



ROUND ROCK POLICE DEPARTMENT

2701 N. Mays Street
Round Rock, TX 78665
Phone: 512.218.5500
Fax: 512.218.3267
www.roundrocktexas.gov

Allen J. Banks
Chief of Police

Justin T. Carmichael
Assistant Chief of Police

Thomas A. Sloan
Assistant Chief of Police

INTERNAL AFFAIRS CITIZEN'S COMPLAINT FORM

This form has been designed to document complaints against the Round Rock Police Department.

Once received, this complaint shall be thoroughly investigated. All paperwork will remain in the Internal Affairs Section, under the direction of the section Lieutenant. At the conclusion of the investigation, you will receive the determination in writing from the Internal Affairs Section.

NOTE: According to Section 614.022 of the Texas Government Code, complaints against Peace Officers must be in writing and signed by the person making the complaint.

Furthermore, City of Round Rock and Round Rock Police Association Meet and Confer Contract Section 11.04 (Citizen Complaints) limits the days of accepting personnel complaints to sixty (60) days from the date of alleged misconduct, unless certain exceptions exist.

Should you need assistance with this form or process, please feel free to contact Internal Affairs at 512-218-5500.

After completion, please mail this form to the following address:

Round Rock Police Department
2701 N. Mays Street
Round Rock, TX 78665

Attn: Internal Affairs Section



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Date: _____

Time: _____

Name: _____

Date of Birth: _____

Home Address: _____

Home Phone: _____

Work Phone: _____

Email Address:

Date of Incident: _____

Time of Incident: _____

Location of Incident:

Employee Receiving Statement:

Government Code, Section 614.022, provides that all complaints being considered must be written and signed by the person making the complaint.

Please describe the incident in as much detail as possible.

I have read the _____ page (s) of this statement, each of which bears my signature, and the facts contained therein are true and correct to the best of my knowledge. I understand, and it is my desire, that this complaint be investigated diligently. I further understand that if the investigation proves these allegations to be false, I may be liable to both criminal and civil prosecution.

This statement was completed at (location) on (date) .

Signature of Person Making Statement