemic, while also re-establishing our stronghold with the national level events that we have hosted in previous years.

# SPORTS CENTER

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## NEW PROGRAMS FOR FY 2022:

- Addition of 1 FTE to our full-time staff:  
Coordinator – Sports Events
- This position will backfill Evan’s original role in the department and allow us to provide better managed client reservations as well as put a person in place to really strive with our in-house sport camps and clinics.

## FY 2023 OVERVIEW & BEYOND:

- Continue to maintain positive relationships with local organizations and tournament directors to ensure the future success as new facilities continue to be developed in the area and region creating new competition.
- Continue to provide routine and preventative maintenance to maintain the City’s “first-class” indoor sports facility.
- Add inventory to allow for expansion of events and to operate multiple events simultaneously.

## WORKLOAD INDICATORS:

<b>Indicator</b>	<b>FY 2018 Actual</b>	<b>FY 2019 Actual</b>	<b>FY 2020 Actual</b>	<b>FY 2021 Projected</b>	<b>FY 2022 Target</b>
Multi-Day Tournaments/Events Hosted	34	33	19	29	33
One Day Tournaments/Events Hosted	9	13	9	15	12
Total Number of Court Bookings	6,780	7,077	6,975	7,500	7,300
Total Revenues	\$2,632,520	\$2,809,220	\$2,171,563	\$2,510,773	\$3,158,210



# TRANSPORTATION 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	3,696,739	3,963,901	4,478,104	4,959,491	4,959,491	5,198,444
Operating Expenses	4,799,534	4,718,226	4,778,254	5,856,145	5,856,145	6,146,782
Street Maintenance	3,000,000	4,300,000	-	2,984,000	2,984,000	4,300,000
Capital Outlay	66,030	143,194	93,674	136,000	136,000	253,000
<b>Total Expenditures:</b>	<b>\$ 11,562,303</b>	<b>\$ 13,125,321</b>	<b>\$ 9,350,032</b>	<b>\$ 13,935,636</b>	<b>\$ 13,935,636</b>	<b>\$ 15,898,226</b>
<b>Expenditure % Change:</b>	<b>14.1%</b>	<b>13.5%</b>	<b>-28.8%</b>	<b>49.0%</b>	<b>49.0%</b>	<b>14.1%</b>
<b>Expenditures per Capita:</b>	<b>\$ 103.05</b>	<b>\$ 113.03</b>	<b>\$ 79.37</b>	<b>\$ 115.67</b>	<b>\$ 115.67</b>	<b>\$ 128.74</b>
<b>FTEs:</b>	<b>55.00</b>	<b>57.00</b>	<b>59.00</b>	<b>59.00</b>	<b>59.00</b>	<b>65.00</b>

## FY 2018/19

- Added 2 FTEs as Asphalt Maintenance-Equipment Operators \$80,300
- Added 1 FTE as a Traffic Management Operator \$86,200
- Roadway Lighting Maintenance Contract \$75,000
- Transferred 2 FTEs in Stormwater Operations from General Fund to Stormwater Fund - savings of \$130,000 in General Fund with transfer to Stormwater
- Additional \$1.3M allocated to Neighborhood Street Maintenance for a total of \$4.3 million
- Enhancements to the transit program added \$460,000 in gross cost

## FY 2019/20

- Added 1 FTE as a CIP Infrastructure Inspector \$86,000
- 1 FTE transferred from Stormwater back to Transportation
- Identified \$4,905,750 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Transfer Out = \$4,300,000 for Neighborhood Street Maintenance
  - Travel and Training = \$47,100
  - Overtime = \$31,700
  - Vacancy Savings = \$139,000
  - Other Operating Savings = \$387,950

## FY 2020/21

- Identified \$3,217,021 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Transfer Out = \$2,816,000 for Neighborhood Street Maintenance
  - Travel and Training = \$40,905
  - Overtime = \$34,965
  - Other Operating Savings = \$325,151
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment = \$444,000

## PROPOSED FY 2021/22

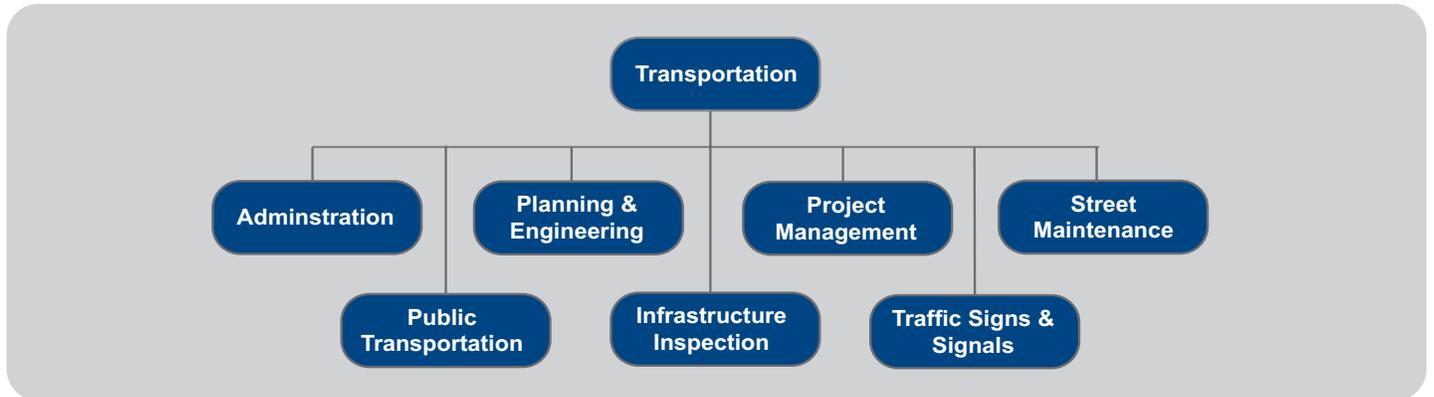
- Added 2.0 FTE for a new Traffic Signal Crew (Hire 2/1/22) = \$264,964
- Added 4.0 FTEs for a new Concrete Crew (Hire Date: 2/1/22) = \$331,913



# TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



## VISION:

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.

We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support

## MISSION:

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

## GUIDING COUNCIL STRATEGIC GOALS:



# TRANSPORTATION

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## **FY 2021 HIGHLIGHTS:**

- DACS – Transportation Section Rewrite
- Roadway Impact Fees Implementation
- Five-year plan – Multiple projects under design/construction

## **RECENTLY COMPLETED PROJECTS:**

- McNeil Extension – Phase II
- US 79 at Harrell Parkway - Kalahari
- US 79 at Brushy Creek Plant Rd
- Kenney Fort Blvd – Right Turn Lanes at Kalahari
- Kenney Fort Blvd – Overlay US 79 to Brushy Creek
- 2019 SMP A
- 2019 SMP B
- 2019 Arterial SMP
- 2020 SMP A
- Main Street Parklets
- 2017 CDBG/ Chisholm Valley Sub
- Luther Peterson at Sunrise Signal
- N Mays – Paloma to Oakmont – Partner w/ Wilco
- La Frontera @ Hesters Crossing Signal
- Red Bud – NB Lane Imps US 79 to Pioneer Crossing

## **CURRENT CONSTRUCTION PROJECTS:**

- University Blvd Widening – IH 35 to E of Sunrise
- Chandler Creek/ Oakmont Connection
- Kenney Fort – Seg 4B
- Logan Street Gap Connection
- RM 620 Safety Improvements (TxDOT Partnership)
- Northeast Downtown Improvements (Library Area)
- University Blvd East – AW Grimes to SH 130
- College Park Dr – North
- College Park Dr – South
- Arterial H – Phase II

## **UPCOMING 2021-2022 CONSTRUCTION PROJECTS:**

- Kenney Fort – Seg 2 & 3
- Kenney Fort – Seg 4C
- Gattis School – Seg 6
- AW Grimes NB Right Turn Lanes at Chandler Blvd and Old Settlers Blvd
- Kenney Fort – Seg 2 & 3
- S Mays St Corridor Improvements

## **FY 2022 OVERVIEW & SIGNIFICANT CHANGES:**

- Continued emphasis on Five-Year Plan
- Update to Transit Master Plan
- Update Transportation Master Plan

## **NEW PROGRAMS FOR FY 2022:**

- Additional Signal Crew to keep up with Growth
- Additional Concrete Crew to keep up with Growth

## **FY 2023 OVERVIEW AND BEYOND:**

### **PROJECTS UNDER DEVELOPMENT:**

- Gattis School – Seg 3
- CR 112 – East
- CR 112 – West
- McNeil extension – Drainage under UPRR
- US 79 @ Brushy Creek Plant Rd Signal
- Red Bud – North
- Red Bud – South
- Wyoming Springs – Seg 1
- SH 45 Frontage Roads and Ramps – Heatherwilde to Donnell
- Chisholm Trail North Widening
- Old Settlers Blvd – Red Bud to CR 110
- 2021 SMP A
- 2021 SMP B

# TRANSPORTATION

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- 2021 Arterial SMP
- Bagdad RD – Depot Project
- Greenlawn Blvd Widening – The District
- Chisholm Trail at Old Settlers – Right Turn Lanes NB to EB and SB to WB
- N Mays Gaps – Steamway to Paloma and Oakmont to S of University Blvd

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Concrete Structures Repaired: sidewalks, curb and gutters, headwalls, vallet gutters, trickle drains, etc.	1,400 cubic yards	1,400 cubic yards	1,400 cubic yards	1,600 cubic yards	1,800 cubic yards
Pavement Maintenance: street, alley, parking lot repairs	2,200 tons	2,400 tons	2,400 tons	2,400 tons	2,600 tons
Right-of-Way Mowing	240 acres	240 acres	240 acres	240 acres	260 acres
Pavements Maintenance: crack fill	450,000 linear feet				



# UTILITIES ADMINISTRATION 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	1,835,615	1,845,274	2,335,489	2,717,826	2,717,826	2,891,829
Operating Expenses	1,754,536	1,567,085	1,522,528	2,184,896	2,184,896	2,673,130
Capital Outlay	-	5,044	548,320	-	-	14,500
<b>Total Expenditures:</b>	<b>\$ 3,590,151</b>	<b>\$ 3,417,404</b>	<b>\$ 4,406,337</b>	<b>\$ 4,902,722</b>	<b>\$ 4,902,722</b>	<b>\$ 5,579,459</b>
<b>Expenditure % Change:</b>	11.9%	-4.8%	28.9%	11.3%	11.3%	13.8%
<b>Expenditures per Capita:</b>	<b>\$ 32.00</b>	<b>\$ 29.43</b>	<b>\$ 37.40</b>	<b>\$ 40.69</b>	<b>\$ 40.69</b>	<b>\$ 45.18</b>
<b>FTEs:</b>	20.000	20.000	25.000	25.000	25.000	24.000

\* Utility Administration includes: Utility Administration & Environmental Services, & Fiscal Support Services

## FY 2017/18

- Added 1 FTE as an Environmental Services - Pretreatment Tech for \$35,000
- Added 1 FTE Utility Inspector for \$51,000
- Added \$174,300 for additional funding for Contract Services and Materials & Supplies
- Variance from FY 2016/17 Actuals to FY 2017/18 is due to operational cost savings

## FY 2018/19

- Linko computer software \$11,030

## FY 2019/20

- Solid Waste Coordinator (1 FTE) transferring to Recycling department.
- Funds for PFP increases and nonpublic safety increases added to Fiscal Support \$372,000
- Water Conservation Program transferred to Utility Admin \$70,000
- 5 FTEs transferred from Water and Wastewater Systems Support in department reorganization
- Identified \$89,990 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,000
  - Other Operating Savings = \$83,990

## FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22



# UTILITIES ADMINISTRATION

The Administration Division is responsible for providing support and oversight to the seven other divisions of the Utilities & Environmental Services Department which include: Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, Environmental Services, Stormwater Engineering, Operations and Maintenance, and Solid Waste/Recycling Services. This Division oversees the Planning, Engineering, and Construction of the Water, Reuse Water, Stormwater, and Wastewater Systems ensuring proper design and construction of all utility capital improvement projects. This Division also oversees records management, Utility GIS and GPS services, and marketing/communication efforts for the Utilities & Environmental Services Department.

The Environmental Services Division is responsible for the Industrial Waste Pretreatment Program and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.



## VISION:

Be the best at what we do.

## MISSION:

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

**Public Health, Safety, and the Environment:** ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.

**Financial Strength:** strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.

**Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.

**System Management:** proactively plan,

monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.

**Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

## GUIDING COUNCIL STRATEGIC GOALS:



# UTILITIES ADMINISTRATION

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## FY 2021 HIGHLIGHTS:

### Administration:

- Continued construction of 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion.
- Completed several water and wastewater Capital Improvement Projects to meet growing demands of our City.
- Increased focus on the Department's Employee Success Guiding Principle to foster and sustain a positive and effective work culture by furthering employee appreciation initiatives and team collaboration opportunities.
- Continued to implement an Employee Recognition Program to recognize employees throughout the year, encourage peer to peer recognition, and acknowledge and promote positivity in the workplace.
- Completed installation of waterline to the east along University Boulevard in order to serve the Jonah Special Utility District with potable water east of County Road 110.

### Environmental Services:

- Implemented a Laboratory Management System in order to better manage sample log-in, analysis results and reporting, and billing for the laboratory.
- Due to COVID-19 the laboratory lobby was closed to customers. A table was placed outside the laboratory for customer sample drop off.

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

### Administration:

- Complete design, easement acquisition, and award of construction contract for Phase 2 Deep Water Intake for the Brushy Creek Regional Utility Authority (BCRUA).
- Complete permanent Zebra Mussel Controls at intake structure at Lake Georgetown and Stillhouse Hollow Lake.

- Continue to expand the City's reuse water system to properties on the east side of Round Rock.
- Continue to work toward replacing asbestos-cement waterlines located in the City.
- Continue to build a redundant water distribution system and backup generator power to minimize customer outages.
- Working with the Brazos River Authority, we will continue evaluation of groundwater sources from the Carrizo-Wilcox Aquifer to the east that could provide future water to Round Rock and Williamson County.

### Environmental Services:

- Continue to maintain NELAP certifications for both water and wastewater laboratories.
- Improve web-based compliance tools for the Pretreatment Program.
- Evaluate strategies for applying the wastewater surcharge to all nondomestic wastewater discharges.

## NEW PROGRAMS FOR FY 2022:

- No new programs were requested

## FY 2023 OVERVIEW AND BEYOND:

### Administration:

- Continue construction of Phase 2 Deep Water Intake for the BCRUA from approximately 2022-2027.
- Complete construction of the 10 MGD Brushy Creek East Regional Wastewater Treatment Plant Expansion in 2023.
- Develop an alternative disposal method for wastewater treatment plant sludge from the Brushy Creek East Regional Wastewater Treatment Plant.
- Assuming final selection of groundwater supply from the Carrizo-Wilcox Aquifer, execute plan and necessary contracts for securing the groundwater for future need.

# UTILITIES ADMINISTRATION

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- Continue to utilize technology throughout the department to help operate more effectively and efficiently.
- Continue efforts to sustain a positive, effective work culture through team collaboration and employee recognition.

## Environmental Services:

- Continue to expand the City's Pretreatment Program to ensure that all Significant Industrial Users are in compliance with the City's regulations.
- Continue to operate and expand the City's Water and Wastewater Laboratory.

## WORKLOAD INDICATORS:

### Administration:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%	100%	100%
CIPS on time and within budget	100%	100%	100%	100%	100%
% of system converted to an Automated Meeting Infrastructure	98%	98%	98%	99%	99%

### Environmental Services:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Wastewater Samples Analyzed	1,288	3,983	3,627	3,700	3,720
Bacteriological Samples Analyzed	13,138	15,032	15,604	16,000	16,200
Pretreatment Sampling Events	466	223	290	300	320



# WATER 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	4,309,177	4,756,328	4,589,523	4,903,324	4,903,324	5,014,760
Operating Expenses	9,117,432	8,612,671	8,330,499	9,532,191	9,532,191	10,709,348
Capital Outlay	-	-	-	-	-	890,000
<b>Total Expenditures:</b>	<b>\$ 13,426,609</b>	<b>\$ 13,368,999</b>	<b>\$ 12,920,022</b>	<b>\$ 14,435,515</b>	<b>\$ 14,435,515</b>	<b>\$ 16,614,108</b>
<b>Expenditure % Change:</b>	<b>7.1%</b>	<b>-0.4%</b>	<b>-3.4%</b>	<b>11.7%</b>	<b>11.7%</b>	<b>15.1%</b>
<b>Expenditures per Capita:</b>	<b>\$ 119.67</b>	<b>\$ 115.13</b>	<b>\$ 109.68</b>	<b>\$ 119.82</b>	<b>\$ 119.82</b>	<b>\$ 134.54</b>
<b>FTEs:</b>	<b>61.625</b>	<b>61.625</b>	<b>62.625</b>	<b>62.625</b>	<b>62.625</b>	<b>62.625</b>

\* Water Departments include: Water Treatment Plant and Water Line Maintenance

## FY 2017/18

- Added 2 FTEs Backflow Technician and a System Mechanic for a cost of \$182,000
- The contract to sell water to the City of Georgetown was removed from the budget
- Variance from FY 2017 Actuals to FY 2018 Budget is due to operational cost savings

## FY 2018/19

- 3 Water Utilities vehicles proposed for replacement at a cost of \$179,308 from Utility Capital Projects/ Equipment Fund
- Budget line item expenses in Chemicals, Power and Light, and LCRA Reserve increased \$ 917,576

## FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 1 FTE transferred from Water and Wastewater Systems Support in department reorganization
- Identified \$86,500 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Overtime = \$15,000
  - Other Operating Savings = \$71,500

## FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

## PROPOSED FY 2021/22

- No new programs or notable additions are proposed for FY 2021/22
- 8 vehicles and 4 trailers for Water utilities are proposed for replacement = \$890,000



The City provides water to over 150,000 people living in the City Limits and ETJ. The sources of water are from the Edwards Aquifer, Lake Georgetown, Lake Stillhouse Hollow, and, in the future, Lake Travis. The Operations are divided up into the Water Treatment and Water Distribution Divisions.

The Water Treatment Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. This Division maintains numerous elevated and ground water storage tanks and several pump stations. The Water Treatment Division is also responsible for the operations of the Supervisory Control and Data Acquisition (SCADA) computer system used to monitor and control the treatment and distribution of water and the collection of wastewater.

The Water Distribution Division is responsible for the operation, maintenance, accountability, and repair of the City's water distribution system. This Division maintains approximately 579 miles of waterlines, 13,481 valves, approximately 31,534 water meters, and 5,036 fire hydrants in the City's water distribution system.



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**Employee Success:** select and promote the best, encourage empowerment and leadership at every level, and foster development through

continued education and knowledge sharing.

**System Management:** proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies.

**Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

# WATER

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## GUIDING COUNCIL STRATEGIC GOALS:



## FY 2021 HIGHLIGHTS:

### Water Distribution:

- Repaired a major 24" potable waterline as well as added a new 24" valve to the waterline. All of the work was completed in house by various teams (Distribution, Water Treatment, Wastewater Collections, and Stormwater). It was a successful job with a lot of team work, no accidents, as well as no disruption of service to our customers.
- Repaired a 30" raw waterline in-house with no disruption of service to the Water Treatment Plant.
- Leak detected 213,000 linear feet of waterlines with 16 leaks identified. All leaks have been repaired with a savings of 20 gallons a minute. This saves on water loss, chemicals, and power.
- Meter program identified 190+ 3" or greater meters needing to be changed out to our Automated Metering Infrastructure (AMI) meters. We now change out approximately five of these large meters per month, and the goal is to have all of them changed out in three years. This will increase the accuracy of our meter readings and has the potential to

increase revenue.

- North 81 tank site project involved many different tasks including removing a 24" knuckle, tapping a fire hydrant from a 12" waterline to a 24" waterline as well as abandoning sections of an existing 12" waterline. Major improvement to the old site itself. Original quote was \$100,000 by doing the project inhouse we saved \$50,000.
- Our backflow program has 17,090 devices and we are at 95.1% complaint with testing them. This is higher than the national average.

### Water Treatment Plant and Utility Support:

- Raw water intake screen replacement at Lake Georgetown is in progress.
- The design and install of the Chlorine Scrubber at Lake Creek Groundwater Facility is in progress.
- Permanent chemical feed system at Lake Georgetown for Zebra Mussel control is under way.
- Succession plan has been created and implemented.
- The chlorine scrubber at the WTP was repaired internally, saving the City \$90,000.
- Chain and Flight system in the settling basins is being rehabbed internally.
- Raw water pump #3 was repaired.
- Put Stone Oak pump station on-line when BCRUA's raw waterline broke, enabling us to continue providing service to our customers.
- Replaced High-service #6, Booster pump #3, and Well pump #1 motors, with new, more efficient motors.
- Purchased 2 new pumps for Oak Bluff lift station.

# WATER

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- All 21 turbidimeters at the Water Treatment Plant have been upgraded to the latest technology.
- Chemical costs decreased about \$125,000. This was made possible by frequent jar-testing, and increased process control.
- SCADA Communication upgrade is currently under way. PLCs, network cabinets, Flocculator VFDs have been replaced, and some operations have been enabled on the new software, Ignition. Several hours of very complex logic programming, for our filter process control, has been completed. Substantial completion date for this project is January 2022
- Permanent Chemical feed system at Lake Georgetown will be completed.
- Succession planning will continue to be implemented.
- SCADA Communications upgrade will be completed.
- Raw water pump #6 will be removed internally, for the first time.
- We are looking to replace our current chlorine analyzers, with new reagentless analyzers. This will save the City \$10,000 per year.
- Installation of a new generator at South East Booster pump station, as well as a portable generator for South 81 pump station.
- Painting project to bring all piping up to code with TCEQ, including raw water pump station, high service pumps, and all exterior components at the Water Treatment Plant.

## **FY 2022 OVERVIEW & SIGNIFICANT CHANGES:**

### **Water Distribution:**

- Continue with our leak detection program. This program has helped reduce our water loss ensuring we stay below the recommended national average of 10% loss.
- Continue with our valve, fire hydrant, air release, and flushing programs to ensure all assets are properly maintained and in compliance with TCEQ, EPA, and AWWA rules and regulations.
- Continue adding AMI meters as well as sample/pressure monitoring sites. This will improve our water system with accurate water use readings, chlorine residuals, and pressure readings.
- Continue installation of sample stations for Bac-t samples and pressure monitors.
- Replacement of Phase 3 and 4 flocculators. These flocculators are anywhere from 20-25 years old.

### **NEW PROGRAMS FOR FY 2022:**

- Water Distribution: No new programs requested
- Water Treatment Plant and Utility Support: No new programs requested

### **Water Treatment Plant and Utility Support:**

- Raw water intake screen replacement project will be completed.
- Chlorine Scrubber project at Lake Creek will be completed.

## **FY 2023 OVERVIEW AND BEYOND:**

### **Water Distribution:**

- Continue to promote staff to upgrade licenses and become dual-licensed if not already.

# WATER

- Continue to improve our valves, fire hydrant, flushing, and leak detection programs by cross-training, obtaining dual-licensing for employees.
- Continue to update maps and provide tools necessary for staff to access utility maps on the job site.
- Continue promoting the Leadership Development Academy and Fred Pryor training to encourage employee growth and a sustainable workforce.
- Install additional sample/pressure monitoring sites around town to control water pressure planes and water quality better.

## Water Treatment Plant and Utility Support:

- Continue to move forward with our asset management plan.
- Continue succession planning and cross-training.
- Continue encouraging employees to obtain higher licenses.
- Continue installing generators throughout the distribution system.
- Continue replacing motors that are 20+ years old, with new, more efficient motors.

## WORKLOAD INDICATORS:

### Water Treatment

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Gallons of Water Treated	7,253,368,000	6,741,376,000	7,618,156,000	8,000,000,000	8,000,000,000
Hours of Maintenance	2080	2,080	2,080	2,080	2,080
Gallons of Type I Reuse	252,045,000	228,830,000	433,148,000	450,000,000	450,000,000

### Water Distribution

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
KW Usage Reduction	5%	3%			
AMI Meter Installations	97%	98%	100%	100%	100%
Water Loss	6%	6%	7.17%	>10%	>10%
KWH/MG Water Treated + Distributed (Surface)	2,450	2,450	2,492	2,450	2,450
Valve Maintenance - 13,124 Valves	50%	50%	50%	50%	50%
Fire Hydrant Maintenance - 4,961 FH	94%	94%	94%	94%	94%
Customer Service Satisfaction Surveys	98%	98%	98%	98%	98%



# WASTEWATER 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	2,050,648	3,327,923	2,729,098	3,488,469	3,488,469	3,620,868
Operating Expenses	4,545,389	4,731,347	4,342,623	4,692,781	4,692,781	5,089,669
Capital Outlay	-	-	-	-	-	125,000
<b>Total Expenditures:</b>	<b>\$ 6,596,037</b>	<b>\$ 8,059,270</b>	<b>\$ 7,071,721</b>	<b>\$ 8,181,250</b>	<b>\$ 8,181,250</b>	<b>\$ 8,835,537</b>
<b>Expenditure % Change:</b>	<b>-1.1%</b>	<b>22.2%</b>	<b>-12.3%</b>	<b>15.7%</b>	<b>15.7%</b>	<b>8.0%</b>
<b>Expenditures per Capita:</b>	<b>\$ 58.79</b>	<b>\$ 69.40</b>	<b>\$ 60.03</b>	<b>\$ 67.91</b>	<b>\$ 67.91</b>	<b>\$ 71.55</b>
<b>FTEs:</b>	<b>33.000</b>	<b>53.000</b>	<b>46.000</b>	<b>46.000</b>	<b>46.000</b>	<b>47.000</b>

\* Wastewater Departments include: Wastewater Treatment Plant and Wastewater Line Maintenance

## FY 2018/19

- Assuming operational control of regional wastewater treatment plant from BCRWWS which includes adding 20 FTEs, expenses of \$6 million and anticipated revenues from regional partners of \$3.2 million
- Additional line items for Training & Licenses \$2,000
- 6 wastewater vehicles proposed for replacement at a cost of \$303,293 from Utility Capital Projects/ Equipment Fund

## FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 7 FTEs transferred to Water Divisions in department reorganization
- Identified \$84,000 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$4,000
  - Overtime = \$20,000
  - Other Operating Savings = \$60,000

## FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

## PROPOSED FY 2021/22

- Added 1.0 FTE as a Treatment Plant Operator (Hire Date: 10/1/21) = \$71,962
- 1 vehicle for Wastewater utilities is proposed for replacement = \$125,000



# WASTEWATER

Operations of wastewater services in the City are divided up into the Wastewater Collection and Wastewater Treatment divisions.

The Wastewater Collections Division is responsible for the maintenance and repair of 7,973 manholes and approximately 468 miles of wastewater line in the City's Wastewater Collection System. This Division is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations.

The Wastewater Treatment Division is responsible for the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state certified wastewater treatment plant operators provided by the City of Round Rock. The City jointly owns the Brushy Creek Regional Wastewater Treatment Plants with the Cities of Austin, Cedar Park, and Leander.



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**Operational Excellence:** efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

### GUIDING COUNCIL STRATEGIC GOALS:





# WASTEWATER

## FY 2021 HIGHLIGHTS:

- Created an internal Fat Oil Grease (FOG) team that has helped communication between the wastewater line maintenance team and the public. The goal is to educate the residents/businesses to minimize introducing FOG into the collection system and to improve communication when customers have issues with backups.
- Created Flow Monitoring program that will monitor the flow of wastewater through the collection system. This program will help the wastewater maintenance team be proactive in main line spills by monitoring the areas prone to backups. It will also allow the team to determine new areas needing cleaning and possible repairs to the collection system.
- Purchased IBAK Scanner for manhole inspections. This new technology has allowed the I&I team be more effective at inspecting manholes. The data provided by the software will be paperless, detailed and precise allowing us to conduct better inspections on the manholes in the collection system. The new technology will allow crews to inspect up to 50 manholes per day, compared to the average of 10 per day without the scanner.
- Completed the Edwards Aquifer Inspection Cycle 1 which is required by TCEQ.
- Replaced RAS pumps #3 and #6 with new pumps and rebuilt RAS pump # 4.
- Replaced 2 polymer pumps with new ones.
- Rebuilt Turblex Blower #1.
- Assisted with installation of new clarifier drive at clarifier #3.
- Replaced Mc. Nutt ILS pump #1 with a new one.
- Coordinating with engineers and contractor on Phase A of the 10MGD Plant expansion
- Passed TCEQ Inspection.

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Purchase vector camera tips that will allow wastewater staff to immediately inspect main line backups, using the vector main line, after the after the initial relief of the backup. This is will help pinpoint real-time problems in the system and be able to recommend repairs or additional cleaning.
- Conduct wastewater repair trench safety training to ensure that our team is well educated on the rules of safety and conducting proper collection system repairs.
- Conduct In-House rehab repairs. These repairs are generated from the basin inspections conducted by the I&I team. Making these in-house rehab repairs will give teams more experience with main line repairs and save the department/city from spending efforts on contract labor.
- Reuse PLC Upgrade
- Replace another RAS pump
- Upgrade the fire suppression system in the Administration Building.
- Install Auto TSS / Polymer control system

## NEW PROGRAMS FOR FY 2022:

- Wastewater Collections: No new programs were requested
- WWTP: One new FTE - due to larger footprint of the plant, 33% more equipment, 24/7 Operations and Safety

## FY 2023 OVERVIEW & BEYOND:

- Continue to improve our inflow and infiltration and wastewater repair programs by cross training and obtaining dual licenses for employees
- Continue to update maps and provide hardware necessary for field personnel so that they will be able to access utility maps on the jobsite

# WASTEWATER

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- Continue promoting the leadership development academy as well as Fred Pryor Seminars. This training will allow us to identify, grow and promote a sustainable workforce, which in turn will help succession planning
- Continue with cross-training program approved by Human Resources. Adopting this program has improved customer service, reduced labor costs, and maximized overall staff efficiencies
- Installation of a new small ILS pump.
- Replacement of JD Backhoe.
- Belt Filter Press Rehab.
- Have plant expansion complete.

## WORKLOAD INDICATORS:

### Wastewater Line Maintenance

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Manholes Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%
Miles of Lines Inspected in Selected Edwards Aquifer Basins	100%	100%	100%	100%	100%

### Wastewater Treatment Plant

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
KWH/MG of Wastewater Treated	2,500	2,400	2,400	2,300	2,300
Polymer Usage (Lbs of Polymer/Dt of Sludge)*	18	16	16	15	15
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%	97%	97%



# STORMWATER 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	1,562,746	1,494,175	1,589,749	1,880,877	1,880,877	2,057,060
Operating Expenses	444,307	414,290	710,111	851,625	851,625	1,030,022
Capital Outlay	379,238	105,613	281,672	80,000	80,000	404,000
<b>Total Expenditures:</b>	<b>\$ 2,386,291</b>	<b>\$ 2,014,078</b>	<b>\$ 2,581,532</b>	<b>\$ 2,812,502</b>	<b>\$ 2,812,502</b>	<b>\$ 3,491,082</b>
<b>Expenditure % Change:</b>	17.9%	-15.6%	28.2%	8.9%	8.9%	24.1%
<b>Expenditures per Capita:</b>	<b>\$ 21.27</b>	<b>\$ 17.34</b>	<b>\$ 21.91</b>	<b>\$ 23.34</b>	<b>\$ 23.34</b>	<b>\$ 28.27</b>
<b>FTEs:</b>	22.000	24.000	23.000	23.000	23.000	25.000

## FY 2017/18

- \$39,000 added for New Equipment Trailer
- \$385,000 added for replacing a Combo Truck
- \$11,500 added for cost increases for contract services, materials & supplies
- Variance from FY 2017 Actuals to FY 2018 Budget is due to operational cost savings

## FY 2018/19

- Transfer 2 FTEs from General Fund to Stormwater Fund- \$129,780 (Transfer Effective Date: 10/1/18)
- 4 Stormwater vehicles proposed for replacement at a cost of \$273,000 from General Capital Projects/ Equipment Fund

## FY 2019/20

- 1 FTE transferred back to Transportation
- 1 stormwater vehicle and operating cost added for a Stormwater Supervisor position at a cost of \$45,530
- Identified \$265,600 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$10,000
  - Overtime = \$10,000
  - Other Operating Savings = \$245,600

## FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

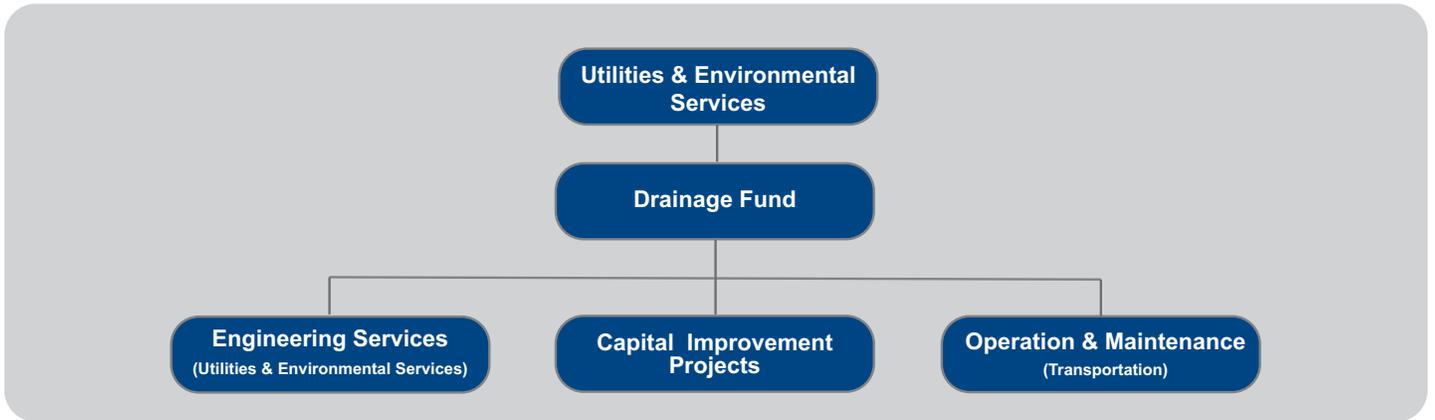
## PROPOSED FY 2021/22

- 1.0 FTE transferred from Environmental Services to Stormwater (Hire Date: 10/1/21) = \$81,311
- Added 1.0 FTE as a Crew Leader (Hire Date: 10/1/21) = \$76,143
- 5 vehicles for Stormwater utilities are proposed for replacement = \$404,000



# STORMWATER

The Stormwater (Stormwater) Utility funds all aspects of the Stormwater Program associated with stormwater stormwater, floodplain management, and water quality management. The Stormwater Program is composed of two divisions, Stormwater Administration and Stormwater Operations.



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## GUIDING COUNCIL STRATEGIC GOALS:



# STORMWATER

## FY 2021 HIGHLIGHTS:

- Lake Creek Flood Mitigation- Completed 60% design for Dam 101 and updated ILA
- Initiate analysis, prioritization, and cost estimates for Neighborhood Stormwater projects
- Began construction on multiple utility (water, wastewater, and stormwater) project in the Chisholm Valley Area
- Continue to prioritize list of creek cleanup projects
- Begin the update to the Stormwater Master Plan
- Develop a biomonitoring plan for the MS4 program to monitor water quality in water ways

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Review existing Stormwater (Drainage) Utility Fee and recommend any necessary changes
- Determine funding plan for Neighborhood Drainage projects

- Implement revised Stormwater Management Plan for intensified 5-year TPDES MS4 Permit

## NEW PROGRAMS FOR FY 2022:

- No new programs were requested

## FY 2023 OVERVIEW AND BEYOND:

- Lake Creek Watershed Flood Mitigation Projects- coordinate construction of Dam 101 with Upper Brushy Creek Water Control Improvement District and establish plan for 620 Quarry detention
- Chandler Branch Gap Channel Project- coordinate construction of channel with Williamson County and Land Developers along channel

## WORKLOAD INDICATORS:

Indicator	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual	FY 2020 Projected	FY 2021 Target
Street Sweeping (curb miles)	753	753	753	753	753
Stormwater Maintenance (miles)	152	152	153	153	153
Mowing of Stormwater Structures (acres)	540	540	565	565	565



# RECYCLING 5 YEAR SUMMARY OF EXPENDITURES

	FY 2018 Actuals	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Revised Budget	FY 2021 Projected Actuals	FY 2022 Proposed Budget
Personnel Services	111,010	101,332	200,901	227,518	227,518	215,737
Operating Expenses	41,059	30,892	41,427	55,113	55,113	123,226
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 152,068</b>	<b>\$ 132,224</b>	<b>\$ 242,327</b>	<b>\$ 282,631</b>	<b>\$ 282,631</b>	<b>\$ 338,963</b>
<b>Expenditure % Change:</b>	<b>4.6%</b>	<b>-13.0%</b>	<b>83.3%</b>	<b>16.6%</b>	<b>16.6%</b>	<b>19.9%</b>
<b>Expenditures per Capita:</b>	<b>\$ 1.36</b>	<b>\$ 1.14</b>	<b>\$ 2.06</b>	<b>\$ 2.35</b>	<b>\$ 2.35</b>	<b>\$ 2.74</b>
<b>FTEs:</b>	<b>2.475</b>	<b>2.475</b>	<b>3.475</b>	<b>3.475</b>	<b>3.475</b>	<b>3.475</b>

## FY 2016/17

- Personnel Services costs reflect market and merit salary increases implemented in FY 2016/17
- \$3,000 Additional funding added for Contract Labor and R&M Plant & Equipment
- Parking Lot resurfaced from General Self Finance

## FY 2017/18

- No new programs or notable additions requested for FY 2017/18

## FY 2018/19

- \$10,000 for additional funding for hauling costs since the price for recycled material decreased

## FY 2019/20

- Transferred Solid Waste Coordinator from Environmental Services to Recycling \$90,000
- Identified \$13,000 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Overtime = \$3,200
  - Vacancy Savings = \$5,000
  - Other Operating Savings = \$4,800

## FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

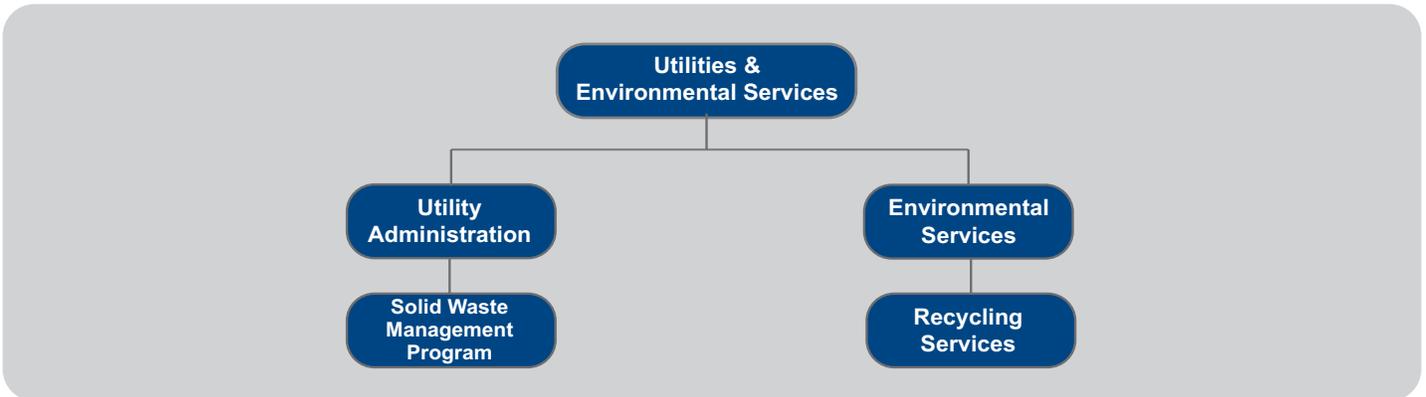
## PROPOSED FY 2021/22

- Purchase of a Aerosol Can, Paint Can, and Oil Filter Crusher = \$37,832
- Increased funding for training, travel, and vending expenses = \$2,000



# RECYCLING

The Solid Waste Management Program provides our community with a variety of garbage collection and recycling programs and services. This program includes the management of the household hazardous waste collection events, Deepwood Recycling Center, used oil drop-off locations, and the City’s in-house recycling program. Also included in this program is the oversight of the residential garbage collection and disposal as well as the curbside collection program by a third-party contractor. In addition, this program oversees the franchise agreements with the commercial haulers who collect garbage and recycling for all commercial properties in the City. The program promotes environmental awareness to increase recycling and reduce the amount of waste disposed of in the landfill.



**VISION:** Be the best at what we do.

**MISSION:** Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

- Public Health, Safety, and the Environment – ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources.
- Financial Strength – strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers.
- Employee Success - select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing.
- System Management - proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability,

orderly and sustainable growth, and cost efficiencies.

- Operational Excellence - efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs.

### GUIDING COUNCIL STRATEGIC GOALS:



# RECYCLING

## FY 2021 HIGHLIGHTS:

- Renewed solid waste contracts with Central Texas Refuse, Texas Disposal Systems, Waste Management, Waste Connections and Central Waste and Recycling for collection of commercial solid waste.
- Extended HHW Voucher Program for Brushy Creek and Fern Bluff MUD's.
- Implementation of a Residential Recycling Ordinance to require all new developments to provide recycling opportunities for their tenants.

## FY 2022 OVERVIEW & SIGNIFICANT CHANGES:

- Completion of our Commercial Solid Waste Management evaluation to move from an open market service with 5 commercial haulers, to a closed market with one exclusive hauler.
- Expansion of the Downtown Trash Modification Program to include new dumpster enclosures for the 2 blocks south of Main Street between Blair St and Lampasas St.

- SOP's completed for all city departmental recycling, further solidifying CORR's commitment to setting a recycling example for our residents as well as other municipalities.

## NEW PROGRAMS FOR FY 2022:

- Purchase of The Super 6PJ-VC can crusher for the recycling center to provide a safer, more efficient way to empty and crush paint, oil and other types of cans disposed of at the center.

## FY 2023 OVERVIEW AND BEYOND:

- Continue to provide a high level of service to our residents and the surrounding area at our recycle center and through our solid waste providers.
- Evaluate adding different types of recycling services through our recycle center such as electronics recycling or other forms of service.

## WORKLOAD INDICATORS:

Indicator	FY 2018 Actual	FY 2019 Actual	FY 2020 Actual	FY 2021 Projected	FY 2022 Target
Deepwood Center Recyclables (tons)	301	372	399	425	435
Curbside Recycling (tons)	6,601	7,239	7,922	8,500	9,000
Automotive Fluids (gallons)	19,921	19,243	20,650	21,000	22,000
Landfill (tons)	41,896	41,483	43,066	44,000	45,000



## SUPPLEMENTAL

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# TAX RATE TERMINOLOGY

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**Assessed Valuation** – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by WCAD & TCAD).

**Market Value** – Per the Texas Tax Code, all taxable property must be valued at 100% of market value, or what a house would sell for, as of January 1 each year. Because it is based on recent sales, the market value may change upwards or downwards any amount depending on recent market trends and is not limited to increases of 10% or more.

**Taxable Assessed Value** – Per the Texas Property Tax Code, an exemption for taxation is available to an individual's primary residence. The exemption limits the amount that the value for taxation can increase from one year to the next. The "capped" value may not go up more than 10% in one year in most cases as long as the exemption was in place for the prior year. Many homestead properties reached their 10% cap in 2021. Cap applies to assessed value, not market value. The number of households for the City of Round Rock that have reached the cap increased 88% from 2020 to 2021.

**Certified Tax Roll** – A list of all taxable properties, values, and exemptions in the City. This roll is established by WCAD & TCAD.

**Property Tax** – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Tax Base** – The total value of all real and personal property in the City as of January 1<sup>st</sup> of each year, as certified by the Appraisal Review Board.

**Tax Levy** – The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars' valuation).

**Travis Central Appraisal District (TCAD)** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. (1)

**Williamson Central Appraisal District (WCAD)** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. (2)

(1) In 2019, TCAD was 3% of City's total taxable AV.

(2) In 2019, WCAD was 97% of City's total taxable AV.

# GLOSSARY

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**Accrual Basis** – A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** – A tax levied on the assessed value of real property (also known as “property taxes”).

**Amortize** – To provide for the gradual extinguishment of (as a mortgage) usually by contribution to a sinking fund at the time of each periodic payment.

**Annual Comprehensive Financial Report** – The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

**Appropriation** – A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.

**Assessed Valuation** – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson County Appraisal District).

**Asset** – A probable future economic benefit obtained or controlled by an entity because of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

**Audit** – To conduct an official financial examination of an organization’s accounts.

**Balanced Budget** – A budget where total revenues are equal to or greater than total expense.

**Benchmark** – A comparison of performances across many organizations in order to better understand one’s own performance.

**Bond** – A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

**Bonded Debt** – The portion of indebtedness represented by outstanding bonds.

**Budget** – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

**Budget Calendar** – The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

**Budget Year** – From October 1st through September 30th, this is the same as the fiscal year.

**Capital Improvement Program** – See Community Investment Program.

**Capitalized Lease Proceeds** – Financing obtained through a three to five-year leasing program for durable equipment and rolling stock.

**Capital Outlay** – Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

**Capital Recovery Fee** – See Impact Fee.

**Community Development Block Grant (CDBG)** – Federal HUD entitlement funds used to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

**Certificates of Obligation (CO’s)** – A form of general obligation debt. CO’s do not require a vote of the citizens, but do require a 45 day advance notice and are subject to petition. CO’s can only be used for limited purposes such as transportation, public safety, and self supporting projects. CO’s cannot generally be used for parks, libraries, or city administrative buildings.

**Certified Tax Roll** – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson County Appraisal District.

**Comprehensive Annual Financial Report** – Term no longer used, please see Annual Comprehensive Financial Report.

**Community Investment Program (CIP)** – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

# GLOSSARY

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**Convention and Visitor's Bureau (CVB)** – The designated sales and marketing department for the City.

**Debt Service** – The payment of principal and interest on borrowed funds.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date due.

**Dell Sales Tax** – Economic development agreement entitles Dell to 41.67% rebate of the 1.5% - expires December 31, 2053.

**Demand** – Reflects the scope of a program in terms of population or user activity.

**Department** – A logical division or classification of activities within the City (e.g. Police Department, Water Treatment Plant Department, etc.).

**Depreciation** – The decrease in value of physical assets due to use and the passage of time.

**Destination Marketing Organization (DMO)** – A resource used by the CVB to enhance the "Sports Capital of Texas" marketing program for the City.

**Division** – A logical subset of the city department used to help manage expenditures by activity.

**Effectiveness** – A program performance indicator that measures the quality of the program outputs.

**Efficiency** – A program performance indicator that measures the accomplishments of program goals and objectives in an economical manner.

**Encumbrance** – Commitments related to unperformed (executory) contracts for goods or services.

**Enterprise Fund** – A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

**Executive Pay** – This is the pay structure established for the City Management and City Director level positions.

**Exempt Pay** – This is the City's pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

**Expenditure** – The actual outflow of funds paid for an asset obtained or goods and services obtained.

**Expense** – A charge incurred in an accounting period, whether actually paid in that accounting period or not.

**Filing Fee** – A processing and review fee charge when any map (or plat) is tender to the planning department.

**Fiscal** – Pertaining to finances in general.

**Fiscal Year** – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

**Full Faith and Credit** – A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Full-time Equivalent (FTE)** – A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees work 2,080 hours annually. A part-time employee working 1,040 hours annually represents a .500 FTE.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

**Fund Balance** – The excess of assets over liabilities in a governmental fund.

**Gap Analysis** – A technique for determining the steps to be taken in moving from a current state to a desired future-state. Also called need-gap analysis, needs analysis, and needs assessment.

# GLOSSARY

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**GAAP** – Generally Accepted Accounting Principles.

**General Fund** – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

**General Obligation Bonds** – Bonds for the payment of which the full faith and credit of the City is pledged and approved by voters.

**GIS (Geographical Information System) Fees** – A fee intended to defray costs of adding plats to the City's electronic mapping system.

**Goals** – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.).

**Governmental Fund** – It refers to the General Fund, all Special Revenue Funds and Debt Service Funds.

**Grant** – Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

**HOT** – Hotel Occupancy Tax – 7% of room rental

- Limited by state law to specific tourism promotion purposes
- Typically termed as “heads in beds” programs

**I&S G.O. Bond Fund** – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund).

**Income** – Funds available for expenditure during a fiscal year.

**Infrastructure** – Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc).

**Inputs** – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

**Inventory** – A detailed listing of property currently held by the City.

**LaserFiche** - A document management system.

**Liability** – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

**Levy** – To impose taxes, special assessments, or service charges for the support of City activities.

**Line Item Budget** – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.), separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt** – Any un-matured debt that is not a fund liability with a maturity of more than one year.

**Market Value** - Per the Texas Tax Code, all taxable property must be valued at 100% of market value, or what a house would sell for, as of January 1 each year. Because it is based on recent sales, the market value may change upwards or downwards any amount depending on recent market trends and is not limited to increases of 10% or more.

**Modified Accrual Basis** – The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**Non-exempt Pay** – This is the City's pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week's total hours above 40.

**Objectives** – Specific, measurable targets set in relation to goals.

**Operating Budget** – Plans of current, day-to-day expenditures and the proposed means of financing them.

**Outputs** – These are program performance indicators that measure the quantity of work performed by the program. These are units of service delivered by the program to its customers. Sometimes this is called workload.

**Performance Budget** – A budget that focuses upon activities rather than line item expenditures. Work load and unit cost data are collected in order to assess efficiency of services.

# GLOSSARY

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**Policy** – A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.

**Program** – A logical division or classification of activities within the City or within a Department. See also Department.

**Property Tax** – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Public Works** – A combination of city departments organized to support the City Strategic Plan by sharing resources to improve efficiencies of common tasks.

**Reserve** – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Re-use Water** – Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

**Revenue** – Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

**Revenue Bond** - Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

**Repair and Replacement Fund** – A utility fund established for major wastewater system improvements. Funding originated through the conveyance of a portion of the City's regional wastewater plant to the City of Austin.

**Risk Management** – An organized effort to protect the City's assets against loss, utilizing the most economical methods.

**Roadway Impact Fees (RIF)** – Fees assessed on new development to recover the incremental cost of each new unit of development on the arterial and collector roadway infrastructure.

**RRTEDC** –

- Round Rock Transportation and Economic Development Corporation
- Type B Sales Tax entity – 0.5% of sales tax

**Sales Tax** – Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation System Corp. receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General Fund
- 0.5% - Economic Development / Transportation – goes to Type B fund

**Self-Financed Construction Fund** – A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self-Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- UFSC – Utility Self-Financed Construction, from excess water and wastewater revenues or unspent utility budget

**Senate Bill 2** – Senate Bill 2, also known as the Texas Property Tax Reform Act of 2019, was passed by the Texas Legislature in 2019. At its most fundamental level, S.B. 2 reforms the system of property taxation in three primary ways: (1) lowering the tax rate a taxing unit can adopt without voter approval and requiring a mandatory election to go above the lowered rate; (2) making numerous changes to the procedure by which a city adopts a tax rate; and (3) making several changes to the property tax appraisal process.

# GLOSSARY

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**Special Revenue Fund (SRF)** – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Stormwater Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

**Strategic Budget** – A budget that is closely linked to the City’s Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City’s Strategic Plan and individual Departmental strategy and performance to the City’s Budget.

**Strategic Plan** – A collectively supported vision of the City’s future including observations regarding the potential effects of various operating decisions.

**Subdivision Development Fee** – A fee related to the inspection of subdivision improvements equating to 1.5 percent of the actual total construction costs.

**Tax Base** – The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

**Tax Levy** – The total amount of taxes imposed by the City on taxable property, as determined by the Williamson Central Appraisal District.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

**Taxable Appraised Value** - Per the Texas Property Tax Code, an exemption for taxation is available to an individual’s primary residence. The exemption limits the amount that the value for taxation can increase from one year to the next. The “capped” value may not go up more than 10% in one year in most cases as long as the exemption was in place for the prior year. Many homestead properties reached their 10% cap in 2021. Cap applies to assessed value, not market value.

**Travis Central Appraisal District** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

**Utility Fund** – See Water/Wastewater Utility Fund.

**Venue Tax** –

- Separately voted HOT tax of 2% of room rental
- Dedicated to Sports Center

**Water/Wastewater Utility Fund** – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

**Water and Wastewater Impact Fee** – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

**Williamson Central Appraisal District** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

**Working Capital** – The excess of current assets over current liabilities.

# ACRONYMS

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**ACC** - Austin Community College

**ADA** - American with Disabilities Act

**AMI** - Automated Metering Infrastructure

**ASE** - Automatic Service Excellence. The City's Fleet division in General Services has maintained its ASE Blue Seal Certification.

**BACA** - Allen R. Baca Center for Senior/Activity Center for adults ages 50 and older

**BCRUA** - Brushy Creek Regional Wastewater System

**BRA** - Brazos River Authority

**CALEA** - Commission on the Accreditation of Law Enforcement Agencies - The Round Rock Police Department has been CALEA - certified since 2004.

**CAMPO** - Capital Area Metropolitan Planning Organization

**CCTV** - Closed Circuit Television

**CBDG** - Community Development Block Grants

**CIP** - Capital Improvement Plan

**CMRC** - Clay Madsen Recreation Center

**CORR** - City of Round Rock

**CVB** - Convention and Visitors Bureau

**DEA** - Drug Enforcement Agency

**DSO** - Development Services Office

**EMS** - Emergency Medical Services

**ETJ** - Extra Territorial Jurisdiction

**FBI** - Federal Bureau of Investigation

**FEMA** - Federal Emergency Management Association

**FTE** - Full-time Equivalent

**GASB** - Governmental Accounting Standards Board

**GFOA** - Government Finance Officers Association

**GIS** - Geographical Information Systems

**GSFC** - General Self-Financed Construction

**GTOT** - Governmental Treasurers' Organization of Texas

**HR** - Human Resources

**ICMA** - International City/County Management Association **ILA** - Interlocal Agreement

**ISO** - Insurance Service Office is a for-profit organization that provides statistical information on risk. The "ISO Rating" has a large impact on most fire departments.

**IT** - Information Technology

**HIPPA** - Health Insurance Portability and Accountability Act of 1996

**LED** - Light-Emitting Diode

**MGD** - Millions of Gallons per Day

**MOT** - Mobile Outreach Team. The Williamson County MOT is our Country's emergency behavioral health response unit and is partnering with the Round Rock Fire Department and Round Rock Police Department on the opioid response grant.

**MPC** - Multipurpose Complex

**NELAP** - National Environmental Laboratory Accreditation Program

**NFIRS** - National Fire Incident Reporting System

**OSP** - Old Settlers Park

**PARD** - Parks and Recreation Department

**RRFD** - Round Rock Fire Department

**RRISD** - Round Rock Independent School District

**RRPD** - Round Rock Police Department

**RTL** - Right-turn lane

**PSTC** - Public Safety Training Center

**TCEQ** - Texas Commission on Environmental Quality

**TCFP** - Texas Commission on Law Enforcement

**TCM** - Tyler Content Manager

**TPDES** - Texas Pollutant Discharge Elimination System

**TRAPS** - Texas Recreation and Parks Society

**UB** - Utility Billing

**WTP** - Water

**WWTP** - Wastewater Treatment Plant

# HOME RULE CHARTER

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## ARTICLE 8 FINANCIAL ADMINISTRATION

### **Sec. 8.01. - Fiscal year.**

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

**State Law reference**— City fiscal year, V.T.C.A., Local Government Code § 101.022, V.T.C.A., Tax Code § 1.05.

### **Sec. 8.02. - Public record.**

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

**State Law reference**— Local Government Records Act, V.T.C.A., Local Government Code ch. 201.

### **Sec. 8.03. - Annual budget.**

(a) Content. The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

- (1) an itemized estimate of the expense of conducting each department, division, and office;
- (2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;

# HOME RULE CHARTER

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- (3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;
  - (4) a statement of the total probable income of the City from taxes for the period covered by the estimate;
  - (5) tax levies, rates, and collections for the preceding five years;
  - (6) an itemization of all anticipated revenue from sources other than the tax levy;
  - (7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
  - (8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;
  - (9) anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);
  - (10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:
    - i. a summary of proposed programs;
    - ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
    - iii. cost estimates, method of financing and recommended time schedules for each such improvement; and
    - iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
  - (11) such other information as may be required by the City Council.
- (b) Submission. On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.
- (c) Public Notice and Hearing. The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:
- (1) the times and places where copies of the message and budget are available for inspection by the public; and

# HOME RULE CHARTER

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(2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

(d) Amendment Before Adoption. After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

(e) Adoption. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted, or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

**State Law reference—** Municipal budget, V.T.C.A., Local Government Code ch. 102; when charter provisions control, V.T.C.A., Local Government Code § 102.011.

## **Sec. 8.04. - Administration of budget.**

(a) Payments and Obligations Prohibited. No payment shall be made, or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any employee who knowingly authorized or made such payment or incurred such obligations, and such employee shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000; May 6, 2017)

# HOME RULE CHARTER

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## **Sec. 8.05. - Emergency appropriations.**

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

## **Sec. 8.06. - Borrowing to meet emergency appropriations.**

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding [Section 8.05](#), the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

## **Sec. 8.07. - Borrowing in anticipation of property taxes.**

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year \_\_\_\_\_" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

## **Sec. 8.08. - Depository.**

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

**State Law reference**— Depositories for municipal funds, V.T.C.A., Local Government Code ch. 105.

# HOME RULE CHARTER

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## **Sec. 8.09. - Purchase procedure.**

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

**State Law reference**— Competitive bidding, V.T.C.A., Local Government Code § 252.021 et seq.; exemptions, V.T.C.A., Local Government Code §§ 252.022, 252.023.

## **Sec. 8.10. - Independent audit.**

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its elected officials. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011; May 6, 2017)

**State Law reference**— Audit of municipal finances, V.T.C.A., Local Government Code ch. 103.

# FINANCIAL POLICIES

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Adopted August 27, 2020

## **PURPOSE**

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. ***These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies, as itemized below, are adopted by the City Council annually and considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RRTEDC).

## **FUND STRUCTURE & BASIS OF ACCOUNTING**

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

## **GOVERNMENTAL FUNDS**

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**  
The General Fund is the Primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.
- **Debt Service Funds**  
This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

# FINANCIAL POLICIES

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- **Capital Project Funds**

Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. The expected expenditures under the Community Investment Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations.

- **Special Revenue Funds**

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

## PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensates absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Stormwater Fund.

- **Utility Fund**

The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

- **Water** - Water operations include water line maintenance, water systems support, and the water treatment plant.
- **Wastewater** - Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Stormwater Fund**

The Stormwater Fund administers all aspects of the City's Stormwater Drainage program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the stormwater system.

# FINANCIAL POLICIES

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## **STRATEGIC PLANNING AND GOALS**

### **City Council Strategic Plan**

The Council's Strategic Plan consists of the long-term Vision (15 years), five-year Goals, and near-term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed and updated by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning retreat.

### **Council Vision and Goals**

The Council has further defined the City's Strategic Plan around six (6) Goals. These Goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The Goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. "The Sports Capital of Texas" for Tourism and Residents
4. Great Community to Live
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

## **LONG TERM FINANCIAL PLANNING**

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the M&O and Debt portions of the property tax rate
- Utility Fund
- Stormwater Fund
- RRTEDC (also known as Type B) Fund
- Hotel Occupancy Tax Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund
- Golf Course Fund

The financial forecasts will assess long-term financial implications of current and proposed policies and programs and assist with the development of strategies to achieve the City's goals.

## **ANNUAL BUDGET**

### **Preparation**

The Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The budget shall be

# FINANCIAL POLICIES

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submitted on or before the first day of August of each year to the City Council.

Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

## **Proposed Budget**

A proposed budget shall be prepared by the City Manager with participation from all of the City's Department Directors within the provision of the Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the public library.

## **Balanced Budget**

The goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

## **Revenues and Expenditures**

The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

## **Administrative allocations**

Allocations for the general support services to the Utilities Fund, Stormwater Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

## **Personnel**

The annual Budget will also include the approved number of full time equivalents (FTEs) for the City. Approval of budget is considered approval of the FTEs. City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If the transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long recruitment and training times required. The department must stay within appropriated budget for that fiscal year and receive advanced approval from the City Manager.

## **Fund Balance**

Balances in excess of authorized reserves will be used to fund the pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

# FINANCIAL POLICIES

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## **Adoption**

Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by Ordinance the final budget as amended. State law requires at least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the no-new-revenue tax rate. In practical terms, that means five of the seven members must vote in favor of the tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The Annual Budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

## **Reporting**

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

## **Budget Amendments**

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the Mid-Year Review process if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

## **Emergency Appropriations**

The Charter (Section 8.05) allows for emergency appropriations “to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare.” An ordinance must be adopted by favorable votes of five (5) or more of the City Council members.

## **COMMUNITY INVESTMENT PROGRAM (CIP) BUDGET**

The City's goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

### **Preparation**

The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Stormwater, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.

# FINANCIAL POLICIES

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## **Financing Programs**

When determining the financing options for CIP, the City will first evaluate the available funds in the Self Finance Construction funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

## **CAPITAL MAINTENANCE AND REPLACEMENT**

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure that major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

## **BUDGET CONTINGENCY PLAN**

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence that will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

# FINANCIAL POLICIES

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## **FUNDS, RESERVES AND DESIGNATIONS**

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness. Funds will be used for purposes as designated by state law, charter and this policy.

### **General Fund**

- **Reserve**  
In recognition of fund balance reserve best practices, the fund balance reserve in the General Fund shall be ninety (90) days or 25% of annual budgeted General Fund operating expenditures. *{Staff comment: Beginning in 2018/19, the 25% target is achieved, therefore the transition wording is no long necessary}* Staff will evaluate the financial stability of the General Fund revenues annually to ensure the reserve requirement remains adequate.
- **Designation**  
Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

### **Self Finance Construction Funds**

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**  
Transfers from the General Fund provides funding for the repairs and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.
- **Utility Self Finance Construction (USFC)**  
Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

### **Utilities Fund**

- **Reserve**  
Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs.
- **Coverage**  
The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

### **Stormwater Fund**

- **Reserve**  
Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements.

# FINANCIAL POLICIES

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- **Coverage**  
The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

## **Hotel Occupancy Tax (HOT) Fund**

- **Reserve**  
Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. Bond covenant also requires 1.40 times average annual debt service to be reserved.
- **Designations**
  - **Capital Infrastructure**  
The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond Triple A baseball stadium and conference center, the Round Rock Sports Center, and the Old Settlers Park Multi-Purpose Field Complex.
  - **Promotion of the Arts**  
A minimum of five percent (5%) of HOT revenues, net of any rebates, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

## **Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)**

- **Allocation of Funds for Projects**  
A five-year project spending plan will be presented and adopted at least annually to ensure adequate funds are available for transportation, economic development and other allowed uses of Type B funds. This five-year plan will be reviewed by staff at least quarterly and updates will be presented to the Type B board as needed for *transportation capital improvements programs* (TCIP), *economic incentive programs* (EIP) and *other legally allowable projects* approved by the Type B board and ratified by Council.
- **Reserve**  
The RRTEDC shall maintain a minimum of \$1 million or 33% of recurring operating type expenditures.

## **Sports Center**

- **Reserve**  
Fund Balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.
- **Designation**  
It is the goal of the City Council to establish a capital replacement account of \$3 million to ensure the facility is maintained.
  - **Investment Reimbursement**  
At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

# FINANCIAL POLICIES

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## **Multi-Purpose Field Complex**

- **Reserve**  
Fund Balance reserves should be 25% or ninety (90) days of operating expenses.
- **Designation**  
A designation of \$750,000 is established as a capital replacement account to ensure the facility is maintained.
- **Funding Source**  
Operating and debt principal and interest costs not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.

## **Golf Course Fund**

- **Reserve**  
It is the goal of the City Council to establish fund balance reserves of 25% or ninety (90) days of operating expenses.
- **Designation**  
A designation of \$150,000 is established as a capital replacement account to ensure the facility is maintained.

## **REVENUES**

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**  
All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by Williamson and Travis Central Appraisal Districts.
- **Sales Tax**  
Sales tax revenue will be used to fund the recurring operations of the General Fund, the transportation improvements and economic development activities of the RRTEDC (Type B) fund, and one-time capital requirements in the General Self Finance Construction Fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met.

The City's goal is to have balanced and reliable on-going revenues for its General Fund operations without over-reliance on any single sales tax provider. Therefore, Dell sales tax receipts, net of rebate, are not to exceed 20% of budgeted sales tax revenues in the General Fund. Any funds in excess of expected or realized sales tax in excess of 20% will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one time capital expenditures or projects.

- **User Fees and Charges**  
For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

# FINANCIAL POLICIES

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- **Utility Rates**

Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate level of working capital. The utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one-time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.
- **Franchise Fees**

Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.
- **Hotel Occupancy & Venue Taxes**

Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promotion activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.
- **Non-Recurring Revenues**

One-time or non-recurring revenues should not be used to finance current ongoing operations.

## **EXPENDITURES**

- **Appropriations & Transfers**

All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.
- **Procurement**

In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.
- **Formal Approvals**

The City Manager or City Council approval is required as detailed below.

  - City Manager Approval
    - Any outside agreement/contract that requires a signature under \$50,000.00;
  - City Council Approval
    - Any item the City Manager deems necessary to require City Council approval;

# FINANCIAL POLICIES

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- Any outside agreement/contract over \$50,000.00;
- All intergovernmental agreements
- **Authorized Purchases**

The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.

  - Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
    - Item is \$200,000 or greater, unless the Council makes an exception,
    - Item contains a contract requiring the Mayor's signature;
    - Purchase deviates from the original purchase as designated on the list;
    - Cost exceeds the greater of 10% or \$10,000; or
    - Council has designated that item (s) come back for approval
  - Capital projects and funding agreements will be presented to Council for consideration and approval.

## **CASH MANAGEMENT AND INVESTMENTS**

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Comprehensive Annual Financial Report (CAFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain the public trust through responsible actions as custodians of public funds.

### **Cash Management Philosophy**

The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

### **Investment Objectives**

The City's investment program will be conducted as to accomplish the following listed in priority order:

- Safety of the principal invested
- Liquidity and availability of cash to pay obligations when due
- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

## **DEBT**

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt picture and make it easier for decision-makers to understand issues concerning debt issuance and management.

# FINANCIAL POLICIES

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It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

## CONDITIONS OF DEBT ISSUANCE

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the community investment program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

## TYPES OF DEBT

- **General Obligation Bonds**  
General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Certificate of Obligations**  
Certificate of Obligations may be used to fund capital improvements or equipment that are not otherwise funded by general obligation or revenue bonds. With CO bonds, the voters have an option to petition for an election on whether the certificates should be issued. There is a forty-five (45) day notice period before a city can pass an ordinance to issue the certificates giving time for citizen input and time to gather signatures for a petition to call an election. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Enterprise Revenue Bonds**  
Enterprise Revenue Bonds finance facilities for a revenue producing enterprise and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.
- **Refunding Obligations**  
Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.
- **Tax Anticipation Notes**  
Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years

# FINANCIAL POLICIES

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and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

- **Leases**  
Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.
- **Assessment Bonds**  
Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.
- **Internal borrowing between City funds**  
The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.
- **Other Obligations**  
There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

## RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

## LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

## CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.

# FINANCIAL POLICIES

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- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

## DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize an RFP-selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**

In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.

  - Bond sales shall be cancelable at any time prior to the time bids are to be received.
  - Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.
- **Negotiated Sale**

In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.
- **Direct Purchase**

In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other

# FINANCIAL POLICIES

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associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

## **RATING AGENCY COMMUNICATION & DISCLOSURE**

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced to a minimum and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. The City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

## **BOND REIMBURSEMENT RESOLUTIONS**

The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

## **INVESTMENT OF BOND PROCEEDS**

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were

# FINANCIAL POLICIES

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originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

## **FEDERAL REQUIREMENTS**

The City will maintain written procedures to follow post issuance compliance rules, arbitrage rebate and other Federal requirements.

- Post issuance tax compliance rules will include records retention, arbitrage rebate, use of proceeds, and
- Continuing disclosure requirements under SEC Rule 15c2-12, MSRB standards, or as may be required by bond covenants or related agreements.

## **ECONOMIC DEVELOPMENT**

The City will actively promote economic development and business retention with prescribed business focus areas to maintain and expand the long-term business, financial and employment base for the community. These efforts will be accomplished through a contract with the Chamber of Commerce and partnership with City staff, Council and local business leadership.

- An economic development plan or strategy will be developed and periodically reviewed and updated as conditions change.
- Financial incentive guidelines will be established and periodically reviewed.
- Both economic impact and direct financial impact to the City will be evaluated and considered for each incentive proposal.
- Risks will be assessed as part of each proposed agreement and mitigated by emphasizing performance-based programs and financial surety provisions where possible for any up front investments by the City or its partners.

Approved incentive agreements will be monitored for compliance with reporting of that compliance made to the City Manager at least annually.

## **ACCOUNTING, AUDITING AND FINANCIAL REPORTING**

- **Accounting**

The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer (CFO) is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.

- **Audit of Accounts**

In accordance with the City Charter, an independent audit of the City accounts will be performed every year. The auditor is retained by and is accountable to the City Council and will have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The auditing firm will serve for up to 5 years, at which time, the City will re-solicit proposals for these services if deemed necessary by the City Council. The

# FINANCIAL POLICIES

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actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**

Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Comprehensive Annual Financial Report (CAFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The CAFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**

All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expediently and collection agencies are utilized when appropriate.

- **Payables Policy**

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

## **INTERNAL CONTROLS**

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of the internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**

Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**

Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

- **Internal Audit Program**

An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

## **EMPLOYEES & COMPENSATION**

Realizing the importance and contribution of employees in achieving the Strategic Goals of the City and to maintaining its high standards, the City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community

# FINANCIAL POLICIES

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in an effective and efficient manner.

To meet the goal of a quality workforce, the City will maintain competitive compensation and benefit programs.

- The proposed budget will include an amount adequate to cover changes in market salaries, as well as funds for performance-based merit increases as determined annually by the City Manager.
- The City will maintain a competitive health insurance program, including considering new options and adjustments to provide quality benefits in a cost effective manner.

## **SELF INSURANCE & RISK MANAGEMENT**

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, the employee may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from the City and employee payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

## **FEDERAL AND STATE GRANTS**

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

# SENIOR TAX EXEMPTION INFORMATION

## Benchmarking Over 65 Property Tax Exemptions - Based on FY 2021 Data

City	Over 65 Exemption Amount	Over 65 Property Tax Freeze
Round Rock	\$22,000	No
Cedar Park	30,000	Yes
Georgetown	12,000	Yes
Leander	10,000	Yes
Austin	82,500	No
Pflugerville	35,000	No
Sugar Land	70,000	No
McKinney	60,000	No
Carrollton	60,000	No
Pearland	40,000	No
Temple	10,000	No

### Senior Tax Exemption Facts

- Total parcels in 2020 - 32,552
- Homesteads - 21,228 parcels (zero exemption)
- Over 65 exemptions - 4,813 parcels (\$22,000 exemption)
- \$97 million in taxable assessed value reduced for seniors due to exemption - results in \$407,000 of property tax burden redistributed
- \$10,000 increase in the Over 65 Exemption would redistribute \$185,000 of property tax burden to other tax payers

### History of City of Round Rock Senior Exemption

- 1974 - Senior exemption first adopted with an amount of \$3,000
- 1981 - Senior exemption increased from \$3,000 to \$15,000
- 1994 - Senior exemption increased from \$15,000 to current \$22,000

### Impact of Changes in OA Exemption



Exemption Amount:	\$22,000	\$50,000	\$100,000	\$175,000	\$250,000
Taxes Redistributed:	\$407K	\$925K	\$1.8M	\$3.2M	\$4.3M
Tax Rate Impact:	0.3 cents	0.6 cents	1.3 cents	2.3 cents	3.1 cents
Monthly Tax Savings*:	\$7.70	\$17.50	\$35.00	\$61.25	\$87.50

Every \$10,000 increase in the OA exemption will redistribute \$185K in City taxes with a tax rate impact of 0.1 cents and will save the median senior homeowner \$3.50 a month.

\*Monthly City tax savings to the median senior homeowner.



# PROPERTY TAX CALCULATION WORKSHEET

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- 2021 Tax Rate Calculation Worksheet.....230



# 2021 TAX RATE CALCULATION WORKSHEET

## Tax Rate Calculation Worksheet

FY 2022

## 2021 Certified Estimates

Adjusted TAV as of 5/11/21

### No-New Revenue Tax Rate (No New Taxes) Worksheet

Line	Activity	Tax Year 2021
1	<b>2020 total taxable value.</b> Enter the amount of 2020 taxable value on the 2020 tax roll today. Include any adjustments since last year's certification; exclude Tax Code Section 25.25(d) one-fourth one-third over-appraisal corrections from these adjustments. This total includes the taxable value of homesteads with tax ceilings (will deduct in Line 2) and the captured value for tax increment financing (will deduct taxes in Line 14).	\$14,923,048,809
2	<b>2020 tax ceilings.</b> Counties, cities, and junior college districts. Enter 2020 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disable. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or a prior year for homeowners age 65 or older or disabled, use this step.	\$0
3	<b>Preliminary 2020 adjusted taxable value.</b> Subtract Line 2 from Line 1	\$14,923,048,809
4	<b>2020 total adopted tax rate.</b>	\$0.43900
5	<b>2020 taxable value lost because court appeals of ARB decisions reduced 2020 appraised value.</b> A. Original 2020 ARB values: B. 2020 values resulting from final court decisions: C. 2020 value loss. Subtract B from A.	\$1,446,687 \$0 \$1,446,687
6	<b>2020 taxable value subject to an appeal under Chapter 42, as of July 25.</b> A. 2020 ARB certified values: B. 2020 disputed value: C. 2020 undisputed value. Subtract B from A.	\$600,000,000 \$60,000,000 \$540,000,000
7	<b>2020 Chapter 42 related adjusted values.</b> Add Line 5 and Line 6	\$541,446,687
8	<b>2020 taxable value, adjusted for court-ordered adjustments.</b> Add Line 3 and Line 7	\$15,464,495,496
9	<b>2020 taxable value of property in territory the taxing unit deannexed after Jan. 1, 2020.</b> Enter the 2020 value of property in deannexed territory.	\$0
10	<b>2020 taxable value lost because property first qualified for an exemption in 2021.</b> If the taxing unit increase an original exemption, use the difference between the original exempted amount and the increased exempted amount. Do not include value lost due to freeport, goods-in-transit, temporary disaster exemptions. Note that lowering the amount or percentage of an existing exemption in 2020 does not create a new exemption or reduce taxable value. A. Absolute exemptions. Use 2020 market value: B. Partial exemptions. 2021 exemption amount or 2021 percentage exemption times 2020 value: C. Value loss. Add A and B:	\$623,516 \$8,881,462 \$9,504,978
11	<b>2020 taxable value lost because property first qualified for agricultural appraisal (1-d or 1-d-1), timber appraisal, recreational/scenic appraisal, or public access airport special appraisal in 2021.</b> Use only properties that qualified in 2021 for the first time; do not use properties that qualified in 2020. A. 2020 market value: B. 2021 productivity or special appraised value: C. Value loss. Subtract B from A.	\$0 \$0 \$0
12	<b>Total adjustments for lost value.</b> Add Lines 9, 10C and 11C	\$9,504,978
13	<b>Adjusted 2020 taxable value.</b> Subtract Line 12 from Line 8.	\$15,454,990,518
14	<b>Adjusted 2020 levy.</b> Multiply Line 4 by Line 13 and divide by \$100.	\$67,847,408

# 2021 TAX RATE CALCULATION WORKSHEET

Line	Activity	Tax Year 2021
15	<b>Taxes refunded for years preceding tax year 2020.</b> Enter the amount of taxes refunded by the taxing unit for tax years preceding tax year 2020. Types of refunds include court decisions, Tax Code section 25.25(b) and (c) corrections and Tax Code section 31.11 payment errors. Do not include refunds for tax year 2020. This line applies only to tax years preceding tax year 2020.	\$0
16	<b>Taxes in tax increment financing (TIF) for tax year 2020.</b> Enter the amount of taxes paid into the tax increment fund for a reinvestment zone as agreed by the taxing unit. If the taxing unit has no 2021 captured appraised value in Line 18D enter 0.	\$0
17	<b>Adjusted 2020 taxes with refunds and TIF Adjustments.</b> Add Lines 14 and 15, subtract Line 16.	\$67,847,408
18	<b>Total 2021 taxable value on the 2021 certified appraisal roll today.</b> This value includes only certified values and includes the total taxable value of homesteads with tax ceilings (will deduct in Line 20). These homesteads include homeowners age 65 or older or disabled.  <b>A. Certified values:</b> <b>B. Counties:</b> Include railroad rolling stock values certified by the Comptroller's office:  <b>C. Pollution control exemption:</b> Deduct the value of property exempted for the current tax year for the first time as pollution control property. <b>D. Tax increment financing:</b> Deduct the 2020 captured appraised value of property taxable by a taxing unit in a tax increment financing zone for which the 2019 taxes will be deposited into the tax increment fund. Do not include any new property value that will be included in Line 23 below. <b>E. Total 2021 value.</b> Add A and B, then subtract C and D.	\$17,163,758,833  \$0  \$0  \$0  \$17,163,758,833
19	<b>Total value of properties under protest or not included on certified appraisal roll.</b> <b>A. 2021 taxable value of properties under protest.</b> The chief appraiser certifies a list of properties still under ARB protest. The list shows the appraisal district's value and the taxpayer's claimed value, if any or an estimate of the value if the taxpayer wins. For each of the properties under protest, use the lowest of these values. Enter the total value:  <b>B. 2021 value of properties not under protest or included on certified appraisal roll.</b> The chief appraiser gives taxing units a list of those taxable properties that the chief appraiser knows about, but are not included in the appraisal role certification. These properties also are not on the list of properties that are still under protest. On this list of properties, the chief appraiser includes the market value, appraised value, and exemptions for the preceding year and a reasonable estimate of the market value, appraised value, and exemptions for the current year. Use the lower market, appraised, or taxable values (as appropriate). Enter the total value. <b>C. Total value under protest or not certified.</b> Add A and B.	\$0          \$0 \$0
20	<b>2021 tax ceilings.</b> Counties, cities, and junior colleges enter 2021 total taxable value of homesteads with tax ceilings. These include the homesteads of homeowners age 65 or older or disabled. Other taxing units enter 0. If your taxing units adopted the tax ceiling provision in 2020 or in a prior year for homeowners age 65 or older or disabled, use this step.	\$0
21	<b>2021 total taxable value. Add Lines 18E and 19C. Subtract Line 18.</b>	\$17,163,758,833
22	<b>Total 2021 taxable value of properties in territory annexed after Jan. 1, 2020.</b> Include both real and personal property. Enter the 2021 value of property in territory annexed.	\$8,154,197



# 2021 TAX RATE CALCULATION WORKSHEET

Line	Activity	Tax Year 2021
34	<p><b>Rate adjustment for state criminal justice mandate.</b> Enter the rate calculated in C. If not applicable, enter 0</p> <p><b>A. 2021 state criminal justice mandate.</b> Enter the amount paid by a county to the Texas Department of Criminal Justice in the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose</p> <p><b>B. 2020 state criminal justice mandate.</b> Enter the amount paid by a county to the Texas Department of Criminal Justice in the 12 months prior to the previous 12 months providing for the maintenance and operation cost of keeping inmates in county-paid facilities after they have been sentenced. Do not include any state reimbursement received by the county for the same purpose. Enter zero if this is the first time the mandate applies.</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p>	<p>\$0</p> <p>\$0</p> <p>\$0</p> <p>\$0.00000</p>
35	<p><b>Rate adjustment for indigent health care expenditures.</b> Enter the rate calculated in C. If not applicable, enter 0.</p> <p><b>A. 2021 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state assistance received for the same purpose.</p> <p><b>B. 2021 indigent health care expenditures.</b> Enter the amount paid by a taxing unit providing for the maintenance and operation cost of providing indigent health care for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state assistance received for the same purpose.</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p>	<p>\$0.00000</p> <p>\$0.00000</p> <p>\$0.00000</p> <p>\$0.00000</p>
36	<p><b>Rate adjustment for county indigent defense compensation.</b> Enter the lesser of C and D. If not applicable, enter 0.</p> <p><b>A. 2021 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2020 and ending on June 30, 2021, less any state grants received by the county for the same purpose</p> <p><b>B. 2020 indigent defense compensation expenditures.</b> Enter the amount paid by a county to provide appointed counsel for indigent individuals for the period beginning on July 1, 2019 and ending on June 30, 2020, less any state grants received by the county for the same purpose</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p><b>D. Multiply B by 0.05 and divide by Line 32 and multiply by \$100</b></p>	<p>\$0.00000</p> <p>\$0</p> <p>\$0</p> <p>\$0.00000</p> <p>\$0.00000</p>
37	<p><b>Rate adjustments for county hospital expenditures.</b> Enter the lesser of C and D, if applicable. If not applicable, enter 0.</p> <p><b>A. 2021 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2020 and ending on June 30, 2021.</p> <p><b>B. 2020 eligible county hospital expenditures.</b> Enter the amount paid by the county or municipality to maintain and operate an eligible county hospital for the period beginning on July 1, 2019 and ending on June 30, 2020.</p> <p><b>C. Subtract B from A and divide by Line 32 and multiply by \$100</b></p> <p><b>D. Multiply B by 0.08 and divide by Line 32 and multiply by \$100</b></p>	<p>\$0.00000</p> <p>\$0</p> <p>\$0</p> <p>\$0.00000</p> <p>\$0.00000</p>
38	<b>Adjusted 2021 NNR M&amp;O rate.</b> Add Lines 33, 34, 35, 36, and 37	\$0.405279

# 2021 TAX RATE CALCULATION WORKSHEET

Line	Activity	Tax Year 2021
39	<p><b>2021 voter-approval M&amp;O rate.</b> Enter the rate as calculated by the appropriate scenario below. <b>(1.035 for CORR)</b></p> <p><b>Special Taxing Unit.</b> If the taxing unit qualifies as a special taxing unit, multiply Line 38 by 1.08.</p> <p>- or -</p> <p><b>Other Taxing Unit.</b> If the taxing unit does not qualify as a special taxing unit, multiply Line 38 by 1.035</p> <p>- or -</p> <p><b>Taxing unit affected by disaster declaration.</b> If the taxing unit is located in an area declared as a disaster area, the governing body may direct the person calculating the voter-approval rate to calculate in the manner provided for a special taxing unit. The taxing unit shall continue to calculate the voter-approval rate in this manner until the earlier of 1) the second year in which total taxable value on the certified appraisal roll exceeds the total taxable value of the tax year in which the disaster occurred, and 2) the third tax year after the tax year in which the disaster occurred. If the taxing unit qualifies under this scenario, multiply Line 38 by 1.08</p>	\$0.419463
40	<p><b>Total 2021 debt to be paid with property taxes and additional sales tax revenue.</b></p> <p><b>Debt means the interest and principal that will be paid on debts that:</b></p> <p><b>(1) are paid by property taxes,</b></p> <p><b>(2) are secured by property taxes,</b></p> <p><b>(3) are scheduled for payment over a period longer than one year, and</b></p> <p><b>(4) are not classified in the taxing unit's budget as M&amp;O expenses.</b></p> <p>A. <b>Debt</b> also includes contractual payments to other taxing units that have incurred debts on behalf of this taxing unit, if those debts meet the four conditions above. Include only amounts that will be paid from property tax revenue. Do not include appraisal district budget payments. Enter debt amount</p> <p>B. Subtract <b>unencumbered fund amount</b> used to reduce total debt.</p> <p>C. Subtract <b>certified amount spent from sales tax to reduce debt</b> (enter zero if none)</p> <p>D. Subtract <b>amount paid</b> from other resources.</p> <p>E. <b>Adjusted debt.</b> Subtract B and C from A.</p>	<p>\$26,188,039</p> <p>\$0</p> <p>\$0</p> <p>\$2,762,500</p> <p>\$23,425,539</p>
41	<b>Certified 2020 excess debt collections.</b> Enter the amount certified by the collector.	\$0
42	<b>Adjusted 2021 debt. Subtract Line 41 from Line 40E.</b>	\$23,425,539
43	<p><b>Certified 2021 anticipated collection rate.</b> If the anticipated collection rate in A is lower than actual collection rates in B, C or D, enter the lowest collection rate from B, C or D. If the anticipated rate in A is higher than at least one of the rates in the prior three years, enter the rate from A. Note that the rate can be greater than 100%</p> <p>A. Enter the 2021 anticipated collection rate certified by the collector</p> <p>B. Enter the 2020 actual collection rate</p> <p>C. Enter the 2019 actual collection rate</p> <p>D. Enter the 2018 actual collection rate</p>	<p>100%</p> <p>100%</p> <p>100%</p> <p>99%</p> <p>99%</p>
44	<b>2021 junior college levy.</b> Enter the amount of taxes the governing body proposes to dedicate to a junior college district in 2021	N/A
45	<b>2021 debt adjusted for collections.</b> Divide Line 42 by Line 43, then add Line 44	\$23,425,539.00
46	<b>2021 total taxable value.</b> Enter the amount from Line 21 of the No-New-Revenue Tax Rate Worksheet	\$17,163,758,833
47	<b>2021 debt rate.</b> Divide Line 45 by Line 46 and multiply by \$100.	0.136482

# 2021 TAX RATE CALCULATION WORKSHEET

Line	Activity	Tax Year 2021
48	<b>2021 voter-approval tax rate.</b> Add Lines 39 and 47	0.555945
49	<b>COUNTIES ONLY.</b> Add together the rollback tax rates for each type of tax the county levies. The total is the 2021 county rollback tax rate.	N/A

## Additional Sales Tax Rate Worksheet

Line	Activity	Tax Year 2021
50	<b>Taxable Sales.</b> For taxing units that adopted the sales tax in November 2020 or May 2021, enter the Comptroller's estimate of taxable sales for the previous four quarters. Taxing units that adopted the sales tax before November 2020, skip this line.	\$0
51	<b>Estimated sales tax revenues.</b> Counties exclude any amount that is or will be spent for economic development grants from the amount of estimated sales tax revenue.  <b>Taxing units that adopted the sales tax in November 2020 or in May 2021.</b> Multiply the amount on Line 50 by the sales tax rate (.01, .005 or .0025, as applicable) and multiply the result by .95 <b>- or -</b> <b>Taxing units that adopted the sales tax before November 2020.</b> Enter the sales tax revenue for the previous four quarters. Do not multiply by 0.95.	22,075,921
52	<b>2021 total taxable value.</b> Enter the amount from Line 21 the <i>No-New-Revenue Tax Rate Worksheet</i>	\$17,163,758,833
53	<b>Sales tax adjustment rate.</b> Divide Line 51 by Line 52 and multiply by \$100.	0.128619
54	<b>2021 NNR tax rate, unadjusted for sales tax.</b> Enter the rate from Line 26 or 27, as applicable, on the <i>No-New-Revenue Tax Rate Worksheet</i>	0.404903
55	<b>2021 NNR tax rate, adjusted for sales tax.</b> Taxing units that adopted the sales tax in November 2020 or in May 2021. Subtract Line 53 from Line 54. Skip to Line 56 if you adopted the additional sales tax before November 2020.	N/A
56	<b>2021 voter-approval tax rate, unadjusted for sales tax.</b> Enter the rate from Line 48 or 49, as applicable, of the <i>Voter-Approval Tax Rate Worksheet</i>	0.555945
57	<b>2021 voter-approval tax rate, adjusted for sales tax.</b> Subtract Line 53 from Line 56.	0.427326

## Voter-Approval Rate Adjustment for Pollution Control

Line	Activity	Tax Year 2021
58	<b>Certified expenses from the Texas Commission on Environmental Quality (TCEQ).</b> Enter the amount certified in the determination letter from TCEQ. The taxing unit shall provide its tax assessor-collector with a copy of the letter	N/A
59	<b>2021 total taxable value.</b> Enter the amount from Line 21 of the <i>No-New-Revenue Tax Rate Worksheet</i>	
60	<b>Additional rate for pollution control.</b> Divide Line 58 by Line 59 and multiply by \$100.	
61	<b>2021 voter-approval tax rate, adjusted for pollution control.</b> Add Line 60 to one of the following lines (as applicable): Line 48, Line 49 (counties) or Line 57 (taxing units with the additional sales tax)	

# 2021 TAX RATE CALCULATION WORKSHEET

Line	Activity	Tax Year 2021
<b>Unused Increment Rate Worksheet</b>		
Line	Activity	Tax Year 2021
62	<b>2020 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	\$0.021650
63	<b>2019 unused increment rate.</b> Subtract the 2019 actual tax rate and the 2019 unused increment rate from the 2019 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	
64	<b>2018 unused increment rate.</b> Subtract the 2020 actual tax rate and the 2020 unused increment rate from the 2020 voter-approval tax rate. If the number is less than zero, enter zero. If the year is prior to 2020, enter zero.	-
65	<b>2021 unused increment rate.</b> Add Lines 62, 63 and 64	\$0.021650
66	<b>2021 voter-approval tax rate, adjusted for unused increment rate.</b> Add Line 65 to one of the following lines (as applicable: Line 48, Line 49 (counties), Line 57 (taxing units with the additional sales tax) or Line 61 (taxing units with pollution control)	0.448976