



# Budget Workshop Fiscal Year 2022-2023



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July 22, 2022

The Honorable Mayor, Mayor Pro-Tem, and City Council  
City of Round Rock, Texas

I am pleased to present this working draft of the City Manager's Proposed Budget for FY2022/23. This document and our discussions represent consistency in service delivery guided by Council's desire for Round Rock to remain one of the best cities in the country. There is a lot going on in the world and Round Rock has weathered every storm because of our can-do spirit and sound long-term planning. I believe we are on the right path, and I remain impressed with our ability to keep things moving forward no matter the challenge.

This document represents an important next step in implementing the Council's strategic direction. It is not a complete record of all strategic and fiscal data that will ultimately be prepared and presented to the Council and the community. The purpose of this document is to provide working information for deliberation and review.

At the last Strategic Plan Retreat, Council affirmed and prioritized six long-term goals for Round Rock:

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. "The Sports Capital of Texas" for Tourism and Residents
4. Great Community to Live
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

This workbook is a draft of implementation targets and working materials to assist Council in assessing two primary questions:

- Strategic Direction: Do the resources, projects, and programs outlined in the workbook and during the workshop meet the near-term and long-term direction of Council and the community?
- Fiduciary Review: Does the review of general economic and growth trends, revenues, rates, expenditures, and reserves meet the high standards of fiscal stewardship the Council and community expect?

I look forward to working with Council to discuss and meet our community's goals during these uncertain times.

Sincerely,

Laurie Hadley  
City Manager



# FY 2023 PROPOSED BUDGET

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## City of Round Rock Proposed Budget

For the Fiscal Year

October 1, 2022 to September 30, 2023

**This budget will raise more revenue from property taxes than last year's budget by an amount of \$4,795,437 which is a 6.8% percent increase from last year's budget. The property tax revenue to be raised from new property added to the tax roll this year is \$1,445,056.**

<b>Tax Rate</b>	<b>Proposed FY 2023</b>	<b>Adopted FY 2022</b>
Property Tax Rate	\$0.342000	\$0.397000
No-New-Revenue Tax Rate	\$0.326408	\$0.387441
No-New-Revenue M&O Tax Rate	\$0.217966	\$0.261720
Voter-Approval Tax Rate	\$0.363244	\$0.426786
Debt Rate	\$0.117600	\$0.132138

The above information is presented on the cover page of the City's FY 2023 Proposed Budget to comply with requirements of Section 102.005 of the Texas Local Government Code.

In accordance with Section 104.0045 of the Texas Local Government Code as amended by HB 1495 - Itemization of Certain Expenditures Required in Certain Political Subdivision Budgets - expense line items for public notices and lobbying efforts are provided below:

<b>Description</b>	<b>Proposed FY 2023</b>	<b>Adopted FY 2022</b>
Public notices required by law	41,266	42,266
Lobbying services	195,000	195,000

# INTRODUCTION & SUMMARY BY GOALS

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# INTRODUCTION

## Council retreat policy priorities addressed, including:

- Bond Election 2023
- Sports Center 2
- Comprehensive Water Strategy
- Noise Ordinance Refinement
- Police Services and Staffing
- Town Green Development
- Tax Rate Policy
- Fire Station No. 1 Relocation
- Sheppard Street Pedestrian Bridge
- Multipurpose Complex 2
- Fire Services and Staffing
- Public Safety Training Center Expansion

**Note:** Many of these are under staff review and reporting for further Council direction. Funding will be in future years.

## Focus for 2022/23:

- ***From Vision to Reality - meeting Council goals***
- Completing priorities already in progress
  - Downtown parking garage;
  - Northeast downtown improvements
  - 2013 voter approved bond projects
    - New library
    - Heritage Trail East, Lake Creek Trail, and Heritage Trail West
  - Year 5 of 5-year roadway expansion plan
    - Kenney Fort Blvd segments 2 & 3
    - University Blvd widening
    - University East and others
  - Economic development and redevelopment
- Meeting demands of growth and increasing costs
- Operations & proactive maintenance of existing City facilities and programs
- Legislative and legal advocacy on sales tax



# FOCUS FOR FY 2022/2023

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## Focus on an accurate, efficient, and transparent budget process

- Budget Linkage
  - Align budget with Council goals
  - Proposed year in context of five-year outlook and needs
- Budget Process
  - Collaborative executive team review with City Manager
  - Ongoing operating needs and one-time requirements addressed
- Broad View
  - Big picture of all City resources and uses
  - Community Investment Program (CIP) overview

## Budget Drivers

- Council goals and strategic direction - 2022 Policy Agenda
- Growth – additions needed to maintain service levels
  - Projected population growth – **124,614** to **127,729** by year end or **2.50%**
  - Development demands rising and will continue to increase with large commercial such as Switch, Sabey, and The District, along with the Depot moving forward and the large residential neighborhoods in the northeast quadrant
- Competitive employee compensation and benefits
- Maintenance of parks, facilities, and streets
- Compliance with financial policies
- Inflation impacting both wage and operating costs

# PROPOSED BUDGET BY THE NUMBERS

	FY 2021/2022 Revised	FY 2022/2023 Proposed
<b>Total Budget</b>	<b>\$525.6 million</b>	<b>\$555.5 million</b>
General Fund Operating	\$133.5 million	\$143.7 million
General Fund transfers to GSFC for one-time needs	\$13.5 million	\$4.5 million
Total General Fund	\$147.0 million	\$148.2 million
Total Community Investment Program (CIP)	\$250.4 million	\$267.5 million
All Other	\$128.2 million	\$139.8 million
<b>Adopted/Proposed Tax Rate, preliminary</b>	<b>\$0.397</b>	<b>\$0.342</b>
<b>New Staff Revised/Proposed</b>	<b>54.125</b>	<b>55.500</b>
General Fund	47.625	51.500
Utility and Stormwater Funds	2.000	4.000
Tourism Funds	4.500	0.000





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# PROPOSAL BY GOAL



## STRATEGIC GOAL

**Financially Sound City  
 Providing High Value Services**

**1**

### Policy Agenda

**Bond Election 2023 - slated for discussion on July 28**

Plan & Election

**Tax Rate Policy - to be discussed in a later section**

Direction

### New Programs/New Funding

#### Finance

- **eProcurement Software** \$25,000
- **GASB 87 Compliance Software (lease accounting)** \$15,000
- **Utility Billing Remodel** \$150,000

#### General Services

- **Library Custodians (2 FTEs)** \$129,800
- Police Department Custodian (1 FTE) \$43,800
- Public Safety Mechanics (2 FTEs) \$126,600

#### Total New Programs

**\$490,200**

### Major Items Included in Base Budget

#### Employee Compensation Program – Increases

- *Public Safety Steps and Market Adjustments* \$1.8 million
- *General Government Pay for Performance and Market Adjustments<sup>1</sup>* \$3.8 million

#### Annual Facilities Repair & Replacement\*

\$1.0 million

#### Technology Internal Service Fund\*

\$1.0 million

#### PARD Repair & Replacement\*

\$1.0 million

\*Increased from \$750,000 to \$1,000,000 for FY 2023

1 - \$3.0 million in General Fund and \$0.8 million in other funds



## STRATEGIC GOAL

### City Infrastructure: Today and for Tomorrow

2

#### Policy Agenda

Comprehensive Water Strategy

Evaluation & Direction

#### New Programs/New Funding

##### Transportation (4 FTEs)

- Bridge Maintenance Crew (2 FTEs) \$92,300
- Signs & Markings Crew (2 FTEs) - *includes truck* \$183,200

**Utility Administration** - Construction Inspector (1 FTE) - *includes truck* \$140,000

##### Wastewater Treatment Plant (2 FTEs)

- Senior Treatment Plant Operator (1 FTE) \$99,500
- Systems Mechanic (1 FTE) \$94,100

**Stormwater Operations** - Senior Utility Services Worker (1 FTE) \$87,100

**Total Transportation & Utilities New Programs** **\$696,200**

#### Major Items Included in Base Budget

**Water and Wastewater CIP** \$79.6 million

**Stormwater CIP** \$8.1 million

**Roads/Streets CIP** \$122.9 million

- Budget includes year 5 of 5 of the Driving Progress road program
  - Engineering and staff work on:
    - Gattis School Road Segment 2 (Lawnmont to Windy Park Dr)
    - Wyoming Springs
  - Construction of:
    - County Road 112
    - Gattis School Road Segment 6
    - Greenlawn Blvd
    - Kenney Fort Segments 2 & 3
    - Kenney Fort Segment 4C
    - Red Bud North & Red Bud South
    - University Blvd
    - University East





## STRATEGIC GOAL

### City Infrastructure: Today and for Tomorrow, Continued

2

## Policy Agenda

Public Safety Training Center Expansion (proposed bond election)

Direction, Funding, &  
Timing

## New Programs/New Funding

### Fire

- **Fire Station No. 1\* - new relocated facility** *(excludes Fire Admin)*
  - Total project cost = \$10 million \$10,000,000
  - Estimated completion date = Summer 2024
- **Facilities Improvements - Stations 3 & 7** \$284,000
- **Central Fire Admin Building - feasibility study**
  - Funded by GSFC
  - Evaluate reuse of current Central Fire Station after fire response relocated \$200,000
  - First step in assessing best solution to accommodate Fire Admin, Prevention, Logistics, Emergency Management, and the Fire Vehicle Shop at one location.

### Police

- **Parking Lot Repair** \$1,000,000

**Total Quality of Life New Programs**

**\$11,484,000**

\*Designated for CO Bond funding unless cash is available



## STRATEGIC GOAL

Black - Growth  
Green - New Initiative  
Blue - 2013 Bond Project

**"The Sports Capital of Texas"  
For Tourism and Residents**

**3**

### Policy Agenda

**Sports Center 2 (proposed bond election)**

Direction, Funding &  
Timing

**Multipurpose Complex 2 (proposed bond election)**

Direction, Funding &  
Timing

### New Programs/New Funding

**Forest Creek Golf Course**

- **Crossley Property Renovation, place holder estimate**

**\$1,000,000**

**Total New Programs**

**\$1,000,000**

### Major Items Included in Base Budget

**Forest Creek Golf Club**

**\$3.5 million**

- *Revenues on track to cover expenses in FY 2023*

**Multipurpose Complex Fund**

**\$1.5 million**

- *Revenues continue to increase*

**Sports Center Fund Operating Budget**

**\$4.7 million**

- *Fully self-supporting*

**Dell Diamond – Capital Improvements**

- *Upgrades to meet required MLB standards*
  - *Initial design fees pending final MLB review and negotiations*
- *Final phase of \$3.5 million upgrade program started in 2016 to be completed alongside the MLB upgrades*
  - *Parking lot resurfacing slated for FY 2023*
  - *Fire suppression system slated for FY 2024*

**\$1.5 million**

**\$300,000**

**\$401,000**



## STRATEGIC GOAL

### Great Community to Live

4

## Policy Agenda

Sheppard Street Pedestrian Bridge (proposed bond election)

Land Acquisition &  
Design

## New Programs/New Funding

### Communications

- **New Library Opening, NE Downtown Expansion & Signage** \$180,000

### Arts & Culture

- Arts Master Plan Continuation \$25,000

### Fire (6.0 FTEs)

- **Squad Staff (6 FTEs) - includes equipment and vehicles** \$1,417,600
- New Hire Fire Academy \$59,500
- CRU Patient Software \$60,000
- Operating Base Increase \$100,000

### Parks & Recreation (18.5 FTEs)

- Parks Maintenance Worker (1 FTE) \$12,000
- Part-Time Recreation Assistants (4 FTEs) \$133,300
- Park Rangers (2 FTEs) \$116,200
- Temp to FTE Conversion (11.5 FTEs) -
- Trails Master Plan Update \$50,000
- Special Events Programs Increase \$175,000

### Planning & Development Services (3 FTEs)

- Senior Building Inspector (1 FTE) \$128,300
- Chief Inspector - Electrical (1 FTE) \$136,100
- Building Plan Examiner (1 FTE) \$60,000





## STRATEGIC GOAL

**Great Community to Live, Continued**

**4**

### Police (14 FTEs)

- Sworn Personnel (13 FTEs) - *includes equipment and vehicles* \$2,051,600
  - Police Officers (10 FTEs)
  - Police Sergeant (2 FTE)
  - Police Lieutenant (1 FTE)
- CRU Public Safety Communications Officer (1 FTE) \$54,100

### Total New Programs

**\$4,758,700**

## Major Items Included in Base Budget

### *Heritage East & West, Lake Creek Trail*

- *Total project cost = \$17.5 million* \$14.2 million
- *Estimated completion date = Winter 2024*

### *Construction of New Library Facility*

- *Total project cost = \$34.7 million* \$4.8 million
- *Estimated completion date = January 2023*



## STRATEGIC GOAL

### Authentic Downtown - Exciting Community Destination

5

#### New Programs/New Funding

##### Communications

- Hometown Holiday Lights Expansion (total for FY23 = \$225,000) \$39,000

##### Parks & Recreation

- Town Green Development around Round Rock water tower (estimated)** \$1,000,000

##### General Services

- Existing Library Remodel**
  - Funded by GSFC
  - Total Project cost = \$10 million, design underway
  - Estimated completion date = Summer 2024

**Total New Programs** **\$7,039,000**

#### Major Items Included in Base Budget

##### Northeast Downtown Improvements

- Total project cost = \$10.7 million \$300,000
- Estimated completion = Fall 2022

##### Downtown Parking Garage

- Total project cost = \$13.4 million \$450,000
- Estimated completion = January 2023



## STRATEGIC GOAL

### Sustainable Neighborhoods - Old and New

6

#### Policy Agenda

Noise Ordinance Refinement

Report & Options

#### New Programs/New Funding

##### Planning - Community Development

- |                                    |           |
|------------------------------------|-----------|
| • Code Enforcement Officer (1 FTE) | \$82,700  |
| • Engineering Review Contract      | \$150,000 |

<b>Total New Programs</b>	<b>\$232,700</b>
---------------------------	------------------

#### Major Items Included in Base Budget

##### Community Development Block Grant Projects

- |  |           |
|--|-----------|
| • Bowman Park Improvements                   | \$294,000 |
| • Chisholm Valley Sidewalks Phase II Project | \$312,000 |

##### Neighborhood Street Maintenance

- |   |               |
|---|---------------|
| • Total allocation since 2015 = \$36.7M (includes FY 2023 amount) | \$4.3 million |
| • Spent or contracted for \$27.0M in projects as of 6/1/2022      |               |



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# PROPOSED ADDITIONS

# PROPOSED ADDITIONS - GENERAL FUND

**Revised Budget for 2021/2022** **\$133.7M**

**Increase for Inflation** *(Includes wage increases and higher material and supply costs)* **\$5.0M**

**Base Budget for 2022/23** **\$138.7M**

## New Spending by Department

Administration	35,000
Communications	213,000
Finance	40,000
Fire (includes 6 FTEs)	1,296,000
General Services (includes 5 FTEs)	333,000
Parks & Recreation (includes 18.5 FTEs)	561,000
Planning (includes 4 FTEs)	402,000
Police (includes 14 FTEs)	1,590,000
Transportation (includes 4 FTEs)	513,000
Solid Waste Management	13,000

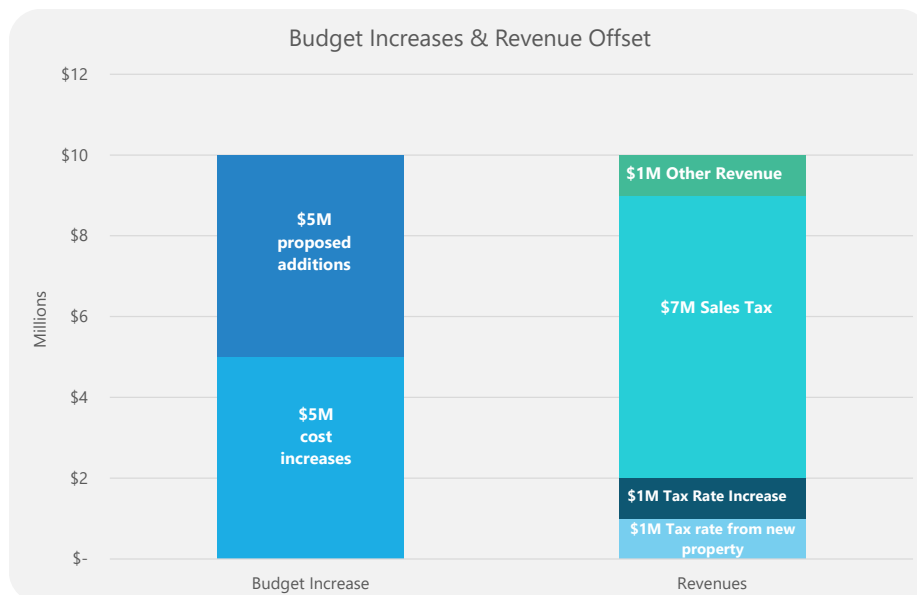
**Total New Spending (includes 51.5 FTEs)** **\$5.0M**

Total General Fund - operations **\$143.7M**

Transfer to GSFC from 09/30/21 excess balance **\$4.5M**

**Total** **\$148.2M**

Percentage increase for new programs **3.6%**



# PROPOSED ADDITIONS - COST COMPONENTS BY DEPARTMENTS

Program Name	New FTEs	Personnel	Operations	Capital	Total	Fund
<b>Administration</b>						
Increase Social Services Funding			35,000		35,000	GF
<b>Total Administration</b>	-	-	<b>35,000</b>	-	<b>35,000</b>	
<b>Communications</b>						
Hometown Holiday Lighting Expansion	-	-	39,000	-	39,000	GF
New Library Opening	-	-	180,000	-	180,000	GF/TYPE B
Special Event Programs Increase	-	-	44,380	-	44,380	GF
<b>Total Communications</b>	-	-	<b>263,380</b>	-	<b>263,380</b>	
<b>Finance</b>						
eProcurement - Program and Software	-	-	25,000	-	25,000	GF
GASB 87 Compliance Software	-	-	15,000	-	15,000	GF
Utility Billing Remodel	-	-	-	150,000	150,000	UF
<b>Total Finance</b>	-	-	<b>40,000</b>	<b>150,000</b>	<b>190,000</b>	
<b>Fire</b>						
Facilities Improvements (FS#3 and FS#7)	-	-	29,000	255,000	284,000	GF/GSFC
Squad Staff	6.000	594,510	188,302	634,800	1,417,612	GF/GSFC
Operating Budget Increase	-	-	100,000	-	100,000	GF
New Hire Fire Academy	-	-	36,000	23,500	59,500	GF
CRU Patient Software	-	-	60,000	-	60,000	GF
Cardiac Monitors for CRR/CRU	-	-	-	150,000	150,000	GF
Central Fire Admin Building - Feasibility Study	-	-	-	200,000	200,000	GSFC
Increase Overtime for Suppression	-	74,000	-	-	74,000	GF
Increase Overtime for CRU	-	40,500	-	-	40,500	GF/ARPA
<b>Total Fire</b>	<b>6.000</b>	<b>709,010</b>	<b>413,302</b>	<b>1,263,300</b>	<b>2,385,612</b>	
<b>General Services</b>						
Fire Department Mechanic	1.000	54,908	8,350	-	63,258	GF
Library Custodians	2.000	123,955	5,860	-	129,815	GF
PD - Custodian	1.000	40,963	2,880	-	43,843	GF
PD - Mechanic	1.000	54,908	8,350	-	63,258	GF
Existing Library Remodel	-	-	-	10,000,000	10,000,000	GSFC
Building Construction Increases	-	-	13,000	-	13,000	GF
Facility Maintenance Increases	-	-	20,000	-	20,000	GF
<b>Total General Services</b>	<b>5.000</b>	<b>274,734</b>	<b>58,440</b>	<b>10,000,000</b>	<b>10,333,174</b>	
<b>Parks and Recreation</b>						
Parks Maintenance Worker	1.000	10,990	980	-	11,970	GF
Part-Time Recreation Assistants	4.000	128,554	4,720	-	133,274	GF
Park Rangers	2.000	106,341	9,820	-	116,161	GF
Trails Master Plan Update	-	-	-	50,000	50,000	GSFC
Freeman Park Improvement	-	-	-	250,000	250,000	GSFC
Skate Park Security Improvements	-	-	-	300,000	300,000	GSFC
Town Green	-	-	-	1,000,000	1,000,000	GSFC
Temp to FTE Conversions	11.500	-	-	-	-	
OSP Beautification Project	-	-	-	500,000	500,000	GSFC
OSP East Side Electrical	-	-	-	250,000	250,000	GSFC
High Country Park *	-	-	-	250,000	250,000	GSFC
Special Events Programs Increase	-	-	175,000	-	175,000	GF
Recreational Supplies at Yonder's Park	-	-	25,000	-	25,000	GF
Pool Chemicals Increase	-	-	21,000	-	21,000	GF
Recreation Supplies for Youth Programs	-	-	40,000	-	40,000	GF
Grounds Maintenance Increase	-	-	38,700	-	38,700	GF
<b>Total Parks and Recreation</b>	<b>18.500</b>	<b>245,885</b>	<b>315,220</b>	<b>2,600,000</b>	<b>3,161,105</b>	
<b>Planning</b>						
Code Officer	1.000	50,588	3,360	28,750	82,698	GF/GSFC
Senior Building Inspector	1.000	61,661	3,360	63,250	128,271	GF/GSFC
Chief Inspector - Electrical *	1.000	66,539	6,360	63,250	136,149	GF/GSFC
Building Plan Examiner	1.000	57,235	2,730	-	59,965	GF
Engineering Review Contract	-	-	150,000	-	150,000	GF
PD Landscaping Remodel	-	-	-	400,000	400,000	GSFC
<b>Total Planning</b>	<b>4.000</b>	<b>236,023</b>	<b>165,810</b>	<b>555,250</b>	<b>957,083</b>	

# PROPOSED ADDITIONS - COST COMPONENTS BY DEPARTMENTS

Program Name	New FTEs	Personnel	Operations	Capital	Total	Fund
<b>Police</b>						
Sworn Personnel FTEs	13.000	683,569	203,331	1,164,767	2,051,667	GF/GSFC
CRU Public Safety Communications Officer	1.000	51,920	2,200	-	54,120	GF
Flock Fixed Camera Program	-	-	-	75,000	75,000	GF
Locker Room Remodeling	-	-	-	120,000	120,000	GSFC
Parking Lot Repaving	-	-	-	1,000,000	1,000,000	GSFC
Maintenance Contract for Range Cleaning	-	-	70,000	-	70,000	GF
Officers Weapons Qualification for Ammo	-	-	235,710	-	235,710	GF
<b>Total Police</b>	<b>14.000</b>	<b>735,489</b>	<b>511,241</b>	<b>2,359,767</b>	<b>3,606,497</b>	
<b>Transportation</b>						
Bridge Maintenance Crew	2.000	86,083	6,260	-	92,343	GF
Signs & Markings Crew	2.000	87,163	9,760	86,250	183,173	GF/GSFC
Hot mix Truck	-	-	2,500	379,500	382,000	GSFC
Street Name Blade Replacement	-	-	325,000	-	325,000	GSFC
Increase ROW Maintenance	-	-	140,000	-	140,000	GF
Increase Street Sweeping Services	-	-	3,300	-	3,300	GF
Increase Street Lighting Maintenance Contract	-	-	125,000	-	125,000	GF
Increase Concrete Supplies Line	-	-	30,000	-	30,000	GF
Increase Street Maintenance	-	-	25,000	-	25,000	GF
<b>Total Transportation</b>	<b>4.000</b>	<b>173,246</b>	<b>666,820</b>	<b>465,750</b>	<b>1,305,816</b>	
<b>Solid Waste Management</b>						
Styrofoam Recycler & Building	-	-	-	75,000	75,000	GSFC
Hazardous Waste	-	-	13,000	-	13,000	GF
<b>Total Solid Waste Management</b>	<b>-</b>	<b>-</b>	<b>13,000</b>	<b>75,000</b>	<b>88,000</b>	
<b>Utility Fund</b>						
Utilities (Fund 200)						
Construction Inspector	1.000	95,261	4,494	40,250	140,005	UF
Water Distribution - Various	-	-	156,000	-	156,000	UF
Wastewater Treatment Plant (Fund 340)						
Senior Treatment Plant Operator	1.000	96,502	3,026	-	99,528	UF
Systems Mechanic	1.000	91,045	3,026	-	94,071	UF
Various	-	-	136,400	-	136,400	UF
<b>Total Utility</b>	<b>3.000</b>	<b>282,808</b>	<b>302,946</b>	<b>40,250</b>	<b>626,004</b>	
<b>Stormwater Operations</b>						
Senior Utility Services Worker	1.000	80,105	7,026	-	87,131	SWF
Slope Mower	-	-	-	63,250	63,250	SWF
<b>Total Stormwater</b>	<b>1.000</b>	<b>80,105</b>	<b>7,026</b>	<b>63,250</b>	<b>150,381</b>	
<b>Hotel Occupancy Tax Fund</b>						
Arts (Communications Dept)						
Arts Master Plan Continuation	-	-	-	25,000	25,000	HOT
Professional Services Increase	-	-	25,000	-	25,000	HOT
<b>Total Hotel Occupancy Tax Fund</b>	<b>-</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>50,000</b>	
<b>Golf Fund</b>						
Crossley Property Renovation	-	-	-	1,000,000	1,000,000	GSFC
<b>Total Golf Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,000,000</b>	<b>1,000,000</b>	
<b>Citywide Grand Total</b>	<b>55.500</b>	<b>\$ 2,737,300</b>	<b>\$ 2,817,185</b>	<b>\$ 18,597,567</b>	<b>\$ 24,152,052</b>	

## Totals by Fund

General Fund/GSFC/ARPA/Type B	51.500	2,374,387	2,482,213	18,469,067	23,325,667	
Utility Fund	3.000	282,808	302,946	40,250	626,004	
Stormwater Fund	1.000	80,105	7,026	63,250	150,381	
Hotel Occupancy Tax Fund	-	-	25,000	25,000	50,000	
<b>Citywide Grand Total</b>	<b>55.500</b>	<b>\$ 2,737,300</b>	<b>\$ 2,817,185</b>	<b>\$ 18,597,567</b>	<b>\$ 24,152,052</b>	

## Fund Legend:

**ARPA** = America Rescue Plan Act

**GF** = General Fund

**GSFC** = General Self-Financed Construction

**HOT** = Hotel Occupancy Tax Fund

**SWF** = Stormwater Fund

**UF** = Utility Fund



# PROPOSED USES - GSFC

**Available for FY 2023 Projects**

**\$30,327,990**

**FY 2023 Commitments:**

<b>City Wide</b>	Facilities Repair & Replacement	1,000,000
	IT Repair & Replacement	1,000,000
	New Vehicles - Program Requests	2,447,775
	Existing Library Remodel	10,000,000
<b>SMT</b>	Renovations on the Crossley Property	1,000,000
<b>Transportation</b>	FY 2023 Neighborhood Street Maintenance	4,300,000
<b>PARD</b>	Town Green (Round Rock Water Tower)	1,000,000
	Heritage Trail Wrap-up	3,000,000
	Security Measures at Skate Park	300,000
	Trails Master Plan Update	50,000
	PARD OSP Maintenance Reserve	200,000
	PARD Repair & Replace	1,000,000
	PARD OSP Electrical Work for Yonders Point	250,000
<b>Public Safety</b>	Public Safety CAD/RMS System - Implementation	3,000,000
	PD Landscaping Remodel	400,000
	PD Locker Room Remodeling	120,000
	Fire Station #3 and #7 Facility Improvements	255,000
	Central Fire Admin Building Feasibility Study	200,000
	Fire Equipment Replacement Program	400,000
	Police Equipment Replacement Program	350,000

**Total FY 2023 Uses and Reservations**

**\$30,272,775**

**Balance FY 2023 GSFC**

**\$55,215**

# INFLATION & COST INCREASES

---

## CITY-WIDE

**FY 2022 = \$2,200,000**

- 4% mid-year salary increase for civilian employees totaling \$700K
- One-time stipend for all employees totaling \$1.5M

**FY 2023 = \$2,100,000**

- Annualized 4% salary increase for civilian employees totaling \$2.1M

## GENERAL SERVICES

**FY 2023 = \$2,451,000**

- Preparing early for FY 2023 replacement vehicles to avoid delays due to microchip shortages and to get ahead of price increases -
  - Vehicle pricing has increased by 15%
  - Added an additional \$500K to the vehicle replacement schedule due to inflation
- Contingency reserve of \$360,000 for fuel already built into the budget as a best practice
- Fuel budget has been increased by 50% to \$841,000
- Added an additional \$500K to the vehicle replacement schedule due to inflation
- Increase of \$250,000 to annual facilities repair and replacement bucket

## PARKS & REC

**FY 2023 = \$311,000**

- Recreational supplies and pool chemical cost increases due to inflation of \$61,000
- Increase of \$250,000 to PARD repair and replacement bucket

## IT

**FY 2023 = \$250,000**

- Increase of \$250,000 to technology internal service fund

## FIRE

**FY 2022 = \$400,000**

- Includes increase in both the cost and quality of cleaning chemicals and personal protective equipment

**FY 2023 = \$100,000**

- Cleaning supplies, training supplies, office supplies, and uniforms

## POLICE

**FY 2022 = \$150,000**

- Ammunition cost increase and shortage of supply

**FY 2023 = \$235,000**

- Ammunition cost increase, supply shortage, and extended lead time

## TRANSPORTATION

**FY 2022 = \$228,000**

- Includes increases for cost of supplies (including concrete), streetlight maintenance and right-of-way maintenance

**FY 2023 = \$55,000**

- Street maintenance cost of supplies including concrete, asphalt, and crack fill supplies

## UTILITIES

**FY 2023 = \$156,000**

- Increase to R&M Meters & Other Maintenance due to rising costs

# PROPOSED ARPA ALLOCATION PLAN

## Allocation Plan as presented July 2021

### As presented July 2021

Crisis Response Unit (CRU) <sup>1 2</sup>	\$5,695,000
Stormwater Infrastructure Projects	10,705,000
	<b>\$16,400,000</b>

## Updated Allocation Plan - July 2022

### Crisis Response Unit Budget

	FY 2022	FY 2023	FY 2024	Total
ARPA Allocation for CRU	\$ 2,033,000	\$ 2,072,200	\$ 1,589,800	\$ 5,695,000
Community Project Funding from Representative John Carter's Office <sup>2</sup>		(1,000,000)	(1,000,000)	(2,000,000)
<b>ARPA Allocation for CRU</b>	<b>\$2,033,000</b>	<b>\$1,072,200</b>	<b>\$589,800</b>	<b>\$3,695,000</b>

### Utility Infrastructure Projects

Five-year CIP	\$10,705,000
Reallocation of ARPA from CRU <sup>2</sup>	2,000,000
<b>ARPA Allocation for Utility Infrastructure</b>	<b>\$12,705,000</b>

<b>Total Priority Uses of ARPA Funds</b>	<b>\$16,400,000</b>
--	---------------------

<sup>1</sup> Includes all personnel, operating, and capital requirements

<sup>2</sup> ARPA funds not required for CRU will be shifted to Utility Infrastructure projects



# POLICY & OTHER ITEMS FOR DISCUSSION

---

## Policy Recommendations:

### Sales Tax Reliance

- Limit General Fund reliance to target range of 40% - 45%
- Maintain current Dell limitation target of 15% of General Fund sales tax by FY 2024.

### Fire Staffing

- Allow Fire to exceed budgeted FTEs by 4 positions to accommodate planned departures and retirements in light of the long recruitment and training times required
- Same as allowed for Police

### Presentation Change: Neighborhood Street Maintenance

- Now in GSFC, not in General Fund

## Debt Proposed for FY 2023:

- |   |                            |
|---|----------------------------|
| • Fire Station No. 1 Relocation & PD Improvements | \$11.0 million             |
| • Roads, year 5 of 5                              | \$10.0 million (if needed) |
| • Fleet Replacement                               | \$3.5 million*             |

\* Increased from \$3.0 million due to rising vehicle prices; expect \$4.0 million in FY 2024

## Other Items:

### Dell Diamond

- Capital improvements required to meet MLB standards currently under review
- Cost sharing between Round Rock Express and the City to be negotiated

### Water, Wastewater, and Stormwater Rates

- No retail or wholesale increases for FY 2023

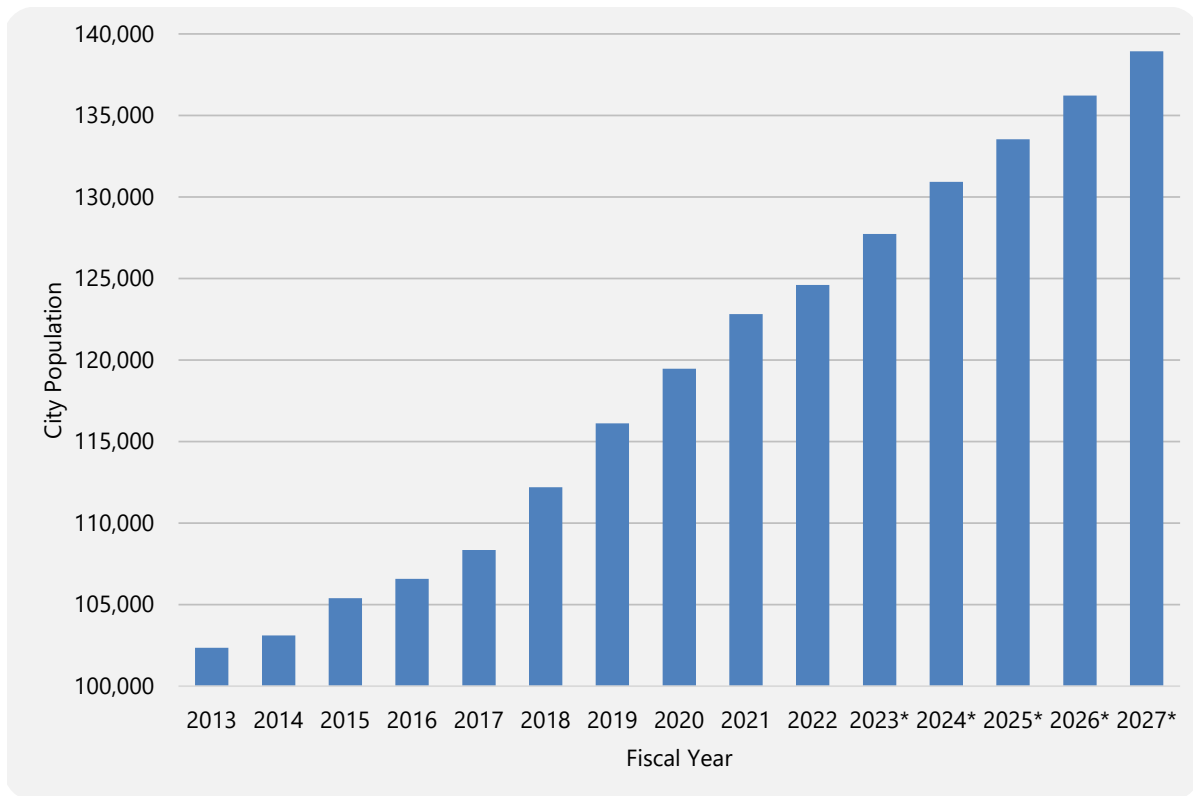


# GROWTH TRENDS

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# POPULATION



## City of Round Rock Population Projections 2013 to 2023

Year	Population	City Growth Rate	
2013	102,349	0.64%	25% increase over 10 years
2014	103,107	0.74%	
2015	105,405	2.23%	
2016	106,591	1.13%	
2017	108,353	1.65%	
2018	112,201	3.55%	
2019	116,120	3.49%	
2020	119,468	2.88%	
2021	122,827	2.81%	
2022	124,614	1.45%	
2023*	127,729	2.50%	12% increase 14,000 residents 5,000 homes
2024*	130,923	2.50%	
2025*	133,541	2.00%	
2026*	136,212	2.00%	
2027*	138,936	2.00%	

\*Projected

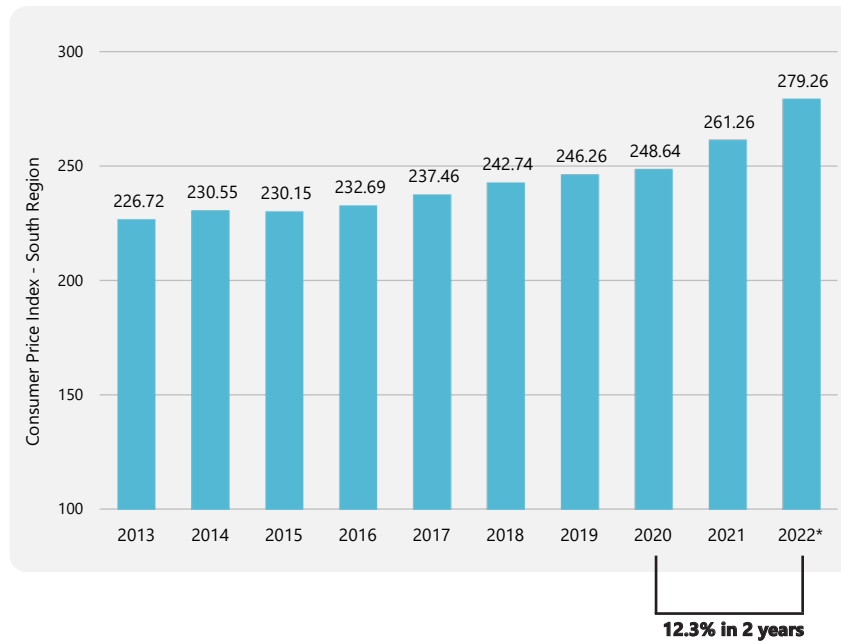


# CITY COST INCREASES OVER 10 YEARS

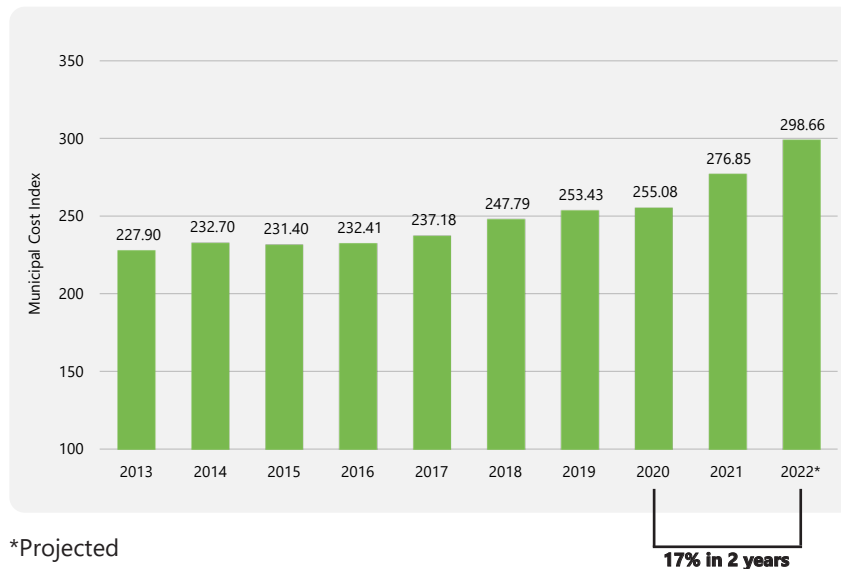
Average salaries have increased **49%** over the past 10 years

Position	Salary FY 2013	Salary FY 2023	Change (\$)	Change (%)
Accounting Technician	\$ 23,857	\$ 36,629	\$ 12,772	54%
Parks Maintenance Worker	\$ 21,757	\$ 33,904	\$ 12,147	56%
Police Officer	\$ 47,670	\$ 65,185	\$ 17,515	37%

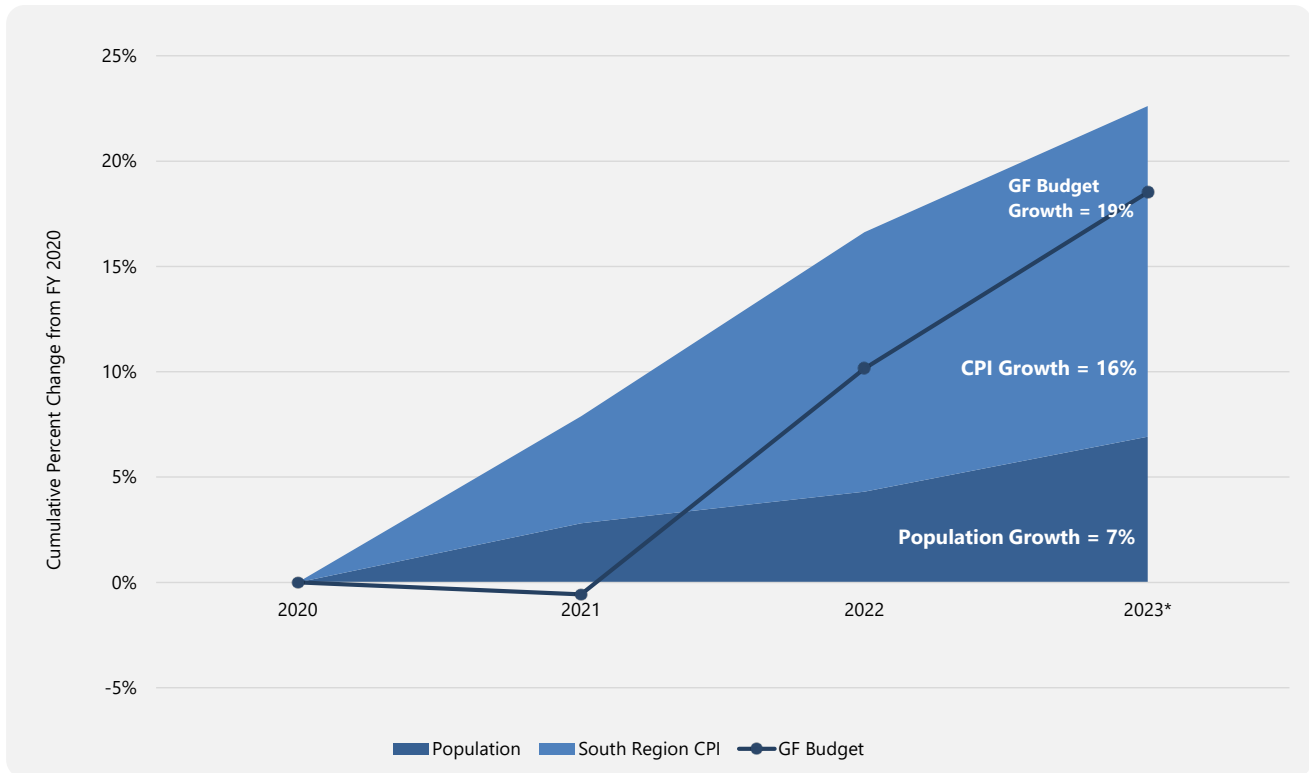
**Consumer Price Index** has increased **23.2%** over the past 10 years



**Municipal Price Index** has increased **31.0%** over the past 10 years



# RATE OF CHANGE

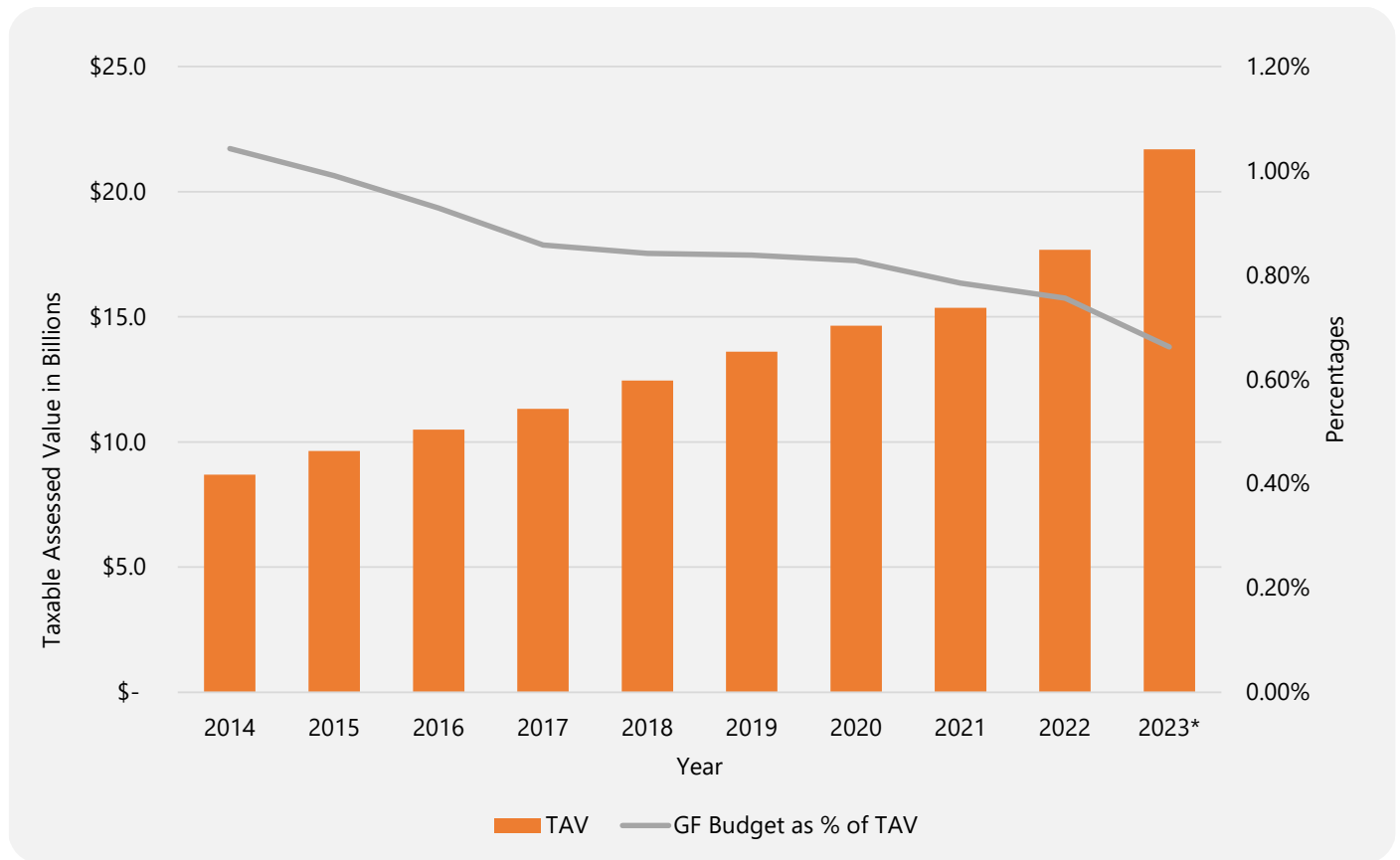


\*Projected

	FY 2020 Actual	FY 2023 Projected	Percent of Change
Consumer Price Index	248.6	287.7	15.7%
City Population	119,468	127,729	6.9%
<b>General Fund Cost Pressure:</b>			<b>22.6%</b>
	FY 2020 Actual	FY 2023 Projected	Percent of Change
General Fund Budget <sup>1</sup>	\$121,207,637	\$143,662,000	18.5%
General Fund FTEs	822.825	921.825	12.0%

**1** - General Fund Budget is the Original Budget for each fiscal year net of sales tax incentives.

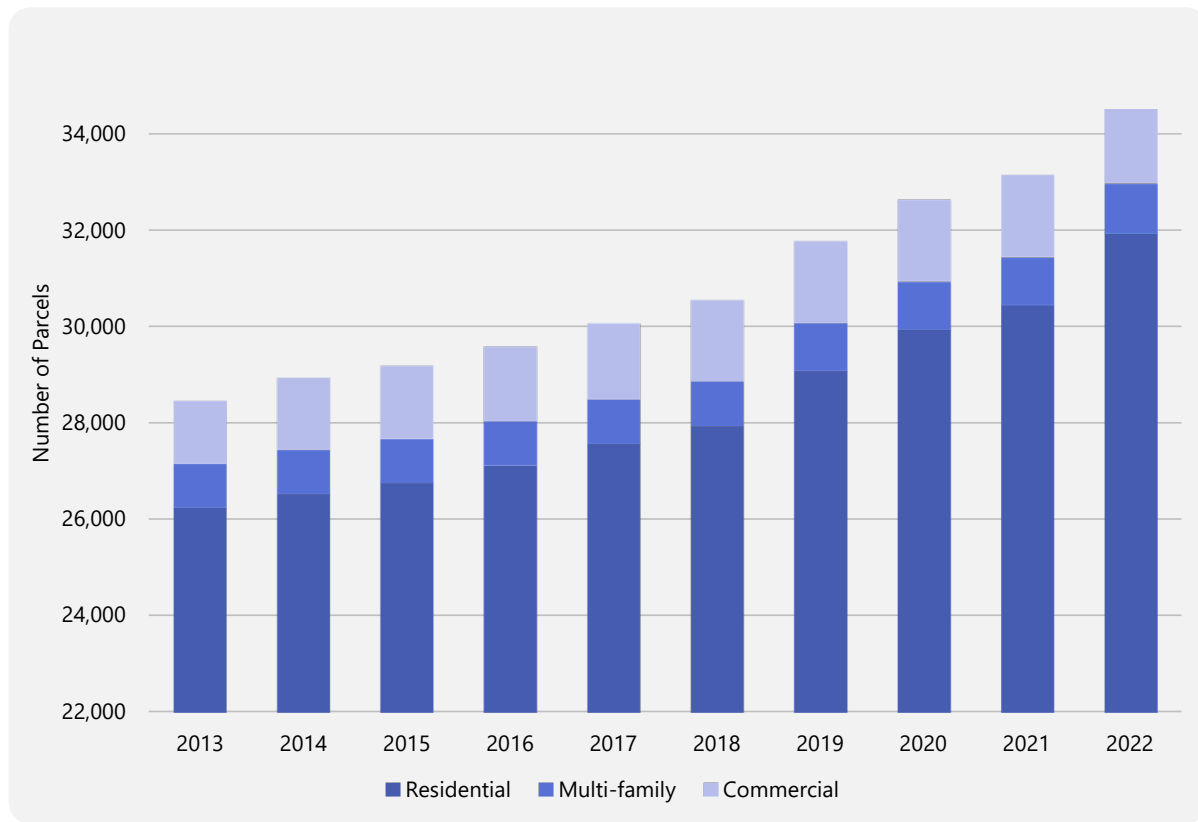
# GENERAL FUND BUDGET AS % OF TOTAL TAXABLE VALUE



Fiscal Year	General Fund		Percent
	Adopted Budget (\$ Million)	Taxable Assessed Value (\$ Billion)	
2014	90.6	8.7	1.04%
2015	95.4	9.6	0.99%
2016	97.4	10.5	0.93%
2017	97.1	11.3	0.86%
2018	104.8	12.5	0.84%
2019	114.0	13.6	0.84%
2020	121.2	14.6	0.83%
2021	120.5	15.4	0.78%
2022	133.5	17.7	0.76%
2023*	143.7	21.7	0.66%

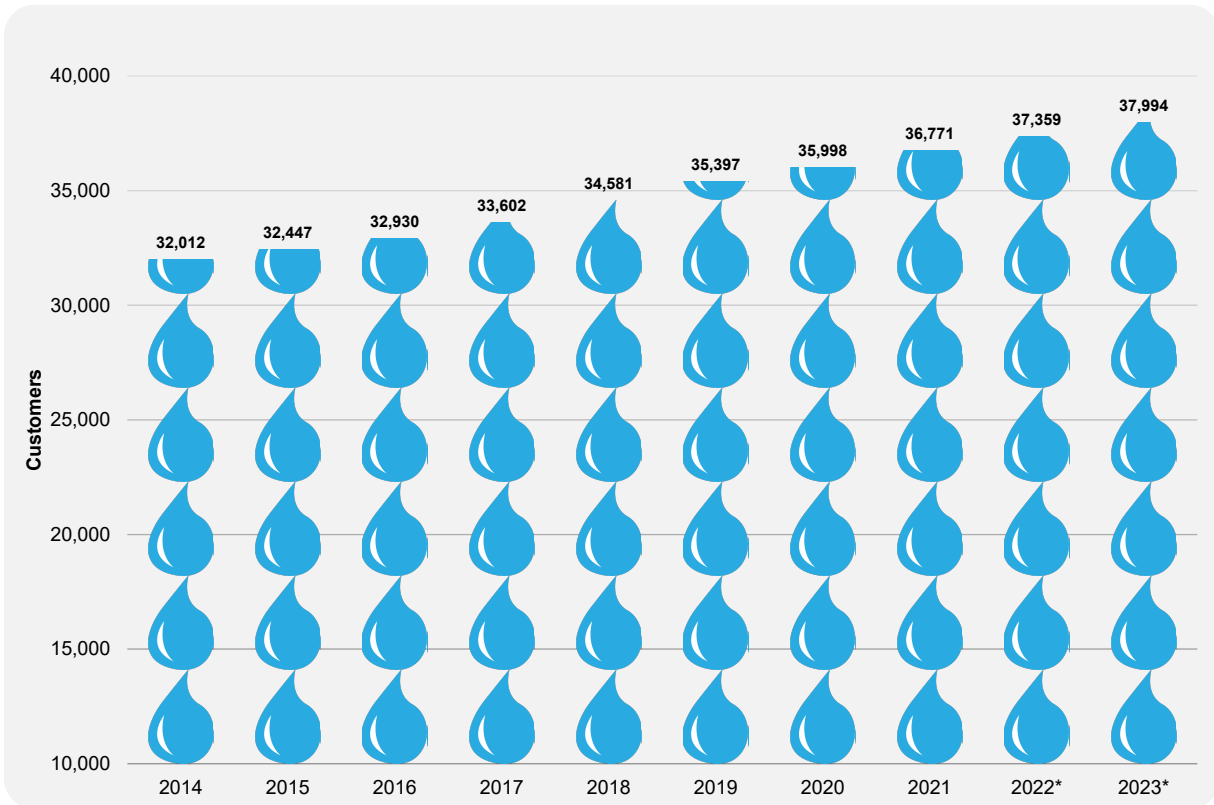
\*Proposed Budget

# REAL PROPERTY PARCELS



Tax Year	Residential	Multi-Family	Commercial	Total Parcels
2013	26,253	910	1,303	28,466
2014	26,538	915	1,488	28,941
2015	26,761	917	1,509	29,187
2016	27,122	919	1,542	29,583
2017	27,574	926	1,567	30,067
2018	27,938	934	1,678	30,550
2019	29,086	992	1,696	31,774
2020	29,941	998	1,687	32,626
2021	30,445	996	1,700	33,141
2022	31,944	1,026	1,805	34,775

# UTILITY CUSTOMERS



Year	Utility Billing Customers	Percent of Change
2014	32,012	1.85%
2015	32,447	1.36%
2016	32,930	1.49%
2017	33,602	2.04%
2018	34,581	2.91%
2019	35,397	2.36%
2020	35,998	1.70%
2021	36,771	2.15%
2022*	37,359	1.60%
2023*	37,994	1.73%
<b>10-year Growth</b>	<b>6,563</b>	<b>20.88%</b>

\*Projected

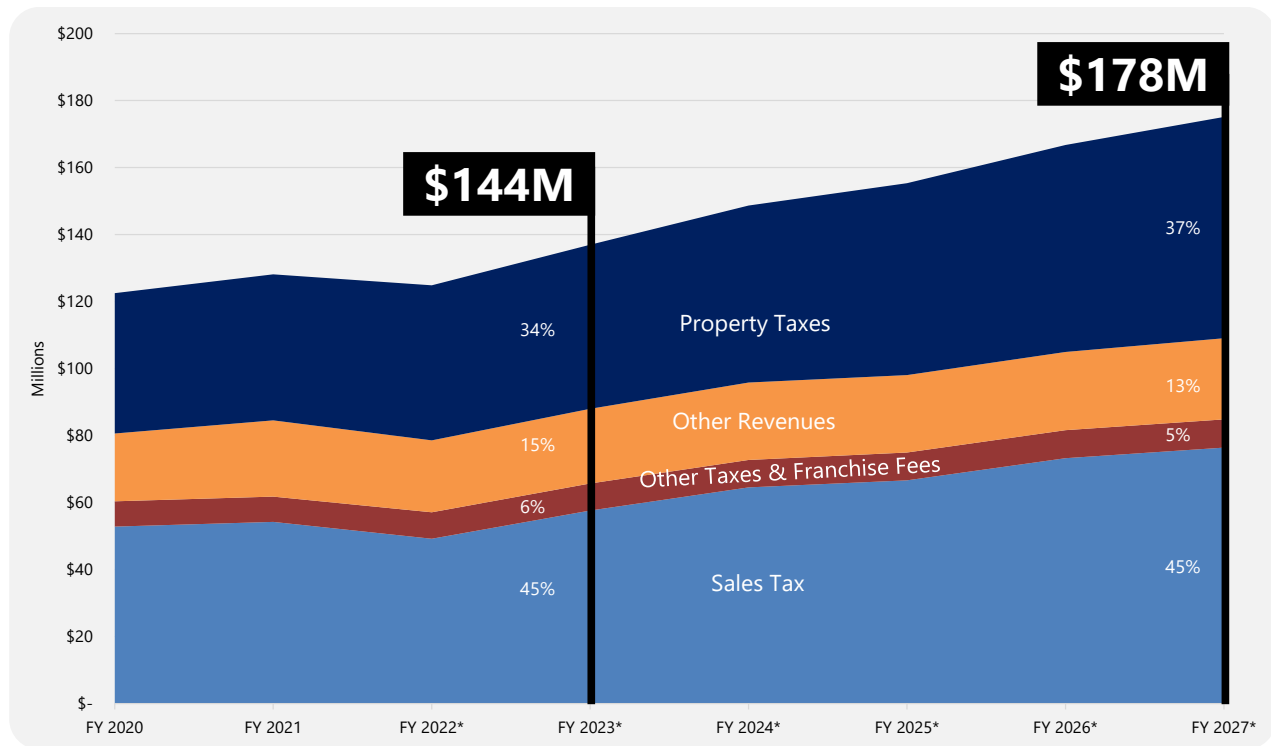
Starting in FY 2023, developments east of CR 110 (Northeast Round Rock), are sewer, garbage, and stormwater customers only. Those developments are Jonah Water Special Utility District (SUD) customers.

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# **5-YEAR GENERAL FUND FORECAST**



# 5-YEAR GENERAL FUND REVENUE PROJECTIONS



Revenues	FY 2020	FY 2021	FY 2022*	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*
Sales Tax	54,200,000	49,200,000	57,600,000	64,500,000	66,700,000	73,200,000	76,400,000	79,300,000
Other Taxes & Franchise Fees	7,600,000	7,600,000	7,900,000	8,100,000	8,200,000	8,300,000	8,400,000	8,400,000
Other Revenues	20,200,000	22,700,000	21,500,000	22,400,000	23,100,000	23,100,000	23,400,000	24,300,000
Property Taxes	41,900,000	43,600,000	46,300,000	48,900,000	52,800,000	57,300,000	61,800,000	66,000,000
*Projected	123,900,000	123,100,000	133,300,000	143,900,000	150,800,000	161,900,000	170,000,000	178,000,000

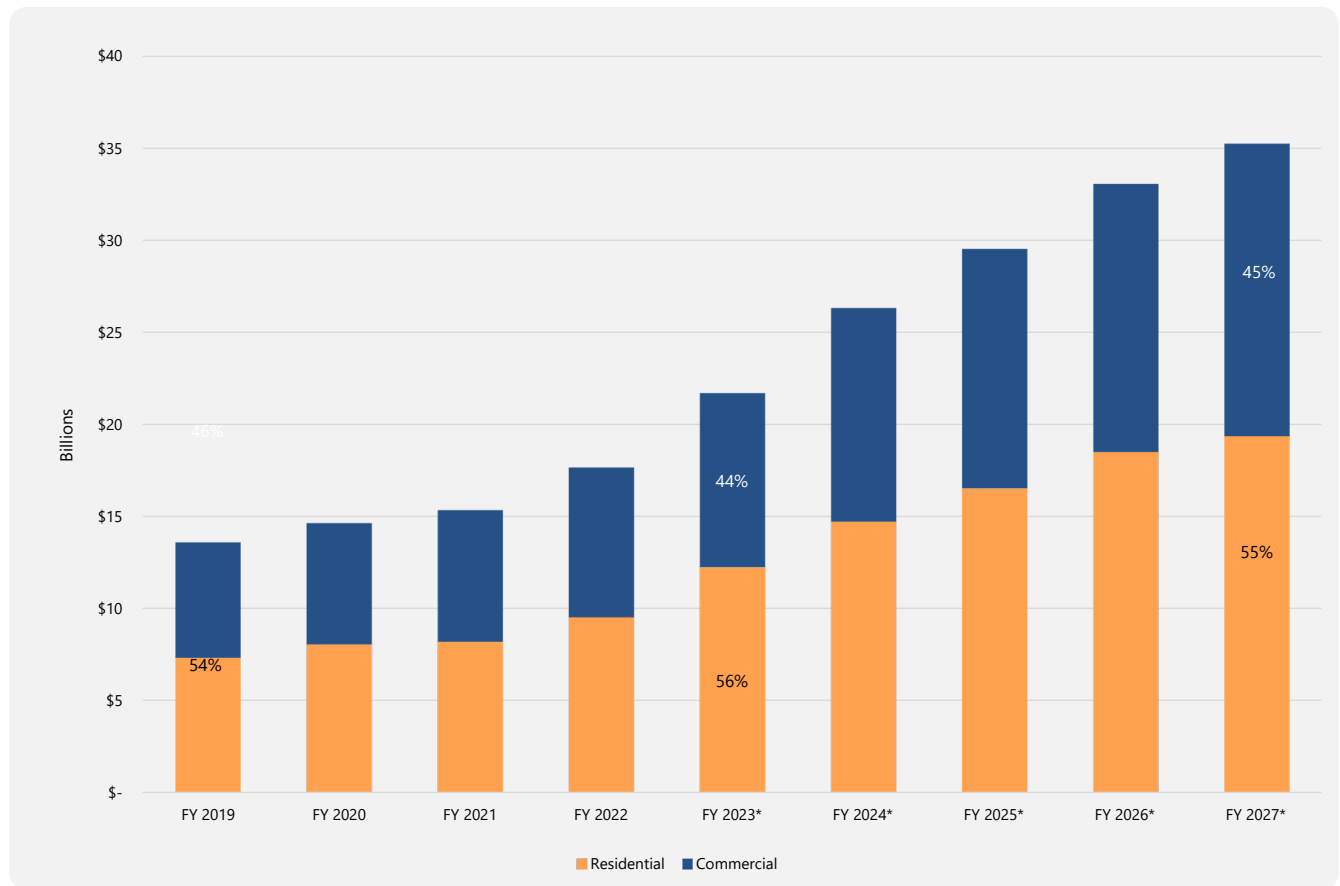
## Overall Assumptions

- FY 2023 - FY 2027 population growth averages - 2.0% to 2.5%
  - 2027 population estimate – 138,936 (5,000 new homes)
- Positive local development & economic growth
- Positive, but slowing state and national outlook due to inflation and rising interest rates
- Current Council goals continue as guiding direction
  - Business friendly; Family-focused; Sports Capital of Texas
- Not included*
  - Future potential bond election debt and related programs

## Revenue Outlook

- Sales tax
  - Largest & most volatile source of revenue => over dependency always a risk
  - FY 2022 double digit growth rate, but moderating back to single digit growth
  - Recommending 45% cap of General Fund operations
  - Keep adopted Dell sales tax limit in place (16% in FY 2023, 15% in FY 2024)
- Property taxes
  - After 3 years of little or no M&O increases, will need limited increases FY 2024 – FY 2027 to maintain level of service
  - M&O rate increase 4.5% for FY 2024; 3.5% for FY 2025 and beyond
  - Never popular, but still among lowest in area, still below rate of inflation
- Goal => balance volatile sales tax against more stable property taxes
- Fees for city programs will need to be evaluated against higher costs

# 5-YEAR GENERAL FUND PROPERTY TAX PROJECTIONS

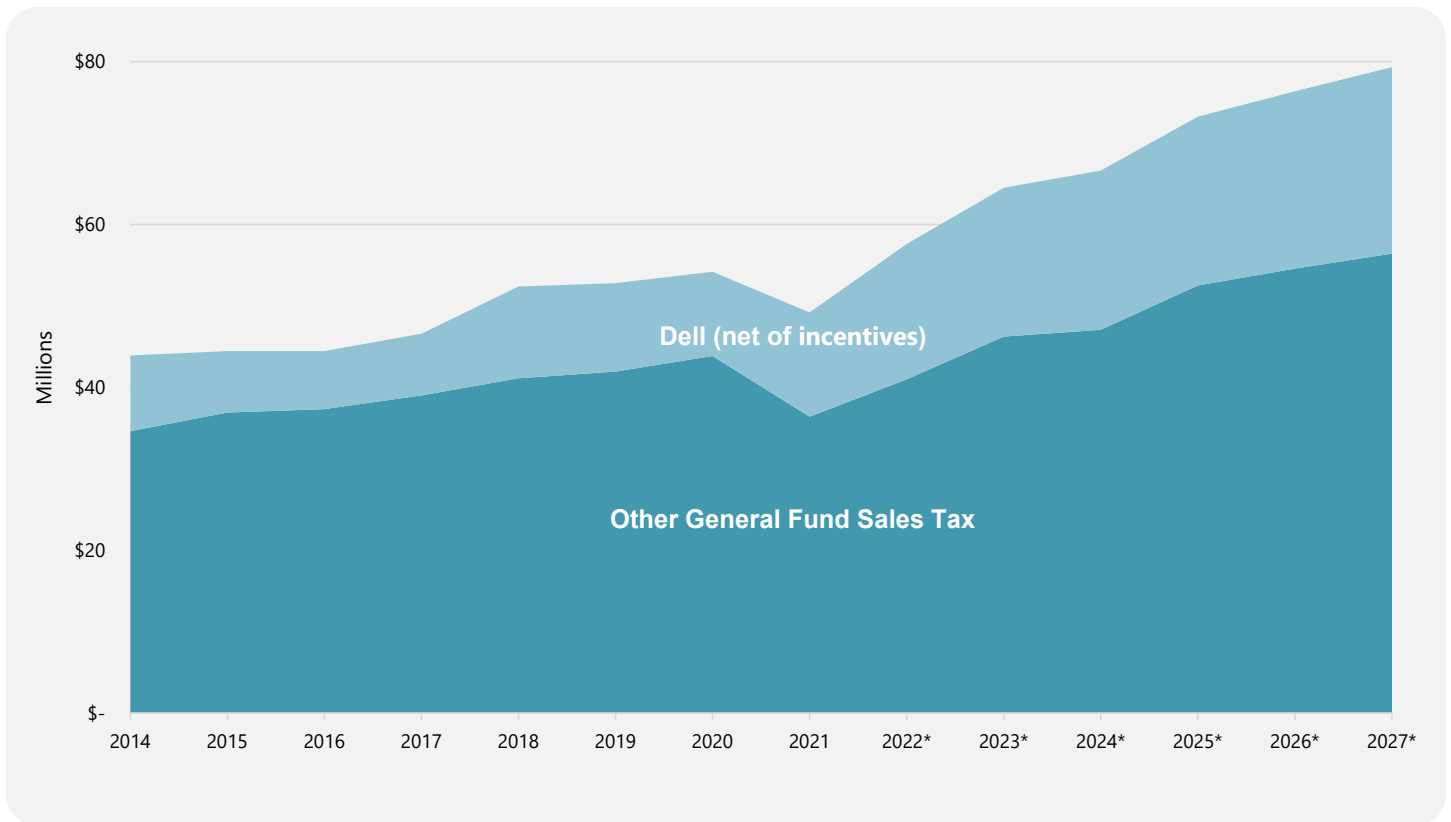


Assessed Values	FY 2023*	FY 2024*	FY 2025*	FY 2026*	FY 2027*
Taxable Assessed Value	\$ 21,270,495,000	\$ 25,800,416,000	\$ 28,930,458,000	\$ 32,456,003,000	\$ 34,682,554,000
New Property	422,531,000	500,000,000	500,000,000	500,000,000	450,000,000
New District Assessed Value	-	-	75,000,000	75,000,000	75,000,000
Total Taxable AV	\$ 21,693,026,000	\$ 26,300,416,000	\$ 29,505,458,000	\$ 33,031,003,000	\$ 35,207,554,000

GF Property Tax Revenues	\$48,830,000	\$52,827,000	\$57,270,000	\$61,758,000	\$66,039,000
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Assumptions	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Taxable Assessed Value Growth	23%	22%	12%	12%	7%

# 5-YEAR GENERAL FUND SALES TAX PROJECTIONS



Year	Dell (net of incentives) (\$ Million)	Other General Fund Sales Tax (\$ Million)	Total GF Sales Tax
2014	9.3	34.6	43.9
2015	7.5	36.9	44.5
2016	7.2	37.3	44.5
2017	7.6	39.0	46.6
2018	11.3	41.1	52.4
2019	10.8	42.0	52.8
2020	10.3	43.9	54.2
2021 <sup>(1)</sup>	12.8	36.4	49.2
2022*	16.6	41.0	57.6
2023*	18.3	46.2	64.5
2024*	19.6	47.0	66.6
2025*	20.7	52.5	73.3
2026*	21.8	54.6	76.4
2027*	22.9	56.4	79.3

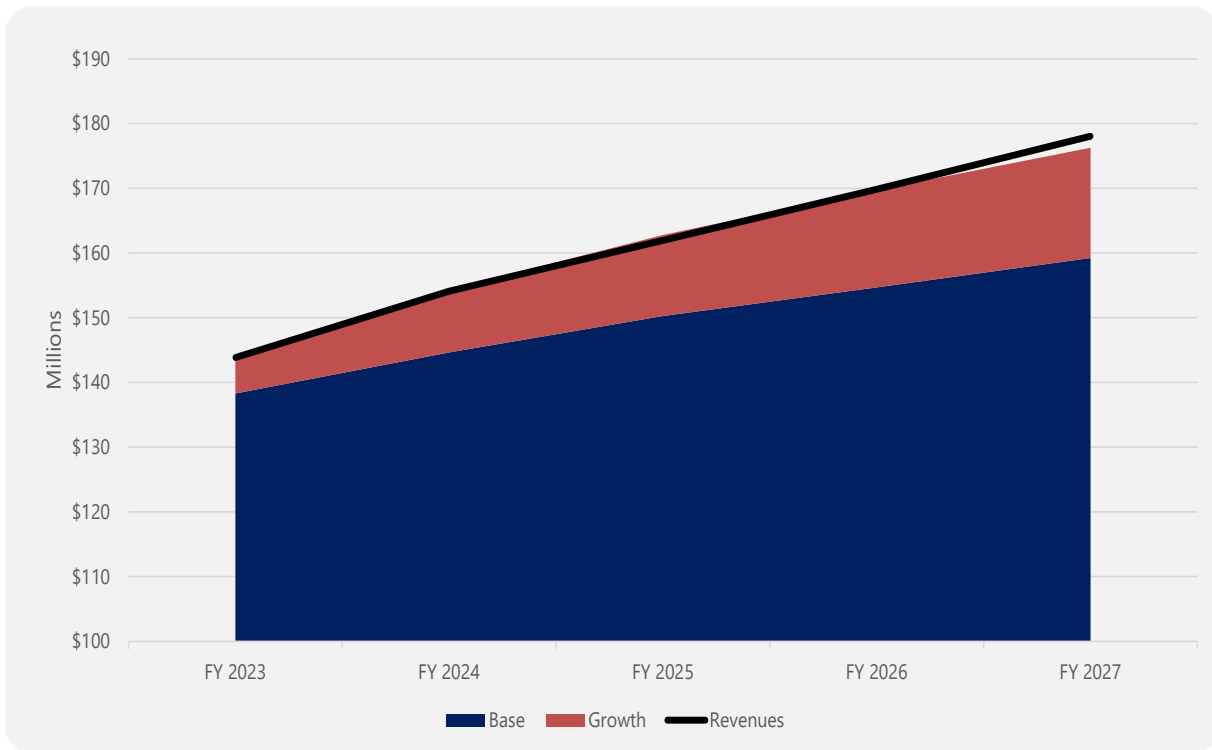
\*Projected

(1) General Fund sales tax budget reduced due to COVID-19 pandemic. Revenues above budget were recognized in General Self-Finance Construction fund.

Total sales tax is capped at 45% of total General Fund revenue for FY 2023-2027.

Assumed Dell Cap is met in accordance with proposed policy change from 20% in FY 2021 to 15% by FY 2024.

# 5-YEAR GENERAL FUND EXPENSE PROJECTIONS



Category	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027
Base Expense	138,300,000	144,500,000	150,000,000	154,340,000	158,830,000
Growth	5,100,000	9,820,000	12,800,000	15,390,000	17,420,000
<b>Total Expense</b>	<b>143,400,000</b>	<b>154,320,000</b>	<b>162,800,000</b>	<b>169,730,000</b>	<b>176,250,000</b>
Total Revenues	143,860,000	154,100,000	161,900,000	169,855,000	178,000,000
Surplus/(Gap)	460,000	(220,000)	(900,000)	125,000	1,750,000
Surplus/(Gap) % of Revenues	0.3%	-0.1%	-0.5%	0.1%	1.0%

## Major Points

- Positive, but some slowing in local economy
- Continued wage and inflation cost pressures
- Stay vigilant on sales tax reliance and monitor local trends
- Continue diversifying local economy
- Maintain focus on pay as you go for capital
- Move quickly when conditions change

# FINANCIAL SUMMARIES & SCHEDULES

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## **General Fund**

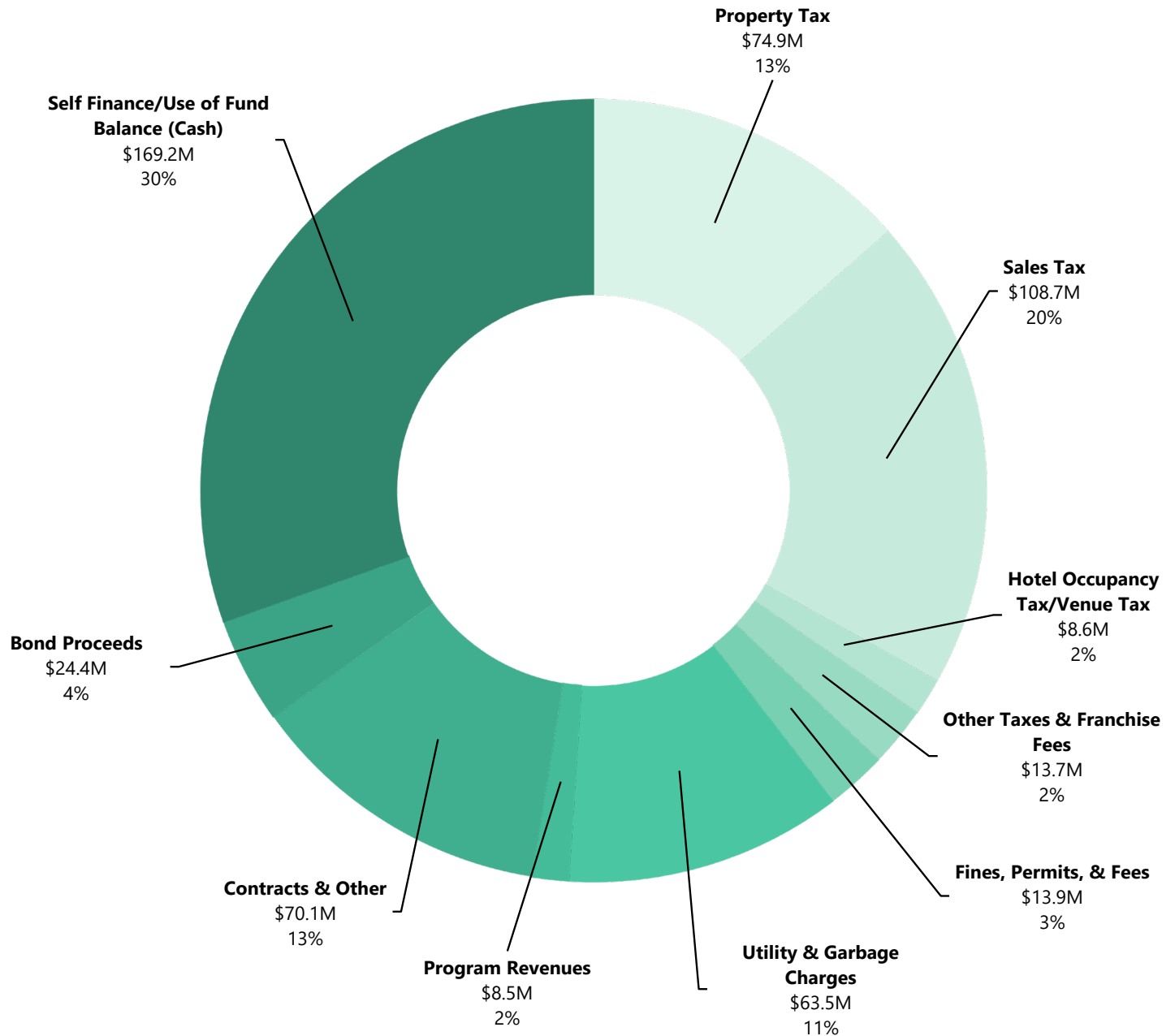
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# ALL FUNDS: SUMMARY BY SOURCE (REVENUES)

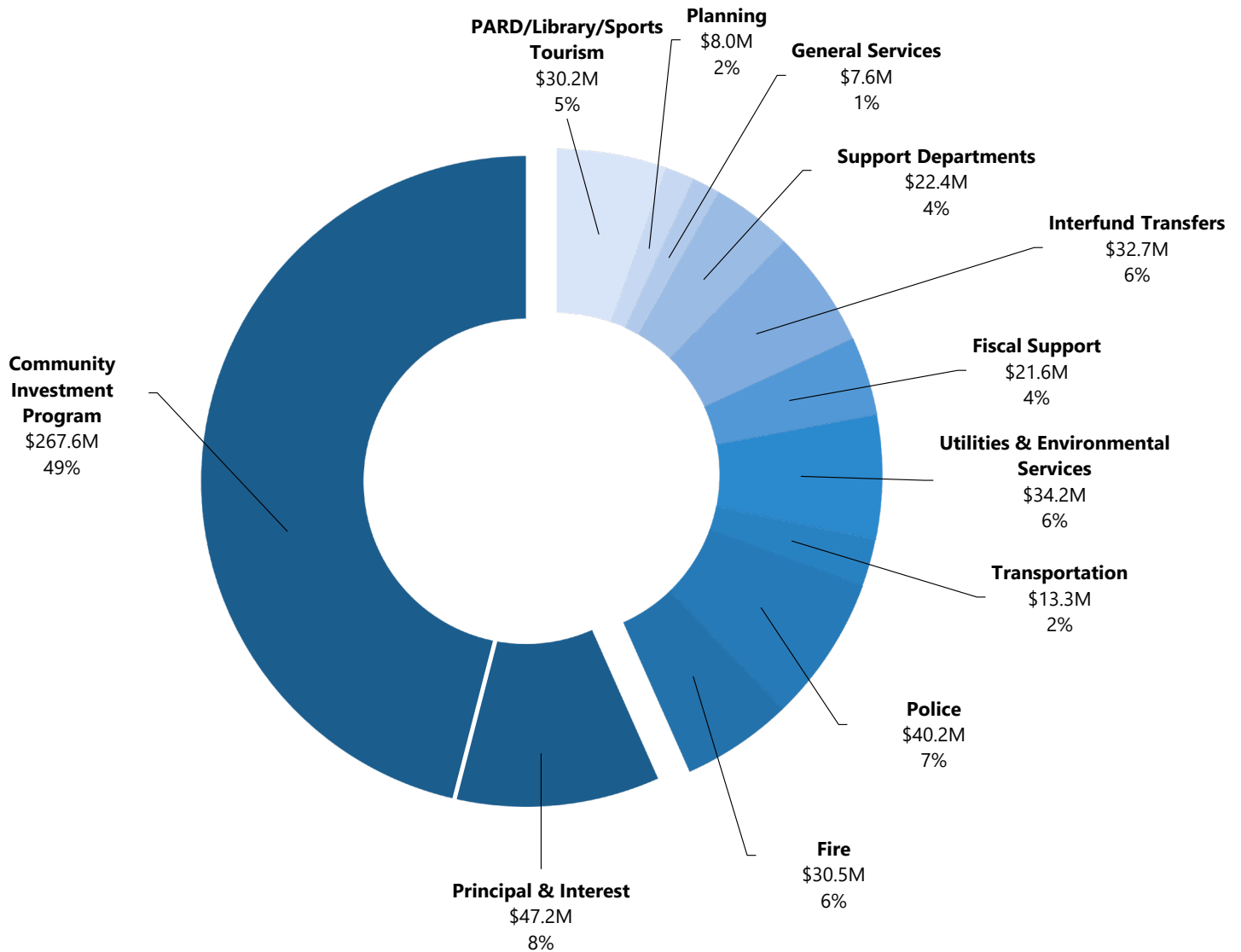
**\$555.5 MILLION**





# ALL FUNDS: SUMMARY BY USE (EXPENDITURES)

**\$555.5 MILLION**



# ALL FUNDS SCHEDULE

## ALL FUNDS SCHEDULE

Note: This represents a cash flow statement for the City, not an income statement.

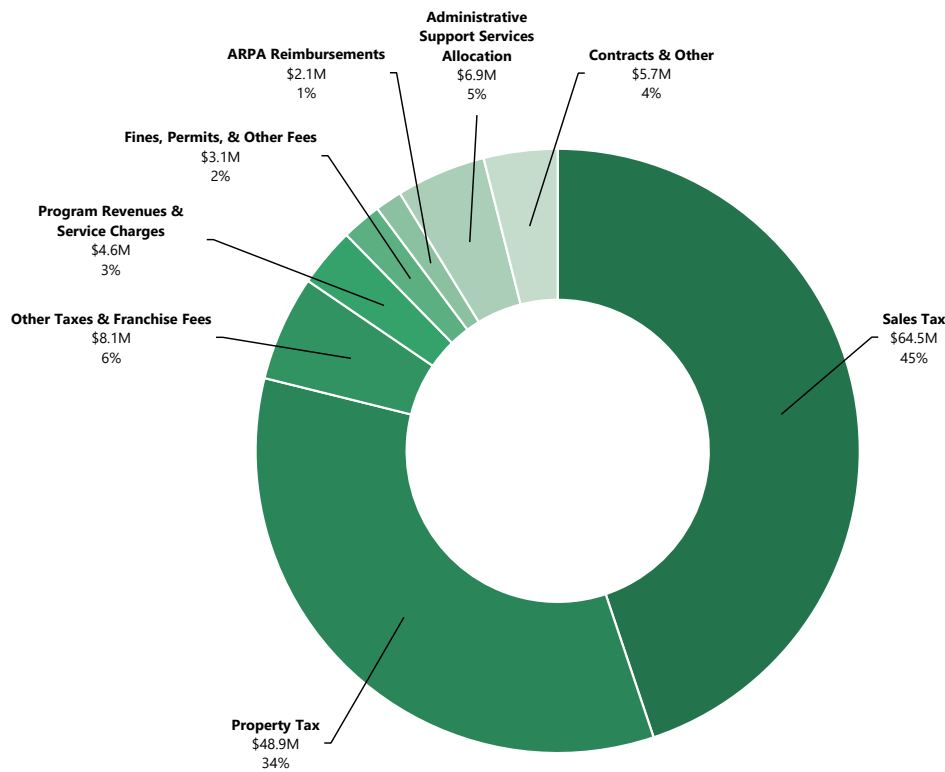
Estimated Fund Balance/Working Capital	Total Budget	General Fund	General Capital Projects & Equipment	Debt Service Fund	Utility Fund	Stormwater Fund	Type B Fund	HOT Fund	Sports Center Fund	Special Revenue & Other Funds
<b>Revenues &amp; Sources</b>	<b>\$428,840,000</b>	<b>\$51,582,000</b>	<b>\$52,237,000</b>	<b>\$3,747,000</b>	<b>\$149,899,000</b>	<b>\$4,022,000</b>	<b>\$141,218,000</b>	<b>\$6,883,000</b>	<b>\$7,500,000</b>	<b>\$ 11,752,000</b>
Property Tax	74,948,000	48,937,000		26,011,000						
Sales Tax	108,729,000	64,529,000	13,677,000				30,523,000	5,397,000	3,234,000	
Hotel Occupancy Tax	8,631,000									
Other Taxes & Franchise Fees	13,681,000	8,114,000								5,567,000
Licenses, Permits, & Fees	12,815,000	2,059,000			8,000,000					2,756,000
Service Charges	63,519,000	1,392,000			58,007,000	4,120,000		20,000	1,000,000	4,293,000
Program Revenues	4,464,000	3,151,000								76,000
Fines & Forfeitures	1,096,000	1,020,000								498,000
Contracts & Other	70,107,000	7,750,000	5,044,000	-	16,708,000	6,994,000	27,345,000	10,000		5,758,000
Bond Proceeds	20,850,000		10,850,000	-			10,000,000			
Capital Lease/Limited Tax Notes	3,500,000		3,500,000							
Transfers In	28,020,000	6,905,000	6,450,000	4,713,000			3,059,000	370,000		6,523,000
<b>Total Revenues &amp; Sources</b>	<b>414,360,000</b>	<b>143,857,000</b>	<b>39,521,000</b>	<b>30,724,000</b>	<b>82,715,000</b>	<b>11,114,000</b>	<b>70,927,000</b>	<b>5,797,000</b>	<b>4,732,000</b>	<b>24,973,000</b>
<b>Expenditures &amp; Uses</b>										
Administration	2,292,000	2,292,000								
Communications	2,523,000	1,607,000					300,000	501,000		115,000
Finance	7,415,000	4,585,000			2,325,000					505,000
Fire	30,506,000	30,506,000								
Fiscal Support	21,552,000	7,538,000			2,748,000		11,266,000			
General Services	7,587,000	7,587,000								
Human Resources	1,883,000	1,883,000								
Information Technology	6,530,000	6,530,000								
Legal Services	1,775,000	1,775,000								
Library	4,076,000	4,049,000								27,000
Parks & Recreation	16,466,000	15,080,000								1,386,000
Planning & Development	8,003,000	6,977,000								1,026,000
Police	40,232,000	40,109,000								123,000
Sports Management & Tourism	9,606,000	12,596,000					700,000	2,579,000	2,333,000	4,694,000
Transportation	13,296,000	348,000								
Utilities & Environmental Services	34,227,000					3,107,000				
Debt Payments	47,183,000			31,733,000		557,000	4,578,000	641,000		
Transfers Out/Disbursements	32,735,000	4,700,000			5,339,000	266,000	1,750,000	1,013,000	1,870,000	17,797,000
Proposed Uses - General SFC	30,273,000		30,273,000							
GSFC - Designated, not yet spent	15,105,000		15,105,000							
Fleet Replacement	4,840,000		3,500,000			261,000				
Capital Improvement Projects	217,366,000		143,235,000		78,505,000	7,830,000	113,725,000	1,895,000	280,000	806,000
<b>Total Expenditures &amp; Uses</b>	<b>555,471,000</b>	<b>148,162,000</b>	<b>63,203,000</b>	<b>31,733,000</b>	<b>130,442,000</b>	<b>12,021,000</b>	<b>132,319,000</b>	<b>6,629,000</b>	<b>4,483,000</b>	<b>26,479,000</b>
<b>Net Revenues &amp; Sources</b>	<b>(141,111,000)</b>	<b>(4,305,000)</b>	<b>(23,682,000)</b>	<b>(1,009,000)</b>	<b>(47,727,000)</b>	<b>(907,000)</b>	<b>(61,392,000)</b>	<b>(832,000)</b>	<b>249,000</b>	<b>(1,506,000)</b>
<b>Less Reservations</b>										
Contingency	55,434,000	35,916,000			15,761,000	843,000	1,000,000	1,023,000	571,000	320,000
Concentration Risk Fund	10,404,000	10,404,000								
Debt Reserves	1,178,000							642,000	536,000	
Designations - Projects	24,295,000		28,555,000					987,000	3,000,000	1,753,000
<b>Total Reservations</b>	<b>101,311,000</b>	<b>46,320,000</b>	<b>28,555,000</b>	<b>-</b>	<b>15,761,000</b>	<b>843,000</b>	<b>1,000,000</b>	<b>2,652,000</b>	<b>4,107,000</b>	<b>2,075,000</b>
<b>Available Ending Fund Balance/Working Capital FYE 2023</b>	<b>\$ 186,418,000</b>	<b>\$ 957,000</b>	<b>\$ -</b>	<b>\$ 2,738,000</b>	<b>\$ 86,411,000</b>	<b>\$ 2,272,000</b>	<b>\$ 78,826,000</b>	<b>\$ 3,399,000</b>	<b>\$ 3,642,000</b>	<b>\$ 8,173,000</b>

<https://roundrocktx.sharepoint.com/sites/Fin/FinDiv/Division Files/Budget/FY 23/Budget Workshop/Tab C - Financial Summaries/Fund Schedules/FY 2023 All Funds Summary>

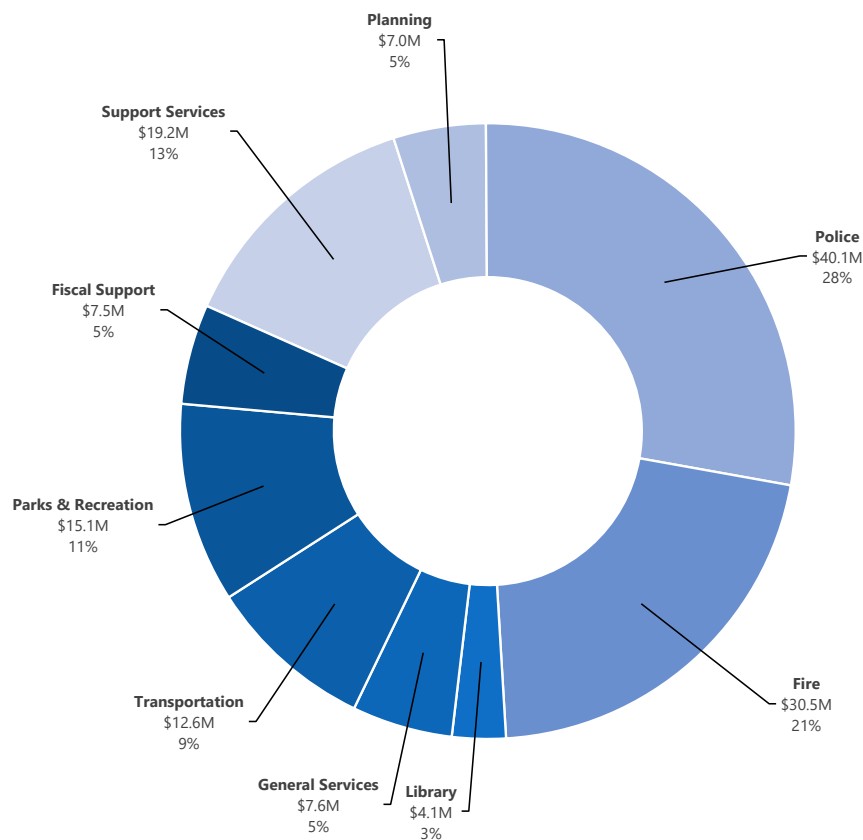
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# GENERAL FUND

# GENERAL FUND REVENUES & EXPENSES



**Revenues**  
**\$143.9 million**



**Expenses**  
**\$143.7 million**

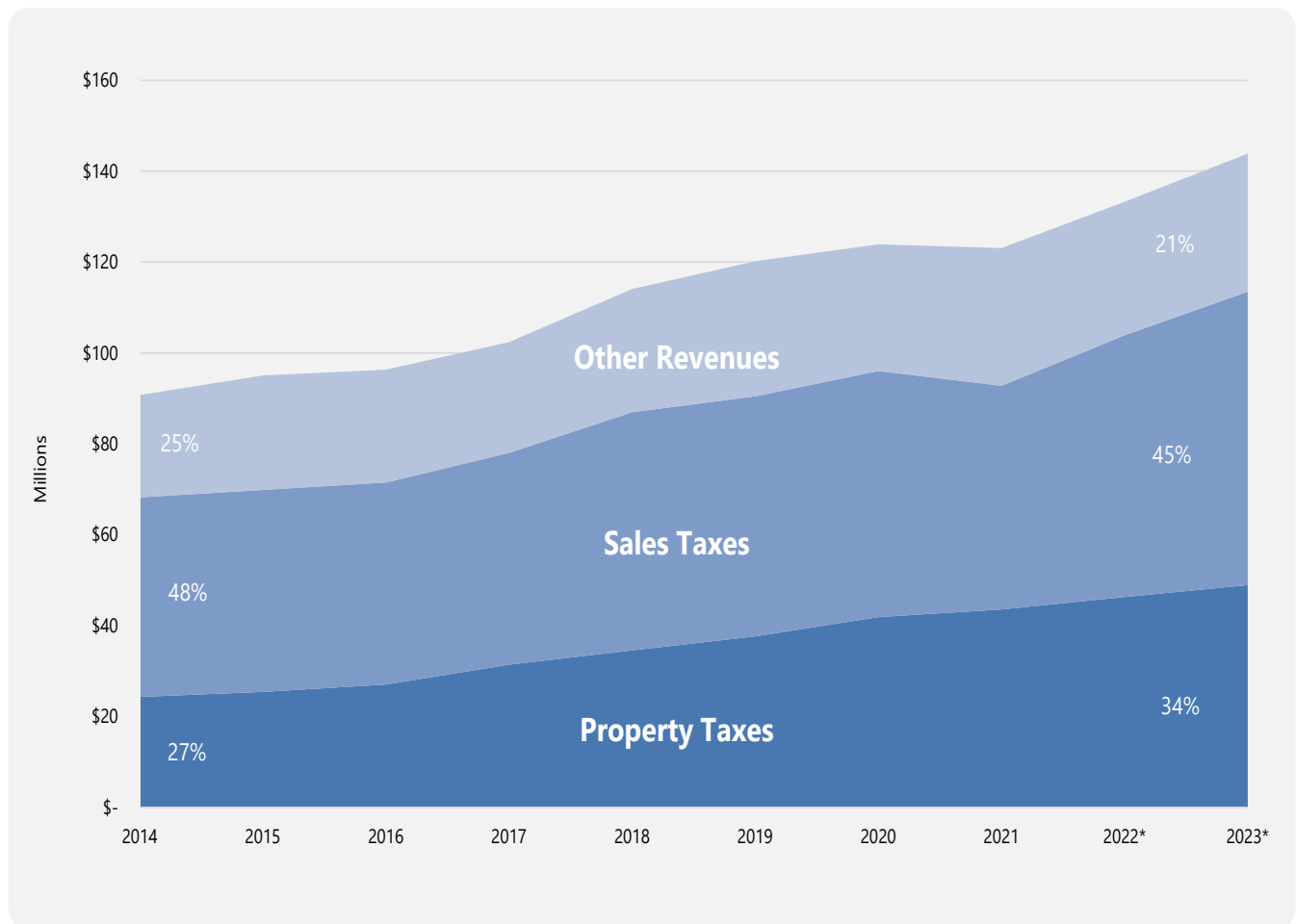
**Policy Compliance Met:** Ongoing revenues exceed ongoing expenses

# GENERAL FUND SCHEDULE

<b>General Fund</b>		<b>Draft Schedule - For Discussion Purposes Only</b>			
	<b>2021 Actuals</b>	<b>2022 Revised Budget</b>	<b>2022 Projected Actuals</b>	<b>2023 Proposed Budget</b>	<b>2024 Estimated Budget</b>
<b>Beginning Fund Balance</b>	<b>\$59,813,896</b>	<b>\$61,604,478</b>	<b>\$59,290,439</b>	<b>\$51,581,704</b>	<b>\$47,276,704</b>
<b>Revenues</b>					
Property Tax	43,577,055	46,304,059	46,304,059	48,937,000	52,826,000
Sales Tax	49,201,861	57,602,102	57,602,102	64,529,000	66,634,000
Other Taxes & Franchise Fees	7,579,832	7,624,000	7,859,779	8,114,000	8,200,000
Licenses, Permits & Fees	2,389,343	1,680,900	1,898,300	2,059,100	2,160,000
Service Charges	1,356,909	1,321,900	1,339,900	1,391,900	1,430,000
Program Revenues	3,518,512	2,628,200	3,159,900	3,151,000	3,470,000
Fines & Forfeitures	964,963	865,000	974,400	1,020,300	1,120,000
Contracts & Other	8,303,022	7,319,879	5,627,700	5,677,500	5,734,300
ARPA Reimbursements	107,788	2,033,294	2,033,300	2,072,200	2,279,000
Administrative Support Services	6,107,000	6,455,000	6,455,000	6,905,000	6,910,000
<b>Total Revenues</b>	<b>123,106,285</b>	<b>133,834,334</b>	<b>133,254,440</b>	<b>143,857,000</b>	<b>150,763,300</b>
<b>Expenses</b>					
Administration	2,115,109	2,296,262	2,254,370	2,292,368	2,361,139
Communications	1,158,298	1,331,920	1,298,798	1,607,302	1,525,521
Finance	3,873,948	4,410,207	4,160,464	4,584,920	4,722,468
Fire	25,870,412	28,623,473	27,743,312	30,506,342	31,427,103
Fiscal Support	4,215,891	3,928,763	3,928,763	7,538,016	7,764,156
General Services	5,301,983	6,115,157	5,678,265	7,587,468	7,880,578
Human Resources	1,449,814	1,780,889	1,682,749	1,882,929	1,939,417
Information Technology	5,078,564	6,051,486	5,762,606	6,529,621	6,725,510
Legal Services	1,098,003	1,275,000	1,275,000	1,775,000	1,828,250
Library	3,290,627	3,614,159	3,467,665	4,049,183	4,170,658
Parks & Recreation	12,570,865	14,222,029	13,653,653	15,079,913	15,770,142
Planning & Development	5,557,390	6,252,532	5,906,656	6,976,683	7,146,543
Police	33,575,046	37,180,253	35,890,730	40,108,572	41,395,743
Recycling	237,883	352,771	334,640	347,763	358,196
Transportation	9,876,538	11,780,111	10,125,504	12,595,920	13,062,465
Neighborhood Street Maintenance (1)	2,984,000	4,300,000	4,300,000	-	-
Operating Transfer	-	200,000	200,000	200,000	200,000
<b>Total Expenses</b>	<b>118,254,371</b>	<b>133,715,012</b>	<b>127,663,175</b>	<b>143,662,000</b>	<b>148,277,890</b>
<b>Net Revenues</b>	<b>4,851,914</b>	<b>119,322</b>	<b>5,591,265</b>	<b>195,000</b>	<b>2,485,410</b>
<b>Less:</b>					
Transfer to GSFC	5,375,371	13,300,000	13,300,000	4,500,000	2,400,000
<b>Ending Fund Balance</b>	<b>59,290,439</b>	<b>48,423,800</b>	<b>51,581,704</b>	<b>47,276,704</b>	<b>47,362,114</b>
Contingency	29,563,593	33,428,753	33,428,753	35,915,500	37,069,473
Contingency % of Operating Expenditures	25.00%	25.00%	26.19%	25.00%	25.00%
Concentration Risk Fund	10,770,000	11,566,505	11,566,505	10,403,709	10,136,348
<b>Total Reservations</b>	<b>40,333,593</b>	<b>44,995,258</b>	<b>44,995,258</b>	<b>46,319,209</b>	<b>47,205,821</b>
<b>Available Ending Fund Balance</b>	<b>\$18,956,846</b>	<b>\$3,428,542</b>	<b>\$6,586,446</b>	<b>\$957,495</b>	<b>\$156,293</b>

(1) Beginning in FY 2023, Neighborhood Street Maintenance is presented in the General Capital Projects fund (GSFC).

# GENERAL FUND REVENUES BY MAJOR CATEGORY



\*Projected

<sup>1</sup> Sales tax presented net of incentives

For more details on General Fund revenues, see pages 44 and 45.

# GENERAL FUND REVENUES BY DETAILED CATEGORY

Revenues	2020 Actuals	2021 Actuals	2022 Revised Budget	2022 Projected Actuals	2023 Proposed Budget
<b>Property Tax</b>					
Property Tax	\$41,849,470	\$43,577,055	\$46,304,059	\$46,304,059	\$48,937,000
<b>Sales Tax</b>					
Sales Tax	54,209,511	49,201,861	57,602,102	57,602,102	64,529,000
<b>Other Taxes &amp; Franchise Fees</b>					
Bingo/Mixed Drink Tax	620,995	867,626	690,000	873,000	900,000
Franchise Fees	6,848,882	6,617,294	6,845,000	6,897,779	7,125,000
<b>License, Permits, &amp; Fees</b>					
Building Permits/Inspections	1,110,544	1,788,547	1,240,000	1,445,000	1,545,000
Library Fees	59,670	21,785	34,000	29,300	31,300 <sup>1</sup>
Filing Fees	249,166	271,663	249,000	265,000	320,000
Fire Protection Fees	3,535,647	3,800,983	3,629,000	1,836,461	3,211,427
Other Permits	42,703	34,005	43,800	36,800	38,800
<b>Service Charges</b>					
Garbage	1,281,381	1,246,068	1,255,000	1,255,000	1,305,000
<b>Program Revenues</b>					
Recreation Fees	2,011,422	3,085,426	2,352,100	2,784,000	2,797,000
Rentals	195,434	409,236	258,500	354,000	330,000
<b>Fines &amp; Forfeitures</b>					
Fines	1,311,355	967,028	848,600	967,000	1,013,000 <sup>2</sup>
<b>Contracts &amp; Others</b>					
Police Reimbursement	873,412	439,628	214,100	236,000	240,000 <sup>3</sup>
Grants	838,932	914,210	2,356,994	2,624,172	2,332,800 <sup>4</sup>
Interest	1,220,377	625,132	500,000	325,000	250,000 <sup>5</sup>
Other	2,567,763	3,131,738	2,957,079	2,964,767	2,046,673
<b>Transfer In</b>					
Administrative Support Services	5,061,250	6,107,000	6,455,000	6,455,000	6,905,000 <sup>6</sup>
<b>Total Revenues</b>	<b>\$123,887,914</b>	<b>\$123,106,285</b>	<b>\$133,834,334</b>	<b>\$133,254,440</b>	<b>\$143,857,000</b>

## GENERAL FUND REVENUE CHANGES

1. Library fine revenues are projected higher in FY 2023 with fines being reinstated when the new Library is open. In FY 2022, library fine revenues decreased due to temporarily suspending overdue fees from the pandemic through the construction of the new Library.
2. Fines revenue is projected to increase in FY 2023. The revenue decrease in FY 2022 was due to lower ticket counts as a result of key retirements.
3. Police Reimbursement revenues began to decrease in FY 2022 and beyond due to the closeout of the School Resource Officer program with RRISD. PD Special Events Reimbursement has increased due to a demand in their services rising with events returning after COVID.
4. Grant revenue increased due to the American Rescue Plan Act Federal funds award to reimburse eligible FY 2023 expenditures.
5. Since the beginning of the pandemic, short term interest rates have dropped to near zero.
6. Administrative Support Services were reviewed and increased as part of the FY 2023 budget process to reimburse the General Fund for administrative support services provided to Utilities, Stormwater and Type B funds.



# GENERAL FUND REVENUES BY DETAILED CATEGORY

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## GENERAL FUND REVENUE DEFINITIONS

**Property Tax** – Revenues are higher in FY 2022 primarily due to new properties added to the tax roll. The proposed tax rate is increasing 4.8% to \$0.342 per \$100 to pay for additional public safety and for debt payments for the 2013 GO bonds authorization. See further discussion of property tax rates and valuations under the Property Valuations & Taxes tab.

**Sales Tax** – Sales tax revenues reflect 1.5% of the 2.0% local option taxes collected by the City. For FY 2020 and beyond, projections were adjusted downward to further limit General Fund reliance on Dell sales tax revenues, from 20% in FY 2021 to 15% by FY 2024. Other GF sales tax was also capped in FY 2021 with the excess recognized in GSFC. The GF cap has been set to limit the GF sales tax revenue percentage to 40%-45% of total revenues. Limiting the amount of sales tax relied on to fund ongoing expenses provides fiscal control over the highly volatile nature of sales tax. The excess sales tax funds are available for one-time construction or asset purchases.

**Other Taxes & Franchise Fees** – Other Taxes collected include, mixed drink tax, bingo tax and penalty & interest fees from current and delinquent property tax. Franchise fees collected from electricity, gas, and telecommunications grow modestly with the general population growth. These fees are based on gross revenues; therefore, mild weather can reduce fees received from electric and gas providers. For FY 2020 and beyond, Franchise Fees decreased due to the impacts of SB 1152, which allows telecommunications companies to pay only communications or cablevision, instead of both.

**Licenses, Permits & Fees** – These include planning and development related revenues, beer & liquor licenses and animal control licenses.

**Service Charges** – Garbage and brush hauling revenues reflect the net fee from Round Rock Refuse. Average residential customers pay \$20.97 with tax per month for garbage with the City retaining 14.3% or \$3.00. Lot clearing service charges are collected when City employees remove a nuisance and charge the owner.

**Program Revenues** – Recreation fees are program revenues for all PARD programs, rentals, leagues, and the Clay Madsen Recreation Center and BACA.

**Fines & Forfeitures** – Include Library fines and fees for overdue and lost library materials and Police Department fines for citations issued for traffic violations, City ordinance violations, and other provisions of state law.

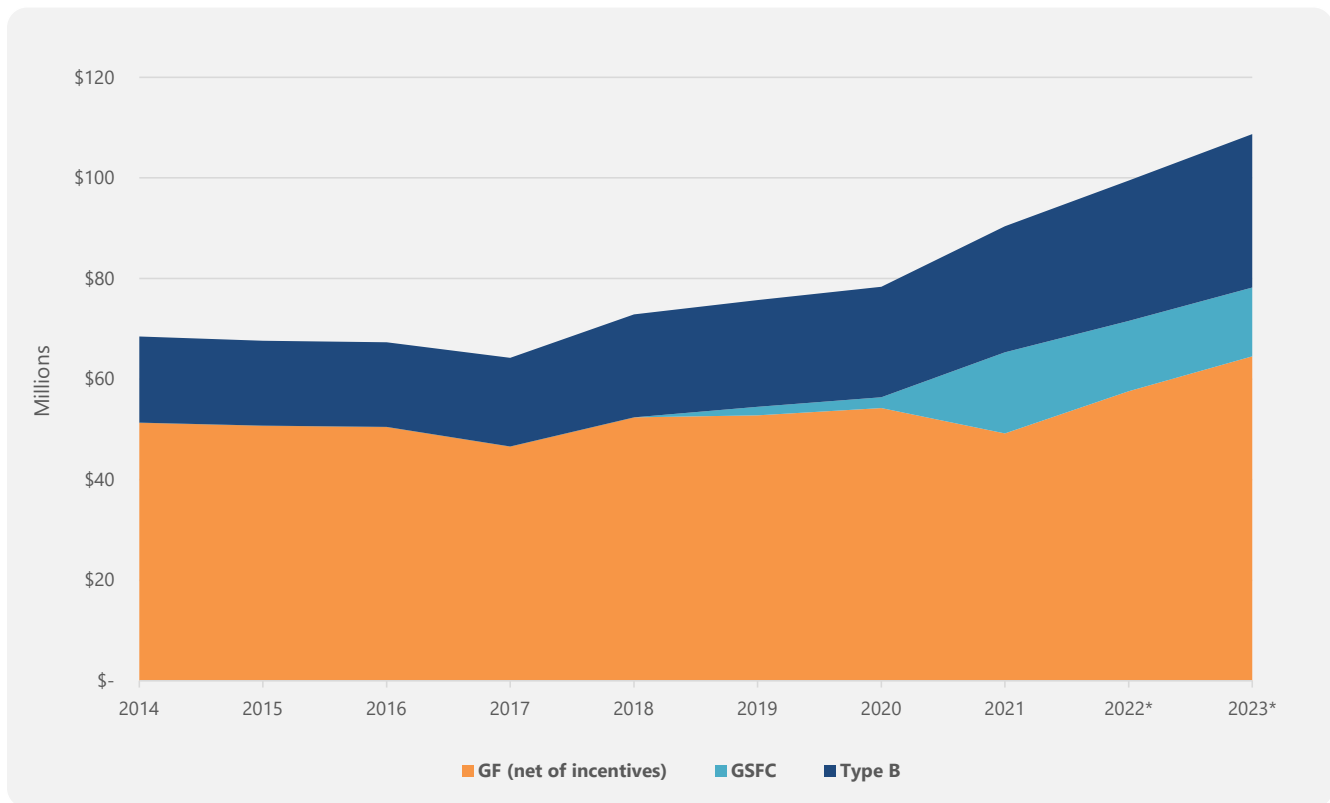
**Contracts & Other** – Other revenues include sale of assets, donations and contributions, insurance and grant reimbursements, police reimbursements, and other miscellaneous small revenue categories. Police Reimbursements includes overtime reimbursements. Fire Protection Fees offset the City's cost of providing fire protection services to Emergency Services District #9.

**Administrative Support Services** – Administrative Support Services are transfers from the Utility Fund, Stormwater Fund, and Type B Fund to reimburse the General Fund for their allocated share of administrative support costs. The cost allocations are reviewed annually and are based on a generally accepted cost allocation methodology.

# 10 YEAR REVENUE HISTORY

Revenues	2014 Actual	2015 Actual	2016 Actual	2017 Actual	2018 Actual	2019 Actuals	2020 Actuals	2021 Actuals	2022 Revised Budget	2022 Projected Actuals	2023 Proposed Budget
<b>Property Tax</b>											
Property Tax	24,330,110	\$25,416,408	\$27,017,296	\$31,397,927	\$34,559,009	\$37,631,725	\$41,849,470	\$43,577,055	\$46,304,059	\$46,304,059	\$48,937,000
<b>Sales Tax</b>											
Sales Tax	43,926,440	44,456,908	44,470,674	46,595,602	52,396,862	52,802,373	54,209,511	49,201,861	57,602,102	57,602,102	64,529,000
<b>Other Taxes &amp; Franchise Fees</b>											
Bingo/Mixed Drink Tax	477,606	515,777	566,712	627,163	647,243	697,835	620,995	867,626	690,000	873,000	900,000
Franchise Fees	6,694,566	6,991,328	6,910,978	6,875,050	6,921,542	7,188,439	6,848,882	6,617,294	6,845,000	6,897,779	7,125,000
<b>License, Permits, &amp; Fees</b>											
Building Permits/Inspections	494,182	1,129,239	1,288,156	1,156,239	1,321,750	1,422,425	1,110,544	1,788,547	1,240,000	1,445,000	1,545,000
Library Fees	194,507	168,581	110,145	100,439	108,624	109,389	59,670	21,785	34,000	29,300	31,300
Filing Fees	163,888	208,186	244,274	151,169	245,448	279,345	249,166	271,663	249,000	265,000	320,000
Fire Protection Fees	1,544,772	1,824,431	2,178,476	2,668,785	3,070,535	3,386,239	3,535,647	3,800,983	3,629,000	1,836,461	3,211,427
Other Permits	43,788	54,944	55,220	49,833	47,608	49,761	42,703	34,005	43,800	36,800	38,800
<b>Service Charges</b>											
Garbage	1,314,845	1,345,951	1,334,511	1,286,845	1,131,988	1,273,219	1,281,381	1,246,068	1,255,000	1,255,000	1,305,000
<b>Program Revenues</b>											
Recreation Fees	2,481,069	2,486,062	3,100,288	3,229,195	2,996,724	3,045,906	2,011,422	3,085,426	2,352,100	2,784,000	2,797,000
Rentals	168,697	324,508	363,617	318,039	505,020	361,059	195,434	409,236	258,500	354,000	330,000
<b>Fines &amp; Forfeitures</b>											
Fines	2,266,821	1,817,319	1,145,118	1,057,221	1,141,718	1,576,215	1,311,355	967,028	848,600	967,000	1,013,000
<b>Contracts &amp; Others</b>											
Police Reimbursement	800,725	909,018	1,620,065	1,236,326	1,236,705	1,177,763	873,412	439,628	214,100	236,000	240,000
Grants	325,477	180,119	131,807	316,589	1,245,423	1,278,171	838,932	914,210	2,356,994	2,624,172	2,332,800
Interest	203,406	265,991	373,585	518,871	926,562	1,433,233	1,220,377	625,132	500,000	325,000	250,000
Other	1,360,193	1,958,153	1,778,735	1,109,618	1,839,906	1,845,310	2,567,763	3,131,738	2,957,079	2,964,767	2,046,673
Capital Lease Proceeds	727,699	1,327,490	-	-	-	-	-	-	-	-	-
<b>Transfer In</b>											
Administration Allocations	3,239,497	3,655,000	3,653,000	3,707,800	3,741,358	4,607,000	5,061,250	6,107,000	6,455,000	6,455,000	6,905,000
<b>Total Revenues</b>	<b>\$90,758,291</b>	<b>\$95,035,414</b>	<b>\$96,342,657</b>	<b>\$102,402,710</b>	<b>\$114,084,025</b>	<b>\$120,165,407</b>	<b>\$123,887,914</b>	<b>\$123,106,285</b>	<b>\$133,834,334</b>	<b>\$133,254,440</b>	<b>\$143,857,000</b>

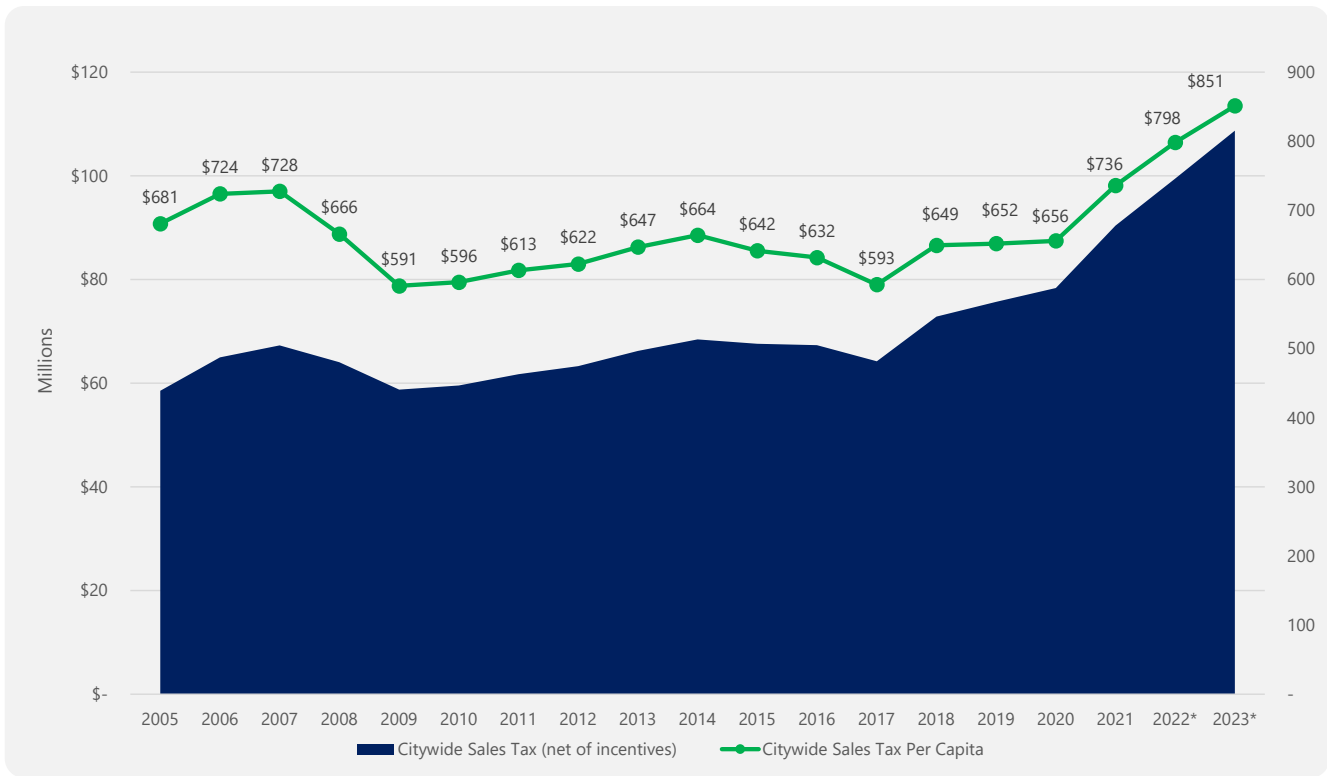
# CITYWIDE SALES TAX BY FUND



Year	Type B (\$ Million)	GSFC (\$ Million)	GF (net of incentives) (\$ Million)	Total (\$ Million)
2014	17.1	-	51.4	68.5
2015	16.9	-	50.7	67.6
2016	16.8	-	50.5	67.3
2017	17.6	-	46.6	64.2
2018	20.5	-	52.4	72.9
2019	21.2	1.7	52.8	75.7
2020	22.0	2.2	54.2	78.4
2021	25.1	16.1	49.2	90.4
2022*	27.9	14.0	57.6	99.5
2023*	30.5	13.7	64.5	108.7

\* Projected

# CITYWIDE SALES TAX PER CAPITA

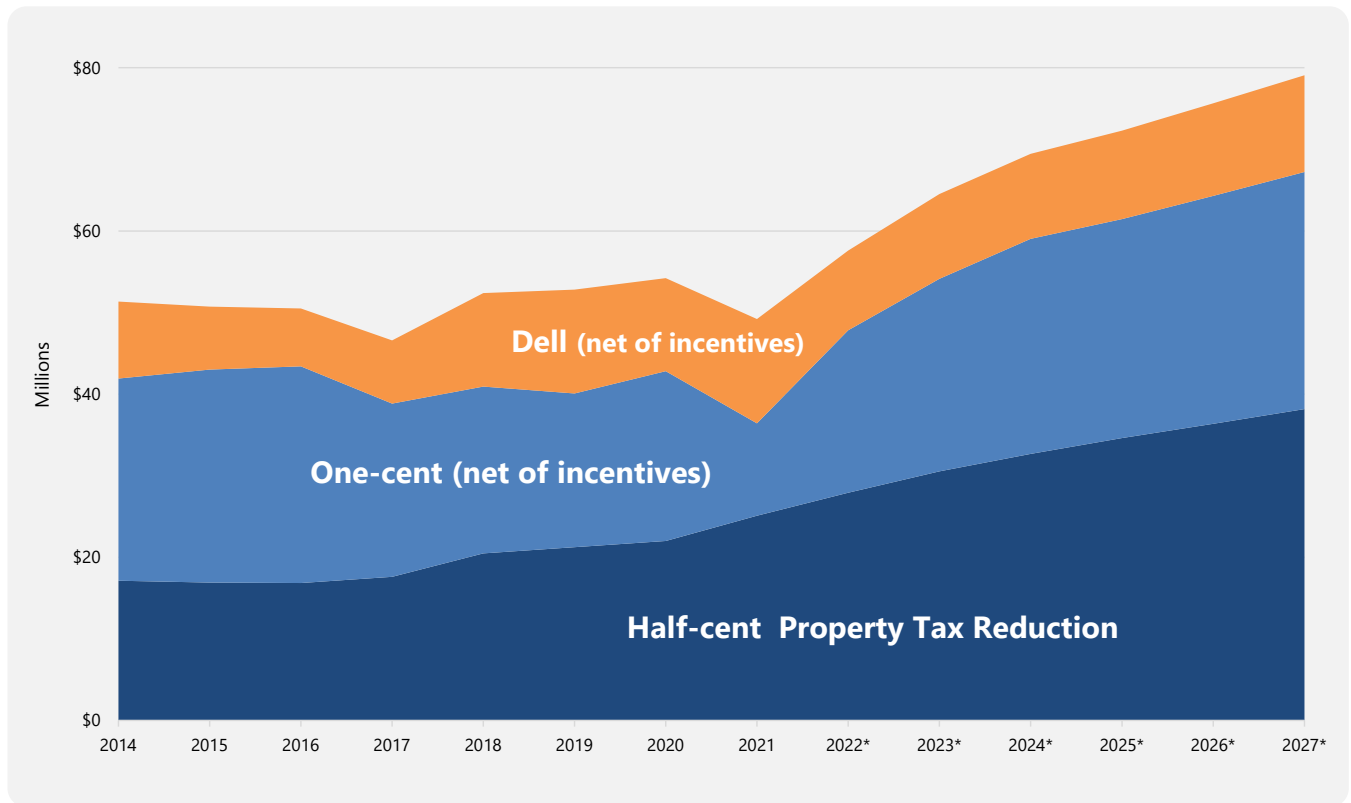


Fiscal Year	Citywide Sales Tax (net of incentives) (\$ Million)	Citywide Sales Tax Per Capita
2005	58.5	681
2006	65.0	724
2007	67.3	728
2008	64.0	666
2009	58.8	591
2010	59.5	596
2011	61.7	613
2012	63.5	622
2013	66.2	647
2014	68.5	664
2015	67.6	642
2016	67.3	632
2017	64.2	593
2018	72.9	649
2019	75.7	652
2020	78.4	656
2021	90.4	736
2022*	99.5	798
2023*	108.7	851

Citywide Sales Tax per Capita would be \$1,037 if kept pace with CPI.

\* Projected

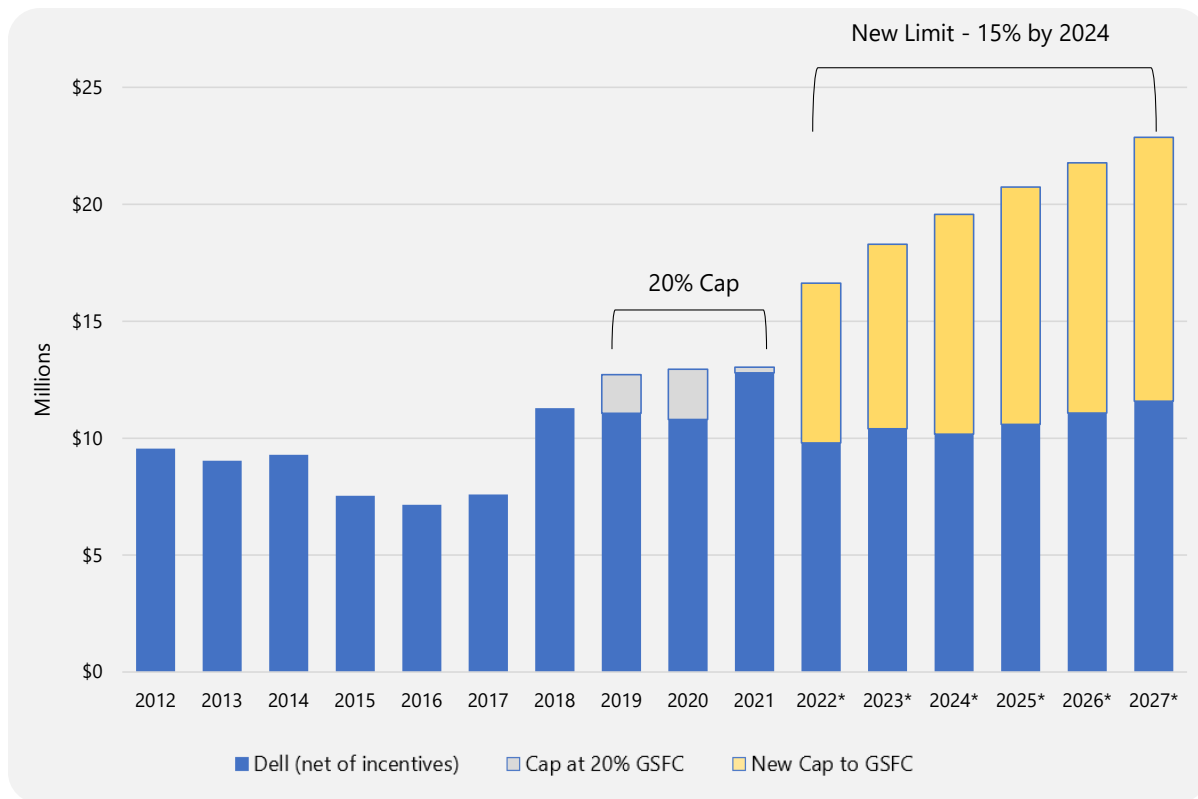
# GENERAL FUND SALES TAX



Year	Dell (net of incentives)	General Fund 1% net of cap	General Fund Prop Tax Reduction	General Fund Total
2014	9.4	24.8	17.1	51.3
2015	7.7	26.1	16.9	50.7
2016	7.1	26.6	16.8	50.5
2017	7.8	21.2	17.6	46.6
2018	11.5	20.4	20.5	52.4
2019	12.7	18.9	21.2	52.8
2020	11.4	20.8	22.0	54.2
2021	12.8	11.3	25.1	49.2
2022*	9.8	19.9	27.9	57.6
2023*	10.4	23.6	30.5	64.5
2024*	10.4	26.4	32.6	69.4
2025*	10.9	26.8	34.6	72.3
2026*	11.4	27.9	36.3	75.6
2027*	11.9	29.0	38.2	79.1

\* Projected

# SALES TAX - ADOPTED DELL POLICY



\* Projected

- In 2019, Council policy capped Dell at 20% of total General Fund sales tax
  - Balance deposited to GSFC for one-time projects
- Policy Adopted in 2021 - Limit exposure to 15% by 2024
  - 2022 - 17%
  - 2023 - 16%
  - 2024 - 15%
- Expected to generate \$48.3 million cash for GSFC from FY 2023-2027

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## OTHER FUNDS

# UTILITIES FUND SCHEDULE

<b>Utility Funds</b>		<b>DRAFT - For Discussion Purposes Only</b>			
	<b>FY 2021 Actuals</b>	<b>FY 2022 Adopted Budget</b>	<b>FY 2022 Projected Actual</b>	<b>FY 2023 Proposed Budget</b>	<b>FY 2024 Estimated Budget</b>
<b>Beginning Fund Balance/Working Capital</b>	<b>\$154,755,649</b>	<b>\$146,534,184</b>	<b>\$162,228,661</b>	<b>\$149,898,849</b>	<b>\$102,170,605</b>
<b>Revenues</b>					
Water Service	31,329,805	31,750,000	34,750,000	32,000,000	32,350,000
Water Related Charges	277,611	400,000	400,000	450,000	450,000
Sewer Service	19,513,703	19,500,000	19,000,000	18,700,000	18,875,000
Sewer Service - BCRWWS	3,222,469	3,293,788	3,278,055	3,697,500	3,727,500
Sewer Related Charges	218,907	318,000	318,000	328,000	328,000
Other Charges	2,335,914	2,182,000	2,889,145	2,831,500	2,831,500
Impact Fees	8,473,361	7,500,000	9,000,000	8,000,000	8,000,000
Proceeds-Sale of Assets	21,240	50,000	50,000	50,000	50,000
Capital Contributions	47,392,348	33,576,038	33,559,967	14,783,000	-
Investment, Donations & Other Misc	3,631,325	2,415,000	2,083,250	1,875,000	13,617,029
<b>Total Revenues</b>	<b>116,416,682</b>	<b>100,984,826</b>	<b>105,328,417</b>	<b>82,715,000</b>	<b>80,229,029</b>
<b>Expenses</b>					
Utility Billings & Collection	2,047,689	2,134,661	2,151,157	2,325,284	2,388,136
Fiscal Support Services	1,232,538	2,598,952	1,996,320	2,748,348	2,789,573
Utility Administration	2,049,514	2,292,419	2,200,587	2,465,075	2,569,852
Water Treatment Plant	9,467,637	11,804,901	11,714,987	12,248,765	12,364,218
Water Line Maintenance	4,263,643	4,898,207	4,827,788	4,702,236	4,861,599
Wastewater Treatment Plant	5,503,176	6,379,496	6,427,407	7,294,696	7,411,603
Wastewater Line Maintenance	1,893,013	2,456,041	2,125,684	3,104,004	3,205,066
Environmental Services	629,558	599,088	612,765	682,303	706,905
Administrative Support Services	4,700,000	5,089,000	5,089,000	5,339,000	5,489,000
Debt Principal & Interest Payment	5,517,900	5,511,150	5,511,150	5,402,450	5,395,250
BCRUA Debt Expense	4,235,606	4,255,000	4,255,000	4,272,000	4,292,000
BCRUA Operating Reimbursable Expense	757,196	1,265,000	1,265,000	275,000	275,000
<b>Total Expenses</b>	<b>42,297,470</b>	<b>49,283,915</b>	<b>48,176,845</b>	<b>50,859,161</b>	<b>51,748,202</b>
<b>Net Revenues</b>	<b>74,119,212</b>	<b>51,700,911</b>	<b>57,151,572</b>	<b>31,855,839</b>	<b>28,480,827</b>
<b>Less:</b>					
Capital Costs	66,646,201	87,534,406	69,481,384	79,584,083	68,026,445
<b>Ending Fund Balance/Working Capital</b>	<b>162,228,661</b>	<b>110,700,689</b>	<b>149,898,849</b>	<b>102,170,605</b>	<b>62,624,986</b>
Fund Reserve (33% of operating expenses)	13,117,973	15,000,984	14,612,052	15,760,623	16,050,078
<b>Available Ending Fund Balance/Working Capital</b>	<b>\$149,110,688</b>	<b>\$95,699,705</b>	<b>\$135,286,796</b>	<b>\$86,409,982</b>	<b>\$46,574,909</b>

## Note:

Planned uses for FY 2023 Available Fund Balance of \$86.4M:

BCRUA Regional Water Projects - \$44.4M

Water Treatment & Transmission Projects - \$15.8M

Wastewater Treatment & Collection Projects - \$9.1M

Utilities Pipeline Planned Projects - \$17.1M



# UTILITIES FUND REVENUES

	2019	2020	2021	2022	2022	2023
Revenues	Actual	Actual	Actuals	Revised Budget	Projected Actuals	Proposed Budget
Water & Related Charges	29,397,702	31,946,490	31,607,416	32,150,000	35,150,000	32,450,000
Wastewater & Related Services	21,273,143	22,137,749	22,955,079	23,111,788	22,596,055	22,725,500
Other Charges	2,289,098	2,225,973	2,335,914	2,182,000	2,889,145	2,831,500
Impact Fees	10,893,493	6,454,446	8,473,361	7,500,000	9,000,000	8,000,000
Contracts & Other	10,664,007	17,549,337	51,044,913	36,041,038	35,693,217	16,708,000 <sup>1</sup>
<b>Total Revenues</b>	<b>\$74,517,443</b>	<b>\$80,313,995</b>	<b>\$116,416,682</b>	<b>\$100,984,826</b>	<b>\$105,328,417</b>	<b>\$82,715,000</b>

## UTILITIES FUND REVENUE HIGHLIGHTS

Water and Wastewater Revenues - These can vary greatly based on weather conditions. Customer growth has continued at a steady 1-2%. Average consumption is used for forecasting future revenues.

No retail increases for FY 2023. Water rates have not increased since October 2018 and wastewater rates have not increases since 2016.

## UTILITY FUND REVENUE CHANGES

1. **Contracts and Other** have decreased from FY 2021 and FY 2022 as a result of the East Plant Expansion Project construction timing that started in June 2020 and will be completed in FY 2023.

# STORMWATER FUND SCHEDULE

<b>Stormwater Fund</b>		<b>DRAFT - For Discussion Purposes Only</b>			
	<b>FY 2021 Actuals</b>	<b>FY 2022 Adopted Budget</b>	<b>FY 2022 Projected Actual</b>	<b>FY 2023 Proposed Budget</b>	<b>FY 2024 Estimated Budget</b>
<b>Beginning Fund Balance/Working Capital</b>	<b>\$10,534,573</b>	<b>\$6,746,450</b>	<b>\$8,788,531</b>	<b>\$4,021,966</b>	<b>\$3,115,769</b>
<b>Revenues</b>					
Residential Fees	1,740,729	1,792,820	1,775,544	1,811,054	1,847,275
Commercial Fees	2,174,672	2,212,721	2,264,966	2,309,329	2,354,580
Interest Income	48,074	50,000	5,000	10,000	10,000
Proceeds-Sale of an Asset	61,686	-	-	-	-
Investment, Donations & Other Misc	30,313	45,000	55,000	560,000	60,000
Grant - ARPA	-	-	-	6,324,060	5,467,815
Regional Detention Fees	96,527	130,000	100,000	100,000	100,000
<b>Total Revenues</b>	<b>4,152,001</b>	<b>4,230,541</b>	<b>4,200,510</b>	<b>11,114,443</b>	<b>9,839,670</b>
<b>Expenses</b>					
Operations	1,571,202	1,959,388	1,655,725	2,180,307	2,255,417
Engineering	687,501	861,694	828,848	927,101	968,525
Administrative Support Services	266,000	266,000	266,000	266,000	266,000
Debt Principal & Interest Payments	557,931	553,750	553,731	556,500	555,250
<b>Total Expenses</b>	<b>3,082,634</b>	<b>3,640,832</b>	<b>3,304,304</b>	<b>3,929,908</b>	<b>4,045,192</b>
<b>Net Revenues</b>	<b>1,069,367</b>	<b>589,709</b>	<b>896,206</b>	<b>7,184,535</b>	<b>5,794,478</b>
<b>Less:</b>					
Capital Replacement	-	404,000	487,715	261,050	250,000
Capital Project Costs	2,815,409	4,767,888	5,175,056	7,829,682	7,027,815
<b>Ending Fund Balance/Working Capital</b>	<b>8,788,531</b>	<b>2,164,271</b>	<b>4,021,966</b>	<b>3,115,769</b>	<b>1,632,432</b>
Reserves (25% of operating expenses)	631,176	771,771	687,643	843,352	872,486
<b>Available Ending Fund Balance/Working Capital</b>	<b>\$8,157,355</b>	<b>\$1,392,500</b>	<b>\$3,334,323</b>	<b>\$2,272,417</b>	<b>\$759,946</b>

# HOT FUND SCHEDULE

<b>Hotels Occupancy Tax Fund (HOT) - 7%</b>				<b>Draft Schedule - For Discussion Purposes Only</b>				
	<b>2021 Actuals</b>	<b>2022 Adopted Budget</b>	<b>2022 Projected Actuals</b>	<b>2023 Projected Budget</b>	<b>2024 Estimated Budget</b>	<b>2025 Estimated Budget</b>	<b>2026 Estimated Budget</b>	<b>2027 Estimated Budget</b>
<b>Beginning Fund Balance</b>	\$ 5,263,493	\$ 5,710,360	\$ 6,380,582	\$ 6,883,207	\$ 6,050,922	\$ 6,313,664	\$ 7,240,761	\$ 9,523,772
<b>Revenues</b>								
Hotel Occupancy Tax, net of incentives	4,286,888	4,500,000	4,981,847	5,396,648	5,699,403	6,013,044	6,341,510	6,684,645
Program Revenue	1,770	11,900	13,672	20,000	20,400	20,808	21,224	21,649
Interest Income	31,441	10,500	1,212	10,500	10,710	10,924	11,143	11,366
Event Trust Fund Reimbursements	1,001	15,000	-	-	30,000	31,500	33,075	34,729
Bond Refunding	6,660,137	-	-	-	-	-	-	-
Repayment from Sports Center for Facility	-	-	-	-	-	-	700,000	700,000
Transfers in from Sports Center for Debt Svc	367,780	368,805	368,805	369,680	365,480	366,205	603,180	-
<b>Total Revenues</b>	<b>11,349,017</b>	<b>4,906,205</b>	<b>5,365,536</b>	<b>5,796,828</b>	<b>6,125,993</b>	<b>6,442,481</b>	<b>7,710,132</b>	<b>7,452,388</b>
<b>CVB Operating Expenses</b>		147,186	160,966					
Personnel	356,127	399,178	399,178	442,496	464,621	487,852	512,244	537,857
Contractual Services	274,294	692,150	692,150	692,550	699,476	706,470	713,535	720,670
Materials & Supplies	2,230	17,600	17,600	17,600	17,776	17,954	18,133	18,315
Other Services & Charges	186,517	662,545	662,545	662,545	669,170	675,862	682,621	689,447
<b>Total CVB Operating Expenses</b>	<b>819,168</b>	<b>1,771,473</b>	<b>1,771,473</b>	<b>1,815,191</b>	<b>1,851,043</b>	<b>1,888,138</b>	<b>1,926,533</b>	<b>1,966,289</b>
<b>Arts Operating Expenses</b>	310,751	465,690	465,690	500,876	515,902	531,379	547,321	563,740
<b>Historic Preservation</b>	-	135,000	49,000	-	-	-	-	-
<b>Operating, Debt Service, Transfers &amp; Other Expenses</b>								
Transfer - OSP Multi-Purpose Complex	708,735	675,000	675,000	675,000	675,000	675,000	675,000	4,675,000
Transfer to Debt Service Fund for MPC Debt	262,500	338,267	338,267	338,267	338,267	338,267	338,267	338,267
Property Insurance	13,523	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Contingency	1,250	45,000	45,000	45,000	45,000	45,000	45,000	45,000
Dell Diamond Repair & Improvement Fund	207,386	698,100	764,781	673,779	350,000	350,000	350,000	350,000
Debt Service	7,908,615	638,700	638,700	641,000	642,300	642,600	-	-
<b>Total Operating, Debt Service, Transfers &amp; Other Expenses</b>	<b>9,102,009</b>	<b>2,440,067</b>	<b>2,506,748</b>	<b>2,418,046</b>	<b>2,095,567</b>	<b>2,095,867</b>	<b>1,453,267</b>	<b>5,453,267</b>
<b>Total Expenses</b>	<b>10,231,928</b>	<b>4,812,230</b>	<b>4,792,911</b>	<b>4,734,113</b>	<b>4,462,512</b>	<b>4,515,384</b>	<b>3,927,121</b>	<b>7,983,296</b>
<b>Net Ongoing Revenues</b>	<b>1,117,089</b>	<b>93,975</b>	<b>572,625</b>	<b>1,062,715</b>	<b>1,663,481</b>	<b>1,927,097</b>	<b>3,783,011</b>	<b>(530,908)</b>
<b>Capital, Transfers &amp; Other</b>								
Capital Improvements - Dell Diamond	-	300,000	-	300,000	400,739	-	-	-
Capital Improvements - MLB Standards	-	-	-	1,500,000	1,000,000	1,000,000	1,500,000	-
Capital Projects	-	70,000	70,000	95,000	-	-	-	-
<b>Total Capital, Transfers &amp; Other</b>	<b>-</b>	<b>370,000</b>	<b>70,000</b>	<b>1,895,000</b>	<b>1,400,739</b>	<b>1,000,000</b>	<b>1,500,000</b>	<b>-</b>
<b>Total Operating and Capital Expenses</b>	<b>10,231,928</b>	<b>5,182,230</b>	<b>4,862,911</b>	<b>6,629,113</b>	<b>5,863,251</b>	<b>5,515,384</b>	<b>5,427,121</b>	<b>7,983,296</b>
<b>Ending Fund Balance/Working Capital</b>	<b>6,380,582</b>	<b>5,434,335</b>	<b>6,883,207</b>	<b>6,050,922</b>	<b>6,313,664</b>	<b>7,240,761</b>	<b>9,523,772</b>	<b>8,992,864</b>
Fund Reserve (25% of operating expense)	580,828	1,043,383	1,038,553	1,023,278	955,053	968,196	981,780	1,995,824
Designation for Historical Preservation	-	300,000	411,966	585,871	769,651	962,925	1,194,229	1,417,801
Debt Service Reserve - per bond covenant	642,506	641,020	641,020	642,000	642,000	642,000	-	-
Dell Diamond Fund Balance Reserve	1,439,299	729,388	1,024,518	400,739	-	-	-	-
<b>Available Ending Fund Balance</b>	<b>\$ 3,717,949</b>	<b>\$ 2,720,544</b>	<b>\$ 3,767,150</b>	<b>\$ 3,399,034</b>	<b>\$ 3,946,960</b>	<b>\$ 4,667,640</b>	<b>\$ 7,347,762</b>	<b>\$ 5,579,239</b>

# SPORTS CENTER (VENUE TAX) FUND SCHEDULE

<b>Sports Center Fund (Venue Tax Fund)</b>				<b>DRAFT - For Discussion Purposes Only</b>				
	<b>2021 Actuals</b>	<b>2022 Adopted Budget</b>	<b>2022 Projected Actuals</b>	<b>2023 Proposed Budget</b>	<b>2024 Estimated Budget</b>	<b>2025 Estimated Budget</b>	<b>2026 Estimated Budget</b>	<b>2027 Estimated Budget</b>
<b>Beginning Fund Balance</b>	<b>\$5,476,511</b>	<b>\$6,312,339</b>	<b>\$7,081,333</b>	<b>\$7,499,817</b>	<b>\$7,748,794</b>	<b>\$6,787,904</b>	<b>\$7,525,080</b>	<b>\$7,391,992</b>
<b>Revenues</b>								
Hotel Occupancy Tax - Venue Tax	2,445,138	2,538,380	2,538,380	3,234,245	3,354,601	3,480,147	3,611,128	3,747,796
Interest Income	41,446	75,000	75,000	37,500	38,250	39,015	39,795	40,591
Facility Rental	981,348	1,000,000	1,000,000	1,000,000	1,020,000	1,040,400	1,061,208	1,082,432
Concessions/League Fees	390,694	325,000	325,000	450,000	459,000	468,180	477,544	487,094
Donations/Sponsorships	18,789	6,000	6,000	10,000	10,200	10,404	10,612	10,824
<b>Total Revenues</b>	<b>3,877,415</b>	<b>3,944,380</b>	<b>3,944,380</b>	<b>4,731,745</b>	<b>4,882,051</b>	<b>5,038,146</b>	<b>5,200,287</b>	<b>5,368,738</b>
<b>Operating Expenses</b>								
Personnel	1,053,987	1,440,475	1,440,475	1,603,052	1,683,205	1,767,365	1,855,733	1,948,520
Contractual Services	291,826	262,907	262,907	262,200	264,822	267,470	270,145	272,846
Materials & Supplies	276,324	338,053	338,053	343,000	346,430	349,894	353,393	356,927
Other Services & Charges	31,241	74,836	74,836	74,836	75,584	76,340	77,104	77,875
<b>Total Operating Expenses</b>	<b>1,653,378</b>	<b>2,116,271</b>	<b>2,116,271</b>	<b>2,283,088</b>	<b>2,370,041</b>	<b>2,461,070</b>	<b>2,556,375</b>	<b>2,656,168</b>
<b>Debt Service</b>								
Debt Service	367,780	368,805	368,805	369,680	292,900	289,900	527,000	528,900
<b>Total Operating and Debt Service Expenses</b>	<b>2,021,158</b>	<b>2,485,076</b>	<b>2,485,076</b>	<b>2,652,768</b>	<b>2,662,941</b>	<b>2,750,970</b>	<b>3,083,375</b>	<b>3,185,068</b>
<b>Net Ongoing Revenues</b>	<b>1,856,257</b>	<b>1,459,304</b>	<b>1,459,304</b>	<b>2,078,977</b>	<b>2,219,110</b>	<b>2,287,176</b>	<b>2,116,912</b>	<b>2,183,670</b>
<b>Capital Costs and Transfers:</b>								
Repayment to GSFC	250,000	990,820	990,820	1,500,000	1,500,000	1,500,000	1,500,000	-
Repayment to HOT Fund	-	-	-	-	-	-	700,000	700,000
Engineering, Machinery & Equipment	1,435	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements - 5 Year Capital Plan	-	-	-	280,000	1,630,000	-	-	-
<b>Total Capital Costs and Transfers</b>	<b>251,435</b>	<b>1,040,820</b>	<b>1,040,820</b>	<b>1,830,000</b>	<b>3,180,000</b>	<b>1,550,000</b>	<b>2,250,000</b>	<b>750,000</b>
<b>Total Expenses</b>	<b>2,272,593</b>	<b>3,525,896</b>	<b>3,525,896</b>	<b>4,482,768</b>	<b>5,842,941</b>	<b>4,300,970</b>	<b>5,333,375</b>	<b>3,935,068</b>
<b>Ending Fund Balance</b>	<b>7,081,333</b>	<b>6,730,823</b>	<b>7,499,817</b>	<b>7,748,794</b>	<b>6,787,904</b>	<b>7,525,080</b>	<b>7,391,992</b>	<b>8,825,663</b>
Fund Reserve (25% of operating expense)	413,344	529,068	529,068	570,772	592,510	615,267	639,094	664,042
Debt Svc Reserve - per Bond Covenant	512,323	536,286	536,286	536,286	536,286	536,286	536,286	536,286
Capital Replacement Fund	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
<b>Available Ending Fund Balance</b>	<b>\$3,155,666</b>	<b>\$2,665,469</b>	<b>\$3,434,463</b>	<b>\$3,641,736</b>	<b>\$2,659,108</b>	<b>\$3,373,527</b>	<b>\$3,216,612</b>	<b>\$4,625,335</b>

# MULTIPURPOSE (MPC) FUND SCHEDULE

<b>Multipurpose Complex Fund (MPC)</b>				<b>DRAFT - For Discussion Purposes Only</b>				
	<b>2021 Actuals</b>	<b>2022 Adopted Budget</b>	<b>2022 Projected Actuals</b>	<b>2023 Proposed Budget</b>	<b>2024 Estimated Budget</b>	<b>2025 Estimated Budget</b>	<b>2026 Estimated Budget</b>	<b>2027 Estimated Budget</b>
<b>Beginning Fund Balance</b>	<b>\$1,811,721</b>	<b>\$1,835,017</b>	<b>\$2,182,017</b>	<b>\$2,226,699</b>	<b>\$2,368,479</b>	<b>\$2,305,606</b>	<b>\$2,437,805</b>	<b>\$2,564,774</b>
<b>Revenues</b>								
Tournament Revenues	274,619	230,000	230,000	255,000	265,200	275,808	286,840	301,182
Local Field Rentals	387,208	350,000	350,000	375,000	390,000	405,600	421,824	438,697
Program Revenues	51,519	50,200	50,200	50,000	52,000	54,080	56,243	58,493
Concessions	103,450	80,000	80,000	100,000	104,000	108,160	112,486	116,986
Secondary Revenues	24,054	2,000	2,000	2,500	2,600	2,704	2,812	2,925
Interest Income	18,205	15,000	15,000	15,000	15,300	15,606	15,918	16,236
Transfer from HOT Fund	675,000	675,000	675,000	675,000	675,000	675,000	675,000	4,675,000
<b>Total Revenues</b>	<b>1,534,055</b>	<b>1,402,200</b>	<b>1,402,200</b>	<b>1,472,500</b>	<b>1,504,100</b>	<b>1,536,958</b>	<b>1,571,124</b>	<b>5,609,519</b>
<b>Operating Expenses</b>								
Personnel	530,067	632,988	632,988	586,128	615,434	646,206	678,516	712,442
Contractual Services	186,147	181,511	181,511	194,692	196,639	198,605	200,591	202,597
Materials & Supplies	318,729	460,419	460,419	467,300	471,973	476,693	481,460	486,274
Other Services & Charges	16,371	32,600	32,600	32,600	32,926	33,255	33,588	33,924
<b>Total Operating Expenses</b>	<b>1,051,313</b>	<b>1,307,518</b>	<b>1,307,518</b>	<b>1,280,720</b>	<b>1,316,972</b>	<b>1,354,759</b>	<b>1,394,155</b>	<b>1,435,237</b>
<b>Capital, Debt Service, Transfers &amp; Other Expenses</b>								
Capital Outlay	112,446	50,000	50,000	50,000	50,000	50,000	50,000	50,000
Capital Improvements - 5 Year Capital Plan	-	-	-	-	200,000	-	-	4,550,000
<b>Total Capital, Debt Svc, Transfers &amp; Other Expenses</b>	<b>112,446</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>50,000</b>	<b>50,000</b>	<b>4,600,000</b>
<b>Total Expenses</b>	<b>1,163,759</b>	<b>1,357,518</b>	<b>1,357,518</b>	<b>1,330,720</b>	<b>1,566,972</b>	<b>1,404,759</b>	<b>1,444,155</b>	<b>6,035,237</b>
<b>Net Revenues</b>	<b>370,296</b>	<b>44,682</b>	<b>44,682</b>	<b>141,780</b>	<b>(62,872)</b>	<b>132,199</b>	<b>126,969</b>	<b>(425,718)</b>
<b>Ending Fund Balance</b>	<b>2,182,017</b>	<b>1,879,699</b>	<b>2,226,699</b>	<b>2,368,479</b>	<b>2,305,606</b>	<b>2,437,805</b>	<b>2,564,774</b>	<b>2,139,056</b>
MPC Synthetic & Sod Replacement	750,000	750,000	750,000	750,000	750,000	750,000	750,000	750,000
Fund Reserve (25% of operating expenses)	262,828	326,880	313,471	320,180	329,243	338,690	348,539	358,809
<b>Available Ending Fund Balance</b>	<b>\$1,169,189</b>	<b>\$802,819</b>	<b>\$1,163,228</b>	<b>\$1,298,299</b>	<b>\$1,226,363</b>	<b>\$1,349,115</b>	<b>\$1,466,235</b>	<b>\$1,030,247</b>

# SUMMARY OF SPECIAL REVENUE FUNDS

Special Revenue Funds Summary

	Total Special Revenue Funds	Community Dev Block Grant (CDBG) Fund	Golf Fund	Innovation & Development Fund	Law Enforcement Fund	Library Fund	Multipurpose Complex Fund	Municipal Court Funds	Parks Improvement & Acquisition Fund	Public, Educational, & Governmental Access Fund	Roadway Impact Fees	Tree Replacement Fund	Beginning Fund Balance
Beginning Fund Balance	\$ 11,752,000	\$ -	\$ 1,147,000	\$ 3,865,000	\$ 123,000	\$ 25,000	\$ 2,227,000	\$ 482,000	\$ 1,504,000	\$ 1,491,000	\$ 6,000	\$ 882,000	
<b>Revenues</b>													<b>Revenues</b>
Other Taxes & Franchise Fees	5,567,000			5,567,000									Other Taxes & Franchise Fees
Licenses, Permits, & Fees	2,756,000		3,513,000							181,000	2,500,000	75,000	Licenses, Permits, & Fees
Program Revenues	4,293,000						780,000						Program Revenues
Fines & Forfeitures	76,000							76,000					Fines & Forfeitures
Contracts & Others	5,758,000	1,632,000		3,882,000		2,000	18,000	1,000	218,000	2,000		3,000	Contracts & Others
Transfers In	6,523,000			5,848,000			675,000						Transfers In
<b>Total Revenues</b>	<b>24,973,000</b>	<b>1,632,000</b>	<b>3,513,000</b>	<b>15,297,000</b>	<b>-</b>	<b>2,000</b>	<b>1,473,000</b>	<b>77,000</b>	<b>218,000</b>	<b>183,000</b>	<b>2,500,000</b>	<b>78,000</b>	<b>Total Revenues</b>
<b>Expenses</b>													<b>Expenses</b>
Communications	115,000									115,000			Communications
Finance	505,000							505,000					Finance
Library	27,000					27,000							Library
Parks & Recreation	1,386,000								1,286,000			100,000	Parks & Recreation
Planning & Development	1,026,000	1,026,000											Planning & Development
Police	123,000				123,000								Police
Sports Management & Tourism	4,694,000		3,413,000				1,281,000						Sports Management & Tourism
Capital Improvements	806,000	606,000	150,000				50,000						Capital Improvements
Transfers Out/Disbursements	17,797,000			15,297,000							2,500,000		Transfers Out/Disbursements
<b>Total Expenses</b>	<b>26,479,000</b>	<b>1,632,000</b>	<b>3,563,000</b>	<b>15,297,000</b>	<b>123,000</b>	<b>27,000</b>	<b>1,331,000</b>	<b>505,000</b>	<b>1,286,000</b>	<b>115,000</b>	<b>2,500,000</b>	<b>100,000</b>	<b>Total Expenses</b>
<b>Net Change in Operations</b>	<b>(1,506,000)</b>	<b>-</b>	<b>(50,000)</b>	<b>-</b>	<b>(123,000)</b>	<b>(25,000)</b>	<b>142,000</b>	<b>(428,000)</b>	<b>(1,068,000)</b>	<b>68,000</b>	<b>-</b>	<b>(22,000)</b>	<b>Net Change in Operations</b>
<b>Less:</b>													<b>Less:</b>
Contingency	320,000						320,000						Contingency
Reservations & Designations	1,753,000		1,003,000				750,000						Reservations & Designations
<b>Total Reservations</b>	<b>2,073,000</b>	<b>-</b>	<b>1,003,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,070,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>Total Reservations</b>
<b>Available Fund Balance</b>	<b>\$ 8,173,000</b>	<b>\$ -</b>	<b>\$ 94,000</b>	<b>\$ 3,865,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,299,000</b>	<b>\$ 54,000</b>	<b>\$ 436,000</b>	<b>\$ 1,559,000</b>	<b>\$ 6,000</b>	<b>\$ 860,000</b>	<b>Available Fund Balance</b>

# RRTEDC (TYPE B) SCHEDULE

City of Round Rock Type B Funds				DRAFT - For Discussion Purposes Only			
	Actual FY2021	Projected FY2022	Proposed FY2023	Estimated FY2024	Estimated FY2025	Estimated FY2026	Estimated FY2027
<b>Beginning Fund Balance</b>	<b>\$42,627,939</b>	<b>\$118,109,692</b>	<b>\$141,218,029</b>	<b>\$79,825,798</b>	<b>\$37,845,347</b>	<b>\$32,367,598</b>	<b>\$55,651,107</b>
<b>Revenue</b>							
Sales Tax and Estimated Sales Tax	25,108,759	27,907,927	30,523,263	32,354,659	34,295,939	36,010,735	37,811,272
Interest	800,275	-	-	-	-	-	-
Transfer for Convention Center Debt Service	-	2,035,173	3,059,083	3,061,684	3,060,930	3,063,475	3,057,664
Convention Center Capitalized Interest	358,951	-	-	-	-	-	-
Donations/contributions	1,864,177	176,268	-	-	-	-	-
CAMPO Funding	1,574,912	14,080,494	11,994,594	-	-	-	-
Williamson County Participation	253,882	7,258,772	15,350,000	12,649,993	4,000,000	-	-
SIB Loan - Gattis School Segment 3	-	27,000,000	-	-	-	-	-
Convention Center Bond Proceeds	20,336,048	-	-	-	-	-	-
Transportation CO Bond Proceeds	30,287,769	27,750,000	10,000,000	-	-	-	-
Reimbursement - Convention Center Offsite & Onsite Improvements	30,004,254	-	-	-	-	-	-
Other	614,265	-	-	-	-	-	-
<b>Total Revenue</b>	<b>111,203,292</b>	<b>106,208,634</b>	<b>70,926,940</b>	<b>48,066,336</b>	<b>41,356,869</b>	<b>39,074,210</b>	<b>40,868,936</b>
<b>Transportation Expenditures</b>							
TCIP Projects	22,395,867	65,054,291	113,724,558	73,113,100	39,850,000	7,450,000	8,050,000
Other Items: Legal Fees, Legal Notices & Traffic Signal Maintenance	108,816	150,000	700,000	714,000	728,280	742,846	757,703
Debt Issuance Costs	2,710,269	300,000	150,000	-	-	-	-
SIB Debt Principal & Interest	3,922,247	1,367,437	1,368,941	-	-	1,907,000	1,903,860
Debt Service for Kalahari Road Debt & Conference Center	657,279	2,288,220	3,059,083	3,061,684	3,060,930	3,063,475	3,057,664
Technical & Administrative Support Services	922,192	1,100,000	1,300,000	1,339,000	1,379,170	1,420,545	1,463,161
<i>Subtotal Transportation</i>	<i>30,716,670</i>	<i>70,259,948</i>	<i>120,302,582</i>	<i>78,227,784</i>	<i>45,018,380</i>	<i>14,583,866</i>	<i>15,232,388</i>
<b>Economic Dev. Expenditures</b>							
Chamber Agreement	708,750	880,012	751,913	774,470	797,704	821,635	846,284
Downtown Improvements & Marketing	527,089	250,200	300,200	250,200	250,200	250,200	250,200
Economic Development Projects - Committed	478,470	720,195	9,267,219	10,794,333	768,334	135,000	25,000
NE Downtown Parking Garage	1,833,107	8,533,294	450,000	-	-	-	-
NE Downtown Dry Utilities & Contingency	1,370,710	956,648	-	-	-	-	-
S Mays Corridor Improvements	86,743	1,500,000	1,247,257	-	-	-	-
<i>Subtotal Economic Development</i>	<i>5,004,869</i>	<i>12,840,349</i>	<i>12,016,589</i>	<i>11,819,003</i>	<i>1,816,238</i>	<i>1,206,835</i>	<i>1,121,484</i>
<b>Total Expenditures</b>	<b>35,721,539</b>	<b>83,100,297</b>	<b>132,319,171</b>	<b>90,046,787</b>	<b>46,834,618</b>	<b>15,790,701</b>	<b>16,353,872</b>
<b>Net Revenues</b>	<b>75,481,753</b>	<b>23,108,337</b>	<b>(61,392,231)</b>	<b>(41,980,451)</b>	<b>(5,477,749)</b>	<b>23,283,509</b>	<b>24,515,064</b>
<b>Fund Balance</b>	<b>118,109,692</b>	<b>141,218,029</b>	<b>79,825,798</b>	<b>37,845,347</b>	<b>32,367,598</b>	<b>55,651,107</b>	<b>80,166,171</b>
Fund Reserve	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)	(1,000,000)
Reserve for CC Debt Payment	(253,047)	-	-	-	-	-	-
<b>Available Fund Balance</b>	<b>\$116,856,645</b>	<b>\$140,218,029</b>	<b>\$78,825,798</b>	<b>\$36,845,347</b>	<b>\$31,367,598</b>	<b>\$54,651,107</b>	<b>\$79,166,171</b>

# RRTEDC (TYPE B) 5-YEAR PLAN

<b>Beginning Balance - Funds Available 10/1/2022</b>	<b>141,218,000</b>
<b>5-Year Revenue Forecast</b>	
Sales Tax	170,996,000
Transportation COs	10,000,000
Contributions / Other	59,297,000
Total 5-Year Revenue Forecast	240,293,000
Fund Reserve	(1,000,000)
<b>Total 5-Year Funds Available</b>	<b>380,511,000</b>

<b>5-Year Transportation Projects</b>	
TCIP Programmed	242,187,000
Other: Traffic Signals Maintenance, Admin, etc.	10,695,000
Debt Payments	20,483,000
5-Year Fund Programmed	273,365,000
Transportation Pipeline Planned Projects (1)	65,850,000
<b>Total 5-Year Transportation Need</b>	<b>339,215,000</b>
<b>5-Year Economic Development Projects</b>	
Chamber Contract	3,992,000
Downtown Improvements & Marketing	1,301,000
Committed Economic Incentive (EIP) Payments	20,990,000
NE Downtown Garage & Improvements	450,000
South Mays Corridor Improvements	1,247,000
5-Year Fund Programmed	27,980,000
Economic Development Amount to be Allocated	13,216,000
<b>Total 5-Year Economic Development Need</b>	<b>41,196,000</b>
<b>Total 5-Year Expenditure Forecast</b>	<b>380,411,000</b>

<b>Net available to be allocated at end of 5-years</b>	<b>100,000</b>
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*This allocation plan will be updated at least annually.*

*(1) Partial funding for the Chisholm Trail South, Creek Bend Blvd, Eagles Nest, Kenney Fort Blvd Segments 5 & 6 and Wyoming Springs (Golden Oaks to FM1431) projects, not currently funded in the TCIP.*



# PROPERTY VALUES & TAXES

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# PROPOSED PROPERTY TAX RATE - FINAL

## Proposed Tax Rate

No-New-Revenue Tax Rate	\$0.326000
Proposed Tax Rate	<u>\$0.342000</u>
<b>PROPOSED INCREASE</b>	<b>1.6 cents</b> +4.8%

### Allocation of Increase

Additional Public Safety	0.6 cent
Library Debt - 2013 GO bonds	<u>1.0 cent</u>
<b>TOTAL PROPOSED INCREASE</b>	<b>1.6 cents</b>

**CURRENT TAX RATE** **\$0.39700**

\*\*\*Reserves most M&O increment for future years\*\*\*

### Based on Median Taxable Value

#### City Property Tax Bill FY 2023

Annual	\$1,263
Monthly	\$105

#### Increase in City Property Tax Bill FY 2021 FY 2022 FY 2023

Annual	\$34	\$29	\$59
Monthly	\$3	\$2	\$5
Percentage	3.16%	2.58%	4.8%

# PROPERTY TAX FACTS - USING CERTIFIED VALUES AS OF 7/25/2022

## Proposed Tax Rate

The **proposed property tax rate** for FY 2023 is **\$0.342** per \$100 of valuation, 5.5 cents less than the FY 2022 nominal rate of \$0.397.

- The proposed rate of \$0.342 is an increase of 1.6 cents or 4.8% above the No New Revenue rate of \$0.326.

## Homeowner Impact

The median **taxable** home value in Round Rock for FY 2023 is \$369,169. The **owner of a median taxable value home will pay \$105 per month** in City property taxes for next year.

- The City's property taxes help cover many of our core services including police, fire, transportation, parks and recreation, and the library. Over the past five years the City has opened four new fire stations, added 31 new police officers and staff, added 15 new firefighters and staff, and has opened a new Public Safety Training Facility - all thanks in part to property tax revenues.
- The impact in the 1.0 cent change in the property tax rate would be \$3 per month for the owner of a median taxable value home.**

## Property Tax Revenues

- New property value of \$423 million was added to the property tax roll since last year. This amount of new property will generate \$1.4 million in additional property tax revenues for FY 2023.
- Of the \$1.45 million in new property tax revenue, \$950,000 goes to the General Fund for operating costs and \$500,000 pays new debt for road expansions.
- A 1.0 cent increase (or decrease) in the property tax rate increases (or decreases) tax revenues by \$2.2 million.

## Sales Tax Impact

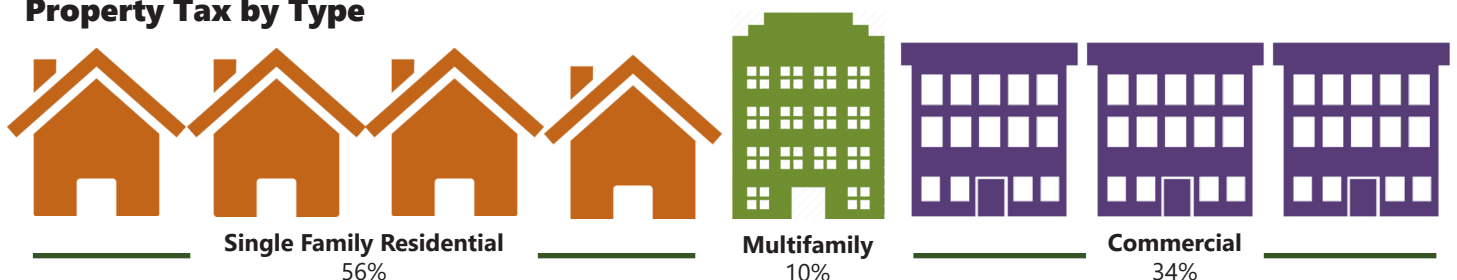
Sales tax revenues continue to grow thanks to the healthy local economy and continued population growth. These **sales tax revenues help the property tax rate**, as well.

- Built into the 2% local option sales tax rate is a half-cent for property tax reduction.
- This piece saves 12.8 cents on the property tax rate for FY 2023. That saves the median homeowner \$40 a month or 28% on their monthly tax bill.

## Property Tax Base

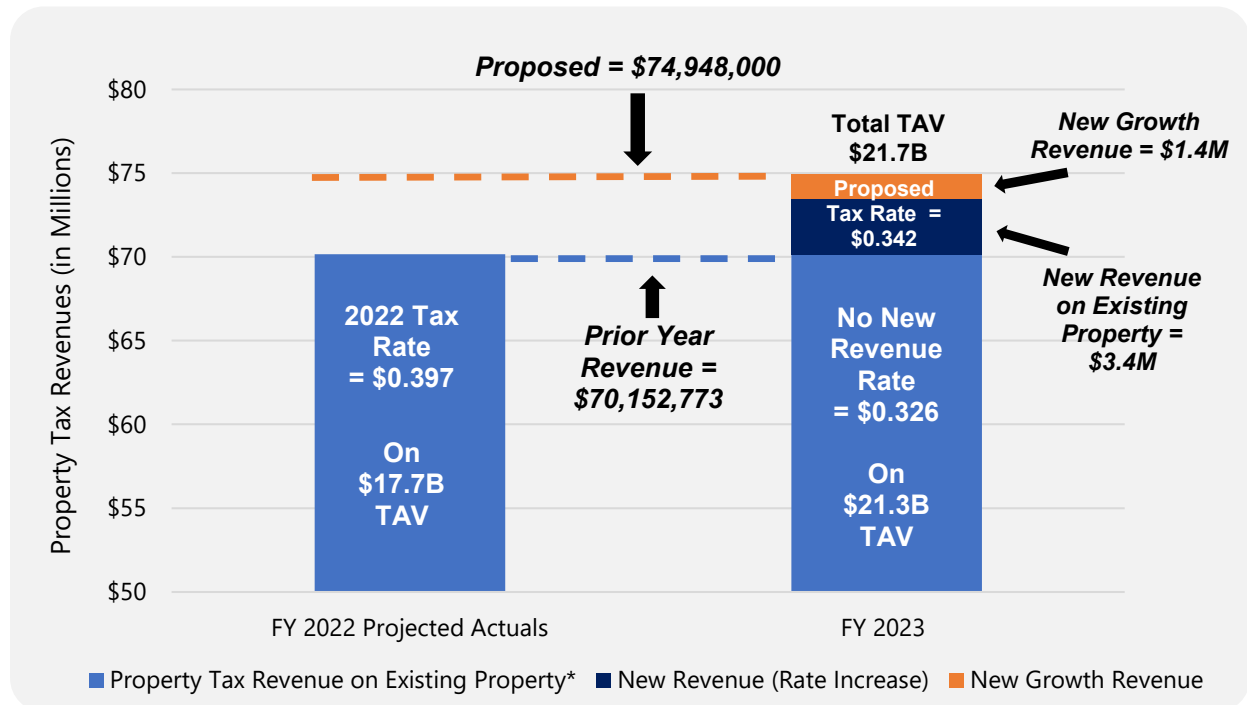
Round Rock enjoys a diverse and growing economy with development of all types continuing across the City. This diversity of land use means that even though single family residential properties make up 92% of the properties in Round Rock, nearly half of all property tax revenues come from nonresidential property. Single-family residents will pay \$27.4 million in City property taxes in FY 2023, just 19% of total General Fund revenues.

### Property Tax by Type



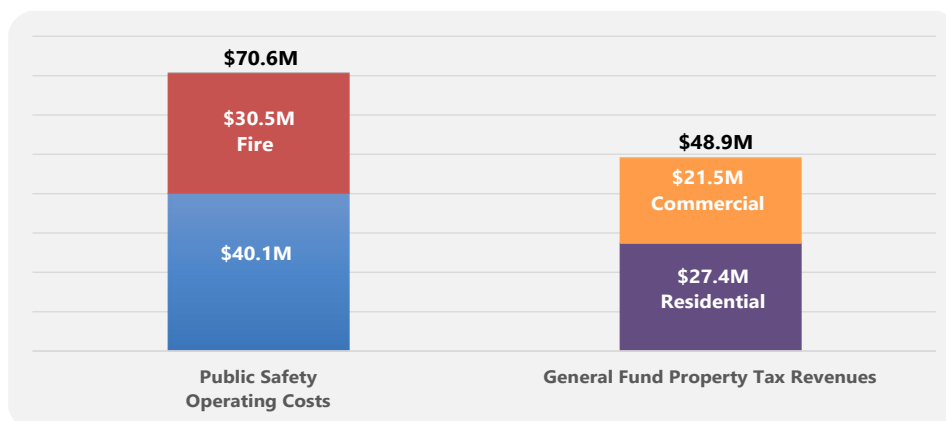
# FY 2023 PROPERTY TAX REVENUE COMPARISONS

## No New Revenue Rate



\*Property tax revenue is based on existing property as of January 2022. The taxable assessed value (TAV) for existing property in January 2022 has increased by \$3.6 billion or 19.1%, from January 2021 to January 2022.

## Public Safety Budget vs General Fund Property Tax Revenues



- Police and Fire budgets exceed what City collects in General Fund property tax.
- The City will also collect \$26.0M of property taxes to pay debt. A portion of these revenues pay for public-safety related debt payments for:
  - \$16.5 million of GO debt issued to build four new fire stations
  - \$27.4 million of GO debt issued to build the new Public Safety Training Center
  - Capital lease and limited tax note payments on the replacement of apparatus and public safety vehicles

# PROPERTY TAX & VALUE SUMMARY - FINAL

## Property Tax & Value Summary



### Taxable Property

	FY 2022 Actual	FY 2023 Proposed	\$ Diff	% Diff
Total Assessed Value (AV)	\$17.7B	\$21.7B	\$4.0B	+22.6%
New Property	\$381M	\$423M	\$42M	+11.0%



### Tax Rate Components

Maintenance & Operations Rate	0.264862	0.224399	-0.040463	-15.3%
Debt Rate	<u>0.132138</u>	<u>0.117601</u>	<u>-0.014537</u>	-11.0%
Tax Rate	0.397000	0.342000	-0.055000	-13.9%
No New Revenue Tax Rate	0.387441	0.326408	-0.047441	-12.2%
Voter Approval Tax Rate	0.426786	0.363244	-0.063542	-14.9%
Debt paid by Property Tax (Principal & Interest)	\$23.4M	\$25.5M	+\$2.1M	+9.0%




### Tax Rate Impact

Median <b>Taxable</b> Home Value	\$287,421	\$369,169	\$81,748	+28.4%
Median Annual Tax Bill	\$1,140	\$1,263		

To find information concerning your tax rate please visit:

<https://tax.wilco.org/Tax-Estimator>



## Williamson County Tax Assessor Collector

[WILCO.ORG](#)
[PROPERTY SEARCH](#)
[MORE RESOURCES](#)
[ESTIMATE TAXES](#)

### TAX ESTIMATOR

This property tax estimator is provided as a convenience to taxpayers and potential tax payers within the county. For questions or concerns, contact your local [Tax Office](#) directly.

**THE ESTIMATED TAXES BELOW DO NOT REFLECT FREEZE AMOUNTS SET BY AN OVER 65 OR DISABLED EXEMPTION**

SEARCH FOR A PROPERTY

Enter any combination of name, address, or property identifier

SPECIFY PROPERTY VALUE

☐ 2021 ASSESSED VALUE

☒ CUSTOM PROPERTY VALUE (for example: 2022 ASSESSED VALUE OR PURCHASE PRICE)

# PROPERTY TAX VALUE INFOGRAPHIC

## Understanding What Your City Tax Dollars Fund

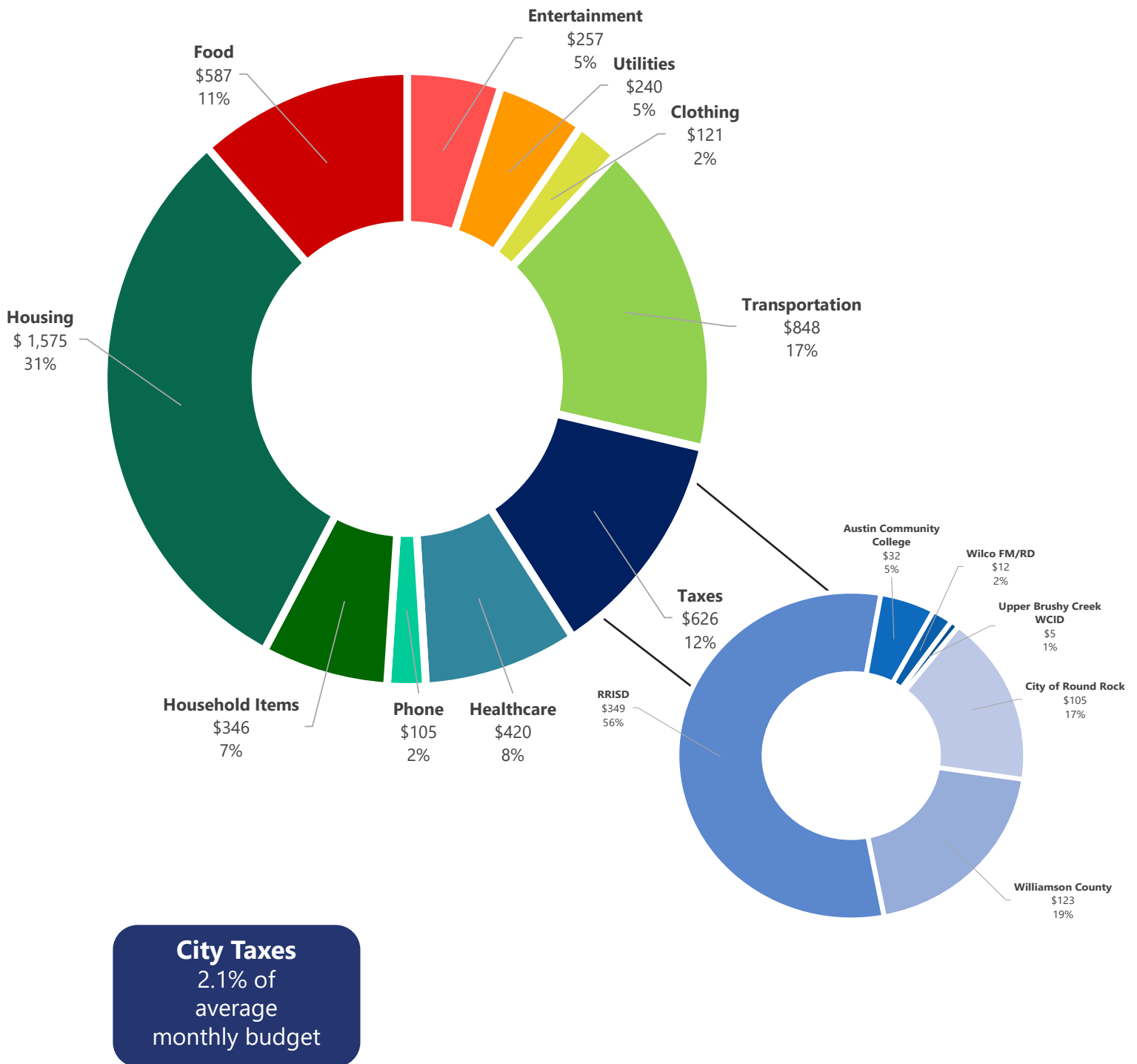
In 2023, the median household pays **\$105** in city property taxes per month.\*



\*Median Taxable home value for FY 2023 is \$369,169.

# PROPERTY TAX IN MONTHLY BUDGET

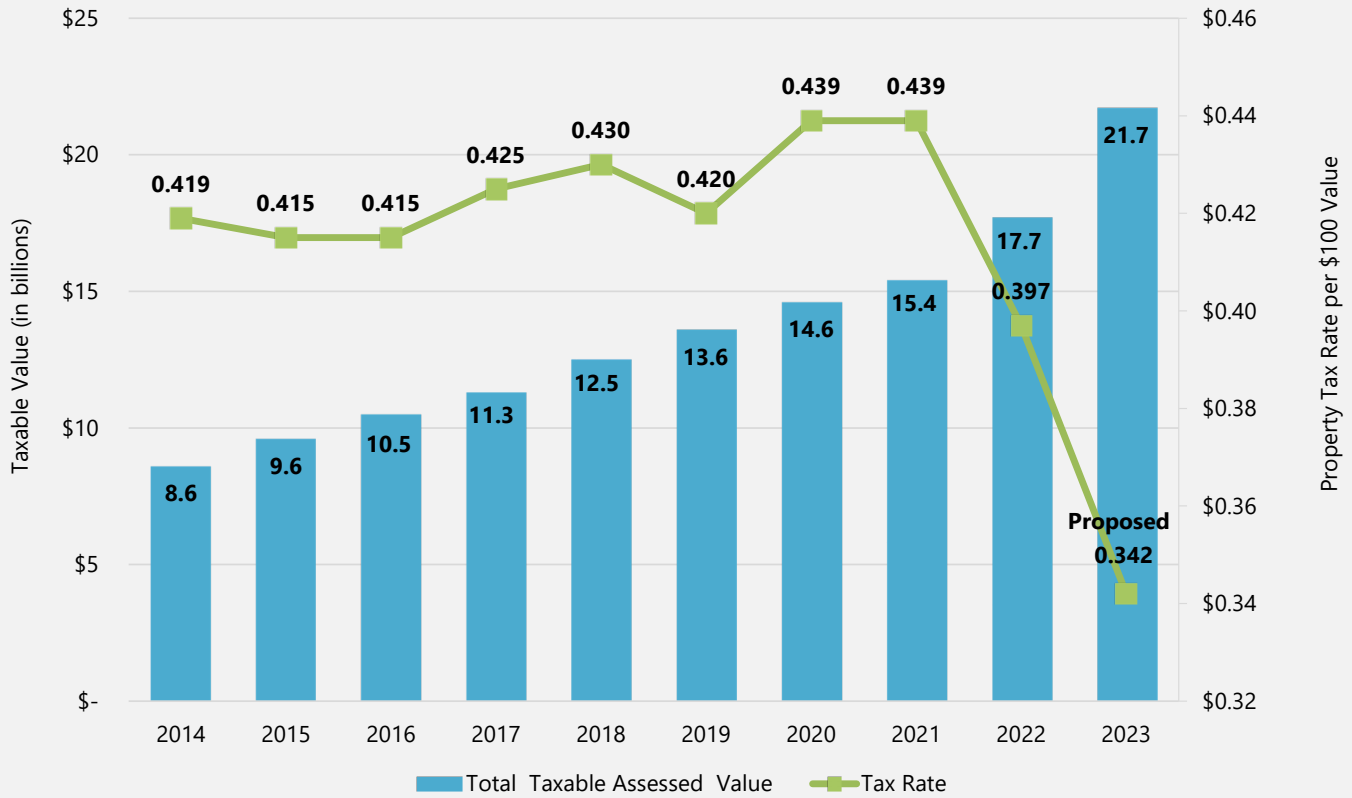
## Average Household Monthly Expenses vs. Monthly City Property Tax



**Note:** Based on proposed FY 2023 tax rate of \$0.342

Source: Consumer Expenditure Survey, U.S. Bureau of Labor Statistics, September 2020

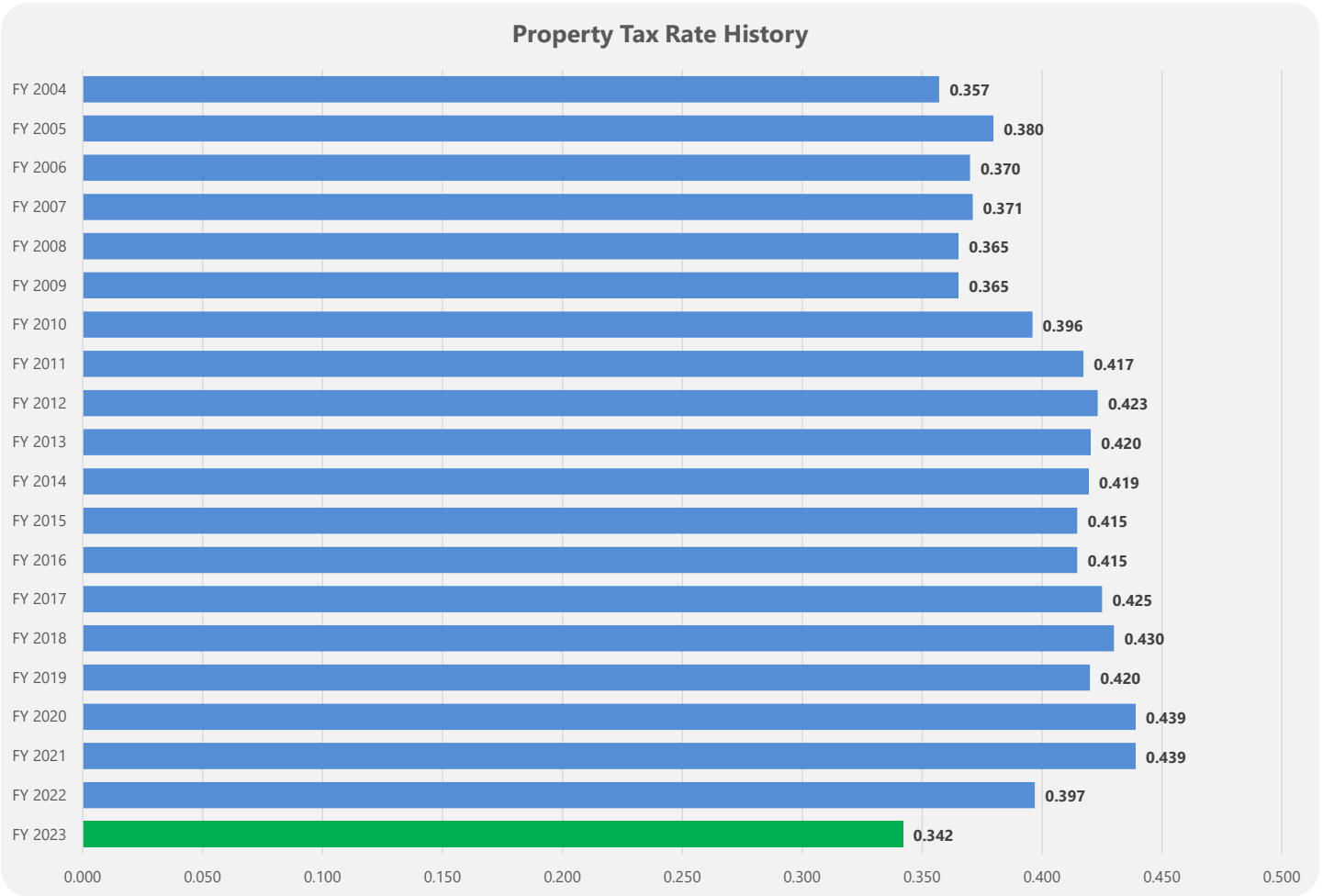
# ASSESSED VALUES & PROPERTY TAX RATE HISTORY



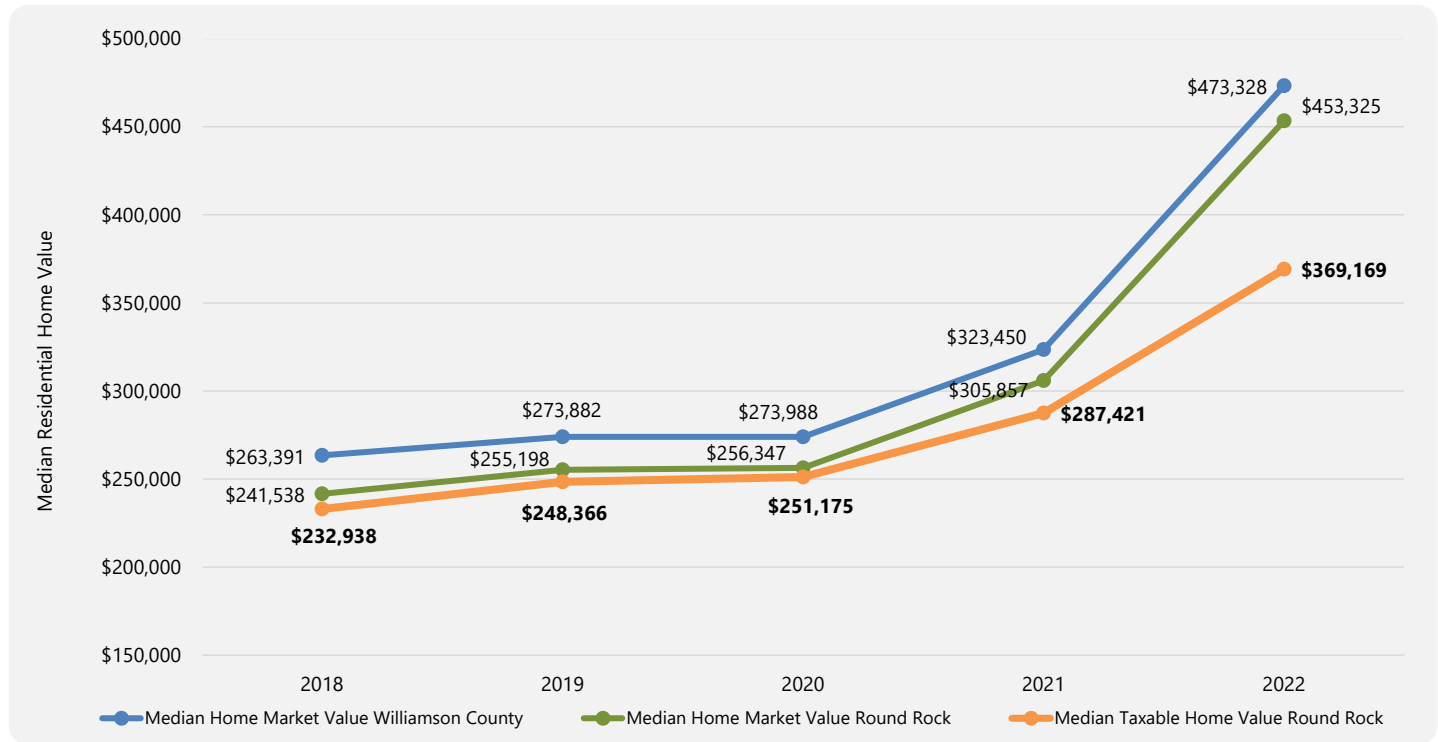
Fiscal Year	New Taxable Assessed Value (\$ Million)	Total Taxable Assessed Value (\$ Billion)	Tax Rate
2014	82.0	8.6	0.419
2015	156.0	9.6	0.415
2016	90.0	10.5	0.415
2017	162.0	11.3	0.425
2018	250.0	12.5	0.430
2019	310.0	13.6	0.420
2020	367.0	14.6	0.439
2021	294.0	15.4	0.439
2022	381.0	17.7	0.397
2023	423.0	21.7	0.342



# 20 YEAR PROPERTY TAX RATE HISTORY



# MEDIAN RESIDENTIAL HOME VALUE HISTORY



Impact to Median Homeowner	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Median Market Home Value	\$241,538	\$255,198	\$256,347	\$305,857	\$453,325
Median TAXABLE Home Value	\$232,938	\$248,366	\$251,175	\$287,421	\$369,169
Market Value vs. Taxable Value	96.44%	97.32%	97.98%	93.87%	81.44%

\*\*\*City will focus presentations on **TAXABLE** value\*\*\*

## Market Value:

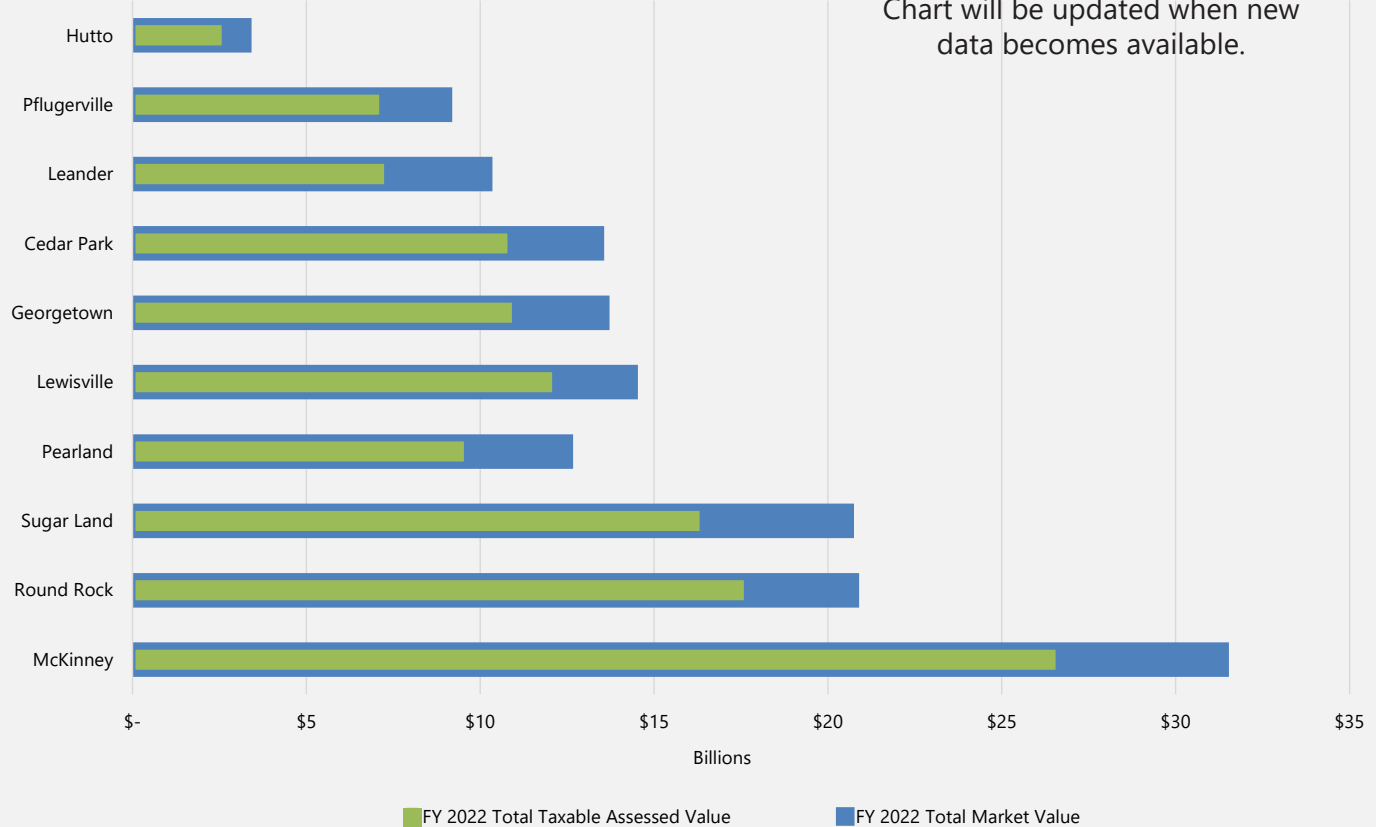
Per the Texas Property Tax Code, all taxable property must be valued at 100% of market value, or what a house would sell for, as of January 1 each year. Because it is based on recent sales, the market value may change upwards or downwards any amount depending on recent market trends and is not limited to increases of 10% or more.

## Taxable Assessed Value:

Per the Texas Property Tax Code, an exemption for taxation is available to an individual's primary residence. The exemption limits the amount that the value for taxation can increase from one year to the next. The "capped" value may not go up more than 10% in one year in most cases as long as the exemption was in place for the prior year. Many homestead properties reached their 10% cap in 2022. Cap applies to assessed value, not market value. **Per WCAD, 100% of households in the City of Round Rock have reached the homestead exemption cap.**

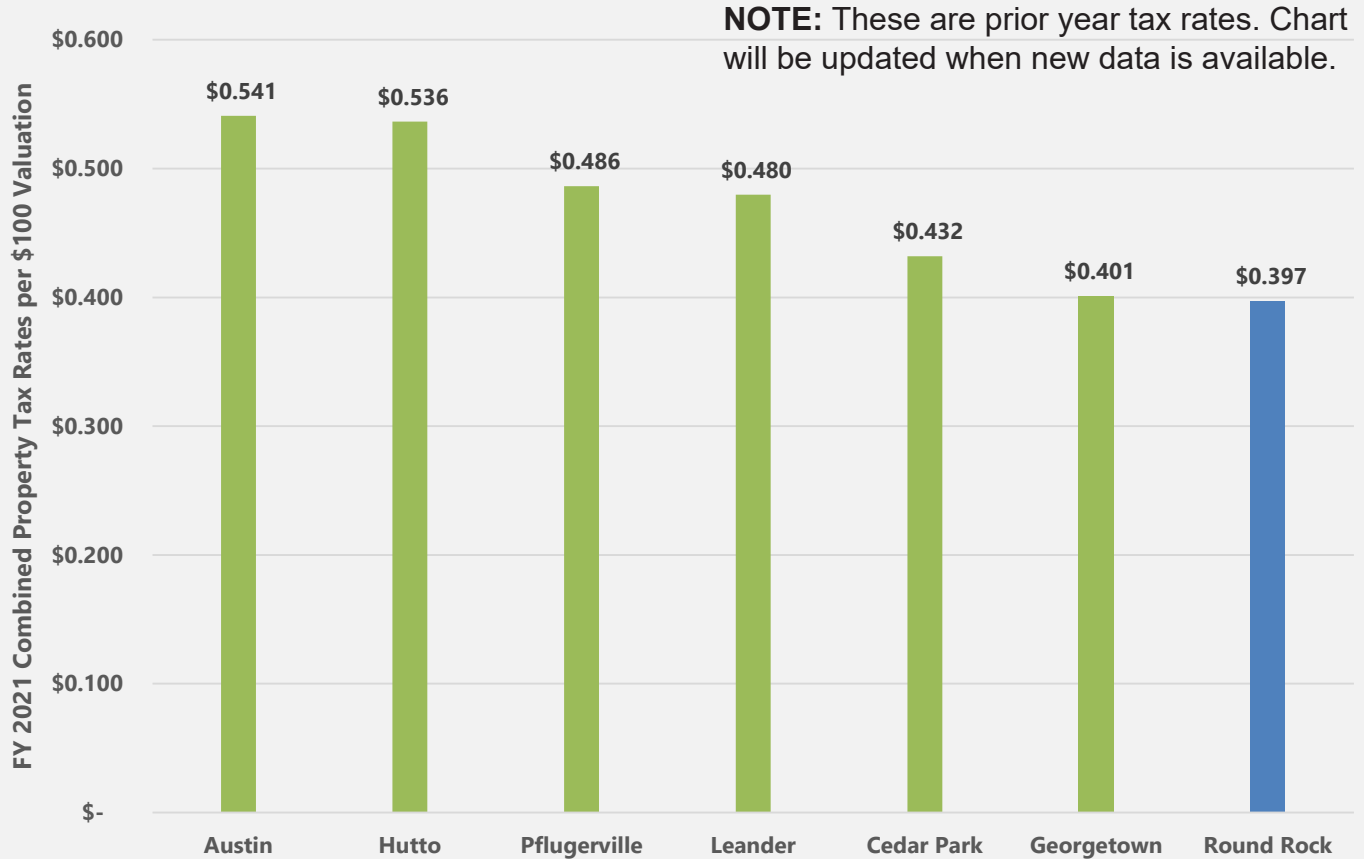
# MARKET VS. TAXABLE ASSESSED VALUE - BENCHMARKING

**Note:** These are prior year values.  
Chart will be updated when new  
data becomes available.



Tax Year 2021		
City	FY 2022 Total Market Value (\$ Billion)	Total Taxable Assessed Value (\$ Billion)
McKinney	31.4	26.6
Round Rock	20.8	17.7
Sugar Land	20.6	16.4
Pearland	12.6	9.6
Lewisville	14.4	12.2
Georgetown	13.5	11.0
Cedar Park	13.4	10.9
Leander	10.2	7.3
Pflugerville	9.1	7.2
Hutto	3.3	2.7

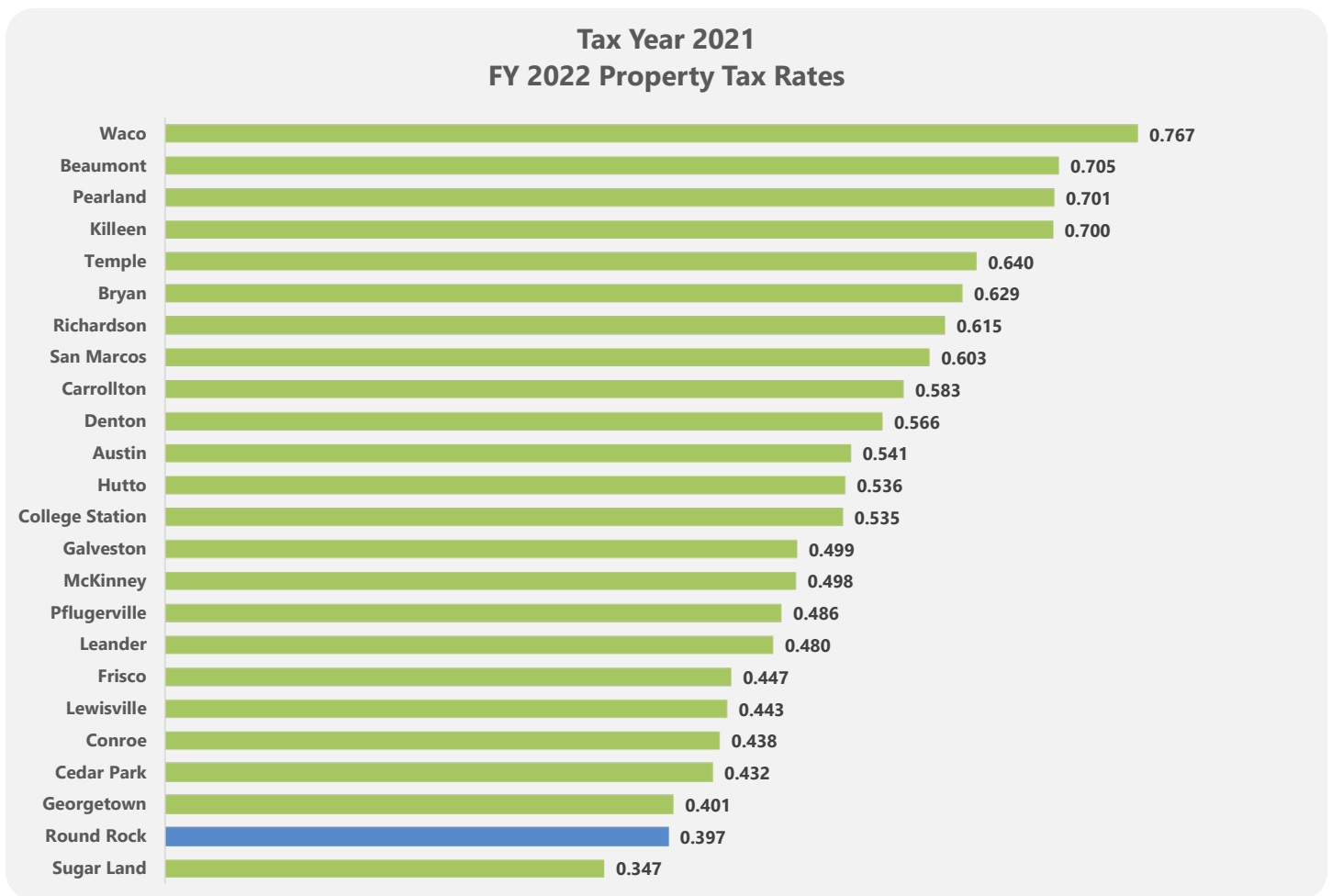
# BENCHMARKING - TAX RATES OF LOCAL CITIES



## FY 2021/22 Tax Year 2021

City	M&O	Debt	Property Tax Rate/\$100 Valuation
Austin	0.428	0.113	0.541
Hutto	0.380	0.156	0.536
Pflugerville	0.287	0.200	0.486
Leander	0.302	0.178	0.480
Cedar Park	0.234	0.198	0.432
Georgetown	0.161	0.240	0.401
Round Rock	0.265	0.132	0.397

# TAX RATE 2021 BENCHMARKING - FY 2022 TAX RATES



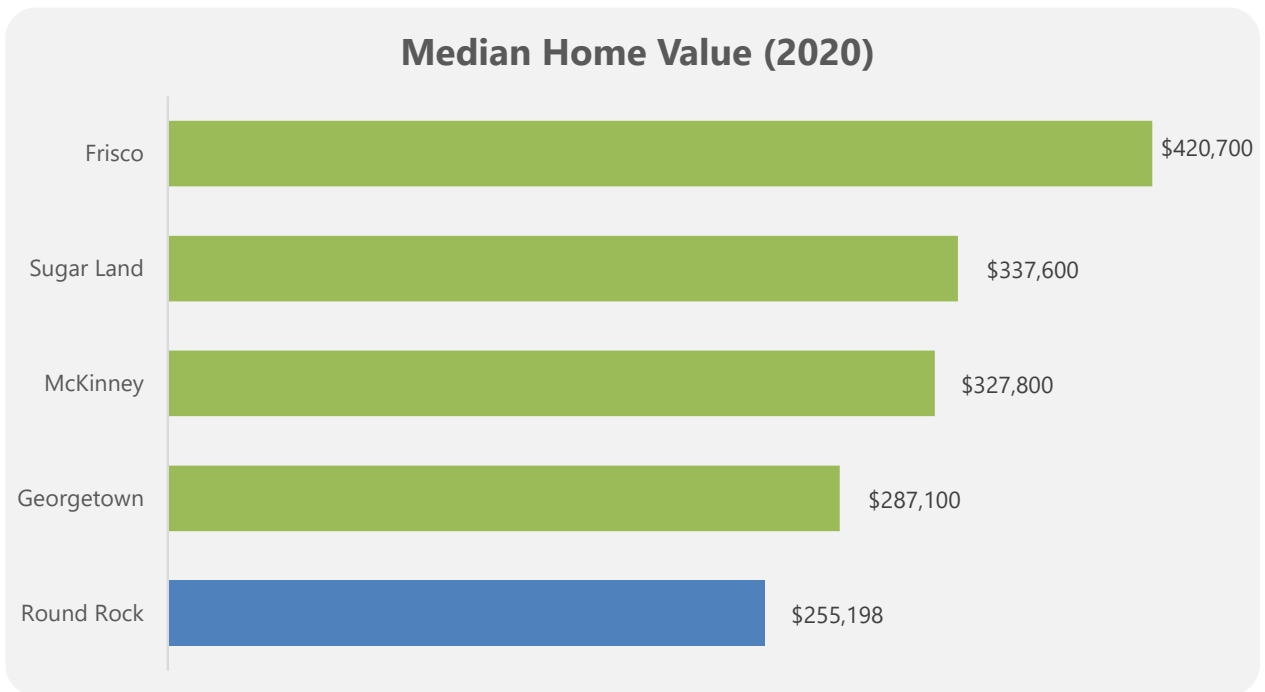
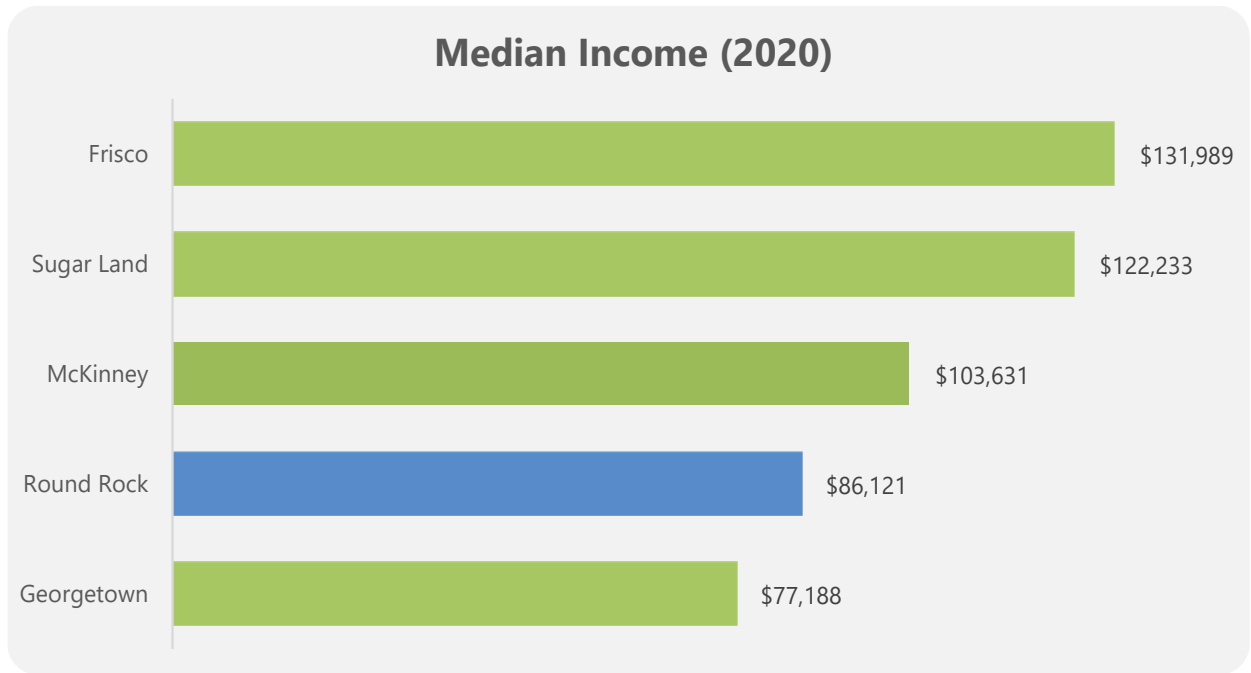
**NOTE:** These are prior year tax rates. Chart will be updated when new data is available.

# TAX RATE 2021 BENCHMARKING - FY 2022 TAX RATES

City	M&O	Debt	Property Tax	Population
			Rate/\$100 Valuation	
Sugar Land	0.209	0.138	0.347	109,373
<b>Round Rock</b>	<b>0.265</b>	<b>0.132</b>	<b>0.397</b>	<b>124,614</b>
Georgetown	0.161	0.240	0.401	78,200
Cedar Park	0.234	0.198	0.432	83,834
Conroe	0.313	0.125	0.438	92,648
Lewisville	0.321	0.122	0.443	109,270
Frisco	0.295	0.151	0.447	206,610
Leander	0.302	0.178	0.480	86,880
Pflugerville	0.287	0.200	0.486	77,629
McKinney	0.346	0.152	0.498	200,990
Galveston	0.446	0.053	0.499	53,219
College Station	0.318	0.216	0.535	125,886
Hutto	0.380	0.156	0.536	32,516
Austin	0.428	0.113	0.541	964,177
Denton	0.350	0.215	0.566	148,146
Carrollton	0.443	0.140	0.583	139,351
San Marcos	0.408	0.195	0.603	68,580
Richardson	0.377	0.238	0.615	125,658
Bryan	0.419	0.210	0.629	86,866
Temple	0.303	0.337	0.640	85,416
Killeen	0.512	0.189	0.700	160,029
Pearland	0.309	0.392	0.701	131,448
Beaumont	0.512	0.193	0.705	119,842
Waco	0.640	0.127	0.767	139,594

**NOTE:** FY 2022 tax rates are used because the FY 2023 Proposed Rates are not yet available.

# DEMOGRAPHICS - BENCHMARKING



**Note:** Data is from the recent decennial census from 2020, will update when new data is available. Median home values are represented, not taxable home values.

Source: United States Census Bureau

# NO NEW REVENUE TAX RATE INFOGRAPHIC

## Steps to Creating a Tax Rate

\* hypothetical example

### Step 1

#### Calculating Prior Year Revenues

FY 2022

Taxable Value	1,000,000
Tax Rate	0.50
	$1,000,000 \times 0.50 \div 100$
Revenue Collected	5,000

### Step 2

#### Calculating New Year No-New-Revenue Tax Rate (NNR)

How do I get the same amount of revenue as last year when appraised values have gone up?

FY 2023

Taxable Value	1,080,000
Prior year Revenue Collected	5,000
	$5,000 \div 1,080,000 \times 100$
Rate needed to collect \$5,000	0.46

### Step 3

#### Calculating Voter Approval Tax Rate

The State allows the M&O tax rate to be 3.5% higher than the NNR rate.

Debt Tax Rate	0.20
New M&O NNR Rate x 3.5%	$0.26 \times 1.035$
Maximum M&O rate	0.27
Total tax rate allowed without risking rollback election	$0.20 + 0.27 = \mathbf{0.47}$

The No New Revenue Tax Rate is defined by state law to be the rate that generates the same property tax revenues as the prior year based on the new year's total value of taxable property. This rate has an inverse relationship with property values such that as property values rise the City's total value of taxable property increases, requiring a lower No New Revenue tax rate to generate the same amount of property tax revenues as the prior year.

The Voter Approval Tax Rate is defined by state law as 3.5% higher than the M&O NNR Tax Rate.



## PERSONNEL & BENEFITS

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# COMPENSATION & BENEFITS HIGHLIGHTS

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<b>Health Insurance Cost</b>	\$12.0 million
<ul style="list-style-type: none"><li>• No anticipated Employee premium increase for FY 2023. Premium increases expected for FY 2023 will be covered by the Self-Insurance Fund.</li><li>• Current rate is \$12,000 per employee, per year. No increase per employee since 2018.</li></ul>	
<b>Public Safety (Police &amp; Fire) Steps &amp; Market Adjustments</b>	\$1.8 million
<b>General Government Pay for Performance Increases &amp; Market Adjustments, if needed (Citywide - \$3.0 million in General Fund)</b>	\$3.8 million
<b>Texas Municipal Retirement System (TMRS)</b>	
<ul style="list-style-type: none"><li>• Total City contribution to TMRS for FY 2023</li></ul>	\$14.2 million
<ul style="list-style-type: none"><li>• FY 2023 contribution rate - percent of salary, consistent with prior year</li></ul>	16.44%
<ul style="list-style-type: none"><li>• Percent of pension liability funded</li></ul>	88.23%
<b>Other Post Employee Benefits (OPEB) Liability</b>	\$20.4 million
<ul style="list-style-type: none"><li>• OPEB Reserve in Self-Insurance Fund - \$5,500,000</li></ul>	

# SUMMARY OF NEW POSITIONS

**FY 2022 FTEs, as Amended**

**1,074.700**

## General Fund

### Fire - 6 total

- Firefighters (Hire Date: 2/1/23) 3.000
- Lieutenants (Hire Date: 2/1/23) 3.000

### General Services - 5 total

- Fire Department Mechanic (Hire Date: 2/1/23) 1.000
- Library Custodians<sup>1</sup> (Hire Date: 10/1/22) 2.000
- Police Department Custodian (Hire Date: 2/1/23) 1.000
- Police Department Mechanic (Hire Date: 2/1/23) 1.000

### Parks & Recreation - 7 net total

- Parks Maintenance Worker<sup>1</sup> (Hire Date: 8/1/23) 1.000
- Part-Time Recreation Assistants (Hire Date: 2/1/23) 4.000
- Park Rangers<sup>1</sup> (Hire Date: 2/1/23) 2.000
- Temp to FTE Conversions (Hire Date: 10/1/22) 11.500

### Planning - 4 total

- Code Enforcement Officer (Hire Date: 2/1/23) 1.000
- Senior Building Inspector (Hire Date: 2/1/23) 1.000
- Chief Inspector - Electrical (Hire Date: 2/1/23) 1.000
- Building Plan Examiner (Hire Date: 2/1/23) 1.000

### Police - 14 total

- Police Officers (Hire Date: 2/1/23) 10.000
- Police Sergeants (Hire Date: 2/1/23) 2.000
- Police Lieutenant (Hire Date: 2/1/23) 1.000
- CRU Public Safety Communications Officer (Hire Date: 2/1/23) 1.000

### Transportation - 4 total

- Equipment Operator - Bridge Maintenance Crew (Hire Date: 2/1/23) 1.000
- Street Maintenance Worker - Bridge Maintenance Crew (Hire Date: 2/1/23) 1.000
- Signs & Marking Technicians (Hire Date: 2/1/23) 2.000

## General Fund Subtotal

**51.500**

1 - FTEs for operating needs of 2013 voter approved bond projects

## SUMMARY OF NEW POSITIONS CONT.

---

### Other Funds

#### Utility Fund - 3 total

- Construction Inspector (Hire Date: 10/1/22) 1.000
- Senior Treatment Plant Operator - WWTP (Hire Date:10/1/22) 1.000
- Systems Mechanic - WWTP (Hire Date:10/1/22) 1.000

#### Stormwater Fund - 1 total

- Senior Utility Services Worker (Hire Date: 10/1/22) 1.000

### Other Funds Subtotal

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**4.000**

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### Total New FTEs

**55.500**

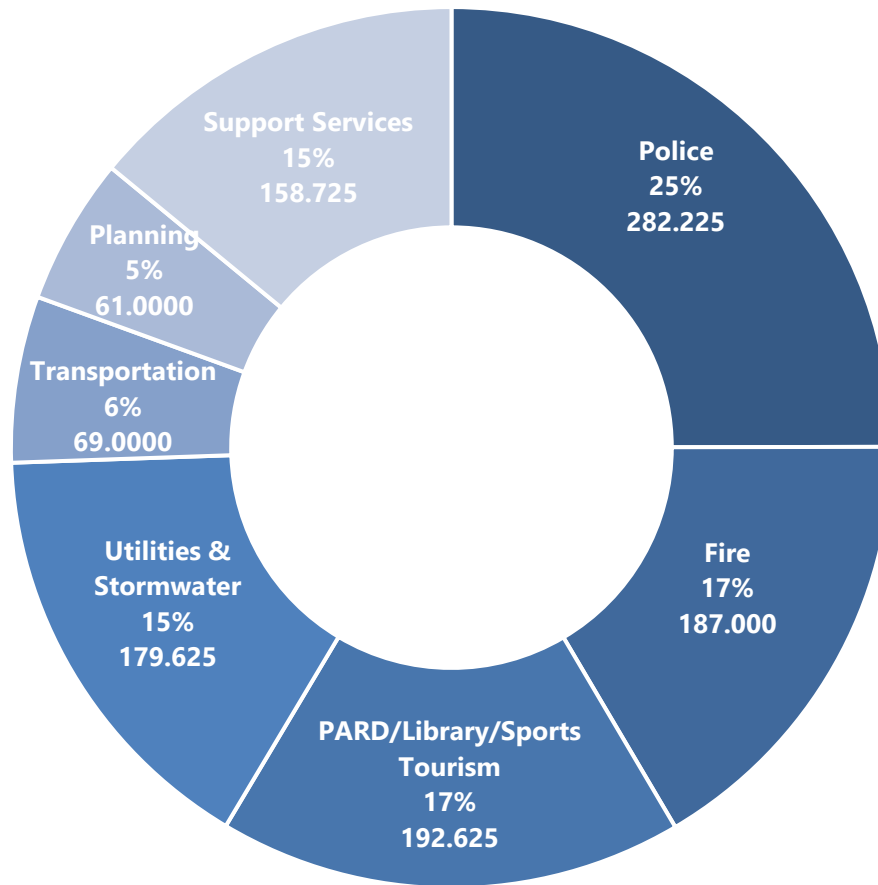
### Total Citywide FTEs for FY 2023

**1,130.200**

### % Change

**5.2%**

# SUMMARY OF FTES BY FUNCTION



Function	FY 2020 Actual	FY 2021 Actual	FY 2022 Revised	FY 2023 Proposed	% of Total
Police	257.975	257.975	268.225	282.225	25%
Fire	163.000	163.000	181.000	187.000	17%
PARD/Library/Sports Tourism	163.125	162.250	174.125	192.625	17%
Utilities & Stormwater	160.100	160.100	162.100	179.625	16%
Transportation	59.000	59.000	65.000	69.000	6%
Planning	55.000	55.000	57.000	61.000	5%
Support Services	161.250	163.250	167.250	158.725	14%
<b>Total</b>	<b>1,019.450</b>	<b>1,020.575</b>	<b>1,074.700</b>	<b>1,130.200</b>	<b>100%</b>

# FTE 10 YEAR HISTORY BY DEPARTMENT

	Full Time Equivalents										New Program Add'l FTEs	Transfers	FY 2022 Actual	FY 2021 Actual	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual	Vacancies as of 07/21/22
	FY 2023 Proposed	FY 2022 Actual	FY 2021 Actual	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual	FY 2017 Actual	FY 2016 Actual	FY 2015 Actual	FY 2014 Actual												
<b>General Fund</b>																						
Administration <sup>3</sup>	-	9,500	10,500	10,500	10,500	10,500	11,500	16,000	15,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-
Communications <sup>1</sup>	-	7,000	6,000	6,000	6,000	5,000	5,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Finance	5,000	40,750	40,750	40,750	40,750	39,750	38,750	39,500	41,000	41,000	-	-	-	-	-	-	-	-	-	-	-	-
Fire	11,000	181,000	163,000	163,000	162,000	158,000	142,000	140,000	137,000	137,000	-	-	-	-	-	-	-	-	-	-	-	-
Fiscal Support Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
General Services	5,000	56,000	55,000	53,000	52,000	48,000	44,000	41,000	38,500	36,500	-	-	-	-	-	-	-	-	-	-	-	-
Human Resources	2,000	14,000	13,000	13,000	12,750	11,750	11,750	10,750	10,750	10,750	-	-	-	-	-	-	-	-	-	-	-	-
Information Technology	-	21,000	20,000	20,000	20,000	21,000	21,000	22,000	22,000	22,000	-	-	-	-	-	-	-	-	-	-	-	-
Legal Services	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Library	-	40,250	33,875	32,750	31,750	31,000	30,500	30,500	30,500	30,500	-	-	-	-	-	-	-	-	-	-	-	-
Parks & Recreation	1,000	128,875	110,375	108,375	107,375	105,375	102,000	105,875	91,250	91,250	-	-	-	-	-	-	-	-	-	-	-	-
Planning & Development Services <sup>2</sup>	5,000	57,000	55,000	55,000	54,000	52,000	43,750	36,750	34,750	33,750	-	-	-	-	-	-	-	-	-	-	-	-
Police	21,000	268,225	257,975	257,975	253,975	250,900	247,900	239,500	233,500	223,000	-	-	-	-	-	-	-	-	-	-	-	-
Recycling Services	-	3,475	3,475	3,475	2,475	2,475	2,475	2,750	2,750	2,750	-	-	-	-	-	-	-	-	-	-	-	-
Transportation	12,000	69,000	59,000	59,000	57,000	55,000	51,000	54,000	50,000	52,000	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>76,000</b>	<b>873,575</b>	<b>825,950</b>	<b>822,825</b>	<b>810,575</b>	<b>790,750</b>	<b>751,625</b>	<b>739,625</b>	<b>707,000</b>	<b>695,500</b>												
<b>Stormwater Fund</b>																						
Stormwater	-	26,000	23,000	23,000	24,000	22,000	22,000	22,000	19,000	18,000	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>-</b>	<b>26,000</b>	<b>23,000</b>	<b>23,000</b>	<b>24,000</b>	<b>22,000</b>	<b>22,000</b>	<b>22,000</b>	<b>19,000</b>	<b>18,000</b>												
<b>Utility Fund</b>																						
Utilities - Administration	2,000	19,000	18,000	18,000	13,000	13,000	12,000	12,000	11,000	10,000	-	-	-	-	-	-	-	-	-	-	-	-
Finance - Billings & Collections	2,000	17,000	17,000	17,000	16,000	15,500	16,875	16,500	17,750	17,750	-	-	-	-	-	-	-	-	-	-	-	-
Utilities - Environmental Services	-	6,000	7,000	7,000	7,000	7,000	6,000	6,000	6,000	6,000	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater Line Maintenance	9,000	25,000	25,000	25,000	27,000	27,000	27,000	26,000	26,000	26,000	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater Systems Support	-	-	-	-	6,000	6,000	4,000	4,000	4,000	4,000	-	-	-	-	-	-	-	-	-	-	-	-
Wastewater Treatment Plant	1,000	23,000	21,000	20,000	20,000	31,000	31,000	32,000	32,000	32,000	-	-	-	-	-	-	-	-	-	-	-	-
Water Line Maintenance	8,000	39,000	39,000	39,000	31,000	16,000	16,000	17,000	17,000	17,000	-	-	-	-	-	-	-	-	-	-	-	-
Water Systems Support	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Water Treatment Plant	3,000	24,625	24,625	24,625	14,625	14,625	14,625	15,000	15,000	15,000	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>25,000</b>	<b>153,625</b>	<b>150,625</b>	<b>150,625</b>	<b>150,625</b>	<b>130,125</b>	<b>127,500</b>	<b>127,500</b>	<b>128,750</b>	<b>127,750</b>												
<b>HOT Funds</b>																						
Arts and Culture <sup>1</sup>	-	2,000	1,000	1,000	1,000	1,000	1,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Convention & Visitors Bureau	-	4,000	4,000	4,000	3,000	3,000	4,000	3,000	3,000	3,000	-	-	-	-	-	-	-	-	-	-	-	-
Sports Management & Tourism	2,000	13,000	12,000	9,000	11,000	13,500	11,000	11,000	10,000	9,000	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>2,000</b>	<b>19,000</b>	<b>18,000</b>	<b>14,000</b>	<b>17,500</b>	<b>16,000</b>	<b>16,000</b>	<b>14,000</b>	<b>13,000</b>	<b>12,000</b>												
<b>MPF Complex Fund</b>																						
MPF Complex Fund	1,000	6,500	7,500	7,000	5,500	4,500	4,000	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
<b>Total</b>	<b>1,000</b>	<b>6,500</b>	<b>7,500</b>	<b>7,000</b>	<b>5,500</b>	<b>4,500</b>	<b>4,000</b>	<b>-</b>	<b>-</b>	<b>-</b>												
<b>Grand Total</b>	<b>104,000</b>	<b>1,130,200</b>	<b>1,074,700</b>	<b>1,019,450</b>	<b>1,020,575</b>	<b>1,019,450</b>	<b>921,125</b>	<b>903,125</b>	<b>867,750</b>	<b>853,250</b>												

1 - Communications and Arts & Culture were separated from Administration in FY 2017

2 - Includes FY2022 Mid-Year Budget Amendment

3 - Includes FY2022 transferred position from Admin to Communications

# CITIZENS SERVED PER EMPLOYEE



Year	Population	Employees (FTEs)	Citizens Served per Employee
2014	103,107	853.250	121
2015	105,405	867.750	121
2016	106,591	903.130	118
2017	108,353	921.125	118
2018	112,201	964.880	116
2019	116,120	1,008.200	115
2020	119,468	1,019.450	117
2021	122,827	1,020.575	120
2022	124,614	1,074.700	116
2023*	127,729	1,130.200	113

\*Projected

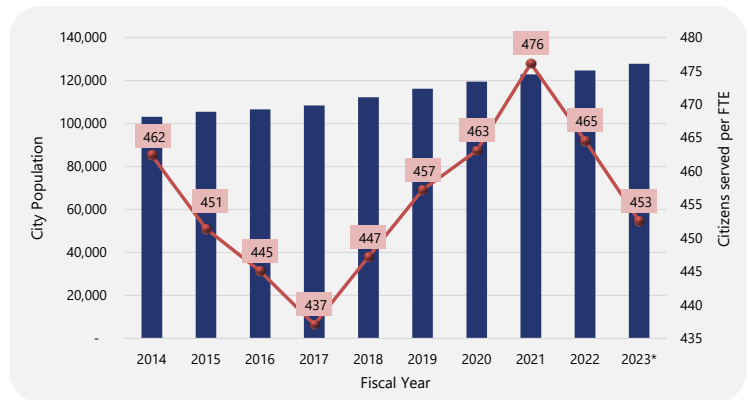
## Notable Changes

- Prior to 2015, the City utilized temporary staff that were converted to permanent FTEs in FY 2016
- FY 2018 - Increase of 15 Firefighters & 1 Logistics Officer for new fire stations
- FY 2019 - Increase of 20 FTEs for assuming operational control of the regional wastewater system
- FY 2022 - Increase of 14 FTEs for the Fire Department's Crisis Response Unit to respond to mental health calls

# CITIZENS SERVED PER EMPLOYEE - FOR SELECT DEPARTMENTS

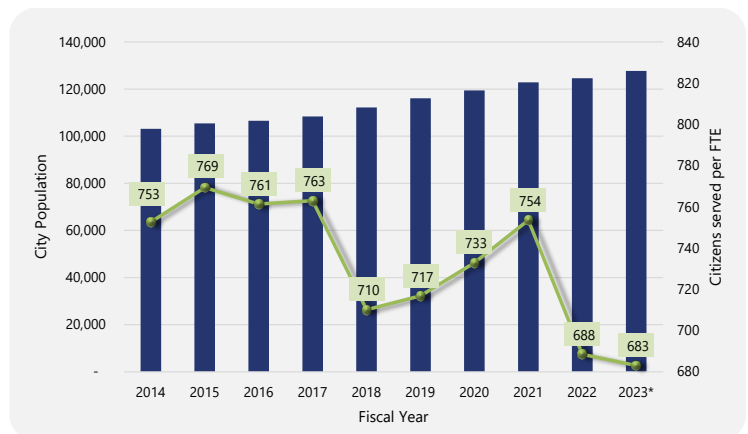
## POLICE

Year	Population	Police FTEs	Citizens Served per Police FTE
2014	103,107	223.000	462
2015	105,405	233.500	451
2016	106,591	239.500	445
2017	108,353	247.900	437
2018	112,201	250.900	447
2019	116,120	253.975	457
2020	119,468	257.975	463
2021	122,827	257.975	476
2022	124,614	268.225	465
2023*	127,729	282.225	453



## FIRE

Year	Population	Fire FTEs	Citizens Served per Fire FTE
2014	103,107	137.000 <sup>1</sup>	753
2015	105,405	137.000	769
2016	106,591	140.000	761
2017	108,353	142.000	763
2018	112,201	158.000 <sup>2</sup>	710
2019	116,120	162.000	717
2020	119,468	163.000	733
2021	122,827	163.000	754
2022	124,614	181.000 <sup>3</sup>	688
2023*	127,729	187.000 <sup>4</sup>	683



1 7 firefighters added as Engine Company for Station 4

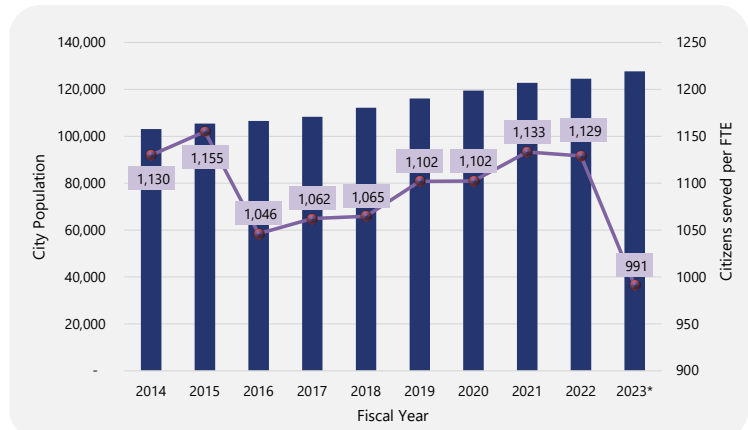
2 15 firefighters & 1 Logistics Officer added for new fire stations

3 1 Captain and 13 others added for new CRU Team Program

4 3 firefighters and 3 lieutenants added for future fire station

## PARKS AND RECREATION<sup>5</sup>

Year	Population	PARD FTEs	Citizens Served per PARD FTE
2014	103,107	91.250	1,130
2015	105,405	91.250	1,155
2016	106,591	101.880	1,046
2017	108,353	102.000 <sup>6</sup>	1,062
2018	112,201	105.375	1,065
2019	116,120	105.375	1,102
2020	119,468	108.375	1,102
2021	122,827	108.375	1,133
2022	124,614	110.375	1,129
2023*	127,729	128.875 <sup>6</sup>	991



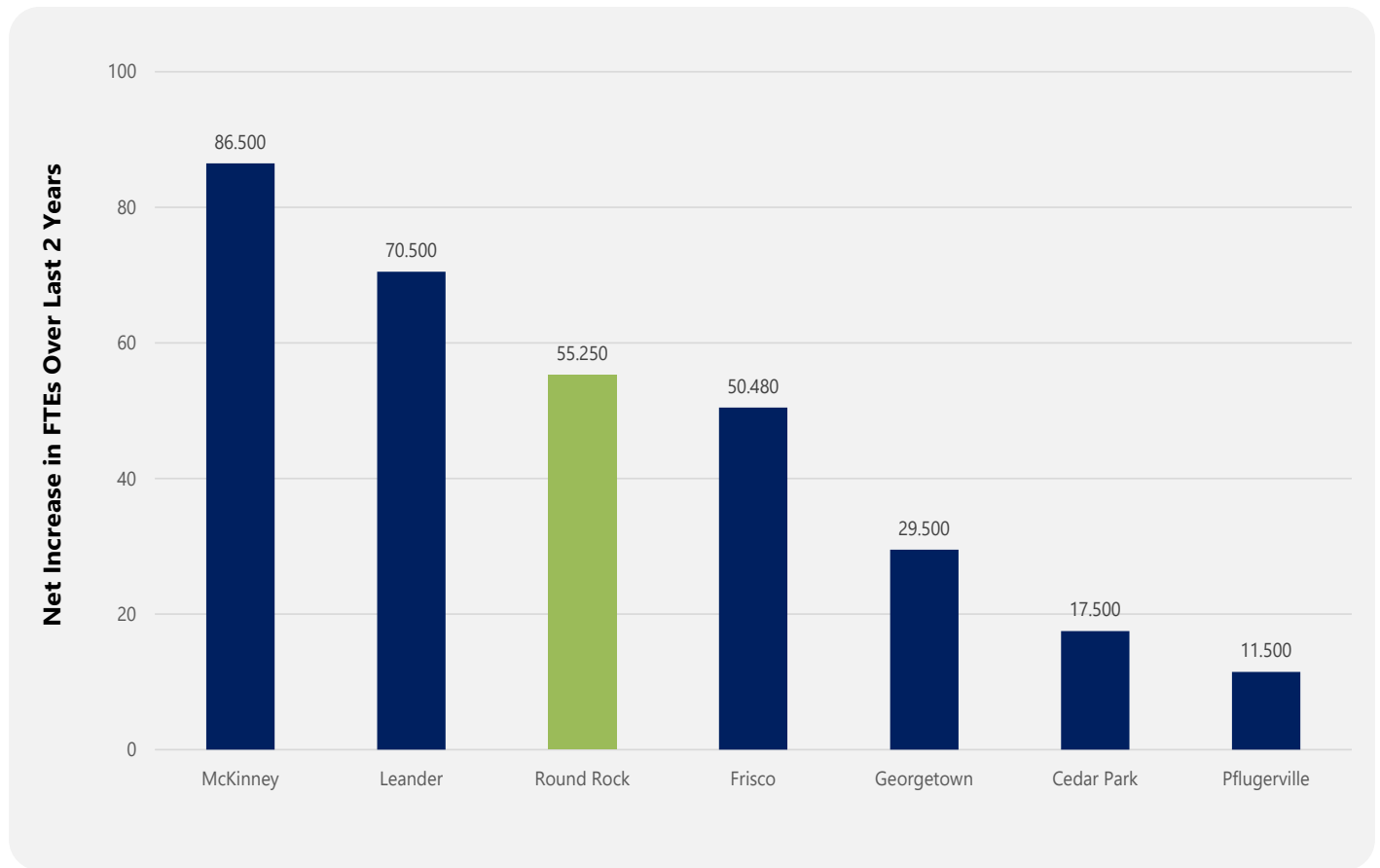
5 Does not include staffing for local use of Sports Center or Multipurpose Complex

6 PARD Staffing study implementation and conversion of Temp to part-time

\*Projected



# BENCHMARKING - 2 YEAR INCREASE IN FTES



City	FY 2020	FY 2021	FY 2022	Net Increase	% Increase
Leander	344.730	367.730	415.230	70.500	20%
McKinney	1,324.220	1,361.720	1,410.720	86.500	7%
<b>Round Rock</b>	<b>1,019.450</b>	<b>1,020.575</b>	<b>1,074.700</b>	<b>55.250</b>	<b>5%</b>
Georgetown	760.000	760.000	789.500	29.500	4%
Frisco	1,420.880	1,422.910	1,471.360	50.480	4%
Cedar Park	514.500	516.500	532.000	17.500	3%
Pflugerville	415.000	422.500	426.500	11.500	3%

# DETAILS - 2 YEAR INCREASE IN FTES FOR CITIES

City	FY 20	FY 21	FTE Count Increase	FY21	FY 22	FTE Count Increase	Net Change over Two Years
<b>Round Rock</b>	<b>1,019.450</b>	<b>1,020.575</b>	<b>1.125</b>	<b>1,020.575</b>	<b>1,074.700</b>	<b>54.125</b>	<b>55.250</b>
		Amended: 2.000 General Services 1.125 Library (2.000 Sports Center)			Amended: 1.000 Communication and Marketing 18.000 Fire 1.000 General Services 1.000 Human Resources 1.000 Information Technology 6.375 Library 2.000 Parks and Rec. 10.250 Police 6.000 Transportation 2.000 Utilities and Stormwater 3.500 Sports Management & Tourism 2.00 Planning		5%
<b>Cedar Park</b>	<b>511.500</b>	<b>515.500</b>	<b>4.000</b>	<b>515.500</b>	<b>532.000</b>	<b>16.500</b>	<b>20.500</b>
		Amended: 1.000 Police 2.000 Public Works 1.000 Utility Billing			Amended: 4.000 Police 3.000 Fire 1.000 Emergency Management 4.500 Parks and Rec. 3.000 Library 2.000 Financial Services (1.000) Information Services 1.000 City Management (1.000) Utility Programs		4%
<b>Frisco</b>	<b>1,420.880</b>	<b>1,422.910</b>	<b>2.030</b>	<b>1,422.910</b>	<b>1,471.360</b>	<b>48.450</b>	<b>50.480</b>
		Amended: (1.000) General Government 1.000 Financial Services 6.000 Police 1.000 Fire 3.000 Library (10.000) Parks and Rec. 1.030 Public Works 1.000 Economic Development			Amended: (1.000 City Manager's Office) 1.000 Accounting 1.000 Information Technology 17.000 Police 10.000 Fire 2.000 Streets 2.000 Administrative Services 3.000 Library 2.45 Parks and Recreation 8.000 Utilities 1.000 Engineering Services 1.000 Environmental Services 1.000 Economic Development		4%
<b>Georgetown</b>	<b>760.000</b>	<b>789.500</b>	<b>29.500</b>	<b>789.500</b>	<b>842.500</b>	<b>53.000</b>	<b>82.500</b>
		Amended: 2.000 Planning 6.000 Fire 1.000 EMS 4.000 Inspection Services (1.000) Administrative Services 1.000 Communications/Public Engagement 2.000 Police 0.5000 Animal Services 3.000 Streets 1.000 Facilities Maintenance 1.000 Accounting 1.000 Customer Care 1.000 Systems Engineering (3.000) Conservation (10.000) Business Services 1.000 Human Resources 13.000 IT 1.000 Airport Services 2.000 Electrical Services 3.000 Water Services			Amended: 2.000 Planning 1.000 Parks and Recreation 0.500 Arts and Culture (1.000) Municipal Court 11.000 Fire Emergency Services 1.000 City Secretary Services 1.000 Communications/Public Engagement (1.000) Administrative Services 5.000 Police Operationsd 1.000 Streets 1.000 Facilities Maintenance 1.000 Accounting 2.000 Systems Engineering 1.000 Legal 1.000 Applications/IT 4.000 Electric Services 1.000 Stormwater Services 21.500 Water Services		11%

# DETAILS - 2 YEAR INCREASE IN FTES FOR CITIES

City	FY 20	FY 21	FTE Count Increase	FY 21	FY 22	FTE Count Increase	Net Change over Two Years
Leander	344.730	374.730	30.000	374.730	419.430	44.700	74.700 22%
		Amended:	1.000 City Manager's Office 1.000 City Secretary 1.000 Finance 1.000 Human Resources 1.000 Information Technology 1.000 Planning 1.000 Public Works - Streets 3.000 Engineering 5.000 Police 11.000 Fire 1.000 Building Inspections 3.000 Utilities		Amended:	1.000 City Manager's Office 1.000 Finance 1.000 Public Info. 1.000 General Services 1.500 Library 3.000 Planning 5.000 Public Works 2.000 Engineering 3.000 Parks and Rec. 11.000 Police 7.000 Fire 2.000 Building Inspections (1.800) Golf Fund 2.000 Utility Billing 6.000 Utilities	
McKinney	1,324.220	1,361.720	37.500	1,361.720	1,410.720	49.000	86.500 7%
		Amended:	(0.500) City Manager 1.000 Human Resources 0.500 City Secretary 0.500 Municipal Court 0.500 Housing & Community Development 1.000 Financial Services 2.000 Information Technology 6.000 Police 2.000 Fire 5.000 Parks and Rec. 1.500 Street & Traffic Control 1.000 Library 13.000 Water & Wastewater Fund 1.000 Surface Water Drainage Utility Fund 1.000 Grants Fund 0.330 Utility Construction Fund 0.670 Street Construction Fund 1.000 Facilities Improvement Fund		Amended:	0.500 City Secretary 1.000 Municipal Court 2.000 Planning 0.500 Communication and Marketing 3.000 Financial Services 13.000 Police 10.000 Fire 6.000 Parks and Rec. 5.000 Street & Traffic Control 1.000 Code services 1.000 Library 4.000 Water & Wastewater Fund 1.000 Airport Fund 1.000 Solid Waste Fund	
Pflugerville	415.000	422.500	7.500	422.500	426.500	4.000	11.500 3%
		Amended:	(1.000) CMO 3.000 Finance 1.000 IT (1.000) PAWS 0.500 Police 1.000 Parks and Operations 2.500 Field Operations 0.500 Fleet (6.000) Resource Recovery 7.000 Utility Maintenance		Amended:	(32.500) Seasonals* 2.500 CMO 2.000 Finance 1.000 P+C 0.500 Communication 2.000 IT 1.500 Development Services 1.000 Building Inspection 9.500 P&DS Admin. (8.000) Engineering 1.500 PAWS 7.000 Police 27.000 Parks and Rec. (19.000) Parks Operations 0.500 Field Operations 3.000 Streets 7.500 Utility Admin. (33.000) Utility Maintenance 15.000 Water Distribution 14.000 Wastewater Collection 1.000 Solid Waste Services	
* Pflugerville stopped including seasonal in their FTE counts.							

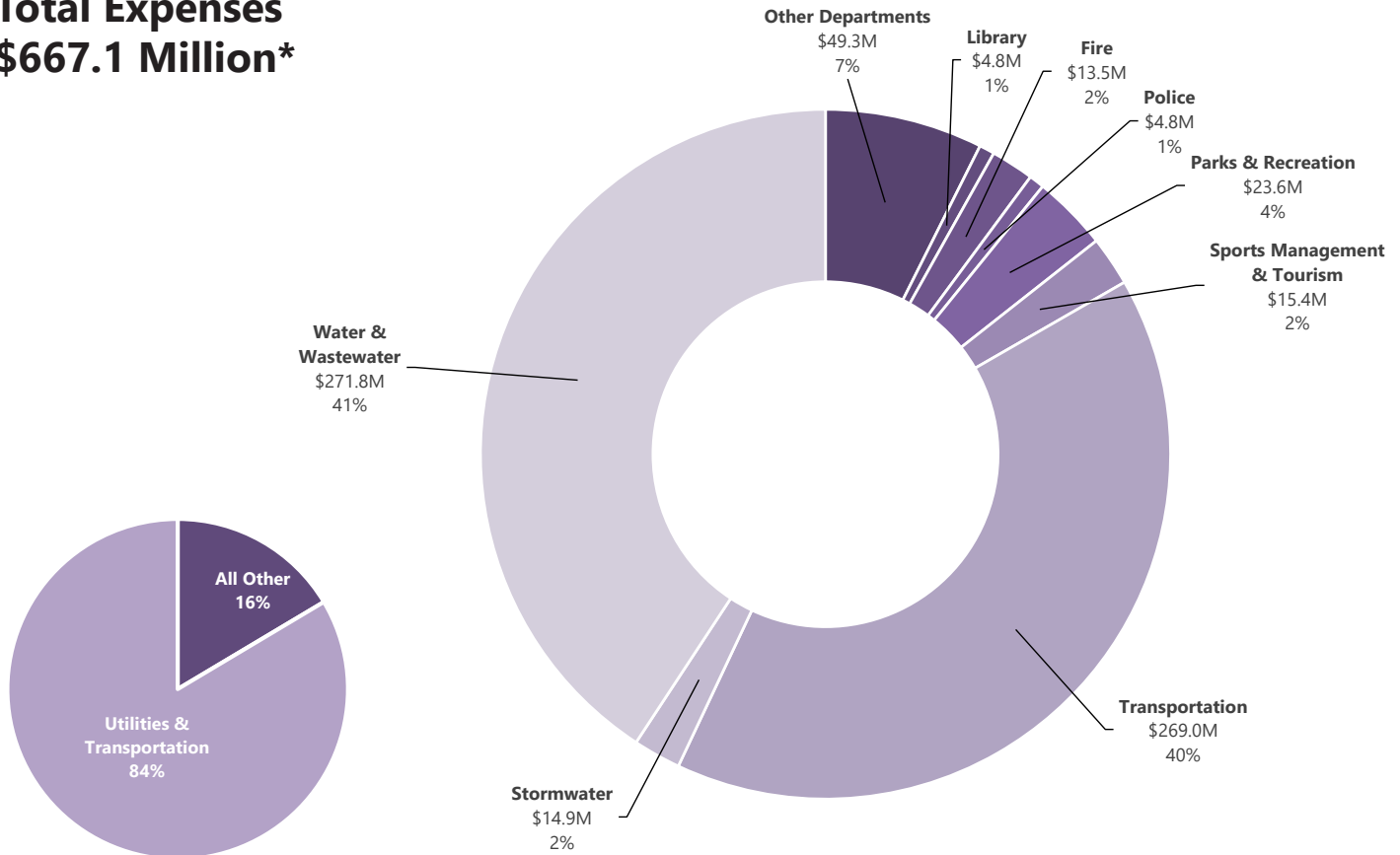
# COMMUNITY INVESTMENT PROGRAM

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# 5-YEAR CIP BY USE

**Total Expenses  
\$667.1 Million\***



**\*No potential bond election projects included**

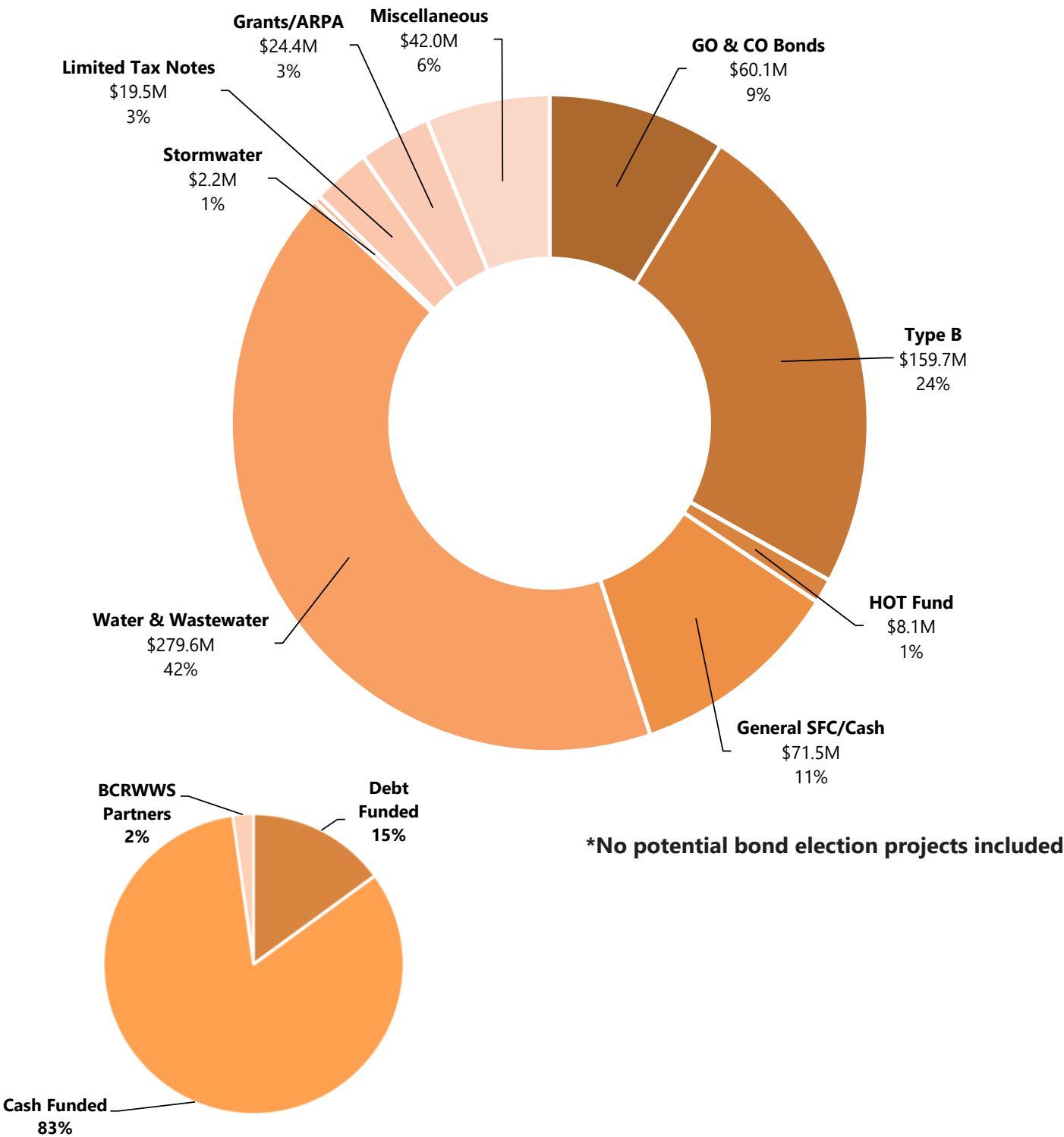
Consolidated by Department	2023	2024	2025	2026	2027	Total
Other Departments <sup>1</sup>	\$ 15,038,609	\$ 11,250,000	\$ 8,381,191	\$ 7,257,000	\$ 7,270,000	\$ 49,196,800
Sports Management & Tourism	3,753,779	3,580,739	1,350,000	1,850,000	4,900,000	15,434,518
Stormwater	7,829,682	7,027,815	-	60,000	-	14,917,497
Fire	11,355,000	900,000	400,000	400,000	400,000	13,455,000
Library	4,788,806	-	-	-	-	4,788,806
Parks & Recreation	18,763,832	1,200,000	1,200,000	1,200,000	1,200,000	23,563,832
Planning	125,000	-	-	-	-	125,000
Police	3,370,000	350,000	350,000	350,000	350,000	4,770,000
Transportation	123,358,815	77,413,100	44,150,000	11,750,000	12,350,000	269,021,915
Water & Wastewater <sup>2</sup>	79,434,083	68,026,265	59,162,056	25,562,000	39,640,000	271,824,404
<b>Total</b>	<b>\$ 267,817,606</b>	<b>\$ 169,747,919</b>	<b>\$ 114,993,247</b>	<b>\$ 48,429,000</b>	<b>\$ 66,110,000</b>	<b>\$ 667,097,772</b>

**1** Other Departments includes projects for Communications, Facility Maintenance, Fleet, General Services, and Information Technology

**2** Water & Wastewater includes projects for the Regional Water System (BCRUA) & Regional Wastewater System (BCRWWS)

# 5-YEAR CIP BY SOURCE

Total Expenses  
\$667.1 Million



# FY 2023 HIGHLIGHTS - MAJOR CIP PROJECTS

Department/Project	Estimated Completion Date*	Total Project Cost (\$M)	FY 2023 Cost (\$M)	Spent to Date - 6/30/2022 (\$M)
<b>Library</b>				
New Main Library Facility (A)	Jan 2023	34.7	4.5	29.2
Existing Library Remodel	June 2024	10.0	6.0	-
<b>NE Downtown Improvements</b>				
Parking Garage	Jan 2023	13.4	0.5	8.0
<b>Parks &amp; Recreation</b>				
Heritage Trail East (A)	Winter 2024	6.0	2.2	3.7
Heritage Trail West (A)	Winter 2024	9.5	5.7	3.0
Lake Creek Trails (A)	Winter 2024	2.0	1.2	0.3
<b>Public Safety</b>				
Public Safety CAD/RMS System (Implementation)	FY 2023	3.0	3.0	-
<b>Stormwater (B)</b>				
Chandler Branch Tributary 3 Channel Improvements	FY 2025	7.4	2.3	0.8
<b>Transportation</b>				
County Road 112 - AW Grimes to CR110	Fall 2025	35.5	11.2	1.3
Gattis School Road - Segment 3	Fall 2025	28.0	3.6	4.5
Gattis School Road - Segment 6	Winter 2024	23.3	11.5	4.2
Kenney Fort Blvd Segments 2 & 3	Spring 2023	28.0	11.0	11.7
Kenney Fort Blvd Segment 4	Winter 2023	18.2	10.0	5.2
Neighborhood Street Maintenance	Ongoing	37.7	7.3	23.1
Red Bud Lane North	Spring 2024	15.8	12.0	3.8
Wyoming Springs Extension	FY 2025	23.0	9.5	2.1
<b>Utilities (B)</b>				
BCRUA Phase 1D Construction	FY 2024	5.5	2.8	-
BCRUA Phase 2 Deep Water & Raw Waterline Construction	FY 2026	74.6	20.0	-
East WWTP Expansion and Re-Rate Improvements (BCRWWS)	Summer 2023	127.6	16.0	102.2
Kenney Fort Segment 4 24" Waterline	Winter 2023	4.8	3.3	0.6
Sam Bass Road Waterline Phase 1	FY 2024	10.8	5.1	0.4

\*Completion dates are estimated and subject to change

(A) Final projects from 2013 Voter Approved Bond Election

(B) Potential ARPA funds

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

City of Round Rock, Texas

*Capital Improvement Plan*

2023 thru 2027

## PROJECTS & FUNDING SOURCES BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
<b>Arts and Culture</b>							
Prete Plaza Stage Covering <i>General Self Financed Construction</i>	FT-ART2	100,000 100,000					100,000 100,000
<b>Arts and Culture Total</b>		<b>100,000</b>					<b>100,000</b>
<b>Communications</b>							
Parks and Recreation Computer Replacement <i>PEG Fund</i>	FT-COMM10			18,000 18,000			18,000 18,000
Parks and Recreation PEG Equipment <i>PEG Fund</i>	FT-COMM11	20,000 20,000				20,000 20,000	40,000 40,000
Communications Computer Replacements <i>PEG Fund</i>	FT-COMM13	5,000 5,000	20,000 20,000	35,000 35,000	5,000 5,000	20,000 20,000	85,000 85,000
Drone Replacment (4 year cycle) <i>PEG Fund</i>	FT-COMM14	5,000 5,000	5,000 5,000	5,000 5,000	5,000 5,000	5,000 5,000	25,000 25,000
Operational (Misc AV Equipment) <i>PEG Fund</i>	FT-COMM15	50,000 50,000	50,000 50,000	50,000 50,000	50,000 50,000	50,000 50,000	250,000 250,000
Lighting Replacement <i>PEG Fund</i>	FT-COMM16				12,000 12,000		12,000 12,000
Photo Camera Replacement <i>PEG Fund</i>	FT-COMM17			15,000 15,000			15,000 15,000
Backdrop System <i>PEG Fund</i>	FT-COMM18	5,000 5,000					5,000 5,000
Video Camera Replacement <i>PEG Fund</i>	FT-COMM4			50,000 50,000			50,000 50,000
Chamber Equipment Replacement/Upgrades <i>PEG Fund</i>	FT-COMM6		20,000 20,000				20,000 20,000
Lens Replacement Program <i>PEG Fund</i>	FT-COMM7	10,000 10,000			30,000 30,000		40,000 40,000
Police Computer Replacement <i>PEG Fund</i>	FT-COMM8			15,000 15,000			15,000 15,000
Police PEG Equipment <i>PEG Fund</i>	FT-COMM9	20,000 20,000				20,000 20,000	40,000 40,000
<b>Communications Total</b>		<b>115,000</b>	<b>95,000</b>	<b>188,000</b>	<b>102,000</b>	<b>115,000</b>	<b>615,000</b>
<b>Facility Maintenance</b>							
FM Internal Service Annual Bucket <i>General Self Financed Construction</i> <i>Pay As You Go</i>	FMB	1,000,000 1,000,000	1,000,000 1,000,000	1,000,000 1,000,000	1,000,000 1,000,000	1,000,000 1,000,000	5,000,000 4,000,000
PY FM Internal Service Annual Bucket <i>General Self Financed Construction</i>	PY-FMB	641,233 641,233					641,233 641,233
<b>Facility Maintenance Total</b>		<b>1,641,233</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>5,641,233</b>

FT = Future Project

Thursday, June 23, 2022



# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
<b>Fire</b>							
Fire Safety Equipment Replacement Program	FT-FIRE24	400,000	400,000	400,000	400,000	400,000	2,000,000
<i>General Self Financed Construction</i>		400,000					400,000
<i>Pay As You Go</i>			400,000	400,000	400,000	400,000	1,600,000
Fire Station No. 1 Relocation	FT-FIRE34	9,000,000					9,000,000
<i>Future CO Bond Issuance</i>		9,000,000					9,000,000
Fire Station #3 & #7 Facility Impvs	FT-FIRE37	255,000					255,000
<i>General Self Financed Construction</i>		255,000					255,000
Central Fire Admin Building Feasibility Study	FT-FIRE42	200,000					200,000
<i>General Self Financed Construction</i>		200,000					200,000
Remodel Central Fire Admin Building	FT-FIRE43		500,000				500,000
<i>Future CO Bond Issuance</i>			500,000				500,000
<b>Fire Total</b>		<b>9,855,000</b>	<b>900,000</b>	<b>400,000</b>	<b>400,000</b>	<b>400,000</b>	<b>11,955,000</b>
<b>Fleet</b>							
Vehicle&Equip.Replace-GEN	FT-FLEET 1	3,500,000	4,000,000	4,000,000	4,000,000	4,000,000	19,500,000
<i>Limited Tax Notes</i>		3,500,000	4,000,000	4,000,000	4,000,000	4,000,000	19,500,000
Vehicle&Equip.Replace-STORM	FT-FLEET 2	457,500	155,000	155,000	155,000	155,000	1,077,500
<i>Stormwater Fund</i>		457,500	155,000	155,000	155,000	155,000	1,077,500
Vehicle&Equip.Replace-UT	FT-FLEET 3	1,079,000	1,000,000	1,000,000	1,000,000	1,000,000	5,079,000
<i>Utility Fund</i>		1,079,000	1,000,000	1,000,000	1,000,000	1,000,000	5,079,000
<b>Fleet Total</b>		<b>5,036,500</b>	<b>5,155,000</b>	<b>5,155,000</b>	<b>5,155,000</b>	<b>5,155,000</b>	<b>25,656,500</b>
<b>General Services</b>							
2008 Enterprise Drive Demo	FT-6	90,000					90,000
<i>General Self Financed Construction</i>		90,000					90,000
Luther Peterson Car Wash	FT-GENSV1			1,038,191			1,038,191
<i>Self-Finance Water Construction</i>				1,038,191			1,038,191
Existing Library Remodel	FT-GENSV15	6,000,000	4,000,000				10,000,000
<i>General Self Financed Construction</i>		6,000,000	4,000,000				10,000,000
Utility Billing Office Remodel	FT-GENSV5	150,000					150,000
<i>Self-Finance Water Construction</i>		150,000					150,000
Rock Care Relocation	FT-GENSV9	700,000					700,000
<i>Health Fund</i>		700,000					700,000
<b>General Services Total</b>		<b>6,940,000</b>	<b>4,000,000</b>	<b>1,038,191</b>			<b>11,978,191</b>
<b>Information Technology</b>							
IT Internal Services Annual Bucket	ITB	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	5,000,000
<i>General Self Financed Construction</i>		1,000,000					1,000,000
<i>Pay As You Go</i>			1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
PY Internal Services Annual Bucket	PY-ITB	205,876					205,876
<i>General Self Financed Construction</i>		205,876					205,876
<b>Information Technology Total</b>		<b>1,205,876</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>1,000,000</b>	<b>5,205,876</b>
<b>Library</b>							
New Main Library Facility	LIBRA	4,788,806					4,788,806
<i>General Self Financed Construction</i>		4,788,806					4,788,806
<b>Library Total</b>		<b>4,788,806</b>					<b>4,788,806</b>

FT = Future Project

Thursday, June 23, 2022

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
<b>NE Downtown Improvements</b>							
NE Downtown Parking Garage	PKGR	450,000					450,000
RR Trans & EcoDev Corp		450,000					450,000
<b>NE Downtown Improvements Total</b>		<b>450,000</b>					<b>450,000</b>
<b>Parks and Recreation</b>							
Adult Recreation Complex Phase 2	ARCP2	200,000					200,000
Parks Improvement & Acquisition Fund		200,000					200,000
Behrens Ranch Nature Park	BEHRN	477,069					477,069
General Self Financed Construction		477,069					477,069
Heritage Trail EAST	EHRT	2,200,000					2,200,000
2017 GO Bond Issuance		2,200,000					2,200,000
PARD Repair & Replace Annual Bucket	FT-PARD10	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
General Self Financed Construction		1,000,000					1,000,000
PARD Cap Ex Revenue		200,000	200,000	200,000	200,000	200,000	1,000,000
Pay As You Go			1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
Bowman Park Improvements	FT-PARD16	294,429					294,429
CDBG HUD Entitlement Grants		294,429					294,429
Heritage Trail Wrap-Up	FT-PARD46	3,000,000					3,000,000
General Self Financed Construction		3,000,000					3,000,000
PARD OSP Electrical Work for Yonders	FT-PARD54	250,000					250,000
General Self Financed Construction		250,000					250,000
Security Measures at Skate Park	FT-PARD56	300,000					300,000
General Self Financed Construction		300,000					300,000
Town Green (Round Rock Water Tower)	FT-PARD57	1,000,000					1,000,000
General Self Financed Construction		1,000,000					1,000,000
Trails Master Plan Update	FT-PARD58	50,000					50,000
General Self Financed Construction		50,000					50,000
Trails Construction - Additional Funding	FT-PARD59	2,000,000					2,000,000
General Self Financed Construction		2,000,000					2,000,000
Lake Creek Trail	LCTRL	1,200,000					1,200,000
2017 GO Bond Issuance		1,200,000					1,200,000
Meadow Lake Park Dock	MDWLK	102,163					102,163
Parks Improvement & Acquisition Fund		102,163					102,163
Mayfield Park Archery Ranch	MYFLD	122,825					122,825
Parks Improvement & Acquisition Fund		122,825					122,825
PARD Repair/Replace-Stark Park	RRIMP_STARK	251,839					251,839
2017 GO Bond Issuance		153,839					153,839
Parks Improvement & Acquisition Fund		98,000					98,000
StageCoach Inn	STGCO	326,000					326,000
Hotel Occupancy Fund		326,000					326,000
Heritage Trail WEST	WHERT	5,789,507					5,789,507
2017 GO Bond Issuance		5,789,507					5,789,507
<b>Parks and Recreation Total</b>		<b>18,763,832</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>1,200,000</b>	<b>23,563,832</b>
<b>Planning &amp; Development</b>							
Façade and Site Improvement Grant	FT-PLAN 1	125,000					125,000
General Self Financed Construction		125,000					125,000
<b>Planning &amp; Development Total</b>		<b>125,000</b>					<b>125,000</b>
<b>Police</b>							

FT = Future Project

Thursday, June 23, 2022

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
Women's Locker Room Remodel at PD HQ <i>General Self Financed Construction</i>	FT-Police11	120,000 120,000					120,000 120,000
Police Safety Equipment Replacement Annual Bucket <i>General Self Financed Construction</i>	FT-Police32	350,000 350,000	350,000	350,000	350,000	350,000	1,750,000 350,000
<i>Pay As You Go</i>			350,000	350,000	350,000	350,000	1,400,000
PD Landscaping <i>General Self Financed Construction</i>	FT-Police48	400,000 400,000					400,000 400,000
PD Parking Lot Repaving <i>Future CO Bond Issuance</i>	FT-Police50	1,000,000 1,000,000					1,000,000 1,000,000
<b>Police Total</b>		<b>1,870,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>350,000</b>	<b>3,270,000</b>
<b>Public Safety (CAD/RMS) System</b>							
Public Safety (CAD/RMS) System - Fire <i>General Self Financed Construction</i>	PSERPFR	1,500,000 1,500,000					1,500,000 1,500,000
Public Safety (CAD/RMS) System - PD <i>General Self Financed Construction</i>	PSERPPD	1,500,000 1,500,000					1,500,000 1,500,000
<b>Public Safety (CAD/RMS) System Total</b>		<b>3,000,000</b>					<b>3,000,000</b>
<b>Regional Water System (BCRUA)</b>							
BCRUA Phase 1D - Construction/Con Phase Services <i>Regional Water Fund</i>	FT-BCRUA4	2,750,000 2,750,000	2,750,000 2,750,000				5,500,000 5,500,000
BCRUA Phase 2 - PEC Final Power <i>Regional Water Fund</i>	FT-BCRUA5			2,750,000 2,750,000	2,750,000 2,750,000		5,500,000 5,500,000
BCRUA Phase 2 - Construction Engineering Services <i>Regional Water Fund</i>	FT-BCRUA6	1,000,000 1,000,000	1,000,000 1,000,000	700,000 700,000	500,000 500,000	500,000 500,000	3,700,000 3,700,000
BCRUA Phase 2 - Construction <i>Regional Water Fund</i>	FT-BCRUA7	20,000,000 20,000,000	20,000,000 20,000,000	14,000,000 14,000,000	6,150,000 6,150,000	4,700,000 4,700,000	64,850,000 64,850,000
BCRUA Parallel Pipeline <i>Regional Water Fund</i>	FT-BCRUA8	1,000,000 1,000,000	400,000 400,000				1,400,000 1,400,000
<b>Regional Water System (BCRUA) Total</b>		<b>24,750,000</b>	<b>24,150,000</b>	<b>17,450,000</b>	<b>9,400,000</b>	<b>5,200,000</b>	<b>80,950,000</b>
<b>Regional WW System (BCRWWS)</b>							
East WWTP Re-Rate Improvements/Expansion <i>Regional Wastewater System Partners</i> <i>Self-Finance Wastewater Construction</i>	EPIMP	15,977,250 14,408,000 1,569,250					15,977,250 14,408,000 1,569,250
WWTP Expansion to 40MGD (PER) Prelim Eng <i>Self-Finance Wastewater Construction</i>	FT-RWWS1			1,250,000 1,250,000	1,250,000 1,250,000		2,500,000 2,500,000
WWTP Expansion to 40MGD (PER) Final Eng <i>Self-Finance Wastewater Construction</i>	FT-RWWS2					1,500,000 1,500,000	1,500,000 1,500,000
60" Regional Interceptor Rehab Project <i>Regional Wastewater System Partners</i> <i>Self-Finance Wastewater Construction</i>	FT-RWWS4	750,000 375,000 375,000					750,000 375,000 375,000
Regional WW System Master Plan <i>Self-Finance Wastewater Construction</i>	FT-RWWS7	60,000 60,000	60,000 60,000				120,000 120,000
East Plant Filters <i>Self-Finance Wastewater Construction</i>	FT-RWWS8	1,300,000 1,300,000	5,000,000 5,000,000	5,500,000 5,500,000			11,800,000 11,800,000
<b>Regional WW System (BCRWWS) Total</b>		<b>18,087,250</b>	<b>5,060,000</b>	<b>6,750,000</b>	<b>1,250,000</b>	<b>1,500,000</b>	<b>32,647,250</b>
<b>Sports Management &amp; Tourism</b>							
Dell Diamond Capital Improvement & Repair <i>Hotel Occupancy Fund</i>	FT-DELL1	350,000 350,000	350,000 350,000	350,000 350,000	350,000 350,000	350,000 350,000	1,750,000 1,750,000

FT = Future Project

Thursday, June 23, 2022

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
Dell Diamond Parking Lot Resurfacing <i>Hotel Occupancy Fund</i>	FT-DELL2	300,000 300,000					300,000 300,000
Dell Diamond Replace Fire Suppression <i>Hotel Occupancy Fund</i>	FT-DELL3		400,739 400,739				400,739 400,739
Dell Diamond MLB Requirement Expansion/Renovation <i>Hotel Occupancy Fund</i>	FT-DELL4	1,500,000 1,500,000	1,000,000 1,000,000	1,000,000 1,000,000	1,500,000 1,500,000		5,000,000 5,000,000
Dell Diamond Fund Balance - Pending Allocation <i>Hotel Occupancy Fund</i>	FT-DELL7	323,779 323,779					323,779 323,779
MPC 5-field Synthetic Turf Replacement <i>Multipurpose Sports Complex Fund</i>	FT-MPC2					4,000,000 4,000,000	4,000,000 4,000,000
MPC HV/AC Replacements <i>Multipurpose Sports Complex Fund</i>	FT-MPC3					150,000 150,000	150,000 150,000
MPC AV System Upgrade <i>Multipurpose Sports Complex Fund</i>	FT-MPC4					100,000 100,000	100,000 100,000
MPC Restroom Renovation/Upgrade <i>Multipurpose Sports Complex Fund</i>	FT-MPC5		200,000 200,000				200,000 200,000
MPC Daktronics Scoreboard Replacement <i>Multipurpose Sports Complex Fund</i>	FT-MPC6					150,000 150,000	150,000 150,000
MPC Parking Lot Resurface <i>Multipurpose Sports Complex Fund</i>	FT-MPC7					50,000 50,000	50,000 50,000
MPC Improvements/Upgrades <i>Multipurpose Sports Complex Fund</i>	FT-MPC8					100,000 100,000	100,000 100,000
SC Lighting and Controls Upgrade <i>Sports Center Fund</i>	FT-SC10		40,000 40,000				40,000 40,000
SC Interior/Exterior Repaint <i>Sports Center Fund</i>	FT-SC11		30,000 30,000				30,000 30,000
SC Improvements/Upgrades <i>Sports Center Fund</i>	FT-SC12		100,000 100,000				100,000 100,000
SC AV System Upgrade <i>Sports Center Fund</i>	FT-SC2	230,000 230,000					230,000 230,000
SC RTU Replacements <i>Sports Center Fund</i>	FT-SC3		600,000 600,000				600,000 600,000
SC HV/AC Replacement <i>Sports Center Fund</i>	FT-SC4		600,000 600,000				600,000 600,000
SC Concessions Kitchen Renovation/Upgrade <i>Sports Center Fund</i>	FT-SC5		100,000 100,000				100,000 100,000
SC Refinish Court Floor to Wood <i>Sports Center Fund</i>	FT-SC6		50,000 50,000				50,000 50,000
SC Parking Lot Resurface <i>Sports Center Fund</i>	FT-SC7		50,000 50,000				50,000 50,000
SC Front Entrance Renovation <i>Sports Center Fund</i>	FT-SC8	50,000 50,000					50,000 50,000
SC Overhead Court Eqp Rep-Motors & Curtains <i>Sports Center Fund</i>	FT-SC9		60,000 60,000				60,000 60,000
Crossly Property Renovations <i>General Self Financed Construction</i>	FT-SM&T5	1,000,000 1,000,000					1,000,000 1,000,000
<b>Sports Management &amp; Tourism Total</b>		<b>3,753,779</b>	<b>3,580,739</b>	<b>1,350,000</b>	<b>1,850,000</b>	<b>4,900,000</b>	<b>15,434,518</b>
<b>Stormwater</b>							
Annual Creek Cleaning <i>ARPA</i>	CREEK	100,000 100,000	100,000 100,000				200,000 200,000
Chandler Branch Tributary 3 Channel Improvements <i>ARPA</i>	CTRB3	2,250,000 1,359,801	2,800,000 1,300,000				5,050,000 2,659,801

FT = Future Project

Thursday, June 23, 2022

# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
<i>Other Governmental Entity Funds</i>		500,000					500,000
<i>Regional Detention Fund</i>		390,199	1,100,000				1,490,199
<i>Self-Financed Stormwater Construction</i>			400,000				400,000
Environmental Services Contract	ENVSR		10,000		10,000		20,000
<i>Self-Financed Stormwater Construction</i>			10,000		10,000		20,000
Creek Maintenance (University to Hidden Valley)	FT-SW 4	750,000					750,000
<i>ARPA</i>		750,000					750,000
Creek Maintenance (Dry Branch Tributary)	FT-SW 5	750,000					750,000
<i>ARPA</i>		750,000					750,000
Meadows Area 2 & 4	MDW24	390,423	3,204,038				3,594,461
<i>ARPA</i>			3,204,038				3,204,038
<i>Self-Financed Stormwater Construction</i>		390,423					390,423
Round Rock West Area 3	RRWA3	1,096,649					1,096,649
<i>ARPA</i>		1,096,649					1,096,649
Round Rock West Area 5	RRWA5	1,067,610	266,902				1,334,512
<i>ARPA</i>		1,067,610	266,902				1,334,512
2013 J.1 & J.2 South Creek	SC13J	1,200,000	596,875				1,796,875
<i>ARPA</i>		1,200,000	596,875				1,796,875
Southeast Area 1 Drainage Assessment	SEAD1	75,000					75,000
<i>Self-Financed Stormwater Construction</i>		75,000					75,000
Stormwater Master Plan - Creeks	SMP22	150,000					150,000
<i>Self-Financed Stormwater Construction</i>		150,000					150,000
Stormwater Emergency Support	STEMG		50,000		50,000		100,000
<i>Self-Financed Stormwater Construction</i>			50,000		50,000		100,000
<b>Stormwater Total</b>		<b>7,829,682</b>	<b>7,027,815</b>		<b>60,000</b>		<b>14,917,497</b>

## Transportation

Type B Eligible Projects	FT-TRANS1	114,971,815	73,113,100	39,850,000	7,450,000	8,050,000	243,434,915
<i>CAMPO Funds</i>		11,994,594					11,994,594
<i>Future CO Bond Issuance</i>		40,209,628					40,209,628
<i>Other Governmental Entity Funds</i>		15,350,000	12,649,993	4,000,000			31,999,993
<i>RR Trans &amp; EcoDev Corp</i>		43,817,593	51,463,107	26,465,200	7,450,000	8,050,000	137,245,900
<i>SIB Loan</i>		3,600,000	9,000,000	9,384,800			21,984,800
Street Name Blade Replacement Program	FT-TRANS6	325,000					325,000
<i>General Self Financed Construction</i>		325,000					325,000
Chisholm Valley Sidewalks	HUD-CSMVLY	312,000					312,000
<i>CDBG HUD Entitlement Grants</i>		312,000					312,000
Street Maintenance Non-Arterial	NRT21	7,300,000	4,300,000	4,300,000	4,300,000	4,300,000	24,500,000
<i>General Self Financed Construction</i>		7,300,000	4,300,000	4,300,000	4,300,000	4,300,000	24,500,000
<b>Transportation Total</b>		<b>122,908,815</b>	<b>77,413,100</b>	<b>44,150,000</b>	<b>11,750,000</b>	<b>12,350,000</b>	<b>268,571,915</b>

## Water & Wastewater

2020 Water Master Plan & Modeling Support	20WMP	20,000	20,000	135,000			175,000
<i>Self-Finance Water Construction</i>		20,000	20,000	135,000			175,000
2020 Wastewater Masterplan	20WWM	20,000	25,000	25,000			70,000
<i>Self-Finance Wastewater Construction</i>		20,000	25,000	25,000			70,000
SH45 and AW Grimes WW Upsize	45AWG	135,000	865,000				1,000,000
<i>Self-Finance Wastewater Construction</i>		135,000	865,000				1,000,000
Automated Meter Reading Ph 8	AMRP8	350,000					350,000
<i>Self-Finance Water Construction</i>		350,000					350,000
Cathodic Protection Engineering Study	CATHD	92,213					92,213
<i>Self-Finance Water Construction</i>		92,213					92,213
Reuse - Clearwell No. 2 Addition	CWST2	1,380,000					1,380,000

FT = Future Project

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# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
<b>Self-Finance Water Construction</b>		1,380,000					1,380,000
Reuse - EST Access Road Repair	ESTRD	42,352					42,352
<b>Self-Finance Water Construction</b>		42,352					42,352
Forest Creek WW Force Main Rehab	FCWWFM		500,000				500,000
<b>Self-Finance Wastewater Construction</b>			500,000				500,000
Small Diameter Waterline Replacement	FT-WTR10		1,000,000				1,000,000
<b>Self-Finance Water Construction</b>			1,000,000				1,000,000
Reuse - Meadows of Chandler Creek MUD	FT-WTR11			2,595,000			2,595,000
<b>Self-Finance Water Construction</b>				2,595,000			2,595,000
Ground Water Study - Carrizo/Wilcox	FT-WTR12		1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
<b>Self-Finance Water Construction</b>			1,000,000	1,000,000	1,000,000	1,000,000	4,000,000
GR-07 Hesters Crossing Waterline	FT-WTR14		500,000	2,800,000			3,300,000
<b>Self-Finance Water Construction</b>			500,000	2,800,000			3,300,000
GR-08 AW Grimes Waterline North of University	FT-WTR17				360,000	2,040,000	2,400,000
<b>Self-Finance Water Construction</b>					360,000	2,040,000	2,400,000
WCRRWL Pipeline Assessment	FT-WTR22	600,000					600,000
<b>Self-Finance Water Construction</b>		600,000					600,000
Tank Coating Rehab	FT-WTR24		950,000	900,000	500,000	500,000	2,850,000
<b>Self-Finance Water Construction</b>			950,000	900,000	500,000	500,000	2,850,000
Water System Security Improvements	FT-WTR25	200,000	1,300,000				1,500,000
<b>Self-Finance Water Construction</b>		200,000	1,300,000				1,500,000
Lake Creek Well Site - Treatment Improvements	FT-WTR26		1,000,000	7,000,000			8,000,000
<b>Self-Finance Water Construction</b>			1,000,000	7,000,000			8,000,000
Westinghouse Well Site - Treatment Improvements	FT-WTR27	200,000			1,800,000		2,000,000
<b>Self-Finance Water Construction</b>		200,000			1,800,000		2,000,000
Reuse - Dual Feed for the Reuse System	FT-WTR30	100,000					100,000
<b>Self-Finance Water Construction</b>		100,000					100,000
Transportation Projects - Wtr/WW Portion	FT-WTR31	400,000	400,000	400,000	400,000	400,000	2,000,000
<b>Self-Finance Wastewater Construction</b>		150,000	150,000	150,000	150,000	150,000	750,000
<b>Self-Finance Water Construction</b>		250,000	250,000	250,000	250,000	250,000	1,250,000
LCRR Evaluation	FT-WTR33	200,000					200,000
<b>Self-Finance Water Construction</b>		200,000					200,000
Reuse - Forest Creek GC Reuse Line Rehab	FT-WTR36	275,000	734,881				1,009,881
<b>Self-Finance Water Construction</b>		275,000	734,881				1,009,881
Future Water Master Plan Study	FT-WTR40	250,000			250,000		500,000
<b>Self-Finance Water Construction</b>		250,000			250,000		500,000
Future Water Impact Fee Study	FT-WTR41	25,000			25,000		50,000
<b>Self-Finance Water Construction</b>		25,000			25,000		50,000
Water Distribution System Improvements	FT-WTR5		1,000,000		1,000,000		2,000,000
<b>Self-Finance Water Construction</b>			1,000,000		1,000,000		2,000,000
Water System Pipe Replacement	FT-WTR7	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
<b>Self-Finance Water Construction</b>		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
EPA AWIA Assessments	FT-WTR8		100,000				100,000
<b>Self-Finance Water Construction</b>			100,000				100,000
CC-1 Chandler Creek Upsize to University	FT-WW13		1,026,000				1,026,000
<b>Self-Finance Wastewater Construction</b>			1,026,000				1,026,000
Forest Creek Lift Station and FM	FT-WW16			2,668,000			2,668,000
<b>Self-Finance Wastewater Construction</b>				2,668,000			2,668,000
Cottonwood Lift Station & Forcemain	FT-WW17		500,000	5,000,000			5,500,000
<b>Self-Finance Wastewater Construction</b>			500,000	5,000,000			5,500,000
Wastewater Masterplan Update	FT-WW18	200,000			200,000		400,000
<b>Self-Finance Wastewater Construction</b>		200,000			200,000		400,000
Downtown Signature Park - WW Portion	FT-WW20			500,000	500,000	24,000,000	25,000,000
<b>Self-Finance Wastewater Construction</b>				500,000	500,000	24,000,000	25,000,000

FT = Future Project

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# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
Cycle 4 - Basin 1 and 2 Rehabilitation	FT-WW21	250,000	2,250,000				2,500,000
Self-Finance Wastewater Construction		250,000	2,250,000				2,500,000
Cycle 4 - Basin 3 and 4 Rehabilitation	FT-WW22			250,000	2,250,000		2,500,000
Self-Finance Wastewater Construction				250,000	2,250,000		2,500,000
General Engineering Evaluation of Pflugerville MOI	FT-WW23	30,000					30,000
Self-Finance Wastewater Construction		30,000					30,000
Chandler Creek 36" Interceptor Rehab	FT-WW24	1,850,000					1,850,000
Self-Finance Wastewater Construction		1,850,000					1,850,000
Alternate Sludge Disposal Location	FT-WW26		3,350,000				3,350,000
Self-Finance Wastewater Construction			3,350,000				3,350,000
MC-3 McNutt 24" Expansion	FT-WW46				1,602,000		1,602,000
Self-Finance Wastewater Construction					1,602,000		1,602,000
MC-2 McNutt Extension North to University	FT-WW49		500,000	3,000,000			3,500,000
Self-Finance Wastewater Construction			500,000	3,000,000			3,500,000
Wastewater Impact Fee Update	FT-WW53	25,000			25,000		50,000
Self-Finance Wastewater Construction		25,000			25,000		50,000
BC-1 Burnet St and Austin St Upsize	FT-WW6	100,000	731,000				831,000
Self-Finance Wastewater Construction		100,000	731,000				831,000
Wastewater Collection System Rehabilitation	FT-WW7	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Self-Finance Wastewater Construction		2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
Kenney Fort Seg 2/3 Reuse Line	KFT23RL	450,000					450,000
Self-Finance Water Construction		450,000					450,000
Kenny Fort Seg 2/3 Waterline	KFT23W	400,000					400,000
Self-Finance Water Construction		400,000					400,000
Kenny Fort 2/3 WW Line Upsize	KFT23WW	600,000					600,000
Self-Finance Wastewater Construction		600,000					600,000
Kenny Fort 24" Waterline Seg 4	KFTS4	3,315,000	1,400,000				4,715,000
Self-Finance Water Construction		3,315,000	1,400,000				4,715,000
Lake Creek 1 WW Line Phase 1	LC1P1	2,105,320	500,000				2,605,320
Self-Finance Wastewater Construction		2,105,320	500,000				2,605,320
Meadows Areas 2 & 4 - Wtr/WW Portion	MDW24-W	270,000	2,000,000	874,728			3,144,728
Self-Finance Wastewater Construction		125,000	1,000,000	328,502			1,453,502
Self-Finance Water Construction		145,000	1,000,000	546,226			1,691,226
Cycle 3 Basin 4&5 Manhole Rehab	MNH21	600,000					600,000
Self-Finance Wastewater Construction		600,000					600,000
NCAPEX I-35 Waterline Betterment	NCA35	300,000					300,000
Self-Finance Water Construction		300,000					300,000
N Mays Widening/Gap - Water Portion	NMWID-W	420,000					420,000
Self-Finance Water Construction		420,000					420,000
Old Settlers to CR110 - 16" Waterline Extension	OSBE-W	1,450,000					1,450,000
Self-Finance Water Construction		1,450,000					1,450,000
GR-06 Red Bud Lane South	RDBDS-W		2,000,000	2,200,000			4,200,000
Self-Finance Water Construction			2,000,000	2,200,000			4,200,000
Cycle 3, Basin 4 & 5 WW Rehab	RHB21	2,400,000					2,400,000
Self-Finance Wastewater Construction		2,400,000					2,400,000
Round Rock West Area 3 - Wtr/WW Portion	RRWA3-W	1,100,000	82,199				1,182,199
Self-Finance Wastewater Construction		550,000	20,841				570,841
Self-Finance Water Construction		550,000	61,358				611,358
Round Rock West Area 5 - Wtr/WW Portion	RRWA5-W	1,365,000	122,185				1,487,185
Self-Finance Wastewater Construction		650,000	36,920				686,920
Self-Finance Water Construction		715,000	85,265				800,265
RR West - Greenbelt Channel - Water Portion	RRWGB-W	200,000	260,000				460,000
Self-Finance Water Construction		200,000	260,000				460,000
Sam Bass Rd. Phase 1	SBASS	5,120,000	5,200,000				10,320,000
Self-Finance Water Construction		5,120,000	5,200,000				10,320,000

FT = Future Project

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# PROJECTS & FUNDING SOURCE BY DEPARTMENT

Department	Project #	2023	2024	2025	2026	2027	Total
Reuse - Switch Data Center	SDCRL	1,900,000	4,200,000				6,100,000
<i>Self-Finance Water Construction</i>		<i>1,900,000</i>	<i>4,200,000</i>				<i>6,100,000</i>
Reuse - Ext. to Stoney Point High School	SPHRL			614,328			614,328
<i>Self-Finance Water Construction</i>				<i>614,328</i>			<i>614,328</i>
Stone Oak Pump Station Modifications	STOAK	664,448					664,448
<i>Self-Finance Water Construction</i>		<i>664,448</i>					<i>664,448</i>
GIS Software Update	UNIMP	500					500
<i>Self-Finance Wastewater Construction</i>		<i>500</i>					<i>500</i>
Water Distribution - Backup Generator Additions	WDGEN	600,000	300,000				900,000
<i>Self-Finance Water Construction</i>		<i>600,000</i>	<i>300,000</i>				<i>900,000</i>
Water Treatment Plant Improvements	WTIMP	1,150,000	1,000,000	1,000,000	1,000,000	1,000,000	5,150,000
<i>Self-Finance Water Construction</i>		<i>1,150,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>5,150,000</i>
2020 WTP Pump Replacement	WTP20	92,000					92,000
<i>Self-Finance Water Construction</i>		<i>92,000</i>					<i>92,000</i>
WTP Improvements: New Flocculators	WTPNF	150,000					150,000
<i>Self-Finance Water Construction</i>		<i>150,000</i>					<i>150,000</i>
Water Treatment Plant Pressure Release Valves	WTPRV	1,200,000					1,200,000
<i>Self-Finance Water Construction</i>		<i>1,200,000</i>					<i>1,200,000</i>
<b>Water &amp; Wastewater Total</b>		<b>36,596,833</b>	<b>38,816,265</b>	<b>34,962,056</b>	<b>14,912,000</b>	<b>32,940,000</b>	<b>158,227,154</b>
<b>GRAND TOTAL</b>		<b>267,817,606</b>	<b>169,747,919</b>	<b>114,993,247</b>	<b>48,429,000</b>	<b>66,110,000</b>	<b>667,097,772</b>

FT = Future Project

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## DEBT

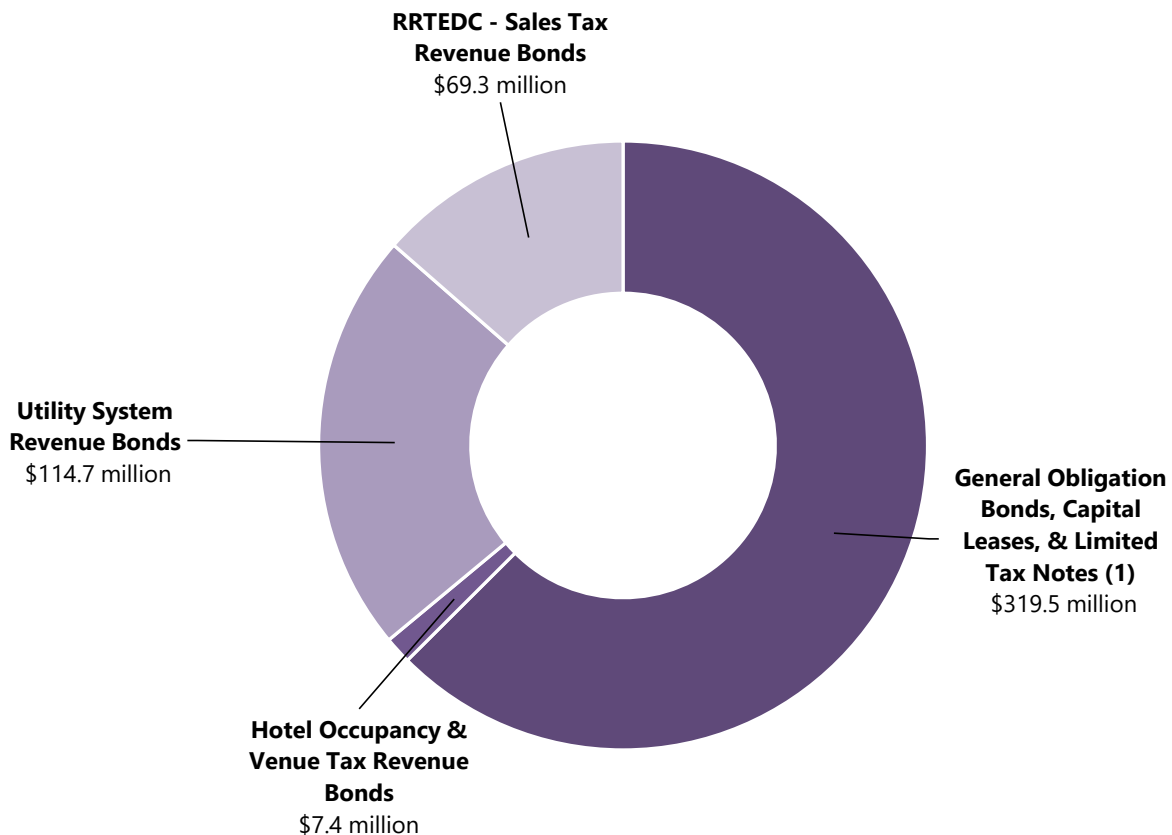
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# DEBT SUMMARY

## OUTSTANDING BY TYPE

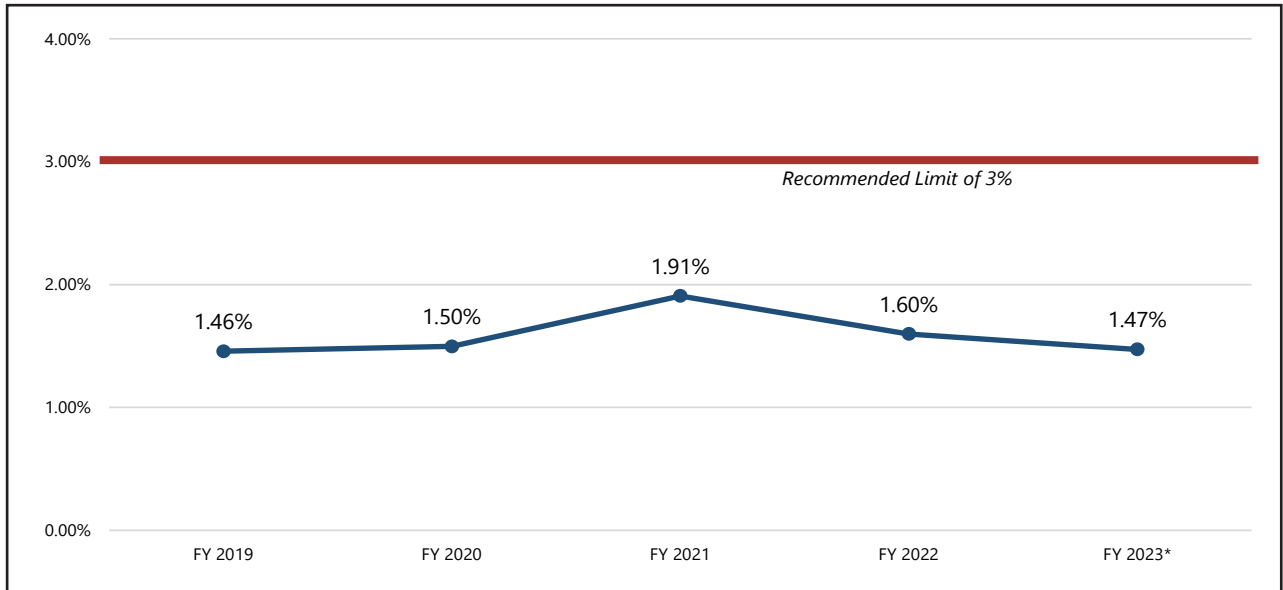
Debt Type	Amount Issued	10/1/22 Amount O/S (Net of Refunding)
General Obligation Bonds, Capital Leases, & Limited Tax Notes <b>(1)</b>	\$ 454,651,044	\$ 319,512,040
Hotel Occupancy & Venue Tax Revenue Bonds	10,015,000	7,375,000
Utility System Revenue Bonds	134,360,000	114,765,000
RRTEDC - Sales Tax Revenue Bonds	79,145,000	69,320,000
<b>Total</b>	<b>\$ 678,171,044</b>	<b>\$ 510,972,040</b>



**(1)** - Including certificates of obligation

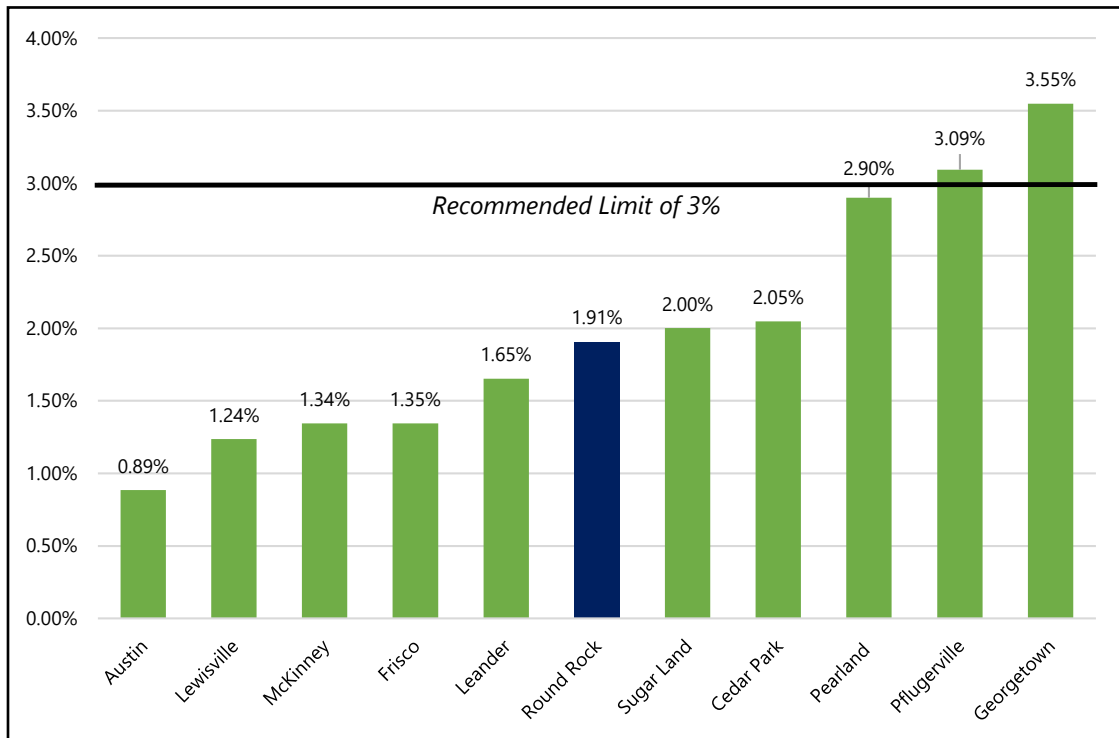
# OUTSTANDING DEBT AS A % OF TAX

## Round Rock Specific



\* Certified data

## Surrounding Cities\*\*



\*\*Based on FY 2021 audited financials

# BOND RATING

Type	Agency	Rating	Most Recent Rating Date
<b>General Obligation</b>	Standard & Poor's	<b>AAA</b>	April 2022
	Moody's	Aa1	February 2014
<b>Utility</b>	Standard & Poor's	<b>AAA</b>	December 2017
	Moody's	Aa2	April 2010
<b>BCRUA</b>	Standard & Poor's	<b>AAA</b>	December 2017
	Moody's	Aa3	January 2008
<b>Type B</b>	Standard & Poor's	AA-	April 2021
	Moody's	Aa3	April 2010
	Fitch	AA	March 2015
<b>Hotel</b>	Standard & Poor's	A+	August 2018
	Fitch	A+	March 2015

The Debt Rating represents the credit worthiness of corporate and government bonds. The ratings are published by credit rating agencies and used by investment professionals to assess the likelihood the debt will be repaid.

In April 2022, Standard & Poor's affirmed the City's AAA rating for the Certificates of Obligation and General Obligation bonds; this is the highest credit rating possible. **Round Rock is one of only eight cities in Texas with AAA ratings for both General Obligation and Utility debt** and one of 36 cities in Texas with a AAA rating for GO Debt. This high credit rating will bring lower interest rates for future debt issuances, which reduces the City's borrowing costs. Standard & Poor's noted the affirmed rating reflects Round Rock's:

- Very strong economy in one of the fastest-growing metropolitan statistical areas (MSAs) in the state;
- Robust financial policies and practices and a strong institutional framework score;
- Solid operating performance, with very strong reserves and liquidity;
- Very weak debt profile, with no immediate pension or other postemployment benefits (OPEB) pressures.

# BOND ISSUANCES AND AUTHORIZATIONS

## General Obligation Bonds Authorized - Complete

General Obligation Debt		1st Issuance Actual	2nd Issuance Actual	2017 Actual	2022 Actual	Total
Proposition 1	Fire Facilities	\$ 7,000,000	\$ 1,500,000	\$ -	\$ -	\$ 16,500,000
Proposition 2	Parks & Recreation	46,225,000	10,000,000	-	-	56,500,000
Proposition 3	Library	1,500,000	-	-	21,700,000	23,200,000
Proposition 4	Public Safety Training	1,000,000	1,100,000	-	-	27,400,000
<b>Total</b>		<b>\$ 71,025,000</b>	<b>\$ 30,875,000</b>	<b>\$ 21,700,000</b>	<b>\$ -</b>	<b>\$ 123,600,000</b>

## Future Debt Issuances - PENDING

Type	Purpose	FY 2023	FY 2024	FY 2025	FY 2026	FY 2027	Total
<b>General Obligation Debt Issuances</b>							
COs/GOs	Northeast Fire Station		10.0 M				10.0 M
COs/GOs	Northwest Fire Station			10.0 M			10.0 M
COs	Roads (tentative)	10.0 M	10.0 M	10.0 M	20.0 M	20.0 M	70.0 M
COs/GOs	PD Parking Lot		1.0 M				1.0 M
COs/GOs	Fire Station 1 Relocation		10.0 M				10.0 M
<b>Subtotal Tax-Supported Debt</b>		<b>\$10.0 M</b>	<b>\$31.0 M</b>	<b>\$20.0 M</b>	<b>\$20.0 M</b>	<b>\$20.0 M</b>	<b>\$101.0 M</b>
<b>Limited Tax Notes</b>							
Limited Tax Notes	Fleet Replacement	3.5 M	4.0 M	4.0 M	4.0 M	4.0 M	15.5 M
<b>Subtotal Limited Tax Notes</b>		<b>\$3.5 M</b>	<b>\$4.0 M</b>	<b>\$4.0 M</b>	<b>\$4.0 M</b>	<b>\$4.0 M</b>	<b>\$15.5 M</b>
<b>Citywide Debt Issuances</b>		<b>\$13.5 M</b>	<b>\$35.0 M</b>	<b>\$24.0 M</b>	<b>\$24.0 M</b>	<b>\$24.0 M</b>	<b>\$116.5 M</b>

The City is evaluating a new road and City services debt plan during FY 2023

- A possible May 2023 bond election is being evaluated
- The Transportation Master Plan is being updated with results ready in late FY 2023

# DEBT REFUNDING

The City regularly evaluates its debt portfolio for better structuring and, most importantly, cost savings on interest. The table below reflects savings realized over the previous 9 years that have directly reduced costs to its citizens and customers.

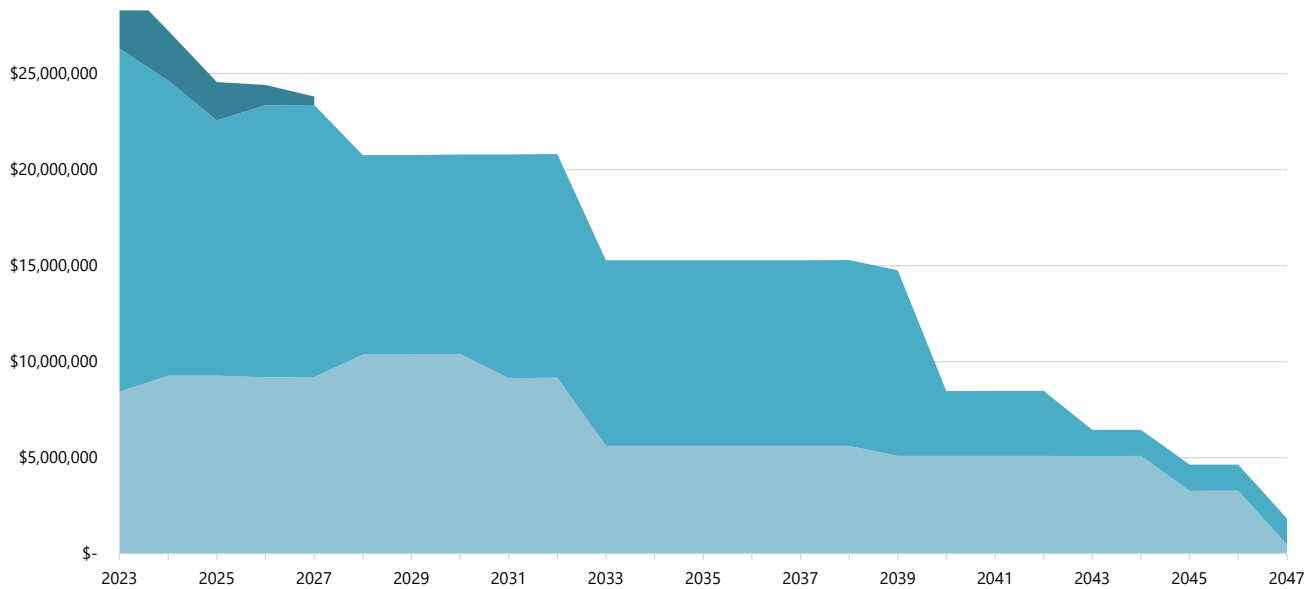
Bond Issue	Par Amount of Bonds	Net Debt Service Reduction	Average Annual Debt Service Reduction	Net Present Value Savings (\$)	Net Present Value Savings (%)
2013 GO Refunding	\$ 8,615,000	\$ 1,735,835	\$ 144,653	\$ 1,603,508	19.30%
2015 GO Refunding	32,465,000	4,068,603	226,034	3,146,470	9.00%
2015 RRTEDC Refunding	10,930,000	935,313	133,616	881,552	8.19%
2016 GO Refunding	6,995,000	1,508,470	88,734	1,248,169	16.78%
2016 Utility Revenue Refunding	35,185,000	6,042,787	302,139	4,671,016	13.83%
2016 HOT Refunding	4,455,000	567,175	63,019	481,558	10.10%
2016 BCRUA Refunding	53,955,000	10,401,943	472,816	7,785,138	14.23%
2017 RRTEDC Refunding	10,140,000	544,981	90,449	600,951	6.06%
2017 Utility Revenue Refunding	32,785,000	4,229,397	194,355	3,033,705	8.66%
2019 GO Refunding	12,210,000	1,236,307	153,738	1,118,709	8.25%
2020 GO Refunding	6,980,000	463,661	65,403	436,002	6.34%
2021 HOT Refunding	5,560,000	1,268,548	79,453	821,993	12.44%
2022 GO Refunding	79,860,000	10,161,561	597,656	8,228,594	10.88%
<b>TOTAL</b>	<b>\$ 300,135,000</b>	<b>\$ 43,164,581</b>	<b>\$ 2,612,065</b>	<b>\$ 34,057,365</b>	<b>11.31%</b>

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# AMORTIZATION BY TYPE

# AD VALOREM TAX-BACKED DEBT PAYMENTS

## Principal & Interest



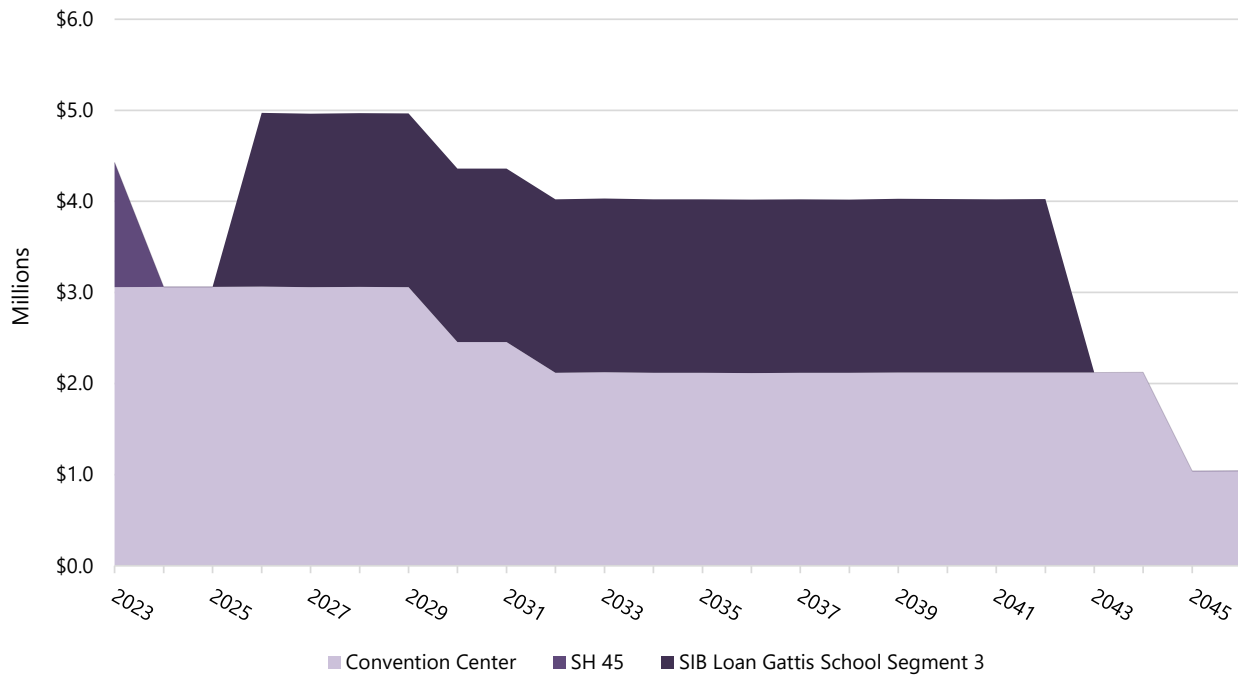
## Property Tax-Backed Debt

Year End September 30	Certificates Of Obligation	Capital Lease & LTNs	Voter Approved General Obligation Debt	Total Tax Funded Requirements	Self-Supporting Kalahari Debt Requirements	Total Debt Requirements
2023	8,431,220	3,554,690	17,863,567	29,849,477	1,874,550	31,724,027
2024	9,273,852	2,601,922	15,352,013	27,227,787	1,872,650	29,100,437
2025	9,273,114	1,996,438	13,283,199	24,552,750	1,879,750	26,432,500
2026	9,185,931	1,058,350	14,165,494	24,409,775	1,875,550	26,285,325
2027	9,196,247	446,250	14,164,639	23,807,136	1,874,550	25,681,686
2028	10,371,565	-	10,381,047	20,752,612	1,874,650	22,627,262
2029	10,376,167	-	10,370,904	20,747,071	1,877,250	22,624,321
2030	10,407,051	-	10,379,221	20,786,272	1,877,100	22,663,372
2031	9,140,903	-	11,642,632	20,783,535	1,874,250	22,657,785
2032	9,164,863	-	11,643,232	20,808,095	1,281,050	22,089,145
2033	5,614,650	-	9,666,592	15,281,242	1,283,450	16,564,692
2034	5,617,200	-	9,666,072	15,283,272	1,284,800	16,568,072
2035	5,619,775	-	9,662,232	15,282,007	1,285,500	16,567,507
2036	5,617,175	-	9,662,600	15,279,775	1,285,550	16,565,325
2037	5,619,400	-	9,664,709	15,284,109	1,284,950	16,569,059
2038	5,618,750	-	9,669,734	15,288,484	1,283,700	16,572,184
2039	5,093,100	-	9,660,352	14,753,452	1,282,200	16,035,652
2040	5,090,600	-	3,384,187	8,474,787	1,280,300	9,755,087
2041	5,093,400	-	3,384,700	8,478,100	1,278,000	9,756,100
2042	5,091,100	-	3,385,900	8,477,000	1,285,300	9,762,300
2043	5,088,800	-	1,362,600	6,451,400	1,277,000	7,728,400
2044	5,091,200	-	1,362,800	6,454,000	1,273,400	7,727,400
2045	3,278,000	-	1,361,200	4,639,200	1,274,400	5,913,600
2046	3,281,600	-	1,362,800	4,644,400	1,269,900	5,914,300
2047	1,742,000	-	1,362,400	3,104,400	-	3,104,400
	<b>\$ 167,377,661</b>	<b>\$ 9,657,650</b>	<b>\$ 213,864,826</b>	<b>\$ 390,900,137</b>	<b>\$ 36,089,800</b>	<b>\$ 426,989,937</b>



# TYPE B DEBT PAYMENTS

## Principal & Interest

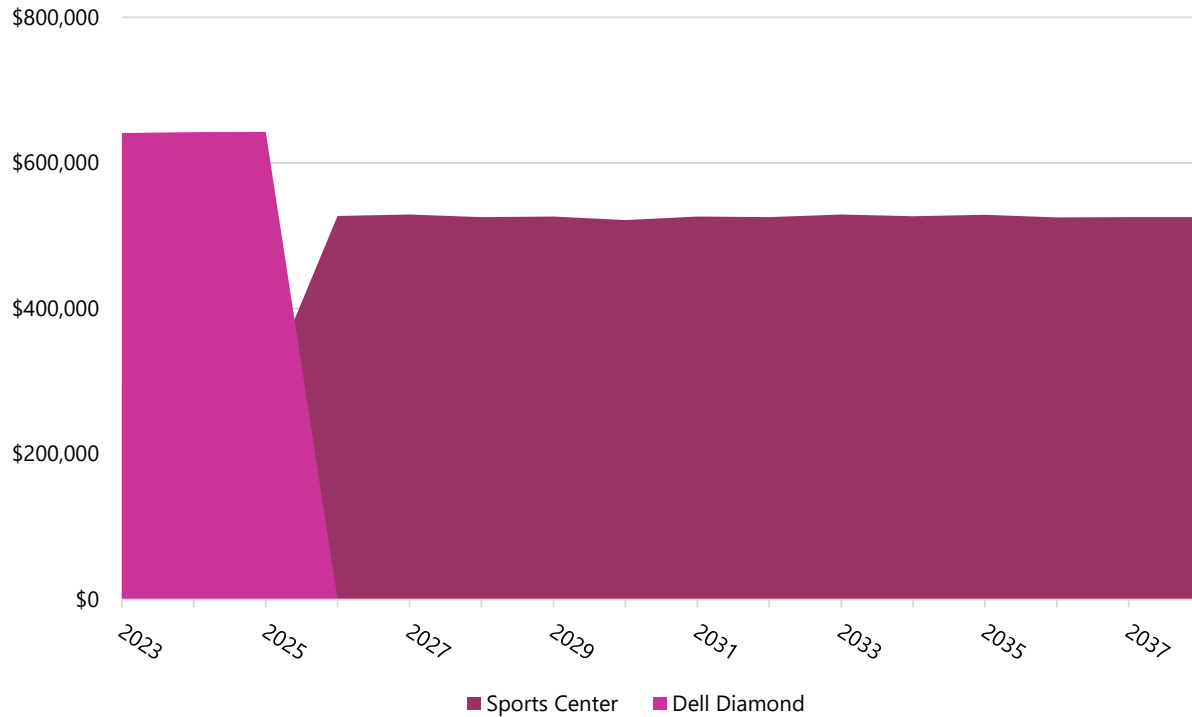


## Sales Tax-Backed Debt

Year Ending September 30	SH 45 Improvements	SIB Loan Gattis School Segment 3	Total Type B Funded Requirements	Self-Supporting Kalahari Debt Requirements	Total Debt Requirements
2023	1,368,941	-	1,368,941	3,059,083	4,428,024
2024	-	-	-	3,061,684	3,061,684
2025	-	-	-	3,060,930	3,060,930
2026	-	1,907,000	1,907,000	3,063,475	4,970,475
2027	-	1,903,860	1,903,860	3,057,664	4,961,524
2028	-	1,905,195	1,905,195	3,062,344	4,967,539
2029	-	1,905,900	1,905,900	3,058,498	4,964,398
2030	-	1,905,975	1,905,975	2,455,093	4,361,068
2031	-	1,905,420	1,905,420	2,455,845	4,361,265
2032	-	1,904,235	1,904,235	2,119,067	4,023,302
2033	-	1,907,420	1,907,420	2,122,500	4,029,920
2034	-	1,904,870	1,904,870	2,118,457	4,023,327
2035	-	1,906,690	1,906,690	2,117,136	4,023,826
2036	-	1,902,775	1,902,775	2,116,257	4,019,032
2037	-	1,903,230	1,903,230	2,118,218	4,021,448
2038	-	1,902,950	1,902,950	2,117,800	4,020,750
2039	-	1,906,935	1,906,935	2,119,963	4,026,898
2040	-	1,905,080	1,905,080	2,119,517	4,024,597
2041	-	1,902,490	1,902,490	2,120,929	4,023,419
2042	-	1,904,165	1,904,165	2,119,861	4,024,026
2043	-	-	-	2,120,403	2,120,403
2044	-	-	-	2,123,681	2,123,681
2045	-	-	-	1,039,513	1,039,513
2046	-	-	-	1,042,825	1,042,825
	\$ 1,368,941	\$ 32,384,190	\$ 33,753,131	\$ 55,970,739	\$ 89,723,870

# HOTEL OCCUPANCY TAX DEBT PAYMENTS

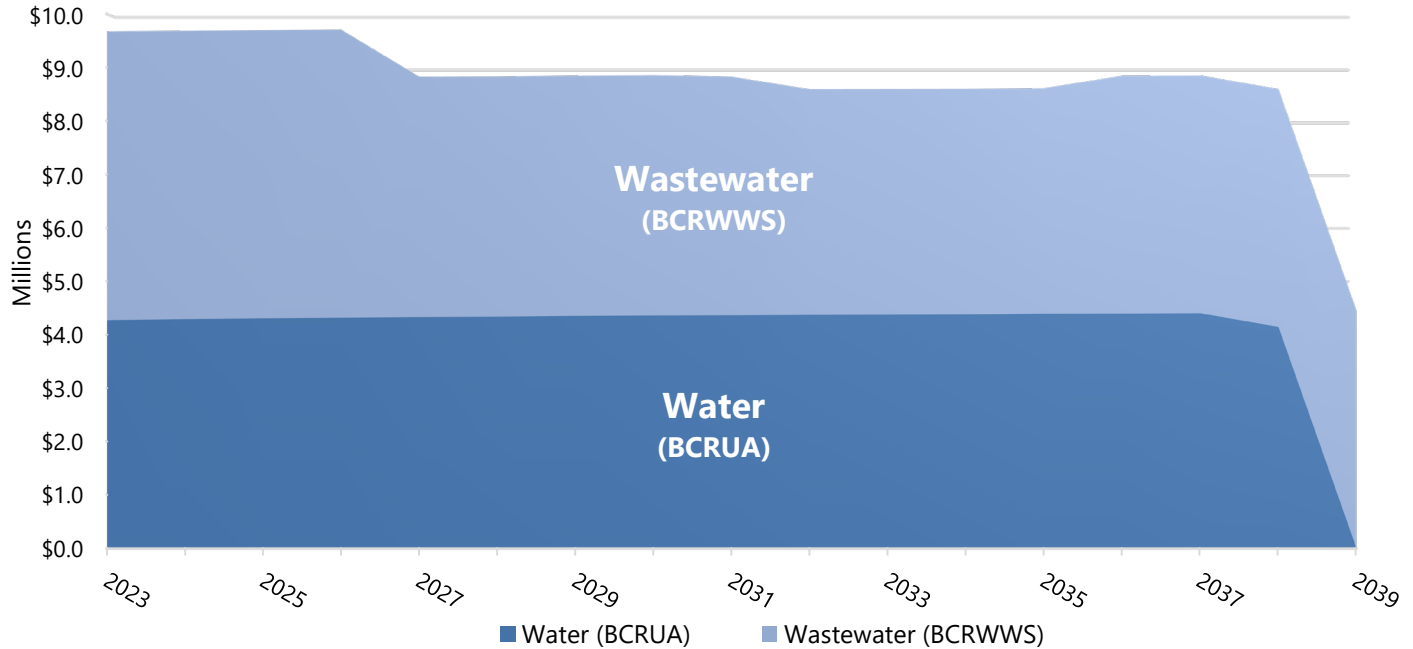
## Principal & Interest



Year Ending September 30	Sports Center	Dell Diamond	Total Debt Requirements
2023	295,900	641,000	936,900
2024	292,900	642,300	935,200
2025	289,900	642,600	932,500
2026	527,000	-	527,000
2027	528,900	-	528,900
2028	525,300	-	525,300
2029	526,200	-	526,200
2030	521,600	-	521,600
2031	526,400	-	526,400
2032	525,500	-	525,500
2033	528,900	-	528,900
2034	526,600	-	526,600
2035	528,600	-	528,600
2036	524,900	-	524,900
2037	525,500	-	525,500
2038	525,300	-	525,300
	<b>\$ 7,719,400</b>	<b>\$ 1,925,900</b>	<b>\$ 9,645,300</b>

# WATER & WASTEWATER DEBT PAYMENTS

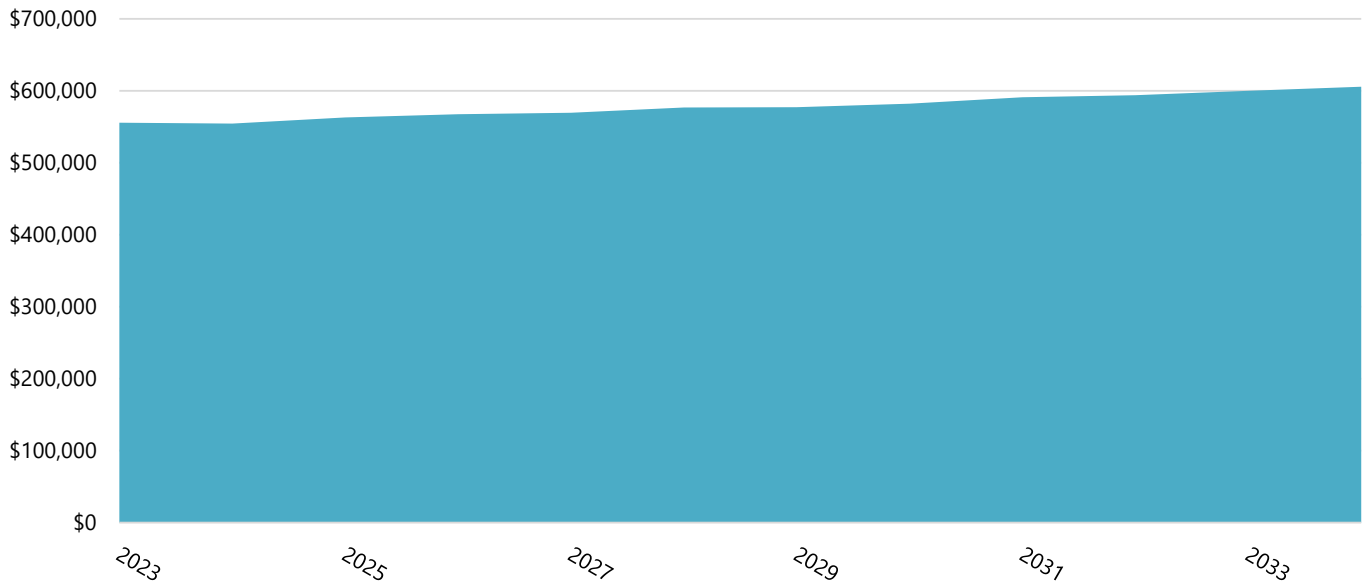
## Principal & Interest



Year Ending September 30	BCRUA Water	BCRWWS Wastewater	Total Utility Debt
2023	4,271,846	5,400,950	9,672,796
2024	4,291,375	5,393,750	9,685,125
2025	4,306,521	5,389,450	9,695,971
2026	4,317,380	5,386,700	9,704,080
2027	4,328,871	4,495,450	8,824,321
2028	4,335,925	4,492,575	8,828,500
2029	4,350,929	4,492,950	8,843,879
2030	4,358,233	4,498,800	8,857,033
2031	4,362,115	4,462,175	8,824,290
2032	4,370,761	4,221,175	8,591,936
2033	4,373,920	4,219,525	8,593,445
2034	4,381,608	4,213,725	8,595,333
2035	4,393,467	4,218,125	8,611,592
2036	4,395,067	4,447,125	8,842,192
2037	4,401,104	4,447,113	8,848,217
2038	4,145,750	4,450,300	8,596,050
2039	-	4,446,263	4,446,263
	<b>\$ 69,384,870</b>	<b>\$ 78,676,151</b>	<b>\$ 148,061,021</b>

# STORMWATER DEBT PAYMENTS

## Principal & Interest



Year Ending September 30	Outstanding Beginning of Year	Interest	Principal	Total Requirements
2023	5,630,000	180,681	375,000	555,681
2024	5,255,000	169,431	385,000	554,431
2025	4,870,000	157,881	405,000	562,881
2026	4,465,000	147,250	420,000	567,250
2027	4,045,000	134,650	435,000	569,650
2028	3,610,000	121,600	455,000	576,600
2029	3,155,000	107,381	470,000	577,381
2030	2,685,000	92,106	490,000	582,106
2031	2,195,000	76,181	515,000	591,181
2032	1,680,000	58,800	535,000	593,800
2033	1,145,000	40,075	560,000	600,075
2034	585,000	20,475	585,000	605,475
		<b>\$ 1,306,513</b>	<b>\$ 5,630,000</b>	<b>\$ 6,936,513</b>

## DEPARTMENTS (EXPENDITURES)

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# CITY ORGANIZATIONAL CHART



# ADMINISTRATION

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	1,714,448	1,814,910	1,869,051	1,907,827	1,903,203	1,883,910
<b>Operating Expenses</b>	222,707	141,608	246,058	388,435	351,167	408,458
<b>Capital Outlay</b>	-	-	-	-	-	-
<b>Total Expenditures:</b>	\$ 1,937,155	\$ 1,956,518	\$ 2,115,109	\$ 2,296,262	\$ 2,254,370	\$ 2,292,368
<b>Expenditure % Change:</b>	6.6%	1.0%	8.1%	8.6%	6.6%	1.7%
<b>Expenditures per Capita:</b>	\$ 16.68	\$ 16.38	\$ 17.22	\$ 18.43	\$ 18.09	\$ 17.95
<b>FTEs:</b>	10.500	10.500	10.500	9.500	9.500	9.500

### FY 2018/19

- No major programs or notable additions were proposed for FY 2018/19

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$78,100 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$15,700
  - Other Operating Savings = \$62,400

### FY 2020/21

- Identified \$15,457 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$14,000
  - Other Operating Savings = \$1,457

### FY 2021/22

- No new programs or notable additions were proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts restored for the FY 2022 budget = \$20,150

### PROPOSED FY 2022/23

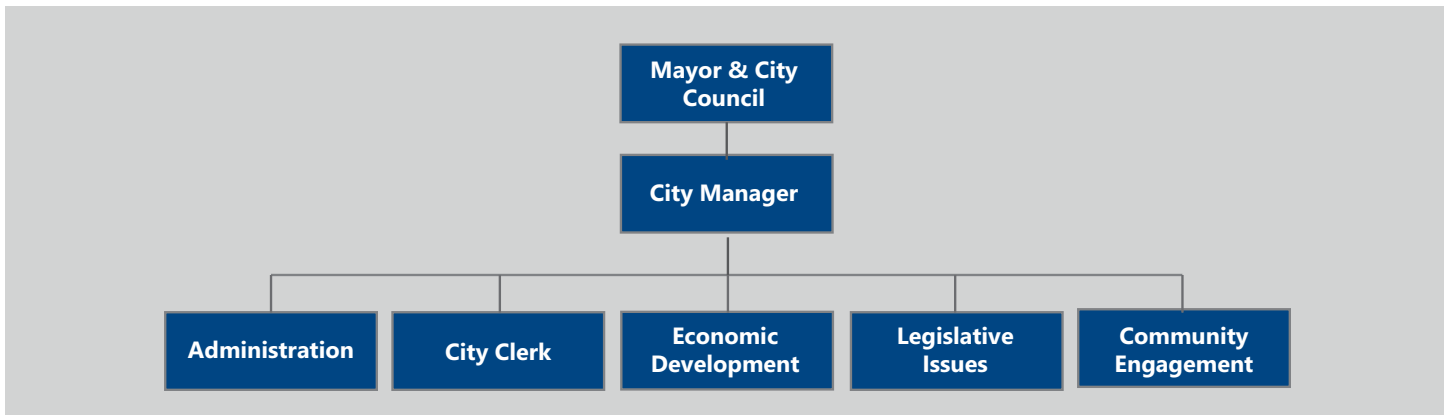
- Increase to Social Services funding = \$35,000

# ADMINISTRATION

The Administration Department consists of the Mayor and six Council members, the office of the City Manager and City Clerk. The City of Round Rock is a “council-manager” form of government. The elected City Council enacts local legislation, adopts the annual budget, determines policies, and appoints the City Manager. The City Manager’s Office provides general oversight to the operations and services provided by the City of Round Rock. Internal and external leadership is provided by the City Manager’s Office on a daily basis as they respond to citizens, employees, and peer organizations.

The City Clerk attends Council Meetings and keeps accurate records of all actions taken by the City Council. Maintaining records of deeds, easements, contracts, and other official documents are some of their many functions. Additionally, the Clerk’s office is responsible for the posting of official notices and preparation of the City Council agenda and minutes.

These two bodies, working together, are responsible for the formulation and execution of public policy to meet community needs and assure orderly development in the City. The City Manager’s Office also provides for the general administration of a multi-million-dollar organization providing a full range of municipal services to over 100,000 customers.



## VISION

Round Rock is a family-friendly community that is safe and distinctive by design, is recognized as the “Sports Capital of Texas,” major medical and educational destination, has an authentic downtown and, choice of great neighborhoods.

## MISSION

Our mission is to provide leadership and foster a culture of high performance, thereby delivering customer value and enhancing public confidence and satisfaction in Round Rock city government.

## GUIDING COUNCIL STRATEGIC GOALS





# ADMINISTRATION

---

## FY 2022 HIGHLIGHTS

- City elected officials and employees coordinated with several organizations to provide aid to the residents and businesses that were affected by the tornado in March 2022 - Round Rock Cares received over \$400,000 and was able to provide assistance to over 200 families

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Plan for a potential Bond Election in 2023

## NEW PROGRAMS FOR FY 2023

- Increase to Social Services funding

## FY 2024 OVERVIEW AND BEYOND

- Continue to monitor legislation regarding destination-based sales tax and how changes could potentially affect the City of Round Rock

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Agendas Posted	105	75	103	100	100
Public Notices Posted	74	72	68	75	75
Citywide Council Items Processed	458	370	471	485	500
Open Record Requests Processed	1,984	1,860	2,210	2,431	2,650

# COMMUNICATIONS AND MARKETING

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	678,030	758,589	792,350	798,556	786,841	855,058
<b>Operating Expenses</b>	424,285	344,921	365,948	533,364	511,957	752,244
<b>Capital Outlay</b>	2,427	-	-	-	-	-
<b>Total Expenditures:</b>	\$ 1,104,742	\$ 1,103,510	\$ 1,158,298	\$ 1,331,920	\$ 1,298,798	\$ 1,607,302
<b>Expenditure % Change:</b>	53.5%	-0.1%	5.0%	15.0%	12.1%	23.8%
<b>Expenditures per Capita:</b>	\$ 9.51	\$ 9.24	\$ 9.43	\$ 10.69	\$ 10.42	\$ 12.58
<b>FTEs:</b>	6.000	6.000	6.000	7.000	7.000	7.000

### FY 2018/19

- Continuation of Hometown Holiday Lights = \$221,149 - paid from GSFC one-time pilot program in FY 2017/18
- Added One (1) FTE as a Web/Graphic Design Coordinator (Hire Date:2/1/19) = \$51,564
- Graphic Design Services = \$10,000
- Social Media Advertising Campaign = \$25,000
- Community Impact Advertising Campaign = \$61,380

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$80,697 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
- Travel and Training = \$24,600
- Vacancy Savings = (\$14,000)
- Other Operating Savings = \$70,097

### FY 2020/21

- Identified \$117,783 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19

### FY 2021/22

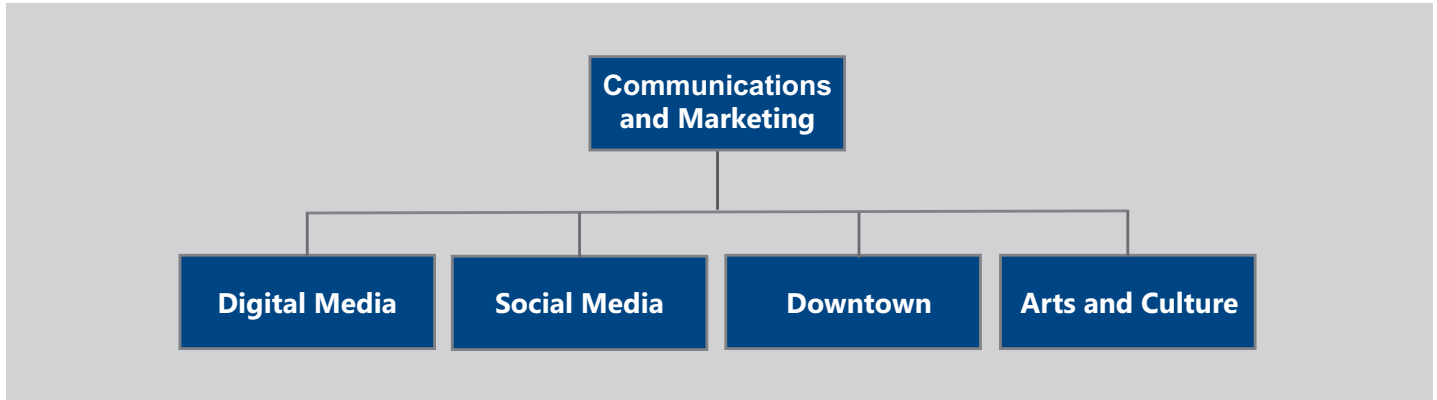
- No new programs or notable additions were proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$119,820

### PROPOSED FY 2022/23

- Increase for Hometown Holiday Lights = \$39,000
- New Library Opening Promotional Materials = \$180,000
- Special Events Program Increase = \$44,380

# COMMUNICATIONS AND MARKETING

The Communications and Marketing Department develops internal and external communications and citizen participation initiatives. The department is also responsible for marketing Downtown Round Rock and the Shop the Rock initiative. Emphasis is placed on engaging citizens in an ongoing dialogue about City policies and programs in a manner designed to instill trust and understanding in local decision making. Transparency in government is achieved through use of social media, local access television, newsletters, advertisements, media relations and the city's website, keeping citizens apprised of public forums for citizen involvement. The department serves its internal customers through the employee intranet, newsletter, blogs, and social media. Focus on promoting Downtown Round Rock, the heart of our City, has been a City Council priority since 2010.



## VISION

We communicate openly and honestly about all the things that make Round Rock a great place to live and do business.

## MISSION

Our mission is to provide open communication which is vital for city government to build trust with the public and effectively govern. Our purpose is to communicate openly with citizens, employees, the media, public and private organizations, and visitors.

## GUIDING COUNCIL STRATEGIC GOALS



# COMMUNICATIONS AND MARKETING

---

## FY 2022 HIGHLIGHTS

- Launched new design for roundrocktexas.gov
- Communicated essential information to the public during the March 21 tornado
- Created "Don't Winter Like a Texan" social campaign to help residents better prepare for winter emergencies
- Developed new identity style guide to ensure consistency in style, color, and overall usage of the City's brand
- Won seven national awards from the City-County Communications and Marketing Association, including the "best of the best" Diamond Award for Storm Stories series. Won six statewide awards from the Texas Association of Municipal Information Officers
- Assisted the Library Department with destination branding standards for the new Round Rock Public Library building
- Following first pilot phase of furniture installation in 2020, completed furnishings in Downtown parklets in late summer 2021 to further activate outdoor spaces along Main Street
- Expanded the City's Shop the Rock educational campaign to include streaming service ads
- Supported outreach efforts on the City's Transit Development Plan and Round Rock Creates Arts and Culture Master Plan
- Started new video series, "Places in Time," to educate viewers about Round Rock's history as our community continues to grow
- Added a new focus on vertical video for social media outreach to broaden our digital communication efforts
- Added new Administrative Assistant role to improve overall efficiency of department

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Partner with IT to develop new intranet for improved employee communications and workflow
- Continue enhancements of the City's digital presence, including redesign of downtownroundrocktexas.com
- Assist with promotion of new Round Rock Public Library and development in Downtown Round Rock
- Communicate City's long-term goals for capital projects

## NEW PROGRAMS FOR FY 2023

- Increase for Hometown Holiday Lights
- New Library Opening Promotional Materials
- Special Events Program Increase

## FY 2024 OVERVIEW AND BEYOND

- Continue to create dynamic, compelling content on available platforms, whether they be print or digital, on critical issues like capital needs (i.e., bonds), transportation challenges, budget and tax
- Build and enhance the Downtown brand as the area grows and evolves

# COMMUNICATIONS AND MARKETING

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Roundrocktexas.gov sessions	2.0 M	2.2 M	2.3 M	2.4 M	2.5 M
Roundrocktexas.gov users	1.1M	1.2 M	1.4 M	1.5 M	1.6 M
Citywide Newsletters Created	22	35	37	38	40
City Facebook Page Inbound Messages and Comments	20,431	27,048	37,252	25,000	25,000
City Social Media Fans (Facebook, Twitter, Instagram)	71,775	82,995	145,186	155,000	165,000
Videos Created	129	147	84	100	100



The Communications and Marketing Department has requested additional funding for Hometown Holiday Lights.



# ARTS AND CULTURE (HOT FUND)

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	114,943	133,417	126,486	189,609	189,609	199,795
<b>Operating Expenses</b>	162,158	203,662	184,265	276,081	276,081	301,081
<b>Capital Outlay</b>	-	-	-	70,000	70,000	95,000
<b>Total Expenditures:</b>	<b>\$ 277,101</b>	<b>\$ 337,079</b>	<b>\$ 310,751</b>	<b>\$ 535,690</b>	<b>\$ 535,690</b>	<b>\$ 595,876</b>
<b>Expenditure % Change:</b>	-3.1%	21.6%	-7.8%	72.4%	72.4%	11.2%
<b>Expenditures per Capita:</b>	<b>\$ 2.39</b>	<b>\$ 2.86</b>	<b>\$ 2.58</b>	<b>\$ 4.34</b>	<b>\$ 4.30</b>	<b>\$ 4.67</b>
<b>FTEs:</b>	1.000	1.000	1.000	2.000	2.000	2.000

### FY 2018/19

- Arts Grants – Space Rentals and seasonal Special Events Assistant \$60,000

### FY 2019/20

- Continuation of Arts programs, marketing and events \$114,000
- Chalk Walk = \$35,000
- Arts and Culture Guide = \$13,000
- Arts Grants = \$20,000
- ArtSpace Improvements = \$25,000
- Art Installations = \$16,000
- Signal Box Art = \$5,000
- Identified \$54,127 in other operating savings for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Identified \$77,481 in other operating savings for FY 2021 to help adapt to the economic shifts created by COVID-19

### FY 2021/22

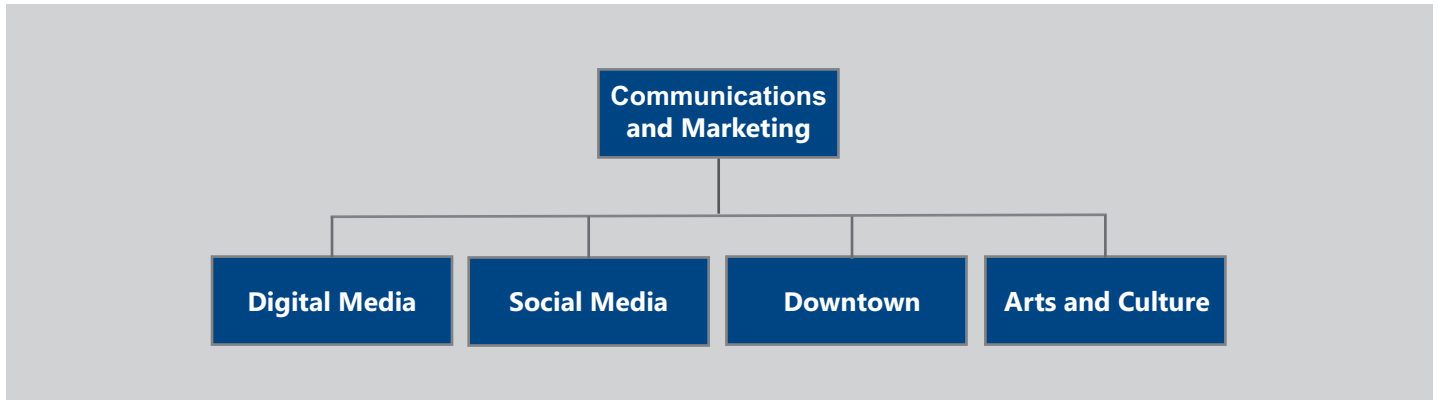
- Added a full-time Arts and Culture Associate = \$18,820
- Started updating the Arts Master Plan = \$70,000
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$77,481

### PROPOSED FY 2022/23

- Continue updating the Arts Master Plan = \$25,000
- Additional line item increase for Arts and Culture programs = \$25,000

# ARTS AND CULTURE (HOT FUND)

The Arts and Culture Division is responsible for implementing the City’s Arts and Culture Master Plan. This office supports the economic development of the community by adding value through the arts to downtown Round Rock and the surrounding areas. A focus on promoting the heart of our city, Downtown Round Rock, has been a City Council priority since 2010. Arts and culture are important to quality of life, strong communities, and creating a fun and interesting place to live. The development of the Arts initiatives involves coordination with various local art and cultural organizations to promote a vision of the Arts and Culture Master Plan. Arts and Culture is also part of the Round Rock 2030 Comprehensive Plan focusing on quality of life and economic development initiatives.



## VISION

Arts and culture are important to Round Rock’s quality of life, strengthening our community, inspiring more investment, and creating a greater sense of place.

## MISSION

To enrich the quality of life, support and foster the enjoyment, understanding, and development of the arts through diverse and engaging experiences. The division contributes to the economy and tourism, and also provides resources, education, and artistic initiatives to support and serve individual artists and arts organizations in our community.

## GUIDING COUNCIL STRATEGIC GOALS



# ARTS AND CULTURE (HOT FUND)

## FY 2022 HIGHLIGHTS

- Round Rock became an official Texas Friendly Music Community
- Music on Main series was extended through Hometown Holidays programming
- New Parklet performances on Main Street in December 2021 and Spring 2022
- Beaujolais Nights was expanded by moving to East Main Street
- Additional full-time employee (Arts Associate)
- Round Rock Creates starts (Arts and Culture Master Plan update)

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Continuing to build strong arts and culture programming with audiences
- New arts and culture initiatives from the Arts and Culture Master Plan, "Round Rock Creates"

## NEW PROGRAMS FOR FY 2023

- Arts Master Plan continuation and new Arts and Culture development initiatives
- Additional funding for new Arts and Culture programs

## FY 2024 OVERVIEW AND BEYOND

- Continue to build a strong arts and culture program for the community by implementing action items from the Round Rock Creates plan

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Number of City Arts Events	17	21	32	75	75
City Arts Events Attendance	78,000	26,950	35,500	70,900	70,900
Number of Special Events	18	4	1	1	2
City Special Events Attendance	7,500	67,000	60,000	5,000	65,000
Art Exhibits	12	19	14	18	21
Art Exhibit Attendance	58,000	26,000	12,750	23,000	29,000
Sponsored Arts Events	3	4	1	32	33
Sponsored Arts Events Attendance	33,500	37,900	200	44,900	47,400
Number of Sculptures Displayed	40	52	40	41	50
RR Cares/Virtual Videos	-	100	24	24	24
Total Number of Community Arts Events	278	100	120	150	200
Total Community Arts Event Attendance	250,000	188,327	195,000	220,000	235,000



# FINANCE

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	3,408,548	3,774,556	3,714,075	4,201,451	3,974,372	4,353,545
<b>Operating Expenses</b>	199,878	153,948	159,873	208,756	186,092	231,375
<b>Capital Outlay</b>	-	-	-	-	-	-
<b>Total Expenditures:</b>	\$ 3,608,426	\$ 3,928,504	\$ 3,873,948	\$ 4,410,207	\$ 4,160,464	\$ 4,584,920
<b>Expenditure % Change:</b>	12.6%	8.9%	-1.4%	13.8%	7.4%	10.2%
<b>Expenditures per Capita:</b>	\$ 31.07	\$ 32.88	\$ 31.54	\$ 35.39	\$ 33.39	\$ 35.90
<b>FTEs:</b>	40.750	40.750	40.750	40.750	40.750	40.750

### FY 2018/19

- Added 1 FTE as an Accountant-Senior = \$89,000
- Hotel Occupancy Tax (HOT) Audit = \$35,000
- Full year of expense for Purchasing Supervisor was budgeted

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$119,622 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$23,000
  - Overtime = \$3,300
  - Vacancy Savings = \$43,000
  - Hiring Delay = \$33,822
  - Other Operating Savings = \$16,500

### FY 2020/21

- Identified \$107,847 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$20,000
  - Overtime = \$5,000
  - Positions Held for FY 2021 = \$67,644
  - Other Operating Savings = \$15,203

### FY 2021/22

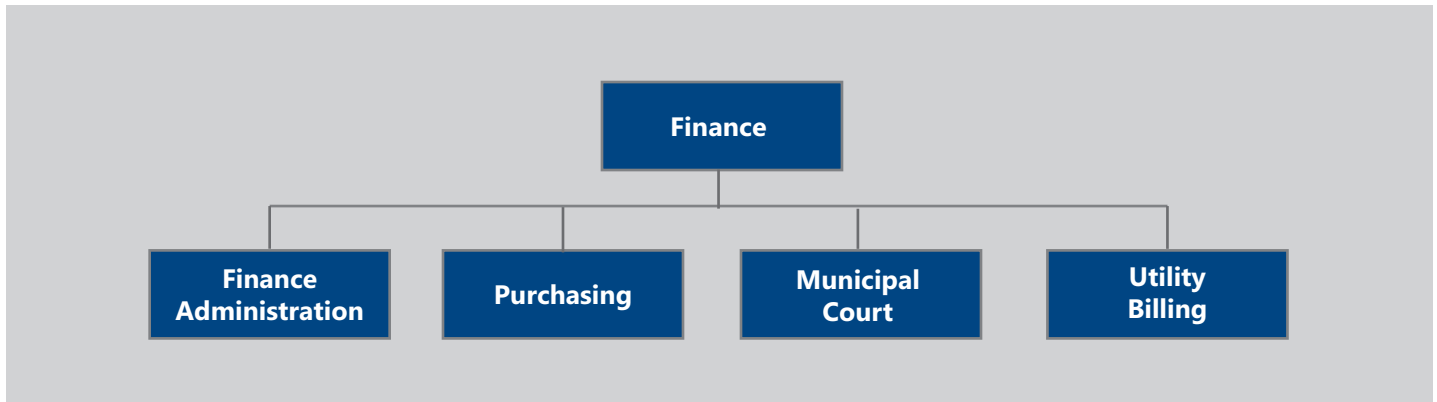
- No new programs or notable additions were proposed for FY 2021/22
- FY 2021 COVID-19 budget cuts were restored for the FY 2022 budget = \$41,525

### PROPOSED FY 2022/23

- Purchase and implementation of GASB 87 Compliance software - tracks leases = \$25,000
- Purchase and implementation of eProcurement software = \$15,000

# FINANCE

Management responsibility for all the City's financial activity is centralized in the Finance Department. The Chief Financial Officer develops, oversees, and communicates strategic financial planning, the City's financial policies, debt management, and the day-to-day operations of the Finance Department and its divisions. Major areas of responsibility include: 1) Accounting & Treasury, 2) Budget and Analysis, 3) Municipal Court, 4) Purchasing, and 5) Utility Billing. These functions include purchasing of commodities and services; annual budget preparation; long-term financial planning; revenue forecasting; economic development analysis and support; treasury management, payroll, accounts payable, fixed asset reporting, and monitoring capital projects while maintaining accurate and transparent reporting to the citizens of Round Rock.



## VISION

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

## MISSION

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Finance will achieve our Vision and Mission by focusing on the six Finance Foundations:

**Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.

**Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.

**Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.

**Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.

**Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.

**Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

# FINANCE

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## GUIDING COUNCIL STRATEGIC GOAL



## FY 2022 HIGHLIGHTS

- Conducted 2 bond sales for City projects, including \$21.7 million of General Obligation debt to complete the final phase of the City's 2013 voter authorized bond program
- S&P Global affirmed the AAA bond rating on the City's General Obligation debt
- Issued \$79,860,000 General Obligation Refunding Bonds, Series 2022. The new bonds reduced the total debt payments over the next 20 years by \$10,161,561 and resulted in an economic gain of \$8,228,594
- Implemented a new payment method for our vendors to receive payments from the City via a Single Use Account (or one-time use virtual credit card)
- Monitored and managed the early stages of American Rescue Plan Act (ARPA) federal funding
- Implemented Statement No. 87 of the Governmental Accounting Standards Board related to improving accounting and financial reporting for leases
- Expanded internal efficiencies by deploying electronic signatures for contracting and implementing electronic bid module for solicitations
- Strengthened the City's financial policies for sales tax revenues by further limiting the City's reliance on Dell-generated sales tax revenues, from 20% to 17% for FY 2022
- Upgraded Municipal Court to Landus Technologies call center

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Updated water and wastewater rate model and evaluate any changes due to changing costs and capital needs
- Issue Certificates of Obligation for the final issuance in the 5-year Roadway Expansion program and relocated fire station
- Provide support for proposed May 2023 bond election for the next phase of the City's community investment program
- Implement Statement No. 96 of the Governmental Accounting Standards Board related to improving accounting and financial reporting for subscription-based information technology arrangements

## NEW PROGRAMS FOR FY 2023

- eProcurement Software
- GASB 87 Compliance Software

## FY 2024 OVERVIEW AND BEYOND

- Continue to proactively monitor and manage long-term financial stability for the City
- Continue focus on stewardship and transparency

# FINANCE

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Accounts Payable Payments Processed	10,100	9,821	9,472	9,800	10,000
Payroll Payments Processed	43,450	41,382	42,573	43,000	43,500
Numbers of Purchase Orders Processed	1,683	1,371	1,359	1,525	1,600
Court Cases Filed	17,313	12,077	8,274	9,000	10,000
Courtroom Appearances	6,084	4,301	2,373	2,700	2,900



Round Rock Municipal Court

# UTILITY BILLING AND COLLECTIONS (UTILITY FUND)

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
Personnel Services	1,096,829	1,007,615	1,029,438	1,167,811	1,148,425	1,257,044
Operating Expenses	843,576	927,440	993,005	1,002,732	1,002,732	1,068,240
Capital Outlay	-	-	25,246	-	-	-
<b>Total Expenditures:</b>	<b>\$ 1,940,405</b>	<b>\$ 1,935,055</b>	<b>\$ 2,047,689</b>	<b>\$ 2,170,543</b>	<b>\$ 2,151,157</b>	<b>\$ 2,325,284</b>
<b>Expenditure % Change:</b>	-7.3%	-0.3%	5.8%	6.0%	5.1%	8.1%
<b>Expenditures per Capita:</b>	\$ 16.71	\$ 16.43	\$ 17.00	\$ 17.58	\$ 17.26	\$ 18.20
<b>FTEs:</b>	16.000	17.000	17.000	17.000	17.000	17.000

### FY 2018/19

- Utility Billing Office Remodel to change in office workflow needs due to new software implementation and closure of the drive-through window \$35,000
- Contract labor costs decreased \$56,500 due to two Customer Service Rep positions being increased from 0.750 to 1.00 FTE to help with increased software processing times

### FY 2019/20

- Customer Service Rep (1.0 FTE) was added to help with longer processing times due to the new software
- Scheduled line item budget increased for computer maintenance contracts and bank service fees \$90,600
- Identified \$33,200 in other operating savings for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- No new programs or notable additions requested for FY 2020/21

### FY 2021/22

- No new programs or notable additions were proposed for FY 2021/22

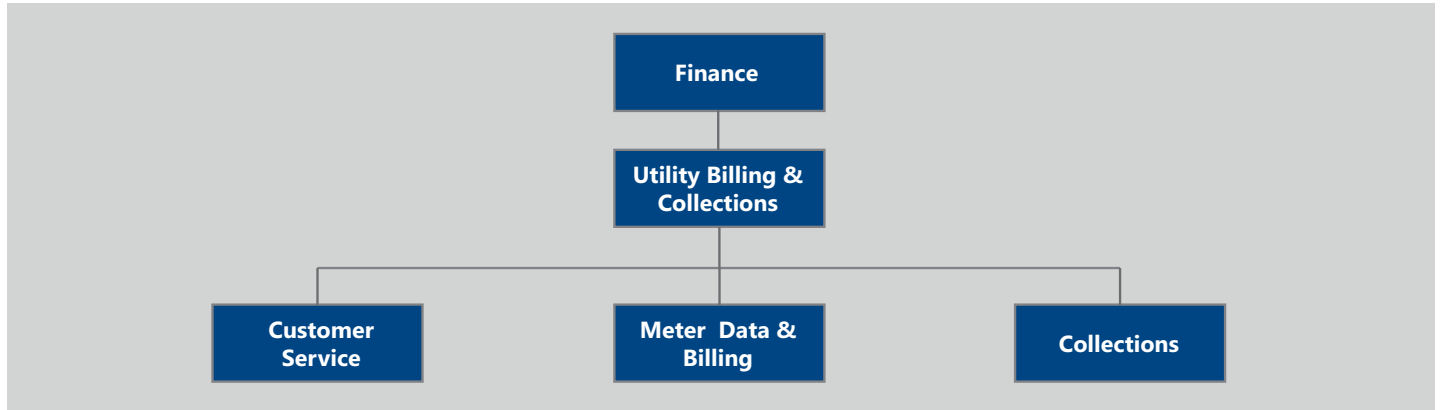
### PROPOSED FY 2022/23

- Remodel Utility Billing Office to provide better workflow for call center and more technology-focused customer support = \$150,000

# UTILITY BILLING AND COLLECTIONS (UTILITY FUND)

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Utility Billing Division serves an integral part within the Finance Department and is responsible for the accounting, billing, and collection of all customer water, sewer, and garbage billings; connecting and disconnecting services; and helping the residents of Round Rock.



## VISION

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

## MISSION

The Finance Department is responsible for financial planning, policy development, and administration of the City's financial activities.

Utility Billing will achieve our Vision and Mission by focusing on the six Finance Foundations:

**Drive** – We are dedicated and passionate about providing a positive work environment to enhance motivation. We are self-motivated and strive to improve service excellence.

**Transparency** – We maintain a level of integrity to promote ethical behavior, openness, and communication. We operate in a way that is easy for others to see what actions are performed to inspire trust.

**Quality** – We embrace the ongoing process of providing service excellence by assessing, anticipating, and fulfilling the stated and implied needs of our customers.

**Respect** – We are a motivated team inspiring a sincere working environment that supports different viewpoints and personalities.

**Innovation** – We inspire inventive and forward-thinking teams that network, observe, and connect ideas to achieve innovation.

**Leadership** – We lead by example, providing encouragement and guidance with a positive attitude and are responsible stewards of the management and care of resources. We apply ethical principles to make a significant difference.

# UTILITY BILLING AND COLLECTIONS (UTILITY FUND)

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## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

- Upgraded to Landis Technologies Contact Center
  - The updated configuration helps customers achieve their objective through our automated voice menu
  - Provides real-time and historical analytics for leadership which include:
    - Call Recording
    - Reporting
    - Sentiment Analysis
    - Wallboards
- Deployed Customer Service Surveys
  - Maintained a 4.65/5 average customer satisfaction rating with new customers
- Developed employee training and on boarding curriculum
- Upgraded the customer portal to provide an improved omni-channel experience for our customers

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Continue our customer centric focus while leveraging technology enhancements and data analytics to simplify customer interactions, i.e., making payments, water consumption data, service applications, and electronic service orders
- Digitize Utility Billing legacy documentation into SharePoint
- Standardize billing processes and establish best practices
- Develop eLearning library to enhance customer service, improve knowledge retention, and target training gaps
- Increase the number of e-bill customers

## NEW PROGRAMS FOR FY 2023

- Utility Billing Office Remodel

## FY 2024 OVERVIEW AND BEYOND


- Reorganize the Utility Billing Division to align duties with each position and help meet the changing business needs of the department
- Build an internal engagement campaign and discover new ways to serve our customers through customer responsiveness metrics
- Provide ongoing internal and external training and leadership development to promote a sustainable workforce
- Be recognized for outstanding customer service and billing by a national/state/local body



# UTILITY BILLING AND COLLECTIONS (UTILITY FUND)

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Customer Service Contacts	33,844	40,376	52,899	54,000	55,000
Field Trips	16,793	14,237	17,488	18,000	18,500
Active Customers	35,786	35,977	36,600	37,500	38,250
Consumption Billed	6.58B	10.47B	10.54B	10.75B	11.0B
Dollars Billed	\$63.9M	\$68.3M	\$68.2M	\$69.6M	\$70.9M
Collection Rate	99%	99%	99%	99%	99%



### Welcome

Email Address

Password [Forgot Password](#)






☐ Remember Me [Problem Signing In](#)


**Sign In**

or

**Register**


What can we help you find?

 Pay Bill
  Service Turn On/Off
  Outages
  Conservation
  Report Water Waste




**Water Flow Sensor Rebate**

Water flow sensing devices record your water use and identify potential leaks at your property and alert you to unu...



**Check Your Toilets for Leaks**

A leaky toilet is the most common cause of high water use inside a house. What causes the problem is the to...



**Go n Grow Plant Sale**

Want a beautifully landscaped yard that thrives season after season, but not sure where to start? You aren't alone...

Utility Billing Payment Portal



# FISCAL SUPPORT AND LEGAL SERVICES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	-	-	32,632	237,480	237,480	3,001,403
<b>Operating Expenses</b>	3,016,893	4,126,625	4,171,690	3,691,283	3,619,302	4,536,613
<b>Legal Expenses</b>	1,082,153	1,136,825	1,098,003	1,275,000	1,275,000	1,775,000
<b>Capital Outlay</b>	-	-	11,569	-	71,981	-
<b>Total Expenditures:</b>	\$ 4,099,046	\$ 5,263,450	\$ 5,313,894	\$ 5,203,763	\$ 5,203,763	\$ 9,313,016
<b>Expenditure % Change:</b>	-6.6%	28.4%	1.0%	-2.1%	-2.1%	79.0%
<b>Expenditures per Capita:</b>	\$ 35.30	\$ 44.06	\$ 43.26	\$ 41.76	\$ 41.76	\$ 72.91
<b>FTEs:</b>	0.000	0.000	0.000	0.000	0.000	0.000

### History

- Operating expenses include social service funding, tax district and tax collection expenses, power and light, professional services, Economic Development payments, and City Manager Contingency
- The Legal Department includes the contract for City Attorney and all other outside counsel services required for the General Fund Departments and projects

### FY 2018/19

- Funding of \$250,000 was added to base budget for miscellaneous potential economic development agreements that are not Type B eligible

### FY 2019/20

- Funding for pay raises and market adjustments for FY 2019/20
- Minimum pay rate adjustments \$1,000,000
- Identified \$761,086 to transfer out for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Funding for pay raises and market adjustments for FY 2020/21
- Identified \$994,862 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$5,000
  - Positions Held for FY 2021 = \$727,200
  - Other Operating Savings = \$262,662

### FY 2021/22

- Funding for pay raises and market adjustments for FY 2021/22
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$40,000

### PROPOSED FY 2022/23

- Funding for pay raises and market adjustments for FY 2022/23

See detailed breakout of Legal Service expenses on next page and a detailed description of what is included in Fiscal Support Services for FY 2022/23 on the following page.

# LEGAL SERVICES DETAIL

## Supplemental Information for Proposed 2022-23 Budget

### Legal Fees Paid by Fund and Vendor

		FY 2022 YTD	FY 2021 Actual	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
	<b>Vendor</b>					
	Cary L Bovey	-	-	-	3,237	175
	City of Coppell	-	-	39,678	-	-
	Bourland Law Firm PC	228,321	96,416	111,270	-	-
	Knolle, Holcomb, Callahan & Taylor	595	4,313	25,892	-	-
	McCreary Veselka Bragg & Allen PC <sup>1</sup>	64,838	114,612	9,058	96,135	89,721
	Paul Hornsby & Company	17,835	18,061	162,975	210,514	140,219
	Sheets & Crossfield	782,973	1,157,008	1,156,257	1,090,214	1,028,962
	Wright & Greenhill	-	-	-	-	4,276
	Taylor, Olson, Adkins Sralla & Elam	-	-	117	1,293	2,296
	The Gober Group	-	-	-	-	4,198
	<b>General Fund Legal Expenses</b>	<b>1,094,563</b>	<b>1,390,410</b>	<b>1,505,247</b>	<b>1,401,392</b>	<b>1,269,846</b>
<b>Utility Fund</b>	Sheets & Crossfield	209,391	423,766	267,721	221,366	148,305
<b>Utility Fund</b>	Herrera & Associates	196,982	95,071	246,998	239,578	-
<b>Type B</b>	Sheets & Crossfield	58,210	203,147	186,066	271,628	183,674
<b>Type B</b>	Paul Hornsby & Company	13,703	61,387	-	-	-
<b>Type B</b>	Knolle, Holcomb, Callahan & Taylor	-	1,275	-	-	-
<b>HOT - CVB</b>	Sheets & Crossfield	-	1,853	3,487	5,238	8,020
<b>HOT - Sports Center</b>	Sheets & Crossfield	2,195	495	2,048	2,319	368
<b>Multipurpose Complex</b>	Sheets & Crossfield	2,640	3,825	6,795	4,635	1,080
<b>Health Insurance Fund</b>	Sheets & Crossfield	-	-	-	-	8,814
	<b>Other Funds Legal Expenses</b>	<b>483,121</b>	<b>790,819</b>	<b>713,114</b>	<b>744,763</b>	<b>350,261</b>
<b>Total City-Wide Legal Expenses - Actuals</b>		<b>1,577,683</b>	<b>2,181,229</b>	<b>2,218,361</b>	<b>2,146,156</b>	<b>1,620,107</b>
<b>Total City-Wide Legal Expenses - Budget</b>		<b>1,908,121</b>	<b>2,215,819</b>	<b>2,138,114</b>	<b>2,169,763</b>	<b>1,775,261</b>
<b>Total City-Wide Legal Expenses - % of Budget</b>		<b>82.7%</b>	<b>98.4%</b>	<b>103.8%</b>	<b>98.9%</b>	<b>91.3%</b>

### Professional Services Fees Paid by Fund and Vendor

		FY 2022 YTD	FY 2021 Actual	FY 2020 Actual	FY 2019 Actual	FY 2018 Actual
	<b>Vendor</b>					
	Julianne Acevedo <sup>2</sup>	9,750	39,000	39,000	38,250	30,000
	John Kroll (HMKW, LLC) <sup>3</sup>	40,101	57,000	36,000	22,060	-
	Randy C Cain <sup>2</sup>	84,750	87,000	87,000	85,750	72,000
	<b>General Fund Professional Services Expenses</b>	<b>134,601</b>	<b>183,000</b>	<b>162,000</b>	<b>146,060</b>	<b>102,000</b>
<b>Total City-Wide Professional Services Expenses - Actuals</b>		<b>134,601</b>	<b>183,000</b>	<b>162,000</b>	<b>146,060</b>	<b>102,000</b>
<b>Total City-Wide Professional Services Expenses - Budget</b>		<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>	<b>102,000</b>
<b>Total City-Wide Professional Services Expenses - % of Budget</b>		<b>132.0%</b>	<b>179.4%</b>	<b>158.8%</b>	<b>143.2%</b>	<b>100.0%</b>

#### Notes:

- 1 - Municipal Court fine collections. Pass through cost paid by defendants.
- 2 - Legislative and Lobby services
- 3 - Legislative and Lobby services on sales tax

# FISCAL SUPPORT DETAIL

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## FY 2023 Fiscal Support Services

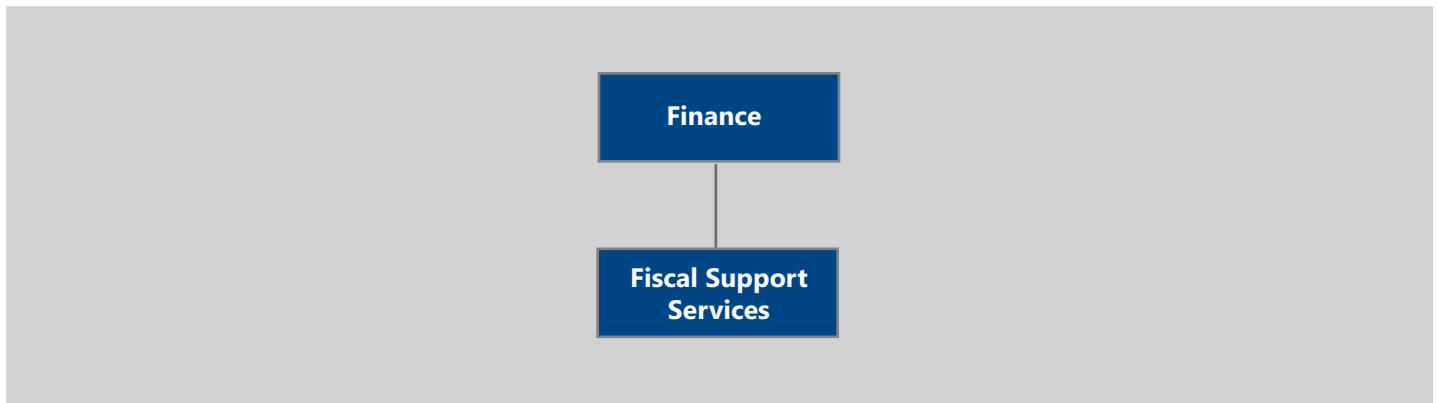
Description	Amount
<b>Personnel Services</b>	
Non-Public Safety Salary Adjustments	\$ 3,001,403
<b>Total Personnel Services</b>	<b>\$ 3,001,403</b>
<b>Operating Expenses</b>	
Social Service Funding	225,000
Intergovernmental Charges (Tax District, Health Unit, etc.)	646,000
Insurance - General Liability	450,000
City Manager's Contingency	1,364,883
Economic Development Payments (Dell, Fisher-Rosemount, Phlur, Ruby Hotel)	1,200,000
Dues & Fees (NLC, CAMPO, TML, etc.)	45,100
Investment Advisory Services	75,000
External Audit Services	50,000
Sales Tax Consultant	126,000
Strategic Planning Services	40,000
Miscellaneous Expenses	314,630
<b>Total Operating Expenses</b>	<b>\$ 4,536,613</b>
<b>Legal Services</b>	<b>\$ 1,775,000</b>
<b>Grand Total</b>	<b>\$ 9,313,016</b>

# FISCAL SUPPORT AND LEGAL SERVICES

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The Fiscal Support Services section of the budget provides funding for general government expenditures that are not allocable to any specific department. Due to the general, strictly financial nature of the Department's charge, oversight of the Fiscal Support Services Department's activities is the responsibility of the City's Finance Department.

The Legal Services Department consists of the appointed City Attorney, the special counsel for the Ethics Commissions, and other outside attorneys retained from time to time to represent the City in specific matters.



## VISION

Provide leadership and direction to maintain the financial stability of the City and prepare for future growth.

## MISSION

The mission of the Fiscal Support Services Department is to provide general financial monitoring, oversight, and support to the City of Round Rock for all expenditures that are not allocable to any specific department.

## MAJOR BUSINESS FUNCTIONS

**Fiscal Support Services** is a support department for the General Fund. This purely fiscal responsibility center captures expenditures associated with non-allocable costs for general fund related items. Examples of expenditures include various utility and maintenance costs for City Hall and Business Center and general fund department's expenditure items such as taxes and insurance. Finally, funding is also provided for not-for-profit social service agencies, compensation consultants, legislative lobbying, and City participation in state and national organizations such as the Texas Municipal League and the National League of Cities.

## GUIDING COUNCIL STRATEGIC GOAL



# FIRE

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	20,945,354	21,640,595	23,923,015	24,897,573	24,355,222	27,097,817
<b>Operating Expenses</b>	2,739,447	1,837,955	1,947,397	2,897,330	2,554,090	3,235,025
<b>Capital Outlay</b>	16,896	-	-	828,570	834,000	173,500
<b>Total Expenditures:</b>	\$ 23,701,697	\$ 23,478,550	\$ 25,870,412	\$ 28,623,473	\$ 27,743,312	\$ 30,506,342
<b>Expenditure % Change:</b>	8.2%	-0.9%	10.2%	10.6%	7.2%	10.0%
<b>Expenditures per Capita:</b>	\$ 204.11	\$ 196.53	\$ 210.62	\$ 229.70	\$ 222.63	\$ 238.84
<b>FTEs:</b>	162.000	163.000	163.000	181.000	181.000	187.000
<b>No. Sworn FTEs</b>	152.000	153.000	155.000	159.000	159.000	165.000

### FY 2019/20

- Added 1 FTE as a Fire Code Inspector = \$101,000
- No additional grant funding = last year for Opioid grant was FY 2018/19 = \$750,000
- Identified \$642,388 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Identified \$256,416 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$57,000
  - Hiring Delay = \$239,694
  - Other Operating Savings = (\$40,278)

### FY 2021/22

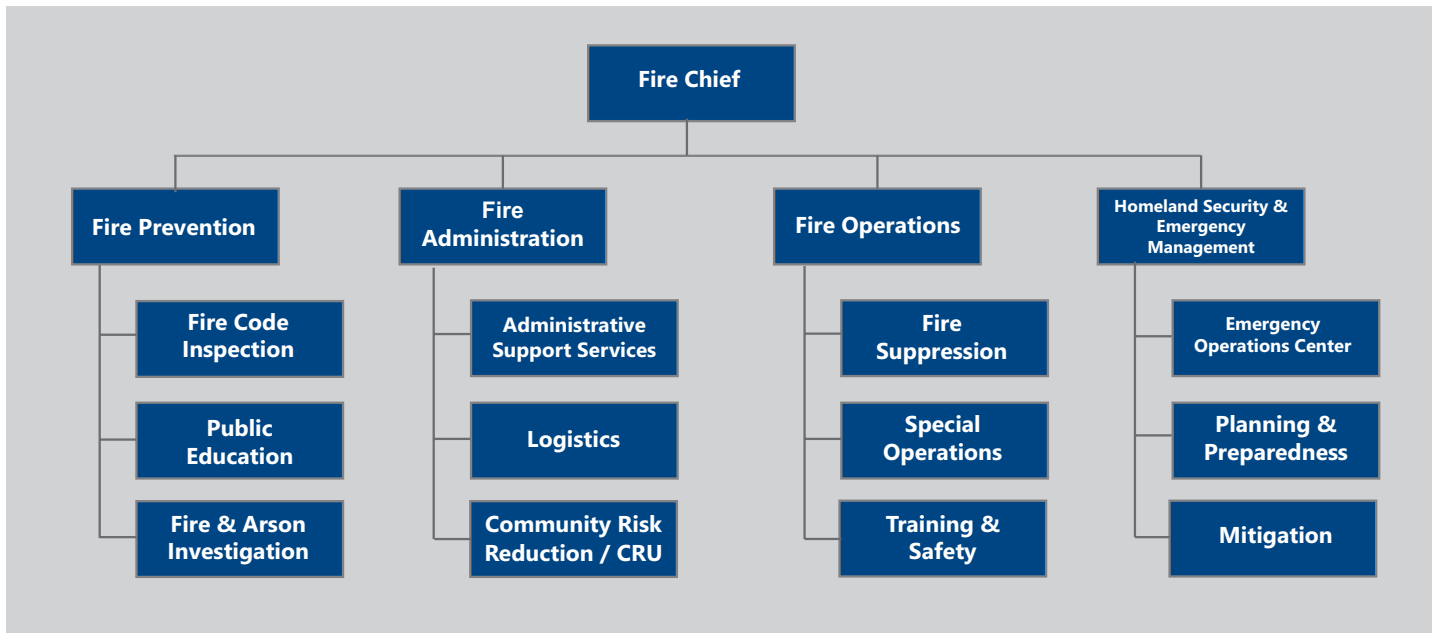
- Creation of a Community Risk Reduction/Crisis Response Unit (CRR)/(CRU) Team = \$2,000,000
- Vehicles and equipment for CRR/CRU = \$799,000 (will be offset by reimbursements from ARPA funds)
- Operating budget increase = \$250,000
- Public Safety Equipment Fund increase = \$150,000
- PSTC Field Technician (1 FTE) for training prop maintenance = \$43,367 (Hire Date:4/1/22)
- 3 FTEs added Fire Training/Education Specialists = \$227,780 (Hire Date: 4/1/22)
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$72,000
- Collaborative project with IT and Police Departments to procure a new Public Safety Public Safety CAD/RMS System

### PROPOSED FY 2022/23

- Facilities Improvements for Fire Stations #3 and #7 = \$284,000
- Add 6.0 FTEs for Squad Staff = \$1,417,612 (Hire Date: 2/1/23)
- Operating Budget Increase = \$100,000
- New Hire Fire Academy = \$59,500
- CRU Patient Software = \$60,000
- Increase in Overtime for Suppression = \$74,000
- Increase in Overtime for CRU = \$40,500
- Central Fire Admin Building - Feasibility Study = \$200,000

# FIRE

The Round Rock Fire Department provides many services to our citizens and visitors such as emergency response, fire prevention, public education, community outreach, and disaster preparedness planning for our community. The Department's guiding strategic goals are: Operational Excellence, Team Health, Safety and Success, Forward Leaning, and Community Involvement. These foundational tenants create a resilient service delivery that is capable of adapting to our community needs. Our department relies on the support of many other city departments to be able to deliver the quality of service the community has come to expect. We continue our commitment of being part of the Round Rock team in serving our community.



## VISION

To make a measurable difference in our community accomplished through excellent and compassionate service delivery.

## MISSION

"We Care."

This simple statement encompasses our everyday service to the citizens and visitors of our great City. Through this foundational mission, we deliver the highest level of fire suppression, emergency medical, fire prevention and disaster management services.

## GUIDING COUNCIL STRATEGIC GOALS



# FIRE

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## FY 2022 HIGHLIGHTS

- Fire Department was instrumental in City of Round Rock attaining ISO 1 status
- Launch of Community Risk Reduction Division and Crisis Response Unit
- 3 senior officers with a combined 108 years of experience retired
- Assistant Fire Chief S. Glaiser was appointed as Fire Chief on 02/10/22
- Captain W. Brownell was appointed as Assistant Fire Chief on 05/02/22
- Assessment center and promotional examinations were held; 7 Captains, 6 Lieutenants and 6 Drivers passed and became eligible for promotion
- The Fire Department passed the biennial Texas Commission of Fire Protection (TCFP) inspection with zero deficiencies on 03/09/22
- The Emergency Operating Center (EOC) was activated 02/02/22 to 02/04/22 for the February Winter Storm
- An in-person EOC was set up in response to the EF2 Tornado on 03/21/22, as well as a Unified Command Post, in cooperation with Police Department at the Dell Diamond
- Select and purchase Inventory and Requisition Management Software
- Replacement of ballistic vests carried on the apparatus
- Purchase ballistic helmets for the apparatus
- Purchase a second set of bunker gear for the remainder of suppression staff
- Hire a Field Technician for the Public Safety Training Center
- Order the replacement for Engine 5 for delivery in FY2023
- The Fire Marshal's Office migrated to digital plans reviews and markups
- Hired 3 Fire Education and Training Specialists

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Take delivery of the replacement for Engine 5
- Conduct a feasibility study on the Central Fire Admin building and Fire Station #1 (no Admin) for the relocation of the Fire Chief's Office, the Fire Marshal's Office, Fire Administration, Homeland Security Emergency Management, Fire Logistics, and the Fire Fleet Workshop
- Start a Fire Academy with certified and uncertified firefighters to fulfill our ongoing personnel needs
- Programming for construction of the Northeast Fire Station
- Add 6.0 FTEs to Squad 1
- Construction shall begin for the relocation of Fire Station #1 to 1730 E Old Settlers Blvd in FY 2023/2024

## NEW PROGRAMS FOR FY 2023

- Facilities Improvements
- Add 6.0 FTEs for Squad Staff
- Operating Budget Increase
- New Hire Fire Academy
- CRR/CRU Patient Software
- Cardiac Monitors for CRR/CRU
- Central Fire Feasibility Study for Fire Admin building
- Increase in Overtime for Suppression
- Increase in Overtime for CRU

# FIRE

## FY 2024 OVERVIEW AND BEYOND

- Programming for construction of the Northwest Fire Station (FM1431)
- Move into Fire Station #1 (no Admin) at its new location
- Continue to send Firefighters to Paramedic School and adjust staffing on apparatus to offer ALS care on all Fire Department apparatus
- Add 6.0 FTEs to Squad 2
- Identify areas in the City that have an extended response time, locate and purchase available land to close response time gaps
- Monitor population growth and density
- Continuously monitor and adjust response needs to meet the demand of a growing population

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Total Calls	11,813	12,189	12,700	13,200	14,000
Total Unit Responses	15,865	15,950	16,500	17,000	18,000
Total Number of EMS Incidents	6,604	6,386	6,600	6,800	6,900
Total Number of Motor Vehicle Incidents	981	735	850	900	950
Hours of Fire Training	30,978	33,484	20,000	15,000	15,000
Hours of EMS Training	2,190	1,730	1,900	2,160	2,200
Hours of Fire Training at the PSTC	10,393	3,000	5,000	8,080	10,000
New Construction Inspected	2,495	3,300	3,183	3,600	3,800
Existing Construction Inspected	3,324	3,689	3,077	3,500	4,000
Public Education Number of Events	83	-	8	30	50





# GENERAL SERVICES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	3,746,587	4,210,717	4,178,197	4,678,483	4,261,592	5,218,370
<b>Operating Expenses</b>	1,153,472	1,008,289	1,117,293	1,416,674	1,416,673	2,349,098
<b>Capital Outlay</b>	18,828	19,290	6,493	20,000	-	20,000
<b>Total Expenditures:</b>	\$ 4,918,887	\$ 5,238,296	\$ 5,301,983	\$ 6,115,157	\$ 5,678,265	\$ 7,587,468
<b>Expenditure % Change:</b>	10.8%	6.5%	1.2%	15.3%	7.1%	33.6%
<b>Expenditures per Capita:</b>	\$ 42.36	\$ 43.85	\$ 43.17	\$ 49.07	\$ 45.57	\$ 59.40
<b>FTEs:</b>	52.000	53.000	55.000	56.000	56.000	61.000

### History

- Funding is provided annually from GSFC funds in the amount of \$750,000 for facility maintenance and improvements. Increased to \$1,000,000 starting in FY 2023.

### FY 2019/20

- 1 FTE added as an Administrative Associate for Fleet Maintenance
- Identified \$185,820 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$36,800
  - Vacancy Savings = \$18,000
  - Hiring Delay = \$31,020
  - Other Operating Savings = \$100,000

### FY 2020/21

- Identified \$175,631 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
- Saving the City \$75,400 in personnel costs by delaying the hiring of 2 FTEs
- The Inventory Parts Specialist was unfrozen and reclassified to a Fleet Manager (1.0 FTE) as part of the mid-year budget amendment

### FY 2021/22

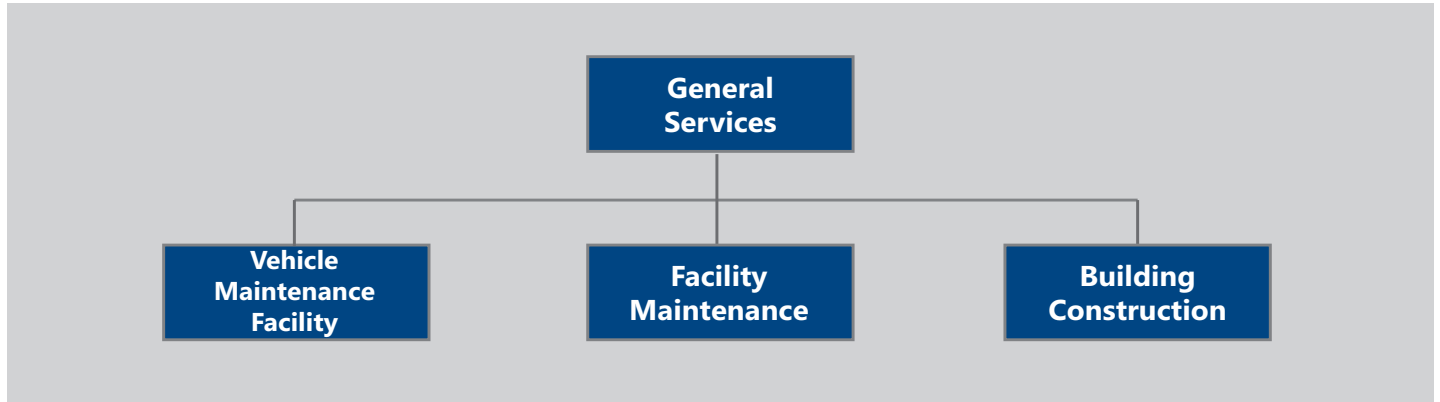
- 1 FTE added as a Downtown Facility Maintenance Tech = \$44,267 (Hire Date: 4/1/22)
- Planned demolition of City owned building at 2008 Enterprise = \$90,000
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$21,720

### PROPOSED FY 2022/23

- Add 1.0 FTE as a Public Safety Mechanic for Fire Department = \$63,258 (Hire Date: 2/1/23)
- Add 2.0 FTEs as Custodians for new Library = \$129,815 (Hire Date: 10/1/22)
- Add 1.0 FTE as a Custodian for Police Department = \$43,843 (Hire Date: 2/1/23)
- Add 1.0 FTE as a Public Safety Mechanic for Police Department = \$63,258 (Hire Date: 2/1/23)
- Increase line items for Building Construction and Facility Maintenance = \$33,000
- Design starting in FY 2023 for existing Library remodel = \$10,000,000

# GENERAL SERVICES

General Services is responsible for overseeing the fleet operations, building construction, and the repair and maintenance of the City's facilities. The Vehicle Maintenance Facility provides maintenance and repair of the City's vehicle fleet and equipment. The Building Construction Division handles all remodels and new construction. Facility Maintenance is responsible for repairs, maintenance, and custodial duties for most City buildings.



## VISION

To be a leader and provide exceptional customer service.

## MISSION

To provide a quality and safe environment for our customers and employees, by demonstrating world-class stewardship of our physical assets.

## GUIDING COUNCIL STRATEGIC GOAL



## FY 2022 HIGHLIGHTS

- Building Construction - Started design Luther Peterson Equipment Washing System
- Building Construction - Continued construction of new Public Library
- Building Construction - Started design of Fire Station 1
- Facilities Maintenance - Rapid Response for Severe Weather
- Facilities Maintenance - Baca Roof Replacement
- Facilities Maintenance - McConico/Business Center Roof Replacement
- Fleet Services - Received a national ranking as a Top 10 Fleet in the country

# GENERAL SERVICES

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Building Construction - Complete construction of new Public Library
- Building Construction - Design improvements for Dell Diamond Facility
- Building Construction - Start construction of new Fire Station 1
- Facilities Maintenance - City Hall Elevator Upgrade
- Facilities Maintenance - McConico/Business Center Roof Replacement

## NEW PROGRAMS FOR FY 2023

- Add 1.0 FTE as a Public Safety Mechanic for Fire Department
- Add 2.0 FTEs as Custodians for new Public Library
- Add 1.0 FTE as a Custodian for Police Department
- Add 1.0 FTE as a Public Safety Mechanic for Police Department
- Existing Library remodel
- Increases to Building Construction and Facilities Maintenance line items

## FY 2024 OVERVIEW AND BEYOND

- Facilities Maintenance - Assume control of Library

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Facility Maintenance Work Orders	3,507	3,192	3,040	3,060	3,080
City Buildings Maintained	60	61	61	62	63
Trade Contracts	15	15	12	14	16
Service Contracts	20	12	35	36	38
Generators Maintained	28	29	29	29	30
City Vehicle/Equipment Owned	1,625	1,598	1,665	1,700	1,725
Vehicle Maintenance Work Orders	4,935	4,980	4,655	4,700	4,800
Fuel Used (Gallons)	352,490	368,525	370,985	380,000	390,000
New City Buildings Under Construction	1	1	1	1	1

# HUMAN RESOURCES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	1,182,345	1,260,817	1,306,620	1,482,913	1,399,423	1,601,749
<b>Operating Expenses</b>	161,422	132,962	143,194	297,976	283,326	281,180
<b>Capital Outlay</b>	-	-	-	-	-	-
<b>Total Expenditures:</b>	\$ 1,343,767	\$ 1,393,779	\$ 1,449,814	\$ 1,780,889	\$ 1,682,749	\$ 1,882,929
<b>Expenditure % Change:</b>	8.6%	3.7%	4.0%	22.8%	16.1%	11.9%
<b>Expenditures per Capita:</b>	\$ 11.57	\$ 11.67	\$ 11.80	\$ 14.29	\$ 13.50	\$ 14.74
<b>FTEs:</b>	12.750	13.000	13.000	14.000	14.000	14.000

### FY 2018/19

- HR Remodel & Expansion \$80,000 was funded from GSFC funds
- 1 FTE added as an Organizational Development Trainer \$93,040

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Identified \$77,200 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$18,600
  - Overtime = \$2,600
  - Vacancy Savings = \$42,000
  - Other Operating Savings = \$14,000

### FY 2020/21

- Identified \$36,513 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$18,600
  - Overtime = \$2,600
  - Other Operating Savings = \$15,313

### FY 2021/22

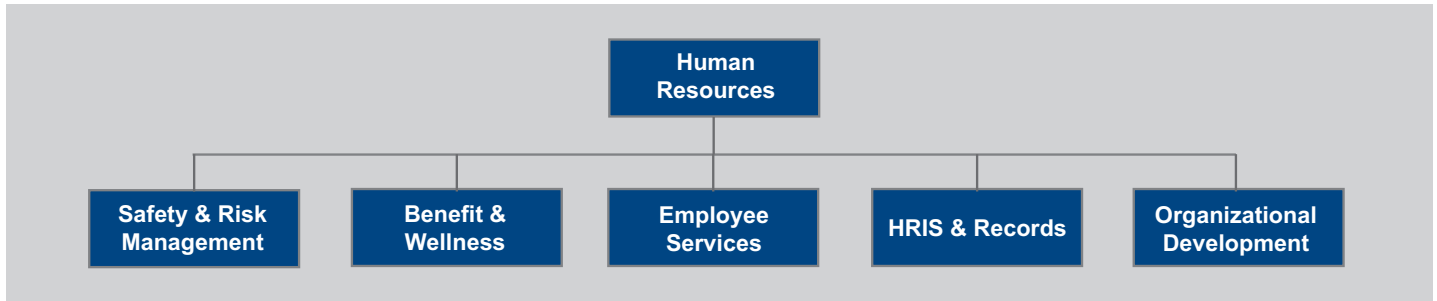
- 1 FTE added as an Human Resources Assistant = \$67,691
- Set up Promotional Assessment Centers for the Fire Department = \$15,000
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$37,600

### PROPOSED FY 2022/23

- No new programs or notable additions were proposed for FY 2022/23

# HUMAN RESOURCES

The Human Resources (HR) Department is responsible for providing direction and leadership in human resource matters that support the City's success. Our focus is to provide the following major HR business functions: Safety and Risk Management, Benefits and Wellness, Employee Services (Compensation, Talent Management & Employee Relations), manage the Human Resource Information System/Records, and Organizational Development.



## VISION

To encourage and support a work/life balance for employees while maintaining a diverse, respectful, and safe work environment.

## MISSION

Human Resources will set the service standard of excellence with talent and innovation to create a positive work culture.

## HUMAN RESOURCES CORE VALUES

Human Resources will achieve the mission by living our core values to **SERVE**:

**S** - Support - Work Together to meet the needs of the City

**E** - Engage - Involve others to promote individual and organizational growth

**R** - Respect - Treat everyone with dignity at all times

**V** - Voice - Tell us; we will listen and act

**E** - Empower - Provide the resources and environment to succeed

## GUIDING COUNCIL STRATEGIC GOAL



# HUMAN RESOURCES

## FY 2022 HIGHLIGHTS

- Leadership Develop Program Cohort 1 completed
- Employee Benefits RFPs and successful implementation of new vendors for health, dental and vision benefits
- COVID-19 vaccinations and boosters for Employees at RockCare
- Implementation of Employee Wellness Program
- Continuation of the solvency of the Self-Insured Health Fund
- Implementation of New Entry Level Driver Training (ELDT) program for Commercial Driver's License (CDL) holders

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Continuation of Leadership Development Program
- Creation and implementation of Aspiring Leaders Program
- Creation of Apprenticeship programs to support recruitment challenges

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

## FY 2024 OVERVIEW AND BEYOND

- Continuation of Aspiring Leaders Program
- Expansion of professional development opportunities
- Expansion of apprenticeship and internship programs

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Number of Employment Verifications	112	145	201	250	275
Number of Verbal Employment Verifications	-	251	93	100	148
Number of Applicant Background Checks	363	111	232	365	268
Number of Post-Accident and Random Drug Screens	65	54	48	55	60
Number of Drug Screens	223	94	167	215	175
Number of Compensation Surveys	21	52	104	150	160
Number of Employee Development Trainings	74	39	52	40	50
Number of Exit Interviews	30	15	33	40	50
Number of Open Records Requests	28	21	47	55	65
Number of Safety Trainings	34	42	48	54	60
Number of Employment Applications	11,347	12,096	9,578	7,883	10,226
Number of Personnel Actions (PAs)	-	4,646	3,151	4,214	4,084
Number of Tuition Assistance Requests	-	33	33	26	35
Number of Wellness Events	-	18	120	150	175

# INFORMATION TECHNOLOGY

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	2,215,179	2,068,662	2,035,776	2,568,995	2,343,543	2,532,144
<b>Operating Expenses</b>	2,299,485	2,407,154	3,039,029	3,407,491	3,407,491	3,922,477
<b>Capital Outlay</b>	75,000	75,000	3,759	75,000	11,572	75,000
<b>Total Expenditures:</b>	\$ 4,589,664	\$ 4,550,816	\$ 5,078,564	\$ 6,051,486	\$ 5,762,606	\$ 6,529,621
<b>Expenditure % Change:</b>	1.9%	-0.8%	11.6%	19.2%	13.5%	13.3%
<b>Expenditures per Capita:</b>	\$ 39.53	\$ 38.09	\$ 41.35	\$ 48.56	\$ 46.24	\$ 51.12
<b>FTEs:</b>	20.000	20.000	20.000	21.000	21.000	21.000

### History

- Funding is provided annually from GSFC funds in the amount of \$750,000 for technology expansions and improvements. Increased to \$1,000,000 starting in FY 2023.

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- Transferred 2 FTEs - **GIS to Planning**
- Identified \$282,761 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Identified \$107,847 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$38,200
  - Overtime = \$5,000
  - Positions Held for FY 2021 = \$107,940
  - Hiring Delay for a Portion of FY 2021 = \$16,100
  - Other Operating Savings = \$50,278
- Saving the City \$124,040 in personnel costs by delaying the hiring of 2 FTEs:
  - 1.00 FTE - Senior GIS Analyst (Hire 12/1/2020)
  - 1.00 FTE - Network Administrator (entire fiscal year)

### FY 2021/22

- 1 FTE added as a Systems Administrator = \$111,874 (Hire Date:10/1/21)
- Collaborative project with Police and Fire Departments to procure a new Public Safety CAD/RMS
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$94,050

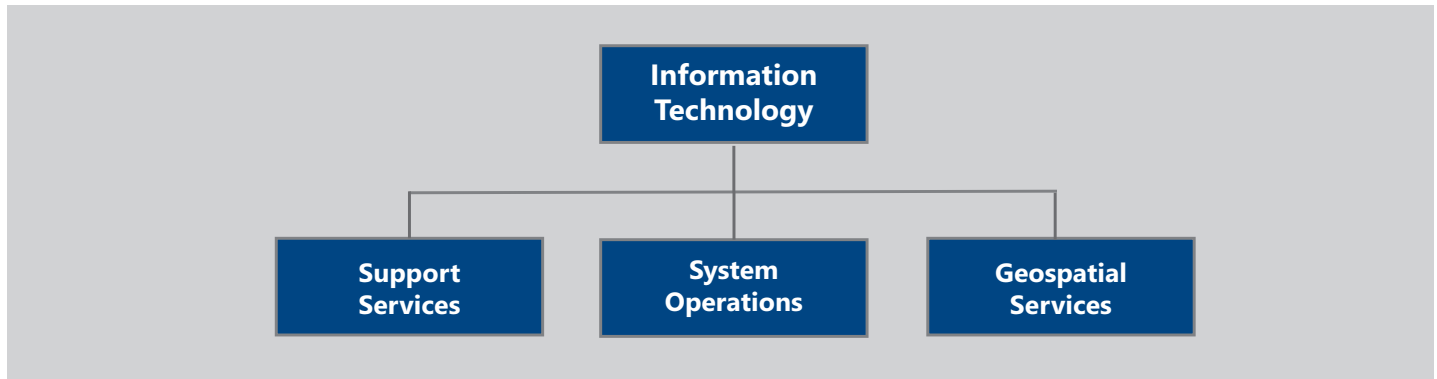
### Proposed FY 2022/23

- No major programs or notable additions were proposed for FY 2022/23

# INFORMATION TECHNOLOGY

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The Information Technology (IT) Department's function is to maintain and support the hardware and software infrastructure within the City government, assist in procurement and training for all major software systems, and help guide all departments in forming plans for their future use of technology.



## MISSION

The IT Department's mission is to assist all City departments to become more productive using technology, to safeguard relevant data, and to increase the sharing of important governmental information between City departments.

## GUIDING COUNCIL STRATEGIC GOAL



## FY 2022 HIGHLIGHTS

- Completed implementation of Teams Voice
- Completed RFP process and selection of new Public Safety CAD/RMS Consultant
- Completed data center migration to hyper converged infrastructure
- Coordinated with RRISD on fiber network overhaul
- Implemented security information and event management solution
- Munis Upgrade
- Technology planning for the new City Facilities - Library
- Continued to focus on digital transformation – migrating organization to consolidated ESRI and Microsoft cloud technologies for data, business process, and communication
- ESRI Utility Network Migration
- Rollout of cloud-based orthogonal and oblique aerial imagery catalog
- Continued progress of City's base map improvement initiative
- Completed real time smart parking dashboard/mobile app
- Replacement of Utility Billing Customer Portal



# INFORMATION TECHNOLOGY

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Complete RFP process, selection, and implementation of new Public Safety CAD/RMS system
- Implementing new Land Management & Permitting system
- Implementation of National Institute of Standards and Technology (NIST) security standard framework
- Develop organization's use of IoT/Real-time GIS
- Data analytics and insights into enterprise application & GIS data across lines of business
- EmployeeNet upgrade
- Select and implement Parks and Recreation customer management system
- Expansion in use of cloud technologies and the Azure datacenter
- Continued expansion of citywide fiber network and RRTX-WiFi
- Incorporate use of cognitive bots and machine learning into business process

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

## FY 2024 OVERVIEW AND BEYOND

- Expand staff use of Microsoft Cloud technologies
- Enhance security posture by adopting industry best practices, staff resources, and latest security event management solutions
- Adopt Audio/Visual inventory, maintenance plan, and recurring budget
- Data analytics and insights into enterprise GIS data
- Expansion in use of cloud technologies and the Azure datacenter
- Continued expansion of citywide fiber network and RRTX-WiFi to new city facilities and public spaces
- Incorporate use of cognitive bots and machine learning into business process
- Expand system integrations to streamline business processes

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Help Desk Tickets Resolved	9,694	8,666	8,403	8,500	8,500
Employee Hardware Replacement (PC/iPhone/iPad)	715	1,058	849	750	450
New Knowledge Base Articles	153	145	123	125	110
Total Knowledge Base Articles	153	298	421	546	656
Completed Technology Projects	0	175	110	113	110
Geohub Visits	-	-	16,272	44,127	50,000

# LIBRARY

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	2,261,141	2,396,600	2,598,651	2,846,041	2,760,071	3,295,287
<b>Operating Expenses</b>	664,437	661,342	691,976	768,118	707,594	753,896
<b>Capital Outlay</b>	-	-	-	-	-	-
<b>Total Expenditures:</b>	\$ 2,925,578	\$ 3,057,942	\$ 3,290,627	\$ 3,614,159	\$ 3,467,665	\$ 4,049,183
<b>Expenditure % Change:</b>	5.8%	4.5%	7.6%	9.8%	5.4%	16.8%
<b>Expenditures per Capita:</b>	\$ 25.19	\$ 25.60	\$ 26.79	\$ 29.00	\$ 27.83	\$ 31.70
<b>FTEs:</b>	31.750	32.750	33.875	40.250	40.250	40.250

### FY 2018/19

- Added 0.5 FTE as a part-time Library Assistant - Youth Services = \$22,800
- Additional funding for leased library material = \$12,800

### FY 2019/20

- 1 FTE added as a Library Manager \$111,000
- Identified \$38,700 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Identified \$28,805 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$3,500
  - Overtime = \$3,500
  - Other Operating Savings = \$21,805
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment = \$25,700
- 1.0 FTE was added with the mid-year budget amendment as a Bookmobile Operator for the new program

### FY 2021/22

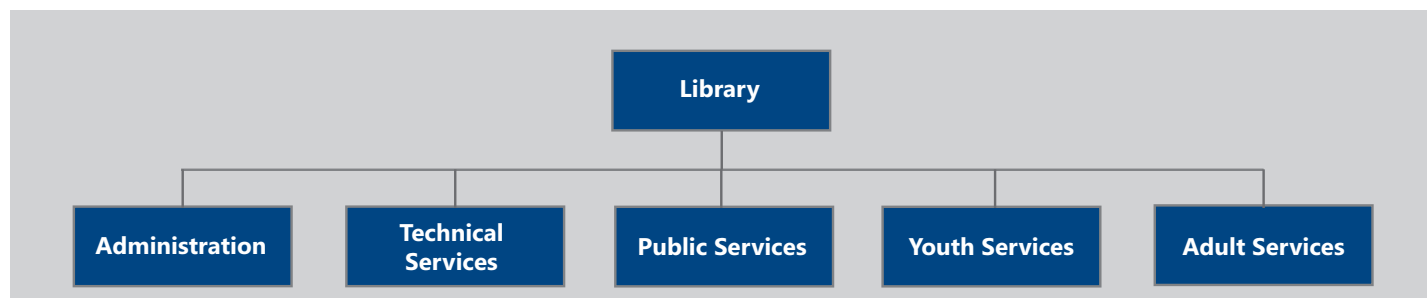
- 1.0 FTE added as a Marketing Coordinator = \$16,266 (Hire Date: 8/1/22)
- 1.0 FTE added as a Security Guard = \$9,603 (Hire Date: 8/1/22)
- 1.0 FTE added as an Assistant for Technical Services = \$9,999 (Hire Date: 8/1/22)
- 3.0 FTES for FTE Conversion to Full-Time = \$16,436 (Hire Date: 8/1/22)
- 0.375 FTE for Part-Time Associate for Youth Services = \$2,483 (Hire Date: 8/1/22)
- Establish a new Adult Services Division = \$17,343

### PROPOSED FY 2022/23

- No major programs or notable additions were proposed for FY 2022/23

# LIBRARY

Recognizing that the Round Rock Public Library System is a gateway to the community, the library is committed to providing individuals, families, and businesses with an opportunity to expand their knowledge, encourage personal growth, and enhance their quality of life.



## MISSION

To enrich the Round Rock community through creativity and connection.

## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

- Earned the 2021 Achievement in Excellence in Libraries Award from the Texas Municipal Directors Association
- Revealed new library brand assets and messaging
- Launched Business Plan Competition targeted to Round Rock-based entrepreneurs
- Produced Texas Time Machine series of videos featuring local history
- Added O'Reilly, Hoopla, and Pimsleur digital resources to the collection
- Awarded \$57,736 in grant funds from Humanities Texas, Texas State Library and Archives Commission, and Howard Hughes Medical Institute
- Completed construction milestones: groundbreaking June 2021 and topping out in January 2022

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Recruit additional staff for the library building: youth service associate, security guard, community engagement coordinator, and assistant homebound delivery coordinator
- Increase hours for part-time positions for the new building
- Acquire opening day collection for the new building
- Complete bond project on time and within budget

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

# LIBRARY

## FY 2024 OVERVIEW AND BEYOND

- Install hold lockers at other city facilities
- Update the library strategic master plan
- Increase the digital and children's collections
- Expand delivery services

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Reference Transactions	27,170	25,532	24,778	31,070	30,000
Volunteer Hours	7,456	3,160	1,184	3,438	7,000
Community Outreach Contacts	2,068	1,961	158	368	2,000
Circulation	1,315,186	986,686	1,105,973	1,092,326	1,300,000
Interlibrary Loans	3,823	1,702	1,676	1,982	3,000
Public Access Computer Uses	60,147	29,682	8,422	15,502	60,000
Database Uses	42,223	18,689	25,605	29,750	40,000
Program Attendance	55,364	63,990	8,140	14,924	50,000
Library Visits	416,391	219,736	156,742	251,646	400,000



Current Public Library

# PARKS AND RECREATION

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	8,812,967	8,892,957	8,830,738	10,155,737	8,919,517	10,867,518
<b>Operating Expenses</b>	3,929,810	2,965,020	3,682,420	3,864,252	4,243,371	4,115,395
<b>Capital Outlay</b>	80,379	98,667	57,707	202,040	490,765	97,000
<b>Total Expenditures:</b>	\$ 12,823,156	\$ 11,956,644	\$ 12,570,865	\$ 14,222,029	\$ 13,653,653	\$ 15,079,913
<b>Expenditure % Change:</b>	9.9%	-6.8%	5.1%	13.1%	8.6%	10.4%
<b>Expenditures per Capita:</b>	\$ 110.43	\$ 100.08	\$ 102.35	\$ 114.13	\$ 109.57	\$ 118.06
<b>FTEs:</b>	107.375	108.375	108.375	110.375	110.375	128.875

### History

- Funding is provided annually from GSFC funds in the amount of \$750,000 for park renovations and improvements. Increased to \$1,000,000 starting in FY 2023.

### FY 2020/21

- Identified \$688,309 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
- Saving the City \$371,928 in personnel costs by delaying the hiring of 4.76 FTEs
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment - \$198,712

### FY 2021/22

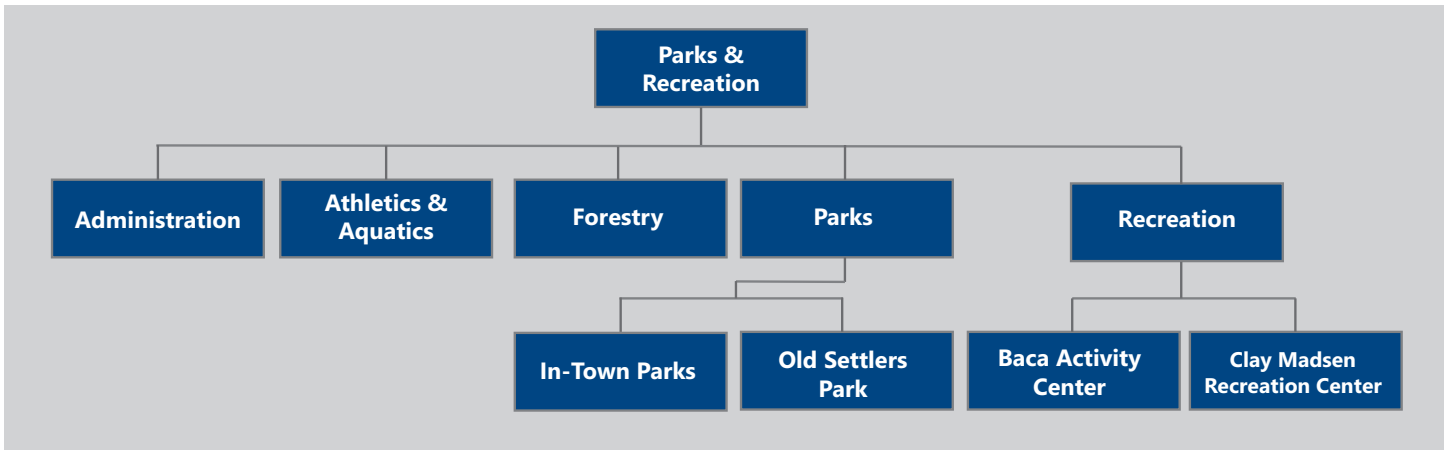
- 2 FTES added for Trail Maintenance Team = \$91,926 (Hire Date:4/1/22)
- Creation of Hog Management Program = \$26,000
- Program Management Software Replacement = \$300,000
- Kinningham Improvement Project = \$250,000
- Addition to Old Settler's Park Improvement Program for Rock'N River Repairs = \$50,000

### PROPOSED FY 2022/23

- Add 1.0 FTE as a Parks Maintenance Worker = \$11,970 (Hire Date: 8/1/23)
- Add 4.0 FTEs as Part-Time Recreation Assistants = \$133,274 (Hire Date: 2/1/23)
- Add 2.0 FTEs as Park Rangers = \$116,161 (Hire Date: 2/1/23)
- Temporary positions conversion to 11.50 FTEs = no cost (Hire Date: 10/1/22)
- Trails Master Plan Update = \$50,000
- Freeman Park Improvements = \$250,000
- Skate Park Security Improvements = \$300,000
- Town Green Development (by Round Rock Water Tower) = \$1,000,000
- Old Settlers Park Beautification Project = \$500,000
- Old Settlers Park East Side Electrical = \$250,000
- High Country Park = \$250,000
- Increase for special event programs, recreational supplies, pool chemicals, and grounds maint. = \$299,700

# PARKS AND RECREATION

The Parks and Recreation Department (PARD) is responsible for the acquisition, design, development, and maintenance of the City's park system and the planting, conservation, and maintenance of trees. In addition, PARD is responsible for organized recreation programs, which include athletics, aquatics, instructional classes, special events, and senior citizen activities. PARD also manages the Clay Madsen Recreation Center and the Allen R. Baca Senior/Activity Center.



## VISION

To provide an active, vibrant, and beautiful city with a quality and diversified parks and recreation system that produces economic, health, and social benefits for the entire community.

## MISSION

People dedicated and empowered to create positive and memorable experiences in people's lives.

## GUIDING COUNCIL STRATEGIC GOALS





# PARKS AND RECREATION

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## FY 2022 HIGHLIGHTS

- Construction and opening of Kinningham House
- Construction and opening of Yonders Point - Phase 2
- Hosted a new, community-wide Memorial Day Ceremony at Yonders Point
- Awarded three Texas Recreation and Parks Society state awards for the Yonders Point "Friday Fun Nights", Juneteenth Festival and CPATH Adaptive Power Soccer Program
- Awarded three Texas Recreation and Parks Society – Central Region awards for Department Marketing Excellence, Yonders Point "Friday Fun Nights", and the Young Professional Award
- Continued the PARD Repair & Replacement Program which included: Kinningham Park Playground and Buck Egger Park Playground
- For the 6th Year in a row, Baca Center was named the "Best Senior Center" in the Senior Resource Guide's, Best of Austin 2021 Readers Choice Awards
- Provided assistance to Round Rock citizens during the March 21st tornado by assisting with neighborhood clean-up of the storm debris
- Acquisition of the McConico Property to add 6.1 acres in the heart of downtown along Brushy Creek
- Continued exponential growth in special events attendance and park usage

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Construction of Heritage Trail West and East Projects
- Continuation of the PARD Repair & Replacement Program which include: Freeman Park Playground Replacement, High Country Park Playground Replacement and Old Settlers Park Improvements
- Implementation of a Special Events Team to better assist with special events planning & operations allowing full-time PARD employees to re-focus hours on daily operations
- Begin design on Town Green Project
- Construction and opening of Behrens Ranch Park
- Construction of the Lake Creek Trail – RR West to M.O.C. Project
- Construction of the Bowman Park Improvements 2023 Project

## NEW PROGRAMS FOR FY 2023

- Add 1.0 FTE as a Parks Maintenance Worker
- Add 4.0 FTEs as Part-Time Recreation Assistants
- Add 2.0 FTEs as Park Rangers
- Temporary positions conversion to 11.5 FTEs
- Trails Master Plan Update
- Freeman Park Improvements
- Skate Park Security Improvements
- Town Green Development
- Old Settlers Park Beautification Project
- Old Settlers Park East Side Electrical
- High Country Park Project

## FY 2024 OVERVIEW AND BEYOND

- Pending approval of a Bond Election, begin design and construction of the approved projects included in the Bond Package

# PARKS AND RECREATION

## PERFORMANCE MEASURES

### Parks Division:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Acres of Parkland and Open Space	2,285	2,295	2,295	2,305	2,305
Hours of Athletic Field Use	18,006	15,226	24,834	25,500	25,500
Miles of Trails	24.70	24.70	24.70	24.70	25.70
Average Park Certification Score	94.06	93.85	92.33	93.5	94.0

### Recreation Division:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Clay Madsen Recreation Center Users	407,395	109,404	185,412	195,000	200,000
Baca Center Users	268,949	96,855	88,879	95,000	97,000
Recreation Program Participants	100,482	37,239*	101,993	105,000	107,000

### Athletics/Aquatics Division:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Total Pool Attendance	116,044	59,937	104,698	105,000	107,000
Swim Lesson Participants	1,466	543	1,412	1,400	1,500
Participants in Athletic Leagues	7,050	5,943	7,635	7,700	7,750

### Forestry Division:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Trees Pruned in Parks	3,444	2,945	1,380	1,500	1,500
Residential Tree Inspection Services	165	204	263	250	250
Cubic Yards of Brush Recycled	27,018	27,542	36,289	35,000	30,000

### Administration Division:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Value of Positive Media Impressions	\$61,821	\$61,821	\$50,598	\$55,000	\$55,000
Sponsorships and Donations Received	\$27,311	\$27,000	\$14,200	\$15,000	\$15,000
Park Ranger Patrol Hours	5,582	5,282	5,576	5,500	6,000
Number of Special Events and Tournaments	155	117**	151	152	150
Facility Rental Hours	34,544	38,121	47,177	47,000	50,000

\* FY 2020 Actuals include reductions related to COVID cancellations and participation capacities.

\*\* 265 events scheduled for FY 2020 with 148 canceling due to COVID for a total of 117 events.



# PLANNING AND DEVELOPMENT SERVICES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	4,824,092	5,231,437	5,311,326	5,711,670	5,559,607	6,241,331
<b>Operating Expenses</b>	400,380	260,214	246,064	407,273	338,920	735,352
<b>Capital Outlay</b>	-	-	-	133,589	8,129	-
<b>Total Expenditures:</b>	\$ 5,224,472	\$ 5,491,651	\$ 5,557,390	\$ 6,252,532	\$ 5,906,656	\$ 6,976,683
<b>Expenditure % Change:</b>	9.9%	5.1%	1.2%	12.5%	6.3%	18.1%
<b>Expenditures per Capita:</b>	\$ 44.99	\$ 45.97	\$ 45.25	\$ 50.18	\$ 47.40	\$ 54.62
<b>FTEs:</b>	54.000	55.000	55.000	57.000	57.000	61.000

### FY 2019/20

- Adding 1 FTE as a Long-Range Planner \$58,000
- Funded a Temporary Intern and Planning Tech \$22,000
- Savings in Professional Service expenses \$25,000
- 2 FTEs, GIS Analysts, transferred from IT
- Identified \$260,654 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19

### FY 2020/21

- Identified \$200,231 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$37,200
  - Overtime = \$26,012
  - Hiring Delay for a Portion of FY 2021 = \$46,377
  - Other Operating Savings = \$90,642
- Saving the City \$46,377 in personnel costs by delaying the hiring of 2 FTEs

### FY 2021/22

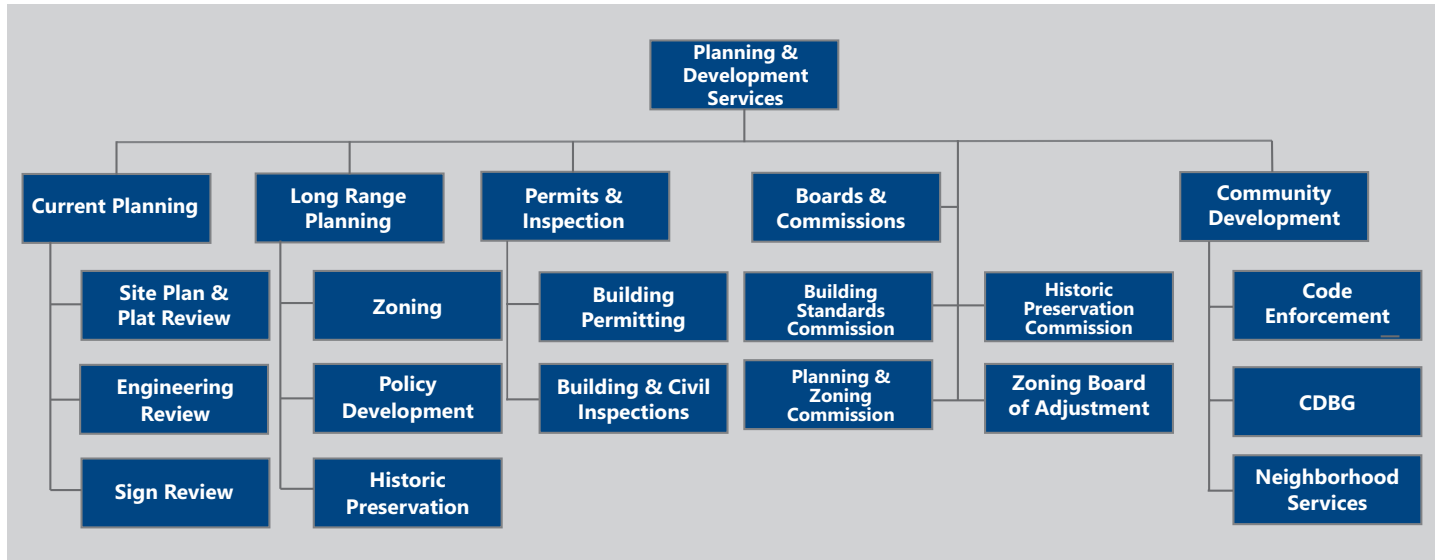
- Created the Facade and Site Improvement Grant = \$250,000
- Tool Locker for Neighborhood Services = \$115,000
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$96,850
- Mid-year amendment - 2.0 FTEs for Community Enhancement Team

### PROPOSED FY 2022/23

- Add 1.0 FTE as a Code Enforcement Officer = \$82,698 (Hire Date: 2/1/23)
- Add 1.0 FTE as a Senior Building Inspector = \$128,271 (Hire Date: 2/1/23)
- Add 1.0 FTE as a Chief Electrical Inspector = \$136,149 (Hire Date: 2/1/23)
- Add 1.0 FTE as a Building Plans Examiner = \$59,965 (Hire Date: 2/1/23)
- Engineering Review Contract increase = \$150,000
- Police Department Landscaping Remodel = \$400,000

# PLANNING AND DEVELOPMENT SERVICES

The Planning and Development Services Department is responsible for land use policy, administration of land development regulations, permit review and inspections, community development, neighborhood services, and code enforcement for the City under the leadership of the Planning and Development Services Director.



## VISION

Round Rock is a diverse, historic, and family-oriented community with a distinct identity as a desirable place to live, work, and play. Residents, government, and businesses are committed to working together to build a quality community

## MISSION

To provide the citizens and development community with efficient, consistent, fair, and effective development review services; promote quality development and planning programs to enhance the quality of life and facilitate economic growth; and improve the built environment

## GUIDING COUNCIL STRATEGIC GOALS



# PLANNING AND DEVELOPMENT SERVICES

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## FY 2022 HIGHLIGHTS

- Neighborhood Services organized a neighborhood cleanup effort after the March 21st tornado that drew over 500 volunteers and cleaned up two neighborhoods in a single day
- Round Rock 2030, the City's comprehensive plan that was adopted in June 2021, was awarded "Comprehensive Plan of the Year" in November 2021 by the American Planning Association – Texas Chapter at the APA-TX annual conference - the City also won Community of the Year
- Non-profit group Round Rock Preservation named the City "Partner of the Year" for historic preservation efforts in 2021 and awarded PDS staff member Joelle Jordan with the Public Service Appreciation Award
- Code Enforcement and Neighborhood Services won a national award from Neighborhoods USA for the Code Enforcement Resource Program, which informs residents in violation of certain Codes of resources available by the City or by volunteer groups to help them abate the issue - this has reduced the number of resident complaints about Code Enforcement and has increased the timeliness of compliance after a notice of violation has been issued
- Met or exceeded deadlines on 99% of development applications despite an unprecedented wave of applications amid a period of staff turnover
- Successfully managed another year of high growth to the tune of a projected \$219 million in new non-residential and multi-family projects and a projected 775 new single-family permits (the most since 2006) in accordance with established performance measures
- Worked with the development community to entitle and permit new, innovative housing products to address growing affordability issues, such as "horizontal multifamily" developments in Avery Centre and on the former Quick tract and Martin tract
- Worked with the development community to entitle and permit several high-density, garage-parked multifamily developments to meet market demand for housing units
- Established the Community Enhancement Team, made up of two new FTEs who will maintain the cleanliness of roadway corridors
- City's Tool Lending Center received the American Association of Code Enforcement's (AACE) highest honor for innovation

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Work with IT on implementation of the new land management software system, including electronic plan reviews and application submittals. This is anticipated to go live in November 2022
- Facilitate the construction of the District, City Library, Depot Townhomes, Kenney Fort North PUD, Switch and Sabey data centers, and other economic development projects in the pipeline
- Play an instrumental role in downtown redevelopment
- Comprehensive Plan 2030 implementation
- Manage the commercial façade and site improvement grant program - this promotes rehabilitation, enhancement, restoration, and preservation of building facades and will be a catalyst to attract new customers and businesses by stimulating private investment and economic development
- Manage the Tool Lending Lockers - this will allow for contactless pickup and drop off of tools borrowed by citizens from the Neighborhood Services team, which will free up staff time and expand the hours of service
- Third party inspections for apartments - in order to keep pace with the explosion in high-density multifamily, third-party inspectors will be needed for staff to maintain the same level of service and the reliable, established 1-day turnaround time

# PLANNING AND DEVELOPMENT SERVICES

## NEW PROGRAMS FOR FY 2023

- Add 1.0 FTE as a Code Enforcement Officer
- Add 1.0 FTE as a Chief Electrical Inspector
- Add 1.0 FTE as a Senior Building Inspector
- Add 1.0 FTE as a Building Plans Examiner
- Engineering Review Contract increase
- Police Department Landscape Remodel

## FY 2024 OVERVIEW AND BEYOND

- Consolidate all customer intake areas into a single, comprehensive development assistance counter
- Continue to play an instrumental role in downtown redevelopment
- Comprehensive Plan 2030 implementation and tracking

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Total Approved Plats	83	68	48	65	70
Development Permits Received	84	78	91	85	90
Development Permits Issued	59	64	74	75	80
Number of Building Permits	4,124	4,416	4,160	4,075	4,200
Number of Inspections	26,792	26,899	25,104	26,713	26,900
Total Bandit Signs	4,826	2,776	5,874	3,072	6,000
Total Notified Code Violations	4,271	4,241	5,709	3,314	5,750



Neighborhood Services' Block Party Trailer

# POLICE

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services <sup>1</sup></b>	28,572,064	29,336,746	30,021,401	32,563,552	31,274,029	34,795,904
<b>Operating Expenses</b>	3,661,909	3,501,495	3,542,335	4,114,492	4,114,492	4,955,773
<b>Capital Outlay</b>	46,209	1,431	11,310	502,209	502,209	356,895
<b>Total Expenditures:</b>	\$ 32,280,182	\$ 32,839,672	\$ 33,575,046	\$ 37,180,253	\$ 35,890,730	\$ 40,108,572
<b>Expenditure % Change:</b>	4.4%	1.7%	2.2%	10.7%	6.9%	11.8%
<b>Expenditures per Capita:</b>	\$ 277.99	\$ 274.88	\$ 273.35	\$ 298.36	\$ 288.02	\$ 314.01
<b>FTEs:</b>	253.975	257.975	257.975	268.225	268.225	282.225
<b>No. Sworn FTEs</b>	176.000	180.000	180.000	186.000	186.000	199.000

<sup>1</sup> Each year reflects cost increases for scheduled step pay raises, any market or cost of living adjustments and health insurance costs

### FY 2020/21

- Identified \$253,937 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$47,000
  - Hiring Delay for a Portion of FY 2021 = \$174,482
  - Other Operating Savings = \$32,455
- Saving to City \$174,482 in personnel costs by delaying the hiring of 3 FTEs
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment - \$161,893

### FY 2021/22

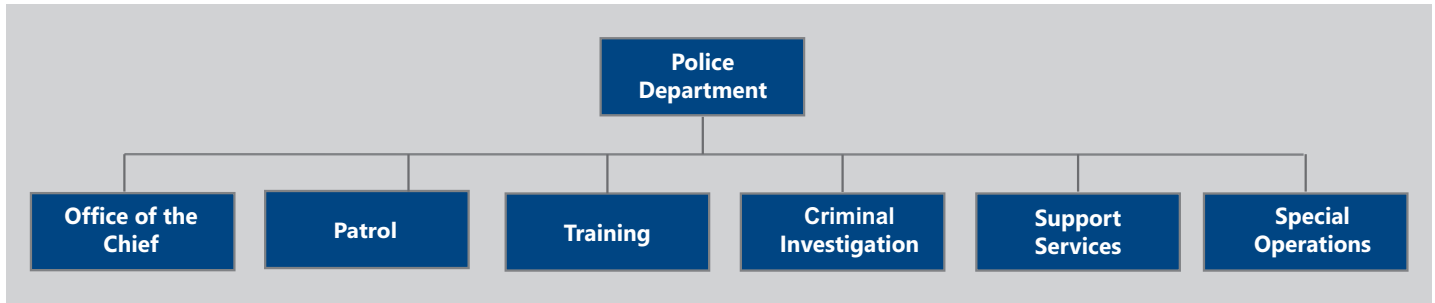
- 1.0 FTE added as a Sergeant and 5.0 FTEs added as Officers = \$1,035,351 (Hire Date: 2/1/22)
- 1.0 FTE added as a Public Safety Communications Operator = \$56,740 (Hire Date: 2/1/22)
- 2.0 FTEs added as Crime Scene Specialists = \$117,027 (Hire Date: 2/1/22)
- 1.0 FTE added as a Crime Analyst = \$65,305 (Hire Date: 2/1/22)
- 0.25 FTE added for Conversion of LEST and Equipment = \$63,782 (Hire Date: 2/1/22)
- Victim Advocates (2.0 FTE) funding shifting from Grant to General Fund
- Collaborative project with IT and Fire Departments to procure a new Public Safety ERP system

### PROPOSED FY 2022/23

- Add 13.0 FTEs added as Sworn Personnel = \$2,051,667 (Hire Date: 2/1/23)
- Add 1.0 FTE as a CRU Public Safety Communications Officer = \$54,120 (Hire Date: 2/1/23)
- Locker Room remodeling = \$120,000
- Parking Lot repaving = \$1,000,000
- Flock Fixed Camera Program = \$75,000
- Additional funding in Maintenance Contract line item for range cleaning = \$70,000
- Additional funding in Officers Weapons Qualifications line item for ammunition = \$235,710

# POLICE

The Police Department provides public safety and enforces federal, state, and city laws and ordinances through proactive and responsive patrol of the City by state-commissioned peace officers. As its business model, the Department believes the best way to fight crime is to forge strategic partnerships that address quality of life issues before they become serious public safety or crime problems. The Department also is responsible for animal control; fire and police radio dispatch functions in the City limits; and maintaining the recruiting, training, crime victim, and support functions necessary to maintain a police force of the highest quality.



## VISION

Effectively adapt to the challenges created by a rapidly growing community that is striving to maintain its low crime rate and high quality of life. Deliver policing that responds to the needs of the community and engages them to share in the responsibility of keeping Round Rock a great community.

## MISSION

The Round Rock Police Department, in alliance with our community, provides public safety and promotes a high quality of life.

## VALUES

Community • Honor • Integrity • Pride

## GUIDING COUNCIL STRATEGIC GOALS



# POLICE

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## **FY 2022 HIGHLIGHTS**

- Completed an approximately \$2.4 million, seven-year plan to update the radios used by field personnel
- Brought on six additional sworn personnel, plus four civilian support personnel, as well as shifting two Victim Advocate positions from grant to City funding
- Conducted its fourth police academy, with nearly 30 cadets from five agencies
- Transitioned our back-to-school event to StepN2Success to provide new shoes for school-age children
- Furniture Replacement – completed a partial replacement of office chairs originally purchased in 2008 with the move into the Department’s headquarters building

## **FY 2023 OVERVIEW AND SIGNIFICANT CHANGES**

- Continue to formalize a career development program for supervisors – including employee goal-setting and mentoring
- Evaluate the hiring of a civilian trainer to focus on training personnel on civilian specialties
- Consider formalizing the Department’s employee wellness program

## **NEW PROGRAMS FOR FY 2023**

- Add 13 FTEs as Sworn Personnel – will bring on to staff 10 additional police officers, two sergeants, and one lieutenant to keep pace with the growth in service demand
- Add 1.0 FTE as a CRU Public Safety Communications Officer – an additional dispatcher to support the City’s Crisis Response Unit
- Flock Fixed Camera Program – would fund a fixed, automated license plate reader program installed throughout the City
- Locker Room Remodeling – would provide additional men’s and women’s lockers to accommodate growth
- Parking Lot Repaving – would fund a full repaving of the Department’s north parking lot, originally built during the 1990s
- Additional funding in Maintenance Contract line item for range cleaning
- Additional funding in Officers Weapons Qualifications line item for ammunition

## **FY 2024 OVERVIEW AND BEYOND**

- Evaluate the need for additional Commercial Vehicle Enforcement officers to address road safety issues posed by large haulers
- Evaluate the need for dedicated staff to address park and trail issues
- Explore new ways to improve staff’s understanding of other races and cultures
- Evaluate the Department’s existing training program and services to citizens in crisis



# POLICE

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
External Calls for Service	70,278	83,451	83,405	84,251	85,000
Self-Initiated Events	68,964	50,698	40,474	44,767	46,000
Total Police Events	139,242	134,149	123,879	129,018	131,000
Felony Arrests	772	815	646	933	900
DWI Cases	461	500	534	552	550
Police Reports Taken	9,528	9,048	9,340	10,525	10,500
Traffic Stops	36,898	23,442	18,045	22,015	22,500
Foot Patrols	1,362	1,472	1,366	957	1,000





# CONVENTION AND VISITORS BUREAU (HOT FUND)

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
Personnel Services	337,714	347,661	356,126	399,178	399,178	442,496
Operating Expenses	1,021,901	557,780	463,042	1,372,295	1,372,295	1,372,695
Capital Outlay	-	-	-	-	-	-
<b>Total Expenditures:</b>	<b>\$ 1,359,615</b>	<b>\$ 905,441</b>	<b>\$ 819,168</b>	<b>\$ 1,771,473</b>	<b>\$ 1,771,473</b>	<b>\$ 1,815,191</b>
<b>Expenditure % Change:</b>	55.3%	-33.4%	-9.5%	116.3%	116.3%	2.5%
<b>Expenditures per Capita:</b>	\$ 11.71	\$ 7.69	\$ 6.80	\$ 14.35	\$ 14.22	\$ 14.21
<b>FTEs:</b>	3.000	4.000	4.000	4.000	4.000	4.000

### FY 2018/19

- Fiscal Impact Analysis and Reporting evaluated impact of sports tourism for current/planned programs \$100,000
- Budget line items increased for Professional Services, Advertising, and Special Events Programs \$477,000

### FY 2019/20

- Additional \$80,000 for Fiscal Impact Analysis – Tourism Study
- 1 FTE transferred from Sports Center
- Identified \$665,600 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$81,900
  - Overtime = \$1,700
  - Vacancy Savings = \$14,000
  - Other Operating Savings = \$568,000

### FY 2020/21

- Identified \$200,231 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$58,000
  - Positions Held for FY 2021 = \$14,000
  - Other Operating Savings = \$237,500

### FY 2021/22

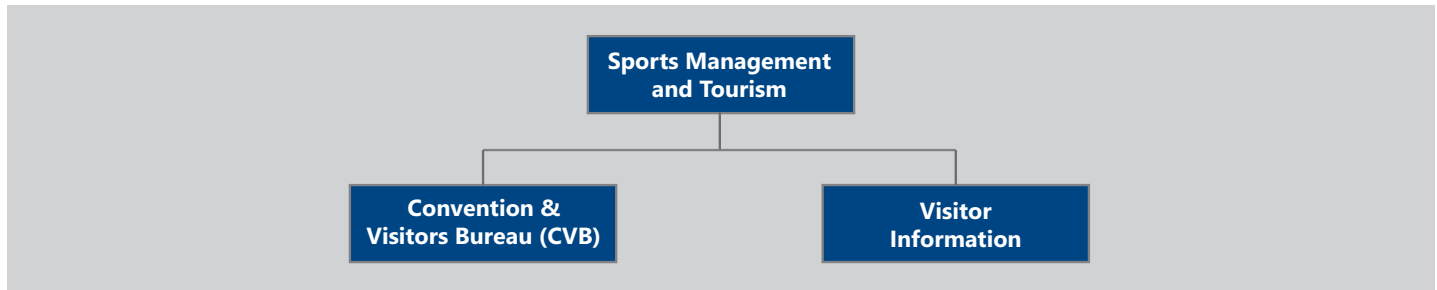
- No new programs or notable additions were proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$294,500

### PROPOSED FY 2022/23

- No new programs or notable additions are proposed for FY 2022/23

# CONVENTION AND VISITORS BUREAU (HOT FUND)

The function of this department is to implement the City's long-term Tourism Plan and represent the City in all other functions related to tourism and the Convention and Visitors Bureau (CVB). The CVB is the designated sales and marketing department for the City of Round Rock (designated DMO - "Destination Marketing Organization"). The Sports Management & Tourism department's mission aligns with the strategic plan by directly contributing to the economic vitality and enhancing the quality of life in Round Rock.



## VISION

To help promote Round Rock as the city of choice for tourists and citizens.

## MISSION

To promote economic diversity by developing the tourism industry in Round Rock.

## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

- Held six national tournaments
- Tournaments and events totaled 84,128 participants/guest
- Website analytics:
  - All Visitors/Users: 229,497 (+133.57%)
  - Sessions: 275,631 (+131.11%)
  - Page views: 563,503 (+148.55%)

## FY 2023 OVERVIEW & SIGNIFICANT CHANGES

- Continue to position Round Rock as a premier destination for sports, meetings, and leisure travelers

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

# CONVENTION AND VISITORS BUREAU (HOT FUND)

## FY 2024 OVERVIEW & BEYOND

- Continue to position Round Rock as a premier destination for sports, meetings, and leisure travelers

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Events Held	60	43*	72	101	105

\* FY 2020 actuals include reductions related to COVID event cancellations.



# FOREST CREEK GOLF CLUB (GOLF FUND)

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	843,433	908,260	1,109,355	1,364,247	1,515,897	1,726,280
<b>Operating Expenses</b>	1,086,153	1,436,003	2,028,049	1,340,382	1,640,748	1,686,817
<b>Capital Outlay</b>	76,663	-	171,637	150,000	150,000	150,000
<b>Total Expenditures:</b>	<b>\$ 2,006,249</b>	<b>\$ 2,344,263</b>	<b>\$ 3,309,041</b>	<b>\$ 2,854,629</b>	<b>\$ 3,306,645</b>	<b>\$ 3,563,097</b>
<b>Expenditure % Change:</b>	49.2%	16.8%	41.2%	-13.7%	-0.1%	7.8%
<b>Expenditures per Capita:</b>	\$ 17.28	\$ 19.90	\$ 27.47	\$ 23.12	\$ 26.54	\$ 27.90
<b>FTEs:</b>	0.00	0.00	0.00	0.00	0.00	0.00

### FY 2018/19

- Golf Course anticipated re-opening in September 2018
- Projected revenues of \$2.0M anticipated to fully cover expenses

### FY 2019/20

- \$200,000 transferred from GSFC for future capital improvements and reserves
- No budget reductions were needed as a result of COVID-19 - the Golf Club remained open and profitable throughout quarantine and saw a rise in patrons because the setting promoted social distancing while remaining active.

### FY 2020/21

- No new program requests or additional funding were requested for FY 2020/21

### FY 2021/22

- Purchased Crossley Property for expansion of golf course

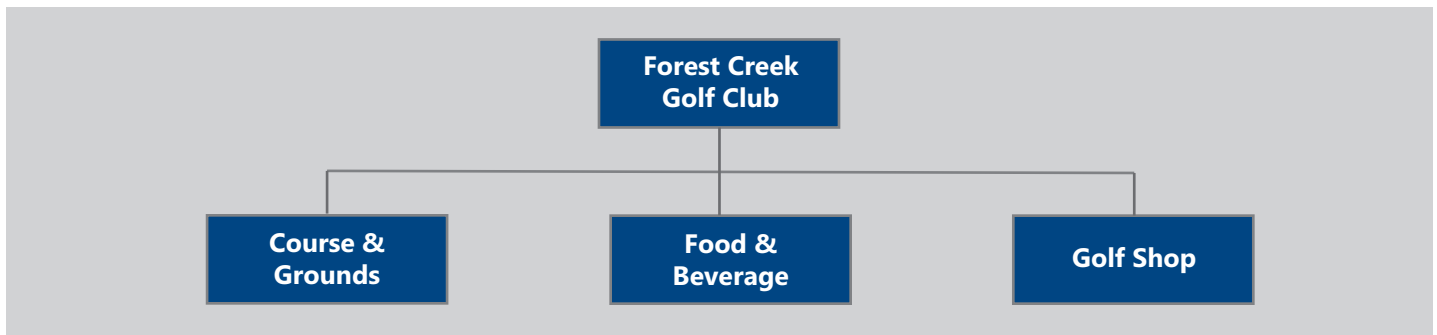
### PROPOSED FY 2022/23

- No new programs or notable additions were proposed for FY 2022/23

# FOREST CREEK GOLF CLUB (GOLF FUND)

Forest Creek Golf Club provides hill country golf at its finest. Extensively renovated in 2018, the 7,147 yard par-72 golf course has been nationally recognized as one of the finest public golf courses in central Texas. Other amenities of the course include a full-service bar and grill, event space and an outstanding practice facility enhanced by LED lighting, allowing for practice into the evenings.

Named "Best Public Golf Course in Central Texas" by Golf Digest, Forest Creek offers some of the most fabulous golf in the Texas hill country. Our Golf Course is replete with rolling fairways, pristine greens, and an abundance of native foliage. Our meticulous course maintenance and accommodating staff naturally complement the fantastic course design to create the total golf package.



## MISSION

Differentiate Forest Creek Golf Club from competitors as the premier golf experience in the Round Rock area.

## VISION

Brand and establish Forest Creek Golf Club as a premier golf destination for public play, tournaments, and non-golf events in Round Rock and surrounding areas.

## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

- The local, regional, and even national recognition of Forest Creek has been our biggest highlight in FY22 - the course has caught the attention of the US Golf Association, and as a result we have hosted three high-profile USGA events so far this year
- Those events have been qualification tournaments for the Valero Texas Open, the Mexico Championship, and most recently the US Open
- During the US Open qualifier, a golfer made TWO holes-in-one during his round, a feat that is unheard of in the sport and led to immediate national golf media and social media buzz; for that 24-hour news cycle, the name Forest Creek Golf Club was at the absolute forefront of the golfing world



# FOREST CREEK GOLF CLUB (GOLF FUND)

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Continue to reinvest in the golf course with capital improvement projects funded directly by golf club fund annual net income
- Assume ownership and management of 'The Oaks' complex and establish a plan to improve and grow our existing operations and offerings with the addition of that facility and grounds

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

## FY 2024 OVERVIEW AND BEYOND

- Continue to operate the golf club as a fiscal 'self-supportive' venue, and roll annual income into the course's Capital Improvement fund
- Continue to establish Forest Creek as 'the place' for both local players and out of town guests to visit and enjoy the great game of golf at the best run and most well-maintained course in central Texas

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Total Rounds	36,303	52,053	57,336	47,034	47,193
Operating Revenue	\$1,971,887	\$2,684,066	\$3,506,792	\$3,663,713	\$3,513,099



# MULTIPURPOSE COMPLEX

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	450,871	520,669	530,067	632,988	632,988	586,128
<b>Operating Expenses</b>	589,612	541,807	521,246	674,530	674,530	694,592
<b>Capital Outlay</b>	55,470	61,810	112,446	50,000	50,000	50,000
<b>Total Expenditures:</b>	<b>\$ 1,095,953</b>	<b>\$ 1,124,286</b>	<b>\$ 1,163,759</b>	<b>\$ 1,357,518</b>	<b>\$ 1,357,518</b>	<b>\$ 1,330,720</b>
<b>Expenditure % Change:</b>	16.1%	2.6%	3.5%	16.6%	16.6%	-2.0%
<b>Expenditures per Capita:</b>	\$ 9.44	\$ 9.54	\$ 9.66	\$ 10.99	\$ 10.89	\$ 10.42
<b>FTEs:</b>	5.500	7.000	7.000	7.500	7.500	6.500

### FY 2018/19

- 1 FTE as a Sports Facility Maintenance Worker \$57,494
- Additional line items for Seasonal employee salaries \$80,738, which were not in the original pro forma for the facility.

### FY 2019/20

- No major programs or notable additions were proposed for FY 2019/20
- 1.5 FTE transferred from Sports Center
- Identified \$106,885 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,500
  - Overtime = \$30,600
  - Vacancy Savings = \$48,000
  - Other Operating Savings = \$21,785

### FY 2020/21

- Identified \$156,600 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,000
  - Overtime = \$35,000
  - Other Operating Savings = \$115,600

### FY 2021/22

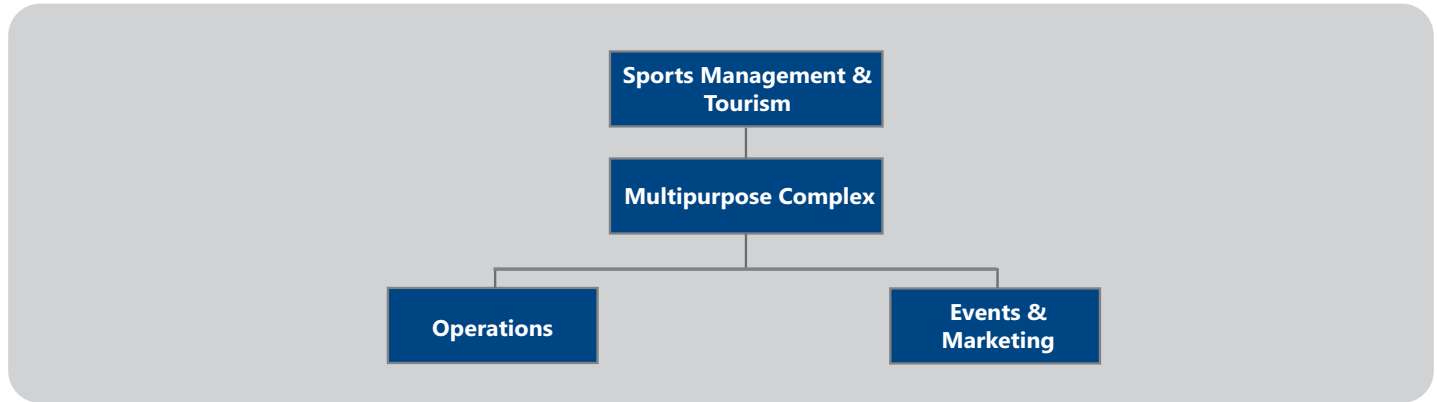
- No new programs or notable additions were proposed for FY 2021/22
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$81,000

### PROPOSED FY 2022/23

- No major programs or notable additions are proposed for FY 2022/23

# MULTIPURPOSE COMPLEX

The Round Rock Multipurpose Complex (RRMPC) is a world-class outdoor athletic facility that was completed in May 2017. The facility can host a wide variety of sport tournaments and special events such as soccer, lacrosse, rugby, football, ultimate Frisbee and any other sport needing a large flat field. RRMPC features 2 championship fields (one natural grass and one synthetic turf) and 4 natural grass and 4 synthetic turf multipurpose fields with all 10 fields lit with Musco lights. The clubhouse building features 2 team rooms, restrooms, concessions, officials locker room and storage. There are 2 additional restroom buildings located on either end of the quad multipurpose fields; spectator shade structures throughout the facility; 2 playground areas; a festival area; and over 900 parking spaces.



## VISION

To attract, create, host, and support sporting events and recreational opportunities for the City of Round Rock.

## MISSION

To increase economic vitality, improve quality of life, promote healthy lifestyles, and brand Round Rock as the Sports Capital of Texas.

## GUIDING COUNCIL STRATEGIC GOAL



## FY 2022 HIGHLIGHTS

- Hosted Big 12 women's soccer championships
- Hosted men's and women's collegiate lacrosse national championships
- Hosted NIRSA flag football national championships



# MULTIPURPOSE COMPLEX

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Continue to build on our momentum by recruiting new and returning national and regional events
- Discuss options to increase inventory that will allow us to recruit larger events

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

## FY 2024 OVERVIEW AND BEYOND

- Add inventory to expand events and host simultaneous events
- Continue providing routine and timely maintenance to keep up our first-class appearance for clients

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020* Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Multi-day Tournaments/Events Hosted	29	22	35	42	44
One Day Tournaments/Events Hosted	2	5	8	6	6
Total # of Field Bookings	3,874	3,290	4,328	4,450	4,500
Total Revenues w/o Transfer	\$778,425	\$645,076	\$858,451	\$727,200	\$850,000

\* FY 2020 actuals include reductions related to COVID event cancellations.



# SPORTS CENTER

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	1,209,932	1,009,795	1,053,987	1,440,475	1,440,475	1,603,052
<b>Operating Expenses</b>	662,668	603,633	599,391	675,796	675,796	680,036
<b>Capital Outlay</b>	18,574	3,754	1,435	50,000	50,000	50,000
<b>Total Expenditures:</b>	<b>\$ 1,891,174</b>	<b>\$ 1,617,182</b>	<b>\$ 1,654,813</b>	<b>\$ 2,166,271</b>	<b>\$ 2,166,271</b>	<b>\$ 2,333,088</b>
<b>Expenditure % Change:</b>	-1.9%	-14.5%	2.3%	30.9%	30.9%	7.7%
<b>Expenditures per Capita:</b>	\$ 16.29	\$ 13.73	\$ 13.74	\$ 17.54	\$ 17.38	\$ 18.27
<b>FTEs:</b>	13.50	11.00	9.00	12.00	12.00	13.00

### FY 2018/19

- No new programs or additional funding was requested for FY 2018/19
- 2 FTEs were transferred from the Convention and Visitors Bureau (CVB) to the Sports Center as part of a department reorganization

### FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 2.5 FTEs transferred out - 1 FTE to CVB and 1.50 FTE to MPC
- Identified \$216,435 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
- Travel and Training = \$19,500
- Overtime = \$14,500
- Vacancy Savings = \$46,000
- Other Operating Savings = \$136,435

### FY 2020/21

- Identified \$251,100 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19

### FY 2021/22

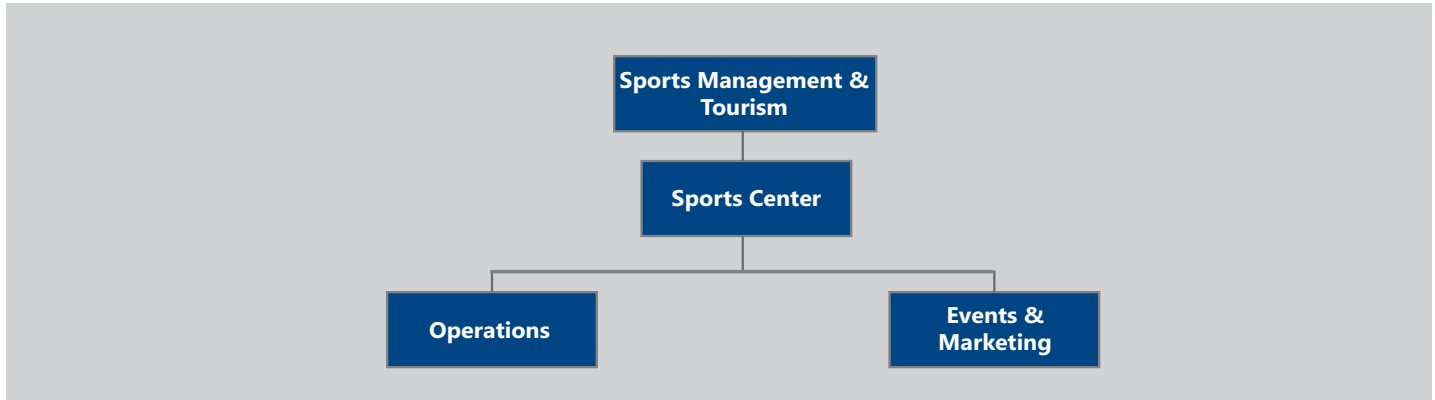
- Added 1.0 FTE as a Sports Events Coordinator (Hire 10/1/21) = \$102,395
- Added 0.5 FTE for Temp to FTE conversion as a Concession Worker (Hire Date: 10/1/21) = \$19,731
- Added 1.5 FTEs to convert part-time employees to full-time (Hire Date: 10/1/21) = \$58,304
- FY 2021 COVID-19 Budget cuts were restored for the FY 2022 budget = \$86,618

### PROPOSED FY 2022/23

- No major programs or notable additions are proposed for FY 2022/23

# SPORTS CENTER

The Round Rock Sports Center is a world-class indoor sports facility. The facility hosts over 70,000 players and 120,000 spectators annually for tournaments, leagues, and club sports. Focused on national and regional sporting events, the RRSC provides a premier players environment with spectator comfort and family entertainment opportunities. The center features a multi-sport building, outdoor pavilion and plaza, and over 500 parking spots.



## VISION

To attract, create, host, and support sporting events and recreational opportunities for the City of Round Rock.

## MISSION

To increase economic vitality, improve quality of life, promote healthy lifestyles, and brand Round Rock as the Sports Capital of Texas.

## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

- Returned to an 'elevated normal' workload after adding several new clients as people emerged from the pandemic excited to get back to athletic activities
- Hosted regional/national fencing, jiu jitsu, and table tennis events

## FY 2023 OVERVIEW & SIGNIFICANT CHANGES

- Retain our new, larger client base
- Recruit new national & regional events
- Explore possibilities for expansion
- Increase the number of facility-owned events and training programs

# SPORTS CENTER

## NEW PROGRAMS FOR FY 2023

- No new programs were requested

## FY 2024 OVERVIEW & BEYOND

- Add inventory to allow for expansion of events and to operate multiple events simultaneously
- Continue to maintain positive relationships with local organizations and tournament directors to ensure future success as new facilities continue to be developed in the area and regions, creating new competition
- Continue providing routine and preventative maintenance to maintain a first-class look and feel for visitors

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Multi-Day Tournaments/Events Hosted	33	19	28	35	36
One Day Tournaments/Events Hosted	13	9	13	11	12
Total Number of Court Bookings	7,077	6,975	9,145	8,800	9,000
Total Revenues	\$2,809,220	\$2,171,563	\$3,877,414	\$3,944,380	\$4,731,745





# TRANSPORTATION

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	3,963,901	4,478,104	4,608,666	5,380,329	4,602,690	5,977,177
<b>Operating Expenses</b>	4,718,226	4,778,254	5,143,141	6,146,782	5,295,041	6,618,743
<b>Street Maintenance</b>	4,300,000	-	2,984,000	4,300,000	4,300,000	-
<b>Capital Outlay</b>	143,194	93,674	124,731	253,000	227,773	-
<b>Total Expenditures:</b>	\$ 13,125,321	\$ 9,350,032	\$ 12,860,538	\$ 16,080,111	\$ 14,425,504	\$ 12,595,920
<b>Expenditure % Change:</b>	13.5%	-28.8%	37.5%	25.0%	12.2%	-12.7%
<b>Expenditures per Capita:</b>	\$ 113.03	\$ 78.26	\$ 104.70	\$ 129.04	\$ 115.76	\$ 98.61
<b>FTEs:</b>	57.00	59.00	59.00	65.00	65.00	69.00

**Note:** Beginning in FY 2023 neighborhood street maintenance in GSFC

### FY 2019/20

- Added 1 FTE as a CIP Infrastructure Inspector \$86,000
- 1 FTE transferred from Stormwater back to Transportation
- Identified \$4,905,750 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Transfer Out = \$4,300,000 for Neighborhood Street Maintenance
  - Travel and Training = \$47,100
  - Overtime = \$31,700
  - Vacancy Savings = \$139,000
  - Other Operating Savings = \$387,950

### FY 2020/21

- Identified \$3,217,021 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
- FY 2021 COVID-19 Budget cuts were restored as part of the mid-year budget amendment = \$444,000

### FY 2021/22

- Added 2.0 FTE for a new Traffic Signal Crew (Hire 2/1/22) = \$264,964
- Added 4.0 FTEs for a new Concrete Crew (Hire Date: 2/1/22) = \$331,913

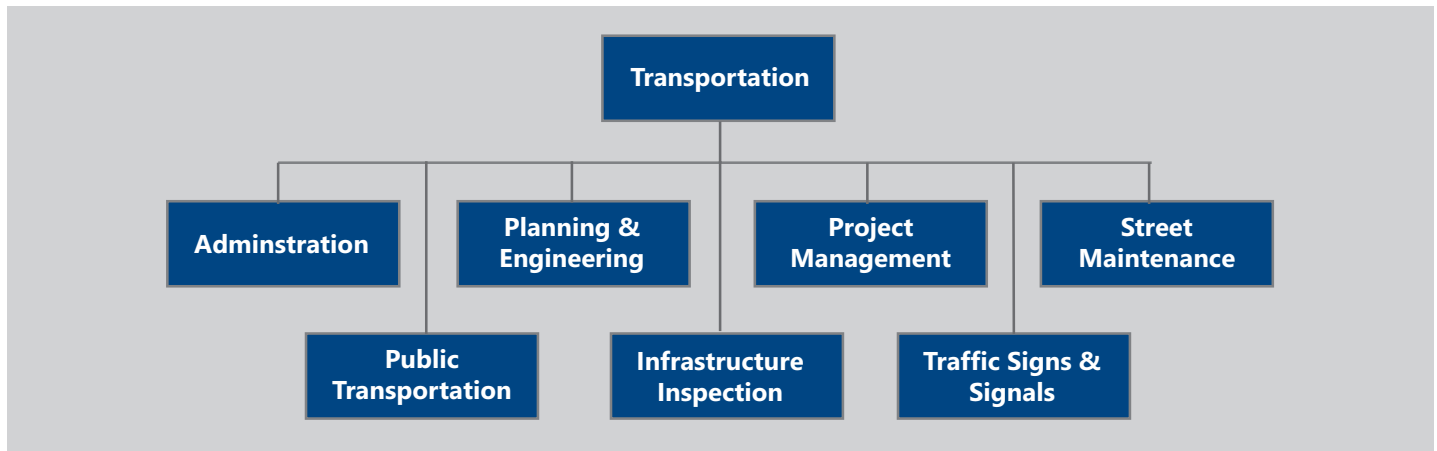
### PROPOSED FY 2022/23

- Add 2.0 FTE for a new Bridge Maintenance Crew = \$92,343 (Hire Date: 2/1/23)
- Add 2.0 FTEs for a new Signs and Markings Crew = \$183,173 (Hire Date: 2/1/23)
- Purchase a new Hotmix Truck = \$382,000
- Begin Street Name Blade Replacement = \$325,000
- Increases to additional line items due to rising costs (ROW Maintenance, Street Sweeping, Street Lighting Maintenance Contract, Concrete and Street Maintenance Materials) = \$323,300

# TRANSPORTATION

The Transportation Department consists of seven divisions: Administration, Transit and Public Transportation, Planning and Engineering, CIP/Infrastructure Inspection, CIP Project Management, Traffic Signs and Signals, and Street Maintenance.

The Transportation Department is responsible for planning, building, and maintaining the City's transportation infrastructure. In addition, the department oversees the City's Transit and Public Transportation activities. The Department also works extensively with regional partners for improved planning and project coordination.



## VISION

The Department strives to be a premier organization that values innovation, trust, teamwork, professionalism, and regional cooperation.

We will:

- Accept the challenge of change and be committed to continually enhancing the safety, environment, quality of life, and economic vitality of our community
- Be accountable for our performance and our organization's success and be recognized for our achievements
- Be committed to provide our employees a stable work environment with equal opportunity for learning and personal growth
- Be respectful of each other and the internal and external customers we support
- Appropriately balance our needs and impact to the overall budget with all other City departments

## MISSION

Cost-effectively plan, build, and maintain the City's transportation infrastructure and provide public transportation in a manner that meets the needs of the community and supports the safety and welfare of our citizens.

## GUIDING COUNCIL STRATEGIC GOALS



# TRANSPORTATION

## FY 2022 HIGHLIGHTS

- Broke ground on Kenney Fort Blvd Seg 2&3
- Advertised for next round of CIP projects
- Tornado/Incident response
- Continued major maintenance efforts
- Logan Street Bridge
- Quiet Zone Phase I
- Completed Transit Master Plan update
- Helped secure very attractive state financing for Driving Progress Program
- Logan Street Connection Project recognized as the Project of the Year by the Texas Chapter of the American Public Work Association (APWA)

## RECENTLY COMPLETED PROJECTS

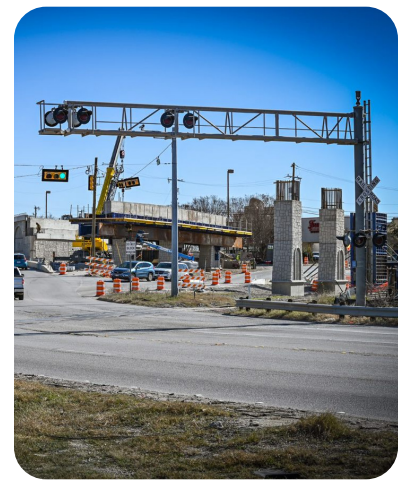
- Kenney Fort Blvd Seg 4B – Homestead Farms to Old Settlers Blvd
- RR Downtown Streetscape Improvements (Main St Parklets)
- Chisholm Trail Extension – CR 173 to North Terminus
- 2019 SMP B; 2019 SMP D
- Logan St Bridge
- La Frontera Signal

## CURRENT CONSTRUCTION PROJECTS

- University Blvd. West – IH 35 to Sunrise Rd
- University Blvd. East – AW Grimes to SH 130
- Oakmont Dr. - Round Rock Amp to Sunrise Rd
- Northeast Downtown Reconstruction - Library support
- Gattis School Rd. Seg 6 – Via Sonoma to Red Bud Ln
- S. Mays St. Beautification – Hesters Crossing to Logan
- Mays St. Traffic Signals – Logan & Bowman
- McNeil Rd Extension – RR Culverts
- Kenney Fort Blvd. Seg 2&3 – Forest Creek to SH 45
- E. Bagdad – Depot project
- AW Grimes RTL's - Old Settlers & Chandler Creek
- 2021 Arterial SMP
- 2021 SMP A (HA-5); 2021 SMP B (Neighborhoods)

## UPCOMING 2022-2023 CONSTRUCTION PROJECTS

- CR 112 (East & West) - AW Grimes to CR 110
- Gattis School Rd Seg. 3 – Windy Park to Double Creek
- Kenney Fort Blvd. Seg 4C – Joe DiMaggio to Old Settlers Blvd.
- Old Settlers & College Park Intersection Improvements
- Red Bud North – US 79 to CR 117
- Arterial Sidewalk Improvements
- FM 1460 & Teravista Club Dr Signal
- Wyoming Springs Seg. 1 – Creek Bend Blvd. To Old Settlers Blvd.
- Railroad Quiet Zones Phase II – Burnet St to Red Bud
- US 79@ Brushy Creek Rd Signal



# TRANSPORTATION

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## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

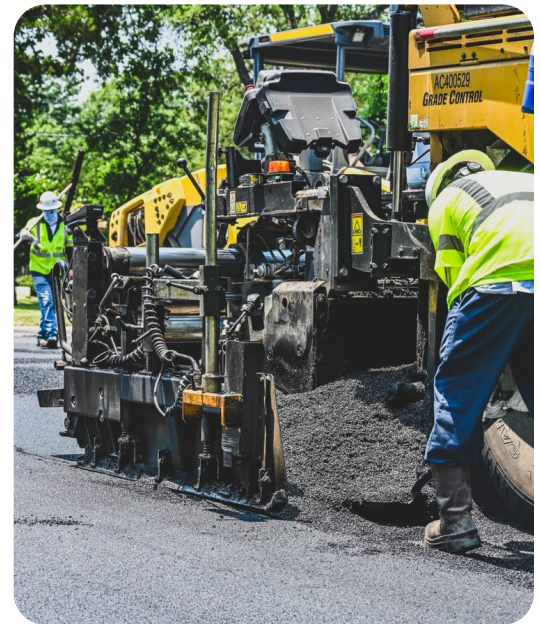
- New Transportation Master Plan effort
- Incorporating Transit Master Plan/making adjustments/modifications
- Phase II of Driving Progress Program as Phase I projects get under construction/finish construction
- Construction on major Driving Progress Program Phase I projects

## NEW PROGRAMS FOR FY 2023

- Add 2.0 FTEs for a new Bridge Maintenance Crew
- Add 2.0 FTEs for a new Signs and Markings Crew
- Hot Mix Truck
- Street Name Blade Replacement
- Additional increase of line items
  - ROW Maintenance
  - Street Sweeping Services
  - Street Lighting Contract
  - Concrete Supplies
  - Street Maintenance Supplies (crack-sealer, asphalt, etc.)

## FY 2024 OVERVIEW AND BEYOND

- Traffic Impact fee study update
- Implementation of new Transportation Master Plan (TMP)
- Transit changes (MOD)
- Phase II of Driving Progress Program



## PROJECTS UNDER DEVELOPMENT

- Kenney Fort Blvd. Landscaping – Joe DiMaggio to Forest Creek
- N. Mays GAP – Steam Way to Paloma and Oakmont Dr. To South of University Blvd.
- SH 45 Frontage Rds – Heatherwilde Blvd to Donnell
- Chisholm Trail Rd. & Old Settlers Blvd RTLs
- Chisholm Trail North – Fed Ex to IH 35 SBFR
- Chisholm Trail South – Same Bass Rd to Brushy Creek
- Old Settlers Blvd Extension – Red Bud Ln to CR 110
- Louis Henna and IH 35 – RTLs for Target Center
- Greenlawn Blvd Widening - IH 35 to SH 45
- CDBG 2021 – Chisholm Valley Sidewalks Phase II
- Gattis School Seg 4&5
- McNeil RTL at Round Rock West

## PROJECTS ADDED WITH TCIP #46

- US 79 – IH 35 to east of AW Grimes (schematic development)
- Kenney Fort Blvd. Seg 5&6 – Old Settlers Blvd to University Blvd
- Eagles Nest Extension – Cypress Blvd to N. Mays St



# TRANSPORTATION

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Concrete Structures Repaired: sidewalks, curb and gutters, headwalls, valley gutters, trickle drains, etc.	1,400 cubic yards	1,400 cubic yards	1,600 cubic yards	1,800 cubic yards	1,800 cubic yards
Pavement Maintenance: street, alley, parking lot repairs	2,400 tons	2,400 tons	2,400 tons	2,600 tons	2,600 tons
Right-of-Way Mowing	240 acres	240 acres	240 acres	278 acres	360 acres
	450,000	450,000	450,000	450,000	450,000
Pavement Maintenance: crack fill	linear feet	linear feet	linear feet	linear feet	linear feet



# UTILITY ADMINISTRATION AND ENVIRONMENTAL SERVICES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	1,845,274	2,335,489	2,303,638	2,627,046	2,461,042	3,121,581
<b>Operating Expenses</b>	1,567,085	1,522,528	1,607,972	2,584,130	2,334,130	2,690,270
<b>Capital Outlay</b>	5,044	548,320	-	14,500	14,500	83,875
<b>Total Expenditures:</b>	<b>\$ 3,417,404</b>	<b>\$ 4,406,337</b>	<b>\$ 3,911,610</b>	<b>\$ 5,225,676</b>	<b>\$ 4,809,672</b>	<b>\$ 5,895,726</b>
<b>Expenditure % Change:</b>	-4.8%	28.9%	-11.2%	33.6%	23.0%	22.6%
<b>Expenditures per Capita:</b>	\$ 29.43	\$ 37.40	\$ 32.47	\$ 42.32	\$ 38.60	\$ 46.16
<b>FTEs:</b>	20.000	25.000	25.000	24.000	24.000	25.000

\* Utility Administration includes: Utility Administration & Environmental Services, & Fiscal Support Services

### FY 2018/19

- Linko computer software \$11,030

### FY 2019/20

- Solid Waste Coordinator (1 FTE) transferring to Recycling department.
- Funds for PFP increases and nonpublic safety increases added to Fiscal Support \$372,000
- Water Conservation Program transferred to Utility Admin \$70,000
- 5 FTEs transferred from Water and Wastewater Systems Support in department reorganization
- Identified \$89,990 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Travel and Training = \$6,000
  - Other Operating Savings = \$83,990

### FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

### FY 2021/22

- No new programs or notable additions were proposed for FY 2021/22

### PROPOSED FY 2022/23

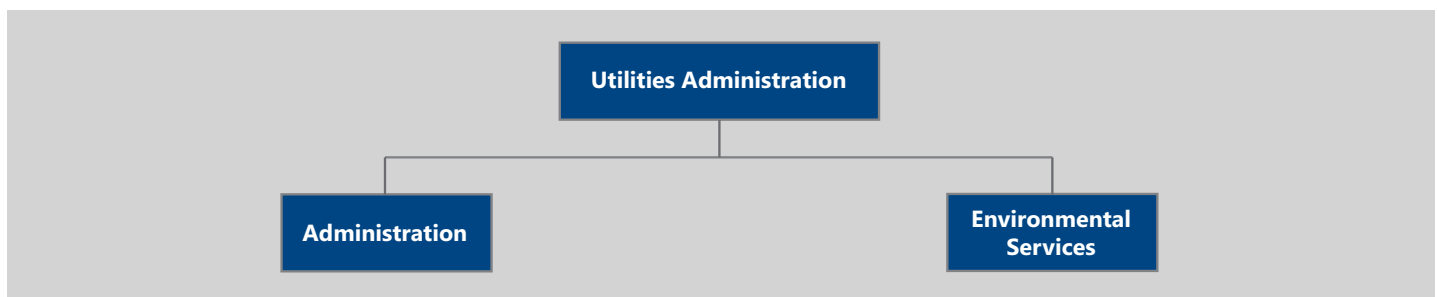
- Add 1.0 FTE as a Utility Administration Construction Inspector = \$140,005 (Hire Date: 10/1/22)

# UTILITY ADMINISTRATION AND ENVIRONMENTAL SERVICES

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The Utilities Administration Division is responsible for providing support and oversight to the seven other divisions of the Utilities & Environmental Services Department, which include: Water Treatment, Water Distribution, Wastewater Collection, Wastewater Treatment, Environmental Services, Stormwater Engineering, Stormwater Operations, and Solid Waste/Recycling Services. This Division oversees the Planning, Engineering, and Construction of the Water, Reuse Water, Stormwater, and Wastewater Systems ensuring proper design and construction of all utility capital improvement projects. This Division also oversees records management, Utility GIS and GPS services, and marketing/communication efforts for the Utilities & Environmental Services Department.

The Environmental Services Division is responsible for the Industrial Waste Pretreatment Program and Laboratory Services. These activities are accomplished by implementing and encouraging pollution prevention activities, enforcing environmental regulations, and quantifying pollutant concentrations.



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**Employee Success** – select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing

**System Management** – proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies

**Operational Excellence** – efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs

# UTILITY ADMINISTRATION AND ENVIRONMENTAL SERVICES

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## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

### Administration

- Completed Update to Water and Wastewater Rate Model and Adopted New Retail and Wholesale Rates
- Continued to promote water conservation through education and outreach, rebates, rain barrel and plant sales, irrigation audits, etc.
- Continued construction of the Brushy Creek East Regional Wastewater Treatment Plant Expansion including bringing the new treatment train online
- Completed design, easement acquisition, and award of construction contract for Phase 2 Deep Water Intake for the Brushy Creek Regional Utility Authority (BCRUA)
- Started design for the BCRUA Phase 1D Water Treatment Plant Expansion to 42MGD
- Entered into a Memorandum of Intent with the City of Pflugerville to evaluate the feasibility of delivering effluent from the Brushy Creek East Regional Wastewater Treatment Plant to Lake Pflugerville
- Completed and submitted the Emergency Preparedness Plan as required by Texas Senate Bill 3 for Round Rock's water system
- Completed permanent Zebra Mussel Controls at intake structure at Lake Georgetown
- Continued to expand the City's Reuse Water System to properties inside the City of Round Rock
- Continued to work toward replacing asbestos-cement waterlines located in the City
- Continued to build a redundant water distribution system and backup generator power to minimize customer outages
- Worked with the Brazos River Authority, we will continue the evaluation of groundwater sources from the Carrizo-Wilcox Aquifer to the east that could provide future water to Round Rock and Williamson County
- Completed numerous water and wastewater Capital Improvement Projects to meet the growing demands of our City
- Increased focus on the Department's Employee Success Guiding Principle to foster and sustain a positive and effective work culture by furthering employee appreciation initiatives and team collaboration opportunities

### Environmental Services

- Implemented online payment for laboratory tests with PayPal
- Industrial surcharge revenue for FY 2022 is estimated to be ~\$700,000; this is a 53% increase from FY 2021 surcharge revenue of \$456,003

# UTILITY ADMINISTRATION AND ENVIRONMENTAL SERVICES

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## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

### Administration

- Complete construction of the Brushy Creek East Regional Wastewater Treatment Plant Expansion in 2023
- Evaluate adding tertiary cloth filters to the East Regional Wastewater Treatment Plant and begin discussions on timing for commencing design on the next expansion
- Continue construction of Phase 2 Deep Water Intake for the BCRUA from approximately 2022-2027
- Complete various water and wastewater Capital Improvement Projects (CIP) to rehabilitate and expand the two systems
- Continue to expand the reuse water system by installing additional reuse piping and acquiring additional reuse customers
- Work toward implementation of requirements listed in the updated Lead and Copper Rule (LCR) published by the EPA
- Finish design and bidding of the BCRUA Phase 1D water treatment plant expansion project
- Assuming final selection of groundwater supply from the Carrizo-Wilcox Aquifer, execute plan and necessary contracts for securing the groundwater for future need
- Due to incredible growth in Round Rock, evaluate the possibility of updating water and wastewater rates and capital recovery fees to ensure that we collect the appropriate amount of funds to operate, maintain, and construct infrastructure for our Utility

### Environmental Services

- Continue to add wastewater surcharge to all applicable nondomestic wastewater discharges
- Expand the use of our software programs, e.g., LIMS for the laboratory and LINKO for pretreatment
- Continue to maintain NELAP certifications for both water and wastewater laboratories

## NEW PROGRAMS FOR FY 2023

- **Administration:** Add 1 FTE as a Utility Administration Construction Inspector
- **Environmental Services:** No new programs were requested

## FY 2024 OVERVIEW AND BEYOND

### Administration

- Continue construction of Phase 2 Deep Water Intake for the BCRUA from approximately 2022-2027
- Continue efforts to sustain a positive, effective work culture through team collaboration and employee recognition
- Continued focus on the department's Employee Recognition Program to recognize employees throughout the year, encourage peer-to-peer recognition, and acknowledge and promote positivity in the workplace

### Environmental Services

- Continue to expand the City's Pretreatment Program to ensure that all Significant Industrial Users follow the City's regulations
- Continue to operate and expand the City's Water and Wastewater Laboratory



# UTILITY ADMINISTRATION AND ENVIRONMENTAL SERVICES

## PERFORMANCE MEASURES

### Administration:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Water and Wastewater Rate/Impact Fee Comparison with other Utilities and Updated to Cover Cost of Service	100%	100%	100%	100%	100%
CIPs on time and within budget	100%	100%	100%	100%	100%
% of system converted to an Automated Meeting Infrastructure	98%	98%	99%	99%	99%

### Environmental Services:

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Wastewater Samples Analyzed	3,983	3,627	3,687	3,700	3,725
Bacteriological Samples Analyzed	15,032	15,604	16,085	16,100	16,150
Pretreatment Sampling Events	223	290	359	384	400



# WATER SERVICES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
Personnel Services	4,756,328	4,589,523	4,651,385	5,183,033	4,860,202	5,496,335
Operating Expenses	8,612,671	8,330,499	9,048,456	10,551,073	10,574,348	11,408,666
Capital Outlay	-	-	31,439	993,725	1,108,225	46,000
<b>Total Expenditures:</b>	<b>\$ 13,368,999</b>	<b>\$ 12,920,022</b>	<b>\$ 13,731,280</b>	<b>\$ 16,727,831</b>	<b>\$ 16,542,775</b>	<b>\$ 16,951,001</b>
<b>Expenditure % Change:</b>	-0.4%	-3.4%	6.3%	21.8%	20.5%	2.5%
<b>Expenditures per Capita:</b>	\$ 115.13	\$ 109.68	\$ 113.97	\$ 135.46	\$ 132.75	\$ 132.71
<b>FTEs:</b>	61.625	63.625	63.625	63.625	63.625	63.625

\* Water Departments include: Water Treatment Plant and Water Line Maintenance

### FY 2018/19

- 3 Water Utilities vehicles proposed for replacement at a cost of \$179,308 from Utility Capital Projects/Equipment Fund
- Budget line item expenses in Chemicals, Power and Light, and LCRA Reserve increased \$ 917,576

### FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 1 FTE transferred from Water and Wastewater Systems Support in department reorganization
- Identified \$86,500 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
  - Overtime = \$15,000
  - Other Operating Savings = \$71,500

### FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

### FY 2021/22

- No new programs or notable additions were proposed for FY 2021/22
- 8 vehicles and 4 trailers for Water utilities proposed for replacement = \$890,000

### PROPOSED FY 2022/23

- Additional line item increases to R&M Meters and Other Maintenance to keep up with rising costs = \$156,000

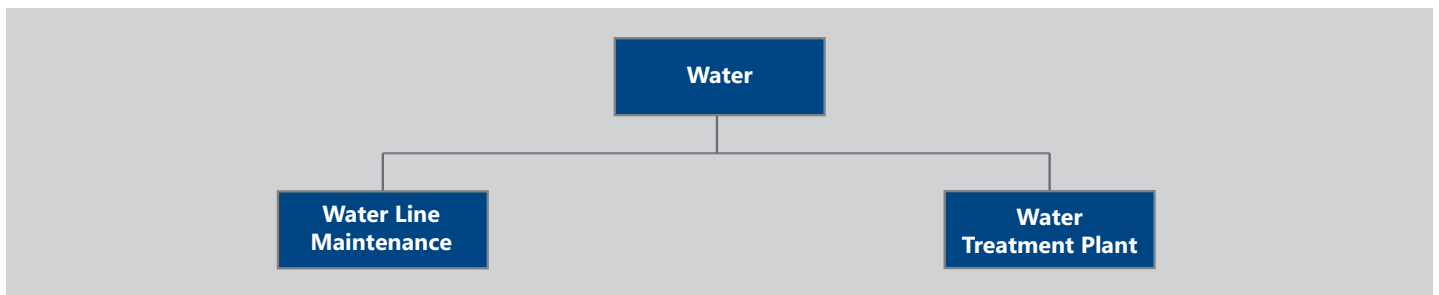
# WATER SERVICES

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The City provides water to approximately 160,000 people living in the City Limits and ETJ. The sources of water are from the Edwards Aquifer, Lake Georgetown, Lake Stillhouse Hollow, and, in the future, Lake Travis. The Operations are divided up into the Water Treatment and Water Distribution Divisions.

The Water Treatment Division handles the treatment of surface water, ground water, and reuse water to a level that meets or exceeds state and federal regulations. This is accomplished by utilizing sophisticated equipment, innovative treatment technologies, and state certified waterworks operators. This Division maintains numerous elevated and ground water storage tanks and several pump stations. The Water Treatment Division is also responsible for the operations of the Supervisory Control and Data Acquisition (SCADA) computer system used to monitor and control the treatment and distribution of water.

The Water Distribution Division is responsible for the operation, maintenance, accountability, and repair of the City's water distribution system. This Division maintains approximately 630 miles of waterlines, 16,043 valves, approximately 37,422 water meters, and 7,981 fire hydrants in the City's water distribution system.



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# WATER SERVICES

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## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

### Water Distribution

- Leak was detected 145,200 linear feet of waterlines with 19 leaks identified - all leaks have been repaired with savings of approximately 3.8 million gallons per year - this saves on water loss, chemicals, and power
- Repaired 300 feet of an 18-inch waterline hit by a contractor at the intersection of Greenlawn Boulevard and SH-45 - all the work was completed in-house and a \$100,000 reimbursement invoice was sent to the contractor
- Installed four 20-inch gate valves on University Boulevard which was a major improvement to our distribution system - it was a successful job with great teamwork as well as no disruption of service to our customers
- The Meter program identified over 190 3-inch or greater meters needing to be changed out to AMI meters - staff have been changing out approximately five of these large meters per month, and the goal is to have all of them changed out over three years. This will increase the accuracy of our meter readings and has the potential to increase revenue
- Our backflow program has 18,185 devices and we are at 94% compliance with testing them, higher than the national average

### Water Treatment Plant

- Successfully removed and replaced multiple pumps at the raw water intake in-house, as it has always been contracted out - this saved the City thousands of dollars, as it costs \$10,000-\$15,000 to have it contracted
- Completed the Raw Water Intake Screen Replacement Project
- Completed installation of the Raw Water Intake Chemical Feed System
- Water Treatment Plant Communications Project was underway and will be completed in June 2022
- Water treatment plant improvements – the flooring and carpet in Phase 5 have been replaced - Phase 3 and 4 will follow shortly
- Completed Lake Creek Chlorine Scrubber Project
- Purchased 12 new flocculators to replace the Phase 3 original flocculators
- South 81 Elevated Storage Recoating Project completed

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

### Water Distribution

- Continue with our leak detection program - this program has helped reduce our water loss ensuring we stay below the recommended national average of 10% loss
- Continue with our valve, fire hydrant, air release, and flushing programs to ensure all assets are properly maintained and in compliance with TCEQ, EPA, and AWWA rules and regulations
- Continue adding AMI meters as well as sample/pressure monitoring sites - this will improve our water system with accurate water use readings, chlorine residuals, and pressure readings

# WATER SERVICES

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## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES CONTINUED

### Water Treatment Plant

- Completed replacement of Phase 3 flocculators by Water Treatment Plant personnel - once replacement is complete, we will purchase 12 more flocculators to replace the flocculators in Phase 4
- Almost all windows in Phase 3 and 4 have failed -we plan to have all replaced to prevent any further damage
- All flooring in Phase 3 and 4 of plant scheduled to be replaced
- Complete projects to install permanent generators at South 81 Elevated Storage Tank and Southeast Ground Storage Tank
- Replace the chlorine scrubber at the Water Treatment Plant
- Plan to replace all original chemical feed piping that has become brittle with age
- Considering replacing our chlorine monitoring analyzers - we have a total of 20 analyzers throughout the Water Treatment Plant and Water Distribution System

## NEW PROGRAMS FOR FY 2023

- **Water Distribution:** Additional line item increases to R&M Meters and Other Maintenance to keep up with rising costs
- **Water Treatment Plant:** No new programs requested

## FY 2024 OVERVIEW AND BEYOND

### Water Distribution

- Continue to encourage staff to upgrade licenses and become dual-licensed
- Continue to improve our valves, fire hydrant, flushing, and leak detection programs by cross-training, obtaining dual-licensing for employees
- Continue to update maps and provide tools necessary for staff to access utility maps on the job site
- Continue promoting the Leadership Development Academy and Fred Pryor training to encourage employee growth and a sustainable workforce
- Install additional sample/pressure monitoring sites around town to control water pressure planes and water quality

### Water Treatment Plant

- Consider the replacement of filter media, valves, and actuators for filters number 9-16 at the treatment plant
- Continue succession planning and cross-training of WTP personnel
- Continue training and educating employees to enable them to expand their skills and knowledge in water treatment to provide them with the ability to succeed in their profession
- Continue to embrace new technology to enhance the efficiency of the water treatment process

# WATER SERVICES

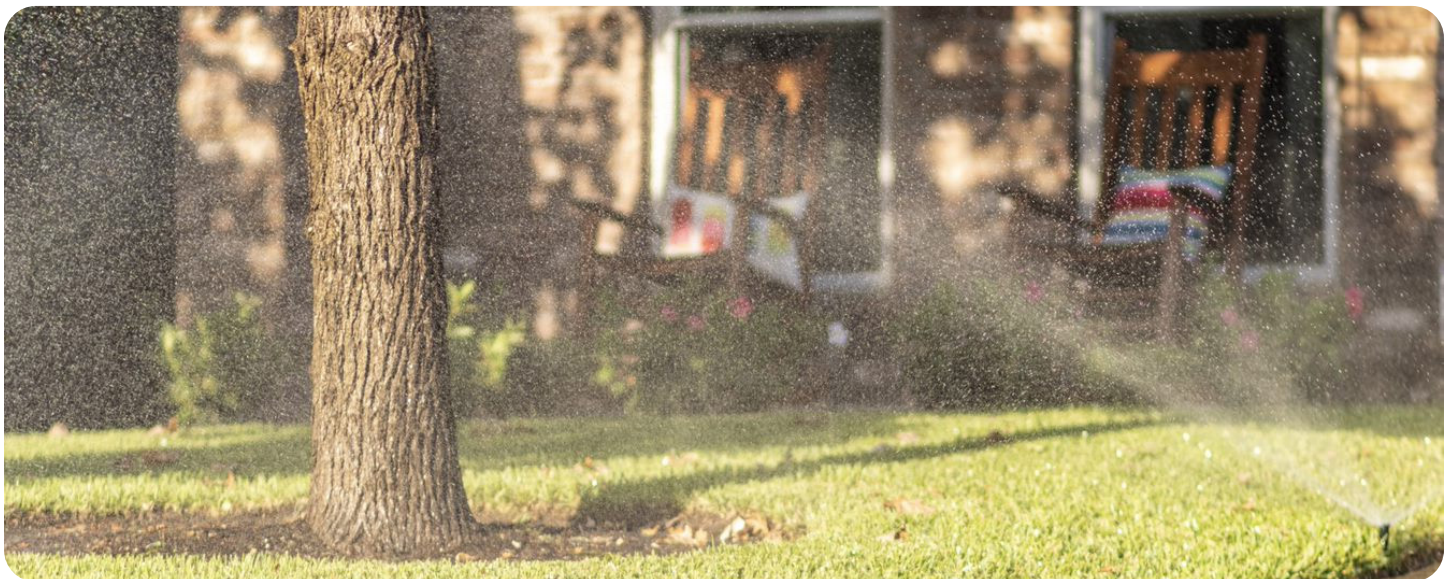
## PERFORMANCE MEASURES

### Water Treatment

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Gallons of Water Treated	6,741,376,000	7,618,156,000	7,773,281,000	7,900,000,000	8,000,000,000
Hours of Maintenance	2,080	2,080	2,080	2,080	2,080
Gallons of Type I Reuse	228,830,000	433,148,000	418,568,000	450,000,000	460,000,000

### Water Distribution

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
AMI Meter Installations	98%	100%	100%	100%	100%
Water Loss	6%	7%	> 10%	> 10%	> 10%
KWH/MG Water Treated + Distributed (Surface)	2,450	2,492	2,450	2,450	2,450
Valve Maintenance - 13,124 Valves	50%	50%	50%	50%	50%
Fire Hydrant Maintenance - 4.961 FH	94%	94%	94%	94%	94%
Customer Service Satisfaction Surveys	98%	98%	98%	98%	98%



# WASTEWATER SERVICES

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	3,327,923	2,729,098	2,949,680	3,681,496	3,384,849	4,034,393
<b>Operating Expenses</b>	4,731,347	4,342,623	4,407,665	4,935,669	4,703,742	5,258,057
<b>Capital Outlay</b>	-	-	38,843	279,000	464,500	1,106,250
<b>Total Expenditures:</b>	<b>\$ 8,059,270</b>	<b>\$ 7,071,721</b>	<b>\$ 7,396,188</b>	<b>\$ 8,896,165</b>	<b>\$ 8,553,091</b>	<b>\$ 10,398,700</b>
<b>Expenditure % Change:</b>	22.2%	-12.3%	4.6%	20.3%	15.6%	21.6%
<b>Expenditures per Capita:</b>	\$ 69.40	\$ 60.03	\$ 61.39	\$ 72.04	\$ 68.64	\$ 81.41
<b>FTEs:</b>	53.000	45.000	45.000	46.000	46.000	48.000

\* Wastewater Departments include: Wastewater Treatment Plant and Wastewater Line Maintenance

### FY 2018/19

- Assumed operational control of regional wastewater treatment plant from BCRWWS which included adding 20 FTEs, expenses of \$6 million and anticipated revenues from regional partners of \$3.2 million
- Additional line items for Training & Licenses = \$2,000

### FY 2019/20

- No major programs or notable additions are proposed for FY 2019/20
- 7 FTEs transferred to Water Divisions in department reorganization
- Identified \$84,000 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
- Travel and Training = \$4,000
- Overtime = \$20,000
- Other Operating Savings = \$60,000

### FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

### FY 2021/22

- Added 1.0 FTE as a Treatment Plant Operator (Hire Date: 10/1/21) = \$71,962

### PROPOSED FY 2022/23

- Wastewater Collection: No major programs or notable additions are proposed for FY 2022/23
- Wastewater Treatment Plant - Add 1.0 FTE as a Senior Treatment Plant Operator = \$99,528 (Hire Date: 10/1/22)
- Wastewater Treatment Plant - Add 1.0 FTE as a Systems Mechanic = \$94,071 (Hire Date: 10/1/22)

# WASTEWATER SERVICES

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Operations of wastewater services in the City are divided up into the Wastewater Collection and Wastewater Treatment divisions.

The Wastewater Collections Division is responsible for the maintenance and repair of 7,973 manholes and 500 miles of wastewater line in the City's Wastewater Collection System. This Division is responsible for the operation, maintenance and repair of the City's Wastewater Collection System Lift Stations.

The Wastewater Treatment Division is responsible for the treatment of residential, commercial and industrial wastewater to a level that meets or exceeds state and federal regulations. This is accomplished by using sophisticated equipment, advanced treatment technologies, and state certified Wastewater Treatment Plant Operators provided by the City of Round Rock. The City jointly owns the Brushy Creek Regional Wastewater Treatment Plants with the Cities of Austin, Cedar Park, and Leander.



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# WASTEWATER SERVICES

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## GUIDING COUNCIL STRATEGIC GOALS:



## FY 2022 HIGHLIGHTS

- Completed the Edwards Aquifer Wastewater Collection System Inspection of Cycle 2
- Inspected the City's Interceptors and Regional System and found multiple breaks in the system and coordinated to have them repaired - locating these breaks cut back on the I&I in the system and helped lower treatment at the plant
- Purchased Flow Monitoring meters that monitor the flow of wastewater through the collection system -this program helps the wastewater maintenance team be proactive in recognizing growth and I&I in the collection system
- Activated the Brushy Creek Regional West Wastewater Treatment Plant and installed panels in the diversion box to allow more flow to go through the West plant to help alleviate some of the flow to the East plant
- Worked with engineers and contractors through the ongoing construction expansion
- Installed new Waste Activated Sludge (WAS) pump and rebuilt a couple of Return Activated Sludge (RAS) pumps
- Completed process to clean out the reuse ground storage tank at the East Plant
- Installed an auto polymer dosing system for the sludge processing system

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES:

- Conduct in-house rehab repairs generated from the basin inspections conducted by the I&I team - making these in-house rehab repairs gives teams more experience with main line repairs and saves the City from spending efforts on hiring outside contractors
- Create a Flow Monitoring team to determine growth and I&I in the collection system
- Continue working through the plant expansion, and learn the new equipment and process system
- Work on bringing Treatment Plant 1 at West Plant online in order to send more flow to plant
- Replace a Return Activated Sludge (RAS) pump to create more efficiency
- Replace an Influent Lift Station (ILS) pump to create more efficiency

## NEW PROGRAMS FOR FY 2023

- Wastewater Collection: No new programs
- Wastewater Treatment Plant - Add 1.0 FTE as a Senior Treatment Plant Operator
- Wastewater Treatment Plant - Add 1.0 FTE as a Systems Mechanic



# WASTEWATER SERVICES

## FY 2024 OVERVIEW AND BEYOND

- Continue to improve our inflow and infiltration, and wastewater repair programs by cross-training and obtaining dual licenses for employees
- Continue to update maps and provide the hardware necessary for field personnel to access utility maps onsite
- Continue promoting the Leadership Development Academy as well as Fred Pryor Seminars - this training will allow us to identify, grow and promote a sustainable workforce, which in turn will help succession planning
- Continue with cross-training program approved by Human Resources - adopting this program has improved customer service, reduced labor costs, and maximized overall staff efficiencies
- Create a Confined Space Entry Program to allow in-house rehab and to ensure the safety of employees during confined space entry

## PERFORMANCE MEASURES

### Wastewater Line Maintenance

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Manholes Inspected in selected Edwards Aquifer Basins	100%	100%	100%	100%	100%
Miles of Lines Inspected in selected Edwards Aquifer Basins	100%	100%	100%	100%	100%

### Wastewater Treatment Plant

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
KWH/MG of Wastewater Treated	2,400	2,400	2,400	2,400	2,400
Polymer Usage (Lbs of Polymer/Dt of Sludge)	16	16	16	16	16
Effluent Parameters Reduction (BOD, TSS, and Ammonia)	98%	98%	98%	98%	98%

# STORMWATER

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Revised Budget	FY 2022 Projected Actuals	FY 2023 Proposed Budget
<b>Personnel Services</b>	1,494,175	1,589,749	1,768,253	2,057,060	1,925,056	2,330,673
<b>Operating Expenses</b>	414,290	452,111	490,450	691,522	559,517	776,735
<b>Capital Outlay</b>	105,613	281,672	-	476,500	487,715	261,050
<b>Total Expenditures:</b>	<b>\$ 2,014,078</b>	<b>\$ 2,323,532</b>	<b>\$ 2,258,703</b>	<b>\$ 3,225,082</b>	<b>\$ 2,972,288</b>	<b>\$ 3,368,458</b>
<b>Expenditure % Change:</b>	-15.6%	15.4%	-2.8%	42.8%	31.6%	13.3%
<b>Expenditures per Capita:</b>	\$ 17.34	\$ 19.72	\$ 18.75	\$ 26.12	\$ 23.85	\$ 26.37
<b>FTEs:</b>	24.000	23.000	23.000	25.000	25.000	26.000

### FY 2018/19

- Transfer 2 FTEs from General Fund to Stormwater Fund- \$129,780 (Transfer Effective Date: 10/1/18)
- 4 Stormwater vehicles proposed for replacement at a cost of \$273,000 from General Capital Projects/Equipment Fund

### FY 2019/20

- 1 FTE transferred back to Transportation
- 1 stormwater vehicle and operating cost added for a Stormwater Supervisor position at a cost of \$45,530
- Identified \$265,600 in savings for FY 2020 to help adapt to the economic shifts created by COVID-19
- Travel and Training = \$10,000
- Overtime = \$10,000
- Other Operating Savings = \$245,600

### FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

### FY 2021/22

- 1.0 FTE transferred from Environmental Services to Stormwater (Hire Date: 10/1/21) = \$81,311
- Added 1.0 FTE as a Crew Leader (Hire Date: 10/1/21) = \$76,143
- 5 vehicles for Stormwater utilities were proposed for replacement = \$404,000

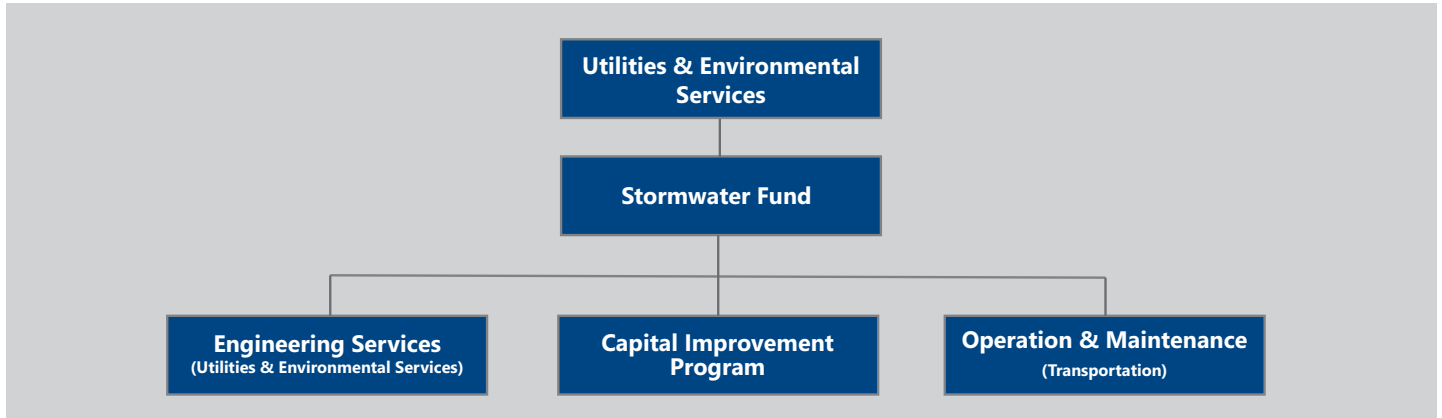
### PROPOSED FY 2022/23

- Add 1.0 FTE as a Senior Utility Services Worker in Stormwater Operations = \$87,131
- Purchase of a new slope mower to increase efficiency and save manpower = \$63,250



# STORMWATER

Stormwater Utility funds all aspects of the Stormwater Program associated with stormwater drainage, floodplain management, and water quality management. The Stormwater Program is composed of two divisions, Stormwater Administration and Stormwater Operations.



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## GUIDING COUNCIL STRATEGIC GOALS



# STORMWATER

## FY 2022 HIGHLIGHTS

- Install new computer system for our camera van along with the training and maintenance tools and extra equipment for camera tractor
- Contributed numerous staff and equipment to assist with the March 21st tornado clean-up efforts in Round Rock
- Lake Creek Flood Mitigation - completed 90% design for Dam 101 and updated Interlocal Agreement
- Initiated analysis, prioritization, and cost estimates for Neighborhood Stormwater projects
- Completed construction of stormwater improvements in the Chisholm Valley Area
- Developed and implemented a water quality monitoring program for the TCEQ MS4 program
- Continued creek cleanup efforts in various areas within the City

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Implement stormwater camera van that will allow the City to camera/video stormwater lines for maintenance projects and future CIP projects
- Adding additional summer help/temporary labor for our mowing crew which will keep from taking employees off other crews
- Develop and implement an inspection program for industrial facilities and private BMPs (detention ponds, retention ponds, and water quality devices)
- Began construction on multiple stormwater projects in various areas of the City (Round Rock West, Southcreek, Meadows, etc.
- Continue various creek cleanups around the City
- Continue working on design and construction for numerous stormwater CIPs throughout the City
- Update the stormwater rate model to ensure we have the appropriate funds in order to operate, maintain, and construct infrastructure for the stormwater system

## NEW PROGRAMS FOR FY 2023

- Adding 1.0 FTE as a Senior Utility Services Worker
- Purchasing a new slope mower to increase efficiency and save manpower

## FY 2024 OVERVIEW AND BEYOND

- Chandler Branch Gap Channel Project- coordinate construction of channel with Williamson County and Land Developers along the channel
- Lake Creek Watershed Flood Mitigation Projects - coordinate construction of Dam 101 with Upper Brushy Creek Water Control Improvement District and establish plan for 620 Quarry detention

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Street Sweeping (curb miles)	753	753	762	794	800
Stormwater Maintenance (miles)	152	153	154	155	155
Mowing of Stormwater Structures (acres)	540	565	600	610	615

# RECYCLING/SOLID WASTE MANAGEMENT

## 5 YEAR SUMMARY OF EXPENDITURES

	FY 2019		FY 2020		FY 2021		FY 2022	FY 2022	FY 2023			
	Actuals		Actuals		Actuals		Revised Budget	Projected Actuals	Proposed Budget			
Personnel Services	101,332		200,900		195,288		229,545	216,558	237,550			
Operating Expenses	30,892		41,427		42,595		73,781	68,637	110,213			
Capital Outlay	-		-		-		49,445	49,445	-			
Total Expenditures:	\$	132,224	\$	242,327	\$	237,883	\$	352,771	\$	334,640	\$	347,763
Expenditure % Change:	-13.0%		83.3%		-1.8%		48.3%	40.7%	3.9%			
Expenditures per Capita:	\$	1.14	\$	2.03	\$	1.94	\$	2.83	\$	2.69	\$	2.72
FTEs:	2.475		3.475		3.475		3.475	3.475	3.475			

### FY 2018/19

- \$10,000 for additional funding for hauling costs since the price for recycled material decreased

### FY 2019/20

- Transferred Solid Waste Coordinator from Environmental Services to Recycling \$90,000
- Identified \$13,000 in savings for FY 2021 to help adapt to the economic shifts created by COVID-19
  - Overtime = \$3,200
  - Vacancy Savings = \$5,000
  - Other Operating Savings = \$4,800

### FY 2020/21

- No major programs or notable additions were proposed for FY 2020/21

### FY 2021/22

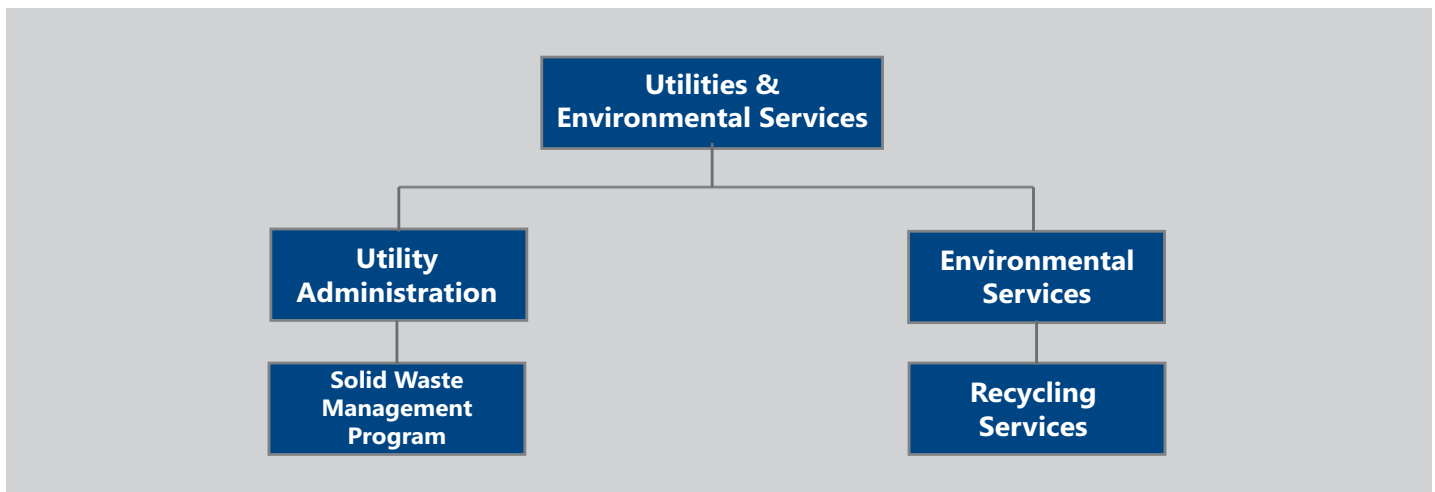
- Purchase of a Aerosol Can, Paint Can, and Oil Filter Crusher = \$37,832
- Increased funding for training, travel, and vending expenses = \$2,000

### PROPOSED FY 2022/23

- Purchase of a XT200 Styrofoam Densifier and building to provide styrofoam recycling services = \$75,000
- Increased funding for hazardous waste disposal = \$13,000

# RECYCLING/SOLID WASTE MANAGEMENT

The Solid Waste Management Program provides our community with a variety of garbage collection and recycling programs and services. This program includes the management of the household hazardous waste collection events, Shred for a Paws Cause events, Deepwood Recycling Center, used oil drop-off locations, and the City's in-house recycling program. Also included in this program is the oversight of the garbage and recycling collection services for all residential and commercial properties in the City. The program promotes environmental awareness to increase recycling and reduce the amount of waste disposed of in the landfill.



## VISION

Be the best at what we do.

## MISSION

Provide excellent service at the best value.

We will achieve our Vision and Mission by focusing on our five **Guiding Principles**:

**Public Health, Safety, and the Environment** – ensure efficient compliance with regulations, minimization of risk, and proactive efforts toward preserving and enhancing our natural resources

**Financial Strength** – strive to know the true cost of service, be transparent and competitive in our rates and fees, and provide a solid fiscal foundation for our customers and financiers

**Employee Success** – select and promote the best, encourage empowerment and leadership at every level, and foster development through continued education and knowledge sharing

**System Management** – proactively plan, monitor, replace, and expand our utility systems to ensure infrastructure stability, orderly and sustainable growth, and cost efficiencies

**Operational Excellence** – efficiently operate and maintain systems, embrace technology and creative strategies, and strive for continuous improvement in managing and reducing costs

# RECYCLING/SOLID WASTE MANAGEMENT

## GUIDING COUNCIL STRATEGIC GOALS



## FY 2022 HIGHLIGHTS

- Finalized and implemented Commercial Solid Waste Contract with Central Texas Refuse (CTR) to allow CTR to be the only hauler for residential and commercial solid waste within the City
- Purchased the Super 6PJ-VC Can Crusher to more safely and efficiently empty and crush paint, oil, and other types of cans disposed of at the Recycling Center
- Coordinated the tornado cleanup efforts for the weeks following the March 21st tornado
- Construction started on the expansion of the Phase 2 Downtown Trash Modification Program to include dumpster enclosures for the two blocks south of Main Street between Blair Street and Lampasas Street

## FY 2023 OVERVIEW AND SIGNIFICANT CHANGES

- Continue research and discussion on plans to construct a transfer station in Round Rock
- Implement styrofoam recycling and the City's Recycling Center
- Promote more education and outreach on additional recycling opportunities in the City that divert waste from the landfill

## NEW PROGRAMS FOR FY 2023

- Styrofoam Recycler & Building – XT200 Styrofoam Densifier and accompanying building to provide styrofoam recycling services to the residents of Round Rock

## FY 2024 OVERVIEW AND BEYOND

- Continue to provide a high level of service to all Round Rock customers
- Research site development of the City's Recycling Center on Deepwood Drive to include covered or enclosed outbuildings for a more cohesive and user-friendly facility
- Continue research and possible construction of a transfer station in Round Rock

## PERFORMANCE MEASURES

Indicator	FY 2019 Actuals	FY 2020 Actuals	FY 2021 Actuals	FY 2022 Projected	FY 2023 Target
Deepwood Center Recyclables (tons)	372	399	325	350	375
Curbside Recycling (tons)	7,239	7,922	8,257	8,500	8,750
Automotive Fluids (gallons)	19,243	20,650	19,014	21,000	23,000
Landfill (tons)	41,483	43,066	46,276	49,000	52,000

## SUPPLEMENTAL

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# TAX RATE TERMINOLOGY

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**Appraised Valuation** – See Market Value

**Assessed Value** – Per the Texas Property Tax Code, an exemption for taxation is available to an individual's primary residence. The exemption limits the amount that the value for taxation can increase from one year to the next. The "capped" value may not go up more than 10% in one year in most cases as long as the exemption was in place for the prior year. Most homestead properties reached their 10% cap in 2022. Cap applies to assessed value, not market value. Also referred to as Taxable Value.

**Certified Tax Roll** – A list of all taxable properties, values, and exemptions in the City. This roll is established by WCAD & TCAD by July 25th of each year.

**Market Value** – Per the Texas Tax Code, all taxable property must be valued at 100% of market value as of January 1, each year. Because it is based on recent sales, the market value may change upwards or downwards any amount depending on recent market trends and is not limited to increases of 10% or more. It may change as much as the current market changes.

**Property Tax** – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Tax Base** – The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

**Tax Levy** – The total amount of taxes imposed by the City on taxable property, as determined by WCAD & TACAD.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

**Travis Central Appraisal District (TCAD)** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. <sup>1</sup>

**Williamson Central Appraisal District (WCAD)** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit. <sup>2</sup>

1- In FY 2022, TCAD was 3% of the City's total taxable AV.

2- In FY 2022, WCAD was 97% of the City's total taxable AV.

# GLOSSARY

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**Accrual Basis** – A method of accounting that recognizes the financial effect of events, and interfund activities when they occur, regardless of the timing of related cash flows.

**Ad Valorem Tax** – A tax levied on the assessed value of real property (also known as “property taxes”).

**Amortize** – To provide for the gradual extinguishment of (as a mortgage) usually by contribution to a sinking fund at the time of each periodic payment.

**Annual Comprehensive Financial Report** – The annual financial report prepared by the City of Round Rock covering all financial activities and audited by an independent certified public accountant.

**Appropriation** – A specific amount of money authorized by City Council to make expenditures and incur obligations for specific purposes, frequently used interchangeably with “expenditures”.

**Assessed Valuation** – A valuation set upon real estate or other property by a government as a basis for levying taxes. (Note: Property values are established by the Williamson and Travis County Appraisal Districts). (See Taxable Value)

**Asset** – A probable future economic benefit obtained or controlled by an entity because of past transactions or events. A current asset is cash or readily convertible into cash within a one-year time frame.

**Audit** – To conduct an official financial examination of an organization’s accounts.

**Balanced Budget** – A budget where total revenues are equal to or greater than total expense.

**Benchmark** – A comparison of performances across many organizations in order to better understand one’s own performance.

**Bond** – A written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, called the maturity date, together with periodic interest at a specified rate.

**Bonded Debt** – The portion of indebtedness represented by outstanding bonds.

**Budget** – A plan of financial operation specifying expenditures to be incurred for a given period to accomplish specific goals, and the proposed means of financing them.

**Budget Calendar** – The schedule of key dates or milestones which the City follows in preparation, adoption, and administration of the budget.

**Budget Year** – From October 1st through September 30th, this is the same as the fiscal year.

**Capital Improvement Program** – See Community Investment Program

**Capital Outlay** – Expenditures which result in the acquisition of or addition to fixed assets.

**Capital Projects Fund** – A fund created to account for financial resources to be used for the acquisition or construction of major capital facilities or equipment.

**Capital Recovery Fee** – See Impact Fee.

**Capitalized Lease Proceeds** – Financing obtained through a three to five-year leasing program for durable equipment and rolling stock.

**Certificates of Obligation (COs)** – A form of general obligation debt. COs do not require a vote of the citizens, but do require a 45 day advance notice and are subject to petition. COs can only be used for limited purposes such as transportation, public safety, and self supporting projects. COs cannot generally be used for parks, libraries, or city administrative buildings.

**Certified Tax Roll** – A list of all taxable properties, values and exemptions in the City. This roll is established by the Williamson and Travis County Appraisal Districts.



# GLOSSARY

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**Comprehensive Annual Financial Report** – Term no longer used, please see Annual Comprehensive Financial Report.

**Community Development Block Grant (CDBG)** – Federal HUD entitlement funds used to meet a variety of needs of low income citizens including housing, infrastructure, equipment, facilities and public services.

**Community Investment Program (CIP)** – A plan for capital expenditures to provide long-lasting physical improvements to be incurred over a fixed period of several future years. Examples include land, improvements to land, easements, buildings, building improvements and infrastructure.

**Convention and Visitor's Bureau (CVB)** – The designated sales and marketing department for the City.

**Debt Service** – The payment of principal and interest on borrowed funds.

**Debt Service Fund** – A fund established to account for the accumulation of resources for, and the payment of, long-term debt principal and interest.

**Delinquent Taxes** – Taxes remaining unpaid on and after the date due.

**Dell Sales Tax** – Economic development agreement entitles Dell to 41.67% rebate of the 1.5% - expires December 31, 2053.

**Demand** – Reflects the scope of a program in terms of population or user activity.

**Department** – A logical division or classification of activities within the City (e.g. Police Department, Water Treatment Plant Department, etc.).

**Depreciation** – The decrease in value of physical assets due to use and the passage of time.

**Destination Marketing Organization (DMO)** – A resource used by the CVB to enhance the "Sports Capital of Texas" marketing program for the City.

**Division** – A logical subset of the city department used to help manage expenditures by activity.

**Effectiveness** – A program performance indicator that measures the quality of the program outputs.

**Efficiency** – A program performance indicator that measures the accomplishments of program goals and objectives in an economical manner.

**Encumbrance** – Commitments related to unperformed (executory) contracts for goods or services.

**Enterprise Fund** – A fund used to account for operations financed and operated in a manner similar to private business enterprises in that they are self-supported by user fees. These funds use full accrual accounting.

**Enterprise Resource Planning (ERP)** - a type of software or system used by a business to plan and manage daily activities such as supply chain, manufacturing, services, financials and other processes.

**Executive Pay** – This is the pay structure established for the City Management and City Director level positions.

**Exempt Pay** – This is the City's pay structure for positions that are not paid by the hour. These positions also do not have overtime compensation.

**Expenditure** – The actual outflow of funds paid for an asset obtained or goods and services obtained.

**Expense** – A charge incurred in an accounting period, whether actually paid in that accounting period or not.

**Filing Fee** – A processing and review fee charge when any map (or plat) is tendered to the planning department.

**Fiscal** – Pertaining to finances in general.

# GLOSSARY

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**Fiscal Year** – A twelve-month period to which the annual operating budget applies and at the end of which a government determines its financial position and the results of its operations.

**Fixed Assets** – Assets of a long-term character which are intended to continue to be held or used, such as land, buildings, improvements other than buildings, machinery and equipment.

**Franchise** – A special privilege granted by a government permitting the continuing use of public property and rights-of-way, such as city streets.

**Full Faith and Credit** – A pledge of the general taxing power of the City to repay debt obligations. This term is typically used in reference to general obligation bonds.

**Full-time Equivalent (FTE)** – A quantifiable unit of measure utilized to convert hours worked by part-time, seasonal employees into hours worked by full-time employees. Full-time employees work 2,080 hours annually. A part-time employee working 1,040 hours annually represents a .500 FTE.

**Fund** – A fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances, and changes therein. Funds are usually established to account for activities of a certain type.

**Fund Balance** – The excess of assets over liabilities in a governmental fund.

**GAAP** – Generally Accepted Accounting Principles.

**Gap Analysis** – A technique for determining the steps to be taken in moving from a current state to a desired future-state. Also called need-gap analysis, needs analysis, and needs assessment.

**General Fund** – The fund used to account for all financial resources except those required to be accounted for in another fund. This fund includes most of the basic operating services such as police and fire protection, parks and recreation, library services, street maintenance and general administration.

**General Obligation Bonds** – Bonds for the payment of which the full faith and credit of the City is pledged and approved by voters.

**GIS (Geographical Information System) Fees** – A fee intended to defray costs of adding plats to the City's electronic mapping system.

**Goals** – Generalized statements of where an organization desires to be at some future time with regard to certain operating elements (e.g. financial condition, service levels provided, etc.).

**Governmental Fund** – It refers to the General Fund, all Special Revenue Funds and Debt Service Funds.

**Grant** – Contributions or gifts of cash or other assets from another government to be used for a specific purpose, activity or facility.

**HOT** – Hotel Occupancy Tax – 7% of room rental

- Limited by state law to specific tourism promotion purposes
- Typically termed as "heads in beds" programs

**I&S G.O. Bond Fund** – Interest and Sinking General Obligation Bond Fund (See also Debt Service Fund).

**Incentives** – Payments made to Economic Development projects per Council approved agreements. All incentives require performance milestones be met before payments.

**Income** – Funds available for expenditure during a fiscal year.

**Infrastructure** – Substructure or underlying foundation of the City (e.g. streets, utility lines, water and wastewater treatment facilities, etc).

# GLOSSARY

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**Inputs** – A program performance indicator that measures the amount of resources expended or consumed by the program in the delivery of service during the fiscal year.

**Inventory** – A detailed listing of property currently held by the City.

**LaserFiche** – A document management system.

**Levy** – To impose taxes, special assessments, or service charges for the support of City activities.

**Liability** – Probable future sacrifices of economic benefits, arising from present obligations of a particular entity to transfer assets or provide services to other entities in the future as a result of past transactions or events. Current liabilities are expected to require the use of cash within a one-year time frame.

**Limited Tax Notes (LTN)** – generally short-term in nature and will be repaid from ad valorem taxes. They do not require a vote by the citizens.

**Line Item Budget** – A budget that itemizes each expenditure category (personnel, supplies, contract services, capital outlay, etc.), separately, along with the dollar amount budgeted for each specified category.

**Long-Term Debt** – Any un-matured debt that is not a fund liability with a maturity of more than one year.

**Market Value** – Per the Texas Tax Code, all taxable property must be valued at 100% of market value, or what a house would sell for, as of January 1 each year. Because it is based on recent sales, the market value may change upwards or downwards any amount depending on recent market trends and is not limited to increases of 10% or more. (Also called Appraised Value)

**Modified Accrual Basis** – The basis of accounting in which revenues are recognized in the accounting period in which they become measurable and available. Expenditures are recognized in the accounting period in which the fund liability is incurred, if measurable.

**Non-exempt Pay** – This is the City's pay structure for positions that are paid by the hour. These positions are eligible for overtime pay after working eight hours a day which would reflect a week's total hours above 40.

**Objectives** – Specific, measurable targets set in relation to goals.

**Operating Budget** – Plans of current, day-to-day expenditures and the proposed means of financing them.

**Outputs** – These are program performance indicators that measure the quantity of work performed by the program. These are units of service delivered by the program to its customers. Sometimes this is called workload.

**Performance Budget** – A budget that focuses upon activities rather than line item expenditures. Work load and unit cost data are collected in order to assess efficiency of services.

**Policy** – A plan, course of action, or guiding principle, designed to set parameters for decisions and actions.

**Program** – A logical division or classification of activities within the City or within a Department. See also Department.

**Property Tax** – Taxes that are levied on both real and personal property according to the property's valuation and tax rate.

**Public Works** – A combination of city departments organized to support the City Strategic Plan by sharing resources to improve efficiencies of common tasks.

**Reserve** – An account used to indicate that a portion of a fund's balance is legally restricted for a specific purpose and is, therefore, not available for general appropriation.

**Re-use Water** – Water that has been treated from the wastewater treatment plant which meets TCEQ requirements to be used in limited ways rather than potable water.

# GLOSSARY

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**Revenue** – Funds received as income. It includes such items as tax payments, fees from specific services, fines, interest income, franchise fees, etc.

**Revenue Bond** – Bonds whose principal and interest are payable exclusively from user fees (e.g. Water and Wastewater utility rates).

**Repair and Replacement Fund** – A utility fund established for major wastewater system improvements. Funding originated through the conveyance of a portion of the City's regional wastewater plant to the City of Austin.

**Risk Management** – An organized effort to protect the City's assets against loss, utilizing the most economical methods.

**Roadway Impact Fees (RIF)** – Fees assessed on new development to recover the incremental cost of each new unit of development on the arterial and collector roadway infrastructure.

**RRTEDC** – Round Rock Transportation and Economic Development Corporation

- Type B Sales Tax entity – 0.5% of sales tax

**Sales Tax** – Levied on applicable sales of goods and services at the rate of 8.25 percent in Round Rock. The City receives revenue from the sales tax at the rate of 1.5 percent. The Round Rock Transportation System Corp. receives 0.5 percent. Revenue from the remaining portion of the rate is collected by the state.

- 1.0% - General uses – goes to General Fund
- 0.5% - Property tax reduction – goes to General Fund
- 0.5% - Economic Development / Transportation – goes to Type B fund

**Self-Financed Construction Fund** – A fund used to allocate cash funding for projects rather than issuing debt. The fund's sources are year-end transfers from the respective fund.

- Cash balances to fund major CIP and Repair & Maintenance of facilities, parks, and internal services
- These funds support the City's pay-as-you-go philosophy
- City has typically used conservative revenue projections to create excess sales tax revenues from prior years to cash fund projects and maintenance that might otherwise be debt financed or deferred
- Both the General Fund and Utilities strategically manage cash available to fund current and future projects
- GSFC – General Self-Financed Construction, from excess General Fund Revenues or unspent General Fund budget
- USFC – Utility Self-Financed Construction, from excess water and wastewater revenues or unspent utility budget

**Senate Bill 2** – also known as the Texas Property Tax Reform Act of 2019, was passed by the Texas Legislature in 2019. At its most fundamental level, S.B. 2 reforms the system of property taxation in three primary ways: (1) lowering the tax rate a taxing unit can adopt without voter approval and requiring a mandatory election to go above the lowered rate; (2) making numerous changes to the procedure by which a city adopts a tax rate; and (3) making several changes to the property tax appraisal process.

**Special Revenue Fund (SRF)** – A fund used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes (e.g. Hotel/Motel Special Revenue Funds, Stormwater Fund, Law Enforcement Fund, Library Fund, Municipal Court Fund, Parks Improvement and Acquisition Fund, PEG Fund, Tree Replacement Fund).

**Strategic Budget** – A budget that is closely linked to the City's Strategic Plan and Departmental Goals, Objectives, and Performance Measures. Strategic Budgeting is the process that the City of Round Rock utilizes to link the City's Strategic Plan and individual Departmental strategy and performance to the City's Budget.

# GLOSSARY

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**Strategic Plan** – A collectively supported vision of the City’s future including observations regarding the potential effects of various operating decisions.

**Subdivision Development Fee** – A fee related to the inspection of subdivision improvements equating to 1.5 percent of the actual total construction costs.

**Tax Base** – The total value of all real and personal property in the City as of January 1st of each year, as certified by the Appraisal Review Board.

**Tax Levy** – The total amount of taxes imposed by the City on taxable property, as determined by the Williamson and Travis Central Appraisal Districts.

**Tax Rate** – The amount of tax stated in terms of a unit of the tax base (e.g. cents per hundred dollars valuation).

**Taxable Appraised Value** – Per the Texas Property Tax Code, an exemption for taxation is available to an individual’s primary residence. The exemption limits the amount that the value for taxation can increase from one year to the next. The “capped” value may not go up more than 10% in one year in most cases as long as the exemption was in place for the prior year. Many homestead properties reached their 10% cap in 2021. Cap applies to assessed value, not market value. (See Assessed Valuation)

**Travis Central Appraisal District** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

**Utility Fund** – See Water/Wastewater Utility Fund.

**Venue Tax** –

- Separately voted HOT tax of 2% of room rental
- Dedicated to Sports Center

**Water/Wastewater Utility Fund** – A governmental accounting fund better known as an enterprise fund or proprietary fund in which the services provided are financed and operated similarly to those of a private business. The rates for these services are established to ensure that revenues are adequate to meet all necessary expenditures.

**Water and Wastewater Impact Fee** – A fee assessed to new water and wastewater service connections. Fees are to be used for specific water and wastewater system improvements and are accounted for in the Water/Wastewater Utility Impact Fee account group.

**Williamson Central Appraisal District** – Established under state law and granted responsibility for discovering and listing all taxable property, appraising that property at market/production value, processing taxpayer applications for exemptions, and submitting the appraised values and exemptions to each taxing unit. This listing becomes the Certified Tax Roll for the taxing unit.

**Working Capital** – The excess of current assets over current liabilities.

# ACRONYMS

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<b>ACC</b> - Austin Community College	<b>HR</b> - Human Resources
<b>ADA</b> - American with Disabilities Act	<b>ICMA</b> - International City/County Management Association
<b>AMI</b> - Automated Metering Infrastructure	<b>ILA</b> - Interlocal Agreement
<b>ARPA</b> - American Rescue Plan Act	<b>ISO</b> - Insurance Service Office is a for-profit organization that provides statistical information on risk. The "ISO Rating" has a large impact on most fire departments.
<b>ASE</b> - Automatic Service Excellence. The City's Fleet division in General Services has maintained its ASE Blue Seal Certification	<b>IT</b> - Information Technology
<b>A/V</b> - Audio/visual	<b>HIPPA</b> - Health Insurance Portability and Accountability Act of 1996
<b>BACA</b> - Allen R. Baca Center for Senior/Activity Center for adults ages 50 and older	<b>LED</b> - Light-Emitting Diode
<b>BCRUA</b> - Brushy Creek Regional Wastewater System	<b>LTL</b> - Left-turn lane
<b>BRA</b> - Brazos River Authority	<b>LTN</b> - Limited Tax Notes
<b>CAD/RMS</b> - Records Management System/ Computer Aided Dispatch	<b>MGD</b> - Millions of Gallons per Day
<b>CALEA</b> - Commission on the Accreditation of Law Enforcement Agencies - The Round Rock Police Department has been CALEA - certified since 2004.	<b>M&amp;O</b> - Maintenance & Operations
<b>CAMPO</b> - Capital Area Metropolitan Planning Organization	<b>MPC</b> - Multipurpose Complex
<b>CARES</b> - Coronavirus Aid, Relief and Economic Security Act	<b>MUD</b> - Municipal Utility District
<b>CCTV</b> - Closed Circuit Television	<b>NE</b> - Northeast
<b>CDBG</b> - Community Development Block Grants	<b>NELAP</b> - National Environmental Laboratory Accreditation Program
<b>CIP</b> - Community Investment Program	<b>NFIRS</b> - National Fire Incident Reporting System
<b>CMRC</b> - Clay Madsen Recreation Center	<b>OSP</b> - Old Settlers Park
<b>CORR</b> - City of Round Rock	<b>PARD</b> - Parks and Recreation Department
<b>CRRSA</b> - Coronavirus Response and Relief Supplemental Appropriations Act	<b>PEG</b> - Public, Educational, or Governmental
<b>CRR</b> - Community Risk Reduction	<b>RRFD</b> - Round Rock Fire Department
<b>CRU</b> - Crisis Response Unit	<b>RRISD</b> - Round Rock Independent School District
<b>CVB</b> - Convention and Visitors Bureau	<b>RRPD</b> - Round Rock Police Department
<b>DEA</b> - Drug Enforcement Agency	<b>RTL</b> - Right-turn lane
<b>DSO</b> - Development Services Office	<b>PSTC</b> - Public Safety Training Center
<b>EMS</b> - Emergency Medical Services	<b>SC</b> - Sports Center
<b>ETJ</b> - Extra Territorial Jurisdiction	<b>SIB</b> - State Infrastructure Bank
<b>FBI</b> - Federal Bureau of Investigation	<b>SMT</b> - Sports Management & Tourism
<b>FEMA</b> - Federal Emergency Management Association	<b>TCEQ</b> - Texas Commission on Environmental Quality
<b>FTE</b> - Full-time Equivalent	<b>TCFP</b> - Texas Commission on Law Enforcement
<b>GASB</b> - Governmental Accounting Standards Board	<b>TCM</b> - Tyler Content Manager
<b>GFOA</b> - Government Finance Officers Association	<b>TPDES</b> - Texas Pollutant Discharge Elimination System
<b>GIS</b> - Geographical Information Systems	<b>TRAPS</b> - Texas Recreation and Parks Society
<b>GSFC</b> - General Self-Financed Construction	<b>UB</b> - Utility Billing
<b>GTOT</b> - Governmental Treasurers' Organization of Texas	<b>WTP</b> - Water Treatment Plant
	<b>WWTP</b> - Wastewater Treatment Plant



# HOME RULE CHARTER

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## ARTICLE 8 FINANCIAL ADMINISTRATION

### **Sec. 8.01. - Fiscal year.**

The fiscal year of the City shall begin on the first day of each October and end on the last day of September of the succeeding year. All funds collected by the City during any fiscal year, including both current and delinquent revenues, shall belong to such fiscal year and, except for funds derived to pay interest and create a sinking fund on the bonded indebtedness of the City, may be applied to the payment of expenses incurred during such fiscal year, except as provided in this Charter. Any revenues uncollected at the end of any fiscal year, and any unencumbered funds actually on hand, shall become resources of the next succeeding fiscal year.

**State Law reference—** City fiscal year, V.T.C.A., Local Government Code § 101.022, V.T.C.A., Tax Code § 1.05.

### **Sec. 8.02. - Public record.**

Copies of the budget adopted shall be public records and shall be made available to the public for inspection upon request.

**State Law reference—** Local Government Records Act, V.T.C.A., Local Government Code ch. 201.

### **Sec. 8.03. - Annual budget.**

(a) Content. The budget shall provide a complete financial plan of all City funds and activities and, except as required by law or this Charter, shall be in such form as the City Manager deems desirable or the City Council may require. A budget message explaining the budget both in fiscal terms and in terms of the work programs shall be submitted with the budget. It shall outline the proposed financial policies of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues, with reasons for such changes. It shall also summarize the City's debt position and include such other material as the City Manager deems desirable. The budget shall begin with a clear general summary of its contents and shall show in detail all estimated income, indicating the proposed property tax levy, and all proposed expenditures, including debt service, for the ensuing fiscal year. The proposed budget expenditures shall not exceed the total of estimated income. The budget shall be so arranged as to show comparative figures for actual and estimated income and expenditures of the current fiscal year and actual income and expenditures of the preceding fiscal year, compared to the estimate for the budgeted year. It shall include in separate sections:

- (1) an itemized estimate of the expense of conducting each department, division, and office;
- (2) reasons for proposed increases or decreases of such items of expenditure compared with the current fiscal year;

# HOME RULE CHARTER

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- (3) a separate schedule for each department, indicating tasks to be accomplished by the department during the year, and additional desirable tasks to be accomplished, if possible;
  - (4) a statement of the total probable income of the City from taxes for the period covered by the estimate;
  - (5) tax levies, rates, and collections for the preceding five years;
  - (6) an itemization of all anticipated revenue from sources other than the tax levy;
  - (7) the amount required for interest on the City's debts, for sinking fund and for maturing serial bonds;
  - (8) the total amount of outstanding City debts, with a schedule of maturities on bond issue;
  - (9) anticipated net surplus or deficit for the ensuing fiscal year of each utility owned or operated by the City and the proposed method of its disposition (subsidiary budgets for each such utility giving detailed income and expenditure information shall be attached as appendices to the budget);
  - (10) a Capital Improvement Program, which may be revised and extended each year to indicate capital improvements pending or in process of construction or acquisition, and shall include the following items:
    - i. a summary of proposed programs;
    - ii. a list of all capital improvements which are proposed to be undertaken during the five (5) fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
    - iii. cost estimates, method of financing and recommended time schedules for each such improvement; and
    - iv. the estimated annual cost of operating and maintaining the facilities to be constructed or acquired; and
  - (11) such other information as may be required by the City Council.
- (b) Submission. On or before the first day of August of each year, the City Manager shall submit to the City Council a proposed budget and an accompanying message. The City Council shall review the proposed budget and revise same as deemed appropriate prior to general circulation for public hearing.
- (c) Public Notice and Hearing. The City Council shall post in the City Hall a general summary of the proposed budget and a notice stating:
- (1) the times and places where copies of the message and budget are available for inspection by the public; and



# HOME RULE CHARTER

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(2) the time and place, not less than two (2) weeks after such publication, for a public hearing on the budget.

(d) Amendment Before Adoption. After the hearing, the City Council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts and may delete or decrease any programs or amounts, except expenditures required by law or for debt service or for estimated cash deficit, provided that no amendment to the budget shall increase the authorized expenditures to an amount greater than the total of estimated income plus funds available from prior years.

(e) Adoption. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. Adoption of the budget shall constitute a levy of the property tax therein proposed. Should the City Council take no final action on or prior to such day the budget, as submitted, together with its proposed tax levy, shall be deemed to have been finally adopted by the City Council. No budget shall be adopted, or appropriations made unless the total of estimated revenues, income and funds available shall be equal to or in excess of such budget or appropriations, except as otherwise provided in this Article.

(Charter amendment approved by voters January 20, 1996; May 10, 2008)

**State Law reference—** Municipal budget, V.T.C.A., Local Government Code ch. 102; when charter provisions control, V.T.C.A., Local Government Code § 102.011.

## **Sec. 8.04. - Administration of budget.**

(a) Payments and Obligations Prohibited. No payment shall be made, or obligation incurred against any allotment or appropriation except in accordance with appropriations duly made and unless the City Manager or designee first certifies that there is a sufficient unencumbered balance in such allotment or appropriations and that sufficient funds therefrom are or will be available to cover the claim or meet the obligation when it becomes due and payable. Any authorization of payment or incurring of obligation in violation of the provisions of this Charter shall be void and any payment so made illegal. Such action shall be the cause for removal of any employee who knowingly authorized or made such payment or incurred such obligations, and such employee shall also be liable to the City for any amount so paid. However, this prohibition shall not be construed to prevent the making or authorizing of payments or making of contracts for capital improvements to be financed wholly or partly by the issuance of bonds, time warrants, certificates of indebtedness, or certificates of obligation, or to prevent the making of any contract or lease providing for payments beyond the end of the fiscal year, provided that such action is made or approved by ordinance.

(b) Financial Reports. The City Manager shall submit to the City Council at least quarterly the financial condition of the City by budget item, and budget estimate versus accruals for the fiscal year to date. The financial records of the City will be maintained on an accrual basis to support this type of financial management.

(Charter amendment approved by voters January 20, 1996; May 6, 2000; May 6, 2017)

# HOME RULE CHARTER

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## **Sec. 8.05. - Emergency appropriations.**

At any time in any fiscal year, the City Council may, pursuant to this section, make emergency appropriations to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare. Such appropriation shall be by ordinance adopted by the favorable votes of five (5) or more of the City Council members qualified and serving and shall be made only upon recommendation of the City Manager. The total amount of all emergency appropriations made in any fiscal year shall not exceed the amount allowed by state law.

(Charter amendment approved by voters January 20, 1996)

## **Sec. 8.06. - Borrowing to meet emergency appropriations.**

In the absence of unappropriated available revenues or other funds to meet emergency appropriations provided for under the preceding [Section 8.05](#), the City Council may by resolution authorize the borrowing of money to meet such deficit as provided by law.

(Charter amendment approved by voters January 20, 1996)

## **Sec. 8.07. - Borrowing in anticipation of property taxes.**

In any fiscal year, in anticipation of the collection of the ad valorem property tax for such year, whether levied or to be levied in such year, the City Council may by resolution authorize the borrowing of money, not to exceed in any fiscal year an amount equal to ten percent (10%) of the budget for that fiscal year. Such borrowing shall be by the issuance of negotiable notes of the City, each of which shall be designated, "Tax Anticipation Note for the Year \_\_\_\_\_" (stating the tax year). Such notes shall mature and be payable not later than the end of the fiscal year in which issued.

(Charter amendment approved by voters January 20, 1996)

## **Sec. 8.08. - Depository.**

All monies received by any person, department or agency of the City for or in connection with affairs of the City shall be deposited promptly in the City depository or depositories, which shall be designated by the City Council in accordance with such regulations and subject to such requirements as to security for deposits and interest thereon as may be established by ordinance. All checks, vouchers, or warrants for the withdrawal of money from the City depositories shall be signed by the Mayor or City Manager and countersigned by an authorized designee, as approved by City Council ordinance. Provided, that the City Council, under such regulations and limitations as it may prescribe, may by ordinance authorize the use of machine-imprinted facsimile signatures of said Mayor and City Manager and authorized designee on such checks, vouchers and warrants.

(Charter amendment approved by voters January 20, 1996; May 15, 2004)

**State Law reference—** Depositories for municipal funds, V.T.C.A., Local Government Code ch. 105.

# HOME RULE CHARTER

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## **Sec. 8.09. - Purchase procedure.**

All purchases made and contracts executed by the City shall be pursuant to a requisition from the head of the office, department or agency whose appropriation will be charged and no contract order shall be binding upon the City unless the City Manager certifies that there is to the credit of such office, department or agency a sufficient unencumbered appropriation and allotment balance to pay for the supplies, materials, equipment or contractual services for which the contract or order is to be issued.

(Charter amendment approved by voters November 6, 1979, as amended by Charter amendment approved by voters April 5, 1986)

**State Law reference—** Competitive bidding, V.T.C.A., Local Government Code § 252.021 et seq.; exemptions, V.T.C.A., Local Government Code §§ 252.022, 252.023.

## **Sec. 8.10. - Independent audit.**

At the close of each fiscal year, and at such other times as it may be deemed necessary, the Council shall cause an independent audit to be made of all accounts of the City by a certified public accountant. The certified public accountant so selected shall have no personal interest, directly or indirectly, in the financial affairs of the City or any of its elected officials. Upon completion of the audit, a copy of the audited annual financial report shall be placed in the public library and placed on file in the City Clerk's office as public record.

(Charter amendment approved by voters January 20, 1996; May 15, 2004; May 10, 2008; November 8, 2011; May 6, 2017)

**State Law reference—** Audit of municipal finances, V.T.C.A., Local Government Code ch. 103.

# FINANCIAL POLICIES

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Adopted August 26, 2021

## **PURPOSE**

The City of Round Rock has an important responsibility to its citizens, taxpayers, ratepayers, and all customers to carefully account for public funds, to manage the City's finances wisely, and to plan for the adequate funding of services desired by the public. ***These policies implement and enhance the City Council's strategic goal which states "The City of Round Rock is a financially sound city providing high value services."*** To facilitate this responsibility, certain financial policies have been developed and implemented within the parameters established by provisions of the Texas Local Government Code and the City Charter. These policies, as itemized below, are adopted by the City Council annually and considered the basis for financial management, planning and budget preparation. These policies guide both the City of Round Rock and its component unit, the Round Rock Transportation and Economic Development Corporation (RRTEDC).

## **FUND STRUCTURE & BASIS OF ACCOUNTING**

All fund structures and accounting standards of the City of Round Rock are in compliance with generally accepted accounting principles for local governments as prescribed by the Governmental Accounting Standards Board (GASB) and other recognized professional standards.

## **GOVERNMENTAL FUNDS**

Governmental funds revenues and expenditures are recognized on the modified accrual basis. Revenues are recognized in the accounting period in which they become available and measurable while expenditures are recognized in the accounting period in which the liability is incurred, if measurable. Because the appropriated budget is used as the basis for control and comparison of budgeted and actual amounts, the basis for preparing the budget is the same as the basis of accounting.

The governmental funds are used to account for general government operations and include the General Fund, Debt Service funds, Special Revenue funds, and Capital Projects funds. The City utilizes a full-cost approach to budgeting all of its services, which results in limited inter-fund transfers.

- **General Fund**

The General Fund is the Primary fund for core government services and is used to account for all resources not required to be accounted for in another fund and not otherwise devoted to specific activities. Most of the financial transactions for the City are reported in this fund. The services provided by the City are classified according to activity and presented as operating departments in the budget.

- **Debt Service Funds**

This fund type is used to account for resources used to service the principal and interest on long-term debt such as general obligation bonds, revenue bonds, certificates of obligation and tax-exempt leases classified as debt.

# FINANCIAL POLICIES

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- **Capital Project Funds**

Capital Projects funds are used to account for resources restricted for the acquisition or development of major capital equipment and structures. Financing sources are usually provided by transfers from other funds, bond issue proceeds, or grants-in-aid. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis (or any other period-length basis) but is approved at the outset of the project. The expected expenditures under the Community Investment Programs (called CIP) are presented as part of the overall budget adoption to accurately reflect the City's total expected use of funds in any given budget year but these estimates are not considered binding appropriations.

- **Special Revenue Funds**

This fund type is used to account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.

## PROPRIETARY FUNDS

Proprietary fund revenues and expenses are recognized on the accrual basis. Revenues are recognized in the accounting period in which they are earned and become measurable while expenses are recognized in the period incurred, if measurable. The basis for preparing the budget is the same as the basis of accounting except for principal payments on long-term debt and capital outlay which are treated as budgeted expenses. Depreciation and compensates absences are not recognized as budgeted expenses.

Proprietary funds are used to account for the City's activities that are similar to commercial enterprise accounting. These funds include the Utility Fund and the Stormwater Fund.

- **Utility Fund**

The Utility Fund consists of utility administration, water and wastewater operations, billing and collections, environmental services, and utility fiscal support. It is the policy of the City that the water and wastewater operations be self-sufficient and not cross subsidize the other. Rates will be set to reflect cost of service by customer class where practical. The Utility Fund also accounts for the debt service and capital improvements of the utility system.

- **Water** - Water operations include water line maintenance, water systems support, and the water treatment plant.
- **Wastewater** - Wastewater operations include wastewater line maintenance, wastewater systems support, and the wastewater treatment plant.

- **Stormwater Fund**

The Stormwater Fund administers all aspects of the City's Stormwater Drainage program including planning, engineering, programs, operations and maintenance associated with storm water drainage, floodplain management, and water quality management. The Drainage fund collects fees based on a property's impact to the City's drainage system. The fund also accounts for the debt service and capital improvements of the stormwater system.

# FINANCIAL POLICIES

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## **STRATEGIC PLANNING AND GOALS**

### **City Council Strategic Plan**

The Council's Strategic Plan consists of the long-term Vision (15 years), five-year Goals, and near-term Policy and Management priorities. The Vision, Goals, and Priorities are reviewed and updated by Council and staff annually and are amended and refined by the City Council at its annual Strategic Planning retreat.

### **Council Vision and Goals**

The Council has further defined the City's Strategic Plan around six (6) Goals. These Goals become the City's strategic direction for development and implementation of its master planning, capital improvement programs for infrastructure, long-term financial plans and annual budgets. The Goals may be reprioritized or refined from year to year, but generally stay consistent.

1. Financially Sound City Providing High Value Services
2. City Infrastructure: Today and for Tomorrow
3. "The Sports Capital of Texas" for Tourism and Residents
4. Great Community to Live
5. Authentic Downtown – Exciting Community Destination
6. Sustainable Neighborhoods – Old and New

## **LONG TERM FINANCIAL PLANNING**

A Five-Year Financial Forecast and Plan will be maintained and updated annually that will identify potential tax impacts, rate adjustments, and other factors that will enable or impede the implementation of the City's Strategic Goals. Five-year plans will be created and updated for each of the City's major operating funds, including:

- General Fund, including impacts to the M&O and Debt portions of the property tax rate
- Utility Fund
- Stormwater Fund
- RRTEDC (also known as Type B) Fund
- Hotel Occupancy Tax Fund
- Sports Center Fund
- Multi-Purpose Field Complex Fund
- Golf Course Fund

The financial forecasts will assess long-term financial implications of current and proposed policies and programs and assist with the development of strategies to achieve the City's goals.

## **ANNUAL BUDGET**

### **Preparation**

The Charter (Section 8.03) requires that "the budget will provide a complete financial plan for all City funds and activities and, except as required by law or this Charter, shall be in such a form as the City Manager deems desirable or the City Council may require." The budget shall be

# FINANCIAL POLICIES

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submitted on or before the first day of August of each year to the City Council.

## Guiding Principles:

- The annual budget will be prepared to address Council Strategic Goals and direction.
- Long-term financial needs identified in the five-year plans will be considered and addressed when appropriate.
- Current expenditures (operating and recurring capital) are to be funded with current, on-going revenues.

## Proposed Budget

A proposed budget shall be prepared by the City Manager with participation from all of the City's Department Directors within the provision of the Charter and the City Council's strategic goals. A copy of the proposed budget will be available for citizen review at Round Rock City Hall and the public library.

### Balanced Budget

The goal of the City is to adopt and maintain a balanced operating budget using sustainable funding sources that are expected to continue to be available in subsequent fiscal years.

### Revenues and Expenditures

The annual budget is staff and Council's best estimate of the revenues, expenditures, and available fund balances at the time of preparation. Therefore, transfers and amendments may be needed from time to time due to changing conditions.

### Administrative allocations

Allocations for the general support services to the Utilities Fund, Stormwater Fund, RRTEDC and any other operating funds will be reviewed, documented, and adjusted if necessary at least once every three years to assure reasonable cost of services is allocated to those funds.

### Personnel

The annual Budget will also include the approved number of full time equivalents (FTEs) for the City. Approval of budget is considered approval of the FTEs. City Manager may transfer and/or repurpose FTEs among departments and funds as needed to meet the needs of the community. If the transfer changes the total appropriations for any particular fund, then City Council approval is necessary.

In order to maintain effective staffing levels, the Police department may exceed total budgeted FTEs by 4.0 FTEs to accommodate planned departures and retirements in light of the long recruitment and training times required. The department must stay within appropriated budget for that fiscal year and receive advanced approval from the City Manager.

### Fund Balance

Balances in excess of authorized reserves will be used to fund the pay-as-you-go repair and maintenance programs, major capital projects and other one-time needs.

# FINANCIAL POLICIES

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## **Adoption**

Upon finalization of the budget proposal, the City Council will hold a public hearing, and subsequently adopt by Ordinance the final budget as amended. State law requires at least 60 percent of the members of the governing body to vote in favor of an ordinance setting a property tax rate that exceeds the no-new-revenue tax rate. In practical terms, that means five of the seven members must vote in favor of the tax rate. The budget shall be finally adopted not later than the final day of the last month of the fiscal year. The budget will be effective for the fiscal year beginning October 1st.

The Annual Budget document will be submitted annually to the Government Finance Officers Association (GFOA) for evaluation and consideration for the Distinguished Budget Presentation Award.

## **Reporting**

Summary financial reports will be presented to the City Council quarterly. These reports will be in a format appropriate to enable the City Council to understand the overall budget and financial status.

## **Budget Amendments**

The City will amend the budget at year end, if needed, for revenue-based expenditures that exceeded budgeted amounts due to increased revenues. The City will also amend the budget if necessary as part of the Mid-Year Review process if any known adjustments are needed and approved at that time. The Chief Financial Officer must certify availability of revenues or funding sources prior to amendment.

## **Emergency Appropriations**

The Charter (Section 8.05) allows for emergency appropriations “to meet a pressing need for public expenditure, for other than regular or recurring requirements, to protect the public health, safety or welfare.” An ordinance must be adopted by favorable votes of five (5) or more of the City Council members.

## **COMMUNITY INVESTMENT PROGRAM (CIP) BUDGET**

The City’s goal is to maintain City facilities and infrastructure to provide services to the citizens within the community, meet growth related needs, and comply with all state and federal regulations.

### **Preparation**

The City will maintain and periodically update master plans to maintain and expand its infrastructure including, but not limited to: City Facilities, Stormwater, Parks and Recreation, Transportation, Water and Wastewater. The City annually updates a five-year CIP schedule. The capital budget will include all capital projects, capital resources, and estimated operational impacts. Capital projects are generally tracked on a project-length basis. The required financing is not appropriated on an annual basis but is approved at the outset of the project. The expected expenditures under the CIP schedule are presented as part of the overall budget adoption to accurately reflect the City’s total expected use of funds in any given budget year but these estimates are not considered binding appropriations in that year.



# FINANCIAL POLICIES

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## **Financing Programs**

When determining the financing options for CIP, the City will first evaluate the available funds in the Self Finance Construction funds. Where applicable, assessments, impact fees, pro rata charges, or other fees should be used when a specific developer can be identified as specifically benefitting from a particular project. Once other financing options have been considered, long-term debt financing will be explored to acquire major assets with expected lives equal to or exceeding the average life of the debt issue.

Short-term financing including Capital Leasing and other tax-supported obligations can be used to fund vehicles, computers, and other operating equipment provided the impact to the tax rate is minimal.

## **CAPITAL MAINTENANCE AND REPLACEMENT**

The City recognizes that deferred maintenance increases future capital costs. Assessments are made annually as part of the budget preparation process to ensure that major repairs, replacements, and maintenance necessary to preserve the City's capital investments are funded. To the extent that prior year excess fund balances are available, the City will annually fund allocations to the following:

- Fleet Maintenance and Replacement
- Information Technology
- Facilities Maintenance
- Parks and Recreation
- Public Safety Equipment

## **BUDGET CONTINGENCY PLAN**

The City will take immediate corrective action at any time during the fiscal year if expenditure and revenue estimates are such that an operating deficit is projected at year end. Corrective actions in order of the precedence that will be explored are:

1. Reduce transfers to Self Finance Construction Funds for pay-as-you-go CIP
2. Deferral of capital purchases
3. Expenditure reductions
4. Hiring freezes
5. Freeze merit increases
6. Use of fund balance, including repair and maintenance funds
7. Increase fees
8. Lay-off employees

The use of fund balance, which is a one-time revenue source, may be used to fund an annual operating deficit only with a subsequent approval of a plan to replenish the fund balance if it is brought down below policy level.

# FINANCIAL POLICIES

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## **FUNDS, RESERVES AND DESIGNATIONS**

The City of Round Rock will maintain budgeted minimum reserves in the ending working capital/fund balances of its operating and debt funds to provide a secure, healthy financial base for the City in the event of a natural disaster or other emergency and to maintain or enhance its credit worthiness. Funds will be used for purposes as designated by state law, charter and this policy.

### **General Fund**

- **Reserve**

In recognition of fund balance reserve best practices, the fund balance reserve in the General Fund shall be ninety (90) days or 25% of annual budgeted General Fund operating expenditures. *{Staff comment: Beginning in 2018/19, the 25% target is achieved, therefore the transition wording is no long necessary}* Staff will evaluate the financial stability of the General Fund revenues annually to ensure the reserve requirement remains adequate.

- **Designation**

Concentration Risk account: For any single sales tax payer that represents more than 5% of the City's net General Fund revenues, the city will designate a concentration risk fund at or above the City's annual net exposure to that revenue source. If at any time a single tax payer drops below that threshold or no tax payer meets this threshold, this account may be gradually reduced and used for one-time expenditures.

### **Self Finance Construction Funds**

These designated funds support the City's pay-as-you-go philosophy for repair and maintenance and major capital projects to reduce or eliminate the use of long-term debt where possible. The funding sources are year-end transfers from the respective fund using excess fund balance.

- **General Self Finance Construction (GSFC)**

Transfers from the General Fund provides funding for the repairs and maintenance of fleet, facilities, parks, information technology, public safety equipment, one-time programs and general capital improvements.

- **Utility Self Finance Construction (USFC)**

Transfers from the Utility fund provides funding for major capital improvements of the Utility System.

### **Utilities Fund**

- **Reserve**

Working capital reserves should be 33% or one hundred twenty (120) days of operating expenses and annual payments for long-term water contract costs.

- **Coverage**

The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

### **Stormwater Fund**

- **Reserve**

Working capital reserves should be 25% or ninety (90) days of operating expenses, net of debt service requirements.

# FINANCIAL POLICIES

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- **Coverage**

The City will maintain 1.35 times average annual debt service, above the bond covenant minimum requirement of 1.25 times average annual debt service.

## **Hotel Occupancy Tax (HOT) Fund**

- **Reserve**

Fund balance reserves should be 25% or ninety (90) days of operating expenditures, net of debt service requirements and other designations. Bond covenant also requires 1.40 times average annual debt service to be reserved.

- **Designations**

- **Capital Infrastructure**

The City Council may designate available fund balance for the maintenance of assets considered part of the City's "Sports Capital of Texas" strategic goal and to meet the statutory requirements for the use of these funds. These projects may include the city-owned Dell Diamond Triple A baseball stadium and conference center, the Round Rock Sports Center, and the Old Settlers Park Multi-Purpose Field Complex.

- **Promotion of the Arts**

A minimum of five percent (5%) of HOT revenues, net of any incentives, is designated to fund the promotion of the Arts. The City will ensure that these funds are used to promote tourism as required by statute through an annual review of the use of the funds.

- **Historic Preservation**

The City Council designates three percent (3%) of HOT revenues, net of any incentives, to fund historic preservation. In addition, the City will make a one-time designation of \$300,000 of excess, uncommitted fund balance for this purpose. The City will ensure that these funds are used towards programs that support retention of the historic character of buildings, structures, sites, and districts throughout the City.

## **Round Rock Transportation and Economic Development Corporation (RRTEDC) (Type B)**

- **Allocation of Funds for Projects**

A five-year project spending plan will be presented and adopted at least annually to ensure adequate funds are available for transportation, economic development and other allowed uses of Type B funds. This five-year plan will be reviewed by staff at least quarterly and updates will be presented to the Type B board as needed for *transportation capital improvements programs* (TCIP), *economic incentive programs* (EIP) and *other legally allowable projects* approved by the Type B board and ratified by Council.

- **Reserve**

The RRTEDC shall maintain a minimum of \$1 million or 33% of recurring operating type expenditures.

## **Sports Center**

- **Reserve**

Fund Balance reserves should be 25% or ninety (90) days of operating expenses, net debt service requirements and other designations.

- **Designation**

It is the goal of the City Council to establish a capital replacement account of \$3 million to ensure the facility is maintained.

# FINANCIAL POLICIES

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- **Investment Reimbursement**

At such time as revenues are sufficient to meet operations, reserve and replacement funds, this fund is expected to repay the GSFC and HOT for initial investment in the Sports Center Facility.

## **Multi-Purpose Field Complex**

- **Reserve**  
Fund Balance reserves should be 25% or ninety (90) days of operating expenses.
- **Designation**  
A designation of \$750,000 is established as a capital replacement account to ensure the facility is maintained.
- **Funding Source**  
Operating and debt principal and interest costs not covered by tournament and field rentals will be funded by transfers from the General Fund and HOT Fund at 50% from each fund.

## **Golf Course Fund**

- **Reserve**  
It is the goal of the City Council to establish fund balance reserves of 25% or ninety (90) days of operating expenses.
- **Designation**  
A designation of \$150,000 is established as a capital replacement account to ensure the facility is maintained.

## **REVENUES**

The City will maintain a diverse and stable revenue system. In order to protect the City from revenue shortfalls and to maintain a stable level of service, revenues will be estimated realistically and conservatively taking into account the volatile nature of various revenue streams. The analysis will include probable economic changes and their impacts on revenues, historical collection rates, and trends. The benefits of a revenue source should exceed the cost of administration and collection of that revenue.

- **Property Tax**  
All real and business personal property located within the City will be valued at 100% of the fair market value for any given year based on the current appraisal supplied by Williamson and Travis Central Appraisal Districts.
- **Sales Tax**  
Sales tax revenue will be used to fund the recurring operations of the General Fund, the transportation improvements and economic development activities of the RRTEDC (Type B) fund, and one-time capital requirements in the General Self Finance Construction Fund. Sales tax revenue fluctuates due to changes in economic conditions and will be closely monitored to ensure the needs of the City are met.

The City's goal is to have balanced and reliable ongoing revenues for its General Fund operations without over-reliance on any single sales tax provider. Therefore, Dell sales tax receipts, net of incentives, are not to exceed 15% of budgeted sales tax revenues in the General Fund. In order to implement that cap by FY 2024, Dell sales tax will be reduced as follows: 17% in FY 2022, 16% in FY 2023, and 15% in FY 2024. Any funds in excess of expected or realized sales tax above the cap percentage will be budgeted and deposited in the General Self Finance Construction Fund for pay-as-you-go one-time capital expenditures or projects.

# FINANCIAL POLICIES

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- **User Fees and Charges**

For services associated with a user fee or charge, the direct and/or indirect costs of that service will be offset by a fee where possible. The City will review fees and charges no less than once every two years to ensure that fees provide adequate coverage for the cost of services. The City Council will determine how much of the cost of a service should be recovered by fees and charges.

- **Utility Rates**

Rates will be reviewed periodically and adopted to generate sufficient revenues to fully cover operating expenses, meet debt coverage requirements and provide an adequate level of working capital. The utility revenues will be budgeted based on an average year's rainfall/consumption. The rate analysis will anticipate neither drought nor wet conditions. Adjustments to the utility rates will be made based on revenue requirements over the five-year forecast for the Utility Fund. When financially feasible, a transfer from the Utility Fund will be budgeted to fund pay-as-you-go one-time capital expenditures or projects. It is the City's goal to have growth pay for growth through impact fees and developer contributions where practical.

- **Franchise Fees**

Derived from major public utilities operating within the City, franchise fees are intended to reimburse the City for use of public streets and rights of way.

- **Hotel Occupancy & Venue Taxes**

Taxes imposed on hotel room nights allowed by statutory and charter authority. The use of these revenues are limited by state law to specific tourism promotion activities. The revenues will be estimated using actual properties and occupancy rates and prior year revenue collections.

- **Non-Recurring Revenues**

One-time or non-recurring revenues should not be used to finance current ongoing operations.

## **EXPENDITURES**

- **Appropriations & Transfers**

All expenses of the City will be made in accordance with the adopted annual budget or as legally amended. The legal level of control is at the fund level. The City Manager is authorized to transfer budgeted amounts among departments within any fund; however, any transfers or amendments that change the total expenditures of any fund must be approved by the City Council.

- **Procurement**

In accordance with state law and city ordinances, the City is to provide for the fair and equitable treatment of all persons involved in public purchasing with the City of Round Rock, to maximize the purchasing value of public funds in procurement, and to provide safeguards for maintaining a procurement system of quality and integrity while meeting all legally mandated federal, state, and local requirements. Competitive pricing will be sought in accordance with the following guidelines to ensure the best value is obtained through the procurement of products and services.

- **Formal Approvals**

The City Manager or City Council approval is required as detailed below.

# FINANCIAL POLICIES

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- City Manager Approval
  - Any outside agreement/contract that requires a signature under \$50,000.00;
- City Council Approval
  - Any item the City Manager deems necessary to require City Council approval;
  - Any outside agreement/contract over \$50,000.00;
  - All intergovernmental agreements
- **Authorized Purchases**

The adopted annual budget will include an Authorized Purchases list that considers certain planned purchases as approved in advance by Council. This policy allows the City Manager to approve items as listed without going back to Council under certain conditions.

  - Routine equipment and technology purchases as included in the budget and the budget list are considered approved by Council, unless:
    - Item is \$200,000 or greater, unless the Council makes an exception,
    - Item contains a contract requiring the Mayor's signature;
    - Purchase deviates from the original purchase as designated on the list;
    - Cost exceeds the greater of 10% or \$10,000; or
    - Council has designated that item (s) come back for approval
  - Capital projects and funding agreements will be presented to Council for consideration and approval.

## **CASH MANAGEMENT AND INVESTMENTS**

The City Council has formally approved a separate Investment Policy for the City of Round Rock that meets the requirements of the Public Funds Investment Act (PFIA), Section 2256 of the Texas Local Government Code. This policy is reviewed annually by the City Council and applies to all financial assets held by the City and applies to all entities (component units) included in the City's Annual Comprehensive Financial Report (ACFR) and/or managed by the City. The City will maintain cash management and investment policies and procedures will maintain the public trust through responsible actions as custodians of public funds.

### **Cash Management Philosophy**

The City shall maintain a comprehensive cash management program to include the effective collection of all accounts receivable, the prompt deposit of receipts to the City's depository, the payment of obligations, and the prudent investment of idle funds in accordance with this policy.

### **Investment Objectives**

The City's investment program will be conducted as to accomplish the following listed in priority order:

- Safety of the principal invested
- Liquidity and availability of cash to pay obligations when due
- Maximize earnings (yield) to the greatest extent possible consistent with the City's investment policy.

# FINANCIAL POLICIES

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## **DEBT**

The City of Round Rock establishes the following policy concerning the issuance and management of debt. This policy is to improve the quality of decisions in relation to the City's financing activities, provide a comprehensive view of the City's long-term debt picture and make it easier for decision-makers to understand issues concerning debt issuance and management.

It is the intent of this policy that the City's debt be managed and monitored so as to enhance or maintain its credit rating with major ratings agencies.

## **CONDITIONS OF DEBT ISSUANCE**

Debt should be issued for the purpose of meeting the needs of the community through funding of capital projects and equipment but without constituting an unreasonable burden to taxpayers.

Long-term debt is only issued to finance the acquisition and/or construction of capital improvements. Additionally, only capital needs identified in the community investment program will be considered. Refunding bonds will only be issued if the present value of debt service savings exceeds three percent of the par value of the refunded bonds.

## **TYPES OF DEBT**

- **General Obligation Bonds**  
General Obligation Bonds may only be issued with a majority approval of a popular vote. The use of the proceeds from GO Bonds is limited to the acquisition or improvement of real property and other uses allowed by law and applicable bond ordinances. Libraries, parks and public safety facilities are all types of facilities that could be financed with GO Bonds. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Certificate of Obligations**  
Certificate of Obligations may be used to fund capital improvements or equipment that are not otherwise funded by general obligation or revenue bonds. With CO bonds, the voters have an option to petition for an election on whether the certificates should be issued. There is a forty-five (45) day notice period before a city can pass an ordinance to issue the certificates giving time for citizen input and time to gather signatures for a petition to call an election. To the extent that property tax revenues are used to fund debt service, an increase to the property tax will be proposed.
- **Enterprise Revenue Bonds**  
Enterprise Revenue Bonds finance facilities for a revenue producing enterprise and are payable from revenue sources within that enterprise. Municipal Water and Sewer and Solid Waste are examples of revenue producing enterprises within the City.
- **Refunding Obligations**  
Pursuant to the Government Code and various other financing statutes applicable in particular situations, the City Council is authorized to provide for the issuance of bonds for the purpose of refunding any long-term obligation of the City. Absent any significant non-economic factors, a refunding should produce minimum net debt service savings (net of reserve fund earnings and other offsets) of at least 3% of the par value of the refunded bonds on a net present value basis, using the refunding issue's True Interest Cost (TIC) as the discount rate, unless the Finance Department determines that a lower savings percentage is acceptable for issues or maturities with short maturity dates.

# FINANCIAL POLICES

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- **Tax Anticipation Notes**

Proceeds from Tax Anticipation Notes are used to fund projects whose source of payment is future tax revenues. These instruments have a term of one to three years and are for a specific purpose such as temporary financing for capital improvements, cash flow needs and major equipment leasing.

- **Leases**

Leases may be used to finance major capital purchases, other than infrastructure, including fleet, major system upgrades and large equipment purchases.

- **Assessment Bonds**

Proceeds from Assessment Bonds may be used to finance local public improvements, provided that said improvements benefit the parcels of land to be assessed. Local streets, street lights, landscaping, sidewalks and sanitary sewers are some examples of local improvements commonly financed by assessment bonds.

- **Internal borrowing between City funds**

The City can authorize use of existing long-term reserves as “loans” between funds. The borrowing fund will repay the loan at a rate consistent with current market conditions. The loan will be repaid within ten (10) years. The loan will be considered an investment of working capital reserves by the lending fund.

- **Other Obligations**

There may be special circumstances when other forms of debt are appropriate and may be evaluated on a case-by-case basis. Such other forms include, but are not limited to limited tax notes, non-enterprise revenue bonds, bond anticipation notes, grant anticipation notes and judgment or settlement obligation bonds.

## RESTRICTION ON DEBT ISSUANCE

- The City of Round Rock **will not** use long-term debt to finance current operations or normal maintenance.
- Derivative products **will not** be used by the City.
- Swaps **will not** be entered into without establishment of a Swap Policy.
- Variable rate debt **will not** be entered into without establishment of a Variable Rate Debt Policy.

## LIMITATIONS ON OUTSTANDING DEBT

There is no direct debt limitation in the City Charter or under State law. The City operates under a Home Rule Charter (Article XI, Section 5, Texas Constitution) approved by voters in August 1977 that limits maximum tax rate, for all City purposes to \$2.50 per \$100 assessed valuation. Administratively, the Attorney General of the State of Texas will permit allocation of \$1.50 of the \$2.50 maximum tax rate for general obligation debt service.

## CHARACTERISTICS OF DEBT ISSUANCE

When the City finances capital projects by issuing bonds, it will pay back the bonds within standard terms that include the following:

- Term may be up to 30 years depending on cash flow assumptions, or useful life of asset being financed.



# FINANCIAL POLICIES

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- Call provisions will be shortest possible optional call consistent with optimal pricing.
- The City will seek level or declining debt repayment schedules and will avoid issuing debt that provides for balloon principal payments reserved at the end of the term of the issue.
- The City will avoid variable-rate debt due to the potential volatility of such instruments. Therefore, the City will avoid the use of variable-rate debt for its general obligation bond issues.
- The Debt service program will be managed in conformity with applicable bond covenants.

Commercial insurance or other credit enhancements to the bond rating shall be considered when cost-effective.

## DEBT ISSUANCE PROCESS

The City shall utilize the services of an independent, Municipal Securities Rulemaking Board-registered financial advisor on all debt financing. Although not required, the City may utilize an RFP-selected pool of underwriters to mitigate time constraints and reduce overhead costs to the City in procuring such services. Bond counsel will be used for each transaction.

The Finance Department shall review each debt issuance transaction on a case-by-case basis to determine the most appropriate method of sale.

- **Competitive Sale**

In a competitive sale, bids for the purchase of the bonds are opened at a specified place and time and are awarded to the underwriter (or syndicate) whose conforming bid represents the lowest true interest cost to the City (TIC). This method is most advantageous when the debt to be issued is less complex, the municipal bond market for high-grade credits is stable, and the sale of the City's bonds is assured.

- Bond sales shall be cancelable at any time prior to the time bids are to be received.
- Upon award to the bidder whose conforming bid represents the lowest true interest cost, the City may restructure the bonds in accordance with the Official Notice of Sale. The City shall reserve the unfettered right to reject all bids or waive bid irregularities.

- **Negotiated Sale**

In a negotiated sale, the City chooses the initial buyer of the bonds in advance of the sale date. The initial buyer is usually an investment banking firm, or a syndicate of investment banking firms interested in reoffering the bonds to investors through an underwriting process. This type of sale allows the City to discuss different financing techniques with the underwriter in advance of the sale date. This method is most advantageous when the debt issue is complex, debt structuring flexibility is required (as would be the case in a bond refunding) or the municipal bond market is unstable or uncertain.

- **Direct Purchase**

In a direct purchase, the City may select a private purchaser willing to bid a below market rate or other preferential financing terms. Such transactions often allow debt to be issued more efficiently by eliminating the need for bond ratings and other

# FINANCIAL POLICIES

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associated issuance costs. Such financing will be analyzed on a case-by-case basis, depending primarily on rates prevailing in the market from time to time.

## **RATING AGENCY COMMUNICATION & DISCLOSURE**

The City will seek to maintain and improve its current bond ratings so its borrowing costs are reduced to a minimum and its access to credit is preserved. In conjunction with the financial advisor, the City will open a line of communication with at least one of the rating agencies (Standard and Poor's, Moody's or Fitch) when issuing new bonds or refunding existing bonds to obtain an affirmed or upgraded rating.

Full disclosure of the City's operations will be made to the bond rating agencies. The City staff, with the assistance of the financial advisors and bond counsel, will prepare the necessary materials for presentation to the rating agencies.

The City will adhere to the recommended disclosure guidelines as endorsed by the Public Securities Association, the Government Finance Officers Association, the Municipal Securities Rulemaking Board, the Government Accounting Standards Board, and the nationally recognized municipal securities information repository (NRMSIR) and any state information depository (SID) that is designated by the State of Texas and approved by the staff of the United States Securities and Exchange Commission (the SEC). SEC Rule 15c2-12 defines disclosure required by the SEC.

## **BOND REIMBURSEMENT RESOLUTIONS**

The City may utilize bond reimbursements as a tool to manage its debt issues, due to arbitrage requirements and project timing. In so doing, the City uses its capital reserve "cash" to delay bond issues until such time when issuance is favorable and beneficial to the City.

The City Council may authorize a bond reimbursement resolution for General Capital projects that have a direct impact on the City's ad valorem tax rate when the bonds will be issued within the term of the existing City Council. In the event of unexpected circumstances that delay the timing of projects, or market conditions that prohibit financially sound debt issuance, the approved project can be postponed and considered by a future council until circumstantial issues can be resolved.

The City Council may also authorize revenue bond reimbursements for approved utility and other self-supporting capital projects within legislative limits.

The total outstanding bond reimbursements may not exceed the total amount of the City's reserve funds.

## **INVESTMENT OF BOND PROCEEDS**

The City maintains in its Investment Policy document approved by the City Council, the strategy and policies for investing bond proceeds. The City's Investment Policy complies, and will at all times comply, with the provisions of the Public Funds Investment Act, Chapter 2256, Texas Government Code, as amended. Interest on bond proceeds is restricted such that it may only be used to fund projects that have the same purpose as the purpose for which the bonds were

# FINANCIAL POLICIES

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originally issued. Construction proceeds are typically invested in short-term securities so that they are liquid. Interest & Sinking funds may be invested longer as they have to be maintained for the life of the issue.

## **FEDERAL REQUIREMENTS**

The City will maintain written procedures to follow post issuance compliance rules, arbitrage rebate and other Federal requirements.

- Post issuance tax compliance rules will include records retention, arbitrage rebate, use of proceeds, and
- Continuing disclosure requirements under SEC Rule 15c2-12, MSRB standards, or as may be required by bond covenants or related agreements.

## **ECONOMIC DEVELOPMENT**

The City will actively promote economic development and business retention with prescribed business focus areas to maintain and expand the long-term business, financial and employment base for the community. These efforts will be accomplished through a contract with the Chamber of Commerce and partnership with City staff, Council and local business leadership.

- An economic development plan or strategy will be developed and periodically reviewed and updated as conditions change.
- Financial incentive guidelines will be established and periodically reviewed.
- Both economic impact and direct financial impact to the City will be evaluated and considered for each incentive proposal.
- Risks will be assessed as part of each proposed agreement and mitigated by emphasizing performance-based programs and financial surety provisions where possible for any up front investments by the City or its partners.

Approved incentive agreements will be monitored for compliance with reporting of that compliance made to the City Manager at least annually.

## **ACCOUNTING, AUDITING AND FINANCIAL REPORTING**

- **Accounting**  
The City is solely responsible for the recording and reporting of its financial affairs, both internally and externally. The Chief Financial Officer (CFO) is responsible for establishing the structure for the City's Chart of Accounts and for assuring that procedures are in place to properly record financial transactions and report the City's financial position.
- **Audit of Accounts**  
In accordance with the City Charter, an independent audit of the City accounts will be performed every year. The auditor is retained by and is accountable to the City Council and will have no personal interest, directly or indirectly, in the financial affairs of the city or any of its officers. The auditing firm will serve for up to 5 years, at which time, the City will re-solicit proposals for these services if deemed necessary by the City Council. The

# FINANCIAL POLICIES

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actual need to rotate an auditing firm will be considered, but only at the discretion of the City Council in providing for the best financial oversight of the City.

- **External Reporting**

Upon completion and acceptance of the annual audit by the City's auditors, the City will prepare a written Annual Comprehensive Financial Report (ACFR) which will be presented to the City Council within 180 calendar days of the City's fiscal year end. The ACFR will be prepared in accordance with Generally Accepted Accounting Principles (GAAP) and will be presented annually to the Government Finance Officer Association (GFOA) for evaluation and consideration for the Certificate of Achievement in Financial Reporting.

- **Receivables Policy**

All receivables of the City are accounted for, aged and collected at the earliest opportunity. Delinquent receivables are processed expeditiously and collection agencies are utilized when appropriate.

- **Payables Policy**

All payables for incurred expenses are accounted for, aged and paid at the latest permissible time to maximize the City's investment earning capability. All applicable discounts are taken.

## **INTERNAL CONTROLS**

The Finance Department is responsible for designing appropriate controls for the departments and the departments are responsible for implementation. Inherent in these responsibilities is the recognition that the cost of the internal control should not exceed the benefits expected to be derived. The objective of internal controls is to provide management with reasonable, but not absolute, assurance that assets are safeguarded from fraud and are recorded properly.

- **Department Policies**

Where appropriate, this City will maintain appropriate policies to manage budgetary expenditures and control, procurements, personnel, and staffing management. These policies will be developed, updated, and approved by the City Manager as necessary.

- **Written Procedures**

Wherever possible, written procedures will be established and maintained by the CFO for all functions involving cash handling and/or accounting throughout the City.

- **Internal Audit Program**

An internal audit program will be maintained by the CFO to ensure compliance with City policies and procedures and to prevent the potential for fraud.

## **EMPLOYEES & COMPENSATION**

Realizing the importance and contribution of employees in achieving the Strategic Goals of the City and to maintaining its high standards, the City's policy as an employer is to attract and retain quality employees who provide excellent, friendly service to the Round Rock community

# FINANCIAL POLICIES

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in an effective and efficient manner.

To meet the goal of a quality workforce, the City will maintain competitive compensation and benefit programs.

- The proposed budget will include an amount adequate to cover changes in market salaries, as well as funds for performance-based merit increases as determined annually by the City Manager.
- The City will maintain a competitive health insurance program, including considering new options and adjustments to provide quality benefits in a cost effective manner.

## **SELF INSURANCE & RISK MANAGEMENT**

The City will maintain an internal service fund to account for the self-funded health insurance coverage for all City employees. In addition to the basic coverage provided to each employee, the employee may purchase dependent coverage through payroll deductions. Coverage will be financed by contributions from the City and employee payroll deductions.

The City will make a diligent effort to avoid or prevent loss of City assets and to reduce the City's exposure to liability. All reasonable options will be investigated to finance risk exposure. If risk is retained, reserves will be established based on actuarial determinations.

## **FEDERAL AND STATE GRANTS**

The City will seek State and Federal grants where applicable and practical. The benefits of the grant should exceed the cost of administration of the grant when possible. Council should approve the application of all grants that will have future funding requirements.

# SENIOR TAX EXEMPTION INFORMATION

Based on Certified FY 2023 Data

City	Over 65 Exemption Amount	Over 65 Property Tax Freeze
Austin	\$ 113,000	No
Carrollton	\$ 80,000	No
Cedar Park	\$ 30,000	Yes
Georgetown	\$ 12,000	Yes
Leander	\$ 10,000	Yes
McKinney	\$ 65,000	No
Pearland	\$ 40,000	Yes
Pflugerville	\$ 50,000	No
Round Rock	\$ 22,000	No
Sugar Land	\$ 70,000	No
Temple	\$ 10,000	Yes

## Senior Tax Exemption Facts

Based on Certified FY 2023 Data

- Total parcels in 2022 (at 1/1/2022) - 34,775
- Homesteads - 21,973 parcels (\$0 exemption)
- Over 65 exemptions - 5,492 parcels (\$22,000 exemption)
- \$119 million in taxable assessed value reduced for seniors due to exemptions - results in \$405,696 of property tax burden redistributed
- \$10,000 increase in the Over 65 Exemption would redistribute \$188,000 of property tax burden to other property taxpayers

## History of City of Round Rock Senior Exemption

- 1974 - Senior Exemption first adopted with an amount of \$3,000
- 1981 - Senior Exemption increased from \$3,000 to \$15,000
- 1994 - Senior Exemption increased from \$15,000 to the current amount \$22,000

## Impact of Changes in Over 65 Exemption

Exemption Amount:	\$22,000	\$50,000	\$100,000	\$175,000	\$250,000
Taxes Redistributed:	\$405,696	\$931,610	\$1,870,742	\$3,279,440	\$4,688,138
Tax Rate Impact:	0.00188	0.00435	0.00885	0.01582	0.02307
Monthly Tax Savings:	\$6.27	\$14.25	\$28.50	\$49.88	\$71.25