Problem-Solving Procedures

1. List below the problems your Neighborhood would like to solve:

   ☐ _____ ◯ ☐ _____ ◯

   ☐ _____ ◯ ☐ _____ ◯

   ☐ _____ ◯ ☐ _____ ◯

   ☐ _____ ◯ ☐ _____ ◯

   ☐ _____ ◯ ☐ _____ ◯

2. Prioritize the above problems and place numbers from 1-10 (with 1 being the most important and 10, the least important) in the boxes to the left of the listed problems.

   > *Prioritizing problems can be difficult, and you may want to get several neighbors' input. What may be top priority to you may not reflect the top priorities of the rest of your neighborhood.*

3. Grade the expected ease of solving the above problems, and place numbers from 1-10 (with 1 being the easiest and 10, the most difficult) in the circles after the listed problems.

4. Fill out a Problem-Solving Worksheet for each problem.

5. Choose one or two of the top priority items to address at your first Neighborhood Meeting.

   > *Sometimes it helps to pick a more easily achieved goal to accomplish along with a more difficult goal. An early success can help a Neighborhood bond together and renew strength to solve more difficult, long-term problems.*

Problem-Solving Worksheet

for the problem of:

_____

1.   Explain problem as briefly as possible:

   _____

   _____

   _____

2.   List possible causes of the problem:

   1) _____

   2) _____

   3) _____

3.   List possible acceptable solutions to the problem:

   1) _____

   2) _____

   3) _____

4. List possible means/people (include phone numbers) to help solve the problem:

   1) _____

   2) _____

   3) _____

   4) _____

5. <u>Things to do</u>:   <u>Date completed</u>

1) _____   _____

2) _____   _____

3) _____   _____

4) _____   _____

5) _____   _____

6) _____   _____

7) _____   _____

8) _____   _____

9) _____   _____

10)_____   _____

6.   <u>Resolutions/Decisions/Accomplishments</u>:   <u>Date completed</u>

1) _____   _____

2) _____   _____

3) _____   _____

4) _____   _____

5) _____   _____

6) _____   _____

7) _____   _____

8) _____   _____

9) _____   _____

10)_____   _____