

Duplex Application Instructions

- Click Create New Application (top right-hand corner of the dashboard)



- New Application
- Add Project Name
- Select Application Type*
- Building Inspection Services
- Residential Building Permits
- Duplex
- New **OR** Remodel / Repair
- Scroll to the bottom of the page and click Next.

Create Application

≡ Application Type

📍 Location

👤 People

👤 Cont...

📘 Select an application category to expand the list and choose a listed application type. Optionally, add a Project Name to use for future reference.

Please verify if address is in the City Limits before submitting an application. Below is the link to our Address Checker:
[Round Rock Address Verification Tool](#)

☒ **New Application**
This option will create a new application.

Add Project Name (if applicable)

NEW DUPLEX (PLUS) SF

Select Application Type: *

> Administration Permits

▼ Building Inspection Services

> Commercial Building Permits

> Commercial Trade Permits ⓘ

▼ Residential Building Permits

> Single Family Homes

▼ Duplex

☐ New ⓘ

☐ Remodel/Repair ⓘ

Choose the application that applies