



Round Rock Chalk Walk Arts Festival October 7 - 8, 2022

Location

Dell Diamond, 3400 East Palm Valley Boulevard
Round Rock, Texas 78665

Rules and Regulations

The following policies and rules have been established by Round Rock Chalk Walk Arts Festival to ensure the quality and integrity of the show. Round Rock Chalk Walk Arts Festival, City of Round Rock and Dell Diamond considers its enforcement of these rules our exclusive right and responsibility.

Application Information and Process

- Exhibition in previous festivals does not guarantee acceptance.
- Artist Vendors may only exhibit and sell the type of works that has been submitted.
- Please provide accurate contact information. If you are not the one setting up this booth, please give us the name, email address, and cell phone number of the person who is setting up so we can ensure that the Artists/Vendor receives important information.
- Double booths are very limited and will be available on a first-come, first-served basis. Additional fees might be applied.
- Specialty or corner booths are assigned by the City of Round Rock Arts and Culture Director.
- Booth sharing is allowed. Artist Vendors/Vendors may share booths but must be approved through the application process.
- Submitted application and signature on the Artist Vendors/Vendors Agreement (for those invited) confirms acceptance that noncompliance can result in expulsion from the current Round Rock Chalk Walk Arts Festival and ineligibility to exhibit for a period of at least two (2) years. If an Artist/Vendor is removed from the show for noncompliance of the rules, no booth fee refund or compensation will be made.
- It is the work of the Artist Vendors/Vendors that is juried; therefore, any change will require approval from the City of Round Rock Arts and Culture Director before the show. The jury committee or festival staff reserves the right to refuse exhibition of work that is not consistent with submitted application.
- City of Round Rock and Dell Diamond reserve the right to ask that inappropriate materials, signage, and activities be removed from any booth space.
- Round Rock Chalk Walk Arts Festival is a family friendly event. Ensure that all items for sale, exhibits, signage, and visuals are appropriate for a family centered event.

- All Artists/Vendors are expected to leave a clean space after teardown. Please remove all trash located in your assigned area by throwing away trash in designated containers.
- City of Round Rock and Dell Diamond are not responsible for any loss or damage of items contained or associated with your business or paid booth space prior to, during, or after the event. You are responsible for any damage to exhibit grounds caused by actions of those manning your booth.

Prohibited substances and activities

- Chalk and chalk products (chalk is sold during the festival and can be used only in designated areas).
- Silly string or Confetti in any form, including cascarones eggs.
- Water balloons.
- Handing out literature beyond your booth space.
- No food or drink items to be sold by Artist Vendors.
- Bringing your own Foods or Beverages of any type. Dell Diamond will be providing all foods and drinks during the festival. Artists/Vendors may bring your own water bottles.
- Unwrapped and homemade food is prohibited due to Department of Health requirements.
- Pets and Service Dogs may not be part of a booth unless other animals have been preapproved as part of the booth's function, such as petting zoos. All service dogs must be on leashes or some other form of restraint. All waste material and other related refuse associated with these animals must be cleaned up and disposed of regularly for the health and safety of all festival goers.
- Smoking and tobacco use is prohibited in Artist/Vendor booths and festival grounds.
- Amplified or acoustical sound and music may not be broadcast from booths if the sound level interferes with the business conducted in neighboring booths or the music provided by the festival planners.
- Foods and Alcohol may not be brought into Dell Diamond or taken outside of festival grounds.
- All Dell Diamond rules, regulations and amenities will be enforced.

Fire Marshall

The Fire Marshall will walk the festival grounds at Dell Diamond and inspect all Artist Vendors/Vendor areas of the festival. The Fire Marshall will look for fire extinguishers and no smoking signs (if appropriate) and clear pathways. The Fire Marshall also looks for appropriate electrical cords (secured to the ground, correct gauge, etc.). Please always follow parking and fire lane rules (even when unloading/loading).

Chalk Mural Artists Work and Designs

Be aware of the Artists' mural works on the street around Dell Diamond. If your staff member or volunteer ruins Artists' works, you may be asked to leave the festival and pay for damages.

General Information

- Artists must comply with all safety requirements and vehicles must be parked only in designated areas. Noncompliance will result in your ineligibility to participate in future festivals.
- There may be more than one (1) Vendor of the same product or products.
- Participating Artist Vendors/Vendors will be responsible for collecting and paying current Texas sales tax on all sales made during the show and report them as being sold in Round Rock, Texas.
- Artists are responsible for proper insurance and protection of work and set-up. The City of Round Rock and Dell Diamond will not be responsible for damage to work or set-up for any reason (including Acts of God).
- If the City of Round Rock or Dell Diamond is required for reasons beyond its control to postpone, shorten or cancel the Round Rock Chalk Walk Arts Festival, no Artist/Vendor shall have any right or claim for any damages whether direct, indirect or consequential, or any other kind, arising or alleged to arise by reason of postponement or cancellation of the event.
- No refunds or preferred treatment can be made for inclement weather or any other causes not in the control of the City of Round Rock or Dell Diamond.

Vendor Booth Information and Check-in

- A picture ID is required at Artist Vendors/Vendors check-in by all Artists (including partners) accepted to exhibit. Artist Vendors/Vendors may NOT set-up or have their booth set-up until they have provided proof of their presence.
- All Artist Vendors/Vendors must be on-site during the entire Round Rock Chalk Walk Arts Festival.
- Artist Vendors are provided with approximately a 10' x 10' space under a tented area. These Vendor tents are placed on pavement. No tables or chairs provided.
- Booth assignments are made at the discretion of the City of Round Rock Arts and Culture Director.
- Check-in begins on Friday, October 1st: 9:00 am to 1:30 pm. Open for business on Friday by 1:45 pm. Last minute setup/emergencies occur on Saturday, October 2nd: 8:00 am to 8:30 am. Open for business on Saturday by 9:00 am.
- Artist Vendors/Vendors must park and unload from the parking lot and carry in items to booth area. No vehicles may park and unload in fire lanes or festival area. Artist Vendors/Vendors then need to move your vehicle to designated park areas and set-up at your leisure. If additional Saturday morning setup is required, the setup must be finished by 8:30 am.
- Artist Vendors/Vendors must stay within the perimeters of the assigned booth and avoid interference with other booth spaces.
- We are unable to move your space once the location has been assigned.
- Bring wheeled carts for load in/out. None are available otherwise.
- Do not move event boundaries (sawhorses, fencing, tape, etc.) without Event Staff assistance. Artist Vendors/Vendors/Chalk Mural Artists may be asked to leave the festival if boundaries are moved, and fees will not be refunded.
- All Artist Vendors/Vendors must provide its own certified extension cords, equipment, hanging systems and staffing and meet all safety requirements.
- All Artist Vendors/Vendors are responsible for assuring safety and security in and around your booth in a manner that minimizes risk, injury, or hazards to you or the public.
- Booth space should be clean, neat, and presentable during and after the event.
- All stock, boxes, and personal items will be kept out of sight.

Parking

All vehicles must be parked in the designated parking lot at Dell Diamond. All RV's, unhitched trailers or Artist/Vendor vehicles of all kind must be parked in designated areas. For more parking details go to: <https://www.milb.com/round-rock/ballpark/directions-and-parking>

Tear Down/Strike

Tear Down/Strike is on Saturday, October 2nd starting at 7:00 pm.

Clean up includes removing all items, chalk, tape, paper, garbage, blocks, rocks, food, bottles etc. In other words, leave the space in the condition in which you received it. Please check out with Artist/Vendor coordinator before leaving. If you leave early or do not follow festival rules, you will not be welcome to apply for future shows.

Safety

There will be a first aid station at the festival. Location will be provided on the day of the event. All Vendors are encouraged to be safe and exhibit a positive and family friendly attitude. Any safety issues should be reported to someone wearing an EVENT staff shirt. Cooling stations are provided for Chalk Mural Artists. Please wear comfortable clothing and good shoes for your protection and convenience.

Requirements Specific to Non-Profits

Non-Profits must provide information about a specific type of activity for attendees within your booth space. It is expected that Non-Profits will provide the stated activity as your application was approved based on the activity.

Indemnification

All Mural Artists, Vendors, Non-profits, Commercial and participants must sign an indemnification clause. The City of Round Rock and Dell Diamond is not responsible for any injuries. The City of Round Rock and Dell Diamond EW not responsible for lost, damaged, or stolen property.

Rain or Shine Event

The Round Rock Chalk Walk Arts Festival at Dell Diamond is a rain or shine event. No refunds or cancellations. All sales final.

Contact

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